

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2021

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Website: www.seafordparish.org.uk

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Independent
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Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Trustees Annual Report for 2021

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay.
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

*RB: Thank you James
and the PCC for all
you do [by card]*

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

In the same way that the Covid-19 Pandemic significantly shaped 2020, so it continued to significantly shape the ministry of the Church in 2021. Nonetheless the aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management.
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God.
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonards throughout the week for prayer and by welcoming new people into the Church through worship, homegroups, book clubs and other groups within the Church family.

6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas Magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (e.g.kitchen and toilets within St. Leonard's and office and kitchen at St. Luke's).
7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 295 (compared to 300 in 2020, 316 in 2019, 360 in 2018, 369 in 2017, 366 in 2016).

Due to Covid-19 Restrictions the PCC met mostly by Zoom and occasionally in person a total of 6 times. The Standing Committee continued to meet by zoom on a fortnightly basis for the first half of the year before settling back into the pre-pandemic rhythm of bi-monthly.

The Standing Committee met between meetings and their deliberations were reported to the PCC.

PA: Thank you for the Pastoral Letter, I always read your prayers everyday [by phone]

Leadership

The following sub-committees (some known as teams) are appointed by and report to PCC:

- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Mission Team, chaired by Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees the maintenance and refurbishment of both churches buildings and St. Leonard's Hall. The PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with The Parish Magazine and website.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Safeguarding Team, chaired by Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Pastoral Care Team, led by Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Family Missioner, Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Overview of the Year

We started the year being in lockdown so that worship was online only. Connecting to the Church through our YouTube worship has continued throughout this year again. With 180 subscribers, it remains common for about 30 people to be tuned in at the time of the service and within a few days the number of views has grown to 60 or 70 for the 9.30am service and about 40 for The Meeting Place.

Shortly after this we were able to open up the Church again for worship with limited singing and by the end of the year we were able to have worship, still encouraging masks to be worn, the eucharist in one kind only, with an average week welcoming 176 in-person worshippers.

Throughout the year a team of Church Watchers has been able to keep St Leonards open 10-1 throughout the week. A daily thought for the day has been put out through the Church's Facebook page (<https://www.facebook.com/seafordparishsussex> which can often reach 100 people. Also <https://seafordparish.org.uk/social-media/>) exploring spiritual themes of 'Carol Earworms', the Lord's Prayer, and saints for example. Likewise every evening at 6.00pm the Vicar has been leading a short service of evening prayer. It's not easy to know what the numbers for this mean but whilst the vicar can 'see' that about 10 people often join for that moment of prayer, a little while later and the 'reach' is often 100-150 people, 320 people follow our page.

TC "Today we watched on YouTube, thank you. you. Your, and Dereck's, enthusiasm for the Word is infectious!" [by email]

The Magazine has continued to be published in print format and is widely available online.

The vicar and associate vicar alternate writing a Pastoral Letter which is posted to over 100 people fortnightly with the main aim of helping people feel connected to the Church where they are unable to connect through the internet. For Ash Wednesday, for example, being unable to meet together for public worship, and unable to impose ashes, a card marked with ashes and prayers was posted and available in the churches. Likewise over Holy Week, a prayer booklet was produced to lead people through various prayer stations to aid meditation and a 'home' version of this was posted along with the Pastoral Letter. St. Luke's offered the prayer spaces on Good Friday.

JF: "Thank you for the thought for the day, it made me cry"

Over the ten days from Ascension to Pentecost, St. Leonard's was open for prayer spaces and a home version of this was posted.

The Order of St. Richard is an award given to lay members of the Church in the Diocese of Chichester. In 2021 this was awarded to both Kate Steer and John Baker for their many years of service and support. Thank you to them and for their continuing support.

This church family thrives on the goodness and kindness of so many volunteers, as you will read below in the other activities of this church. Thank you all for the time and prayer and care that you give.

Other Activities

James and Derreck together with about twenty others joined a zoom book club that ran in phases through the year looking at “Living His Story”, “Art of Lent”, “Let us Dream by Pope Francis”, “Prodigal Prophet” and so on. This enabled us to support and pray and encourage people in their faith when we have been unable to physically meet.

Seaford Parish ran a *Living in Love and Faith* course for the whole deanery as part of the Church of England’s learning about identity, sexuality, relationships and marriage.

St. Luke’s hosted the Alpha Course from September with fifteen guests and a similar number of hosts and helpers.

The Confirmation service in 2021 was cancelled (next date Monday 9th May 2022) nonetheless Bishop Will, Bishop of Lewes, came and led the morning service. We held a choral evensong in response to the death of Prince Philip, Duke of Edinburgh and another Choral evensong after the Art Wave project and the Flower festival. Bishop Martin, Bishop of Chichester, came to lead Diana Woodcock in making her final vow in The Single Consecrated Life.

Number of Baptisms: 4, Weddings 6. Funerals 19

Rev. Lucy Hollingsworth was licensed to the Deanery and has ministered as an itinerant support for those Churches in the Deanery that have been in interregnum. She re-started the Wholeness and Healing services with prayer spaces and eucharist.

Rev. James Hollingsworth was made Rural Dean. After the Summer, virtual, sitting of General Synod, he did not seek re-election. At the end of the year, he also did not seek to re-election for the Bishop’s Council nor Parsonages.

RM: thank you for the evening prayers [on Facebook]

Midweek Communion and a bi-monthly 8.00am service re-started this year.

The Wedding Register laws changed in May.

We continued our connection to various Charities by receiving video interviews from them. Samara Levy was able to come and speak directly about her work for Samara’s Aid in Syria.

In June a dozen or so people qualified as First Aiders.

To help the new vicar meet people there were three Vicarage Tea Parties that met outside (due to Covid restrictions).

The annual memorial service which has been held in May, became two memorial services so as to spread the numbers and were held September and October. Rev. Chris Doherty preached.

A Holiday Club entitled Razzamatazz Robots ran during the October half term. On average 37 children attended each day, with 60 different children coming during the week.

Remembrance Sunday saw an impressive crowd by the War Memorial before the Civic Service.

Schools: Stefan and James went into Cradle Hill Primary School to help three classes of Year 3s understand the Jewish Festival of Hannukah and into Seaford Head School to be grilled by some Year 8 classes on faith and its application.

In December, over 500 people came through St. Leonard’s doors for ‘Christmas Magic’. The Christmas services were again spread out with intent to make it safer. So we enjoyed a Messy advent service, Messy Christingle and St. Luke’s Crib service as well as two Nativity services on Christmas Eve.

The major work done during the last year has been:-

St. Leonard's Windows: There was a major concern for the Ascension window which was violently rocking in the wind and could have, at any moment, been blown out and shattered. We are very pleased to note that this window has been fixed. We have recently completed quotes for repairs to 11 other windows at a cost of £13.3k, including VAT, and are obtaining authority from the Diocese Advisory Committee (DAC) and our Archdeacon for this work to be carried out. These will be completed as soon as possible and we will need to pay 50% up front, before work can be started. We now need to investigate the work requirement and cost to fix the vandalised Good Shepherd window which is insured.

St. Leonard's Tower and Clock: On these matters and those of the windows, a faculty was prepared and the DAC raised a number of questions. These questions have come about due, mainly, to the long delays brought about from the COVID epidemic. We have addressed many of the issues concerning most of the windows and we are in a position to move ahead here. Once the windows are fully addressed we will look to working towards completing the work required on the Tower and the Clock. This work, at an initial estimate, is likely to be in the region of £25k.

The Parish Office: The Parish Office has moved from St Leonard's Hall, which is now closed, to St Luke's. This involved the transfer of office equipment, revised electrical work (plugs and lighting); strengthening of the new office floor to house the photocopier, updating Wi-Fi and the redecoration of the new vestry room.

St. Luke's Electrics: These have been updated and fixed, we now have NICEIC certification for all electrics at St Luke's.

St. Luke's Quinquennial Report: This has recently been completed and indications are that we will need to refresh and update window frames and remove moss from the roof and guttering.

St. Luke's Kitchen: The purpose of the kitchen has been defined, namely to provide meals for parishioners and friends with a view to developing fellowship and friendship. The kitchen is currently providing cold meals, soups and refreshments. It is not intended to provide continuous hot meals; because the food hygiene requirements might possibly be too onerous at St. Luke's Kitchen. We have installed a new tap, higher up from the sink, so that the kitchen crew can fill and wash out tall containers. The water heater at St. Leonard's Hall has been transferred and fully installed at St. Luke's. Since there is no intention, as yet, to provide continuous hot meals, a number of possible upgrade requirements have been put on hold. There are a number of smaller items that we still have to address, paper towel to fit on the wall closest to the hand sink, a second cupboard, obtain lockers (with keys) and the provision of a new notice board.

St. Luke's Heating: There has been problems and there has been occasional non-heating of the premises. This has now been corrected and provision has been made for an annual maintenance of the boiler.

Benenden Close: Various storms caused the fencing to collapse and this has been corrected.



Pastoral Care—by Wendy Ogilvie

‘Oh thank you, I feel I have come alive again,’ said a lady who has recently come to Seaford leaving behind her a life-time in a Parish in Essex. We visited her at her request taking home Holy Communion, just a pastoral visit to someone homebound, but such a joy.

We do not always realise how the seemingly simple things we do and say are so special and, like the Wedding in Cana, it was the servants who just did what they were asked, but it was they who saw the miracle.

Thank you to everyone who finds time to make a phone call, who stops to listen, who cares; we used to talk about a Pastoral Care Team but we are all part of this team and we would love to hear about your encounters too.

Pastoral care and prayer go hand in hand, we see wonderful answers to prayer although not always in the way we think but without a doubt, God is working His purpose out here as year succeeds to year. We are living in both exciting and challenging times but don't be tempted to say, 'Why were the old days better than these?' (Ecc. 7:10), in many ways they were because we were younger; we were more flexible in joint and mind!! We had more 'go' in us then but we can still worship Him and pray for the work the younger people are doing as they invite new people into our two churches.

So onward, I finish with a quote from someone who lived many years ago but whose faith we recognise, "Be who God meant you to be and you will set the world on fire." (St Catherine of Siena 1347-1380)

Safeguarding – by Ruth Saunders

During the last year, the Safeguarding Committee has continued to meet termly. Bob Carrington, who has been such a mainstay of the group over many years, decided that the time had come for him to retire, his wisdom and experience have been invaluable, and we are grateful for his great contribution towards keeping young people and vulnerable adults safe in our churches. The Committee is delighted that Sue Topp has now joined us, and her expertise will be essential as we welcome increasing numbers of children and families to events and groups.

Stefan's work has continued to flourish, and I have been carrying out DBS checks on a number of new volunteers. It seems unlikely at this time, that any face-to-face training will be reinstated - this is a sadness, as the occasions when we could get together as a church to train, were good to remind us of our responsibilities as Christians and as a church and gave us opportunities to share anxieties and experiences. Volunteers must now do the training online, and we are planning opportunities when we can meet together in groups for support and sharing.

Excitingly, we had the first Holiday Club for some years, which meant extra DBS checks and reviewing risk assessments for activities and venues. It was a great week, with lots of church members involved.

We celebrated Safeguarding Sunday with Stefan and I talking about safeguarding in the 9.30 service, a short YouTube clip geared towards all the congregation, intercessions including safeguarding prayers and James preaching on being 'my brother's/sister's keeper'. I also wrote an article for the Parish Magazine, which discussed Safeguarding being everyone's responsibility. Thanks to James for raising everyone's awareness of safeguarding.

We have new guidance on Safer Recruitment and People Management, which includes people in paid and unpaid roles. Sue, Stefan and I are in the process of tightening up our procedures in the light of these. And as the PCC is Stefan's employer, all members are now required to have a DBS check and keep their training updated. In addition, the Diocese has asked us to redo DBS checks every three years instead of every 5 as they are now, and that will apply to all new DBS checks.

In the excitement of the growing mission to young people, we are not forgetting the large numbers of people who are part of prayer groups, keeping the church open and visiting people at home, hospital, or nursing homes. Keeping training and safeguarding awareness up-to-date is equally important for that work, and we hope to set up a get-together for everyone during the summer.

I have been able to do on-line training this year and joined a new meeting for Safeguarding Officers from all over the Diocese which was useful for ensuring we are on track with everything. Safeguarding is at the heart of the gospel, and we are called to welcome and show compassion to everyone and be a voice for voiceless victims of injustice. So, thank you all for taking safeguarding seriously, continuing to smile when I am chasing you to do something and contributing to ensuring that both churches are safe and happy places to worship.

Children Youth & Family Work – by Stefan Bracher

In first half of 2021 the majority of the children, youth and family work which had been developed had to remain online only. The CFY Team worked to develop ways to continually reach parents with online Zoom toddler groups and online sessions for Sparks (our children's group) and Ignite (our youth group). This had also been in addition to the online Messy Church services which saw the delivery of over 60 Easter eggs to children in Seaford.

After Easter Covid19 restrictions began to lift meaning groups were able to meet in person. However, some restrictions were necessary, for example wearing face masks, hand sanitiser and additional cleaning of surfaces. For some in the group sessions, such as the youth group, this was not something they wished to do and this impacted the attendance to our groups overall.

Towards the end of the year, as Covid19 restrictions were further relaxed, the groups really started to flourish and more children, young people and families were feeling they could attend our sessions. This resulted in around 60 children attending our holiday club in October half term, over 100 in attendance at Messy Church Christmas services, and over 50 signed up to our children's groups.

In January 2022 we also launched a revised The Meeting Place services, aimed more at worship for everyone. Before the services start, we have pastries or bacon rolls as we gather together and engage with one another, whilst also supporting families. Attendance had been fluctuating here with an average of 4 families each service.

Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. This ranged from delivery of craft packs with an online service to join with at home, to joining in person on separate family tables and then finally mixing with others on craft tables. This had all to be in accordance with the relevant Covid19 restrictions which were in place at the time.



The time of Messy Church however is becoming an issue for parents, as some feel an afternoon session is not conducive with other family commitments. Currently we are unable to change the timings as the Church buildings are booked for other sessions but does raise the need for an area to allow Messy Church to meet earlier on either a Saturday or Sunday morning.

Tots' Treats

*“Really professional team at work within the children and youth team” –
Local Parent*

Having restarted with online toddler groups in January and February 2021, the team quickly found that this did not work for our parents with no one joining us. However, the team were able to use that time to plan for starting back together in person with the groups.

We changed the meeting area for the St. Leonard's group, from St Leonard's Church Hall to St. Leonard's Church. This had not only been due to the closure of the hall, but to bring others into the Church building. This had the desired effect, especially when Tots' Treats (St. Leonard's and St. Luke's) were the first groups in Seaford to hold face to face sessions once Covid19 restrictions eased. This offered a cheap and safe place for parents to bring their children along to socialise with other children, something which had a great impact on children during lockdowns.



Sparks

Sparks started off the back of a short holiday club style Messy Church in 2020. Unfortunately, the week that Sparks had been due to start there had been further restrictions, which meant the group had to meet online only. We started with just one member.



In January 2021 we then increased to around 6 members meeting regularly online. From there the team developed care packages which had been sent around all of the young people who came to Sparks online, with sweets and small toys inside. This and other events such as our online Messy Church services, encouraged other children to join the group and averaging around 8 children online at each session.

After Easter the group start to meet face to face in St. Luke's Church and rounded off the year with a BBQ where we had 16 children come along. As the group developed and we started to create more of a programme for the following academic year the team attended a publicity event as part of the Seaford Mayor's initiative. This spread the word and we now have over 50 children on the Sparks books with the average attendance being 25 each Friday night. Plans continue with the development of this group.

Ignite

Ignite, our youth group, has had a difficult time trying to get back on track. Most young people who had been in attendance to the group before Covid19 came, were already at the upper age range for the group. After restrictions eased we then saw the number drop considerably. Numbers are now creeping back up and currently we average around 7 young people each evening.



This is an area of focus for 2022 and the team will be looking at how we can attract young people into the group or if we need to develop another group moving forward with a slightly different outlook. Currently the group is a mixture of relaxed bible study and relaxed games evening.

Holiday Club

Our October half term holiday club, entitled Razzamatazz Robots proved to be a big success as outreach to the wider community. Around 60 children attended across five days. There were five large craft activities to work on, together with Bible stories, dramas, puppet show, singing, dancing and free packed lunches for those families who wanted them.

"Thank you for the free packed lunches, this is really needed" – Holiday Club Parent

Moving Forward

There are areas where we must develop in the work that the Church is currently doing. This includes the development of new groups for young adults to ensure they are able to still attend sessions when work commitments might stop them from attending Sunday services. This area has been neglected for a number of years. We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole. The Children, Youth and Family Team and the rest of the Church are in a key time to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church.

Quotes families

"There are no other free groups for children, this is something I am so thankful for" – Sparks Parent

"Really professional team at work within the children and youth team" – Local Parent

Parish Mission Support Team – by Liz Morgan-Jones

We continued to operate at the beginning of 2021 by email. We were mindful that as the Mission Support Team we were responsible for providing ideas and suggestions to help the parish in their undertaking to support by prayer and provision the individual mission partners, but we were also made aware that we should prayerfully consider the wider implications of the parish finances at this time.

For several years now we have retained more or less the same formula for distributing the 10% of income amongst 14 of our mission partners. So it was that early in the year after much reflection and discussion we made fundamental changes to the allocation of the income received from July to December 2020. In so much that we agreed to support our own Children, Youth and Family Worker and to no longer send a contribution to the Diocesan Schools. Because the income for this period was more than for the first half of the year the amount sent to the remaining 13 mission partners was only slightly reduced.

As a team we were agreed that we should aim to retain the integrity of donating 10% of our income on outreach to others. We have also explained to the parish through articles in the magazine that we made the decision, to be reviewed in a year's time, to withdraw regular financial support after December 2021 to Bible Society, Chris Chester (a former member of the parish working on the Re-Wired Project) with Mission Direct, Danny Gill who resigned as a pilot from MAF, and Festo now only working with CMS in Liskeard for 16 hours per week. In addition the Caring and Sharing Scheme would revert to relying on individual contributors with no lump sum from the parish income.

The two distributions of funds for 2021 were based on the same formula as the last half of 2020 with once again there being more income between July and December than January to June.

Despite the restrictions due to the pandemic there were over 40 shoeboxes and a good number of knitted items collected to send to Eastern Europe through 'Link to Hope'.

We endeavoured to raise awareness of the Missions we supported by introducing a short mission slot into the 9.30 service at St Leonard's which was also available online. There were Q&A sessions with their MST representative, or mission partners who prepared a video presentation and some were able to talk in person.

Ongoing informed prayer support was provided in the Parish Prayer Diary with two or three mission partners being highlighted each month and intercessors encouraged to include them regularly at all services. Prayers for all our missions formed a focal part of the year's Thy Kingdom Come Daily Worship Programme.

We ended the year by holding part face to face and part Zoom meetings in September and November. We now have a smaller team due to the death of Pru McLean, Carolyn Plowman moving away and Sylvia Coombe retiring. We look forward to see how we can serve the parish and our mission partners in 2022.

Ministry to Schools during 2021 -by Liz Morgan-Jones

For the second year running all face to face work in our schools was on hold. WAVES endeavoured to keep in touch with families remotely.

The Youth Worker from the Baptist Church continued to record videos that primary schools could use until assemblies can resume and Di Bradford from Seaford Community Church made her recorded Bible Stories available online.

Copies of the Scripture Union booklets, 'It's Your Move' provided by Churches Together in Seaford were taken to Alfriston, Annecy, Chyngton, Cradle Hill, Cuckmere House and Seaford primary schools at the end of the Summer term for them to distribute amongst their Year 6 pupils in preparation for their move to secondary school. Each school was also given an accompanying video produced by the SBC Youth Worker and Stefan Bracher (Parish Children, Youth and Family Worker) to show the children.

Individuals and churches throughout the town received the dedicated prayer topic sheet updating them on school matters three times during the year.

Please continue to pray for those from St. Leonard's and St. Luke's who work or volunteer in our schools and that the churches in Seaford will work together to continue building helpful relationships with all our local primary schools together with Bowden House, Seaford Head School, Seaford Head Sixth Form Centre and St John's.

Other Charitable Giving and Mission Support -by Liz Morgan-Jones

The PCC continued to set aside 10% of given parish income for the support of charities and those whose focus it is to share the Gospel both at home and overseas.

Mindful of the projected deficit budget a review of recipients and their allocations was undertaken at the beginning of 2021 for the distribution of funds relating to the period July to December 2020. As a result it was agreed to discontinue sending a contribution to the Diocesan Schools, withdrawing the top up donation to Ian Meldrum working with one of the Caring and Sharing projects in Brazil, and to include support for our own Children, Youth and Family Worker from the 10% tithe.

As the year progressed we identified ten charities for which we would continue to send regular financial support and from which five charities we would withdraw regular financial support as from 31st December 2021 whilst continuing to offer prayer support for all fifteen at this time of transition and reassessment for the parish.

Once again there were no additional opportunities for fund raising during the year. Due to an increase of income the total donations to the individual charities were only slightly reduced from 2020.

Over 40 shoeboxes were filled which together with a good number of knitted items were sent for distribution to either a family or elderly people through the Link to Hope charity working in Eastern Europe. There was an on-going collection of food and household products throughout the year, which was sent to the Chichester Diocesan Family Support Work Food Bank with a special Christmas Appeal for toy and gift items. Produce from the Harvest Festival Service was included, with the fresh food being welcomed by a shelter for the young homeless in Newhaven.



The parish distributed and collected envelopes throughout the town and provided stewards for a collection point to raise funds during Christian Aid Week.



In the UK we gave support by publicity, prayer and grants to Beachy Head Chaplaincy Team, Church Army through two of their Centres of Mission in Hackney and Southampton, Festo and Grace Kanungha, Church Missionary Society partners who have transferred their work from Tanzania to Liskeard in Cornwall, Diocesan Family Support Work, Homelink a Lewes based charity helping people who are homeless or threatened with homelessness through an interest-free rent deposit scheme, Waves working with Seaford families in need and Bible Society who work both at home and abroad.

Overseas we continued our support by publicity, prayer and grants for Sarah and Pola Chhin and their family in Cambodia. Also to the Gomez family who ran a home and ministered to street children in the Philippines but as all their work was suspended due to Government Pandemic restrictions they took the opportunity to renovate their premises and seek God's guidance for the future. Danny Gill who we supported as an individual stopped flying as a pilot with Missionary Aviation Fellowship so our donation was redirected to MAF's work in South Sudan. Also, Chris Chester a former parishioner who supported schools in Zambia by installing and maintaining computers with Mission Direct had to try and do so remotely this year with only limited success whilst planning and organizing a visit for 2022 and Samara's Aid programme working with widows and orphans in Syria.



Publicity was provided in the form of videos or a face to face visit from many of our fifteen partners during a dedicated 'Mission Slot' at services which were also available on-line.



Flowers in St Leonard's Church –by Liz Morgan-Jones

Flowers continued to adorn the church with a pedestal arrangement in the sanctuary throughout 2021 with thanks to the few arrangers still available.

Bunches of daffodils were distributed for Mothering Sunday and all the major festivals celebrated with the church decorated appropriately.

The Flower Festival entitled 'Window on our World' from September 24th to 28th was the culmination of over a year's planning and provided a safe space for visitors to enjoy the twenty three colourful and imaginative displays (produced by arrangers from the church and the local Flower Clubs), live musical interludes and light refreshments. The festival was combined with a small exhibition of paintings on the Seaford trail of the Lewes District Artwave event which together generated much needed funds for the parish.

We are grateful to those who gave donations throughout the year to provide the flowers and to those who arranged them and to Margaret Smith for overseeing all the practical organisation.



The Mayor and Mayoress of Seaford visiting the Flower Festival

St Leonard's Choir – by John Baker

The choir have had to be very adaptable over the last couple of years. Covid precautions meant that at the start of the year we could only have a soloist and organ for the hymns. Then the choir returned but numbers were limited, and a rota was needed each Sunday as we could only have 6 members spread out in the choir pews. Initially it was just the clergy, choir and tech team in Church with the service streamed. Then the congregation could attend but not sing inside so on Easter Sunday we began to sing the last hymn outside so everyone could join in. This was somewhat challenging for the organist as I couldn't hear the singing and the singers could barely hear the organ! In April we sang Evensong in memory of Prince Philip. The Flower Festival was in September and an augmented choir, albeit not as large as usual, sang Choral Evensong. Then at Christmas we were once again able to have an augmented choir, to sing a service of Lessons and Carols and the congregation could join in the carols wearing masks.

Over lockdown we have lost 4 members for various reasons such as moving but happily we have gained 3 new members. We felt it would be irresponsible to have our usual summer garden party or mulled wine and mince pies after the carol service, but we did have several small gatherings in the garden for coffee or tea so that we could all keep in touch.

I am very grateful to the choir members who have supported me and been so loyal during the last very difficult couple of years. Our numbers aren't limited now so we are able to welcome new members again. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir. We meet on a Thursday evening from 7.00pm to 8.30pm.

St Leonard's Lunchtime Concerts – by John Baker

After having to cancel most of the concerts in 2020 we really had no idea whether we would be able to have any concerts in 2021. But many Covid restrictions were lifted in July which meant we could start to think about booking performers again.

I was contacted by Richard Durrant to ask whether we could accommodate a promising young pupil of his, Felix Shiel, so in a departure from our usual routine we organised a Sunday afternoon guitar concert. There were 35 people to hear this very talented young guitarist and luthier play and show us some of the instruments he had made.

Later in August we heard D'Arcy Trinkwon at the organ. In September Sebastian Comberti played cello and in October Ross Morris played Classical Guitar. The last concert of the year was in November when Fiona Hosford brought her harp. As has become our tradition the final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £425. There was also £248 left for Church funds.

To enable contact tracing the audience had to pre book and numbers were limited which was an added task but did mean that we could learn the names of some of our regular audience. Thankfully we never had to turn anyone away!

We are hugely grateful to our loyal audiences who support us so well and we look forward to 2022 hoping that we can invite back all the performers we had to cancel.

The aim of the concerts is to enable people to hear talented musicians, provide performing opportunities for musicians, especially at the start of their career and to welcome people to our beautiful church.

The concerts are usually on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience.



Seaford Parish Women's Group (SPWG) – by Julia Lawson

2021 was a changeable year due to Covid-19 restrictions. SPWG received an update on the reconditioned wheelchair the group sponsored for Wheels for the World, a project providing aids for people with less mobility in Kenya. Unfortunately, lock-down stopped us meeting together and the programme was suspended. However, we still tried to stay connected by email, phone calls and sending birthdays wishes to members.

In September 2021 SPWG reconvened to St Luke's Church, Chyngton, starting with a social evening and discussing the programme for the next few months. We were delighted to welcome Rev. Lucy to our meeting and find out about her interesting journey of probate, prayer to pulpit. We enjoyed sharing companionship together, quiz, craft evenings, soup & sausage supper, board games and collecting Christmas gifts for Stopover. The charity care for young women in Brighton & Hove, providing accommodation, giving them respite, and counselling. In December we held a service for Stopover in St Leonard's Church led by Diana Woodcock, giving us an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Connie Hughes the Stopover representative gave an update on the charity and was delighted to receive the gifts on behalf of Stopover. We propose to make this service an annual event.

We are planning next year's programme with a speaker once a month and an in-house event. Mostly we enjoy each other's company, food often seems to be involved as well as rounding off the evening with closing prayers. We are always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme.

SPWG currently meet at 7.30pm in St Luke's on the 1st and 3rd Monday evening.

St Leonard's And St Luke's Mothers Union – by Janet Kent

Most of 2020 and the first half of 2021 saw us unable to meet as a Branch, this changed in September when we were able to begin to meet again now in our new venue at St. Luke's.

We have discussed the trials and joys of Lock down, had an entertaining Desert Island Discs with Graham Tubb, (what an interesting life he's had!) Made Christmas decorations and joined St. Peters for their Advent Service and Tea.

We joined with St Peters and Denton M.U. on 27th November for a Service linked to the "No more 1in3". Mothers' Union Global Day, part of 16 days of Activism against Gender-based violence. The Service was led by Bishop Will.

Many of our activities outside of our meetings were also put on hold.

We are hoping that the monthly Citizenship Teas for the new Citizens and guests will start again in May. We have missed sharing in their joy.

We have continued to actively support SeaFriends as Trustees, and now as helpers at the weekly Coffee mornings.

As M.U. we made teas and coffees for Diana Woodcock's Service.

As a Branch we attended four Baptism Services and presented cards and books to the parents. We will be following up by sending Anniversary cards containing information on "Messy Church" Tots and other Church activities.

We continue to look for ways to carry out the Mothers Union basic remit:

"Christian Care for Families."

Homegroups (and small groups) – by Derreck Lee-Philpot

Homegroups have faced serious challenges once again this year. Finding ways to emerge from the restrictions imposed by Covid-19, the forced isolation, lack of fellowship, have all been addressed in various ways.

Once again the ingenuity of homegroup leaders and their members has come to the fore. Groups have used Zoom to engage in fellowship, prayer, bible study. WhatsApp has become a popular means of communication to keep in daily touch. Meeting together has begun again but concerns about meeting face to face are still there in the minds of many.

We have to thank our homegroup leaders who have done a brilliant job in holding their groups together in such difficult unstable times. I am sure that whilst we would not have chosen to live as we have through the past 2 years we cannot deny that for some it has produced a resilience and sense of unity together that may not have happened otherwise.

Whilst there is work to be done to support the homegroup leaders as they lead their groups into the future, with the help of this resilience I am confident that we will be able to reboot, refresh and reinvigorate our homegroups ensuring that all who want to can take part in this foundational area of church life.

Other than homegroups there are other small groups that also meet.

Book Club has continued to be a success. Initially it may have been seen as an alternative to homegroups when they were not meeting, but it has grown into a regular group of 15-20 people. It is a vibrant time of discussion and sharing of knowledge and experience.

Prayer support. The work of prayer ministry teams will be highlighted elsewhere. But it should be appreciated that their work is overseen and supported by Clergy, Pastoral Care Team and Prayer Pastor who meet weekly by Zoom to pray about needs in the parish. Needs which may be individual or corporate, and enable them to keep their finger on the pulse to ensure that as far as possible no-one in the parish becomes isolated or overlooked.

Financial Review

Summary of Financial Position 2021

1. The budget approved for 2021 assumed that the year would end with a deficit of £54300 in our general fund operating account. Total Income across all funds was £234505 and total expenditure was £280529, resulting in a deficit of £46024, just over £7000 better than had been expected.
2. Overall reserves, excluding property but including legacies, now stand at £195810. The total for 2020 was £241834.
3. In January 2022, the PCC approved an operating fund budget for 2022 which estimates expenses of £280000 and if Income remains static will result in a deficit for the year 2022 of £45000.
4. Tax recovery through Gift Aid totalled £26229 (£23225). Contributions through the Parish Giving Fund (PGS) accounted for £15836 (£12840) of this total.
5. The major expenditure was the Parish Share contribution, payable to the Diocese of Chichester, (our share of the overall Clergy stipends, pensions and housing), totalling £109320 (£119325) in the budget for the year ahead we are aiming at £120000.
6. Mission grants given by the parish amounted to £12748, the Mission Committee had agreed that £3829 should be granted to our own Children, Youth and Family Mission.

Reserves Policy

1. The PCC has a policy of retaining sufficient funds in the General Fund as a reserve, in the event that it becomes necessary to finance a shortfall to meet budgeted cost commitments. The level of reserves to be retained are currently set at 3 months operating costs, which amount to £70,000. At no time in 2021 was our cash flow put at risk.
2. The PCC no longer has a policy to transfer £750 a year to a part of the General Fund known as the Clergy House Maintenance Fund, expenses will be met from income as and when they occur.
3. Reserves are held in designated and restricted funds for specific objectives and purposes.
4. PCC policy has been to invest balances of funds in interest-bearing accounts either with the CCLA Deposit Fund or with Barclays Bank. The PCC do not use reserves to make investments in equity markets.

Related Trusts

There are no related trusts or charities, nor properties or other assets held in trust, for which the PCC or Vicar and Churchwardens have responsibility.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2021 to December 2021

Ex Officio members

Incumbent: *The Rev. James Hollingsworth* *Chair of the PCC*

Associate Clergy: *The Rev. Derreck Lee-Philpot*

Churchwardens: *Fred Bass*
Lisa Hazle

Deputy Wardens for St Luke's: *Tony Gubbins*
Janet Fairchild

Deputy Wardens for St Leonard's: *Mrs Janet Kent* *Vice Chair of the PCC*

Elected PCC Members

<i>Arthur Bradbury</i>	<i>(from APCM - 25th April 2019)</i>
<i>Stephen Gauntlett</i>	<i>Treasurer (until Dec 2021)</i>
<i>Paul Waller</i>	<i>Treasurer (from January 2022)</i>
<i>Capt. Robert Carrington</i>	<i>(from October 2020)</i>
<i>Joanne Lalla</i>	<i>(from APCM April 2021)</i>
<i>Anna Grimble</i>	<i>(from APCM April 2021)</i>
<i>Michael Holmes</i>	<i>(from APCM April 2021)</i>
<i>Bridget Anderson</i>	<i>(from APCM April 2021)</i>

Co-opted

<i>Rev. Lucy Hollingsworth</i>	<i>(from PCC May 2021)</i>
<i>Stefan Bracher</i>	<i>(from PCC May 2021)</i>

PCC Secretary

Stephanie Baker

Elected Deanery Synod

Hazel Bramley (from APCM October 2020)

Julian Dinsell (from APCM October 2020)

Julia Lawson (from APCM October 2020)

Susan Saunders (from APCM October 2020)

Deanery Representatives on Diocesan Synod:

The Rev. James Hollingsworth

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev. James Hollingsworth, Chair of the PCC

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Date.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2021

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Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Unrestricted	Restricted funds	Endowment funds	Total funds	Prior year funds	total funds
Income and endowments from:					
Donations and legacies	175,662	21,355	—	197,017	192,524
Income from charitable activities	9,735	50	—	9,785	9,794
Other trading activities	2,493	—	—	2,493	1,231
Investments	69	—	—	69	696
Other income	24,909	230	—	25,139	36,381
Total income	212,870	21,635	—	234,505	240,627
Expenditure on:					
Raising funds	1,499	—	—	1,499	1,471
Expenditure on charitable activities	247,938	25,282	—	273,220	272,961
Other expenditure	5,809	—	—	5,809	14,047
Total expenditure	255,247	25,282	—	280,529	288,480
Net income / (expenditure) resources before transfer	(42,377)	(3,647)	—	(46,024)	(47,853)
Transfers					
Gross transfers between funds - in	—	32,500	—	32,500	42,896
Gross transfers between funds - out	—	(32,500)	—	(32,500)	(42,896)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(42,377)	(3,647)	—	(46,024)	(47,853)
Reconciliation of funds					
Total funds brought forward	472,181	280,652	—	752,834	800,687
Total funds carried forward	429,804	277,005	—	706,810	752,834

Statement of Assets and Liabilities

Balance Sheet detailed

		As at 31/12/2021	As at 31/12/2020
Fixed assets			
	6430: St Luke's House	280,000.00	280,000.00
	6431: St Leonard's Church Hall	140,000.00	140,000.00
	6432: 35% of 2 Benenden Close	91,000.00	91,000.00
	6433: Accumulated Depreciation for St. Lukes H	—	—
	6434: Accumulated Depreciation for St. Leonard	—	—
	6435: Accumulated Depreciation for 35% OF 2 Be	—	—
	Total Fixed assets	511,000.00	511,000.00
Current assets			
	6501: Bank current account	14,379.32	8,178.01
	6505: Bank Saver Account (Premium)	46,164.79	100,271.40
	6506: Bank Saver Account (Reserve)	6,284.19	6,283.55
	6507: Community and Families	24,784.37	18,786.01
	6510: CCLA (CBF) deposit account	119,283.03	119,220.92
	6590: Cash in hand	18.01	318.01
	6591: Office Cash Card	81.36	—
	6592: CYFM Cash Card	25.10	(8.94)
	6595: Debtors	1,060.44	—
	6596: Affiliated Accounts Bank and Cash	—	—
	6597: Gift Aid Due	—	—
	Z05: Accounts Receivable	1,626.42	6,358.55
	Total Current assets	213,707.03	259,407.51
Liabilities			
	6601: Loans received	—	—
	6602: Accruals	300.00	—
	6603: Creditors - Unpresented Cheques	—	—
	6604: Creditors - Other	—	—
	6605: Loans received	—	—
	6606: PAYE	2,354.84	2,280.10
	6607: Net Wages	300.37	(0.11)
	6699: Agency collections	1,735.42	1,645.34
	Z04: Accounts Payable	13,206.28	13,647.70
	Total Liabilities	17,896.91	17,573.03
	Net Asset surplus (deficit)	706,810.12	752,834.48

Balance Sheet detailed

		As at 31/12/2021	As at 31/12/2020
Reserves			
	Excess / (deficit) to date	(46,024.36)	(47,853.10)
	Z01: Starting balances	752,834.48	800,687.58
	Total Reserves	706,810.12	752,834.48

Represented by Funds		
Unrestricted	324,836.58	367,518.94
Designated	104,968.05	104,663.05
Restricted	277,005.49	280,652.49
Endowment	—	—
Total	706,810.12	752,834.48

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. James Hollingsworth, PCC Chairman:

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Date

Income and endowments

Donations and legacies

0101 - Standing Order St Leonard's - Gift Aid	17,023	—	200	—	17,223	19,567
0102 - Standing Orders St Luke's - Gift Aid	5,915	—	—	—	5,915	6,135
0103 - Parish Giving Scheme	71,967	—	—	—	71,967	57,101
0111 - Envelopes St Leonard's - Gift Aid	6,035	—	—	—	6,035	7,629
0112 - Envelopes St Luke's - Gift Aid	—	—	—	—	—	680
0202 - Other Planned Giving St Luke's - CAF	250	—	—	—	250	90
0203 - Standing Orders St Leonard's	8,153	—	—	—	8,153	9,608
0204 - Standing Orders St Luke's	4,045	—	—	—	4,045	4,175
0205 - Envelopes St Leonard's	1,535	—	—	—	1,535	3,073
0206 - Envelopes St Luke's	593	—	—	—	593	1,320
0301 - Collections St Leonard's - Gift Aid	2,049	—	—	—	2,049	2,535
0302 - Collections St Luke's - Gift Aid	10	—	—	—	10	—
0303 - Collections St Leonard's	8,365	—	—	—	8,365	4,462
0304 - Collections St Luke's	1,297	—	—	—	1,297	1,017
0413 - Boxes St Leonard's	710	—	—	—	710	271
0452 - Tower Appeal	—	—	—	—	—	40
0553 - Donations St Leonard's	215	305	—	—	520	852
0554 - Donations St Luke's	—	—	—	—	—	23
0555 - Donations Parish - Gift Aid	—	—	—	—	—	1,001
0556 - Donations Parish	19,738	350	3,655	—	23,743	18,683
0606 - Tax Recovery - Parish	10,393	—	—	—	10,393	10,385
0607 - Tax Recovery - PGS	15,836	—	—	—	15,836	12,840
0701 - Legacies St Leonard's	—	—	—	—	—	31,000
0705 - Legacies Parish	—	—	—	—	—	31
1279 - CFM Grants	—	—	17,500	—	17,500	—
1280 - Dev of Christian Life	875	—	—	—	875	—

<i>Donations and legacies Totals</i>	175,007	655	21,355	—	197,017	192,524
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Income from charitable activities

1101 - Fees - Weddings & Funerals St Leonard's	5,902	—	—	—	5,902	5,029
1209 - Coffee Money Donations	111	—	—	—	111	474
1241 - Hall Lettings St Leonard's	—	—	—	—	—	1,219
1242 - Hall Lettings St Luke's	2,717	—	—	—	2,717	1,236
1243 - Church Lettings St Leonard's	280	—	—	—	280	280
1255 - Magazine income - advertising	690	—	—	—	690	1,029
1265 - Parish Magazine Sales	34	—	—	—	34	311
1272 - Flowers	—	—	50	—	50	215

<i>Income from charitable activities Totals</i>	9,735	—	50	—	9,785	9,794
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Other trading activities

0913 - St Leonard's Events	2,493	—	—	—	2,493	1,207
0916 - Parish Office Services	—	—	—	—	—	9
1210 - Bookstall sales to promote objectives	—	—	—	—	—	15

Other trading activities Totals

2,493	—	—	—	2,493	1,231
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Investments

1020 - Bank Interest - Premium	6	—	—	—	6	187
1021 - Bank Interest - Reserve	0	—	—	—	0	4
1022 - Bank Interest - CCLA	62	—	—	—	62	504

Investments Totals

69	—	—	—	69	696
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Other income

0608 - HMRC Employers Allowance	3,483	—	—	—	3,483	3,296
1278 - CFM Income	17,360	—	50	—	17,410	17,960
1300 - Other Income - Services to Fitzgerald	2,340	—	—	—	2,340	—
1325 - Friends Subscriptions	—	—	180	—	180	180
1400 - Other Income - Restricted - SVET	1,717	—	—	—	1,717	14,944
2842 - Write offs	8	—	—	—	8	—

Other income Totals

24,909	—	230	—	25,139	36,381
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**Income and endowments
Grand totals**

212,215	655	21,635	—	234,505	240,627
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Expenditure**Raising funds**

1720 - Costs of stewardship	255	—	—	—	255	447
2051 - Salary - Parish Admin - Stewardship	1,244	—	—	—	1,244	1,024

Raising funds Totals

1,499	—	—	—	1,499	1,471
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Expenditure on charitable activities

1801 - Mission - Overseas CMS	397	—	—	—	397	1,935
1830 - Mission - Overseas Agencies	4,064	350	—	—	4,414	5,038
1850 - Mission - Home Church Schools	(338)	—	—	—	(338)	676
1860 - Mission - Other Charities	2,355	—	—	—	2,355	2,828
1870 - Mission - Secular Organisations	1,730	—	—	—	1,730	1,940
1901 - Parish Contribution	109,320	—	—	—	109,320	119,325
1950 - CCLI & PRS	1,748	—	—	—	1,748	1,581
2003 - Employers National Insurance	3,483	—	—	—	3,483	3,296
2004 - Pensions	861	—	—	—	861	861
2050 - Salary - Parish Admin - Clergy Support	4,046	—	—	—	4,046	4,057
2053 - Salary - Parish Admin - Upkeep of Serv.	6,743	—	—	—	6,743	6,551
2054 - Salary - Parish Admin - Magazine	1,244	—	—	—	1,244	1,024
2055 - Salary - Parish Admin - Governance	4,560	—	—	—	4,560	4,560
2056 - Salary - Office Assistant	1,626	—	—	—	1,626	2,788
2057 - Salary - Verger - Upkeep of Services	2,382	—	—	—	2,382	2,467

2058 - Salary - St. Leon. Hall Caretaker	4,766	—	—	—	4,766	4,736
2059 - Salary - St. Leon. Organist	3,838	—	—	—	3,838	3,518
2060 - Salary - St Luke's Care - Upkeep of Serv	2,594	—	—	—	2,594	2,332
2061 - Salary - St Luke's Organist	1,380	—	—	—	1,380	1,380
2062 - Salary - Verger - St. Leon. Runn Costs	2,382	—	—	—	2,382	2,367
2063 - Salary - St. Luke's Care - Runn Costs	2,542	—	—	—	2,542	2,327
2064 - Salary - Senior Verger - St. Leon. Runn.	1,272	—	—	—	1,272	1,272
2065 - Salary - Senior Verger - Upkeep of Servi	1,273	—	—	—	1,273	1,273
2066 - Salary - CFM	14,759	—	15,240	—	30,000	30,800
2067 - CFM Running Costs	4,636	—	—	—	4,636	4,379
2068 - CYFW Grant Expenditure	—	—	2,259	—	2,259	—
2101 - Working Exp's - Incumbent St Leonard's	—	—	—	—	—	153
2102 - Working Exp's - Incumbent St Luke's	1,210	—	—	—	1,210	811
2121 - Council tax - Vicarage	4,934	—	—	—	4,934	588
2122 - Council Tax - St Luke's House	3,112	—	—	—	3,112	2,988
2141 - Water rates - Vicarage	317	—	—	—	317	—
2142 - Water Rates - St Luke's House	702	—	—	—	702	1,597
2144 - Water Rates - St Leonard's Church	(66)	—	—	—	(66)	60
2145 - Water Rates - St Luke's	61	—	—	—	61	185
2146 - Water Rates - Hall	(206)	—	—	—	(206)	196
2151 - Telephone - Vicarage	809	—	—	—	809	736
2152 - Telephone - St Luke's House	458	—	—	—	458	838
2154 - Telephone - St Leonard's Church	737	—	—	—	737	683
2156 - Telephone - Hall/Office	820	—	—	—	820	705
2164 - Miscellaneous - St Leonard's Church	89	—	5,370	—	5,459	275
2165 - Miscellaneous - St Luke's Church	50	—	—	—	50	—
2180 - Alpha Expenditure	45	—	—	—	45	—
2190 - Christian Growth	210	—	—	—	210	—
2201 - Training and Youth	425	—	—	—	425	1,215
2209 - Refreshments	340	—	—	—	340	359
2212 - Flowers	—	—	300	—	300	—
2302 - Insurance - St Luke's House	519	—	—	—	519	466
2304 - Insurance - St Leonard's Church	3,287	—	—	—	3,287	1,872
2305 - Insurance - St Luke's Church	603	—	—	—	603	2,993
2306 - Insurance - Hall	1,189	—	—	—	1,189	—
2320 - Organ / piano tuning	2,954	—	—	—	2,954	6,197
2331 - Maintenance - Vicarage	—	—	—	—	—	2,159
2332 - Maintenance - St Luke's House	2,640	—	—	—	2,640	772
2333 - Maintenance - Benenden Close	264	—	—	—	264	80
2334 - Maintenance - St Leonard's Church	615	—	2,112	—	2,727	1,849
2335 - Maintenance - St Luke's Church	5,240	—	—	—	5,240	892
2336 - Maintenance - Hall	49	—	—	—	49	2,015
2340 - Upkeep of Services	8,157	—	—	—	8,157	6,606
2350 - Upkeep of Churchyard	869	—	—	—	869	230
2370 - Readers and other fees	280	—	—	—	280	445
2372 - Retired clergy wedding/funeral fees	219	—	—	—	219	1,331
2375 - Diocesan Fees	2,888	—	—	—	2,888	3,417
2380 - Other costs (equipment)	3,294	—	—	—	3,294	2,173
2381 - Staffing Misc.	114	—	—	—	114	40
2404 - Gas - St Leonard's Church	4,241	—	—	—	4,241	3,917
2405 - Gas - St Luke's Church	3,259	—	—	—	3,259	949

2406 - Gas - Hall	962	—	—	—	962	1,655
2414 - Electric - St Leonard's Church	1,273	—	—	—	1,273	1,100
2415 - Electric - St Luke's Church	579	—	—	—	579	520
2416 - Electric - Hall	536	—	—	—	536	799
2424 - Supplies - St Leonard's Church	116	—	—	—	116	—
2425 - Supplies - St Luke's Church	5	—	—	—	5	—
2426 - Supplies - Hall	33	—	—	—	33	303
2427 - Supplies - Upkeep of Services	2,015	—	—	—	2,015	2,283
2520 - Bank Charges	84	—	—	—	84	58
2601 - Governance - Audit Fees	1,540	—	—	—	1,540	2,750
2602 - Governance - Office Expenses	2,025	—	—	—	2,025	362
Expenditure on charitable activities Totals	247,588	350	25,282	—	273,220	272,961
Other expenditure						
2832 - Other Expenditure - Fitzgerald	3,145	—	—	—	3,145	—
2835 - Other Expenditure - Restricted - SVET	2,663	—	—	—	2,663	14,047
Other expenditure Totals	5,809	—	—	—	5,809	14,047
Expenditure Grand totals	254,897	350	25,282	—	280,529	288,480

Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	£	
Overseas:						
<i>Cambodia Action, CMS, LAMA, Mission Direct, Samaras Aid, May South Sudan, Bible Society</i>	4492	-	-	4492	6473	
Home:						
<i>Children Youth and Family Missioner</i>	3829	-	-	3829		
<i>Homelink, Beachey Head Chaplaincy, Church Army, Caring and Sharing, Waves</i>	4427			4427	6004	
	12748		-	12748	12477	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	£	
Remuneration						
<i>Wages and salaries</i>	71892		-	71892	72476	
<i>Employer social security costs</i>	3483		-	3483	3296	
<i>Employer pension costs</i>	861	-	-	861	861	
	76236		-	76236	76633	

6 Payments to PCC members

No person received remuneration in excess of £60,000.

7 Transactions with persons related to PCC members

Sutton with Seaford registered charity number 1131402

Notes to the Financial Report

8 Transactions with related charities

9 Governance

	Unrestricted <u>Funds</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2021</u>	Total Funds <u>2020</u>	Notes
	£	£	£	£	£	
Independent examination and professional advice	1540			1540	2750	
Accounts production	2025	-	-	2025	362	
Bookkeeping	4560	-	-	4560	4560	
	8125	-	-	8125	7672	

10 Transfers between funds

	Unrestricted <u>Funds</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2021</u>	Total Funds <u>2020</u>	Notes
	£	£	£	£	£	
	-	32500	-	32500	42896	
	-	-	-	-	-	

11 Fixed assets

a Investments

	Unrestricted <u>Fund</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2021</u>	Notes
	£	£	£	£	
Market value 1 January 2020	-	-			
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2020	-	-			

Sutton with Seaford registered charity number 1131402

Notes to the Financial Report

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
Cost or valuation					
At 1 January 2021	511000			511000	
Additions					
Disposals					
Revaluation					
At 31 December 2021	511000			511000	
Charge for impairment					
At 1 January 2021					
Additions					
Disposals					
Revaluation					
At 31 December 2021					
Net book amounts					
At 31 December 2021	511000			511000	

Notes to the Financial Report

13 Net Assets by Fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	Total Funds 2020	Notes
	£	£	£	£	£	
Fixed assets for church use		511000		511000	511000	
Investment fixed assets	-	-				
Current assets (except cash)			-		-	
Cash at bank and on deposit	23907	188173	-	212080	253049	
Current liabilities	(17897)	-	-	(17897)	(17573)	
Long term liabilities						
	£6010	£699173		£705183	£746476	

14 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2020	Total Funds 2019	Notes
	£	£	£	£	£	
Income tax recoverable			-			
Prepayments and accrued income		-	-			
Other debtors	1626	-	-	1626	6358	
	£1626		-	£1626	£6358	

Notes to the Financial Report

15 Creditors: amounts falling due within one year

	Unrestricted <u>Funds</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2020</u>	Total Funds <u>2019</u>	Notes
	£	£	£	£	£	
Deferred income		-	-			
Accruals for utilities and other costs		-	-			
Archdeacon's loan		-	-		-	
Other creditors		-	-			
		-	-			

16 Creditors: amounts falling due after one year

	Unrestricted <u>Funds</u>	Restricted <u>Fund/s</u>	Endowed <u>Fund/s</u>	Total Funds <u>2020</u>	Total Funds <u>2019</u>	Notes
	£	£	£	£	£	
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	All Funds 2020
	£	£	£	£	
Income and endowments from:					
Donations and legacies	175662	21355	-	197017	192524
Charitable activities	9735	50	-	9785	9794
Other trading activities	2493	-	-	2493	1231
Investments	69	-	-	69	696
Other receipts	24909	230	-	25139	36381
Total income	212868	21635	-	234505	240627
Expenditure on:				-	
Raising funds	1499	-	-	1499	1471
Charitable costs	247938	25282	-	273220	272961
Other payments	5809	-	-	5809	14047
Total expenditure	255247	25282	-	280529	288480
Net gains (or losses) on investments					
Net income or (net expenditure)	(42377)	(3647)	-	(46024)	(47853)
Transfers between funds In	-	32500	-	32500	42896
Transfers between funds Out		(32500)	-	(32500)	(42896)
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	-	-	-	-	
Other gains/(losses)	-	-	-	-	
<i>Reconciliation of funds:</i>					
Net movement in funds	(42377)	(3647)	-	(46024)	(47853)
Total funds brought forward	472181	280652	-	752834	800687
Total funds carried forward	429804	277005	-	706810	752834

Notes to the Financial Report

18 Statement of funds

Explanation of funds

Endowed funds are required by the donors to be invested and the income spent on specific objectives

Restricted funds are not invested permanently but are to be spent within reasonable timescales

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
				-	-
				-	-
Total of all endowed funds				-	
				-	
				-	-
				-	-
				-	-
Total of all restricted funds	280653	21635	(25282)	-	277005
General fund					
Designated roof fund	-	-	-		
Revaluation reserve		-	-		
Total of all unrestricted funds	472181	212868	(255247)		429805
Total funds	752834	234505	(280529)		706810

Independent Examiner’s Report

to the PCC of Sutton with Seaford for the Year Ended 31st December, 2021

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard’s and St Luke’s, Seaford, on the annual report for the year ended 31st December 2021 set out on pages X to Y

Respective responsibilities of trustees and examiner	<p>The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (“the Charities Act”) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ol style="list-style-type: none">1. examine the accounts under section 145 of the Charities Act,2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and3. to state whether particular matters have come to my attention.
Basis of independent examiner’s statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair ’ view and the report is limited to those matters set out in the statement below.</p>
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)</p> <ol style="list-style-type: none">1. which gives me reasonable cause to believe that in, any material respect, the requirements:<ol style="list-style-type: none">a. to keep accounting records in accordance with section 130 of the Charities Act; andb. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p><i>* Please delete the words in the (brackets) if they do not apply</i></p>
Examiner’s signature
Examiner’s name CAPITALS
Date	CHRIS TYLER FCA DChA FCIE.....
Relevant professional qualification(s) or body if any
Examiner’s address.
	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Independent Examiner’s Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2021

Section B	Disclosure
<p>Give here brief details of any items that the examiner wishes to disclose</p>	<p>Only complete if the examiner needs to highlight material problems for example:</p> <ul style="list-style-type: none">• accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;• any material expenditure or action which appears not to be in accordance with the trusts of the charity;• any failure to be provided with information and explanations by any past or present trustee, officer or employee; and• any material inconsistency between the accounts and the trustees annual report.