

	SORP reference	
Contribution made by volunteers	Para 1.38	Volunteers carry out the majority of the work of the church. Volunteers are on the staff of the cafe and members of the congregation carried out the outreach and pastoral work of the church.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>At the start of the report period the church's activities were constrained by the restrictions enforced to reduce the spread of Covid-19. However, over the report period, the church has gradually restarted its own activities and reopened the building to community groups.</p> <p>Communal worship restarted but we retained the Zoom option and a few members still join worship by this method.</p> <p>Initially, the premises were closed to groups from both within and without the church, leading to a loss of income from lettings. However, with the loosening of restrictions, the church encouraged community groups to return to meeting on the premises and rental income showed an encouraging increase. Patronage at the cafe also showed a gradual improvement. The cafe staff continued to work with the local authority to outreach to the homeless.</p> <p>Work with children, young people and families restarted and the popular Showchoir started to meet again.</p> <p>Mission work continued by supporting four bodies outside the church during the year and also on-going support for dental training and teacher support in Uganda.</p> <p>At the end of the report period, a community minister started work in partnership with the church. Her role is to encourage community groups to work together to reduce social isolation.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The church's financial situation is shown in the audited accounts submitted along with this report. Although income from lettings and the cafe dropped due to the Covid-19 pandemic, giving from the congregation remained strong. Grants were received for the church's work with the homeless and other support work. The church's financial situation is kept under continual review and the financial year ended with a small surplus balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The church has a policy of holding 3 month's staff salary in reserve to maintain security for staff.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Not applied during this financial year due to financial restrictions imposed by Covid but reserve reinstated in 2022-23 period.
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Funds are monitored closely to assess to the effect of the easing of lock-down restriction on income from the cafe and lettings

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fund raising)	Para 1.47	The charities principal source of funds are - Giving by the congregation Room lettings Cafe sales Grants for specific activities
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity at the end of the year under review is the unprecedented increase in energy and other costs. This not only impacts the church directly but also constrains the giving of church members and the ability of the community to patronise the cafe and rent rooms. This challenge will be managed by close financial monitoring and prompt action.

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document	Para 1.25	The church has adopted a constitution on 25 th July 2021
How is the charity constituted?	Para 1.25	<p>The Church is governed by the Church Meeting. The Church Meeting is open to the entire congregation, although only Members are permitted to vote when there is a formal vote. However, the meeting usually works by consensus so that the views of all may be heard and taken into account.</p> <p>Members of the congregation join the church by making a confession of faith or by transfer from another church.</p> <p>Elders are elected from the membership to lead the congregation and are ordained into office. The function of the Elder is much wider than that of a Trustee and includes pastoral oversight of the congregation.</p>
Trustee selection methods	Para 1.25	Trustees are the serving Elders of the church, selected as above, and generally serve for a period of two to four years

Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Members receive appropriate training before appointment as Elders. Once appointed Elders as Trustees take part in relevant training provided by the URC as the courses arise.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The church is part of the United Reformed Church and subject to its oversight and discipline.</p> <p>The minister and Elders meet monthly and advise the Church meeting which meets every other month.</p>
Relationship with any related parties	Para 1.51	none

Reference and Administrative details

Charity name	Westfield United Reformed Church
Other name the charity uses	None
Registered charity number	1131463
Charity's principal address	Church Office West Street Bridgwater Somerset TA6 7EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Baillie	Minister	Whole year	N/A
2	Thomas Dougall	Secretary	Whole year	Church Meeting
3	Ian Dyer		Whole year	Church Meeting
4	Judith Adcock		Whole year	Church Meeting
5	Jacqueline Bartholomew		Whole year	Church Meeting
6	Richard Bartholomew		Whole year	Church Meeting
7	Rachel Leach		Whole year	Church Meeting

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

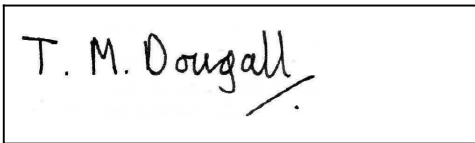
Funds held as custodian trustees on behalf of others

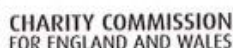
Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Thomas Murray Dougall
Position (eg Secretary, Chair, etc)	Secretary
Date	3 rd October 2022



1131463

CC16a

31st March 2022

A1 Receipts

A3 Payments

Total payments	147,641	10,504	-	158,145	159,801
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<i>Net of receipts/(payments)</i>	-	21,010	29,219	-	8,209	2,863
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A6 Cash funds last year end

Cash funds this year end

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	2	-	-
		-	-	-
		-	-	-
	Total cash funds	2	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Bank current account	4,177	-	-
	Deposit account	-	16,561	-
	Building saver account	-	7,332	-
	Café account	2,087	-	-
	Mission account	-	9,972	-
	Luncheon account	-	-	-
B3 Other assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Gift aid recoverable	0	-	-
	Rent receivable	0	-	-
	PAYE/NIC recoverable	0	-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Kitchen refurbishment	24142	-	-
	Equipment	9710	-	-
	Computer equipment	610	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade creditors	800	-	
	Wages control account	0	-	
	Loan from South West URC Synod	49242	-	
	PAYE/NIC payable	316	-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

WESTFIELD UNITED REFORMED CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
<u>RECEIPTS</u>		
Donations - Unrestricted	48,010	42,367
Donations - Restricted	4,437	3,553
Gift aid	9,415	10,899
Cafe income	24,546	30,869
Children and young people	9,540	3,555
Mission - Restricted	10,341	9,801
Fair and carnival parking	1,612	-
Grants	24,945	58,648
Rent receivable	33,177	2,715
Other income	290	247
Bank interest received	41	10
	<hr/> 166,354	<hr/> 162,664
<u>PAYMENTS</u>		
Café purchases	11,222	4,537
Wages and salaries	47,963	45,887
Staff pension costs	514	505
Staff training	-	430
Rates	3,911	3,690
Insurance	4,387	4,013
Light and heat	9,583	8,965
Cleaning	5,689	4,771
Repairs and maintenance	13,362	21,191
URC assessment	39,256	40,897
Print, postage and stationery	560	180
Computer costs	2,868	4,940
Hire of equipment	172	945
Pastoral and worship	1,409	817
Accountancy fees	1,407	1,440
Bank charges	284	132
Credit card charges	790	584
Bad debts	-	2,500
General expenses	4,809	762
Strengthening communities capital expenditure	-	320
Loan interest	-	414
	<hr/> 148,186	<hr/> 147,920
<u>CHARITABLE GIVING</u>		
Mission - restricted	7,087	11,411
General expenses - restricted	2,008	470
Charitable donations	864	-
	<hr/> 9,959	<hr/> 11,881
Income / (Loss) for the year	<hr/> <u>£8,209</u>	<hr/> <u>£2,863</u>

WESTFIELD UNITED REFORMED CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
<u>FIXED ASSETS</u>		
Kitchen Refurbishments inc Legal Fees	24,142	24,142
Fixtures, fittings & equipment	9,710	7,632
Computer equipment	610	610
	<u>34,462</u>	<u>32,384</u>
<u>CURRENT ASSETS</u>		
Gift Aid recoverable	-	2,100
PAYE/NIC recoverable	-	4,141
Deposit refurb account	16,561	13,479
Deposit account	7,332	4,346
Current account	4,177	8,230
Café account	2,087	589
Mission account	9,972	4,182
Luncheon account	-	1,108
Petty cash account	2	42
	<u>40,131</u>	<u>38,217</u>
<u>CURRENT LIABILITIES</u>		
Trade Creditors	800	700
Loan - South West URC Synod	49,242	53,242
PAYE/NIC payable	316	-
Wages control account	-	633
	<u>(50,358)</u>	<u>(54,575)</u>
	<u>24,235</u>	<u>16,026</u>
<u>TOTAL RESERVES (Restricted & Unrestricted)</u>	<u>24,235</u>	<u>16,026</u>

Note: There is also a grant awarded from Viridor in relation to removing barriers. The total amount of the grant is £71,678 and these monies do not pass through the charities accounts as the contractors are being paid directly from the grant when required.

ACCOUNTANTS' REPORT

We have prepared the foregoing accounts without carrying out an audit from the books and records maintained by our client and from information and explanations supplied by them.

34 North Street
Bridgwater

15th August 2022

Michael J Dodden & Co
Michael J Dodden & Co
Chartered Certified Accountants