

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING

England & Wales · Charity number 1131418

## Details

---

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING
Status	Registered
Legal form	Previously excepted
Registered	2009-08-28
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

**Address** St. Mary's Church Hall  
16 Ilex Way  
Goring-by-Sea  
Worthing  
BN12 4UZ

**Phone** 07711696641

**Email** [goring\\_parish@btconnect.com](mailto:goring_parish@btconnect.com)

**Website** [goringbyseeparish.org](http://goringbyseeparish.org).

## Activities

---

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The primary objective of St Mary's and St Laurence's Churches is the promotion of the Gospel of our Lord Jesus Christ according to the doctrine and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Keith Littlejohn, in promoting the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£206,152	£200,227	-	-
2024-12-31	£203,279	£151,200	-	-
2023-12-31	£148,229	£138,291	-	-
2022-12-31	£141,545	£153,838	-	-
2021-12-31	£128,230	£147,239	-	-

## Trustees

Name	Role	Appointed
Rev Keith Douglas Littlejohn	Chair	2019-02-12
Andrew David Freeman- Brown		2025-03-23
Anne-Marie Caroline Coe		2022-04-03
Daniel Andre Blackett De Conceicao Silva		2025-03-23
FRANCIS FFITCH		2024-05-12
Ginny Ward		2024-05-12
Graeme David Richardson		2022-04-03
Jason Charles Brown		2020-11-10
Jayne Elizabeth Gathergood		2024-05-12
Jennifer Mary Boffee		2025-05-06
KEITH PETER LELLIOTT		
Penelope Jean Corp		2020-11-10
Russell Clive Marlow		2021-04-25

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING**

England & Wales - Charity number 1131418

---

# Accounts

---

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

For the year ended 31st December 2025

### CONTENTS

Page

1 Trustees annual report

8 Statement of financial receipts and payments

9 Statement of assets and liabilities

10 Notes to the accounts

14 Report of the independent examiner

Website:	Goringbyseaparish.org
Incumbent:	The Revd K Littlejohn The Vicarage, 12 Compton Avenue, Goring by Sea, BN12 4UJ
Parish Office	16 Ilex Way, Goring by Sea, BN12 4UZ
Independent examiner:	Steve Brentnall Cooksbridge, Lewes, BN8 4TH
Bankers:	Barclays Bank plc CCL A Lloyds Bank plc

# St Mary's & St Laurence's Churches

## Trustees Annual Report for 2025

---

### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- to know Jesus better and make Him better known
- practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need
- providing financial support to those in need and to other organisations with similar objectives

### What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, particularly, the specific guidance on 'charities for the advancement of religion'. The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2025 we discussed and planned the following objectives and activities to fulfil our aims:

- enabling as many people as possible to worship at our churches
- enabling as many people as possible to become part of our parish community
- teaching, baptising and nurturing new and existing believers
- maintaining an overview of worship throughout the parish
- putting faith into practice through prayer and scripture, music and sacrament
- offering worship and prayer and learning about the Gospel in small group situations
- continuing our "Open Church" policy with both our churches
- improving the provision of pastoral care for people living in the parish
- provision of assistance to the poor and needy of the parish
- raising funds for missionary organisations
- reaching out to the unchurched through provision of social events and services open to all
- maintaining the fabric of the church building as a historic centre and focus of life in the community.

### What we achieved and how we affected beneficiaries' lives

#### *Attendance at worship*

We were pleased that our Vicar, Fr Keith Littlejohn, was able to resume full duties at the beginning of the year, and as a Parish we have continued to be blessed, not only by Fr Keith's ministry, but also by the ministry of retired clergy. We welcomed the Revd Beverley Miles as part of the clergy team. Rev Bev, as she is affectionately called, is a Diocesan Course leader, and St Laurence's Church has become a training hub for the Diocese, Deanery and Parish. A Bishop's Certificate Course is due to begin there in January 2026. Attendance at Sunday worship and mid-week services remained good throughout the year. An additional monthly contemporary service was introduced at St Laurence's Church during the year, which is attracting a good congregation.

The All-Age Worship service each month continues to flourish with many families and young children attending regularly. In October a new children's weekly Sunday School group, known as Seekers, was formed with some of those children and their parents. Run by volunteers, the children return to Church to

receive a blessing during Communion. Several of the parents are staying for the service and there have been enquiries for Baptism from this group, both by children and adults.

The church family welcomes all visitors, whether parishioners or from further afield. Visitors attend by personal choice and it is our great pleasure to welcome people from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

Christmas is a very special time of celebration where many sections of the community come together to join in our services, both formal and informal. The Carol Service and the Crib Services at St Mary's, and a candle-lit carol service at St Laurence's Church were, in total, attended by about 650 people.

Home Groups continue to meet, and during Lent and Advent these groups studied and discussed specific seasonal courses. We would like to expand the number of Home Groups to accommodate those members of the congregation who are not yet in a group.

During 2025 we held an Alpha Course, which was open to all. Another Alpha Course is planned for Autumn 2026.

In 2025, 4 weddings, 3 funerals and 12 baptisms were held.

We are particularly privileged to have two Church of England Primary Schools in our parish, with almost 1,200 pupils between them. Both schools hold services in church at Easter and Christmas, attended by both children and parents, and a Leavers' Service in July, and we look forward to welcoming them again in 2026. There are planned class visits to St Mary's Church, supporting the RE Syllabus, during the Spring Term 2026. The School/Church Covenant has continued during the year with meetings held with Fr Keith, Janice Lelliott (Deputy Churchwarden) and Headteachers of both schools, and when appropriate, RE Lead teachers attending. New to this group was Sally Turley, Churchwarden and a Foundation Governor of West Park School. In 2026, Fr Keith is intending to provide another Admission to Communion course for pupils of both schools.

Smarties, our toddler group, meets in St Mary's Hall weekly during term time. Staffed by volunteers it offers a safe playing environment with activities and craft for children. Children from birth to school age are welcomed, together with their adult relatives or child minders.

During the year, we have strengthened our relationship with the local uniformed organisations, when they attended the annual Remembrance Day service. The Rainbow group, which meets in St Mary's Church Hall, attends the All-Age Worship Service at other times of the year too, and has gifted us some bulb-planted tubs.

As part of our outreach to the community, we make our two church halls available to numerous groups including preschool groups, uniformed organisations, yoga, dancing and keep fit, together with more social groups who hold talks and gatherings on a regular basis.

### ***Provision of the church building for people to enjoy***

Like many parishes, we have kept our churches open most days. St Mary's is a Grade 2\* Listed Building having been rebuilt between 1836-8 to designs by Decimus Burton. In 1954 a striking mural by the German artist Hans Feibusch entitled "Christ in Glory" was painted over the Chancel Arch. Many remark not only on how refreshing it is to find an open church but also on the sense of peacefulness and spirituality that pervades our churches, as is often recorded in our Visitors' Books.

Our churches are open every day, and there is the means in St Mary's to make a hot drink, together with a supply of biscuits.

There is also a children's play corner, which was recently refurbished thanks to the generosity of some members of the congregation.

### ***Provision of pastoral care for people living in the parish***

A lay-led pastoral team continues to support Fr Keith in visiting the sick and housebound, some taking home communion when necessary. The team meets regularly to review the pastoral needs of the parish.

There is a group of people who are updated regularly with names of those in need of prayer, and a weekly prayer meeting is held in the Parish.

A prayer shawl ministry, providing handmade shawls for the sick, the bereaved and those affected by the ill health of a loved one, also supports the pastoral work of the parish. The prayer shawl ministry also provides baptism shawls for babies and young children.

#### ***Provision of tangible support to the poor and needy***

We hold weekly collections for a local food bank. Monetary donations for home-made marmalade raise additional funds for Diocesan Family Support Work. Additionally, we raised funds through social events and retiring collections to donate to Home and Overseas charities e.g. Christian Aid.

An Events Group was formed which has been active in planning and holding events for fund-raising both for Parish needs and for overseas mission. A very successful Christmas Fair was held, which attracted many from the community.

#### ***Communications***

Early in the year, we actively sought to employ a salaried Parish Administrator and in June this new member of staff, an experienced Administrator, began working in the Office, proving to be an excellent addition to the team. News and updates are given in a weekly newsletter which is distributed electronically to members or sent out by post to those who do not have access to the internet. There is also a monthly Newsletter Extra, where items from members of the congregations, photographs from events, news of our Mission Partners, as well as The Diary and bible readings for the month are included. The Website and Facebook page are much "visited".

#### ***Maintaining the fabric of the Churches***

Church Wardens are responsible for maintaining the fabric of our buildings and for the safety of all who enter the buildings. A watchful eye is kept on all the buildings in our care and repairs carried out throughout the year as required. Some major repairs were made during the year. Repairs to the organ were completed just before Christmas. Earlier in the year the ornate ceiling bosses were checked and a repair carried out by a specialist stonemason. During this work, the mural by Hans Feibusch was also gently brushed off to remove cobwebs etc.

We have identified other major repair work, especially to the bells, and some masonry works that need to be done to the windows in the tower, and which will be started in the coming year. Other repairs have been made, especially where there may be a potential Health and Safety issue. The necessary annual checks were made. St Mary's Quinquennial Inspection was made during the year, and we await the report from the Inspecting Architect.

## **Financial Review**

### ***Our Overall Situation***

In the last 18 months we have been blessed with Legacies totalling some £62k for which we are extremely grateful. This has enabled us to undertake significant maintenance work on our listed church and other properties in 2025, and future years.

On a day to day basis our regular outgoings exceed our regular income and thus these legacies, when received, provide a welcome injection to our finances and allows us to fulfil our obligations to the parish.

Church accounts can appear somewhat baffling giving an insight not only to the overall situation, but also to individual funds.

Our largest single outgoing in the year is our Parish Share to the Diocese of Chichester at £81.4k whereas our regular planned giving, including tax rebates, amounts to about £58k. Fortunately, and very generously, a number of our members also make significant, one-off donations, for which we are very grateful.

During 2025 we set up two new funds, an Organ Fund to receive monies to go towards repairs to our organ and also a Bell Ringers Fund when our ringers passed over funds that they were holding.

### Staff Costs

During 2025 we took on an organist and a parish administrator which has led to a significant increase in our salary bill. The cost of our administrator is paid out of our Parish Development Fund.

### Our Reserves

The Charity Commission issues guidance on the need to maintain adequate reserves so that the good work that has been undertaken can be maintained. To simplify our activities, we have set up separate funds to differentiate our activities and identify their income and expenditure.

It has been our quoted policy to hold a balance in cash on our unrestricted funds of at least three months' worth of unrestricted expenditure.

### Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with our buildings, particularly as St Mary's Church is Grade 2\* Listed
- The long-term fall in income, particularly given the dependence of the parish on a limited number of major regular donors and regular hirers of our buildings.
- The requirement to find willing volunteers with the appropriate skills, time and commitment to support the ministry of the congregation and the parish.

The PCC seeks to manage these risks and uncertainties by regular reviews. We aim to maintain our properties to as high a standard as we can afford and carry out the priority items of our quinquennial reviews in a timely manner.

### Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

#### Ex Officio members

Incumbent:	The Revd Keith Littlejohn	Chairman
Wardens:	Janice Lelliott	Vice-Chairman (to March 2025)
	Alison Evans	(to March 2025)
	Andrew Freeman-Brown	Vice-Chairman (from March 2025)
	Sally Turley	(March-December 2025)

#### Elected Members

Jennie Boffee	
Jason Brown	
Anne-Marie Coe	
Frank Ffitch	
Jayne Gathergood	
Janice Lelliott	Deputy Warden (from March 2025)
Russell Marlow	
Graeme Richardson	
Ginny Ward	Deputy Warden

#### Deanery Synod

Penelope Corp	
Daniel de Conceicao Silva	(from March 2025)
Alison Evans	
Keith Lelliott	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 3 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Keith Littlejohn, PCC Chairman

Keith Littlejohn



9 February 2026

### Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Council (Powers) Measure 1991. During the year the following served as members of the Parochial Church Council:

Role	Name	Term
Incumbent	The Revd Keith Littlejohn	
Wardens	Jane Elliott	
	Alison Evans	(to March 2025)
Elected Members	Andrew Freeman-Brown	Vice-Chairman (from March 2025)
	Sally Tuhey	(March-December 2025)
Elected Members	Jennie Boffe	
	Jason Brown	
Elected Members	Ann Marie Coe	
	Frank Fitch	
Deputy Wardens	Jayne Gathergood	
	Jane Elliott	Deputy Warden (from March 2025)
Deputy Wardens	Russell Marlow	
	Greame Richardson	
Deputy Wardens	Ginny Ward	
	Penelope Corp	
Deanery Synod	Daniel de Conceicao Silva	(from March 2025)
Deanery Synod	Alison Evans	
Deanery Synod	Keith Elliott	

St Mary's & St Laurence's Churches  
Summary of Financial Receipts and Expenditure

# Annual Financial Report

The financial effect of our activities during the year can be summarised as follows:

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

**For the year ended 31st December 2025**

**CONTENTS**

**Page**

**7 Statement of financial receipts and payments**

**8 Statement of assets and liabilities**

**9 Notes to the accounts**

**13 Report of the independent examiner**

# St Mary's & St Laurence's Churches registered charity number 1131418

## Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>		<i>All Funds 2025</i>	<i>All Funds 2024</i>	
	£	£	£	£	£	
<b>Income and endowments from:</b>						
Donations and legacies	88,397	22,377	5,269	116,043	129,120	
Charitable activities	4,688	-	-	4,688	4,313	
Other trading activities	3,687	73,855	119	77,661	65,828	
Investments	5,754	-	-	5,754	4,018	
Other receipts	-	2,006	-	2,006	-	
<b>Total received</b>	<b>102,526</b>	<b>98,238</b>	<b>5,388</b>	<b>206,152</b>	<b>203,279</b>	3
<b>Expenditure on:</b>						
Cost of raising funds	677	-	-	677	180	
Charitable costs	128,631	36,891	3,107	168,629	125,379	
Trading costs	-	30,921	-	30,921	25,641	
<b>Total paid</b>	<b>129,308</b>	<b>67,812</b>	<b>3,107</b>	<b>200,227</b>	<b>151,200</b>	5
<i>Reconciliation of funds:</i>						
<b>Net income or (net expenditure)</b>	<b>(26,782)</b>	<b>30,426</b>	<b>2,281</b>	<b>5,925</b>	<b>52,079</b>	
Transfers between funds	27,153	(30,792)	3,639	-	-	
<b>Net movement in funds</b>	<b>371</b>	<b>(366)</b>	<b>5,920</b>	<b>5,925</b>	<b>52,079</b>	
Bank accounts at 1 January	25,972	108,940	378	135,290	83,211	
<b>Bank accounts at 31 December</b>	<b>26,343</b>	<b>108,574</b>	<b>6,298</b>	<b>141,215</b>	<b>135,290</b>	A & L

# St Mary's & St Laurence's Churches registered charity number 1131418


## Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted		Restricted Fund/s	Total	Total	Notes
	General Fund	Designated Funds		All Funds 2025	All Funds 2024	
	£	£	£	£	£	
<b>Assets:</b>						
Bank current account	24,478	-	-	24,478	18,597	
CBF Deposit Fund	1,865	108,574	6,298	116,737	116,693	
PCC- owned bank balance	26,343	108,574	6,298	141,215	135,290	
<b>Total bank and deposit accounts</b>	<b>26,343</b>	<b>108,574</b>	<b>6,298</b>	<b>141,215</b>	<b>135,290</b>	<i>FR &amp; P</i>
Hall Hire charges not yet received		2,654		2,654	2,007	
Gift Aid recoverable	5,700			5,700	7,871	
<b>Debtors</b>	<b>5,700</b>	<b>2,654</b>	<b>-</b>	<b>8354</b>	<b>9,878</b>	
Freeholds at cost	85,337	-	-	85,337	85,337	9
<b>Total assets</b>	<b>117,380</b>	<b>111,228</b>	<b>6,298</b>	<b>234,906</b>	<b>230,505</b>	
<b>Liabilities:</b>						
Unpaid Diocesan fees	957	-	-	957	-	
Retiring Collections					141	
Trade Creditors	1,083			1,083	1,214	
Utilities used since last billed (est'd)	3,435			3,435	3,158	
<b>Total liabilities</b>	<b>5,475</b>	<b>-</b>	<b>-</b>	<b>5,475</b>	<b>4,513</b>	

This Financial Report for the year ended 31 December 2025, including the notes following, was approved by the PCC and signed on its behalf by The Revd Keith Littlejohn, PCC Chairman:

Keith Littlejohn



9 February 2026

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received

	Unrestricted		Restricted Fund/s	Total	Total	Notes
	General Fund	Designated Funds		All Funds 2025	All Funds 2024	
	£	£	£	£	£	
Planned giving (excl. tax refunds)	50,370	-	-	50,370	49,939	
Loose Cash Collections	8,672	-	-	8,672	9,618	
Donations and Appeals	10,830	-	5,269	16,099	12,845	
Gift Aid recovered	18,525	-	-	18,525	16,682	
Legacies	-	22,377	-	22,377	40,036	
<b>Donations and legacies</b>	<b>88,397</b>	<b>22,377</b>	<b>5,269</b>	<b>116,043</b>	<b>129,120</b>	
Fees for weddings & funerals	4,688	-	-	4,688	4,313	
<b>Charitable activities</b>	<b>4,688</b>	<b>-</b>	<b>-</b>	<b>4,688</b>	<b>4,313</b>	
Proceeds of events with trading/sales	3,687	-	119	3,806	5,812	
Temporary Letting of Property	-	18,500	-	18,500	17,850	
Hiring of Churches and Halls	-	55,355	-	55,355	42,166	
<b>Other trading activities</b>	<b>3,687</b>	<b>73,855</b>	<b>119</b>	<b>77,661</b>	<b>65,828</b>	
Bank & CBF deposit interest	5,754	-	-	5,754	4,018	
<b>Investments</b>	<b>5,754</b>	<b>-</b>	<b>-</b>	<b>5,754</b>	<b>4,018</b>	
Insurance Claim	-	2,006	-	2,006	-	
<b>Total received on all funds</b>	<b>102,526</b>	<b>98,238</b>	<b>5,388</b>	<b>206,152</b>	<b>203,279</b>	

#### 4 Legacies

During the year further Legacies were received from two former members of our congregation in addition to the monies received from their estates in 2024, plus two new Legacies from other former members of our congregation, for which we are extremely grateful.

  
 Keith Litchfield  
 9 February 2025

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 5 Analysis of total paid

	Unrestricted		Restricted	Total	Total	Notes
	General	Designated		All Funds	All Funds	
	Fund	Funds	Fund/s	2025	2024	
	£	£	£	£	£	
Cost of fundraising activities/events	677	-	-	677	180	
<b>Cost of raising funds</b>	<b>677</b>	<b>-</b>	<b>-</b>	<b>677</b>	<b>180</b>	
Charitable grants and donations	200	-	-	200	515	
Parish share to Chichester Diocese	81,446	-	-	81,446	66,000	6
Salaries and honoraria incl NI	2,795	19,100	-	21,895	13,841	7
Clergy and other people's expenses	9103	-	-	9,103	9,396	
Young People	-	-	2,407	2,407	413	
Costs of church services	5,489	-	700	6,189	5,090	
Printing & photocopying	3,603	-	-	3,603	4,059	
Church utilities bills	7,107	-	-	7,107	11,251	
Other regular church running costs	4,107	-	-	4,107	1,221	
Church maintenance & redecoration	10,061	14,951	-	25,012	8,566	
Churchyard upkeep	-	2,840	-	2,840	89	
Insurance	3792	-	-	3,792	4,278	
Examiner's and other financial fees	928	-	-	928	660	
<b>Charitable costs</b>	<b>128,631</b>	<b>36,891</b>	<b>3,107</b>	<b>168,629</b>	<b>125,379</b>	
Cost of letting Angus Road	-	3,306	-	3,306	3,146	
Hall maintenance & redecoration	-	10,026	-	10,026	7,749	
Church Hall utilities	-	13,006	-	13,006	11,724	
Church hall running costs (other)	-	4,583	-	4,583	3,022	
<b>Trading costs</b>	<b>-</b>	<b>30,921</b>	<b>-</b>	<b>30,921</b>	<b>25,641</b>	
<b>Total paid on all funds</b>	<b>129,308</b>	<b>67,812</b>	<b>3,107</b>	<b>200,227</b>	<b>151,200</b>	

6. The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. In 2025 we paid our full share of parish ministry amounts.

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 7 Payments to PCC employees:

	2025	2024
	£	£
Salaries – upkeep of services	2,795	1,042
Salaries – church halls	13,272	12,633
Salaries – Office	4,843	-
Employer National Insurance	985	166
	<b>21,895</b>	<b>13,841</b>

8 Payments to PCC Members in the year amounted to Clergy Support: Council Tax: £4,092

### 9 Transactions with persons related to PCC members

This year there were no payments to relatives of PCC members.

### 10 Freeholds at Cost

The freehold land and buildings comprise the former Curate's house in Angus Road which cost £84,000 in 1995, the Molson Garden which was acquired at a cost of £1,101 in 1968, the land at St Mary's Church Hall was acquired for £235 in 1939 and St Laurence Church Hall which is included at a nominal £1. We have no details of the building costs of either of our Church Halls.

Insurance Cover for our buildings and contents is:

St Mary's Church Hall	£1,111,000
St Laurence Church Hall	£361,500
Angus Road House	£575,000
St Mary's Church	£14,750,000
St Laurence Church	£3,660,000

In addition, the PCC is responsible for paying the insurance premiums on our churches where the cover is:

The Parish share to the Diocese is for the payment of Clergy and other central costs. In 2025 we paid our full share of parish ministry amounts.

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 11 Statement of funds

	Balances b/fwd 01/01/25	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31/12/25
	£	£	£	£	£
Flower Fund	142	219	700	839	500
Vicar's Discretionary Fund	149	-	-	-	149
Young Peoples' Fund	87	270	2,407	2,800	750
Organ Fund	-	1,000	-	-	1,000
Bell Ringers Fund	-	3,899	-	-	3,899
<b>Total of all restricted funds</b>	<b>378</b>	<b>5,388</b>	<b>3,107</b>	<b>3,639</b>	<b>6,298</b>
Angus Road I & E Fund (Des)	10,000	18,500	3,306	(12,409)	12,785
Halls Fund (Des)	10,000	55,355	41,872	(18,483)	5,000
Legacies Fund (Des)	40,036	22,377	14,951	-	47,462
Molson Gardens Fund (Des)	824	2,006	2,888	100	42
Parish Development Fund (Des)	48,080	-	4,795	-	43,285
<b>Total of Unrestricted Designated Funds</b>	<b>108,940</b>	<b>98,238</b>	<b>67,812</b>	<b>(30,792)</b>	<b>108,574</b>
General fund	25,972	102,526	129,308	27,153	26,343
<b>Total of all unrestricted funds</b>	<b>134,912</b>	<b>200,764</b>	<b>197,120</b>	<b>(3,639)</b>	<b>134,917</b>
<b>Total funds</b>	<b>£135,290</b>	<b>£206,152</b>	<b>£200,227</b>	<b>-</b>	<b>£141,215</b>

Restricted funds are not invested permanently but are to be spent on their intended purpose.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides,

# Independent Examiner's Report

## To the PCC of St Mary's & St Laurence's Churches, Goring by Sea for the Year Ended 31<sup>st</sup> December 2025

registered charity number 1131418

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's & St Laurence's Goring by Sea, on the annual financial report for the year ended 31<sup>st</sup> December 2025 set out on pages 7 to 12

### Respective responsibilities of trustees and examiner

The churches' trustees are responsible for the preparation of the accounts. The churches' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the parish is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

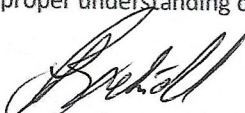
### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and Fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by:-

  
Steve Brentnall

1 Meadow View Cottages, Town Littleworth  
LEWES  
BN8 4TH

24th December 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING**

England & Wales - Charity number 1131418

---

# Accounts

---

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

---

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

---

For the year ended 31st December 2024

### CONTENTS

#### Page

- 1** Trustees annual report
- 7** Statement of financial receipts and payments
- 8** Statement of assets and liabilities
- 9** Notes to the accounts
- 13** Report of the independent examiner

Website:	Goringbyseaparish.org
Incumbent:	The Revd K Littlejohn The Vicarage, 12 Compton Avenue, Goring by Sea, BN12 4UJ
Parish Office	16 Ilex Way, Goring by Sea, BN12 4UZ
Independent examiner:	Steve Brentnall Cooksbridge, Lewes, BN8 4TH
Bankers:	Barclays Bank plc C C L A Lloyds Bank plc



# St Mary's & St Laurence's Churches

## Trustees Annual Report for 2024

---

### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent in:

- the promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- to know Jesus better and make Him better known
- practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need
- providing financial support to those in need and to other organisations with similar objectives

### What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC considered the Charity Commission's guidance on public benefit and, particularly, the specific guidance on 'charities for the advancement of religion'. The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2024 we discussed and planned the following objectives and activities to fulfil our aims:

- enabling as many people as possible to worship at our churches
- enabling as many people as possible to become part of our parish community
- teaching, baptising and nurturing new and existing believers
- maintaining an overview of worship throughout the parish
- putting faith into practice through prayer and scripture, music and sacrament
- offering worship and prayer and learning about the Gospel in small group situations
- continuing our "Open Church" policy with both our churches
- improving the provision of pastoral care for people living in the parish
- provision of assistance to the poor and needy of the parish
- raising funds for missionary organisations
- reaching out to the unchurched through provision of social events and services open to all
- maintaining the fabric of the church building as a historic centre and focus of life in the community.

### What we achieved and how we affected beneficiaries' lives

#### *Attendance at worship*

We have continued to be blessed by the ministry of the retired clergy, particularly as our Vicar, Fr Keith, required further medical treatment at various times during the year. We look forward to 2025 when Fr Keith will be able to fully resume his role as our parish priest.

Attendance at Sunday worship and mid-week services remained good throughout the year. The All-Age Worship each month continues to flourish with many families and young children attending regularly.

In September, 6 adult members were prepared for Confirmation by Bishop Martin at St James the Less in Lancing.

The church family welcomes all visitors, whether from within the parish or from further afield. Visitors attend by personal choice and it is our great pleasure to welcome people from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities.

---

*"I sang in the choir 70 years ago."*

A R

Christmas is a very special time of celebration where many sections of the community come together to join in our services, both formal and informal. All the Christmas services were held in our churches this year because of the forecast

inclement weather and the difficulty of providing music in the open air.

Lent and Advent discussion groups, meeting in members' homes, were led by several members of our congregation. One Advent group was held in St Laurence's Church Hall, bringing together members of the various Home Groups for a 'bring and share' meal and discussion.

During 2025 we shall be holding an Alpha Course, which will be open to all. We would like to expand the number of Home Groups to accommodate those members of the congregation who are not yet in a discussion group.

In 2024, 2 weddings, 10 funerals and 22 baptisms were held.

We are particularly privileged to have two Church of England Primary Schools in our parish with almost 1,200 pupils between them. Both schools hold services in church at Easter and Christmas, attended by both children and parents, and also a Leavers' Service in July, and we look forward to welcoming them again in 2025. There are planned class visits to St Mary's Church, supporting the RE Syllabus, during the Spring Term 2025. A School-Church Covenant has continued during the year with meetings held with Fr Keith, Gillian Keevill (Children's Work Co-ordinator), Janice Lelliott (Churchwarden) and Headteachers of both schools and, when appropriate, RE Lead teachers attending. During 2025 we shall be looking at ways in which we can encourage the children who have been admitted to Communion to partake of the Sacrament, possibly by taking it to them at school.

Smarties, our toddler group, meets in St Mary's Hall weekly during term time. Staffed by volunteers, it offers a safe playing environment with activities and craft for children. Children from birth to school age are welcomed, together with their adult relatives or child minders.

During the year we have strengthened our relationship with the local uniformed organisations. They attended the annual Remembrance Day service and the Beaver Groups visited St Mary's Church when they enjoyed several activities which we provided for them. We look forward to welcoming them again during 2025.

As part of our outreach to the community we make our two church halls available to numerous groups including preschool groups, uniform organisations, yoga, dancing and keep fit together with more social groups who hold talks and gatherings on a regular basis, as well being a venue for a large number of children's birthday parties.

### ***Provision of the church building for people to enjoy***

Like many parishes we have kept our churches open most days. St Mary's is a Grade 2\* Listed Building, having been rebuilt between 1836-8 to designs by Decimus Burton. In 1954 a striking mural by the German artist Hans Feibusch

---

*'Mum and Dad were married here and I was christened here in 1967'*

N C

---

entitled "Christ in Glory" was painted above the Chancel Arch. Many remark not only on how refreshing it is to find an open church, but also the sense of peacefulness and spirituality that pervades our churches, as is often recorded in our Visitor's Books. With our churches open every day, St Mary's registered with the Local Authority as a "Warm Space", providing the means to make a hot drink, and biscuits. There is also a children's play corner.

### ***Provision of pastoral care for people living in the parish***

A lay-led pastoral team continues to support Fr Keith in visiting the sick and housebound, some taking home communion when necessary. The team meets regularly to review the pastoral needs of the parish.

There is a group of people who are updated regularly with names of those in need of prayer, and a weekly prayer meeting is held in the Parish.

A prayer shawl ministry, providing handmade shawls for the sick, the bereaved and those affected by the ill health of a loved one, also supports the pastoral work of the parish. The prayer shawl ministry also provides baptism shawls for babies and young children.

### ***Provision of tangible support to the poor and needy***

We hold weekly collections for a local food bank. The sale of home-made marmalade raises additional funds for Chichester Diocese's Family Support Work. Additionally, we raised funds through social events and retiring collections to donate to home and overseas charities.

### ***Communications***

News and updates are given in a weekly newsletter which is distributed electronically to members or sent out by post to those who do not have access to the internet. There is also a monthly Newsletter Extra, where items from members of the congregations, photographs from events, news of our Mission Partners, are circulated, together with the parish diary and details of bible readings for the month.

Towards the end of the year, the loop systems and audio equipment in St Mary's were checked, updated and improved.

### ***Maintaining the fabric of the Churches.***

The Incumbent and Church Wardens are responsible for the maintenance of the fabric of our buildings and for the safety of all who enter them. A watchful eye is kept on all the buildings in our care and repairs carried out throughout the year.

---

*"A massive thank you for showing us and telling us about this fabulous church, we had a great time"*

*1<sup>st</sup> Goring*

---

## **Financial Review**

### ***Incoming and outgoing resources***

The Statement of Financial Receipts and Payments on page 7 shows Total Income of £203,279 against which we had outgoings of £151,200 resulting in a surplus of income of £52,079.

This result has surprised us, as, for quite a few years we had an annual excess of expenditure of approximately £20k. To combat this situation in 2023 we took the uncomfortable decision to not pay our Parish Share to the Diocese in full. We paid £60,000 instead of some £78,000 requested. Applying the same principles in 2024 we paid £66,000 instead of £81,445. Thus, we have underpaid the Diocese over £33,000 during the two years.

Towards the end of 2024 we were blessed with several unexpected legacies totalling £40,036 whilst in 2023 we had none. This explains our unexpected surplus of £52,079 being legacies totalling £40k and a £15.5k reduction in what we should have paid the diocese for the year.

Ironically, during the autumn of 2024 we reviewed our Legacy Policy and agreed the following: 'Our Legacy Policy is to use gifts to help fund significant development projects, whether buildings, equipment, staff or significant repairs'.

With our new policy the PCC will decide how much of the legacies is to be spent during the next year or so, and on what.

During 2024 we undertook our first **Generosity Campaign**, and this resulted in many established donors reviewing their monthly planned giving under PGS upwards. Alas, it was countered by several donors passing away in the year, some of whom had been particularly generous. We still need to recruit many more donors, particular younger members of the congregation.

### ***Staff costs***

During the year our organist retired and so we had just two employees for much of 2024; however a new organist has been recruited to start in early 2025. In addition to our employees, a great deal of work is undertaken by numerous volunteers from our congregation to whom we are very grateful.

### ***Our Reserves***

The Charity Commission issues guidance on the need to maintain adequate reserves so that the good work that has been undertaken can be maintained.

To simplify our activities, we have set up separate funds to differentiate our activities and identify their income and expenditure.

It has been our quoted policy to hold a balance in cash on our unrestricted funds of at least three months' worth of unrestricted expenditure.

## **Management of risks and their mitigation**

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with our buildings, particularly as St Mary's Church is Grade 2\* Listed
- The long-term fall in income, particularly given the dependence of the parish on a limited number of major regular donors and regular hirers of our buildings.
- The requirement to find willing volunteers with the appropriate skills, time and commitment to support the ministry of the congregation and the parish.

The PCC seeks to manage these risks and uncertainties by regular reviews. We aim to maintain our properties to as high a standard as we can afford and carry out the priority items of our quinquennial reviews in a timely manner.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### *Ex Officio members*

Incumbent:	The Revd Keith Littlejohn	Chairman
Reader:	Keith Lelliott	
Wardens:	Janice Lelliott	Vice Chairman
	Alison Evans	(from May 2024)

### *Elected Members*

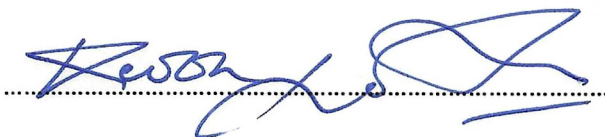
Jennie Boffee	
Jason Brown	
Anne-Marie Coe	
Stephen Coe	(to May 2024)
Frank Ffitch	(from May 2024)
Jayne Gathergood	(from May 2024)
Moya Hills	(to May 2024)

### *Deanery Synod*

Russell Marlow	
Graeme Richardson	
Ginny Ward	(from May 2024) Deputy Warden
Penelope Corp	
Alison Evans	
Gillian Keevill	(May-November 2024)
Keith Lelliott	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and xx members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. Keith Littlejohn, PCC Chairman



10 February 2025

# Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

---

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

---

For the year ended 31st December 2024

### CONTENTS

#### Page

- 7** Statement of financial receipts and payments
- 8** Statement of assets and liabilities
- 9** Notes to the accounts
- 13** Report of the independent examiner



# St Mary's & St Laurence's Churches registered charity number 1131418

## Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total	Notes
	General Fund	Designated Funds			All Funds 2024	All Funds 2023	
	£	£	£	£	£	£	
<b>Income and endowments from:</b>							
Donations and legacies	88,877	40,036	207	-	<b>129,120</b>	80,836	
Charitable activities	4,313	-	-	-	<b>4,313</b>	5,497	
Other trading activities	6,187	59,641	-	-	<b>65,828</b>	59,562	
Investments	4,018	-	-	-	<b>4,018</b>	2,334	
<b>Total received</b>	<b>103,395</b>	<b>99,677</b>	<b>207</b>	<b>-</b>	<b>203,279</b>	148,229	3
<b>Expenditure on:</b>							
Cost of raising funds	-	-	-	-	-	-	
Charitable costs	111,087	13,314	978	-	<b>125,379</b>	117,374	
Trading costs	180	25,641	-	-	<b>25,821</b>	20,917	
<b>Total paid</b>	<b>111,267</b>	<b>38,955</b>	<b>978</b>	<b>-</b>	<b>151,200</b>	138,291	5
<i>Reconciliation of funds:</i>	-	-	-	-	-	-	
<b>Net income or (net expenditure)</b>	<b>(7,872)</b>	<b>60,722</b>	<b>(771)</b>	<b>-</b>	<b>52,079</b>	9,938	
Transfers between funds	21,002	(22,002)	1,000	-	-	-	
<b>Net movement in funds</b>	<b>13,130</b>	<b>38,720</b>	<b>229</b>	<b>-</b>	<b>52,079</b>	9,938	
Bank accounts at 1 January	12,842	70,220	149	-	<b>83,211</b>	73,273	
<b>Bank accounts at 31 December</b>	<b>25,972</b>	<b>108,940</b>	<b>378</b>	<b>-</b>	<b>135,290</b>	83,211	A & L

# St Mary's & St Laurence's Churches registered charity number 1131418

## Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2024	Total All Funds 2023	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
<b>Assets:</b>							
Bank current account	18,597	-	-	-	18,597	24,628	
CBF Deposit Fund	7,375	108,940	378	-	116,693	58,583	
PCC-owned bank balance	25,972	108,940	378	-	135,290	83,211	
Diocesan Assigned Fees received	-	-	-	-	-	-	
<b>Total bank and deposit accounts</b>	<b>25,972</b>	<b>108,940</b>	<b>378</b>	<b>-</b>	<b>135,290</b>	<b>83,211</b>	FR&P
Hall hire charges not yet received	-	2,007	-	-	2,007	1,404	
Chancel Fund accrued income	-	-	-	2,378	2,378	2,258	
Gift Aid recoverable	7,871	-	-	-	7,871	9,189	
<b>Debtors</b>	<b>7,871</b>	<b>2,007</b>	<b>-</b>	<b>2,378</b>	<b>12,256</b>	<b>12,851</b>	
Freeholds, at cost	85,337	-	-	-	85,337	85,337	
<b>Total assets</b>	<b>119,180</b>	<b>110,947</b>	<b>378</b>	<b>2,378</b>	<b>232,883</b>	<b>181,399</b>	
<b>Liabilities:</b>							
Unpaid Diocesan fees	-	-	-	-	-	939	
Retiring Collections	141	-	-	-	141	689	
Trade Creditors	1,214	-	-	-	1,214	198	
Utilities used since last billed (est)	3,158	-	-	-	3,158	3,861	
<b>Total liabilities</b>	<b>4,513</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,513</b>	<b>5,687</b>	

This Financial Report for the year ended 31 December 2024, including the notes following, was approved by the PCC and signed on its behalf by The Revd Keith Littlejohn, PCC Chairman:

10 February 2025

## Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

### 3 Analysis of total received

	Unrestricted		Restricted Fund/s	Total	Total	Notes
	General Fund	Designated Funds		All Funds 2024	All Funds 2023	
	£	£	£	£	£	
Planned giving (excl. tax refunds)	45,207	-	-	45,207	42,480	
Planned giving (no tax refunds)	4,732	-	-	4,732	5,255	
Loose Cash Collections	9,618	-	-	9,618	8,605	
Donations and appeals	12,638	-	207	12,845	12,751	
Gift Aid recovered	16,682	-	-	16,682	11,245	
Legacies	-	40,036	-	40,036	-	
Grants	-	-	-	-	500	
<b>Donations and legacies</b>	<b>88,877</b>	<b>40,036</b>	<b>207</b>	<b>129,120</b>	<b>80,836</b>	
Fees for weddings & funerals	4,313	-	-	4,313	5,497	
<b>Charitable activities</b>	<b>4,313</b>	<b>-</b>	<b>-</b>	<b>4,313</b>	<b>5,497</b>	
Proceeds of events with trading/sales	5,812	-	-	5,812	640	
Temporary letting of property	-	17,850	-	17,850	16,900	
Church and Hall Hiring Fees	375	41,791	-	42,166	41,830	
Tradecraft Sales	-	-	-	-	192	
<b>Other trading activities</b>	<b>6,187</b>	<b>59,641</b>	<b>-</b>	<b>65,828</b>	<b>59,562</b>	
Bank & CBF deposit interest	4,018	-	-	4,018	2,334	
<b>Investments</b>	<b>4,018</b>	<b>-</b>	<b>-</b>	<b>4,018</b>	<b>2,334</b>	
<b>Total received on all funds</b>	<b>103,395</b>	<b>99,677</b>	<b>207</b>	<b>203,279</b>	<b>148,229</b>	

### 4 Legacies

During the year Legacies were received from four former members of our congregation for which we are extremely grateful.

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 7 Payments to PCC employees:

	2024	2023
	£	£
Salaries – upkeep of services	1,042	4,170
Salaries – church halls	12,633	11,797
Employer National Insurance	166	85
	<b>13,841</b>	<b>16,052</b>

8 **Payments to PCC Members** in the year amounted to Clergy Support: Council Tax: £3,215 and £ 592 for redecoration work in the vicarage.

### 9 Transactions with persons related to PCC members

This year there were no payments to relatives of PCC members.

### 10 Freeholds at Cost

The freehold land and buildings comprise the former Curate's house in Angus Road which cost £84,000 in 1995, the Molson Garden which was acquired at a cost of £1,101 in 1968, the land at St Mary's Church Hall was acquired for £235 in 1939 and St Laurence Church Hall which is included at a nominal £1. We have no details of the building costs of either of our Church Halls.

Insurance Cover for our buildings and contents is:

St Mary's Church Hall	£1,070,000
St Laurence Church Hall	£349,000
Angus Road, House	£550,000

In addition, the PCC is responsible for paying the insurance premiums on our churches where the cover is:

St Mary's Church	£13,300,000
St Laurence Church	£3,300,000

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 11 Statement of funds

	Balances b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
<b>Total of all endowed funds</b>	-	-	-	-	-
Flower Fund	-	207	565	500	142
Chancel Income	-	-	-	-	-
Vicars Discretionary Fund	149	-	-	-	149
Young Peoples' Fund	-	-	413	500	87
<b>Total of all restricted funds</b>	<b>149</b>	<b>207</b>	<b>978</b>	<b>1,000</b>	<b>378</b>
Angus Road I & E Fund (Des)	8,000	17,850	3,146	(12,704)	10,000
Halls Fund (Des)	13,000	41,791	35,294	(9,497)	10,000
Legacies Fund (Des)	-	40,036	-	-	40,036
Mission Fund (Des)	316	-	515	199	-
Molson Gardens (Des)	824	-	-	-	824
Parish Development Fund (Des)	48,080	-	-	-	48,080
<b>Total of Designated Funds</b>	<b>70,220</b>	<b>99,677</b>	<b>38,955</b>	<b>(22,002)</b>	<b>108,940</b>
General Fund	12,842	103,395	111,267	21,002	25,972
<b>Total of all unrestricted Funds</b>	<b>83,062</b>	<b>203,072</b>	<b>150,222</b>	<b>(1,000)</b>	<b>134,912</b>
<b>Total Funds</b>	<b>£83,211</b>	<b>£203,279</b>	<b>£151,200</b>	<b>£0</b>	<b>135,290</b>

Endowed Funds are required by the donors to be invested and the income spent on specific objectives. Save for the funds held by the Diocese, see below, we do not hold any such funds directly at the moment.

The Diocese holds both a Stipend Augmentation Fund and a Chancel Trust on our behalf and we do not include these figures in our accounts save for a disclosure on the Chancel Trust in respect of the accumulated income held by the Diocese which we disclose as a debtor on page 8.

Restricted funds are not invested permanently but are to be spent on their intended purpose. During the year both the Flower and Young Peoples' Funds have received £500 each from the General Fund.

The PCC can "designate" unrestricted funds for a particular purpose if it so chooses. It can also change its decision at any time. The General Fund is totally unrestricted and together the General and Designated funds comprise our Total Unrestricted Funds for spending as the PCC decides.

# Independent Examiner's Report to the PCC of St Mary's and St Laurence's Churches for the Year Ended 31<sup>st</sup> December 2024 *Charity number 1131418*

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's & St Laurence's Goring by Sea, on the annual financial report for the year ended 31st December 2024 set out on pages 7 to 12

## Respective responsibilities of trustees and examiner

The churches' trustees are responsible for the preparation of the accounts. The churches' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the parish is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and Fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by:-



STEVE BRENNAN

1 Meadow View Cottages, Town Littleworth  
LEWES  
BN8 4TH

Date

3rd MARCH 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING**

England & Wales - Charity number 1131418

---

# Accounts

---

# Independent Examiner's Report

## To the PCC of St Mary's & St Laurence's Churches, Goring by Sea for the Year Ended 31<sup>st</sup> December 2023

registered charity number 1131418

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's & St Laurence's Goring by Sea, on the annual financial report for the year ended 31<sup>st</sup> December 2023 set out on pages 7 to 12

### Respective responsibilities of trustees and examiner

The churches' trustees are responsible for the preparation of the accounts. The churches' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the parish is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.


### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and Fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by:-



STEVE BRENTNALL  
1 Meadow View Cottages, Town Littleworth  
LEWES  
BN8 4TH

17 JULY 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING**

England & Wales - Charity number 1131418

---

# Accounts

---

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

---

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

---

**For the year ended 31st December 2022**

### CONTENTS

#### Page

<b>1</b>	Trustees annual report
<b>7</b>	Statement of financial receipts and payments
<b>8</b>	Statement of assets and liabilities
<b>9 - 12</b>	Notes to the accounts
<b>13</b>	Report of the independent examiner

Website: [Goringbyseaparish.org](http://Goringbyseaparish.org)

Incumbent: The Revd K Littlejohn  
The Vicarage, 12 Compton Avenue, Goring by Sea, BN12 4UJ

Parish Office: 16 Ilex Way, Goring by Sea, BN12 4UZ

Independent  
examiner: Steve Brentnall FCIE  
Cooksbridge, Lewes, BN8 4TH

Bankers: Barclays Bank plc  
C C L A  
Lloyds Bank plc

# St Mary's & St Laurence's Churches

## Trustees Annual Report for 2022

---

### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Keith Littlejohn, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical.
- To know Jesus better and make Him better known.
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay.
- Providing financial support those in need, and to other organisations with similar objectives.

### What we planned to do to achieve our charitable objectives

**As we came out of COVID pandemic restrictions we reviewed our objectives and activities to fulfil our aims and decided that these would continue as our priorities for a further year, with the aim for a fuller review in 2023:**

- Enabling as many people as possible to worship at our churches and on-line streaming
- Maintaining an overview of worship throughout the parish
- Considering how we can increase our use of social media
- Enabling as many people as possible to become part of our parish community
- Continuing our "Open Church" policy at St Mary's Church
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer, and learning about the Gospel in small group situations
- Offering the Alpha Course for church members and others exploring their faith
- Continuing the provision of pastoral care for people living in the parish
- Giving grants to missionary organisations

### What we achieved and how we affected beneficiaries' lives

#### *Attendance at worship*

- Enabling as many people as possible to worship at our churches and on-line streaming
- Maintaining an overview of worship throughout the parish
- Considering how we can increase our use of social media
- January 2022 saw a full return to worship in our churches. Across the year the number of people worshipping has significantly increased at most services and in particularly at the All Age Worship service on the first Sunday of the month. The service now attracts around 150 people with just under a third being under 16. We continue to live stream two services a month, the All Age Worship on the first Sunday of the month and the 10.00 a.m. Sung Eucharist on the third Sunday of the month, these broadcasts attract between 100-200 views each week.
- "Feast@4" - The new outreach venture for young people, aimed at those in Years 4-9, began in January 2022. The group meets monthly and includes worship, games, craft activities and a simple supper together. Numbers have increased steadily over the year and we now have 16 young people registered.

- The parish continues to offer a wide range of worship styles with services using the Book of Common Prayer (two weekly Eucharist services and monthly Evensong at St Mary's); Common Worship (weekly mid week and monthly Sunday Eucharist services at St Laurence's and the 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> Sunday at St Mary's); informal services include a monthly All Age Worship service, and an informal evening worship service at St Mary's. Parish prayers are said each month on a Saturday morning.
- The weekly Zoom Morning Prayer on Wednesdays was discontinued in 2022, however the need for online services are being kept under review and may be reintroduced at some point.
- We continue to communicate and promote our services and activities through social media and our website.

### **Enabling as many people as possible to become part of our parish community**

- Serving refreshments after the 10.00am Eucharist on Sunday mornings has gone from strength to strength with most of the congregation staying to enjoy fellowship and creating new friendships. Coffee and fellowship also follow the mid-week Eucharist with a growing number of attendees.
- In 2022 the celebration of Her Majesty's Platinum Jubilee at the beginning of June provided a wonderful opportunity to engage with our local community. This was enhanced by considerable coverage in the local Worthing press. In preparation for the event, our regular knitters (from the Prayer Shawl ministry), were joined by others in the wider community to knit Yarn Bombs for the Molson Gardens. The main event over the best part of a week provided excellent opportunities to engage with the community and included a stunning exhibition of church quilts, a wide range of music, tea parties and a highly successful café.
- Smarties, our toddler group, staffed by volunteers and offering a safe playing environment, continues to meet in St Mary's Church Hall, weekly during term-time. Numbers are increasing and the provision is highly valued by families in the parish.
- As part of our outreach to the community, we continue to make our two Church Halls available to many local organisations, together with social groups who hold talks and gatherings on a regular basis. The pre-school continues to meet at St Laurence's Church Hall each day during term-time.
- Links with uniformed youth organisations are growing and strengthening. In November, the Goring Scouting Group again attended and took part in the Remembrance Service at St Mary's Church. They also held a very well supported Toy Service in December and are planning an St Georges Day Service in April '23. Rainbows (part of the Guiding movement) are now regularly attending our monthly All Age Worship Service.
- In December as in previous years, a renewed Nativity Tableau was erected in the Molson Garden and was much appreciated by the local community. The Christmas services were well attended; especially the Christmas Eve outdoor Carol Service in the Molson Garden attended by over 250 people.
- We are particularly privileged to have two Church of England Schools in the parish with almost 1,200 pupils between them. Both schools held Easter and Christmas services in St. Mary's Church and the vicar regularly takes school assemblies. In 2023 the schools and the parish will be looking at ways to strengthen the church school partnership agreement

### **Continuing our "Open-Church" policy**

Both St Mary's Church and St Laurence's Church are open daily.

- Teaching, baptising and nurturing new and existing believers
- Offering the Alpha Course for church members and others exploring their faith
- Offering worship and prayer, and learning about the Gospel in small group situations

### **Offering worship and prayer, and learning about the Gospel in small group situations**

- 24 baptisms, 1 wedding and 3 funerals were held during the year.
- Two of the five home groups started in autumn 2021 have successfully continued into 2022. In Lent 2022 there were two Lent groups (one live and one on line) who met to follow the Diocesan Course 'Comfort Ye My People'.

- A very successful in person Alpha Course was held in autumn 2022 with about 50 people (including leaders) taking part. Following this course five new Home Groups started, so that we now have seven Home Groups with well over 50 people registered in a group. Plans are now being considered to hold another Alpha course in the autumn of 2023
- Confirmation and first communion courses are scheduled for summer '23.

#### **Continuing the provision of care for people living in the parish and giving grants to missionary organisations**

- A significant part of the vicar's time is spent on pastoral visits to parishioners. A lay-led pastoral support team meets regularly to review the pastoral needs of the parish. They also undertake some pastoral visits. The vicar and a team of lay ministers of communion visit house bound parishioners to give Holy Communion.
- We registered St Mary's Church as a Warm Space at the end of 2022 and we will be looking at ways in which we can develop this outreach opportunity in the coming months.
- The weekly newsletter has continued to provide information about services, our missionary links and other church information for those who are unable to attend Church.
- We collect provisions for a local food bank, and with thanks to a parishioner, a monetary gift through the sale of her home-made marmalade.
- During the year we have engaged with and raised awareness for other seven other charities and missions and also donated and raised money for them.
- **Finally:**
- We have many people to thank for their contribution to Parish life, but we thank everyone for the community we have become, and we will continue to grow in faith and love together.

## **Financial Review**

### ***Incoming and outgoing resources***

The total receipts on unrestricted funds received were £137,422 compared to £126,751 in the previous year and are detailed in the Financial Report.

The planned giving through envelopes and the Parish Giving Scheme held up well despite the pandemic, £46,640 compared to £45,520 during the previous year.

In 2022 a legacy of £2,000 received but there were none in 2021. However, in the three years to 2016 we received over £150,000 in legacies and in the three years to 2010 we received almost £130,000. It is this source of income that has been lacking in recent years and led to the drop in cash reserves.

### ***Sharing the ministry costs of the Diocese of Chichester***

The largest expenditure of the PCC was the sum of £76,776 paid to the diocese for our share of all churches' Parish Ministry Costs. In 2022, the parish continued to meet 100% of its share of costs allocated by the diocese however we have had to reduce this for 2023 because of a long-term shortage of income.

This cost relates directly to the housing, support, stipend, and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds, and shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

### ***Staff costs***

The PCC had 3 employees, 2 who prepare our Halls for community use plus our organist. Further details are provided in the note 7 to the accounts.

In addition to our employees a great deal of work is undertaken by numerous volunteers from our congregation for which we are very grateful.

### ***Trustee payments and expenses***

Details of payments to and on behalf of trustees are set out in note 9 together with information disclosing transactions with relatives of trustees in note 10.

### ***Effect of the Pandemic***

For many years, our Parish Share to the Diocese, at 100% of allocated costs, has exceeded donations from the congregation and we have relied upon the additional income from letting our halls and the former curate's house. With the pandemic there was a significant drop in income from letting without much decrease in our related expenditure. Also, in keeping with the need for individuals to distance themselves from each other we stopped making collections in services which again had a detrimental effect on our finances.

### **Why we hold some money in reserve**

The Charity Commission issues guidance on the need to maintain adequate reserves so that the good work undertaken can be maintained.

It has been our quoted policy to hold a balance on our cash unrestricted funds of at least three months' worth of unrestricted payments. This year the figure has dropped from £85,566 to £73,273. Whilst this figure is well above this criteria, the PCC are aware that it has been dropped by some £100,000 over recent years and that the shortfall of income has to be addressed.

### **Management of risks and their mitigation**

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated our buildings particularly as St Mary's is Grade 2\* Listed.
- An ongoing fall in income, particularly given the dependence of the church on a limited number of major regular donors and regular hirers of our halls.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation and the parish.

The PCC seeks to manage these risks and uncertainties by regular reviews. We aim to maintain our properties to as high a standard as we can afford and carry out the priority items of our quinquennial reviews in a timely manner.

It is quite apparent that as a parish we need to encourage more people to give regularly and encourage established donors to regularly review their level of giving. We are particularly fortunate in having some 70 members of our congregation donating on a regular basis through the Parish Giving Scheme which is our most efficient form of giving.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### *Ex Officio members*

Incumbent:	The Revd Keith Littlejohn	Chairman
Curate:	The Revd Neill Stannard	(to 31 August 2022)
Lay Reader:	Keith Lelliott	
Wardens:	Gillian Keevill	Vice Chairman
	Janice Lelliott	

### *Elected Members*

	Jennie Boffee	
	Jason Brown	
	Anne-Marie Coe	(from 3 April 2022)
	Stephen Coe	Deputy Warden (from 3 April 2022)
	Alison Edwards	(to 3 April 2022)
	Graham Hills	(to 3 April 2022)
	Russell Marlow	
	Graeme Richardson	(from 3 April 2022)
	John Stovell	Treasurer (to 31 December 2022)
	Ginny Ward	
	Barbara Webber	Safeguarding Officer (to 3 April 2022)
<i>Deanery Synod</i>	Penelope Corp	
	Alison Evans	
	Keith Lelliott	
	Barbara Webber	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 3 members of the church who are elected at the Annual Parochial Church Meeting (APCM) for a period of 3 years. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on its behalf by Gillian Keevill,  
PCC Vice Chair



11 June 2023

# Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

---

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

---

For the year ended 31st December 2022

### CONTENTS

#### Page

<b>7</b>	Statement of financial receipts and payments
<b>8</b>	Statement of assets and liabilities
<b>9 - 12</b>	Notes to the accounts
<b>13</b>	Report of the independent examiner

# St Mary's & St Laurence's Churches registered charity number 1131418

## Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Endowed Fund/s</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>			<i>All Funds 2022</i>	<i>All Funds 2021</i>	
	£	£	£	£	£	£	
<b>Income and endowments from:</b>							
Donations and legacies	70,574	3,384	4,423	-	<b>78,381</b>	79,678	
Charitable activities	1,706	-	-	-	<b>1,706</b>	4,442	
Other trading activities	2,169	58,276	-	-	<b>60,445</b>	44,005	
Investments	1,013	-	-	-	<b>1,013</b>	105	
<b>Total received</b>	<b>75,462</b>	<b>61,660</b>	<b>4,423</b>	<b>-</b>	<b>141,545</b>	128,230	3
<b>Expenditure on:</b>							
Cost of raising funds	812	-	-	-	<b>812</b>	-	
Charitable costs	115,877	2,650	4,651	-	<b>123,178</b>	116,218	
Trading costs	1,016	28,832	-	-	<b>29,848</b>	31,021	
Other payments	-	-	-	-	-	-	
<b>Total paid</b>	<b>117,705</b>	<b>31,482</b>	<b>4,651</b>	<b>-</b>	<b>153,838</b>	147,239	5
<i>Reconciliation of funds:</i>							
<b>Net income or (net expenditure)</b>	<b>(42,243)</b>	<b>30,178</b>	<b>(228)</b>	<b>-</b>	<b>(12,293)</b>	<b>(19,009)</b>	
Transfers between funds	81,718	(81,593)	(125)	-	-	-	
<b>Net movement in funds</b>	<b>39,475</b>	<b>(51,415)</b>	<b>(353)</b>	<b>-</b>	<b>(12,293)</b>	<b>(19,009)</b>	
Bank accounts at 1 January	(22,041)	106,402	1,205	-	<b>85,566</b>	104,575	
<b>Bank accounts at 31 December</b>	<b>17,434</b>	<b>54,987</b>	<b>852</b>	<b>-</b>	<b>73,273</b>	85,566	A & L

# St Mary's & St Laurence's Churches registered charity number 1131418

## Statement of Assets and Liabilities

Our financial position at the year-end was:

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2022	Total All Funds 2021	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
<b>Assets:</b>							
Bank current accounts	5,689		852		6,541	9,730	
CBF Deposit Fund	11,745	54,987			66,732	75,836	
PCC-owned bank balances	17,434	54,987	852	-	73,273	85,566	R & P
Diocesan Assigned Fees received		-	-	-	-	-	
<b>Total bank and deposit accounts</b>	<b>17,434</b>	<b>54,987</b>	<b>852</b>	<b>-</b>	<b>73,273</b>	<b>85,566</b>	
Hall hire charges not yet received	1,676	-	-	-	1,676	1,709	
Chancel Fund Accrued Income	2,188	-	-	-	2,188	2,160	
Gift Aid recoverable	4,084	-	-	-	4,084	4,750	
<b>Debtors</b>	<b>7,948</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,948</b>	<b>8,619</b>	
<b>Freeholds at cost</b>	<b>85,337</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,337</b>	<b>85,337</b>	11
<b>Total assets</b>	<b>110,719</b>	<b>54,987</b>	<b>852</b>	<b>-</b>	<b>166,558</b>	<b>179,522</b>	
<b>Liabilities:</b>							
Unpaid Diocesan fees for weddings/funerals	172	-	-	-	172	490	
Trade Creditors	516	-	-	-	516	1,146	
Utilities used since last billed	1,629	-	-	-	1,629	1,911	
						-	
<b>Total liabilities</b>	<b>2,317</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,317</b>	<b>3,547</b>	

This Financial Report for the year ended 31<sup>st</sup> December 2022, including the notes following, was approved by the PCC and signed on its behalf by Gillian Keavill, PCC Vice Chair



11 June 2023

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

- The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

### 3 Analysis of total received

	Unrestricted		Restricted	Endowed	Total All Funds	Total All Funds	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	41,350	-	-	-	41,350	40,159	
Planned giving (no tax refunds)	5,290	-	-	-	5,290	5,361	
Loose cash collections	7,284	-	-	-	7,284	9,511	
Sundry donations and appeals	5,577	50	3,838	-	9,465	1,873	
Gift Aid recovered	11,073	-	-	-	11,073	12,297	
Flower Fund	-	-	311	-	311	401	
Legacies	-	2,000	-	-	2,000	-	
Chancel Income	-	-	274	-	274	200	
Grants	-	1,334	-	-	1,334	9,876	8
<b>Donations and legacies</b>	<b>70,574</b>	<b>3,384</b>	<b>4,423</b>	<b>-</b>	<b>78,381</b>	<b>79,678</b>	
Fees for weddings & funerals	1,706	-	-	-	1,706	4,442	
<b>Charitable activities</b>	<b>1,706</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,706</b>	<b>4,442</b>	
Jubilation Weekend	1,222	-	-	-	1,222		
Temporary letting of property	-	15,825	-	-	15,825	15,600	
Church & halls hiring fees	-	42,451	-	-	42,451	27,891	
Traidcraft sales	947	-	-	-	947	514	
<b>Other trading activities</b>	<b>2,169</b>	<b>58,276</b>	<b>-</b>	<b>-</b>	<b>60,445</b>	<b>44,005</b>	
Bank & CBF deposit interest	1,013	-	-	-	1,013	105	
<b>Investments</b>	<b>1,013</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,013</b>	<b>105</b>	
<b>Total received on all funds</b>	<b>75,462</b>	<b>61,660</b>	<b>4,423</b>	<b>-</b>	<b>141,545</b>	<b>128,230</b>	12

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 4 Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total All Funds 2022	Total All Funds 2021	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Jubilee weekend	812	0	0	0	812	0	
<b>Cost of raising funds</b>	<b>812</b>	-	-	-	<b>812</b>	-	
Charitable grants and donations	4,036	-	3,814	-	7,850	2,528	5
Parish share to Chichester Diocese	76,776	-	-	-	76,776	74,300	6
Salaries and honoraria incl NI	3,787	-	-	-	3,787	4,460	7
Clergy and other people's expenses	10,737	-	-	-	10,737	11,588	
Mission and evangelism costs	-	730	-	-	730	285	
Young People	-	-	539	-	539	196	
Upkeep of Services	2,352	-	-	-	2,352	2,773	
Insurance	2,987	-	-	-	2,987	2,910	
Church Utilities	4,340	-	-	-	4,340	4,368	
Printing & photocopying	2,043	-	-	-	2,043	2,356	
Other regular church running costs	4,833	-	298	-	5,131	3,083	
Church maintenance & redecoration	2,342	1,920	-	-	4,262	5,703	
Churchyard upkeep	1,016	-	-	-	1,016	1,083	
Examiner's and other financial fees	628	-	-	-	628	585	
<b>Charitable costs</b>	<b>115,877</b>	<b>2,650</b>	<b>4,651</b>	-	<b>123,178</b>	<b>116,218</b>	
Cost of letting Angus Road house	-	2,488	-	-	2,488	2,721	
Hall maintenance & redecoration	-	4,391	-	-	4,391	3,821	
Church hall running costs	-	21,953	-	-	21,953	24,036	
Traidcraft costs	1,016	-	-	-	1,016	443	
<b>Trading costs</b>	<b>1,016</b>	<b>28,832</b>	-	-	<b>29,848</b>	<b>31,021</b>	
<b>Total paid on all funds</b>	<b>117,705</b>	<b>31,482</b>	<b>4,651</b>	-	<b>153,838</b>	<b>147,239</b>	12

5. Charitable Grants and Donations include appeals for Ukraine and flooding in Pakistan in addition to our usual causes.

6. The Parish Share to the Diocese of Chichester is for the payment of Clergy and other central costs as explained in the Trustees Report.

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### Staff costs

	<u>2022</u>	<u>2021</u>
	£	£
Salaries - upkeep of services	3,787	4,461
Salaries - church halls	10,754	10,319
Employer National Insurance	10	-
	<b>14,551</b>	<b>14,780</b>

### 8 Grants

In 2022 we received £1,334 as some compensation for our drop in Hall income.

**9 Payments to PCC members** in the year comprised Clergy Support: Council Tax £8,617, and environmental and energy charges £2,848 reflecting the cost of additional clergy as explained in the Trustees Report.

### 10 Transactions with persons related to PCC members:

Payments were made to relatives of PCC members totalling £1,495 for repairs and redecoration to St Laurence Church and the vicarage.

### 11 Freeholds at cost

The freehold land and buildings comprise the former Curate's House in Angus Road which cost £84,000 in 1995, the Molson Garden which was acquired at a cost of £1,101 in 1968, the land at St Mary's Church Hall was acquired for £235 in 1939 and St Laurence Church Hall is included at a nominal £1. At present there are no details of the building costs of either church halls.

Insurance cover of our buildings and contents is:

St Mary's Church Hall	£900,770
St Laurence's Church Hall	£292,738
Angus Road	£497,439

In addition, the PCC is responsible for paying the insurance premiums on our churches where the cover is:

St Mary's Church	£11,820,000
St Laurence's Church	£2,960,000

### 12 Statement of Funds

Endowed Funds are required by the donors to be invested and the income spent on specific objectives.

Restricted funds are not invested permanently but are to be spent on their intended purpose.

Income received during the year from St Mary's Chancel Fund (now held by the Diocese) is shown as a Restricted Grant and has been transferred to General Fund to offset the cost of insurance premiums on the Chancel. Accumulated grant income not yet received from Chichester DBF and included in debtors amounts to £2,188 (2021 £2,160).

The Restricted Funds comprise the Young Peoples Fund, Church Flower Fund, Vicar's Discretionary Fund and from time-to-time special collection for particular causes.

Unrestrictive funds are not subject to any donor restrictions and can be spent as the PCC decides,

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 12 Summary of funds

Fund income and expenditure and final balances are as follows:

#### Statement of funds

	Balances b/fwd 1 Jan 2022	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2022
	£	£	£	£	£
St Mary's Chancel Trust	-	-	-	-	-
<b>Total of all endowed funds</b>	-	-	-	-	-
Young Peoples Fund	962	24	(539)	-	447
Flower Fund	243	311	(298)	-	256
Vicar's Discretionary Fund	149	-	-	-	149
Chancel Income	-	274	-	(274)	-
Special Collections	-	3,814	(3,814)	-	-
<b>Total of all restricted funds</b>	<b>1,354</b>	<b>4,423</b>	<b>(4,651)</b>	<b>(274)</b>	<b>852</b>
Parish Development Fund (Des)	100,000	-	(1,920)	(50,000)	48,080
Mission Fund (Des)	996	50	(730)	-	316
Halls Fund (Des)	440	43,784	(26,344)	(17,500)	380
Legacies Fund (Des)	92	2,000	-	(2,092)	-
Angus Road I & E Fund (Des)	3,879	15,825	(2,488)	(12,000)	5,216
Molson Gardens (Des)	995	-	-	-	995
<b>Total of designated cash funds</b>	<b>106,402</b>	<b>61,659</b>	<b>(31,482)</b>	<b>(81,592)</b>	<b>54,987</b>
General Fund	(22,190)	75,462	(117,705)	81,866	17,433
<b>Total of all unrestricted funds</b>	<b>84,212</b>	<b>137,121</b>	<b>(149,187)</b>	<b>274</b>	<b>72,420</b>
<b>Total funds</b>	<b>£85,566</b>	<b>£141,544</b>	<b>£(153,838)</b>	-	<b>£73,272</b>

### 13 St Mary's Smarties, Baby and Toddler Group

St Mary's Smarties is included in the Church's insurance cover and its Safeguarding Policies. It is administered separately and not included in these accounts. Smarties bank and cash balances at 31 December 2022 amounted to £638 (2021 £401).

# Independent Examiner's Report

## To the PCC of St Mary's & St Laurence's Churches, Goring by Sea for the Year Ended 31<sup>st</sup> December 2022

registered charity number 1131418

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's & St Laurence's Goring by Sea, on the annual financial report for the year ended 31<sup>st</sup> December 2022 set out on pages 7 to 12

### Respective responsibilities of trustees and examiner

The churches' trustees are responsible for the preparation of the accounts. The churches' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the parish is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

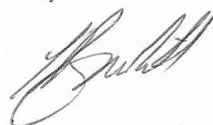
### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and Fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by:-



STEVE BRENNAN

1 Meadow View Cottages, Town Littleworth  
LEWES  
BN8 4TH

31st July

2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GORING**

England & Wales - Charity number 1131418

---

# Accounts

---

# Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

---

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

---

**For the year ended 31st December 2021**

### CONTENTS

#### Page

<b>1</b>	<b>Trustees annual report</b>
<b>7</b>	<b>Statement of financial receipts and payments</b>
<b>8</b>	<b>Statement of assets and liabilities</b>
<b>9 - 12</b>	<b>Notes to the accounts</b>
<b>13</b>	<b>Report of the independent examiner</b>

Website: [Goringbysea.org](http://Goringbysea.org)

Incumbent: The Revd K Littlejohn  
The Vicarage, 12 Compton Avenue, Goring by Sea, BN12 4UJ

Parish Office: 16 Ilex Way, Goring by Sea, BN12 4UZ

Independent examiner: Steve Brentnall FCIE  
Cooksbridge, Lewes, BN8 4TH

Bankers: Barclays Bank plc  
Lloyds Bank plc

# Trustees Annual Report and Financial Report

The Church of England's Diocese of Exeter

## St Mary's & St Lawrence's Churches

Year ended 31st December 2021

Page 1 of 1

For the year ended 31st December 2021

Section	Page
Trustees Annual Report	1
Statement of financial activities and balance sheet	2
Statement of income and expenses	3
Notes to the accounts	4-12
Report of the Independent Examiner	13
Notes	14-15
Statement of the Independent Examiner	16
Statement of the Independent Examiner	17
Statement of the Independent Examiner	18
Statement of the Independent Examiner	19
Statement of the Independent Examiner	20
Statement of the Independent Examiner	21
Statement of the Independent Examiner	22
Statement of the Independent Examiner	23
Statement of the Independent Examiner	24
Statement of the Independent Examiner	25
Statement of the Independent Examiner	26
Statement of the Independent Examiner	27
Statement of the Independent Examiner	28
Statement of the Independent Examiner	29
Statement of the Independent Examiner	30
Statement of the Independent Examiner	31
Statement of the Independent Examiner	32
Statement of the Independent Examiner	33
Statement of the Independent Examiner	34
Statement of the Independent Examiner	35
Statement of the Independent Examiner	36
Statement of the Independent Examiner	37
Statement of the Independent Examiner	38
Statement of the Independent Examiner	39
Statement of the Independent Examiner	40
Statement of the Independent Examiner	41
Statement of the Independent Examiner	42
Statement of the Independent Examiner	43
Statement of the Independent Examiner	44
Statement of the Independent Examiner	45
Statement of the Independent Examiner	46
Statement of the Independent Examiner	47
Statement of the Independent Examiner	48
Statement of the Independent Examiner	49
Statement of the Independent Examiner	50
Statement of the Independent Examiner	51
Statement of the Independent Examiner	52
Statement of the Independent Examiner	53
Statement of the Independent Examiner	54
Statement of the Independent Examiner	55
Statement of the Independent Examiner	56
Statement of the Independent Examiner	57
Statement of the Independent Examiner	58
Statement of the Independent Examiner	59
Statement of the Independent Examiner	60
Statement of the Independent Examiner	61
Statement of the Independent Examiner	62
Statement of the Independent Examiner	63
Statement of the Independent Examiner	64
Statement of the Independent Examiner	65
Statement of the Independent Examiner	66
Statement of the Independent Examiner	67
Statement of the Independent Examiner	68
Statement of the Independent Examiner	69
Statement of the Independent Examiner	70
Statement of the Independent Examiner	71
Statement of the Independent Examiner	72
Statement of the Independent Examiner	73
Statement of the Independent Examiner	74
Statement of the Independent Examiner	75
Statement of the Independent Examiner	76
Statement of the Independent Examiner	77
Statement of the Independent Examiner	78
Statement of the Independent Examiner	79
Statement of the Independent Examiner	80
Statement of the Independent Examiner	81
Statement of the Independent Examiner	82
Statement of the Independent Examiner	83
Statement of the Independent Examiner	84
Statement of the Independent Examiner	85
Statement of the Independent Examiner	86
Statement of the Independent Examiner	87
Statement of the Independent Examiner	88
Statement of the Independent Examiner	89
Statement of the Independent Examiner	90
Statement of the Independent Examiner	91
Statement of the Independent Examiner	92
Statement of the Independent Examiner	93
Statement of the Independent Examiner	94
Statement of the Independent Examiner	95
Statement of the Independent Examiner	96
Statement of the Independent Examiner	97
Statement of the Independent Examiner	98
Statement of the Independent Examiner	99
Statement of the Independent Examiner	100

# St Mary's & St Laurence's Churches

## Trustees Annual Report for 2021

---

### Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Keith Littlejohn, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical.
- To know Jesus better and make Him better known;
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay;
- Providing financial support those in need, and to other organisations with similar objectives.

### What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

**For 2021 we discussed and planned the following objectives and activities to fulfil our aims:**

- Enabling as many people as possible to worship at our churches and through online streaming
- Maintaining an overview of worship throughout the parish
- Considering how we can increase our use of social media
- Enabling as many people as possible to become part of our parish community
- Continuing our "Open Church" policy at St Mary's Church
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer, and learning about the Gospel in small group situations
- Offering the Alpha Course online for church members and others exploring their faith
- Continuing the provision of pastoral care for people living in the parish
- Giving grants to missionary organisations
- Maintaining the fabric of the church building as an historic centre and focus of life in the community.

### What we achieved and how we affected beneficiaries' lives

#### *Attendance at worship*

- **Enabling as many people as possible to worship at our churches and on-line streaming**
- **Maintaining an overview of worship throughout the parish**
- **Considering how we can increase our use of social media**

We continued weekly in-church worship, including our monthly parish prayers, throughout the year adhering to Government and national church guidance and regulations regarding the Covid-19 Pandemic. We continued to live-stream the 10.00 a.m. Sung Eucharist and All-Age Worship through social media. In September 2021, as Covid restrictions eased we reintroduced a monthly Evensong with choir, and a mid-week Eucharist service at St Mary's Church. At St Laurence's Church a monthly Sung Eucharist was reintroduced, and the regular mid-week said Communion Service continued, both using Common Worship Liturgy.

Attendance at St Laurence's Church has remained steady, with the mid-week Eucharist attracting a core congregation.

The weekly zoom Morning Prayer on Wednesdays also continued throughout the year. With further easing of restrictions Zoom Compline ceased and community meetings on Zoom, introduced in 2020, were no longer required to provide a meeting place for a chat and fellowship.

In spite of restrictions, our worship continued to grow and develop. A new, less formal evening service of praise and worship "2<sup>nd</sup>@6" began in St Mary's Church on the second Sunday of each month. A new form of All-Age Worship on 1<sup>st</sup> Sunday of each month (non-Eucharistic) has attracted back many of the families who were coming to the Family Service before lockdown in 2020 and has attracted new families. Towards the end of the year, plans were drawn up for a young people's outreach service, aimed at those in Years 4-9, "Feast@4" to begin in January 2022, with worship, activities and food.

We continue to communicate and promote our services and activities through social media and our website. This has been identified as an important area for further improvement and development.

- **Enabling as many people as possible to become part of our parish community**

Serving refreshments after the Eucharist on Sunday mornings restarted in St Mary's Hall and has been a great success with most of the congregation staying to enjoy fellowship and creating new friendships. Social Activities did not resume in 2021 but it is hoped that with easing of Covid restrictions there will be opportunities for events to occur during 2022, especially in celebration of Her Majesty's Platinum Jubilee at the beginning of June.

Smarties, our toddler group, staffed by volunteers and offering a safe playing environment, meets in St Mary's Church Hall, weekly during term-time. During lock-down, the volunteers kept in touch with the families, providing them with news and easy activities for the children to complete. When the group was able to reconvene in September, it was with very stringent virus-safety measures which the adults attending appreciated very much. One child-minder commented that, looking after children from vulnerable families, Smarties was the one venue she felt confident in bringing the children to.

As part of our outreach to the community, we make our two Church Halls available to many local organisations, together with social groups who hold talks and gatherings on a regular basis, and we are thankful that many of the organisations are once again able to hold their meetings. The pre-school continues to meet at St Laurence's Church Hall each day during term-time.

In November, the Goring Scouting Group attended and took part in the Remembrance Service at St Mary's Church. In December, Goring Guides contributed to the well-received Christmas flower displays in St Mary's. We are continuing to forge good links with the uniformed organisations in the Parish, especially as one of the Scout Leaders is a member of the Parochial Church Council.

As in 2020, the Nativity Tableau was erected in the Molson Garden and was much appreciated by the local community. The Christmas services were well attended, especially the planned Christmas Eve outdoor Carol Service in the Molson Garden. Unfortunately, this had to be held in St Mary's Church because of bad weather; even so it was attended by over 160 people, a number of whom chose to remain outside in the rain.

We are particularly privileged to have two Church of England Schools in the parish with almost 1200 pupils between them. Clergy assemblies are resuming and both schools held services in Church for Christmas 2021.

- **Continuing our "Open-Church" policy**

St Mary's Church has continued to open on a daily basis, whilst St Laurence's Church is available for personal prayer and reflection, by arrangement.

- **Teaching, baptising and nurturing new and existing believers**
- **Offering the Alpha Course on-line for church members and others exploring their faith**

- **Offering worship and prayer, and learning about the Gospel in small group situations**

25 baptisms, 3 weddings and 4 funerals were held during the year.

An on-line Alpha course was held in the Spring with about 40 people (including leaders) taking part and, as a result, five home study groups restarted in the Autumn and the majority are progressing well.

- **Continuing the provision of care for people living in the parish**

The clergy of the Parish continue their work of visiting the bereaved and ill of the parish, taking communion to them and performing the Last Rites if requested. Baptism and wedding interviews are conducted by the clergy, especially when families are unfamiliar with the liturgy and the place of Christian faith in these services – often with surprising results.

A lay-led pastoral support team meets regularly to review the pastoral needs of the parish. Visiting and home communion visits resumed during the year when it was deemed to be safe to do so.

The weekly newsletter has continued to be produced, proving very popular especially with those who are unable to attend Church, providing information about services, our missionary links and other church information.

We collect provisions for a local food bank and, with thanks to a parishioner, a monetary gift through the sale of her home-made marmalade.

During the year we have engaged and raised awareness for other charities and missions and raised and donated money for them.

## **Financial Review**

### ***Incoming and outgoing resources***

The total receipts on general unrestricted funds received were £126,751 compared to £123,297 in the previous year and are detailed in the Financial Report.

The planned giving through envelopes and the Parish Giving Scheme held up well despite the pandemic, dropping to £40,159 compared to £41,056 during the previous year.

In 2020 legacies totalling £11,500 were received but there were none in 2021.

### ***Sharing the ministry costs of the Diocese of Chichester***

The largest expenditure of the PCC was the sum of £74,300 paid to the diocese for our share of all churches' Parish Ministry Costs. The parish continues to meet 100% of its share of costs allocated by the diocese however we have been given notice that these are likely to increase significantly in the next few years which will give us greater financial burdens.

This cost relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds, and shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

### ***Staff costs***

The PCC had 4 employees, 2 who prepare our Halls for community use plus our organist and a music group leader who ceased employment during the year. Further details are provided in the notes 7 and 8 to the accounts.

As amplified in note 8 some of our payroll costs were reimbursed under the government Furlough Scheme.

In addition to our employees a great deal of work is undertaken by volunteers from our congregation.

### **Trustee payments and expenses**

Details of payments to and on behalf of trustees are set out in note 9 together with information disclosing transactions with relatives of trustees in note 10.

### **Effect of the Pandemic**

For several years, our Parish Share to the Diocese, at 100% of allocated costs, has exceeded donations from the congregation and we have relied upon the additional income from letting our halls and the former curate's house. In 2021 both donations and Hall hire income were below pre-pandemic levels. This year we felt able to transfer £11,000 surplus from our hall income to our General Fund. Additionally, we transferred £12,000 from our Angus Road rental income and this has halved the deficit on General Fund. In doing this we left £3,879 on the Angus Road Fund to meet future maintenance costs.

### **Why we hold some money in reserve**

The Charity Commission issues guidance on the need to maintain adequate reserves so that the good work undertaken can be maintained.

It has been our quoted policy to hold a balance on our unrestricted funds (excluding freehold property) of at least three months' worth of unrestricted payments. This year the figure has dropped from £101,094 to £84,212. Whilst this figure is well above this criterion, the PCC are aware that it has been dropped by some £60,000 over the last three years and that the excess of expenditure over income needs to be addressed.

### **Management of risks and their mitigation**

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated our buildings particularly as St Mary's is Grade 2\* Listed.
- An ongoing fall in income, particularly given the dependence of the church on a limited number of major regular donors and regular hirers of our halls.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation and the parish.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to as high a standard as we can afford and carry out the priority items of our quinquennial reviews in a timely manner.

It is quite apparent that as a parish we need to encourage more people to give regularly and encourage established donors to review their level of giving. We are particularly fortunate in having some 70 members of our congregation donating

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### *Ex Officio members*

Incumbent:	The Revd Keith Littlejohn	Chairman
Curate:	The Revd Neill Stannard	
Reader:	Keith Lelliott	
Wardens:	Gillian Keevill	Vice Chairman

### *Elected Members*

	Janice Lelliott	
	Jennie Boffee	
	Jason Brown	
	Pam Chilton	(until Sept 2021)
	Alison Edwards	
	Graham Hills	
	Ruth Jepson	(until April 2021)
	Russell Marlow	(from April 2021)
	Geoffrey Oliver	(until April 2021)
	Graeme Richardson	(until April 2021)
	John Stovell	Treasurer
	Ginny Ward	PCC Secretary

### *Deanery Synod*

Penelope Corp  
Alison Evans  
Keith Lelliott  
Barbara Webber

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 3 members of the church who are elected at the Annual Parochial Church Meeting (APCM) for a period of 3 years. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on its behalf by The Revd. Keith Littlejohn, PCC Chairman



23 May 2022

# Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of Goring by Sea

---

## St Mary's & St Laurence's Churches

Goring by Sea

Registered Charity no. 1131418

---

For the year ended 31st December 2021

### CONTENTS

#### Page

- |               |   |
|---------------|---|
| <b>7</b>      | <b>Statement of financial receipts and payments</b> |
| <b>8</b>      | <b>Statement of assets and liabilities</b>          |
| <b>9 - 12</b> | <b>Notes to the accounts</b>                        |
| <b>13</b>     | <b>Report of the independent examiner</b>           |

## Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Endowed Fund/s</i>	<b>Total All Funds 2021</b>	<i>Total All Funds 2020</i>	<i>Notes</i>
	<b>General Fund</b>	<b>Designated Funds</b>					
	£	£	£	£	£	£	
<b>Income and endowments from:</b>							
Donations and legacies	68,895	9,304	1,479	-	<b>79,678</b>	95,784	
Charitable activities	4,442	-	-	-	<b>4,442</b>	1,375	
Other trading activities	514	43,491	-	-	<b>44,005</b>	37,336	
Investments	105	-	-	-	<b>105</b>	397	
<b>Total received</b>	<b>73,956</b>	<b>52,795</b>	<b>1,479</b>	<b>-</b>	<b>128,230</b>	134,892	3
<b>Expenditure on:</b>							
Cost of raising funds	-	-	-	-	-	-	
Charitable costs	114,464	285	1,469	-	<b>116,218</b>	113,617	
Trading costs	2,327	26,757	1,937	-	<b>31,021</b>	35,337	
<b>Total paid</b>	<b>116,791</b>	<b>27,042</b>	<b>3,406</b>	<b>-</b>	<b>147,239</b>	148,954	4
<i>Reconciliation of funds:</i>							
<b>Net income or (net expenditure)</b>	<b>(42,835)</b>	<b>25,753</b>	<b>(1,927)</b>	<b>-</b>	<b>(19,009)</b>	<b>(14,062)</b>	
Transfers between funds	23,349	(23,000)	(349)	-	-	-	
<b>Net movement in funds</b>	<b>(19,486)</b>	<b>2,753</b>	<b>(2,276)</b>	<b>-</b>	<b>(19,009)</b>	<b>(14,062)</b>	
Bank accounts at 1 January	(2,555)	103,649	3,481	-	<b>104,575</b>	118,637	
<b>Bank accounts at 31 December</b>	<b>(22,041)</b>	<b>106,402</b>	<b>1,205</b>	<b>-</b>	<b>85,566</b>	104,575	A&L

# St Mary's & St Laurence's Churches registered charity number 1131418

## Statement of Assets and Liabilities

Our financial position at the year-end was:

	Unrestricted		Restricted Fund/s	Total	Total	Notes
	General Fund	Designated Funds		All Funds 2021	All Funds 2020	
	£	£	£	£	£	
<b>Assets:</b>						
Bank current account	(22,041)	30,566	1,205	9,730	28,778	
CBF Deposit Fund		75,836	-	75,836	75,797	
PCC-owned bank balance	(22,041)	106,402	1,205	85,566	104,575	R&P
<b>Total bank and deposit accounts</b>	<b>(22,041)</b>	<b>106,402</b>	<b>1,205</b>	<b>85,566</b>	<b>104,575</b>	
Hire charges not yet received	1,709	-	-	1,709	353	
Chancel Fund Accrued Income	2,160	-	-	2,160	2,093	
Gift Aid recoverable	4,750	-	-		2,456	
<b>Debtors</b>	<b>8,619</b>	<b>-</b>	<b>-</b>	<b>3,869</b>	<b>4,902</b>	
<b>Freeholds at cost</b>	<b>-</b>	<b>85,337</b>	<b>-</b>	<b>85,337</b>	<b>85,337</b>	11
<b>Total assets</b>	<b>(13,422)</b>	<b>191,739</b>	<b>1,205</b>	<b>174,772</b>	<b>194,814</b>	
<b>Liabilities:</b>						
Unpaid Diocesan fees for weddings/funerals	490	-	-	490	1,362	
Trade Creditors	1,146	-	-	1,146	2,433	
Electricity used since last billed (est'd)	1,911	-	-	1,911	1,335	
<b>Total liabilities</b>	<b>3,547</b>	<b>-</b>	<b>-</b>	<b>3,547</b>	<b>5,130</b>	

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. Keith Littlejohn, PCC Chairman:



23 May 2022

## Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2021	Total All Funds 2020	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Planned giving (excl. tax refunds)	40,159	-	-	-	40,159	41,056	
Planned giving (no tax refunds)	5,361	-	-	-	5,361	4,973	
Loose cash collections	5,051	-	-	-	5,051	3,713	
Sundry donations and appeals	4,460	995	878	-	6,333	15,202	
Flower Fund	-	-	401	-	401	270	
Gift Aid recovered	12,297	-	-	-	12,297	12,171	
Social events	-	-	-	-	-	1,111	
Legacies	-	-	-	-	-	11,500	
Chancel income	-	-	200	-	200	-	
Grants	1,567	8,309	-	-	9,876	5,788	8
<b>Donations and legacies</b>	<b>68,895</b>	<b>9,304</b>	<b>1,479</b>	<b>-</b>	<b>79,678</b>	<b>95,784</b>	
Fees for weddings & funerals	4,442	-	-	-	4,442	1,375	
<b>Charitable activities</b>	<b>4,442</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,442</b>	<b>1,375</b>	
Sales of Parish Magazine	-	-	-	-	-	68	
Temporary letting of property	-	15,600	-	-	15,600	15,600	
Church Halls hiring fees	-	27,891	-	-	27,891	20,911	
Traidcraft sales	514	-	-	-	514	757	
<b>Other trading activities</b>	<b>514</b>	<b>43,491</b>	<b>-</b>	<b>-</b>	<b>44,005</b>	<b>37,336</b>	
Bank & CBF deposit interest	105	-	-	-	105	397	
<b>Investments</b>	<b>105</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>105</b>	<b>397</b>	
<b>Total received on all funds</b>	<b>73,956</b>	<b>52,795</b>	<b>1,479</b>	<b>-</b>	<b>128,230</b>	<b>134,892</b>	<b>12</b>

## Notes to the Financial Report

### 4 Analysis of total paid

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total	Notes
	General Fund	Designated Funds			All Funds 2021	All Funds 2020	
	£	£	£	£	£	£	
Cost of fundraising activities/events	-	-	-	-	-	-	
Other appeals expenses	-	-	-	-	-	-	
<b>Cost of raising funds</b>							
Charitable grants and donations	1,650	-	878	-	2,528	6,375	5
Parish share to Chichester Diocese	74,300	-	-	-	74,300	74,035	6
Salaries inc.NI	4,460	-	-	-	4,460	4,616	7
Clergy and other people's expenses	11,588	-	-	-	11,588	6,151	
Upkeep of services	2,773	-	-	-	2,773	1,774	
Children's work	-	-	196	-	196	420	
Church running costs	7,958	-	-	-	7,958	6,616	
Social events	-	-	-	-	-	624	
Upkeep of Church grounds and car park	1,083	-	-	-	1,083	1,425	
Church flowers	-	-	395	-	395	170	
Independent Examiner's fees	585	-	-	-	585	520	
Church maintenance	5,703	-	-	-	5,703	5,102	
Administration costs	4,364	285	-	-	4,649	3,550	
Audio Visual costs	-	-	-	-	-	2,239	
<b>Charitable costs</b>	<b>114,464</b>	<b>285</b>	<b>1,469</b>	<b>-</b>	<b>116,218</b>	<b>113,617</b>	
Costs of letting Angus Road house	-	2,721	-	-	2,721	1,702	
Church Halls running costs	-	24,036	-	-	24,036	22,218	
Church Halls Building & major maintenance	1,884	-	1,937	-	3,821	10,580	
Traidcraft costs	443	-	-	-	443	837	
<b>Trading costs</b>	<b>2,327</b>	<b>26,757</b>	<b>1,937</b>	<b>-</b>	<b>31,021</b>	<b>35,337</b>	
<b>Total paid on all funds</b>	<b>116,791</b>	<b>27,042</b>	<b>3,406</b>	<b>-</b>	<b>147,239</b>	<b>148,954</b>	

5. Charitable Grants and Donations include £800 each to two overseas charities with whom we are linked.

6. The Parish Share to the Diocese of Chichester is for the payment of Clergy and other central costs as explained in the Trustees Report.

# St Mary's & St Laurence's Churches registered charity number 1131418

## Notes to the Financial Report

### 7 Payments to PCC employees

	2021	2020
	£	£
Salaries – Upkeep of services	4,461	4,616
Salaries - Halls	10,319	10,130
Employer National Insurance	0	9
	<b>14,780</b>	<b>14,755</b>

### 8 Grants

Due to the Covid-19 epidemic it was necessary to furlough some employees during the year. Furlough Grants were received from HMRC amounting to £4,876, the sum of £1,567 being included in General Fund Grant income and the remainder, £3,309 in Church Hall income. Additionally we received a local authority grant of £5,000 as some compensation for our loss of Hall income.

9 Payments to PCC members in the year comprised Clergy Support: Council Tax £8,617, and environmental and energy charges £2,848 reflecting the cost of additional clergy as explained in the Trustees Report.

### 10 Transactions with persons related to PCC members:

Payments were made to relatives of PCC members; for musical services £613,; for IT services £212,; for Church Hall repairs £1,120

### 11 Freeholds at cost

The freehold land and buildings comprise the former Curate's House in Angus Road which cost £84,000 in 1995, the Molson Garden which was acquired at a cost of £1,101 in 1968, the land at St Mary's Church Hall was acquired for £235 in 1939 and St Laurence Church Hall is Included at a nominal £1. At present there are no details of the building costs of either church halls.

Insurance cover of our buildings and contents is:

St Mary's Church Hall	£900,770
St Laurence's Church Hall	£292,738
Angus Road	£497,439

In addition, the PCC is responsible for paying the insurance premiums on our churches where the cover is:

St Mary's Church	£11,820,000
St Laurence's Church	£2,960,000

### 12 Statement of Funds

*Endowed Funds are required by the donors to be invested and the income spent on specific objectives.*

Income received during the year from St Mary's Chancel Fund (now held by the Diocese) is shown as a Restricted Grant and has been transferred General Fund to offset the cost of insurance premiums on the Chancel. Accumulated grant income not yet received from Chichester DBF and inc debtors amounts to £2,160 (2020 - £2,093).

*Restricted funds are not invested permanently but are to be spent on their intended purpose.*

*Unrestrictive funds are not subject to any donor restrictions and can be spent as the PCC decides, however many have been designated for a particular purpose which the PCC has the power to change.*

**The summary of all funds appears on the next page**

## Notes to the Financial Report

### 12 Summary of funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2021	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
	-	-	-	-	-
<b>Total of all endowed funds</b>	-	-	-	-	-
Young Peoples Fund	1,158	-	(196)	-	962
Flower Fund	237	401	(395)	-	243
Vicar's Discretionary Fund	149	-	-	-	149
Chancel Income	-	200	-	(200)	-
Special Collections	1,937	878	(2,815)	-	-
<b>Total of all restricted funds</b>	<b>3,481</b>	<b>1,479</b>	<b>(3,406)</b>	<b>(200)</b>	<b>1,354</b>
Parish Development Fund (Des)	100,000	-	-	-	100,000
Mission Fund (Des)	1,281	-	(285)	-	996
Hall Fund (Des)	(724)	36,200	(24,036)	(11,000)	440
Legacies Fund (Des)	92	-	-	-	92
Freehold Property Fund (Des)	85,337	-	-	-	85,337
Angus Road I & E Fund (Des)	3,000	15,600	(2,721)	(12,000)	3,879
Molson Gardens*	-	995	-	-	995
<b>Total of all Designated Funds</b>	<b>188,986</b>	<b>52,795</b>	<b>(27,042)</b>	<b>(23,000)</b>	<b>191,739</b>
General Fund	(2,555)	73,956	(116,791)	23,200	(22,190)
<b>Total of all Unrestricted Funds</b>	<b>186,431</b>	<b>126,751</b>	<b>(143,833)</b>	<b>200</b>	<b>169,549</b>
<b>Total funds</b>	<b>£189,912</b>	<b>£128,230</b>	<b>£(147,239)</b>	<b>-</b>	<b>£170,903</b>

\*Formerly Church Buildings and Grounds

### 13 St Mary's Smarties, Baby and Toddler Group

St Mary's Smarties is included in the Church's insurance cover and its Safeguarding Policies. It is administered separately and not included in these accounts. Smarties bank and cash balances at 31 December 2021 amounted to £401 (2020 £599)

# Independent Examiner's Report

## To the PCC of St Mary's & St Laurence's Churches, Goring by Sea for the Year Ended 31<sup>st</sup> December 2021

registered charity number 1131418

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's & St Laurence's Goring by Sea, on the annual financial report for the year ended 31<sup>st</sup> December 2021 set out on pages 7 to 12

### Respective responsibilities of trustees and examiner

The churches' trustees are responsible for the preparation of the accounts. The churches' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the parish is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and Fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by:-



1 Meadow View Cottages, Town Littleworth  
LEWES  
BN8 4TH

27th July

2022