

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

The Parochial Church Council of the Ecclesiastical Parish of
St Saviour and St Peter Eastbourne

For the year ended 31st December 2020

*St Saviour's Church, South Street, Eastbourne East Sussex BN21 4UT
Registered Charity no. 1131420*

stsaviourseastbourne.org.uk
facebook.com/stsaviourseastbourne

Incumbent:	The Revd Mark McAulay SSC The Vicarage, Spencer Road, Eastbourne, BN21 4PA
Independent examiner:	Mr B R Etheridge FCA 3 Mountney Road, Eastbourne, BN21 1RJ
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TABLE OF CONTENTS

TRUSTEES ANNUAL REPORT	2
FINANCIAL REVIEW	8
STATEMENT OF FINANCIAL RECEIPTS AND PAYMENTS	13
NOTES TO THE ACCOUNTS	15
REPORT OF THE INDEPENDENT EXAMINER	21

ST SAVIOUR'S EASTBOURNE TRUSTEES ANNUAL REPORT FOR 2020

OUR AIMS AND PURPOSES AS A CHARITY

The PCC has the responsibility of co-operating with the incumbent, the Revd Mark McAulay, in:

- The promotion of the Gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Being more open, converted, generous and engaged as a church
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need, or ability to pay
- Providing practical support to those in need and to other organisations with similar objectives

WHAT WE PLANNED TO DO TO ACHIEVE OUR CHARITABLE OBJECTIVES

The PCC and incumbent began the year with plans that would build on the foundations of the previous year's Mission Action Plan (MAP), which was drawn up and adopted by the PCC in 2019. It included a timetable to begin and continue implementation of our agreed steps to fulfil the above aims in 2020. Our plans can be broken down into the following broad areas:

- I. Worship
- II. Teaching, baptising, and nurturing new and existing believers
- III. Building up the Body of Christ together
- IV. Evangelism and Outreach
- V. Contributing to, and joining in with, the life of the wider church
- VI. Provision of the church building for people to enjoy
- VII. Maintenance of the church building, ground and future projects
- VIII. Provision of pastoral care for people living in the parish
- IX. Provision of tangible support to the poor and needy

However, the Coronavirus pandemic and its enormous (and ongoing) repercussions in our parish and town, and of course the wider Church and world, meant that much that was planned had to be abandoned as our focus shifted onto continuing our core tasks of offering worship and providing practical and spiritual support to those in need, with the additional complications of complying with new COVID restrictions and ensuring the safety of all. No aspect of our church life was untouched: for example, after a single recital in February, our concert series were all suspended, whilst plans for regular social, teaching and evangelistic events were similarly postponed. Efforts and plans made jointly with the wider Church also suffered in this way, as did things like hall bookings and planned pilgrimages.

The year was then one very much characterised by change and uncertainty, as the rules and regulations from state and church were continually updated and altered, against the backdrop of the ongoing spread of the virus. Prominent amongst these regulations were a series of national and local lockdowns, of varying degrees of severity, which are outlined here for clarity and context:

Lockdown I

- First Suspension of Public Worship and Total Closure of Churches: 18th March 2020
- Re-opening of churches for Private Prayer: 15th June 2020
- Re-opening of church for Public Worship: 5th July 2020

Lockdown II

- Second Suspension of Public Worship: 5th November 2020 (private prayer permitted)
- Re-opening for Public Worship 2nd December 2020.

These were considerable challenges, which had a major impact on the momentum for growth and engagement which had built over the previous year and start of this one, as well as a significantly deleterious effect on our finances. However, despite these obstacles the Vicar with the full agreement of the PCC and Clergy, decided that our worship and pastoral care would continue to the fullest extent possible, thus fulfilling our charitable objectives and our duty as Christians. Full details are outlined below, but it must be noted that none of this would have been possible without the help and hard work of the clergy and committed volunteers – not least in the vital but mundane work of daily cleaning and sanitising of the church whenever open. A major innovation was in the provision of services livestreamed online, used initially when the churches were required by law to be closed entirely, and continuing subsequently to reach those unable to leave their homes as well as those living further afield who wouldn't usually be able to worship with us.

Although it was a year unlike any other, a spirit of prayerful optimism flourished as new faces joined our congregation and wider church family – both in person and online – and new volunteers continued to come forward to provide help and support.

WHAT WE ACHIEVED AND HOW WE AFFECTED BENEFICIARIES' LIVES

I. Worship

Offering worship to God is at the heart of our life at St Saviour's, and a vital part of that worshipping life is providing both regular congregants and occasional visitors alike with the chance to participate in that worship. Following on from the previous year, Sunday Evensong both Choral and simply Sung continued to be offered with a good response and attendance, both from the choir and volunteers to read as well as attendees – including those who didn't usually attend our other Sunday or daily services.

With the enforced closure for public worship in March, we immediately began live-streaming all of our times of worship – Morning & Evening Prayer, as well as the Daily and Sunday Mass. We feel that is important to state, and record here, that the daily worship offered here has deliberately proceeded uninterrupted throughout the entire pandemic. Initially this was a slightly ad-hoc affair, using whatever equipment we could whilst – like many – on a steep learning curve; our online offering included both the Vicar and Curate, as well as the Associate Clergy providing a mixture of live and pre-recorded services from home and St Saviour's itself. As it became clear that this was not a short-term situation, there was an incredibly generous response to our appeal for the funds to set-up a more reliable system, with over £1500 raised from the congregation. We are also very grateful to Paul Fella for his work in improving the internet connection and facilities in the church.

'The livestreaming has literally been a lifeline' – feedback via email

Between March and July, these offerings of worship continued without the presence of a congregation, but once this was permitted the decision was taken to maintain the livestreaming option for those who were still unable to leave their homes due to an order to shield, as well as to build on our engagement with those who wouldn't usually have encountered St Saviour's via Facebook. Although metrics for social media are notoriously difficult to quantify, nevertheless regular informal feedback confirmed that the service was used and appreciated by many. In the year of 2020, our online 'reach'¹ on Facebook increased almost 200% to over 44,000 people, whilst the audience for our posts and videos includes people from as far afield as the US & Canada, Australia and Europe – as well as other parts of

¹ The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

the UK besides Eastbourne. Our daily masses were always watched live by at least some people, whilst Mass on Sundays and the Daily Offices usually had a live audience in double figures. These services also enjoyed – and continue to enjoy – substantial engagement after their broadcast, and are available online to watch at a later date as well.

Holy Week and Easter were especially unusual, with the first lockdown coming mid-way through Lent: this most holy time of the Christian year was celebrated entirely without a congregation, whilst all being offered online. The duties of the Mass and Daily Offices – as well as a well ‘attended’ online Rosary – were shared out between the clergy, and the Triduum itself was necessarily celebrated by the Vicar alone. All these services had good levels of engagement, aided by earlier advertising both online and via regular pastoral letters and a special booklet of Holy Week devotions which were sent to all on the electoral roll (See IV for further details.)

By Advent and Christmas, worship in person and with a congregation was able to resume including a simplified service of Nine Lessons and Carols and the usual Midnight Mass and Christmas programme. Unfortunately, our usual Christmas Gala concert, as well as the use of the church by local schools for their carol services, wasn’t possible due to the various restrictions in place.

II. Teaching, baptising, and nurturing new and existing believers

A very limited amount of our planned programme of teaching was able to happen in January, February and early March: our newly instituted ‘Bring & Share’ teaching lunches were a success in January and February on the topics of ‘Prayer’ and on ‘Lenten Disciplines.’ There was both good attendance (c.20-25 people) as well as good engagement in the topics, before the remainder of the year’s programme was suspended in March. Likewise our Lent course, based on the Beatitudes and using the *Pilgrim* material, began well but were similarly curtailed after only two sessions. It was also a great joy to welcome Bishop Peter Wheatley in January for the baptism and confirmation of one of our congregation, Ross Piper, as well as Brandon Heather from St Michael’s Church.

Nevertheless, much was still able to continue: teaching sermons continued to be preached at every Mass, whilst on the memorials and feasts of saints, a relevant reading or extract of their writings was read out at Morning Prayer to positive feedback. Whilst people were forbidden from attending worship in person, a copy of the Sunday sermon was distributed to those without access to the internet (which was well received) whilst a ‘phonenumber was set-up for those offline to dial in and listen to a recording (however this was discontinued after a trial period due to lack of uptake.) Similarly, a regular offering from one of the clergy writing a response to a difficult theological question was trialled, ‘Ask the Clergy’, with the first looking at ‘Why did Jesus die?’. However, this too was discontinued for lack of interest.

Other more successful innovations adapted to the time of pandemic included devotional and educational material in the new online newsletter that began in July (see more in III below). This offered reflections on the Gospel for that Sunday – at first an in-house production, and later using material from St Beuno's Jesuit Spirituality Centre – as well as a new teaching feature, 'The Lives of the Saints' providing information about the saints commemorated that week along with appropriate prayers. This was initially using material from the Church Union, shifting to another in-house production once it was discontinued. These 'lives' are also posted on the noticeboard each week.

Although the Lent course was curtailed, a suggested programme of '40 Ideas for Lent' was also publicised alongside in our parish magazine and online, with a new post each day which was well received. By the time Advent came around, we were in a stronger position to make use of online options, and so hosted a course based on 'O Radiant Dawn' from the Church Union and Society of St Wilfrid and St Hilda. This was devised and run by the Assistant Curate, with a good attendance of 10-15 people at each of the six sessions via Zoom.

III. Building up the Body of Christ together

Our newly formed 'Events and Social Committee' established at the January PCC meeting was unfortunately scarcely able to meet before it was mothballed due to COVID. Nevertheless, even during the strictest parts of the lockdowns, constant efforts were made to build up the Body of Christ in St Saviour's and our wider family: details of those things which are more explicitly pastoral and evangelistic in nature are found in IV and VII below. Other efforts included the establishment of a weekly newsletter online which aims to keep the wider family of St Saviour's (who are online) connected and updated with what is happening. This includes the devotional material mentioned above in II, as well as a short update on the week, details of upcoming services and events, and our parish prayer list. It grew out of the regular pastoral letter and emails that were sent out during the first months of the pandemic and lockdown, and remains active with the subscriber count currently at 167.

At the start of the year, Isobel Nugent and Mary Delves, who had been stalwarts of post-Mass refreshments, went into retirement with our grateful thanks for all their hard work. A new rota was drawn up to cover the year, to which many people contributed generously - although it may yet be some time until these can resume. We were also grateful to Rita Orchard who stepped down from flower arranging duties this year; a number of people have now volunteered for the new flower rota which has made a marvellous contribution to enhancing the beauty of the church over the past year – all the more appreciated in these difficult and trying times.

Finally we were able to host a couple of actual in person events during the gaps between lockdowns, including a Christmas Sale and an October Table-Top sale raising funds for one of

our partner charities, the Matthew 25 Mission. These were extremely popular and successful, thanks to the efforts of those involved – including our new Reach Out group, and we hope to be able to build on these successes in 2021.

IV. Evangelism and Outreach

At the start of the year, we had an extensive programme of outreach events in place and planned for the year, building on the success of established and newly launched initiatives in 2019. ChatStop – our free monthly drop-in for coffee, cake and conversation – continued to grow, and was complemented by the new Wellbeing Café aimed specifically at those struggling with their mental health. January also saw the launch of “Lunch for One”, which provided a free sit-down three course meal to those who might otherwise be eating alone: it was a huge success with over 40 attendees, and supported financially by donations from guests and the wider congregation. Although this too was suspended from March onwards, we are immensely grateful to Yvonne and Bill Dyer for their efforts and look forward to its resumption – and that of ChatStop and the Wellbeing Café – as soon as possible.

Outreach and evangelism was able to continue in different, unplanned forms during the various stages of lockdown: as mentioned above, from March until July, a weekly pastoral letter and sermon was posted and emailed out to the entire congregation ensuring those both online and offline were in regular contact. Over Lent and Holy Week, a bespoke booklet of devotional material was produced and distributed online and in print to all on our electoral roll and wider networks, as well as Lent and Easter reflections from the college of clergy.

From the moment that it was possible, St Saviour’s was re-opened to the public initially for private prayer and later for public worship too: this was advertised not just in regular online adverts which reached up to 8000 people in the local area, but also in a new banner that was produced and displayed outside listing our opening times (from 8.30am daily). It was clear both from direct feedback and from seeing a regular stream of visitors to pray and worship throughout the day that these were effective.

Finally, an area of significant growth has been the establishment and development of our new Reach Out team, under the supervision and guidance of Ruth Figgess who has worked extremely hard to co-ordinate volunteers from the congregation and wider town and community for a number of different projects, including running the table-top sales and fundraising events.

V. Contributing to, and joining in with, the life of the wider church

Naturally, given the nature of the past year, this has not been an area where we have been able to be especially active: as noted above, in January we hosted Bishop Peter Wheatley, and welcomed Brandon Heather and guests from St Michael's for his confirmation, and we were also involved in a Cross-Parish Partnership Quiz Night in February, which was enjoyed by those who attended. But since then opportunities for links with the wider life of the church have been limited and mainly confined to online activities. Amongst these, the Vicar and Assistant Curate recorded an interview on ministry during the pandemic for the Diocese of Chichester, whilst we also participated in and promoted 'Prayer for the Nation' over Lockdown II at the invitation of the Church of England and Bishops of The Society.

We were also pleased to welcome the new Bishop of Lewes in October for the delayed ordination to the priesthood of our Assistant Curate: although this was by necessity a much scaled-back service it was still a joyful occasion of interaction with the wider diocese and Church. The Assistant Curate has also written a number of articles for catholic Anglican publications in the church based on his time and ministry at St Saviour's, giving a wider audience to our efforts and ministries here.

VI. Provision of the church building for people to enjoy

As noted in the introduction, following a single recital our concert series were all suspended for the rest of the year, along with all of the rest of our musical offerings. The restrictions in place for much 2020 also precluded visitors who might ordinarily come to appreciate the art and architecture of St Saviour's. Nevertheless, as soon as it was possible to do so, St Saviour's reopened to the public, thanks in no small part to the volunteers who ensured the building was cleaned and sanitised several times a day. It was also fantastic to be able to share our Poppy Display of 1327 knitted poppies for Remembrance Sunday: fortunately, this was during a period without lockdown and a significant number of people came to see the display, and to remember and pray for those who died, many of them after having seen a report on the display in the local media or shared on our Facebook page.

VII. Maintenance of the church building, ground, and future projects

In ordinary times, our church is kept clean and tidy by a dedicated team of volunteers who spend a significant amount of time each week caring for the building's interior. They are complemented by a team who work outside in the gardens and car park. Both of these teams have grown over the past year with new members, some of them from outside of our worshipping community but still wanting to be involved and we are most grateful to all those who give up their time to keep St Saviour's inside and out in such good condition. These

volunteers have been boosted for much of the year by those who have come in daily, after each service, to sanitise and clean the building in order to keep everyone safe and provide reassurance to worshippers and visitors. We are extremely grateful to everyone who has worked so hard to keep our beautiful building open for all.

There were also a number of specific projects undertaken over 2020: the work to replace the lead on the roof with a lead substitute – to discourage further thefts – was completed in January, however in November we also had to have the lead covering on the War Memorial replaced following the theft of the original. Special thanks must go to Frank Gammon and Nick of Galenite (lead specialists) in partnership with Paul Strudwick and the Directors of Clarke Roofing Southern Limited, thanks to whose generosity this work was completed in time for Remembrance Sunday, funded by an anonymous donor. We also had to replace the glass panel on one of the doors in the entrance, after it was damaged by vandals.

Other projects included the clearing of the roof gullies over the Blessed Sacrament Chapel in the autumn, to stop flooding and water damage and the removal of a dead ash tree in the garden of the South Street car park. Our sound system was also upgraded – once again fully funded by donations from the congregation – to allow significantly improved live-streaming of services from September onwards.

Aside from these, there was also a significant amount of work and effort put into preparations for re-opening the church in June and July in a COVID-safe way: this involved removing all books, leaflets, kneelers etc. and producing guidance and notices as well as installing hand sanitiser stations at the entrance to the church and hall and organising a track and trace system and cleaners after every service.

VIII. Provision of pastoral care for people living in the parish

From the start of Lockdown I, regular weekly 'phone calls were made to the entire electoral roll (c.151 at the time) from the clergy in order to assess the various needs of our parishioners, provide them with support and more generally keep in touch. This was appreciated, especially by those who were otherwise alone and isolated. (Following Lockdown III this is now a regularised ministry, 'Keeping in Touch', and is staffed by volunteers from the congregation: our thanks go to Elaine Savins for her work in co-ordinating this.) Once the church was allowed to re-open, this was targeted specifically at those who remained at home and isolating, and complemented by the pastoral letters and emails that are detailed in III and IV. Clergy and others also provided – and continue to do so – help with shopping, collecting prescriptions and other assistance on an ad-hoc basis to those on the ER, and others resident in the parish.

'Many thanks ... I'm sure I am not alone in appreciating these regular check-ups'

As far as is possible, 'normal' pastoral care continues from both clergy and laity including lifts to church, shopping, pastoral calls and visits, although the scope for these has been strictly limited over the past year. Sue Black has continued her ministry of pastoral visiting mainly via the 'phone, as have the clergy. On re-opening for private prayer, clergy were available from 2pm every day for a number of weeks for anyone who wanted prayer, pastoral advice or just a chat.

Funeral ministry of course continued, albeit in a far more restricted way, as the clergy officiated at a number of funerals both at St Saviour's and elsewhere, whilst also providing follow-up bereavement ministry. Both funeral services and requiem masses were offered over the year for those living in or near the parish, and a number of our own congregation were among those who died: Barbara Drew in March, Graham Harwood in July and Nicola Chittenden in November. May they all rest in peace.

IX. Provision of tangible support to the poor and needy

Despite the many restrictions in place this year, there have been significant steps in improving our provision of tangible support to those in need at St Saviour's: we now have a formal partnership with the Eastbourne Foodbank, meaning that as well as being a collection point for donations, we host the Foodbank every Friday in the hall (free of charge) – and indeed were one of the few points to stay open over the lockdowns in Eastbourne. We also have a new donation point for Surviving the Streets, which collects and distributes bedding and warm clothes for rough sleepers: this has been extremely well supported and comes on top of our existing collections for the Hygiene Bank and Family Support Work. This latter group are a major partner for St Saviour's, and we were delighted with the level of response to our Christmas appeal on their behalf for donations and also toys for families otherwise unable to provide them to their children. Funds were also raised at one of the table-top sales we were able to hold in October, organised by the Reach Out group.

This year the support we received was fantastic ... over 160 families received hampers containing both essentials and the "goodies" that are needed to make Christmas special [as well as] over 90 free range turkeys and a further 30 vouchers [for families] to buy their own turkey from a local supermarket. In terms of toys and games we received so many beautiful presents that we could give something to every child we work with. – Family Support Work

Other fundraising for specific causes has included one of our servers enduring Sober October in aid of the Additional Curates Society, and over £250 raised via the Smarties Tube fundraiser organised by Keith and Sue Metcalfe.

FINANCIAL REVIEW - FORMING THE ANNUAL REPORT OF THE FINANCE COMMITTEE.

1. The Finance Committee met remotely for most of the year to comply with COVID requirements to monitor and manage the Church's finances and report to, and advise, the PCC.
2. The Finance Committee comprises the Chairman (Mr Carl Hodgkinson), the Treasurer (Miss Mary Delves), the Vicar (Fr Mark McAulay), the Curate (Fr Thomas Crowley) and the Churchwardens (initially Mr John Vernon, then Mr Keith Metcalfe and Mrs Pauline Fella). The new Chair of Finance designate, Mrs Beverley Thorp, joined the November FC meeting.
3. We started the year with Unrestricted Funds of £21,459 and closed the year with Unrestricted Funds increased to £27,606 at 31st December 2020. Restricted funds managed by the Finance Committee increased from £39,444 to close the year at £109,729 as a result of the significant bequest from Jane Pinching.

Income

4. The annual accounts show total general Unrestricted receipts of £113,923. Planned Giving increased to £39,996 and income tax recoverable from Gift Aid reduced to £7,299. However, we saw a further reduction in sundry donations to £24,178 mainly a result of the lockdown restrictions.
5. Income from Church hall lettings reduced significantly to £4,518 as we were unable to take bookings for most of the year. Fees from Funerals increased to £3,165 compared with £1,812 in 2019. Thanks are due to Mr Steve Gilbert who managed to achieve increased income from car parking with income of £14,413, up from £13,875 in 2019, which was especially pleasing during lockdown when other avenues of income had been restricted.
6. The Gift Day on 29th November (Christ the King) under the auspices of Mr Carl Hodgkinson was well supported, achieving £6,014 compared with £5,468 raised in 2019, which was an excellent achievement during the Pandemic. Most of the donations made were gift aided which was a further benefit.
7. The Parish Giving Scheme (PGS) grew during the year with further members of the congregation switching their giving to this excellent and simple tax-efficient scheme which is of great benefit to St Saviour's. During 2020 33 donors had donated £29,560, including gift aid, and the PGS contributes an increasing % of our total unrestricted income (more than 25% in 2020).

Expenses

8. The annual accounts show total Unrestricted expenditure of £107,776 (reduced from £111,157 in 2019). As ever, the dominant cost is that of our Parish Ministry Costs (PMC) which had reduced to £40,752 compared to £55,572 in 2019. This unusual situation reflects the decision taken by the Finance Committee in May to reduce our parish share contribution by 50% as a result of the significant fall in income experienced by St Saviour's following the closure of the Hall and other fund-raising events. The Diocese originally had an expectation that parishes will be paying 100% of their PMC by 2020, but this will be reviewed once the financial impact of the Pandemic is understood.

9. Other clergy costs in 2020 totalled £8,796 compared with £10,144 the previous year.

10. The annual accounts show Church Hall running costs at £2,910 compared to £3,438 in 2019. Church running expenses reduced to £23,770, down from £36,814 and there was a significant increase in Church maintenance expenses to £32,964 compared with £9,020 last year mainly to pay for the repair of the flat roofs following the theft of lead.

11. Trading costs were understandably lower at £188 as Open Church was closed for most of the year compared to £207 incurred during 2019. At the end of the year the deficit from the recording and production of special CD of organ music was £441 but it is expected that this will be covered from income received from subsequent sales of the CD once more normal operations can resume.

Thank You

12. The Finance Committee wishes to record grateful thanks to all those members of the congregation who give regularly through the Parish Giving Scheme, Planned Giving (white pledge envelopes) and Gift Aid schemes (yellow envelopes) and to those people who have made generous ad-hoc donations through the year. This sustained and regular giving is not only greatly appreciated but is also a great encouragement and huge help in budgeting.

13. Whilst St Saviour's has not been able to arrange concerts, social and fund raising events as we have in previous years due to the restrictions placed on the Church and congregation by the COVID pandemic with a consequent reduction in income, the Finance Committee is most appreciative of all those people who have supported St Saviour's financially through ad hoc donations during the year.

14. The Finance Committee wishes to record special thanks to our Treasurer Miss Mary Delves for so ably keeping the books and paying the bills and to Mrs Rosemarie Emery (and to Mrs Pauline Fella and Mr Carl Hodgkinson during the Government imposed lockdown) for their essential work in counting, recording and banking the various monies each week upon which these Annual Accounts are based. Thanks also to Mrs Krys Breeze for all her work in recording and managing gift aid donations and with Mrs Pauline Fella for submitting our claim to HMRC.

Future Outlook

15. Although St Saviour's financial position appears healthier at the end of 2020 this is misleading. Firstly, like many parishes St Saviour's has faced a sharp drop in our income (with no income from hall lettings, fundraising activities, concerts etc) and this has been masked by the decision by the Finance Committee to reduce our parish share by £2547 per month since May 2020. Once the Government's COVID restrictions are lifted we should be able to increase our income, but there will also be an expectation from the Diocese that our PMC contribution will resume at its agreed level. Secondly, St Saviour's has benefited from two generous bequests during the year, but the majority of these funds are restricted in use and can only be used in expenditure related to the chapel. Finally, the Church is still facing expenditure to meet the requirements of the Quinquennial Inspection report. So it is clear that 2021 will continue to present challenges to St Saviour's financial viability.

Reserves Policy

16. It is the PCC's policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately 3 months worth of unrestricted payments against unforeseen situations. The closing balance did not achieve this but is getting closer.

It is PCC policy to invest fund balances with the CBF Church of England deposit fund.

STRUCTURE, GOVERNANCE AND MANAGEMENT OF THE CHARITY

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956. The method of appointment of PCC members is set out in the Church Representation Rules. All who attend church are encouraged to register on the Electoral Roll, so that they can vote for candidates for the PCC and the Deanery Synod, at the Annual Parochial Church Meeting. Communicant members who are 16 or over, and whose names are on the Roll, are entitled to stand for election to the PCC. This PCC does not have any sub-committees, but it does have a standing committee of four members: the Vicar, the two Churchwardens and Chair of the Finance Committee.

Throughout 2020 the PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2017, in relation to having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. Safeguarding arrangements are clearly stated on the front page of the parish website: www.stsaviourseastbourne.org.uk.

During the year the following served as members of the Parochial Church Council: *(due to the exceptional situation of the COVID-19 pandemic, the usual APCM was delayed from April until the 11th October)*

Ex Officio members

Incumbent:	The Revd Mark McAulay	Chairman
Assistant Curate:	The Revd Thomas Crowley	
Churchwardens:	Mrs Pauline Fella	
	Mr John Vernon	Until APCM 2020
	Mr Keith Metcalfe	From APCM 2020

Elected Members

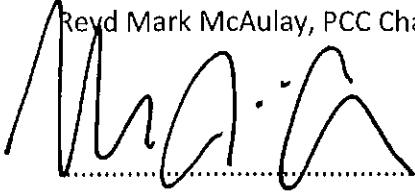
Mrs Judy Grundy	PCC Secretary
Mr David Thorpe	Until APCM 2020
Mr Carl Hodgkinson	Chair of Finance Committee
	Until APCM 2020
Mr Richard Crook	
Mrs Sylvia Dwyer	Until APCM 2020
Mr Roger Emery	
Mrs Rosemarie Emery	Deputy Churchwarden
Mr David McLean	Until 11/12/20
Mrs Yvonne Dyer	
Mrs Krystynè Breeze	
Mrs Beverley Thorp	
Dr Simon Thorp	
Mrs Brenda Wright	

Deanery Synod

Miss Mary Delves	Treasurer
Mrs Isobel Nugent	
Mr Tony Sharley	Deputy Churchwarden

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent), the churchwardens and members of the Deanery, Diocesan or General Synods and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd Mark McAulay, PCC Chairman



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Date. 28/05/21

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
Incoming resources						
<i>Voluntary income</i>	2a	81,226	74,546	0	155,772	99,269
<i>Activities for generating funds</i>	2b	15,585		0	15,585	16,568
<i>Income from investments</i>	2c	43		0	43	56
<i>Church activities</i>	2d	7,912	0	0	7,912	20,002
<i>Other incoming resources</i>	2e	9,157		0	9,157	0
Total incoming resources		113,923	74,546	0	188,469	135,895
Resources expended						
<i>Costs of generating voluntary income</i>	3a	0		0	0	43
<i>Fund-raising trading costs</i>	3b	188		0	188	657
<i>Church activities</i>	3c	107,288	4,261	0	111,549	122,647
<i>Governance Costs</i>	3d	300		0	300	450
Total resources expended		107,776	4,261	0	112,037	123,797
Net incoming/(outgoing) resources before transfers		6,147	70,285	0	76,432	12,098
<i>Gross transfers between funds</i>	5	0	0	0	0	0
Net incoming/(outgoing) resources before other recognised gains/losses		6,147	70,285	0	76,432	12,098
<i>Gains/(losses) on revaluation of fixed assets</i>	6a	0	0	0	0	0
<i>Gains/(losses) on disposal investment assets</i>	6b	0	0	0	0	0
Net movement in funds		6,147	70,285	0	76,432	12,098
Total funds brought forward at 1 January 2020		21,459	39,444	0	60,903	48,805
Total funds carried forward at 31 December 2020		27,606	109,729	0	137,335	60,903

BALANCE SHEET AT 31ST DECEMBER 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible fixed assets	6a	0	0
Investments	6b	0	0
Total fixed assets		0	0
Current assets			
Debtors	8	8,205	8,000
Short term deposits		5,764	5,764
Cash at bank and in hand		128,778	52,251
		142,747	66,015
Creditors: amounts falling due within one year	9	5,412	5,112
Net current assets		137,335	60,903
Total assets less current liabilities		137,335	60,903
Creditors: amounts falling due after one year	9	0	0
NET ASSETS		137,335	60,903
Funds	7		
Endowment funds	10	0	0
Restricted funds	10	27,606	39,444
Unrestricted funds	10	109,729	21,459
		137,335	60,903
Approved by the Parochial Church Council on April 2021 and signed on its behalf			
Chairman Fr. Mark McAulay SSC			
The accompanying notes form a part of these financial statements.			

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. **Accounting policies**

a **Accounting convention**

The financial statements have been prepared in accordance with the Charities Act 2011 and under current Church Accounting Regulations in accordance with applicable accounting standards and the current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities SORP 2005. Current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), as amended in 2016.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b **Funds accounting**

Funds held by the PCC are:

- *Unrestricted funds* - general funds which can be used for PCC ordinary purposes
- *Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.
- *Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.
- *Endowment funds* - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c **Incoming resources**

All Incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other Income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
a Voluntary income					
Planned giving	39,996			39,996	35,258
Collections at all services	2,028	437		2,463	8,283
Gift days	5,636			5,636	5,468
Sundry donations and appeals	20,069	4,109		24,178	29,014
Income tax recoverable	7,299			7,299	15,246
Legacies	6,200	70,000		76,200	0
Grant	0	0		0	8,000
	81,226	74,546		155,772	99,269
b Activities for generating funds					
Fetes, bazaars and other fund-raising events	1,172			1,172	2,693
Car Parking Fees	14,413			14,413	13,875
	15,585	0		15,585	16,568
c Investment income					
Dividends and interest	43			43	56
	43	0		43	56
d Income from Church Activities					
Church hall lettings etc	4,518			4,518	10,056
Church Lettings	0			0	4,818
Church Outings etc	0	0		0	2,696
Fees from weddings etc	3,165			3,165	1,812
Parish magazine	229			229	620
	7,912	0		7,912	20,002
e Other other incoming resources					
Insurance claims	9,157			0	0
	9,157	0		9,157	0
Total Incoming resources	113,923	74,546	0	188,469	135,895

3	Resources expended	Unrestricted	Restricted	Endowment	TOTAL	TOTAL
		Funds	Funds	Funds	FUNDS	FUNDS
		£	£	£	2020	2019
					£	£
	<i>Costs of generating voluntary income</i>					
a	Special appeal costs	0	0		0	0
	Stewardship costs	0	0		0	43
		0	0		0	43
	<i>Fund-raising trading costs</i>					
b	Trading costs	188	0		188	207
	Hire costs	0			0	450
		188	0		188	657
	<i>Church Activities</i>					
c	Missionary and charitable giving:					
	Direct as a trustee	0			0	0
	Collections and other giving	0	386		386	1,252
		0	386		386	1,252
	Outings & Events		0		0	2,736
	Ministry costs:					
	diocesan parish contribution paid	40,752			40,752	55,572
	other clergy costs	8,796			8,796	10,144
	Church running expenses	19,895	3,875		23,770	36,814
	Church maintenance	32,964			32,964	9,020
	Upkeep of services	1,771			1,771	2,525
	Upkeep of churchyard	200			200	626
	Parish magazine	0			0	520
	Church hall running costs	2,910			2,910	3,438
	Vicarage dilapidations	0			0	0
					0	
		107,288	4,261		111,549	122,647
	<i>Governance costs</i>					
d	Independent examination fee	300			300	450
	Cost of annual accounts					
		300	0		300	450
	Total resources expended					
		107,776	4,261	0	112,037	123,797

4 Staff costs

	2020 £	2019 £
a Wages and salaries	1,020	4,175

During the year the PCC employed an organist, but no payment was large enough to attract social security costs.

b Payments to PCC members

There were no disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Analysis of transfers between funds

	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Vicarage Dilapidations	0	0	0

6 Fixed Assets

a Tangible fixed assets

	Freehold land and buildings £	Church equipment £	TOTAL £
Cost or valuation			
At 1 January 2020	0	7,224	7,224
Additions	0	0	0
Disposals	0	0	0
Revaluation	0	0	0
At 31 December 2020	0	7,224	7,224
Depreciation			
At 1 January 2020		7,224	7,224
Provided in the year		0	0
Disposals		0	0
At 31 December 2020	0	7,224	7,224
Net book amounts			
At 31 December 2020	0	0	0
At 31 December 2019	0	0	0

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Fixed assets for church use	0			0
Current assets	33,018	109,729		142,747
Current liabilities	(5,412)			(5,412)
	<u>27,606</u>	<u>109,729</u>	<u>0</u>	<u>137,335</u>

8 Debtors

	2020 £	2019 £
Income tax recoverable	8,205	8,000
Prepayments and accrued income	-	-
Other debtors	-	-
	<u>8,205</u>	<u>8,000</u>

9 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	5,412	5,112
Archdeacon's Loan	-	0
	<u>5,412</u>	<u>5,112</u>

10 Statement of funds

	Bal b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£	£	£
Unrestricted Fund					
General fund	18,459	113,923	(107,776)		24,606
Designated repair fund	0		0		0
Contingency fund	3,000				3,000
	<u>21,459</u>	<u>113,923</u>	<u>(107,776)</u>	<u>0</u>	<u>27,606</u>
Restricted Fund					
Finance Committee	39,444	74,546	(4,261)		109,729
	<u>39,444</u>	<u>74,546</u>	<u>(4,261)</u>	<u>0</u>	<u>109,729</u>
Total funds	<u>60,903</u>	<u>188,469</u>	<u>(112,037)</u>	<u>0</u>	<u>137,335</u>

Independent examiner's report
To the PCC of St Saviour & St Peter Eastbourne

This report on the accounts of the PCC for the year ended 31 December 2020 which are set out on the foregoing pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulations and section 144 of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Charities (Accounts and Reports) Regulations 2008 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....*Brian R Etheridge*.....

Date... 1 May 2021

Brian R Etheridge
Retired Chartered Accountant
3 Mountney Road
Eastbourne
BN21 1RJ