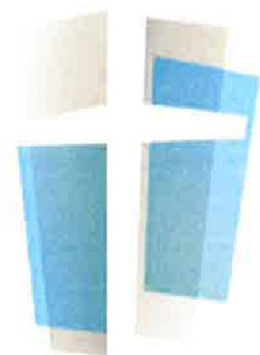




THE CHURCH
OF ENGLAND



ST. AUGUSTINE'S
Scaynes Hill

The PCC of St Augustine's, Scaynes Hill

**Trustees' Report and Financial
Statements**

Charity number: 1131423

31 December 2022

CONTENTS

Reference and Administration Details of the Charity its Trustees and Advisers	3
Trustees' Report	4
Independent Examiner's Report to the Parochial Church Council of St. Augustine's, Scaynes Hill	9
Receipts and Payments	10
Statement of Assets and Liabilities	14
Accounting policies	15

Reference and Administrative Details of the Charity, its Trustees and Advisers

NAME: The Parochial Church Council
of the Ecclesiastical Parish of St Augustine's, Scaynes Hill
PCC of St Augustine's, Scaynes Hill (working name)

CHARITY REGISTERED NUMBER: 1131423

PRINCIPAL OFFICE: St. Augustine's Church
Church Road
Scaynes Hill
West Sussex
RH17 7NY

TRUSTEES:

<i>Vicar</i>	The Rev'd Beverley Miles (<i>appointed 1 March 2021</i>)	
<i>Churchwardens</i>	Mrs Jenny Walker (<i>until 3rd April 2022</i>)	Mr David Sawney
	Mr Kelvin Booth (<i>until 8th August 2022 – dec'd</i>)	
<i>Licensed Readers</i>	Mr Steve Argent	Mrs Gaynor Deal
<i>Deanery Synod Representatives</i>	Miss Lynne Watkins	Mrs Robyn Smith
	Mr Steve Argent	Mrs Gaynor Deal
<i>Elected Members</i>	Mrs Sheila Argent	Mrs Jenny Walker (<i>from 3rd April 2022</i>)
	Mr Philip Brett (<i>Safeguarding Officer</i>)	Mrs Nicola Calvey (<i>until 3rd April 2022</i>)
	Miss Sheila Clarke	Mr Mark Jones (<i>until 3rd April 2022</i>)
	Mr Stephen Horsfield (<i>Electoral Roll Officer</i>)	Mr Tony Moore (<i>from 3rd April 2022</i>)
	Mrs Maggie Sawney (<i>from 3rd April 2022</i>)	

INDEPENDENT EXAMINER: John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

BANKERS AND INVESTMENT ADVISERS:

Barclays PLC
77 South Road
Haywards Heath
West Sussex
RH16 4LB

CCLA Investment Managers Limited
85 Queen Victoria St.,
London
EC4 4ET

TRUSTEES' REPORT

The Parochial Church Council (the PCC) (the Trustees) presents its annual report together with the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St. Augustine's, Scaynes Hill (the charity) for the year ended 31 December 2022. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The principal object of the charity is to promote, in the ecclesiastical parish, the whole mission of the Church.

Method of Appointment

The management of the charity is the responsibility of the Parochial Church Council (the Trustees) who are appointed or elected under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules.

Organisational Structure and Decision Making

Membership of the Parochial Church Council (PCC) is determined under the Church Representation Rules and consists of certain ex-officio members – all clerks in Holy Orders beneficed in or licensed to the parish, such Readers licensed to the parish as the Annual Parochial Church Meeting (APCM) determines should be so appointed, the churchwardens and any members of Deanery, Diocesan or General Synods – and up to 12 members of the church who are elected at the APCM. Members are warmly encouraged to stand for election to the PCC.

The full PCC met 7 times during the year. In between meetings subgroups met and gave reports to full PCC meetings.

OBJECTIVES AND ACTIVITIES

Policies and Objectives

The primary objective of St. Augustine's PCC is the promotion of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility, with the parish priest, of promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

Public benefit

The PCC has considered the Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. This has always been at the heart of the mission in the parish and the following overview of the year illustrates this.

Authorised Ministers

The following support the ministry of the incumbent:

Mr Stephen Argent and Mrs Gaynor Deal - Licensed Readers

Mrs Maria Brett and Mrs Jenny Bewick - Authorised Lay Ministers

The parish are grateful for their ministry which does so much to enhance our vicar-led ministry, worship and pastoral care.

ACHIEVEMENTS AND PERFORMANCE

REVIEW OF ACTIVITIES

Extraordinary events

1. We began 2022 with care due to the resurgence of COVID-19 in December 2021. The PCC continued to adopt a cautious approach to the safety of congregation members. The wearing of face-coverings in church remained until Sunday 29th May in order to provide reassurance to the more clinically vulnerable in the congregation. The priest and lay ministers of communion have continued to wear face masks throughout the year. In September, the PCC agreed that as from Sunday 9th October the chalice would be offered to the congregation. Antibacterial hand gel also continued to be offered to the congregation. Due to the on-going Covid-19 concerns the planned Burns Night supper was cancelled but all other outreach activities continued throughout the year including Coffee Shop.
2. By the beginning of 2022 the gas boiler was failing on a regular basis. Having considered all the options for a replacement system it was concluded that a more efficient gas-powered boiler should be installed. A "direction for minor works" was applied for from the diocese and permission was subsequently granted. The new boiler was installed in October 2022.
3. In the Spring of 2022, it was discovered that the church floor required substantial work due to wet rot in the joists which support the floor and this will also require stonework to be undertaken. Unfortunately, this has put part of the church out of action and consequently restricted some of our activities e.g. whole school services were held in the school rather than in the church. Through creative use of the remaining space most other activities have continued. During the course of the year surveys were undertaken, faculties applied for and the work now is out for tender. The hope is that this remedial work will be completed during 2023. Financially we will need to apply for grants and donations although we anticipate that one-third of the cost will come out of the church reserves.

Live Streaming of Sunday Morning Services

The Sunday morning services continue to be live-streamed via 'YouTube' with the recording of the live stream remaining available on that platform for later viewing. We greatly value our online congregation who feel connected to the worship life of the church and, where known, we include them in our parish communications.

Church attendance

There were 128 parishioners on the church electoral roll as at the Annual Parish Meeting held on 3rd April 2022. The average weekly attendance, counted during October, was an average of 45 adults present on each Sunday. However, the number of people viewing the on-line streamed services was estimated to be approximately 23 each week, based on the number of 'unique views' for each service.

Review of the year

1. The full PCC met in person 7 times during the year. In addition, subgroups met and gave reports at full PCC meetings.
2. The Annual Parish Meeting on 3rd April 2022 was held immediately after the Sunday morning service and it was live streamed for those who wished to watch online.
3. During 2022 the PCC set up the following teams to further the ministry and mission of the church: community outreach, eco, fabric, families and children (FACT), finance, music, pastoral, safeguarding, tech

and worship and discipleship. The PCC also agreed that a communications team should be set-up early in 2023. These teams work on the mission action plan aims and objectives as directed by the PCC and report back to each PCC meeting. In addition to PCC members, they also include representatives from the congregation. Each team's inclusive ethos is central to the Christian values of our fellowship.

4. In person worship has gradually gained momentum throughout 2022 as people became more confident about worshipping in church. Our core worship every Sunday is a 10.00 am service of Holy Communion. On Harvest Festival and Remembrance Sunday, our Communion service was held in the evening to enable us to provide a more accessible service to the community as a whole and the church was full on both occasions.
5. During the year, additional services continued to be offered on most Sunday afternoons or evenings and these were reviewed and developed as the year progressed. Attendance at these services has been encouraging and increased during the year.
6. Throughout 2022 our Eco church ran a 3 pm service on the 4th Sunday of most months. This developed into an 11-day eco festival in September which attracted interest from local residents, businesses and politicians. The eco team have worked hard on a number of initiatives but in particular at the beginning of 2022 they achieved the A Rocha eco church silver award. The team have consequently set themselves a target to achieve gold status during 2023. Over the course of the last year, they have also forged strong links, and a great working partnership, with the village sustainability group.
7. Our monthly Funday Monday afternoon for families of pre-school and primary-aged children is a partnership initiative with St Augustine's School. These afternoons have proved popular not just with families from the school but also generally with families in the village. There are usually 20 to 23 children at each session with the equivalent number of adults and is our version of messy church which includes crafts, activities, bible-based stories and culminates in a freshly cooked hot meal. There has been a direct link between Funday Monday and eco church with visits from local environmentalists with their stories, wormeries, etc. We have also been able to extend Funday Monday activities into holiday activities in both the Easter and Summer holidays. This initiative was registered as a "fresh expression" during 2022.
8. Sunday morning activities are provided each Sunday for any children who may attend with their parents or grandparents. On Tuesday mornings our coffee shop has attracted a number of grandparents with their young grandchildren which has developed a strong fellowship between all the children and the grandparents. Our mother and toddler sessions had great impact in the first half of 2022 but, due to the fact that many of the mothers had to return to work at the end of their allotted maternity leave, the group came to a natural end.
9. Our relationship with St Augustine's Church of England Primary School has continued to develop positively resulting in our "Growing Partnership" covenant which was signed by one of the school pupils and a churchwarden. Pupils at St Augustine's greatly enjoy the "Open the Book" and vicar-led assemblies and these are delivered in school approximately 3 times each month. Our two foundation governors and vicar are also great sources of support to the school.
10. Much care and attention has been given to the safeguarding of young people and vulnerable adults within our community and this is embedded into our system with regular reports to PCC from the Safeguarding Officer. The PCC has complied with the duty under section 5 of the Safeguarding and

Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The parish has achieved Level 1 (the highest level currently released) of the "Simple Quality Protects" programme.

11. Care for everyone in our community has continued throughout 2022 with much support from members of the congregation and, in particular, from the pastoral and community outreach teams. When we have been aware of specific needs during the year, the welcoming and inclusive nature of our fellowship has enabled us to respond with generosity and compassion e.g. support for the people of Ukraine, financial support to families during crisis, support during acute illness, on-going support during declining health, taking people to appointments and supporting our young people at university.
12. A large number of the congregation, and others within the local community, generously give their time to be actively involved in all our work by volunteering and helping out at many of the different events and activities undertaken during the year including coffee shop and our garden and pre-loved clothes sales.
13. The targets in the Mission Action Plan which were set in January 2022 were achieved by the end of the year.
14. At St Augustine's we believe it is an important part of who we are as a worshipping community to promote and support the work of organisations whose aims are to make a difference in the world. We do this because we believe in a God who is generous to us and who wants us to be generous in return. We help our organisations by giving them: attention, action, time, practical support, resources, money and commitment – according to what is appropriate to their needs. In 2022, we chose to support the following organisations, according to the 5 marks of mission criteria, so that we can meet a wide range of priorities: St Augustine's School, Chichester Diocesan Association for Family Support Work, St Peter and St James's Hospice, Practical Action, Tools with a Mission, Open Doors, Wheels for the World, Off the Fence, Haven Trust, Care for Veterans, Safe in Sussex, Raystede Animal Shelter, The Children's Society and The Royal British Legion.
15. Our Churchwardens and fabric team maintain the physical assets in the care of the PCC; the PCC is confident that all resources used contribute to the common good.
16. Where maintenance work to Church assets is required which is beyond the safe ability of volunteers to undertake, the PCC uses monies from grants, the Fabric Fund and special appeals to employ appropriate contractors under the professional control of the retained architect to carry out the required works.
17. During 2022 there were 10 baptisms of children ,13 funerals, 4 interments of ashes in the Memorial Garden and 1 marriage.

FINANCIAL REVIEW

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least two months' worth of unrestricted payments as contingency against unforeseen situations. This position has been sustained.

It is PCC policy to invest funds balances with the CBF Church of England deposit fund operated by CCLA Investment Managers Limited.

Risk Assessment Policy

Part of the on-going role of the PCC is to monitor the major risks to which the church is exposed, in particular those related to buildings and finance. Risks are formally reviewed on a regular basis by the PCC.

Financial Results

There was a small deficit for the year on general unrestricted funds of £4,813 (2021: deficit of £9,569) leaving unrestricted funds at the year end of £57,476 (2021: £62,289).

The total receipts on general unrestricted funds were £89,071 (2021: £86,069) and are detailed in the Financial Statements.

The largest unrestricted expenditure of the PCC was paid to the diocese to cover ministry costs. This amount covers the housing, stipend and pension costs of the priest, church insurance plus a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that nearly 80% of the total paid relates directly to the costs of this parish. The parish continues to meet 100% of allocated costs.

PCC Members' Responsibilities

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the PCC members to prepare financial statements, for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.

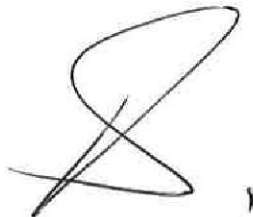
In preparing those financial statements the PCC members are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the current Church Accounting Regulations. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 23 January 2023 and signed on their behalf by:

Rev Beverley Miles
Chair



Independent Examiner's Report to the Parochial Church Council of St Augustine's Church, Scaynes Hill

I report to the trustees on my examination of the financial statements of the PCC of St Augustine's, Scaynes Hill ('the Charity') for the year ended 31 December 2022 which are set out on pages 10 to 15.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

17 April 2023

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2022 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift aid giving		43,556	49,196
Envelope scheme		1,586	1,087
Church collections		621	399
Other Donations		4,748	3,829
Charity Collections		3,148	1,544
Income tax recovered		16,685	11,037
Grants received		1,280	1,916
<i>Total Voluntary income</i>		<u>71,624</u>	<u>69,008</u>
<i>Activities for generating funds</i>			
Church magazine-adverts		1,275	120
Tapestry and Cards		134	28
Fund raising		3,040	1,446
Music exams		1,020	3,061
<i>Total Activities for generating funds</i>		<u>5,469</u>	<u>4,655</u>
<i>Investment income</i>			
Interest received		2,028	3,520
<i>Total Investment income</i>		<u>2,028</u>	<u>3,520</u>
Incoming resources from charitable activities			
Other Events		3,492	1,275
Fees - weddings etc		4,380	5,706
Church magazine-sales		345	852
Anchor Cafe sales		1,635	1,053
Youth entrance fees		98	—
<i>Total Incoming resources from charitable activities</i>		<u>9,950</u>	<u>8,886</u>
Total receipts		89,071	86,069

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2022 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Payments			
Cost of generating funds			
Fundraising expenses		104	26
<i>Total Cost of generating funds</i>		<u>104</u>	<u>26</u>
Charitable activities			
Parish Contribution		49,157	46,807
Church Expenses		4,244	6,086
Clergy Expenses		3,533	3,638
Youth & Children's Missioner employment		249	5,222
Youth work expenditure		—	24
Youth cafe costs		—	—
Children's work		—	—
Magazine printing & Expenses		1,714	1,654
Clock, Organ & Garden Maintenance		3,675	2,725
Church & Annexe repairs		1,737	10,406
Printing, Stationery, Gifts & Sundry		1,133	456
Utilities		3,253	2,994
Anchor Cafe costs		—	—
Mission & Outreach costs		325	29
Other costs		1,644	1,121
Clergy standin costs		—	—
Publicity		572	103
Insurance		1,317	1,285
Admin salary		8,667	6,431
Cleaning		1,478	1,337
Fees to Diocese re weddings, funerals		982	2,568
May camp costs		—	—
Covid 19 Expenditure		—	—
Fabric repairs		—	—
Coffee shop Charity support		—	—
Charity Collections		4,534	—
<i>Total Charitable activities</i>		<u>88,214</u>	<u>92,886</u>
Governance costs			
Independent Examiners fees		816	816
<i>Total Governance costs</i>		<u>816</u>	<u>816</u>
Other resources used			
Mission & Charitable Giving		4,750	1,910
<i>Total Other resources used</i>		<u>4,750</u>	<u>1,910</u>
Total payments		93,884	95,638
Excess of Incoming resources over Resources used		(4,813)	(9,569)
Transfers to/(from)		—	402
Brought forward balance		62,289	71,456
Total carried forward balance		57,476	62,289

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2020 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Fabric - Fabric Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		100	5,000
Capital appeal donations		6,259	—
Grants received		868	—
Total Voluntary income		<u>7,227</u>	<u>5,000</u>
<i>Investment income</i>			
Interest received		1,077	—
Realised gain on investment		15,136	—
Total Investment income		<u>16,213</u>	<u>—</u>
Total receipts		23,440	5,000
Payments			
Charitable activities			
Fabric repairs		10,078	11,494
Total Charitable activities		<u>10,078</u>	<u>11,494</u>
Total payments		10,078	11,494
Excess of Incoming resources over Resources used		<u>13,362</u>	<u>(6,494)</u>
Transfers to/(from)		—	—
Brought forward balance		19,065	25,559
Total carried forward balance		32,427	19,065
Hardship - Hardship fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Charity Collections		2,230	—
Total Voluntary income		<u>2,230</u>	<u>—</u>
<i>Investment income</i>			
Interest received		63	—
Total Investment income		<u>63</u>	<u>—</u>
Total receipts		2,293	—
Payments			
Charitable activities			
Charity Collections		475	—
Total Charitable activities		<u>475</u>	<u>—</u>
Other resources used			
Mission & Charitable Giving		250	—
Total Other resources used		<u>250</u>	<u>—</u>
Total payments		725	—
Excess of Incoming resources over Resources used		<u>1,568</u>	<u>—</u>
Brought forward balance		—	—
Total carried forward balance		1,568	—

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2022 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Smith - B Smith Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds		—	—
		—	—
Total receipts		—	—
Payments			
Charitable activities			
Organist & Church music		—	70
Total Charitable activities		—	70
Total payments		—	70
Excess of Incoming resources over Resources used		—	(70)
Transfers to/(from)		—	(984)
Brought forward balance		—	1,054
Total carried forward balance		—	—
Bible - Bible Fund (Restricted) Fund			
Transfers to/(from)		—	582
Brought forward balance		582	—
Total carried forward balance		582	582

St Augustines Church, Scaynes Hill - 1131423
Statement of Assets and Liabilities
As at 31 December 2022

	31/12/2022	31/12/2021
Fixed assets		
Tangible assets	1,140	1,140
Current assets		
Investments at cost (Market value £82,851, 2021: £138,340)	52,593	77,457
Cash at bank and in hand	38,320	3,339
Total current assets	90,913	80,796
Total assets	92,053	81,936
 Represented by		
Unrestricted		
Unrestricted - General fund	57,476	62,289
Restricted		
Restricted - Fabric Fund	32,427	19,065
Restricted - Hardship Fund	1,568	—
Restricted - B Smith Fund	—	—
Restricted - Annexe Fund	—	—
Restricted - Capital Appeal Fund	—	—
Restricted - Bible Fund	582	582
Endowment		
Endowment - Fabric Fund	—	—
 Funds of the church	92,053	81,936

Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Income

Donations and other income are recognised when received by the charity.

1.3 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2. Restricted Funds

The Bible Fund was established from donations from parishioners for the provision of bibles to local school children.

The Fabric Fund was established to be used for the maintenance of the church buildings.

The Hardship Fund was established in the year to help those in need.