

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST EDWARD THE  
CONFESSOR, DRINGHOUSES, YORK**

Annual Report and Financial Statements

Charity registered number 1131430

31 December 2021

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## Who we are

The Parochial Church Council (PCC) is a charity, registered with the Charity Commission for England and Wales since August 2009. The registered name of the charity is the Parochial Church Council of the Ecclesiastical Parish of St Edward the Confessor, Dringhouses, York but it is widely known as St Edward the Confessor, just St Edward's or Dringhouses Church. In this annual report and accounts we will refer to ourselves as St Edward's or the church.

The church is situated on Tadcaster Road, Dringhouses, York and is part of the Diocese of York within the Church of England.

Our Charity Commission for England and Wales registration number is 1131430.

Our address is Tadcaster Road, York, YO24 2QG

## Our objectives

Our objective is to promote within the parish the whole mission of the wider Church of England, pastoral, social and ecumenical.

What this means in practice is set out in our vision, that we are:

- **Called** - it is God who takes the initiative. God has made this world and loves us beyond measure. The story of God is the story of His constant longing to draw His precious creation back to Himself so that we might flourish in all that we have been created to be, and that we might live well with God and with others.
- **Caring** - in his first letter in the Bible, John reminds his readers that 'we love because He first loved us'. As those who are cared for by God, we are called to care for others and for the precious Creation in which we live.
- **Committed** - we are all on a journey in our faith and thus seek to develop and deepen our faith. We are committed to be people for whom our love of God really does shape our priorities in how we live day to day.
- **Courageous** - we are called to be those who make a difference in a world that might not understand our faith, and to make the love of God visible to all around us. We seek to be people who have the courage to make an even greater difference in our communities, joining with God in bringing hope, transformation and new life.

We are also responsible for the maintenance of the church of St Edward the Confessor, the community hall and surrounding grounds.

When planning our activities for the year, the incumbent, the PCC and the congregation have considered the public benefit guidelines issued by the Charity Commission for England and Wales and, in particular, the specific guidance on charities for the advancement of religion.

As set out in the section on activities below, all of our services and activities are open to all. Our activities are developed with the needs of different groups in mind, so we are accessible by all.

## Activities

### Church services

As a church, the provision of worship is a key activity that allows the congregation to express their faith in God and continue to understand what His calling means for us.

Our services are open to all, and we try to make suitable provisions for those with additional needs. Our building is wheelchair accessible, and a hearing loop is installed.

During 2021 we slowly emerged from the lockdowns of 2020. In some ways, it has been a more difficult year than 2020 as we tried to meet the full range of attitudes to worship during a pandemic from those who are not yet ready to meet in person to those who long for in person services without any barriers such as face masks or distancing.

Until May 2021, our services were held online with services available via telephone for those without internet access. Our main 10am Sunday service remained online but as lockdown eased in May, we also held an in-person service at 11.30am on Sundays and at 10.00am on Thursdays for a limited number of people. This was the first time that we offered communion since the start of the Covid-19 pandemic. At first, the services were said but, slowly, we reintroduced singing although the congregation are still asked to wear masks.

During the summer, we used a survey (online and in paper form) to assess how our congregation wanted to return to worship. It was clear that the fellowship of meeting together had been sorely missed although many were grateful for the

virtual options available. It was clearly important that the option to join in with worship online should continue as we started to meet in person.

From September, we returned to in-person communion services at 8.30am and 10.00am on Sundays and 10.00am Thursdays. Our first service together was the All Age service on the first Sunday in September which took place in the vicarage garden. We now stream our 10.00am services live on YouTube for those who want to watch at home. To do this, we have upgraded our audio visual system and purchased a new camera. The quality of our streamed service has improved and whilst spoken audio quality is now good, there remain issues with the broadcast quality of the music. This new system allows us to offer streaming services.

At the same time, our activities for young people returned to face to face provision running alongside the main 10.00am Sunday service with the all age service on the first Sunday of the month. Our band has made a welcome return on the first Sunday albeit smaller in size.

The numbers of people attending in-person services has yet to return to pre-pandemic levels but we are heartened by the numbers that are worshipping with us both in-person and online.

As at 31 December 2021, the electoral roll stood at 224 people (229 in 2020). In 2019 the average adult attendance reported to the Diocese in October was 154. During 2020, attendance at in person services averaged about 20 people – mainly due to government restrictions. In October 2021 we reported average adult attendance as 81. Numbers watching online have varied but are around 90 connections for each Sunday service – this is the number of devices so the number of people watching may be higher. Services remain online and generally pick up about 120 viewings by the end of the week.

### **Special occasions**

The church year is marked by many special occasions which we strive to make the most of.

During Lent, we were still unable to meet in person so online compline services were held. Online services were held on Good Friday for families as well as a more traditional last hour at the Cross.

In July, we ran our second online holiday club but, this year, we were able to hold three in person sessions. One doing craft, a trail around Hob Moor and a picnic to end the week. We also held three in person sessions for 11-18 year olds in the

evening of holiday club week. All of these events looked at Easter week, so the picnic was an Easter celebration in July!

We continued to run trails around the parish to mark the year – a trail in Dringhouses wood on Good Friday, and trails for October half term and in the week before Christmas.

We continued to mark the passing of the year with community craft projects that were displayed in the windows – stars at the start of the year for epiphany, flowers for Easter and bunting for the summer.

For the second year, we marked Remembrance Sunday with a window display of poppies coloured by members of the congregation and local community. We held an in-person service on Remembrance Sunday that was also streamed online.

At Christmas, we were pleased to hold an in-person carol service as well as services on Christmas Day. These were streamed online for those who could not attend in person.

Instead of the crib service on Christmas eve, we held a family nativity. There were craft stations looking at the gifts given to the baby Jesus, ending with a short nativity service around the Christmas tree on our front lawn.

### **A welcome, but leaky, space**

Other than during the lock down periods, we have kept the church building open from Tuesday to Friday for private prayer.

Our café re-opened in September when we welcomed back most of our community hall users.

For most of the year, parts of the site have been encased in scaffolding. The community hall roof has been a concern for several years as it was leaking in wet weather. Scaffolding was put up in May but work only started on the roof in December – it will be finished in 2022. It has taken a lot of time and effort to work with the builders to identify the cause of the problems with the roof.

From June to August, the church itself was also encased in scaffolding. Again, this was due to water ingress – this time down to the age of the brickwork and the Victorian guttering and down pipes that could not cope with the volume of rainfall that we now experience. Specialist stonemasons replaced and repaired coping stones on the roof and replaced the gutters. This was part of the work that the 2019 quinquennial report identified.

Originally, it was expected that the quinquennial repairs would be funded from cash reserves. However, the impact of the pandemic meant that we asked our congregation to help with the cost of the church roof repairs. We hoped that donations would cover some of the costs but the generosity of our congregation was such that we have paid for the repairs and have some money left over for future repairs. Unfortunately, the work on the roof has identified some issues with the spire that have been repaired on a temporary basis but that will need a longer term solution.

### **We are committed**

Our vision is in four parts – in 2019 and 2020, we concentrated on what it means to be called and caring. Originally, the plan was to consider what it means to be committed during 2021. However, the Covid-19 recovery has meant that we continued to look at what it means to be caring.

During September 2021, we had a series of sermons on what it means to be called and caring ahead of the launch of our stewardship campaign. That campaign focussed on what it means to be committed.

We continue to support other local, national and international charities by giving them a proportion of our church income – in 2021 we reviewed the charities that we give to as part of our usual three-year cycle. As part of our harvest service and during advent we have continued to support Carecent with their work with homeless people and the York foodbank through collections of clothes and food.

### **Structure, governance and management**

As a Church of England church, we are registered as a charity under the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

We are an unincorporated charity led by the Parochial Church Council (PCC).

During the year 2021 the following people served as members of the PCC and, therefore, trustees of the charity:

#### **Ex- Officio members**

|                   |  |
|-------------------|--|
| Incumbent (vicar) | The Revd Richard Carew (Chair)                 |
| Assistant curate  | The Revd Ruthi Gibbons (resigned January 2021) |
|                   | The Revd Angela Morrison (from March 2021)     |

|  |   |
|--|---|
| Treasurer                                  | Helen Dobson  |
| <b>Elected members:</b>                    |   |
| Elected church wardens                     | Peter Burgess and Debbie Paterson   |
| Readers representative                     | Charles Anelay  |
| Representatives on the Deanery Synod       | Nigel Pells, Angela Wheatcroft, Helen Wren  |
| PCC members elected until May 2021:        | Alison Cundiff, Christine Hanby (re-elected to 2024), Linda Sykes (re-elected to 2024), |
| PCC members until 2022:                    | Philippa Hammond, Robert Wilson, Charles Croft, Louise Robinson                         |
| PCC members until 2023                     | Hilary Delamere, Harry Gratton, Michael Trew  |
| PCC members elected in May 2021 until 2024 | James Cooper, Cai Mallett, Julie Shepard  |

Members of the PCC are elected at the Annual Parochial Church Meeting (APCM) held in May, this year held via Zoom but with postal votes allowed as well. Generally, they are elected for a three-year term. The Church Wardens are elected annually.

Those standing for election have to be confirmed in the Church of England and be on our electoral roll, they are nominated and seconded by other members of the congregation who also have to be on the electoral roll.

All new members of the PCC are given the Charity Commission guidance on being a trustee. All members of the PCC are encouraged to attend the *Learning the Ropes* course for PCC members run by the Diocese of York.

The Church Wardens are encouraged to attend the training for wardens also run by the Diocese of York.

The PCC is ably supported by the Secretary, Isobel Goforth who is not a trustee but is elected each year.

#### **The team**

This has been a year of change in our team. Ruthi Gibbons, Katie Hobson, Jacob Thomson and Bridget Burgess left the team during the year. We welcomed Angela Morrison and Ros Smith to the team.

In addition to our vicar, Richard Carew, and assistant curate, Angela Morrison, we have a small number of employees.

Until the end of July, Katie Hobson was our Children, Youth and Families Minister working on a part-time, term time only contract. Jacob Thomson was our Assistant Youth Worker until the end of August. Helen Cross has worked as our part time Youth Worker all year but since September 2020 she has taken on the role of Children's and Youth Co-ordinator. Ros Smith joined us as Children's Worker in September 2021, also on a part time basis.

Wendy Hewitt is our full time Parish Administrator and Louise Walton our part time Administrator.

We also have contracts for the provision of services by our Director of Music, Angela Anelay. Our Assistant Director of Music, Bridget Burgess retired at the end of 2021.

We are grateful to all of our staff for their work and dedication during 2021.

### **Summary of the proceedings of the PCC and the sub committees**

The PCC meets approximately every two months throughout the year to discuss the activities of the church and make decisions about the work of the church.

PCC meetings follow 'PCC Tonight', a resource developed by the Church Pastoral Aid Society (CPAS) to enable PCC meetings to be effective.

Much of the detailed work of the parish is discussed by the various sub-committees that meet between PCC meetings as required. These committees make decisions in accordance with their terms of reference that are reviewed and agreed by the PCC annually. Membership of the sub-committees is not confined to PCC members so we can make best use of the skills and talents of the wider congregation.

Minutes of all the committee meetings throughout the year are available for inspection in the church office.

PCC members from a variety of backgrounds bring expertise and enthusiasm to the committee and the church is very grateful for their contribution.

#### **Standing Committee**

Meets to set the agenda for the PCC meetings and, if necessary, to make decisions on behalf of the PCC.

Chair: Richard Carew

Pippa Hammond, Christine Hanby, Debbie Paterson, Peter Burgess and Louise Robinson

#### **Finance committee**

The expertise of this committee enables oversight and budgeting of the church finances. This committee has met frequently this year to understand the impact of the pandemic on the financial position and the reserves and to consider what action needs to be taken as a result.

Chair: Debbie Paterson

Members: Richard Carew, Jim Cooper, Helen Dobson, Kate Lamb, Andrew Smith, David Tooley, Keith Wells and Bob Wilson

#### **Premises committee**

Maintenance of the church, hall, garden and car park is managed by this committee. A lot of work has been undertaken this year – the cellar that houses the church boiler flooded during the year and it was discovered that the soak away in the car park was not working. Over the summer George Jardine managed the excavation and replacement of the soak away and the cleaning of the drains leading to it from the building.

There are still issues with leaks in the flat roof of the entrance to the community hall and scout hut – Peter Burgess is working with the insurance company to get these rectified. Finally, the work to repair the roof started in December 2021.

Chair: Louise Robinson

Members: Christine Hanby, George Jardine, Richard Carew, Peter Burgess, Charles Croft, Pete Lambert, Michael Trew

#### **Communications committee**

The Porch magazine, Round the Houses and the website is administered by this committee. The printed version Porch has now restarted although it continues to be available online. There has been no Round the Houses publication since December 2019.

Chair: Louise Robinson

Members: Jim Cooper, Isobel Goforth, Helen Wren, Michael Trew, Marion Croft and Charles Croft

### **Stewardship committee**

This committee meets to plan how to encourage church members to give of their time, talents and money in the service of the church.

A stewardship campaign was run during September 2021.

Chair: Richard Carew

Members: Andrew Smith, Helen Wren, Linda Sykes, David Tooley, Isobel Goforth

### **Financial review**

Total incoming resources on unrestricted funds were £276,192 (2020: £161,916) as detailed in the financial statements. We had an incredible response to our fundraising appeal for stonework repairs towards the roof. Donations from individuals, together with related gift aid, were in excess of £70,000. We had support from two Trusts, £10,000 from the Feoffees of St Michael's Spurriergate and £2,250 from All Churches Trust. The repairs qualified for VAT recovery under the Listed Places of Worship Scheme and some £10,000 has been reclaimed through this programme. Other voluntary income has held up well despite the church being out of action for large parts of the year.

Income from hall hires has been slowly recovering as the pandemic restrictions began to ease.

Excluding premises and repair costs £149,068 (2020: £162,466) was spent to provide Christian ministry and outreach at St Edward's. For 2021 we need to add £20,072 of youth worker costs included in restricted funds to show a true comparator. The ministry team have been inventive and creative with streaming services.

Charitable donations have amounted to 9% (8% in 2020) of the preceding year's regular giving, see note 7 to the accounts for those organisations we have supported this year. An allocation was again made to the vicar's discretionary fund.

Repairs to the stonework are still continuing and there is some £25,000 of income raised that can be allocated to complete the repairs and some other works identified on the recent quinquennial report.

### **Freewill Offering**

The freewill offering to the Diocese for 2021 was £100,000 (2020: £110,000), the PCC has pledged £105,000 for 2022.

### **Reserves policy**

It remains the PCC's policy to maintain a balance on the unrestricted funds' readily realisable reserves, where possible, which equates to four months unrestricted payments to cover emergency situations that might arise from time to time – what might be termed 'acts of God'. Based on 2021 expenditure excluding major repairs, our unrestricted reserves should be in the region of £79,000 (2020: £72,398), a third of unrestricted expenditure for the year. The balance of £76,571 (2020: £79,989) on unrestricted funds at the year-end is on the margins of comfort. This includes circa £25,000 which is the excess of funds raised for stonework repairs which should be designated for further refurbishment purposes.

The reserves policy was reviewed when setting the budget for 2022. The financial impact of the Covid-19 pandemic has been absorbed by reserves during 2020 and 2021 for which we are grateful. However, our reserves and cash flow will be kept under review during 2022.

Approved by the PCC and signed on its behalf by

The Rev'd Richard Carew (Vicar)

Debbie Paterson (Church Warden)

Date 21 March 2022

## Statement of financial activities for the year ended 31 December 2021

The charity has no recognised gains or losses other than the net movement in funds for the period.

|   | Note | Unrestricted funds |                  | Restricted funds |                | Capital funds   |                 | Total funds      |                  |
|---|------|--------------------|------------------|------------------|----------------|-----------------|-----------------|------------------|------------------|
|   |      | 2021               | 2020             | 2021             | 2020           | 2021            | 2020            | 2021             | 2020             |
|   |      | £                  | £                | £                | £              | £               | £               | £                | £                |
| <b>Incoming Resources</b>                                 |      |                    |                  |                  |                |                 |                 |                  |                  |
| Donations and legacies                                    | 2, 4 | 246,605            | 137,577          | 15,223           | 28,070         |                 |                 | 261,828          | 165,647          |
| Other trading activities                                  | 2, 4 | 1,626              | 927              | -                | -              | -               | -               | 1,626            | 927              |
| Income from investments                                   | 2, 4 | 1,208              | 5,405            | -                | -              | -               | -               | 1,208            | 5,405            |
| Church activities   | 2, 4 | 22,833             | 15,896           | 2,635            | 1,601          | -               | -               | 25,468           | 17,497           |
| Other incoming resources                                  | 2, 4 | 3,920              | 2,111            | 16               | 74             | -               | -               | 3,936            | 2,185            |
| <b>Total income and endowments</b>                        |      | <b>276,192</b>     | <b>161,916</b>   | <b>17,874</b>    | <b>29,745</b>  | <b>-</b>        | <b>-</b>        | <b>294,066</b>   | <b>191,661</b>   |
| <b>Expenditure</b>  |      |                    |                  |                  |                |                 |                 |                  |                  |
| Raising funds   | 2-5  | (1,230)            | (636)            | -                | -              | -               | -               | (1,230)          | (636)            |
| Charitable activities                                     | 2-5  | (270,268)          | (215,208)        | (26,241)         | (9,146)        | (36,579)        | (34,734)        | (333,088)        | (259,088)        |
| Other   | 2-5  | (732)              | (1,352)          | -                | -              | -               | -               | (732)            | (1,352)          |
| <b>Total Expenditure</b>                                  |      | <b>(272,230)</b>   | <b>(217,196)</b> | <b>(26,241)</b>  | <b>(9,146)</b> | <b>(36,579)</b> | <b>(34,734)</b> | <b>(335,050)</b> | <b>(261,076)</b> |
| <b>Net incoming/(outgoing) resources before transfers</b> |      | <b>3,962</b>       | <b>(55,280)</b>  | <b>(8,367)</b>   | <b>20,599</b>  | <b>(36,579)</b> | <b>(34,734)</b> | <b>(40,984)</b>  | <b>(69,415)</b>  |
| <b>Transfers between funds</b>                            | 2-5  | (7,379)            | (4,481)          | -                | (390)          | 7,379           | 4,871           | -                | -                |
| <b>Net incoming/(outgoing) resources</b>                  |      | <b>(3,417)</b>     | <b>(59,761)</b>  | <b>(8,367)</b>   | <b>20,209</b>  | <b>(29,200)</b> | <b>(29,863)</b> | <b>(40,984)</b>  | <b>(69,415)</b>  |
| <b>Balance of funds at 1 January 2021</b>                 |      | <b>79,988</b>      | <b>139,750</b>   | <b>45,590</b>    | <b>25,380</b>  | <b>790,922</b>  | <b>820,785</b>  | <b>916,500</b>   | <b>985,915</b>   |
| <b>Balance of funds at 31 December 2021</b>               |      | <b>76,571</b>      | <b>79,989</b>    | <b>37,223</b>    | <b>45,589</b>  | <b>761,722</b>  | <b>790,922</b>  | <b>875,516</b>   | <b>916,500</b>   |

The notes on pages 10 to 17 form part of these accounts.



**Balance sheet as at 31 December 2021**

|                               | Note | 2021           | 2020           |
|-------------------------------|------|----------------|----------------|
|                               |      | £              | £              |
| <b>Tangible Fixed Assets</b>  |      |                |                |
| Building (community hall)     | 6    | 735,888        | 764,191        |
| Building & Grounds            | 6    |                |                |
| Furniture & equipment         | 6    | 25,834         | 26,731         |
|                               |      | <b>761,722</b> | <b>790,922</b> |
| <b>Current Assets</b>         |      |                |                |
| Debtors                       | 12   | 10,390         | 5,581          |
| Cash at bank and in hand      |      | 108,266        | 136,032        |
| <b>Total current assets</b>   |      | <b>118,656</b> | <b>141,613</b> |
| <b>Current Liabilities</b>    |      |                |                |
| Creditors due within one year | 13   | (4,862)        | (16,035)       |
| <b>Net current assets</b>     |      | <b>113,794</b> | <b>125,578</b> |
| <b>Net assets</b>             |      | <b>875,516</b> | <b>916,500</b> |
| <b>Represented by:</b>        |      |                |                |
| Unrestricted funds            | 14   | 76,571         | 79,989         |
| Restricted funds              | 14   | 37,223         | 45,589         |
| Capital funds                 | 14   | 761,722        | 790,922        |
|                               |      | <b>875,516</b> | <b>916,500</b> |

These financial statements were approved by the PCC on 21 March 2022 and were signed on its behalf by:

**Richard Carew**  
Vicar

**Helen Dobson**  
Treasurer

### Cash flow statement for the year ended 31 December 2021

|   | Note | 2021<br>£       | 2020<br>£       |
|---|------|-----------------|-----------------|
| <b>Reconciliation of net outgoing resources to net cashflow from operating activities</b> |      |                 |                 |
| Net outgoing resources for the year   |      | (40,984)        | (69,415)        |
| Net investment income   |      | (1,208)         | (5,405)         |
| Depreciation charge   | 6    | 36,579          | 34,734          |
| (Increase)/decrease in debtors  | 12   | (4,809)         | 3,753           |
| Increase/(decrease) in creditors  | 13   | (11,173)        | 2,744           |
| Increase/(decrease) in long term creditors  | 13   | -               | -               |
| <b>Net cash (outflow)/inflow from operating activities</b>                                |      | <b>(21,595)</b> | <b>(33,589)</b> |
| <b>Cash flow Statement</b>  |      |                 |                 |
| Net cash in/(out)flow from operating activities   |      | (21,595)        | (33,589)        |
| Return on Investments   |      | 1,208           | 5,405           |
| Capital expenditure – additions   | 6    | (7,379)         | (4,871)         |
| <b>(Decrease)/Increase in cash in the year</b>  |      | <b>(27,766)</b> | <b>(33,055)</b> |

### Reconciliation of net cash flow to movement in net debt for the year ended 31 December 2021

|   | 2021<br>£      | 2020<br>£      |
|---|----------------|----------------|
| (Decrease)/increase in cash in the year | (27,766)       | (33,055)       |
| Net cash at start of year               | 136,032        | 169,087        |
| <b>Net cash at end of year</b>          | <b>108,266</b> | <b>136,032</b> |

## Notes to the accounts

### 1. Accounting policies

#### Accounting convention and basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards under the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP) FRS 102, the Charities Act 2011 and applicable accounting standards, under the historic cost convention except for the valuation of investment assets which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body (for example the Scouts and Brownies) nor those that are informal gatherings of church members.

#### Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable and interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### Resources Expended

Grants and donations are accounted for when paid over or awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan freewill offering is accounted for when due. All other expenditure is generally recognised when it is incurred and accounted for gross.

#### Funds of the Charity

The various funds of the charity are accounted for as follows:

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; and donations and grants received for a specific object or invited by the PCC for a specific object.

The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average basis.

*Unrestricted funds* are general funds which are expendable at the discretion of the PCC for general purposes. Unrestricted funds earmarked for particular purposes by the trustees are designated as separate funds.

In the opinion of the trustees' sufficient resources are held in an appropriate form for each fund to be applied in accordance with any restrictions imposed upon it.

*Capital funds* represent the PCC's investment in fixed assets. Transfers are made from the unrestricted funds in respect of depreciation and asset purchases and disposals.

#### Fixed asset investments

Consecrated and benefice property is not included in the accounts by section 10 of the Charities Act 2011.

Fixed assets are not capitalised if they are below a value of £100.

Furniture and equipment are depreciated on a straight-line basis at 25% per annum. Community Hall fittings and the car park are depreciated at 10% per annum on a straight-line basis. The solar panels are depreciated at 5% per annum. Expenditure for building works on the community hall re-development is shown at cost inclusive of professional fees and VAT. The hall is depreciated at 3% per annum on a straight-line basis.

## 2. Unrestricted Funds: Income and endowments

|  | Church general fund |                | Clergy discretionary |            | Total funds    |                |
|--|---------------------|----------------|----------------------|------------|----------------|----------------|
|  | 2021                | 2020           | 2021                 | 2020       | 2021           | 2020           |
|  | £                   | £              | £                    | £          | £              | £              |
| <b>Voluntary income</b>                |                     |                |                      |            |                |                |
| Planned giving                         |                     |                |                      |            |                |                |
| - Gift aided                           | 108,533             | 106,362        | -                    | -          | 108,533        | 106,362        |
| - Tax refunds                          | 36,134              | 23,680         | -                    | 125        | 36,134         | 23,805         |
| - One off and other                    | 87,020              | 5,098          | 50                   | 500        | 87,070         | 5,598          |
| Collections                            | 1,478               | 1,362          | -                    | -          | 1,478          | 1,362          |
| Grants received                        | 13,390              | 450            | -                    | -          | 13,390         | 450            |
|  | <b>246,555</b>      | <b>136,952</b> | <b>50</b>            | <b>625</b> | <b>246,605</b> | <b>137,577</b> |
| <b>Activities for generating funds</b> | <b>1,626</b>        | <b>927</b>     | <b>-</b>             | <b>-</b>   | <b>1,626</b>   | <b>927</b>     |
| <b>Income from investments</b>         |                     |                |                      |            |                |                |
| Bank interest                          | 136                 | 293            | -                    | -          | 136            | 293            |
| Solar panel feed in tariff             | 1,072               | 5,112          | -                    | -          | 1,072          | 5,112          |
|  | <b>1,208</b>        | <b>5,405</b>   | <b>-</b>             | <b>-</b>   | <b>1,208</b>   | <b>5,405</b>   |
| <b>Church activities</b>               |                     |                |                      |            |                |                |
| Fees                                   | 10,105              | 2,922          | -                    | -          | 10,105         | 2,922          |
| Hall/extension lettings                | 6,390               | 7,511          | -                    | -          | 6,390          | 7,511          |
| Magazine/publication income            | 2,424               | 4,363          | -                    | -          | 2,424          | 4,363          |
| Other                                  | 3,914               | 1,100          | -                    | -          | 3,914          | 1,100          |
|  | <b>22,833</b>       | <b>15,896</b>  | <b>-</b>             | <b>-</b>   | <b>22,833</b>  | <b>15,896</b>  |
| Other                                  | 3,920               | 2,111          | -                    | -          | 3,920          | 2,111          |
| <b>Total income</b>                    | <b>276,142</b>      | <b>161,291</b> | <b>50</b>            | <b>625</b> | <b>276,192</b> | <b>161,916</b> |

### 3. Unrestricted Funds: Expenditure

|   | Church general fund |                 | Clergy discretionary |              | Total funds    |                 |
|---|---------------------|-----------------|----------------------|--------------|----------------|-----------------|
|   | 2021                | 2020            | 2021                 | 2020         | 2021           | 2020            |
|   | £                   | £               | £                    | £            | £              | £               |
| <b>Resources expended</b>                               |                     |                 |                      |              |                |                 |
| <b>Church activities</b>                                |                     |                 |                      |              |                |                 |
| Mission giving  | 10,504              | 10,463          | -                    | -            | 10,504         | 10,463          |
| Diocesan parish share                                   | 100,000             | 110,004         | -                    | -            | 100,000        | 110,004         |
| Church services expenses                                | 25,179              | 26,571          | -                    | -            | 25,179         | 26,571          |
| Premises  | 121,200             | 52,742          | -                    | -            | 121,200        | 52,742          |
| Support of church work                                  | 1,200               | 1,055           | -                    | -            | 1,200          | 1,055           |
| Youth activities  | 8,078               | 11,446          | -                    | -            | 8,078          | 11,446          |
| Printing costs  | 1,267               | 1,134           | -                    | -            | 1,267          | 1,134           |
| Other   | 740                 | 443             | 2,100                | 1,350        | 2,840          | 1,793           |
|   | <b>268,168</b>      | <b>213,858</b>  | <b>2,100</b>         | <b>1,350</b> | <b>270,268</b> | <b>215,208</b>  |
| <b>Costs of generating voluntary income</b>             | <b>1,230</b>        | <b>636</b>      | <b>-</b>             | <b>-</b>     | <b>1,230</b>   | <b>636</b>      |
| <b>Governance costs</b>                                 |                     |                 |                      |              |                |                 |
| PCC and APM administration                              | -                   | 920             | -                    | -            | -              | 920             |
| Other   | 732                 | 432             | -                    | -            | 732            | 432             |
| Total governance costs                                  | <b>732</b>          | <b>1,352</b>    | <b>-</b>             | <b>-</b>     | <b>732</b>     | <b>1,352</b>    |
| <b>Total resources expended</b>                         | <b>270,130</b>      | <b>215,846</b>  | <b>2,100</b>         | <b>1,350</b> | <b>272,230</b> | <b>217,196</b>  |
| <b>Net incoming/outgoing resources before transfers</b> | <b>6,012</b>        | <b>(54,555)</b> | <b>(2,050)</b>       | <b>(725)</b> | <b>3,962</b>   | <b>(55,280)</b> |
| Transfer between funds                                  | (8,696)             | (5,644)         | 1,317                | 1,163        | (7,379)        | (4,481)         |
| <b>Net incoming/outgoing resources</b>                  | <b>(2,684)</b>      | <b>(60,199)</b> | <b>(733)</b>         | <b>438</b>   | <b>(3,417)</b> | <b>(59,761)</b> |
| Balance 1 January                                       | 74,968              | 135,168         | 5,020                | 4,582        | 79,988         | 139,750         |
| <b>Balance 31 December</b>                              | <b>72,284</b>       | <b>74,969</b>   | <b>4,287</b>         | <b>5,020</b> | <b>76,571</b>  | <b>79,989</b>   |

The clergy fund is an amount set aside for the incumbent to use at his discretion.

#### 4. Restricted Funds

|   | Events        |               | Flowers    |            | Hall Development |                | Choir       |              | Youth          |               | Total Funds    |               |
|---|---------------|---------------|------------|------------|------------------|----------------|-------------|--------------|----------------|---------------|----------------|---------------|
|   | 2021          | 2020          | 2021       | 2020       | 2021             | 2020           | 2021        | 2020         | 2021           | 2020          | 2021           | 2020          |
|   | £             | £             | £          | £          | £                | £              | £           | £            | £              | £             | £              | £             |
| <b>Voluntary income</b>                                 |               |               |            |            |                  |                |             |              |                |               |                |               |
| Donations   | -             | -             | -          | 210        | -                | -              | -           | -            | 12,000         | 22,360        | 12,000         | 22,570        |
| Gift aid  | -             | -             | -          | -          | -                | -              | -           | -            | 3,000          | 5,500         | 3,000          | 5,500         |
| Collections   | 223           | -             | -          | -          | -                | -              | -           | -            | -              | -             | 223            | -             |
| <b>Total voluntary income</b>                           | <b>223</b>    | <b>-</b>      | <b>-</b>   | <b>210</b> | <b>-</b>         | <b>-</b>       | <b>-</b>    | <b>-</b>     | <b>15,000</b>  | <b>27,860</b> | <b>15,223</b>  | <b>28,070</b> |
| <b>Church activities</b>                                |               |               |            |            |                  |                |             |              |                |               |                |               |
| Events  | 2,635         | 1,601         | -          | -          | -                | -              | -           | -            | -              | -             | 2,635          | 1,601         |
| Other   | 16            | 74            | -          | -          | -                | -              | -           | -            | -              | -             | 16             | 74            |
| <b>Total income</b>                                     | <b>2,874</b>  | <b>1,675</b>  | <b>-</b>   | <b>210</b> | <b>-</b>         | <b>-</b>       | <b>-</b>    | <b>-</b>     | <b>15,000</b>  | <b>27,860</b> | <b>17,874</b>  | <b>29,745</b> |
| <b>Resources expended</b>                               |               |               |            |            |                  |                |             |              |                |               |                |               |
| <b>Charitable activities</b>                            |               |               |            |            |                  |                |             |              |                |               |                |               |
| Youth activities  | -             | -             | -          | -          | -                | -              | -           | -            | 20,072         | 6,717         | 20,072         | 6,717         |
| Repairs and maintenance                                 | 234           | -             | -          | -          | 5,883            | 2,276          | -           | -            | -              | -             | 6,117          | 2,276         |
| Other   | -             | -             | -          | 100        | -                | -              | -           | -            | -              | -             | -              | 100           |
| Music   | -             | -             | -          | -          | -                | -              | 52          | 53           | -              | -             | 52             | 53            |
| <b>Total expended on charitable activities</b>          | <b>234</b>    | <b>-</b>      | <b>-</b>   | <b>100</b> | <b>5,883</b>     | <b>2,276</b>   | <b>52</b>   | <b>53</b>    | <b>20,072</b>  | <b>6,717</b>  | <b>26,241</b>  | <b>9,146</b>  |
| <b>Net incoming/outgoing resources before transfers</b> | <b>2,640</b>  | <b>1,675</b>  | <b>-</b>   | <b>110</b> | <b>(5,883)</b>   | <b>(2,276)</b> | <b>(52)</b> | <b>(53)</b>  | <b>(5,072)</b> | <b>21,143</b> | <b>(8,367)</b> | <b>20,599</b> |
| Transfers between funds                                 | -             | -             | -          | -          | -                | -              | -           | 1,431        | -              | (1,821)       | -              | (390)         |
| <b>Net incoming/outgoing resources</b>                  | <b>2,640</b>  | <b>1,675</b>  | <b>-</b>   | <b>110</b> | <b>(5,883)</b>   | <b>(2,276)</b> | <b>(52)</b> | <b>1,378</b> | <b>(5,072)</b> | <b>19,322</b> | <b>(8,367)</b> | <b>20,209</b> |
| Balance 1 January                                       | 19,328        | 17,653        | 260        | 150        | 5,883            | 8,159          | 171         | (1,207)      | 19,948         | 626           | 45,590         | 25,380        |
| <b>Balance 31 December</b>                              | <b>21,968</b> | <b>19,328</b> | <b>260</b> | <b>260</b> | <b>-</b>         | <b>5,883</b>   | <b>119</b>  | <b>171</b>   | <b>14,876</b>  | <b>19,948</b> | <b>37,223</b>  | <b>45,589</b> |

The events fund shows monies raised by the events team which are used for a cause selected by that team and endorsed by the PCC. Since 2018, the funds raised have been retained and will be put towards the cost of replacing the internal lighting for the church. This project will continue into 2022.

The flower fund was established in 2019 with money donated for flower arrangements in church.

The hall development fund is the balance of the funds raised towards the redevelopment of the community hall. The hall came into use in 2016. Hall related expenditure in 2021 has brought the balance of the fund to £nil and the hall development fund is now closed.

The choir fund is the amount that the choir is paid for singing at weddings and funerals - this amount is transferred from the general fund when the service takes place. The choir use this money to buy additional music and resources for special events.

Some donations are given specifically for youth work and these donations are used to finance the Youth worker salaries and expenses.

## 5. Movement in capital funds

|  | Buildings      |                | Furniture and equipment |               | Grounds  |          | Total Funds    |                |
|--|----------------|----------------|-------------------------|---------------|----------|----------|----------------|----------------|
|  | 2021           | 2020           | 2021                    | 2020          | 2021     | 2020     | 2021           | 2020           |
|  | £              | £              | £                       | £             | £        | £        | £              | £              |
| <b>Depreciation charges</b>                            |                |                |                         |               |          |          |                |                |
| - Fixtures and fittings                                | 28,303         | 28,303         | 862                     | 862           | -        | -        | 29,165         | 29,165         |
| - Solar panels   | -              | -              | 1,408                   | 1,408         | -        | -        | 1,408          | 1,408          |
| - IT systems   | -              | -              | 4,903                   | 3,479         | -        | -        | 4,903          | 3,479          |
| - Equipment  | -              | -              | 1,103                   | 682           | -        | -        | 1,103          | 682            |
| <b>Total depreciation</b>                              | <b>28,303</b>  | <b>28,303</b>  | <b>8,276</b>            | <b>6,431</b>  | <b>-</b> | <b>-</b> | <b>36,579</b>  | <b>34,734</b>  |
| <b>Transfer from church fund for capital purposes</b>  |                |                |                         |               |          |          |                |                |
| - Church hall redevelopment                            | -              | -              | 7,379                   | 4,871         | -        | -        | 7,379          | 4,871          |
| - Equipment  | -              | -              | 7,379                   | 4,871         | -        | -        | 7,379          | 4,871          |
| <b>Total transfer from church fund to capital fund</b> | <b>-</b>       | <b>-</b>       | <b>7,379</b>            | <b>4,871</b>  | <b>-</b> | <b>-</b> | <b>7,379</b>   | <b>4,871</b>   |
| Capital fund balance on 1 January                      | 764,191        | 792,495        | 26,731                  | 28,290        | -        | -        | 790,922        | 820,785        |
| <b>Capital fund balance on 31 December</b>             | <b>735,888</b> | <b>764,192</b> | <b>25,834</b>           | <b>26,730</b> | <b>-</b> | <b>-</b> | <b>761,722</b> | <b>790,922</b> |

## 6. Tangible fixed assets

|  | Buildings      |                | Furniture and equipment |                | Grounds      |              | Total Funds    |                |
|--|----------------|----------------|-------------------------|----------------|--------------|--------------|----------------|----------------|
|  | 2021           | 2020           | 2021                    | 2020           | 2021         | 2020         | 2021           | 2020           |
|  | £              | £              | £                       | £              | £            | £            | £              | £              |
| Actual/deemed costs at 1 January               | 849,101        | 849,101        | 111,823                 | 106,952        | 7,221        | 7,221        | 968,145        | 963,274        |
| Additions                                      | -              | -              | 7,379                   | 4,871          | -            | -            | 7,379          | 4,871          |
| <b>Actual/deemed costs 31 December</b>         | <b>849,101</b> | <b>849,101</b> | <b>119,202</b>          | <b>111,823</b> | <b>7,221</b> | <b>7,221</b> | <b>975,524</b> | <b>968,145</b> |
| Accumulated depreciation at 1 January          | 84,910         | 56,606         | 85,093                  | 78,662         | 7,221        | 7,221        | 177,224        | 142,490        |
| Charged in year                                | 28,303         | 28,303         | 8,276                   | 6,431          | -            | -            | 36,579         | 34,734         |
| <b>Accumulated depreciation at 31 December</b> | <b>113,213</b> | <b>84,910</b>  | <b>93,369</b>           | <b>85,093</b>  | <b>7,221</b> | <b>7,221</b> | <b>213,803</b> | <b>177,224</b> |
| Net book value as at 1 January                 | 764,191        | 792,495        | 26,731                  | 28,290         | -            | -            | 790,922        | 820,785        |
| <b>Net book value as at 31 December</b>        | <b>735,888</b> | <b>764,192</b> | <b>25,834</b>           | <b>26,730</b>  | <b>-</b>     | <b>-</b>     | <b>761,722</b> | <b>790,922</b> |

## 7. Grants to other organisations

|  | 2021          | 2020          |
|--|---------------|---------------|
|  | £             | £             |
| Accomplish Children's Trust (Uganda)         | 1,313         | 1,163         |
| Big Futures Foundation                       | 1,313         | -             |
| Christians Against Poverty                   | 1,313         | -             |
| Friends of Grahamstown and District Dev (SA) | 1,313         | -             |
| Tariro UK Hope for Zimbabwe                  | 1,313         | 1,163         |
| Wydale                                       | 1,313         | -             |
| United Society                               | 1,313         | 2,325         |
| York Schools and Youth Trust YOYO            | 1,313         | -             |
| 6 Other organisations                        | -             | 5,812         |
|  | <b>10,504</b> | <b>10,463</b> |

The PCC gives away a proportion of income each year to other charities. The charities are selected by a small working group every three years. 2018 was the first year of a three-year programme. In 2018, the PCC agreed to increase the proportion of income given away from 5% (in 2017) by 1% each year up to 10%. Therefore, in 2021, 9% of income was granted to other organisations.

The 6 other organisations given grants in 2020 totalling £5,812 were: Bible Society £1,163, Carecent £581, Church Urban Fund £1,162, Home-Start £1,162, The Hut £1,163, York Neighbours £581.

## 8. Remuneration of trustees

The incumbent, who is also a member of the PCC, is remunerated by the diocese. During the course of the year the PCC has reimbursed curate's expenses of £100 (2020: £nil). No other trustees incurred expenses.



## 9. Transactions with trustees and connected persons

Where members of the PCC have undertaken tasks on behalf of the PCC, expenses have been reimbursed where requested.

In addition, these accounts include some transactions with local firms in which the trustees are involved. In the PCC's opinion, these transactions do not contain any significant element of profit.

Our Director of Music is remunerated under a contract for services, she is married to a member of the PCC but all declarations of interest are declared as appropriate.

The freewill offering is usually paid to the Diocese of York in twelve equal monthly instalments – we have paid the full amount we have pledged, although we were able to delay some monthly instalments to aid our cashflow.

## 10. Staff costs

The incumbent and the assistant curate are office holders under Common Tenure. They are appointed and paid by the Diocese of York rather than the church they work at.

The PCC has employed three people during the year to cover youth provision on part-time contracts, a full time Office Administrator and a part-time Administrator. Youth workers have been part funded by specific donations. The average number of employees during the year was 4 (2020: 3.5). No employees received emoluments greater than £60,000.

In addition, the church employs some vergers and organists for weddings and funerals. They are employed on zero hours contracts and are not included in the numbers above. Total fees for organists, vergers and officiants were £2,046 (2020: £1,538) in the year.

|                    | 2021          | 2020          |
|--------------------|---------------|---------------|
|                    | £             | £             |
| Wages and salaries | 53,792        | 44,361        |
|                    | <b>53,792</b> | <b>44,361</b> |

## 11. Support costs

The amount that the charity spends on support costs includes the administrator's salary, costs of internet connection and computer systems. In 2021, support costs were £31,388 (2020: £28,331).

## 12. Debtors

|                                | 2021          | 2020         |
|--------------------------------|---------------|--------------|
|                                | £             | £            |
| Sundry                         | 1,894         | 305          |
| Prepayments and accrued income | 1,600         | 297          |
| Tax Recoverable - gift aid     | 6,896         | 4,979        |
|                                | <b>10,390</b> | <b>5,581</b> |

## 13. Creditors

|                                    | 2021         | 2020          |
|------------------------------------|--------------|---------------|
|                                    | £            | £             |
| <b>Creditors due within 1 year</b> |              |               |
| Creditors                          | 1,916        | 1,930         |
| Accruals                           | 2,536        | 13,755        |
| Deferred income                    | 410          | 350           |
|                                    | <b>4,862</b> | <b>16,035</b> |

#### 14. Analysis of net assets by fund

As at 31 December 2021

|                       | Unrestricted<br>fund | Capital<br>funds | Restricted<br>funds | Total          |
|-----------------------|----------------------|------------------|---------------------|----------------|
|                       | £                    | £                | £                   | £              |
| Tangible fixed assets | -                    | 761,722          | -                   | <b>761,722</b> |
| Current assets        | 81,393               | -                | 37,263              | <b>118,656</b> |
| Current liabilities   | (4,822)              | -                | (40)                | <b>(4,862)</b> |
|                       | <b>76,571</b>        | <b>761,722</b>   | <b>37,223</b>       | <b>875,516</b> |

As at 31 December 2020

|                       | Unrestricted<br>fund | Capital<br>funds | Restricted<br>funds | Total           |
|-----------------------|----------------------|------------------|---------------------|-----------------|
|                       | £                    | £                | £                   | £               |
| Tangible fixed assets | -                    | 790,922          | -                   | <b>790,922</b>  |
| Current assets        | 96,024               | -                | 45,589              | <b>141,613</b>  |
| Current liabilities   | (16,035)             | -                | -                   | <b>(16,035)</b> |
|                       | <b>79,989</b>        | <b>790,922</b>   | <b>45,589</b>       | <b>916,500</b>  |

#### 15. Capital Commitments

The charity has ongoing capital commitments as at 31 December 2021 in respect of the works to the stonework on the church roof totalling £4,547 (2020 nil). This includes work completed in January 2022 and a 2.5% retention against works completed inclusive of VAT.

## **Independent examiner's report to the trustees of St Edward the Confessor Parochial Church Council**

I report to the trustees on my examination of the accounts of the St Edward the Confessor Parochial Church Council (the PCC) for the year ended 31 December 2021.

### **Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed: Andrew Smith

Relevant professional qualification or membership of professional bodies (if any): ACMA

Address: 7 White House Rise, York, YO24 1EE

Date: 17/03/2021