

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE'S, SCAYNES HILL

England & Wales · Charity number 1131423

Details

Other names	ST AUGUSTINE'S PCC, SCAYNES HILL
Status	Registered
Legal form	Previously excepted
Registered	2009-08-28
Register	View on the Charity Commission register

Contact

Address	St Augustine's church Church Road Scaynes Hill Haywards Heath West Sussex RH17 7NY
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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the promotion, in the ecclesiastical parish, of the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£101,698	£111,502	-	-
2023-12-31	£165,253	£157,301	-	-
2022-12-31	£114,804	£114,687	-	-
2021-12-31	£91,069	£107,202	-	-
2020-12-31	£79,529	£76,304	-	-

Trustees

Name	Role	Appointed
Kevin Deal	Chair	2023-05-21
Briony Partridge		2026-04-19
Canon Martha Mutikani		2025-06-05
Deborah Ann Martin		2023-05-21
Dr David Smith		2023-05-21
Gaynor Deal		2023-05-21
Helen Brightey		2023-05-21
Helen Hicks		2026-04-19
JENNY DOREEN WALKER		2022-04-03
James Leonard Whittle		2025-04-21
Joanna Burdett		2025-04-21
Jonathan White		2023-05-21
Keith John Sidey Martin		2024-04-21
LYNNE PROSSER WATKINS		2023-05-21
Michael Harding		2023-05-21
Philip Brett		2022-04-03
Robyn Caroline Louise Smith		2023-05-21
Sandy Ivy Ann Hite		2025-04-21
Sheila Maidment		2023-05-21
Steve Argent		2023-05-21

Accounts



The PCC of St Augustine's, Scaynes Hill

Trustees' Report & Financial Statements

31st December 2024



Charity number: 1131423

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Reference and Administrative Details of the Charity, its Trustees and Advisers

NAME: The Parochial Church Council
of the Ecclesiastical Parish of St Augustine's, Scaynes Hill
PCC of St Augustine's, Scaynes Hill (working name)

CHARITY REGISTERED NUMBER: 1131423

PRINCIPAL OFFICE: St. Augustine's Church
Church Road
Scaynes Hill
West Sussex
RH17 7NY

TRUSTEES:

Vicar The Rev'd Beverley Miles (*retired 22nd June 2024*)

Churchwardens Mrs Sheila Maidment Mr Kevin Deal

Licensed Readers Mr Steve Argent Mrs Gaynor Deal

Deanery Synod Representatives Miss Lynne Watkins Mrs Robyn Smith
Mr Steve Argent Mrs Sandy Hite (*from September 2024*)

Elected Members Mr Philip Brett (*Safeguarding Officer*) Ms Helen Brightey
Miss Jo Burdett (*from September 2024*) Miss Sheila Clarke
Mr Mike Harding Mr Stephen Horsfield
Mrs Debbie Martin Mr Keith Martin (*from 21st April 2024*)
Mr Tony Moore Dr David Smith
Mrs Jenny Walker Mr Jon White

INDEPENDENT EXAMINER: Brian Jacobs
12 Silverdale
Keymer
Hassocks
BN6 8RD
briandjacobs@outlook.com

BANKERS AND INVESTMENT ADVISERS:

Barclays PLC
77 South Road
Haywards Heath
West Sussex
RH16 4LB

CCLA Investment Managers Limited
1 Angel Lane
London
EC4R 3AB

TRUSTEES' REPORT

The Parochial Church Council (the PCC) (the Trustees) presents its annual report together with the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St. Augustine's, Scaynes Hill (the charity) for the year ended 31 December 2024. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The principal object of the charity is to promote, in the ecclesiastical parish, the whole mission of the church.

Method of Appointment

The management of the charity is the responsibility of the Parochial Church Council (the Trustees) who are appointed or elected under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules.

Organisational Structure and Decision Making

Membership of the Parochial Church Council (PCC) is determined under the Church Representation Rules and consists of certain ex-officio members – all clerks in Holy Orders beneficed in or licensed to the parish, such Readers licensed to the parish as the Annual Parochial Church Meeting (APCM) determines should be so appointed, the churchwardens and any members of Deanery, Diocesan or General Synods – and up to 12 members of the church who are elected at the APCM. Members are warmly encouraged to stand for election to the PCC.

The full PCC met 9 times during the year. In between meetings subgroups met and gave reports to full PCC meetings.

OBJECTIVES AND ACTIVITIES

Policies and Objectives

The primary objective of St. Augustine's PCC is the promotion of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility, with the parish priest, of promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

Public benefit

The PCC has considered the Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. This has always been at the heart of the mission in the parish and the following overview of the year illustrates this.

Authorised Ministers

The following support the incumbent and have been invaluable during the recent interregnum:

Reverend Jean Sedgley - PTO

Mr Stephen Argent and Mrs Gaynor Deal - Licensed Readers

Mrs Jenny Bewick, Mrs Maria Brett, Mrs Gaynor Deal, Mr Mike Harding, Mrs Robyn Smith, Mrs Jenny Walker - Authorised Lay Ministers

The parish is grateful for their ministry which does so much to enhance our vicar-led ministry, worship and pastoral care.

ACHIEVEMENTS AND PERFORMANCE

REVIEW OF ACTIVITIES

Extraordinary Events

1. At the beginning of 2024 the Bishop of Horsham visited and led a service of thanksgiving for the new church floor which was much enjoyed by the congregation. As part of the celebration a time capsule was laid, via a trap door, and it is hoped that this will be opened in 2124. In addition, during the service 3 members of the church congregation were presented for confirmation.
2. In June 2024 Reverend Beverley Miles retired and the church congregation and local and wider community enjoyed a number of events and services to celebrate her time at St Augustine's. There were many written and spoken expressions of thankfulness for her hard work and dedicated ministry over the previous 3 years and these expressions were accompanied by several gifts. The whole community joined together in prayer to wish Beverley and Michael a long and very happy retirement
3. An interregnum can prove a challenging time, but the PCC was thankful for the continuing involvement of a large number of committed and active members of the congregation both lay and ordained. The church has been greatly blessed by Reverend Stephen Caple, Canon David Tickner and Reverend Jean Sedgley who have given up much of their time to take regular and special church services. The PCC was also very appreciative of the advice, support and guidance that Reverend Stephen has provided at their meetings. The whole church has been extremely grateful to them both for their help and ministry whilst in vacancy. A parish profile was prepared and submitted to the diocese in August 2024 and the vacancy has been advertised with a closing date of January 2025.

Live Streaming of Sunday Morning Services

The Sunday morning services continue to be live-streamed via 'YouTube' with the recording of the live stream remaining available on that platform for later viewing. We greatly value our online congregation who feel connected to the worship life of the church and, where known, we include them in our parish communications.

Church Attendance

There were 124 parishioners on the church electoral roll as at the Annual Parish Meeting held on 21st April 2024. The average weekly attendance, counted during October, was an average of 54 adults present on each Sunday. The number of people viewing the on-line streamed services was estimated to be approximately 9 each week based on information from 'YouTube'. Significantly more tune in for special services such as Remembrance and the Carol Service.

Review of the Year

1. The full PCC met in person 9 times during the year. In addition, subgroups met and gave reports at full PCC meetings.
2. The Annual Parish Meeting on 21st April 2024 was held immediately after the Sunday morning service.
3. The teams established previously under the five strands of support, worship, well-being, witness and worship and discipleship are: community outreach, communications, eco, fabric, families and children (FACT), finance, ministry, music, pastoral, safeguarding, tech and well-being. They have continued to meet and to further the ministry and mission of the church. They also work on the mission action plan aims and objectives as directed by the PCC and report back to each PCC meeting. In addition to PCC members, they also include representatives from the congregation. Each team's inclusive ethos is central to the Christian values of our fellowship.

4. Our core worship every Sunday is a 10.00 am service of Holy Communion with the 1st Sunday of the month being a Worship for All Communion. In addition, we also offer a much-valued Thursday morning communion service. On Harvest Festival and Remembrance Sundays, our communion service was held in the evening to enable us to provide a more accessible service to the community as a whole and the church was full on both occasions.
5. During the year, additional services continued to be offered on most Sunday evenings and these were reviewed and developed as the year progressed. On the 1st Sunday of the month a special prayer space is offered and, on the 2nd and 4th Sundays, we have Gateway sessions which facilitate discussion and prayer. Attendance at these services has been encouraging and has increased during the year.
6. Throughout 2024 the eco team has kept this agenda a prominent part of church life. They work closely with Scaynes Hill Sustainability Group to ensure that St Augustine's is part of the village's eco ethos. In September 2024 the team organised a very successful Living Lightly Day in the church and annexe which was very well-attended and thoroughly enjoyed by members of the local and wider community. It also attracted interest from local businesses. In addition, the eco team has continued to work towards achieving the A Rocha gold standard. There was also a prayer focus throughout COP29 by the team and church congregation.
7. Our monthly Funday Monday afternoon for families of pre-school and primary-aged children is a partnership initiative with St Augustine's School. These afternoons have proved popular not just with families from the school but also generally with families in the village. There are usually around 30 children at each session together with their parents or carers. It includes crafts, activities, bible-based stories and culminates in a freshly cooked hot meal. Funday Monday also includes an activity morning in both the Easter and Summer holidays. The Christingle which was celebrated as part of a Funday Monday session attracted 39 children and 24 adults.
8. There are currently very few children who attend on a Sunday morning but there are activities available should any attend with their parents or grandparents. On Tuesday mornings our coffee shop has attracted several grandparents with their young grandchildren which has developed a strong fellowship between all the children and grandparents.
9. Our relationship with St Augustine's Church of England Primary School has continued to develop positively through our "Growing Partnership" covenant which is signed annually by one of the school pupils and a churchwarden. Pupils at St Augustine's greatly enjoy the "Open the Book" assemblies which are delivered in school approximately twice per month. Our two foundation governors are also a great source of support to the school.
10. From the beginning of the Autumn term 2024 "Drop Off and Drop In" sessions have been offered to St Augustine's School parents to provide them with the opportunity to get together and chat over coffee and cake on a Thursday morning after school drop off at 8.45 am. These have been well-received by a number of parents and there is a core group who attend each week.
11. Much care and attention has been given to the safeguarding of young people and vulnerable adults within our community and this is embedded into our procedures with regular reports to PCC from the Safeguarding Officer. The PCC has fully complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising the duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.
12. Care for everyone in our community has remained a priority in 2024 with much support from members of the congregation and particularly from the well-being and community outreach teams. When we have been made aware of specific needs during the year the welcoming and inclusive nature of our fellowship has enabled us to respond with generosity and compassion e.g. financial and practical support to families during crisis, support during acute illness, on-going support during declining health, taking people to appointments and supporting our young people at university.

13. Many in the congregation, and others within the local community, generously give their time to be actively involved in all our work by volunteering and helping out at many of the different events and activities undertaken during 2024 including the Anchor Coffee Shop, the Living Lightly Day and the Book and Plant sale.
14. In 2024, three members of the congregation were licensed in Chichester Cathedral as ALM's (Authorised Lay Ministers) having taken the pastoral, rural mission and ministry and the leading small groups electives.
15. At St Augustine's we believe it is an important part of who we are as a worshipping community to promote and support the work of organisations whose aims are to make a difference in the world. We do this because we believe in a God who is generous to us and who wants us to be generous in return. We help our organisations by giving them: attention, action, time, practical support, resources, money and commitment - according to what is appropriate to their needs. In 2024, we chose to support the following organisations, according to the 5 marks of mission criteria, so that we can meet a wide range of priorities: St Augustine's School, Chichester Diocesan Association for Family Support Work, St Peter and St James's Hospice, Practical Action, Open Doors, Wheels for the World, Off the Fence, Haven Trust, Care for Veterans, Safe in Sussex, Raystede Animal Shelter, The Children's Society and The Royal British Legion. In a tight financial climate the monetary contributions made were following a mission focussed programme during Lent and via the eco table in the church annexe and half the Anchor Coffee Shop proceeds.
16. Our churchwardens and fabric team maintain the physical assets in the care of the PCC; the PCC is confident that all resources used contribute to the common good.
17. Where maintenance work to church assets is required, which is beyond the safe ability of volunteers to undertake, the PCC uses monies from grants, the fabric fund and special appeals to employ appropriate contractors under the professional control of the retained architect to carry out the required works.
18. During 2024 there were 5 baptisms of children, 4 confirmations, 5 funerals and 4 interments of ashes in the Memorial Garden.
19. St Augustine's Church is registered with the Anglican Society for the Welfare of Animals as an animal friendly church. We aim to promote a compassionate attitude towards all God's creation and are very proud to be part of this important initiative. Working alongside the eco team we believe we are helping God's creation. The pet memorial in the front garden of the church, where bereaved owners can write their pet's name on a pebble and place it in the garden, continues to be well-used by the local community. In addition, our Animal Chaplain has met and prayed with owners and supported them in the loss of their pet.

FINANCIAL REVIEW

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least two months' worth of unrestricted payments as contingency against unforeseen situations. This position has been sustained.

It is PCC policy to invest fund balances with the CBF Church of England deposit fund operated by CCLA Investment Managers Limited.

Risk Assessment Policy

Part of the on-going role of the PCC is to monitor the major risks to which the church is exposed, in particular those related to buildings and finance. Risks are formally reviewed on a regular basis by the PCC.

Principal Funding

The total receipts for 2024 on general unrestricted funds were **£79,861** and are detailed in the Financial Statements.

The largest unrestricted expenditure of the PCC is the parish contribution and this is paid to the diocese. This amount covers the housing, stipend and pension costs of the priest, a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that nearly 80% of the total paid relates directly to the costs of this parish. The parish continues to meet 100% of allocated costs. Church insurance is paid directly to Ecclesiastical Insurance Services by the PCC.

PCC Members' Responsibilities

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the PCC members to prepare financial statements, for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.

In preparing those financial statements the PCC members are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the current Church Accounting Regulations. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 17th March 2025 and signed on their behalf by:


Kevin Deal
Chair/Churchwarden

Sheila Maidment
Churchwarden



Independent Examiner's Report to the Parochial Church Council of St Augustine's Church, Scaynes Hill

I report on the financial statements of the PCC of St Augustine's, Scaynes Hill ('the Charity') for the year ended 31 December 2024 which are set out on pages 10 to 15.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity in accordance with section 130 of the 2011 Act; or
2. The accounts do not accord with those accounting records; or
3. The accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Brian Jacobs
12 Silverdale
Keymer
Hassocks
BN6 8RD

Signed *B. D. Jacobs*

Date *4 April 2025*

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
Selected period: 01 January 2024 to 31 December 2024

<i>Note</i>	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift aid giving		44,838	45,762
Envelope scheme		1,614	1,205
Church collections		2,171	1,221
Other Donations		4,834	5,185
Charity Collections		—	1,221
Income tax recovered		12,673	12,361
Grants received		1,750	9,356
	<i>Total Voluntary income</i>	<u>67,882</u>	<u>76,313</u>
<i>Activities for generating funds</i>			
Church magazine-adverts		670	800
Tapestry and Cards		211	47
Fund raising		1,310	2,192
Music exams		1,200	1,440
	<i>Total Activities for generating funds</i>	<u>3,391</u>	<u>4,479</u>
<i>Investment income</i>			
Interest received		2,152	1,957
	<i>Total Investment income</i>	<u>2,152</u>	<u>1,957</u>
Incoming resources from charitable activities			
Other Events		1,380	1,921
Fees - weddings etc		2,502	3,969
Church magazine-sales		827	825
Anchor Cafe sales		1,723	2,247
	<i>Total Incoming resources from charitable activities</i>	<u>6,434</u>	<u>8,963</u>
Total receipts		79,861	91,714
Payments			
<i>Charitable activities</i>			
Parish Contribution		52,557	51,186
Church Expenses		2,748	3,609
Clergy Expenses		1,970	2,762
Organist & Church music		856	1,380
Magazine printing & Expenses		2,245	2,190
Clock, Organ & Garden Maintenance		2,183	2,730
Printing, Stationery, Gifts & Sundry		591	804
Utilities		6,548	8,578
Mission & Outreach costs		—	328
Other costs		934	908
Publicity		133	123
Insurance		1,607	1,450
Admin salary		9,459	9,496
Fees to Diocese re weddings, funerals		2,065	1,444
Charity Collections		565	2,224
	<i>Total Charitable activities</i>	<u>84,466</u>	<u>89,218</u>

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
Governance costs			
Indendent Examiners fees		—	864
	<i>Total Governance costs</i>	—	864
Other resources used			
Mission & Charitable Giving		—	593
	<i>Total Other resources used</i>	—	593
Total payments		84,466	90,675
		Excess of Incoming resources over Resources used	1,038
		Transfers to/(from)	(30)
		Brought forward balance	57,444
Total carried forward balance		52,732	58,452
Fabric - Fabric Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Income tax recovered		75	5,936
Grants received		3,634	16,250
	<i>Total Voluntary income</i>	3,709	22,186
<i>Investment income</i>			
Interest received		1,273	1,529
	<i>Total Investment income</i>	1,273	1,529
Other incoming resources			
Capital appeal donations		300	49,434
	<i>Total Other incoming resources</i>	300	49,434
Total receipts		5,282	73,149
Payments			
Charitable activities			
Church & Annexe repairs		932	4,134
Other costs		100	1,093
Professional fees		1,120	1,944
Fabric repairs		9,575	58,051
	<i>Total Charitable activities</i>	11,728	65,223
Total payments		11,728	65,223
		Excess of Incoming resources over Resources used	7,926
		Brought forward balance	32,427
Total carried forward balance		33,907	40,353

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<i>Note</i>	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
Hardship - Hardship fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
		25	240
		Total Voluntary income	240
<i>Investment income</i>			
		13	—
		Total Investment income	—
Total receipts		38	240
Payments			
Charitable activities			
		457	1,040
		Total Charitable activities	1,040
Total payments		457	1,040
		Excess of Incoming resources over Resources used	(419)
		Brought forward balance	768
Total carried forward balance		348	768

Mission - Mission fund (Restricted) Fund

Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
		25	—
		2,080	—
		1,221	—
		694	—
		Total Voluntary income	—
<i>Investment income</i>			
		80	—
		Total Investment Income	—
Incoming resources from charitable activities			
		895	—
		Total Incoming resources from charitable activities	—
Total receipts		4,977	—
Payments			
Charitable activities			
		318	—
		Total Charitable activities	—
Other resources used			
		3,656	—
		Total Other resources used	—
Total payments		3,974	—

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 January 2024 31 December 2024	01 January 2023 31 December 2023
		1,003	—
		1,115	—
		0	0
Total carried forward balance		2,119	0
Thankyou - Thank you fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
		8,800	—
		1,962	—
	<i>Total Voluntary income</i>	<u>10,562</u>	<u>—</u>
Total receipts		10,562	—
Payments			
Charitable activities			
		10,562	—
	<i>Total Charitable activities</i>	<u>10,562</u>	<u>—</u>
Total payments		10,562	—
		0	—
Total carried forward balance		0	—
Capital - Capital Appeal Fund (Restricted) Fund			
		0	0
Total carried forward balance		0	0
Bible - Bible Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
		978	150
	<i>Total Voluntary income</i>	<u>978</u>	<u>150</u>
Total receipts		978	150
Payments			
Charitable activities			
		52	—
		263	363
	<i>Total Charitable activities</i>	<u>315</u>	<u>363</u>
Total payments		315	363
		663	(213)
		—	30
		397	581
Total carried forward balance		1,060	397

There may be minor discrepancies in the totals if the pence are not being shown

St Augustines Church, Scaynes Hill - 1131423

Balance sheet (Summary)
As at: 31 December 2024

	As at 31/12/2024	As at 31/12/2023
	£	£
Fixed assets		
Tangible assets	1,140	1,140
	<u>1,140</u>	<u>1,140</u>
Current assets		
Investments	52,593	52,593
Cash at bank and in hand	36,435	46,241
	<u>89,028</u>	<u>98,834</u>
Liabilities		
Creditors: Amounts falling due in one year	—	—
Net current assets less current liabilities	<u>89,028</u>	<u>98,834</u>
Total assets less current liabilities	<u>90,168</u>	<u>99,974</u>
Total net assets less liabilities	<u>90,168</u>	<u>99,974</u>
Represented by		
Unrestricted		
Unrestricted - General fund	52,732	58,452
Designated		
Designated - Fabric Fund	—	—
Restricted		
Restricted - Fabric Fund	33,907	40,353
Restricted - Hardship fund	348	768
Restricted - Mission fund	2,119	0
Restricted - Thank you fund	0	—
Restricted - Capital Appeal Fund	0	0
Restricted - Bible Fund	1,060	397
Endowment		
Endowment - Fabric Fund	—	—
Funds of the church	<u>90,168</u>	<u>99,974</u>

There may be minor discrepancies in the totals if the pence are not being shown

The financial statements were approved by the Trustees on 17th March 2025 and signed on their behalf, by:


Kevin Deal - Chair


Mike Harding – Chair, Finance Committee

Notes

1.1 Basis of preparation of financial statements

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Income

Donations and other income are recognised when received by the charity.

1.3 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2. Restricted Funds

The Bible Fund was established from donations from parishioners for the provision of bibles to local school children.

The Fabric Fund was established to be used for the maintenance of the church buildings.

The Thank You fund was a specific collection which was made to assist members of the congregation who were experiencing financial difficulties due to serious illness.

The Mission Fund was established to collect monies to donate to our church missions. These missions include: St Augustine's CEP School, Family Support Work, St Peter and St James' Hospice, The Haven Trust, Wheels for the World, Practical Action, Safe in Sussex, Care for Veterans and Open Doors. Fundraising includes all Lent collections, a proportion of coffee shop receipts and money donated to the church's eco table.

3. Hardship Fund

The Hardship fund was established in 2022 and collects donations for assisting local people struggling with the cost of living.

4. Market Value of Investments

The market value of the parishes investments with CCLA at 31.12.24 was £92,720 (2023 was £90,645).

Accounts



The PCC of St Augustine's, Scaynes Hill

Trustees' Report and Financial Statements



Charity number: 1131423
31 December 2023

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Accounting policies	16

Reference and Administrative Details of the Charity, its Trustees and Advisers

NAME: The Parochial Church Council
of the Ecclesiastical Parish of St Augustine's, Scaynes Hill
PCC of St Augustine's, Scaynes Hill (working name)

CHARITY REGISTERED NUMBER: 1131423

PRINCIPAL OFFICE: St. Augustine's Church
Church Road
Scaynes Hill
West Sussex
RH17 7NY

TRUSTEES:

Vicar The Rev'd Beverley Miles (*appointed 1 March 2021*)

Churchwardens Mr David Sawney (*until 21st May 2023*)
Mrs Sheila Argent (*from 21st May 2023*)
Mr Kevin Deal (*from 21st May 2023*)

Licensed Readers Mr Steve Argent Mrs Gaynor Deal

Deanery Synod Representatives Miss Lynne Watkins Mrs Robyn Smith
Mr Steve Argent Mrs Gaynor Deal (*until 21st May 2023*)

Elected Members Mrs Jenny Walker Mr Philip Brett (*Safeguarding Officer*)
Miss Sheila Clarke Mr Tony Moore
Mrs Maggie Sawney (*until 21st May 2023*) Mr David Smith (*from 21st May 2023*)
Mr Stephen Horsfield (*Electoral Roll Officer*) Mr Jon White (*from 21st May 2023*)
Mrs Debbie Martin (*from 21st May 2023*) Mr Mike Harding (*from 21st May 2023*)
Mrs Helen Brightey (*from 21st May 2023*)

INDEPENDENT EXAMINER: Brian Jacobs

12 Silverdale,
Keymer
Hassocks
BN6 8RD

Email address: briandjacobs@outlook.com

BANKERS AND INVESTMENT ADVISERS:

Barclays PLC 77 South Road
Haywards Heath West Sussex RH16 4LB

CCLA Investment Managers Limited

1 Angel Lane, London. EC4R 3AB

TRUSTEES' REPORT

The Parochial Church Council (the PCC) (the Trustees) presents its annual report together with the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St. Augustine's, Scaynes Hill (the charity) for the year ended 31 December 2023. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The principal object of the charity is to promote, in the ecclesiastical parish, the whole mission of the Church.

Method of Appointment

The management of the charity is the responsibility of the Parochial Church Council (the Trustees) who are appointed or elected under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules.

Organisational Structure and Decision Making

Membership of the Parochial Church Council (PCC) is determined under the Church Representation Rules and consists of certain ex-officio members – all clerks in Holy Orders beneficed in or licensed to the parish, such Readers as are licensed to the parish, the churchwardens and any members of Deanery, Diocesan or General Synods – plus up to 12 members of the church who are elected at the APCM. Members are warmly encouraged to stand for election to the PCC.

The full PCC met 7 times during the year. In between meetings all teams met and gave reports to full PCC meetings.

OBJECTIVES AND ACTIVITIES

Policies and Objectives

The primary objective of St. Augustine's PCC is the promotion of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility, with the parish priest, of promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

Public benefit

The PCC has considered the Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. This has always been at the heart of the mission in the parish and the following overview of the year illustrates this.

Authorised Ministers

The following support the ministry of the incumbent:

Mr Stephen Argent and Mrs Gaynor Deal - Licensed Readers

Mrs Maria Brett, Mrs Jenny Bewick and Mrs Gaynor Deal - Authorised Lay Ministers

The parish is grateful for their ministry which does so much to enhance our vicar-led ministry, worship and pastoral care.

ACHIEVEMENTS AND PERFORMANCE

REVIEW OF ACTIVITIES

Extraordinary events

1. Having identified in 2022 that the church floor required substantial work due to wet rot in the joists which support the floor and the requirement for stonework to be undertaken, 2023 opened with the tendering process getting underway. Three contractors were given serious consideration and once a dilemma around wood to be used - Douglas Fir (as per specification) versus Redwood (a cheaper option) - had been resolved, the contract was awarded to DBR who had previously carried out the work on our Calvary and whose portfolio includes stonemasonry. The church was totally cleared in readiness for the work to commence on 31st July.
2. The parish was wonderfully supported by St Augustine's Church of England Primary School which enabled all worship to continue throughout our period of exclusion from the church by making the school facilities available to us. In addition, the generosity of trustees of the Millenium Centre allowed our Coffee Shop to re-open early September, in their premises, free of charge. Worship and all other activities resumed in the church from 22nd October.
3. During the work on the floor a trap door was inserted to accommodate a 'time capsule' planned for Bishop Ruth's visit early in the New Year.
4. The only precaution sustained since Covid was that the priest and lay ministers of communion, while serving, continued to wear face masks. Antibacterial hand gel has also continued to be offered to the congregation.

Live Streaming of Sunday Morning Services

The Sunday morning services continued to be live-streamed via 'YouTube' with the recording of the live stream remaining available on that platform for later viewing. We greatly value our online congregation who feel connected to the worship life of the church and, where known, we include them in our parish communications. The tech team valiantly sustained this throughout our displacement.

Church attendance

There were 119 parishioners on the church electoral roll as at the Annual Parish Meeting held on 21st May 2023; of these, 66 resided in the parish. The average weekly attendance, counted during October, was an average of 57 adults present at services. However, the number of people viewing the on-line streamed services was estimated to be approximately 30 each week, with significantly more for special services e.g. 43 for Remembrance and 124 for Carol Service

. Numbers are based on the 'unique views' for each service.

Review of the year

1. The full PCC met in person 7 times during the year.
2. The Annual Parish Meeting on 21st May 2023 was held immediately after the Sunday morning service and was live streamed for those who wished to watch online.
3. During 2023 the teams the PCC had set up the previous year - community outreach, eco, fabric, families and children (FACT), finance, music, pastoral, safeguarding, tech and worship & discipleship – met and reported to each PCC meeting. In addition, a communications team was established

early in the year. All have continued to further the ministry and mission of the church. These teams work on the mission action plan aims and objectives as directed by the PCC and report back to each PCC meeting. In addition to PCC members, they also include representatives from the congregation. Each team's inclusive ethos is central to the Christian values of our fellowship.

4. Early in 2023, a 'Mission Ideas Day' followed the 3 themes of empowering, encouraging contacts and engaging the wider community. Three home groups were established / re-vamped during the year. The later awayday reconsidered the MAP and there was a re-focus on how existing teams would feed into an overall teams template – Support, Worship, Wellbeing, Wholeness and Witness.
5. Our core worship every Sunday is a 10.00 am service of Holy Communion. A much valued mid-week communion service is offered on a Thursday morning. On Remembrance Sunday, our Communion service was held in the evening to enable us to provide a more accessible service to the community as a whole and the church was full.
6. During the year, additional services continued to be offered on most Sunday evenings – a quiet communion on the 1st Sunday with informal services (Gateway), facilitating discussion and prayer on 2nd and 4th Sundays. Attendance at these services, especially Gateway, has increased during the year.
7. Throughout 2023 our Eco team have kept the Eco agenda prominent in church life working in partnership with the village sustainability group. In July local MP Mims Davies visited to respond to our prepared questions on the government's Environment Improvement Plan published in January 2023, subsequent to the Act in 2021. The session was open to the wider community and the MP followed up with a briefing paper. A prayer focus was taken up by members throughout COP28. Our aspiration to achieve A Rocha gold status during 2023 inevitably had to be on hold because of the church being out of use and is now a target for 2024.
8. Our monthly Funday Monday afternoon for families of pre-school and primary-aged children is a partnership initiative with St Augustine's School. These afternoons have proved popular not just with families from the school but also generally with families in the village. There are usually 20 to 23 children at each session with the equivalent number of adults and is our version of messy church which includes crafts, activities, bible-based stories and culminates in a freshly cooked hot meal. The Christingle service attracted 45 children.
9. Few children now attend on Sunday mornings, but activities are provided for any children who may attend with their parents or grandparents. On Tuesday mornings our coffee shop has attracted a number of grandparents with their young grandchildren which has developed a strong fellowship between all the children and the grandparents.
10. Our relationship with St Augustine's Church of England Primary School has continued to develop positively resulting in our "Growing Partnership" covenant which was signed by representatives of the school council and church governors. Pupils at St Augustine's greatly enjoy the "Open the Book" and vicar-led assemblies which are delivered in school approximately 3 times each month. Pupils also enjoy subjecting the vicar to 'question time' sessions. Our two foundation governors and vicar are also great sources of support to the school.
11. Much care and attention has been given to the safeguarding of young people and vulnerable adults within our community and this is embedded into our system with regular reports to the PCC from the Safeguarding Officer. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

12. Care for everyone in our community remains a priority. When we have been aware of specific needs during the year, the welcoming and inclusive nature of our fellowship has enabled us to respond with generosity and compassion e.g. financial support to families during crisis, support during acute illness, on-going support during declining health, taking people to appointments and supporting our young people at university.
13. A large number of the congregation, and others within the local community, generously give their time to be actively involved in all our work by volunteering and helping out at many of the different events and activities undertaken during the year including coffee shop and our garden.
14. In 2023 two members were licensed, in Chichester Cathedral, as ALMs (Authorised Lay Ministers) having taken the Chaplaincy elective within the programme and for one of these the role of Animal Chaplain has emerged. Throughout the year the vicar has led members of the congregation through elements of some of the ALM electives. In addition she has promoted and encouraged members to engage with the diocesan wide ALM programme, following which a number of new ALMs will be licensed to the parish in 2024.
15. At St Augustine's we believe it is an important part of who we are as a worshipping community to promote and support the work of organisations whose aims are to make a difference in the world. We do this because we believe in a God who is generous to us and who wants us to be generous in return. We help our organisations by giving them: attention, action, time, practical support, resources, money and commitment – according to what is appropriate to their needs. In 2023, we chose to support the following organisations, according to the 5 marks of mission criteria, so that we can meet a wide range of priorities: St Augustine's School, Chichester Diocesan Association for Family Support Work, St Peter and St James's Hospice, Practical Action, Open Doors, Wheels for the World, Off the Fence, Haven Trust, Care for Veterans, Safe in Sussex, Raystede Animal Shelter, The Children's Society and The Royal British Legion. In a tight financial climate it is planned for the year's monetary contributions to be made following a Mission focused programme during Lent 2024.
16. Our Churchwardens and fabric team maintain the physical assets in the care of the PCC; the PCC is confident that all resources used contribute to the common good.
17. Where maintenance work to Church assets is required which is beyond the safe ability of volunteers to undertake the PCC, as has been essential in 2023, uses monies from grants, the Fabric Fund and special appeals to employ appropriate contractors under the professional control of the retained architect to carry out the required works.
18. During 2023 there were 4 baptisms of children, 5 funerals held in the church, 3 held elsewhere, 4 interments of ashes in the Memorial Garden and 2 marriages.

FINANCIAL REVIEW

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least two months' worth of unrestricted payments as contingency against unforeseen situations. This position has been sustained.

It is PCC policy to invest funds balances with the CBF Church of England deposit fund operated by CCLA Investment Managers Limited.

Risk Assessment Policy

Part of the on-going role of the PCC is to monitor the major risks to which the church is exposed, in particular those related to buildings and finance. Risks are formally reviewed on a regular basis by the PCC.

Financial Results

A drive to achieve capital income to meet the costs of the floor renovation began early 2023. Pledges were sought and £20,780 was committed. The actual donations to the capital (fabric) fund totaled £49,434 and in 2023 we claimed an additional £5,936 from the donations eligible for gift aid. We are also indebted to grant funding bodies – Gatwick Airport Community Trust, The Benefact Trust, Pebbles of Rank Foundation, Garfield Weston and Sussex Historic Churches – adding a further £16,250 to the total. We also benefited from donations from local businesses BAWA Forecourts (the local garage) and BSW Buildings.

The balance of the capital (fabric) fund at 31 December 2023 was £ 40,353. As of that date there were approximately £ 15k of commitments remaining on the project to replace the church floor.

It had been expected that it would be essential to use £20,000 from the Fabric Fund balance towards the floor. However, the success of fundraising made this unnecessary. With the knowledge that the church was also eligible for a grant from the Department of Culture Media and Sport (which refunds the cost of VAT spent on listed places of worship) the PCC decided that the total grant (£9,356 in 2023) would be credited to the general fund.

In 2023 we achieved a small surplus on general unrestricted funds of £1,039 (2022: deficit of £4,843) leaving unrestricted funds available of £58,453 (2022: £57,444).

The total receipts on general unrestricted funds were £91,714 (2022: £89,041) and are detailed in the Financial Statements.

The market value of the church's holdings with the CBF Church of England investment fund was £ 90,646 on 31 December 2023.

The largest unrestricted expenditure of the PCC was paid to the diocese to cover ministry costs. This amount covers the housing, stipend and pension costs of the priest, church insurance plus a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that nearly 80% of the total paid relates directly to the costs of this parish. The parish continues to meet 100% of allocated costs. Church insurance is paid directly to Ecclesiastical.

PCC Members' Responsibilities

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the PCC members to prepare financial statements, for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.


In preparing those financial statements the PCC members are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the current Church Accounting Regulations. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on.....18th March..... 2024 and signed on their behalf by:

Rev Beverley Miles
Chair

A handwritten signature in black ink, consisting of a large, stylized 'B' followed by a horizontal line and a small dash.

**Independent Examiner's Report
to the Parochial Church Council of St Augustine's Church, Scaynes Hill**

I report on the financial statements of the PCC of St Augustine's, Scaynes Hill ('the Charity') for the year ended 31 December 2023 which are set out on pages 13 to 17.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity in accordance with section 130 of the 2011 Act; or
2. The accounts do not accord with those accounting records; or
3. The accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name and Address of Independent Examiner

Signature

*A. D. Smeeth
12 Silverdale
Kegworth
Notts*

Date

8 April

2024

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
Selected period: 01 January 2023 to 31 December 2023

<i>Note</i>	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift aid giving		45,762	43,575
Envelope scheme		1,205	1,586
Church collections		1,221	621
Other Donations		5,185	4,697
Charity Collections		1,221	3,148
Income tax recovered		12,361	16,685
Grants received		9,356	1,280
	<i>Total Voluntary income</i>	76,313	71,593
<i>Activities for generating funds</i>			
Church magazine-adverts		800	1,275
Tapestry and Cards		47	134
Fund raising		2,192	3,039
Music exams		1,440	1,020
	<i>Total Activities for generating funds</i>	4,479	5,469
<i>Investment income</i>			
Interest received		1,957	2,028
	<i>Total Investment income</i>	1,957	2,028
Incoming resources from charitable activities			
Other Events		1,921	3,491
Fees - weddings etc		3,969	4,380
Church magazine-sales		825	345
Anchor Cafe sales		2,247	1,635
Youth entrance fees		—	98
	<i>Total Incoming resources from charitable activities</i>	8,963	9,950
Total receipts		91,714	89,041
Payments			
Cost of generating funds			
Fundraising expenses		—	104
	<i>Total Cost of generating funds</i>	—	104
Charitable activities			
Parish Contribution		51,186	49,157
Church Expenses		3,609	4,244
Clergy Expenses		2,762	3,533
Organist & Church music		1,380	—
Youth & Children's Missioner employment		—	249
Magazine printing & Expenses		2,190	1,714
Clock, Organ & Garden Maintenance		2,730	3,675
Church & Annexe repairs		—	1,737
Printing, Stationery, Gifts & Sundry		804	1,133
Utilities		8,578	3,245

Mission & Outreach costs	328	325
Other costs	908	1,644
Publicity	123	572
Insurance	1,450	1,317
Admin salary	9,496	8,667
Cleaning	—	1,478
Fees to Diocese re weddings, funerals	1,444	982
Charity Collections	2,224	4,534
<i>Total Charitable activities</i>	<i>89,218</i>	<i>88,215</i>
Governance costs		
Indendent Examiners fees	864	816
<i>Total Governance costs</i>	<i>864</i>	<i>816</i>
Other resources used		
Mission & Charitable Giving	593	4,750
<i>Total Other resources used</i>	<i>593</i>	<i>4,750</i>
Total payments	90,675	93,885
Excess of Incoming resources over Resources used	1039	(4,843)
Brought forward balance	57,444	62,287
Transfers to/(from)	(30)	—
Total carried forward balance	58,453	57,444

Fabric - Fabric Fund (Restricted) Fund

Receipts

Incoming resources from generated funds		
<i>Voluntary income</i>		
Other Donations	—	100
Income tax recovered	5,936	—
Grants received	16,250	868
<i>Total Voluntary income</i>	<i>22,186</i>	<i>968</i>
<i>Investment income</i>		
Interest received	1,529	1,077
Realised gain on investment	—	15,136
<i>Total Investment income</i>	<i>1,529</i>	<i>16,213</i>
Other incoming resources		
Capital appeal donations	49,434	6,259
<i>Total Other incoming resources</i>	<i>49,434</i>	<i>6,259</i>
Total receipts	73,149	23,440

Payments

Charitable activities		
Church & Annexe repairs	4,134	—
Other costs	1,093	—
Professional fees	1,944	—
Fabric repairs	58,051	10,078
<i>Total Charitable activities</i>	<i>65,223</i>	<i>10,078</i>
Total payments	65,223	10,078
Excess of Incoming resources over Resources used	7,926	13,362
Brought forward balance	32,427	19,065
Total carried forward balance	40,353	32,427

Hardship - Hardship fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Other Donations 240 —

Charity Collections — 2,230

Total Voluntary income 240 2,230

Investment income

Interest received — 63

Total Investment income — 63

Total receipts 240 2,293

Payments

Charitable activities

Charity Collections 1,040 475

Total Charitable activities 1,040 475

Other resources used

Mission & Charitable Giving — 250

Total Other resources used — 250

Total payments 1,040 725

Excess of Incoming resources over Resources used (800) 1,568

Brought forward balance 1,568 —

Total carried forward balance 768 1,568

Bible - Bible Fund (Restricted) Fund

Receipts

Incoming resources from generated funds

Voluntary income

Other Donations 150 —

Total Voluntary income 150 —

Total receipts 150 —

Payments

Charitable activities

Bibles 363 —

Total Charitable activities 363 —

Total payments 363 —

Excess of Incoming resources over Resources used (213) —

Brought forward balance 581 581

Transfers to/(from) 30 —

Total carried forward balance 398 581

St Augustines Church, Scaynes Hill - 1131423

Balance sheet (Summary)

As at: 31 December 2023

	As at 31/12/2023	As at 31/12/2022
	£	£
Fixed assets		
Tangible assets	1,140	1,140
	<hr/>	<hr/>
	1,140	1,140
	<hr/>	<hr/>
Current assets		
Investments (At cost. Market value £ 90,645.67 at 31/12/2023; £82,850.77 at 31/12/2022)	52,593	52,593
Cash at bank and in hand	46,241	38,340
	<hr/>	<hr/>
	98,834	90,933
	<hr/>	<hr/>
Liabilities		
Creditors: Amounts falling due in one year	—	50
	<hr/>	<hr/>
Net current assets less current liabilities	98,834	90,883
	<hr/>	<hr/>
Total assets less current liabilities	99,974	92,023
	<hr/>	<hr/>
Total net assets less liabilities	99,974	92,023
	<hr/>	<hr/>
Represented by		
Unrestricted		
Unrestricted - General fund	58,453	57,444
Restricted		
Restricted - Fabric Fund	40,353	32,427
Restricted - Hardship fund	768	1,568
Restricted - Bible Fund	398	581
	<hr/>	<hr/>
Funds of the church	99,974	92,023

Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Income

Donations and other income are recognised when received by the charity.

1.3 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2. Restricted Funds

The Bible Fund was established from donations from parishioners for the provision of bibles to local school children.

The Fabric Fund was established to be used for the maintenance of the church buildings.

3. Hardship Fund

The hardship fund was established in 2022 and collects donations for assisting local people struggling with the cost of living.

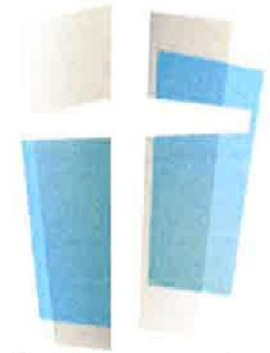
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE'S, SCAYN

England & Wales - Charity number 1131423

Accounts



THE CHURCH
OF ENGLAND



ST. AUGUSTINE'S
Scaynes Hill

The PCC of St Augustine's, Scaynes Hill

**Trustees' Report and Financial
Statements**

Charity number: 1131423

31 December 2022

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Reference and Administrative Details of the Charity, its Trustees and Advisers

NAME: The Parochial Church Council
of the Ecclesiastical Parish of St Augustine's, Scaynes Hill
PCC of St Augustine's, Scaynes Hill (working name)

CHARITY REGISTERED NUMBER: 1131423

PRINCIPAL OFFICE: St. Augustine's Church
Church Road
Scaynes Hill
West Sussex
RH17 7NY

TRUSTEES:

<i>Vicar</i>	The Rev'd Beverley Miles (<i>appointed 1 March 2021</i>)	
<i>Churchwardens</i>	Mrs Jenny Walker (<i>until 3rd April 2022</i>)	Mr David Sawney
	Mr Kelvin Booth (<i>until 8th August 2022 – dec'd</i>)	
<i>Licensed Readers</i>	Mr Steve Argent	Mrs Gaynor Deal
<i>Deanery Synod Representatives</i>	Miss Lynne Watkins	Mrs Robyn Smith
	Mr Steve Argent	Mrs Gaynor Deal
<i>Elected Members</i>	Mrs Sheila Argent	Mrs Jenny Walker (<i>from 3rd April 2022</i>)
	Mr Philip Brett (<i>Safeguarding Officer</i>)	Mrs Nicola Calvey (<i>until 3rd April 2022</i>)
	Miss Sheila Clarke	Mr Mark Jones (<i>until 3rd April 2022</i>)
	Mr Stephen Horsfield (<i>Electoral Roll Officer</i>)	Mr Tony Moore (<i>from 3rd April 2022</i>)
	Mrs Maggie Sawney (<i>from 3rd April 2022</i>)	

INDEPENDENT EXAMINER: John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

BANKERS AND INVESTMENT ADVISERS:

Barclays PLC
77 South Road
Haywards Heath
West Sussex
RH16 4LB

CCLA Investment Managers Limited
85 Queen Victoria St.,
London
EC4 4ET

TRUSTEES' REPORT

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STRUCTURE, GOVERNANCE AND MANAGEMENT

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Method of Appointment

The management of the charity is the responsibility of the Parochial Church Council (the Trustees) who are appointed or elected under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules.

Organisational Structure and Decision Making

Membership of the Parochial Church Council (PCC) is determined under the Church Representation Rules and consists of certain ex-officio members – all clerks in Holy Orders beneficed in or licensed to the parish, such Readers licensed to the parish as the Annual Parochial Church Meeting (APCM) determines should be so appointed, the churchwardens and any members of Deanery, Diocesan or General Synods – and up to 12 members of the church who are elected at the APCM. Members are warmly encouraged to stand for election to the PCC.

The full PCC met 7 times during the year. In between meetings subgroups met and gave reports to full PCC meetings.

OBJECTIVES AND ACTIVITIES

Policies and Objectives

The primary objective of St. Augustine's PCC is the promotion of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility, with the parish priest, of promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

Public benefit

The PCC has considered the Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. This has always been at the heart of the mission in the parish and the following overview of the year illustrates this.

Authorised Ministers

The following support the ministry of the incumbent:

Mr Stephen Argent and Mrs Gaynor Deal - Licensed Readers

Mrs Maria Brett and Mrs Jenny Bewick - Authorised Lay Ministers

The parish are grateful for their ministry which does so much to enhance our vicar-led ministry, worship and pastoral care.

ACHIEVEMENTS AND PERFORMANCE

REVIEW OF ACTIVITIES

Extraordinary events

1. We began 2022 with care due to the resurgence of COVID-19 in December 2021. The PCC continued to adopt a cautious approach to the safety of congregation members. The wearing of face-coverings in church remained until Sunday 29th May in order to provide reassurance to the more clinically vulnerable in the congregation. The priest and lay ministers of communion have continued to wear face masks throughout the year. In September, the PCC agreed that as from Sunday 9th October the chalice would be offered to the congregation. Antibacterial hand gel also continued to be offered to the congregation. Due to the on-going Covid-19 concerns the planned Burns Night supper was cancelled but all other outreach activities continued throughout the year including Coffee Shop.
2. By the beginning of 2022 the gas boiler was failing on a regular basis. Having considered all the options for a replacement system it was concluded that a more efficient gas-powered boiler should be installed. A "direction for minor works" was applied for from the diocese and permission was subsequently granted. The new boiler was installed in October 2022.
3. In the Spring of 2022, it was discovered that the church floor required substantial work due to wet rot in the joists which support the floor and this will also require stonework to be undertaken. Unfortunately, this has put part of the church out of action and consequently restricted some of our activities e.g. whole school services were held in the school rather than in the church. Through creative use of the remaining space most other activities have continued. During the course of the year surveys were undertaken, faculties applied for and the work now is out for tender. The hope is that this remedial work will be completed during 2023. Financially we will need to apply for grants and donations although we anticipate that one-third of the cost will come out of the church reserves.

Live Streaming of Sunday Morning Services

The Sunday morning services continue to be live-streamed via 'YouTube' with the recording of the live stream remaining available on that platform for later viewing. We greatly value our online congregation who feel connected to the worship life of the church and, where known, we include them in our parish communications.

Church attendance

There were 128 parishioners on the church electoral roll as at the Annual Parish Meeting held on 3rd April 2022. The average weekly attendance, counted during October, was an average of 45 adults present on each Sunday. However, the number of people viewing the on-line streamed services was estimated to be approximately 23 each week, based on the number of 'unique views' for each service.

Review of the year

1. The full PCC met in person 7 times during the year. In addition, subgroups met and gave reports at full PCC meetings.
2. The Annual Parish Meeting on 3rd April 2022 was held immediately after the Sunday morning service and it was live streamed for those who wished to watch online.
3. During 2022 the PCC set up the following teams to further the ministry and mission of the church: community outreach, eco, fabric, families and children (FACT), finance, music, pastoral, safeguarding, tech

and worship and discipleship. The PCC also agreed that a communications team should be set-up early in 2023. These teams work on the mission action plan aims and objectives as directed by the PCC and report back to each PCC meeting. In addition to PCC members, they also include representatives from the congregation. Each team's inclusive ethos is central to the Christian values of our fellowship.

4. In person worship has gradually gained momentum throughout 2022 as people became more confident about worshipping in church. Our core worship every Sunday is a 10.00 am service of Holy Communion. On Harvest Festival and Remembrance Sunday, our Communion service was held in the evening to enable us to provide a more accessible service to the community as a whole and the church was full on both occasions.
5. During the year, additional services continued to be offered on most Sunday afternoons or evenings and these were reviewed and developed as the year progressed. Attendance at these services has been encouraging and increased during the year.
6. Throughout 2022 our Eco church ran a 3 pm service on the 4th Sunday of most months. This developed into an 11-day eco festival in September which attracted interest from local residents, businesses and politicians. The eco team have worked hard on a number of initiatives but in particular at the beginning of 2022 they achieved the A Rocha eco church silver award. The team have consequently set themselves a target to achieve gold status during 2023. Over the course of the last year, they have also forged strong links, and a great working partnership, with the village sustainability group.
7. Our monthly Funday Monday afternoon for families of pre-school and primary-aged children is a partnership initiative with St Augustine's School. These afternoons have proved popular not just with families from the school but also generally with families in the village. There are usually 20 to 23 children at each session with the equivalent number of adults and is our version of messy church which includes crafts, activities, bible-based stories and culminates in a freshly cooked hot meal. There has been a direct link between Funday Monday and eco church with visits from local environmentalists with their stories, wormeries, etc. We have also been able to extend Funday Monday activities into holiday activities in both the Easter and Summer holidays. This initiative was registered as a "fresh expression" during 2022.
8. Sunday morning activities are provided each Sunday for any children who may attend with their parents or grandparents. On Tuesday mornings our coffee shop has attracted a number of grandparents with their young grandchildren which has developed a strong fellowship between all the children and the grandparents. Our mother and toddler sessions had great impact in the first half of 2022 but, due to the fact that many of the mothers had to return to work at the end of their allotted maternity leave, the group came to a natural end.
9. Our relationship with St Augustine's Church of England Primary School has continued to develop positively resulting in our "Growing Partnership" covenant which was signed by one of the school pupils and a churchwarden. Pupils at St Augustine's greatly enjoy the "Open the Book" and vicar-led assemblies and these are delivered in school approximately 3 times each month. Our two foundation governors and vicar are also great sources of support to the school.
10. Much care and attention has been given to the safeguarding of young people and vulnerable adults within our community and this is embedded into our system with regular reports to PCC from the Safeguarding Officer. The PCC has complied with the duty under section 5 of the Safeguarding and

Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The parish has achieved Level 1 (the highest level currently released) of the "Simple Quality Protects" programme.

11. Care for everyone in our community has continued throughout 2022 with much support from members of the congregation and, in particular, from the pastoral and community outreach teams. When we have been aware of specific needs during the year, the welcoming and inclusive nature of our fellowship has enabled us to respond with generosity and compassion e.g. support for the people of Ukraine, financial support to families during crisis, support during acute illness, on-going support during declining health, taking people to appointments and supporting our young people at university.
12. A large number of the congregation, and others within the local community, generously give their time to be actively involved in all our work by volunteering and helping out at many of the different events and activities undertaken during the year including coffee shop and our garden and pre-loved clothes sales.
13. The targets in the Mission Action Plan which were set in January 2022 were achieved by the end of the year.
14. At St Augustine's we believe it is an important part of who we are as a worshipping community to promote and support the work of organisations whose aims are to make a difference in the world. We do this because we believe in a God who is generous to us and who wants us to be generous in return. We help our organisations by giving them: attention, action, time, practical support, resources, money and commitment – according to what is appropriate to their needs. In 2022, we chose to support the following organisations, according to the 5 marks of mission criteria, so that we can meet a wide range of priorities: St Augustine's School, Chichester Diocesan Association for Family Support Work, St Peter and St James's Hospice, Practical Action, Tools with a Mission, Open Doors, Wheels for the World, Off the Fence, Haven Trust, Care for Veterans, Safe in Sussex, Raystede Animal Shelter, The Children's Society and The Royal British Legion.
15. Our Churchwardens and fabric team maintain the physical assets in the care of the PCC; the PCC is confident that all resources used contribute to the common good.
16. Where maintenance work to Church assets is required which is beyond the safe ability of volunteers to undertake, the PCC uses monies from grants, the Fabric Fund and special appeals to employ appropriate contractors under the professional control of the retained architect to carry out the required works.
17. During 2022 there were 10 baptisms of children ,13 funerals, 4 interments of ashes in the Memorial Garden and 1 marriage.

FINANCIAL REVIEW

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least two months' worth of unrestricted payments as contingency against unforeseen situations. This position has been sustained.

It is PCC policy to invest funds balances with the CBF Church of England deposit fund operated by CCLA Investment Managers Limited.

Risk Assessment Policy

Part of the on-going role of the PCC is to monitor the major risks to which the church is exposed, in particular those related to buildings and finance. Risks are formally reviewed on a regular basis by the PCC.

Financial Results

There was a small deficit for the year on general unrestricted funds of £4,813 (2021: deficit of £9,569) leaving unrestricted funds at the year end of £57,476 (2021: £62,289).

The total receipts on general unrestricted funds were £89,071 (2021: £86,069) and are detailed in the Financial Statements.

The largest unrestricted expenditure of the PCC was paid to the diocese to cover ministry costs. This amount covers the housing, stipend and pension costs of the priest, church insurance plus a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that nearly 80% of the total paid relates directly to the costs of this parish. The parish continues to meet 100% of allocated costs.

PCC Members' Responsibilities

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the PCC members to prepare financial statements, for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.

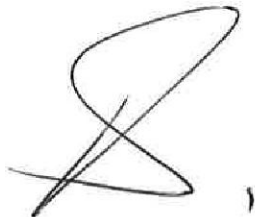
In preparing those financial statements the PCC members are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the current Church Accounting Regulations. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 23 January 2023 and signed on their behalf by:

Rev Beverley Miles
Chair



Independent Examiner's Report to the Parochial Church Council of St Augustine's Church, Scaynes Hill

I report to the trustees on my examination of the financial statements of the PCC of St Augustine's, Scaynes Hill ('the Charity') for the year ended 31 December 2022 which are set out on pages 10 to 15.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

17 April 2023

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2022 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift aid giving		43,556	49,196
Envelope scheme		1,586	1,087
Church collections		621	399
Other Donations		4,748	3,829
Charity Collections		3,148	1,544
Income tax recovered		16,685	11,037
Grants received		1,280	1,916
<i>Total Voluntary income</i>		<u>71,624</u>	<u>69,008</u>
<i>Activities for generating funds</i>			
Church magazine-adverts		1,275	120
Tapestry and Cards		134	28
Fund raising		3,040	1,446
Music exams		1,020	3,061
<i>Total Activities for generating funds</i>		<u>5,469</u>	<u>4,655</u>
<i>Investment income</i>			
Interest received		2,028	3,520
<i>Total Investment income</i>		<u>2,028</u>	<u>3,520</u>
Incoming resources from charitable activities			
Other Events		3,492	1,275
Fees - weddings etc		4,380	5,706
Church magazine-sales		345	852
Anchor Cafe sales		1,635	1,053
Youth entrance fees		98	—
<i>Total Incoming resources from charitable activities</i>		<u>9,950</u>	<u>8,886</u>
Total receipts		89,071	86,069

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2022 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund			
Payments			
Cost of generating funds			
Fundraising expenses		104	26
<i>Total Cost of generating funds</i>		<u>104</u>	<u>26</u>
Charitable activities			
Parish Contribution		49,157	46,807
Church Expenses		4,244	6,086
Clergy Expenses		3,533	3,638
Youth & Children's Missioner employment		249	5,222
Youth work expenditure		—	24
Youth cafe costs		—	—
Children's work		—	—
Magazine printing & Expenses		1,714	1,654
Clock, Organ & Garden Maintenance		3,675	2,725
Church & Annexe repairs		1,737	10,406
Printing, Stationery, Gifts & Sundry		1,133	456
Utilities		3,253	2,994
Anchor Cafe costs		—	—
Mission & Outreach costs		325	29
Other costs		1,644	1,121
Clergy standin costs		—	—
Publicity		572	103
Insurance		1,317	1,285
Admin salary		8,667	6,431
Cleaning		1,478	1,337
Fees to Diocese re weddings, funerals		982	2,568
May camp costs		—	—
Covid 19 Expenditure		—	—
Fabric repairs		—	—
Coffee shop Charity support		—	—
Charity Collections		4,534	—
<i>Total Charitable activities</i>		<u>88,214</u>	<u>92,886</u>
Governance costs			
Independent Examiners fees		816	816
<i>Total Governance costs</i>		<u>816</u>	<u>816</u>
Other resources used			
Mission & Charitable Giving		4,750	1,910
<i>Total Other resources used</i>		<u>4,750</u>	<u>1,910</u>
Total payments		93,884	95,638
Excess of Incoming resources over Resources used		(4,813)	(9,569)
Transfers to/(from)		—	402
Brought forward balance		62,289	71,456
Total carried forward balance		57,476	62,289

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2020 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Fabric - Fabric Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		100	5,000
Capital appeal donations		6,259	—
Grants received		868	—
Total Voluntary income		<u>7,227</u>	<u>5,000</u>
<i>Investment income</i>			
Interest received		1,077	—
Realised gain on investment		15,136	—
Total Investment income		<u>16,213</u>	<u>—</u>
Total receipts		23,440	5,000
Payments			
Charitable activities			
Fabric repairs		10,078	11,494
Total Charitable activities		<u>10,078</u>	<u>11,494</u>
Total payments		10,078	11,494
Excess of Incoming resources over Resources used		<u>13,362</u>	<u>(6,494)</u>
Transfers to/(from)		—	—
Brought forward balance		19,065	25,559
Total carried forward balance		32,427	19,065
Hardship - Hardship fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Charity Collections		2,230	—
Total Voluntary income		<u>2,230</u>	<u>—</u>
<i>Investment income</i>			
Interest received		63	—
Total Investment income		<u>63</u>	<u>—</u>
Total receipts		2,293	—
Payments			
Charitable activities			
Charity Collections		475	—
Total Charitable activities		<u>475</u>	<u>—</u>
Other resources used			
Mission & Charitable Giving		250	—
Total Other resources used		<u>250</u>	<u>—</u>
Total payments		725	—
Excess of Incoming resources over Resources used		<u>1,568</u>	<u>—</u>
Brought forward balance		—	—
Total carried forward balance		1,568	—

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2022 to 31 December 2022

	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Smith - B Smith Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds		—	—
		—	—
Total receipts		—	—
Payments			
Charitable activities			
Organist & Church music		—	70
Total Charitable activities		—	70
Total payments		—	70
Excess of Incoming resources over Resources used		—	(70)
Transfers to/(from)		—	(984)
Brought forward balance		—	1,054
Total carried forward balance		—	—
 Bible - Bible Fund (Restricted) Fund			
Transfers to/(from)		—	582
Brought forward balance		582	—
Total carried forward balance		582	582

St Augustines Church, Scaynes Hill - 1131423
Statement of Assets and Liabilities
As at 31 December 2022

	31/12/2022	31/12/2021
Fixed assets		
Tangible assets	1,140	1,140
Current assets		
Investments at cost (Market value £82,851, 2021: £138,340)	52,593	77,457
Cash at bank and in hand	38,320	3,339
Total current assets	90,913	80,796
Total assets	92,053	81,936
Represented by		
Unrestricted		
Unrestricted - General fund	57,476	62,289
Restricted		
Restricted - Fabric Fund	32,427	19,065
Restricted - Hardship Fund	1,568	—
Restricted - B Smith Fund	—	—
Restricted - Annexe Fund	—	—
Restricted - Capital Appeal Fund	—	—
Restricted - Bible Fund	582	582
Endowment		
Endowment - Fabric Fund	—	—
Funds of the church	92,053	81,936

Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Income

Donations and other income are recognised when received by the charity.

1.3 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2. Restricted Funds

The Bible Fund was established from donations from parishioners for the provision of bibles to local school children.

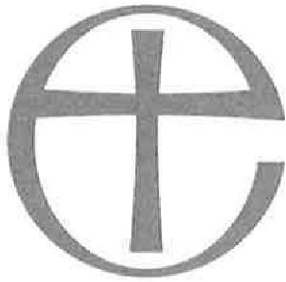
The Fabric Fund was established to be used for the maintenance of the church buildings.

The Hardship Fund was established in the year to help those in need.

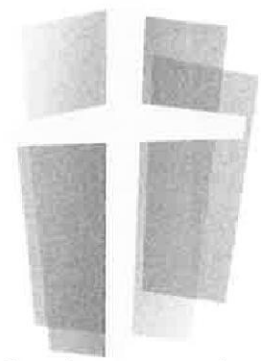
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE'S, SCAYN

England & Wales - Charity number 1131423

Accounts



THE CHURCH
OF ENGLAND



ST. AUGUSTINE'S
Scaynes Hill

The PCC of St Augustine's, Scaynes Hill

**Trustees' Report and Financial
Statements**

Charity number: 1131423

31 December 2021

Contents

Reference and Administrative Details of the Charity, its Trustees and Advisers	3
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Independent Examiner's Report to the Parochial Church Council of St. Augustine's, Scaynes Hill	7
Receipts and Payments	8
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Reference and Administrative Details of the Charity, its Trustees and Advisers

Name

The Parochial Church Council of the Ecclesiastical Parish of St Augustine's, Scaynes Hill

PCC of St Augustine's, Scaynes Hill (working name)

Charity registered number: 1131423

Principal office

St. Augustine's Church
Church Road
Scaynes Hill
West Sussex
RH17 7NY

Trustees

<i>Vicar</i>	The Rev'd Beverley Miles (<i>appointed 1 March 2021</i>)	
<i>Churchwardens</i>	Mrs Jenny Walker	Mr Mark Brunet (<i>until 16 May 2021</i>)
		Mr David Sawney (<i>from 16 May 2021</i>)
<i>Deanery Synod Representatives</i>	Miss Lynne Watkins	Mrs Robyn Smith
	Mr Steve Argent	Mrs Gaynor Deal (<i>from 16 May 2021</i>)
<i>Elected Members</i>	Mrs Sheila Argent	Mr Kelvin Booth
	Mr Philip Brett	Mrs Nicola Calvey <i>Safeguarding Officer</i>
	Miss Sheila Clarke	
	Mr Stephen Horsfield (<i>from 16 May 2021</i>)	Mr Mark Jones
	Mr Alistair Ludgate (<i>until 24 January 2022</i>)	Mrs Nichola Morris (<i>until 16 May 2021</i>)
	Mr David Sawney (<i>until 16 May 2021</i>)	Mrs Marilyn Slater (<i>until 16 May 2021</i>)
	<i>Electoral Roll Officer</i>	

Independent Examiner

John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

Bankers & investment advisors

Barclays PLC
77 South Road
Haywards Heath
West Sussex
RH16 4LB

CCLA Investment Managers Limited
85 Queen Victoria St.,
London
EC4 4ET

Trustees' Report

The Parochial Church Council (the PCC) (the Trustees) present their annual report together with the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St. Augustine's, Scaynes Hill (the charity) for the year ended 31 December 2021. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The principal object of the charity is to promote, in the ecclesiastical parish, the whole mission of the Church.

Method of Appointment

The management of the charity is the responsibility of the Parochial Church Council (the Trustees) who are appointed or elected under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules.

Organisational Structure and Decision Making

Membership of the Parochial Church Council (PCC) is determined under the Church Representation Rules and consists of certain ex-officio members – all clerks in Holy Orders beneficed in or licensed to the parish, such Readers licensed to the parish as the Annual Parochial Church Meeting (APCM) determines should be so appointed, the churchwardens and any members of Deanery, Diocesan or General Synods – and up to 12 members of the church who are elected at the APCM. Members are warmly encouraged to stand for election to the PCC.

The full PCC met 6 times during the year. In between meetings subgroups met and gave reports to full PCC meetings.

OBJECTIVES AND ACTIVITIES

Policies and Objectives

The primary objective of St. Augustine's PCC is the promotion of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility, with the parish priest of promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

Public benefit

The PCC has considered the Commission guidance on public benefit, in particular the specific guidance on charities for the advancement of religion. This has always been at the heart of the mission in the parish and the following overview of the year illustrates this.

ACHIEVEMENTS AND PERFORMANCE

Review of Activities

Extraordinary events

The parish started the year in interregnum, but we were delighted that the Revd. Beverley Miles, formerly of All Saints' church, Findon Valley, was licensed as our vicar on 1st March 2021.

The COVID-19 pandemic has continued to have a significant effect on the activities of the church during the year. Restrictions were in place at the start of the year and have since been relaxed and reimposed as the pandemic has progressed. In-person worship and private prayer in the church were suspended following a decision of the PCC in January over safety concerns. In-person worship resumed on 2nd May 2021, although some funerals had taken place during the intervening period. The on-line streaming of services has continued and developed throughout the year, so that all members of the congregation can access this worship even if they cannot or do not wish to attend a service in person. As the recording and editing of services was very time-consuming, it was agreed that we should broadcast the Sunday morning services live *via* 'YouTube' but a recording of the live stream would remain available on that platform for later viewing.

The PCC has continued to adopt a cautious approach regarding the safety of congregation members, and the wearing of face-coverings in the church has remained a recommendation throughout the year, even when restrictions have been eased elsewhere, in order to provide some reassurance to more clinically vulnerable members of the congregation.

Other outreach activity including the Coffee Shop ceased when required to do so under the prevailing restrictions.

Church attendance

There were 131 parishioners on the church electoral roll as at the Annual Parish Meeting held on 16th May 2021. The average weekly attendance, counted during October, was 37 adults present on each Sunday. However, the number of people viewing the on-line streamed services was estimated to be approximately 40 each week, based on the number of 'unique views' for each service.

Review of the year

- 1 The full PCC met 6 times during the year, using on-line video-conferencing in January and March, with in-person meetings resuming in May. In addition, subgroups met (virtually or in person, as appropriate) and gave reports at full PCC meetings. The Annual Parish Meeting in May was held using on-line video-conferencing.
- 2 From mid-January to the end of April, there were no in-person worship services on a Sunday, but Sunday morning services were streamed on-line during this period. From 2nd May to 29th August 2021, two services of Holy Communion were held each Sunday at 9am and 11am, to allow for social distancing. From 5th September 2021, a single service of Holy Communion has been held at 10am every Sunday morning, except on Remembrance Sunday, 14th November, when a Communion service was held in the evening. In addition, from September additional services of varying style were introduced on the Sunday afternoons or evenings.
- 3 The PCC continued to engage with children and young people as far as possible; care and attention to safeguarding in the work with young people and vulnerable adults is embedded into the system, with regular reports to PCC from the Safeguarding Officer. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The parish has achieved Level 1 (the highest level currently released) of the "Simple Quality Protects" programme.
- 4 Care for those significantly affected by the impact of the Coronavirus has continued throughout the year. A large number of the congregation and others in the parish remain actively involved in the many different activities undertaken in the parish, particularly those that are intended to support parishioners and those that maintain the physical assets in the care of the PCC; the PCC are confident that all resources used contribute to the common good.
- 5 In promoting the mission of the Church, the PCC have historically given 10% of regular income received to other charities, both local and further afield. In consideration of the impact of the pandemic on parish finances, no donations were made during 2020 other than those which related to 2019 income. The congregation was given the opportunity to contribute financially to support external charities during Lent in 2021, and donations were sent to a number of charities. We anticipate being able to return to giving 10% of regular income (either by gift of money or in kind) during 2022.
- 6 Where maintenance work to Church assets is required which is beyond the safe ability of volunteers to undertake, the PCC uses monies from grants, the Fabric Fund and special appeals to employ appropriate contractors under the professional control of the retained Architect to carry out the required works.
- 7 Despite the continuing restrictions during the year there were three baptisms. There were six funerals in church with nine Crematorium funerals, as well as three interments of ashes in the Memorial Garden. There were three weddings.

FINANCIAL REVIEW

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least two months' worth of unrestricted payments as contingency against unforeseen situations. This position has been sustained.

It is PCC policy to invest funds balances with the CBF Church of England deposit fund operated by CCLA Investment Managers Limited.

Risk Assessment Policy

Part of the on-going role of the PCC is to monitor the major risks to which the church is exposed, in particular those related to buildings and finance. Risks are formally reviewed on a regular basis by the PCC.

Principal Funding

The total receipts on general unrestricted funds were £86,069 (2020 – £79,529) and are detailed in the Financial Statements.

The largest unrestricted expenditure of the PCC was paid to the diocese to cover ministry costs. This amount covers the housing, stipend and pension costs of the priest, church insurance plus a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that nearly 80% of the total paid relates directly to the costs of this parish. The parish continues to meet 100% of allocated costs.

PCC Members' Responsibilities

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the PCC members to prepare financial statements, for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.

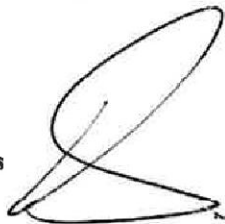
In preparing those financial statements the PCC members are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the current Church Accounting Regulations. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 17 February 2021 and signed on their behalf by:

Rev Beverley Miles
Chair



Independent Examiner's Report to the Parochial Church Council of St. Augustine's, Scaynes Hill

I report on the financial statements of the PCC of St Augustine's, Scaynes Hill ('the Charity') for the year ended 31 December 2021 which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity in accordance with section 130 of the 2011 Act; or
- 2 the accounts do not accord with those accounting records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

17 February 2022

St Augustine's Church, Scaynes Hill – 1131423
Statement of Assets and Liabilities
As at 31 December 2021

	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift aid giving		49,196	39,453
Envelope scheme		1,087	4,146
Church collections		399	951
Other Donations		3,829	3,483
Charity Collections		1,544	1,340
Income tax recovered		11,037	12,677
Grants received		1,916	—
<i>Total Voluntary income</i>		69,008	62,050
<i>Activities for generating funds</i>			
Church magazine-adverts		120	220
Tapestry and Cards		28	8
Fund raising		1,446	21
Music exams		3,061	1,020
<i>Total Activities for generating funds</i>		4,655	1,269
<i>Investment income</i>			
Interest received		3,520	2,637
Total Investment income		3,520	2,637
Incoming resources from charitable activities			
Other Events		1,275	2,824
Fees - weddings etc		5,706	3,213
Church magazine-sales		852	350
Anchor Cafe sales		1,053	605
Youth entrance fees		—	178
Youth Cafe sales		—	108
<i>Total Incoming resources from charitable activities</i>		8,886	7,278
Receipts excluding asset sales		86,069	73,234
Asset and investment sales			
Profit from sale of current asset investments		—	6,295
<i>Total asset sale income</i>		—	6,295
Total receipts		86,069	79,529

St Augustine's Church, Scaynes Hill – 1131423
Statement of Assets and Liabilities
As at 31 December 2021

	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Payments			
Cost of generating funds			
Fundraising expenses		26	26
<i>Total Cost of generating funds</i>		26	26
Charitable activities			
Parish Contribution		46,807	46,657
Church Expenses		6,086	2,552
Clergy Expenses		3,638	695
Youth & Children's Missioner employment		5,222	3,698
Youth work expenditure		24	203
Youth cafe costs		—	122
Children's work		—	382
Magazine printing & Expenses		1,654	969
Clock, Organ & Garden Maintenance		2,725	1,480
Church & Annexe repairs		10,406	870
Printing, Stationery, Gifts & Sundry		456	1,941
Utilities		2,994	3,482
Anchor Cafe costs		—	28
Mission & Outreach costs		29	363
Other costs		1,121	1,510
Clergy standin costs		—	47
Publicity		103	173
Insurance		1,285	1,281
Admin salary		6,431	2,961
Cleaning		1,337	1,310
Fees to Diocese re weddings, funerals		2,568	504
May camp costs		—	—
Covid 19 Expenditure		—	626
Fabric repairs		—	1,300
Coffee shop Charity support		—	50
Charity Collections		—	2,294
<i>Total Charitable activities</i>		92,886	75,498
Governance costs			
Independent Examiners fees		816	780
<i>Total Governance costs</i>		816	780
Other resources used			
Mission & Charitable Giving		1,910	—
<i>Total Other resources used</i>		1,910	—
Total payments		95,638	76,304
Excess of Incoming resources over Resources used		(9,569)	3,225
Transfers to/(from)		402	1,095
Brought forward balance		70,316	65,996
Total carried forward balance		61,149	70,316

St Augustine's Church, Scaynes Hill – 1131423
Statement of Assets and Liabilities
As at 31 December 2021

	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Fabric - Fabric Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		5,000	—
Total Voluntary income		—	—
<i>Investment income</i>			
Interest received		—	917
Total Investment income		—	917
Total receipts		—	917
Payments			
Charitable activities			
Construction costs		—	302
Fabric repairs		11,494	904
Total Charitable activities		11,494	1,206
Total payments		11,494	1,206
		Excess of Incoming resources over Resources used	(6,494)
		Transfers to/(from)	—
		Brought forward balance	25,559
Total carried forward balance		19,065	25,559
Smith - B Smith Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Interest received		—	35
Total Investment income		—	35
Total receipts		—	35
Payments			
Charitable activities			
Organist & Church music		70	140
Youth & Children's ministry salary - B S		—	1,400
Total Charitable activities		70	1,540
Total payments		70	1,540
		Excess of Incoming resources over Resources used	(70)
		Transfers to/(from)	(984)
		Brought forward balance	1,054
Total carried forward balance		—	1,054

St Augustine's Church, Scaynes Hill – 1131423
Statement of Assets and Liabilities
As at 31 December 2021

	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Bible - Bible Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Other Donations		—	—
Total Voluntary income		—	—
Total receipts		—	—
Payments			
Charitable activities			
Bibles		—	205
Total Charitable activities		—	205
Total payments		—	205
Excess of Incoming resources over Resources used		—	(205)
Transfers to/(from)		582	205
Brought forward balance		—	—
Total carried forward balance		582	—

St Augustine's Church, Scaynes Hill – 1131423
Statement of Assets and Liabilities
As at 31 December 2021

	<u>31/12/2021</u>	<u>31/12/2020</u>
Fixed assets		
Tangible assets	855	855
Current assets		
Investments at cost (Market value £138,340, 2020: £121,027)	77,457	77,457
Cash at bank and in hand	3,339	19,472
Total current assets	<u>80,796</u>	<u>96,929</u>
Total assets	<u><u>81,651</u></u>	<u><u>97,784</u></u>
Represented by		
Unrestricted		
Unrestricted - General fund	855	855
Unrestricted - General fund	61,149	70,316
Restricted		
Restricted - Fabric Fund	19,065	25,559
Restricted - Clive Welland Legacy Fund	—	—
Restricted - B Smith Fund	—	1,054
Restricted - Annexe Fund	—	—
Restricted - Capital Appeal Fund	—	—
Restricted - Bible Fund	582	—
Endowment		
Endowment - Fabric Fund	—	—
Funds of the church	<u><u>81,651</u></u>	<u><u>97,784</u></u>

The financial statements were approved by the Trustees on 17 February 2022 and signed on their behalf, by:



Rev Beverley Miles
Chair



Jamie Bewick
Hon Treasurer

Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011

1.2 Income

Donations and other income are recognised when received by the charity

1.3 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

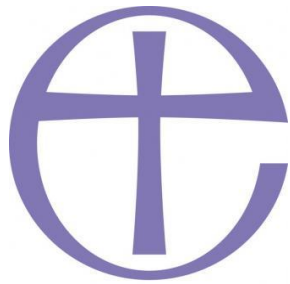
2. Restricted Funds

The B. Smith Fund was established for the musical life of the church and children's church.

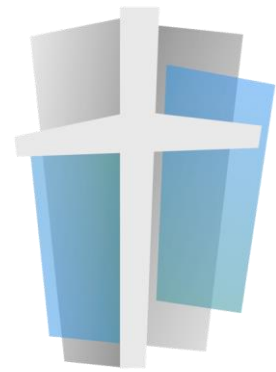
The Bible Fund was established from donations from parishioners for the provision of bibles to local school children, plus children and adults connected to the congregation, for example, following baptism and confirmation.

The Fabric Fund was established to be used for the maintenance of the church buildings.

Accounts



THE CHURCH
OF ENGLAND



ST. AUGUSTINE'S
Scaynes Hill

The PCC of St Augustine's, Scaynes Hill

**Trustees' Report and Financial
Statements**

Charity number: 1131423

31 December 2020

Contents

Reference and Administrative Details of the Charity, its Trustees and Advisers	3
Trustees Report	4
Independent Examiner's Report to the Parochial Church Council of St. Augustine's, Scaynes Hill	8
Receipts and Payments	9
Balance Sheet	13
Notes	

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name

The Parochial Church Council of the Ecclesiastical Parish of St Augustine's, Scaynes Hill

PCC of St Augustine's, Scaynes Hill (working name)

Charity registered number: 1131423

Principal office

St. Augustine's Church
Church Road
Scaynes Hill
West Sussex
RH17 7NY

Trustees

<i>Vicar</i>	The Rev'd Canon Lisa Barnett, Chair (<i>resigned 5 February 2020</i>)	
<i>Curate</i> (<i>assistant Priest</i> <i>from May 2020</i>)	The Rev'd Lucy Hollingsworth (<i>resigned 16 August 2020</i>)	
<i>Churchwardens</i>	Mrs Jenny Walker	Mr Mark Brunet
<i>Deanery Synod</i> <i>Representatives</i>	Miss Lynne Watkins	Mrs Jenny Cattermole (<i>until 12 October 2020</i>)
	Mr Steve Argent	Mrs Robyn Smith (<i>from 12 October 2020</i>)
<i>Elected</i> <i>Members</i>	Mrs Sheila Argent	Mr Kelvin Booth (<i>from 12 October 2020</i>)
	Mr Philip Brett	Mrs Nicola Calvey <i>Safeguarding Officer</i>
	Miss Sheila Clarke (<i>from 12 October 2020</i>)	Mrs Gaynor Deal
	Mr Michael Harding, <i>Hon Treasurer (until 12 October 2020)</i>	Mr Mark Jones
	Mr Alistair Ludgate	Mrs Nicky Morris
	Mr David Sawney <i>Electoral Roll Officer</i>	Mrs Marilyn Slater

Independent Examiner

John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
East Sussex
BN21 1BF

Bankers & investment advisers

Barclays PLC
77 South Road
Haywards Heath
West Sussex
RH16 4LB

CCLA Investment Managers Limited
85 Queen Victoria St.,
London
EC4 4ET

Trustees Report

The Parochial Church Council (the PCC) (the Trustees) present their annual report together with the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St. Augustine's, Scaynes Hill (the charity) for the year ended 31 December 2020. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The principal object of the charity is to promote, in the ecclesiastical parish, the whole mission of the Church.

Method of Appointment

The management of the charity is the responsibility of the Parochial Church Council (the Trustees) who are appointed or elected under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules.

Organisational Structure and Decision Making

Membership of the Parochial Church Council (PCC) is determined under the Church Representation Rules and consists of certain ex-officio members – all clerks in Holy Orders beneficed in or licensed to the parish, such Readers licensed to the parish as the Annual Parochial Church Meeting (APCM) determines should be so appointed, the churchwardens and any members of Deanery, Diocesan or General Synods – and up to 12 members of the church who are elected at the APCM. Members are warmly encouraged to stand for election to the PCC.

The full PCC met 5 times during the year. In between meetings subgroups met and gave reports to full PCC meetings.

OBJECTIVES AND ACTIVITIES

Policies and Objectives

The primary objective of St. Augustine's PCC is the promotion of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility, with the parish priest of promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

Public benefit

The PCC has considered the Commission guidance on public benefit, in particular the specific guidance on charities for the advancement of religion. This has always been at the heart of the mission in the parish and the following overview of the year illustrates this.

ACHIEVEMENTS AND PERFORMANCE

Review of Activities

Extraordinary events

The parish entered interregnum on 6 February 2020 when the previous Vicar, Rev'd Lisa Barnett, was licensed as Team Rector for the Parish of St. Mary the Virgin, Horsham Team Ministry, she went with the best wishes of the congregation but was greatly missed. The parish was blessed with the ministry of Lucy Hollingsworth, SSM Associate Vicar, who went far beyond what might have been expected and provided splendid leadership and practical service until moving away in August 2020 following her husband's appointment as Vicar of the Parish of Sutton with Seaford. Lucy is now licensed with a General License to the Lewes & Seaford Deanery; the congregation at St Augustine's miss her greatly but are delighted for her in her new role.

The other major and unusual factor shaping events during 2020 was the COVID-19 pandemic. Restrictions were increasingly tightened from March onwards, first as advice and then through regulation, culminating in a national "Lockdown" on 23 March. This has been followed by repeated loosening and tightening of restrictions. Worship in church was forbidden during the first lockdown; the parish implemented the recording and on-line streaming of services and has continued to do this on every Sunday since, so that all members of the congregation can access this

worship even if they cannot or do not wish to attend a service in person. Weekly prayer was also streamed by the Associate Vicar in many weeks; other occasional services from the usual pattern likewise.

When allowed there were also public services of Holy Communion held in the church, usually alternate Sundays an hour before the recorded service went “live”, with appropriate risk amelioration in place to do so as safely as possible, following the national Church of England risk assessment and guidelines and the direction of the Bishop. The congregation greatly appreciated the various priests who officiated to make this possible once the Associate Vicar had left.

In January 2021 the PCC took the decision that it was no longer safe to hold services in church or allow private prayer there.

This period also saw the cessation of Youth Club work although contact remotely with young people has continued. Whilst the Youth and Children’s worker was on maternity leave, others continued to keep these contacts going.

Other outreach activity including the Coffee Shop ceased when required to do so under the prevailing restrictions.

Church attendance

There were 133 parishioners on the church electoral roll as at the Annual Parish Meeting held on 12 October 2020. The average weekly attendance, counted during October, was significantly impacted by the paucity of public services at which an average of 11.5 adults were present on each occasion. However the number of people viewing the on-line recorded services was estimated to be a similar number to those attending in person in previous years at around 80.

Review of the year

1 The full PCC met 6 times during the year, using on-line video-conferencing after January. In between meetings subgroups met (also virtually) and gave reports at full PCC meetings.

2 In January and February there were usually two services on each Sunday, with variety in the liturgy used with one service being Holy Communion. The pattern of services after that was altered as described above due to the pandemic. The Revd. Jean Sedgely, a retired priest with permission to officiate in the parish, and the two Licensed Lay Readers provided significant support for the Assistant Vicar up to the time of her departure and then shouldered the responsibility of leading services; the contribution of Jean in particular allowed the regular recording of services of Holy Communion. All recordings were made under appropriately safe and socially distanced circumstances, almost entirely by people in a single “bubble”.

3 The PCC continued to engage with children and young people as described above; care and attention to safeguarding in the work with young people and vulnerable adults is embedded into the system, with regular reports to PCC from the Safeguarding Officer. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The parish has achieved Level 1 (the highest level currently released) of the “Simple Quality Protects” programme.

4 Care for those significantly affected by the impact of the Coronavirus was a key focus of effort during much of the year. A large number of the congregation and others in the parish remain actively involved in the many different activities undertaken in the parish, particularly those which are intended to support parishioners and those which maintain the physical assets in the care of the PCC; the PCC are confident that all resources used contribute to the common good.

5 Work to make the entrance more welcoming and less cluttered was completed at the end of the year.

6 In promoting the mission of the Church, the PCC have historically given 10% of regular income received to other charities, both local and further afield; the list of such charities has historically been set annually by a meeting to which all parishioners are invited. In consideration of the impact of the pandemic on parish finances, no donations were made during 2020 other than those which related to 2019 income; the congregation is to be given an opportunity to support external charities during Lent in 2021.

7 Where maintenance work to Church assets is required which is beyond the safe ability of volunteers to undertake, the PCC uses monies from grants, the Fabric Fund and special appeals to employ appropriate contractors under the professional control of the retained Architect to carry out the required works.

8 Despite the restrictions during the year there was one baptism. There were four funerals with two Crematorium funerals. There was one wedding.

9 In the middle of the year, Mike Harding handed over the role of Hon Treasurer to Jamie Bewick; PCC expressed their thanks for the nearly seven years that Mike had spent fulfilling the role.

10 In November 2020 the Bishop announced that the Rev'd Beverley Miles would be the next Vicar of the parish, with the induction and collation scheduled for March 1st 2021.

FINANCIAL REVIEW

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to at least two months' worth of unrestricted payments as contingency against unforeseen situations. This position has been sustained.

It is PCC policy to invest funds balances with the CBF Church of England deposit fund operated by CCLA Investment Managers Limited.

Risk Assessment Policy

Part of the on-going role of the PCC is to monitor the major risks to which the church is exposed, in particular those related to buildings and finance. Risks are formally reviewed on a regular basis by the PCC.

Principal Funding

The total receipts on general unrestricted funds were £79,529 (2019 - £82,855) and are detailed in the Financial Statements.

The largest unrestricted expenditure of the PCC was paid to the diocese to cover ministry costs. This amount covers the housing, stipend and pension costs of the priest, church insurance plus a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that nearly 80% of the total paid relates directly to the costs of this parish. The parish continues to meet 100% of allocated costs.

PCC Members' Responsibilities

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the PCC members to prepare financial statements, for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.

In preparing those financial statements the PCC members are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a 'going concern' basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the current Church Accounting Regulations. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on _____ 2021 and signed on their behalf by:

Rev Beverley Miles
Chair

Independent Examiner's Report to the Parochial Church Council of St. Augustine's, Scaynes Hill

I report on the financial statements of the PCC of St Augustine's, Scaynes Hill ('the Charity') for the year ended 31 December 2020 which are set out on pages 9 to 14.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act..

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity in accordance with section 130 of the 2011 Act; or
- 2 the accounts do not accord with those accounting records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Caladine FCCA CTA FCIE
Chartered Certified Accountant
Caladine Limited
Chantry House
22 Upperton Road
Eastbourne
BN21 1BF

2021

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2020 to 31 December 2020

	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Gift aid giving		39,453	39,132
Envelope scheme		4,146	7,579
Church collections		951	2,640
Other Donations		3,483	1,265
Charity Collections		1,340	4,467
Income tax recovered		12,677	12,894
Grants received		—	850
Total Voluntary income		62,050	68,827
<i>Activities for generating funds</i>			
Church magazine-adverts		220	960
Tapestry and Cards		8	412
Fund raising		21	73
Music exams		1,020	3,660
Total Activities for generating funds		1,269	5,105
<i>Investment income</i>			
Interest received		2,637	2,743
Total Investment income		2,637	2,743
Incoming resources from charitable activities			
Other Events		2,824	2,000
Fees - weddings etc		3,213	648
Church magazine-sales		350	740
Anchor Cafe sales		605	1,702
Youth entrance fees		178	709
Youth Cafe sales		108	339
May camp fees & gifts		—	42
Total Incoming resources from charitable activities		7,278	6,180
Receipts excluding asset sales		73,234	82,855
Asset and investment sales			
Profit from sale of current asset investments		6,295	—
<i>Total asset sale income</i>		6,295	—
Total receipts		79,529	82,855

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2020 to 31 December 2020

	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
General - General fund (Unrestricted) Fund			
Payments			
Cost of generating funds			
Fundraising expenses		26	—
	<i>Total Cost of generating funds</i>	<u>26</u>	<u>—</u>
Charitable activities			
Parish Contribution		46,657	45,016
Church Expenses		2,552	3,498
Clergy Expenses		695	3,690
Youth & Children's Missioner employment		3,698	10,088
Youth work expenditure		203	1,026
Youth cafe costs		122	304
Children's work		382	845
Magazine printing & Expenses		969	1,831
Clock, Organ & Garden Maintenance		1,480	1,988
Church & Annexe repairs		870	852
Printing, Stationery, Gifts & Sundry		1,941	493
Utilities		3,482	3,906
Anchor Cafe costs		28	28
Mission & Outreach costs		363	—
Other costs		1,510	553
Clergy standin costs		47	—
Publicity		173	108
Insurance		1,281	1,250
Admin salary		2,961	1,948
Cleaning		1,310	1,501
Fees to Diocese re weddings, funerals		504	694
May camp costs		—	558
Covid 19 Expenditure		626	—
Fabric repairs		1,300	—
Coffee shop Charity support		50	—
Charity Collections		2,294	4,419
Total Charitable activities		<u>75,498</u>	<u>84,596</u>
Governance costs			
Independent Examiners fees		780	780
Total Governance costs		<u>780</u>	<u>780</u>
Total payments		<u>76,304</u>	<u>85,376</u>
Excess of Incoming resources over Resources used		3,225	(2,521)
Transfers to/(from)		1,095	(92)
Brought forward balance		65,996	68,609
Total carried forward balance		<u>70,316</u>	<u>65,996</u>

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2020 to 31 December 2020

	From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
Fabric - Fabric Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Grants received		—	1,706
Total Voluntary income		—	1,706
<i>Investment income</i>			
Interest received		917	1,074
Total Investment income		917	1,074
Total receipts		917	2,780
Payments			
Charitable activities			
Church & Annexe repairs		—	769
Professional fees		302	—
Fabric repairs		904	4,043
Total Charitable activities		1,206	4,812
Total payments		1,206	4,812
Excess of Incoming resources over Resources used		(289)	(2,032)
Transfers to/(from)		(1,300)	—
Brought forward balance		27,148	29,180
Total carried forward balance		25,559	27,148
Welland - Clive Welland Legacy Fund (Restricted) Fund			
Transfers to/(from)		—	(10,000)
Brought forward balance		—	10,000
Total carried forward balance		—	—
Smith - B Smith Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Investment income</i>			
Interest received		35	107
Total Investment income		35	107
Total receipts		35	107
Payments			
Charitable activities			
Organist & Church music		140	260
Youth & Children's ministry salary - B S		1,400	2,400
Total Charitable activities		1,540	2,660
Total payments		1,540	2,660
Excess of Incoming resources over Resources used		(1,505)	(2,553)
Brought forward balance		2,559	5,112
Total carried forward balance		1,054	2,559

St Augustines Church, Scaynes Hill - 1131423
Receipts and payments
1 January 2020 to 31 December 2020

	From	01 January 2020	01 January 2019
	To	31 December 2020	31 December 2019
<hr/>			
Bible - Bible Fund (Restricted) Fund			
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Other Donations		—	127
Total Voluntary income		—	127
		<hr/>	<hr/>
Total receipts		—	127
Payments			
Charitable activities			
Bibles		205	140
Total Charitable activities		205	140
		<hr/>	<hr/>
Total payments		205	140
Excess of Incoming resources over Resources used		(205)	(13)
Transfers to/(from)		205	92
Brought forward balance		—	(79)
		<hr/>	<hr/>
Total carried forward balance		—	—

St Augustines Church, Scaynes Hill - 1131423
Statement of Assets and Liabilities
As at 31 December 2020

	31/12/2020	31/12/2019
Fixed assets		
Tangible assets	855	855
Current assets		
Investments at cost (Market value £121,027, 2019: £132,991)	77,457	91,162
Cash at bank and in hand	19,472	4,541
Total current assets	96,929	95,703
Total assets	97,784	96,558

Analysis of Net Assets between Funds

	Unrestricted funds 2020	Restricted funds 2020	Total funds 2020	Total funds 2019
Tangible fixed assets	855	-	855	855
Current assets	70,316	26,613	96,929	95,703
	71,171	26,613	97,784	96,558
	71,171	26,613	97,784	96,558

The financial statements were approved by the Trustees on 2021
and signed on their behalf, by:

Rev Beverley Miles
Chair

Jamie Bewick
Hon Treasurer

Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011

1.2 Income

Donations and other income are recognised when received by the charity

1.3 Expenditure

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT

2. Restricted Funds

The B. Smith Fund was established for the musical life of the church and children's church.

The Bible Fund was established from donations from parishioners for the provision of bibles to local school children.

The Fabric Fund was established to be used for the maintenance of the church buildings.