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# TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

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The Parochial Church Council (PCC) of the Ecclesiastical  
Parish of Sutton with Seaford



DECEMBER 31, 2023

ST. LEONARD'S CHURCH, CHURCH STREET & ST. LUKE'S CHURCH, WALMER ROAD  
Registered Charity Number: 1131402

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Website: [Seafordparish.org.uk](http://Seafordparish.org.uk)

Incumbent:

The Rev'd James Hollingsworth, MA  
The Vicarage, 46 Sutton Road, Seaford,  
BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)  
F1 CRT Limited. Flat 24 Wellingtonia  
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## Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

## What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonard's and Office and kitchen at St Luke's).
7. To explore how we can reduce our carbon footprint

## What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 304 (compared to 294 in 2022, 295 in 2021, 300 in 2020).

The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

## Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Pastoral Care Team, led by a variety of people including Mr Brian Millar, Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Home Group Champions David and Pat Farey.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

## Community – James Hollingsworth

Stefan and James have been able to visit Cradle Hill to help with their RE teaching on the incarnation (year 4) and on Noah's Covenant (year 3); and into Chyngton Primary school to help unpack the new East Sussex RE curriculum; and into Seaford Head School to do two classes of 'Grill-a-vicar' with year 8s.

*'Thank you for the today's visit to the children they were really engaged with everything you and Stefan had to say. I know that they really wanted to keep the conversation going when they got back to the classroom. Thank you as always for being so engaging for the children.'*

Stefan was interviewed by Radio Sussex on the Easter Egg hunt he'd planned at St Luke's.

More Schools asked for a Carol service in St Leonard's this year suggesting a return to pre-covid times and the Nativity was as packed as ever. The Pub Carols in The Wellington Inn were a joyous warm squeeze. East Sussex Fire and Rescue had their first carol service in St Leonard's. The High Sheriff, Richard Bickersteth, came to both that service as well as the Mayor's Carol service which gathered choirs from different schools to sing to a packed church.

*'Thanks for all your encouragement and support for our Carol Service'*

The Holiday Club in October was oversubscribed again, and through the generosity of Morrisons and kind donations we were able to send each child home with a free packed lunch. Heaps of thanks to the massive team that made this such a safe and joyful week.

*'I thoroughly enjoyed my two day stint at the holiday club'*

At the Diocesan May Camp in Plumpton, a small team of us went to give 140 teenagers a chance to shoot some arrows and again with the charity *Family Support Work* to about 20 families.

*'Thank you so much for giving up your time to provide the Archery Activity on Saturday. The families really enjoyed it so much, they all mentioned it in the top 3 of their favourite activities over the weekend'.*

Alas we held another vigil for Ukraine. The monies raised through the year were given out to support local refugees. The last of the money was given by the end of the year so that *Seaford4Ukraine* is now closed though we continue to pray for peace and support local Ukrainians.

Members of the Church helped fundraise for different charities this year including rattling buckets for Seaford Bonfire Society and Shoeboxes for Romania (54). See reports below for more details of other charities.

In May, there was a fayre of stalls on the Martello Field, so we set up two gazebos. One was a prayer tent with an A-Z of how the Church helps the community. The other was for young people and had a long queue for the nerf gun game. At the beginning of December, Seaford Magic day saw the church full of people and cake and stalls and different groups singing. St Leonard's was asked to host the

'Seaford Market' as the forecast was so appalling and the earlier December one had had to be cancelled. This worked tremendously well in terms of so many people coming through the Church on the eve of Christmas eve.

Pastorally we continued to visit Care Homes and to post fortnightly pastoral letters to 68 Church Family who continue to find it difficult to connect to the Church. Rev Derreck led a radio service in EDGH. The annual Memorial service was very full again, perhaps showing a growing need for an opportunity to show community grief. Sylvia Coombe was awarded the Order of St Richard for her on going work with Care Homes.

*'It has been a real pleasure to join you at 6 o'clock, on-line, each evening for prayer.'*

St Leonard's has remained open throughout the year 10-1 each day (except Thursdays when it is open for Toddler group – see also Wednesdays at St Luke's). This has proved helpful to many in finding a moment of prayer, a listening ear, an occasional coffee, and even a radiator for a homeless man to dry out his sleeping bag. The Wednesday pastoral prayer zoom with thanks to Sue Griffiths as prayer pastor and the Saturday am prayer zoom has continued with thanks to Cpt Bob Carrington.

St Leonard's Lunchtime concerts have continued with 10 in 2023, average of 70 in attendance.

The 4<sup>th</sup> Saturday of each month has continued to be full of cake and coffee and people connecting to each other.

The Coronation of King Charles 3<sup>rd</sup> started with a vigil on the Friday that had a 100 views on Facebook and concluded with a Civic Songs of Praise on the Sunday. Our online ministry on YouTube as well has proved essential in connecting many to the community of the Church. Eg 260 viewings of our Carol Service and averaging 65 to our usual Sunday service. Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: <https://seafordparish.org.uk/social-media/>) We are grateful to Malcolm Anderson and the tech team who project the words, and sort the sound, and livestream Sunday services and sometimes funerals and extra services especially over Christmas.

## Worship and Discipleship in the Church – James Hollingsworth

2023 has been the second year of the Old Testament. We have done a few 'children's stories' such as Balaam's Ass but have focused on harder texts such as the Shema and Leviticus.

*'I just felt I wanted to tell you how much I have enjoyed the series over the past year on Old Testament people. I've really felt inspired by them'*

St Luke's started up a Sunday School (Glow). See Stefan's report for more. Safeguarding Sunday happened in February with a group of us doing C0 training in October.

The walk of witness saw over 200 Christians coming together from the different Churches in Seaford. Beach church happened again in August including one infant baptism in the Sea.

*'Thank you for your sermon this morning'.*

The prayer-training day was very encouraging with over 40. The Meeting Place service re-started in November with a focus on applied prayer ministry.

Home Groups thrived (see the report below) and 11am Wednesday St Leonard's service was ably helped by Cpt Bob Carrington, Rev Heather Howell, and Rev Chris Doherty. All three stood down this year. Thank you for your service. Revs Chris Hadfield, Colin Rudge, Colin Pritchard and Chris Collison and the Wednesday am team for their continuing to help with this. Rev Lucy has joined the rota of services as well as her wider support of Deanery Churches.

The Vicar taught Church History again for St Augustine's Theological College. And continued to be Rural Dean blessing Laughton's Christmas Tree, Iford's Midnight Mass, and doing Rural Dean things such as a Cream tea for Retired Clergy and leading a clergy retreat to Penhurst.

James went on Sabbatical over June, July and August to Jerusalem, to Iona and to New Wine. There were about 20 locals who also joined him at New Wine.

The Parish wish to thank Rev Arwen Folkes, Fr Joe Padfield for all their help over the three month period. We also wish to thank Rev Damien Brennan (a Seafordian whose curacy is with the Cuckmere benefice) for his help. He was ordained Priest this year, along with Rev Janice Bartholomew (also a local who rings our bells, her curacy is with the Framfield benefice).

Using our October attendance statistics: Average Sunday attendance was 138 and average Wednesday attendance 9

We had 4 Baptisms, 25 Weddings funerals.

*'Thank you so much for making sure that mums funeral ran smoothly. It was a lovely service, and we appreciated your kindness and empathy.'*

The Parish Office, that resides in the tower of St Luke's, had a new coat of paint, a redesign from a carpenter and new carpet too.

Next year will start with an Alpha course on Thursdays. In June 2024 we will be joined by Rev Carole Darling as our SSM Curate.

*'A huge thank you again from myself and my stall holders for housing us and welcoming us all in to your gorgeous Church. The stall holders really enjoyed being inside the Church.'*

## Deanery Synod – James Hollingsworth

The list of Lay Reps can be found on page. The clergy reps are Rev'ds Derreck Lee-Philpot, Lucy Hollingsworth, James Hollingsworth (in his capacity as Rural Dean).

The Synod met four times in the year: to discuss the recent General Synod meetings; to hear about local Churches with ecological care teams and Arocha awards; local chaplains from the prison, University, Fire Service; to hear from the Diocesan Director of Education about the growing partnerships between Churches and Schools. St Leonard's hosted the Deanery Treasurers meeting to hear about the difficult decisions that lie ahead for the Diocese in running £1m deficit this year and £1.6m in 2024.

## Diocesan Synod – James Hollingsworth

There are no lay representatives from this parish on Diocesan Synod. Revds Lucy and James Hollingsworth are elected members of the House of Clergy for Diocesan Synod. New elections will be held over the summer. Diocesan Synod meets twice a year.

This year we have discussed Diocesan finances, the process of *Living in Love and Faith*, the strategy for Carbon Net Zero, Ethical Investments, and Racial Justice Sunday amongst other things.

## Children, Youth and Family Missioner (CYFW) – Stefan Bracher

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 340 children and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less frequently, but all understand why we run the groups we run. Ultimately to tell the message of Jesus and make disciples.

This year we have had an huge increase in young people attending Ignite, where we had gone from 7 young people to over 70 people being on the books for the group. Whilst we have also had to deal issues around more safeguarding and heating of Church buildings.

But the children, youth and family work continue to expand and develop, to the point where we are now in the need for a second children, youth and family worker for the Parish.

## Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. The meeting times from 9.30am-11am seem to be working really well. Where we have a regular attendance of 18-22 children to our Messy Church sessions, and



one of our biggest Christingle services in December 2023 with over 130 people in attendance, from grandparents, to parents and carers to children and young people.

The Messy Church steering group has been meeting regularly to decide on themes and arrange for the crafts for those themes to be decided well before time. This makes the process of developing a Messy Church session more effective, allowing for longer planning ahead of time.

In connection to this we have looked at specific themes, as we found out about why we have Vicars and what they do as well as why we have Bishops and finding out what they do. Whilst also looking at people of faith such as Rosa Parks and standing up for what is right in the eyes of God.

### Tots' Treats

Tots' Treats have been developing in what is offered to parents and toddlers. The sessions in both St Luke's and St Leonard's have been running with a craft linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listing too. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills, etc.

The biggest noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children and parents have been very cold which in turn, and understandably, turns parents/carers and their children away. An alternative source of heating is required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church and can be very off putting. Parents have complained about this situation.

**"The toddler group is amazing, as are the volunteers, but it is so cold in here we can always attend" – Tots' Treats Parent**

### Sparks

Sparks have been developing very well. In the summer of 2023, we took 11 children to the summer camp with Generations Christian Camps where they learnt all about who Jesus actually was. Our numbers for the Sparks camp 2024 are looking to be very similar.

We have had a slightly drop in numbers attending Sparks, from 35 down to 20-25 every week. This had been largely down to year 6 children moving into the Ignite youth group as they move into

secondary school. Throughout sessions we have looked at specific themes, such as parables of the Bible whilst incorporating some science where possible. Our summer programme will be slightly different as we try to visit different local places.

**“My girls love coming to the groups, it is their highlight of their week” – parent of a child from Sparks**  
**“Sparks is his favourite group ever is what he said” – Grandparent of Sparks member**

## Holiday Club

Our October half term holiday club, titled Cops and Robbers had been a huge success. We had over 70 children attend with around 55 children attending each day. This is an increase of 10 from last year. We use John Hardwicks Watt-A-Lott Castle holiday club structure in October 2023 as we looked at Kings and Queens of the Bible, ultimately finishing with Jesus as the King of All Kings who conquered death.

Holiday club in 2023 was a lot more expensive, typically costing around £600-£700, in 2023 it cost £1400. To raise funds for holiday club we ran a quiz night which generated over £1000 worth of funds, covering the cost of running holiday club and buying lunches for all the children/families who wanted one. We also had some fantastic supportive donations from the Wellington Hotel which meant that we were able to run holiday club completely free for anyone who wanted to attend at primary school age.

The increase was due to a range of inflationary pressures on goods, but also as we designed more of an elaborate set for the holiday club, to make it truly feel like a castle environment.

**“How long until camp? I really cannot wait to go again” – Sparks Camp Child**

In 2024, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

## Ignite

We have changed the way Ignite works as a youth group. Previously it was a time to play games and also have a time set aside for some bible reflections. However, over 2023 we changed Ignite to be more of a youth group with just games to help build trust with young people and the Church. This has worked a great deal and our numbers had gone from 7 to over 70 on our books.

We don't see this as impacting on what we have set out to do, as it is building the grounds of communication and serving the local community is key. We do however look forward to arranging a

separate group session where we hold the likes of youth Alpha or Christianity Explored on a separate evening.

This group has also been supported by new volunteers coming along on a more rota basis, which has ensured that the group can continue to meet. As well as support through free donations of cans of fizz, crisps and chocolate from Morrisons Community Champions and gifts from The Wellington Hotel in Seaford.

**“You offer all this for free on a Friday night, that is amazing” – Ignite Parent**

## **The Chosen**

Has been developing well. This is a newer group which has been set up primarily for adults of the children and young people who attend our groups and for anyone else who wishes to attend. This group has now watched all episodes of the current Chosen seasons and is waiting for the release of the latest season.

During this period of waiting we have decided to run Alpha at The Chosen until March 2024 and then run the new season after that. Designed to help as a way of progression after Alpha.

## **Glow**

This fortnightly group has been going from strength to strength over the past year of 2023. Children have been slowly increasing on a Sunday morning as they gather for breakfast, story, craft and singing and dancing.

Two of the members of this group opted to attend this session rather than going to their beloved rugby, which is something special to hear!

## **Moving Forward**

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the continual development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.

We are also in a very tight time zone for the children, youth and family work. We are running at full capacity within our current means, but there is so much more need out in the community. We have approximately 5 other groups which we see the need to develop. But we have 0 time to commit to

them. This is one of the reasons we need an additional full time paid children, youth and family worker in this parish. It is vital if we are to continue to spread the work to as many children, young people and families as possible. Without that role we will stay in a very same position unless we cancel some groups to run others.

We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely with in St Leonard's church, but also in St Luke's Church. The largest of all being the heating in St Leonard's church. Here the heating is on full and the church cannot get warm due the construction of the building. Inferred heating seems to be the best way forward to heat the building.

*'We are so lucky to have people like Stefan ... supporting our young people in Seaford'*

The Children, Youth and Family Team and the rest of the Church are in a key time to continue to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church. One of the biggest things which will impact us in the success of this, and spreading our faith, are our attitudes towards children, young people and families and our attitudes towards the way we support the groups which are running.

### **Our Team of Volunteers**

Our teams of volunteers within the children, youth and family team are the biggest in the Church. With over 39 people helping at any one time and regular volunteers of around 15-20 leaders, they get swamped with various requests for support for the groups. Which most of the time they will happily oblige with. But we do need to also continue to offer support to those volunteers through prayer and through encouraging others to volunteer for smaller (or larger) tasks.

This time of volunteers are amazing and without them the Church would not have anywhere near the outreach it currently has on a weekly basis. My heartfelt thanks goes to each one of them.

### **St Leonard's And St Luke's Mothers' Union – Janet Kent**

Although relatively few in numbers we continue to look for ways to carry out the Mothers' Union basic remit "Christian Care for Families." through action and prayers.

We attended six baptisms presenting Bible story books and cards, to welcome them to the family of St Leonard's and St Luke's.

During 2023 we provided tea and cakes for over 600 new U.K. Citizens at Brighton Town Hall, attending their Ceremonies, celebrating and sharing in their joy and listening to their life stories and welcoming them to their new UK family.

We held a fund raising Quiz to support Brian Miller's work with the young people at YMCA Eastbourne, also providing 20 Christmas gift boxes, we felt it was important to show these young people that they are valued as part of God's Family. Members also contributed Christmas gifts to the young women being supported by Stopover.

Our enjoyable Garden Tea Party raised money for AFIA (Away from it all). Two caravans owned by Chichester Diocese Mothers' Union used to provide free holidays for families in need.

At our October Meeting we had an informative talk about Modern day slavery, County lines and Cuckooing, explaining how we can safely be the invisible eyes and ears of the authorities helping to prevent children and vulnerable adults from being trapped into a life of crime. A real "wake up call" for many of us. Yes, it is happening in Seaford.

As part of the M.U. National campaign against Gender based violence we circulated Posters (with helpline numbers) to be put up in Public Toilets and Pubs.

An Ecumenical celebration and Tea party, a talk from Rev. Derreck Lee-Philpot about his experiences in Sudan, an update from Father Joe on Seaford's Ukrainian Refugees, a fascinating Desert Island Discs and a trip to Firle Church completed our Meetings.

All of our meetings and activities are open to everyone, keep a look out in the weekly sheet and come along and join us.

### Men's Meal – Rev Derreck Lee-Philpot

During 2023 the Parish Men's Meal met on five occasions, all of them hosted at the Wellington PH.

They are open to all and are generally about 50/50 of church and non-church people which makes for a lively mix of people. The attendance was between 25 and 34 diners, but with over 65 people on the books that are invited each time.

The meetings invited the following speakers;

Jan 30<sup>th</sup>: That was me speaking on the experiences encountered during my time in South Sudan.

Mar 30<sup>th</sup>: Right Rev'd William Hazlewood spoke on his life, especially about what being a bishop is like!

May 30<sup>th</sup>: Rev Paul Mundy spoke about his transformation from selling spirits behind a pub bar to living in the spirit as a priest.

Aug 1<sup>st</sup>: One of our Men's Meal members spoke on his life and experiences.

Oct 24<sup>th</sup>: John Lawson came to bring his amazing story. From being a gangland enforcer and thoroughly unlikeable person, he was imprisoned and came to know Jesus while he was there. After prison he became an evangelist 'living by faith' speaking to men all over the world prayerfully leading

them into a relationship with Jesus. All this despite having a terminal cancer diagnosis giving him months to live at the time of the meeting. An inspiring individual.

Keith Carlisle has just stepped down from organising the Men's Meal, the role has been taken enthusiastically by Lloyd Thompson and in his care I look forward to reporting on another brilliant year of Parish Men's Meals next year.

### Flowers in St Leonard's Church - Liz Morgan Jones

Thank you to those who have made kind and appreciative comments about the displays throughout the year. Even with fewer arrangers available, every major festival has seen the church decorated appropriately and beautifully. As well as daffodils bunched for distribution on Mothering Sunday.

Thank you if you have sponsored or bought flowers throughout the year and to those who have arranged them.

The greatest thanks must go to Margaret Smith who tirelessly organises everything in this area of church life including regular watering throughout most weeks in the year and buying and arranging the contents for many of the regular weekly pedestal displays in the sanctuary.

### Parish Mission Support Team – Liz Morgan Jones

The Team met three times during 2023 when members brought updates on all eight of our Mission Partners and reported on their own involvement within the mission they support in particular as well as considering other mission activities within the parish. We brought matters of prayer to the attention of the Prayer Pastor for inclusion in the Parish Prayer Diary and passing on to those leading Intercessions at services.

We organised displays at St Leonard's to promote mission awareness at the Open Church in June and for those attending the services on the following day.

Several groups within the parish arranged collections during the year. Including, for Samara's Aid in Syria, toiletries, new clothing (because due to customs regulations they can no longer accept second hand items) but they could accept our unwanted walking aids: this collection inspired by Samara's visit in December 22. There was an immediate response from individuals wanting to send money to the casualties of the Syrian earthquake in March. The Link to Hope Shoe Box Appeal bound for Eastern Europe produced over forty boxes and extras like blankets, gloves, scarves, hats and bags of toiletries etc. There has been an ongoing collection of groceries, cleaning products and toiletries for FSW at both churches. Then in the run up to Christmas, many provided seasonal food, treats and

presents for distribution by the Diocesan Family Support Work Practitioners as well as gifts for Stopover who look after young women facing homelessness.

For Christian Aid Week people in the parish distributed envelopes door to door although the majority are no longer collected so householders were encouraged to either bring their donations to one of several collecting points (one of which was in St Leonard's Church for one day) or donate online. We also hosted (one of the three) Christian Aid Lunches in the town. Ours was held at St Luke's in May.

Church family provided cakes and volunteers for two Open Gardens in Seaford selling refreshments in aid of Family Support Work. Stefan, our Children's Youth and Family Worker and his faithful dog, Buddy, also raised funds for FSW by taking part in a sponsored and very soggy and muddy Easter Walk!

We continue to arrange visiting preachers and those giving talks on behalf of their Missionary organisation. David Farey a member of the church family spoke and showed photos at St Luke's about the work of 'Serving Africa Mission'.

The PCC have agreed to Homelink, the Charity helping homeless people into housing across Sussex who work in conjunction with the Local Authorities, using St Leonard's Church when interviewing prospective clients.

At the end of each half year in June and December we reviewed our financial giving to our Mission Partners and recommended to the PCC that these donations should be based on ten per cent of the parish's general income and of that amount we proposed 50% for our own Children's Youth and Family Work with the remaining 50% equally divided to our eight mission partners - Beachy Head Chaplaincy Team, Cambodia Action earmarked for Sarah and Pola Chhin, Church Army, Diocesan Family Support Work, Homelink, LAMA, Samara's Aid and Waves.

Thank you for all your support for our endeavours.

### Safeguarding – Ruth Saunders

I am currently undertaking the Leadership Safeguarding training, and we were asked: How could your church, its culture and the way it is experienced, contribute to the prevention of safeguarding issues? I answered without difficulty, as I feel that our two churches have continued to make great progress over the last year towards them being safe and welcoming places for people to worship. I hope that there are few people who do not know who I am, and that I, along with James, Derrick and Stefan, take Safeguarding seriously, and are happy to talk to anyone with a concern, however small it may seem to you. I have continued to be the person carrying out db's checks, and through doing these, have met people newly arrived in the parish, and keen to volunteer. As more families come to

the groups Stefan is running, and the holiday club becomes increasingly successful, there are new volunteers coming forward, and it is essential that we follow the guidance through the Safer Recruitment policies. We are still in the process of formalising our processes and hope to complete this in the Spring of 2024. Our church website is kept up to date magnificently by Malcolm, so that as soon as they start looking at our church, they will see from the first screen, that we take safeguarding seriously.

I have written in the parish magazine, and spoken in church, about how safeguarding is everyone's responsibility, and I know, from the number of conversations I have with people, that we are all playing our part in this. And I am delighted to talk to people about situations not directly related to the church, which shows that we don't just think about safeguarding on Sundays, but know it underpins our whole lives as Christians. It was good to be able to speak on Safeguarding Sunday about not finding the actual word 'safeguarding' in the bible, but that we do find the message to love and care for everyone and to give a voice to those who do not have one, shouted out from every page. Sometimes, safeguarding can feel a bit like a box ticking exercise, so it's exciting when it isn't.

This year, it has been a joy to do our first large group training courses since Covid - we did C1, the second part of the Foundation course, at both churches, and around 50 people came. We had good feed-back from people, and it was wonderful to hear someone say at the end - 'I really enjoyed that'. I am sure no-one said that at the end of a difficult couple of hours, shouting at a computer! And it was an opportunity for all church members to be involved, and remind us of our shared responsibility. In 2024, we plan to do the same with a course about Domestic Violence, a subject which is increasingly important for us to be aware of, as our children's work goes from strength to strength.

We shall never be able to stop abuse completely, but we can do things together, to reduce the likelihood of it happening in the future. Thank you to everyone, for joining in with this important work.

### Home Groups – David & Pat Farey

An APCM report is like a parish's health check, and a snapshot of all the home groups is a good indicator. Seaford parish is ticking over ok and the home groups situation holds promise for the future.

Home groups – or fellowship groups, or Bible study groups, or cell groups, or... whatever name you know them by, are small groups of people from the local congregation that meet regularly to learn and grow together as Christians. They can function with an emphasis on hospitality and friendship as they gather to talk about and learn more about living the Christian faith. They are a practical outworking of Christ's command to, "make disciples of all nations." If Christians aren't learning and growing in faith and maturity then they are failing to obey that command.

Pat and I have been co-ordinating the groups with a light touch for just over a year, and in that time we have noticed how each group looks after itself, setting its own teaching material and operating



according to the needs of those who belong. They function well and there is a sense of good cohesion among the members who attend. So a very big thank you must go to all those who lead and host these groups. Without their willingness the whole system would fail.

Most groups meet every two weeks, with some weekly, and others monthly. They work out what rhythm suits everyone. In the year one group closed but another has been formed and in addition to the nine groups another group formed which runs a Freedom in Christ course, and runs for ten weeks. These are all positive developments and it would be good to keep up that progress.

The ideal is that more members of the congregations of both churches should join house groups so that they can grow in their faith. Each of the groups should grow until they are large enough to form two groups, which should grow and divide in due course. Ultimately the goal should be that everybody in both churches is attached to a house group. Everyone will then have the best opportunity to grow in maturity of faith, and be best equipped to cope with a society that is doing its best to deny Christian teachings.

For anyone interested in joining a group please email David or Pat on [homegroups@seafordparish.org.uk](mailto:homegroups@seafordparish.org.uk).

### Seaford Parish Women's Group (SPWG) - Julia Lawson

Seaford Parish Women's Group currently meet in St Luke's Church, Walmer Road Chyngton, on the 3<sup>rd</sup> Monday of the month starting at 7.30pm. We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed a talk by Charlie Grimble on Tide Mills.

An entertaining talk by Sally on Being a Registrar, an interesting talk about The Unknown Soldier by Major Hamill Retired and an amusing evening about our favourite pets. We enjoyed an evening together with dinner at the Wellington and were pleased to welcome Liz Morgan Jones to talk to us about Family Support Work and the need for food donations for families in the Diocese. In August a group of members met in the JPK Palm Court Tea Rooms in Eastbourne for lunch, and an update on the project providing opportunities for people with learning disabilities. In the autumn we had a short video about the Link to Hope Shoe boxes followed by a board games evening and a creative Christmas Craft evening. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Revd James Hollingsworth. Stopover Charity care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves the Service Manager gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover. We closed the year with rousing favourite Carols and readings.

We especially enjoy sharing companionship together and always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

### St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch meet on the 1<sup>st</sup> Wednesday of the month in St Luke's Hall at 12.30pm. This is a great opportunity to socialise in a warm environment and enjoy home cooking. We cater for all dietary requirements and are particularly grateful to Colin and Margaret Rudge who work front of house serving our guest, whilst 5 volunteers work hard with limited time to get the lunch ready on time. We serve a hot main meal and dessert, followed by tea or coffee for just £6.00.

### St Leonard's Lunchtime Concerts – John Baker

There were 10 concerts between February and November in 2023. There were pianists, organists, a soprano, string quartet and a flute and accordion duo. Our audiences ranged from 50 to 109, averaging 70.



*'My son and I attended yesterday's concert which we considered was one of the best that the Church has organised'.*

As usual our final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £325. There was also over £850 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.

*'Marvellous, where do you find these performers?' (We don't, they approach us).*

The aim of the concerts is to enable people to hear talented musicians and provide performing opportunities for musicians, especially at the start of their career and also to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.

The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2024 available at both Churches.

## St Leonard's Choir Report 2023 – John Baker

During 2023 the choir have continued to lead the singing at the 9.30 am service each week at St Leonard's. We've also begun to sing anthems during the administration of communion again. We have sung at several funerals and a wedding. Special services have included the Coronation Vigil on May 5<sup>th</sup> and Coronation Civic Service on May 7<sup>th</sup>, the East Sussex Fire and Rescue Carol Service, Christmas Lessons and Carols, First Communion of Christmas and Christmas Day.

We also enjoyed our annual garden party in July when once again the weather was very kind to us I am very grateful to all the choir members for their support and loyalty throughout the year and were pleased to welcome a new member this year.

*'I'd just like to say how lovely the carol service was last night and everyone did amazingly well, especially the choir.'*

We are always pleased to welcome new members. Do contact me via [stlensorganist@seafordparish.org.uk](mailto:stlensorganist@seafordparish.org.uk) or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.

We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

## Fabric Report Relating to Year 1<sup>st</sup> January to 31<sup>st</sup> December, 2023 – Mike Holmes

### **St Leonard's Church**

- **The Tower was fully repaired**, as required. This involved repairs to lead flashings, tiles and weathervane to stop water penetration and resulting deterioration
- **Windows** – there was stone repairs to nine windows – West Wall of Tower, Choir Vestry, South Aisle (West), South Aisle, South Transept, East Organ Chamber, West Cloakroom, North Choir Vestry, Lancet Vestry (Internal).
- **Comments** – there were many positive comments by parishioners relating to the new stone work on the windows and, more especially, the repair work on the Tower. Also a retired surveyor / property manager with previous responsibility for a number of London Council property portfolios stated "for a church built in the 11<sup>th</sup> century, it is in very good condition".
- The **Lych Gate** tiles were fixed

- **A water leak** within the church grounds was fixed; this was an underground pipe leak within the cemetery area.
- **A hand rail was installed** to facilitate people going into the kitchen and toilet areas, via the steps
- **The lower gutters were cleaned and cleared out.** Unfortunately, due to high winds, it was not possible to do the higher gutters, at the moment.
- **South East Water inspected the water systems** (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.
- **Church Lighting**, much work was done to provide towards the necessary fixing of the church lighting. This involved finding various equipment (tracked boom lifts, ramps to the altar and possible alternative use of tower scaffold operated on wheels). Three electrical firms were asked to quote to fix the lighting by use of the various equipment. It was somewhat unfortunate that two of the electrical firms never responded and the third continually promised to provide a quote, but never did. Obviously none of the firms were interested. This must be done in 2024.
- **Proposed work 2024** - Repair of windows that need glazing repairs, including The Good Shepherd Window, cleaning and clearing out of upper gutters, church lighting. A review of the architect's 2019 Quinquennial report shows many observations have been auctioned.

### St Luke's Church

- **New gates** were provided to the grounds and the surrounding hedge was cut and kept in place during the year.
- **New Kitchen Cupboards** were built in and installed; this included a cupboard within the vestry. All the cupboards were varnished
- **The Gutters were cleaned and cleared out;** this included both the church and the vicarage.
- **South East Water inspected the water systems** (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.
- **The cross** at the back of the altar was straightened.

- **New Altar Curtains** were provided
- **The fire door** was broken and this has been fixed.
- **The stage floor was fixed** – it was noted that this was weak and seen to be both creaking and slight movement. This was a health and safety issue. Under floor batons were replaced and strengthened, new flooring was provided and this was varnished.
- **The Parish Office** has been completely revamped. This has involved converting the upstairs cupboard into a filing room with the cupboard door opening outwards; providing a letter box with cage at the front Tower door, this included an intercom from the parish office to the Tower door; 1,000 mm wall cabinets installed; 600 mm deep worktop installed with shelves provided; a 900 mm deep desk area installed. The room has been fully re-carpeted; other additions have included providing internet cable from St Luke's house to the Parish Office; provision of a heater with accessible plugs; all doors have been fitted with necessary new locks, this also enables the Tower door to slam shut tight.
- **Proposed Work 2024** – The Tower roof is in need of repair. The garden at the back is to be revamped. There will be a need to review the architect's 2021 Quinquennial report to consider further actions necessary.
- **Comments** there were many positive comments relating to the new cupboards, the new stage floor, the gates, the revised office and the new curtains at the back of the altar

### St Leonard's Church Hall

- **St Leonard's Church Hall** has been continually visited throughout the year to ensure limited deterioration, as our Insurance required, these requirements related to it being an unoccupied building. The Insurance Company visited on a quarterly basis to ensure that the requirements were being met.

### Benenden Close

- Our tenant at Benenden Close moved on and, in September, we obtained a new tenant. This involved updating electric and gas certifications, redecoration and installation of new carpets. We also cleaned gutters and updated the garden. For the future we will liaise with the tenant on a year by year basis to ensure that necessary requirements are carried out as and when necessary.

### Ministry to Care homes within the parish for 2023 - Brian Millar and Wendy Ogilvie

We have recently had two new volunteers to support the work within care homes in the parish and we are grateful for this additional support. Our need is ongoing and we are seeking more volunteers

for 2024. One of our regular venues, Burdyke Lodge closed in 2023. This was a residential home where we had held services for many years. We provided ongoing contact with residents who moved on to other homes. We continued to provide support and ministry to Freshford nursing home, Westerleigh nursing home and Nova house. In many of our services we feel that our ministry reaches staff as well residents. In addition to regular sung and communion services, we also offer prayers for the dying and communion to residents in their own rooms. In 2023 we were asked to lead a funeral for a resident who was a regular monthly service attendee. We dropped a introductory letter to those care homes where we currently don't have a presence and we look forward to building on this ministry. It continues to be a great privilege to serve those that are often out of sight and out of mind.

*"Thank you for everything you have done for my cousin - she was so grateful for the communion service before she died"*

## Finance – Paul Waller

I am pleased to have the honour to deliver my second report as your Treasurer.

My first duty is to give heartfelt thanks to the team which supports me in my role. Every week of the year Bob Carrington collects & counts the donations which are given during our church services. Well done Bob.

The data Bob provides is sent to Anna Owen in Weston Super Mare to feed into our software packages which are used to produce the monthly and annual accounts and the claims to the Revenue for Gift Aid.

Since the end of Covid we have seen a steady increase in our letting income and this is managed for us by Charlene Hobbs, who would be pleased to receive any enquiries from you for bookings for meetings or celebrations!

Charlie Christie and Tony Willer issue Invoices for us to the Funeral Directors, Magazine Advertisers and Fitzgerald Charity for work the church does for these organisations.

The efforts of this host of helpers dealt with our Living income, excluding legacies of £245,000.

To you, the members of the congregation of St Leonard's and St Luke's, With over £315,000 passing through my hands during the year I appreciate the splendid organisation of which I am but a small part.

The accounts you have in your hands are produced for us by Anna Owen who, on top of the church activity dealt with the payment out £8,724 the balance of the Seaford 4 Ukraine fund. The Seaford for Ukraine funds totalled over £22,000. Thank you, Anna, for your hard work all year through.

David Bramley is a hero, in every month recording usage of Gas, Water and Electric at our three sites. I am hopeful that we have found a replacement so that David can put away his torch and clipboard.

We have had the benefit of Chris Tyler our accounts examiner's scrutiny of the books and giving them a clean bill of health. I thank Chris and ask that we reappointed him for the current year at the end of my presentation.

Now I come to the biggest of the thank you - to you all, our church membership.

What a year 2023 has been, you have before you the report of all the areas of the church activity which has been funded by the your generous giving thought the year.

I have been in awe of the levels of generosity from both those who are still worshipping with us here on earth and of those who have past away. Living members have given £175,000 and past members £171,000 thus

giving us a cash surplus of £59,227 for the year and expectation of, a further £330,500, still to materialise, which brings the Balance Sheet surplus to £389,727.

Having summarised the Income let me briefly explain what this income has been spent upon.

The largest bills are for our Clergy and Staff which come to £230,000 for Parish Share and wages, Expenses are £10,000 and Mission £7,000 thus using up the whole of our pre legacy monies.

A further £88,000 goes to run the church with utility bills and general expenses.

On top of which is repair to the tower at £13,500.

A total of £347,443, which, without, legacies would have meant £110,000 deficit not the almost £60,000 we have been fortunate to record.

## Balance Sheet

Historic property values may will change this year with the Hall sale.

Cash up by £40,000 to £240,000.

The biggest change is the Legacies receivable of **£330,500**

Liabilities mainly end of year payments and the Agency Accounts which no longer has any Seaford4Ukraine funds.

So, to summarise a year of overspending by almost £10,000 a month but half a million given from beyond the grave.

We must increase what we give here on earth.

I know that the dreaded inflation has been as high as 14% and that has hit everyone. The triple lock on Pension has meant the state pension keeps pace with inflation but we need a triple lock on our giving to the church and it must exceed or at least be maintained at over 10% if we are going to meet our commitments to God to enable Gods work to prosper in Seaford.

Thank you ALL.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

### *PCC for the year January 2023 to December 2023*

#### *Ex Officio members*

<i>Incumbent:</i>	<i>The Rev'd. James Hollingsworth</i>	<i>Chairman</i>
<i>Associate Clergy:</i>	<i>The Rev'd. Derreck Lee-Philpot</i>	
<i>Churchwardens:</i>	<i>Fred Bass</i> <i>Elizabeth Morgan-Jones</i>	
<i>Deputy Wardens for St Luke's:</i>	<i>Joanne Lalla</i> <i>Paul Bloxham</i>	
<i>Deputy Wardens for St Leonard's:</i>	<i>Janet Kent</i> <i>Paul Waller</i>	<i>Vice Chairman</i>

#### *Elected PCC Members*

<i>Paul Waller</i>	<i>Treasurer (from January 2022)</i>
<i>Joanne Lalla</i>	<i>(from APCM April 2021)</i>
<i>Michael Holmes</i>	<i>(from APCM April 2021)</i>
<i>Anna Grimble</i>	<i>(from APCM April 2021)</i>
<i>Bridget Anderson</i>	<i>(from APCM April 2021)</i>
<i>Kim Cuthbert</i>	<i>(from APCM April 2022)</i>
<i>Lucy Borthwick</i>	<i>(from APCM April 2022)</i>
<i>Lisa Hazle</i>	<i>(from APCM April 2022)</i>
<i>Stephanie Baker</i>	<i>(from APCM April 2022)</i>
<i>Nicola Ferguson</i>	<i>(from APCM April 2022)</i>
<i>Sue Topp</i>	<i>(from APCM April 2023)</i>
<i>Sally Thompson</i>	<i>(from APCM April 2023)</i>
<i>Lizzie Jackson</i>	<i>(from APCM April 2023)</i>

#### *Co-opted*

*Rev Lucy Hollingsworth*  
*Stefan Bracher*

#### *PCC Secretary*

*Stephanie Baker*



*Julia Lawson*  
*Nicola Ferguson*  
*Bob Carrington*  
*Carole Kay*

Deanery Representatives on Diocesan Synod:

Revd James Hollingsworth,  
Rev'd Lucy Hollingsworth

*The Rev'd. James Hollingsworth*

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

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Date.....

# Financial Report

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Website: [Seafordparish.org.uk](http://Seafordparish.org.uk)

Incumbent:

The Rev'd James Hollingsworth, MA  
The Vicarage, 46 Sutton Road, Seaford,  
BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)  
F1 CRT Limited. Flat 24 Wellingtonia  
Court Laine Close, BRIGHTON, BN1 6TD  
Bankers: Barclays Bank plc

# Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

<b><i>Income and endowments from:</i></b>	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
<b>Total income</b>	<b>726,099</b>	<b>20,075</b>	<b>-</b>	<b>746,175</b>	<b>314,497</b>
<b><i>Expen/diture on:</i></b>			-		
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
<b>Total expenditure</b>	<b>315,311</b>	<b>41,136</b>	<b>-</b>	<b>356,448</b>	<b>325,855</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>410,788</b>	<b>(21,060)</b>	<b>-</b>	<b>389,727</b>	<b>(11,357)</b>
<b>Transfers</b>					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
<b><i>Other recognised gains / losses</i></b>			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>410,708</b>	<b>(20,980)</b>	<b>-</b>	<b>389,727</b>	<b>(11,357)</b>
<b><i>Reconciliation of funds</i></b>			-		
<b>Total funds brought forward</b>	<b>420,182</b>	<b>275,269</b>	<b>-</b>	<b>695,452</b>	<b>706,810</b>
<b>Total funds carried forward</b>	<b>830,891</b>	<b>254,288</b>	<b>-</b>	<b>1,085,179</b>	<b>695,452</b>

## Balance Sheet Detailed

As at 31/12/2023    As at 31/12/2022

### Fixed assets

6430: St Luke's House	280,000.00	280,000.00
6431: St Leonard's Church Hall	140,000.00	140,000.00
6432: 35% of 2 Benenden Close	91,000.00	91,000.00
<b>Total Fixed assets</b>	<b>511,000.00</b>	<b>511,000.00</b>

### Current assets

6501: Bank current account	5,131.33	19,671.08
6505: Bank Saver Account (Premium)	10,041.71	52,008.43
6506: Bank Saver Account (Reserve)	—	0.75
6510: CCLA (CBF) deposit account	224,804.27	120,851.91
6591: Office Cash Card	196.62	201.09
6592: CYFM Cash Card	79.22	250.00
6594: Legacies Receivable	330,500.00	—
6597: Gift Aid Due	584.32	4,796.06
Z05: Accounts Receivable	10,242.89	2,345.24
<b>Total Current assets</b>	<b>581,580.36</b>	<b>200,124.56</b>

### Liabilities

6606: PAYE	(310.61)	—
6607: Net Wages	—	—
6608: Pensions Creditor	224.49	—
6699: Agency collections	926.85	7,840.15
Z04: Accounts Payable	6,559.78	7,832.11
<b>Total Liabilities</b>	<b>7,400.51</b>	<b>15,672.26</b>

<b>Net Asset surplus (deficit)</b>	<b>1,085,179.85</b>	<b>695,452.30</b>
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### Reserves

Excess / (deficit) to date	389,727.55	(11,357.82)
Z01: Starting balances	695,452.30	706,810.12
<b>Total Reserves</b>	<b>1,085,179.85</b>	<b>695,452.30</b>

#### Represented by Funds

Unrestricted	695,623.84	290,077.23
Designated	135,267.41	130,105.59
Restricted	254,288.60	275,269.48
Endowment	—	—
<b>Total</b>	<b>1,085,179.85</b>	<b>695,452.30</b>

# 1 Accounting policies

## Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

## Funds accounting

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

*Endowment funds* - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

## Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

## Donations and legacies

*Collections* are recognised when received.

*Planned giving receivable* is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

*Gift aid recovered* is recognised when the income to which it is attached is recognised

*Grants and legacies* are recognised when the formal offer in writing of the funding, is received by the PCC

## Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs

## Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable

## Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue

## All other income

All other income is recognised in accordance with the above overall policy

## Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

## Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

## Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC

**Church activities**

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet

**Fixed assets**

*Tangible fixed assets*

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to *(date)* there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred

*Depreciation*

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value

**Investments**

Investments are stated at market value at the balance sheet date

**Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank

## 2. Income and endowments

<i><b>Donations and legacies</b></i>	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
0101 - Standing Order St Leonard's - Gift Aid	2,319	—	—	—	2,319	9,198
0102 - Standing Orders St Luke's - Gift Aid	2,940	—	—	—	2,940	3,731
0103 - Parish Giving Scheme	96,821	—	—	—	96,821	91,223
0111 - Envelopes St Leonard's - Gift Aid	—	—	—	—	—	216
0202 - Donations - CAF	314	—	—	—	314	64
0203 - Standing Orders St Leonard's	9,349	—	—	—	9,349	5,634
0204 - Standing Orders St Luke's	2,952	—	—	—	2,952	3,241
0205 - Envelopes St Leonard's	—	—	—	—	—	700
0206 - Envelopes St Luke's	—	—	—	—	—	5
0301 - Collections St Leonard's - Gift Aid	100	—	—	—	100	389
0303 - Collections St Leonard's	9,502	—	—	—	9,502	10,135
0304 - Collections St Luke's	2,127	—	—	—	2,127	1,771
0403 - Gift Day St Leonard's	—	—	—	—	—	17,339
0404 - Gift Day St Luke's	—	—	—	—	—	—
0413 - Boxes St Leonard's	338	—	—	—	338	252
0452 - Tower Appeal	—	—	—	—	—	225
0453 - Clock Repair Donations	—	—	—	—	—	4,700
0454 - Window Repair Donations	—	—	—	—	—	480
0455 - Defibrillator Donations	—	—	—	—	—	691
0490 - Stewardship Donations	3,647	—	—	—	3,647	2,766
0491 - Easy Fundraising Donations	85	—	—	—	85	45
0492 - Amazon Donations	32	—	—	—	32	22
0551 - Donations St Leonard's - Gift Aid	—	—	—	—	—	—
0552 - Donations St Luke's - Gift Aid	—	—	2,400	—	2,400	—
0553 - Donations - Ceremonies	560	540	—	—	1,100	445
0554 - Donations St Luke's	1,300	—	250	—	1,550	2,580
0555 - Donations Parish - Gift Aid	—	—	—	—	—	—
0556 - Donations Parish	2,843	—	—	—	2,843	19,524
0557 - Electronic Giving	5,433	—	150	—	5,583	2,799
0558 - Tax Recovery - Electronic Giving	—	—	—	—	—	—
0606 - Tax Recovery - Parish	4,371	—	—	—	4,371	5,401
0607 - Tax Recovery - PGS	21,616	—	—	—	21,616	19,910
0701 - Legacies St Leonard's	2,135	—	—	—	2,135	38,000
0702 - Legacies St Luke's	500,000	—	—	—	500,000	—
0705 - Legacies Parish	1,000	—	—	—	1,000	1,000
0801 - Recurring Grants Parish	—	—	—	—	—	—
0806 - Non-recurring one-off grants Parish	—	—	—	—	—	—
0850 - Energy Costs Grant	—	—	—	—	—	12,325
1279 - CFM Grants	—	—	—	—	—	—
1281 - Stripe Income - CFM	—	—	2,703	—	2,703	1,248
<b><i>Donations and legacies Totals</i></b>	<b>669,789</b>	<b>540</b>	<b>5,503</b>	<b>—</b>	<b>675,833</b>	<b>256,065</b>

**Income from charitable activities**

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
1101 - Fees - Weddings & Funerals St Leonard's	5,816	—	—	—	5,816	2,692
1102 - Fees - Weddings & Funerals St Luke's	—	—	—	—	—	—
1103 - Fees - Bellringers	—	—	—	—	—	—
1104 - Choir Income	—	—	400	—	400	370
1105 - Tech Income	—	—	1,030	—	1,030	585
1209 - Coffee Money Donations	520	—	—	—	520	427
1242 - Hall Lettings St Luke's	7,853	—	—	—	7,853	6,493
1243 - Church Lettings St Leonard's	250	—	—	—	250	815
1255 - Magazine income - advertising	580	—	—	—	580	669
1265 - Parish Magazine Sales	5	—	—	—	5	119
1268 - Men's Meal	—	—	265	—	265	—
1269 - Parish Lunch	—	—	150	—	150	470
1270 - Bell Ringers	—	—	—	—	—	1,701
1272 - Flowers	—	—	350	—	350	150
1276 - Vicar's Discretionary Fund	—	—	—	—	—	—
1277 - Women's Group	—	—	—	—	—	—
<b>Income from charitable activities Totals</b>	15,025	—	2,195	—	17,220	14,495
<b>Other trading activities</b>						
0913 - St Leonard's Events	1,572	—	—	—	1,572	1,976
0914 - St Luke's Events	—	—	—	—	—	—
0915 - Parish Events	—	—	—	—	—	75
0916 - Parish Office Services	—	—	—	—	—	—
1210 - Bookstall sales to promote objectives	—	—	—	—	—	22
<b>Other trading activities Totals</b>	1,572	—	—	—	1,572	2,073
<b>Investments</b>						
1020 - Bank Interest - Premium	232	—	—	—	232	45
1021 - Bank Interest - Reserve	—	—	—	—	—	0
1022 - Bank Interest - CCLA	7,019	—	—	—	7,019	1,568
1030 - Rent from lands or buildings	14,750	—	—	—	14,750	—
<b>Investments Totals</b>	22,001	—	—	—	22,001	1,614
<b>Other income</b>						
0608 - HMRC Employers Allowance	5,508	—	—	—	5,508	4,297
1278 - CFM Income	—	—	9,894	—	9,894	18,078
1300 - Other Income - Services to Fitzgerald	10,200	—	—	—	10,200	11,515
1305 - Other Income - Services	1,000	—	—	—	1,000	—
1310 - VAT Grants	342	120	2,262	—	2,724	—
1315 - Insurance Claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
1325 - Friends Subscriptions	—	—	220	—	220	180
2841 - Start of Year Reconciliation	—	—	—	—	—	—
2842 - Write offs	—	—	—	—	—	6,177
<b>Other income Totals</b>	17,050	120	12,376	—	29,547	40,248
<b>Income and endowments Grand totals</b>	725,439	660	20,075	—	746,175	314,497



### 3. Expenditure

#### Raising funds

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
1725 - Electronic Giving Costs	61	—	2	—	64	34
1735 - Costs of Fetes & Events Parish	—	—	—	—	—	—
2051 - Salary - Parish Admin - Stewardship	—	—	—	—	—	373
2069 - Stripe Fees - CFM	—	—	80	—	80	40
2070 - Costs of Hall/Church Hire	3,302	—	—	—	3,302	3,855
<b>Raising funds Totals</b>	<b>3,363</b>	<b>—</b>	<b>83</b>	<b>—</b>	<b>3,447</b>	<b>4,302</b>

#### Expenditure on charitable activities

1801 - Mission - Overseas CMS	—	—	—	—	—	—
1830 - Mission - Overseas Agencies	2,505	—	—	—	2,505	2,550
1850 - Mission - Home Church Schools	—	—	—	—	—	—
1860 - Mission - Other Charities	2,505	—	—	—	2,505	2,550
1870 - Mission - Secular Organisations	1,670	—	—	—	1,670	1,700
1901 - Parish Contribution	131,162	—	—	—	131,162	120,000
1950 - Music Costs	1,279	—	—	—	1,279	1,342
2003 - Employers National Insurance	5,508	—	—	—	5,508	4,297
2004 - Pensions	1,510	—	—	—	1,510	861
2005 - Employers' Pension Contributions	760	—	—	—	760	—
2040 - Salaries - Other	(1,080)	—	—	—	(1,080)	—
2050 - Salary - Parish Admin - Clergy Support	—	—	—	—	—	933
2053 - Salary - Parish Admin	14,282	—	—	—	14,282	11,352
2054 - Salary - Parish Admin - Magazine	1,807	—	—	—	1,807	1,582
2055 - Salary - Parish Admin - Governance	5,160	—	—	—	5,160	4,740
2057 - Salary - Verger - Upkeep of Services	5,735	—	—	—	5,735	5,191
2059 - Salary - St. Leon. Organist	4,835	—	—	—	4,835	4,395
2060 - Salary - St Luke's Care - Upkeep of Serv	3,722	—	—	—	3,722	3,322
2061 - Salary - St Luke's Organist	1,647	—	—	—	1,647	1,425
2062 - Salary - Verger - St. Leon. Runn Costs	5,613	—	—	—	5,613	5,056
2063 - Salary - St. Luke's Care - Runn Costs	3,771	—	—	—	3,771	3,367
2064 - Salary - Senior Verger - St. Leon. Runn.	1,597	—	—	—	1,597	668
2065 - Salary - Senior Verger - Upkeep of Servi	1,597	—	—	—	1,597	668
2066 - Salary - CFM	36,759	—	—	—	36,759	31,125
2067 - CFM Running Costs	—	1,091	8,986	—	10,077	8,468
2068 - CYFW Grant Expenditure	—	—	—	—	—	—
2101 - Working Exp's - Incumbent St Leonard's	—	—	—	—	—	397
2102 - Working Exp's - Incumbent St Luke's	753	—	—	—	753	496
2121 - Council tax - Vicarage	3,393	—	—	—	3,393	2,934
2122 - Council Tax - St Luke's House	3,393	—	—	—	3,393	3,247
2141 - Water rates - Vicarage	434	—	—	—	434	442
2142 - Water Rates - St Luke's House	440	—	—	—	440	179
2144 - Water Rates - St Leonard's Church	816	—	—	—	816	656
2145 - Water Rates - St Luke's	231	—	—	—	231	178
2151 - Telephone - Vicarage	921	—	—	—	921	873
2152 - Telephone - St Luke's House	750	—	—	—	750	603
2154 - Telephone - St Leonard's Church	532	—	—	—	532	543

	Unrestricted	Designated	Restricted Endowment	Total	
				This year	Last year
2156 - Telephone - Hall/Office	105	—	—	105	196
2161 - Miscellaneous - Vicarage	—	—	—	—	—
2162 - Miscellaneous - St Luke's House	—	—	—	—	—
2164 - Miscellaneous - St Leonard's Church	—	—	—	—	66
2165 - Miscellaneous - St Luke's Church	17	—	—	17	11
2166 - Miscellaneous - Hall	—	—	—	—	—
2180 - Alpha Expenditure	—	—	—	—	—
2201 - Training and Youth	—	—	—	—	333
2209 - Refreshments	1,399	—	—	1,399	1,347
2210 - Bell Ringers	—	—	—	—	1,701
2211 - Choir Expenditure	—	—	45	45	60
2212 - Flowers	—	—	—	—	—
2216 - Vicar's Discretionary Fund	—	—	—	—	—
2218 - Parish Lunch	—	—	—	—	150
2219 - Men's Meal	—	—	118	118	—
2302 - Insurance - St Luke's House	678	—	—	678	573
2304 - Insurance - St Leonard's Church	3,587	—	—	3,587	3,065
2305 - Insurance - St Luke's Church	997	—	—	997	628
2306 - Insurance - Hall	—	—	—	—	2,549
2320 - Organ / Piano Maintenance	1,875	1,087	—	2,963	2,032
2331 - Maintenance - Vicarage	—	—	—	—	(313)
2332 - Maintenance - St Luke's House	466	—	—	466	814
2334 - Maintenance - St Leonard's Church	3,219	—	198	3,417	1,647
2335 - Maintenance - St Luke's Church	4,124	—	155	4,279	2,352
2340 - Upkeep of Services	38	—	—	38	428
2350 - Upkeep of Churchyard	3,751	—	—	3,751	581
2370 - Churches Together	95	—	—	95	95
2371 - DBS Fees	48	—	—	48	60
2372 - Retired clergy wedding/funeral fees	—	—	—	—	642
2375 - Diocesan Fees	—	—	—	—	218
2378 - Tech	—	—	76	76	—
2380 - Equipment Improvements	7,214	—	—	7,214	2,623
2381 - Staffing Misc.	478	—	—	478	—
2382 - CFM Equipment	—	—	—	—	1,976
2404 - Gas - St Leonard's Church	1,577	—	4,023	5,601	3,493
2405 - Gas - St Luke's Church	1,689	—	2,123	3,813	2,375
2406 - Gas - Hall	390	—	—	390	312
2414 - Electric - St Leonard's Church	343	—	2,722	3,066	2,521
2415 - Electric - St Luke's Church	236	—	1,812	2,048	1,565
2416 - Electric - Hall	834	—	—	834	555
2420 - Cleaning Materials	673	—	—	673	756
2427 - Supplies - Upkeep of Services	250	—	—	250	—
2501 - Magazine Production Costs	49	—	—	49	—
2502 - Photocopier Expenses	5,100	—	—	5,100	4,822
2510 - Bookstall Purchases	—	—	—	—	330
2520 - Bank Charges	—	—	—	—	51
2601 - Governance - Audit Fees	1,780	—	—	1,780	1,490
2602 - Governance - Office Expenses	1,132	—	—	1,132	934
2605 - Postage	619	—	—	619	107
2610 - Software - Finance	245	—	—	245	419
2615 - Software - Other	1,337	—	—	1,337	1,048
2704 - Fabric - St Leonard's Church	—	—	—	—	11,688
2705 - Fabric - St Luke's Church	—	—	—	—	—
2706 - St. Leonard's Boiler	—	—	—	—	—
2710 - Reordering	—	—	—	—	—
2998 - Transfer of balances	—	—	—	—	—
2999 - Write offs	—	—	—	—	6,195

<b>Expenditure on charitable activities Totals</b>	288,373	2,178	20,261	—	310,814	288,659
<b>Other expenditure</b>						
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total This year</b>	<b>Last year</b>
1880 - Legacy - Dollin	—	—	—	—	—	—
2010 - Salary & Pension Services	598	—	—	—	598	—
2707 - Tower Repairs	—	—	13,573	—	13,573	—
2708 - Defibrillator	444	—	—	—	444	691
2711 - Professional Advisors Fees	1,344	—	7,217	—	8,561	24,200
2750 - Benenden Expenses	10,214	—	—	—	10,214	—
2832 - Other Expenditure - Fitzgerald	8,793	—	—	—	8,793	8,001
2840 - Year End Reconciliation	—	—	—	—	—	—
<b>Other expenditure Totals</b>	21,395	—	20,791	—	42,186	32,893
<b>Expenditure Grand totals</b>	313,132	2,178	41,136	—	356,448	325,855

#### 4. Missionary and charitable giving

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
<b>Overseas:</b>						
<i>Cambodia Action, LAMA, Mission Direct, Samaras Aid,</i>	2505	-	-	<b>2505</b>	2550	
<b>Home:</b>						
<i>Children Youth and Family Missioner</i>	6680	-	-	<b>6680</b>	6800	
<i>Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves</i>	4175			<b>4175</b>	<b>4250</b>	
	<b>13360</b>		-	<b>13360</b>	13600	

#### 5. Staff Costs

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
<b>Remuneration</b>						
<i>Wages and salaries</i>	90591		-	90591	77011	
<i>Employer social security costs</i>	5508		-	<b>5508</b>	4297	
<i>Employer pension costs</i>	1510	-	-	<b>1510</b>	861	
	<b>97609</b>		-	<b>97609</b>	83859	

#### 6. Payments to PCC members

Clergy were paid out of pocket expenses

7. Transactions with persons related to PCC members

None

8. Transactions with related charities

None

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2023	Total Funds 2022	Notes
Independent examination and professional advice	1780	-	-	1780	1490	
Accounts production	1132	-	-	1132	934	
Bookkeeping	5160	-	-	5160	4740	
	8072	-	-	8072	7164	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2023	Total Funds 2022	Notes
	-					

11. Fixed Assets  
a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2023	Notes
Market value 1 January 2022	-	-			
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2023	-	-			

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	Notes
At 1 January 2023	511000			511000	
Additions					
Disposals					

Revaluation					
At 31 December 2023	<b>511000</b>			<b>511000</b>	
<b>Charge for impairment</b>					
At 1 January 2023					
Additions					
Disposals					
Revaluation					
At 31 December 2023					
<b>Net book amounts</b>					
<b>At 31 December 2023</b>	<b>511000</b>			<b>511000</b>	

### 13. Net Assets by Fund

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	
Fixed assets for church use	511000			511000	511000	
Investment fixed assets	-	-				
Current assets (except cash)	341,327			341,327	4,141	
Cash at bank and on deposit	(14,035)	254,288	-	240,253	192,983	
Current liabilities	(7401)	-	-	<b>(7401)</b>	<i>(15672)</i>	
Long term liabilities						

### 14. Debtors

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
Income tax recoverable	584		-	584	4,796	
Prepayments and accrued income		-	-			
Other debtors	340,742	-	-	340,742	2,343	(legacy)
	<b>£341,326</b>		-	<b>£341,326</b>	<i>7,141</i>	

### 15. Creditors: amounts falling due within one year.

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
Deferred income		-	-			
Accruals for utilities and other costs	7,401	-	-	7,401	15,672	
Archdeacon's loan		-	-		-	

Other creditors		-	-		
	7,401	-	-	7,401	15,672

## 16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2023	Total Funds 2022	Notes
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

## 17. Comparatives for the statement of financial activities

	Unrestricted	Restricted	Endowment	Total	Prior Year
<b>Income and endowments from:</b>					
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
<b>Total income</b>	<b>726,099</b>	<b>20,075</b>	<b>-</b>	<b>746,175</b>	<b>314,497</b>
<b>Expenditure on:</b>					
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
<b>Total expenditure</b>	<b>315,311</b>	<b>41,136</b>	<b>-</b>	<b>356,448</b>	<b>325,855</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>410,788</b>	<b>(21,060)</b>	<b>-</b>	<b>389,727</b>	<b>(11,357)</b>
<b>Transfers</b>					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>410,708</b>	<b>(20,980)</b>	<b>-</b>	<b>389,727</b>	<b>(11,357)</b>

<b>Reconciliation of funds</b>			-		
<b>Total funds brought forward</b>	420,182	275,269	-	695,452	706,810
<b>Total funds carried forward</b>	830,891	254,288	-	1,085,179	695,452

## Notes to the Financial Report

### 18. Statement of Funds.

#### Explanation of funds

**Endowed funds** are required by the donors to be invested and the income spent on specific objectives

**Restricted funds** are not invested permanently but are to be spent within reasonable timescales

**Unrestricted funds** are not subject to any donor restrictions and can be spent as the PCC decides

#### Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2023
	£	£	£	£	£
				-	-
<b>Total of all endowed funds</b>				-	
				-	-
				-	-
<b>Total of all restricted funds</b>	275,269	20,073	(41,134)	80	254,289
General fund	290,077	725,439	313,132	(80)	695,623
Designated roof fund	130,105	660	(2178)	-	135,267
Revaluation reserve	-	-	-	-	-
<b>Total of all unrestricted funds</b>	420,182	726,099	315,311	(80)	830890
<b>Total funds</b>	695,452	746,175	(356,448)		1,085,179

# Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2023 set out on pages 27 to 41

<b>Respective responsibilities of trustees and examiner</b>	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none"> <li>1. examine the accounts under section 145 of the Charities Act,</li> <li>2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and</li> <li>3. to state whether particular matters have come to my attention.</li> </ol>
<b>Basis of independent examiner's statement</b>	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
<b>Independent examiner's statement</b>	<p>In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ol style="list-style-type: none"> <li>a. to keep accounting records in accordance with section 130 of the Charities Act; and</li> <li>b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act</li> </ol> <p>have not been met; or</p> <ol style="list-style-type: none"> <li>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol> <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
<b>Examiner's signature</b>	
<b>Examiner's name</b> <small>CAPITALS</small>	CHRIS TYLER FCA DChA FCIE
<b>Date Relevant professional qualification(s) or body</b> <small>if any</small>	
<b>Examiner's address</b>	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD



# Independent Examiner’s Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

Section B	Disclosure
<b>Give here brief details of any items that the examiner wishes to disclose</b>	<p><b>Only complete if the examiner needs to highlight material problems</b> <i>for example:</i></p> <ul style="list-style-type: none"><li>• accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;</li><li>• any material expenditure or action which appears not to be in accordance with the trusts of the charity;</li><li>• any failure to be provided with information and explanations by any past or present trustee, officer or employee; and</li><li>• any material inconsistency between the accounts and the trustees 'annual report.</li></ul>



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# TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

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The Parochial Church Council (PCC) of the Ecclesiastical  
Parish of Sutton with Seaford



DECEMBER 31, 2023

ST. LEONARD'S CHURCH, CHURCH STREET & ST. LUKE'S CHURCH, WALMER ROAD  
Registered Charity Number: 1131402

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Website: [Seafordparish.org.uk](http://Seafordparish.org.uk)

Incumbent:

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Independent examiner:

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## Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

## What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonard's and Office and kitchen at St Luke's).
7. To explore how we can reduce our carbon footprint

## What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 304 (compared to 294 in 2022, 295 in 2021, 300 in 2020).

The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

## Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Pastoral Care Team, led by a variety of people including Mr Brian Millar, Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Home Group Champions David and Pat Farey.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

## Community – James Hollingsworth

Stefan and James have been able to visit Cradle Hill to help with their RE teaching on the incarnation (year 4) and on Noah's Covenant (year 3); and into Chyngton Primary school to help unpack the new East Sussex RE curriculum; and into Seaford Head School to do two classes of 'Grill-a-vicar' with year 8s.

*'Thank you for the today's visit to the children they were really engaged with everything you and Stefan had to say. I know that they really wanted to keep the conversation going when they got back to the classroom. Thank you as always for being so engaging for the children.'*

Stefan was interviewed by Radio Sussex on the Easter Egg hunt he'd planned at St Luke's.

More Schools asked for a Carol service in St Leonard's this year suggesting a return to pre-covid times and the Nativity was as packed as ever. The Pub Carols in The Wellington Inn were a joyous warm squeeze. East Sussex Fire and Rescue had their first carol service in St Leonard's. The High Sheriff, Richard Bickersteth, came to both that service as well as the Mayor's Carol service which gathered choirs from different schools to sing to a packed church.

*'Thanks for all your encouragement and support for our Carol Service'*

The Holiday Club in October was oversubscribed again, and through the generosity of Morrisons and kind donations we were able to send each child home with a free packed lunch. Heaps of thanks to the massive team that made this such a safe and joyful week.

*'I thoroughly enjoyed my two day stint at the holiday club'*

At the Diocesan May Camp in Plumpton, a small team of us went to give 140 teenagers a chance to shoot some arrows and again with the charity *Family Support Work* to about 20 families.

*'Thank you so much for giving up your time to provide the Archery Activity on Saturday. The families really enjoyed it so much, they all mentioned it in the top 3 of their favourite activities over the weekend'.*

Alas we held another vigil for Ukraine. The monies raised through the year were given out to support local refugees. The last of the money was given by the end of the year so that *Seaford4Ukraine* is now closed though we continue to pray for peace and support local Ukrainians.

Members of the Church helped fundraise for different charities this year including rattling buckets for Seaford Bonfire Society and Shoeboxes for Romania (54). See reports below for more details of other charities.

In May, there was a fayre of stalls on the Martello Field, so we set up two gazebos. One was a prayer tent with an A-Z of how the Church helps the community. The other was for young people and had a long queue for the nerf gun game. At the beginning of December, Seaford Magic day saw the church full of people and cake and stalls and different groups singing. St Leonard's was asked to host the

'Seaford Market' as the forecast was so appalling and the earlier December one had had to be cancelled. This worked tremendously well in terms of so many people coming through the Church on the eve of Christmas eve.

Pastorally we continued to visit Care Homes and to post fortnightly pastoral letters to 68 Church Family who continue to find it difficult to connect to the Church. Rev Derreck led a radio service in EDGH. The annual Memorial service was very full again, perhaps showing a growing need for an opportunity to show community grief. Sylvia Coombe was awarded the Order of St Richard for her on going work with Care Homes.

*'It has been a real pleasure to join you at 6 o'clock, on-line, each evening for prayer.'*

St Leonard's has remained open throughout the year 10-1 each day (except Thursdays when it is open for Toddler group – see also Wednesdays at St Luke's). This has proved helpful to many in finding a moment of prayer, a listening ear, an occasional coffee, and even a radiator for a homeless man to dry out his sleeping bag. The Wednesday pastoral prayer zoom with thanks to Sue Griffiths as prayer pastor and the Saturday am prayer zoom has continued with thanks to Cpt Bob Carrington.

St Leonard's Lunchtime concerts have continued with 10 in 2023, average of 70 in attendance.

The 4<sup>th</sup> Saturday of each month has continued to be full of cake and coffee and people connecting to each other.

The Coronation of King Charles 3<sup>rd</sup> started with a vigil on the Friday that had a 100 views on Facebook and concluded with a Civic Songs of Praise on the Sunday. Our online ministry on YouTube as well has proved essential in connecting many to the community of the Church. Eg 260 viewings of our Carol Service and averaging 65 to our usual Sunday service. Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: <https://seafordparish.org.uk/social-media/>) We are grateful to Malcolm Anderson and the tech team who project the words, and sort the sound, and livestream Sunday services and sometimes funerals and extra services especially over Christmas.

## Worship and Discipleship in the Church – James Hollingsworth

2023 has been the second year of the Old Testament. We have done a few 'children's stories' such as Balaam's Ass but have focused on harder texts such as the Shema and Leviticus.

*'I just felt I wanted to tell you how much I have enjoyed the series over the past year on Old Testament people. I've really felt inspired by them'*

St Luke's started up a Sunday School (Glow). See Stefan's report for more. Safeguarding Sunday happened in February with a group of us doing C0 training in October.

The walk of witness saw over 200 Christians coming together from the different Churches in Seaford. Beach church happened again in August including one infant baptism in the Sea.

*'Thank you for your sermon this morning'.*

The prayer-training day was very encouraging with over 40. The Meeting Place service re-started in November with a focus on applied prayer ministry.

Home Groups thrived (see the report below) and 11am Wednesday St Leonard's service was ably helped by Cpt Bob Carrington, Rev Heather Howell, and Rev Chris Doherty. All three stood down this year. Thank you for your service. Revs Chris Hadfield, Colin Rudge, Colin Pritchard and Chris Collison and the Wednesday am team for their continuing to help with this. Rev Lucy has joined the rota of services as well as her wider support of Deanery Churches.

The Vicar taught Church History again for St Augustine's Theological College. And continued to be Rural Dean blessing Laughton's Christmas Tree, Iford's Midnight Mass, and doing Rural Dean things such as a Cream tea for Retired Clergy and leading a clergy retreat to Penhurst.

James went on Sabbatical over June, July and August to Jerusalem, to Iona and to New Wine. There were about 20 locals who also joined him at New Wine.

The Parish wish to thank Rev Arwen Folkes, Fr Joe Padfield for all their help over the three month period. We also wish to thank Rev Damien Brennan (a Seafordian whose curacy is with the Cuckmere benefice) for his help. He was ordained Priest this year, along with Rev Janice Bartholomew (also a local who rings our bells, her curacy is with the Framfield benefice).

Using our October attendance statistics: Average Sunday attendance was 138 and average Wednesday attendance 9

We had 4 Baptisms, 25 Weddings funerals.

*'Thank you so much for making sure that mums funeral ran smoothly. It was a lovely service, and we appreciated your kindness and empathy.'*

The Parish Office, that resides in the tower of St Luke's, had a new coat of paint, a redesign from a carpenter and new carpet too.

Next year will start with an Alpha course on Thursdays. In June 2024 we will be joined by Rev Carole Darling as our SSM Curate.

*'A huge thank you again from myself and my stall holders for housing us and welcoming us all in to your gorgeous Church. The stall holders really enjoyed being inside the Church.'*



## Deanery Synod – James Hollingsworth

The list of Lay Reps can be found on page. The clergy reps are Rev'ds Derreck Lee-Philpot, Lucy Hollingsworth, James Hollingsworth (in his capacity as Rural Dean).

The Synod met four times in the year: to discuss the recent General Synod meetings; to hear about local Churches with ecological care teams and Arocha awards; local chaplains from the prison, University, Fire Service; to hear from the Diocesan Director of Education about the growing partnerships between Churches and Schools. St Leonard's hosted the Deanery Treasurers meeting to hear about the difficult decisions that lie ahead for the Diocese in running £1m deficit this year and £1.6m in 2024.

## Diocesan Synod – James Hollingsworth

There are no lay representatives from this parish on Diocesan Synod. Revds Lucy and James Hollingsworth are elected members of the House of Clergy for Diocesan Synod. New elections will be held over the summer. Diocesan Synod meets twice a year.

This year we have discussed Diocesan finances, the process of *Living in Love and Faith*, the strategy for Carbon Net Zero, Ethical Investments, and Racial Justice Sunday amongst other things.

## Children, Youth and Family Missioner (CYFW) – Stefan Bracher

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 340 children and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less frequently, but all understand why we run the groups we run. Ultimately to tell the message of Jesus and make disciples.

This year we have had an huge increase in young people attending Ignite, where we had gone from 7 young people to over 70 people being on the books for the group. Whilst we have also had to deal issues around more safeguarding and heating of Church buildings.

But the children, youth and family work continue to expand and develop, to the point where we are now in the need for a second children, youth and family worker for the Parish.

## Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. The meeting times from 9.30am-11am seem to be working really well. Where we have a regular attendance of 18-22 children to our Messy Church sessions, and

one of our biggest Christingle services in December 2023 with over 130 people in attendance, from grandparents, to parents and carers to children and young people.

The Messy Church steering group has been meeting regularly to decide on themes and arrange for the crafts for those themes to be decided well before time. This makes the process of developing a Messy Church session more effective, allowing for longer planning ahead of time.

In connection to this we have looked at specific themes, as we found out about why we have Vicars and what they do as well as why we have Bishops and finding out what they do. Whilst also looking at people of faith such as Rosa Parks and standing up for what is right in the eyes of God.

### Tots' Treats

Tots' Treats have been developing in what is offered to parents and toddlers. The sessions in both St Luke's and St Leonard's have been running with a craft linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listing too. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills, etc.

The biggest noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children and parents have been very cold which in turn, and understandably, turns parents/carers and their children away. An alternative source of heating is required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church and can be very off putting. Parents have complained about this situation.

**"The toddler group is amazing, as are the volunteers, but it is so cold in here we can always attend" – Tots' Treats Parent**

### Sparks

Sparks have been developing very well. In the summer of 2023, we took 11 children to the summer camp with Generations Christian Camps where they learnt all about who Jesus actually was. Our numbers for the Sparks camp 2024 are looking to be very similar.

We have had a slightly drop in numbers attending Sparks, from 35 down to 20-25 every week. This had been largely down to year 6 children moving into the Ignite youth group as they move into

secondary school. Throughout sessions we have looked at specific themes, such as parables of the Bible whilst incorporating some science where possible. Our summer programme will be slightly different as we try to visit different local places.

**“My girls love coming to the groups, it is their highlight of their week” – parent of a child from Sparks**  
**“Sparks is his favourite group ever is what he said” – Grandparent of Sparks member**

## Holiday Club

Our October half term holiday club, titled Cops and Robbers had been a huge success. We had over 70 children attend with around 55 children attending each day. This is an increase of 10 from last year. We use John Hardwicks Watt-A-Lott Castle holiday club structure in October 2023 as we looked at Kings and Queens of the Bible, ultimately finishing with Jesus as the King of All Kings who conquered death.

Holiday club in 2023 was a lot more expensive, typically costing around £600-£700, in 2023 it cost £1400. To raise funds for holiday club we ran a quiz night which generated over £1000 worth of funds, covering the cost of running holiday club and buying lunches for all the children/families who wanted one. We also had some fantastic supportive donations from the Wellington Hotel which meant that we were able to run holiday club completely free for anyone who wanted to attend at primary school age.

The increase was due to a range of inflationary pressures on goods, but also as we designed more of an elaborate set for the holiday club, to make it truly feel like a castle environment.

**“How long until camp? I really cannot wait to go again” – Sparks Camp Child**

In 2024, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

## Ignite

We have changed the way Ignite works as a youth group. Previously it was a time to play games and also have a time set aside for some bible reflections. However, over 2023 we changed Ignite to be more of a youth group with just games to help build trust with young people and the Church. This has worked a great deal and our numbers had gone from 7 to over 70 on our books.

We don't see this as impacting on what we have set out to do, as it is building the grounds of communication and serving the local community is key. We do however look forward to arranging a

separate group session where we hold the likes of youth Alpha or Christianity Explored on a separate evening.

This group has also been supported by new volunteers coming along on a more rota basis, which has ensured that the group can continue to meet. As well as support through free donations of cans of fizz, crisps and chocolate from Morrisons Community Champions and gifts from The Wellington Hotel in Seaford.

**“You offer all this for free on a Friday night, that is amazing” – Ignite Parent**

### **The Chosen**

Has been developing well. This is a newer group which has been set up primarily for adults of the children and young people who attend our groups and for anyone else who wishes to attend. This group has now watched all episodes of the current Chosen seasons and is waiting for the release of the latest season.

During this period of waiting we have decided to run Alpha at The Chosen until March 2024 and then run the new season after that. Designed to help as a way of progression after Alpha.

### **Glow**

This fortnightly group has been going from strength to strength over the past year of 2023. Children have been slowly increasing on a Sunday morning as they gather for breakfast, story, craft and singing and dancing.

Two of the members of this group opted to attend this session rather than going to their beloved rugby, which is something special to hear!

### **Moving Forward**

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the continual development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.

We are also in a very tight time zone for the children, youth and family work. We are running at full capacity within our current means, but there is so much more need out in the community. We have approximately 5 other groups which we see the need to develop. But we have 0 time to commit to

them. This is one of the reasons we need an additional full time paid children, youth and family worker in this parish. It is vital if we are to continue to spread the work to as many children, young people and families as possible. Without that role we will stay in a very same position unless we cancel some groups to run others.

We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely with in St Leonard's church, but also in St Luke's Church. The largest of all being the heating in St Leonard's church. Here the heating is on full and the church cannot get warm due the construction of the building. Inferred heating seems to be the best way forward to heat the building.

*'We are so lucky to have people like Stefan ... supporting our young people in Seaford'*

The Children, Youth and Family Team and the rest of the Church are in a key time to continue to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church. One of the biggest things which will impact us in the success of this, and spreading our faith, are our attitudes towards children, young people and families and our attitudes towards the way we support the groups which are running.

### **Our Team of Volunteers**

Our teams of volunteers within the children, youth and family team are the biggest in the Church. With over 39 people helping at any one time and regular volunteers of around 15-20 leaders, they get swamped with various requests for support for the groups. Which most of the time they will happily oblige with. But we do need to also continue to offer support to those volunteers through prayer and through encouraging others to volunteer for smaller (or larger) tasks.

This time of volunteers are amazing and without them the Church would not have anywhere near the outreach it currently has on a weekly basis. My heartfelt thanks goes to each one of them.

### **St Leonard's And St Luke's Mothers' Union – Janet Kent**

Although relatively few in numbers we continue to look for ways to carry out the Mothers' Union basic remit "Christian Care for Families." through action and prayers.

We attended six baptisms presenting Bible story books and cards, to welcome them to the family of St Leonard's and St Luke's.

During 2023 we provided tea and cakes for over 600 new U.K. Citizens at Brighton Town Hall, attending their Ceremonies, celebrating and sharing in their joy and listening to their life stories and welcoming them to their new UK family.

We held a fund raising Quiz to support Brian Miller's work with the young people at YMCA Eastbourne, also providing 20 Christmas gift boxes, we felt it was important to show these young people that they are valued as part of God's Family. Members also contributed Christmas gifts to the young women being supported by Stopover.

Our enjoyable Garden Tea Party raised money for AFIA (Away from it all). Two caravans owned by Chichester Diocese Mothers' Union used to provide free holidays for families in need.

At our October Meeting we had an informative talk about Modern day slavery, County lines and Cuckooing, explaining how we can safely be the invisible eyes and ears of the authorities helping to prevent children and vulnerable adults from being trapped into a life of crime. A real "wake up call" for many of us. Yes, it is happening in Seaford.

As part of the M.U. National campaign against Gender based violence we circulated Posters (with helpline numbers) to be put up in Public Toilets and Pubs.

An Ecumenical celebration and Tea party, a talk from Rev. Derreck Lee-Philpot about his experiences in Sudan, an update from Father Joe on Seaford's Ukrainian Refugees, a fascinating Desert Island Discs and a trip to Firle Church completed our Meetings.

All of our meetings and activities are open to everyone, keep a look out in the weekly sheet and come along and join us.

### Men's Meal – Rev Derreck Lee-Philpot

During 2023 the Parish Men's Meal met on five occasions, all of them hosted at the Wellington PH.

They are open to all and are generally about 50/50 of church and non-church people which makes for a lively mix of people. The attendance was between 25 and 34 diners, but with over 65 people on the books that are invited each time.

The meetings invited the following speakers;

Jan 30<sup>th</sup>: That was me speaking on the experiences encountered during my time in South Sudan.

Mar 30<sup>th</sup>: Right Rev'd William Hazlewood spoke on his life, especially about what being a bishop is like!

May 30<sup>th</sup>: Rev Paul Mundy spoke about his transformation from selling spirits behind a pub bar to living in the spirit as a priest.

Aug 1<sup>st</sup>: One of our Men's Meal members spoke on his life and experiences.

Oct 24<sup>th</sup>: John Lawson came to bring his amazing story. From being a gangland enforcer and thoroughly unlikeable person, he was imprisoned and came to know Jesus while he was there. After prison he became an evangelist 'living by faith' speaking to men all over the world prayerfully leading

them into a relationship with Jesus. All this despite having a terminal cancer diagnosis giving him months to live at the time of the meeting. An inspiring individual.

Keith Carlisle has just stepped down from organising the Men's Meal, the role has been taken enthusiastically by Lloyd Thompson and in his care I look forward to reporting on another brilliant year of Parish Men's Meals next year.

### Flowers in St Leonard's Church - Liz Morgan Jones

Thank you to those who have made kind and appreciative comments about the displays throughout the year. Even with fewer arrangers available, every major festival has seen the church decorated appropriately and beautifully. As well as daffodils bunched for distribution on Mothering Sunday.

Thank you if you have sponsored or bought flowers throughout the year and to those who have arranged them.

The greatest thanks must go to Margaret Smith who tirelessly organises everything in this area of church life including regular watering throughout most weeks in the year and buying and arranging the contents for many of the regular weekly pedestal displays in the sanctuary.

### Parish Mission Support Team – Liz Morgan Jones

The Team met three times during 2023 when members brought updates on all eight of our Mission Partners and reported on their own involvement within the mission they support in particular as well as considering other mission activities within the parish. We brought matters of prayer to the attention of the Prayer Pastor for inclusion in the Parish Prayer Diary and passing on to those leading Intercessions at services.

We organised displays at St Leonard's to promote mission awareness at the Open Church in June and for those attending the services on the following day.

Several groups within the parish arranged collections during the year. Including, for Samara's Aid in Syria, toiletries, new clothing (because due to customs regulations they can no longer accept second hand items) but they could accept our unwanted walking aids: this collection inspired by Samara's visit in December 22. There was an immediate response from individuals wanting to send money to the casualties of the Syrian earthquake in March. The Link to Hope Shoe Box Appeal bound for Eastern Europe produced over forty boxes and extras like blankets, gloves, scarves, hats and bags of toiletries etc. There has been an ongoing collection of groceries, cleaning products and toiletries for FSW at both churches. Then in the run up to Christmas, many provided seasonal food, treats and

presents for distribution by the Diocesan Family Support Work Practitioners as well as gifts for Stopover who look after young women facing homelessness.

For Christian Aid Week people in the parish distributed envelopes door to door although the majority are no longer collected so householders were encouraged to either bring their donations to one of several collecting points (one of which was in St Leonard's Church for one day) or donate online. We also hosted (one of the three) Christian Aid Lunches in the town. Ours was held at St Luke's in May.

Church family provided cakes and volunteers for two Open Gardens in Seaford selling refreshments in aid of Family Support Work. Stefan, our Children's Youth and Family Worker and his faithful dog, Buddy, also raised funds for FSW by taking part in a sponsored and very soggy and muddy Easter Walk!

We continue to arrange visiting preachers and those giving talks on behalf of their Missionary organisation. David Farey a member of the church family spoke and showed photos at St Luke's about the work of 'Serving Africa Mission'.

The PCC have agreed to Homelink, the Charity helping homeless people into housing across Sussex who work in conjunction with the Local Authorities, using St Leonard's Church when interviewing prospective clients.

At the end of each half year in June and December we reviewed our financial giving to our Mission Partners and recommended to the PCC that these donations should be based on ten per cent of the parish's general income and of that amount we proposed 50% for our own Children's Youth and Family Work with the remaining 50% equally divided to our eight mission partners - Beachy Head Chaplaincy Team, Cambodia Action earmarked for Sarah and Pola Chhin, Church Army, Diocesan Family Support Work, Homelink, LAMA, Samara's Aid and Waves.

Thank you for all your support for our endeavours.

### Safeguarding – Ruth Saunders

I am currently undertaking the Leadership Safeguarding training, and we were asked: How could your church, its culture and the way it is experienced, contribute to the prevention of safeguarding issues? I answered without difficulty, as I feel that our two churches have continued to make great progress over the last year towards them being safe and welcoming places for people to worship. I hope that there are few people who do not know who I am, and that I, along with James, Derrick and Stefan, take Safeguarding seriously, and are happy to talk to anyone with a concern, however small it may seem to you. I have continued to be the person carrying out db's checks, and through doing these, have met people newly arrived in the parish, and keen to volunteer. As more families come to



the groups Stefan is running, and the holiday club becomes increasingly successful, there are new volunteers coming forward, and it is essential that we follow the guidance through the Safer Recruitment policies. We are still in the process of formalising our processes and hope to complete this in the Spring of 2024. Our church website is kept up to date magnificently by Malcolm, so that as soon as they start looking at our church, they will see from the first screen, that we take safeguarding seriously.

I have written in the parish magazine, and spoken in church, about how safeguarding is everyone's responsibility, and I know, from the number of conversations I have with people, that we are all playing our part in this. And I am delighted to talk to people about situations not directly related to the church, which shows that we don't just think about safeguarding on Sundays, but know it underpins our whole lives as Christians. It was good to be able to speak on Safeguarding Sunday about not finding the actual word 'safeguarding' in the bible, but that we do find the message to love and care for everyone and to give a voice to those who do not have one, shouted out from every page. Sometimes, safeguarding can feel a bit like a box ticking exercise, so it's exciting when it isn't.

This year, it has been a joy to do our first large group training courses since Covid - we did C1, the second part of the Foundation course, at both churches, and around 50 people came. We had good feed-back from people, and it was wonderful to hear someone say at the end - 'I really enjoyed that'. I am sure no-one said that at the end of a difficult couple of hours, shouting at a computer! And it was an opportunity for all church members to be involved, and remind us of our shared responsibility. In 2024, we plan to do the same with a course about Domestic Violence, a subject which is increasingly important for us to be aware of, as our children's work goes from strength to strength.

We shall never be able to stop abuse completely, but we can do things together, to reduce the likelihood of it happening in the future. Thank you to everyone, for joining in with this important work.

## Home Groups – David & Pat Farey

An APCM report is like a parish's health check, and a snapshot of all the home groups is a good indicator. Seaford parish is ticking over ok and the home groups situation holds promise for the future.

Home groups – or fellowship groups, or Bible study groups, or cell groups, or... whatever name you know them by, are small groups of people from the local congregation that meet regularly to learn and grow together as Christians. They can function with an emphasis on hospitality and friendship as they gather to talk about and learn more about living the Christian faith. They are a practical outworking of Christ's command to, "make disciples of all nations." If Christians aren't learning and growing in faith and maturity then they are failing to obey that command.

Pat and I have been co-ordinating the groups with a light touch for just over a year, and in that time we have noticed how each group looks after itself, setting its own teaching material and operating

according to the needs of those who belong. They function well and there is a sense of good cohesion among the members who attend. So a very big thank you must go to all those who lead and host these groups. Without their willingness the whole system would fail.

Most groups meet every two weeks, with some weekly, and others monthly. They work out what rhythm suits everyone. In the year one group closed but another has been formed and in addition to the nine groups another group formed which runs a Freedom in Christ course, and runs for ten weeks. These are all positive developments and it would be good to keep up that progress.

The ideal is that more members of the congregations of both churches should join house groups so that they can grow in their faith. Each of the groups should grow until they are large enough to form two groups, which should grow and divide in due course. Ultimately the goal should be that everybody in both churches is attached to a house group. Everyone will then have the best opportunity to grow in maturity of faith, and be best equipped to cope with a society that is doing its best to deny Christian teachings.

For anyone interested in joining a group please email David or Pat on [homegroups@seafordparish.org.uk](mailto:homegroups@seafordparish.org.uk).

### Seaford Parish Women's Group (SPWG) - Julia Lawson

Seaford Parish Women's Group currently meet in St Luke's Church, Walmer Road Chyngton, on the 3<sup>rd</sup> Monday of the month starting at 7.30pm. We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed a talk by Charlie Grimble on Tide Mills.

An entertaining talk by Sally on Being a Registrar, an interesting talk about The Unknown Soldier by Major Hamill Retired and an amusing evening about our favourite pets. We enjoyed an evening together with dinner at the Wellington and were pleased to welcome Liz Morgan Jones to talk to us about Family Support Work and the need for food donations for families in the Diocese. In August a group of members met in the JPK Palm Court Tea Rooms in Eastbourne for lunch, and an update on the project providing opportunities for people with learning disabilities. In the autumn we had a short video about the Link to Hope Shoe boxes followed by a board games evening and a creative Christmas Craft evening. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Revd James Hollingsworth. Stopover Charity care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves the Service Manager gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover. We closed the year with rousing favourite Carols and readings.

We especially enjoy sharing companionship together and always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

### St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch meet on the 1<sup>st</sup> Wednesday of the month in St Luke's Hall at 12.30pm. This is a great opportunity to socialise in a warm environment and enjoy home cooking. We cater for all dietary requirements and are particularly grateful to Colin and Margaret Rudge who work front of house serving our guest, whilst 5 volunteers work hard with limited time to get the lunch ready on time. We serve a hot main meal and dessert, followed by tea or coffee for just £6.00.

### St Leonard's Lunchtime Concerts – John Baker

There were 10 concerts between February and November in 2023. There were pianists, organists, a soprano, string quartet and a flute and accordion duo. Our audiences ranged from 50 to 109, averaging 70.



*'My son and I attended yesterday's concert which we considered was one of the best that the Church has organised'.*

As usual our final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £325. There was also over £850 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.

*'Marvellous, where do you find these performers?' (We don't, they approach us).*

The aim of the concerts is to enable people to hear talented musicians and provide performing opportunities for musicians, especially at the start of their career and also to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.

The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2024 available at both Churches.

## St Leonard's Choir Report 2023 – John Baker

During 2023 the choir have continued to lead the singing at the 9.30 am service each week at St Leonard's. We've also begun to sing anthems during the administration of communion again. We have sung at several funerals and a wedding. Special services have included the Coronation Vigil on May 5<sup>th</sup> and Coronation Civic Service on May 7<sup>th</sup>, the East Sussex Fire and Rescue Carol Service, Christmas Lessons and Carols, First Communion of Christmas and Christmas Day.

We also enjoyed our annual garden party in July when once again the weather was very kind to us I am very grateful to all the choir members for their support and loyalty throughout the year and were pleased to welcome a new member this year.

*'I'd just like to say how lovely the carol service was last night and everyone did amazingly well, especially the choir.'*

We are always pleased to welcome new members. Do contact me via [stlensorganist@seafordparish.org.uk](mailto:stlensorganist@seafordparish.org.uk) or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.

We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

## Fabric Report Relating to Year 1<sup>st</sup> January to 31<sup>st</sup> December, 2023 – Mike Holmes

### **St Leonard's Church**

- **The Tower was fully repaired**, as required. This involved repairs to lead flashings, tiles and weathervane to stop water penetration and resulting deterioration
- **Windows** – there was stone repairs to nine windows – West Wall of Tower, Choir Vestry, South Aisle (West), South Aisle, South Transept, East Organ Chamber, West Cloakroom, North Choir Vestry, Lancet Vestry (Internal).
- **Comments** – there were many positive comments by parishioners relating to the new stone work on the windows and, more especially, the repair work on the Tower. Also a retired surveyor / property manager with previous responsibility for a number of London Council property portfolios stated "for a church built in the 11<sup>th</sup> century, it is in very good condition".
- The **Lych Gate** tiles were fixed

- **A water leak** within the church grounds was fixed; this was an underground pipe leak within the cemetery area.
- **A hand rail was installed** to facilitate people going into the kitchen and toilet areas, via the steps
- **The lower gutters were cleaned and cleared out.** Unfortunately, due to high winds, it was not possible to do the higher gutters, at the moment.
- **South East Water inspected the water systems** (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.
- **Church Lighting**, much work was done to provide towards the necessary fixing of the church lighting. This involved finding various equipment (tracked boom lifts, ramps to the altar and possible alternative use of tower scaffold operated on wheels). Three electrical firms were asked to quote to fix the lighting by use of the various equipment. It was somewhat unfortunate that two of the electrical firms never responded and the third continually promised to provide a quote, but never did. Obviously none of the firms were interested. This must be done in 2024.
- **Proposed work 2024** - Repair of windows that need glazing repairs, including The Good Shepherd Window, cleaning and clearing out of upper gutters, church lighting. A review of the architect's 2019 Quinquennial report shows many observations have been auctioned.

### St Luke's Church

- **New gates** were provided to the grounds and the surrounding hedge was cut and kept in place during the year.
- **New Kitchen Cupboards** were built in and installed; this included a cupboard within the vestry. All the cupboards were varnished
- **The Gutters were cleaned and cleared out;** this included both the church and the vicarage.
- **South East Water inspected the water systems** (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.
- **The cross** at the back of the altar was straightened.

- **New Altar Curtains** were provided
- **The fire door** was broken and this has been fixed.
- **The stage floor was fixed** – it was noted that this was weak and seen to be both creaking and slight movement. This was a health and safety issue. Under floor batons were replaced and strengthened, new flooring was provided and this was varnished.
- **The Parish Office** has been completely revamped. This has involved converting the upstairs cupboard into a filing room with the cupboard door opening outwards; providing a letter box with cage at the front Tower door, this included an intercom from the parish office to the Tower door; 1,000 mm wall cabinets installed; 600 mm deep worktop installed with shelves provided; a 900 mm deep desk area installed. The room has been fully re-carpeted; other additions have included providing internet cable from St Luke's house to the Parish Office; provision of a heater with accessible plugs; all doors have been fitted with necessary new locks, this also enables the Tower door to slam shut tight.
- **Proposed Work 2024** – The Tower roof is in need of repair. The garden at the back is to be revamped. There will be a need to review the architect's 2021 Quinquennial report to consider further actions necessary.
- **Comments** there were many positive comments relating to the new cupboards, the new stage floor, the gates, the revised office and the new curtains at the back of the altar

### St Leonard's Church Hall

- **St Leonard's Church Hall** has been continually visited throughout the year to ensure limited deterioration, as our Insurance required, these requirements related to it being an unoccupied building. The Insurance Company visited on a quarterly basis to ensure that the requirements were being met.

### Benenden Close

- Our tenant at Benenden Close moved on and, in September, we obtained a new tenant. This involved updating electric and gas certifications, redecoration and installation of new carpets. We also cleaned gutters and updated the garden. For the future we will liaise with the tenant on a year by year basis to ensure that necessary requirements are carried out as and when necessary.

### Ministry to Care homes within the parish for 2023 - Brian Millar and Wendy Ogilvie

We have recently had two new volunteers to support the work within care homes in the parish and we are grateful for this additional support. Our need is ongoing and we are seeking more volunteers

for 2024. One of our regular venues, Burdyke Lodge closed in 2023. This was a residential home where we had held services for many years. We provided ongoing contact with residents who moved on to other homes. We continued to provide support and ministry to Freshford nursing home, Westerleigh nursing home and Nova house. In many of our services we feel that our ministry reaches staff as well residents. In addition to regular sung and communion services, we also offer prayers for the dying and communion to residents in their own rooms. In 2023 we were asked to lead a funeral for a resident who was a regular monthly service attendee. We dropped a introductory letter to those care homes where we currently don't have a presence and we look forward to building on this ministry. It continues to be a great privilege to serve those that are often out of sight and out of mind.

*"Thank you for everything you have done for my cousin - she was so grateful for the communion service before she died"*

## Finance – Paul Waller

I am pleased to have the honour to deliver my second report as your Treasurer.

My first duty is to give heartfelt thanks to the team which supports me in my role. Every week of the year Bob Carrington collects & counts the donations which are given during our church services. Well done Bob.

The data Bob provides is sent to Anna Owen in Weston Super Mare to feed into our software packages which are used to produce the monthly and annual accounts and the claims to the Revenue for Gift Aid.

Since the end of Covid we have seen a steady increase in our letting income and this is managed for us by Charlene Hobbs, who would be pleased to receive any enquiries from you for bookings for meetings or celebrations!

Charlie Christie and Tony Willer issue Invoices for us to the Funeral Directors, Magazine Advertisers and Fitzgerald Charity for work the church does for these organisations.

The efforts of this host of helpers dealt with our Living income, excluding legacies of £245,000.

To you, the members of the congregation of St Leonard's and St Luke's, With over £315,000 passing through my hands during the year I appreciate the splendid organisation of which I am but a small part.

The accounts you have in your hands are produced for us by Anna Owen who, on top of the church activity dealt with the payment out £8,724 the balance of the Seaford 4 Ukraine fund. The Seaford for Ukraine funds totalled over £22,000. Thank you, Anna, for your hard work all year through.

David Bramley is a hero, in every month recording usage of Gas, Water and Electric at our three sites. I am hopeful that we have found a replacement so that David can put away his torch and clipboard.

We have had the benefit of Chris Tyler our accounts examiner's scrutiny of the books and giving them a clean bill of health. I thank Chris and ask that we reappointed him for the current year at the end of my presentation.

Now I come to the biggest of the thank you - to you all, our church membership.

What a year 2023 has been, you have before you the report of all the areas of the church activity which has been funded by the your generous giving thought the year.

I have been in awe of the levels of generosity from both those who are still worshipping with us here on earth and of those who have past away. Living members have given £175,000 and past members £171,000 thus

giving us a cash surplus of £59,227 for the year and expectation of, a further £330,500, still to materialise, which brings the Balance Sheet surplus to £389,727.

Having summarised the Income let me briefly explain what this income has been spent upon.

The largest bills are for our Clergy and Staff which come to £230,000 for Parish Share and wages, Expenses are £10,000 and Mission £7,000 thus using up the whole of our pre legacy monies.

A further £88,000 goes to run the church with utility bills and general expenses.

On top of which is repair to the tower at £13,500.

A total of £347,443, which, without, legacies would have meant £110,000 deficit not the almost £60,000 we have been fortunate to record.

## Balance Sheet

Historic property values may will change this year with the Hall sale.

Cash up by £40,000 to £240,000.

The biggest change is the Legacies receivable of **£330,500**

Liabilities mainly end of year payments and the Agency Accounts which no longer has any Seaford4Ukraine funds.

So, to summarise a year of overspending by almost £10,000 a month but half a million given from beyond the grave.

We must increase what we give here on earth.

I know that the dreaded inflation has been as high as 14% and that has hit everyone. The triple lock on Pension has meant the state pension keeps pace with inflation but we need a triple lock on our giving to the church and it must exceed or at least be maintained at over 10% if we are going to meet our commitments to God to enable Gods work to prosper in Seaford.

Thank you ALL.



## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

### *PCC for the year January 2023 to December 2023*

#### *Ex Officio members*

<i>Incumbent:</i>	<i>The Rev'd. James Hollingsworth</i>	<i>Chairman</i>
<i>Associate Clergy:</i>	<i>The Rev'd. Derreck Lee-Philpot</i>	
<i>Churchwardens:</i>	<i>Fred Bass</i> <i>Elizabeth Morgan-Jones</i>	
<i>Deputy Wardens for St Luke's:</i>	<i>Joanne Lalla</i> <i>Paul Bloxham</i>	
<i>Deputy Wardens for St Leonard's:</i>	<i>Janet Kent</i> <i>Paul Waller</i>	<i>Vice Chairman</i>

#### *Elected PCC Members*

<i>Paul Waller</i>	<i>Treasurer (from January 2022)</i>
<i>Joanne Lalla</i>	<i>(from APCM April 2021)</i>
<i>Michael Holmes</i>	<i>(from APCM April 2021)</i>
<i>Anna Grimble</i>	<i>(from APCM April 2021)</i>
<i>Bridget Anderson</i>	<i>(from APCM April 2021)</i>
<i>Kim Cuthbert</i>	<i>(from APCM April 2022)</i>
<i>Lucy Borthwick</i>	<i>(from APCM April 2022)</i>
<i>Lisa Hazle</i>	<i>(from APCM April 2022)</i>
<i>Stephanie Baker</i>	<i>(from APCM April 2022)</i>
<i>Nicola Ferguson</i>	<i>(from APCM April 2022)</i>
<i>Sue Topp</i>	<i>(from APCM April 2023)</i>
<i>Sally Thompson</i>	<i>(from APCM April 2023)</i>
<i>Lizzie Jackson</i>	<i>(from APCM April 2023)</i>

#### *Co-opted*

*Rev Lucy Hollingsworth*  
*Stefan Bracher*

#### *PCC Secretary*

*Stephanie Baker*

*Julia Lawson*  
*Nicola Ferguson*  
*Bob Carrington*  
*Carole Kay*

Deanery Representatives on Diocesan Synod:

Revd James Hollingsworth,  
Rev'd Lucy Hollingsworth

*The Rev'd. James Hollingsworth*

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

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Date.....

# Financial Report

## Contents

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Website: [Seafordparish.org.uk](http://Seafordparish.org.uk)

Incumbent:

The Rev'd James Hollingsworth, MA  
The Vicarage, 46 Sutton Road, Seaford,  
BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)  
F1 CRT Limited. Flat 24 Wellingtonia  
Court Laine Close, BRIGHTON, BN1 6TD  
Bankers: Barclays Bank plc

# Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

<b><i>Income and endowments from:</i></b>	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
<b>Total income</b>	<b>726,099</b>	<b>20,075</b>	-	<b>746,175</b>	<b>314,497</b>
<b><i>Expen/diture on:</i></b>			-		
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
<b>Total expenditure</b>	<b>315,311</b>	<b>41,136</b>	-	<b>356,448</b>	<b>325,855</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>410,788</b>	<b>(21,060)</b>	-	<b>389,727</b>	<b>(11,357)</b>
<b>Transfers</b>					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
<b><i>Other recognised gains / losses</i></b>			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>410,708</b>	<b>(20,980)</b>	-	<b>389,727</b>	<b>(11,357)</b>
<b><i>Reconciliation of funds</i></b>			-		
<b>Total funds brought forward</b>	<b>420,182</b>	<b>275,269</b>	-	<b>695,452</b>	<b>706,810</b>
<b>Total funds carried forward</b>	<b>830,891</b>	<b>254,288</b>	-	<b>1,085,179</b>	<b>695,452</b>

## Balance Sheet Detailed

As at 31/12/2023      As at 31/12/2022

### Fixed assets

6430: St Luke's House	280,000.00	280,000.00
6431: St Leonard's Church Hall	140,000.00	140,000.00
6432: 35% of 2 Benenden Close	91,000.00	91,000.00
<b>Total Fixed assets</b>	<b>511,000.00</b>	<b>511,000.00</b>

### Current assets

6501: Bank current account	5,131.33	19,671.08
6505: Bank Saver Account (Premium)	10,041.71	52,008.43
6506: Bank Saver Account (Reserve)	—	0.75
6510: CCLA (CBF) deposit account	224,804.27	120,851.91
6591: Office Cash Card	196.62	201.09
6592: CYFM Cash Card	79.22	250.00
6594: Legacies Receivable	330,500.00	—
6597: Gift Aid Due	584.32	4,796.06
Z05: Accounts Receivable	10,242.89	2,345.24
<b>Total Current assets</b>	<b>581,580.36</b>	<b>200,124.56</b>

### Liabilities

6606: PAYE	(310.61)	—
6607: Net Wages	—	—
6608: Pensions Creditor	224.49	—
6699: Agency collections	926.85	7,840.15
Z04: Accounts Payable	6,559.78	7,832.11
<b>Total Liabilities</b>	<b>7,400.51</b>	<b>15,672.26</b>

<b>Net Asset surplus (deficit)</b>	<b>1,085,179.85</b>	<b>695,452.30</b>
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### Reserves

Excess / (deficit) to date	389,727.55	(11,357.82)
Z01: Starting balances	695,452.30	706,810.12
<b>Total Reserves</b>	<b>1,085,179.85</b>	<b>695,452.30</b>

#### Represented by Funds

Unrestricted	695,623.84	290,077.23
Designated	135,267.41	130,105.59
Restricted	254,288.60	275,269.48
Endowment	—	—
<b>Total</b>	<b>1,085,179.85</b>	<b>695,452.30</b>

# 1 Accounting policies

## Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

## Funds accounting

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

*Endowment funds* - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

## Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

## Donations and legacies

*Collections* are recognised when received.

*Planned giving receivable* is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

*Gift aid recovered* is recognised when the income to which it is attached is recognised

*Grants and legacies* are recognised when the formal offer in writing of the funding, is received by the PCC

## Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs

## Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable

## Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue

## All other income

All other income is recognised in accordance with the above overall policy

## Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

## Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

## Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC

**Church activities**

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet

**Fixed assets**

*Tangible fixed assets*

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to *(date)* there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred

*Depreciation*

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value

**Investments**

Investments are stated at market value at the balance sheet date

**Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank

## 2. Income and endowments

<i><b>Donations and legacies</b></i>	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	
					<b>This year</b>	<b>Last year</b>
0101 - Standing Order St Leonard's - Gift Aid	2,319	—	—	—	2,319	9,198
0102 - Standing Orders St Luke's - Gift Aid	2,940	—	—	—	2,940	3,731
0103 - Parish Giving Scheme	96,821	—	—	—	96,821	91,223
0111 - Envelopes St Leonard's - Gift Aid	—	—	—	—	—	216
0202 - Donations - CAF	314	—	—	—	314	64
0203 - Standing Orders St Leonard's	9,349	—	—	—	9,349	5,634
0204 - Standing Orders St Luke's	2,952	—	—	—	2,952	3,241
0205 - Envelopes St Leonard's	—	—	—	—	—	700
0206 - Envelopes St Luke's	—	—	—	—	—	5
0301 - Collections St Leonard's - Gift Aid	100	—	—	—	100	389
0303 - Collections St Leonard's	9,502	—	—	—	9,502	10,135
0304 - Collections St Luke's	2,127	—	—	—	2,127	1,771
0403 - Gift Day St Leonard's	—	—	—	—	—	17,339
0404 - Gift Day St Luke's	—	—	—	—	—	—
0413 - Boxes St Leonard's	338	—	—	—	338	252
0452 - Tower Appeal	—	—	—	—	—	225
0453 - Clock Repair Donations	—	—	—	—	—	4,700
0454 - Window Repair Donations	—	—	—	—	—	480
0455 - Defibrillator Donations	—	—	—	—	—	691
0490 - Stewardship Donations	3,647	—	—	—	3,647	2,766
0491 - Easy Fundraising Donations	85	—	—	—	85	45
0492 - Amazon Donations	32	—	—	—	32	22
0551 - Donations St Leonard's - Gift Aid	—	—	—	—	—	—
0552 - Donations St Luke's - Gift Aid	—	—	2,400	—	2,400	—
0553 - Donations - Ceremonies	560	540	—	—	1,100	445
0554 - Donations St Luke's	1,300	—	250	—	1,550	2,580
0555 - Donations Parish - Gift Aid	—	—	—	—	—	—
0556 - Donations Parish	2,843	—	—	—	2,843	19,524
0557 - Electronic Giving	5,433	—	150	—	5,583	2,799
0558 - Tax Recovery - Electronic Giving	—	—	—	—	—	—
0606 - Tax Recovery - Parish	4,371	—	—	—	4,371	5,401
0607 - Tax Recovery - PGS	21,616	—	—	—	21,616	19,910
0701 - Legacies St Leonard's	2,135	—	—	—	2,135	38,000
0702 - Legacies St Luke's	500,000	—	—	—	500,000	—
0705 - Legacies Parish	1,000	—	—	—	1,000	1,000
0801 - Recurring Grants Parish	—	—	—	—	—	—
0806 - Non-recurring one-off grants Parish	—	—	—	—	—	—
0850 - Energy Costs Grant	—	—	—	—	—	12,325
1279 - CFM Grants	—	—	—	—	—	—
1281 - Stripe Income - CFM	—	—	2,703	—	2,703	1,248
<b><i>Donations and legacies Totals</i></b>	<b>669,789</b>	<b>540</b>	<b>5,503</b>	<b>—</b>	<b>675,833</b>	<b>256,065</b>



**Income from charitable activities**

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
1101 - Fees - Weddings & Funerals St Leonard's	5,816	—	—	—	5,816	2,692
1102 - Fees - Weddings & Funerals St Luke's	—	—	—	—	—	—
1103 - Fees - Bellringers	—	—	—	—	—	—
1104 - Choir Income	—	—	400	—	400	370
1105 - Tech Income	—	—	1,030	—	1,030	585
1209 - Coffee Money Donations	520	—	—	—	520	427
1242 - Hall Lettings St Luke's	7,853	—	—	—	7,853	6,493
1243 - Church Lettings St Leonard's	250	—	—	—	250	815
1255 - Magazine income - advertising	580	—	—	—	580	669
1265 - Parish Magazine Sales	5	—	—	—	5	119
1268 - Men's Meal	—	—	265	—	265	—
1269 - Parish Lunch	—	—	150	—	150	470
1270 - Bell Ringers	—	—	—	—	—	1,701
1272 - Flowers	—	—	350	—	350	150
1276 - Vicar's Discretionary Fund	—	—	—	—	—	—
1277 - Women's Group	—	—	—	—	—	—
<b>Income from charitable activities Totals</b>	15,025	—	2,195	—	17,220	14,495
<b>Other trading activities</b>						
0913 - St Leonard's Events	1,572	—	—	—	1,572	1,976
0914 - St Luke's Events	—	—	—	—	—	—
0915 - Parish Events	—	—	—	—	—	75
0916 - Parish Office Services	—	—	—	—	—	—
1210 - Bookstall sales to promote objectives	—	—	—	—	—	22
<b>Other trading activities Totals</b>	1,572	—	—	—	1,572	2,073
<b>Investments</b>						
1020 - Bank Interest - Premium	232	—	—	—	232	45
1021 - Bank Interest - Reserve	—	—	—	—	—	0
1022 - Bank Interest - CCLA	7,019	—	—	—	7,019	1,568
1030 - Rent from lands or buildings	14,750	—	—	—	14,750	—
<b>Investments Totals</b>	22,001	—	—	—	22,001	1,614
<b>Other income</b>						
0608 - HMRC Employers Allowance	5,508	—	—	—	5,508	4,297
1278 - CFM Income	—	—	9,894	—	9,894	18,078
1300 - Other Income - Services to Fitzgerald	10,200	—	—	—	10,200	11,515
1305 - Other Income - Services	1,000	—	—	—	1,000	—
1310 - VAT Grants	342	120	2,262	—	2,724	—
1315 - Insurance Claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
1325 - Friends Subscriptions	—	—	220	—	220	180
2841 - Start of Year Reconciliation	—	—	—	—	—	—
2842 - Write offs	—	—	—	—	—	6,177
<b>Other income Totals</b>	17,050	120	12,376	—	29,547	40,248
<b>Income and endowments Grand totals</b>	725,439	660	20,075	—	746,175	314,497

### 3. Expenditure

#### Raising funds

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
1725 - Electronic Giving Costs	61	—	2	—	64	34
1735 - Costs of Fetes & Events Parish	—	—	—	—	—	—
2051 - Salary - Parish Admin - Stewardship	—	—	—	—	—	373
2069 - Stripe Fees - CFM	—	—	80	—	80	40
2070 - Costs of Hall/Church Hire	3,302	—	—	—	3,302	3,855
<b>Raising funds Totals</b>	<b>3,363</b>	<b>—</b>	<b>83</b>	<b>—</b>	<b>3,447</b>	<b>4,302</b>

#### Expenditure on charitable activities

1801 - Mission - Overseas CMS	—	—	—	—	—	—
1830 - Mission - Overseas Agencies	2,505	—	—	—	2,505	2,550
1850 - Mission - Home Church Schools	—	—	—	—	—	—
1860 - Mission - Other Charities	2,505	—	—	—	2,505	2,550
1870 - Mission - Secular Organisations	1,670	—	—	—	1,670	1,700
1901 - Parish Contribution	131,162	—	—	—	131,162	120,000
1950 - Music Costs	1,279	—	—	—	1,279	1,342
2003 - Employers National Insurance	5,508	—	—	—	5,508	4,297
2004 - Pensions	1,510	—	—	—	1,510	861
2005 - Employers' Pension Contributions	760	—	—	—	760	—
2040 - Salaries - Other	(1,080)	—	—	—	(1,080)	—
2050 - Salary - Parish Admin - Clergy Support	—	—	—	—	—	933
2053 - Salary - Parish Admin	14,282	—	—	—	14,282	11,352
2054 - Salary - Parish Admin - Magazine	1,807	—	—	—	1,807	1,582
2055 - Salary - Parish Admin - Governance	5,160	—	—	—	5,160	4,740
2057 - Salary - Verger - Upkeep of Services	5,735	—	—	—	5,735	5,191
2059 - Salary - St. Leon. Organist	4,835	—	—	—	4,835	4,395
2060 - Salary - St Luke's Care - Upkeep of Serv	3,722	—	—	—	3,722	3,322
2061 - Salary - St Luke's Organist	1,647	—	—	—	1,647	1,425
2062 - Salary - Verger - St. Leon. Runn Costs	5,613	—	—	—	5,613	5,056
2063 - Salary - St. Luke's Care - Runn Costs	3,771	—	—	—	3,771	3,367
2064 - Salary - Senior Verger - St. Leon. Runn.	1,597	—	—	—	1,597	668
2065 - Salary - Senior Verger - Upkeep of Servi	1,597	—	—	—	1,597	668
2066 - Salary - CFM	36,759	—	—	—	36,759	31,125
2067 - CFM Running Costs	—	1,091	8,986	—	10,077	8,468
2068 - CYFW Grant Expenditure	—	—	—	—	—	—
2101 - Working Exp's - Incumbent St Leonard's	—	—	—	—	—	397
2102 - Working Exp's - Incumbent St Luke's	753	—	—	—	753	496
2121 - Council tax - Vicarage	3,393	—	—	—	3,393	2,934
2122 - Council Tax - St Luke's House	3,393	—	—	—	3,393	3,247
2141 - Water rates - Vicarage	434	—	—	—	434	442
2142 - Water Rates - St Luke's House	440	—	—	—	440	179
2144 - Water Rates - St Leonard's Church	816	—	—	—	816	656
2145 - Water Rates - St Luke's	231	—	—	—	231	178
2151 - Telephone - Vicarage	921	—	—	—	921	873
2152 - Telephone - St Luke's House	750	—	—	—	750	603
2154 - Telephone - St Leonard's Church	532	—	—	—	532	543

	Unrestricted	Designated	Restricted Endowment	Total	
				This year	Last year
2156 - Telephone - Hall/Office	105	—	—	105	196
2161 - Miscellaneous - Vicarage	—	—	—	—	—
2162 - Miscellaneous - St Luke's House	—	—	—	—	—
2164 - Miscellaneous - St Leonard's Church	—	—	—	—	66
2165 - Miscellaneous - St Luke's Church	17	—	—	17	11
2166 - Miscellaneous - Hall	—	—	—	—	—
2180 - Alpha Expenditure	—	—	—	—	—
2201 - Training and Youth	—	—	—	—	333
2209 - Refreshments	1,399	—	—	1,399	1,347
2210 - Bell Ringers	—	—	—	—	1,701
2211 - Choir Expenditure	—	—	45	45	60
2212 - Flowers	—	—	—	—	—
2216 - Vicar's Discretionary Fund	—	—	—	—	—
2218 - Parish Lunch	—	—	—	—	150
2219 - Men's Meal	—	—	118	118	—
2302 - Insurance - St Luke's House	678	—	—	678	573
2304 - Insurance - St Leonard's Church	3,587	—	—	3,587	3,065
2305 - Insurance - St Luke's Church	997	—	—	997	628
2306 - Insurance - Hall	—	—	—	—	2,549
2320 - Organ / Piano Maintenance	1,875	1,087	—	2,963	2,032
2331 - Maintenance - Vicarage	—	—	—	—	(313)
2332 - Maintenance - St Luke's House	466	—	—	466	814
2334 - Maintenance - St Leonard's Church	3,219	—	198	3,417	1,647
2335 - Maintenance - St Luke's Church	4,124	—	155	4,279	2,352
2340 - Upkeep of Services	38	—	—	38	428
2350 - Upkeep of Churchyard	3,751	—	—	3,751	581
2370 - Churches Together	95	—	—	95	95
2371 - DBS Fees	48	—	—	48	60
2372 - Retired clergy wedding/funeral fees	—	—	—	—	642
2375 - Diocesan Fees	—	—	—	—	218
2378 - Tech	—	—	76	76	—
2380 - Equipment Improvements	7,214	—	—	7,214	2,623
2381 - Staffing Misc.	478	—	—	478	—
2382 - CFM Equipment	—	—	—	—	1,976
2404 - Gas - St Leonard's Church	1,577	—	4,023	5,601	3,493
2405 - Gas - St Luke's Church	1,689	—	2,123	3,813	2,375
2406 - Gas - Hall	390	—	—	390	312
2414 - Electric - St Leonard's Church	343	—	2,722	3,066	2,521
2415 - Electric - St Luke's Church	236	—	1,812	2,048	1,565
2416 - Electric - Hall	834	—	—	834	555
2420 - Cleaning Materials	673	—	—	673	756
2427 - Supplies - Upkeep of Services	250	—	—	250	—
2501 - Magazine Production Costs	49	—	—	49	—
2502 - Photocopier Expenses	5,100	—	—	5,100	4,822
2510 - Bookstall Purchases	—	—	—	—	330
2520 - Bank Charges	—	—	—	—	51
2601 - Governance - Audit Fees	1,780	—	—	1,780	1,490
2602 - Governance - Office Expenses	1,132	—	—	1,132	934
2605 - Postage	619	—	—	619	107
2610 - Software - Finance	245	—	—	245	419
2615 - Software - Other	1,337	—	—	1,337	1,048
2704 - Fabric - St Leonard's Church	—	—	—	—	11,688
2705 - Fabric - St Luke's Church	—	—	—	—	—
2706 - St. Leonard's Boiler	—	—	—	—	—
2710 - Reordering	—	—	—	—	—
2998 - Transfer of balances	—	—	—	—	—
2999 - Write offs	—	—	—	—	6,195

<b>Expenditure on charitable activities Totals</b>	288,373	2,178	20,261	—	310,814	288,659
<b>Other expenditure</b>						
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total This year</b>	<b>Last year</b>
1880 - Legacy - Dollin	—	—	—	—	—	—
2010 - Salary & Pension Services	598	—	—	—	598	—
2707 - Tower Repairs	—	—	13,573	—	13,573	—
2708 - Defibrillator	444	—	—	—	444	691
2711 - Professional Advisors Fees	1,344	—	7,217	—	8,561	24,200
2750 - Benenden Expenses	10,214	—	—	—	10,214	—
2832 - Other Expenditure - Fitzgerald	8,793	—	—	—	8,793	8,001
2840 - Year End Reconciliation	—	—	—	—	—	—
<b>Other expenditure Totals</b>	21,395	—	20,791	—	42,186	32,893
<b>Expenditure Grand totals</b>	313,132	2,178	41,136	—	356,448	325,855

#### 4. Missionary and charitable giving

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
<b>Overseas:</b>						
<i>Cambodia Action, LAMA, Mission Direct, Samaras Aid,</i>	2505	-	-	<b>2505</b>	2550	
<b>Home:</b>						
<i>Children Youth and Family Missioner</i>	6680	-	-	<b>6680</b>	6800	
<i>Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves</i>	4175			<b>4175</b>	<b>4250</b>	
	<b>13360</b>		-	<b>13360</b>	13600	

#### 5. Staff Costs

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
<b>Remuneration</b>						
<i>Wages and salaries</i>	90591		-	90591	77011	
<i>Employer social security costs</i>	5508		-	<b>5508</b>	4297	
<i>Employer pension costs</i>	1510	-	-	<b>1510</b>	861	
	<b>97609</b>		-	<b>97609</b>	83859	

#### 6. Payments to PCC members

Clergy were paid out of pocket expenses

7. Transactions with persons related to PCC members

None

8. Transactions with related charities

None

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2023	Total Funds 2022	Notes
Independent examination and professional advice	1780	-	-	1780	1490	
Accounts production	1132	-	-	1132	934	
Bookkeeping	5160	-	-	5160	4740	
	8072	-	-	8072	7164	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2023	Total Funds 2022	Notes
	-					

11. Fixed Assets  
a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2023	Notes
Market value 1 January 2022	-	-			
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2023	-	-			

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	Notes
At 1 January 2023	511000			511000	
Additions					
Disposals					

Revaluation					
At 31 December 2023	<b>511000</b>			<b>511000</b>	
<b>Charge for impairment</b>					
At 1 January 2023					
Additions					
Disposals					
Revaluation					
At 31 December 2023					
<b>Net book amounts</b>					
<b>At 31 December 2023</b>	<b>511000</b>			<b>511000</b>	

### 13. Net Assets by Fund

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	
Fixed assets for church use	511000			511000	511000	
Investment fixed assets	-	-				
Current assets (except cash)	341,327			341,327	4,141	
Cash at bank and on deposit	(14,035)	254,288	-	240,253	192,983	
Current liabilities	(7401)	-	-	<b>(7401)</b>	<i>(15672)</i>	
Long term liabilities						

### 14. Debtors

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
Income tax recoverable	584		-	584	4,796	
Prepayments and accrued income		-	-			
Other debtors	340,742	-	-	340,742	2,343	(legacy)
	<b>£341,326</b>		-	<b>£341,326</b>	<i>7,141</i>	

### 15. Creditors: amounts falling due within one year.

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowed</b>	<b>Total Funds 2023</b>	<i>Total Funds 2022</i>	<b>Notes</b>
Deferred income		-	-			
Accruals for utilities and other costs	7,401	-	-	7,401	15,672	
Archdeacon's loan		-	-		-	

Other creditors		-	-		
	7,401	-	-	7,401	15,672

## 16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2023	Total Funds 2022	Notes
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

## 17. Comparatives for the statement of financial activities

	Unrestricted	Restricted	Endowment	Total	Prior Year
<b>Income and endowments from:</b>					
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
<b>Total income</b>	<b>726,099</b>	<b>20,075</b>	<b>-</b>	<b>746,175</b>	<b>314,497</b>
<b>Expenditure on:</b>					
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
<b>Total expenditure</b>	<b>315,311</b>	<b>41,136</b>	<b>-</b>	<b>356,448</b>	<b>325,855</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>410,788</b>	<b>(21,060)</b>	<b>-</b>	<b>389,727</b>	<b>(11,357)</b>
<b>Transfers</b>					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>410,708</b>	<b>(20,980)</b>	<b>-</b>	<b>389,727</b>	<b>(11,357)</b>

<b>Reconciliation of funds</b>			-		
<b>Total funds brought forward</b>	420,182	275,269	-	695,452	706,810
<b>Total funds carried forward</b>	830,891	254,288	-	1,085,179	695,452

## Notes to the Financial Report

### 18. Statement of Funds.

#### Explanation of funds

**Endowed funds** are required by the donors to be invested and the income spent on specific objectives

**Restricted funds** are not invested permanently but are to be spent within reasonable timescales

**Unrestricted funds** are not subject to any donor restrictions and can be spent as the PCC decides

#### Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2023
	£	£	£	£	£
				-	-
<b>Total of all endowed funds</b>				-	
				-	-
				-	-
<b>Total of all restricted funds</b>	275,269	20,073	(41,134)	80	254,289
General fund	290,077	725,439	313,132	(80)	695,623
Designated roof fund	130,105	660	(2178)	-	135,267
Revaluation reserve	-	-	-	-	-
<b>Total of all unrestricted funds</b>	420,182	726,099	315,311	(80)	830890
<b>Total funds</b>	695,452	746,175	(356,448)		1,085,179



# Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2023 set out on pages 27 to 41


<b>Respective responsibilities of trustees and examiner</b>	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none"> <li>1. examine the accounts under section 145 of the Charities Act,</li> <li>2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and</li> <li>3. to state whether particular matters have come to my attention.</li> </ol>
<b>Basis of independent examiner's statement</b>	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
<b>Independent examiner's statement</b>	<p>In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ol style="list-style-type: none"> <li>a. to keep accounting records in accordance with section 130 of the Charities Act; and</li> <li>b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act</li> </ol> <p>have not been met; or</p> <ol style="list-style-type: none"> <li>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol> <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
<b>Examiner's signature</b>	
<b>Examiner's name</b> <small>CAPITALS</small>	CHRIS TYLER FCA DChA FCIE
<b>Date</b> <b>Relevant professional qualification(s) or body</b> <small>if any</small>	
<b>Examiner's address</b>	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

# Independent Examiner’s Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

Section B	Disclosure
<b>Give here brief details of any items that the examiner wishes to disclose</b>	<p><b>Only complete if the examiner needs to highlight material problems</b> <i>for example:</i></p> <ul style="list-style-type: none"><li>• accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;</li><li>• any material expenditure or action which appears not to be in accordance with the trusts of the charity;</li><li>• any failure to be provided with information and explanations by any past or present trustee, officer or employee; and</li><li>• any material inconsistency between the accounts and the trustees 'annual report.</li></ul>

## Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2023 set out on pages 27 to 41-39

<b>Respective responsibilities of trustees and examiner</b>	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none"> <li>1. examine the accounts under section 145 of the Charities Act,</li> <li>2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and</li> <li>3. to state whether particular matters have come to my attention.</li> </ol>
<b>Basis of independent examiner's statement</b>	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
<b>Independent examiner's statement</b>	<p>In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:</p> <ol style="list-style-type: none"> <li>a. to keep accounting records in accordance with section 130 of the Charities Act; and</li> <li>b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act</li> </ol> <p>have not been met; or</p> <ol style="list-style-type: none"> <li>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol> <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
<b>Examiner's signature</b>	
<b>Examiner's name</b> <small>CAPITALS</small>	CHRIS TYLER FCA DChA FCIE
<b>Date</b> <b>Relevant professional qualification(s) or body</b> <small>if any</small>	<p>24th April 2024</p> <p><i>Institute of Chartered Accountants in England and Wales</i></p>
<b>Examiner's address</b>	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD