

Trustees Annual Report and Financial Report

The Parochial Church Council (PCC) of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2022

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Website: Seafordparish.org.uk

The Rev'd James Hollingsworth, MA

Incumbent: The Vicarage, 46 Sutton Road, Seaford,
BN25 1SH

C R Tyler (FCA DChA)

Independent F1 CRT Limited Flat 24 Wellingtonia

tax examiner: Court Laine Close BRIGHTON BN1 6TD

Bankers: Barclays Bank plc

Trustees Annual Report and Financial Report

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Trustees Annual Report for 2022

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The Covid-19 Pandemic significantly shaped 2020 and 2021 and the ripples from it continued to affect the emergence of aspects of our ministry pre 2020. The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonards Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonards and Office and kitchen at St Luke's).

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7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered **304** (compared to 295 in 2021, 300 in 2020, 316 in 2019).

The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

RM: "Thank you for being there and for your prayers"

Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Pastoral Care Team, led by Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

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Overview of the Year. APCM 2022

Community

In June, the Church celebrated our Queen's Jubilee with a Choral Evensong and then a Civic Songs of Praise. On her death on 8th September, St Leonard's Church was open for prayer and to receive people throughout the town to sign the Book of Condolence. The Succession was announced by the Mayor outside St Leonard's on 11th September and another civic service held on 18th, the eve of the funeral of Our late Sovereign Lady Queen Elizabeth II.

YouTube comment "Another fantastic evening, thank you to all for arranging it" (Christmas Carols)

St Leonard's has continued to remain open this year throughout the week 10am-1pm for people to come in for some company and conversation or to pray and light a candle. Except on Thursday mornings (see Stefan's report on Tots). We were not able to take a group of teenagers to May Camp (Diocesan Youth Camp at Plumpton Race Course) but a group of us did go for the purposes of teaching 300 teenagers some archery.

The Police visited our Holiday Club 'Cops n Robbers' and the PCSOs took the Vicar for a walkabout so as to keep close connection between them and the Church. They were helpful with a homeless woman who set up her tent in the Churchyard. Rev Derreck Lee-Philpot has been invited to be part of the Fire service chaplaincy which will be another important part of our work in caring for the community.

On the last Saturday of each month, St Leonards has hosted Open Café with plenty of cake and coffee and visitors. This has been a fruitful way of bringing the community together. Seaford Magic day saw the church full of people and cake and stalls and different groups singing. Lunch Club has continued, now in St Luke's. The Government, through a Sussex charity, invited us to create a Levelling Up discussion group which will conclude in February 2023.

Care Homes through the year slowly began to open up to us being able to bring Holy Communion with some singing and carols. Covid has continued to come and go and occasionally limit our ministry.

Members of the Church helped fundraise for different charities this year including rattling buckets for Seaford Bonfire Society, Shoeboxes for Romania (64) and we have had speakers from Waves, Samara's Aid (Syria) and the Chhin family in Cambodia. (See a more detailed report further in).

The Church has hosted various groups and choirs and concerts (see the concert report further in). It was particularly good to see the beginning of some schools and nurseries returning, post pandemic, to St Leonards for their end of term Christmas concerts. The Wellington Hotel invited the Church to lead some Pub Carols.

The vicar and Stefan have both been invited into one school to help teachers with the implementation of the new ESCC RE syllabus.

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God's own acre, the Churchyard saw the replacement of two elm trees marking the two world wars. The local council continue to mow the grass but this year has engaged with the idea of allowing some parts of it to grow so as to encourage the wildlife. This included being involved with the Churches count on Nature where insects, butterflies, and wild flowers were counted with the help of Seaford Natural History Society.

The Vicarage has become a guinea pig for the Diocesan landlords to experiment with helping it towards being carbon neutral. This year the loft has had extra insulation and cavity walls filled, next year might see an air-source heat pump installed.

The Town continued to raise money for 'Seaford 4 Ukraine' which became a subcommittee of Seaford PCC for the purposes of supporting Ukrainian Refugees and their hosts in the area and with the hope that surplus money could be given to appropriate Ukrainian charities. Over £18,000 has been raised over this year, much has been given already, including some to those who are raising funds for electricity generators and for trauma first aid kits to be sent to Ukraine.

The Order of St Richard was awarded by our Diocesan Bishop, Rt Rev Martin Warner, in gratitude to Diana Woodcock and Malcolm Anderson for their work in the community and in the Church.

Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: <https://seafordparish.org.uk/social-media/>)

As you read more of this report you should note other aspects of how Seaford Parish has worked to support and bring the community together.

Worship and Discipleship in the Church.

Our worship has continued to be on line as well as in person. In St Leonards we continue to worship on Wednesdays at 11am, and on Sundays at 8am, 9.30am and, fortnightly at 11.30 *The Meeting Place* and the occasional evening service (eg Ash Wednesday, Harvest Songs of Praise). In St Luke's our worship has been on Tuesdays twice a month, Sundays 9.30, and on two evenings in the month *prayers at 7* and *St Lukes at 7*. A couple of *The Meeting Place* services were held on the beach over the summer to good effect.

A daily Thought for the Day has continued with a slow read of Hebrews and some Carol earworms at 7.15am on Facebook as well as 6pm evening prayer. At the time of evening prayer, it's quite possible to have 10 people praying together, a short while later and we're told that it has 'reached' 80. It's hard to know what this means but it is evident from the comments that this is a ministry that helps keep people connected to the family of the Church. Likewise, YouTube (viewings range from 213 (Carol service) to over 70 for a Sunday morning.

Home Groups began to meet again. We continued with a zoom book club looking at Ruth Valerio's *Yes to Life* and *Unveiled* by Clare Haynes. In May we hosted a Deanery Confirmation

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with seven of our own Church family being confirmed. In the summer a group of us went to New Wine. In September we ran another Alpha Course.

Over 200 Christians for the Churches Together Good Friday Walk of Witness started in St Leonards and processed to the sea front and to Seaford Life Church with prayers and hymns along the way.

Six Baptisms, 2 weddings, one blessing, and 20 funerals.

Using our October attendance statistics: Average Sunday attendance was 180 and average Wednesday attendance 15.

Damien Brenan and Janice Bartholomew were ordained to the diaconate and went elsewhere to their curacies. Rev Derreck took his ministry to Sudan for three weeks.

The Vicar in his capacity as Rural Dean continued to oversee various vacancies where we as a team (particularly Colin Pritchard, Lucy Hollingsworth) were able to support other churches such as Ringmer, Newhaven, Denton, Peacehaven amongst others.

As you read more of this report you should note other aspects of how Seaford Parish has endeavoured to provide worship that is accessible for all and to encourage people to become disciples and to grow in the love for God and for their neighbours.

Home Groups report for 2023 APCM

In December David and Pat Farey took on the role of looking after the nine groups that meet across the parish. The groups vary from three or four up to around fifteen, meeting in daytime or evenings. Meetings have slowly been getting back into a rhythm since lockdown, and looking forward we need to build up our groups and provide more opportunities for our church members – and for those outside the church – to come together in small convivial groups where they can gather around God's word to learn about faith and to support one another in prayer and fellowship.

In our changing society matters of faith are becoming increasingly controversial and there is a need for all those with an interest in Christian things to be well grounded in the principles. Services in church are essential for life as Christians but only in smaller, more intimate settings can there be real learning and equipping for life. That is what our home groups seek to provide.

Our thanks must go to each of those individuals who have taken on the role of leading our groups. They are a committed and inventive group of people who care passionately for those in their care and provide the means for them to learn and grow together. They have soldiered on through Covid times and are continuing the good work. As people in the groups grow in faith, understanding, confidence – and numbers – so we hope that more groups may form and expand our very essential home groups network across the town.

For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.

David and Pat Farey

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Pastoral Care Report APCM 2022

Towards the end of 2022, I realised I needed to take a break from co-ordinating the Pastoral Care Team. The team have a wide brief:

Pastoral Letter Mailing List: At present this list is about 80 people who do not have access to online facilities and cannot get to church through infirmity or illness. James and Derreck take it in turns to pen a letter to all on the list to keep us all connected and involved in Parish matters. Thank you all for the many contributions to the postage cost. Incidentally, copies of these letters are also available at the back of both churches for all to see.

Home Holy Communions: a small team visit the home bound offering Holy Communion on request, this is especially appreciated around Christmas and Easter time. Barry Ranger now co-ordinates these visits, Barry's number: 01323 899300.

Care Home Services: at present we hold monthly services in Nova House, Freshford Cottage, Burdyke Lodge & Westerleigh Nursing Home. Brian Miller has agreed to co-ordinate these. We have a small dedicated team who take these services and we hope, as Covid begins to recede, more helpers can join the team. Brian's contact details: 07763 brianpmillar@gmail.com

General Pastoral Care: We respond with phone calls, visits and help as appropriate. This can involve hospital visits and home visits and is something we can all do, one member 'happened' to be walking along the road and heard another member calling for help, she had fallen and couldn't get up. Another member of the Parish makes a point of getting to know new visitors at services and often invites them for coffee. Untold blessing result in these kindly acts and we all work as part of the team as we 'Love our neighbour as we love ourselves'.

At times of bereavement, illness, anxiety etc we all need some extra help and we are available; ring the clergy, the wardens, or the church office to let us know. Incidentally, Diana Woodcock continues to co-ordinate the Pastoral Care at St Luke's and I am grateful for all those who have let me know of need or who have been involved with pastoral care over these years.

Wendy Ogilvie March 2023.

Fabric Report for period 1st Jan to 31st Dec 2022

Much has happened during the year. Fabric work on both churches can be analysed as follows:-

St Leonard's Church

Windows – The Ascension window was fixed last year, we have now renewed and fixed stonework on nine windows at a cost of £12.3k; these windows were, on the outside, W1 West Wall of the Tower, W2 Choir Vestry, W5 South Aisle West, W6 South Aisle, W9 South Transept, W11 East Organ Chamber, W21 West Cloakroom, W22 North Choir Vestry, on the inside, Lancet Vestry.

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Tower Repairs – The problem is that at the apex of the spire roof on the tower, the supporting timber rafters show evidence of dampness coming through the top around the timber pole that supports the weathervane and its associated lead flashings. There is some erosion of stone to the inside face and tops of the parapet walls and some open joints, this results in a leak at the top of the tower and wet stone is slowly crumbling and dust is falling on the bells. There is a large cross beam supporting exposed rafters, purlins and central post for weathervane. The central post has a large crack in it. Water damage is further leaking down the king post and there is further possibility that the weathervane could rot and fall down. Repair will be necessary to the lead capping, tiles and weathervane to stop the deterioration.

We appointed a contractor at a cost of £13.2k with a view to carrying out the necessary work during November / early December, 2022. Unfortunately due to the continually wet weather, the contractor was not able to fully complete other designated work within their anticipated timescales. This necessary work will now begin mid April, 2023.

Church Clocks – we have decided not to arrange cleaning of the three church clock faces. We prefer to wait until this may become a necessity and then discuss this with the council. Maintenance on the clocks is continued.

Plumbing – South East Water inspected the church plumbing to ensure that it met the requirements of the Water Industry act 1991 and the Water Supply (Water Fittings) Act 1999. These requirements form an important role in protecting public health and providing efficient use of water within the premises. Requirements were met.

Defibrillator – following an accident in Church Street, this was used and, probably due to panic concerns, was badly damaged. It has been replaced with a new Defribulator and we have taken the opportunity to improve the wall mounting and signs.

Underground Water Leak – there was a very bad underground water leak to the left of the front church doors. Pipeline South East Limited were hired and they dug and located the leak, repaired it and reinstated the grass area at a cost of £0.6k

Lych Gate – minor tiling work was carried out cracked, broken and missing tiles.

Church Roof – minor repairs have been carried out to fix loose and slipping tiles

Church Gully – this has been fully cleared of all weeds / dirt / mud and grass; thank you to David Bramley.

Hall – As the Hall is now classified as an unoccupied building, the Insurance Company asked that it be cleared of all items, if they were to continue to insure it and this was done. All the moss was cleared off the roof to improve and reduce the risk of water leakage; a big thank you to David Bramley for doing this.

National Churches Trust Grants – it was noted that this Trust intends to bring in a Cornerstone Grant in March 2023 to cover churches for the installation of kitchens and

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accessible toilets. The grants are anticipated to range from £10-50k with the average being £15k. We have decided to apply for a possible grant, as the intended future work at St Leonard's Church meets the criteria defined within the grant concepts.

Fire Risk Assessment a full report has been completed by a qualified expert and the findings have been made available. Actions required and noted are being addressed.

Church Lighting – we are glad that the light bulbs in the nave of St Leonard's Church have been replaced (with thanks to Phil and Malcolm Anderson). The Chancel lights and projector bulb need replacing.

We have recently found a relevant spider lift (TR17) that we could use to gain access to the church lights. For those who are interested the TR17 can be seen on the afi rentals website at <https://www.afi-rentals.co.uk/spiderlifts>

A day hire of this machine will cost £1.8k (machine + operator, travel site to church and back to site, ramps for nave to altar + insurance). At a cost of £0.2k per hour, we are reviewing what else we could use the machine for? For example this could assist in a roof survey. We are dealing with the logistics of getting everything together with a view to ensuring one specified day for everything to be done. Hopefully this will all be sorted out in the near future.

St Luke's Church

Administration Office – last year this was transferred from St Leonard's Hall to St Luke's. This year we have employed a carpenter to create a special kitchen top to provide a desk like table top across most of one wall; this improves space in the office. The carpenter is now in the process of providing shelving to a cupboard and converting the door to open outwards, currently it opens inwards.

Kitchen – It was decided to fit new cupboards across the whole of the back wall in the small hall section of St Luke's near to the kitchen. After these were put up, most people agreed that the cupboards should be varnished. Overall costs – installing cupboards and varnishing was £2.5k. The cupboards are now used for storing tables and for keeping stock items for the monthly parish meal. It is also used for other items for kitchen staff and storing items for the various youth groups.

Vestry – in addition to adding a cupboard (with lock) for valuable items (cost included in the £2.5k above), e.g. chalices etc., all the pipe work within the Vestry was covered / hidden at a cost of £0.5k.

Altar Curtains – these have been replaced and new curtains have been installed.

Plumbing – similar to St Leonard's Church, South East Water visited in April, in order to inspect the water systems (plumbing) to ensure they meet the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensures compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises. Requirements were met.

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Fire Risk Assessment a full report has been completed by a qualified expert and the findings have been made available. Actions required and noted are being addressed.

Vicarage Garden – the trees have been cut back and reduced

Hedges – these have been regularly cut back and maintained

Thank You

Finally a big thank you to our parishioners for the various donations, this has included contributions to the cost of:

St Leonard's Church – windows and tower repairs (to be completed April, this year)

St Luke's Church – kitchen cupboards, vestry (cover / hide pipe work), Administrative Office and new altar curtains

Mike Holmes, Head of Fabric, Parish of Sutton with Seaford, 19th February, 2023

Safeguarding – by Ruth Saunders

A big thank you to everyone this year who has made safeguarding part of their daily living, and thereby made St Leonards and St Lukes places where people want to come. Recently we had a Safeguarding Sunday, where Stefan, James, Derreck and I spoke at all services about the importance of the policies and procedures we already have in place to ensure that our churches follow Diocesan guidelines, and are places where everyone feels safe and happy to be. Sometimes, the policies and procedures seem burdensome and over detailed, and my role is to help us make sense of them, and do the bits that we need to. And part of the Sunday, was for us to get a fuller view of safeguarding that includes all aspects of our daily lives, rather than the focus of newspaper headlines. We are a welcoming church, where we offer each other, and people we don't know so well, love, support and a listening ear, particularly in difficult times. And that's what safeguarding is all about.

During this year, the Safeguarding Committee has met regularly. We have continued to work on the Safer Recruitment and People Management Guidance issued by the Diocese, and a set of procedures appropriate for our churches is already being trialled. Church Suite will have application forms for anyone interested in volunteering, and will also have templates for requesting references, interviews and codes of behaviour/contracts which both we and the volunteer will commit to.

Stefan's groups have continued to blossom, which is great news. This success makes it essential for us to have the correct procedures and risk assessments in place, so that parents will feel confident about leaving their children in our care. With another successful Holiday Club in October, and new volunteers coming along, I have carried out a number of db's checks during the year. As the Diocese now wants us to renew every three years rather than five, it will be good for more people to sign up to the up-date service – with this in place and a person's consent, I can access their current status, without going through the palaver of a new application. You can only apply within 30 days of a completed DBS, so you have to be quick off the mark, but as volunteers this is a free service. Thirtyone:eight (Proverbs verse), processes all our applications at a subsidised rate of £6.

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Training continues to be a challenge, as at this time it seems that face to face training courses will not be offered in the near future. Those sessions we had in the hall pre-pandemic, were so good at getting us together, giving us information, allowing discussion and sharing experiences. And we all got a certificate at the end! Now, the Diocese is depending on us all to do it individually on line, and it is undoubtedly true, that fewer people all over the country are staying up-to-date with their training. In our churches, we have examples of extraordinary perseverance and certificates hard won. You know who you are and thank you. Ideally the Diocese would like all members of the congregation to complete the basic training (C0), and anyone involved in any part of the church's work should complete C1. Please let me know if you would like or need to do training – house calls can be made. Stefan and I are both concerned about the fall in the number of people trained, and have written to the Diocese about ways this could be addressed.

Sadly, there are people who have not been able to return to church since the pandemic and keeping in touch with them has continued to be a major part of our mission. Lots of people are visiting and supporting people in their own homes and in local hospitals and residential and nursing homes. Safeguarding awareness in all this work will help us notice things that may not be quite right and ensure that we know how to address them and keep people safe, both those we visit and ourselves. I have also met with people who welcome visitors to the church during the week, and we have discussed principles of lone-working and keeping ourselves safe and thought about how to respond to visitors.

"Thank you for the free packed lunches, this is really needed" – Holiday Club Parent

"Thank you, just thank you for setting up a group where I can attend and discuss my thoughts, it's the first time in ages that I connected with a reading from the Bible" – young adult at The Chosen

Ministry to Schools during 2022 – by Liz Morgan-Jones

Gradually, very gradually during the year Stefan Bracher (Parish Children, Youth and Family Worker), James the Vicar and the Youth Worker from Seaford Baptist Church have been welcomed back into the local schools.

Assemblies taken by Alex the SBC Youth Worker restarted in Alfriston at the beginning of the year and by the end he was including Cradle Hill and Seaford Primary Schools. Unfortunately, Di Bradford from Seaford Community Church has not been asked to restart going into the Primary Schools to tell them Bible Stories. Seaford Primary School re-opened its doors to members of the Leadership Team from St Peter's.

Stefan and Alex were once again able to go into the classrooms to take with them copies of the Scripture Union booklets, 'It's Your Move' provided by Churches Together in Seaford into

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Alfriston, Annecy, Chyngton, Cradle Hill, Cuckmere House and Seaford primary schools at the end of the Summer term.

During the year volunteers from the 'Listening Service', provided and trained by Waves, was able to regain entry into Chyngton School and recruited new Listeners for Cradle Hill and Seaford Primary Schools. They were able to support 16 children through the service. Many parents and teachers report that the children who have received Listening support are more confident and for some their behaviour in class and playground has improved. They feel that their concerns are being listened too.

Individuals and churches throughout the town received the dedicated prayer topic sheet updating them on school matters three times during the year.

Please continue to pray for those from St Leonard's and St Luke's who work or volunteer in our schools. And that the churches in Seaford will work together to continue building helpful relationships with all our local schools Alfriston Primary, Annecy RC Primary, Bowden House, Chyngton Primary, Cradle Hill Primary, Seaford Head School, Seaford Head Sixth Form Centre, Seaford Primary and St John's.

Parish Mission Support Team and other Charitable Giving – by Liz Morgan-Jones

We held three meetings during 2022 with our pruned down Team.

Mission Partners that we supported both financially and by prayer –

Beachy Head Chaplaincy, Sarah & Pola Chhin with Cambodia Action, Church Army, Diocesan Family Support Work, Homelink, LAMA, Samara's Aid and Waves.

Mission Partners that we previously supported financially but this year concentrated on prayer support only –

Bible Society, CMS, Mission Aviation Fellowship, and Chris Chester with Mission Direct.

Mission Activity now relying on individual supporters – Caring & Sharing Scheme.

There were two other Mission Charities supported by many in the parish. Christian Aid – by attending Christian Aid local events, volunteering as organisers, deliverers and collectors of envelopes during Christian Aid Week and hosting one of their fundraising lunches at St Luke's. Link to Hope – when over 40 shoe boxes were filled and collected which together with other knitted goods were sent off to various Eastern European countries.

We welcomed Sarah and Pola one Sunday to services at St Leonard's and St Luke's when they updated us on their work in Cambodia and Samara Levy came to entreat us to support the various appeals of Samara's Aid with their work in the newly built Medical Centre and two other centres for the Widows and Orphans in Syria.

One weekend in June we put up displays in St Leonard's for each of our Mission Partners to assist everyone's awareness at the Open Church Coffee Morning and services the following day.

Ongoing informed prayer support was provided in the Parish Prayer Diary with two or three mission partners being highlighted each month and intercessors encouraged to include them regularly at all services.

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Ten per cent of the general fund income for the year was allocated for Mission. Half of this total was for distribution amongst our Mission Partners at home and overseas. Each of the eight receiving £850 whilst the other half (£6,800) was for our own mission work undertaken by the Children, Youth and Family Worker.

Looking forwards we will continue to review the way the parish supports our Mission Partners and how together we can take the gospel to those at home and overseas.

Flowers in St Leonard's Church

Flowers continued to adorn the church with a pedestal arrangement in the sanctuary throughout 2021 with thanks to the few arrangers still available.

Bunches of daffodils were distributed for Mothering Sunday and all the major festivals celebrated with the church decorated appropriately.

The Flower Festival entitled 'Window on our World' from September 24th to 28th was the culmination of over a year's planning and provided a safe space for visitors to enjoy the twenty three colourful and imaginative displays (produced by arrangers from the church and the local Flower Clubs), live musical interludes and light refreshments. The festival was combined with a small exhibition of paintings on the Seaford trail of the Lewes District Artwave event which together generated much needed funds for the parish.

We are grateful to those who gave donations throughout the year to provide the flowers and to those who arranged them and to Margaret Smith for overseeing all the practical organisation.

St Leonard's Choir – by John Baker

Now that Covid regulations have relaxed the choir were once more able to sing without so many restrictions, we started to process again albeit in single file at first and didn't have to limit our numbers for social distancing. Before lent we reintroduced the sung settings of the Gloria, Sanctus and Agnus Dei too. The augmented choir have sung for the service of lessons and carols before Christmas as well as Evensong services for the Diamond Jubilee of Her Majesty Queen Elizabeth II in June. Then again in September when she died there were Evensong services for her and for the Accession of His Majesty King Charles III.

During the year three new members have joined the Sunday choir. We managed the annual garden party this year too and were fortunate to have a lovely day for it in July.

I am very grateful to the choir members who have supported me and been so loyal during the last very difficult few years. Our numbers aren't limited now so we are able to welcome new members again. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir. We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church.

John Baker

JH (Re: Funeral) "The choir sounded fantastic"

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St Leonard's Lunchtime Concerts – by John Baker

2022 saw the first full year of concerts since the first lockdown. We have welcomed back several performers that we've heard before as well as some new faces. There has been quite a variety of music including chromatic harmonica, trumpet, flute, piano and voice. Our audience numbers this year have ranged from 42 to 100, averaging at 70. It was a relief that we no longer had to organise bookings and that people could once again just turn up.



As has become our tradition the final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £500. There was also over £550 left for Church funds.

We are hugely grateful to our loyal audiences who support us so well and we look forward to 2023.

The aim of the concerts is to enable people to hear talented musicians, provide performing opportunities for musicians, especially at the start of their career and to welcome people to our beautiful church, some who might not otherwise come through the door. The concerts are usually on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience.

Seaford Parish Women's Group (SPWG) – by Julia Lawson

Seaford Parish Women's Group resumed meetings on 7th February 2022 in St Luke's Church Chyngton, holding a short AGM, discussing the programme for the next few months and an Upside-Down Raffle.

We varied our meetings throughout the year with interesting speakers and social evenings. We especially enjoyed a talk on Bargain Hunt, a visit from the Hand Bell Ringers, and an annual dinner at Seaford Golf Club. In the spring we had a talk from St Wilfred's Hospice, held QEII 70th Jubilee evening bringing Coronation gifts and discussing memories. In the summer we had talk and demonstration on lace making, discussion on American Independence Day and an interesting talk by Diana Woodcock. The Autumn meetings started with a social evening; talk and demonstration from SeaFriends/Cycling without Age and a speaker from the Chailey Foundation.

We especially enjoyed sharing companionship together, quiz, craft evenings, soup & sausage supper, board games and collecting Christmas gifts for Stopover. The charity care for young women in Brighton & Hove, providing accommodation, giving them respite, and counselling. In December we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Derreck Lee-Philpot, giving all of us an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves the STOPOVER Service Manager gave an update on the charity and was delighted to receive the gifts on behalf of Stopover. We closed the year with Carols and poems focussing on Hannukah, Festival of Light.

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We are always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We currently meet at 7.30pm in St Luke's on the 3rd Monday of the month.

St Leonard's And St Luke's Mothers Union – by Janet Kent

2022 was a full year of Meetings and Activities, we welcomed two new members at our December Service and had an average of 10 members at our Meeting. An open invitation resulted in a few more attending Rev Brigid Hadfield's and Rev Derreck Lee- Philpot's talks. In June we held our Ecumenical Celebration and tea on the theme of Light where we were joined by ladies from four other local groups.

We had two trips out, A theatre trip in March and an Eye-Spy visit to Berwick Church in September, Thanks to Phil for organising these and also of course our annual Desert Island Discs, 2022 celebrity being Rev Colin Rudge.

In October we were so touched by Brian Millar's talk about his Chaplaincy with the young men staying at Eastbourne's YMCA that it was decided to spend Novembers meeting making up "Love in a box" Christmas parcels for the lads, showing them "Gods family love". We also agreed to raise money in 2023 to provide the food for one of Brian's YMCA meals. Members also brought contributions to our joint December Service for the young women and children being supported by Stopover in Brighton.

During the year, we raised £50 for the Bible Society to provide Bibles for Ukrainian families. We attended Baptism Services, presenting Bible Story books and cards and welcoming the family and "child" to the family of St Leonards & St Luke's.

The first Monday of each month sees us once again providing and serving cake at the Citizenship Ceremonies in Brighton.

Two members continue as Chair and Trustee to Sea Friends, helping out at the weekly coffee morning when needed.

Members attended the Diocesan Members meeting in Haywards Heath where we were strongly encouraged to keep our Branches open (however few in members) as once Branches close they are unlikely to ever reopen. It was also demonstrated in many ways how important and influential the MU is across the world, something we were also made aware of by Derreck speaking of the MU members in South Sudan.

We also attended a District event, where the Branches spoke of what projects they were involved with; Mother & baby groups, Prayer shawls, Welcome packs. Contact Centre. We may be few in numbers but there is much good work going on supporting Families in God's name in Prayer and Action.

Janet Kent

Children Youth & Family Missioner – by Stefan Bracher

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 210 children and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less

Trustees Annual Report and Financial Report

frequently, but all understand why we run the groups we run. Ultimately to tell the message of Jesus and make disciples.

As the first full year of no Covid restrictions, it has been a case of getting the children, youth and family work up and running the way we want it to be. We have continued with Messy Church, Tots' Treats (toddler group), Sparks (children's group) and Ignite (youth group). As well as these groups we have also launched two new groups, Glow Sunday School up at St Luke's Church and The Chosen adult's group, specifically for adults to come along to and discuss Jesus with a meal.

The largest issue which is currently facing the children, youth and family work is the need for volunteers. The lack of volunteers willing to take up a call to help run sessions has, and will continue to, limit the outreach of the children, youth and family work. Often the same volunteers, volunteer for much of the work, time and time again. Those volunteers then suffer from burnout and decided to step back, genuinely because they feel they are stretching too far to be able to conduct their own personal jobs as well as helping to run 2-3 groups.

Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. Over the past year we changed the meeting time from 3.30pm-5pm to 9.30am-11am on a Saturday. This has been successful at attracting a few new members into the sessions.

The Messy Church steering group has been meeting regularly to decide on themes and arrange for the crafts for those themes to be decided well before time. This makes the process of developing a Messy Church session more effective, allowing for longer planning ahead of time.

In connection to this we have looked at specific themes, i.e. before Christmas we had been looking at Heroes of the Bible with Ruth, Daniel, etc.

Tots' Treats

Tots' Treats have been developing in what is offered to parents and toddlers. The sessions in both St Luke's and St Leonard's have been running with a craft linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listing too. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills, etc.

One noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children's hands have been very cold which in turn, and understandably, turns parents/carers and their children away. An alternative source of heating is required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church and can be very off putting.

Trustees Annual Report and Financial Report

Sparks

Sparks have been developing very well. In the summer of 2022, we took 8 children to the summer camp with Generations Christian Camps where they learnt all about the King of all kings, whilst finding out about various kings throughout the Bible. Our number for the Sparks camp 2023 are looking to be very similar.

Following that we have been between 35 and 40 children in attendance to Sparks most of the session which have been running. Our working limit is 40 children. Throughout sessions we have looked at specific themes, such as parables of the Bible whilst incorporating some science where possible. Our summer programme will be slightly different as we try to visit different local places.

Holiday Club

Our October half term holiday club, titled Cops and Robbers had been a huge success. We had over 60 children attend with around 45 children attending each day. We had visits from the local police to talk about what they do in the community and show the children what is inside a police car. As we all looked at Old Testament Joseph and everything he had gone through, but his faith remaining strong.

Holiday club typically costs around £600-£700. To raise funds for holiday club we ran a quiz night which generated over £1000 worth of funds, covering the cost of running holiday club and buying lunches for all the children/families who wanted one. It meant the holiday club was completely free for anyone who wanted to attend at primary school age.

In 2023, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

Ignite

Ignite has been developing well. In the late part of 2022 we made an appeal for funding to the congregation, to support the development of the group. With those funds we brought a pool table, air hockey table, football table and basketball hoops. This has brought in a huge number of young people. Between July 2022 and December 2022 we had 5-7 members on a weekly basis. We have now had the largest group in years with 28 young people attending Ignite one evening in March 2023.

The biblical message which we give are very short if we give any, this is because the main purpose of this group is to build relationships with young people and let them know that Christians aren't too bad. A desire to then set up a separate group to look specifically at bible knowledge and development of faith will then be set up (volunteers willing) to help engage their faith.

The Chosen

A new group for adults has been launched called The Chosen. This group offers a time to relax together with others and have a meal. We also watch an episode of The Chosen, one per week, which is based on the life of Jesus. The show is specifically set to draw from the Old Testament and the New Testament and to draw people to find out more information about the subjects being covered from the Bible.

Trustees Annual Report and Financial Report

Glow

Glow has only met a handful of times, however the importance of the sessions are key. It is designed so parents always have something to bring children to on a Sunday morning at St Luke's Church. We have had family worship on the 2nd and 4th Sundays of a month at St Luke's Church and the 1st and 3rd of the month at St Leonard's Church. St Luke's has proven to be the more successful for the families, but we understood there was confusion between the services and where we were on each of the weeks. Therefore Glow has been the opportunity to ensure families always have something to attend at the same time in the same location each week.

In a session we have been looking at a specific story book, such as 'The God Contest', which is then accompanied with a craft, singing and dancing. This is promising to be a good middle ground between family worship and Eucharistic worship, however more time is needed to fully understand where we are heading.

Moving Forward

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.

We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely within St Leonard's church, but also in St Luke's Church. The Children, Youth and Family Team and the rest of the Church are in a key time to continue to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church. One of the biggest things which will impact us in the success of this, and spreading our faith, are our attitudes towards children, young people and families and our attitudes towards the way we support the groups which are running.

Quotes from families

"Thank you for all your team does. The events are just simply the best" – Parent who attended Messy Church Pancake Party

"I can't believe that a group like this is free" – Ignite Parent

"It's the best camp I have ever been too, I loved it, can we go next year?" – Sparks Camp Child

Trustees Annual Report and Financial Report

Financial Review

Summary of Financial Position 2022

1. The budget approved for 2022 assumed that the year would end with a deficit of £6000 in our general fund operating account

Total Income across all funds was £314497 and total expenditure was £325855, resulting in a deficit of £11357. Just over £5000 worse than had been expected.

2. Overall reserves, excluding property but including legacies, now stand at £184113. The total for 2021 was £195810

3. In November 2022, the PCC approved an operating fund budget for 2023 which estimates expenses of £335500 and if Income of £301400 resulting in a deficit for the year 2023 of £34100

4. Tax recovery through Gift Aid totalled £25311 (£26229). Contributions through the Parish Giving Fund (PGS) accounted for £19910 (£15836) of this total.

5. The major expenditure was the Parish Share contribution, payable to the Diocese of Chichester, (our share of the overall Clergy stipends, pensions and housing), totalling (£120000) in the budget for the year ahead we are aiming at £131162 a 100% of the suggested amount.

6. Mission grants given by the parish amounted to £13600 (£12748,) the Mission Committee had agreed that £6800 (£3829) should be granted to our own Children, Youth and Family Mission.

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Reserves Policy

1. The PCC has a policy of retaining sufficient funds in the General Fund as a reserve, in the event that it becomes necessary to finance a shortfall to meet budgeted cost commitments.

The level of reserves to be retained are currently set at 3 months operating costs, which amount to £75,000. At no time in 2022 was our cash flow put at risk.

2. The PCC no longer has a policy to transfer £750 a year to a part of the General Fund known as the Clergy House Maintenance Fund, expenses will be met from income as and when they occur.

3. Reserves are held in designated and restricted funds for specific objectives and purposes.

4. PCC policy has been to invest balances of funds in interest bearing accounts either with the CCLA Deposit Fund or with Barclays Bank. The PCC do not use reserves to make investments in equity markets.

Related Trusts

There are no related trusts or charities, nor properties or other assets held in trust, for which the PCC or Vicar and Churchwardens have responsibility.

Trustees Annual Report and Financial Report

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2021 to December 2021

Ex Officio members

<i>Incumbent:</i>	<i>The Rev'd. James Hollingsworth</i>	<i>Chairman</i>
<i>Associate Clergy:</i>	<i>The Rev'd. Derreck Lee-Philpot</i>	
<i>Churchwardens:</i>	<i>Fred Bass</i> <i>Lisa Hazle (until April 2022)</i> <i>Elizabeth Morgan-Jones</i>	
<i>Deputy Wardens for St Luke's:</i>	<i>Tony Gubbins (until April 2022)</i> <i>Janet Fairchild (until April 2022)</i> <i>Joanne Lalla (From April 2022)</i>	
<i>Deputy Wardens for St Leonard's:</i>	<i>Janet Kent</i> <i>& Paul Waller</i>	<i>Vice Chairman</i>

Elected PCC Members

<i>Paul Waller</i>	<i>Treasurer (from January 2022)</i>
<i>Capt. Robert Carrington</i>	<i>(from October 2020)</i>
<i>Joanne Lalla</i>	<i>(from APCM April 2021)</i>
<i>Anna Grimble</i>	<i>(from APCM April 2021)</i>
<i>Michael Holmes</i>	<i>(from APCM April 2021)</i>
<i>Bridget Anderson</i>	<i>(from APCM April 2021)</i>
<i>Kim Cuthbert</i>	<i>(from APCM April 2022)</i>
<i>Lucy Borthwick</i>	<i>(from APCM April 2022)</i>
<i>Lisa Hazle</i>	<i>(from APCM April 2022)</i>
<i>Stephanie Baker</i>	<i>(from APCM April 2022)</i>
<i>Nicola Ferguson</i>	<i>(from APCM April 2022)</i>

Co-opted

<i>Rev Lucy Hollingsworth</i>	<i>(from PCC May 2021)</i>
<i>Stefan Bracher</i>	<i>(from PCC May 2021)</i>

PCC Secretary

Mrs Stephanie Baker

Elected Deanery Synod

<i>Mrs Julia Lawson</i>	<i>(from APCM October 2020)</i>
<i>Mrs Susan Saunders</i>	<i>(from APCM October 2020)</i>

Trustees Annual Report and Financial Report

Deanery Representatives on Diocesan Synod:

The Rev'd. James Hollingsworth

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

.....
James Hollingsworth
Date.....*15th March 2023*

Trustees Annual Report and Financial Report

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2022

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Seaford Parochial Church Council - 1131402

Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
Fixed assets		
6430: St Luke's House	280,000.00	280,000.00
6431: St Leonard's Church Hall	140,000.00	140,000.00
6432: 35% of 2 Benenden Close	91,000.00	91,000.00
Total Fixed assets	511,000.00	511,000.00
Current assets		
6501: Bank current account	19,671.08	14,379.32
6505: Bank Saver Account (Premium)	52,008.43	46,164.79
6506: Bank Saver Account (Reserve)	0.75	6,284.19
6507: Community and Families	—	24,784.37
6510: CCLA (CBF) deposit account	120,851.91	119,283.03
6590: Cash in hand	—	18.01
6591: Office Cash Card	201.09	81.36
6592: CYFM Cash Card	250.00	25.10
6595: Debtors	—	1,060.44
6597: Gift Aid Due	4,796.06	—
Z05: Accounts Receivable	2,345.24	1,626.42
Total Current assets	200,124.56	213,707.03
Liabilities		
6601: Loans received	—	—
6602: Accruals	—	300.00
6606: PAYE	—	2,354.84
6607: Net Wages	—	300.37
6699: Agency collections	7,840.15	1,735.42
Z04: Accounts Payable	7,832.11	13,206.28
Total Liabilities	15,672.26	17,896.91
Net Asset surplus (deficit)	695,452.30	706,810.12
Reserves		
Excess / (deficit) to date	(11,357.82)	(46,024.36)
Z01: Starting balances	706,810.12	752,834.48
Total Reserves	695,452.30	706,810.12

As at
31/12/2022

As at
31/12/2021

Represented by Funds		
Unrestricted	290,077.23	324,836.58
Designated	130,105.59	104,968.05
Restricted	275,269.48	277,005.49
Endowment	—	—
Total	695,452.30	706,810.12

Seaford Parochial Church Council - 1131402

Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Standing Order St Leonard's - Gift Aid	9,198	—	—	—	9,198	17,223
0102 - Standing Orders St Luke's - Gift Aid	3,731	—	—	—	3,731	5,915
0103 - Parish Giving Scheme	91,223	—	—	—	91,223	71,967
0111 - Envelopes St Leonard's - Gift Aid	216	—	—	—	216	6,035
0202 - Donations - CAF	64	—	—	—	64	250
0203 - Standing Orders St Leonard's	5,634	—	—	—	5,634	8,153
0204 - Standing Orders St Luke's	3,241	—	—	—	3,241	4,045
0205 - Envelopes St Leonard's	700	—	—	—	700	1,535
0206 - Envelopes St Luke's	5	—	—	—	5	593
0301 - Collections St Leonard's - Gift Aid	389	—	—	—	389	2,049
0302 - Collections St Luke's - Gift Aid	—	—	—	—	—	10
0303 - Collections St Leonard's	10,135	—	—	—	10,135	8,365
0304 - Collections St Luke's	1,771	—	—	—	1,771	1,297
0403 - Gift Day St Leonard's	1,155	—	16,184	—	17,339	—
0413 - Boxes St Leonard's	252	—	—	—	252	710
0452 - Tower Appeal	—	—	225	—	225	—
0453 - Clock Repair Donations	—	—	4,700	—	4,700	—
0454 - Window Repair Donations	—	—	480	—	480	—
0455 - Defibrillator Donations	691	—	—	—	691	—
0490 - Stewardship Donations	2,766	—	—	—	2,766	—
0491 - Easy Fundraising Donations	45	—	—	—	45	—
0492 - Amazon Donations	22	—	—	—	22	—
0553 - Donations St Leonard's	215	265	(35)	—	445	520
0554 - Donations St Luke's	—	—	2,580	—	2,580	—
0556 - Donations Parish	19,274	20	230	—	19,524	23,743
0557 - Electronic Giving	2,799	—	—	—	2,799	—
0606 - Tax Recovery - Parish	5,401	—	—	—	5,401	10,393
0607 - Tax Recovery - PGS	19,910	—	—	—	19,910	15,836
0701 - Legacies St Leonard's	38,000	—	—	—	38,000	—
0705 - Legacies Parish	1,000	—	—	—	1,000	—
0850 - Energy Costs Grant	—	—	12,325	—	12,325	—
1279 - CFM Grants	—	—	—	—	—	17,500
1281 - Stripe Income - CFM	—	—	1,248	—	1,248	—
1290 - Dev of Christian Life	—	—	—	—	—	875
Donations and legacies Totals	217,843	285	37,936	—	256,065	197,017
<i>Income from charitable activities</i>						
1101 - Fees - Weddings & Funerals St Leonard's	2,692	—	—	—	2,692	5,902
1104 - Choir Income	—	—	370	—	370	—
1105 - Tech Income	—	—	585	—	585	—
1209 - Coffee Money Donations	427	—	—	—	427	111
1242 - Hall Lettings St Luke's	6,493	—	—	—	6,493	2,717
1243 - Church Lettings St Leonard's	815	—	—	—	815	280
1255 - Magazine income - advertising	669	—	—	—	669	690
1265 - Parish Magazine Sales	119	—	—	—	119	34
1269 - Parish Lunch	—	—	470	—	470	—
1270 - Bell Ringers	—	1,701	—	—	1,701	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
1272 - Flowers	—	—	150	—	150	50
<i>Income from charitable activities Totals</i>	11,217	1,701	1,576	—	14,495	9,785
<i>Other trading activities</i>						
0913 - St Leonard's Events	1,976	—	—	—	1,976	2,493
0915 - Parish Events	75	—	—	—	75	—
1210 - Bookstall sales to promote objectives	22	—	—	—	22	—
<i>Other trading activities Totals</i>	2,073	—	—	—	2,073	2,493
<i>Investments</i>						
1020 - Bank Interest - Premium	45	—	—	—	45	6
1021 - Bank Interest - Reserve	0	—	—	—	0	0
1022 - Bank Interest - CCLA	1,568	—	—	—	1,568	62
<i>Investments Totals</i>	1,614	—	—	—	1,614	69
<i>Other income</i>						
0608 - HMRC Employers Allowance	4,297	—	—	—	4,297	3,483
1278 - CFM Income	16,679	339	1,059	—	18,078	17,410
1300 - Other Income - Services to Fitzgerald	11,515	—	—	—	11,515	2,340
1325 - Friends Subscriptions	—	—	180	—	180	180
1400 - Other Income - Restricted - SVET	—	—	—	—	—	1,717
2842 - Write offs	6,177	—	—	—	6,177	8
<i>Other income Totals</i>	38,669	339	1,239	—	40,248	25,139
Income and endowments Grand totals	271,418	2,326	40,752	—	314,497	234,505

Expenditure

<i>Raising funds</i>						
1720 - Costs of stewardship	—	—	—	—	—	255
1725 - Electronic Giving Costs	34	—	—	—	34	—
2051 - Salary - Parish Admin - Stewardship	373	—	—	—	373	1,244
2069 - Stripe Fees - CFM	—	—	40	—	40	—
2070 - Costs of Hall/Church Hire	3,855	—	—	—	3,855	—
<i>Raising funds Totals</i>	4,262	—	40	—	4,302	1,499
<i>Expenditure on charitable activities</i>						
1801 - Mission - Overseas CMS	—	—	—	—	—	397
1830 - Mission - Overseas Agencies	2,550	—	—	—	2,550	4,414
1850 - Mission - Home Church Schools	—	—	—	—	—	(338)
1860 - Mission - Other Charities	2,550	—	—	—	2,550	2,355
1870 - Mission - Secular Organisations	1,700	—	—	—	1,700	1,730
1901 - Parish Contribution	120,000	—	—	—	120,000	109,320
1950 - Music Costs	1,319	23	—	—	1,342	1,748
2003 - Employers National Insurance	4,297	—	—	—	4,297	3,483
2004 - Pensions	861	—	—	—	861	861
2050 - Salary - Parish Admin - Clergy Support	933	—	—	—	933	4,046
2053 - Salary - Parish Admin	11,352	—	—	—	11,352	6,743

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
2054 - Salary - Parish Admin - Magazine	1,582	—	—	—	1,582	1,244
2055 - Salary - Parish Admin - Governance	4,740	—	—	—	4,740	4,560
2056 - Salary - Office Assistant	—	—	—	—	—	1,626
2057 - Salary - Verger - Upkeep of Services	5,191	—	—	—	5,191	2,382
2058 - Salary - St. Leon. Hall Caretaker	—	—	—	—	—	4,766
2059 - Salary - St. Leon. Organist	4,395	—	—	—	4,395	3,838
2060 - Salary - St Luke's Care - Upkeep of Serv	3,322	—	—	—	3,322	2,594
2061 - Salary - St Luke's Organist	1,425	—	—	—	1,425	1,380
2062 - Salary - Verger - St. Leon. Runn Costs	5,056	—	—	—	5,056	2,382
2063 - Salary - St. Luke's Care - Runn Costs	3,367	—	—	—	3,367	2,542
2064 - Salary - Senior Verger - St. Leon. Runn.	668	—	—	—	668	1,272
2065 - Salary - Senior Verger - Upkeep of Servi	668	—	—	—	668	1,273
2066 - Salary - CFM	31,125	—	—	—	31,125	30,000
2067 - CFM Running Costs	2,309	3,693	2,464	—	8,468	4,636
2068 - CYFW Grant Expenditure	—	—	—	—	—	2,259
2101 - Working Exp's - Incumbent St Leonard's	397	—	—	—	397	—
2102 - Working Exp's - Incumbent St Luke's	496	—	—	—	496	1,210
2121 - Council tax - Vicarage	2,934	—	—	—	2,934	4,934
2122 - Council Tax - St Luke's House	3,247	—	—	—	3,247	3,112
2141 - Water rates - Vicarage	442	—	—	—	442	317
2142 - Water Rates - St Luke's House	179	—	—	—	179	702
2144 - Water Rates - St Leonard's Church	656	—	—	—	656	(66)
2145 - Water Rates - St Luke's	178	—	—	—	178	61
2146 - Water Rates - Hall	—	—	—	—	—	(206)
2151 - Telephone - Vicarage	873	—	—	—	873	809
2152 - Telephone - St Luke's House	603	—	—	—	603	458
2154 - Telephone - St Leonard's Church	543	—	—	—	543	737
2156 - Telephone - Hall/Office	196	—	—	—	196	820
2164 - Miscellaneous - St Leonard's Church	39	—	27	—	66	5,459
2165 - Miscellaneous - St Luke's Church	11	—	—	—	11	50
2180 - Alpha Expenditure	—	—	—	—	—	45
2190 - Christian Growth	—	—	—	—	—	210
2201 - Training and Youth	333	—	—	—	333	425
2209 - Refreshments	1,347	—	—	—	1,347	340
2210 - Bell Ringers	—	1,701	—	—	1,701	—
2211 - Choir Expenditure	—	—	60	—	60	—
2212 - Flowers	—	—	—	—	—	300
2218 - Parish Lunch	—	—	150	—	150	—
2302 - Insurance - St Luke's House	573	—	—	—	573	519
2304 - Insurance - St Leonard's Church	3,065	—	—	—	3,065	3,287
2305 - Insurance - St Luke's Church	628	—	—	—	628	603
2306 - Insurance - Hall	2,549	—	—	—	2,549	1,189
2320 - Organ / piano tuning	1,896	136	—	—	2,032	2,954
2331 - Maintenance - Vicarage	(313)	—	—	—	(313)	—
2332 - Maintenance - St Luke's House	814	—	—	—	814	2,640
2333 - Maintenance - Benenden Close	—	—	—	—	—	264
2334 - Maintenance - St Leonard's Church	1,647	—	—	—	1,647	2,727
2335 - Maintenance - St Luke's Church	2,032	—	320	—	2,352	5,240
2336 - Maintenance - Hall	—	—	—	—	—	49
2340 - Upkeep of Services	428	—	—	—	428	8,157

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
2350 - Upkeep of Churchyard	581	—	—	—	581	869
2370 - Readers and other fees	95	—	—	—	95	280
2371 - DBS Fees	60	—	—	—	60	—
2372 - Retired clergy wedding/funeral fees	642	—	—	—	642	219
2375 - Diocesan Fees	218	—	—	—	218	2,888
2380 - Other costs (equipment)	423	—	2,200	—	2,623	3,294
2381 - Staffing Misc.	—	—	—	—	—	114
2382 - CFM Equipment	1,976	—	—	—	1,976	—
2404 - Gas - St Leonard's Church	2,516	—	977	—	3,493	4,241
2405 - Gas - St Luke's Church	1,943	—	432	—	2,375	3,259
2406 - Gas - Hall	312	—	—	—	312	962
2414 - Electric - St Leonard's Church	2,361	—	160	—	2,521	1,273
2415 - Electric - St Luke's Church	1,492	—	72	—	1,565	579
2416 - Electric - Hall	555	—	—	—	555	536
2420 - Cleaning Materials	756	—	—	—	756	—
2424 - Supplies - St Leonard's Church	—	—	—	—	—	116
2425 - Supplies - St Luke's Church	—	—	—	—	—	5
2426 - Supplies - Hall	—	—	—	—	—	33
2427 - Supplies - Upkeep of Services	—	—	—	—	—	2,015
2502 - Photocopier Expenses	4,822	—	—	—	4,822	—
2510 - Bookstall Purchases	330	—	—	—	330	—
2520 - Bank Charges	51	—	—	—	51	84
2601 - Governance - Audit Fees	1,490	—	—	—	1,490	1,540
2602 - Governance - Office Expenses	934	—	—	—	934	2,025
2605 - Postage	107	—	—	—	107	—
2610 - Software - Finance	419	—	—	—	419	—
2615 - Software - Other	1,016	—	32	—	1,048	—
2704 - Fabric - St Leonard's Church	—	—	11,688	—	11,688	—
2999 - Write offs	3,331	—	2,864	—	6,195	—
<i>Expenditure on charitable activities Totals</i>	261,656	5,554	21,449	—	288,659	273,220
<i>Other expenditure</i>						
2708 - Defibrillator	691	—	—	—	691	—
2711 - Professional Advisors Fees	2,172	—	22,028	—	24,200	—
2832 - Other Expenditure - Fitzgerald	8,001	—	—	—	8,001	3,145
2835 - Other Expenditure - SVET	—	—	—	—	—	2,663
<i>Other expenditure Totals</i>	10,864	—	22,028	—	32,893	5,809
Expenditure Grand totals	276,783	5,554	43,517	—	325,855	280,529

There may be minor discrepancies in the totals if the pence are not being shown

Trustees Annual Report and Financial Report

Sutton with Seaford Registered Charity no. 1131402

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

<i>Income and endowments from:</i>	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	218,128	37,936		256,065	197,017
Income from charitable activities	12,918	1,576		14,495	9,785
Other trading activities	2,073			2,073	2,493
Investments	1,614			1,614	69
Other income	39,009	1,239		40,248	25,139
Total income	273,745	40,752		314,497	234,505
<i>Expenditure on:</i>					
Raising funds	4,262	40		4,302	1,499
Expenditure on charitable activities	267,210	21,449		288,659	273,220
Other expenditure	10,864	22,028		32,893	5,809
Total expenditure	282,337	43,517		325,855	280,529
Net income / (expenditure) resources before transfer	(8,592)	(2,765)		(11,357)	(46,024)
Transfers					
Gross transfers between funds - in	28,374	1,033		29,407	32,500
Gross transfers between funds - out	(29,403)	(4)		(29,407)	(32,500)
<i>Other recognised gains / losses</i>					
Gains on revaluation, fixed assets, charity's own use					
Net movement in funds	(9,621)	(1,736)		(11,357)	(46,024)
<i>Reconciliation of funds</i>					
Total funds brought forward	429,804	277,005		706,810	752,834
Total funds carried forward	420,182	275,269		695,452	706,810

Trustees Annual Report and Financial Report

Sutton with Seaford *Registered Charity no. 1131402*

Statement of Assets and Liabilities

Balance Sheet detailed

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2021	Total Funds 2021	Notes
Overseas:						
<i>Cambodia Action, LAMA, Mission Direct, Samaras Aid,</i>	2550	-	-	2550	4492	
Home:						
<i>Children Youth and Family Missioner</i>	6800	-	-	6800	3829	
<i>Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves</i>	4250			4250	4427	
	13600		-	13600	12748	

5. Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2021	Total Funds 2021	Notes
<i>Wages and salaries</i>	77011		-	77011	71892	
<i>Employer social security costs</i>	4297		-	4297	3483	
<i>Employer pension costs</i>	861	-	-	861	861	
	82169		-	82169	76236	

6. Payments to PCC members

No person received remuneration in excess of £60,000.

7. Transactions with persons related to PCC members

8. Transactions with related charities

Trustees Annual Report and Financial Report

Sutton with Seaford registered charity number 1131402

Notes to the Financial Report

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
<i>Independent examination and professional advice</i>	1490	-	-	1490	1540	
<i>Accounts production</i>	934	-	-	934	2025	
<i>Bookkeeping</i>	4740	-	-	4740	4560	
	7164	-	-	7164	8125	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
	-	29407	-	29407	32500	

11. Fixed Assets

a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2022	Notes
Market value 1 January 2022	-	-		511000	
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2022	-	-		511000	

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	Notes
At 1 January 2022	511000			511000	
Additions					

Trustees Annual Report and Financial Report

Disposals					
Revaluation					
At 31 December 2022	511000			511000	
Charge for impairment					
At 1 January 2022					
Additions					
Disposals					
Revaluation					
At 31 December 2022					
Net book amounts					
At 31 December 2022	511000			511000	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	
Fixed assets for church use		51100		51100	51100	
Investment fixed assets	-	-				
Current assets (except cash)			-			
Cash at bank and on deposit	23907	188173	-	195328	212080	
Current liabilities	(15672)	-	-	(15672)	(17897)	
Long term liabilities						
	£6010	£699173	£21,665	£690656	£705183	

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
Income tax recoverable	4796		-	4796		
Prepayments and accrued income		-	-			
Other debtors	-	-	-		1626	
	£4796		-	£4796	£1626	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
Deferred income		-	-			

Trustees Annual Report and Financial Report

Accruals for utilities and other costs		-	-		
Archdeacon's loan		-	-		-
Other creditors		-	-		
		-	-		

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

Trustees Annual Report and Financial Report

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

Income & endowments from:	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021
Donations and legacies	218128	37936	-	206065	197017
Charitable activities	12918	1576	-	14495	9785
Other trading activities	2073		-	2073	2493
Investments	1614		-	1614	69
Other receipts	39009	1239	-	4024	25139
Total income	273745	40752	-	314497	234505
Expenditure on:				-	
Raising funds	4262	40		4302	1499
Charitable costs	267210	21449		288659	273220
Other payments	10864	22028		32893	5809
Total expenditure	282337	43517		325855	280529
Net gains (or losses) on investments					
Net income or (net expenditure)	(8592)	(2765)		(11357)	(46024)
Transfers between funds In	28374	1033		29407	32500
Transfers between funds Out	(29403)	(4)		(29407)	(32500)
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets					
Other gains/(losses)					
<i>Reconciliation of funds:</i>					
Net movement in funds	9621	(1736)		(11357)	(46024)
Total funds brought forward	429804	277005		706810	752834
Total funds carried forward	420182	275269		695452	706810

Trustees Annual Report and Financial Report

Sutton with Seaford registered charity number 1131402

Notes to the Financial Report

18. Statement of Funds.

Explanation of funds

Endowed funds are required by the donors to be invested and the income spent on specific objectives

Restricted funds are not invested permanently but are to be spent within reasonable timescales

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
				-	-
Total of all endowed funds				-	
				-	-
				-	-
Total of all restricted funds	280653	21635	(25282)	-	277005
General fund					
Designated roof fund	-	-	-		
Revaluation reserve		-	-		
Total of all unrestricted funds	472181	212868	(255247)		429805
Total funds	752834	234505	(280529)		706810

Trustees Annual Report and Financial Report

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2022 set out on pages X to Y

Respective responsibilities of trustees and examiner	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none"> 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in, any material respect, the requirements: <ol style="list-style-type: none"> a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
Examiner's signature	
Examiner's name <i>CAPITALS</i>	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body <i>if any</i>	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Trustees Annual Report and Financial Report

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

Section B

Disclosure

Only complete if the examiner needs to highlight material problems *for example:*

- accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;
- any material expenditure or action which appears not to be in accordance with the trusts of the charity;
- any failure to be provided with information and explanations by any past or present trustee, officer or employee; and
- any material inconsistency between the accounts and the trustees 'annual report.

Give here brief details of
any items that the
examiner wishes to
disclose

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2022

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21	Statement of assets and liabilities
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Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

<i>Income and endowments from:</i>	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	218,128	37,936		256,065	197,017
Income from charitable activities	12,918	1,576		14,495	9,785
Other trading activities	2,073			2,073	2,493
Investments	1,614			1,614	69
Other income	39,009	1,239		40,248	25,139
Total income	273,745	40,752		314,497	234,505
<i>Expenditure on:</i>					
Raising funds	4,262	40		4,302	1,499
Expenditure on charitable activities	267,210	21,449		288,659	273,220
Other expenditure	10,864	22,028		32,893	5,809
Total expenditure	282,337	43,517		325,855	280,529
Net income / (expenditure) resources before transfer	(8,592)	(2,765)		(11,357)	(46,024)
Transfers					
Gross transfers between funds - in	28,374	1,033		29,407	32,500
Gross transfers between funds - out	(29,403)	(4)		(29,407)	(32,500)
<i>Other recognised gains / losses</i>					
Gains on revaluation, fixed assets, charity's own use					
Net movement in funds	(9,621)	(1,736)		(11,357)	(46,024)
<i>Reconciliation of funds</i>					
Total funds brought forward	429,804	277,005		706,810	752,834
Total funds carried forward	420,182	275,269		695,452	706,810

Statement of Assets and Liabilities

Balance Sheet detailed

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2021	Total Funds 2021	Notes
Overseas:						
<i>Cambodia Action, LAMA, Mission Direct, Samaras Aid,</i>	2550	-	-	2550	4492	
Home:						
<i>Children Youth and Family Missioner</i>	6800	-	-	6800	3829	
<i>Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves</i>	4250			4250	4427	
	13600		-	13600	12748	

5. Staff Costs

	Unrestricted	Restricted	Endowed	Total Funds 2021	Total Funds 2021	Notes
Remuneration						
<i>Wages and salaries</i>	77011		-	77011	71892	
<i>Employer social security costs</i>	4297		-	4297	3483	
<i>Employer pension costs</i>	861	-	-	861	861	
	82169		-	82169	76236	

6. Payments to PCC members

No person received remuneration in excess of £60,000.

7. Transactions with persons related to PCC members

8. Transactions with related charities

Notes to the Financial Report

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
<i>Independent examination and professional advice</i>	1490	-	-	1490	1540	
<i>Accounts production</i>	934	-	-	934	2025	
<i>Bookkeeping</i>	4740	-	-	4740	4560	
	7164	-	-	7164	8125	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
	-	29407	-	29407	32500	

11. Fixed Assets

a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2022	Notes
Market value 1 January 2022	-	-		511000	
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2022	-	-		511000	

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	Notes
At 1 January 2022	511000			511000	
Additions					
Disposals					
Revaluation					
At 31 December 2022	511000			511000	
Charge for impairment					
At 1 January 2022					
Additions					
Disposals					
Revaluation					
At 31 December 2022					
Net book amounts					
At 31 December 2022	511000			511000	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2022	<i>Total Funds 2021</i>	
Fixed assets for church use		51100		51100	51100	
Investment fixed assets	-	-				
Current assets (except cash)			-			
Cash at bank and on deposit	23907	188173	-	195328	212080	
Current liabilities	(15672)	-	-	(15672)	(17897)	
Long term liabilities						
	£6010	£699173	£21,665	£690656	<i>£705183</i>	

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2022	<i>Total Funds 2021</i>	Notes
Income tax recoverable	4796		-	4796		
Prepayments and accrued income		-	-			
Other debtors	-	-	-		1626	
	£4796		-	£4796	<i>£1626</i>	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2022	<i>Total Funds 2021</i>	Notes
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Deferred income		-	-		
Accruals for utilities and other costs		-	-		
Archdeacon's loan		-	-		-
Other creditors		-	-		
		-	-		

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021	Notes
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

Income & endowments from:	Unrestricted	Restricted	Endowed	Total Funds 2022	Total Funds 2021
Donations and legacies	218128	37936	-	206065	197017
Charitable activities	12918	1576	-	14495	9785
Other trading activities	2073		-	2073	2493
Investments	1614		-	1614	69
Other receipts	39009	1239	-	4024	25139
Total income	273745	40752	-	314497	234505
Expenditure on:				-	
Raising funds	4262	40		4302	1499
Charitable costs	267210	21449		288659	273220
Other payments	10864	22028		32893	5809
Total expenditure	282337	43517		325855	280529
Net gains (or losses) on investments					
Net income or (net expenditure)	(8592)	(2765)		(11357)	(46024)
Transfers between funds In	28374	1033		29407	32500
Transfers between funds Out	(29403)	(4)		(29407)	(32500)
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets					
Other gains/(losses)					-
<i>Reconciliation of funds:</i>					
Net movement in funds	9621	(1736)		(11357)	(46024)
Total funds brought forward	429804	277005		706810	752834
Total funds carried forward	420182	275269		695452	706810

Sutton with Seaford registered charity number 1131402

Notes to the Financial Report

18. Statement of Funds.

Explanation of funds

Endowed funds are required by the donors to be invested and the income spent on specific objectives

Restricted funds are not invested permanently but are to be spent within reasonable timescales

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
				-	-
Total of all endowed funds				-	
				-	-
				-	-
Total of all restricted funds	280653	21635	(25282)	-	277005
General fund					
Designated roof fund	-	-	-		
Revaluation reserve		-	-		
Total of all unrestricted funds	472181	212868	(255247)		429805
Total funds	752834	234505	(280529)		706810

Independent Examiner's Report

to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2022 set out on pages X to Y

Respective responsibilities of trustees and examiner	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none"> 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in, any material respect, the requirements: <ol style="list-style-type: none"> a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
Examiner's signature	
Examiner's name <small>CAPITALS</small>	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body <i>if any</i>	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Independent Examiner's Report

to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

Section B

Disclosure

Only complete if the examiner needs to highlight material problems *for example:*

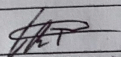
- accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;
 - any material expenditure or action which appears not to be in accordance with the trusts of the charity;
 - any failure to be provided with information and explanations by any past or present trustee, officer or employee; and
 - any material inconsistency between the accounts and the trustees' annual report.
-

**Give here brief details of
any items that the
examiner wishes to disclose**

Trustees Annual Report and Financial Report

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2022 set out on pages X to Y

Respective responsibilities of trustees and examiner	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none"> 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B.1)</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in, any material respect, the requirements: <ol style="list-style-type: none"> a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
Examiner's signature	
Examiner's name <small>CAPITALS</small>	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body if any	11th September 2023 Institute of Chartered Accountants in England and Wales
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD