THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SUTTON WITH SEAFORD

England & Wales · Charity number 1131402

Details

Other names	SEAFORD PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-08-27
Register	View on the Charity Commission register

Contact

Address	St Leonard's Church Church Street Seaford BN25 1HH
Phone	01323872088
Email	ATREASURER@SEAFORDPARISH.ORG.UK
Website	www.seafordparish.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious Activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£564,228	£479,242	£1,157,117	8
2024-12-31	£345,565	£358,613	-	-
2023-12-31	£746,175	£356,448	£1,085,179	11
2022-12-31	£314,497	£325,855	-	-
2021-12-31	£234,505	£280,530	-	-
2020-12-31	£240,627	£288,480	-	-

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Trustees

Name	Role	Appointed
Rev James William Hollingsworth	Chair	2020-09-24
Anna Grimble		2026-04-26
CAPT ROBERT SYDNEY CARRINGTON CA		2013-06-12
DERRECK LEE-PHILPOT		2016-08-01
David Harry Robertson		2025-04-24
Diana Fielden Dixon		2024-04-24
Elaine Booth		2026-04-26
Elaine Claire Day		2024-04-25
Elizabeth Anne Morgan-Jones		2022-04-24
Elizabeth Jackson		2023-04-23
FREDERICK JOHN MARSON BASS		2011-05-17
Geoffrey Owen Thomas		2025-04-24
Janet Mary Kent		2014-04-29
Kim Hayley Cuthbert		2022-04-24
Mark Desmond Gill		2025-09-10
Paul Asher Waller		2022-04-24
Paul Francis Bloxham		2024-04-24
Rev Carole Linda Darling		2024-06-23
Rev Lucy Jane Hollingsworth		2021-05-12
Sally Thompson		2023-04-23
Samantha Angela Fowler		2025-04-24
Stefan Bracher		2021-05-12
Stephanie Norma Baker		2022-04-24
Sue Topp		2023-04-23

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Accounts

SEAFORD PARISH CHURCH
ST. LEONARD'S AND ST. LUKE'S

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

The Parochial Church Council (PCC)

of the Ecclesiastical Parish of

Sutton with Seaford.

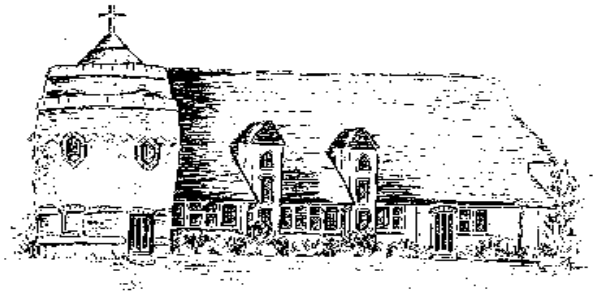
St. Leonard's Church, Church Street, Seaford, &

St Luke's Church, Walmer Road, Seaford.

Registered Charity Number: 1121402

December 2025





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Website: seafordparish.org.uk

Incumbent: Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford, BN25 1SH

Independent Examiner: C.R. Tyler (FCA DChA), F1 CRT Limited Flat 24 Wellingtonia Court, Laine Close, Brighton, BN1 6TD.

Our Aims and Purposes as a Charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

1. The promotion of the Gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
2. Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
3. To know Jesus better and make Him better known
4. Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
5. Providing financial support to those in need and, to other organisations with similar objectives.
6. Providing Christian worship, teaching, and preaching.
7. The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The aims and focus for the PCC and Parish could be summarised as below.

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families.
3. To continue to review our worship to enable all people to connect to God.
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, Alpha and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community, particularly through the reordering of St Leonard's.
7. To explore how we can reduce our carbon footprint.

A huge thank you for teaching Archery to families of FSW. The children really enjoyed it.

What we achieved and how we affected beneficiaries' lives

At the time of the APCM, the Church Electoral Roll numbered 235 (compared 303 in 2024, 295 in 2021)

The PCC mostly met in person in St Leonard's a total of six times. The Standing Committee met by zoom between meetings and their deliberations were reported to the PCC.

Leadership

The following sub-committees (some known as teams) are appointed by and report to PCC:

The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.

The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.

The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.

The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.

The Pastoral Care Team, led by a variety of people including Mr Brian Millar in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.

The Children, Family and Youth Team is led by the Parish Children and Youth Family Pastor, Mr Stefan Bracher along with Ms Kim Cuthbert, our additional Children, Youth and Family Minister. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.

Home Group Champions David and Pat Farey.

Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

I watched your service this morning online. Please pass on my thanks for the excellent sermon and service this morning.

Overview of the Year.

Serving the Community, the Vicar's Report – James Hollingsworth.

This report contains a fabulous litany of the very many things that the local Community have been involved in with the Church Family. Further below you can read more details of how we have gone about that.

We hope that by the APCM meeting itself we will have begun the work of reordering St Leonard's with the building of an accessible toilet and two other toilets, a kitchen and a

ramp leading to a contained meeting space which will help the Church be a useful blessing at the centre of our community.

We had the joys of baptising five children and eight adults; three people got confirmed (with thanks from one candidate for Bishop Will coming to St Luke's); we took five weddings; and had the privilege of taking 39 funerals. St Luke's hired a baptistry from Trinity Church Lewes for 3 of these adult full immersion baptisms.

Our Children and Youth work ran Messy Church, a free Holiday Club, two Toddler groups, Friday clubs 'Sparks' (Primary school), 'Ignite' (Secondary school), and Glow on Sundays, Beach Church in August, Sparks Summer camp, Parish camp, and a new Teenage Sunday evening group 'Fuelled'. See below for a fuller report from Stefan Bracher but note the addition of Kim Cuthbert from April 2025 who joined as an additional full-time member of the team.

We have continued to work with local schools either by going into support their RE teaching (eg Cradle Hill yr3 & yr4 Why 'Good' Friday?; yr5 Grill-a-Christian!; Chyngton yr6 on Suffering and Faith; Seaford Learning Trust on Christingles) or through being on their governing bodies (Cradle Hill, Seaford Head, Seaford Learning Trust), or through them coming into Church (Hopscotch Nursery, Seaford Primary School years 3&4)
We have gone out to The Wellington Inn with Pub Carols and "Men's Group Meals" and they have been very supportive by fundraising for our Holiday Club.
The local Scout Cubs & Beavers came to explore their 'Faith' badge.

A small group has helped Family Support Work, one of the charities that the Church supports, by giving participants a taste of archery at Dalesdown and Ashburnham, and also over the May Bank Holiday at Plumpton Racecourse to over 300 teenagers at the Diocese' May Camp as well as Sparks Summer camp and Parish camp.

We have continued to visit three care homes to bring Holy Communion, prayer, carols, to residents with faith to remind them that they are not forgotten by us or by God's love. The fortnightly pastoral letter has continued being posted to over forty-five local people. We continued to support Family Support Work with a foodbank.

Our Sunday services have continued to be on YouTube averaging 70 across October for example (161 Carol service) and helping those unable to come into church to remain connected. Likewise, Evening Prayer and Thought-for-the-days have been available on Facebook throughout the year.

Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see:
https://seafordparish.org.uk/social-media/)

A local undertaker again organised an annual memorial service in St Leonard's.

The Church has continued in its care of God's Own Acre through conversations with Lewes District Council who asked for a flora and fauna study. St Luke's garden has been renovated.

Different community groups have used St Leonard's such as the Town Market, Seaford Magic, Seaford Choral Society, Intergen Opera, the Mayor's carol concert, photographic exhibition. We held a special service on St George's day, and Remembrance Sunday.

The wonderful monthly Saturday Concerts have continued to be free and of the highest quality. The monthly Open Cafés have continued to welcome people in for free cake coffee and chat. St Leonard's has continued to be open daily from 10am to 1pm for friendship or a game of chess on Friday mornings or for a quiet prayer and to light a candle or to write a prayer for the memorial prayer tree that was put up over Advent. It was also there for the week when Seaford suffered a tragic death of a young person enabling the St Leonard's to be a place of tears and prayer and support for all.

St Luke's has continued to be hired to a variety of groups for example: Scouts, Dance, Natural History Society, sundry birthday parties, the election, and Pilates.
The financial generosity of locals has enabled the Church to use its Discretionary Fund to help some families with their particular personal struggles.

Another lovely service joined online this morning, thank you so much.

Worship and Discipleship in the Church

Volunteers throughout the church have continued to have their DBS checks and safeguarding training.

Prayer undergirds all that we do with a Saturday prayer zoom, Sunday personal prayer ministry in both Churches, the Prayer at 7 monthly service hosted by different churches across town, the Wednesday pastoral prayer zoom, an email prayer chain, and a WhatsApp prayer group.

Our worship has continued to be on-line as well as in person. In St Leonards we continue to worship on Wednesdays at 11am, and on Sundays at 8am, 9.30am and, on first and third Sunday at 11.30 *The Meeting Place* and the occasional evening service (eg Ash Wednesday, Holy Saturday etc). Messy Church has been on the first Saturday of the month.

In St Luke's, our worship has been on Tuesdays twice a month, Sundays 9.30, with a children's Sunday group *Glow* between the family services, and on two evenings in the month *Prayers at 7* and *St Lukes at 7*. Over August we had Beach Church again.
Over 200 Christians for the Churches Together Good Friday Walk of Witness started in St Leonards and processed to the sea front and to Seaford Life Church with prayers and hymns along the way.

Using our October attendance statistics excluding those worshipping with us on-line: Average Sunday attendance was 174. and average Wednesday attendance 8. At the

close of 2025 our Church Electoral Roll was at 235. This was after a complete renewal of the ER which in 2024 had been 303.

We have received visiting speakers broadening our perspectives with their talks on the Church Army, Homelink, Sarah Chhin from Cambodia, Stopover, and Shoeboxes for Romania. Rev Andrew Smith spoke about the blessings of leaving a financial legacy.

2025 was the year of the Creed being 1700 years since the Council of Nicaea and the writing of the Nicene Creed. A commemorative bookmark was created for this and liberally given out. The Deanery held a celebration service reflecting on many local churches that have persisted in showing God's love in Christ Jesus through plagues, invasion, and famines.
The creed was unpacked in sermons from Rev Derreck Lee-Philpot and the Vicar in the Thought-for-the-day series. Rev Carole Darling was ordained Priest in June and has continued leading services, preaching, visiting, helping with Toddler group, Sparks and Ignite and so on.

We ran another Alpha course in January which resulted in another Alpha emerging from some mums in the Toddler group. Home Groups met to support each other's faith through prayer and pastoral care.

A new service, a Calm Christmas service was tried to connect to those seeking a quieter way to celebrate the incarnation.

At the beginning of August, a group of people went camping at New Wine. At the end of August, Stefan organised another Parish Camp and over the August Bank Holiday some went to Big Church Day Out for worship and resources. The Vicar hosted a community Harvest Picnic.

The Fundraising Committee have done a great job in preparing to write to lots of grant making bodies many of whom want to see the actual Faculty which we should have by early 2026.

The Order of St Richard was awarded to Eric Doherty for his many years of service to the church. Hazel and David Bramley received a presentation from the Church for their many years of service including over fifteen years for the Shoebox Appeal amongst many other roles.

Midweek Wednesday worship has continued with grateful thanks to Rev'ds Chris Hadfield, Chris Collison, Colin Rudge, Colin Pritchard. Through a varied team including amongst others Revs Simon Foster, David Farey, Lucy Hollingsworth, we supported worship in East Blatchington, Laughton, Ripe, Chalvington, Deanland, East Dean, Friston, Jevington, Kingston and Southease.

Rev Lucy Hollingsworth continued her work as Advisor to the Bishop for Self-Supporting Ministry including hosting a cream tea for other SSMs with Bishop Will.

The Vicar has continued to teach Church History to first year trainee clergy and done the usual Rural Dean work including leading a retreat with the Chapter to Penhurst again and another cream tea for the splendidly supportive local retired clergy. The Vicarage had its radiators entirely ripped out as a Diocesan experiment, and solar panels added to support Air source heat pump.

Perhaps as you read of the busyness of this Church community, you might be curious enough to join in with some of our groups and ministries. Perhaps also you will understand why our finances are both so blessed and so stretched.

I really cannot thank you enough for Daddy's [funeral] service.

Safeguarding

Safeguarding has continued to be at the forefront of all we do in mission, pastoral care, and youthwork. Our Parish Safeguarding Officer, Ruth Saunders, sent reports to each PCC. The Safeguarding committee (Ruth, Stefan, Kim, Sue, Revs Carole, Derreck, James) have met four times through the year.

The Diocese launched The Parish Dashboard which is a new tool providing each parish with Policies and Procedures to make sure that each parish remains on course for keeping everyone safe. DBS checks are made and renewed every three years. Stefan and Kim have taken this role on.

The PCC in May again agreed to the follow the Diocesan Safeguarding Policy which is displayed in each church. New members of the PCC have completed their online safeguarding training 'C0, Basic Awareness' and 'C1 Foundation'. These courses are available for anyone in our Church to do. The link to this can be found here - https://safeguarding.chichester.anglican.org/trainingintroduction/ . We recognise that not everyone finds online training simple to do so in June we hosted Foundation Safeguarding Training led by Ruth and Stefan.

Safeguarding gets mentioned throughout the year in Church services but especially on Safeguarding Sunday in November particularly with the reminder that Safeguarding is everyone's responsibility.

Ruth Saunders has been our Parish Safeguarding Officer for the last fifteen years. She retired at the end of this year. The Congregations thanked her. We are hopeful for Martin Waite being the new PSO in 2026 when all the safer recruitment process has been completed.

Should anyone have any safeguarding concerns or questions please do email: safeguarding@seafordparish.org.uk

Thank you again for supporting Intergenerational Opera and the work we do.

PCC report by Stephanie Baker, PCC secretary

In 2025 PCC met 6 times in person in January, March, May, July, September and November for regular meetings and twice for extraordinary meetings in September. There was 1 proposal decided by email between meetings. Standing committee met 5 times by Zoom in February, April, June, August, and October.

Thank you for the sermon today - it was so full of love and hope.[online]

Children, Youth and Family Report – Stefan Bracher & Kim Cuthbert

What a year it has been! As we look back over 2025, we can do so with deep gratitude and real joy at all that God has been doing among our children, young people and families.

Our regular groups have continued to grow, develop and flourish. **Tots' Treats** at both St Leonard's and St Luke's have been full of life, laughter and meaningful conversation. With around 30 attending at St Leonard's and strong numbers at St Luke's, we've seen not only creative crafts, sand trays, outdoor play and storytelling, but also a growing openness among parents and carers to talk about faith. Several have joined family services, explored Alpha, and asked about baptism. It has been wonderful to witness a gentle but clear movement of God's Spirit among families.

Sparks has had its ups and downs numerically, but what has stood out most this year is the depth of faith conversations. At times numbers have dipped, yet enthusiasm has remained high, and by the autumn term we were back up to 25. The children's questions about God, Jesus and the Bible have been thoughtful and heartfelt. Summer Camp at Generations Christian Camps in Chiddingly was a particular highlight, with five children attending and returning full of stories, joy and fresh curiosity about faith.

Ignite continues to provide a vital safe space for our young people. With regular attendance averaging between 35 and 50 earlier in the year, it remains a place of belonging, friendship and fun – basketball, dodgeball, pool, games and crafts all playing their part. While Ignite is primarily relational and activity-focused, we have responded to young people who want to explore faith more deeply by launching **Fuelled**, a new group with a clearer faith focus. What began with just two has grown to seven young people. As we run Alpha in January we have 17 young people who will be hearing of the good news of Jesus as they ponder what that means for them and their life.

Thank you so much for coming in. The Year 5 children found it really interesting grilling you about your work and faith.

We were delighted to appoint **Kim Cuthbert** as our Assistant Children, Youth & Family Missioner. Her arrival has enabled us to launch new initiatives including Glow Gardening and Fuelled, while strengthening our existing ministry. We are grateful to the PCC for their support in resourcing this role, and for the generosity of grant funders including The Benefact Trust and the Diocesan Mission Development Fund and of course to our local grant funders too at Seaford Lions, Seaford Rotary, The Wellington Hotel, Morrisons and many more local businesses who continue to encourage and support us..

Messy Church has gone from strength to strength, regularly welcoming between 40 and 60 people. Getting hands on with faith-based activities, jumping into a load of different crafts, cakes, praise music, dancing, games and of course our Messy message.

Holiday Club is reaching even further. Our October "Jungle Jamboree" Holiday Club was oversubscribed and saw daily attendance figures of up to 77 children. The week was filled with parables, music, drama, crafts, prayer and joy – as well as free packed lunches to support families over half term. We are deeply thankful to the army of volunteers who made this possible and to those who supported through the Quiz Night and other fundraising.

One of the most significant moments of the year was **Parish Camp**. Over 60 people gathered in Chiddingly for worship, workshops, shared meals and real community. Not only is this faith strengthening for those already familiar with faith, but it is evangelism at its finest with those on the fringes of faith too. Families from Tots joined us, some later attending Sunday services and describing it as "coming back to family." Camp truly felt like church as it should be: relaxed, welcoming, prayerful and fun.

This year has not been without its challenges. The tragic death of Joshua Ingram deeply affected many of our young people. Our churches became places of prayer, candlelight and quiet support. We are grateful that our youth spaces were able to provide calm, compassion and time for reflection during such a painful moment for our town.

We have also strengthened our links with local schools, leading assemblies and continuing to build relationships that open doors for future ministry.

As we look ahead, our heart remains the same: to create spaces where children and young people feel safe, valued and able to explore faith at their own pace. We long to see more volunteers feel the invitation to join the team and be part of this steady movement of faith, as more families feel at home, and more young people discover the life-changing love of Jesus.

Thank you for your prayers, your encouragement and your generosity. Please continue to journey with us — there is so much more to come.

That was the best baptism I've ever been to!

Home Groups - David & Pat Farey

At the time of writing, we have approximately ten groups meeting around the town. Many have been stable for a number of years, but others have shrunk, while some have grown and even subdivided to meet the needs of those in the group. Some groups meet for short periods as well, so the picture is constantly moving. And there is natural movement of people as some members move on and new people move into the area seeking to join a group.

The groups meet different needs. Some follow a study book, others simple Bible studies, while others focus on support or seeking the Holy Spirit's touch. A wide variety. They meet through the week; Tuesday - afternoon, and two in the evening; Wednesday – three in the evening; Thursday – in the morning and in the evening; Friday – two in the afternoon. Some monthly, every two weeks, twice a month or weekly in term time – all variations!

The most important thing about our groups is that the members decide themselves when and where to meet and what they will do within those groups. Occasionally we are asked to make suggestions or to help or support with any situations that may be developing within a group. The groups provide a support and encouragement to their members in learning and growing in faith, and in walking with Jesus every day. They function as an integral part of parish life. Sunday services are essential for the Body of Christ as we meet to worship, hear God's word and pray for the world and individual's needs. But our home groups are also essential to help the faithful to continue to learn and mature and become more Christlike as beacons in the world.
For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.

Ministry to Care Homes – Brian Millar

In December we had a round of informal Christmas Carol concerts in the care homes that we serve. These are joyful occasions with the emphasis on traditional carols. In the proceeding 11months we have held regular Holy Communion services for congregations that stretch from 20 at Nova house to as little as 3 at Westerleigh. Ably assisted by an amazing team of volunteers this has been a privilege and a blessing with many of our ex congregation members in the care homes that we visit. Our focus has been on trying to re-create a Holy space often within situations where people are unwell and perhaps nearing the end of their lives. We have seen an increase in offering Holy Communion to those that are bedridden and prayers for the dying have been administered when asked for. We are focused primarily on three care homes but are we always open to others when asked. A welcome development this year has been the attendance to the services by some of the residential care staff. We have been several instances where we know that faith has been restored or renewed.

“I haven’t seen so and so at church for a few weeks” is a comment that we may sometimes make or hear in passing. Keeping an eye on our own congregation particularly where folk fall ill or are unable to attend church is a task which we all share as Christian brothers and sisters This year when names have been put forward either to the clergy or the members of the pastoral care team we have been able to make contact and make people realise that they are not forgotten. Simple phone calls or a cup of tea with those that are away from church can often restore connections and get people back to worship with our help. The gratitude that we’ve encountered when contact has been made with those that have been away for a while is evidence that this an important ministry. Recently the pastoral care team has developed a lone working safeguarding policy and procedure to ensure those that visit and those that are visited are safe. We have also put together a list of contact details for the congregation and this can be used when someone has been missing for a while . We cannot emphasise enough that pastoral care for our fellow congregation members is a collective endeavour. We all need to ensure that those that are out of sight are not out of mind.

Please consider volunteering to help with the monthly services in care homes or being part of the pastoral care team.

At a Care Home, A lady thanked us for coming in to take the service. She told me she used to be a Christian some years ago and by us going into the home and holding a service there it had brought her back to Christ

Parish Mission Support Team – Liz Morgan Jones

We have organised several events to raise awareness of the seven missions (Beachy Head Chaplaincy Team, Cambodia Action, Church Army, Family Support Work, Homelink, LAMA - in the Philippines, Samara’s Aid - in Syria) we support as a parish on a regular basis.

In February, team members Bob Carrington and Diana Dixon spoke about the work of Church Army and Homelink and a month later, there was a talk with video from the Beachy Head Chaplaincy Team at St Luke’s.

In March we held a Rich Person’s Poor Person’s Lunch, everyone paying the same price but not knowing which kind of meal they would receive. We had information displayed about each mission and reps gave a short resume of their work.

Later in May the team spent an afternoon reflecting and reviewing the best way to raise awareness and support in the future. We have simplified the display on the Mission Table in St Leonard’s and also arranged for basic information to be on the welcome screen by the main door, we requested updates to the missions on the parish website . We displayed information at the Parish Camp in the Prayer Tent, but this was of limited use. There is work to do on the display at St Luke’s.

As a parish we deliver envelopes for the Annual Christian Aid Appeal in May and host the churn for their return.

We are hoping that the Youth Groups will be able to hold a project to support LAMA House in the Philippines with their outreach work to young people especially those in the Detention Centres, but we probably need to offer more encouragement to get this off the ground.

At the end of July Bob Carrington celebrated his 60th Anniversary of serving with Church Army.

Brian Millar filled the sermon slot on 3rd August at St Leonard's with a talk about his recent pilgrimage and work with the YMCA.

August saw the start of the Shoe Box Appeal and eventual collection of boxes being blessed in the October before being taken to the Link to Hope Depot in Ferring. Our grateful thanks to David and Hazel Bramley who have stepped down this year after some twenty years of organising this appeal.

Homelink, organised by the local churches, (working with the homeless in the Lewes District to provide loans to cover a deposit and first month's rent with repayment tailored to individual needs and now includes mentored ex-offenders released from Lewes Prison) – has been looking for new trustees. As one of the largest churches in the area, it would be good if we could find someone to fill this role.

As a parish we retain 10% of our regular income to support our Mission partners and some going to the Vicars' Discretionary Fund. Half of that amount goes to our own Children's Youth and Family Work so thank you for all your help in enabling the parish to reach out to those in need both in the UK and overseas. Above all we urge you please, to continue to pray for this work.

Keeping St Leonard's Open – Janet Kent

During 2025 we were able with the help of a group of volunteers to keep St Leonards open for three hours a day, five days a week.

Visitors range from tourists from all over the world, to people with historic connections to St Leonards. Including one couple who came with a copy of their Great, Great, Great, Great Grandparents marriage certificate from 1860.

Some visitors call in for silent prayer, many light a candle in remembrance. Some are in distress, some celebrating prayer answered. Some just because the door is open and they have never been inside before.

Our Church Sitters meet their varied needs with a smile, a kind word or chat, a listening ear and when needed a shared time of prayer.

Should you doubt the importance of this ministry, one casual visitor thanks to the relationship he has build up with one pair of our Church Sitters is now attending Alpha and checking into church weekly.

If you can give one morning a month or be on our emergency sitters rota or would just like to find our more please have a word with either Janet Kent or Julia Lawson.

Mother's Union – Janet Kent

During 2025 we held a variety of monthly meetings, ranging from exploring the Bible with the Revd. Brigid Hadfield and The Revd. James H. To fundraising Quizzes and Desert Island Discs featuring Rev Carole Darling.

Many Meetings involved tea and cake, with a visit to Arlington Church and tea Rooms, a fundraising Cream Tea at Stephanies and our annual Ecumenical Service and Tea.

Our Friendship lunch which grew from a simple soup and roll to a Feast was very successful and set us up for an afternoon of wrapping 20 parcels for YMCA Eastbourne.

We ended the year joining the Women's Group at the annual Stop Over Service in St Leonards. Giving gifts for the young women they support.

During 2025 we attended eight Baptisms, welcoming and presenting the children with Bible Story Books. Our Members also supported families and children by helping with TOTS refreshments and helping at the Holiday Club . Monthly Citizenship Ceremonies (more tea and cake) but also welcoming and conversation. As a Branch we raised money for Wolo and the YMCA we gave socks for the people detained at Gatwick and wrote Christmas cards for distribution at Lewes and Ford Prisons.

As supporters of Mothers Union one of the most important action we can all take is to pray for our local families and children and for the wider M.U. initiatives ,such as action against Gender based violence, modern day slavery and working to empower women world wide.

Seaford Parish Women's Group – SPWG – Julia Lawson

Seaford Parish Women's Group usually meet in St Luke's Church, Walmer Road Chyngton, on the 3rd Monday of the month starting at 7.30pm.

We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed an informative talk by Rev Chris Collison about his work with the Mission to Seafarers and how they support men and women working at sea and in ports and centres worldwide. We enjoy social evenings of fellowship together playing board games, quizzes, crafts and talking about our favourite books. The annual dinner at The Boot is also a highlight and in August we meet for a sumptuous tea in Arlington Tea

Garden. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Carole Darling. Stopover Enterprise care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Tina O'Connell Stopover Deputy Head of Supported Houses gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover, co-ordinated by Connie Hughes the Seaford representative. We closed the year with an evening of our favourite Carols and readings. We especially enjoy sharing companionship together and are always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch produced over 250 meals this year. We meet on the 1st Wednesday of the month in St Luke's Hall at 12.30pm. This is a great opportunity to socialise in a warm environment and enjoy home cooking. We cater for all dietary requirements and 4/5 volunteers work hard with limited time to get the lunch ready on time. We serve a hot main meal and dessert, followed by tea or coffee for just £6.00. You'd be welcome to join the team or come for lunch.

Men's Meal – Rev Derreck Lee-Philpot

What has become popularly known as the 'Men's Meal' meets six times a year to share a meal together, chat and catch-up with what is happening with each other, and to hear a guest speaker(s). This past year it has met at The Wellington PH where we have been warmly welcomed by the landlord Simon. The evening is open to all and there is a balanced mixture of both church and non-church folk of varying denominations.
This year we have had a wide variety of speakers from Michael Holmes giving us his testimony and story, Fred Bass leading us through the intricacies of Portuguese wine and its tasting. In the middle of the year was a brilliant BBQ held at the Vicarage, no speaker but loads of chat and fellowship in the garden.

A personal disappointment was being on holiday and missing for Kevin Gordon's 'History of St Leonard's Church', those of you that know Kevin will appreciate what an interesting evening it was. The Autumn brought Mark Brunet speaking about his delight in mathematics and how reassuring he finds it. A strange topic you may think but was enlivened by Mark's enthusiasm and some practical experiments. We closed the year with the 'Darlings', not Peter Pan's family but our own Rev Carole and husband Brian doing a double-act on the subject of 'Near Misses'.

A big 'thank you' to Lloyd Thompson who co-ordinates our gatherings and organises speakers. He is assisted by a willing cohort who welcome and divest us of our subs as we enter the room. A second 'thank you' to all those that have attended and contributed to the Men's Meal this year, it would not work without you. If you would like to be a part of Men's Meal please do contact Lloyd at lloydthompson1963@gmail.com and he will

add you to the contact list to keep you informed about our gatherings, to which you will be most welcome.

The Bell Tower

Currently there are about 20 signed up members of the bell ringing team and Sunday numbers range between 6 and 14 ringers. As well as ringing for the 9.30 service on a Sunday and practising on a Tuesday evenings, in 2025 we have rung for weddings, funerals, civic occasions, numerous carol services and seen in the New Year. On Open Church Saturdays we welcome ringers from other churches, many of whom come because we are an 8 bell tower rather than having the more common 6 and of course there is the enticement of delicious coffee and cake.

The band is ably lead by Tower Captain Debbie Evans and bell maintenance is overseen by Steeper Keeper, Roger Murray. This year he had to deal with a major problem. One practice night we heard an almighty thump directly overhead. On investigation Roger found that the clapper of the Six Bell had sheered off at the top of the shaft, near the pivot and dropped to the floor. Luckily the bells are hung 2 floors up from the ringing chamber so there was no danger of it falling on our heads and killing one of us. Roger contacted the Loughborough Bell Foundry who sent someone to inspect all the bells as a safety precaution. They took away the damaged clapper, cast a new one and fitted it for us. Our Treasurer, Carole Josey, reported that the cost of £492 was paid from the Bell Fund held by the Church, so thank you.

As well as ringing in Seaford some of our band ring in other towers. At present we have a regular link with Piddinghoe church where the bells have recently been restored. Many of their ringers are novices so welcome practising with other ringers. In the summer we had a ringing outing to 4 other Sussex towers; Danehill, Ardingly, West Hoathly and Barcombe.

Although only about half the band are churchgoers everyone recognises that our job is to call people to worship. So whenever you hear St Leonard's bells join with us in remembering the inscription on our largest, Tenor bell: 'Peace and Prosperity to this Parish'.

Lunch Time Concerts in St. Leonard's – John Baker

There were 9 concerts between February and November in 2025 (Easter Saturday fell on the third Saturday in April so there was no concert then). There was piano (twice), organ (twice), flute and accordion, piano duet, piano and violin, harmonica and piano and finally a flute group. Our audiences ranged from 53 to 98, averaging 83. As usual the final concert, which was by Sussex Flutes, was dedicated to St Cecilia, patron saint of music and the retiring collection for Christian Aid raised £670. There was also almost £1247 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.

The aim of the concerts is to enable people to hear talented, usually professional musicians and provide the musicians with performing opportunities especially at the start of their career. We aim to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.

The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2026 available at both Churches.

St. Leonard's Choir Report – John Baker

During 2025 the choir continued leading the singing at the 9.30 am service each week at St Leonard's usually including an anthem. We have also supported a few other services such as funerals and Thanksgiving services. At Christmas there was the Christmas Lessons and Carols, First Communion of Christmas and Christmas Day. Apart from the people who sing on Sundays we have a loyal group of singers who join us for special services to augment the choir.

We've been pleased to welcome a new member and one of our augmenters to the Sunday choir during the year. Most of the choir once again joined other choirs in the Deanery for Choral Evensong at St Mary's Church Ringmer in June. More informally we enjoyed our annual garden party in July and once again the weather was very kind to us.

I am very grateful to all the choir members for their support and loyalty throughout the year. We are always pleased to welcome new members who would like to join our four part choir and sing at services. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.

We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

Flowers– Liz Morgan Jones

Thanks are due to those who donate and those who arrange our flowers on a regular basis and especially to Jenny Miller who took overall responsibility at St Luke's and to Margaret Smith who took overall responsibility at St Leonard' during 2025.

It has been more of a challenge at St Luke's during this time as the use of the building has increased and so the opportunities to gain access to arrange flowers for the festivals has decreased, but each time the team produced some lovely displays.

Decorating St Leonard's the week before Christmas included the scaffolding which had been erected to repair the rose window only for the scaffolders to arrive the following day to dismantle it after repeated requests to take it away before the festival! Daffodils were also bunched and distributed at both churches for Mothering Sunday.



We pray we will be able to continue to enhance our regular worship with flower displays for the during 2026 but with decorators at St Luke's and builders at St Leonard's there may some interruptions to our previous routines.

Fabric Report – Mike Holmes

St Leonard's Church

Good Shepherd Window: The Diocesan Advisory Committee (DAC) insisted that the repair to this vandalised window must be done by an Accredited Conservator of Glass in Listed Buildings, a PACR member of the Institute of Conservators. A detailed check showed that there were only 25 people in the country with this qualification recommend by the DAC. We appointed Clifford Durrant to repair this window. Clifford had the necessary qualifications and he operated out of Horsham. The actual glass in the window was provided from a firm that went out of business in 1992. Fortunately Clifford brought all their glass from the company, when they went out of business. This meant he had exactly the glass we required. There was substantial damage to many decorative panes, at least 12 visible broken panes, resulting in much lost of original detail. Fortunately, along with a few fragments there was a photographic record to base new pieces on. Emphasis was on the advantages / disadvantages of an in situ or external repair. Clifford recommended external repair. The damaged window parts were taken to his studio and the damaged areas were tapped up. Following the completion and repair of the damaged parts at his studio, Clifford returned and fitted the repair back to the Good Shepherd window. As the window was vandalised, this was an insurance job and a vast majority of the cost was covered by our Insurance Company.
We were pleased to note that there were many excellent comments on the outcome of the repaired window.

Rose and Lancet Windows: There were leaks from the Rose and Lancet windows, situated on the right side as you look down towards the altar. We appointed Tilley Stonemasons to fix these leaks. This involved setting up scaffolding to both the internal and external parts of the church.
The work involved:-External Works to South Circular Window

1. Erect a fixed scaffold (with hoarding) to allow access to all of the south circular window (
2. Range over the stonework and brush back any loose to the surface
3. Carefully remove the window guards and set aside
4. Point open joints to the stonework and stonework to flint work

5. Make good to failing/failed areas of stonework
6. Upon completion of repairs gently clean the glass with a lint free cloth
7. Securely refix the window guards to their original positions

Internal Works to South Circular Window and RHS Lancet window

1. Erect a fixed scaffold to allow access to all of the south circular window and RHS lancet
2. window
3. Provide protection to the windows, church furniture and floor as necessary
4. Range over the stonework and brush back any loose to the surface
5. Point open joints to the stonework
6. Make good to failing/failed areas of stonework
7. Upon completion of repairs gently clean the glass with a lint free cloth

This work was started very late in November and we are pleased to say that, following a number of requests, following completion, the contractor was able to remove the internal scaffolding before the important church Christmas services. As of mid / late January the external scaffolding is still with us. No doubt this will be fully removed, when the scaffolding is urgently needed for another job.

Church Wall (to your left, as you look at the altar) this was listed to be done this year (2025). However, it was suggested that this work be delayed, until the proposed new slope has been installed. Recent investigation suggests the fixing of this wall could be a big job. The left side wall, as you look to the altar, shows distinct signs of paint peeling and this will need repair. Our architect has advised that we should not use modern paints, as they will seal the damp in which will force the plaster or render off. We need a vapour-permeable paint; Keim Optil would be suitable and would need to be applied strictly according to manufacturer's recommendations. https://www.keim.com/en-gb/products/interior- paints/optil/ Note if there are salts visible or if the paint surface is flaking, as it is, then the paint and contaminated plaster/render should be removed first and suitably repaired. The quote request will need to clearly define the requirements and preferably agreed with the architect. This may require a Diocesan Advisory Committee (DAC) paper.
It is clear the bottom half of the wall has been repainted and, it is very likely, with the wrong paint, which may have caused the wall to hold in the damp and damage the surface. The whole bottom half of the wall would need to be sanded back and checked for any other affected areas, potentially needing the inside render/plaster all removed and redone. This would also need the heating to be disconnected and removed from the wall while the work is being done.
As the new major church building project requires the radiator to be removed for a new slope to be installed, the proposed work on the wall will be incorporated within the new building project.

Lightning Conductor: In November this was successfully checked, tested and visually inspected and a test certificate has been made available which covers us for another year. This certification is a legal
requirement.

Church Door: this slipped and grated the ground. Charles Painter with a couple of younger friends fixed this and we took the opportunity to thank him.
Fire Extinguishers: these have been fully checked and successfully tested, as per safety requirements. Again this is a legal requirement.

St Luke's Church
Altar: this has been boxed in on 3 sides with oak wood, we are pleased to note the many favourable comments that have been made. Our carpenter has also created a cupboard (left wall from looking at the altar) to match the cupboard on the right.

Fire Extinguishers: as per St Leonard's Church, these have been fully checked and successfully tested, a safety requirement. Again this is also a legal requirement.
Hall Painting we have appointed a maintenance / painter / decorator to redecorate the whole of St Luke's.
Unfortunately the initial timescales have been delayed, as the hall bookings have been extensive The schedule for this work, to be completed in 2026, is now as follows:-

1. January 19th-23rd: Main hall, lower areas
2. February 16th-20th: Main hall, high areas
3. March 23rd-27th: Altar and room next to the altar
4. April 20th-24th: Tower
5. June 22nd-26th: Tower and external windows
6. July 27th-31st: External windows

This means that the actual painting of the church hall will not be completed, until end of March. The Tower area with the water leak will not be completed, until late April with all external windows being completed by end July.
We now have a Fabric Committee consisting of 6 people.

Report to the APCM for the Financial year ending the 31 December 2025

The year that ended on the 31st December was once again a year where one large transaction overpowered all the day to day activity which rather skews one's view of the whole year's activity. I talk of course of the receipt of the funds for the sale of the Church Hall which at £375,001 gave us a profit of £235 001 over, the Balance Sheet value, which had stood at £140, 000. The funds finally materialised on the 24 April after many years and much hard work. We had fees for the sale of £13,009 so the net profit was £361,992

This inflow of funds meant we have been in surplus throughout the remainder of the year and finally ended up with just £15 short of £85000 at £84985. This being after Income of £564,227 and expenditure of £479,242.

So leaving aside the hall funds how did the Parish manage through the year.

Our regular giving income from Standing Orders into our Deposit bank account: our Parish Giving Funds by Direct Debit; collections in Church both in cash and Electronically and the gift aid of £28,616 we reclaim from HMRC were in total a little down year on year.

We did well on Grants at £26737 and Donations which enabled us to take on special projects such as the sound System and Painting of the entire building at St Luke's, which is still on going but what is done looks lovely. Also employing Kim Cuthbert our Assistant Children Youth and Family Missioner.

Our special activities are referred to as Charitable and include the Weddings and Funerals taken by our clergy who are robustly supported by the retired clergy. The services raise income though use of the Choir and Tech Team Broadcasts and the ringing of the Bells. All the members of these bands of workers freely giving their time.

The letting of the Churches is proving to provide an increasing level of income after the trouble caused by Covid and produce £13,236 which is overseen by our Bookings Officer. Please contact Charleen if you want to book an event.

The Saturday concerts made a healthy contribution of £1235 and also raised £670 for Christian Aid at the year end concert.well done to all who enjoy and attend these musical master pieces.

The Investment income at £46708 is most pleasing being up £17400 due to the Church Hall proceeds invested in the CCLA (Churches, Charities and Local Authorities Investment Management Company). Our property rental income remained the same as last year.

Other Income which is a significant figure this year at £268427 is in the main due to the Hall net sale proceeds £235001, an Insurance claim for the repair of the Good Shepherd Stained Glass window £5250 and an astonishing level of donations to the work of the Children and Family Mission team who raised over £11187 to fund the Camps and Garden open day as well as the new St Luke's Christmas festival. All of which brought great enjoyment to the attendees and shows how much our Youth team are adding to the church family.

A thank must go to our on line shoppers who via easyfundingraising.com raised a £106. Please join if you shop on line.

In total we received income of £564,227

This is how we spent the money!

Raising funds at £5596 is all down to the costs of hiring out the hall and being paid electronically, we are very modern and high tech in our operations.

Under the heading of Charitable Activities we cover all the exciting items like Parish Share, Missionary Giving, Salaries, repairs to the buildings all the utilities costs for our buildings right down to our smallest cost of Flowers and Display Materials.

Taking these in that order. We met our commitment to give the Diocese £12000 a month as our Parish Contribution, this slightly exceeded what we were asked to give by the Deanery, but your PCC is a generous body and felt that we should contribute a little over the calculated amount to ease the burden on the smaller parishes of the Deanery. A discipline we are continuing in 2026.

In line with our previous commitment to our Mission Partners, please learn all about them elsewhere in this report, we give 10% of our weekly gifts so we allocated £12750 to be shared out as shown in Note 4. We do give to our in-house Mission Team of Stefan

and Kim £6800. We hold in reserve one sixteen of the allocation as an emergency fund should the need arise during the year.

Staffing costs almost matched our Parish Share at £140,823. This is to some extent caused by the appointment of Kim to the ACFYW post, but this has been covered in the first year by grant income. Nonetheless it swells the total. We handed the work of supporting the Fitzgerald Trust back to that Trust and thus had surplus of labour in the office admin area. It was thus agreed that we should offer a redundancy package and sadly part with the services of Charlie Christie after her ten years tenure of the Parish Assistant roll. Thank you Charlie.

Looking forward, I estimate that the present year's staffing costs will show a reduction of some £20000 over that of 2025.

We have spent just over £26000 in running the CYFW part of the church in addition to the salaries but much of this has been raised by the team and I would recommend to you that we get excellent value for our money in the work that takes place.

Our buildings costs are, I hope , well controlled Gas and Electricity tariffs have been reduced and the closure of the Hall is saving us money. The insurance is provided by Ecclesiastical Insurance and the premium have remained almost static as we have been on a there year contract, which has sadly ended so higher costs in 2026. This insurance company in the guise of it's owner the Benefact Trust is the main financial support for the Assistant CYFM, so please support this organisation if you can.

The repairs that have been written about in the Fabric report have put St Leonard's, with it's window renovations and St Likes with it's overall painting. In good state of repair. Our interest income from the Hall sale has enabled us to be prepared as we take on the building project which has been a long term ambition to have Toilets and Kitchen facilities in St Leonard's and a great improve Holy Spirit Chapel which will allow us to invite more users in into our beautiful Church and see the Holy Spirit at work in Seaford.

2026's big number will be the half a million pounds that will have been spent on the Building Project which begins on the 6th of February.

Lastly, I have to inform you that this will be my last act as your treasurer as Rachel and I are moving back to Essex to be near our son and his family. Thank you for your generosity and support over the last five years.

Paul Waller.

The PCC encourages employees to join the Church Workers Pension Fund, which is a defined benefit pension scheme. The PCC matches contributions made by the employees. The assets of the scheme are held separately from those of the PCC. The contributions payable by the PCC are charged to the Statement of Financial Activities as they are incurred.

Structure, governance and management of the Charity.

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2025 – December 2025

Ex Officio members		
Incumbent:	*The Rev'd. James Hollingsworth*	*Chairman*
Associate Clergy:	*The Rev'd. Derreck Lee-Philpot*	
	The Rev'd Lucy Hollingsworth	
	The Rev'd Carole Darling	
Churchwardens	*Fred Bass*	
	Elizabeth Morgan-Jones	
Deputy Wardens	*Joanne Lalla*	
for St Luke's	*Paul Bloxham*	
Deputy Wardens:	*Janet Kent*	*Vice Chairman*
for St Leonard's	*Paul Waller*	*Treasurer*

Elected PCC Members

Sue Topp	*(from APCM April 2023)*
Sally Thompson	*(from APCM April 2023)*
Lizzie Jackson	*(from APCM April 2023)*
Ann Richards	(from APCM April 2024)
Diana Dixon	(from APCM April 2024)
Paul Bloxham	(from APCM April 2024)
Elaine Day	(from APCM April 2024)
Sam Fowler	*(from APCM April 2025)*
Mike Holmes	*(from APCM April 2025)*
David Robertson	*(from APCM April 2025)*
Geoff Thomas	*(from APCM April 2025)*

Co-opted

Stefan Bracher
Stephanie Baker

PCC Secretary

Stephanie Baker

Elected Deanery Synod Members (from APCM April 2023)

Julia Lawson
Bob Carrington
Carole Kay

Mark Gill *(from July 2024)*

Deanery Representatives on Diocesan Synod:
Mark Gill *(from September 2024)*
Revd James Hollingsworth,
Rev'd Lucy Hollingsworth

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman



Date……26th April 2026……

Seaford Parochial Church Council - 1131402

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	181,023	40,217	-	221,241	269,748
Income from charitable activities	23,475	2,495	-	26,240	23,280
Other trading activities	1,610		-	1,610,	1,870
Investments	46,708		-	46,708	29,148
Other income	250,526	17,900	-	268,427	21,518
Total income	**503,615**	**60,612**	-	**564,227**	**345,565**
Expenditure on:			-		
Raising funds	5,427	168	-	5,596	5,148
Expenditure on charitable activities	339,100	85,768	-	424,868	336,607
Other expenditure	39,439	9,337	-	48,776	16,858
Total expenditure	**383,967**	**95,274**	-	**479,242**	**358,613**
Gains/Losses on investment assets			-		**-**
Net income / (expenditure) resources before transfer	**119,647**	**(34,661)**	-	**84,985**	**(13,048)**
Transfers			-		
Gross transfers between funds - in	77,650	7,308	-	84,985	7,515
Gross transfers between funds - out	(77,650)	(7,308)	-	(84,985)	(7,515)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use			-		-
Net movement in funds	119,647	34,661	-	84,985	(13,048)
Reconciliation of funds			-		
Total funds brought forward	810,021	262,109	-	1,072,131	1,085,179
Total funds carried forward	929,669	227,447	-	1,157,117	1,072,131

Balance Sheet detailed

.	As at 31/12/2025	As at 31/12/2024
Fixed assets		
6430: St Luke's House	280,000.00	280,000.00
6431: St Leonard's Church Hall		140,000.00
6432: 35% of 2 Benenden Close	91,000.00	91,000.00
Total Fixed assets	371,000.00	511,000.00
Current assets		
6501: Bank current account	1,242.18	5,151.87
6505: Bank Saver Account (Premium)	18,882.15	16,767.57
6506: Bank Saver Account (Reserve)	3,363.88	10,008.63
6510: CCLA (CBF) deposit account	732,058.68	295,636.66
6591: Office Cash Card	—	362.70
6592: CYFW Cash Card	576.23	180.10
6594: Legacies Receivable	24,231.25	234,731.25
6597: Gift Aid Due	2,360,76	485.63
Z05: Accounts Receivable	9,194.65	5,074.35
Total Current assets	791,909.78	568,398.76
Liabilities —		
6606: PAYE	—	—
6607: Net Wages	—	—
6608: Pensions Creditor	384.96	204.94
6699: Agency collections	932.70	112.00
Z04: Accounts Payable	4,475.05	6,950.14
Total Liabilities	5,792.71	7,267.08
Net Asset surplus (deficit)	1,157,117.07	1,072,131.68
Reserves		
Excess / (deficit) to date	84,985.39	(13,048.17)
Z01: Starting balances	1,072,131.68	1,085,179.85
Total Reserves	1,157,117.07	1,072,131.68
Represented by Funds		
Unrestricted	720,068.69	666,833.42
Designated	209,600.48	143,188.37
Restricted	227,447.90	262,109.89
Endowment	—	—
Total	1,157,117.07	1,072,131.68

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

Gift aid recovered is recognised when the income to which it is attached is recognised Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised in accordance with the above overall policy

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to (*date*) there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

4. Missionary and Charitable Giving

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2,555	-	-	2,555	*2,505*	
Home:						
Children Youth and Family Missioner	6,800	-	-	6,800	*6,680*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	3,400			3,400	3,340	
	12,750	-	-	12,750	12,525	

5.Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
Wages and salaries	107,874	20,210	-	128,082	94,263	
Employer social security costs	8,540	2,468	-	11,009	5,471	
Employer pension costs	417	1,314	-	1,732	1,337	
	116,831	23,992	-	140,823	101,071	

6. Payment to PCC members

Clergy and Youthworkers were paid out of pocket expenses

7. Transactions with persons related to PCC members

None.

8. Transactions with related charities

None.

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
Independent examination and professional advice	1,725	-	-	1,725	1,825	
Accounts production	1,353	-	-	1,353	784	
Bookkeeping	5,976	-	-	5,976	5,640	
	9,064	-	-	9,064	8,249	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
	-					

11. Fixed Assets and Investments

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Notes*
Market value 1 January 2022	-	-		511,000	
Disposals at carrying value	-	-		140,000	
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2024	**-**	**-**		371,000	

11a Tangible Fixed Assets.

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	*Notes*
At 1 January 2025	511,000			511,000	
Additions					
Disposals	140,000			140,000	
Revaluation					
At 31 December 2025	371,000			371,000	
Charge for impairment					
At 1 January 2025					
Additions					
Disposals					
Revaluation					
At 31 December 2025					
Net book amounts					
At 31 December 2025	371,000			371,000	

13.Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*
Fixed assets for church use		371,000		371,000	*511,000*
Investment fixed assets	-	-			
Current assets (except cash)					

Cash at bank and on deposit				755,547	328,107	
Current liabilities	(5,793)	-	-	(5,793)	*(7267)*	
Long term liabilities						
				1,120,754	*831,840*	

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
Income tax recoverable	2,360		-	2,360	486	
Legacies	24,231		-	24,231	-	
Other debtors	9,195		-	9,195	239,806	
	35,786		-	35,786	240,292	

15. Creditors: amounts falling due within one year

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
Deferred income		-	-			
Accruals for utilities and other costs	5,792	-	-	5,792	7,267	
Archdeacon's loan		-	-		-	
Other creditors		-	-			
		-	-			

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2025	*Total Funds 2024*	*Notes*
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

Notes to the Financial Report

18. Statement of Funds

Explanation of Funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2025	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2025
	£	£	£	£	£
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds	262,109	60,612	(95,274)		
General fund	666,833	503,615	(383,967)		
Designated	143,188				
Revaluation reserve					
Total of all unrestricted funds	810,021	503,615	(383,967)		
Total funds	1,072,131	564,227	(479,242)		

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2025

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2025 set out on pages 24 to 32

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair 'view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention (~~other than that disclosed below in Section B *~~) 1. which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	6th June 2026 FCA - FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES PAIE - FELLOW OF ASSOCIATION OF INDEPENDENT EXAMINERS
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Section B Disclosure

Only complete if the examiner needs to highlight material problems *for example:*

- accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;
- any material expenditure or action which appears not to be in accordance with the trusts of the charity;
- any failure to be provided with information and explanations by any past or present trustee, officer or employee; and
- any material inconsistency between the accounts and the trustees 'annual report.

Give here brief details of any items that the examiner wishes to disclose	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SUTTON WITH SEAFORD

England & Wales - Charity number 1131402

Accounts

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Sutton with Seaford

DECEMBER 31, 2024

ST. LEONARD'S CHURCH, CHURCH STREET & ST. LUKE'S CHURCH, WALMER ROAD

Registered Charity Number: 1131402

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Website: Seafordparish.org.uk

Incumbent:

The Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford,

BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)

F1 CRT Limited Flat 24 Wellingtonia

Court Laine Close BRIGHTON BN1 6TD

Bankers: Barclays Bank plc

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.
The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.
The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).
1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonard's and Office and kitchen at St Luke's).
7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 303 (compared to 304 in 2023, 294 in 2022 and 295 in 2021)
The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.

- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Pastoral Care Team, led by a variety of people including Mr Brian Millar, Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Home Group Champions David and Pat Farey.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Overview of the Year

Serving the Community, The Vicar's Report - James Hollingsworth

This report contains a fabulous litany of the very many things that the local Community have been involved in with the Church Family. Further below you can read more details of how we have gone about that.
We hope by the APCM meeting we will be able to say more about the sale of the hall and the final drawings for the reordering of St Leonard's: building a toilet block, a kitchen, and a contained meeting space which will help the Church be a useful blessing at the centre of our community.
We have had the privilege of taking thirty-eight funerals (2 in St Lukes, 16 in St Leonard's, 8 burial of ashes), two weddings, and six baptisms.
Children and Youth work have continued to flourish with Messy Church, two Toddler groups, Sparks (Primary school age), Ignite (Secondary school age), Glow on Sundays, Beach Church in August, Sparks Summer Camp, Parish Camp, and the free Holiday Club in October.
We have continued to work with local schools – either by going in to support their RE teaching (eg Cradle Hill 6 times, Chyngton once, Seaford Head once), or through being on their governing bodies (Cradle Hill, Seaford Head, Seaford Learning Trust), or through them coming into Church (Hopscotch Nursery, Seaford Primary School years 3&4, 5&6)
We have gone out to The Wellington with Pub Carols and they have been very supportive by fundraising for our Holiday Club.

Thank you so much for giving of your time on Saturday morning to do the Archery with the families. The families really loved it, such a great opportunity for them to do something that they would never normally be able to do. Even the younger ones had a go and thought it was brilliant! I enjoyed having a go too!

A small group has helped Family Support Work, one of the charities that the Church supports, by giving participants a taste of archery at Dalesdown and Ashburnham, and also over the May Bank Holiday at Plumpton Racecourse to over 300 teenagers at the Diocese' May Camp.

We have continued to visit three care homes to bring Holy Communion, prayer, carols, to residents with faith to remind them that they are not forgotten by us or by God's love. The fortnightly pastoral letter has continued being posted to over sixty people. Our Sunday services have continued to be on YouTube averaging 67 across October for example (192 Carol service 213 in 2023) and helping those unable to come into church to remain connected. Likewise, Evening Prayer and Thought-for-the-days have been available on Facebook. Statistics for this are rather hard to understand with 426 following, often 80 have watched some part of it, and sometimes half a dozen make a comment. Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: https://seafordparish.org.uk/social-media/)

A local undertaker again organised an annual memorial service in St Leonard's.
The Church has continued in its care of God's Own Acre through conversations with Carl Smith of Lewes District Council who has asked for a flora and fauna study. St Luke's garden is half way through its renovation to make the rear garden accessible for all. We have been awarded Arocha's Bronze award. The vicarage has had a swift box and a bat box attached.
Different community groups have used St Leonard's such as the Town Market, Seaford Magic, Seaford Choral Society, Intergen Opera, Archway Choir, East Sussex Fire and Rescue Service carols, the Mayor's carol concert, photographic exhibition, and the Silver Band. The wonderful monthly Saturday Concerts have continued to be free and of the highest quality. The monthly Open Cafés have continued to welcome people in for free cake coffee and chat. St Leonard's has continued to be open daily from 10am to 1pm for

friendship or for a quiet prayer and to light a candle, even for a game of chess. St Luke's has continued to be hired to a variety of groups for example: Scouts, Dance, Natural History Society, sundry birthday parties, the election, and Pilates.

Worship and Discipleship in the Church

Volunteers throughout the church have continued to have their DBS checks and training. Earlier in the year there was a special session of Safeguarding training for awareness of Domestic Abuse held in St. Leonard's.

I just wanted to say how much I appreciated your sermon this morning. It gave me strength to know that we can move onwards with Him in the world whatever the circumstances - in the problems and the pain.

Our worship has continued to be on-line as well as in person. In St Leonards we continue to worship on Wednesdays at 11am, and on Sundays at 8am, 9.30am and, on first and third Sunday at 11.30 *The Meeting Place* and the occasional evening service (eg Ash Wednesday, Holy Saturday). In St Luke's our worship has been on Tuesdays twice a month, Sundays 9.30, with a children's Sunday group *Glow* between the family services, and on two evenings in the month *Prayers at 7* and *St Lukes at 7.* Messy Church has been on the first Saturday of the month. Over August we had Beach Church again.
Over 200 Christians for the Churches Together Good Friday Walk of Witness started in St Leonards and processed to the sea front and to Seaford Life Church with prayers and hymns along the way.
Using our October attendance statistics excluding those worshipping with us on-line: Average Sunday attendance was 67 (180 in 2023) and average Wednesday attendance 8, (15 in 2023). At the close of 2024 our Electoral Roll was at 303.

We have had our own doses of Covid here (various levels of severity for the 3 of us, but hopefully nearly all 'out of the woods' now) and so couldn't attend in person on Sunday 26th, and REALLY APPRECIATED being able to 'attend' the on-line service and hear Derreck's great sermon on the Trinity!

Rev Carole Darling was ordained Deacon in June and has joined the parish leading services, preaching, visiting, helping with Toddler group, Sparks and Ignite and so on. She will be priested on 14th June 2025.
We have received visiting speakers broadening our perspectives with their talks on the Church Army, ministry in the Philippines, Beachy Head Chaplaincy Team, Stopover, and Shoeboxes for Romania.
In April, Julie Caroll, Nicky Fergusson, and Bob Rice were commissioned as Authorised Lay Ministers regarding respectively her work as a chaplain at Brighton Hospital, Ecology, and Pastoral. The Order of St Richard was awarded to Wendy Ogilvie for her pastoral ministry and to Kim Cuthbert for her youth work.
The Fundraising Committee have done a great job in writing to lots of grant making bodies with mixed success. Particularly noteworthy is the Benefact Trust (£30k) and the Diocesan Mission Development Fund (£27.5K). This money will be essential for us to employ an additional youth worker in 2025 who will need to help us particularly with the work of discipling the many young people who come through Sparks and Ignite.
EDG Hospital invited us to take a radio service in September. 2024 was the Year of New Testament so we looked at the NT books of Revelation, 1 John, 2 Corinthians, Ephesians, James, and Hebrews as well as the gospel of Mark. Thought-for-the-day series looked at Saints, Prayer (Henry Martin's book Eavesdropping) and the Lord's Prayer, the Holy Spirit fruits and gifts, Galatians, and some Carol earworms.
A new service, a Calm Christmas service was tried to connect to those seeking a quieter way to celebrate the incarnation.

At the beginning of August, twenty-three people went camping at New Wine to hear Rt Rev Ruth Bushyager, Bishop of Horsham. At the end of August, Stefan organised the first Parish Camp for some years.
Midweek Wednesday worship has continued with grateful thanks to Rev'ds Chris Hadfield, Chris Collison, Colin Rudge, Colin Pritchard.
Rev Derreck Lee-Philpot went on Sabbatical from July to October. Rev Lucy Hollingsworth continued her itinerant ministry supporting Laughton, Kingston, Ringmer and others and her work as Advisor to the Bishop for Self-Supporting Ministry including hosting a cream tea for other SSMs with Bishop Will.
The Vicar has continued to teach Church History to first year trainee clergy and done the usual Rural Dean work including leading a retreat with the Chapter to Penhurst again and another cream tea for the splendidly supportive local retired clergy. The Vicar's pilgrimage to Jerusalem cancelled, though a ceasefire has just been announced.
Perhaps as you read of the busyness of this Church community, you might be curious enough to join in with some of our groups and ministries. Perhaps also you will understand why our finances are both so blessed and so stretched.

Children, Youth and Family Missioner (CYFW)

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 400 children/young people and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less frequently, but all understand why we run the groups we run: to tell the message of Jesus and make disciples.
This year we have continued with a huge amount of young people attending Ignite, where we had gone form 7 young people to over 70 people being on the books for the group in the previous year, to now having 203 young people on our books. This means that we have also had to deal with more safeguarding issues.

But the children, youth and family work continues to expand and develop, to the point where we are now in the need for a second children, youth and family worker for the Parish. This funding has now been secured in the latter part of 2024 and supported through the PCC via legacy funding. In 2025 we will be employing an Assistant Children, Youth & Family Worker to help with the growth of newer groups and the development of our current groups.

Messy Church

Messy Church has been going from strength to strength with the sessions now being known locally as an informal way to get to know Jesus, whilst providing crafts and resources for families to have that time together.
Messy Church continues to be a feeder for other groups such as Sparks (children' group), however it also has it's regular attendance to this style of church which is continuing to make children, young people and adults think about faith.
Heating has continued to be a problem in St Leonard's Church. The heating is not sufficient for the building and therefore does result in parents telling us they "can't be doing with the cold". It is unreasonable to ask the children to stay in their coats throughout the winter months, especially with the action songs, crafts, etc. let alone preparing them to be ready to engaged in a session.

Tots' Treats

The sessions in both St Luke's and St Leonard's have been running with a craft that is linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listening to. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills.
The biggest noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children and parents have continued to be very cold which in turn, and understandably, turns parents/carers and their children away. As per my report last year, an alternative source of heating is

required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church, this can be very off putting. Parents have complained about this situation.

Sparks

Sparks have been developing very well. In the summer of 2024, we took 15 children to the summer camp with Generations Christian Camps where they learnt all about who Jesus was. Our numbers for the Sparks camp 2025 are looking to be very similar.

Our number of young people attending Sparks have been sporadic towards the end of 2024. The numbers had been up to around 35. That had dipped slightly at October half term. We have had some behaviour issues which we are working on. This has made some children not want to attend the group due to the noise levels in St Luke's.

"Sparks is his favourite group ever is what he said" – Grandparent of Sparks member

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Holiday Club

Our October half term holiday club, titled Starship Discovery had been a huge success. We had over 80 children attend with around 60 children attending each day. This is an increase of 10 from last year. We use John Hardwick's Starship Discovery holiday club structure in October 2024 as we looked at who Peter is in the Bible and how he became to understand who Jesus was.

Holiday Club is supported with an army of 35 volunteers which keeps everything running smoothly in 2024. We also have had 6 young people help with the group as well as we look to develop the next leaders of the Church.

Holiday club in 2024 was a lot more expensive than 2023 (£1400), in 2024 it cost £1800. In 2024 we were fantastically supported by The Wellington Hotel, with the variety of supportive fundraisers which they ran such as bingo, quiz nights, etc. which covered most of the holiday club expenses. This meant that we were able to run holiday club completely free for anyone who wanted to attend at primary school age.

The increase was due to a range of inflationary pressures on goods, but also as we designed more of an elaborate set for the holiday club, to make St Luke's truly feel a completely different space.

In 2025, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

Ignite

We have changed the way Ignite works as a youth group over the previous years. It started as a time to play games and a time set aside for some bible reflections. However, over 2023 we changed Ignite to be more of a youth group with just games to help build trust with young people and the Church. This had worked really well so that our numbers went from 7 to over 200 on our books.

Over 2024 we pushed on the more purposeful Joint Youth Services, with St Michael's Church, Newhaven and Seaford Baptist Church. We have had up to 19 of our young people attend these services regularly, this is a real good step for our young people to find out who Jesus is. In 2025 we look ahead to launching a new group on Sunday evenings for young people to attend to develop their faith via resources such as Youth Alpha.

This group has also been supported by new volunteers coming along on a more rota basis, which have ensured that the group can continue to meet. As well as support through free donations of cans of fizz, crisps and chocolate from Morrisons Community Champions and gifts from The Wellington Hotel in Seaford.

"How long until camp? I really cannot wait to go again" – Sparks Camp Child

The Chosen

Has been developing well. This is a newer group which has been set up primarily for adults of the children and young people who attend our groups and for anyone else who wishes to attend. This group has now watched all episodes of the current Chosen seasons and is waiting for the release of the latest season. For the time being we have not been meeting towards the end of 2024.
This will pick up again in 2025 with the release of the new season.

Glow

This fortnightly group has continued to go from strength to strength over the past year of 2023. Children have been slowly increasing on a Sunday morning as they gather for breakfast, story, craft and singing and dancing. Numbers in Glow have reaches as high as15.
This current group meets in St Luke's, it is a concern that there is not a group to meet on a Sunday in St Leonard's yet.

"My youngest names the children's worker as a member of her family" – Glow Parent

Moving Forward

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the continual development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.
We are running at full capacity within our current means, but there is so much more need out in the community. We have approximately 5 other groups which we see the need to develop. But we have zero time to commit to them. This will greatly be realised with the employment of an assistant children, youth and family worker.
We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely within St Leonard's church, but also in St Luke's Church. The largest of all being the heating in St Leonard's church. Here the heating is on full and the church cannot get warm due the construction of the building. As per suggestions last year, infer-red heating seems to the be the best way forward to heat the building.

Our Team of Volunteers

Our teams of volunteers within the children, youth and family team are the biggest in the Church. With over 39 people helping at any one time and regular volunteers of around 15-20 leaders, they get swamped with various requests for support for the groups. Which most of the time they will happily oblige with. But we do need to also continue to offer support to those volunteers through prayer and through encouraging others to volunteer for smaller (or larger) tasks.
This time of volunteers are amazing and without them the Church would not have anywhere near the outreach it currently has on a weekly basis. My heart felt thanks goes to each one of them.

Flowers in St Leonard's Church - Liz Morgan Jones

Flowers have continued to have been provided and arranged for another year.

Thank you if you have sponsored or bought flowers throughout the year and to those who have arranged them.

We have enjoyed a pedestal of fresh flowers for our weekly services, the church decorated for all the festivals with many beautiful displays to enhance our worship and daffodils bunched, wrapped and displayed for distribution at both St Luke's and St Leonard's for Mothering Sunday.

Re-iterated thanks to Margaret Smith who has organised everything in this area of church life including regular watering throughout most weeks in the year and buying and arranging the contents for many of the regular weekly pedestal displays in the sanctuary. We will sorely miss her input when she retires at the end of 2025. THANK YOU MARGARET.



Men's Meal – Derreck Lee-Philpot

It's been a delicious year with the Men's Meal.

It's the first year 'under new management' with Keith Carlisle stepping down from co-ordinating the meals and Lloyd Thompson taking the reins for his first full year.

Befittingly Keith started the year off with a look back at his life and career in teaching. It was fascinating to see the progression and changes that have taken place in education during a single lifetime. Sally was up next with reminiscences from the Registry Office. With a heart-felt plea to do a 'life-letter' with details of all the practicalities of life (bank/savings a/c, addresses etc) to pass to the next-of-kin to make their life easier when the time comes. The BBQ at the Vicarage was a new event for Men's Meal, a delightful time of chat, fellowship on the Vicarage lawn dodging the occasional dampness in the air. Sadly I missed Charlie Grimble but heard that a good time was had by all, in the way that only Charlie can bring. 'The Wreckers' sea shanty group were great fun, that evening was appropriately 'fish and chip night. They regaled us with songs telling tales of piracy, slavery, hidden treasure, and romance on the high seas. Joining in was great fun, especially as some of the lyrics were like tongue-twisters to music! We closed as we started with an evening with James Hollingsworth where we heard all about his life pre-ordination. It was fascinating to hear about the person behind the collar.

The venues were primarily the Wellington PH, who again gave us a warm welcome. Crossway Church Hall at Clinton Place was used for 'The Wreckers', and the Vicarage garden for the BBQ, thanks to all our hosts this year.

With thanks to our speakers and especially Lloyd for so effectively co-ordinating the years meals.

Looking forward to another delicious year in 2025/26.

Parish Mission Support Team – Liz Morgan Jones

During 2024, each of the Team have maintained contact with the Mission partners we as a church support. As a church family we all donate to them if you give regularly to parish funds but even more important are your prayers both personal and corporate. We give you regular points on which to focus through the bi-monthly prayer diary and articles published in the church magazine and online. If you would like more information about a particular partner please approach the appropriate team member.

Beachy Head Chaplaincy Team: has, together with other initiatives, contributed greatly to the reduction in numbers of those attending the Head in crisis this last year. They work in close contact with their partner agencies Sussex Police, HM Coastguard, South East Coast Ambulance Service, Mental Health Rapid Response Nurses, Public Health East Sussex and RNLI Eastbourne. Above all, they provide a dedicated prayer team interceding for the chaplains whenever they are out working on the Head. Contact – Gill Tansley

Cambodia Action – is the organisation that sponsors Sarah Chhin, who grew up in Seaford and came to the parish to ask for support when she first went out as a translator. Her role and responsibilities have changed and grown considerably. She is now the Technical Advisor for M'lup Russey, based in Phnom Penh with overall responsibility for finding funding for their projects working with the locals looking after the welfare of children and promoting the values of bringing up children in their families rather than institutions. Sarah is regularly consulted by Officers of the National Government on these matters. She also works as translator with her husband, Pola as he serves the local community with an honest and reliable building business. Contact – Liz Morgan-Jones

Church Army: members are trained to share the Christian faith through words and actions within the Anglican community. They work in very practical and hands on situations to bring the light of Jesus to the darkest corners of society. They have set up Centres of Mission throughout the UK to enable them to reach out to their local community. They run a highly valued project at the Marylebone Centre in London providing shelter for homeless women and their children which provides healthcare and access to education, enabling them to rebuild their lives and regain independence.. Contact – Bob Carrington

FSW (Chichester Diocese Family Support Work): is Sussex's oldest children's charity set up by the Church of England in 1890. They support children and families through difficult times in their lives including low income and poverty; mental or physical ill health; disability; learning difficulties; school non-attendance and exclusion; bereavement; family break-up and domestic abuse. Today it supplements the local authorities social and children's services by providing eighteen paid Family Practitioners throughout the Diocese working with families on a one to one basis for as long as they need help. Your donations to the food collections at both St Leonard's and St Luke's are sent to their foodbank. Contact – Liz Morgan-Jones

HomeLink: grew out of an Action Group for the Lewes District set up by Seaford Methodist Minister Rev Jim Cooper with its beginnings in 1991 when the national ecumenical Churches National Housing Coalition was formed. They wanted to help the invisible homeless who did not qualify for help from the Council, had no savings and were often, as today sofa surfing or sleeping in cars or tents.

This evolved over the years until Homelink was launched in Newhaven in 1997. The organisation provides loans to cover a deposit and first month's rent with repayment tailored to individual needs. The scheme now includes mentored ex-offenders released from Lewes Prison. Demand has grown and currently it is more difficult to find appropriate properties to rent at affordable prices. Once a property is secured, Homelink now has funds to provide grants for white goods, floor covering and other essential items to turn a property into a home. Contact - Diana Dixon.

LAMA: Life and More Abundant Ministries in the Philippines. This was established in 1986 by Lesley and Peter Gomez. (Lesley is the daughter of Ethel Keenan a member of the church family). By 1997 LAMA House had been built where initially they welcomed homeless boys, and latterly their female siblings

rescued from abuse and abandonment, with the promise that they would have support for life. As Peter and Lesley's family grew, their two sons and daughter took on responsibilities within the ministry by leading worship, at the home and at church. Son Michael trained in England then took on the chaplaincy at the local Rehabilitation Centre. He leads a team visiting the Youth Prison and also the provincial Children's Home, Half-Way Shelters and Centres for Women. They have set up a Beach Church and have s Street Ministry where they see healing and miracles. Due to Covid restrictions the residential home had to close but they still support their old boys and girls and continue to use the house as the local Emergency Shelter, a worship centre, to hold seminars, annual re-unions and hope perhaps in time as a skills centre. They have brought many to a personal faith in Jesus. Contact – Esther Keenan

Samara's Aid: a charity started by Brighton based Samar Levy, a former Staff Nurse, collecting used clothes to send to those displaced within their own country by the war in Syria. This has grown into a remarkable enterprise under God's grace that has seen brand new, built from scratch, two medical centres and a centre for widows and orphans rise out of the rubble. They have set up agricultural programmes for producing food including bread. Introduced animals to supply eggs, milk and cheese to those using the centres, which are free to all. They run educational classes for all ages and celebrate birthdays and festivals with parties. The staff are exhausted and under constant pressure even before the recent uncertainties ramped up the stress levels. Contact – Diana Dixon

WAVES: This charity formed by the churches in Seaford to support families especially parents needing extra help and those pupils in primary schools who needed more support in the form of a 'Listening Service' for those who perhaps didn't feel heard by anyone else. The organisation struggled to keep afloat after Covid and eventually had to close its doors in the summer of 2024. Local churches were able to keep some of the groups going and the individual listeners began to liaise with the schools to see how this might work in the future. The local Family Support Work Practitioner was able to help some of the families.

The Mission Support Team were pleased to arrange various presentations during the year at both churches. We value your support and trust that you will continue to pray for all our Missions during 2025.

Safeguarding – Ruth Saunders

The publication of the Makin Report in November, and the subsequent resignation of the Archbishop of Canterbury, is an indication of the seriousness we must attach to our safeguarding responsibilities. And a reminder about how far we still have to go. We received letters from the Bishop and the Diocesan Safeguarding team, not only reminding us of everyone's responsibilities, but also recognising that safeguarding is already a very high priority for most parishes and that 'brilliant work is happening at parish level, by people with deep commitment and professionalism.' So - we should not be discouraged, and once again this year has been full of safeguarding.

In May, our commitment to doing joint training, led to 25 of us doing the Diocesan course on Domestic Abuse at St Leonard's, which we all found shocking and helpful. We asked all workers with children and vulnerable adults to complete the course on line if they were not able to attend, and I also wrote an article for the magazine. I acquired posters giving information about resources available to people seeking help which are up in both churches, and small cards which people can take away with them. We will be announcing training sessions for this year shortly.

We have continued to develop our processes for Safer Recruitment and People Management, and Sue Topp has done great work in beginning to use them with new volunteers. Charlie has printed some copies of the Parish Safeguarding Handbook which all new people are given. We will be confirming the process shortly, and it will be sent to the PCC for endorsement.

In September, I met with Brian as the new co-ordinator of Pastoral Care and several of his volunteers, to look at policy and guidance for lone working. This has now been endorsed by the PCC. It's vital for us to keep our staff and volunteers safe as well.

DBS checks now have to be renewed every three years, so these are an on-going task, with an extra flurry around the time of the Holiday Club.

In August James, Stefan and I met to consider the ever-growing number of children who are now attending groups at this church, due to Stefan's amazing work. It is an exciting time with a new worker bring recruited. We have always taken safeguarding seriously, but with these growing numbers of children, we need to be ever more diligent in ensuring that we are working to all the policies and guidance, and are alert to any safeguarding concerns that may arise. We must never stop sharing with someone in the safeguarding team, any concerns we have, however small. And if we are unsure about what action to take, the Diocesan Safeguarding Team, are a great source of advice and support. Thank you once more, for another year of commitment to keeping everyone safe.

Home Groups – David & Pat Farey

Hooray for the fantastic home groups that provide a warm setting where Christians can come together!

There have been sparks of encouragement through the year. Proportionally numbers attending, at the moment, are quite small in relation to the numbers who attend church, so it is an area for growth. In a smaller group a living faith can grow, self-worth can be nurtured and confidence and spiritual maturity can be developed in a meaningful way.

Our prayer for the year ahead is that more members of our congregations will come to see how much their faith can grow in an enjoyable way in one of our home groups and that our groups will flourish and multiply with people feeling confident to discover and use their spiritual gifts in the Lord's service and for the benefit of others in the church. The vision is for as many people as possible in our churches to belong to a home group.

Most groups meet every two weeks, with some weekly, and others monthly. They work out what rhythm suits everyone. In the year one group split into two and due to age and other factors one of those closed. The Freedom in Christ course that ran last year has become a cohesive group in itself. The number of groups remains at nine.

The ideal is that each group should nurture its members so they can become leaders too. As others join them and in turn divide, a new group can be formed. To be comfortable with change and growth is exciting and a sign of maturity as God is always wanting to create something new. Other groups, like the Alpha Course should ideally encourage an ongoing desire to learn more which can evolve into a further group. All things are possible if there is a willingness to embrace change and evolve under the Lord's direction and creativity.

Groups meet on Tuesday afternoon with two in the evening, two on Wednesday evening, Thursday morning and evening, and two on Friday afternoon.

Reports from some of the groups

Wednesday evening –

From Charlie Grimble – For the past 12 months, we have followed a programme of studies looking at John's Gospel, and 1 Corinthians and have shared the leading and hosting within the group. We meet fortnightly on a Wednesday evening, and have an attendance record that reflects the commitment of our members to various other church activities. This has meant a full roster on some get-togethers and a smaller grouping at other times. We have space for anyone wanting to meet with us as we look to grow together in our understanding of what it means to be an integral part of the body of Christ here in Seaford.

From "George" Waterman - Attendance varies with illness/commitments etc and being away on holiday. Seven members. We have been studying a book on Hebrews for a very long time, with breaks for worship/prayer evenings. Next we will very likely to take up the Lent Course.

Thursday - Morning

From Barry Ranger – We meet on a Thursday am every two weeks, with around eight to nine members. We spent a long time on Hebrews and are now on Genesis, which was what the group would like to study.

Evening

From Phil Kent - We are a home group built around a continued desire to meet, share, learn and grow. (continued from the Freedom in Christ course) We are currently running through Pete Greig's Prayer Course 2 on Unanswered Prayer referring to the book God on Mute. It takes us through the Passion and finishes at Easter. There are 7 of us.

Friday afternoon –

Diana Woodcock group - The group meets monthly. There are nine members in the group meeting at her house.

From Corrinne Lee-Philpot - "We are enjoying house group. There are mostly four or five of us. We do a variety of studies. At the moment we are doing a Bible society study on the book of Romans. We still meet twice a month, usually at Sue's (Griffiths) house."

For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.

Seaford Parish Women's Group (SPWG) - Julia Lawson

Seaford Parish Women's Group currently meet in St Luke's Church, Walmer Road Chyngton, on the 3rd Monday of the month starting at 7.30pm.

We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed an informative talk by one of our members, Lindsey Pritchard, on Citizens Advice. My spiritual journey and Godly play by Corrine Lee-Philpott and a fascinating talk by Charlie Grimble about the Fitzgerald family and their contribution to Seaford. We especially enjoyed a social evening of fellowship together with dinner at The Boot. We started our autumn programme with a board games evening and an update on the latest Wheels for the World trip to Rwanda, providing wheelchairs, disability aides as well as distributing bibles. Mark Gill led our October meeting with a reflection on Solomon and demonstrated how to draw a Celtic Knot, we made a good job of attempting with some creative and interesting designs. We enjoyed a relaxed Christmas crafts evening led by talented in ladies in the group. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Revd James Hollingsworth. Stopover Enterprise care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves Stopover Head of Supported Houses gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover, co-ordinated by Connie Hughes the Seaford representative. We closed the year with our favourite Carols and readings.

We especially enjoy sharing companionship together and always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch meet on the 1st Wednesday of the month in St Luke's Hall, Walmer Road, at 12.30pm. This is a good opportunity to socialise in a warm environment and enjoy home cooking.
We are particularly grateful to Colin and Margaret Rudge who work front of house serving our guests, whilst 5 volunteers with limited time, work hard to get the lunch prepared on time.

We serve a hot main meal and dessert, followed by tea or coffee for just £6.00 and cater for all dietary requirements.

St Leonard's Lunchtime Concerts – John Baker

There were 10 concerts between February and November in 2024. There was harp, piano, organ, guitar, string quartet and a flute, guitar and clarinet trio. Our audiences ranged from 59 to 100, averaging 86.
As usual the final concert, which was an organ recital by Gerard Brooks, was dedicated to St Cecilia, patron saint of music and the retiring collection for Christian Aid raised more than £560. There was also over £1380 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.
The aim of the concerts is to enable people to hear talented, usually professional musicians and provide them with performing opportunities especially at the start of their career. We aim to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.
The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2025 available at both Churches (but please note that there will not be a concert in April 25 as Easter Saturday falls on the third weekend).

St Leonard's Choir Report 2024 – John Baker



During 2024 the choir have continued to lead the singing at the 9.30 am service each week at St Leonard's usually including an anthem. We have also supported a few other services such as funerals and Thanksgiving services. At Christmas there was the East Sussex Fire and Rescue Carol Service, Christmas Lessons and Carols, First Communion of Christmas and Christmas Day. Apart from the people who sing on Sundays we have a loyal group of singers who join us for special services to augment the choir.
Most of the choir joined other choirs in the Deanery for Choral Evensong at St Mary's Church Ringmer in June.
More informally we enjoyed our annual garden party in July and once again the weather was very kind to us.
I am very grateful to all the choir members for their support and loyalty throughout the year.
We are always pleased to welcome new members who would like to join our four part choir and sing at services, do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.
We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

St Leonard's And St Luke's Mothers' Union – Janet Kent

We meet on the 3rd Friday of the month at 2.30 in St Luke's Church.
Our meetings are a combination of Speakers (members of the wider congregation) often sharing information on how their Christian faith is shown in Action. Bible Study. Fun and fellowship and prayer.
As a group and as individuals we continue to try to support family life through action and prayer.
We were delighted to attend six baptisms presenting Bible story books and cards, to welcome them to the family of St Leonard's and St Luke's.
We now regularly help at Tots providing the refreshments it's a lovely opportunity to chat to the mothers, fathers and often Grandparents.
During 2024 we provided tea and cakes for over 800 new U.K. Citizens at Brighton Town Hall, attending their Ceremonies, celebrating and sharing in their joy and listening to their life stories and welcoming them to their new UK family. They are often very interested in why we are doing this for them and very appreciative.
We held a fund-raising Quiz to support Brian Millers work with the young people at YMCA Eastbourne, also providing 20 Christmas gift boxes, we felt it was important to show these young people that they are valued as part of Gods' Family. Members also contributed Christmas gifts to the young women being supported by Stopover.
Our enjoyable Garden Tea Party raised money for AFIA (Away from it all). Two caravans owned by Chichester Diocese Mothers' Union used to provide free holidays for families in need.
In September we visited Alfriston exploring the Church and Graveyard before warming up with Tea & cakes.
All our meetings and activities are open to everyone, keep a look out in the weekly sheet and come along and join us.

Keeping St Leonards open – Janet Kent

Due to the commitment of a small group of St Leonards' congregation we have been able to keep St Leonards open 5 days a week from 10.00-1.00 throughout 2024. It is a great opportunity to engage with a variety of people and let them know what is going on at St Leonards and St Lukes. Some people come in regularly to pray. Others want to say a prayer for a special concern. Some are distressed and need time, a listening ear and somebody to pray with them. Many are visiting because of a family connection and want to see where their relatives were married. Some have moved away and are on a rare visit back to Seaford. Many have interesting stories and memories to share.
Quite a few are local people who have walked passed many times but never previously entered.
Often a parent will come in with a young child, they love looking for the two Church Mice (although one lady thought we meant real mice and was looking along the floor).
Many are Tourists from all over the world, they are amazed at the age of the building, love the Stained glass windows and fascinated by the French sailors' graffiti.
The one thing they all have in common is an appreciation of the beauty of the Church, the sense of calm and the warm welcome they are shown by the Church Sitters. We always need more Church Sitters can you give one morning a month?

Fabric Report Relating to Year 1st January to 31st December, 2024 – Mike Holmes

St Leonard's Church

Fire Extinguishers – it was noted that these were due for renewal in late 2023, however this was not done. Investigation showed that the firm concerned, ION Safety, had gone out of business and, as a result, had not corresponded with us on the matter. We contacted Sovereign Alarms and they replaced all fire extinguishers. Now both St Leonard's and St Luke's churches have contracts with Sovereign Alarms for maintenance and supply of fire extinguishers

Chapel Door – This back door has dropped and requires a new hinge. There are no available off the shelf hinges. Parishioners Charles and David have examined this further and arranged for a custom made hinge from a local forge. They confirm the door is now relatively safe and should not drop further. My thanks to both Charles and David

Annual Clock Maintenance – this was carried out

Damaged Cracks in the outside Cement Stoneware of the South Facing Window – many of you may well have noticed these cracks. A number of parishioners pointed these out to me and I am pleased to report following discussions with Jonathan Tilley of Tilley Stonemasons they agreed to fix this problem at no extra cost. Tilley Stonemasons did the initial work in mid 2022.

Cleaning of top gutter – In 2023 we arranged for the clearance of the bottom gutter, however, due to high winds, it was not possible to clear the top gutter. This has now been done. Unfortunately it was not possible to clear out the down pipe by the Tower front this is a metre long & clogged with weeds, at some time in the future we will need to consider fixing this. This will probably require a scaffolding to reach.

Maintenance of the boiler – Middleton Heating & Plumbing installed the boiler in late 2017. A full service was carried out prior to the 2024 winter spell.

Repair of Roof Tiles – the bottom layer of roof was in a poor state, some 50 tiles had dislodged or slipped and at least one gap hole had appeared in that portion of the roof. As this was an urgent repair, we employed the roofer, who fixed the St Luke's Tower, and we are pleased to report that the lower portion of the roof has been fully repaired and you can now see that this looks in very good order.

Lightning Conductor Check – We have agreed a new three year contract for Bacon Lightning Protection Limited to annually review & check our lightning conductor. They visited us in late October and carried out the necessary review and check. Unfortunately the lightning conductor failed the necessary tests. As it is a legal requirement for the lightning conductor to full function, they made a further visit to fix and correct all defects.

Repair of punctured wall – this is where the slope ceiling meets the wall and is on the right side, as you look at the altar. This looked like a simple repair of a punctured hole; however care needed to be taken where this involves paint work. The internal fix needed to use lime render/mortar rather than cement and any contaminated plaster/render would first need to be removed. There was also a need to fill any outside holes, associated with the damaged hole. We would also need to let the wall dry out for at least 6 months, if not longer, before we try and decorate.

Because of the associated difficulties, we had to look to five firms, before we got three quotes. A decision was made and the damaged hole and the associated outside problems are now fixed.

Proposed future work for this year (2025) will include:-

1. Repair of the Good Shepherd Window
2. Repair of the inside left church wall

Initial investigations have shown that there are possible complications with item 2 above (mentioned below) and, therefore, item 1 will be progressed first.

Good Shepherd Window **–** There is substantial damage to many decorative panes, resulting in much lost of original detail. Fortunately, along with a few fragments there is a photographic record to base new pieces on. Unfortunately, it has been the victim of determined vandalism with at least 12 visible broken panes. The damage in some areas is so extensive that the lead matrix has been distorted and only a reasonable repair can be achieved in situ. To remove it is not viable as this would only result in creating further damage, so a repair should be attempted in situ and expectations managed accordingly.

Initial estimates some three and a half years ago, were £5-6k. We are covered, to some extent by insurance. Emphasis will need to be on the advantages / disadvantages of an in situ or external repair. To remove it is not viable as this would only result in creating further damage, so it is my opinion that a repair should be attempted in situ and expectations managed accordingly. This is likely to require, at least, a List B application for agreement by the Archdeacon.

Church Wall – recent investigation suggests this could be a big job. The left side wall, as you look to the altar, shows distinct signs of paint peeling and this will need repair. Our architect has advised that we

should not use modern paints, as they will seal the damp in which will force the plaster or render off. We need a vapour-permeable paint; Keim Optil would be suitable and would need to be applied strictly according to manufacturer's recommendations. https://www.keim.com/en-gb/products/interior-paints/optil/ Note if there are salts visible or if the paint surface is flaking, as it is, then the paint and contaminated plaster/render should be removed first and suitably repaired. The quote request will need to clearly define the requirements and preferably agreed with the architect. This will require a Diocesan Advisory Committee (DAC) paper.

It is clear the bottom half of the wall has been repainted and, it is very likely, with the wrong paint, which may have caused the wall to hold in the damp and damage the surface. The whole bottom half of the wall would need to be sanded back and checked for any other affected areas, potentially needing the inside render/plaster all removed and redone. This would also need the heating to be disconnected and removed from the wall while the work is being done.

St Leonard's Church Hall

Whilst the hall was being sold, there was a need to ensure it was maintained in line with Insurance Requirements. This required the roof hole above the toilet to be fixed; initial reviews suggested that the condition of the roof to the right of the toilet was in the same condition, but this had not developed through the roof to form any additional holes. It was necessary to extend the roof hole covering to the right of the hole to stop further damage being developed. In addition the hall door needed to be reinforced.

St Luke's Church

Fire Extinguishers - following maintenance of our fire extinguishers and alarms, Sovereign Alarms have renewed 3 fire extinguishers that needed replacing.

Roof Turret Area – following roof rain leakage, the Turret area has been reroofed.

Repair to Windows – some of the very small window panes on the church entrance side have been damaged; cracked & broken. We found only one firm able to fix this. Others were unable to do the work and quoted to replace the whole windows rather than the individual glass panes. The damaged windows have now been fixed

Hedge – the hedge has been fully cut during the year

Lawn Mower Motor & Mowers Seaford has carried out a full maintenance and repair to the lawn mower.

Toilet Wash Bowls – two of the three toilet wash bowls had partly removed from the wall. These have now been fixed back into the relevant wall.

Floor Repairs – the floor in the L shaped side room (to the main hall that contains the kitchen) was badly scrapped and marked and was a safety concern. This has been repaired.

Front Door – this was loose from much slamming and this needed bolstering and strengthening and this was fixed by our carpenter

Altar / Hall Doors - The carpenter also fixed the doors between the hall and altar, as these were misaligned and needed straightening

Boiler - The boiler has been fully reviewed and is in need of some new parts, this repair has been carried out and completed

Proposed future work for this year (2025) will include:-

Four major projects, as follows

- Continual Redevelopment of the Garden – this project falls within the boundaries of the Youth projects. This is being project managed by Mark Gill who is doing an excellent job. We will need to replace the two doors leading to the garden area, as they need attention, there is broken wood and the doors to the garden have dropped. As an accessible slope has been provided within the garden, the doors need to provide for this.

Budgets have been put together for the other three major project, these are:

- Installation of new sound system
- Carryout the full repainting of the Church Hall
- Fully update the kitchen, as required

In addition other works will include:-

1. Putty on one of the window sides has broken away, new putty needs to be provided
2. Cupboards – two of the handles have come off the cupboards and these will need to be replaced.
3. Tower Window Leaks
4. Crumbling concrete around Tower
5. On the right side of the stage, as one goes down the stairs to the downstairs room, the wall is damp and the paint is peeling. This wall is under the ground level and this may be the reason for the dampness.
6. Speaker system – requires boxing in
7. Cut hedge.

Ministry to Care homes within the parish for 2024 - Brian Millar and Wendy Ogilvie

This year a small pastoral care support team has been formed and has met. This team consists of volunteers from both congregations. The team reviewed the lone working protocols designed by our parish safeguarding officer Ruth. We continue to have a presence in four residential care homes in the town. At three of these we undertake services that include hymns and communion. These services are well received and occasionally attended by some of the care home staff. When we visit, we also conduct communion or prayers with those that are confined to their rooms. At all four homes we have ex members of our congregation.

We continue to conduct home communion for people unable to get to Sunday services. Training has been given to a new member of the home communion team. We have recently been advised by church house that two people should conduct home communions and where possible this guideline is adhered to. With regard to the pastoral care our 'in church' congregation, the role previously filled by Wendy Ogilvie has been difficult to replace. Wendy was well known and knew many of the congregation. How to make this more effective will be reviewed in 2025. Diana continues to lead on pastoral care issues for St Luke's. Many thanks go to the number of people to volunteer to support the Care home services and Home communion visits.

Finance – Paul Waller

I am pleased to have the honour to deliver my third report as your Treasurer.

It gives me pleasure to be able to thank all members of the church team you have worked so hard in assisting me in bringing these accounts to the Annual Parochial Church Meeting. Every month the collections and bank credits have to be counted and sorted and payments made to all those people and organisations who provide all the goods and services to ensure the smooth running of our church. I happened to notice that the bank account gives a total of the number of transaction in the year and these exceeded 1200, more than 100 a month.

All this data is collated by Anna Owen, the unseen power behind the Treasurer, thank you Anna. This data enables her to produce claims to the Revenue for the Gift Aid, which is kindly provided by the generosity of tax paying givers.

We have seen a steady increase in our letting income at St Luke's and this is managed by Charlene Hobbs, who would be pleased to receive any enquiries from you for bookings for your meetings or celebrations!

Charlie Christie and Tony Willer issue Invoices for us to the Funeral Directors, Magazine Advertisers and Fitzgerald Charity for the work the church does for these organisations. This produces income over £21000.

The efforts of this host of helpers dealt with our Living income, excluding legacies of some £170,000.

With total expenditure of £358,000, I appreciate the splendid organisation of which I am but a small part.

We have had the benefit of Chris Tyler our accounts examiner's wisdom and scrutiny of the books and giving them a clean bill of health. I thank Chris and ask that we reappointed him for the current year at the end of my presentation.

Now I come to the biggest of the thank you - to you all, our church membership. What a year 2024 has been, you have before you the report of all the areas of the church activity. It is astonishing what we get done in a short twelve-month period. All of which has been funded by your generosity.

I have been in awe of these, from both those who are still worshipping with us here on earth, and of those who have passed away. Living members have given £184,000 and past members £75,731.

We have also enjoyed a better year on income from our assets. Our Cash, which produced £10220 (£7019) of Interest, our Property Rentals of £18600 (£14750), our letting of the Church Buildings £10104 (£7853), Services to Fitzgerald Charity £11617 (10200) and our ministers who perform weddings and funerals producing £6859 (£5816) of fees.

Grants of £13000 have also been received in support of the Children and Youth Work which will help to fund the Asst Youth Worker we hope to have in place in 2025.

So our total income in 2024 amount to £345565 (£746175).

Having summarised the Income let me briefly explain what your church has spent its income on.

The largest bills are for our Clergy and Staff expenditures which come to £250k (£240k) for Parish Share and Wages and Expenses.

A further £97k (£88k) goes to run the church with utility bills and general expenses.

A total of £358613(£356448) of course with no tower repair (£13574) this year.

The DEFICIT this year is therefore (£13048) last year the surplus was £389727

Balance Sheet

Historic property values will change this year when the Hall sells.

Cash up by £88k to £328K

The Legacies receivable of £234731 (£330500) as some payments received during the year but still substantial amounts due.

Liabilities payment year end amounts to the one Agency Account.

To summarise: a year of spending almost £30,000 a month and receiving regular income of £20,000 a month we have been saved by £110,000 from beyond the grave.

We must increase what we give whilst we are here on earth.

If we are going to meet our commitments to God to enable Gods work to prosper in Seaford.

Thank you ALL.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2024 to December 2024

Ex Officio members

Incumbent:	*The Rev'd. James Hollingsworth*	*Chairman*
Associate Clergy:	*The Rev'd. Derreck Lee-Philpot* *The Rev'd Lucy Hollingsworth* *The Rev'd Carole Darling*	
Churchwardens:	*Fred Bass* *Elizabeth Morgan-Jones*	
Deputy Wardens for St Luke's:	*Joanne Lalla* *Paul Bloxham*	
Deputy Wardens for St Leonard's:	*Janet Kent* *Paul Waller*	*Vice Chairman*

Elected PCC Members

Paul Waller	*Treasurer (from January 2022)*
Kim Cuthbert	*(from APCM April 2022)*
Lucy Borthwick	*(from APCM April 2022)*
Lisa Hazle	*(from APCM April 2022)*
Stephanie Baker	*(from APCM April 2022)*
Nicola Ferguson	*(from APCM April 2022)*
Sue Topp	*(from APCM April 2023)*
Sally Thompson	*(from APCM April 2023)*
Lizzie Jackson	*(from APCM April 2023)*
Ann Richards	*(from APCM April 2024)*
Diana Dixon	*(from APCM April 2024)*
Paul Bloxham	*(from APCM April 2024)*

Co-opted

Stefan Bracher
Michael Holmes

PCC Secretary

Stephanie Baker

Elected Deanery Synod Members (from APCM April 2023)

Julia Lawson
Nicola Ferguson
Bob Carrington
Carole Kay
Mark Gill *(from July 2024)*

Deanery Representatives on Diocesan Synod:

Mark Gill *(from September 2024)*
Revd James Hollingsworth,
Rev'd Lucy Hollingsworth

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

……

Date……

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	246,844	22,904	-	269,748	675,833
Income from charitable activities	20,232	3,048	-	23,280	17,220
Other trading activities	1,870	-	-	1,870	1,572
Investments	29,148	-	-	29,148	22,001
Other income	17,312	4,205	-	21,518	29,547
Total income	**315,407**	**30,157**	-	**345,565**	**746,175**
Expenditure on:			-		
Raising funds	5,016	131	-	5,148	3,447
Expenditure on charitable activities	314,401	22,205	-	336,607	310,814
Other expenditure	16,858	-	-	16,858	42,186
Total expenditure	**336,277**	**22,336**	-	**358,613**	**356,448**
Gains/Losses on investment assets	**-**	**-**	-	**-**	**-**
Net income / (expenditure) resources before transfer	**(20,869)**	**7,821**	-	**(13,048)**	**389,727**
Transfers			-		
Gross transfers between funds - in	7,515	-	-	7,515	6,760
Gross transfers between funds - out	(7,515)	-	-	(7,515)	(6,760)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	(20,869)	7,821	-	(13,048)	389,727
Reconciliation of funds			-		
Total funds brought forward	830,891	254,288	-	1,085,179	695,452
Total funds carried forward	810,021	262,109	-	1,072,131	1,085,179

Seaford Parochial Church Council - 1131402

Balance Sheet detailed

.	As at 31/12/2024	As at 31/12/2023
Fixed assets		
6430: St Luke's House	280,000.00	280,000.00
6431: St Leonard's Church Hall	140,000.00	140,000.00
6432: 35% of 2 Benenden Close	91,000.00	91,000.00
Total Fixed assets	511,000.00	511,000.00
Current assets		
6501: Bank current account	5,151.87	5,131.33
6505: Bank Saver Account (Premium)	16,767.57	10,041.71
6506: Bank Saver Account (Reserve)	10,008.63	—
6510: CCLA (CBF) deposit account	295,636.66	224,804.27
6591: Office Cash Card	362.70	196.62
6592: CYFW Cash Card	180.10	79.22
6594: Legacies Receivable	234,731.25	330,500.00
6597: Gift Aid Due	485.63	584.32
Z05: Accounts Receivable	5,074.35	10,242.89
Total Current assets	568,398.76	581,580.36
Liabilities —		
6606: PAYE	—	(310.61)
6607: Net Wages	—	—
6608: Pensions Creditor	204.94	224.49
6699: Agency collections	112.00	926.85
Z04: Accounts Payable	6,950.14	6,559.78
Total Liabilities	7,267.08	7,400.51
Net Asset surplus (deficit)	1,072,131.68	1,085,179.85
Reserves		
Excess / (deficit) to date	(13,048.17)	389,727.55
Z01: Starting balances	1,085,179.85	695,452.30
Total Reserves	1,072,131.68	1,085,179.85 27
Represented by Funds		
Unrestricted	666,833.42	695,623.84
Designated	143,188.37	135,267.41
Restricted	262,109.89	254,288.60
Endowment	—	—
Total	1,072,131.68	1,085,179.85

27 January 2025

1 Accounting policies

Basis of preparation
The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

Funds accounting
Funds held by the PCC are:
Unrestricted funds - general funds which can be used for PCC ordinary purposes
Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects
Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund
Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

Income and endowments
All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

Donations and legacies
Collections are recognised when received.
Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate
Gift aid recovered is recognised when the income to which it is attached is recognised Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities
Statutory fees for weddings and funerals are recognised when the office occurs
Other trading activities
Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.
Sales of magazines and study notes are recognised when received
Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Investment income
Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income
All other income is recognised in accordance with the above overall policy
Gains and losses on investments
Realised gains are recognised when the investments are sold
Unrealised gains and losses are accounted for on revaluation at 31 December

Expenditure
Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

Grants
Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities
The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets
Tangible fixed assets
Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.
Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to (*date*) there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements.
All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred
Depreciation
Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value.

Investments
Investments are stated at market value at the balance sheet date.

Current Assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible.
Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2,505	-	-	**2,505**	*2,505*	
Home:						
Children Youth and Family Missioner	6,680	-	-	**6,680**	*6,680*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	3,340			**3,340**	**4,175**	
	12,525	-	-	**12,525**	*13,360*	

5. Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
Wages and salaries	94,263		-	94,263	*90,591*	
Employer social security costs	5,470	-	-	**5,471**	5,508	
Employer pension costs	1,337	-	-	**1,337**	1,510	
	101,071	-	-	**101,071**	*97,609*	

6. Payments to PCC members

Clergy were paid out of pocket expenses

7. Transactions with persons related to PCC members

None

8. Transactions with related charities

None

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
Independent examination and professional advice	1,825	-	-	1,825	1,780	
Accounts production	784	-	-	784	1,132	
Bookkeeping	5,640	-	-	5,640	5,160	
	8,249	-	-	8,249	8,072	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
	-					

11. Fixed Assets and Investments

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Notes*
Market value 1 January 2022	-	-		511,000	
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2024	**-**	**-**		511,000	

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	*Notes*
At 1 January 2024	511,000			**511,000**	
Additions					
Disposals					
Revaluation					
At 31 December 2024	**511,000**			**511,000**	
Charge for impairment					
At 1 January 2024					
Additions					
Disposals					
Revaluation					
At 31 December 2024					
Net book amounts					
At 31 December 2024	**511,000**			**511,000**	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*
Fixed assets for church use		511,000		511,000	*511,000*
Investment fixed assets	-	-			
Current assets (except cash)					
Cash at bank and on deposit				328,107	*239,977*
Current liabilities	(7,267)	-	-	**(7,267)**	*(7,711)*
Long term liabilities					

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	***Notes***
Income tax recoverable	486	-	-	486	584	
Prepayments and accrued income	-	-	-	-	-	
Other debtors	239,806	-	-	239,806	*340,742*	(legacy)
	£240,292		-	£240,292	*£341,326*	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	***Notes***
Deferred income		-	-			
Accruals for utilities and other costs	7,267	-	-	7,267	7,711	
Archdeacon's loan		-	-		-	
Other creditors		-	-			
		-	**-**			

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	***Notes***
Deferred income	-	-	-	**-**	-	
Accruals for utilities and other costs	-	-	-	**-**	-	
Archdeacon's loan	-	-	-	**-**	-	
Other creditors	-	-	-	**-**	-	
	-	**-**	**-**	**-**	-	

Notes to the Financial Report

18. Statement of Funds.

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds					262,109
General fund					666,833
Designated roof fund					143,188
Revaluation reserve					
Total of all unrestricted funds					810,021
Total funds	1,085,180	345,565	(358,613)		1,072,131

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2024

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2024 set out on pages X to Y

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *) 1. which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees' annual report.
Give here brief details of any items that the examiner wishes to disclose	

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Sutton with Seaford

DECEMBER 31, 2024

ST. LEONARD'S CHURCH, CHURCH STREET & ST. LUKE'S CHURCH, WALMER ROAD

Registered Charity Number: 1131402

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Website: Seafordparish.org.uk

Incumbent:

The Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford,

BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)

F1 CRT Limited Flat 24 Wellingtonia

Court Laine Close BRIGHTON BN1 6TD

Bankers: Barclays Bank plc

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.
The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.
The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).
1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonard's and Office and kitchen at St Luke's).
7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 303 (compared to 304 in 2023, 294 in 2022 and 295 in 2021)
The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.

- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Pastoral Care Team, led by a variety of people including Mr Brian Millar, Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Home Group Champions David and Pat Farey.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Overview of the Year

Serving the Community, The Vicar's Report - James Hollingsworth

This report contains a fabulous litany of the very many things that the local Community have been involved in with the Church Family. Further below you can read more details of how we have gone about that.
We hope by the APCM meeting we will be able to say more about the sale of the hall and the final drawings for the reordering of St Leonard's: building a toilet block, a kitchen, and a contained meeting space which will help the Church be a useful blessing at the centre of our community.
We have had the privilege of taking thirty-eight funerals (2 in St Lukes, 16 in St Leonard's, 8 burial of ashes), two weddings, and six baptisms.
Children and Youth work have continued to flourish with Messy Church, two Toddler groups, Sparks (Primary school age), Ignite (Secondary school age), Glow on Sundays, Beach Church in August, Sparks Summer Camp, Parish Camp, and the free Holiday Club in October.
We have continued to work with local schools – either by going in to support their RE teaching (eg Cradle Hill 6 times, Chyngton once, Seaford Head once), or through being on their governing bodies (Cradle Hill, Seaford Head, Seaford Learning Trust), or through them coming into Church (Hopscotch Nursery, Seaford Primary School years 3&4, 5&6)
We have gone out to The Wellington with Pub Carols and they have been very supportive by fundraising for our Holiday Club.

Thank you so much for giving of your time on Saturday morning to do the Archery with the families. The families really loved it, such a great opportunity for them to do something that they would never normally be able to do. Even the younger ones had a go and thought it was brilliant! I enjoyed having a go too!

A small group has helped Family Support Work, one of the charities that the Church supports, by giving participants a taste of archery at Dalesdown and Ashburnham, and also over the May Bank Holiday at Plumpton Racecourse to over 300 teenagers at the Diocese' May Camp.

We have continued to visit three care homes to bring Holy Communion, prayer, carols, to residents with faith to remind them that they are not forgotten by us or by God's love. The fortnightly pastoral letter has continued being posted to over sixty people. Our Sunday services have continued to be on YouTube averaging 67 across October for example (192 Carol service 213 in 2023) and helping those unable to come into church to remain connected. Likewise, Evening Prayer and Thought-for-the-days have been available on Facebook. Statistics for this are rather hard to understand with 426 following, often 80 have watched some part of it, and sometimes half a dozen make a comment. Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: https://seafordparish.org.uk/social-media/)

A local undertaker again organised an annual memorial service in St Leonard's.
The Church has continued in its care of God's Own Acre through conversations with Carl Smith of Lewes District Council who has asked for a flora and fauna study. St Luke's garden is half way through its renovation to make the rear garden accessible for all. We have been awarded Arocha's Bronze award. The vicarage has had a swift box and a bat box attached.
Different community groups have used St Leonard's such as the Town Market, Seaford Magic, Seaford Choral Society, Intergen Opera, Archway Choir, East Sussex Fire and Rescue Service carols, the Mayor's carol concert, photographic exhibition, and the Silver Band. The wonderful monthly Saturday Concerts have continued to be free and of the highest quality. The monthly Open Cafés have continued to welcome people in for free cake coffee and chat. St Leonard's has continued to be open daily from 10am to 1pm for

friendship or for a quiet prayer and to light a candle, even for a game of chess. St Luke's has continued to be hired to a variety of groups for example: Scouts, Dance, Natural History Society, sundry birthday parties, the election, and Pilates.

Worship and Discipleship in the Church

Volunteers throughout the church have continued to have their DBS checks and training. Earlier in the year there was a special session of Safeguarding training for awareness of Domestic Abuse held in St. Leonard's.

I just wanted to say how much I appreciated your sermon this morning. It gave me strength to know that we can move onwards with Him in the world whatever the circumstances - in the problems and the pain.

Our worship has continued to be on-line as well as in person. In St Leonards we continue to worship on Wednesdays at 11am, and on Sundays at 8am, 9.30am and, on first and third Sunday at 11.30 *The Meeting Place* and the occasional evening service (eg Ash Wednesday, Holy Saturday). In St Luke's our worship has been on Tuesdays twice a month, Sundays 9.30, with a children's Sunday group *Glow* between the family services, and on two evenings in the month *Prayers at 7* and *St Lukes at 7.* Messy Church has been on the first Saturday of the month. Over August we had Beach Church again.
Over 200 Christians for the Churches Together Good Friday Walk of Witness started in St Leonards and processed to the sea front and to Seaford Life Church with prayers and hymns along the way.
Using our October attendance statistics excluding those worshipping with us on-line: Average Sunday attendance was 67 (180 in 2023) and average Wednesday attendance 8, (15 in 2023). At the close of 2024 our Electoral Roll was at 303.

We have had our own doses of Covid here (various levels of severity for the 3 of us, but hopefully nearly all 'out of the woods' now) and so couldn't attend in person on Sunday 26th, and REALLY APPRECIATED being able to 'attend' the on-line service and hear Derreck's great sermon on the Trinity!

Rev Carole Darling was ordained Deacon in June and has joined the parish leading services, preaching, visiting, helping with Toddler group, Sparks and Ignite and so on. She will be priested on 14th June 2025.
We have received visiting speakers broadening our perspectives with their talks on the Church Army, ministry in the Philippines, Beachy Head Chaplaincy Team, Stopover, and Shoeboxes for Romania.
In April, Julie Caroll, Nicky Fergusson, and Bob Rice were commissioned as Authorised Lay Ministers regarding respectively her work as a chaplain at Brighton Hospital, Ecology, and Pastoral. The Order of St Richard was awarded to Wendy Ogilvie for her pastoral ministry and to Kim Cuthbert for her youth work.
The Fundraising Committee have done a great job in writing to lots of grant making bodies with mixed success. Particularly noteworthy is the Benefact Trust (£30k) and the Diocesan Mission Development Fund (£27.5K). This money will be essential for us to employ an additional youth worker in 2025 who will need to help us particularly with the work of discipling the many young people who come through Sparks and Ignite.
EDG Hospital invited us to take a radio service in September. 2024 was the Year of New Testament so we looked at the NT books of Revelation, 1 John, 2 Corinthians, Ephesians, James, and Hebrews as well as the gospel of Mark. Thought-for-the-day series looked at Saints, Prayer (Henry Martin's book Eavesdropping) and the Lord's Prayer, the Holy Spirit fruits and gifts, Galatians, and some Carol earworms.
A new service, a Calm Christmas service was tried to connect to those seeking a quieter way to celebrate the incarnation.

At the beginning of August, twenty-three people went camping at New Wine to hear Rt Rev Ruth Bushyager, Bishop of Horsham. At the end of August, Stefan organised the first Parish Camp for some years.
Midweek Wednesday worship has continued with grateful thanks to Rev'ds Chris Hadfield, Chris Collison, Colin Rudge, Colin Pritchard.
Rev Derreck Lee-Philpot went on Sabbatical from July to October. Rev Lucy Hollingsworth continued her itinerant ministry supporting Laughton, Kingston, Ringmer and others and her work as Advisor to the Bishop for Self-Supporting Ministry including hosting a cream tea for other SSMs with Bishop Will.
The Vicar has continued to teach Church History to first year trainee clergy and done the usual Rural Dean work including leading a retreat with the Chapter to Penhurst again and another cream tea for the splendidly supportive local retired clergy. The Vicar's pilgrimage to Jerusalem cancelled, though a ceasefire has just been announced.
Perhaps as you read of the busyness of this Church community, you might be curious enough to join in with some of our groups and ministries. Perhaps also you will understand why our finances are both so blessed and so stretched.

Children, Youth and Family Missioner (CYFW)

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 400 children/young people and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less frequently, but all understand why we run the groups we run: to tell the message of Jesus and make disciples.
This year we have continued with a huge amount of young people attending Ignite, where we had gone form 7 young people to over 70 people being on the books for the group in the previous year, to now having 203 young people on our books. This means that we have also had to deal with more safeguarding issues.

But the children, youth and family work continues to expand and develop, to the point where we are now in the need for a second children, youth and family worker for the Parish. This funding has now been secured in the latter part of 2024 and supported through the PCC via legacy funding. In 2025 we will be employing an Assistant Children, Youth & Family Worker to help with the growth of newer groups and the development of our current groups.

Messy Church

Messy Church has been going from strength to strength with the sessions now being known locally as an informal way to get to know Jesus, whilst providing crafts and resources for families to have that time together.
Messy Church continues to be a feeder for other groups such as Sparks (children' group), however it also has it's regular attendance to this style of church which is continuing to make children, young people and adults think about faith.
Heating has continued to be a problem in St Leonard's Church. The heating is not sufficient for the building and therefore does result in parents telling us they "can't be doing with the cold". It is unreasonable to ask the children to stay in their coats throughout the winter months, especially with the action songs, crafts, etc. let alone preparing them to be ready to engaged in a session.

Tots' Treats

The sessions in both St Luke's and St Leonard's have been running with a craft that is linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listening to. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills.
The biggest noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children and parents have continued to be very cold which in turn, and understandably, turns parents/carers and their children away. As per my report last year, an alternative source of heating is

required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church, this can be very off putting. Parents have complained about this situation.

Sparks

Sparks have been developing very well. In the summer of 2024, we took 15 children to the summer camp with Generations Christian Camps where they learnt all about who Jesus was. Our numbers for the Sparks camp 2025 are looking to be very similar.

Our number of young people attending Sparks have been sporadic towards the end of 2024. The numbers had been up to around 35. That had dipped slightly at October half term. We have had some behaviour issues which we are working on. This has made some children not want to attend the group due to the noise levels in St Luke's.

"Sparks is his favourite group ever is what he said" – Grandparent of Sparks member

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Holiday Club

Our October half term holiday club, titled Starship Discovery had been a huge success. We had over 80 children attend with around 60 children attending each day. This is an increase of 10 from last year. We use John Hardwick's Starship Discovery holiday club structure in October 2024 as we looked at who Peter is in the Bible and how he became to understand who Jesus was.

Holiday Club is supported with an army of 35 volunteers which keeps everything running smoothly in 2024. We also have had 6 young people help with the group as well as we look to develop the next leaders of the Church.

Holiday club in 2024 was a lot more expensive than 2023 (£1400), in 2024 it cost £1800. In 2024 we were fantastically supported by The Wellington Hotel, with the variety of supportive fundraisers which they ran such as bingo, quiz nights, etc. which covered most of the holiday club expenses. This meant that we were able to run holiday club completely free for anyone who wanted to attend at primary school age.

The increase was due to a range of inflationary pressures on goods, but also as we designed more of an elaborate set for the holiday club, to make St Luke's truly feel a completely different space.

In 2025, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

Ignite

We have changed the way Ignite works as a youth group over the previous years. It started as a time to play games and a time set aside for some bible reflections. However, over 2023 we changed Ignite to be more of a youth group with just games to help build trust with young people and the Church. This had worked really well so that our numbers went from 7 to over 200 on our books.

Over 2024 we pushed on the more purposeful Joint Youth Services, with St Michael's Church, Newhaven and Seaford Baptist Church. We have had up to 19 of our young people attend these services regularly, this is a real good step for our young people to find out who Jesus is. In 2025 we look ahead to launching a new group on Sunday evenings for young people to attend to develop their faith via resources such as Youth Alpha.

This group has also been supported by new volunteers coming along on a more rota basis, which have ensured that the group can continue to meet. As well as support through free donations of cans of fizz, crisps and chocolate from Morrisons Community Champions and gifts from The Wellington Hotel in Seaford.

"How long until camp? I really cannot wait to go again" – Sparks Camp Child

The Chosen

Has been developing well. This is a newer group which has been set up primarily for adults of the children and young people who attend our groups and for anyone else who wishes to attend. This group has now watched all episodes of the current Chosen seasons and is waiting for the release of the latest season. For the time being we have not been meeting towards the end of 2024.
This will pick up again in 2025 with the release of the new season.

Glow

This fortnightly group has continued to go from strength to strength over the past year of 2023. Children have been slowly increasing on a Sunday morning as they gather for breakfast, story, craft and singing and dancing. Numbers in Glow have reaches as high as15.
This current group meets in St Luke's, it is a concern that there is not a group to meet on a Sunday in St Leonard's yet.

"My youngest names the children's worker as a member of her family" – Glow Parent

Moving Forward

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the continual development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.
We are running at full capacity within our current means, but there is so much more need out in the community. We have approximately 5 other groups which we see the need to develop. But we have zero time to commit to them. This will greatly be realised with the employment of an assistant children, youth and family worker.
We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely within St Leonard's church, but also in St Luke's Church. The largest of all being the heating in St Leonard's church. Here the heating is on full and the church cannot get warm due the construction of the building. As per suggestions last year, infer-red heating seems to the be the best way forward to heat the building.

Our Team of Volunteers

Our teams of volunteers within the children, youth and family team are the biggest in the Church. With over 39 people helping at any one time and regular volunteers of around 15-20 leaders, they get swamped with various requests for support for the groups. Which most of the time they will happily oblige with. But we do need to also continue to offer support to those volunteers through prayer and through encouraging others to volunteer for smaller (or larger) tasks.
This time of volunteers are amazing and without them the Church would not have anywhere near the outreach it currently has on a weekly basis. My heart felt thanks goes to each one of them.

Flowers in St Leonard's Church - Liz Morgan Jones

Flowers have continued to have been provided and arranged for another year.

Thank you if you have sponsored or bought flowers throughout the year and to those who have arranged them.

We have enjoyed a pedestal of fresh flowers for our weekly services, the church decorated for all the festivals with many beautiful displays to enhance our worship and daffodils bunched, wrapped and displayed for distribution at both St Luke's and St Leonard's for Mothering Sunday.

Re-iterated thanks to Margaret Smith who has organised everything in this area of church life including regular watering throughout most weeks in the year and buying and arranging the contents for many of the regular weekly pedestal displays in the sanctuary. We will sorely miss her input when she retires at the end of 2025. THANK YOU MARGARET.



Men's Meal – Derreck Lee-Philpot

It's been a delicious year with the Men's Meal.

It's the first year 'under new management' with Keith Carlisle stepping down from co-ordinating the meals and Lloyd Thompson taking the reins for his first full year.

Befittingly Keith started the year off with a look back at his life and career in teaching. It was fascinating to see the progression and changes that have taken place in education during a single lifetime. Sally was up next with reminiscences from the Registry Office. With a heart-felt plea to do a 'life-letter' with details of all the practicalities of life (bank/savings a/c, addresses etc) to pass to the next-of-kin to make their life easier when the time comes. The BBQ at the Vicarage was a new event for Men's Meal, a delightful time of chat, fellowship on the Vicarage lawn dodging the occasional dampness in the air. Sadly I missed Charlie Grimble but heard that a good time was had by all, in the way that only Charlie can bring. 'The Wreckers' sea shanty group were great fun, that evening was appropriately 'fish and chip night. They regaled us with songs telling tales of piracy, slavery, hidden treasure, and romance on the high seas. Joining in was great fun, especially as some of the lyrics were like tongue-twisters to music! We closed as we started with an evening with James Hollingsworth where we heard all about his life pre-ordination. It was fascinating to hear about the person behind the collar.

The venues were primarily the Wellington PH, who again gave us a warm welcome. Crossway Church Hall at Clinton Place was used for 'The Wreckers', and the Vicarage garden for the BBQ, thanks to all our hosts this year.

With thanks to our speakers and especially Lloyd for so effectively co-ordinating the years meals.

Looking forward to another delicious year in 2025/26.

Parish Mission Support Team – Liz Morgan Jones

During 2024, each of the Team have maintained contact with the Mission partners we as a church support. As a church family we all donate to them if you give regularly to parish funds but even more important are your prayers both personal and corporate. We give you regular points on which to focus through the bi-monthly prayer diary and articles published in the church magazine and online. If you would like more information about a particular partner please approach the appropriate team member.

Beachy Head Chaplaincy Team: has, together with other initiatives, contributed greatly to the reduction in numbers of those attending the Head in crisis this last year. They work in close contact with their partner agencies Sussex Police, HM Coastguard, South East Coast Ambulance Service, Mental Health Rapid Response Nurses, Public Health East Sussex and RNLI Eastbourne. Above all, they provide a dedicated prayer team interceding for the chaplains whenever they are out working on the Head. Contact – Gill Tansley

Cambodia Action – is the organisation that sponsors Sarah Chhin, who grew up in Seaford and came to the parish to ask for support when she first went out as a translator. Her role and responsibilities have changed and grown considerably. She is now the Technical Advisor for M'lup Russey, based in Phnom Penh with overall responsibility for finding funding for their projects working with the locals looking after the welfare of children and promoting the values of bringing up children in their families rather than institutions. Sarah is regularly consulted by Officers of the National Government on these matters. She also works as translator with her husband, Pola as he serves the local community with an honest and reliable building business. Contact – Liz Morgan-Jones

Church Army: members are trained to share the Christian faith through words and actions within the Anglican community. They work in very practical and hands on situations to bring the light of Jesus to the darkest corners of society. They have set up Centres of Mission throughout the UK to enable them to reach out to their local community. They run a highly valued project at the Marylebone Centre in London providing shelter for homeless women and their children which provides healthcare and access to education, enabling them to rebuild their lives and regain independence.. Contact – Bob Carrington

FSW (Chichester Diocese Family Support Work): is Sussex's oldest children's charity set up by the Church of England in 1890. They support children and families through difficult times in their lives including low income and poverty; mental or physical ill health; disability; learning difficulties; school non-attendance and exclusion; bereavement; family break-up and domestic abuse. Today it supplements the local authorities social and children's services by providing eighteen paid Family Practitioners throughout the Diocese working with families on a one to one basis for as long as they need help. Your donations to the food collections at both St Leonard's and St Luke's are sent to their foodbank. Contact – Liz Morgan-Jones

HomeLink: grew out of an Action Group for the Lewes District set up by Seaford Methodist Minister Rev Jim Cooper with its beginnings in 1991 when the national ecumenical Churches National Housing Coalition was formed. They wanted to help the invisible homeless who did not qualify for help from the Council, had no savings and were often, as today sofa surfing or sleeping in cars or tents.

This evolved over the years until Homelink was launched in Newhaven in 1997. The organisation provides loans to cover a deposit and first month's rent with repayment tailored to individual needs. The scheme now includes mentored ex-offenders released from Lewes Prison. Demand has grown and currently it is more difficult to find appropriate properties to rent at affordable prices. Once a property is secured, Homelink now has funds to provide grants for white goods, floor covering and other essential items to turn a property into a home. Contact - Diana Dixon.

LAMA: Life and More Abundant Ministries in the Philippines. This was established in 1986 by Lesley and Peter Gomez. (Lesley is the daughter of Ethel Keenan a member of the church family). By 1997 LAMA House had been built where initially they welcomed homeless boys, and latterly their female siblings

rescued from abuse and abandonment, with the promise that they would have support for life. As Peter and Lesley's family grew, their two sons and daughter took on responsibilities within the ministry by leading worship, at the home and at church. Son Michael trained in England then took on the chaplaincy at the local Rehabilitation Centre. He leads a team visiting the Youth Prison and also the provincial Children's Home, Half-Way Shelters and Centres for Women. They have set up a Beach Church and have s Street Ministry where they see healing and miracles. Due to Covid restrictions the residential home had to close but they still support their old boys and girls and continue to use the house as the local Emergency Shelter, a worship centre, to hold seminars, annual re-unions and hope perhaps in time as a skills centre. They have brought many to a personal faith in Jesus. Contact – Esther Keenan

Samara's Aid: a charity started by Brighton based Samar Levy, a former Staff Nurse, collecting used clothes to send to those displaced within their own country by the war in Syria. This has grown into a remarkable enterprise under God's grace that has seen brand new, built from scratch, two medical centres and a centre for widows and orphans rise out of the rubble. They have set up agricultural programmes for producing food including bread. Introduced animals to supply eggs, milk and cheese to those using the centres, which are free to all. They run educational classes for all ages and celebrate birthdays and festivals with parties. The staff are exhausted and under constant pressure even before the recent uncertainties ramped up the stress levels. Contact – Diana Dixon

WAVES: This charity formed by the churches in Seaford to support families especially parents needing extra help and those pupils in primary schools who needed more support in the form of a 'Listening Service' for those who perhaps didn't feel heard by anyone else. The organisation struggled to keep afloat after Covid and eventually had to close its doors in the summer of 2024. Local churches were able to keep some of the groups going and the individual listeners began to liaise with the schools to see how this might work in the future. The local Family Support Work Practitioner was able to help some of the families.

The Mission Support Team were pleased to arrange various presentations during the year at both churches. We value your support and trust that you will continue to pray for all our Missions during 2025.

Safeguarding – Ruth Saunders

The publication of the Makin Report in November, and the subsequent resignation of the Archbishop of Canterbury, is an indication of the seriousness we must attach to our safeguarding responsibilities. And a reminder about how far we still have to go. We received letters from the Bishop and the Diocesan Safeguarding team, not only reminding us of everyone's responsibilities, but also recognising that safeguarding is already a very high priority for most parishes and that 'brilliant work is happening at parish level, by people with deep commitment and professionalism.' So - we should not be discouraged, and once again this year has been full of safeguarding.

In May, our commitment to doing joint training, led to 25 of us doing the Diocesan course on Domestic Abuse at St Leonard's, which we all found shocking and helpful. We asked all workers with children and vulnerable adults to complete the course on line if they were not able to attend, and I also wrote an article for the magazine. I acquired posters giving information about resources available to people seeking help which are up in both churches, and small cards which people can take away with them. We will be announcing training sessions for this year shortly.

We have continued to develop our processes for Safer Recruitment and People Management, and Sue Topp has done great work in beginning to use them with new volunteers. Charlie has printed some copies of the Parish Safeguarding Handbook which all new people are given. We will be confirming the process shortly, and it will be sent to the PCC for endorsement.

In September, I met with Brian as the new co-ordinator of Pastoral Care and several of his volunteers, to look at policy and guidance for lone working. This has now been endorsed by the PCC. It's vital for us to keep our staff and volunteers safe as well.

DBS checks now have to be renewed every three years, so these are an on-going task, with an extra flurry around the time of the Holiday Club.

In August James, Stefan and I met to consider the ever-growing number of children who are now attending groups at this church, due to Stefan's amazing work. It is an exciting time with a new worker bring recruited. We have always taken safeguarding seriously, but with these growing numbers of children, we need to be ever more diligent in ensuring that we are working to all the policies and guidance, and are alert to any safeguarding concerns that may arise. We must never stop sharing with someone in the safeguarding team, any concerns we have, however small. And if we are unsure about what action to take, the Diocesan Safeguarding Team, are a great source of advice and support. Thank you once more, for another year of commitment to keeping everyone safe.

Home Groups – David & Pat Farey

Hooray for the fantastic home groups that provide a warm setting where Christians can come together!

There have been sparks of encouragement through the year. Proportionally numbers attending, at the moment, are quite small in relation to the numbers who attend church, so it is an area for growth. In a smaller group a living faith can grow, self-worth can be nurtured and confidence and spiritual maturity can be developed in a meaningful way.

Our prayer for the year ahead is that more members of our congregations will come to see how much their faith can grow in an enjoyable way in one of our home groups and that our groups will flourish and multiply with people feeling confident to discover and use their spiritual gifts in the Lord's service and for the benefit of others in the church. The vision is for as many people as possible in our churches to belong to a home group.

Most groups meet every two weeks, with some weekly, and others monthly. They work out what rhythm suits everyone. In the year one group split into two and due to age and other factors one of those closed. The Freedom in Christ course that ran last year has become a cohesive group in itself. The number of groups remains at nine.

The ideal is that each group should nurture its members so they can become leaders too. As others join them and in turn divide, a new group can be formed. To be comfortable with change and growth is exciting and a sign of maturity as God is always wanting to create something new. Other groups, like the Alpha Course should ideally encourage an ongoing desire to learn more which can evolve into a further group. All things are possible if there is a willingness to embrace change and evolve under the Lord's direction and creativity.

Groups meet on Tuesday afternoon with two in the evening, two on Wednesday evening, Thursday morning and evening, and two on Friday afternoon.

Reports from some of the groups

Wednesday evening –

From Charlie Grimble – For the past 12 months, we have followed a programme of studies looking at John's Gospel, and 1 Corinthians and have shared the leading and hosting within the group. We meet fortnightly on a Wednesday evening, and have an attendance record that reflects the commitment of our members to various other church activities. This has meant a full roster on some get-togethers and a smaller grouping at other times. We have space for anyone wanting to meet with us as we look to grow together in our understanding of what it means to be an integral part of the body of Christ here in Seaford.

From "George" Waterman - Attendance varies with illness/commitments etc and being away on holiday. Seven members. We have been studying a book on Hebrews for a very long time, with breaks for worship/prayer evenings. Next we will very likely to take up the Lent Course.

Thursday - Morning

From Barry Ranger – We meet on a Thursday am every two weeks, with around eight to nine members. We spent a long time on Hebrews and are now on Genesis, which was what the group would like to study.

Evening

From Phil Kent - We are a home group built around a continued desire to meet, share, learn and grow. (continued from the Freedom in Christ course) We are currently running through Pete Greig's Prayer Course 2 on Unanswered Prayer referring to the book God on Mute. It takes us through the Passion and finishes at Easter. There are 7 of us.

Friday afternoon –

Diana Woodcock group - The group meets monthly. There are nine members in the group meeting at her house.

From Corrinne Lee-Philpot - "We are enjoying house group. There are mostly four or five of us. We do a variety of studies. At the moment we are doing a Bible society study on the book of Romans. We still meet twice a month, usually at Sue's (Griffiths) house."

For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.

Seaford Parish Women's Group (SPWG) - Julia Lawson

Seaford Parish Women's Group currently meet in St Luke's Church, Walmer Road Chyngton, on the 3rd Monday of the month starting at 7.30pm.

We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed an informative talk by one of our members, Lindsey Pritchard, on Citizens Advice. My spiritual journey and Godly play by Corrine Lee-Philpott and a fascinating talk by Charlie Grimble about the Fitzgerald family and their contribution to Seaford. We especially enjoyed a social evening of fellowship together with dinner at The Boot. We started our autumn programme with a board games evening and an update on the latest Wheels for the World trip to Rwanda, providing wheelchairs, disability aides as well as distributing bibles. Mark Gill led our October meeting with a reflection on Solomon and demonstrated how to draw a Celtic Knot, we made a good job of attempting with some creative and interesting designs. We enjoyed a relaxed Christmas crafts evening led by talented in ladies in the group. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Revd James Hollingsworth. Stopover Enterprise care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves Stopover Head of Supported Houses gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover, co-ordinated by Connie Hughes the Seaford representative. We closed the year with our favourite Carols and readings.

We especially enjoy sharing companionship together and always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch meet on the 1st Wednesday of the month in St Luke's Hall, Walmer Road, at 12.30pm. This is a good opportunity to socialise in a warm environment and enjoy home cooking.
We are particularly grateful to Colin and Margaret Rudge who work front of house serving our guests, whilst 5 volunteers with limited time, work hard to get the lunch prepared on time.

We serve a hot main meal and dessert, followed by tea or coffee for just £6.00 and cater for all dietary requirements.

St Leonard's Lunchtime Concerts – John Baker

There were 10 concerts between February and November in 2024. There was harp, piano, organ, guitar, string quartet and a flute, guitar and clarinet trio. Our audiences ranged from 59 to 100, averaging 86.
As usual the final concert, which was an organ recital by Gerard Brooks, was dedicated to St Cecilia, patron saint of music and the retiring collection for Christian Aid raised more than £560. There was also over £1380 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.
The aim of the concerts is to enable people to hear talented, usually professional musicians and provide them with performing opportunities especially at the start of their career. We aim to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.
The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2025 available at both Churches (but please note that there will not be a concert in April 25 as Easter Saturday falls on the third weekend).

St Leonard's Choir Report 2024 – John Baker



During 2024 the choir have continued to lead the singing at the 9.30 am service each week at St Leonard's usually including an anthem. We have also supported a few other services such as funerals and Thanksgiving services. At Christmas there was the East Sussex Fire and Rescue Carol Service, Christmas Lessons and Carols, First Communion of Christmas and Christmas Day. Apart from the people who sing on Sundays we have a loyal group of singers who join us for special services to augment the choir.
Most of the choir joined other choirs in the Deanery for Choral Evensong at St Mary's Church Ringmer in June.
More informally we enjoyed our annual garden party in July and once again the weather was very kind to us.
I am very grateful to all the choir members for their support and loyalty throughout the year.
We are always pleased to welcome new members who would like to join our four part choir and sing at services, do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.
We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

St Leonard's And St Luke's Mothers' Union – Janet Kent

We meet on the 3rd Friday of the month at 2.30 in St Luke's Church.
Our meetings are a combination of Speakers (members of the wider congregation) often sharing information on how their Christian faith is shown in Action. Bible Study. Fun and fellowship and prayer.
As a group and as individuals we continue to try to support family life through action and prayer.
We were delighted to attend six baptisms presenting Bible story books and cards, to welcome them to the family of St Leonard's and St Luke's.
We now regularly help at Tots providing the refreshments it's a lovely opportunity to chat to the mothers, fathers and often Grandparents.
During 2024 we provided tea and cakes for over 800 new U.K. Citizens at Brighton Town Hall, attending their Ceremonies, celebrating and sharing in their joy and listening to their life stories and welcoming them to their new UK family. They are often very interested in why we are doing this for them and very appreciative.
We held a fund-raising Quiz to support Brian Millers work with the young people at YMCA Eastbourne, also providing 20 Christmas gift boxes, we felt it was important to show these young people that they are valued as part of Gods' Family. Members also contributed Christmas gifts to the young women being supported by Stopover.
Our enjoyable Garden Tea Party raised money for AFIA (Away from it all). Two caravans owned by Chichester Diocese Mothers' Union used to provide free holidays for families in need.
In September we visited Alfriston exploring the Church and Graveyard before warming up with Tea & cakes.
All our meetings and activities are open to everyone, keep a look out in the weekly sheet and come along and join us.

Keeping St Leonards open – Janet Kent

Due to the commitment of a small group of St Leonards' congregation we have been able to keep St Leonards open 5 days a week from 10.00-1.00 throughout 2024. It is a great opportunity to engage with a variety of people and let them know what is going on at St Leonards and St Lukes. Some people come in regularly to pray. Others want to say a prayer for a special concern. Some are distressed and need time, a listening ear and somebody to pray with them. Many are visiting because of a family connection and want to see where their relatives were married. Some have moved away and are on a rare visit back to Seaford. Many have interesting stories and memories to share.
Quite a few are local people who have walked passed many times but never previously entered.
Often a parent will come in with a young child, they love looking for the two Church Mice (although one lady thought we meant real mice and was looking along the floor).
Many are Tourists from all over the world, they are amazed at the age of the building, love the Stained glass windows and fascinated by the French sailors' graffiti.
The one thing they all have in common is an appreciation of the beauty of the Church, the sense of calm and the warm welcome they are shown by the Church Sitters. We always need more Church Sitters can you give one morning a month?

Fabric Report Relating to Year 1st January to 31st December, 2024 – Mike Holmes

St Leonard's Church

Fire Extinguishers – it was noted that these were due for renewal in late 2023, however this was not done. Investigation showed that the firm concerned, ION Safety, had gone out of business and, as a result, had not corresponded with us on the matter. We contacted Sovereign Alarms and they replaced all fire extinguishers. Now both St Leonard's and St Luke's churches have contracts with Sovereign Alarms for maintenance and supply of fire extinguishers

Chapel Door – This back door has dropped and requires a new hinge. There are no available off the shelf hinges. Parishioners Charles and David have examined this further and arranged for a custom made hinge from a local forge. They confirm the door is now relatively safe and should not drop further. My thanks to both Charles and David

Annual Clock Maintenance – this was carried out

Damaged Cracks in the outside Cement Stoneware of the South Facing Window – many of you may well have noticed these cracks. A number of parishioners pointed these out to me and I am pleased to report following discussions with Jonathan Tilley of Tilley Stonemasons they agreed to fix this problem at no extra cost. Tilley Stonemasons did the initial work in mid 2022.

Cleaning of top gutter – In 2023 we arranged for the clearance of the bottom gutter, however, due to high winds, it was not possible to clear the top gutter. This has now been done. Unfortunately it was not possible to clear out the down pipe by the Tower front this is a metre long & clogged with weeds, at some time in the future we will need to consider fixing this. This will probably require a scaffolding to reach.

Maintenance of the boiler – Middleton Heating & Plumbing installed the boiler in late 2017. A full service was carried out prior to the 2024 winter spell.

Repair of Roof Tiles – the bottom layer of roof was in a poor state, some 50 tiles had dislodged or slipped and at least one gap hole had appeared in that portion of the roof. As this was an urgent repair, we employed the roofer, who fixed the St Luke's Tower, and we are pleased to report that the lower portion of the roof has been fully repaired and you can now see that this looks in very good order.

Lightning Conductor Check – We have agreed a new three year contract for Bacon Lightning Protection Limited to annually review & check our lightning conductor. They visited us in late October and carried out the necessary review and check. Unfortunately the lightning conductor failed the necessary tests. As it is a legal requirement for the lightning conductor to full function, they made a further visit to fix and correct all defects.

Repair of punctured wall – this is where the slope ceiling meets the wall and is on the right side, as you look at the altar. This looked like a simple repair of a punctured hole; however care needed to be taken where this involves paint work. The internal fix needed to use lime render/mortar rather than cement and any contaminated plaster/render would first need to be removed. There was also a need to fill any outside holes, associated with the damaged hole. We would also need to let the wall dry out for at least 6 months, if not longer, before we try and decorate.

Because of the associated difficulties, we had to look to five firms, before we got three quotes. A decision was made and the damaged hole and the associated outside problems are now fixed.

Proposed future work for this year (2025) will include:-

1. Repair of the Good Shepherd Window
2. Repair of the inside left church wall

Initial investigations have shown that there are possible complications with item 2 above (mentioned below) and, therefore, item 1 will be progressed first.

Good Shepherd Window **–** There is substantial damage to many decorative panes, resulting in much lost of original detail. Fortunately, along with a few fragments there is a photographic record to base new pieces on. Unfortunately, it has been the victim of determined vandalism with at least 12 visible broken panes. The damage in some areas is so extensive that the lead matrix has been distorted and only a reasonable repair can be achieved in situ. To remove it is not viable as this would only result in creating further damage, so a repair should be attempted in situ and expectations managed accordingly.

Initial estimates some three and a half years ago, were £5-6k. We are covered, to some extent by insurance. Emphasis will need to be on the advantages / disadvantages of an in situ or external repair. To remove it is not viable as this would only result in creating further damage, so it is my opinion that a repair should be attempted in situ and expectations managed accordingly. This is likely to require, at least, a List B application for agreement by the Archdeacon.

Church Wall – recent investigation suggests this could be a big job. The left side wall, as you look to the altar, shows distinct signs of paint peeling and this will need repair. Our architect has advised that we

should not use modern paints, as they will seal the damp in which will force the plaster or render off. We need a vapour-permeable paint; Keim Optil would be suitable and would need to be applied strictly according to manufacturer's recommendations. https://www.keim.com/en-gb/products/interior-paints/optil/ Note if there are salts visible or if the paint surface is flaking, as it is, then the paint and contaminated plaster/render should be removed first and suitably repaired. The quote request will need to clearly define the requirements and preferably agreed with the architect. This will require a Diocesan Advisory Committee (DAC) paper.

It is clear the bottom half of the wall has been repainted and, it is very likely, with the wrong paint, which may have caused the wall to hold in the damp and damage the surface. The whole bottom half of the wall would need to be sanded back and checked for any other affected areas, potentially needing the inside render/plaster all removed and redone. This would also need the heating to be disconnected and removed from the wall while the work is being done.

St Leonard's Church Hall

Whilst the hall was being sold, there was a need to ensure it was maintained in line with Insurance Requirements. This required the roof hole above the toilet to be fixed; initial reviews suggested that the condition of the roof to the right of the toilet was in the same condition, but this had not developed through the roof to form any additional holes. It was necessary to extend the roof hole covering to the right of the hole to stop further damage being developed. In addition the hall door needed to be reinforced.

St Luke's Church

Fire Extinguishers - following maintenance of our fire extinguishers and alarms, Sovereign Alarms have renewed 3 fire extinguishers that needed replacing.

Roof Turret Area – following roof rain leakage, the Turret area has been reroofed.

Repair to Windows – some of the very small window panes on the church entrance side have been damaged; cracked & broken. We found only one firm able to fix this. Others were unable to do the work and quoted to replace the whole windows rather than the individual glass panes. The damaged windows have now been fixed

Hedge – the hedge has been fully cut during the year

Lawn Mower Motor & Mowers Seaford has carried out a full maintenance and repair to the lawn mower.

Toilet Wash Bowls – two of the three toilet wash bowls had partly removed from the wall. These have now been fixed back into the relevant wall.

Floor Repairs – the floor in the L shaped side room (to the main hall that contains the kitchen) was badly scrapped and marked and was a safety concern. This has been repaired.

Front Door – this was loose from much slamming and this needed bolstering and strengthening and this was fixed by our carpenter

Altar / Hall Doors - The carpenter also fixed the doors between the hall and altar, as these were misaligned and needed straightening

Boiler - The boiler has been fully reviewed and is in need of some new parts, this repair has been carried out and completed

Proposed future work for this year (2025) will include:-

Four major projects, as follows

- Continual Redevelopment of the Garden – this project falls within the boundaries of the Youth projects. This is being project managed by Mark Gill who is doing an excellent job. We will need to replace the two doors leading to the garden area, as they need attention, there is broken wood and the doors to the garden have dropped. As an accessible slope has been provided within the garden, the doors need to provide for this.

Budgets have been put together for the other three major project, these are:

- Installation of new sound system
- Carryout the full repainting of the Church Hall
- Fully update the kitchen, as required

In addition other works will include:-

1. Putty on one of the window sides has broken away, new putty needs to be provided
2. Cupboards – two of the handles have come off the cupboards and these will need to be replaced.
3. Tower Window Leaks
4. Crumbling concrete around Tower
5. On the right side of the stage, as one goes down the stairs to the downstairs room, the wall is damp and the paint is peeling. This wall is under the ground level and this may be the reason for the dampness.
6. Speaker system – requires boxing in
7. Cut hedge.

Ministry to Care homes within the parish for 2024 - Brian Millar and Wendy Ogilvie

This year a small pastoral care support team has been formed and has met. This team consists of volunteers from both congregations. The team reviewed the lone working protocols designed by our parish safeguarding officer Ruth. We continue to have a presence in four residential care homes in the town. At three of these we undertake services that include hymns and communion. These services are well received and occasionally attended by some of the care home staff. When we visit, we also conduct communion or prayers with those that are confined to their rooms. At all four homes we have ex members of our congregation.

We continue to conduct home communion for people unable to get to Sunday services. Training has been given to a new member of the home communion team. We have recently been advised by church house that two people should conduct home communions and where possible this guideline is adhered to. With regard to the pastoral care our 'in church' congregation, the role previously filled by Wendy Ogilvie has been difficult to replace. Wendy was well known and knew many of the congregation. How to make this more effective will be reviewed in 2025. Diana continues to lead on pastoral care issues for St Luke's. Many thanks go to the number of people to volunteer to support the Care home services and Home communion visits.

Finance – Paul Waller

I am pleased to have the honour to deliver my third report as your Treasurer.

It gives me pleasure to be able to thank all members of the church team you have worked so hard in assisting me in bringing these accounts to the Annual Parochial Church Meeting. Every month the collections and bank credits have to be counted and sorted and payments made to all those people and organisations who provide all the goods and services to ensure the smooth running of our church. I happened to notice that the bank account gives a total of the number of transaction in the year and these exceeded 1200, more than 100 a month.

All this data is collated by Anna Owen, the unseen power behind the Treasurer, thank you Anna. This data enables her to produce claims to the Revenue for the Gift Aid, which is kindly provided by the generosity of tax paying givers.

We have seen a steady increase in our letting income at St Luke's and this is managed by Charlene Hobbs, who would be pleased to receive any enquiries from you for bookings for your meetings or celebrations!

Charlie Christie and Tony Willer issue Invoices for us to the Funeral Directors, Magazine Advertisers and Fitzgerald Charity for the work the church does for these organisations. This produces income over £21000.

The efforts of this host of helpers dealt with our Living income, excluding legacies of some £170,000.

With total expenditure of £358,000, I appreciate the splendid organisation of which I am but a small part.

We have had the benefit of Chris Tyler our accounts examiner's wisdom and scrutiny of the books and giving them a clean bill of health. I thank Chris and ask that we reappointed him for the current year at the end of my presentation.

Now I come to the biggest of the thank you - to you all, our church membership. What a year 2024 has been, you have before you the report of all the areas of the church activity. It is astonishing what we get done in a short twelve-month period. All of which has been funded by your generosity.

I have been in awe of these, from both those who are still worshipping with us here on earth, and of those who have passed away. Living members have given £184,000 and past members £75,731.

We have also enjoyed a better year on income from our assets. Our Cash, which produced £10220 (£7019) of Interest, our Property Rentals of £18600 (£14750), our letting of the Church Buildings £10104 (£7853), Services to Fitzgerald Charity £11617 (10200) and our ministers who perform weddings and funerals producing £6859 (£5816) of fees.

Grants of £13000 have also been received in support of the Children and Youth Work which will help to fund the Asst Youth Worker we hope to have in place in 2025.

So our total income in 2024 amount to £345565 (£746175).

Having summarised the Income let me briefly explain what your church has spent its income on.

The largest bills are for our Clergy and Staff expenditures which come to £250k (£240k) for Parish Share and Wages and Expenses.

A further £97k (£88k) goes to run the church with utility bills and general expenses.

A total of £358613(£356448) of course with no tower repair (£13574) this year.

The DEFICIT this year is therefore (£13048) last year the surplus was £389727

Balance Sheet

Historic property values will change this year when the Hall sells.

Cash up by £88k to £328K

The Legacies receivable of £234731 (£330500) as some payments received during the year but still substantial amounts due.

Liabilities payment year end amounts to the one Agency Account.

To summarise: a year of spending almost £30,000 a month and receiving regular income of £20,000 a month we have been saved by £110,000 from beyond the grave.

We must increase what we give whilst we are here on earth.

If we are going to meet our commitments to God to enable Gods work to prosper in Seaford.

Thank you ALL.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2024 to December 2024

Ex Officio members

Incumbent:	*The Rev'd. James Hollingsworth*	*Chairman*
Associate Clergy:	*The Rev'd. Derreck Lee-Philpot* *The Rev'd Lucy Hollingsworth* *The Rev'd Carole Darling*	
Churchwardens:	*Fred Bass* *Elizabeth Morgan-Jones*	
Deputy Wardens for St Luke's:	*Joanne Lalla* *Paul Bloxham*	
Deputy Wardens for St Leonard's:	*Janet Kent* *Paul Waller*	*Vice Chairman*

Elected PCC Members

Paul Waller	*Treasurer (from January 2022)*
Kim Cuthbert	*(from APCM April 2022)*
Lucy Borthwick	*(from APCM April 2022)*
Lisa Hazle	*(from APCM April 2022)*
Stephanie Baker	*(from APCM April 2022)*
Nicola Ferguson	*(from APCM April 2022)*
Sue Topp	*(from APCM April 2023)*
Sally Thompson	*(from APCM April 2023)*
Lizzie Jackson	*(from APCM April 2023)*
Ann Richards	*(from APCM April 2024)*
Diana Dixon	*(from APCM April 2024)*
Paul Bloxham	*(from APCM April 2024)*

Co-opted

Stefan Bracher
Michael Holmes

PCC Secretary

Stephanie Baker

Elected Deanery Synod Members (from APCM April 2023)

Julia Lawson
Nicola Ferguson
Bob Carrington
Carole Kay
Mark Gill *(from July 2024)*

Deanery Representatives on Diocesan Synod:

Mark Gill *(from September 2024)*
Revd James Hollingsworth,
Rev'd Lucy Hollingsworth

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

……

Date……

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	246,844	22,904	-	269,748	675,833
Income from charitable activities	20,232	3,048	-	23,280	17,220
Other trading activities	1,870	-	-	1,870	1,572
Investments	29,148	-	-	29,148	22,001
Other income	17,312	4,205	-	21,518	29,547
Total income	**315,407**	**30,157**	-	**345,565**	**746,175**
Expenditure on:			-		
Raising funds	5,016	131	-	5,148	3,447
Expenditure on charitable activities	314,401	22,205	-	336,607	310,814
Other expenditure	16,858	-	-	16,858	42,186
Total expenditure	**336,277**	**22,336**	-	**358,613**	**356,448**
Gains/Losses on investment assets	**-**	**-**	-	**-**	**-**
Net income / (expenditure) resources before transfer	**(20,869)**	**7,821**	-	**(13,048)**	**389,727**
Transfers			-		
Gross transfers between funds - in	7,515	-	-	7,515	6,760
Gross transfers between funds - out	(7,515)	-	-	(7,515)	(6,760)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	(20,869)	7,821	-	(13,048)	389,727
Reconciliation of funds			-		
Total funds brought forward	830,891	254,288	-	1,085,179	695,452
Total funds carried forward	810,021	262,109	-	1,072,131	1,085,179

Seaford Parochial Church Council - 1131402

Balance Sheet detailed

.	As at 31/12/2024	As at 31/12/2023
Fixed assets		
6430: St Luke's House	280,000.00	280,000.00
6431: St Leonard's Church Hall	140,000.00	140,000.00
6432: 35% of 2 Benenden Close	91,000.00	91,000.00
Total Fixed assets	511,000.00	511,000.00
Current assets		
6501: Bank current account	5,151.87	5,131.33
6505: Bank Saver Account (Premium)	16,767.57	10,041.71
6506: Bank Saver Account (Reserve)	10,008.63	—
6510: CCLA (CBF) deposit account	295,636.66	224,804.27
6591: Office Cash Card	362.70	196.62
6592: CYFW Cash Card	180.10	79.22
6594: Legacies Receivable	234,731.25	330,500.00
6597: Gift Aid Due	485.63	584.32
Z05: Accounts Receivable	5,074.35	10,242.89
Total Current assets	568,398.76	581,580.36
Liabilities —		
6606: PAYE	—	(310.61)
6607: Net Wages	—	—
6608: Pensions Creditor	204.94	224.49
6699: Agency collections	112.00	926.85
Z04: Accounts Payable	6,950.14	6,559.78
Total Liabilities	7,267.08	7,400.51
Net Asset surplus (deficit)	1,072,131.68	1,085,179.85
Reserves		
Excess / (deficit) to date	(13,048.17)	389,727.55
Z01: Starting balances	1,085,179.85	695,452.30
Total Reserves	1,072,131.68	1,085,179.85 27
Represented by Funds		
Unrestricted	666,833.42	695,623.84
Designated	143,188.37	135,267.41
Restricted	262,109.89	254,288.60
Endowment	—	—
Total	1,072,131.68	1,085,179.85

27 January 2025

1 Accounting policies

Basis of preparation
The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

Funds accounting
Funds held by the PCC are:
Unrestricted funds - general funds which can be used for PCC ordinary purposes
Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects
Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund
Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

Income and endowments
All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

Donations and legacies
Collections are recognised when received.
Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate
Gift aid recovered is recognised when the income to which it is attached is recognised Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities
Statutory fees for weddings and funerals are recognised when the office occurs
Other trading activities
Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.
Sales of magazines and study notes are recognised when received
Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Investment income
Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income
All other income is recognised in accordance with the above overall policy
Gains and losses on investments
Realised gains are recognised when the investments are sold
Unrealised gains and losses are accounted for on revaluation at 31 December

Expenditure
Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

Grants
Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities
The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets
Tangible fixed assets
Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.
Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to (*date*) there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements.
All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred
Depreciation
Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value.

Investments
Investments are stated at market value at the balance sheet date.

Current Assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible.
Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2,505	-	-	**2,505**	*2,505*	
Home:						
Children Youth and Family Missioner	6,680	-	-	**6,680**	*6,680*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	3,340			**3,340**	**4,175**	
	12,525	-	-	**12,525**	*13,360*	

5. Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
Wages and salaries	94,263		-	94,263	*90,591*	
Employer social security costs	5,470	-	-	**5,471**	5,508	
Employer pension costs	1,337	-	-	**1,337**	1,510	
	101,071	-	-	**101,071**	*97,609*	

6. Payments to PCC members

Clergy were paid out of pocket expenses

7. Transactions with persons related to PCC members

None

8. Transactions with related charities

None

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
Independent examination and professional advice	1,825	-	-	1,825	1,780	
Accounts production	784	-	-	784	1,132	
Bookkeeping	5,640	-	-	5,640	5,160	
	8,249	-	-	8,249	8,072	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	*Notes*
	-					

11. Fixed Assets and Investments

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Notes*
Market value 1 January 2022	-	-		511,000	
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2024	**-**	**-**		511,000	

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	*Notes*
At 1 January 2024	511,000			**511,000**	
Additions					
Disposals					
Revaluation					
At 31 December 2024	**511,000**			**511,000**	
Charge for impairment					
At 1 January 2024					
Additions					
Disposals					
Revaluation					
At 31 December 2024					
Net book amounts					
At 31 December 2024	**511,000**			**511,000**	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*
Fixed assets for church use		511,000		511,000	*511,000*
Investment fixed assets	-	-			
Current assets (except cash)					
Cash at bank and on deposit				328,107	*239,977*
Current liabilities	(7,267)	-	-	**(7,267)**	*(7,711)*
Long term liabilities					

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	***Notes***
Income tax recoverable	486	-	-	486	584	
Prepayments and accrued income	-	-	-	-	-	
Other debtors	239,806	-	-	239,806	*340,742*	(legacy)
	£240,292		-	£240,292	*£341,326*	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	***Notes***
Deferred income		-	-			
Accruals for utilities and other costs	7,267	-	-	7,267	7,711	
Archdeacon's loan		-	-		-	
Other creditors		-	-			
		-	**-**			

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2024	*Total Funds 2023*	***Notes***
Deferred income	-	-	-	**-**	-	
Accruals for utilities and other costs	-	-	-	**-**	-	
Archdeacon's loan	-	-	-	**-**	-	
Other creditors	-	-	-	**-**	-	
	-	**-**	**-**	**-**	-	

Notes to the Financial Report

18. Statement of Funds.

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds					262,109
General fund					666,833
Designated roof fund					143,188
Revaluation reserve					
Total of all unrestricted funds					810,021
Total funds	1,085,180	345,565	(358,613)		1,072,131

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2024

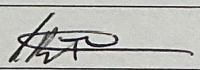
This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2024 set out on pages X to Y

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *) 1. which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees' annual report.
Give here brief details of any items that the examiner wishes to disclose	

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2024

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2024 set out on pages 22 & 29

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
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Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	21st April 2025 FCA - Institute of Chartered Accountants in England and Wales
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SUTTON WITH SEAFORD

England & Wales - Charity number 1131402

Accounts

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Sutton with Seaford

DECEMBER 31, 2023

ST. LEONARD'S CHURCH, CHURCH STREET & ST. LUKE'S CHURCH, WALMER ROAD

Registered Charity Number: 1131402

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Website: Seafordparish.org.uk

Incumbent:

The Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford,

BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)

F1 CRT Limited. Flat 24 Wellingtonia

Court Laine Close, BRIGHTON, BN1 6TD

Bankers: Barclays Bank plc

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.
The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.
The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).
1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonard's and Office and kitchen at St Luke's).
7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 304 (compared to 294 in 2022, 295 in 2021, 300 in 2020).

The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Pastoral Care Team, led by a variety of people including Mr Brian Millar, Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Home Group Champions David and Pat Farey.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Community – James Hollingsworth

Stefan and James have been able to visit Cradle Hill to help with their RE teaching on the incarnation (year 4) and on Noah's Covenant (year 3); and into Chyngton Primary school to help unpack the new East Sussex RE curriculum; and into Seaford Head School to do two classes of 'Grill-a-vicar' with year 8s.

'Thank you for the today's visit to the children they were really engaged with everything you and Stefan had to say. I know that they really wanted to keep the conversation going when they got back to the classroom. Thank you as always for being so engaging for the children.'

Stefan was interviewed by Radio Sussex on the Easter Egg hunt he'd planned at St Luke's.

More Schools asked for a Carol service in St Leonard's this year suggesting a return to pre-covid times and the Nativity was as packed as ever. The Pub Carols in The Wellington Inn were a joyous warm squeeze. East Sussex Fire and Rescue had their first carol service in St Leonard's. The High Sheriff, Richard Bickersteth, came to both that service as well as the Mayor's Carol service which gathered choirs from different schools to sing to a packed church.

'Thanks for all your encouragement and support for our Carol Service'

The Holiday Club in October was oversubscribed again, and through the generosity of Morrisons and kind donations we were able to send each child home with a free packed lunch. Heaps of thanks to the massive team that made this such a safe and joyful week.

'I thoroughly enjoyed my two day stint at the holiday club'

At the Diocesan May Camp in Plumpton, a small team of us went to give 140 teenagers a chance to shoot some arrows and again with the charity *Family Support Work* to about 20 families.

'Thank you so much for giving up your time to provide the Archery Activity on Saturday. The families really enjoyed it so much, they all mentioned it in the top 3 of their favourite activities over the weekend'.

Alas we held another vigil for Ukraine. The monies raised through the year were given out to support local refugees. The last of the money was given by the end of the year so that *Seaford4Ukraine* is now closed though we continue to pray for peace and support local Ukrainians.

Members of the Church helped fundraise for different charities this year including rattling buckets for Seaford Bonfire Society and Shoeboxes for Romania (54). See reports below for more details of other charities.

In May, there was a fayre of stalls on the Martello Field, so we set up two gazebos. One was a prayer tent with an A-Z of how the Church helps the community. The other was for young people and had a long queue for the nerf gun game. At the beginning of December, Seaford Magic day saw the church full of people and cake and stalls and different groups singing. St Leonard's was asked to host the

'Seaford Market' as the forecast was so appalling and the earlier December one had had to be cancelled. This worked tremendously well in terms of so many people coming through the Church on the eve of Christmas eve.

Pastorally we continued to visit Care Homes and to post fortnightly pastoral letters to 68 Church Family who continue to find it difficult to connect to the Church. Rev Derreck led a radio service in EDGH. The annual Memorial service was very full again, perhaps showing a growing need for an opportunity to show community grief. Sylvia Coombe was awarded the Order of St Richard for her on going work with Care Homes.

'It has been a real pleasure to join you at 6 o'clock, on-line, each evening for prayer.'

St Leonard's has remained open throughout the year 10-1 each day (except Thursdays when it is open for Toddler group – see also Wednesdays at St Luke's). This has proved helpful to many in finding a moment of prayer, a listening ear, an occasional coffee, and even a radiator for a homeless man to dry out his sleeping bag. The Wednesday pastoral prayer zoom with thanks to Sue Griffiths as prayer pastor and the Saturday am prayer zoom has continued with thanks to Cpt Bob Carrington.

St Leonard's Lunchtime concerts have continued with 10 in 2023, average of 70 in attendance.

The 4th Saturday of each month has continued to be full of cake and coffee and people connecting to each other.

The Coronation of King Charles 3rd started with a vigil on the Friday that had a 100 views on Facebook and concluded with a Civic Songs of Praise on the Sunday. Our online ministry on YouTube as well has proved essential in connecting many to the community of the Church. Eg 260 viewings of our Carol Service and averaging 65 to our usual Sunday service. Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: https://seafordparish.org.uk/social-media/) We are grateful to Malcolm Anderson and the tech team who project the words, and sort the sound, and livestream Sunday services and sometimes funerals and extra services especially over Christmas.

Worship and Discipleship in the Church – James Hollingsworth

2023 has been the second year of the Old Testament. We have done a few 'children's stories' such as Balaam's Ass but have focused on harder texts such as the Shema and Leviticus.

'I just felt I wanted to tell you how much I have enjoyed the series over the past year on Old Testament people. I've really felt inspired by them'

St Luke's started up a Sunday School (Glow). See Stefan's report for more. Safeguarding Sunday happened in February with a group of us doing C0 training in October.

The walk of witness saw over 200 Christians coming together from the different Churches in Seaford.

Beach church happened again in August including one infant baptism in the Sea.

'Thank you for your sermon this morning'.

The prayer-training day was very encouraging with over 40. The Meeting Place service re-started in November with a focus on applied prayer ministry.

Home Groups thrived (see the report below) and 11am Wednesday St Leonard's service was ably helped by Cpt Bob Carrington, Rev Heather Howell, and Rev Chris Doherty. All three stood down this year. Thank you for your service. Revs Chris Hadfield, Colin Rudge, Colin Pritchard and Chris Collison and the Wednesday am team for their continuing to help with this. Rev Lucy has joined the rota of services as well as her wider support of Deanery Churches.

The Vicar taught Church History again for St Augustine's Theological College. And continued to be Rural Dean blessing Laughton's Christmas Tree, Iford's Midnight Mass, and doing Rural Dean things such as a Cream tea for Retired Clergy and leading a clergy retreat to Penhurst.

James went on Sabbatical over June, July and August to Jerusalem, to Iona and to New Wine. There were about 20 locals who also joined him at New Wine.

The Parish wish to thank Rev Arwen Folkes, Fr Joe Padfield for all their help over the three month period. We also wish to thank Rev Damien Brennan (a Seafordian whose curacy is with the Cuckmere benefice) for his help. He was ordained Priest this year, along with Rev Janice Bartholomew (also a local who rings our bells, her curacy is with the Framfield benefice).

Using our October attendance statistics: Average Sunday attendance was 138 and average Wednesday attendance 9

We had 4 Baptisms, 25 Weddings funerals.

'Thank you so much for making sure that mums funeral ran smoothly. It was a lovely service, and we appreciated your kindness and empathy.'

The Parish Office, that resides in the tower of St Luke's, had a new coat of paint, a redesign from a carpenter and new carpet too.

Next year will start with an Alpha course on Thursdays. In June 2024 we will be joined by Rev Carole Darling as our SSM Curate.

'A huge thank you again from myself and my stall holders for housing us and welcoming us all in to your gorgeous Church. The stall holders really enjoyed being inside the Church.'

Deanery Synod – James Hollingsworth

The list of Lay Reps can be found on page. The clergy reps are Rev'ds Derreck Lee-Philpot, Lucy Hollingsworth, James Hollingsworth (in his capacity as Rural Dean).

The Synod met four times in the year: to discuss the recent General Synod meetings; to hear about local Churches with ecological care teams and Arocha awards; local chaplains from the prison, University, Fire Service; to hear from the Diocesan Director of Education about the growing partnerships between Churches and Schools. St Leonard's hosted the Deanery Treasurers meeting to hear about the difficult decisions that lie ahead for the Diocese in running £1m deficit this year and £1.6m in 2024.

Diocesan Synod – James Hollingsworth

There are no lay representatives from this parish on Diocesan Synod. Revds Lucy and James Hollingsworth are elected members of the House of Clergy for Diocesan Synod. New elections will be held over the summer. Diocesan Synod meets twice a year.

This year we have discussed Diocesan finances, the process of *Living in Love and Faith*, the strategy for Carbon Net Zero, Ethical Investments, and Racial Justice Sunday amongst other things.

Children, Youth and Family Missioner (CYFW) – Stefan Bracher

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 340 children and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less frequently, but all understand why we run the groups we run. Ultimately to tell the message of Jesus and make disciples.
This year we have had an huge increase in young people attending Ignite, where we had gone form 7 young people to over 70 people being on the books for the group. Whilst we have also had to deal issues around more safeguarding and heating of Church buildings.
But the children, youth and family work continue to expand and develop, to the point where we are now in the need for a second children, youth and family worker for the Parish.

Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. The meeting times from 9.30am-11am seem to be working really well. Where we have a regular attendance of 18-22 children to our Messy Church sessions, and

one of our biggest Christingle services in December 2023 with over 130 people in attendance, from grandparents, to parents and carers to children and young people.

The Messy Church steering group has been meeting regularly to decide on themes and arrange for the crafts for those themes to be decided well before time. This makes the process of developing a Messy Church session more effective, allowing for longer planning ahead of time.

In connection to this we have looked at specific themes, as we found out about why we have Vicars and what they do as well as why we have Bishops and finding out what they do. Whilst also looking at people of faith such as Rosa Parks and standing up for what is right in the eyes of God.

Tots' Treats

Tots' Treats have been developing in what is offered to parents and toddlers. The sessions in both St Luke's and St Leonard's have been running with a craft linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listing too. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills, etc.

The biggest noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children and parents have been very cold which in turn, and understandably, turns parents/carers and their children away. An alternative source of heating is required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church and can be very off putting. Parents have complained about this situation.

"The toddler group is amazing, as are the volunteers, but it is so cold in here we can always attend" – Tots' Treats Parent

Sparks

Sparks have been developing very well. In the summer of 2023, we took 11 children to the summer camp with Generations Christian Camps where they learnt all about who Jesus actually was. Our numbers for the Sparks camp 2024 are looking to be very similar.

We have had a slightly drop in numbers attending Sparks, from 35 down to 20-25 every week. This had been largely down to year 6 children moving into the Ignite youth group as they move into

secondary school. Throughout sessions we have looked at specific themes, such as parables of the Bible whilst incorporating some science where possible. Our summer programme will be slightly different as we try to visit different local places.

"My girls love coming to the groups, it is their highlight of their week" – parent of a child from Sparks
"Sparks is his favourite group ever is what he said" – Grandparent of Sparks member

Holiday Club

Our October half term holiday club, titled Cops and Robbers had been a huge success. We had over 70 children attend with around 55 children attending each day. This is an increase of 10 from last year. We use John Hardwicks Watt-A-Lott Castle holiday club structure in October 2023 as we looked at Kings and Queens of the Bible, ultimately finishing with Jesus as the King of All Kings who conquered death.

Holiday club in 2023 was a lot more expensive, typically costing around £600-£700, in 2023 it cost £1400. To raise funds for holiday club we ran a quiz night which generated over £1000 worth of funds, coring the cost of running holiday club and buying lunches for all the children/families who wanted one. We also had some fantastic supportive donations from the Wellington Hotel which meant that we were able to run holiday club completely free for anyone who wanted to attend at primary school age.

The increase was due to a range of inflationary pressures on goods, but also as we designed more of an elaborate set for the holiday club, to make it truly feel like a castle environment.
"How long until camp? I really cannot wait to go again" – Sparks Camp Child

In 2024, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

Ignite

We have changed the way Ignite works as a youth group. Previously it was a time to play games and also have a time set aside for some bible reflections. However, over 2023 we changed Ignite to be more of a youth group with just games to help build trust with young people and the Church. This has worked a great deal and our numbers had gone from 7 to over 70 on our books.

We don't see this as impacting on what we have set out to do, as it is building the grounds of communication and serving the local community is key. We do however look forward to arranging a

separate group session where we hold the likes of youth Alpha or Christianity Explored on a separate evening.

This group has also been supported by new volunteers coming along on a more rota basis, which ha ensured that the group can continue to meet. As well as support through free donations of cans of fizz, crisps and chocolate from Morrisons Community Champions and gifts from The Wellington Hotel in Seaford.

"You offer all this for free on a Friday night, that is amazing" – Ignite Parent

The Chosen

Has been developing well. This is a newer group which has been set up primarily for adults of the children and young people who attend our groups and for anyone else who wishes to attend. This group has now watched all episodes of the current Chosen seasons and is waiting for the release of the latest season.

During this period of waiting we have decided to run Alpha at The Chosen until March 2024 and then run the new season after that. Designed to help as a way of progression after Alpha.

Glow

This fortnightly groups have been going from strength to strength over the past year of 2023. Children have been slowly increasing on a Sunday morning as they gather for breakfast, story, craft and singing and dancing.

Two of the members of this group opted to attend this session rather than going to their beloved rugby, which is something special to hear!

Moving Forward

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the continual development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.

We are also in a very stail time zone for the children, youth and family work. We are running at full capacity within our current means, but there is so much more need out in the community. We have approximately 5 others groups which we see the need to develop. But we have 0 time to commit to

them. This is one of the reasons we need an additional full time paid children, youth and family worker in this parish. It is vital if we are to continue to spread the work to as many children, young people and families as possible. Without that role we will stay in a very same position unless we cancel some groups to run others.

We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely with in St Leonard's church, but also in St Luke's Church. The largest of all being the heating in St Leonard's church. Here the heating is on full and the church cannot get warm due the construction of the building. Inferred heating seems to the be the best way forward to heat the building.

'We are so lucky to have people like Stefan … supporting our young people in Seaford'

The Children, Youth and Family Team and the rest of the Church are in a key time to continue to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church. One of the biggest things which will impact us in the success of this, and spreading our faith, are our attitudes towards children, young people and families and our attitudes towards the way we support the groups which are running.

Our Team of Volunteers

Our teams of volunteers within the children, youth and family team are the biggest in the Church. With over 39 people helping at any one time and regular volunteers of around 15-20 leaders, they get swamped with various requests for support for the groups. Which most of the time they will happily oblige with. But we do need to also continue to offer support to those volunteers through prayer and through encouraging others to volunteer for smaller (or larger) tasks.
This time of volunteers are amazing and without them the Church would not have anywhere near the outreach it currently has on a weekly basis. My heartfelt thanks goes to each one of them.

St Leonard's And St Luke's Mothers' Union – Janet Kent

Although relatively few in numbers we continue to look for ways to carry out the Mothers' Union basic remit "Christian Care for Families." through action and prayers.
We attended six baptisms presenting Bible story books and cards, to welcome them to the family of St Leonard's and St Luke's.

During 2023 we provided tea and cakes for over 600 new U.K. Citizens at Brighton Town Hall, attending their Ceremonies, celebrating and sharing in their joy and listening to their life stories and welcoming them to their new UK family.

We held a fund raising Quiz to support Brian Miller's work with the young people at YMCA Eastbourne, also providing 20 Christmas gift boxes, we felt it was important to show these young people that they are valued as part of God's Family. Members also contributed Christmas gifts to the young women being supported by Stopover.

Our enjoyable Garden Tea Party raised money for AFIA (Away from it all). Two caravans owned by Chichester Diocese Mothers' Union used to provide free holidays for families in need.

At our October Meeting we had an informative talk about Modern day slavery, County lines and Cuckooing, explaining how we can safely be the invisible eyes and ears of the authorities helping to prevent children and vulnerable adults from being trapped into a life of crime. A real "wake up call "for many of us. Yes, it is happening in Seaford.

As part of the M.U. National campaign against Gender based violence we circulated Posters (with helpline numbers) to be put up in Public Toilets and Pubs.
An Ecumenical celebration and Tea party, a talk from Rev. Derreck Lee-Philpot about his experiences in Sudan, an update from Father Joe on Seaford's Ukrainian Refugees, a fascinating Desert Island Discs and a trip to Firle Church completed our Meetings.

All of our meetings and activities are open to everyone, keep a look out in the weekly sheet and come along and join us.

Men's Meal – Rev Derreck Lee-Philpot

During 2023 the Parish Men's Meal met on five occasions, all of them hosted at the Wellington PH.

They are open to all and are generally about 50/50 of church and non-church people which makes for a lively mix of people. The attendance was between 25 and 34 diners, but with over 65 people on the books that are invited each time.

The meetings invited the following speakers;
Jan 30th: That was me speaking on the experiences encountered during my time in South Sudan.
Mar 30th: Right Rev'd William Hazlewood spoke on his life, especially about what being a bishop is like!
May 30th: Rev Paul Mundy spoke about his transformation from selling spirits behind a pub bar to living in the spirit as a priest.
Aug 1st: One of our Men's Meal members spoke on his life and experiences.
Oct 24th: John Lawson came to bring his amazing story. From being a gangland enforcer and thoroughly unlikeable person, he was imprisoned and came to know Jesus while he was there. After prison he became an evangelist 'living by faith' speaking to men all over the world prayerfully leading

them into a relationship with Jesus. All this despite having a terminal cancer diagnosis giving him months to live at the time of the meeting. An inspiring individual.

Keith Carlisle has just stepped down from organising the Men's Meal, the role has been taken enthusiastically by Lloyd Thompson and in his care I look forward to reporting on another brilliant year of Parish Men's Meals next year.

Flowers in St Leonard's Church - Liz Morgan Jones

Thank you to those who have made kind and appreciative comments about the displays throughout the year. Even with fewer arrangers available, every major festival has seen the church decorated appropriately and beautifully. As well as daffodils bunched for distribution on Mothering Sunday.

Thank you if you have sponsored or bought flowers throughout the year and to those who have arranged them.

The greatest thanks must go to Margaret Smith who tirelessly organises everything in this area of church life including regular watering throughout most weeks in the year and buying and arranging the contents for many of the regular weekly pedestal displays in the sanctuary.

Parish Mission Support Team – Liz Morgan Jones

The Team met three times during 2023 when members brought updates on all eight of our Mission Partners and reported on their own involvement within the mission they support in particular as well as considering other mission activities within the parish. We brought matters of prayer to the attention of the Prayer Pastor for inclusion in the Parish Prayer Diary and passing on to those leading Intercessions at services.

We organised displays at St Leonard's to promote mission awareness at the Open Church in June and for those attending the services on the following day.

Several groups within the parish arranged collections during the year. Including, for Samara's Aid in Syria, toiletries, new clothing (because due to customs regulations they can no longer accept second hand items) but they could accept our unwanted walking aids: this collection inspired by Samara's visit in December 22. There was an immediate response from individuals wanting to send money to the casualties of the Syrian earthquake in March. The Link to Hope Shoe Box Appeal bound for Eastern Europe produced over forty boxes and extras like blankets, gloves, scarves, hats and bags of toiletries etc. There has been an ongoing collection of groceries, cleaning products and toiletries for FSW at both churches. Then In the run up to Christmas, many provided seasonal food, treats and

presents for distribution by the Diocesan Family Support Work Practitioners as well as gifts for Stopover who look after young women facing homelessness.

For Christian Aid Week people in the parish distributed envelopes door to door although the majority are no longer collected so householders were encouraged to either bring their donations to one of several collecting points (one of which was in St Leonard's Church for one day) or donate online. We also hosted (one of the three) Christian Aid Lunches in the town. Ours was held at St Luke's in May.

Church family provided cakes and volunteers for two Open Gardens in Seaford selling refreshments in aid of Family Support Work. Stefan, our Children's Youth and Family Worker and his faithful dog, Buddy, also raised funds for FSW by taking part in a sponsored and very soggy and muddy Easter Walk!

We continue to arrange visiting preachers and those giving talks on behalf of their Missionary organisation. David Farey a member of the church family spoke and showed photos at St Luke's about the work of 'Serving Africa Mission'.

The PCC have agreed to Homelink, the Charity helping homeless people into housing across Sussex who work in conjunction with the Local Authorities, using St Leonard's Church when interviewing prospective clients.

At the end of each half year in June and December we reviewed our financial giving to our Mission Partners and recommended to the PCC that these donations should be based on ten per cent of the parish's general income and of that amount we proposed 50% for our own Children's Youth and Family Work with the remaining 50% equally divided to our eight mission partners - Beachy Head Chaplaincy Team, Cambodia Action earmarked for Sarah and Pola Chhin, Church Army, Diocesan Family Support Work, Homelink, LAMA, Samara's Aid and Waves.

Thank you for all your support for our endeavours.

Safeguarding – Ruth Saunders

I am currently undertaking the Leadership Safeguarding training, and we were asked: How could your church, its culture and the way it is experienced, contribute to the prevention of safeguarding issues? I answered without difficulty, as I feel that our two churches have continued to make great progress over the last year towards them being safe and welcoming places for people to worship. I hope that there are few people who do not know who I am, and that I, along with James, Derrick and Stefan, take Safeguarding seriously, and are happy to talk to anyone with a concern, however small it may seem to you. I have continued to be the person carrying out dbs checks, and through doing these, have met people newly arrived in the parish, and keen to volunteer. As more families come to

the groups Stefan is running, and the holiday club becomes increasingly successful, there are new volunteers coming forward, and it is essential that we follow the guidance through the Safer Recruitment policies. We are still in the process of formalising our processes and hope to complete this in the Spring of 2024. Our church website is kept up to date magnificently by Malcolm, so that as soon as they start looking at our church, they will see from the first screen, that we take safeguarding seriously.

I have written in the parish magazine, and spoken in church, about how safeguarding is everyone's responsibility, and I know, from the number of conversations I have with people, that we are all playing our part in this. And I am delighted to talk to people about situations not directly related to the church, which shows that we don't just think about safeguarding on Sundays, but know it underpins our whole lives as Christians. It was good to be able to speak on Safeguarding Sunday about not finding the actual word 'safeguarding' in the bible, but that we do find the message to love and care for everyone and to give a voice to those who do not have one, shouted out from every page. Sometimes, safeguarding can feel a bit like a box ticking exercise, so it's exciting when it isn't.

This year, it has been a joy to do our first large group training courses since Covid - we did C1, the second part of the Foundation course, at both churches, and around 50 people came. We had good feed-back from people, and it was wonderful to hear someone say at the end - 'I really enjoyed that'. I am sure no-one said that at the end of a difficult couple of hours, shouting at a computer! And it was an opportunity for all church members to be involved, and remind us of our shared responsibility. In 2024, we plan to do the same with a course about Domestic Violence, a subject which is increasingly important for us to be aware of, as our children's work goes from strength to strength.

We shall never be able to stop abuse completely, but we can do things together, to reduce the likelihood of it happening in the future. Thank you to everyone, for joining in with this important work.

Home Groups – David & Pat Farey

An APCM report is like a parish's health check, and a snapshot of all the home groups is a good indicator. Seaford parish is ticking over ok and the home groups situation holds promise for the future.

Home groups – or fellowship groups, or Bible study groups, or cell groups, or… whatever name you know them by, are small groups of people from the local congregation that meet regularly to learn and grow together as Christians. They can function with an emphasis on hospitality and friendship as they gather to talk about and learn more about living the Christian faith. They are a practical outworking of Christ's command to, "make disciples of all nations." If Christians aren't learning and growing in faith and maturity then they are failing to obey that command.

Pat and I have been co-ordinating the groups with a light touch for just over a year, and in that time we have noticed how each group looks after itself, setting its own teaching material and operating

according to the needs of those who belong. They function well and there is a sense of good cohesion among the members who attend. So a very big thank you must go to all those who lead and host these groups. Without their willingness the whole system would fail.

Most groups meet every two weeks, with some weekly, and others monthly. They work out what rhythm suits everyone. In the year one group closed but another has been formed and in addition to the nine groups another group formed which runs a Freedom in Christ course, and runs for ten weeks. These are all positive developments and it would be good to keep up that progress.

The ideal is that more members of the congregations of both churches should join house groups so that they can grow in their faith. Each of the groups should grow until they are large enough to form two groups, which should grow and divide in due course. Ultimately the goal should be that everybody in both churches is attached to a house group. Everyone will then have the best opportunity to grow in maturity of faith, and be best equipped to cope with a society that is doing its best to deny Christian teachings.

For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.

Seaford Parish Women's Group (SPWG) - Julia Lawson

Seaford Parish Women's Group currently meet in St Luke's Church, Walmer Road Chyngton, on the 3rd Monday of the month starting at 7.30pm. We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed a talk by Charlie Grimble on Tide Mills.

An entertaining talk by Sally on Being a Registrar, an interesting talk about The Unknown Soldier by Major Hamill Retired and an amusing evening about our favourite pets. We enjoyed an evening together with dinner at the Wellington and were pleased to welcome Liz Morgan Jones to talk to us about Family Support Work and the need for food donations for families in the Diocese. In August a group of members met in the JPK Palm Court Tea Rooms in Eastbourne for lunch, and an update on the project providing opportunities for people with learning disabilities. In the autumn we had a short video about the Link to Hope Shoe boxes followed by a board games evening and a creative Christmas Craft evening. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Revd James Hollingsworth. Stopover Charity care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves the Service Manager gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover. We closed the year with rousing favourite Carols and readings.

We especially enjoy sharing companionship together and always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch meet on the 1st Wednesday of the month in St Luke's Hall at 12.30pm. This is a great opportunity to socialise in a warm environment and enjoy home cooking. We cater for all dietary requirements and are particularly grateful to Colin and Margaret Rudge who work front of house serving our guest, whilst 5 volunteers work hard with limited time to get the lunch ready on time. We serve a hot main meal and dessert, followed by tea or coffee for just £6.00.

St Leonard's Lunchtime Concerts – John Baker



There were 10 concerts between February and November in 2023. There were pianists, organists, a soprano, string quartet and a flute and accordion duo. Our audiences ranged from 50 to 109, averaging 70.

'My son and I attended yesterday's concert which we considered was one of the best that the Church has organised'.

As usual our final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £325. There was also over £850 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.

'Marvellous, where do you find these performers?' (We don't, they approach us).

The aim of the concerts is to enable people to hear talented musicians and provide performing opportunities for musicians, especially at the start of their career and also to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.

The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2024 available at both Churches.

St Leonard's Choir Report 2023 – John Baker

During 2023 the choir have continued to lead the singing at the 9.30 am service each week at St Leonard's. We've also begun to sing anthems during the administration of communion again. We have sung at several funerals and a wedding. Special services have included the Coronation Vigil on May 5th and Coronation Civic Service on May 7th, the East Sussex Fire and Rescue Carol Service, Christmas Lessons and Carols, First Communion of Christmas and Christmas Day.

We also enjoyed our annual garden party in July when once again the weather was very kind to us I am very grateful to all the choir members for their support and loyalty throughout the year and were pleased to welcome a new member this year.

'I'd just like to say how lovely the carol service was last night and everyone did amazingly well, especially the choir.'

We are always pleased to welcome new members. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.

We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

Fabric Report Relating to Year 1st January to 31st December, 2023 – Mike Holmes

St Leonard's Church

- **The Tower was fully repaired**, as required. This involved repairs to lead flashings, tiles and weathervane to stop water penetration and resulting deterioration

- **Windows** – there was stone repairs to nine windows – West Wall of Tower, Choir Vestry, South Aisle (West), South Aisle, South Transept, East Organ Chamber, West Cloakroom, North Choir Vestry, Lancet Vestry (Internal).

- **Comment**s – there were many positive comments by parishioners relating to the new stone work on the windows and, more especially, the repair work on the Tower. Also a retired surveyor / property manager with previous responsibility for a number of London Council property portfolios stated "for a church built in the 11th century, it is in very good condition".

- The **Lych Gate** tiles were fixed

- A water leak within the church grounds was fixed; this was an underground pipe leak within the cemetery area.

- A hand rail was installed to facilitate people going into the kitchen and toilet areas, via the steps

- The lower gutters were cleaned and cleared out. Unfortunately, due to high winds, it was not possible to do the higher gutters, at the moment.

- South East Water inspected the water systems (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.

- Church Lighting, much work was done to provide towards the necessary fixing of the church lighting. This involved finding various equipment (tracked boom lifts, ramps to the altar and possible alternative use of tower scaffold operated on wheels). Three electrical firms were asked to quote to fix the lighting by use of the various equipment. It was somewhat unfortunate that two of the electrical firms never responded and the third continually promised to provide a quote, but never did. Obviously none of the firms were interested. This must be done in 2024.

- Proposed work 2024 - Repair of windows that need glazing repairs, including The Good Shepherd Window, cleaning and clearing out of upper gutters, church lighting. A review of the architect's 2019 Quinquennial report shows many observations have been auctioned.

St Luke's Church

- New gates were provided to the grounds and the surrounding hedge was cut and kept in place during the year.

- New Kitchen Cupboards were built in and installed; this included a cupboard within the vestry. All the cupboards were varnished

- The Gutters were cleaned and cleared out; this included both the church and the vicarage.

- South East Water inspected the water systems (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.

- The cross at the back of the altar was straightened.

- New Altar Curtains were provided

- The fire door was broken and this has been fixed.

- The stage floor was fixed – it was noted that this was weak and seen to be both creaking and slight movement. This was a health and safety issue. Under floor batons were replaced and strengthened, new flooring was provided and this was varnished.

- The Parish Office has been completely revamped. This has involved converting the upstairs cupboard into a filing room with the cupboard door opening outwards; providing a letter box with cage at the front Tower door, this included an intercom from the parish office to the Tower door; 1,000 mm wall cabinets installed; 600 mm deep worktop installed with shelves provided; a 900 mm deep desk area installed. The room has been fully re-carpeted; other additions have included providing internet cable from St Luke's house to the Parish Office; provision of a heater with accessible plugs; all doors have been fitted with necessary new locks, this also enables the Tower door to slam shut tight.

- Proposed Work 2024 – The Tower roof is in need of repair. The garden at the back is to be revamped. There will be a need to review the architect's 2021 Quinquennial report to consider further actions necessary.

- Comments there were many positive comments relating to the new cupboards, the new stage floor, the gates, the revised office and the new curtains at the back of the altar

St Leonard's Church Hall

- St Leonard's Church Hall has been continually visited throughout the year to ensure limited deterioration, as our Insurance required, these requirements related to it being an unoccupied building. The Insurance Company visited on a quarterly basis to ensure that the requirements were being met.

Benenden Close

- Our tenant at Benenden Close moved on and, in September, we obtained a new tenant. This involved updating electric and gas certifications, redecoration and installation of new carpets. We also cleaned gutters and updated the garden. For the future we will liaise with the tenant on a year by year basis to ensure that necessary requirements are carried out as and when necessary.

Ministry to Care homes within the parish for 2023 - Brian Millar and Wendy Ogilvie

We have recently had two new volunteers to support the work within care homes in the parish and we are grateful for this additional support. Our need is ongoing and we are seeking more volunteers

for 2024. One of our regular venues, Burdyke Lodge closed in 2023.This was a residential home where we had held services for many years. We provided ongoing contact with residents who moved on to other homes. We continued to provide support and ministry to Freshford nursing home, Westerleigh nursing home and Nova house. In many of our services we feel that our ministry reaches staff as well residents. In addition to regular sung and communion services, we also offer prayers for the dying and communion to residents in their own rooms. In 2023 we were asked to lead a funeral for a resident who was a regular monthly service attendee. We dropped a introductory letter to those care homes where we currently don't have a presence and we look forward to building on this ministry. It continues to be a great privilege to serve those that are often out of sight and out of mind.

"Thank you for everything you have done for my cousin - she was so grateful for the communion service before she died"

Finance – Paul Waller

I am pleased to have the honour to deliver my second report as your Treasurer.
My first duty is to give heartfelt thanks to the team which supports me in my role. Every week of the year Bob Carrington collects & counts the donations which are given during our church services. Well done Bob.
The data Bob provides is sent to Anna Owen in Weston Super Mare to feed into our software packages which are used to produce the monthly and annual accounts and the claims to the Revenue for Gift Aid.
Since the end of Covid we have seen a steady increase in our letting income and this is managed for us by Charlene Hobbs, who would be pleased to receive any enquiries from you for bookings for meetings or celebrations!
Charlie Christie and Tony Willer issue Invoices for us to the Funeral Directors, Magazine Advertisers and Fitzgerald Charity for work the church does for these organisations.
The efforts of this host of helpers dealt with our Living income, excluding legacies of £245,000.
To you, the members of the congregation of St Leonard's and St Luke's, With over £315000 passing through my hands during the year I appreciate the splendid organisation of which I am but a small part.
The accounts you have in your hands are produced for us by Anna Owen who, on top of the church activity dealt with the payment out £8,724 the balance of the Seaford 4 Ukraine fund. The Seaford for Ukraine funds totalled over £22,000. Thank you, Anna, for your hard work all year through.
David Bramley is a hero, in every month recording usage of Gas, Water and Electric at our three sites. I am hopeful that we have found a replacement so that David can put away his torch and clipboard.
We have had the benefit of Chris Tyler our accounts examiner's scrutiny of the books and giving them a clean bill of health. I thank Chris and ask that we reappointed him for the current year at the end of my presentation.
Now I come to the biggest of the thank you - to you all, our church membership.
What a year 2023 has been, you have before you the report of all the areas of the church activity which has been funded by the your generous giving thought the year.
I have been in awe of the levels of generosity from both those who are still worshipping with us here on earth and of those who have past away. Living members have given £175,000 and past members £171,000 thus

giving us a cash surplus of £59,227 for the year and expectation of, a further £330,500, still to materialise, which brings the Balance Sheet surplus to £389,727.
Having summarised the Income let me briefly explain what this income has been spent upon.
The largest bills are for our Clergy and Staff which come to £230,000 for Parish Share and wages, Expenses are £10,000 and Mission £7,000 thus using up the whole of our pre legacy monies.
A further £88,000 goes to run the church with utility bills and general expenses.
On top of which is repair to the tower at £13,500.
A total of £347,443, which, without, legacies would have meant £110,000 deficit not the almost £60,000 we have been fortunate to record.

Balance Sheet

Historic property values may will change this year with the Hall sale.
Cash up by £40,000 to £240,000.
The biggest change is the Legacies receivable of £330,500
Liabilities mainly end of year payments and the Agency Accounts which no longer has any Seaford4Ukraine funds.
So, to summarise a year of overspending by almost £10,000 a month but half a million given from beyond the grave.
We must increase what we give here on earth.
I know that the dreaded inflation has been as high as 14% and that has hit everyone. The triple lock on Pension has meant the state pension keeps pace with inflation but we need a triple lock on our giving to the church and it must exceed or at least be maintained at over 10% if we are going to meet our commitments to God to enable Gods work to prosper in Seaford.

Thank you ALL.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2023 to December 2023

Ex Officio members

Incumbent:	*The Rev'd. James Hollingsworth*	*Chairman*
Associate Clergy:	*The Rev'd. Derreck Lee-Philpot*	
Churchwardens:	*Fred Bass* *Elizabeth Morgan-Jones*	
Deputy Wardens for St Luke's:	*Joanne Lalla* *Paul Bloxham*	
Deputy Wardens for St Leonard's:	*Janet Kent* *Paul Waller*	*Vice Chairman*

Elected PCC Members

Paul Waller	*Treasurer (from January 2022)*
Joanne Lalla	*(from APCM April 2021)*
Michael Holmes	*(from APCM April 2021)*
Anna Grimble	*(from APCM April 2021)*
Bridget Anderson	*(from APCM April 2021)*
Kim Cuthbert	*(from APCM April 2022)*
Lucy Borthwick	*(from APCM April 2022)*
Lisa Hazle	*(from APCM April 2022)*
Stephanie Baker	*(from APCM April 2022)*
Nicola Ferguson	*(from APCM April 2022)*
Sue Topp	*(from APCM April 2023)*
Sally Thompson	*(from APCM April 2023)*
Lizzie Jackson	*(from APCM April 2023)*

Co-opted

Rev Lucy Hollingsworth
Stefan Bracher

PCC Secretary

Stephanie Baker

Elected Deanery Synod *(from APCM April 2023)*

Julia Lawson
Nicola Ferguson
Bob Carrington
Carole Kay

Deanery Representatives on Diocesan Synod:

Revd James Hollingsworth,
Rev'd Lucy Hollingsworth

The Rev'd. James Hollingsworth
Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

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Date……

Financial Report

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Website: Seafordparish.org.uk

Incumbent:

The Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford,

BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)

F1 CRT Limited. Flat 24 Wellingtonia

Court Laine Close, BRIGHTON, BN1 6TD

Bankers: Barclays Bank plc

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
Total income	**726,099**	**20,075**	-	**746,175**	**314,497**
Expen/diture on:			-		
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
Total expenditure	**315,311**	**41,136**	**-**	**356,448**	**325,855**
Net income / (expenditure) resources before transfer	**410,788**	**(21,060)**	-	**389,727**	**(11,357)**
Transfers					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	410,708	(20,980)	-	389,727	(11,357)
Reconciliation of funds			-		
Total funds brought forward	420,182	275,269	-	695,452	706,810
Total funds carried forward	830,891	254,288	-	1,085,179	695,452

Balance Sheet Detailed

		As at 31/12/2023	As at 31/12/2022
Fixed assets			
	6430: St Luke's House	280,000.00	280,000.00
	6431: St Leonard's Church Hall	140,000.00	140,000.00
	6432: 35% of 2 Benenden Close	91,000.00	91,000.00
	Total Fixed assets	**511,000.00**	**511,000.00**
Current assets			
	6501: Bank current account	5,131.33	19,671.08
	6505: Bank Saver Account (Premium)	10,041.71	52,008.43
	6506: Bank Saver Account (Reserve)	—	0.75
	6510: CCLA (CBF) deposit account	224,804.27	120,851.91
	6591: Office Cash Card	196.62	201.09
	6592: CYFM Cash Card	79.22	250.00
	6594: Legacies Receivable	330,500.00	—
	6597: Gift Aid Due	584.32	4,796.06
	Z05: Accounts Receivable	10,242.89	2,345.24
	Total Current assets	**581,580.36**	**200,124.56**
Liabilities			
	6606: PAYE	(310.61)	—
	6607: Net Wages	—	—
	6608: Pensions Creditor	224.49	—
	6699: Agency collections	926.85	7,840.15
	Z04: Accounts Payable	6,559.78	7,832.11
	Total Liabilities	**7,400.51**	**15,672.26**
	Net Asset surplus (deficit)	**1,085,179.85**	**695,452.30**
Reserves			
	Excess / (deficit) to date	389,727.55	(11,357.82)
	Z01: Starting balances	695,452.30	706,810.12
	Total Reserves	**1,085,179.85**	**695,452.30**

Represented by Funds

Unrestricted	695,623.84	290,077.23
Designated	135,267.41	130,105.59
Restricted	254,288.60	275,269.48
Endowment	—	—
Total	**1,085,179.85**	**695,452.30**

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

Gift aid recovered is recognised when the income to which it is attached is recognised

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue

All other income

All other income is recognised in accordance with the above overall policy

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to *(date)* there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value

Investments

Investments are stated at market value at the balance sheet date

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank

2. Income and endowments

Donations and legacies	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
0101 - Standing Order St Leonard's - Gift Aid	2,319	—	—	—	2,319	9,198
0102 - Standing Orders St Luke's - Gift Aid	2,940	—	—	—	2,940	3,731
0103 - Parish Giving Scheme	96,821	—	—	—	96,821	91,223
0111 - Envelopes St Leonard's - Gift Aid	—	—	—	—	—	216
0202 - Donations - CAF	314	—	—	—	314	64
0203 - Standing Orders St Leonard's	9,349	—	—	—	9,349	5,634
0204 - Standing Orders St Luke's	2,952	—	—	—	2,952	3,241
0205 - Envelopes St Leonard's	—	—	—	—	—	700
0206 - Envelopes St Luke's	—	—	—	—	—	5
0301 - Collections St Leonard's - Gift Aid	100	—	—	—	100	389
0303 - Collections St Leonard's	9,502	—	—	—	9,502	10,135
0304 - Collections St Luke's	2,127	—	—	—	2,127	1,771
0403 - Gift Day St Leonard's	—	—	—	—	—	17,339
0404 - Gift Day St Luke's	—	—	—	—	—	—
0413 - Boxes St Leonard's	338	—	—	—	338	252
0452 - Tower Appeal	—	—	—	—	—	225
0453 - Clock Repair Donations	—	—	—	—	—	4,700
0454 - Window Repair Donations	—	—	—	—	—	480
0455 - Defibrillator Donations	—	—	—	—	—	691
0490 - Stewardship Donations	3,647	—	—	—	3,647	2,766
0491 - Easy Fundraising Donations	85	—	—	—	85	45
0492 - Amazon Donations	32	—	—	—	32	22
0551 - Donations St Leonard's - Gift Aid	—	—	—	—	—	—
0552 - Donations St Luke's - Gift Aid	—	—	2,400	—	2,400	—
0553 - Donations - Ceremonies	560	540	—	—	1,100	445
0554 - Donations St Luke's	1,300	—	250	—	1,550	2,580
0555 - Donations Parish - Gift Aid	—	—	—	—	—	—
0556 - Donations Parish	2,843	—	—	—	2,843	19,524
0557 - Electronic Giving	5,433	—	150	—	5,583	2,799
0558 - Tax Recovery - Electronic Giving	—	—	—	—	—	—
0606 - Tax Recovery - Parish	4,371	—	—	—	4,371	5,401
0607 - Tax Recovery - PGS	21,616	—	—	—	21,616	19,910
0701 - Legacies St Leonard's	2,135	—	—	—	2,135	38,000
0702 - Legacies St Luke's	500,000	—	—	—	500,000	—
0705 - Legacies Parish	1,000	—	—	—	1,000	1,000
0801 - Recurring Grants Parish	—	—	—	—	—	—
0806 - Non-recurring one-off grants Parish	—	—	—	—	—	—
0850 - Energy Costs Grant	—	—	—	—	—	12,325
1279 - CFM Grants	—	—	—	—	—	—
1281 - Stripe Income - CFM	—	—	2,703	—	2,703	1,248
Donations and legacies Totals	669,789	540	5,503	—	675,833	256,065

Income from charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
1101 - Fees - Weddings & Funerals St Leonard's	5,816	—	—	—	5,816	2,692
1102 - Fees - Weddings & Funerals St Luke's	—	—	—	—	—	—
1103 - Fees - Bellringers	—	—	—	—	—	—
1104 - Choir Income	—	—	400	—	400	370
1105 - Tech Income	—	—	1,030	—	1,030	585
1209 - Coffee Money Donations	520	—	—	—	520	427
1242 - Hall Lettings St Luke's	7,853	—	—	—	7,853	6,493
1243 - Church Lettings St Leonard's	250	—	—	—	250	815
1255 - Magazine income - advertising	580	—	—	—	580	669
1265 - Parish Magazine Sales	5	—	—	—	5	119
1268 - Men's Meal	—	—	265	—	265	—
1269 - Parish Lunch	—	—	150	—	150	470
1270 - Bell Ringers	—	—	—	—	—	1,701
1272 - Flowers	—	—	350	—	350	150
1276 - Vicar's Discretionary Fund	—	—	—	—	—	—
1277 - Women's Group	—	—	—	—	—	—
Income from charitable activities Totals	15,025	—	2,195	—	17,220	14,495
Other trading activities						
0913 - St Leonard's Events	1,572	—	—	—	1,572	1,976
0914 - St Luke's Events	—	—	—	—	—	—
0915 - Parish Events	—	—	—	—	—	75
0916 - Parish Office Services	—	—	—	—	—	—
1210 - Bookstall sales to promote objectives	—	—	—	—	—	22
Other trading activities Totals	1,572	—	—	—	1,572	2,073
Investments						
1020 - Bank Interest - Premium	232	—	—	—	232	45
1021 - Bank Interest - Reserve	—	—	—	—	—	0
1022 - Bank Interest - CCLA	7,019	—	—	—	7,019	1,568
1030 - Rent from lands or buildings	14,750	—	—	—	14,750	—
Investments Totals	22,001	—	—	—	22,001	1,614
Other income						
0608 - HMRC Employers Allowance	5,508	—	—	—	5,508	4,297
1278 - CFM Income	—	—	9,894	—	9,894	18,078
1300 - Other Income - Services to Fitzgerald	10,200	—	—	—	10,200	11,515
1305 - Other Income - Services	1,000	—	—	—	1,000	—
1310 - VAT Grants	342	120	2,262	—	2,724	—
1315 - Insurance Claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
1325 - Friends Subscriptions	—	—	220	—	220	180
2841 - Start of Year Reconciliation	—	—	—	—	—	—
2842 - Write offs	—	—	—	—	—	6,177
Other income Totals	17,050	120	12,376	—	29,547	40,248
Income and endowments Grand totals	725,439	660	20,075	—	746,175	314,497

3. Expenditure

Raising funds

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
1725 - Electronic Giving Costs	61	—	2	—	64	34
1735 - Costs of Fetes & Events Parish	—	—	—	—	—	—
2051 - Salary - Parish Admin - Stewardship	—	—	—	—	—	373
2069 - Stripe Fees - CFM	—	—	80	—	80	40
2070 - Costs of Hall/Church Hire	3,302	—	—	—	3,302	3,855
Raising funds Totals	3,363	—	83	—	3,447	4,302

Expenditure on charitable activities

1801 - Mission - Overseas CMS	—	—	—	—	—	—
1830 - Mission - Overseas Agencies	2,505	—	—	—	2,505	2,550
1850 - Mission - Home Church Schools	—	—	—	—	—	—
1860 - Mission - Other Charities	2,505	—	—	—	2,505	2,550
1870 - Mission - Secular Organisations	1,670	—	—	—	1,670	1,700
1901 - Parish Contribution	131,162	—	—	—	131,162	120,000
1950 - Music Costs	1,279	—	—	—	1,279	1,342
2003 - Employers National Insurance	5,508	—	—	—	5,508	4,297
2004 - Pensions	1,510	—	—	—	1,510	861
2005 - Employers' Pension Contributions	760	—	—	—	760	—
2040 - Salaries - Other	(1,080)	—	—	—	(1,080)	—
2050 - Salary - Parish Admin - Clergy Support	—	—	—	—	—	933
2053 - Salary - Parish Admin	14,282	—	—	—	14,282	11,352
2054 - Salary - Parish Admin - Magazine	1,807	—	—	—	1,807	1,582
2055 - Salary - Parish Admin - Governance	5,160	—	—	—	5,160	4,740
2057 - Salary - Verger - Upkeep of Services	5,735	—	—	—	5,735	5,191
2059 - Salary - St. Leon. Organist	4,835	—	—	—	4,835	4,395
2060 - Salary - St Luke's Care - Upkeep of Serv	3,722	—	—	—	3,722	3,322
2061 - Salary - St Luke's Organist	1,647	—	—	—	1,647	1,425
2062 - Salary - Verger - St. Leon. Runn Costs	5,613	—	—	—	5,613	5,056
2063 - Salary - St. Luke's Care - Runn Costs	3,771	—	—	—	3,771	3,367
2064 - Salary - Senior Verger - St. Leon. Runn.	1,597	—	—	—	1,597	668
2065 - Salary - Senior Verger - Upkeep of Servi	1,597	—	—	—	1,597	668
2066 - Salary - CFM	36,759	—	—	—	36,759	31,125
2067 - CFM Running Costs	—	1,091	8,986	—	10,077	8,468
2068 - CYFW Grant Expenditure	—	—	—	—	—	—
2101 - Working Exp's - Incumbent St Leonard's	—	—	—	—	—	397
2102 - Working Exp's - Incumbent St Luke's	753	—	—	—	753	496
2121 - Council tax - Vicarage	3,393	—	—	—	3,393	2,934
2122 - Council Tax - St Luke's House	3,393	—	—	—	3,393	3,247
2141 - Water rates - Vicarage	434	—	—	—	434	442
2142 - Water Rates - St Luke's House	440	—	—	—	440	179
2144 - Water Rates - St Leonard's Church	816	—	—	—	816	656
2145 - Water Rates - St Luke's	231	—	—	—	231	178
2151 - Telephone - Vicarage	921	—	—	—	921	873
2152 - Telephone - St Luke's House	750	—	—	—	750	603
2154 - Telephone - St Leonard's Church	532	—	—	—	532	543

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
2156 - Telephone - Hall/Office	105	—	—	—	105	196
2161 - Miscellaneous - Vicarage	—	—	—	—	—	—
2162 - Miscellaneous - St Luke's House	—	—	—	—	—	—
2164 - Miscellaneous - St Leonard's Church	—	—	—	—	—	66
2165 - Miscellaneous - St Luke's Church	17	—	—	—	17	11
2166 - Miscellaneous - Hall	—	—	—	—	—	—
2180 - Alpha Expenditure	—	—	—	—	—	—
2201 - Training and Youth	—	—	—	—	—	333
2209 - Refreshments	1,399	—	—	—	1,399	1,347
2210 - Bell Ringers	—	—	—	—	—	1,701
2211 - Choir Expenditure	—	—	45	—	45	60
2212 - Flowers	—	—	—	—	—	—
2216 - Vicar's Discretionary Fund	—	—	—	—	—	—
2218 - Parish Lunch	—	—	—	—	—	150
2219 - Men's Meal	—	—	118	—	118	—
2302 - Insurance - St Luke's House	678	—	—	—	678	573
2304 - Insurance - St Leonard's Church	3,587	—	—	—	3,587	3,065
2305 - Insurance - St Luke's Church	997	—	—	—	997	628
2306 - Insurance - Hall	—	—	—	—	—	2,549
2320 - Organ / Piano Maintenance	1,875	1,087	—	—	2,963	2,032
2331 - Maintenance - Vicarage	—	—	—	—	—	(313)
2332 - Maintenance - St Luke's House	466	—	—	—	466	814
2334 - Maintenance - St Leonard's Church	3,219	—	198	—	3,417	1,647
2335 - Maintenance - St Luke's Church	4,124	—	155	—	4,279	2,352
2340 - Upkeep of Services	38	—	—	—	38	428
2350 - Upkeep of Churchyard	3,751	—	—	—	3,751	581
2370 - Churches Together	95	—	—	—	95	95
2371 - DBS Fees	48	—	—	—	48	60
2372 - Retired clergy wedding/funeral fees	—	—	—	—	—	642
2375 - Diocesan Fees	—	—	—	—	—	218
2378 - Tech	—	—	76	—	76	—
2380 - Equipment Improvements	7,214	—	—	—	7,214	2,623
2381 - Staffing Misc.	478	—	—	—	478	—
2382 - CFM Equipment	—	—	—	—	—	1,976
2404 - Gas - St Leonard's Church	1,577	—	4,023	—	5,601	3,493
2405 - Gas - St Luke's Church	1,689	—	2,123	—	3,813	2,375
2406 - Gas - Hall	390	—	—	—	390	312
2414 - Electric - St Leonard's Church	343	—	2,722	—	3,066	2,521
2415 - Electric - St Luke's Church	236	—	1,812	—	2,048	1,565
2416 - Electric - Hall	834	—	—	—	834	555
2420 - Cleaning Materials	673	—	—	—	673	756
2427 - Supplies - Upkeep of Services	250	—	—	—	250	—
2501 - Magazine Production Costs	49	—	—	—	49	—
2502 - Photocopier Expenses	5,100	—	—	—	5,100	4,822
2510 - Bookstall Purchases	—	—	—	—	—	330
2520 - Bank Charges	—	—	—	—	—	51
2601 - Governance - Audit Fees	1,780	—	—	—	1,780	1,490
2602 - Governance - Office Expenses	1,132	—	—	—	1,132	934
2605 - Postage	619	—	—	—	619	107
2610 - Software - Finanace	245	—	—	—	245	419
2615 - Software - Other	1,337	—	—	—	1,337	1,048
2704 - Fabric - St Leonard's Church	—	—	—	—	—	11,688
2705 - Fabric - St Luke's Church	—	—	—	—	—	—
2706 - St. Leonard's Boiler	—	—	—	—	—	—
2710 - Reordering	—	—	—	—	—	—
2998 - Transfer of balances	—	—	—	—	—	—
2999 - Write offs	—	—	—	—	—	6,195

Expenditure on charitable activities Totals	288,373	2,178	20,261	—	310,814	288,659

Other expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
1880 - Legacy - Dollin	—	—	—	—	—	—
2010 - Salary & Pension Services	598	—	—	—	598	—
2707 - Tower Repairs	—	—	13,573	—	13,573	—
2708 - Defibrillator	444	—	—	—	444	691
2711 - Professional Advisors Fees	1,344	—	7,217	—	8,561	24,200
2750 - Benenden Expenses	10,214	—	—	—	10,214	—
2832 - Other Expenditure - Fitzgerald	8,793	—	—	—	8,793	8,001
2840 - Year End Reconciliation	—	—	—	—	—	—
Other expenditure Totals	21,395	—	20,791	—	42,186	32,893
Expenditure Grand totals	313,132	2,178	41,136	—	356,448	325,855

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2505	-	-	**2505**	*2550*	
Home:						
Children Youth and Family Missioner	6680	-	-	**6680**	*6800*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	4175			**4175**	**4250**	
	13360		**-**	**13360**	*13600*	

5. Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Wages and salaries	90591		-	90591	*77011*	
Employer social security costs	5508		-	**5508**	4297	
Employer pension costs	1510	-	-	**1510**	861	
	97609		**-**	**97609**	*83859*	

6. Payments to PCC members

Clergy were paid out of pocket expenses

7. Transactions with persons related to PCC members

None

8. Transactions with related charities

None

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Independent examination and professional advice	1780	-	-	1780	1490	
Accounts production	1132	-	-	1132	934	
Bookkeeping	5160	-	-	5160	4740	
	8072	**-**	**-**	8072	7164	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
	-					

11. Fixed Assets

a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Notes*
Market value 1 January 2022	-	-			
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2023	**-**	**-**			

11 a Tangible Fixed Assets

Cost or valuation	**Freehold land and buildings**	**Audio visual**	**Office Equipment**	**Total fixed assets**	*Notes*
At 1 January 2023	511000			**511000**	
Additions					
Disposals					

Revaluation					
At 31 December 2023	**511000**			**511000**	
Charge for impairment					
At 1 January 2023					
Additions					
Disposals					
Revaluation					
At 31 December 2023					
Net book amounts					
At 31 December 2023	**511000**			**511000**	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*
Fixed assets for church use	511000			511000	*511000*
Investment fixed assets	-	-			
Current assets (except cash)	341,327			341,327	4,141
Cash at bank and on deposit	(14,035)	254,288	-	240,253	*192,983*
Current liabilities	(7401)	-	-	**(7401)**	*(15672)*
Long term liabilities					

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Income tax recoverable	584		-	584	4,796	
Prepayments and accrued income		-	-			
Other debtors	340,742	-	-	340,742	*2,343*	(legacy)
	£341,326		-	**£341,326**	*7,141*	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Deferred income		-	-			
Accruals for utilities and other costs	7,401	-	-	7,401	15,672	
Archdeacon's loan		-	-		-	

Other creditors		-	-			
	7,401	-	-	7,401	15,672	

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

17. Comparatives for the statement of financial activities

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
Total income	**726,099**	**20,075**	-	**746,175**	**314,497**
Expen/diture on:			-		
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
Total expenditure	**315,311**	**41,136**	**-**	**356,448**	**325,855**
Net income / (expenditure) resources before transfer	**410,788**	**(21,060)**	-	**389,727**	**(11,357)**
Transfers					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	410,708	(20,980)	-	389,727	(11,357)

Reconciliation of funds			-		
Total funds brought forward	420,182	275,269	-	695,452	706,810
Total funds carried forward	830,891	254,288	-	1,085,179	695,452

Notes to the Financial Report

18. Statement of Funds.
Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2023	**Income**	**Expenditure**	**Transfers, other gains and losses**	**Balances c/fwd 31 Dec 2023**
	£	£	£	£	**£**
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds	275,269	20,073	(41,134)	80	254,289
General fund	290,077	725,439	313,132	(80)	695,623
Designated roof fund	130,105	660	(2178)	-	135,267
Revaluation reserve	-	-	-	-	-
Total of all unrestricted funds	420,182	726,099	315,311	(80)	830890
Total funds	695,452	746,175	(356,448)		1,085,179

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2023 set out on pages 27 to 41

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair 'view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees 'annual report.
Give here brief details of any items that the examiner wishes to disclose	

TRUSTEES ANNUAL REPORT AND FINANCIAL REPORT

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Sutton with Seaford

DECEMBER 31, 2023

ST. LEONARD'S CHURCH, CHURCH STREET & ST. LUKE'S CHURCH, WALMER ROAD

Registered Charity Number: 1131402

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Website: Seafordparish.org.uk

Incumbent:

The Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford,

BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)

F1 CRT Limited. Flat 24 Wellingtonia

Court Laine Close, BRIGHTON, BN1 6TD

Bankers: Barclays Bank plc

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.
The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.
The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).
1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonard's Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonard's and Office and kitchen at St Luke's).
7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 304 (compared to 294 in 2022, 295 in 2021, 300 in 2020).

The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Pastoral Care Team, led by a variety of people including Mr Brian Millar, Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Home Group Champions David and Pat Farey.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Community – James Hollingsworth

Stefan and James have been able to visit Cradle Hill to help with their RE teaching on the incarnation (year 4) and on Noah's Covenant (year 3); and into Chyngton Primary school to help unpack the new East Sussex RE curriculum; and into Seaford Head School to do two classes of 'Grill-a-vicar' with year 8s.

'Thank you for the today's visit to the children they were really engaged with everything you and Stefan had to say. I know that they really wanted to keep the conversation going when they got back to the classroom. Thank you as always for being so engaging for the children.'

Stefan was interviewed by Radio Sussex on the Easter Egg hunt he'd planned at St Luke's.

More Schools asked for a Carol service in St Leonard's this year suggesting a return to pre-covid times and the Nativity was as packed as ever. The Pub Carols in The Wellington Inn were a joyous warm squeeze. East Sussex Fire and Rescue had their first carol service in St Leonard's. The High Sheriff, Richard Bickersteth, came to both that service as well as the Mayor's Carol service which gathered choirs from different schools to sing to a packed church.

'Thanks for all your encouragement and support for our Carol Service'

The Holiday Club in October was oversubscribed again, and through the generosity of Morrisons and kind donations we were able to send each child home with a free packed lunch. Heaps of thanks to the massive team that made this such a safe and joyful week.

'I thoroughly enjoyed my two day stint at the holiday club'

At the Diocesan May Camp in Plumpton, a small team of us went to give 140 teenagers a chance to shoot some arrows and again with the charity *Family Support Work* to about 20 families.

'Thank you so much for giving up your time to provide the Archery Activity on Saturday. The families really enjoyed it so much, they all mentioned it in the top 3 of their favourite activities over the weekend'.

Alas we held another vigil for Ukraine. The monies raised through the year were given out to support local refugees. The last of the money was given by the end of the year so that *Seaford4Ukraine* is now closed though we continue to pray for peace and support local Ukrainians.

Members of the Church helped fundraise for different charities this year including rattling buckets for Seaford Bonfire Society and Shoeboxes for Romania (54). See reports below for more details of other charities.

In May, there was a fayre of stalls on the Martello Field, so we set up two gazebos. One was a prayer tent with an A-Z of how the Church helps the community. The other was for young people and had a long queue for the nerf gun game. At the beginning of December, Seaford Magic day saw the church full of people and cake and stalls and different groups singing. St Leonard's was asked to host the

'Seaford Market' as the forecast was so appalling and the earlier December one had had to be cancelled. This worked tremendously well in terms of so many people coming through the Church on the eve of Christmas eve.

Pastorally we continued to visit Care Homes and to post fortnightly pastoral letters to 68 Church Family who continue to find it difficult to connect to the Church. Rev Derreck led a radio service in EDGH. The annual Memorial service was very full again, perhaps showing a growing need for an opportunity to show community grief. Sylvia Coombe was awarded the Order of St Richard for her on going work with Care Homes.

'It has been a real pleasure to join you at 6 o'clock, on-line, each evening for prayer.'

St Leonard's has remained open throughout the year 10-1 each day (except Thursdays when it is open for Toddler group – see also Wednesdays at St Luke's). This has proved helpful to many in finding a moment of prayer, a listening ear, an occasional coffee, and even a radiator for a homeless man to dry out his sleeping bag. The Wednesday pastoral prayer zoom with thanks to Sue Griffiths as prayer pastor and the Saturday am prayer zoom has continued with thanks to Cpt Bob Carrington.

St Leonard's Lunchtime concerts have continued with 10 in 2023, average of 70 in attendance.

The 4th Saturday of each month has continued to be full of cake and coffee and people connecting to each other.

The Coronation of King Charles 3rd started with a vigil on the Friday that had a 100 views on Facebook and concluded with a Civic Songs of Praise on the Sunday. Our online ministry on YouTube as well has proved essential in connecting many to the community of the Church. Eg 260 viewings of our Carol Service and averaging 65 to our usual Sunday service. Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: https://seafordparish.org.uk/social-media/) We are grateful to Malcolm Anderson and the tech team who project the words, and sort the sound, and livestream Sunday services and sometimes funerals and extra services especially over Christmas.

Worship and Discipleship in the Church – James Hollingsworth

2023 has been the second year of the Old Testament. We have done a few 'children's stories' such as Balaam's Ass but have focused on harder texts such as the Shema and Leviticus.

'I just felt I wanted to tell you how much I have enjoyed the series over the past year on Old Testament people. I've really felt inspired by them'

St Luke's started up a Sunday School (Glow). See Stefan's report for more. Safeguarding Sunday happened in February with a group of us doing C0 training in October.

The walk of witness saw over 200 Christians coming together from the different Churches in Seaford.

Beach church happened again in August including one infant baptism in the Sea.

'Thank you for your sermon this morning'.

The prayer-training day was very encouraging with over 40. The Meeting Place service re-started in November with a focus on applied prayer ministry.

Home Groups thrived (see the report below) and 11am Wednesday St Leonard's service was ably helped by Cpt Bob Carrington, Rev Heather Howell, and Rev Chris Doherty. All three stood down this year. Thank you for your service. Revs Chris Hadfield, Colin Rudge, Colin Pritchard and Chris Collison and the Wednesday am team for their continuing to help with this. Rev Lucy has joined the rota of services as well as her wider support of Deanery Churches.

The Vicar taught Church History again for St Augustine's Theological College. And continued to be Rural Dean blessing Laughton's Christmas Tree, Iford's Midnight Mass, and doing Rural Dean things such as a Cream tea for Retired Clergy and leading a clergy retreat to Penhurst.

James went on Sabbatical over June, July and August to Jerusalem, to Iona and to New Wine. There were about 20 locals who also joined him at New Wine.

The Parish wish to thank Rev Arwen Folkes, Fr Joe Padfield for all their help over the three month period. We also wish to thank Rev Damien Brennan (a Seafordian whose curacy is with the Cuckmere benefice) for his help. He was ordained Priest this year, along with Rev Janice Bartholomew (also a local who rings our bells, her curacy is with the Framfield benefice).

Using our October attendance statistics: Average Sunday attendance was 138 and average Wednesday attendance 9

We had 4 Baptisms, 25 Weddings funerals.

'Thank you so much for making sure that mums funeral ran smoothly. It was a lovely service, and we appreciated your kindness and empathy.'

The Parish Office, that resides in the tower of St Luke's, had a new coat of paint, a redesign from a carpenter and new carpet too.

Next year will start with an Alpha course on Thursdays. In June 2024 we will be joined by Rev Carole Darling as our SSM Curate.

'A huge thank you again from myself and my stall holders for housing us and welcoming us all in to your gorgeous Church. The stall holders really enjoyed being inside the Church.'

Deanery Synod – James Hollingsworth

The list of Lay Reps can be found on page. The clergy reps are Rev'ds Derreck Lee-Philpot, Lucy Hollingsworth, James Hollingsworth (in his capacity as Rural Dean).

The Synod met four times in the year: to discuss the recent General Synod meetings; to hear about local Churches with ecological care teams and Arocha awards; local chaplains from the prison, University, Fire Service; to hear from the Diocesan Director of Education about the growing partnerships between Churches and Schools. St Leonard's hosted the Deanery Treasurers meeting to hear about the difficult decisions that lie ahead for the Diocese in running £1m deficit this year and £1.6m in 2024.

Diocesan Synod – James Hollingsworth

There are no lay representatives from this parish on Diocesan Synod. Revds Lucy and James Hollingsworth are elected members of the House of Clergy for Diocesan Synod. New elections will be held over the summer. Diocesan Synod meets twice a year.

This year we have discussed Diocesan finances, the process of *Living in Love and Faith*, the strategy for Carbon Net Zero, Ethical Investments, and Racial Justice Sunday amongst other things.

Children, Youth and Family Missioner (CYFW) – Stefan Bracher

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 340 children and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less frequently, but all understand why we run the groups we run. Ultimately to tell the message of Jesus and make disciples.
This year we have had an huge increase in young people attending Ignite, where we had gone form 7 young people to over 70 people being on the books for the group. Whilst we have also had to deal issues around more safeguarding and heating of Church buildings.
But the children, youth and family work continue to expand and develop, to the point where we are now in the need for a second children, youth and family worker for the Parish.

Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. The meeting times from 9.30am-11am seem to be working really well. Where we have a regular attendance of 18-22 children to our Messy Church sessions, and

one of our biggest Christingle services in December 2023 with over 130 people in attendance, from grandparents, to parents and carers to children and young people.

The Messy Church steering group has been meeting regularly to decide on themes and arrange for the crafts for those themes to be decided well before time. This makes the process of developing a Messy Church session more effective, allowing for longer planning ahead of time.

In connection to this we have looked at specific themes, as we found out about why we have Vicars and what they do as well as why we have Bishops and finding out what they do. Whilst also looking at people of faith such as Rosa Parks and standing up for what is right in the eyes of God.

Tots' Treats

Tots' Treats have been developing in what is offered to parents and toddlers. The sessions in both St Luke's and St Leonard's have been running with a craft linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listing too. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills, etc.

The biggest noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children and parents have been very cold which in turn, and understandably, turns parents/carers and their children away. An alternative source of heating is required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church and can be very off putting. Parents have complained about this situation.

"The toddler group is amazing, as are the volunteers, but it is so cold in here we can always attend" – Tots' Treats Parent

Sparks

Sparks have been developing very well. In the summer of 2023, we took 11 children to the summer camp with Generations Christian Camps where they learnt all about who Jesus actually was. Our numbers for the Sparks camp 2024 are looking to be very similar.

We have had a slightly drop in numbers attending Sparks, from 35 down to 20-25 every week. This had been largely down to year 6 children moving into the Ignite youth group as they move into

secondary school. Throughout sessions we have looked at specific themes, such as parables of the Bible whilst incorporating some science where possible. Our summer programme will be slightly different as we try to visit different local places.

"My girls love coming to the groups, it is their highlight of their week" – parent of a child from Sparks
"Sparks is his favourite group ever is what he said" – Grandparent of Sparks member

Holiday Club

Our October half term holiday club, titled Cops and Robbers had been a huge success. We had over 70 children attend with around 55 children attending each day. This is an increase of 10 from last year. We use John Hardwicks Watt-A-Lott Castle holiday club structure in October 2023 as we looked at Kings and Queens of the Bible, ultimately finishing with Jesus as the King of All Kings who conquered death.

Holiday club in 2023 was a lot more expensive, typically costing around £600-£700, in 2023 it cost £1400. To raise funds for holiday club we ran a quiz night which generated over £1000 worth of funds, coring the cost of running holiday club and buying lunches for all the children/families who wanted one. We also had some fantastic supportive donations from the Wellington Hotel which meant that we were able to run holiday club completely free for anyone who wanted to attend at primary school age.

The increase was due to a range of inflationary pressures on goods, but also as we designed more of an elaborate set for the holiday club, to make it truly feel like a castle environment.
"How long until camp? I really cannot wait to go again" – Sparks Camp Child

In 2024, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

Ignite

We have changed the way Ignite works as a youth group. Previously it was a time to play games and also have a time set aside for some bible reflections. However, over 2023 we changed Ignite to be more of a youth group with just games to help build trust with young people and the Church. This has worked a great deal and our numbers had gone from 7 to over 70 on our books.

We don't see this as impacting on what we have set out to do, as it is building the grounds of communication and serving the local community is key. We do however look forward to arranging a

separate group session where we hold the likes of youth Alpha or Christianity Explored on a separate evening.

This group has also been supported by new volunteers coming along on a more rota basis, which ha ensured that the group can continue to meet. As well as support through free donations of cans of fizz, crisps and chocolate from Morrisons Community Champions and gifts from The Wellington Hotel in Seaford.

"You offer all this for free on a Friday night, that is amazing" – Ignite Parent

The Chosen

Has been developing well. This is a newer group which has been set up primarily for adults of the children and young people who attend our groups and for anyone else who wishes to attend. This group has now watched all episodes of the current Chosen seasons and is waiting for the release of the latest season.

During this period of waiting we have decided to run Alpha at The Chosen until March 2024 and then run the new season after that. Designed to help as a way of progression after Alpha.

Glow

This fortnightly groups have been going from strength to strength over the past year of 2023. Children have been slowly increasing on a Sunday morning as they gather for breakfast, story, craft and singing and dancing.

Two of the members of this group opted to attend this session rather than going to their beloved rugby, which is something special to hear!

Moving Forward

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the continual development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.

We are also in a very stail time zone for the children, youth and family work. We are running at full capacity within our current means, but there is so much more need out in the community. We have approximately 5 others groups which we see the need to develop. But we have 0 time to commit to

them. This is one of the reasons we need an additional full time paid children, youth and family worker in this parish. It is vital if we are to continue to spread the work to as many children, young people and families as possible. Without that role we will stay in a very same position unless we cancel some groups to run others.

We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely with in St Leonard's church, but also in St Luke's Church. The largest of all being the heating in St Leonard's church. Here the heating is on full and the church cannot get warm due the construction of the building. Inferred heating seems to the be the best way forward to heat the building.

'We are so lucky to have people like Stefan … supporting our young people in Seaford'

The Children, Youth and Family Team and the rest of the Church are in a key time to continue to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church. One of the biggest things which will impact us in the success of this, and spreading our faith, are our attitudes towards children, young people and families and our attitudes towards the way we support the groups which are running.

Our Team of Volunteers

Our teams of volunteers within the children, youth and family team are the biggest in the Church. With over 39 people helping at any one time and regular volunteers of around 15-20 leaders, they get swamped with various requests for support for the groups. Which most of the time they will happily oblige with. But we do need to also continue to offer support to those volunteers through prayer and through encouraging others to volunteer for smaller (or larger) tasks.
This time of volunteers are amazing and without them the Church would not have anywhere near the outreach it currently has on a weekly basis. My heartfelt thanks goes to each one of them.

St Leonard's And St Luke's Mothers' Union – Janet Kent

Although relatively few in numbers we continue to look for ways to carry out the Mothers' Union basic remit "Christian Care for Families." through action and prayers.
We attended six baptisms presenting Bible story books and cards, to welcome them to the family of St Leonard's and St Luke's.

During 2023 we provided tea and cakes for over 600 new U.K. Citizens at Brighton Town Hall, attending their Ceremonies, celebrating and sharing in their joy and listening to their life stories and welcoming them to their new UK family.

We held a fund raising Quiz to support Brian Miller's work with the young people at YMCA Eastbourne, also providing 20 Christmas gift boxes, we felt it was important to show these young people that they are valued as part of God's Family. Members also contributed Christmas gifts to the young women being supported by Stopover.

Our enjoyable Garden Tea Party raised money for AFIA (Away from it all). Two caravans owned by Chichester Diocese Mothers' Union used to provide free holidays for families in need.

At our October Meeting we had an informative talk about Modern day slavery, County lines and Cuckooing, explaining how we can safely be the invisible eyes and ears of the authorities helping to prevent children and vulnerable adults from being trapped into a life of crime. A real "wake up call "for many of us. Yes, it is happening in Seaford.

As part of the M.U. National campaign against Gender based violence we circulated Posters (with helpline numbers) to be put up in Public Toilets and Pubs.
An Ecumenical celebration and Tea party, a talk from Rev. Derreck Lee-Philpot about his experiences in Sudan, an update from Father Joe on Seaford's Ukrainian Refugees, a fascinating Desert Island Discs and a trip to Firle Church completed our Meetings.

All of our meetings and activities are open to everyone, keep a look out in the weekly sheet and come along and join us.

Men's Meal – Rev Derreck Lee-Philpot

During 2023 the Parish Men's Meal met on five occasions, all of them hosted at the Wellington PH.

They are open to all and are generally about 50/50 of church and non-church people which makes for a lively mix of people. The attendance was between 25 and 34 diners, but with over 65 people on the books that are invited each time.

The meetings invited the following speakers;
Jan 30th: That was me speaking on the experiences encountered during my time in South Sudan.
Mar 30th: Right Rev'd William Hazlewood spoke on his life, especially about what being a bishop is like!
May 30th: Rev Paul Mundy spoke about his transformation from selling spirits behind a pub bar to living in the spirit as a priest.
Aug 1st: One of our Men's Meal members spoke on his life and experiences.
Oct 24th: John Lawson came to bring his amazing story. From being a gangland enforcer and thoroughly unlikeable person, he was imprisoned and came to know Jesus while he was there. After prison he became an evangelist 'living by faith' speaking to men all over the world prayerfully leading

them into a relationship with Jesus. All this despite having a terminal cancer diagnosis giving him months to live at the time of the meeting. An inspiring individual.

Keith Carlisle has just stepped down from organising the Men's Meal, the role has been taken enthusiastically by Lloyd Thompson and in his care I look forward to reporting on another brilliant year of Parish Men's Meals next year.

Flowers in St Leonard's Church - Liz Morgan Jones

Thank you to those who have made kind and appreciative comments about the displays throughout the year. Even with fewer arrangers available, every major festival has seen the church decorated appropriately and beautifully. As well as daffodils bunched for distribution on Mothering Sunday.

Thank you if you have sponsored or bought flowers throughout the year and to those who have arranged them.

The greatest thanks must go to Margaret Smith who tirelessly organises everything in this area of church life including regular watering throughout most weeks in the year and buying and arranging the contents for many of the regular weekly pedestal displays in the sanctuary.

Parish Mission Support Team – Liz Morgan Jones

The Team met three times during 2023 when members brought updates on all eight of our Mission Partners and reported on their own involvement within the mission they support in particular as well as considering other mission activities within the parish. We brought matters of prayer to the attention of the Prayer Pastor for inclusion in the Parish Prayer Diary and passing on to those leading Intercessions at services.

We organised displays at St Leonard's to promote mission awareness at the Open Church in June and for those attending the services on the following day.

Several groups within the parish arranged collections during the year. Including, for Samara's Aid in Syria, toiletries, new clothing (because due to customs regulations they can no longer accept second hand items) but they could accept our unwanted walking aids: this collection inspired by Samara's visit in December 22. There was an immediate response from individuals wanting to send money to the casualties of the Syrian earthquake in March. The Link to Hope Shoe Box Appeal bound for Eastern Europe produced over forty boxes and extras like blankets, gloves, scarves, hats and bags of toiletries etc. There has been an ongoing collection of groceries, cleaning products and toiletries for FSW at both churches. Then In the run up to Christmas, many provided seasonal food, treats and

presents for distribution by the Diocesan Family Support Work Practitioners as well as gifts for Stopover who look after young women facing homelessness.

For Christian Aid Week people in the parish distributed envelopes door to door although the majority are no longer collected so householders were encouraged to either bring their donations to one of several collecting points (one of which was in St Leonard's Church for one day) or donate online. We also hosted (one of the three) Christian Aid Lunches in the town. Ours was held at St Luke's in May.

Church family provided cakes and volunteers for two Open Gardens in Seaford selling refreshments in aid of Family Support Work. Stefan, our Children's Youth and Family Worker and his faithful dog, Buddy, also raised funds for FSW by taking part in a sponsored and very soggy and muddy Easter Walk!

We continue to arrange visiting preachers and those giving talks on behalf of their Missionary organisation. David Farey a member of the church family spoke and showed photos at St Luke's about the work of 'Serving Africa Mission'.

The PCC have agreed to Homelink, the Charity helping homeless people into housing across Sussex who work in conjunction with the Local Authorities, using St Leonard's Church when interviewing prospective clients.

At the end of each half year in June and December we reviewed our financial giving to our Mission Partners and recommended to the PCC that these donations should be based on ten per cent of the parish's general income and of that amount we proposed 50% for our own Children's Youth and Family Work with the remaining 50% equally divided to our eight mission partners - Beachy Head Chaplaincy Team, Cambodia Action earmarked for Sarah and Pola Chhin, Church Army, Diocesan Family Support Work, Homelink, LAMA, Samara's Aid and Waves.

Thank you for all your support for our endeavours.

Safeguarding – Ruth Saunders

I am currently undertaking the Leadership Safeguarding training, and we were asked: How could your church, its culture and the way it is experienced, contribute to the prevention of safeguarding issues? I answered without difficulty, as I feel that our two churches have continued to make great progress over the last year towards them being safe and welcoming places for people to worship. I hope that there are few people who do not know who I am, and that I, along with James, Derrick and Stefan, take Safeguarding seriously, and are happy to talk to anyone with a concern, however small it may seem to you. I have continued to be the person carrying out dbs checks, and through doing these, have met people newly arrived in the parish, and keen to volunteer. As more families come to

the groups Stefan is running, and the holiday club becomes increasingly successful, there are new volunteers coming forward, and it is essential that we follow the guidance through the Safer Recruitment policies. We are still in the process of formalising our processes and hope to complete this in the Spring of 2024. Our church website is kept up to date magnificently by Malcolm, so that as soon as they start looking at our church, they will see from the first screen, that we take safeguarding seriously.

I have written in the parish magazine, and spoken in church, about how safeguarding is everyone's responsibility, and I know, from the number of conversations I have with people, that we are all playing our part in this. And I am delighted to talk to people about situations not directly related to the church, which shows that we don't just think about safeguarding on Sundays, but know it underpins our whole lives as Christians. It was good to be able to speak on Safeguarding Sunday about not finding the actual word 'safeguarding' in the bible, but that we do find the message to love and care for everyone and to give a voice to those who do not have one, shouted out from every page. Sometimes, safeguarding can feel a bit like a box ticking exercise, so it's exciting when it isn't.

This year, it has been a joy to do our first large group training courses since Covid - we did C1, the second part of the Foundation course, at both churches, and around 50 people came. We had good feed-back from people, and it was wonderful to hear someone say at the end - 'I really enjoyed that'. I am sure no-one said that at the end of a difficult couple of hours, shouting at a computer! And it was an opportunity for all church members to be involved, and remind us of our shared responsibility. In 2024, we plan to do the same with a course about Domestic Violence, a subject which is increasingly important for us to be aware of, as our children's work goes from strength to strength.

We shall never be able to stop abuse completely, but we can do things together, to reduce the likelihood of it happening in the future. Thank you to everyone, for joining in with this important work.

Home Groups – David & Pat Farey

An APCM report is like a parish's health check, and a snapshot of all the home groups is a good indicator. Seaford parish is ticking over ok and the home groups situation holds promise for the future.

Home groups – or fellowship groups, or Bible study groups, or cell groups, or… whatever name you know them by, are small groups of people from the local congregation that meet regularly to learn and grow together as Christians. They can function with an emphasis on hospitality and friendship as they gather to talk about and learn more about living the Christian faith. They are a practical outworking of Christ's command to, "make disciples of all nations." If Christians aren't learning and growing in faith and maturity then they are failing to obey that command.

Pat and I have been co-ordinating the groups with a light touch for just over a year, and in that time we have noticed how each group looks after itself, setting its own teaching material and operating

according to the needs of those who belong. They function well and there is a sense of good cohesion among the members who attend. So a very big thank you must go to all those who lead and host these groups. Without their willingness the whole system would fail.

Most groups meet every two weeks, with some weekly, and others monthly. They work out what rhythm suits everyone. In the year one group closed but another has been formed and in addition to the nine groups another group formed which runs a Freedom in Christ course, and runs for ten weeks. These are all positive developments and it would be good to keep up that progress.

The ideal is that more members of the congregations of both churches should join house groups so that they can grow in their faith. Each of the groups should grow until they are large enough to form two groups, which should grow and divide in due course. Ultimately the goal should be that everybody in both churches is attached to a house group. Everyone will then have the best opportunity to grow in maturity of faith, and be best equipped to cope with a society that is doing its best to deny Christian teachings.

For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.

Seaford Parish Women's Group (SPWG) - Julia Lawson

Seaford Parish Women's Group currently meet in St Luke's Church, Walmer Road Chyngton, on the 3rd Monday of the month starting at 7.30pm. We began the year with an AGM, upside down raffle and discussed the next year's programme. The meetings are varied with speakers and social evenings. We particularly enjoyed a talk by Charlie Grimble on Tide Mills.

An entertaining talk by Sally on Being a Registrar, an interesting talk about The Unknown Soldier by Major Hamill Retired and an amusing evening about our favourite pets. We enjoyed an evening together with dinner at the Wellington and were pleased to welcome Liz Morgan Jones to talk to us about Family Support Work and the need for food donations for families in the Diocese. In August a group of members met in the JPK Palm Court Tea Rooms in Eastbourne for lunch, and an update on the project providing opportunities for people with learning disabilities. In the autumn we had a short video about the Link to Hope Shoe boxes followed by a board games evening and a creative Christmas Craft evening. In December, we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Revd James Hollingsworth. Stopover Charity care for young women in Brighton, Hove, and Worthing, providing accommodation, respite, counselling, and rehabilitation. This was an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves the Service Manager gave an update on the charity and was delighted to receive the donated Christmas gifts on behalf of Stopover. We closed the year with rousing favourite Carols and readings.

We especially enjoy sharing companionship together and always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We close our evening with prayers and reflections.

St Leonard's & St Luke's Parish Lunch – Julia Lawson

Parish Lunch meet on the 1st Wednesday of the month in St Luke's Hall at 12.30pm. This is a great opportunity to socialise in a warm environment and enjoy home cooking. We cater for all dietary requirements and are particularly grateful to Colin and Margaret Rudge who work front of house serving our guest, whilst 5 volunteers work hard with limited time to get the lunch ready on time. We serve a hot main meal and dessert, followed by tea or coffee for just £6.00.

St Leonard's Lunchtime Concerts – John Baker



There were 10 concerts between February and November in 2023. There were pianists, organists, a soprano, string quartet and a flute and accordion duo. Our audiences ranged from 50 to 109, averaging 70.

'My son and I attended yesterday's concert which we considered was one of the best that the Church has organised'.

As usual our final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £325. There was also over £850 left at the end of the year for Church funds. We are hugely grateful to our loyal audiences who support us so well.

'Marvellous, where do you find these performers?' (We don't, they approach us).

The aim of the concerts is to enable people to hear talented musicians and provide performing opportunities for musicians, especially at the start of their career and also to provide a friendly welcome for people from all walks of life to our beautiful church, some who might not otherwise come through the door.

The concerts are on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience. There is a brochure listing the concerts planned for 2024 available at both Churches.

St Leonard's Choir Report 2023 – John Baker

During 2023 the choir have continued to lead the singing at the 9.30 am service each week at St Leonard's. We've also begun to sing anthems during the administration of communion again. We have sung at several funerals and a wedding. Special services have included the Coronation Vigil on May 5th and Coronation Civic Service on May 7th, the East Sussex Fire and Rescue Carol Service, Christmas Lessons and Carols, First Communion of Christmas and Christmas Day.

We also enjoyed our annual garden party in July when once again the weather was very kind to us I am very grateful to all the choir members for their support and loyalty throughout the year and were pleased to welcome a new member this year.

'I'd just like to say how lovely the carol service was last night and everyone did amazingly well, especially the choir.'

We are always pleased to welcome new members. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir.

We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church, it's not all hard work though, there is often chocolate involved!

Fabric Report Relating to Year 1st January to 31st December, 2023 – Mike Holmes

St Leonard's Church

- **The Tower was fully repaired**, as required. This involved repairs to lead flashings, tiles and weathervane to stop water penetration and resulting deterioration

- **Windows** – there was stone repairs to nine windows – West Wall of Tower, Choir Vestry, South Aisle (West), South Aisle, South Transept, East Organ Chamber, West Cloakroom, North Choir Vestry, Lancet Vestry (Internal).

- **Comment**s – there were many positive comments by parishioners relating to the new stone work on the windows and, more especially, the repair work on the Tower. Also a retired surveyor / property manager with previous responsibility for a number of London Council property portfolios stated "for a church built in the 11th century, it is in very good condition".

- The **Lych Gate** tiles were fixed

- A water leak within the church grounds was fixed; this was an underground pipe leak within the cemetery area.

- A hand rail was installed to facilitate people going into the kitchen and toilet areas, via the steps

- The lower gutters were cleaned and cleared out. Unfortunately, due to high winds, it was not possible to do the higher gutters, at the moment.

- South East Water inspected the water systems (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.

- Church Lighting, much work was done to provide towards the necessary fixing of the church lighting. This involved finding various equipment (tracked boom lifts, ramps to the altar and possible alternative use of tower scaffold operated on wheels). Three electrical firms were asked to quote to fix the lighting by use of the various equipment. It was somewhat unfortunate that two of the electrical firms never responded and the third continually promised to provide a quote, but never did. Obviously none of the firms were interested. This must be done in 2024.

- Proposed work 2024 - Repair of windows that need glazing repairs, including The Good Shepherd Window, cleaning and clearing out of upper gutters, church lighting. A review of the architect's 2019 Quinquennial report shows many observations have been auctioned.

St Luke's Church

- New gates were provided to the grounds and the surrounding hedge was cut and kept in place during the year.

- New Kitchen Cupboards were built in and installed; this included a cupboard within the vestry. All the cupboards were varnished

- The Gutters were cleaned and cleared out; this included both the church and the vicarage.

- South East Water inspected the water systems (plumbing) to ensure that we met the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensured compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises.

- The cross at the back of the altar was straightened.

- New Altar Curtains were provided

- The fire door was broken and this has been fixed.

- The stage floor was fixed – it was noted that this was weak and seen to be both creaking and slight movement. This was a health and safety issue. Under floor batons were replaced and strengthened, new flooring was provided and this was varnished.

- The Parish Office has been completely revamped. This has involved converting the upstairs cupboard into a filing room with the cupboard door opening outwards; providing a letter box with cage at the front Tower door, this included an intercom from the parish office to the Tower door; 1,000 mm wall cabinets installed; 600 mm deep worktop installed with shelves provided; a 900 mm deep desk area installed. The room has been fully re-carpeted; other additions have included providing internet cable from St Luke's house to the Parish Office; provision of a heater with accessible plugs; all doors have been fitted with necessary new locks, this also enables the Tower door to slam shut tight.

- Proposed Work 2024 – The Tower roof is in need of repair. The garden at the back is to be revamped. There will be a need to review the architect's 2021 Quinquennial report to consider further actions necessary.

- Comments there were many positive comments relating to the new cupboards, the new stage floor, the gates, the revised office and the new curtains at the back of the altar

St Leonard's Church Hall

- St Leonard's Church Hall has been continually visited throughout the year to ensure limited deterioration, as our Insurance required, these requirements related to it being an unoccupied building. The Insurance Company visited on a quarterly basis to ensure that the requirements were being met.

Benenden Close

- Our tenant at Benenden Close moved on and, in September, we obtained a new tenant. This involved updating electric and gas certifications, redecoration and installation of new carpets. We also cleaned gutters and updated the garden. For the future we will liaise with the tenant on a year by year basis to ensure that necessary requirements are carried out as and when necessary.

Ministry to Care homes within the parish for 2023 - Brian Millar and Wendy Ogilvie

We have recently had two new volunteers to support the work within care homes in the parish and we are grateful for this additional support. Our need is ongoing and we are seeking more volunteers

for 2024. One of our regular venues, Burdyke Lodge closed in 2023.This was a residential home where we had held services for many years. We provided ongoing contact with residents who moved on to other homes. We continued to provide support and ministry to Freshford nursing home, Westerleigh nursing home and Nova house. In many of our services we feel that our ministry reaches staff as well residents. In addition to regular sung and communion services, we also offer prayers for the dying and communion to residents in their own rooms. In 2023 we were asked to lead a funeral for a resident who was a regular monthly service attendee. We dropped a introductory letter to those care homes where we currently don't have a presence and we look forward to building on this ministry. It continues to be a great privilege to serve those that are often out of sight and out of mind.

"Thank you for everything you have done for my cousin - she was so grateful for the communion service before she died"

Finance – Paul Waller

I am pleased to have the honour to deliver my second report as your Treasurer.
My first duty is to give heartfelt thanks to the team which supports me in my role. Every week of the year Bob Carrington collects & counts the donations which are given during our church services. Well done Bob.
The data Bob provides is sent to Anna Owen in Weston Super Mare to feed into our software packages which are used to produce the monthly and annual accounts and the claims to the Revenue for Gift Aid.
Since the end of Covid we have seen a steady increase in our letting income and this is managed for us by Charlene Hobbs, who would be pleased to receive any enquiries from you for bookings for meetings or celebrations!
Charlie Christie and Tony Willer issue Invoices for us to the Funeral Directors, Magazine Advertisers and Fitzgerald Charity for work the church does for these organisations.
The efforts of this host of helpers dealt with our Living income, excluding legacies of £245,000.
To you, the members of the congregation of St Leonard's and St Luke's, With over £315000 passing through my hands during the year I appreciate the splendid organisation of which I am but a small part.
The accounts you have in your hands are produced for us by Anna Owen who, on top of the church activity dealt with the payment out £8,724 the balance of the Seaford 4 Ukraine fund. The Seaford for Ukraine funds totalled over £22,000. Thank you, Anna, for your hard work all year through.
David Bramley is a hero, in every month recording usage of Gas, Water and Electric at our three sites. I am hopeful that we have found a replacement so that David can put away his torch and clipboard.
We have had the benefit of Chris Tyler our accounts examiner's scrutiny of the books and giving them a clean bill of health. I thank Chris and ask that we reappointed him for the current year at the end of my presentation.
Now I come to the biggest of the thank you - to you all, our church membership.
What a year 2023 has been, you have before you the report of all the areas of the church activity which has been funded by the your generous giving thought the year.
I have been in awe of the levels of generosity from both those who are still worshipping with us here on earth and of those who have past away. Living members have given £175,000 and past members £171,000 thus

giving us a cash surplus of £59,227 for the year and expectation of, a further £330,500, still to materialise, which brings the Balance Sheet surplus to £389,727.
Having summarised the Income let me briefly explain what this income has been spent upon.
The largest bills are for our Clergy and Staff which come to £230,000 for Parish Share and wages, Expenses are £10,000 and Mission £7,000 thus using up the whole of our pre legacy monies.
A further £88,000 goes to run the church with utility bills and general expenses.
On top of which is repair to the tower at £13,500.
A total of £347,443, which, without, legacies would have meant £110,000 deficit not the almost £60,000 we have been fortunate to record.

Balance Sheet

Historic property values may will change this year with the Hall sale.
Cash up by £40,000 to £240,000.
The biggest change is the Legacies receivable of £330,500
Liabilities mainly end of year payments and the Agency Accounts which no longer has any Seaford4Ukraine funds.
So, to summarise a year of overspending by almost £10,000 a month but half a million given from beyond the grave.
We must increase what we give here on earth.
I know that the dreaded inflation has been as high as 14% and that has hit everyone. The triple lock on Pension has meant the state pension keeps pace with inflation but we need a triple lock on our giving to the church and it must exceed or at least be maintained at over 10% if we are going to meet our commitments to God to enable Gods work to prosper in Seaford.

Thank you ALL.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2023 to December 2023

Ex Officio members

Incumbent:	*The Rev'd. James Hollingsworth*	*Chairman*
Associate Clergy:	*The Rev'd. Derreck Lee-Philpot*	
Churchwardens:	*Fred Bass* *Elizabeth Morgan-Jones*	
Deputy Wardens for St Luke's:	*Joanne Lalla* *Paul Bloxham*	
Deputy Wardens for St Leonard's:	*Janet Kent* *Paul Waller*	*Vice Chairman*

Elected PCC Members

Paul Waller	*Treasurer (from January 2022)*
Joanne Lalla	*(from APCM April 2021)*
Michael Holmes	*(from APCM April 2021)*
Anna Grimble	*(from APCM April 2021)*
Bridget Anderson	*(from APCM April 2021)*
Kim Cuthbert	*(from APCM April 2022)*
Lucy Borthwick	*(from APCM April 2022)*
Lisa Hazle	*(from APCM April 2022)*
Stephanie Baker	*(from APCM April 2022)*
Nicola Ferguson	*(from APCM April 2022)*
Sue Topp	*(from APCM April 2023)*
Sally Thompson	*(from APCM April 2023)*
Lizzie Jackson	*(from APCM April 2023)*

Co-opted

Rev Lucy Hollingsworth
Stefan Bracher

PCC Secretary

Stephanie Baker

Elected Deanery Synod *(from APCM April 2023)*

Julia Lawson
Nicola Ferguson
Bob Carrington
Carole Kay

Deanery Representatives on Diocesan Synod:

Revd James Hollingsworth,
Rev'd Lucy Hollingsworth

The Rev'd. James Hollingsworth
Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

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Date……

Financial Report

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Website: Seafordparish.org.uk

Incumbent:

The Rev'd James Hollingsworth, MA

The Vicarage, 46 Sutton Road, Seaford,

BN25 1SH

Independent examiner:

C R Tyler (FCA DChA)

F1 CRT Limited. Flat 24 Wellingtonia

Court Laine Close, BRIGHTON, BN1 6TD

Bankers: Barclays Bank plc

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
Total income	**726,099**	**20,075**	-	**746,175**	**314,497**
Expen/diture on:			-		
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
Total expenditure	**315,311**	**41,136**	**-**	**356,448**	**325,855**
Net income / (expenditure) resources before transfer	**410,788**	**(21,060)**	-	**389,727**	**(11,357)**
Transfers					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	410,708	(20,980)	-	389,727	(11,357)
Reconciliation of funds			-		
Total funds brought forward	420,182	275,269	-	695,452	706,810
Total funds carried forward	830,891	254,288	-	1,085,179	695,452

Balance Sheet Detailed

		As at 31/12/2023	As at 31/12/2022
Fixed assets			
	6430: St Luke's House	280,000.00	280,000.00
	6431: St Leonard's Church Hall	140,000.00	140,000.00
	6432: 35% of 2 Benenden Close	91,000.00	91,000.00
	Total Fixed assets	**511,000.00**	**511,000.00**
Current assets			
	6501: Bank current account	5,131.33	19,671.08
	6505: Bank Saver Account (Premium)	10,041.71	52,008.43
	6506: Bank Saver Account (Reserve)	—	0.75
	6510: CCLA (CBF) deposit account	224,804.27	120,851.91
	6591: Office Cash Card	196.62	201.09
	6592: CYFM Cash Card	79.22	250.00
	6594: Legacies Receivable	330,500.00	—
	6597: Gift Aid Due	584.32	4,796.06
	Z05: Accounts Receivable	10,242.89	2,345.24
	Total Current assets	**581,580.36**	**200,124.56**
Liabilities			
	6606: PAYE	(310.61)	—
	6607: Net Wages	—	—
	6608: Pensions Creditor	224.49	—
	6699: Agency collections	926.85	7,840.15
	Z04: Accounts Payable	6,559.78	7,832.11
	Total Liabilities	**7,400.51**	**15,672.26**
	Net Asset surplus (deficit)	**1,085,179.85**	**695,452.30**
Reserves			
	Excess / (deficit) to date	389,727.55	(11,357.82)
	Z01: Starting balances	695,452.30	706,810.12
	Total Reserves	**1,085,179.85**	**695,452.30**

Represented by Funds

Unrestricted	695,623.84	290,077.23
Designated	135,267.41	130,105.59
Restricted	254,288.60	275,269.48
Endowment	—	—
Total	**1,085,179.85**	**695,452.30**

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

Gift aid recovered is recognised when the income to which it is attached is recognised

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue

All other income

All other income is recognised in accordance with the above overall policy

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to *(date)* there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value

Investments

Investments are stated at market value at the balance sheet date

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank

2. Income and endowments

Donations and legacies	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
0101 - Standing Order St Leonard's - Gift Aid	2,319	—	—	—	2,319	9,198
0102 - Standing Orders St Luke's - Gift Aid	2,940	—	—	—	2,940	3,731
0103 - Parish Giving Scheme	96,821	—	—	—	96,821	91,223
0111 - Envelopes St Leonard's - Gift Aid	—	—	—	—	—	216
0202 - Donations - CAF	314	—	—	—	314	64
0203 - Standing Orders St Leonard's	9,349	—	—	—	9,349	5,634
0204 - Standing Orders St Luke's	2,952	—	—	—	2,952	3,241
0205 - Envelopes St Leonard's	—	—	—	—	—	700
0206 - Envelopes St Luke's	—	—	—	—	—	5
0301 - Collections St Leonard's - Gift Aid	100	—	—	—	100	389
0303 - Collections St Leonard's	9,502	—	—	—	9,502	10,135
0304 - Collections St Luke's	2,127	—	—	—	2,127	1,771
0403 - Gift Day St Leonard's	—	—	—	—	—	17,339
0404 - Gift Day St Luke's	—	—	—	—	—	—
0413 - Boxes St Leonard's	338	—	—	—	338	252
0452 - Tower Appeal	—	—	—	—	—	225
0453 - Clock Repair Donations	—	—	—	—	—	4,700
0454 - Window Repair Donations	—	—	—	—	—	480
0455 - Defibrillator Donations	—	—	—	—	—	691
0490 - Stewardship Donations	3,647	—	—	—	3,647	2,766
0491 - Easy Fundraising Donations	85	—	—	—	85	45
0492 - Amazon Donations	32	—	—	—	32	22
0551 - Donations St Leonard's - Gift Aid	—	—	—	—	—	—
0552 - Donations St Luke's - Gift Aid	—	—	2,400	—	2,400	—
0553 - Donations - Ceremonies	560	540	—	—	1,100	445
0554 - Donations St Luke's	1,300	—	250	—	1,550	2,580
0555 - Donations Parish - Gift Aid	—	—	—	—	—	—
0556 - Donations Parish	2,843	—	—	—	2,843	19,524
0557 - Electronic Giving	5,433	—	150	—	5,583	2,799
0558 - Tax Recovery - Electronic Giving	—	—	—	—	—	—
0606 - Tax Recovery - Parish	4,371	—	—	—	4,371	5,401
0607 - Tax Recovery - PGS	21,616	—	—	—	21,616	19,910
0701 - Legacies St Leonard's	2,135	—	—	—	2,135	38,000
0702 - Legacies St Luke's	500,000	—	—	—	500,000	—
0705 - Legacies Parish	1,000	—	—	—	1,000	1,000
0801 - Recurring Grants Parish	—	—	—	—	—	—
0806 - Non-recurring one-off grants Parish	—	—	—	—	—	—
0850 - Energy Costs Grant	—	—	—	—	—	12,325
1279 - CFM Grants	—	—	—	—	—	—
1281 - Stripe Income - CFM	—	—	2,703	—	2,703	1,248
Donations and legacies Totals	669,789	540	5,503	—	675,833	256,065

Income from charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
1101 - Fees - Weddings & Funerals St Leonard's	5,816	—	—	—	5,816	2,692
1102 - Fees - Weddings & Funerals St Luke's	—	—	—	—	—	—
1103 - Fees - Bellringers	—	—	—	—	—	—
1104 - Choir Income	—	—	400	—	400	370
1105 - Tech Income	—	—	1,030	—	1,030	585
1209 - Coffee Money Donations	520	—	—	—	520	427
1242 - Hall Lettings St Luke's	7,853	—	—	—	7,853	6,493
1243 - Church Lettings St Leonard's	250	—	—	—	250	815
1255 - Magazine income - advertising	580	—	—	—	580	669
1265 - Parish Magazine Sales	5	—	—	—	5	119
1268 - Men's Meal	—	—	265	—	265	—
1269 - Parish Lunch	—	—	150	—	150	470
1270 - Bell Ringers	—	—	—	—	—	1,701
1272 - Flowers	—	—	350	—	350	150
1276 - Vicar's Discretionary Fund	—	—	—	—	—	—
1277 - Women's Group	—	—	—	—	—	—
Income from charitable activities Totals	15,025	—	2,195	—	17,220	14,495
Other trading activities						
0913 - St Leonard's Events	1,572	—	—	—	1,572	1,976
0914 - St Luke's Events	—	—	—	—	—	—
0915 - Parish Events	—	—	—	—	—	75
0916 - Parish Office Services	—	—	—	—	—	—
1210 - Bookstall sales to promote objectives	—	—	—	—	—	22
Other trading activities Totals	1,572	—	—	—	1,572	2,073
Investments						
1020 - Bank Interest - Premium	232	—	—	—	232	45
1021 - Bank Interest - Reserve	—	—	—	—	—	0
1022 - Bank Interest - CCLA	7,019	—	—	—	7,019	1,568
1030 - Rent from lands or buildings	14,750	—	—	—	14,750	—
Investments Totals	22,001	—	—	—	22,001	1,614
Other income						
0608 - HMRC Employers Allowance	5,508	—	—	—	5,508	4,297
1278 - CFM Income	—	—	9,894	—	9,894	18,078
1300 - Other Income - Services to Fitzgerald	10,200	—	—	—	10,200	11,515
1305 - Other Income - Services	1,000	—	—	—	1,000	—
1310 - VAT Grants	342	120	2,262	—	2,724	—
1315 - Insurance Claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
1325 - Friends Subscriptions	—	—	220	—	220	180
2841 - Start of Year Reconciliation	—	—	—	—	—	—
2842 - Write offs	—	—	—	—	—	6,177
Other income Totals	17,050	120	12,376	—	29,547	40,248
Income and endowments Grand totals	725,439	660	20,075	—	746,175	314,497

3. Expenditure

Raising funds

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
1725 - Electronic Giving Costs	61	—	2	—	64	34
1735 - Costs of Fetes & Events Parish	—	—	—	—	—	—
2051 - Salary - Parish Admin - Stewardship	—	—	—	—	—	373
2069 - Stripe Fees - CFM	—	—	80	—	80	40
2070 - Costs of Hall/Church Hire	3,302	—	—	—	3,302	3,855
Raising funds Totals	3,363	—	83	—	3,447	4,302

Expenditure on charitable activities

1801 - Mission - Overseas CMS	—	—	—	—	—	—
1830 - Mission - Overseas Agencies	2,505	—	—	—	2,505	2,550
1850 - Mission - Home Church Schools	—	—	—	—	—	—
1860 - Mission - Other Charities	2,505	—	—	—	2,505	2,550
1870 - Mission - Secular Organisations	1,670	—	—	—	1,670	1,700
1901 - Parish Contribution	131,162	—	—	—	131,162	120,000
1950 - Music Costs	1,279	—	—	—	1,279	1,342
2003 - Employers National Insurance	5,508	—	—	—	5,508	4,297
2004 - Pensions	1,510	—	—	—	1,510	861
2005 - Employers' Pension Contributions	760	—	—	—	760	—
2040 - Salaries - Other	(1,080)	—	—	—	(1,080)	—
2050 - Salary - Parish Admin - Clergy Support	—	—	—	—	—	933
2053 - Salary - Parish Admin	14,282	—	—	—	14,282	11,352
2054 - Salary - Parish Admin - Magazine	1,807	—	—	—	1,807	1,582
2055 - Salary - Parish Admin - Governance	5,160	—	—	—	5,160	4,740
2057 - Salary - Verger - Upkeep of Services	5,735	—	—	—	5,735	5,191
2059 - Salary - St. Leon. Organist	4,835	—	—	—	4,835	4,395
2060 - Salary - St Luke's Care - Upkeep of Serv	3,722	—	—	—	3,722	3,322
2061 - Salary - St Luke's Organist	1,647	—	—	—	1,647	1,425
2062 - Salary - Verger - St. Leon. Runn Costs	5,613	—	—	—	5,613	5,056
2063 - Salary - St. Luke's Care - Runn Costs	3,771	—	—	—	3,771	3,367
2064 - Salary - Senior Verger - St. Leon. Runn.	1,597	—	—	—	1,597	668
2065 - Salary - Senior Verger - Upkeep of Servi	1,597	—	—	—	1,597	668
2066 - Salary - CFM	36,759	—	—	—	36,759	31,125
2067 - CFM Running Costs	—	1,091	8,986	—	10,077	8,468
2068 - CYFW Grant Expenditure	—	—	—	—	—	—
2101 - Working Exp's - Incumbent St Leonard's	—	—	—	—	—	397
2102 - Working Exp's - Incumbent St Luke's	753	—	—	—	753	496
2121 - Council tax - Vicarage	3,393	—	—	—	3,393	2,934
2122 - Council Tax - St Luke's House	3,393	—	—	—	3,393	3,247
2141 - Water rates - Vicarage	434	—	—	—	434	442
2142 - Water Rates - St Luke's House	440	—	—	—	440	179
2144 - Water Rates - St Leonard's Church	816	—	—	—	816	656
2145 - Water Rates - St Luke's	231	—	—	—	231	178
2151 - Telephone - Vicarage	921	—	—	—	921	873
2152 - Telephone - St Luke's House	750	—	—	—	750	603
2154 - Telephone - St Leonard's Church	532	—	—	—	532	543

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
2156 - Telephone - Hall/Office	105	—	—	—	105	196
2161 - Miscellaneous - Vicarage	—	—	—	—	—	—
2162 - Miscellaneous - St Luke's House	—	—	—	—	—	—
2164 - Miscellaneous - St Leonard's Church	—	—	—	—	—	66
2165 - Miscellaneous - St Luke's Church	17	—	—	—	17	11
2166 - Miscellaneous - Hall	—	—	—	—	—	—
2180 - Alpha Expenditure	—	—	—	—	—	—
2201 - Training and Youth	—	—	—	—	—	333
2209 - Refreshments	1,399	—	—	—	1,399	1,347
2210 - Bell Ringers	—	—	—	—	—	1,701
2211 - Choir Expenditure	—	—	45	—	45	60
2212 - Flowers	—	—	—	—	—	—
2216 - Vicar's Discretionary Fund	—	—	—	—	—	—
2218 - Parish Lunch	—	—	—	—	—	150
2219 - Men's Meal	—	—	118	—	118	—
2302 - Insurance - St Luke's House	678	—	—	—	678	573
2304 - Insurance - St Leonard's Church	3,587	—	—	—	3,587	3,065
2305 - Insurance - St Luke's Church	997	—	—	—	997	628
2306 - Insurance - Hall	—	—	—	—	—	2,549
2320 - Organ / Piano Maintenance	1,875	1,087	—	—	2,963	2,032
2331 - Maintenance - Vicarage	—	—	—	—	—	(313)
2332 - Maintenance - St Luke's House	466	—	—	—	466	814
2334 - Maintenance - St Leonard's Church	3,219	—	198	—	3,417	1,647
2335 - Maintenance - St Luke's Church	4,124	—	155	—	4,279	2,352
2340 - Upkeep of Services	38	—	—	—	38	428
2350 - Upkeep of Churchyard	3,751	—	—	—	3,751	581
2370 - Churches Together	95	—	—	—	95	95
2371 - DBS Fees	48	—	—	—	48	60
2372 - Retired clergy wedding/funeral fees	—	—	—	—	—	642
2375 - Diocesan Fees	—	—	—	—	—	218
2378 - Tech	—	—	76	—	76	—
2380 - Equipment Improvements	7,214	—	—	—	7,214	2,623
2381 - Staffing Misc.	478	—	—	—	478	—
2382 - CFM Equipment	—	—	—	—	—	1,976
2404 - Gas - St Leonard's Church	1,577	—	4,023	—	5,601	3,493
2405 - Gas - St Luke's Church	1,689	—	2,123	—	3,813	2,375
2406 - Gas - Hall	390	—	—	—	390	312
2414 - Electric - St Leonard's Church	343	—	2,722	—	3,066	2,521
2415 - Electric - St Luke's Church	236	—	1,812	—	2,048	1,565
2416 - Electric - Hall	834	—	—	—	834	555
2420 - Cleaning Materials	673	—	—	—	673	756
2427 - Supplies - Upkeep of Services	250	—	—	—	250	—
2501 - Magazine Production Costs	49	—	—	—	49	—
2502 - Photocopier Expenses	5,100	—	—	—	5,100	4,822
2510 - Bookstall Purchases	—	—	—	—	—	330
2520 - Bank Charges	—	—	—	—	—	51
2601 - Governance - Audit Fees	1,780	—	—	—	1,780	1,490
2602 - Governance - Office Expenses	1,132	—	—	—	1,132	934
2605 - Postage	619	—	—	—	619	107
2610 - Software - Finanace	245	—	—	—	245	419
2615 - Software - Other	1,337	—	—	—	1,337	1,048
2704 - Fabric - St Leonard's Church	—	—	—	—	—	11,688
2705 - Fabric - St Luke's Church	—	—	—	—	—	—
2706 - St. Leonard's Boiler	—	—	—	—	—	—
2710 - Reordering	—	—	—	—	—	—
2998 - Transfer of balances	—	—	—	—	—	—
2999 - Write offs	—	—	—	—	—	6,195

Expenditure on charitable activities Totals	288,373	2,178	20,261	—	310,814	288,659

Other expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
1880 - Legacy - Dollin	—	—	—	—	—	—
2010 - Salary & Pension Services	598	—	—	—	598	—
2707 - Tower Repairs	—	—	13,573	—	13,573	—
2708 - Defibrillator	444	—	—	—	444	691
2711 - Professional Advisors Fees	1,344	—	7,217	—	8,561	24,200
2750 - Benenden Expenses	10,214	—	—	—	10,214	—
2832 - Other Expenditure - Fitzgerald	8,793	—	—	—	8,793	8,001
2840 - Year End Reconciliation	—	—	—	—	—	—
Other expenditure Totals	21,395	—	20,791	—	42,186	32,893
Expenditure Grand totals	313,132	2,178	41,136	—	356,448	325,855

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2505	-	-	**2505**	*2550*	
Home:						
Children Youth and Family Missioner	6680	-	-	**6680**	*6800*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	4175			**4175**	**4250**	
	13360		**-**	**13360**	*13600*	

5. Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Wages and salaries	90591		-	90591	*77011*	
Employer social security costs	5508		-	**5508**	4297	
Employer pension costs	1510	-	-	**1510**	861	
	97609		**-**	**97609**	*83859*	

6. Payments to PCC members

Clergy were paid out of pocket expenses

7. Transactions with persons related to PCC members

None

8. Transactions with related charities

None

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Independent examination and professional advice	1780	-	-	1780	1490	
Accounts production	1132	-	-	1132	934	
Bookkeeping	5160	-	-	5160	4740	
	8072	**-**	**-**	8072	7164	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
	-					

11. Fixed Assets

a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Notes*
Market value 1 January 2022	-	-			
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2023	**-**	**-**			

11 a Tangible Fixed Assets

Cost or valuation	**Freehold land and buildings**	**Audio visual**	**Office Equipment**	**Total fixed assets**	*Notes*
At 1 January 2023	511000			**511000**	
Additions					
Disposals					

Revaluation					
At 31 December 2023	**511000**			**511000**	
Charge for impairment					
At 1 January 2023					
Additions					
Disposals					
Revaluation					
At 31 December 2023					
Net book amounts					
At 31 December 2023	**511000**			**511000**	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*
Fixed assets for church use	511000			511000	*511000*
Investment fixed assets	-	-			
Current assets (except cash)	341,327			341,327	4,141
Cash at bank and on deposit	(14,035)	254,288	-	240,253	*192,983*
Current liabilities	(7401)	-	-	**(7401)**	*(15672)*
Long term liabilities					

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Income tax recoverable	584		-	584	4,796	
Prepayments and accrued income		-	-			
Other debtors	340,742	-	-	340,742	*2,343*	(legacy)
	£341,326		-	**£341,326**	*7,141*	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Deferred income		-	-			
Accruals for utilities and other costs	7,401	-	-	7,401	15,672	
Archdeacon's loan		-	-		-	

Other creditors		-	-			
	7,401	-	-	7,401	15,672	

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2023	*Total Funds 2022*	*Notes*
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

17. Comparatives for the statement of financial activities

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	670,329	5,503	-	675,833	256,065
Income from charitable activities	15,025	2,195	-	17,220	14,495
Other trading activities	1,572	-	-	1,572	2,073
Investments	22,001	-	-	22,001	1,614
Other income	17,170	12,376	-	29,547	40,248
Total income	**726,099**	**20,075**	-	**746,175**	**314,497**
Expen/diture on:			-		
Raising funds	3,363	83	-	3,447	4,302
Expenditure on charitable activities	290,552	20,261	-	310,814	288,659
Other expenditure	21,395	20,791	-	42,186	32,893
Total expenditure	**315,311**	**41,136**	**-**	**356,448**	**325,855**
Net income / (expenditure) resources before transfer	**410,788**	**(21,060)**	-	**389,727**	**(11,357)**
Transfers					
Gross transfers between funds - in	6,680	80	-	6,760	29,407
Gross transfers between funds - out	(6,760)	-	-	(6,760)	(29,407)
Other recognised gains / losses			-		
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	410,708	(20,980)	-	389,727	(11,357)

Reconciliation of funds			-		
Total funds brought forward	420,182	275,269	-	695,452	706,810
Total funds carried forward	830,891	254,288	-	1,085,179	695,452

Notes to the Financial Report

18. Statement of Funds.
Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2023	**Income**	**Expenditure**	**Transfers, other gains and losses**	**Balances c/fwd 31 Dec 2023**
	£	£	£	£	**£**
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds	275,269	20,073	(41,134)	80	254,289
General fund	290,077	725,439	313,132	(80)	695,623
Designated roof fund	130,105	660	(2178)	-	135,267
Revaluation reserve	-	-	-	-	-
Total of all unrestricted funds	420,182	726,099	315,311	(80)	830890
Total funds	695,452	746,175	(356,448)		1,085,179

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2023 set out on pages 27 to 41

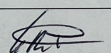
Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair 'view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees 'annual report.
Give here brief details of any items that the examiner wishes to disclose	

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2023 set out on pages 27 to ~~41~~ 39

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair 'view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	24th April 2024 Institute of Chartered Accountants in England and Wales
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SUTTON WITH SEAFORD

England & Wales - Charity number 1131402

Accounts

Trustees Annual Report and Financial Report

The Parochial Church Council (PCC) of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2022

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Website:	Seafordparish.org.uk
Incumbent:	The Rev'd James Hollingsworth, MA The Vicarage, 46 Sutton Road, Seaford, BN25 1SH
Independent examiner:	C R Tyler (FCA DChA) F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD
Bankers:	Barclays Bank plc

Trustees Annual Report and Financial Report

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Trustees Annual Report for 2022

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The Covid-19 Pandemic significantly shaped 2020 and 2021 and the ripples from it continued to affect the emergence of aspects of our ministry pre 2020. The aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonards Church throughout the week for prayer and by welcoming new people into the Church through worship, Homegroups, book clubs and other groups within the Church family.
6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (eg Kitchen & toilets within St Leonards and Office and kitchen at St Luke's).

Trustees Annual Report and Financial Report

7. To explore how we can r educe our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered **304** (compared to 295 in 2021, 300 in 2020, 316 in 2019).
The PCC mostly met in person in St Leonards, a total of 6 times. The Standing Committee met between meetings and their deliberations were reported to the PCC. The Standing Committee met by zoom on a bi-monthly rhythm.

RM: "Thank you for being there and for your prayers"

Leadership

- The following sub-committees (some known as teams) are appointed by and report to PCC:
- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- The Mission Team, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- The Parish Fabric Committee oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Michael Holmes as the chairperson.
- The Communications Team, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- The Safeguarding Team, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.
- The Pastoral Care Team, led by Mrs Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- The Children, Family and Youth Team is led by the Parish Children and Youth Family Missioner, Mr Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.
- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Trustees Annual Report and Financial Report

Overview of the Year. APCM 2022

Community

In June, the Church celebrated our Queen's Jubilee with a Choral Evensong and then a Civic Songs of Praise. On her death on 8th September, St Leonard's Church was open for prayer and to receive people throughout the town to sign the Book of Condolence. The Succession was announced by the Mayor outside St Leonard's on 11th September and another civic service held on 18th, the eve of the funeral of Our late Sovereign Lady Queen Elizabeth II.

YouTube comment "Another fantastic evening, thank you to all for arranging it" (Christmas Carols)

St Leonard's has continued to remain open this year throughout the week 10am-1pm for people to come in for some company and conversation or to pray and light a candle. Except on Thursday mornings (see Stefan's report on Tots). We were not able to take a group of teenagers to May Camp (Diocesan Youth Camp at Plumpton Race Course) but a group of us did go for the purposes of teaching 300 teenagers some archery.

The Police visited our Holiday Club 'Cops n Robbers' and the PCSOs took the Vicar for a walkabout so as to keep close connection between them and the Church. They were helpful with a homeless woman who set up her tent in the Churchyard. Rev Derreck Lee-Philpot has been invited to be part of the Fire service chaplaincy which will be another important part of our work in caring for the community.

On the last Saturday of each month, St Leonards has hosted Open Café with plenty of cake and coffee and visitors. This has been a fruitful way of bringing the community together. Seaford Magic day saw the church full of people and cake and stalls and different groups singing. Lunch Club has continued, now in St Luke's. The Government, through a Sussex charity, invited us to create a Levelling Up discussion group which will conclude in February 2023.

Care Homes through the year slowly began to open up to us being able to bring Holy Communion with some singing and carols. Covid has continued to come and go and occasionally limit our ministry.

Members of the Church helped fundraise for different charities this year including rattling buckets for Seaford Bonfire Society, Shoeboxes for Romania (64) and we have had speakers from Waves, Samara's Aid (Syria) and the Chhin family in Cambodia. (See a more detailed report further in).

The Church has hosted various groups and choirs and concerts (see the concert report further in). It was particularly good to see the beginning of some schools and nurseries returning, post pandemic, to St Leonards for their end of term Christmas concerts. The Wellington Hotel invited the Church to lead some Pub Carols.

The vicar and Stefan have both been invited into one school to help teachers with the implementation of the new ESCC RE syllabus.

Trustees Annual Report and Financial Report

God's own acre, the Churchyard saw the replacement of two elm trees marking the two world wars. The local council continue to mow the grass but this year has engaged with the idea of allowing some parts of it to grow so as to encourage the wildlife. This included being involved with the Churches count on Nature where insects, butterflies, and wild flowers were counted with the help of Seaford Natural History Society.

The Vicarage has become a guinea pig for the Diocesan landlords to experiment with helping it towards being carbon neutral. This year the loft has had extra insulation and cavity walls filled, next year might see an air-source heat pump installed.

The Town continued to raise money for 'Seaford 4 Ukraine' which became a subcommittee of Seaford PCC for the purposes of supporting Ukrainian Refugees and their hosts in the area and with the hope that surplus money could be given to appropriate Ukrainian charities. Over £18,000 has been raised over this year, much has been given already, including some to those who are raising funds for electricity generators and for trauma first aid kits to be sent to Ukraine.

The Order of St Richard was awarded by our Diocesan Bishop, Rt Rev Martin Warner, in gratitude to Diana Woodcock and Malcolm Anderson for their work in the community and in the Church.

Our Website and *ChurchSuite* and our Facebook page and YouTube channel have continued to keep people informed of our activities as has the Magazine. We print 200 copies and have an electronic version. (for links see: https://seafordparish.org.uk/social-media/)

As you read more of this report you should note other aspects of how Seaford Parish has worked to support and bring the community together.

Worship and Discipleship in the Church.

Our worship has continued to be on line as well as in person. In St Leonards we continue to worship on Wednesdays at 11am, and on Sundays at 8am, 9.30am and, fortnightly at 11.30 *The Meeting Place* and the occasional evening service (eg Ash Wednesday, Harvest Songs of Praise). In St Luke's our worship has been on Tuesdays twice a month, Sundays 9.30, and on two evenings in the month *prayers at 7* and *St Lukes at 7*. A couple of *The Meeting Place* services were held on the beach over the summer to good effect.

A daily Thought for the Day has continued with a slow read of Hebrews and some Carol earworms at 7.15am on Facebook as well as 6pm evening prayer. At the time of evening prayer, it's quite possible to have 10 people praying together, a short while later and we're told that it has 'reached' 80. It's hard to know what this means but it is evident from the comments that this is a ministry that helps keep people connected to the family of the Church. Likewise, YouTube (viewings range from 213 (Carol service) to over 70 for a Sunday morning.

Home Groups began to meet again. We continued with a zoom book club looking at Ruth Valerio's *Yes to Life* and *Unveiled* by Clare Haynes. In May we hosted a Deanery Confirmation

with seven of our own Church family being confirmed. In the summer a group of us went to New Wine. In September we ran another Alpha Course.

Over 200 Christians for the Churches Together Good Friday Walk of Witness started in St Leonards and processed to the sea front and to Seaford Life Church with prayers and hymns along the way.
Six Baptisms, 2 weddings, one blessing, and 20 funerals.

Using our October attendance statistics: Average Sunday attendance was 180 and average Wednesday attendance 15.

Damien Brenan and Janice Bartholomew were ordained to the diaconate and went elsewhere to their curacies. Rev Derreck took his ministry to Sudan for three weeks.

The Vicar in his capacity as Rural Dean continued to oversee various vacancies where we as a team (particularly Colin Pritchard, Lucy Hollingsworth) were able to support other churches such as Ringmer, Newhaven, Denton, Peacehaven amongst others.

As you read more of this report you should note other aspects of how Seaford Parish has endeavoured to provide worship that is accessible for all and to encourage people to become disciples and to grow in the love for God and for their neighbours.

Home Groups report for 2023 APCM

In December David and Pat Farey took on the role of looking after the nine groups that meet across the parish. The groups vary from three or four up to around fifteen, meeting in daytime or evenings. Meetings have slowly been getting back into a rhythm since lockdown, and looking forward we need to build up our groups and provide more opportunities for our church members – and for those outside the church – to come together in small convivial groups where they can gather around God's word to learn about faith and to support one another in prayer and fellowship.

In our changing society matters of faith are becoming increasingly controversial and there is a need for all those with an interest in Christian things to be well grounded in the principles. Services in church are essential for life as Christians but only in smaller, more intimate settings can there be real learning and equipping for life. That is what our home groups seek to provide.

Our thanks must go to each of those individuals who have taken on the role of leading our groups. They are a committed and inventive group of people who care passionately for those in their care and provide the means for them to learn and grow together. They have soldiered on through Covid times and are continuing the good work. As people in the groups grow in faith, understanding, confidence – and numbers – so we hope that more groups may form and expand our very essential home groups network across the town.
For anyone interested in joining a group please email David or Pat on homegroups@seafordparish.org.uk.
David and Pat Farey

Trustees Annual Report and Financial Report

Pastoral Care Report APCM 2022

Towards the end of 2022, I realised I needed to take a break from co-ordinating the Pastoral Care Team. The team have a wide brief:

Pastoral Letter Mailing List: At present this list is about 80 people who do not have access to online facilities and cannot get to church through infirmity or illness. James and Derreck take it in turns to pen a letter to all on the list to keep us all connected and involved in Parish matters. Thank you all for the many contributions to the postage cost. Incidentally, copies of these letters are also available at the back of both churches for all to see.

Home Holy Communions: a small team visit the home bound offering Holy Communion on request, this is especially appreciated around Christmas and Easter time. Barry Ranger now co-ordinates these visits, Barry's number: 01323 899300.

Care Home Services: at present we hold monthly services in Nova House, Freshford Cottage, Burdyke Lodge & Westerleigh Nursing Home. Brian Miller has agreed to co-ordinate these. We have a small dedicated team who take these services and we hope, as Covid begins to recede, more helpers can join the team. Brian's contact details:07763 brianpmillar@gmail.com

General Pastoral Care: We respond with phone calls, visits and help as appropriate. This can involve hospital visits and home visits and is something we can all do, one member 'happened' to be walking along the road and heard another member calling for help, she had fallen and couldn't get up. Another member of the Parish makes a point of getting to know new visitors at services and often invites them for coffee. Untold blessing result in these kindly acts and we all work as part of the team as we 'Love our neighbour as we love ourselves'.

At times of bereavement, illness, anxiety etc we all need some extra help and we are available; ring the clergy, the wardens, or the church office to let us know. Incidentally, Diana Woodcock continues to co-ordinate the Pastoral Care at St Luke's and I am grateful for all those who have let me know of need or who have been involved with pastoral care over these years.

Wendy Ogilvie March 2023.

Fabric Report for period 1st Jan to 31st Dec 2022

Much has happened during the year. Fabric work on both churches can be analysed as follows:-

St Leonard's Church

Windows – The Ascension window was fixed last year, we have now renewed and fixed stonework on nine windows at a cost of £12.3k; these windows were, on the outside, W1 West Wall of the Tower, W2 Choir Vestry, W5 South Aisle West, W6 South Aisle, W9 South Transept, W11 East Organ Chamber, W21 West Cloakroom, W22 North Choir Vestry, on the inside, Lancet Vestry.

Trustees Annual Report and Financial Report

Tower Repairs – The problem is that at the apex of the spire roof on the tower, the supporting timber rafters show evidence of dampness coming through the top around the timber pole that supports the weathervane and its associated lead flashings. There is some erosion of stone to the inside face and tops of the parapet walls and some open joints, this results in a leak at the top of the tower and wet stone is slowly crumbling and dust is falling on the bells. There is a large cross beam supporting exposed rafters, purlins and central post for weathervane. The central post has a large crack in it. Water damage is further leaking down the king post and there is further possibility that the weathervane could rot and fall down. Repair will be necessary to the lead capping, tiles and weathervane to stop the deterioration.

We appointed a contractor at a cost of £13.2k with a view to carrying out the necessary work during November / early December, 2022. Unfortunately due to the continually wet weather, the contractor was not able to fully complete other designated work within their anticipated timescales. This necessary work will now begin mid April, 2023.

Church Clocks – we have decided not to arrange cleaning of the three church clock faces. We prefer to wait until this may become a necessity and then discuss this with the council. Maintenance on the clocks is continued.

Plumbing – South East Water inspected the church plumbing to ensure that it met the requirements of the Water Industry act 1991 and the Water Supply (Water Fittings) Act 1999. These requirements form an important role in protecting public health and providing efficient use of water within the premises. Requirements were met.

Defibrillator – following an accident in Church Street, this was used and, probably due to panic concerns, was badly damaged. It has been replaced with a new Defribulator and we have taken the opportunity to improve the wall mounting and signs.

Underground Water Leak – there was a very bad underground water leak to the left of the front church doors. Pipeline South East Limited were hired and they dug and located the leak, repaired it and reinstated the grass area at a cost of £0.6k

Lych Gate – minor tiling work was carried out cracked, broken and missing tiles.

Church Roof – minor repairs have been carried out to fix loose and slipping tiles

Church Gully – this has been fully cleared of all weeds / dirt / mud and grass; thank you to David Bramley.

Hall – As the Hall is now classified as an unoccupied building, the Insurance Company asked that it be cleared of all items, if they were to continue to insure it and this was done. All the moss was cleared off the roof to improve and reduce the risk of water leakage; a big thank you to David Bramley for doing this.

National Churches Trust Grants – it was noted that this Trust intends to bring in a Cornerstone Grant in March 2023 to cover churches for the installation of kitchens and

accessible toilets. The grants are anticipated to range from £10-50k with the average being £15k. We have decided to apply for a possible grant, as the intended future work at St Leonard's Church meets the criteria defined within the grant concepts.

Fire Risk Assessment a full report has been completed by a qualified expert and the findings have been made available. Actions required and noted are being addressed.

Church Lighting – we are glad that the light bulbs in the nave of St Leonard's Church have been replaced (with thanks to Phil and Malcolm Anderson). The Chancel lights and projector bulb need replacing.
We have recently found a relevant spider lift (TR17) that we could use to gain access to the church lights. For those who are interested the TR17 can be seen on the afi rentals website at https://www.afi-rentals.co.uk/spiderlifts
A day hire of this machine will cost £1.8k (machine + operator, travel site to church and back to site, ramps for nave to altar + insurance). At a cost of £0.2k per hour, we are reviewing what else we could use the machine for? For example this could assist in a roof survey. We are dealing with the logistics of getting everything together with a view to ensuring one specified day for everything to be done. Hopefully this will all be sorted out in the near future.

St Luke's Church
Administration Office – last year this was transferred from St Leonard's Hall to St Luke's. This year we have employed a carpenter to create a special kitchen top to provide a desk like table top across most of one wall; this improves space in the office. The carpenter is now in the process of providing shelving to a cupboard and converting the door to open outwards, currently it opens inwards.

Kitchen – It was decided to fit new cupboards across the whole of the back wall in the small hall section of St Luke's near to the kitchen. After these were put up, most people agreed that the cupboards should be varnished. Overall costs – installing cupboards and varnishing was £2.5k. The cupboards are now used for storing tables and for keeping stock items for the monthly parish meal. It is also used for other items for kitchen staff and storing items for the various youth groups.

Vestry – in addition to adding a cupboard (with lock) for valuable items (cost included in the £2.5k above), e.g. chalices etc., all the pipe work within the Vestry was covered / hidden at a cost of £0.5k.

Altar Curtains – these have been replaced and new curtains have been installed.

Plumbing – similar to St Leonard's Church, South East Water visited in April, in order to inspect the water systems (plumbing) to ensure they meet the Water Industry Act 1991 & the Water Supply (Water Fittings) Act 1999. The inspection ensures compliance with the requirements; this plays an important role in protecting public health, safeguarding water supplies and providing the efficient use of water within the premises. Requirements were met.

Trustees Annual Report and Financial Report

Fire Risk Assessment a full report has been completed by a qualified expert and the findings have been made available. Actions required and noted are being addressed.

Vicarage Garden – the trees have been cut back and reduced

Hedges – these have been regularly cut back and maintained

Thank You
Finally a big thank you to our parishioners for the various donations, this has included contributions to the cost of:
St Leonard's Church – windows and tower repairs (to be completed April, this year)
St Luke's Church – kitchen cupboards, vestry (cover / hide pipe work), Administrative Office and new altar curtains

Mike Holmes, Head of Fabric, Parish of Sutton with Seaford, 19th February, 2023

Safeguarding – by Ruth Saunders
A big thank you to everyone this year who has made safeguarding part of their daily living, and thereby made St Leonards and St Lukes places where people want to come. Recently we had a Safeguarding Sunday, where Stefan, James, Derreck and I spoke at all services about the importance of the policies and procedures we already have in place to ensure that our churches follow Diocesan guidelines, and are places where everyone feels safe and happy to be. Sometimes, the policies and procedures seem burdensome and over detailed, and my role is to help us make sense of them, and do the bits that we need to. And part of the Sunday, was for us to get a fuller view of safeguarding that includes all aspects of our daily lives, rather than the focus of newspaper headlines. We are a welcoming church, where we offer each other, and people we don't know so well, love, support and a listening ear, particularly in difficult times. And that's what safeguarding is all about.

During this year, the Safeguarding Committee has met regularly. We have continued to work on the Safer Recruitment and People Management Guidance issued by the Diocese, and a set of procedures appropriate for our churches is already being trialled. Church Suite will have application forms for anyone interested in volunteering, and will also have templates for requesting references, interviews and codes of behaviour/contracts which both we and the volunteer will commit to.

Stefan's groups have continued to blossom, which is great news. This success makes it essential for us to have the correct procedures and risk assessments in place, so that parents will feel confident about leaving their children in our care. With another successful Holiday Club in October, and new volunteers coming along, I have carried out a number of dbs checks during the year. As the Diocese now wants us to renew every three years rather than five, it will be good for more people to sign up to the up-date service – with this in place and a person's consent, I can access their current status, without going through the palaver of a new application. You can only apply within 30 days of a completed DBS, so you have to be quick off the mark, but as volunteers this is a free service. Thirtyone:eight (Proverbs verse), processes all our applications at a subsidised rate of £6.

Trustees Annual Report and Financial Report

Training continues to be a challenge, as at this time it seems that face to face training courses will not be offered in the near future. Those sessions we had in the hall pre-pandemic, were so good at getting us together, giving us information, allowing discussion and sharing experiences. And we all got a certificate at the end! Now, the Diocese is depending on us all to do it individually on line, and it is undoubtedly true, that fewer people all over the country are staying up-to-date with their training. In our churches, we have examples of extraordinary perseverance and certificates hard won. You know who you are and thank you. Ideally the Diocese would like all members of the congregation to complete the basic training (C0), and anyone involved in any part of the church's work should complete C1. Please let me know if you would like or need to do training – house calls can be made. Stefan and I are both concerned about the fall in the number of people trained, and have written to the Diocese about ways this could be addressed.

Sadly, there are people who have not been able to return to church since the pandemic and keeping in touch with them has continued to be a major part of our mission. Lots of people are visiting and supporting people in their own homes and in local hospitals and residential and nursing homes. Safeguarding awareness in all this work will help us notice things that may not be quite right and ensure that we know how to address them and keep people safe, both those we visit and ourselves. I have also met with people who welcome visitors to the church during the week, and we have discussed principles of lone-working and keeping ourselves safe and thought about how to respond to visitors.

"Thank you for the free packed lunches, this is really needed" – Holiday Club Parent

"Thank you, just thank you for setting up a group where I can attend and discuss my thoughts, it's the first time in ages that I connected with a reading from the Bible" – young adult at The Chosen

Ministry to Schools during 2022 – by Liz Morgan-Jones

Gradually, very gradually during the year Stefan Bracher (Parish Children, Youth and Family Worker), James the Vicar and the Youth Worker from Seaford Baptist Church have been welcomed back into the local schools.

Assemblies taken by Alex the SBC Youth Worker restarted in Alfriston at the beginning of the year and by the end he was including Cradle Hill and Seaford Primary Schools. Unfortunately, Di Bradford from Seaford Community Church has not been asked to restart going into the Primary Schools to tell them Bible Stories. Seaford Primary School re-opened its doors to members of the Leadership Team from St Peter's.

Stefan and Alex were once again able to go into the classrooms to take with them copies of the Scripture Union booklets, 'It's Your Move' provided by Churches Together in Seaford into

Trustees Annual Report and Financial Report

Alfriston, Annecy, Chyngton, Cradle Hill, Cuckmere House and Seaford primary schools at the end of the Summer term.

During the year volunteers from the 'Listening Service', provided and trained by Waves, was able to regain entry into Chyngton School and recruited new Listeners for Cradle Hill and Seaford Primary Schools. They were able to support 16 children through the service. Many parents and teachers report that the children who have received Listening support are more confident and for some their behaviour in class and playground has improved. They feel that their concerns are being listened too.

Individuals and churches throughout the town received the dedicated prayer topic sheet updating them on school matters three times during the year.

Please continue to pray for those from St Leonard's and St Luke's who work or volunteer in our schools. And that the churches in Seaford will work together to continue building helpful relationships with all our local schools Alfriston Primary, Annecy RC Primary, Bowden House, Chyngton Primary, Cradle Hill Primary, Seaford Head School, Seaford Head Sixth Form Centre, Seaford Primary and St John's.

Parish Mission Support Team and other Charitable Giving – by Liz Morgan-Jones

We held three meetings during 2022 with our pruned down Team.
Mission Partners that we supported both financially and by prayer –
Beachy Head Chaplaincy, Sarah & Pola Chhin with Cambodia Action, Church Army, Diocesan Family Support Work, Homelink, LAMA, Samara's Aid and Waves.
Mission Partners that we previously supported financially but this year concentrated on prayer support only –

Bible Society, CMS, Mission Aviation Fellowship, and Chris Chester with Mission Direct.
Mission Activity now relying on individual supporters – Caring & Sharing Scheme.
There were two other Mission Charities supported by many in the parish. Christian Aid – by attending Christian Aid local events, volunteering as organisers, deliverers and collectors of envelopes during Christian Aid Week and hosting one of their fundraising lunches at St Luke's. Link to Hope – when over 40 shoe boxes were filled and collected which together with other knitted goods were sent off to various Eastern European countries.
We welcomed Sarah and Pola one Sunday to services at St Leonard's and St Luke's when they updated us on their work in Cambodia and Samara Levy came to entreat us to support the various appeals of Samara's Aid with their work in the newly built Medical Centre and two other centres for the Widows and Orphans in Syria.

One weekend in June we put up displays in St Leonard's for each of our Mission Partners to assist everyone's awareness at the Open Church Coffee Morning and services the following day.

Ongoing informed prayer support was provided in the Parish Prayer Diary with two or three mission partners being highlighted each month and intercessors encouraged to include them regularly at all services.

Trustees Annual Report and Financial Report

Ten per cent of the general fund income for the year was allocated for Mission. Half of this total was for distribution amongst our Mission Partners at home and overseas. Each of the eight receiving £850 whilst the other half (£6,800) was for our own mission work undertaken by the Children, Youth and Family Worker.

Looking forwards we will continue to review the way the parish supports our Mission Partners and how together we can take the gospel to those at home and overseas.

Flowers in St Leonard's Church

Flowers continued to adorn the church with a pedestal arrangement in the sanctuary throughout 2021 with thanks to the few arrangers still available.

Bunches of daffodils were distributed for Mothering Sunday and all the major festivals celebrated with the church decorated appropriately.

The Flower Festival entitled 'Window on our World' from September 24th to 28th was the culmination of over a year's planning and provided a safe space for visitors to enjoy the twenty three colourful and imaginative displays (produced by arrangers from the church and the local Flower Clubs), live musical interludes and light refreshments. The festival was combined with a small exhibition of paintings on the Seaford trail of the Lewes District Artwave event which together generated much needed funds for the parish.

We are grateful to those who gave donations throughout the year to provide the flowers and to those who arranged them and to Margaret Smith for overseeing all the practical organisation.

St Leonard's Choir – by John Baker

Now that Covid regulations have relaxed the choir were once more able to sing without so many restrictions, we started to process again albeit in single file at first and didn't have to limit our numbers for social distancing. Before lent we reintroduced the sung settings of the Gloria, Sanctus and Agnus Dei too. The augmented choir have sung for the service of lessons and carols before Christmas as well as Evensong services for the Diamond Jubilee of Her Majesty Queen Elizabeth II in June. Then again in September when she died there were Evensong services for her and for the Accession of His Majesty King Charles III.

During the year three new members have joined the Sunday choir.
We managed the annual garden party this year too and were fortunate to have a lovely day for it in July.

I am very grateful to the choir members who have supported me and been so loyal during the last very difficult few years. Our numbers aren't limited now so we are able to welcome new members again. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir. We meet on a Thursday evening from 7 – 8.30pm in St Leonard's Church.
John Baker

JH (Re: Funeral) "The choir sounded fantastic"

Trustees Annual Report and Financial Report

St Leonard's Lunchtime Concerts – by John Baker



2022 saw the first full year of concerts since the first lockdown. We have welcomed back several performers that we've heard before as well as some new faces. There has been quite a variety of music including chromatic harmonica, trumpet, flute, piano and voice. Our audience numbers this year have ranged from 42 to 100, averaging at 70.
It was a relief that we no longer had to organise bookings and that people could once again just turn up.

As has become our tradition the final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £500. There was also over £550 left for Church funds.
We are hugely grateful to our loyal audiences who support us so well and we look forward to 2023.

The aim of the concerts is to enable people to hear talented musicians, provide performing opportunities for musicians, especially at the start of their career and to welcome people to our beautiful church, some who might not otherwise come through the door.
The concerts are usually on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience.

Seaford Parish Women's Group (SPWG) – by Julia Lawson

Seaford Parish Women's Group resumed meetings on 7th February 2022 in St Luke's Church Chyngton, holding a short AGM, discussing the programme for the next few months and an Upside-Down Raffle.

We varied our meetings throughout the year with interesting speakers and social evenings. We especially enjoyed a talk on Bargain Hunt, a visit from the Hand Bell Ringers, and an annual dinner at Seaford Golf Club. In the spring we had a talk from St Wilfred's Hospice, held QEII 70th Jubilee evening bringing Coronation gifts and discussing memories. In the summer we had talk and demonstration on lace making, discussion on American Independence Day and an interesting talk by Diana Woodcock. The Autumn meetings started with a social evening; talk and demonstration from SeaFriends/Cycling without Age and a speaker from the Chailey Foundation.

We especially enjoyed sharing companionship together, quiz, craft evenings, soup & sausage supper, board games and collecting Christmas gifts for Stopover. The charity care for young women in Brighton & Hove, providing accommodation, giving them respite, and counselling. In December we held a combined service for Stopover with the Mother's Union in St Leonard's Church led by Derreck Lee-Philpot, giving all of us an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Stevie Graves the STOPOVER Service Manager gave an update on the charity and was delighted to receive the gifts on behalf of Stopover. We closed the year with Carols and poems focussing on Hannukah, Festival of Light.

Trustees Annual Report and Financial Report

We are always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme. We currently meet at 7.30pm in St Luke's on the 3rd Monday of the month.

St Leonard's And St Luke's Mothers Union – by Janet Kent

2022 was a full year of Meetings and Activities, we welcomed two new members at our December Service and had an average of 10 members at our Meeting. .An open invitation resulted in a few more attending Rev Brigid Hadfield's and Rev Derreck Lee- Philpot's talks. In June we held our Ecumenical Celebration and tea on the theme of Light where we were joined by ladies from four other local groups.

We had two trips out, A theatre trip in March and an Eye-Spy visit to Berwick Church in September, Thanks to Phil for organising these and also of course our annual Desert Island Discs, 2022 celebrity being Rev Colin Rudge.

In October we were so touched by Brian Millar's talk about his Chaplaincy with the young men staying at Eastbourne's YMCA that it was decided to spend Novembers meeting making up "Love in a box" Christmas parcels for the lads, showing them " Gods family love". We also agreed to raise money in 2023 to provide the food for one of Brian's YMCA meals. Members also brought contributions to our joint December Service for the young women and children being supported by Stopover in Brighton.

During the year, we raised £50 for the Bible Society to provide Bibles for Ukrainian families. We attended Baptism Services, presenting Bible Story books and cards and welcoming the family and "child" to the family of St Leonards & St Luke's.

The first Monday of each month sees us once again providing and serving cake at the Citizenship Ceremonies in Brighton.

Two members continue as Chair and Trustee to Sea Friends, helping out at the weekly coffee morning when needed.

Members attended the Diocesan Members meeting in Haywards Heath where we were strongly encouraged to keep our Branches open (however few in members) as once Branches close they are unlikely to ever reopen. It was also demonstrated in many ways how important and influential the MU is across the world, something we were also made aware of by Derreck speaking of the MU members in South Sudan.

We also attended a District event, where the Branches spoke of what projects they were involved with; Mother& baby groups, Prayer shawls, Welcome packs. Contact Centre. We may be few in numbers but there is much good work going on supporting Families in God's name in Prayer and Action.

Janet Kent

Children Youth & Family Missioner – by Stefan Bracher

In the past year the children, youth and family team have been keeping very active within our Church. We have come into contact with over 210 children and their families throughout the year across all of our groups. Some children and families attend regularly, some attend less

frequently, but all understand why we run the groups we run. Ultimately to tell the message of Jesus and make disciples.

As the first full year of no Covid restrictions, it has been a case of getting the children, youth and family work up and running the way we want it to be. We have continued with Messy Church, Tots' Treats (toddler group), Sparks (children's group) and Ignite (youth group). As we as these groups we have also launched two new groups, Glow Sunday School up at St Luke's Church and The Chosen adult's group, specifically for adults to come along to and discuss Jesus with a meal.

The largest issue which is currently facing the children, youth and family work is the need for volunteers. The lack of volunteers willing to take up a call to help run sessions has, and will continue to, limit the outreach of the children, youth and family work. Often the same volunteers, volunteer for much of the work, time and time again. Those volunteers then suffer from burnout and decided to step back, genuinely because they feel they are stretching too far to be able to conduct their own personal jobs as well as helping to run 2-3 groups.

Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. Over the past year we changed the meeting time from 3.30pm-5pm to 9.30am-11am on a Saturday. This has been successful at attracting a few new members into the sessions.

The Messy Church steering group has been meeting regularly to decide on themes and arrange for the crafts for those themes to be decided well before time. This makes the process of developing a Messy Church session more effective, allowing for longer planning ahead of time.

In connection to this we have looked at specific themes, i.e. before Christmas we had been looking at Heroes of the Bible with Ruth, Daniel, etc.

Tots' Treats

Tots' Treats have been developing in what is offered to parents and toddlers. The sessions in both St Luke's and St Leonard's have been running with a craft linked to a story, which is then followed by musical instruments. Stories have been used from faith-based books as well as mainstream books with a Christian value within that story. After each story we have also been praying on what the theme is for the story we are listing too. We have also been trying to be more selective over newer toys to help with various levels of development in a child, i.e. the development of fine motor skills, etc.

One noticeable issue is with regards to the heating of St Leonard's church during the colder months. Children's hands have been very cold which in turn, and understandably, turns parents/carers and their children away. An alternative source of heating is required for St Leonard's church, to ensure it is a comfortable place to engage with people, as the current heating system is not suitable to heat such a large church and can be very off putting.

Trustees Annual Report and Financial Report

Sparks

Sparks have been developing very well. In the summer of 2022, we took 8 children to the summer camp with Generations Christian Camps where they learnt all about the King of all kings, whilst finding out about various kings throughout the Bible. Our number for the Sparks camp 2023 are looking to be very similar.

Following that we have been between 35 and 40 children in attendance to Sparks most of the session which have been running. Our working limit is 40 children. Throughout sessions we have looked at specific themes, such as parables of the Bible whilst incorporating some science where possible. Our summer programme will be slightly different as we try to visit different local places.

Holiday Club

Our October half term holiday club, titled Cops and Robbers had been a huge success. We had over 60 children attend with around 45 children attending each day. We had visits from the local police to talk about what they do in the community and show the children what is inside a police car. As we all looked at Old Testament Joseph and everything he had gone through, but his faith remaining strong.

Holiday club typically costs around £600-£700. To raise funds for holiday club we ran a quiz night which generated over £1000 worth of funds, covering the cost of running holiday club and buying lunches for all the children/families who wanted one. It meant the holiday club was completely free for anyone who wanted to attend at primary school age.
In 2023, we look forward to planning the next October half term holiday club and continue to look for fundraising opportunities.

Ignite

Ignite has been developing well. In the late part of 2022 we made an appeal for funding to the congregation, to support the development of the group. With those funds we brought a pool table, air hockey table, football table and basketball hoops. This has brought in a huge number of young people. Between July 2022 and December 2022 we had 5-7 members on a weekly basis. We have now had the largest group in years with 28 young people attending Ignite one evening in March 2023.

The biblical message which we give are very short if we give any, this is because the main purpose of this group is to build relationships with young people and let them know that Christians aren't too bad. A desire to then set up a separate group to look specifically at bible knowledge and development of faith will then be set up (volunteers willing) to help engage their faith.

The Chosen

A new group for adults has been launched called The Chosen. This group offers a time to relax together with others and have a meal. We also watch an episode of The Chosen, one per week, which is based on the life of Jesus. The show is specifically set to draw from the Old Testament and the New Testament and to draw people to find out more information about the subjects being covered from the Bible.

Trustees Annual Report and Financial Report

Glow

Glow has only met a handful of times, however the importance of the sessions are key. It is designed so parents always have something to bring children to on a Sunday morning at St Luke's Church. We have had family worship on the 2nd and 4th Sundays of a month at St Luke's Church and the 1st and 3rd of the month at St Leonard's Church. St Luke's has proven to be the more successful for the families, but we understood there was confusion between the services and where we were on each of the weeks. Therefore Glow has been the opportunity to ensure families always have something to attend at the same time in the same location each week.

In a session we have been looking at a specific story book, such as 'The God Contest', which is then accompanied with a craft, singing and dancing. This is promising to be a good middle ground between family worship and Eucharistic worship, however more time is needed to fully understand where we are heading.

Moving Forward

There are still areas where we must continue the development in the work that the Church is currently doing. This includes the development of building into the community, through creation of a growing garden (currently working on these plans) to help children, young people and their families understand the need for learning to grow their own fruit/veg.

We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole, largely within St Leonard's church, but also in St Luke's Church. The Children, Youth and Family Team and the rest of the Church are in a key time to continue to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church. One of the biggest things which will impact us in the success of this, and spreading our faith, are our attitudes towards children, young people and families and our attitudes towards the way we support the groups which are running.

Quotes from families

"Thank you for all your team does. The events are just simply the best" – Parent who attended Messy Church Pancake Party
"I can't believe that a group like this is free" – Ignite Parent
"It's the best camp I have ever been too, I loved it, can we go next year?" – Sparks Camp Child

Trustees Annual Report and Financial Report

Financial Review

Summary of Financial Position 2022

1.The budget approved for 2022 assumed that the year would end with a deficit of £6000 in our general fund operating account
Total Income across all funds was £314497 and total expenditure was £325855, resulting in a deficit of £11357 Just over £5000 worse than had been expected.
2. Overall reserves, excluding property but including legacies, now stand at £184113. The total for 2021 was £195810
3. In November 2022, the PCC approved an operating fund budget for 2023 which estimates expenses of £335500 and if Income of £301400 resulting in a deficit for the year 2023 of £34100
4. Tax recovery through Gift Aid totalled £25311 (£26229). Contributions through the Parish Giving Fund (PGS) accounted for £19910(£15836) of this total.
5. The major expenditure was the Parish Share contribution, payable to the Diocese of Chichester, (our share of the overall Clergy stipends, pensions and housing),totalling (£120000) in the budget for the year ahead we are aiming at £131162 a 100% of the suggested amount.
6. Mission grants given by the parish amounted to £13600 (£12748,) the Mission Committee had agreed that £6800 (£3829) should be granted to our own Children, Youth and Family Mission.

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Reserves Policy

1. The PCC has a policy of retaining sufficient funds in the General Fund as a reserve, in the event that it becomes necessary to finance a shortfall to meet budgeted cost commitments. The level of reserves to be retained are currently set at 3 months operating costs, which amount to £75,000. At no time in 2022 was our cash flow put at risk.
2. The PCC no longer has a policy to transfer £750 a year to a part of the General Fund known as the Clergy House Maintenance Fund, expenses will be meet from income as and when they occur.
3. Reserves are held in designated and restricted funds for specific objectives and purposes.
4. PCC policy has been to invest balances of funds in interest bearing accounts either with the CCLA Deposit Fund or with Barclays Bank. The PCC do not use reserves to make investments in equity markets.

Related Trusts

There are no related trusts or charities, nor properties or other assets held in trust, for which the PCC or Vicar and Churchwardens have responsibility.

Trustees Annual Report and Financial Report

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2021 to December 2021
Ex Officio members

Incumbent:	*The Rev'd. James Hollingsworth*	*Chairman*
Associate Clergy:	*The Rev'd. Derreck Lee-Philpot*	
Churchwardens:	*Fred Bass* *Lisa Hazle (until April 2022)* *Elizabeth Morgan-Jones*	
Deputy Wardens for St Luke's:	*Tony Gubbins (until April 2022)* *Janet Fairchild (until April 2022)* *Joanne Lalla (From April 2022)*	
Deputy Wardens for St Leonard's:	*Janet Kent & Paul Waller*	*Vice Chairman*

Elected PCC Members

Paul Waller	*Treasurer (from January 2022)*
Capt. Robert Carrington	*(from October 2020)*
Joanne Lalla	*(from APCM April 2021)*
Anna Grimble	*(from APCM April 2021)*
Michael Holmes	*(from APCM April 2021)*
Bridget Anderson	*(from APCM April 2021)*
Kim Cuthbert	*(from APCM April 2022)*
Lucy Borthwick	*(from APCM April 2022)*
Lisa Hazle	*(from APCM April 2022)*
Stephanie Baker	*(from APCM April 2022)*
Nicola Ferguson	*(from APCM April 2022)*

Co-opted

Rev Lucy Hollingsworth	*(from PCC May 2021)*
Stefan Bracher	*(from PCC May 2021)*

PCC Secretary

Mrs Stephanie Baker

Elected Deanery Synod

Mrs Julia Lawson	*(from APCM October 2020)*
Mrs Susan Saunders	*(from APCM October 2020)*

Trustees Annual Report and Financial Report

Deanery Representatives on Diocesan Synod:

The Rev'd. James Hollingsworth
Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Revd. James Hollingsworth, PCC Chairman

.....JcoHollingsworth.....

Date.....15th March 2023

Trustees Annual Report and Financial Report

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2022

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Seaford Parochial Church Council - 1131402

Balance Sheet detailed

		As at 31/12/2022	As at 31/12/2021
Fixed assets			
	6430: St Luke's House	280,000.00	280,000.00
	6431: St Leonard's Church Hall	140,000.00	140,000.00
	6432: 35% of 2 Benenden Close	91,000.00	91,000.00
	Total Fixed assets	**511,000.00**	**511,000.00**
Current assets			
	6501: Bank current account	19,671.08	14,379.32
	6505: Bank Saver Account (Premium)	52,008.43	46,164.79
	6506: Bank Saver Account (Reserve)	0.75	6,284.19
	6507: Community and Families	—	24,784.37
	6510: CCLA (CBF) deposit account	120,851.91	119,283.03
	6590: Cash in hand	—	18.01
	6591: Office Cash Card	201.09	81.36
	6592: CYFM Cash Card	250.00	25.10
	6595: Debtors	—	1,060.44
	6597: Gift Aid Due	4,796.06	—
	Z05: Accounts Receivable	2,345.24	1,626.42
	Total Current assets	**200,124.56**	**213,707.03**
Liabilities			
	6601: Loans received	—	—
	6602: Accruals	—	300.00
	6606: PAYE	—	2,354.84
	6607: Net Wages	—	300.37
	6699: Agency collections	7,840.15	1,735.42
	Z04: Accounts Payable	7,832.11	13,206.28
	Total Liabilities	**15,672.26**	**17,896.91**
	Net Asset surplus (deficit)	**695,452.30**	**706,810.12**
Reserves			
	Excess / (deficit) to date	(11,357.82)	(46,024.36)
	Z01: Starting balances	706,810.12	752,834.48
	Total Reserves	**695,452.30**	**706,810.12**

	As at 31/12/2022	As at 31/12/2021
Represented by Funds		
Unrestricted	290,077.23	324,836.58
Designated	130,105.59	104,968.05
Restricted	275,269.48	277,005.49
Endowment	—	—
Total	**695,452.30**	**706,810.12**

Seaford Parochial Church Council - 1131402

Analysis of income and expenditure
Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
Income and endowments						
Donations and legacies						
0101 - Standing Order St Leonard's - Gift Aid	9,198	—	—	—	9,198	17,223
0102 - Standing Orders St Luke's - Gift Aid	3,731	—	—	—	3,731	5,915
0103 - Parish Giving Scheme	91,223	—	—	—	91,223	71,967
0111 - Envelopes St Leonard's - Gift Aid	216	—	—	—	216	6,035
0202 - Donations - CAF	64	—	—	—	64	250
0203 - Standing Orders St Leonard's	5,634	—	—	—	5,634	8,153
0204 - Standing Orders St Luke's	3,241	—	—	—	3,241	4,045
0205 - Envelopes St Leonard's	700	—	—	—	700	1,535
0206 - Envelopes St Luke's	5	—	—	—	5	593
0301 - Collections St Leonard's - Gift Aid	389	—	—	—	389	2,049
0302 - Collections St Luke's - Gift Aid	—	—	—	—	—	10
0303 - Collections St Leonard's	10,135	—	—	—	10,135	8,365
0304 - Collections St Luke's	1,771	—	—	—	1,771	1,297
0403 - Gift Day St Leonard's	1,155	—	16,184	—	17,339	—
0413 - Boxes St Leonard's	252	—	—	—	252	710
0452 - Tower Appeal	—	—	225	—	225	—
0453 - Clock Repair Donations	—	—	4,700	—	4,700	—
0454 - Window Repair Donations	—	—	480	—	480	—
0455 - Defibrillator Donations	691	—	—	—	691	—
0490 - Stewardship Donations	2,766	—	—	—	2,766	—
0491 - Easy Fundraising Donations	45	—	—	—	45	—
0492 - Amazon Donations	22	—	—	—	22	—
0553 - Donations St Leonard's	215	265	(35)	—	445	520
0554 - Donations St Luke's	—	—	2,580	—	2,580	—
0556 - Donations Parish	19,274	20	230	—	19,524	23,743
0557 - Electronic Giving	2,799	—	—	—	2,799	—
0606 - Tax Recovery - Parish	5,401	—	—	—	5,401	10,393
0607 - Tax Recovery - PGS	19,910	—	—	—	19,910	15,836
0701 - Legacies St Leonard's	38,000	—	—	—	38,000	—
0705 - Legacies Parish	1,000	—	—	—	1,000	—
0850 - Energy Costs Grant	—	—	12,325	—	12,325	—
1279 - CFM Grants	—	—	—	—	—	17,500
1281 - Stripe Income - CFM	—	—	1,248	—	1,248	—
1290 - Dev of Christian Life	—	—	—	—	—	875
Donations and legacies Totals	217,843	285	37,936	—	256,065	197,017
Income from charitable activities						
1101 - Fees - Weddings & Funerals St Leonard's	2,692	—	—	—	2,692	5,902
1104 - Choir Income	—	—	370	—	370	—
1105 - Tech Income	—	—	585	—	585	—
1209 - Coffee Money Donations	427	—	—	—	427	111
1242 - Hall Lettings St Luke's	6,493	—	—	—	6,493	2,717
1243 - Church Lettings St Leonard's	815	—	—	—	815	280
1255 - Magazine income - advertising	669	—	—	—	669	690
1265 - Parish Magazine Sales	119	—	—	—	119	34
1269 - Parish Lunch	—	—	470	—	470	—
1270 - Bell Ringers	—	1,701	—	—	1,701	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
1272 - Flowers	—	—	150	—	150	50
Income from charitable activities Totals	11,217	1,701	1,576	—	14,495	9,785
Other trading activities						
0913 - St Leonard's Events	1,976	—	—	—	1,976	2,493
0915 - Parish Events	75	—	—	—	75	—
1210 - Bookstall sales to promote objectives	22	—	—	—	22	—
Other trading activities Totals	2,073	—	—	—	2,073	2,493
Investments						
1020 - Bank Interest - Premium	45	—	—	—	45	6
1021 - Bank Interest - Reserve	0	—	—	—	0	0
1022 - Bank Interest - CCLA	1,568	—	—	—	1,568	62
Investments Totals	1,614	—	—	—	1,614	69
Other income						
0608 - HMRC Employers Allowance	4,297	—	—	—	4,297	3,483
1278 - CFM Income	16,679	339	1,059	—	18,078	17,410
1300 - Other Income - Services to Fitzgerald	11,515	—	—	—	11,515	2,340
1325 - Friends Subscriptions	—	—	180	—	180	180
1400 - Other Income - Restricted - SVET	—	—	—	—	—	1,717
2842 - Write offs	6,177	—	—	—	6,177	8
Other income Totals	38,669	339	1,239	—	40,248	25,139
Income and endowments Grand totals	271,418	2,326	40,752	—	314,497	234,505

Expenditure

Raising funds						
1720 - Costs of stewardship	—	—	—	—	—	255
1725 - Electronic Giving Costs	34	—	—	—	34	—
2051 - Salary - Parish Admin - Stewardship	373	—	—	—	373	1,244
2069 - Stripe Fees - CFM	—	—	40	—	40	—
2070 - Costs of Hall/Church Hire	3,855	—	—	—	3,855	—
Raising funds Totals	4,262	—	40	—	4,302	1,499
Expenditure on charitable activities						
1801 - Mission - Overseas CMS	—	—	—	—	—	397
1830 - Mission - Overseas Agencies	2,550	—	—	—	2,550	4,414
1850 - Mission - Home Church Schools	—	—	—	—	—	(338)
1860 - Mission - Other Charities	2,550	—	—	—	2,550	2,355
1870 - Mission - Secular Organisations	1,700	—	—	—	1,700	1,730
1901 - Parish Contribution	120,000	—	—	—	120,000	109,320
1950 - Music Costs	1,319	23	—	—	1,342	1,748
2003 - Employers National Insurance	4,297	—	—	—	4,297	3,483
2004 - Pensions	861	—	—	—	861	861
2050 - Salary - Parish Admin - Clergy Support	933	—	—	—	933	4,046
2053 - Salary - Parish Admin	11,352	—	—	—	11,352	6,743

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
2054 - Salary - Parish Admin - Magazine	1,582	—	—	—	1,582	1,244
2055 - Salary - Parish Admin - Governance	4,740	—	—	—	4,740	4,560
2056 - Salary - Office Assistant	—	—	—	—	—	1,626
2057 - Salary - Verger - Upkeep of Services	5,191	—	—	—	5,191	2,382
2058 - Salary - St. Leon. Hall Caretaker	—	—	—	—	—	4,766
2059 - Salary - St. Leon. Organist	4,395	—	—	—	4,395	3,838
2060 - Salary - St Luke's Care - Upkeep of Serv	3,322	—	—	—	3,322	2,594
2061 - Salary - St Luke's Organist	1,425	—	—	—	1,425	1,380
2062 - Salary - Verger - St. Leon. Runn Costs	5,056	—	—	—	5,056	2,382
2063 - Salary - St. Luke's Care - Runn Costs	3,367	—	—	—	3,367	2,542
2064 - Salary - Senior Verger - St. Leon. Runn.	668	—	—	—	668	1,272
2065 - Salary - Senior Verger - Upkeep of Servi	668	—	—	—	668	1,273
2066 - Salary - CFM	31,125	—	—	—	31,125	30,000
2067 - CFM Running Costs	2,309	3,693	2,464	—	8,468	4,636
2068 - CYFW Grant Expenditure	—	—	—	—	—	2,259
2101 - Working Exp's - Incumbent St Leonard's	397	—	—	—	397	—
2102 - Working Exp's - Incumbent St Luke's	496	—	—	—	496	1,210
2121 - Council tax - Vicarage	2,934	—	—	—	2,934	4,934
2122 - Council Tax - St Luke's House	3,247	—	—	—	3,247	3,112
2141 - Water rates - Vicarage	442	—	—	—	442	317
2142 - Water Rates - St Luke's House	179	—	—	—	179	702
2144 - Water Rates - St Leonard's Church	656	—	—	—	656	(66)
2145 - Water Rates - St Luke's	178	—	—	—	178	61
2146 - Water Rates - Hall	—	—	—	—	—	(206)
2151 - Telephone - Vicarage	873	—	—	—	873	809
2152 - Telephone - St Luke's House	603	—	—	—	603	458
2154 - Telephone - St Leonard's Church	543	—	—	—	543	737
2156 - Telephone - Hall/Office	196	—	—	—	196	820
2164 - Miscellaneous - St Leonard's Church	39	—	27	—	66	5,459
2165 - Miscellaneous - St Luke's Church	11	—	—	—	11	50
2180 - Alpha Expenditure	—	—	—	—	—	45
2190 - Christian Growth	—	—	—	—	—	210
2201 - Training and Youth	333	—	—	—	333	425
2209 - Refreshments	1,347	—	—	—	1,347	340
2210 - Bell Ringers	—	1,701	—	—	1,701	—
2211 - Choir Expenditure	—	—	60	—	60	—
2212 - Flowers	—	—	—	—	—	300
2218 - Parish Lunch	—	—	150	—	150	—
2302 - Insurance - St Luke's House	573	—	—	—	573	519
2304 - Insurance - St Leonard's Church	3,065	—	—	—	3,065	3,287
2305 - Insurance - St Luke's Church	628	—	—	—	628	603
2306 - Insurance - Hall	2,549	—	—	—	2,549	1,189
2320 - Organ / piano tuning	1,896	136	—	—	2,032	2,954
2331 - Maintenance - Vicarage	(313)	—	—	—	(313)	—
2332 - Maintenance - St Luke's House	814	—	—	—	814	2,640
2333 - Maintenance - Benenden Close	—	—	—	—	—	264
2334 - Maintenance - St Leonard's Church	1,647	—	—	—	1,647	2,727
2335 - Maintenance - St Luke's Church	2,032	—	320	—	2,352	5,240
2336 - Maintenance - Hall	—	—	—	—	—	49
2340 - Upkeep of Services	428	—	—	—	428	8,157

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
2350 - Upkeep of Churchyard	581	—	—	—	581	869
2370 - Readers and other fees	95	—	—	—	95	280
2371 - DBS Fees	60	—	—	—	60	—
2372 - Retired clergy wedding/funeral fees	642	—	—	—	642	219
2375 - Diocesan Fees	218	—	—	—	218	2,888
2380 - Other costs (equipment)	423	—	2,200	—	2,623	3,294
2381 - Staffing Misc.	—	—	—	—	—	114
2382 - CFM Equipment	1,976	—	—	—	1,976	—
2404 - Gas - St Leonard's Church	2,516	—	977	—	3,493	4,241
2405 - Gas - St Luke's Church	1,943	—	432	—	2,375	3,259
2406 - Gas - Hall	312	—	—	—	312	962
2414 - Electric - St Leonard's Church	2,361	—	160	—	2,521	1,273
2415 - Electric - St Luke's Church	1,492	—	72	—	1,565	579
2416 - Electric - Hall	555	—	—	—	555	536
2420 - Cleaning Materials	756	—	—	—	756	—
2424 - Supplies - St Leonard's Church	—	—	—	—	—	116
2425 - Supplies - St Luke's Church	—	—	—	—	—	5
2426 - Supplies - Hall	—	—	—	—	—	33
2427 - Supplies - Upkeep of Services	—	—	—	—	—	2,015
2502 - Photocopier Expenses	4,822	—	—	—	4,822	—
2510 - Bookstall Purchases	330	—	—	—	330	—
2520 - Bank Charges	51	—	—	—	51	84
2601 - Governance - Audit Fees	1,490	—	—	—	1,490	1,540
2602 - Governance - Office Expenses	934	—	—	—	934	2,025
2605 - Postage	107	—	—	—	107	—
2610 - Software - Finanace	419	—	—	—	419	—
2615 - Software - Other	1,016	—	32	—	1,048	—
2704 - Fabric - St Leonard's Church	—	—	11,688	—	11,688	—
2999 - Write offs	3,331	—	2,864	—	6,195	—
Expenditure on charitable activities Totals	261,656	5,554	21,449	—	288,659	273,220
Other expenditure						
2708 - Defibrillator	691	—	—	—	691	—
2711 - Professional Advisors Fees	2,172	—	22,028	—	24,200	—
2832 - Other Expenditure - Fitzgerald	8,001	—	—	—	8,001	3,145
2835 - Other Expenditure - SVET	—	—	—	—	—	2,663
Other expenditure Totals	10,864	—	22,028	—	32,893	5,809
Expenditure Grand totals	276,783	5,554	43,517	—	325,855	280,529

There may be minor discrepancies in the totals if the pence are not being shown

Trustees Annual Report and Financial Report

Sutton with Seaford *Registered Charity no. 1131402*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	218,128	37,936		256,065	197,017
Income from charitable activities	12,918	1,576		14,495	9,785
Other trading activities	2,073			2,073	2,493
Investments	1,614			1,614	69
Other income	39,009	1,239		40,248	25,139
Total income	**273,745**	**40,752**		**314,497**	**234,505**
Expenditure on:					
Raising funds	4,262	40		4,302	1,499
Expenditure on charitable activities	267,210	21,449		288,659	273,220
Other expenditure	10,864	22,028		32,893	5,809
Total expenditure	**282,337**	**43,517**		**325,855**	**280,529**
Net income / (expenditure) resources before transfer	**(8,592)**	**(2,765)**		**(11,357)**	**(46,024)**
Transfers					
Gross transfers between funds - in	28,374	1,033		29,407	32,500
Gross transfers between funds - out	(29,403)	(4)		(29,407)	(32,500)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use					
Net movement in funds	(9,621)	(1,736)		(11,357)	(46,024)
Reconciliation of funds					
Total funds brought forward	429,804	277,005		706,810	752,834
Total funds carried forward	420,182	275,269		695,452	706,810

Trustees Annual Report and Financial Report

Sutton with Seaford *Registered Charity no. 1131402*

Statement of Assets and Liabilities

Balance Sheet detailed

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2021	*Total Funds 2021*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2550	-	-	**2550**	*4492*	
Home:						
Children Youth and Family Missioner	6800	-	-	**6800**	*3829*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	4250			**4250**	*4427*	
	13600		-	**13600**	*12748*	

5. Staff Costs

Remuneration	Unrestricted	Restricted	Endowed	Total Funds 2021	*Total Funds 2021*	*Notes*
Wages and salaries	77011		-	**77011**	*71892*	
Employer social security costs	4297		-	**4297**	*3483*	
Employer pension costs	861	-	-	**861**	*861*	
	82169		-	**82169**	*76236*	

6. Payments to PCC members

No person received remuneration in excess of £60,000.

7. Transactions with persons related to PCC members

8. Transactions with related charities

Trustees Annual Report and Financial Report

Sutton with Seaford *registered charity number 1131402*

Notes to the Financial Report

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	*Notes*
Independent examination and professional advice	1490	-	-	1490	*1540*	
Accounts production	934	-	-	934	*2025*	
Bookkeeping	4740	-	-	4740	*4560*	
	7164	**-**	**-**	**7164**	*8125*	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	*Notes*
	-	29407	-	**29407**	*32500*	

11. Fixed Assets
a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Notes*
Market value 1 January 2022	-	-		511000	
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2022	**-**	**-**		511000	

11 a Tangible Fixed Assets

Cost or valuation	**Freehold land and buildings**	**Audio visual**	**Office Equipment**	**Total fixed assets**	*Notes*
At 1 January 2022	511000			**511000**	
Additions					

Disposals					
Revaluation					
At 31 December 2022	**511000**			**511000**	
Charge for impairment					
At 1 January 2022					
Additions					
Disposals					
Revaluation					
At 31 December 2022					
Net book amounts					
At 31 December 2022	**511000**			**511000**	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	
Fixed assets for church use		51100		51100	*51100*	
Investment fixed assets	-	-				
Current assets (except cash)			-			
Cash at bank and on deposit	23907	188173	-	**195328**	*212080*	
Current liabilities	(15672)	-	-	**(15672)**	*(17897)*	
Long term liabilities						
	£6010	**£699173**	**£21,665**	**£690656**	*£705183*	

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	***Notes***
Income tax recoverable	4796		-	4796		
Prepayments and accrued income		-	-			
Other debtors	-	-	-		*1626*	
	£4796		-	**£4796**	*£1626*	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	***Notes***
Deferred income		-	-			

Accruals for utilities and other costs		-	-			
Archdeacon's loan		-	-			
Other creditors		-	-			
		-	-			

16. Creditors: amounts falling due after one year

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	*Notes*
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan	-	-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

Trustees Annual Report and Financial Report

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

Income & endowments from:	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*
Donations and legacies	218128	37936	-	**206065**	*197017*
Charitable activities	12918	1576	-	**14495**	*9785*
Other trading activities	2073		-	**2073**	*2493*
Investments	1614		-	**1614**	*69*
Other receipts	39009	1239	-	**4024**	*25139*
Total income	273745	40752	-	**314497**	*234505*
Expenditure on:				-	
Raising funds	4262	40		**4302**	*1499*
Charitable costs	267210	21449		**288659**	*273220*
Other payments	10864	22028		**32893**	*5809*
Total expenditure	282337	43517		**325855**	*280529*
Net gains (or losses) on investments					
Net income or (net expenditure)	(8592)	(2765)		**(11357)**	*(46024)*
Transfers between funds In	28374	1033		**29407**	*32500*
Transfers between funds Out	(29403)	(4)		**(29407)**	*(32500)*
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets					
Other gains/(losses)					-
Reconciliation of funds:					
Net movement in funds	9621	(1736)		**(11357)**	*(46024)*
Total funds brought forward	429804	277005		**706810**	*752834*
Total funds carried forward	420182	275269		**695452**	*706810*

Sutton with Seaford *registered charity number 1131402*

Notes to the Financial Report

18. Statement of Funds.

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds	**280653**	**21635**	**(25282)**	**-**	*277005*
General fund					
Designated roof fund	-	-	-		
Revaluation reserve		-	-		
Total of all unrestricted funds	**472181**	**212868**	**(255247)**		*429805*
Total funds	**752834**	**234505**	**(280529)**		*706810*

Trustees Annual Report and Financial Report

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2022 set out on pages X to Y

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *) 1. which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date **Relevant professional qualification(s) or body** *if any*	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Trustees Annual Report and Financial Report

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

Section B	Disclosure

Only complete if the examiner needs to highlight material problems *for example:*

- accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;
- any material expenditure or action which appears not to be in accordance with the trusts of the charity;
- any failure to be provided with information and explanations by any past or present trustee, officer or employee; and
- any material inconsistency between the accounts and the trustees 'annual report.

Give here brief details of any items that the examiner wishes to disclose	

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2022

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34	Report of the independent examiner

Sutton with Seaford *Registered Charity no. 1131402*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Income and endowments from:	Unrestricted	Restricted	Endowment	Total	Prior Year
Donations and legacies	218,128	37,936		256,065	197,017
Income from charitable activities	12,918	1,576		14,495	9,785
Other trading activities	2,073			2,073	2,493
Investments	1,614			1,614	69
Other income	39,009	1,239		40,248	25,139
Total income	**273,745**	**40,752**		**314,497**	**234,505**
Expenditure on:					
Raising funds	4,262	40		4,302	1,499
Expenditure on charitable activities	267,210	21,449		288,659	273,220
Other expenditure	10,864	22,028		32,893	5,809
Total expenditure	**282,337**	**43,517**		**325,855**	**280,529**
Net income / (expenditure) resources before transfer	**(8,592)**	**(2,765)**		**(11,357)**	**(46,024)**
Transfers					
Gross transfers between funds - in	28,374	1,033		29,407	32,500
Gross transfers between funds - out	(29,403)	(4)		(29,407)	(32,500)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use					
Net movement in funds	(9,621)	(1,736)		(11,357)	(46,024)
Reconciliation of funds					
Total funds brought forward	429,804	277,005		706,810	752,834
Total funds carried forward	420,182	275,269		695,452	706,810

Sutton with Seaford *Registered Charity no. 1131402*

Statement of Assets and Liabilities

Balance Sheet detailed

4. Missionary and charitable giving

	Unrestricted	Restricted	Endowed	Total Funds 2021	*Total Funds 2021*	*Notes*
Overseas:						
Cambodia Action, LAMA, Mission Direct, Samaras Aid,	2550	-	-	**2550**	*4492*	
Home:						
Children Youth and Family Missioner	6800	-	-	**6800**	*3829*	
Diocesan Family Support Work, Homelink, Beachy Head Chaplaincy, Church Army, Caring and Sharing, Waves	4250			**4250**	*4427*	
	13600		**-**	**13600**	*12748*	

5. Staff Costs

Remuneration	**Unrestricted**	**Restricted**	**Endowed**	**Total Funds 2021**	*Total Funds 2021*	***Notes***
Wages and salaries	77011		-	**77011**	*71892*	
Employer social security costs	4297		-	**4297**	*3483*	
Employer pension costs	861	-	-	**861**	*861*	
	82169		**-**	**82169**	*76236*	

6. Payments to PCC members

No person received remuneration in excess of £60,000.

7. Transactions with persons related to PCC members

8. Transactions with related charities

Sutton with Seaford *registered charity number 1131402*

Notes to the Financial Report

9. Governance

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	***Notes***
Independent examination and professional advice	1490	-	-	1490	*1540*	
Accounts production	934	-	-	934	*2025*	
Bookkeeping	4740	-	-	4740	*4560*	
	7164	**-**	**-**	**7164**	*8125*	

10. Transfer between Funds

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	***Notes***
	-	29407	-	**29407**	*32500*	

11. Fixed Assets

a Investments

	Unrestricted	Restricted	Endowed	Total Funds 2022	***Notes***
Market value 1 January 2022	-	-		511000	
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2022	**-**	**-**		511000	

11 a Tangible Fixed Assets

Cost or valuation	Freehold land and buildings	Audio visual	Office Equipment	Total fixed assets	*Notes*
At 1 January 2022	511000			**511000**	
Additions					
Disposals					
Revaluation					
At 31 December 2022	**511000**			**511000**	
Charge for impairment					
At 1 January 2022					
Additions					
Disposals					
Revaluation					
At 31 December 2022					
Net book amounts					
At 31 December 2022	**511000**			**511000**	

13. Net Assets by Fund

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	
Fixed assets for church use		51100		51100	*51100*	
Investment fixed assets	-	-				
Current assets (except cash)			-			
Cash at bank and on deposit	23907	188173	-	**195328**	*212080*	
Current liabilities	(15672)	-	-	**(15672)**	*(17897)*	
Long term liabilities						
	£6010	**£699173**	**£21,665**	**£690656**	*£705183*	

14. Debtors

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	*Notes*
Income tax recoverable	4796		-	4796		
Prepayments and accrued income		-	-			
Other debtors	-	-	-		*1626*	
	£4796		-	£**4796**	*£1626*	

15. Creditors: amounts falling due within one year.

	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*	*Notes*

Deferred income		-	-			
Accruals for utilities and other costs		-	-			
Archdeacon's loan		-	-		-	
Other creditors		-	-			
		-	**-**			

16. Creditors: amounts falling due after one year

	Unrestricted	**Restricted**	**Endowed**	**Total Funds 2022**	*Total Funds 2021*	***Notes***
Deferred income	-	-	-	**-**	-	
Accruals for utilities and other costs	-	-	-	**-**	-	
Archdeacon's loan	-	-	-	**-**	-	
Other creditors	-	-	-	**-**	-	
	-	**-**	**-**	**-**	-	

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

Income & endowments from:	Unrestricted	Restricted	Endowed	Total Funds 2022	*Total Funds 2021*
Donations and legacies	218128	37936	-	**206065**	*197017*
Charitable activities	12918	1576	-	**14495**	*9785*
Other trading activities	2073		-	**2073**	*2493*
Investments	1614		-	**1614**	*69*
Other receipts	39009	1239	-	**4024**	*25139*
Total income	273745	40752	-	**314497**	*234505*
Expenditure on:				-	
Raising funds	4262	40		**4302**	*1499*
Charitable costs	267210	21449		**288659**	*273220*
Other payments	10864	22028		**32893**	*5809*
Total expenditure	282337	43517		**325855**	*280529*
Net gains (or losses) on investments					
Net income or (net expenditure)	(8592)	(2765)		**(11357)**	*(46024)*
Transfers between funds In	28374	1033		**29407**	*32500*
Transfers between funds Out	(29403)	(4)		**(29407)**	*(32500)*
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets					
Other gains/(losses)					-
Reconciliation of funds:					
Net movement in funds	9621	(1736)		**(11357)**	*(46024)*
Total funds brought forward	429804	277005		**706810**	*752834*
Total funds carried forward	420182	275269		**695452**	*706810*

Sutton with Seaford *registered charity number 1131402*

Notes to the Financial Report

18. Statement of Funds.

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
				-	-
Total of all endowed funds				**-**	
				-	-
				-	-
Total of all restricted funds	**280653**	**21635**	**(25282)**	**-**	*277005*
General fund					
Designated roof fund	-	-	-		
Revaluation reserve		-	-		
Total of all unrestricted funds	**472181**	**212868**	**(255247)**		*429805*
Total funds	**752834**	**234505**	**(280529)**		*706810*

Independent Examiner's Report

to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2022 set out on pages X to Y

Respective responsibilities of trustees and examiner	The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to: 1. examine the accounts under section 145 of the Charities Act, 2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and 3. to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *) 1. which gives me reasonable cause to believe that in, any material respect, the requirements: a. to keep accounting records in accordance with section 130 of the Charities Act; and b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. ** Please delete the words in the (brackets) if they do not apply*
Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date Relevant professional qualification(s) or body *if any*	
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Independent Examiner's Report

to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees' annual report.

Give here brief details of any items that the examiner wishes to disclose	

Trustees Annual Report and Financial Report

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2022 set out on pages X to Y

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Examiner's signature	
Examiner's name *CAPITALS*	CHRIS TYLER FCA DChA FCIE
Date **Relevant professional qualification(s) or body** *if any*	11th September 2023 Institute of Chartered Accountants in England and Wales
Examiner's address	F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SUTTON WITH SEAFORD

England & Wales - Charity number 1131402

Accounts

The Parochial Church Council (PCC) of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2021

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Website:	www.seafordparish.org.uk
Incumbent:	The Rev. James Hollingsworth The Vicarage, 46 Sutton Road, Seaford, BN25 1SH
Independent examiner:	C R Tyler (FCA DChA) F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD
Bankers:	Barclays Bank plc

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Trustees Annual Report for 2021

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Rev'd James Hollingsworth, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- To know Jesus better and make Him better known.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay.
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching, and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

RB: Thank you James and the PCC for all you do [by card]

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

In the same way that the Covid-19 Pandemic significantly shaped 2020, so it continued to significantly shape the ministry of the Church in 2021. Nonetheless the aims and focus for the PCC and Parish could be summarised as below (the order not intending to imply specific priorities).

1. To continue to give attention to our Safeguarding Procedures, and risk assessment management.
2. To grow our connection and support of Children, Youth, and Families, through our youth worker and his groups.
3. To continue to review our worship to enable all people to connect to God.
4. To reach a balanced budget, through generosity of giving, applying for grants, and sensible stewardship of our assets and various fundraising activities.
5. To grow in discipleship and mutual support, by opening St Leonards throughout the week for prayer and by welcoming new people into the Church through worship, homegroups, book clubs and other groups within the Church family.

6. To continue to maintain our Church buildings and to develop them so that they may more helpfully meet the needs of the Church and the community (e.g. concerts, Christmas Magic etc), particularly through the sale of the Hall and by designing the insides of our Church buildings to this end (e.g.kitchen and toilets within St. Leonard's and office and kitchen at St. Luke's).

7. To explore how we can reduce our carbon footprint

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 295 (compared to 300 in 2020, 316 in 2019, 360 in 2018, 369 in 2017, 366 in 2016).

Due to Covid-19 Restrictions the PCC met mostly by Zoom and occasionally in person a total of 6 times. The Standing Committee continued to meet by zoom on a fortnightly basis for the first half of the year before settling back into the pre-pandemic rhythm of bi-monthly.

The Standing Committee met between meetings and their deliberations were reported to the PCC.

PA: Thank you for the Pastoral Letter, I always read your prayers everyday [by phone]

Leadership

The following sub-committees (some known as teams) are appointed by and report to PCC:

- The Standing Committee, which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

- The Mission Team, chaired by Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.

- The Parish Fabric Committee oversees the maintenance and refurbishment of both churches buildings and St. Leonard's Hall. The PCC appointed Michael Holmes as the chairperson.

- The Communications Team, chaired by Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with The Parish Magazine and website.

- The GDPR Team, formed in 2018 to ensure the parish met and continues to meet the new data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.

- The Safeguarding Team, chaired by Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children and adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight and the Diocese.

- The Pastoral Care Team, led by Wendy Ogilvie in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.

- The Children, Family and Youth Team is led by the Parish Children and Family Missioner, Stefan Bracher. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas.

- Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Overview of the Year

We started the year being in lockdown so that worship was online only. Connecting to the Church through our YouTube worship has continued throughout this year again. With 180 subscribers, it remains common for about 30 people to be tuned in at the time of the service and within a few days the number of views has grown to 60 or 70 for the 9.30am service and about 40 for The Meeting Place.

Shortly after this we were able to open up the Church again for worship with limited singing and by the end of the year we were able to have worship, still encouraging masks to be worn, the eucharist in one kind only, with an average week welcoming 176 in-person worshippers.

Throughout the year a team of Church Watchers has been able to keep St Leonards open 10-1 throughout the week. A daily thought for the day has been put out through the Church's Facebook page (https://www.facebook.com/seafordparishsussex which can often reach 100 people. Also https://seafordparish.org.uk/social-media/) exploring spiritual themes of 'Carol Earworms', the Lord's Prayer, and saints for example. Likewise every evening at 6.00pm the Vicar has been leading a short service of evening prayer. It's not easy to know what the numbers for this mean but whilst the vicar can 'see' that about 10 people often join for that moment of prayer, a little while later and the 'reach' is often 100-150 people, 320 people follow our page.

TC "Today we watched on YouTube, thank you. you. Your, and Dereck's, enthusiasm for the Word is infectious!" [by email]

The Magazine has continued to be published in print format and is widely available online.

The vicar and associate vicar alternate writing a Pastoral Letter which is posted to over 100 people fortnightly with the main aim of helping people feel connected to the Church where they are unable to connect through the internet. For Ash Wednesday, for example, being unable to meet together for public worship, and unable to impose ashes, a card marked with ashes and prayers was posted and available in the churches. Likewise over Holy Week, a prayer booklet was produced to lead people through various prayer stations to aid meditation and a 'home' version of this was posted along with the Pastoral Letter. St. Luke's offered the prayer spaces on Good Friday.

JF: "Thank you for the thought for the day, it made me cry"

Over the ten days from Ascension to Pentecost, St. Leonard's was open for prayer spaces and a home version of this was posted.

The Order of St. Richard is an award given to lay members of the Church in the Diocese of Chichester. In 2021 this was awarded to both Kate Steer and John Baker for their many years of service and support. Thank you to them and for their continuing support.

This church family thrives on the goodness and kindness of so many volunteers, as you will read below in the other activities of this church. Thank you all for the time and prayer and care that you give.

Other Activities

James and Derreck together with about twenty others joined a zoom book club that ran in phases through the year looking at "Living His Story", "Art of Lent", "Let us Dream by Pope Francis", "Prodigal Prophet" and so on. This enabled us to support and pray and encourage people in their faith when we have been unable to physically meet.

Seaford Parish ran a *Living in Love and Faith* course for the whole deanery as part of the Church of England's learning about identity, sexuality, relationships and marriage.

St. Luke's hosted the Alpha Course from September with fifteen guests and a similar number of hosts and helpers.

The Confirmation service in 2021 was cancelled (next date Monday 9th May 2022) nonetheless Bishop Will, Bishop of Lewes, came and led the morning service. We held a choral evensong in response to the death of Prince Philip, Duke of Edinburgh and another Choral evensong after the Art Wave project and the Flower festival. Bishop Martin, Bishop of Chichester, came to lead Diana Woodcock in making her final vow in The Single Consecrated Life.

Number of Baptisms: 4, Weddings 6. Funerals 19

Rev. Lucy Hollingsworth was licensed to the Deanery and has ministered as an itinerant support for those Churches in the Deanery that have been in interregnum. She re-started the Wholeness and Healing services with prayer spaces and eucharist.

Rev. James Hollingsworth was made Rural Dean. After the Summer, virtual, sitting of General Synod, he did not seek re-election. At the end of the year, he also did not seek to re-election for the Bishop's Council nor Parsonages.

RM: thank you for the evening prayers [on Facebook]

Midweek Communions and a bi-monthly 8.00am service re-started this year.

The Wedding Register laws changed in May.

We continued our connection to various Charities by receiving video interviews from them. Samara Levy was able to come and speak directly about her work for Samara's Aid in Syria.

In June a dozen or so people qualified as First Aiders.

To help the new vicar meet people there were three Vicarage Tea Parties that met outside (due to Covid restrictions).

The annual memorial service which has been held in May, became two memorial services so as to spread the numbers and were held September and October. Rev. Chris Doherty preached.

A Holiday Club entitled Razzamatazz Robots ran during the October half term. On average 37 children attended each day, with 60 different children coming during the week.

Remembrance Sunday saw an impressive crowd by the War Memorial before the Civic Service.

Schools: Stefan and James went into Cradle Hill Primary School to help three classes of Year 3s understand the Jewish Festival of Hannukah and into Seaford Head School to be grilled by some Year 8 classes on faith and its application.

In December, over 500 people came through St. Leonard's doors for 'Christmas Magic'. The Christmas services were again spread out with intent to make it safer. So we enjoyed a Messy advent service, Messy Christingle and St. Luke's Crib service as well as two Nativity services on Christmas Eve.

Fabric – by Michael Holmes

The major work done during the last year has been:-

St. Leonard'sWindows: There was a major concern for the Ascension window which was violently rocking in the wind and could have, at any moment, been blown out and shattered. We are very pleased to note that this window has been fixed. We have recently completed quotes for repairs to 11 other windows at a cost of £13.3k, including VAT , and are obtaining authority from the Diocese Advisory Committee (DAC) and our Archdeacon for this work to be carried out. These will be completed as soon as possible and we will need to pay 50% up front, before work can be started. We now need to investigate the work requirement and cost to fix the vandalised Good Shepherd window which is insured.

St. Leonard's Tower and Clock: On these matters and those of the windows, a faculty was prepared and the DAC raised a number of questions. These questions have come about due, mainly, to the long delays brought about from the COVID epidemic. We have addressed many of the issues concerning most of the windows and we are in a position to move ahead here. Once the windows are fully addressed we will look to working towards completing the work required on the Tower and the Clock. This work, at an initial estimate, is likely to be in the region of £25k.

The Parish Office: The Parish Office has moved from St Leonard's Hall, which is now closed, to St Luke's. This involved the transfer of office equipment, revised electrical work (plugs and lighting); strengthening of the new office floor to house the photocopier, updating Wi-Fi and the redecoration of the new vestry room.

St. Luke's Electrics: These have been updated and fixed, we now have NICEIC certification for all electrics at St Luke's.

St. Luke's Quinquennial Report: This has recently been completed and indications are that we will need to refresh and update window frames and remove moss from the roof and guttering.

St. Luke's Kitchen: The purpose of the kitchen has been defined, namely to provide meals for parishioners and friends with a view to developing fellowship and friendship. The kitchen is currently providing cold meals, soups and refreshments. It is not intended to provide continuous hot meals; because the food hygiene requirements might possibly be too onerous at St. Luke's Kitchen. We have installed a new tap, higher up from the sink, so that the kitchen crew can fill and wash out tall containers. The water heater at St. Leonard's Hall has been transferred and fully installed at St. Luke's. Since there is no intention, as yet, to provide continuous hot meals, a number of possible upgrade requirements have been put on hold. There are a number of smaller items that we still have to address, paper towel to fit on the wall closest to the hand sink, a second cupboard, obtain lockers (with keys) and the provision of a new notice board.

St. Luke's Heating: There has been problems and there has been occasional non-heating of the premises. This has now been corrected and provision has been made for an annual maintenance of the boiler.

Benenden Close: Various storms caused the fencing to collapse and this has been corrected.



Pastoral Care–by Wendy Ogilvie

'Oh thank you, I feel I have come alive again,' said a lady who has recently come to Seaford leaving behind her a life-time in a Parish in Essex. We visited her at her request taking home Holy Communion, just a pastoral visit to someone homebound, but such a joy.

We do not always realise how the seemingly simple things we do and say are so special and, like the Wedding in Cana, it was the servants who just did what they were asked, but it was they who saw the miracle.

Thank you to everyone who finds time to make a phone call, who stops to listen, who cares; we used to talk about a Pastoral Care Team but we are all part of this team and we would love to hear about your encounters too.

Pastoral care and prayer go hand in hand, we see wonderful answers to prayer although not always in the way we think but without a doubt, God is working His purpose out here as year succeeds to year. We are living in both exciting and challenging times but don't be tempted to say, 'Why were the old days better than these?' (Ecc. 7:10), in many ways they were because we were younger; we were more flexible in joint and mind!! We had more 'go' in us then but we can still worship Him and pray for the work the younger people are doing as they invite new people into our two churches.

So onward, I finish with a quote from someone who lived many years ago but whose faith we recognise,

"Be who God meant you to be and you will set the world on fire." (St Catherine of Siena 1347-1380)

Safeguarding – by Ruth Saunders

During the last year, the Safeguarding Committee has continued to meet termly. Bob Carrington, who has been such a mainstay of the group over many years, decided that the time had come for him to retire, his wisdom and experience have been invaluable, and we are grateful for his great contribution towards keeping young people and vulnerable adults safe in our churches. The Committee is delighted that Sue Topp has now joined us, and her expertise will be essential as we welcome increasing numbers of children and families to events and groups.

Stefan's work has continued to flourish, and I have been carrying out DBS checks on a number of new volunteers. t seems unlikely at this time, that any face-to-face training will be reinstated - this is a sadness, as the occasions when we could get together as a church to train, were good to remind us of our responsibilities as Christians and as a church and gave us opportunities to share anxieties and experiences. Volunteers must now do the training online, and we are planning opportunities when we can meet together in groups for support and sharing.

Excitingly, we had the first Holiday Club for some years, which meant extra DBS checks and reviewing risk assessments for activities and venues. It was a great week, with lots of church members involved.

We celebrated Safeguarding Sunday with Stefan and I talking about safeguarding in the 9.30 service, a short YouTube clip geared towards all the congregation, intercessions including safeguarding prayers and James preaching on being 'my brother's/sister's keeper'. I also wrote an article for the Parish Magazine, which discussed Safeguarding being everyone's responsibility. Thanks to James for raising everyone's awareness of safeguarding.

We have new guidance on Safer Recruitment and People Management, which includes people in paid and unpaid roles. Sue, Stefan and I are in the process of tightening up our procedures in the light of these. And as the PCC is Stefan's employer, all members are now required to have a DBS check and keep their training updated. In addition, the Diocese has asked us to redo DBS checks every three years instead of every 5 as they are now, and that will apply to all new DBS checks.

In the excitement of the growing mission to young people, we are not forgetting the large numbers of people who are part of prayer groups, keeping the church open and visiting people at home, hospital, or nursing homes. Keeping training and safeguarding awareness up-to-date is equally important for that work, and we hope to set up a get-together for everyone during the summer.

I have been able to do on-line training this year and joined a new meeting for Safeguarding Officers from all over the Diocese which was useful for ensuring we are on track with everything. Safeguarding is at the heart of the gospel, and we are called to welcome and show compassion to everyone and be a voice for voiceless victims of injustice. So, thank you all for taking safeguarding seriously, continuing to smile when I am chasing you to do something and contributing to ensuring that both churches are safe and happy places to worship.

Children Youth & Family Work – by Stefan Bracher

In first half of 2021 the majority of the children, youth and family work which had been developed had to remain online only. The CFY Team worked to develop ways to continually reach parents with online Zoom toddler groups and online sessions for Sparks (our children's group) and Ignite (our youth group). This had also been in addition to the online Messy Church services which saw the delivery of over 60 Easter eggs to children in Seaford.

After Easter Covid19 restrictions began to lift meaning groups were able to meet in person. However, some restrictions were necessary, for example wearing face masks, hand sanitiser and additional cleaning of surfaces. For some in the group sessions, such as the youth group, this was not something they wished to do and this impacted the attendance to our groups overall.

Towards the end of the year, as Covid19 restrictions were further relaxed, the groups really started to flourish and more children, young people and families were feeling they could attend our sessions. This resulted in around 60 children attending our holiday club in October half term, over 100 in attendance at Messy Church Christmas services, and over 50 signed up to our children's groups.

In January 2022 we also launched a revised The Meeting Place services, aimed more at worship for everyone. Before the services start, we have pastries or bacon rolls as we gather together and engage with one another, whilst also supporting families. Attendance had been fluctuating here with an average of 4 families each service.

Messy Church

Messy Church has continued to develop over the past year as we try different ways to engage children and families with God's word. This ranged from delivery of craft packs with an online service to join with at home, to joining in person on separate family tables and then finally mixing with others on craft tables. This had all to be in accordance with the relevant Covid19 restrictions which were in place at the time.

The time of Messy Church however is becoming an issue for parents, as some feel an afternoon session is not conducive with other family commitments. Currently we are unable to change the timings as the Church buildings are booked for other sessions but does raise the need for an area to allow Messy Church to meet earlier on either a Saturday or Sunday morning.

Tots' Treats

"Really professional team at work within the children and youth team" – Local Parent

Having restarted with online toddler groups in January and February 2021, the team quickly found that this did not work for our parents with no one joining us. However, the team were able to use that time to plan for starting back together in person with the groups.

We changed the meeting area for the St. Leonard's group, from St Leonard's Church Hall to St. Leonard's Church. This had not only been due to the closure of the hall, but to bring others into the Church building. This had the desired effect, especially when Tots' Treats (St. Leonard's and St. Luke's) were the first groups in Seaford to hold face to face sessions once Covid19 restrictions eased. This offered a cheap and safe place for parents to bring their children along to socialise with other children, something which had a great impact on children during lockdowns.

Sparks

Sparks started off the back of a short holiday club style Messy Church in 2020. Unfortunately, the week that Sparks had been due to start there had been further restrictions, which meant the group had to meet online only. We started with just one member.

In January 2021 we then increased to around 6 members meeting regularly online. From there the team developed care packages which had been sent around all of the young people who came to Sparks online, with sweets and small toys inside. This and other events such as our online Messy Church services, encouraged other children to join the group and averaging around 8 children online at each session.

After Easter the group start to meet face to face in St. Luke's Church and rounded off the year with a BBQ where we had 16 children come along. As the group developed and we started to create more of a programme for the following academic year the team attended a publicity event as part of the Seaford Mayor's initiative. This spread the word and we now have over 50 children on the Sparks books with the average attendance being 25 each Friday night. Plans continue with the development of this group.

Ignite

Ignite, our youth group, has had a difficult time trying to get back on track. Most young people who had been in attendance to the group before Covid19 came, were already at the upper age range for the group. After restrictions eased we then saw the number drop considerably. Numbers are now creeping back up and currently we average around 7 young people each evening.

This is an area of focus for 2022 and the team will be looking at how we can attract young people into the group or if we need to develop another group moving forward with a slightly different outlook. Currently the group is a mixture of relaxed bible study and relaxed games evening.

Holiday Club

Our October half term holiday club, entitled Razzamatazz Robots proved to be a big success as outreach to the wider community. Around 60 children attended across five days. There were five large craft activities to work on, together with Bible stories, dramas, puppet show, singing, dancing and free packed lunches for those families who wanted them.

"Thank you for the free packed lunches, this is really needed" – Holiday Club Parent

Moving Forward

There are areas where we must develop in the work that the Church is currently doing. This includes the development of new groups for young adults to ensure they are able to still attend sessions when work commitments might stop them from attending Sunday services. This area has been neglected for a number of years. We also need to develop spaces to be more multipurpose to enable more of the community to engage with the church building and then in turn with the Church as a whole. The Children, Youth and Family Team and the rest of the Church are in a key time to develop the outreach of the Church. Failing to do that promptly and correctly will greatly impact our Church.

Quotes families

"There are no other free groups for children, this is something I am so thankful for" – Sparks Parent

"Really professional team at work within the children and youth team" – Local Parent

Parish Mission Support Team – by Liz Morgan-Jones

We continued to operate at the beginning of 2021 by email. We were mindful that as the Mission Support Team we were responsible for providing ideas and suggestions to help the parish in their undertaking to support by prayer and provision the individual mission partners, but we were also made aware that we should prayerfully consider the wider implications of the parish finances at this time.

For several years now we have retained more or less the same formula for distributing the 10% of income amongst 14 of our mission partners. So it was that early in the year after much reflection and discussion we made fundamental changes to the allocation of the income received from July to December 2020. In so much that we agreed to support our own Children, Youth and Family Worker and to no longer send a contribution to the Diocesan Schools. Because the income for this period was more than for the first half of the year the amount sent to the remaining 13 mission partners was only slightly reduced.

As a team we were agreed that we should aim to retain the integrity of donating 10% of our income on outreach to others. We have also explained to the parish through articles in the magazine that we made the decision, to be reviewed in a year's time, to withdraw regular financial support after December 2021 to Bible Society, Chris Chester (a former member of the parish working on the Re-Wired Project) with Mission Direct, DannyGill who resigned as a pilot from MAF, and Festo now only working with CMS in Liskeard for 16 hours per week. In addition the Caring and Sharing Scheme would revert to relying on individual contributors with no lump sum from the parish income.

The two distributions of funds for 2021 were based on the same formula as the last half of 2020 with once again there being more income between July and December than January to June.

Despite the restrictions due to the pandemic there were over 40 shoeboxes and a good number of knitted items collected to send to Eastern Europe through 'Link to Hope'.

We endeavoured to raise awareness of the Missions we supported by introducing a short mission slot into the 9.30 service at St Leonard's which was also available online. There were Q&A sessions with their MST representative, or mission partners who prepared a video presentation and some were able to talk in person.

Ongoing informed prayer support was provided in the Parish Prayer Diary with two or three mission partners being highlighted each month and intercessors encouraged to include them regularly at all services. Prayers for all our missions formed a focal part of the year's Thy Kingdom Come Daily Worship Programme.

We ended the year by holding part face to face and part Zoom meetings in September and November. We now have a smaller team due to the death of Pru McLean, Carolyn Plowman moving away and Sylvia Coombe retiring. We look forward to see how we can serve the parish and our mission partners in 2022.

Ministry to Schools during 2021 -by Liz Morgan-Jones

For the second year running all face to face work in our schools was on hold. WAVES endeavoured to keep in touch with families remotely.

The Youth Worker from the Baptist Church continued to record videos that primary schools could use until assemblies can resume and Di Bradford from Seaford Community Church made her recorded Bible Stories available online.

Copies of the Scripture Union booklets, 'It's Your Move' provided by Churches Together in Seaford were taken to Alfriston, Annecy, Chyngton, Cradle Hill, Cuckmere House and Seaford primary schools at the end of the Summer term for them to distribute amongst their Year 6 pupils in preparation for their move to secondary school. Each school was also given an accompanying video produced by the SBC Youth Worker and Stefan Bracher (Parish Children, Youth and Family Worker) to show the children.

Individuals and churches throughout the town received the dedicated prayer topic sheet updating them on school matters three times during the year.

Please continue to pray for those from St. Leonard's and St. Luke's who work or volunteer in our schools and that the churches in Seaford will work together to continue building helpful relationships with all our local primary schools together with Bowden House, Seaford Head School, Seaford Head Sixth Form Centre and St John's.

Other Charitable Giving and Mission Support -by Liz Morgan-Jones

The PCC continued to set aside 10% of given parish income for the support of charities and those whose focus it is to share the Gospel both at home and overseas.

Mindful of the projected deficit budget a review of recipients and their allocations was undertaken at the beginning of 2021 for the distribution of funds relating to the period July to December 2020. As a result it was agreed to discontinue sending a contribution to the Diocesan Schools, withdrawing the top up donation to Ian Meldrum working with one of the Caring and Sharing projects in Brazil, and to include support for our own Children, Youth and Family Worker from the 10% tithe.

As the year progressed we identified ten charities for which we would continue to send regular financial support and from which five charities we would withdraw regular financial support as from 31st December 2021 whilst continuing to offer prayer support for all fifteen at this time of transition and reassessment for the parish.

Once again there were no additional opportunities for fund raising during the year. Due to an increase of income the total donations to the individual charities were only slightly reduced from 2020.

Over 40 shoeboxes were filled which together with a good number of knitted items were sent for distribution to either a family or elderly people through the Link to Hope charity working in Eastern Europe. There was an on-going collection of food and household products throughout the year, which was sent to the Chichester Diocesan Family Support Work Food Bank with a special Christmas Appeal for toy and gift items. Produce from the Harvest Festival Service was included, with the fresh food being welcomed by a shelter for the young homeless in Newhaven.

The parish distributed and collected envelopes throughout the town and provided stewards for a collection point to raise funds during Christian Aid Week.

In the UK we gave support by publicity, prayer and grants to Beachy Head Chaplaincy Team, Church Army through two of their Centres of Mission in Hackney and Southampton, Festo and Grace Kanungha, Church Missionary Society partners who have transferred their work from Tanzania to Liskeard in Cornwall, Diocesan Family Support Work, Homelink a Lewes based charity helping people who are homeless or threatened with homelessness through an interest-free rent deposit scheme, Waves working with Seaford families in need and Bible Society who work both at home and abroad.

Overseas we continued our support by publicity, prayer and grants for Sarah and Pola Chhin and their family in Cambodia. Also to the Gomez family who ran a home and ministered to street children in the Philippines but as all their work was suspended due to Government Pandemic restrictions they took the opportunity to renovate their premises and seek God's guidance for the future. Danny Gill who we supported as an individual stopped flying as a pilot with Missionary Aviation Fellowship so our donation was redirected to MAF's work in South Sudan. Also, Chris Chester a former parishioner who supported schools in Zambia by installing and maintaining computers with Mission Direct had to try and do so remotely this year with only limited success whilst planning and organizing a visit for 2022 and Samara's Aid programme working with widows and orphans in Syria.

Publicity was provided in the form of videos or a face to face visit from many of our fifteen partners during a dedicated 'Mission Slot' at services which were also available on-line.



Flowers in St Leonard's Church –by Liz Morgan-Jones

Flowers continued to adorn the church with a pedestal arrangement in the sanctuary throughout 2021 with thanks to the few arrangers still available.

Bunches of daffodils were distributed for Mothering Sunday and all the major festivals celebrated with the church decorated appropriately.

The Flower Festival entitled 'Window on our World' from September 24th to 28th was the culmination of over a year's planning and provided a safe space for visitors to enjoy the twenty three colourful and imaginative displays (produced by arrangers from the church and the local Flower Clubs), live musical interludes and light refreshments. The festival was combined with a small exhibition of paintings on the Seaford trail of the Lewes District Artwave event which together generated much needed funds for the parish.

We are grateful to those who gave donations throughout the year to provide the flowers and to those who arranged them and to Margaret Smith for overseeing all the practical organisation.









The Mayor and Mayoress of Seaford visiting the Flower Festival

St Leonard's Choir – by John Baker

The choir have had to be very adaptable over the last couple of years. Covid precautions meant that at the start of the year we could only have a soloist and organ for the hymns. Then the choir returned but numbers were limited, and a rota was needed each Sunday as we could only have 6 members spread out in the choir pews. Initially it was just the clergy, choir and tech team in Church with the service streamed. Then the congregation could attend but not sing inside so on Easter Sunday we began to sing the last hymn outside so everyone could join in. This was somewhat challenging for the organist as I couldn't hear the singing and the singers could barely hear the organ! In April we sang Evensong in memory of Prince Philip. The Flower Festival was in September and an augmented choir, albeit not as large as usual, sang Choral Evensong. Then at Christmas we were once again able to have an augmented choir, to sing a service of Lessons and Carols and the congregation could join in the carols wearing masks.

Over lockdown we have lost 4 members for various reasons such as moving but happily we have gained 3 new members. We felt it would be irresponsible to have our usual summer garden party or mulled wine and mince pies after the carol service, but we did have several small gatherings in the garden for coffee or tea so that we could all keep in touch.

I am very grateful to the choir members who have supported me and been so loyal during the last very difficult couple of years. Our numbers aren't limited now so we are able to welcome new members again. Do contact me via stlensorganist@seafordparish.org.uk or find me at coffee after a 9.30 service if you think you may be interested in joining the choir . We meet on a Thursday evening from 7.00pm to 8.30pm.

St Leonard's Lunchtime Concerts – by John Baker

After having to cancel most of the concerts in 2020 we really had no idea whether we would be able to have any concerts in 2021. But many Covid restrictions were lifted in July which meant we could start to think about booking performers again.



I was contacted by Richard Durrant to ask whether we could accommodate a promising young pupil of his, Felix Shiel, so in a departure from our usual routine we organised a Sunday afternoon guitar concert. There were 35 people to hear this very talented young guitarist and luthier play and show us some of the instruments he had made.

Later in August we heard D' Arcy Trinkwon at the organ. In September Sebastian Comberti played cello and in October Ross Morris played Classical Guitar. The last concert of the year was in November when Fiona Hosford brought her harp. As has become our tradition the final concert was dedicated to St Cecilia, patron saint of music and the retiring collection was for Christian Aid which raised £425. There was also £248 left for Church funds.

To enable contact tracing the audience had to pre book and numbers were limited which was an added task but did mean that we could learn the names of some of our regular audience. Thankfully we never had to turn anyone away!

We are hugely grateful to our loyal audiences who support us so well and we look forward to 2022 hoping that we can invite back all the performers we had to cancel.

The aim of the concerts is to enable people to hear talented musicians, provide performing opportunities for musicians, especially at the start of their career and to welcome people to our beautiful church.

The concerts are usually on the third Saturday of the month from February to November, have free admission and remain self-supporting thanks to the generosity of our audience.

Seaford Parish Women's Group (SPWG) – by Julia Lawson

2021 was a changeable year due to Covid-19 restrictions. SPWG received an update on the reconditioned wheelchair the group sponsored for Wheels for the World, a project providing aids for people with less mobility in Kenya. Unfortunately, lock-down stopped us meeting together and the programme was suspended. However, we still tried to stay connected by email, phone calls and sending birthdays wishes to members.

In September 2021 SPWG reconvened to St Luke's Church, Chyngton, starting with a social evening and discussing the programme for the next few months. We were delighted to welcome Rev. Lucy to our meeting and find out about her interesting journey of probate, prayer to pulpit. We enjoyed sharing companionship together, quiz, craft evenings, soup & sausage supper, board games and collecting Christmas gifts for Stopover. The charity care for young women in Brighton & Hove, providing accommodation, giving them respite, and counselling. In December we held a service for Stopover in St Leonard's Church led by Diana Woodcock, giving us an opportunity to reflect upon how fortunate we are and the pleasure in helping others during challenging times. Connie Hughes the Stopover representative gave an update on the charity and was delighted to receive the gifts on behalf of Stopover. We propose to make this service an annual event.

We are planning next year's programme with a speaker once a month and an in-house event. Mostly we enjoy each other's company, food often seems to be involved as well as rounding off the evening with closing prayers. We are always pleased to welcome new members to join our evenings, sharing fellowship and a varied programme.

SPWG currently meet at 7.30pm in St Luke's on the 1st and 3rd Monday evening.

St Leonard's And St Luke's Mothers Union – by Janet Kent

Most of 2020 and the first half of 2021 saw us unable to meet as a Branch, this changed in September when we were able to begin to meet again now in our new venue at St. Luke's.

We have discussed the trials and joys of Lock down, had an entertaining Desert Island Discs with Graham Tubb, (what an interesting life he's had!) Made Christmas decorations and joined St. Peters for their Advent Service and Tea.

We joined with St Peters and Denton M.U. on 27th November for a Service linked to the "No more 1in3". Mothers' Union Global Day, part of 16 days of Activism against Gender-based violence. The Service was led by Bishop Will.

Many of our activities outside of our meetings were also put on hold.

We are hoping that the monthly Citizenship Teas for the new Citizens and guests will start again in May. We have missed sharing in their joy.

We have continued to actively support SeaFriends as Trustees, and now as helpers at the weekly Coffee mornings.

As M.U. we made teas and coffees for Diana Woodcock's Service.

As a Branch we attended four Baptism Services and presented cards and books to the parents. We will be following up by sending Anniversary cards containing information on "Messy Church" Tots and other Church activities.

We continue to look for ways to carry out the Mothers Union basic remit:

"Christian Care for Families."

Homegroups (and small groups) – by Derreck Lee–Philpot

Homegroups have faced serious challenges once again this year. Finding ways to emerge from the restrictions imposed by Covid-19, the forced isolation, lack of fellowship, have all been addressed in various ways.

Once again the ingenuity of homegroup leaders and their members has come to the fore. Groups have used Zoom to engage in fellowship, prayer, bible study. WhatsApp has become a popular means of communication to keep in daily touch. Meeting together has begun again but concerns about meeting face to face are still there in the minds of many.

We have to thank our homegroup leaders who have done a brilliant job in holding their groups together in such difficult unstable times. I am sure that whilst we would not have chosen to live as we have through the past 2 years we cannot deny that for some it has produced a resilience and sense of unity together that may not have happened otherwise.

Whilst there is work to be done to support the homegroup leaders as they lead their groups into the future, with the help of this resilience I am confident that we will be able to reboot, refresh and reinvigorate our homegroups ensuring that all who want to can take part in this foundational area of church life.

Other than homegroups there are other small groups that also meet.

Book Club has continued to be a success. Initially it may have been seen as an alternative to homegroups when they were not meeting, but it has grown into a regular group of 15-20 people. It is a vibrant time of discussion and sharing of knowledge and experience.

Prayer support. The work of prayer ministry teams will be highlighted elsewhere. But it should be appreciated that their work is overseen and supported by Clergy, Pastoral Care Team and Prayer Pastor who meet weekly by Zoom to pray about needs in the parish. Needs which may be individual or corporate, and enable them to keep their finger on the pulse to ensure that as far as possible no-one in the parish becomes isolated or overlooked.

Financial Review

Summary of Financial Position 2021

1.The budget approved for 2021 assumed that the year would end with a deficit of £54300 in our general fund operating account. Total Income across all funds was £234505 and total expenditure was £280529, resulting in a deficit of £46024, just over £7000 better than had been expected.

2. Overall reserves, excluding property but including legacies, now stand at £195810. The total for 2020 was £241834.

3. In January 2022, the PCC approved an operating fund budget for 2022 which estimates expenses of £280000 and if Income remains static will resulting in a deficit for the year 2022 of £45000.

4. Tax recovery through Gift Aid totalled £26229 (£23225). Contributions through the Parish Giving Fund (PGS) accounted for £15836(£12840) of this total.

5. The major expenditure was the Parish Share contribution, payable to the Diocese of Chichester, (our share of the overall Clergy stipends, pensions and housing), totalling £109320 (£119325) in the budget for the year ahead we are aiming at £120000.

6. Mission grants given by the parish amounted to £12748, the Mission Committee had agreed that £3829 should be granted to our own Children, Youth and Family Mission.

Reserves Policy

1. The PCC has a policy of retaining sufficient funds in the General Fund as a reserve, in the event that it becomes necessary to finance a shortfall to meet budgeted cost commitments. The level of reserves to be retained are currently set at 3 months operating costs, which amount to £70,000. At no time in 2021 was or cash flow put at risk.

2. The PCC no longer has a policy to transfer £750 a year to a part of the General Fund known as the Clergy House Maintenance Fund, expenses will be meet from income as and when they occur.

3. Reserves are held in designated and restricted funds for specific objectives and purposes.

4. PCC policy has been to invest balances of funds in interest bering accounts either with the CCLA Deposit Fund or with Barclays Bank. The PCC do not use reserves to make investments in equity markets.

Related Trusts

There are no related trusts or charities, nor properties or other assets held in trust, for which the PCC or Vicar and Churchwardens have responsibility.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

PCC for the year January 2021 to December 2021

Ex Officio members

Incumbent:	*The Rev. James Hollingsworth*	*Chair of the PCC*
Associate Clergy:	*The Rev. Derreck Lee-Philpot*	
Churchwardens:	*Fred Bass*	
	Lisa Hazle	
Deputy Wardens for St Luke's:	*Tony Gubbins*	
	Janet Fairchild	
Deputy Wardens for St Leonard's:	*Mrs Janet Kent*	*Vice Chair of the PCC*

Elected PCC Members

Arthur Bradbury	*(from APCM - 25th April 2019)*
Stephen Gauntlett	*Treasurer (until Dec 2021)*
Paul Waller	*Treasurer (from January 2022)*
Capt. Robert Carrington	*(from October 2020)*
Joanne Lalla	*(from APCM April 2021)*
Anna Grimble	*(from APCM April 2021)*
Michael Holmes	*(from APCM April 2021)*
Bridget Anderson	*(from APCM April 2021)*

Co–opted

Rev. Lucy Hollingsworth	*(from PCC May 2021)*
Stefan Bracher	*(from PCC May 2021)*

PCC Secretary

Stephanie Baker

Elected Deanery Synod

Hazel Bramley	*(from APCM October 2020)*
Julian Dinsell	*(from APCM October 2020)*
Julia Lawson	*(from APCM October 2020)*
Susan Saunders	*(from APCM October 2020)*

Deanery Representatives on Diocesan Synod:

The Rev. James Hollingsworth

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by The Rev. James Hollingsworth, Chair of the PCC

……

Date……

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2021

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Sutton with Seaford *Registered Charity no. 1131402*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

Unrestricted	Restricted funds	Endowment funds	Total funds	Prior year funds	total funds	
Income and endowments from:						
Donations and legacies	175,662	21,355		—	197,017	192,524
Income from charitable activities	9,735	50		—	9,785	9,794
Other trading activities	2,493	—		—	2,493	1,231
Investments	69	—		—	69	696
Other income	24,909	230		—	25,139	36,381
Total income	**212,870**	**21,635**		**—**	**234,505**	**240,627**
Expenditure on:						
Raising funds	1,499	—		—	1,499	1,471
Expenditure on charitable activities	247,938	25,282		—	273,220	272,961
Other expenditure	5,809	—		—	5,809	14,047
Total expenditure	**255,247**	**25,282**		**—**	**280,529**	**288,480**
Net income / (expenditure) resources before transfer	**(42,377)**	**(3,647)**		**—**	**(46,024)**	**(47,853)**
Transfers						
Gross transfers between funds - in	—	32,500		—	32,500	42,896
Gross transfers between funds - out	—	(32,500)		—	(32,500)	(42,896)
Other recognised gains / losses						
Gains / losses on investment assets	—	—		—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—		—	—	—
Net movement in funds	**(42,377)**	**(3,647)**		**—**	**(46,024)**	**(47,853)**
Reconciliation of funds						
Total funds brought forward	**472,181**	**280,652**		**—**	**752,834**	**800,687**
Total funds carried forward	**429,804**	**277,005**		**—**	**706,810**	**752,834**

Sutton with Seaford *Registered Charity no. 1131402*

Statement of Assets and Liabilities

Balance Sheet detailed

		As at 31/12/2021	As at 31/12/2020
Fixed assets			
	6430: St Luke's House	280,000.00	280,000.00
	6431: St Leonard's Church Hall	140,000.00	140,000.00
	6432: 35% of 2 Benenden Close	91,000.00	91,000.00
	6433: Accumulated Depreciation for St. Lukes H	—	—
	6434: Accumulated Depreciation for St. Leonard	—	—
	6435: Accumulated Depreciation for 35% OF 2 Be	—	—
	Total Fixed assets	**511,000.00**	**511,000.00**
Current assets			
	6501: Bank current account	14,379.32	8,178.01
	6505: Bank Saver Account (Premium)	46,164.79	100,271.40
	6506: Bank Saver Account (Reserve)	6,284.19	6,283.55
	6507: Community and Families	24,784.37	18,786.01
	6510: CCLA (CBF) deposit account	119,283.03	119,220.92
	6590: Cash in hand	18.01	318.01
	6591: Office Cash Card	81.36	—
	6592: CYFM Cash Card	25.10	(8.94)
	6595: Debtors	1,060.44	—
	6596: Affiliated Accounts Bank and Cash	—	—
	6597: Gift Aid Due	—	—
	Z05: Accounts Receivable	1,626.42	6,358.55
	Total Current assets	**213,707.03**	**259,407.51**
Liabilities			
	6601: Loans received	—	—
	6602: Accruals	300.00	—
	6603: Creditors - Unpresented Cheques	—	—
	6604: Creditors - Other	—	—
	6605: Loans received	—	—
	6606: PAYE	2,354.84	2,280.10
	6607: Net Wages	300.37	(0.11)
	6699: Agency collections	1,735.42	1,645.34
	Z04: Accounts Payable	13,206.28	13,647.70
	Total Liabilities	**17,896.91**	**17,573.03**
	Net Asset surplus (deficit)	**706,810.12**	**752,834.48**

Balance Sheet detailed

		As at 31/12/2021	As at 31/12/2020
Reserves			
Excess / (deficit) to date		(46,024.36)	(47,853.10)
Z01: Starting balances		752,834.48	800,687.58
	Total Reserves	**706,810.12**	**752,834.48**

Represented by Funds

Unrestricted	324,836.58	367,518.94
Designated	104,968.05	104,663.05
Restricted	277,005.49	280,652.49
Endowment	—	—
Total	**706,810.12**	**752,834.48**

This Financial Report for the year ended 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by The Revd. James Hollingsworth, PCC Chairman:

……..

Date ……

Income and endowments

Donations and legacies						
0101 - Standing Order St Leonard's - Gift Aid	17,023	—	200	—	17,223	19,567
0102 - Standing Orders St Luke's - Gift Aid	5,915	—	—	—	5,915	6,135
0103 - Parish Giving Scheme	71,967	—	—	—	71,967	57,101
0111 - Envelopes St Leonard's - Gift Aid	6,035	—	—	—	6,035	7,629
0112 - Envelopes St Luke's - Gift Aid	—	—	—	—	—	680
0202 - Other Planned Giving St Luke's - CAF	250	—	—	—	250	90
0203 - Standing Orders St Leonard's	8,153	—	—	—	8,153	9,608
0204 - Standing Orders St Luke's	4,045	—	—	—	4,045	4,175
0205 - Envelopes St Leonard's	1,535	—	—	—	1,535	3,073
0206 - Envelopes St Luke's	593	—	—	—	593	1,320
0301 - Collections St Leonard's - Gift Aid	2,049	—	—	—	2,049	2,535
0302 - Collections St Luke's - Gift Aid	10	—	—	—	10	—
0303 - Collections St Leonard's	8,365	—	—	—	8,365	4,462
0304 - Collections St Luke's	1,297	—	—	—	1,297	1,017
0413 - Boxes St Leonard's	710	—	—	—	710	271
0452 - Tower Appeal	—	—	—	—	—	40
0553 - Donations St Leonard's	215	305	—	—	520	852
0554 - Donations St Luke's	—	—	—	—	—	23
0555 - Donations Parish - Gift Aid	—	—	—	—	—	1,001
0556 - Donations Parish	19,738	350	3,655	—	23,743	18,683
0606 - Tax Recovery - Parish	10,393	—	—	—	10,393	10,385
0607 - Tax Recovery - PGS	15,836	—	—	—	15,836	12,840
0701 - Legacies St Leonard's	—	—	—	—	—	31,000
0705 - Legacies Parish	—	—	—	—	—	31
1279 - CFM Grants	—	—	17,500	—	17,500	—
1280 - Dev of Christian Life	875	—	—	—	875	—
Donations and legacies Totals	175,007	655	21,355	—	197,017	192,524
Income from charitable activities						
1101 - Fees - Weddings & Funerals St Leonard's	5,902	—	—	—	5,902	5,029
1209 - Coffee Money Donations	111	—	—	—	111	474
1241 - Hall Lettings St Leonard's	—	—	—	—	—	1,219
1242 - Hall Lettings St Luke's	2,717	—	—	—	2,717	1,236
1243 - Church Lettings St Leonard's	280	—	—	—	280	280
1255 - Magazine income - advertising	690	—	—	—	690	1,029
1265 - Parish Magazine Sales	34	—	—	—	34	311
1272 - Flowers	—	—	50	—	50	215
Income from charitable activities Totals	9,735	—	50	—	9,785	9,794

Other trading activities						
0913 - St Leonard's Events	2,493	—	—	—	2,493	1,207
0916 - Parish Office Services	—	—	—	—	—	9
1210 - Bookstall sales to promote objectives	—	—	—	—	—	15
Other trading activities Totals	2,493	—	—	—	2,493	1,231
Investments						
1020 - Bank Interest - Premium	6	—	—	—	6	187
1021 - Bank Interest - Reserve	0	—	—	—	0	4
1022 - Bank Interest - CCLA	62	—	—	—	62	504
Investments Totals	69	—	—	—	69	696
Other income						
0608 - HMRC Employers Allowance	3,483	—	—	—	3,483	3,296
1278 - CFM Income	17,360	—	50	—	17,410	17,960
1300 - Other Income - Services to Fitzgerald	2,340	—	—	—	2,340	—
1325 - Friends Subscriptions	—	—	180	—	180	180
1400 - Other Income - Restricted - SVET	1,717	—	—	—	1,717	14,944
2842 - Write offs	8	—	—	—	8	—
Other income Totals	24,909	—	230	—	25,139	36,381
Income and endowments Grand totals	212,215	655	21,635	—	234,505	240,627

Expenditure

Raising funds						
1720 - Costs of stewardship	255	—	—	—	255	447
2051 - Salary - Parish Admin - Stewardship	1,244	—	—	—	1,244	1,024
Raising funds Totals	1,499	—	—	—	1,499	1,471
Expenditure on charitable activities						
1801 - Mission - Overseas CMS	397	—	—	—	397	1,935
1830 - Mission - Overseas Agencies	4,064	350	—	—	4,414	5,038
1850 - Mission - Home Church Schools	(338)	—	—	—	(338)	676
1860 - Mission - Other Charities	2,355	—	—	—	2,355	2,828
1870 - Mission - Secular Organisations	1,730	—	—	—	1,730	1,940
1901 - Parish Contribution	109,320	—	—	—	109,320	119,325
1950 - CCLI & PRS	1,748	—	—	—	1,748	1,581
2003 - Employers National Insurance	3,483	—	—	—	3,483	3,296
2004 - Pensions	861	—	—	—	861	861
2050 - Salary - Parish Admin - Clergy Support	4,046	—	—	—	4,046	4,057
2053 - Salary - Parish Admin - Upkeep of Serv.	6,743	—	—	—	6,743	6,551
2054 - Salary - Parish Admin - Magazine	1,244	—	—	—	1,244	1,024
2055 - Salary - Parish Admin - Governance	4,560	—	—	—	4,560	4,560
2056 - Salary - Office Assistant	1,626	—	—	—	1,626	2,788
2057 - Salary - Verger - Upkeep of Services	2,382	—	—	—	2,382	2,467

2058 - Salary - St. Leon. Hall Caretaker	4,766	—	—	—	4,766	4,736
2059 - Salary - St. Leon. Organist	3,838	—	—	—	3,838	3,518
2060 - Salary - St Luke's Care - Upkeep of Serv	2,594	—	—	—	2,594	2,332
2061 - Salary - St Luke's Organist	1,380	—	—	—	1,380	1,380
2062 - Salary - Verger - St. Leon. Runn Costs	2,382	—	—	—	2,382	2,367
2063 - Salary - St. Luke's Care - Runn Costs	2,542	—	—	—	2,542	2,327
2064 - Salary - Senior Verger - St. Leon. Runn.	1,272	—	—	—	1,272	1,272
2065 - Salary - Senior Verger - Upkeep of Servi	1,273	—	—	—	1,273	1,273
2066 - Salary - CFM	14,759	—	15,240	—	30,000	30,800
2067 - CFM Running Costs	4,636	—	—	—	4,636	4,379
2068 - CYFW Grant Expenditure	—	—	2,259	—	2,259	—
2101 - Working Exp's - Incumbent St Leonard's	—	—	—	—	—	153
2102 - Working Exp's - Incumbent St Luke's	1,210	—	—	—	1,210	811
2121 - Council tax - Vicarage	4,934	—	—	—	4,934	588
2122 - Council Tax - St Luke's House	3,112	—	—	—	3,112	2,988
2141 - Water rates - Vicarage	317	—	—	—	317	—
2142 - Water Rates - St Luke's House	702	—	—	—	702	1,597
2144 - Water Rates - St Leonard's Church	(66)	—	—	—	(66)	60
2145 - Water Rates - St Luke's	61	—	—	—	61	185
2146 - Water Rates - Hall	(206)	—	—	—	(206)	196
2151 - Telephone - Vicarage	809	—	—	—	809	736
2152 - Telephone - St Luke's House	458	—	—	—	458	838
2154 - Telephone - St Leonard's Church	737	—	—	—	737	683
2156 - Telephone - Hall/Office	820	—	—	—	820	705
2164 - Miscellaneous - St Leonard's Church	89	—	5,370	—	5,459	275
2165 - Miscellaneous - St Luke's Church	50	—	—	—	50	—
2180 - Alpha Expenditure	45	—	—	—	45	—
2190 - Christian Growth	210	—	—	—	210	—
2201 - Training and Youth	425	—	—	—	425	1,215
2209 - Refreshments	340	—	—	—	340	359
2212 - Flowers	—	—	300	—	300	—
2302 - Insurance - St Luke's House	519	—	—	—	519	466
2304 - Insurance - St Leonard's Church	3,287	—	—	—	3,287	1,872
2305 - Insurance - St Luke's Church	603	—	—	—	603	2,993
2306 - Insurance - Hall	1,189	—	—	—	1,189	—
2320 - Organ / piano tuning	2,954	—	—	—	2,954	6,197
2331 - Maintenance - Vicarage	—	—	—	—	—	2,159
2332 - Maintenance - St Luke's House	2,640	—	—	—	2,640	772
2333 - Maintenance - Benenden Close	264	—	—	—	264	80
2334 - Maintenance - St Leonard's Church	615	—	2,112	—	2,727	1,849
2335 - Maintenance - St Luke's Church	5,240	—	—	—	5,240	892
2336 - Maintenance - Hall	49	—	—	—	49	2,015
2340 - Upkeep of Services	8,157	—	—	—	8,157	6,606
2350 - Upkeep of Churchyard	869	—	—	—	869	230
2370 - Readers and other fees	280	—	—	—	280	445
2372 - Retired clergy wedding/funeral fees	219	—	—	—	219	1,331
2375 - Diocesan Fees	2,888	—	—	—	2,888	3,417
2380 - Other costs (equipment)	3,294	—	—	—	3,294	2,173
2381 - Staffing Misc.	114	—	—	—	114	40
2404 - Gas - St Leonard's Church	4,241	—	—	—	4,241	3,917
2405 - Gas - St Luke's Church	3,259	—	—	—	3,259	949

2406 - Gas - Hall	962	—	—	—	962	1,655
2414 - Electric - St Leonard's Church	1,273	—	—	—	1,273	1,100
2415 - Electric - St Luke's Church	579	—	—	—	579	520
2416 - Electric - Hall	536	—	—	—	536	799
2424 - Supplies - St Leonard's Church	116	—	—	—	116	—
2425 - Supplies - St Luke's Church	5	—	—	—	5	—
2426 - Supplies - Hall	33	—	—	—	33	303
2427 - Supplies - Upkeep of Services	2,015	—	—	—	2,015	2,283
2520 - Bank Charges	84	—	—	—	84	58
2601 - Governance - Audit Fees	1,540	—	—	—	1,540	2,750
2602 - Governance - Office Expenses	2,025	—	—	—	2,025	362
Expenditure on charitable activities Totals	247,588	350	25,282	—	273,220	272,961
Other expenditure						
2832 - Other Expenditure - Fitzgerald	3,145	—	—	—	3,145	—
2835 - Other Expenditure - Restricted - SVET	2,663	—	—	—	2,663	14,047
Other expenditure Totals	5,809	—	—	—	5,809	14,047
Expenditure Grand totals	254,897	350	25,282	—	280,529	288,480

Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Overseas:						
Cambodia Action, CMS, LAMA, Mission Direct, Samaras Aid, May South Sudan, Bible Society	4492	-	-	**4492**	*6473*	
Home:						
Children Youth and Family Missioner	3829	-	-	**3829**		
Homelink, Beachey Head Chaplaincy, Church Army, Caring and Sharing, Waves	4427			**4427**	*6004*	
	12748		**-**	**12748**	*12477*	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Remuneration						
Wages and salaries	71892		-	**71892**	*72476*	
Employer social security costs	3483		-	**3483**	*3296*	
Employer pension costs	861	-	-	**861**	*861*	
	76236		**-**	**76236**	*76633*	

6 Payments to PCC members

No person received remuneration in excess of £60,000.

7 Transactions with persons related to PCC members

8 Transactions with related charities

9 Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Independent examination and professional advice	1540			**1540**	*2750*	
Accounts production	2025	-	-	**2025**	*362*	
Bookkeeping	4560	-	-	**4560**	*4560*	
	8125	**-**	**-**	**8125**	*7672*	

10 Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
	-	32500	-	**32500**	*42896*	
	-	**-**	**-**	**-**	-	

11 Fixed assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Notes*
	£	£	£	**£**	
Market value 1 January 2020	-	-			
Disposals at carrying value	-	-			
Purchases at cost	-	-			
Net gains and revaluation	-	-			
Market value 31 December 2020	**-**	**-**			

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	*Notes*
	£	£	£	**£**	
Cost or valuation					
At 1 January 2021	511000			**511000**	
Additions					
Disposals					
Revaluation					
At 31 December 2021	**511000**			**511000**	
Charge for impairment					
At 1 January 2021					
Additions					
Disposals					
Revaluation					
At 31 December 2021					
Net book amounts					
At 31 December 2021	**511000**			**511000**	

Notes to the Financial Report

13 Net Assets by Fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	*Total Funds 2020*	*Notes*
	£	£	£	**£**	*£*	
Fixed assets for church use		511000		**511000**	*511000*	
Investment fixed assets	-	-				
Current assets (except cash)			-		*-*	
Cash at bank and on deposit	23907	188173	-	**212080**	*253049*	
Current liabilities	(17897)	-	-	**(17897)**	*(17573)*	
Long term liabilities						
	£6010	**£699173**		**£705183**	*£746476*	

14 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	**£**	*£*	
Income tax recoverable			-			
Prepayments and accrued income		-	-			
Other debtors	1626	-	-	**1626**	*6358*	
	£1626		**-**	**£1626**	*£6358*	

15 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	**£**	£	
Deferred income		-	-			
Accruals for utilities and other costs		-	-			
Archdeacon's loan		-	-		-	
Other creditors		-	-			
		-	**-**			

16 Creditors: amounts falling due after one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2020	*Total Funds 2019*	*Notes*
	£	£	£	**£**	£	
Deferred income	-	-	-	**-**	-	
Accruals for utilities and other costs	-	-	-	**-**	-	
Archdeacon's loan	-	-	-	**-**	-	
Other creditors	-	-	-	**-**	-	
	-	**-**	**-**	**-**	-	

Sutton with Seaford *registered charity number 1131402*

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2021	All Funds 2020
	£	£	£	£	
Income and endowments from:					
Donations and legacies	175662	21355	-	**197017**	**192524**
Charitable activities	9735	50	-	**9785**	**9794**
Other trading activities	2493	-	-	**2493**	**1231**
Investments	69	-	-	**69**	**696**
Other receipts	24909	230	-	**25139**	**36381**
Total income	**212868**	**21635**	**-**	**234505**	**240627**
Expenditure on:				-	
Raising funds	1499	-	-	**1499**	**1471**
Charitable costs	247938	25282	-	**273220**	**272961**
Other payments	5809	-	-	**5809**	**14047**
Total expenditure	**255247**	**25282**	**-**	**280529**	**288480**
Net gains (or losses) on investments					
Net income or (net expenditure)	**(42377)**	**(3647)**	**-**	**(46024)**	**(47853)**
Transfers between funds In	**-**	**32500**	**-**	**32500**	**42896**
Transfers between funds Out		(32500)	-	(32500)	(42896)
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets	-	-	-	-	
Other gains/(losses)	-	-	-	-	
Reconciliation of funds:					
Net movement in funds	**(42377)**	**(3647)**	**-**	**(46024)**	**(47853)**
Total funds brought forward	472181	280652	-	**752834**	**800687**
Total funds carried forward	**429804**	**277005**	**-**	**706810**	**752834**

18 Statement of funds

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2021
	£	£	£	£	£
				-	
				-	-
Total of all endowed funds				**-**	
				-	
				-	
				-	-
				-	-
Total of all restricted funds	**280653**	**21635**	**(25282)**	**-**	*277005*
General fund					
Designated roof fund	-	-	-		
Revaluation reserve		-	-		
Total of all unrestricted funds	**472181**	**212868**	**(255247)**		*429805*
Total funds	**752834**	**234505**	**(280529)**		*706810*

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2021

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Leonard's and St Luke's, Seaford, on the annual report for the year ended 31st December 2021 set out on pages X to Y

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair ' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    a. to keep accounting records in accordance with section 130 of the Charities Act; and
    b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature .....

Examiner's name CAPITALS .....

Date CHRIS TYLER FCA DChA FCIE.....

Relevant professional qualification(s) or body *if any* .....

Examiner's address. .....

F1 CRT Limited Flat 24 Wellingtonia Court Laine Close BRIGHTON BN1 6TD

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2021

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities 'Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees annual report.
Give here brief details of any items that the examiner wishes to disclose	

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SUTTON WITH SEAFORD

England & Wales - Charity number 1131402

Accounts

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2019

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Website:	Seafordparish.org.uk
Incumbent:	The Revd P J Owen Bsc, MA The Vicarage, 46 Sutton Road, Seaford, BN25 1SH
Independent examiner:	C R Tyler (FCA DChA) Chariot House Limited, 44 Grand Parade, Brighton BN2 9QA
Bankers:	Barclays Bank plc, 47 Broad Street, Seaford BN25 1NG

Sutton with Seaford
Trustees Annual Report for 2019

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd Paul J. Owen, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical
- To know Jesus better and make Him better known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay
- Providing financial support to those in need and, to other organisations with similar objectives.
- Providing Christian worship, teaching and preaching.
- The parish has previously noted that 'We aspire to glorify God through worshipping him, preaching the gospel, caring for others, and being witnesses to Christ's love.'

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have borne in mind the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2019 the PCC and parish focus embraced the following - the order not intending to imply specific priorities.

1. Continue to develop the 'Facilitating the Miraculous' vision, in line with the diocesan strategic plans, seeking to enhance the engagement of our membership with our God given objectives.

2. Continue to develop the parish leadership structure and implementation, to allow for greater spiritual and numeric growth of the membership, greater community benefit and improved administrative efficiency.

3. Continue to review and develop our children, family and young people work - seeking to grow God's Kingdom and develop our active, regular membership.

4. Seek to identify further funding possibilities to support the post-holder and resource needs of our parish Children and Family Mission work.

5. Continue to review and develop our corporate worship life and its appropriateness for people of all ages and church experience (whether long or short, contemporary or traditional)

6. Revisit and progress consideration for developments of St Leonard's Church building, in the light of the first round of feasibility study.

7. Seek to further improve our regular committed giving base, further explore strategic income generation and enhanced management of our finances, to enable us to meet our objectives and ensure a stable financial picture.

8. Further develop our small-group structure, leadership and membership numbers

9. Continue to review and develop our pastoral care strategy across the parish.

10. Continue to review and develop the prayer life of our parish.

11. Continue the development and communication of our mission support initiatives (prayerful and financial support of both local and international programs.)

12. Continue to review the skills available amongst our members, inviting and encouraging all to volunteer in some appropriate way to serve our objectives and discover their Christian vocation.

13. Seek to offer further Parish Activities such as Concerts, Open Days, Christmas Magic and fundraising events, inviting the wider community to discover and share something of our faith, heritage and building resources.

14. Continue to give attention to our Safeguarding Procedures, and risk assessment management

15. Complete a quinquennial inspection of St Leonard's Church and continue with works identified in quinquennial inspection of both church buildings.

What we achieved and how we affected beneficiaries' lives

At the time of the APCM the Church Electoral Roll numbered 316 following the scheduled six-yearly renewal in 2019 (compared to 360 in 2018, 369 in 2017, 366 in 2016). The electoral roll is due for a full renewal next in 2025.

The PCC met for six regular times during the year. The Standing Committee met between meetings and their deliberations were reported to the PCC.

Leadership

The following sub-committees (some known as teams) are appointed by and report to PCC:

- *The Standing Committee,* which is required by law, and is chaired by the Incumbent (or in his absence the Churchwardens), has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.
- *The St Luke's Team* (formerly known as St Luke's Committee) chaired by Mrs Carolyn Plowman. Revd Paul Owen attends to matters relating to ministry and shared the management of other matters with the St Luke's Team chairperson, deputy wardens and members.
- *The St Leonard's Team* chaired by Mr Tony Willer attends to matters relating to the day to day operation of St. Leonard's Church and the Parish Hall.
- *The Mission Team*, chaired by Mrs Elizabeth Morgan-Jones, co-ordinates parish support for overseas and local Christian mission agencies and activities, and recommends grants to be paid by the PCC.
- *The Parish Fabric Committee* oversees maintenance and refurbishment of both churches and hall buildings. PCC appointed Tony Willer as the chairperson.
- *The Communications Team*, chaired by Mr Malcolm Anderson, oversees the use of computer, audio and visual equipment, and manages the production of worship and promotional material for the parish, together with the parish magazine.
- *The GDPR Team,* formed in 2018 to ensure the parish met and continues to meet the new Data protection regulations that came into force in May 2018, the team has overseen the introduction and implementation of the relevant policies and procedures, and facilitated the collection of the appropriate approvals for holding our data.
- *The Safeguarding Team*, chaired by Ms Ruth Saunders, has met to review and further develop the safeguarding training for all those working with children adults at risk. The team continues to consider good practice and prepare papers for parish use and to consider the directives received from the Thirtyone:Eight (formerly CCPAS) and Diocese.
- *The Pastoral Care Team*, Reader, Mrs Wendy Ogilvie leads the Pastoral Care Team in conjunction with the vicar. The team has continued to meet regularly to review pastoral care offered and to determine how best to meet the pastoral needs of parish members and those drawn to attention whom we may be able to assist.
- *The Children, Family and Youth Team* is led by the Parish Children and Family Missioner, Mr Tim Fudge. The team continues to review our provision for children, youth and families and to pray for and encourage all our volunteers in these areas. Tim left the role on 31st October to take up a new appointment out of the parish. The post has been advertised and a new appointment made, the new post-holder starting in early 2020

  Other designated responsibilities are given to various members of the Council or to ad hoc Task Groups, who then report back to the Council.

Worship

The average attendance at services on a normal Sunday (with comparative figures for 2018, 2017and 2016 in brackets) was reckoned at St Leonard's to be 143 (150, 164, 155) adults and 5 (5, 3, 3) children and young people; and at St Luke's 36 (45, 44, 49) adults and 0 (0, 0, 3) children; but these numbers increased at festivals. (For example, on Christmas Eve and Christmas Day at St Leonard's Church some 697 (793, 816, 758) people attended worship. During the year in the parish there were the following: Baptisms, 6 (4 , 4, 8); Thanksgiving Services for

the birth of a child 0 (0, 2, 1); Weddings 3 (4, 8, 10); and Funerals 45 (59, 61, 62). The youth program, started in the autumn of 2017 continued with a stable number throughout the year; Messy Church (monthly at St Leonard's) continued to welcome up to 50 children and parents, the majority of whom are not attending other Sunday worship services. The monthly St Lukes@7 worship time has continued to be well attended and been appreciated by members from all congregations and guests from other churches (average attendance 30).

In addition to regular worship services on Sundays and weekdays; Celebration Services were held for Mothering Sunday, Easter, Harvest, Remembrance and Christmas in addition to a number of many extra services during Holy Week. and in the run up to Christmas. A live link to the Wintershall Passion Play, performed in Trafalgar Square on Good Friday was appreciated. The Revd. John Ryeland (The Christian Healing Mission) and The Revd. Giles Carpenter (Vicar of St. John's Church, The Meads, Eastbourne) were guest speakers at the two Deanery Healing services hosted at St Leonard's Church. Worship throughout has been ably supported and led by our talented organists, worship-leaders, musicians, choir members and singers (offering opportunities for members of our community to use their gifts and talents).

Following the Diocesan five-year strategy with particular focus on the 'Year of the Bible' in 2017, and the Year of prayer in 2018, 2019 was styled as the 'Year of Vocation'. This gave focus to a Parish Flower Festival, hosted in September, titled 'Called to Serve'. During the year One member completed training and was licensed at the Cathedral as an Authorised Lay Minister (ALM) and is one serving in pastoral ministry in the parish. Another was accepted for ordained ministry, following a Bishops Advisory Panel selection conference in July and began training on a non-residential course at St. Mellitus College, London in the autumn term. Three others began new ministries as Lay Ministers of Communion and a number of members have come forward to assist in various voluntary parish roles following preaching focussed on 'Vocation'.

Facilitating the Miraculous

A task group appointed by PCC in 2016 and called the Vision Team has continued to meet regularly through the year to explore the next phase of our journey – entitled Facilitating the Miraculous. Regular development reports have been brought to PCC.

Already recognising our identity as being "One parish, two churches in the heart of our communities, growing in the love of God," and the importance for us to seek to do all we do with a sense of celebration, compassion, consideration and intention, we continue to consider our purpose statement holds firm. Namely that we exist to be "rooted in worship of God, enriching lives and building a community of faith." However, the urgency of intentionally sharing our faith in word and deed as we seek God's miraculous intervention as we offer our worship and activity continues to be a priority that requires good communication, encouragement and engagement.

2018 saw the formation of a group engaged in helping us to become a Mental Health Friendly Church. The group has been supported by Diocesan Church House and a number of events held at the Ashburnham Christian Retreat Centre. A second group was also formed by members of the Seaford Parish Women's Group and the Mothers' Union, working with both Diocesan staff and members of other churches, exploring 'Befriending' and looking to establish an organisation with people-resources to reach out to the lonely and alone in the wider community. Both groups will continue their work in 2020 and continue to report regularly to the PCC.

2019 saw the parish hold its first Alpha course for a number of years. Inspired by the urgency of the Vision, and led by our Ordinand in training, over 20 guests attended the 12 week course during the autumn, the majority joining us for an 'Away-Day' in early November at St Mary's Church 'Conker Rooms' in Barcombe. Supported by members from all-congregations in prayer, meal-provision, group-leading and in practical service the course was an example of effective working together and significant spiritual-steps were taken by many attendees. There are plans for a follow-up event in early 2020 and a further Alpha Course later in the coming year.

The Vision Team continues to meet regularly, exploring how to improve our organisational and mission efficiency and effectiveness and improve the communication of who we are, what is going on, and the importance of engagement by all.

Children, Youth and Families

In March 2017 we received confirmation of a £45,000 front-loaded three-year grant from the Diocesan Mission fund towards the funding for our planned parish Children and Family Missioner appointment. Tim Fudged joined our staff team in May 2017, to work with us amongst children, families and young people. Tim moved on to a new appointment in November. The post was advertised, and a number of candidates interviewed. One was

selected and, subject to necessary references and safeguarding clearances, it is anticipated they will join the staff team early in 2020.

During this past year, Tim has continued to develop Messy Church, the youth club (called Lamsjegna). The youth home-group continued to meet, and a small group attended the Diocesan May Camp at Plumpton Racecourse during the May ½ term week. Through time spent developing relationships with families, a few are now in regular attendance at the Meeting Place, weekly contemporary Sunday worship. Several families have progressed from attending the Tot's groups to Messy Church and there was a good attendance at an Advent Messy Church Christingle service and the Christmas Crib services. There has been a growing attendance at the monthly Open Church events at St Leonard's. A monthly, Sunday evening, 'alternative Worship' started in Autumn 2018 ran until the summer but was put on hold with the pending departure of the Children and Family Missioner.

The parish hosted carol services for Hopscotch Nursery School and Seaford Primary School and Cradle Hill Community Primary School in our parish this year. Revd Paul Owen has continued serving as a Governor at Cradle Hill Community Primary School through the year and supported a number of school initiatives.

Sadly, after a number of successful years, the August Bank Holiday parish camp weekend was put on hold this year due to availability of members.

Pastoral Care

Pastoral Care in the parish is coordinated by a team, led by Reader, Wendy Ogilvie. Broadly falling into three main areas: Pastoral care visiting at home or in hospital; Pastoral care in Residential establishments for the elderly; Pastoral care for those who arrive in church and are in need. All Pastoral work function under the direction of the parish and national safeguarding policies and guidelines and practises are regularly discussed and reviewed.

- *Pastoral Care Visiting*: A team of seven people (including stipendiary clergy) visit the sick and house-bound, on a regular basis – totalling over 70 people at times. Reminding those alone at home, or in hospital, that they are not forgotten, taking Holy Communion and praying with people has seen much blessing through the year. Much attention is given to referrals and follow up to ensure people are not missed. Improving communication between team members has ensured limited people resources have been well shared across the needs.

- *Pastoral Care in Residential Establishments for the Elderly*: Currently, eight chosen people regularly go into various establishments in the parish - always by invitation. Between them they may hold a service, take Holy Communion or make individual visits. At Christmas a number of carol services were shared with residents. There has been particular coordination with other local churches during this Christmas season to ensure maximum coverage of local care-homes.

- *The Welcome Team*: Previously known as Church Sitters, a team from both churches offer a welcoming presence whilst St Leonard's church is open every morning. This is another interface of church and community where visitors pop in for a variety of reasons, some we may never see again. The team are able to offer prayer or call for assistance to any who are distressed.

Prayer

The Diocese of Chichester marked this year as a 'Year of Vocation'. Parish emphasis began with a well-attended Lent Course on the Lord's Prayer, which was then used by several home-groups. A ½ Day of prayer was held at St. Leonard's at Pentecost as part of the Thy Kingdom Come initiative and throughout the year, prayer groups have met across the parish. Members of all congregations attend prayer groups regularly on Fridays, Saturdays, Sundays and occasionally midweek. Prayer is a feature of Home Group meetings too.

Prayer Ministry Teams have continued to offer ministry at both St Leonard's and St. Luke's churches on a regular basis. The PCC appointed Prayer Pastor, Sue Griffiths (in fulfilment of a Mission Action Plan objective) continues to resource all praying groups and leaders with edited prayer material on a regular basis. She facilitated a number of extended prayer initiatives again this year, in response to national prayer initiatives through the year (including the late-autumn General Election) and continues to equip us to pray more regularly and effectively for needs of

the world, the nation and our local community. Sue has supported clergy and Pastoral Care Team members in home visits to those in need of prayer and the provision of confidential prayer support.

Other Charitable Giving and Mission Support

The PCC continued to support various Christian mission partners and mission and development agencies in this country and overseas, through publicity and prayer. PCC this year again reaffirmed its commitment to give grants totalling an equivalent of 10% of given parish income as a sign of our partnership in sharing the Gospel with the wider world. A number of members give regularly to the Caring and Sharing project directly. These monies which are not included in Parish Accounts. Some additional monies have been raised through specific endeavours and coin collecting via mission jars during the year.

Support has continued for members of the congregation engaged in the Re-wired project providing computer installations and support for schools in Zambia through mission work with Mission Direct.

Amongst many other activities, 80+ fully-filled shoeboxes were sent to Romania in response to the Link of Hope Christmas appeal.

This year the parish has continued to support Church Mission Society (CMS) partners Grace and Festo Kanungha, who are working at a school in Tanzania; Lesley and Peter Gomez of Lama House (a home for street children in the Philippines) and Danny Gill, working with MAF in South Sudan; Support has also continued for Sarah, Pola Chhin and their family from Cambodia. Mission Partner contact enhances our ability to understand, support and share in the needs and work of the wider world. At the end of the year, the Mission Support Team requested PCC support Samar's Aid, a program founded in Brighton for work amongst Syrian Refugees.

In the local community we have continued to support the work of the Waves charity; the Diocesan Family Support Work; our harvest produce was distributed to both these organisations.

Support has also been given to Church Army, Bible Society and the Beachy Head Chaplaincy Team as well as making a contribution towards the church schools in the diocese.

In addition, on receipt of the second part of a large legacy to the parish – and in line with the donors known habit of supporting our parish partners - PCC requested the Mission Support Team give recommendations as to the distribution of 10% of the legacy to specific projects that our mission partners have been engaged with. Additional grants were made to the Bible Society for their Youth Bible project, Church Army, Family Support Work, Waves, M'lup Russey (in Cambodia) and a grant towards the rebuilding of a house for the Chinn's house, following the destruction of the their old him by termites.

Community

The Bi-annual Flower Festival, held at St. Leonard's Church in September under the title of 'Called to Serve', was well attended and appreciated by many in the community. The title and arranfgemtns invited people to consider how gifts and talents are used in a wide variety of ways as each responds to their vocation. Later in the year, St Leonard's Church opened all day for the Seaford Christmas Magic festival once again and welcomed a record number of visitors (estimated at over 500 guests throughout the day), allowing them to rest in the warm and be refreshed with tea, coffee, soup and cake on a cool Christmas shopping day— the parish further serving the wider community with its resources— a range of light musical entertainment was also offered. Following past success with the pre-Christmas special event last year, we have continued to hold regular open mornings throughout the past year, for people to pop-in and enjoy refreshments. These have continued to be well attended, offering opportunities for real-engagement and occasional prayer with some guests. All these are free outreach to the community but we do get donations at all the events which adds up over the year to several hundred pounds which is much appreciated.

Another season of free, Saturday Lunchtime, Concerts through the year was well attended (costs covered from retiring collections). We welcomed Seaford Choral Society, Concentus Chorale, The Corelli Ensemble, Seaford Music Society and the Archway Choir for concerts in the church. Seaford Choral Society donated the proceeds of their Good Friday Service to our family and children's worker funds. The Archway Choir gave a concert in aid of the Homelink charity (A Lewes District Churches charity). All such events offer benefit and opportunity to the community.

The parish hosted one additional special event this year, bringing the Christian message to the wider community, The Searchlight Theatre Compnay brought its 'Spoonful of Sugar' song and music program to St Leonard's church which was much appreciated by members of all ages many form both church and local community. Funds from sale of refreshments funds were raised for HOmelink at this event too.

By the year-end 133 members were meeting in 17 home fellowship, prayer and Bible-study groups (12 day-time groups, 5 evening groups). Two groups meet in the Advent and Lenten seasons alone, one group meets as a Julian prayer group the remainder meet at least twice a month, one group meets every week.

In addition, the parish holds groups under the banner of women's group; Mothers' Union; men's dinner group; women's dinner group; coffee mornings; regular parish lunches; support for outreach in schools; and contacts were maintained with other churches. Fetes and fundraising activities continued at both churches offering further opportunities to engage with the local community.

In mid-June a party was held for a number of couples celebrating significant wedding anniversaries this year.

Life After Loss, Marriage Preparation and Baptism Preparation Courses have been held too, further demonstrating continued need, support and engagement with the wider community.

During the autumn half-term, supporting the local Waves charity, St Leonard's Hall hosted a 'Munch Lunch' program for local families in need so support during the school holidays.

Paid organists, vergers, caretakers and office staff each contribute a great deal to the life of the parish. The PCC is also grateful for the unstinting efforts of the churchwardens, deputy wardens, vergers, administration team and many volunteers who are involved at every level in the activities of the church. The parish directory lists no less than fifty types or areas of activity. It is not possible to estimate the total hours of time given nor their financial value in supporting the church and its engagement with the wider community.

Other highlights of the year included a well-attended, traditional sung choral evensong service at Flower Festival time, and the traditional service of Nine Lessons and Carols, the Sunday before Christmas.

Buildings and Fabric

PCC formally appointed Capt. Bob Carrington and Mr Tony Willer as parish Health and Safety officers in 2013. Under their direction and advice, PCC continues to review the risks to which it may be exposed. Ongoing attention is given to Health and Safety, Fire Risk Assessments, Safeguarding, and access for the disabled. The needs of those with impaired sight or hearing are also taken into account. The assets of the church and PCC are insured against various risks to which they are likely to be exposed. Health and Safety policies are under continual review, with risk assessment prepared as required.

The PCC also has maintenance responsibilities for St Leonard's Church, St Luke's Church, St Leonard's Hall in Church Lane, the clergy house at St Luke's, and the clergy house at 2 Benenden Close (which is currently let on a commercial basis whilst the parish has no stipendiary curate in training). The Vicarage is maintained by the Diocese. 2019 has seen continued minor maintenance work on all our properties (with works on the vicarage carried out at diocesan expense.).

Mr Andrew S Goodwin, RIBA of Mackellar Schwerdt Architects was appointed as our Parish Architect in March 2017.

St. Leonard's: The Quinquennial Inspections were completed in March and quotations sought for significant repairs works to the Tower and the Flagpole. Funding arrangements for these repairs are under consideration. Inspection identified essential electrical works which were completed. The Vestry toilet was decorated, the lavatory replaced and the basin arrangement in the lobby area refurbished. The organ humidifier was replaced (following an appeal for specific funding). The sound and vision system required urgent attention in the coming year.

St. Luke's: During 2019 investigations have continued to try and improve the heating system. Additional roof insulation was fitted in the autumn. Fire, safety inspections led to a number of minor works. Some minor fence repairs have been attended to.

St Luke's House has required no major works this year.

2 Benenden Close: No further major works were necessary, save minor maintenance, repairs and necessary inspections. The property has been commercially let since Easter 2017, following the completion of curacy training and the diocese decision not to offer another curate at this time. Following a suggestion by the Diocesan property director, changes from spring of 2019 the parish took on full maintenance responsibility for the property in exchange for receiving the full rental income from letting. The Diocese continues to own the majority share, which would be repayable should the parish wish to sell the property.

The Parish Hall: continues to be well used by both church membership groups and the wider community. Works have included replacement of a number of wall panels in the lobby and office areas to improve fire-safety, along with ongoing routine maintenance.

St Leonard's Churchyard: Further clearance work has continued with work-party days held to help ensure a cared for appearance for the benefit of the many wider community members who walk through the churchyard.

Our future plans

In 2020 the PCC and parish focus will include the following—though not necessarily in the implied priority order:

1. Preparation of a new parish profile, liaison with the parish patron and diocesan authorities, advertising, interview and appointment of a new incumbent. The present Incumbent stands down, with effect 31st January 2020.

2. Appointment and induction of a new Children Youth and Family Missioner. The post became vacant on 1st November, interviews were held in early December and the post filled for a contractual start at the beginning of 2020, subject to completion of required safeguarding protocols.

3. Continue to review and develop our children, family and young people work - seeking to grow God's Kingdom and develop our active, regular membership.

4. Seek to identify further funding possibilities to support the post-holder and resource needs of our parish Children, Youth and Family Mission work.

5. Develop parish leadership structure through the period of incumbent vacancy, to enable continued spiritual and numeric growth of the membership, greater community benefit and improved administrative efficiency. Review with new incumbent.

6. Continue to develop the 'Facilitating the Miraculous' vision, in line with the diocesan strategic plans, seeking to enhance the engagement of our membership with our God given objectives and developing the role of the Fellowship Facilitator

7. Develop follow-up program and engagement for participants of the Alpha Course; and seek to run another course in the coming year.

8. Continue to review and develop our corporate worship life and its appropriateness for people of all ages and church experience (whether long or short, contemporary or traditional)

9. Develop stewardship program to improve our regular committed giving base, further exploring strategic income generation and enhanced financial management, to enable us to meet our objectives and ensure a stable financial picture.

10. Further develop our small-group structure, leadership and membership numbers under the direction of the Associate Vicar and Home Fellowship Group Coordinator

11. Continue to review and develop our pastoral care strategy across the parish, under the leadership of the parish Pastoral Care Coordinator

12. Continue to review and develop the prayer life of our parish under the leadership of the parish Prayer Pastor.

13. Continue the development and communication of our mission support initiatives (prayerful and financial support of both local and international programs.) under the leadership of the Mission Support Team leader.

14. Continue to review the skills available amongst our members, inviting and encouraging all to volunteer in some appropriate way to serve our objectives and discover their Christian vocation.

15. Seek to offer further Parish Activities such as Concerts, Open Days, Christmas Magic and fundraising events, inviting the wider community to discover and share something of our faith, heritage and building resources.

16. Continue to give attention to our Safeguarding Procedures, and risk assessment management

17. Continue to attend works identified in quinquennial inspection of both church buildings.

18. Upgrade Sound and Vision Systems at St. Leonard's Church

19. Revisit and progress consideration for developments of St Leonard's Church building, in the light of the initial feasibility study.

Financial Review

Summary of Financial Position 2019

1. The budget approved for 2019 assumed that the year would end with a deficit of £37000 in our general fund operating account.
   Total income across all funds was £238619 and total expenditure was £296495, resulting in a deficit of £57876. But this included the planned and approved use of reserves to contribute to the funding of the Children and Families work (£13241 net of other income, and use of the Dollin Legacy for mission and giving (£10,000).
   This means that the General Fund deficit was slightly less than forecast at £34455.
   .
2. Overall reserves, excluding property but including legacies, now stand at £289687. This is a reduction equivalent to the deficit described above.
3. In January 2020, The PCC approved an operating fund budget for 2020 which estimates a deficit in the general fund of £41,900 at the end of 2020.
4. Tax recovery through Gift Aid totalled £25438. Contributions through the Parish Giving Scheme (PGS) accounted for £12,786 of this total.
5. The major expenditure was the Parish Ministry contribution (PMC), payable to the Diocese of Chichester, (our share of the overall clergy stipends, pensions and housing), totalling £130,073. We also increased our staff wages in line with the Archbishop's Council recommendation to pay the rate calculated by the National Living Wage Foundation (£9.00 per hour rising to £9.30 in 2020).
6. Mission grants amounted to £23462. This included £10,000 from the Dollin Legacy.

Reserves Policy

1. The PCC has a policy of retaining sufficient funds in its General Fund as a reserve, in the event that it becomes necessary to finance a shortfall to meet budgeted cost commitments. The level of reserves to be retained are currently set at 3 months operating costs, which amount to £66,000. At no time in 2019 was our cash flow put at risk.
2. The PCC has a policy of transferring annually £750 into a part of the General Fund designated as the Clergy House Maintenance Fund.
3. Reserves are held in designated and restricted funds for specific objectives and purposes.
4. PCC policy has been to invest balances of funds in interest bearing accounts either with the CCLA Deposit Fund or with Barclays Bank. The PCC do not use reserves to make investments in equity markets.

Related Trusts

There are no related trusts or charities, nor properties or other assets held in trust, for which the PCC or Vicar and Churchwardens have responsibility.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

Ex Officio members

Incumbent:	*The Revd Paul J. Owen*	*Chairman*
Associate Clergy:	*The Revd Derreck Lee-Philpot*	
Churchwardens:	*Mr Fred Bass*	
	Capt. Robert Carrington	
Deputy Wardens for St Luke's:	*Mrs Jackie Baker*	
	Mr Geoff Hall	*(until APCM – 28th April 2019)*
	Mrs Carolyn Plowman	*(member from APCM – 28th April 2019)*
Deputy Wardens for St Leonard's:	*Mr A David Elliott*	
	Mrs Janet Kent	*Vice Chairman*

Elected Members

Mrs Stephanie Baker	
Mr Arthur Bradbury	*(from APCM - 28th April 2019)*
Mrs Rosemary Collict	*(until August 2019)*
Mrs Carolyn Lacy	*Secretary*
Mr Mark Cheal	
Mr Julian Dinsell	
Mrs Ann Fenwick	
Mr Stephen Gauntlett	*Treasurer*
Mr Geoffrey Hall	*(until APCM – 28th April 2019)*
Mrs Lindsay Hall	*(until APCM – 28th April 2019)*
Mrs Lisa Hazle	*(from APCM - 28th April 2019)*
Mr Philip Kent	
Mrs Betty Landrock	
Mrs Jane Lane	*(from APCM - 28th April 2019)*
Mr Philip Lane	*(from APCM - 28th April 2019)*
Mrs Julia Lawson	
Mrs Carolyn Plowman	*(from APCM - 28th April 2019)*
Mrs Susan Saunders	
Mrs Shirley Wallas	*(until APCM – 28th April 2019)*
Mr Paul Waller	
Miss Heather Willis	

Deanery Synod

Mrs Hazel Bramley	
Mr Julian Dinsell	*(from APCM - 28th April 2019)*
Mrs Julia Lawson	*(from APCM - 28th April 2019)*
Mrs Susan Saunders	*(from APCM - 28th April 2019)*
Mrs Audrey Moore	*(until 4th April 2019 – Deceased)*

Deanery Representatives on Diocesan Synod: *The Revd Paul J. Owen*

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 18 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and
signed on their behalf by Janet Kent, Vice-Chair PCC

……

Date……

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

Sutton with Seaford

St Leonard's Church, Church Street & St Luke's Church, Walmer Road

Registered Charity no. 1131402

For the year ended 31st December 2019

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Sutton with Seaford *registered charity number* 1131402

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	*£*	
Income and endowments from:						
Donations and legacies	168,810	13,862	—	**182,673**	*546,322*	
Income from charitable activities	26,147	1,251	—	**27,398**	*24,427*	
Other trading activities	7,681	—	—	**7,681**	*4,615*	
Investments	1,316	—	—	**1,316**	*944*	
Other income	19372	180	—	**19552**	*9,287*	
Total income	**223326**	**15293**	**—**	**238619**	*585,596*	*2*
Expenditure on:				-		
Raising funds	2,468	1,230	—	**3,698**	*2,248*	
Expenditure on charitable activities	280494	8663	—	**289157**	*508,386*	
Other expenditure	1,140	2,500	—	**3,640**	*2,000*	
Total expenditure	**284102**	**12393**	**—**	**296495**	*512,634*	*3*
Net income / expenditure) resources before transfer	**(60776)**	**2900**	**—**	**(57,876)**	*72,961*	
Transfers between funds						
Gross transfers between funds - in	**498181**		**—**	**—**	*—*	*10*
Gross transfers between funds - out	—	(498177)	—	—	—	
Other recognised gains/(losses):						
Gains/losses on revaluation of fixed assets	—	—	—	**—**	*—*	*11*
Gains on revaluation, fixed assets charity's own use	—	—	—	**—**	—	
Net movement in funds	**437,405**	**(495,278)**	**—**	**(57,872)**	*72,961*	
Reconciliation of funds:						
Total funds brought forward	**111,884**	**746,675**	**—**	**858,560**	*785,599*	
Total funds carried forward	**549,290**	**251,397**	**—**	**800,687**	*858,560*	

Sutton with Seaford *registered charity number* 1131402

Balance Sheet

Our financial position and summary of funds at the year end were

	As at 31/12/2019	*As at 31/12/2018*	*Notes*
6430: St. Luke's House	**280,000.00**	*280,000.00*	
6431: St. Leonard's Church Hall	**140,000.00**	*140,000.00*	
6432: 35% of 2 Benenden Close	**91,000.00**	*91,000.00*	
6433: Accumulated Depreciation for St Lukes H	**—**	*—*	
6434: Accumulated Depreciation for St. Leonard	**—**	*—*	
6435: Accumulated Depreciation for 35% of 2 Be	**—**	*—*	
Total fixed assets	**511,000.00**	*511,000.00*	
6501: Bank Current Account	**16,365.66**	*15,756.72*	
6505: Bank Current Account (Premium)	**143,699.17**	*78,806.27*	
6506: Bank Current Account (Reserve)	**6,278.63**	*6,266.12*	
6507: Community and Families	**3,902.10**	*5,966.14*	
6510: CCLA (CBF) deposit account	**118,716.83**	*117,831.10*	
6590: Cash in hand	**19.31**	*244.82*	
6595: Debtors	**—**	*2,829.61*	
6596: Affiliated Accounts Bank and Cash	**—**	*2,483.15*	
6597: Gift Aid Due	**—**	*5,024.55*	
Z05: Accounts Receivable	**12,651.69**	*115,000.00*	
Total current assets	**301,633.39**	*350,208.48*	
6601: Loans received	**—**	*—*	
6602: Accruals	**356.51**	*2,565.16*	
6603: Creditors - Unpresented Cheques	**—**	*—*	
6604: Creditors - Other	**—**	*—*	
6605: Loans received	**—**	*—*	
6606: PAYE	**1,109.34**	*—*	
6607: Net Wages	**—**	*—*	
6699: Agency Collections	**1,528.96**	*82.80*	
Z04: Accounts Payable	**8,951.00**	*—*	
Total Liabilities	**11,945.81**	*2,647.96*	
Net Asset surplus (deficit)	**800,687.58**	*858,560.52*	
Excess / (deficit) to date	**(57,872.94)**	*158,479.84*	
Z01: Starting balances	**858,560.52**	*700,080.68*	
Total Reserves	**800,687.58**	*858,560.52*	
	Represented by Funds		
Unrestricted	**444,790.01**	*25,827.69*	
Designated	**104,500.05**	*86,057.30*	
Restricted	**251,397.52**	*746,675.53*	

Endowment	—	—	
Total	800,687.58	*858,560.52*	

This Financial Report for the year ended 31st December 2019, including the notes following, was approved by the PCC and signed on its behalf by the PCC Chairman:

……..DATE……

Balance sheet (Separate funds)
As at: 31 December 2019

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2019	At 31/12/2018
					£	£
Fixed assets						
Tangible assets	—	—	511,000	—	511,000	511,000
Fixed assets	**—**	**—**	**511,000**	**—**	**511,000**	**511,000**
Current assets						
Debtors	12,069	578	3	—	12,651	122,854
Cash at bank and in hand	428,565	118,044	-257,628	—	288,981	227,354
Current assets	**440,635**	**118,622**	**-257,624**	**—**	**301,633**	**350,208**
Liabilities						
Creditors: Amounts falling due in one year	15,937	14,122	-18,471	—	11,589	82
Provision for liabilities and charges due within one	-92	—	449	—	356	2,565
Net current assets less current liabilities	**424,790**	**104,500**	**-239,602**	**—**	**289,687**	**347,560**
Total assets less current liabilities	**424,790**	**104,500**	**271,397**	**—**	**800,687**	**858,560**
Total net assets less liabilities	**424,790**	**104,500**	**271,397**	**—**	**800,687**	**858,560**
Represented by						
Unrestricted						
Unrestricted - General fund	444,790	—	—	—	444,790	25,827
Designated						
Designated - Bell	—	1,477	—	—	1,477	1,437
Designated - Music	—	0	—	—	0	83
Designated - Organ	—	63	—	—	63	63
Designated - PCC Bequests	—	0	—	—	0	42,801
Designated - Vicar and Churchwardens Bequests	—	0	—	—	0	12,193
Designated - Clergy House Maintenance	—	0	—	—	0	-490
Designated - Cafe Luke	—	0	—	—	0	248
Designated - Concerts	—	0	—	—	0	2,404
Designated - Development and Growth	—	89,381	—	—	89,381	89,381
Designated - Dollin Trust	—	—	—	—	—	—
Designated - St. Leonard's Flowers	—	0	—	—	0	440
Designated - St Luke's	—	13,576	—	—	13,576	11,464
Designated - Mission	—	0	—	—	0	-73,971
Restricted						
Restricted - Affiliated Bellringers	—	—	0	—	0	2,385
Restricted - Flowers	—	—	522	—	522	407
Restricted - Legacies	—	—	1,500	—	1,500	—
Restricted - Parish Fabric	—	—	45,676	—	45,676	35,692
Restricted - Property	—	—	—	—	—	511,000
Restricted - Sunday Schools and Youth	—	—	4,000	—	4,000	3,579
Restricted - Simmons Grave	—	—	2,008	—	2,008	2,008
Restricted - St Leonard's Reordering	—	—	0	—	0	6,763
Restricted - St. Leonard's Hall Refurbishment	—	—	0	—	0	-23,458
Restricted - Agency collection	—	—	2,899	—	2,899	2,898
Restricted - Affiliated Choir	—	—	0	—	0	488
Restricted - Affiliated Live Wires/Messy Church	—	—	0	—	0	-327
Restricted - Affiliated Slugs/Sunday Club	—	—	—	—	—	—
Restricted - Affiliated Tots Treats	—	—	0	—	0	305

Restricted - Affiliated Vicar's Discretionary Fund	—	—	0	—	0	53
Restricted - Affiliated Women's Group	—	—	0	—	0	514
Restricted - Dollin Trust Restricted	—	—	194,788	—	194,788	203,825
Restricted - Encounter	—	—	0	—	0	539
Funds of the church	**444,790**	**104,500**	**251,397**	**—**	**800,687**	**858,560**

There may be minor discrepancies in the totals if the pence are not being shown

Sutton with Seaford *registered charity number* 1131402
Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention \as modified by the inclusion of investments at market value \and the revaluation of fixed assets\. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

Endowment funds - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

Gift aid recovered is recognised when the income to which it is attached is recognised

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue

Notes to the Financial Report

All other income

All other income is recognised in accordance with the above overall policy

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to *(date)* there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under (put in limit, say £1,000) are written off in the year they were incurred

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value

Investments

Investments are stated at market value at the balance sheet date

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors, less provision for amounts that may prove uncollectible

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank

Sutton with Seaford *registered charity number* 1131402
Analysis of Income and Expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2019	2018	Notes
Income and endowments					-	-	
Donations and Legacies							
0101 - Standing Orders St Leonard's - Gift Aid	20,342	—	300	—	**20,642**	*21,333*	
0102 - Standing Orders St Luke's - Gift Aid	6,584	—	—	—	**6,584**	*7,124*	
0103 - Parish Giving Scheme	54,543	—	—	—	**54,543**	*52,540*	
0111 - Envelopes St Leonard's - Gift Aid	13,912	—	—	—	**13,912**	*21,003*	
0112 - Envelopes St Luke's - Gift Aid	2,500	—	—	—	**2,500**	*1,160*	
0201 - Other Planned Giving St Leonard's - CAF	—	—	—	—	**—**	*—*	
0202 - Other Planned Giving St Luke's - CAF	420	—	—	—	**420**	*290*	
0203 - Standing Orders St. Leonard's	9,827	—	—	—	**9,827**	*12,743*	
0204 - Standing Orders St Luke's	4,405	—	—	—	**4,405**	*4,530*	
0205 - Envelopes St. Leonard's	1,318	—	—	—	**1,318**	*1,758*	
0206 - Envelopes St Luke's	1,262	—	—	—	**1,262**	*1,554*	
0301 - Collections St Leonard's - Gift Aid	3,864	—	—	—	**3,864**	*4,249*	
0302 - Collections St Luke's - Gift Aid	121	—	—	—	**121**	*60*	
0303 - Collections St Leonards	13,027	—	—	—	**13,027**	*10,926*	
0304 - Collections St Luke's	2,238	—	—	—	**2,238**	*3,097*	
0401 - Gift Day St Leonard's - Gift Aid	—	—	—	—	**—**	*—*	
0402 - Gift Day St Luke's - Gift Aid	—	—	—	—	**—**	*—*	
0403 - Gift Day St Leonard's	—	—	—	—	**—**	*—*	
0404 - Gift Day St Luke's	—	—	—	—	**—**	*—*	
0413 - Boxes St. Leonard's	723	—	—	—	**723**	*807*	
0450 - Bible Appeal	—	—	—	—	**—**	*2,537*	
0451 - Organ Humidifier Appeal	—	—	—	—	**—**	*5,287*	
0452 - Tower Appeal	—	—	9,997	—	**9,997**	*—*	
0551 - Donations St Leonard's - Gift Aid	—	—	—	—	**—**	*—*	
0552 - Donations St Luke's - Gift Aid	—	—	—	—	**—**	*—*	
0553 - Donations St Leonard's	645	555	—	—	**1,200**	*1,780*	
0554 - Donations St Luke's	—	746	—	—	**746**	*405*	
0555 - Donations Parish - Gift Aid	—	—	—	—	**—**	*1,500*	
0556 - Donations Parish	3,149	1,747	1,070	—	**5,966**	*6,988*	
0601 - Tax Recoverable on St Len Gift Aid PLG	—	—	—	—	**—**	*—*	
0602 - Tax Recoverable on St Luk Gift Aid PLG	—	—	—	—	**—**	*—*	
0603 - Tax Recovery - St Leonard's Other	—	—	—	—	**—**	*—*	
0604 - Tax Recovery - St Luke's Other	—	—	—	—	**—**	*—*	
0605 - Tax Recoverable on Parish Gift Aid	—	—	—	—	**—**	*—*	
0606 - Tax Recovery - Parish	12,652	—	—	—	**12,652**	*13,335*	
0607 - Tax Recovery - PGS	12,786	—	—	—	**12,786**	*12,263*	
0701 - Legacies St Leonard's	—	—	1,500	—	**1,500**	*5,500*	
0702 - Legacies St Luke's	—	—	—	—	**—**	*500*	
0705 - Legacies Parish	—	—	995	—	**995**	*337,825*	
0801 - Recurring Grants Parish	—	—	—	—	**—**	*—*	

0806 - Non-recurring one-off grants Parish	—	—	—	—	**—**	—	
1279 - CFM Grants	—	—	—	—	**—**	*15,221*	
1280 - Alpha	1,440	—	—	—	**1,440**	—	
Donations and legacies totals	**165,762**	**3,048**	**13,862**	**—**	**182,673**	*546,322*	
Income from charitable activities							
0950 - PRS Income	670	—	—	—	**670**	—	
1101 - Fees - Weddings & Funerals St Leonard's	12,719	—	—	—	**12,719**	*8,799*	
1102 - Fees - Weddings & Funerals St Luke's	—	—	—	—	**—**	*355*	
1103 - Fees - Bell ringers	80	—	—	—	**80**	—	
1104 - Fees - Choir	80	—	—	—	**80**	—	
1209 - Coffee Money Donations	432	386	—	—	**818**	*119*	
1241 - Hall Lettings St Leonard's	3,324	—	—	—	**3,324**	*4,698*	
1242 - Hall Lettings St Luke's	4,694	—	—	—	**4,694**	*6,757*	
1243 - Church Lettings St Leonard's	2,270	—	—	—	**2,270**	*3,106*	
1255 - Magazine income - advertising	1,173	—	—	—	**1,173**	—	
1265 - Parish Magazine Sales	317	—	—	—	**317**	*575*	
1270 - Bell Ringers	—	—	—	—	**—**	—	
1271 - Choir	—	—	—	—	**—**	—	
1272 - Flowers	—	—	1,087	—	**1,087**	—	
1273 - Live Wires/Messy Church	—	—	164	—	**164**	—	
1274 - Slugs/Sunday Club	—	—	—	—	**—**	—	
1275 - Tots Treats	—	—	—	—	**—**	—	
1276 - Vicar's Discretionary Fund	—	—	—	—	**—**	—	
1276 - Women's Group	—	—	—	—	**—**	*15*	
Income from charitable activities totals	**25,760**	**386**	**1,251**	**—**	**27,398**	*24,427*	
Other trading activities							
0913 - St Leonard's Events	5,342	—	—	—	**5,342**	*3,211*	
0914 - St Luke's Events	—	978	—	—	**978**	*1,403*	
0915 - Parish Events	362	—	—	—	**362**	—	
0916 - Parish Office Services	997	—	—	—	**997**	—	
1210 - Bookstall sales to promote objectives	—	—	—	—	**—**	—	
1220 - Bookstall sales - Fundraising	—	—	—	—	**—**	—	
Other trading activities totals	**6,703**	**978**	**—**	**—**	**7,681**	*4,615*	
Investments							
1001 - Dividends	—	—	—	—	**—**	—	
1020 - Bank Interest - Premium	399	—	—	—	**399**	*189*	
1021 - Bank Interest - Reserve	12	—	—	—	**12**	—	
1022 - Bank Interest - CCLA	885	—	—	—	**885**	*753*	
1023 - Bank Interest - Community & Families	19	—	—	—	**19**	*1*	
1030 - Rent from lands or buildings	—	—	—	—	**—**	—	
Investments totals	**1,316**	**—**	**—**	**—**	**1,316**	*944*	
Other income							
0608 - HMRC Employers Allowance	2,487	—	—	—	**2,487**	—	
1278 - CFM Income	16,885	—	—	—	**16,885**	*9,107*	
1315 - Insurance Claims	—	—	—	—	**—**	—	
1320 - Surplus - sales of fixed assets	—	—	—	—	**—**	—	
1325 - Friends Subscriptions	—	—	180	—	**180**	*180*	
2841 - Start of Year Reconciliation	—	—	—	—	**—**	—	
2842 - Write offs				—		—	
Other income totals	**19372**		**180**	**—**	**19552**	*9,287*	

Income and Endowments Grand Totals	**218916**	**4413**	**15294**	**—**	**238623**	*585,596*	
Expenditure							
Raising funds							
1720 - Costs of stewardship	505	—	—	—	**505**	*461*	
1731 - Costs of Fetes & Events St Leonard's	964	—	1,230	—	**2,194**	*353*	
1732 - Costs of Fetes & Events St Luke's	—	—	—	—	**—**	*60*	
1735 - Costs of Fetes & Events Parish	—	—	—	—	**—**	*398*	
2051 - Salary - Parish Admin - Stewardship	998	—	—	—	**998**	*976*	
Raising funds totals	**2,468**	**—**	**1,230**	**—**	**3,698**	*2,248*	
Expenditure on charitable activities							
1750 - Bibles	—	—	—	—	**—**	*2,973*	
1801 - Mission - Overseas CMS	500	1,000	—	—	**1,500**	*1,112*	
1830 - Mission - Overseas Agencies	2,889	2,570	2,532	—	**7,991**	*7,756*	
1850 - Mission - Home Church Schools	388	445	—	—	**833**	*653*	
1860 - Mission - Other Charities	1,564	1,735	3,000	—	**6,299**	*3,516*	
1870 - Mission - Secular Organisations	1,110	1,230	2,000	—	**4,340**	*3,796*	
1901 - Parish Contribution	130,073	—	—	—	**130,073**	*126,900*	
1950 - CCLI & PRS	2,467	—	—	—	**2,467**	—	
2001 - National Insurance	—	—	—	—	**—**	—	
2002 - Employees Tax	—	—	—	—	**—**	—	
2003 - Employers National Insurance	895	—	—	—	**895**	*865*	
2004 - Pensions	861	—	—	—	**861**	*1,592*	
2050 - Salary - Parish Admin - Clergy Support	3,993	—	—	—	**3,993**	*3,933*	
2052 - Salary - Parish Admin - Hall	—	—	—	—	**—**	—	
2053 - Salary - Parish Admin - Upkeep of Serv.	6,093	—	—	—	**6,093**	*3,933*	
2054 - Salary - Parish Admin - Magazine	998	—	—	—	**998**	*990*	
2055 - Salary - Parish Admin - Governance	4,317	—	—	—	**4,317**	*4,195*	
2056 - Salary - Office Assistant	2,699	—	—	—	**2,699**	*2,185*	
2057 - Salary - Verger - Upkeep of Serv.	3,299	—	—	—	**3,299**	*2,783*	
2058 - Salary - St. Leon. Hall Caretaker	4,439	—	—	—	**4,439**	*4,674*	
2059 - Salary - St. Leon. Organist	4,315	—	—	—	**4,315**	*4,267*	
2060 - Salary - St Luke's Care - Upkeep of Serv	2,126	—	—	—	**2,126**	*1,741*	
2061 - Salary - St Luke's Organist	1,505	—	—	—	**1,505**	*1,325*	
2062 - Salary - Verger - St. Leon. Running costs	2,219	—	—	—	**2,219**	*2,263*	
2063 - Salary - St. Luke's Care - Running costs	2,139	—	—	—	**2,139**	*2,739*	
2064 - Salary - Senior Verger - St. Leon. Running	1,252	—	—	—	**1,252**	*1,197*	
2065 - Salary - Senior Verger - Upkeep of services	1,252	—	—	—	**1,252**	*1,197*	
2066 - Salary - CFM	25,300	—	—	—	**25,300**	*30,000*	
2067 - CFM Running Costs	4,826	—	—	—	**4,826**	*6,289*	
2101 - Working Exp's - Incumbent St Leonard's	686	—	—	—	**686**	*1,397*	
2102 - Working Exp's - Incumbent St Luke's	988	—	—	—	**988**	*1,448*	
2103 - Working Exp's - Assistant Curate	—	—	—	—	**—**	—	
2121 - Council tax - Vicarage	2,864	—	—	—	**2,864**	*2,747*	
2122 - Council Tax - St Luke's House	2,864	—	—	—	**2,864**	*2,747*	
2123 - Council Tax - Benenden Close	—	—	—	—	**—**	*38*	
2141 - Water rates - Vicarage	—	—	—	—	**—**	—	
2142 - Water Rates - St Luke's House	673	—	—	—	**673**	*648*	
2143 - Water Rates - Benenden	—	—	—	—	**—**	—	
2144 - Water Rates - St Leonard's Church	66	—	—	—	**66**	*157*	

2145 - Water Rates - St Luke's	155	—	—	—	**155**	*119*
2146 - Water Rates - Hall	177	—	—	—	**177**	*581*
2151 - Telephone - Vicarage	598	—	—	—	**598**	*594*
2152 - Telephone - St Luke's House	533	—	—	—	**533**	*593*
2153 - Telephone - Benenden Close	—	—	—	—	**—**	*—*
2154 - Telephone - St Leonard's Church	660	—	—	—	**660**	*637*
2156 - Telephone - Hall/Office	774	—	—	—	**774**	*727*
2161 - Miscellaneous - Vicarage	—	—	—	—	**—**	*(15)*
2162 - Miscellaneous - St Luke's House	—	—	—	—	**—**	*—*
2163 - Miscellaneous - Benenden	—	—	—	—	**—**	*—*
2164 - Miscellaneous - St Leonard's Church	427	—	—	—	**427**	*189*
2165 - Miscellaneous - St Luke's Church	106	—	—	—	**106**	*784*
2166 - Miscellaneous - Hall	276	—	—	—	**276**	*—*
2169 - Rent - Benenden Close	—	—	—	—	**—**	*—*
2180 - Alpha Expenditure	758	—	—	—	**758**	*—*
2201 - Training and Youth	113	—	575	—	**688**	*612*
2202 - Holiday Club Expenses	—	—	—	—	**—**	*628*
2209 - Refreshments	1,285	—	—	—	**1,285**	*468*
2210 - Bell Ringers	—	—	—	—	**—**	*—*
2211 - Choir	—	—	—	—	**—**	*—*
2212 - Flowers	—	—	—	—	**—**	*24*
2213 - Live Wires/Messy Church	—	—	81	—	**81**	*113*
2214 - Slugs/Sunday Club	—	—	—	—	**—**	*—*
2215 - Tots Treats	—	—	—	—	**—**	*—*
2216 - Vicar's Discretionary Fund	—	—	—	—	**—**	*265*
2217 - Women's Group	—	—	—	—	**—**	*—*
2301 - Insurance - Vicarage	—	—	—	—	**—**	*—*
2302 - Insurance - St Luke's House	321	—	—	—	**321**	*—*
2303 - Insurance - Benenden Close	—	—	—	—	**—**	*—*
2304 - Insurance - St Leonard's Church	1,842	—	—	—	**1,842**	*989*
2305 - Insurance - St Luke's Church	2,798	—	—	—	**2,798**	*2,839*
2306 - Insurance - Hall	—	—	—	—	**—**	*1,251*
2316 - Cleaning - Hall - DO NOT USE	—	—	—	—	**—**	*—*
2320 - Organ / piano tuning	—	2,619	—	—	**2,619**	*1,293*
2321 - Organ Major Repairs	—	—	—	—	**—**	*3,490*
2331 - Maintenance - Vicarage	—	—	—	—	**—**	*200*
2332 - Maintenance - St Luke's House	518	—	—	—	**518**	*305*
2333 - Maintenance - Benenden Close	250	—	—	—	**250**	*439*
2334 - Maintenance - St Leonard's Church	8,209	—	—	—	**8,209**	*5,361*
2335 - Maintenance - St Luke's Church	5,100	—	—	—	**5,100**	*3,595*
2336 - Maintenance - Hall	2,788	—	—	—	**2,788**	*2,816*
2340 - Upkeep of Services	3,168	—	—	—	**3,168**	*5,735*
2350 - Upkeep of Churchyard	232	—	—	—	**232**	*846*
2370 - Readers and other fees	544	—	—	—	**544**	*782*
2375 - Diocesan Fees	4,037	—	—	—	**4,037**	*—*
2380 - Other costs (equipment)	951	—	—	—	**951**	*1,505*
2381 - Staffing Misc.	155	—	—	—	**155**	*16*
2390 - Property Depreciation	—	—	—	—	**—**	*—*
2404 - Gas - St Leonard's Church	439	—	—	—	**439**	*4,060*
2405 - Gas - St Luke's Church	1,352	—	—	—	**1,352**	*1,887*
2406 - Gas - Hall	1,183	—	—	—	**1,183**	*1,318*
2414 - Electric - St Leonard's Church	1,409	—	—	—	**1,409**	*1,072*
2415 - Electric - St Luke's Church	755	—	—	—	**755**	*805*
2416 - Electric - Hall	1,083	—	—	—	**1,083**	*1,516*
2424 - Supplies - St Leonard's Church	—	—	—	—	**—**	*12*
2425 - Supplies - St Luke's Church	—	—	—	—	**—**	*362*

2426 - Supplies - Hall	1,498	—	—	—	**1,498**	*762*	
2427 - Supplies - Upkeep of Services	2,166	—	—	—	**2,166**	*2,161*	
2501 - Magazine Production Costs	15	—	—	—	**15**	—	
2510 - Bookstall Purchases	—	—	—	—	**—**	—	
2520 - Bank Charges	78	—	—	—	**78**	*38*	
2521 - Loan Interest	—	—	—	—	**—**	—	
2601 - Governance - Audit Fees	1,760	—	—	—	**1,760**	*3,487*	
2602 - Governance - Office Expenses	223	—	—	—	**223**	*134*	
2704 - Fabric - St Leonard's Church	—	—	—	—	**—**	—	
2705 - Fabric - St Luke's Church	—	—	—	—	**—**	*19,369*	
2706 - St. Leonard's Boiler	—	—	472	—	**472**	*(1,315)*	
2710 - Reordering	—	—	—	—	**—**	—	
2801 - Hall + major repairs - structure	—	—	—	—	**—**	—	
2820 - Hall + major repairs - installation	—	—	—	—	**—**	—	
2830 - Hall + interior and exterior decorating	—	—	—	—	**—**	—	
2998 - Transfer of balances	—	—	—	—	**—**	*210,325*	
2999 - Write offs-Agency Collections	2473			—	**2473**	*(7,475)*	
Expenditure on charitable activities totals	**270893**	**9599**	**8663**	**—**	**289158**	*508,386*	
Other expenditure							
1880 - Legacy - Dollin MyLup Russey	—	—	2,500	—	**2,500**	*2,000*	
2707 - Tower Repairs	—	—	—	—	**—**	—	
2711 - Professional Advisors Fees	1,140	—	—	—	**1,140**	—	
2840 - Year End Reconciliation	—	—	—	—	**—**	—	
Other expenditure totals	**1,140**	**—**	**2,500**	**—**	**3,640**	*2,000*	
Expenditure Grand totals	**274504**	**9599**	**12393**	**—**	**296496**	*512,634*	

There may be minor discrepancies in the totals if the pence are not being shown

Sutton with Seaford *registered charity number* 1131402

Notes to the Financial Report

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	£	
Overseas:						
CMS, Cambodia Action, LAMA House, MAF, Mission Direct, Caring and Sharing	12490			**12490**	*10868*	
MyLup Russey	2500			**2500**		
Home:						
Homelink, Beachy Head, Church Army, Dio Schools, Family Support Work	8472			**8472**	*7965*	
	23462	**-**	**-**	**23462**	*18833*	

Total includes £10,000 paid from Dollin Legacy Fund

				-		
				-		
	-	**-**	**-**	**-**	-	

5 Staff costs

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	£	
Remuneration						
Wages and salaries	65946		-	**65946**	*69338*	
Employer social security costs	895		-	**895**	*3128*	
Employer pension costs	861	-	-	**861**	*864*	
	67702		**-**	**67702**	*73329*	

6 Payments to PCC members.

Clergy were paid out of pocket expenses.

No person received remuneration in excess of £60,000.

7 Transactions with persons related to PCC members

The daughter of the Chair of the PCC is employed as a Finance Assistant reporting directly to the Parish Treasurer and her annual payment of £4317 for 2019 is included in the wages above and duplicated in Governance (note 9).

Sutton with Seaford *registered charity number* 1131402

Notes to the Financial Report

8 Transactions with related charities

None.

9 Governance

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	**£**	*£*	
Independent examination	1760			**1760**	*1600*	
Accountancy Advice	1140	-	-	**1140**	*360*	
Bookkeeping	4317	-	-	**4317**	*4195*	
	7217	**-**	**-**	**7217**	*6155*	

10 Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	**£**	*£*	
	-	-	-	**-**	-	
	-	**-**	**-**	**-**	-	

Notes to the Financial Report

11 Fixed assets

a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Notes*
	£	£	£	**£**	
Market value 1 January 2019	-	-		-	
Disposals at carrying value	-	-		-	
Purchases at cost	-	-		-	
Net gains and revaluation	-	-		-	
Market value 31 December 2019	**-**	**-**	**-**	**-**	

b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	*Notes*
	£	£	£	**£**	
Cost or valuation					
At 1 January 2019	511000			**511000**	
Additions				**-**	
Disposals				**-**	
Revaluation				**-**	
At 31 December 2019	**511000**	**-**	**-**	**511000**	
Charge for impairment					
At 1 January 2019	-			-	
Additions	-			**-**	
Disposals	-			**-**	
Revaluation	-	-	-	**-**	
At 31 December 2019	**-**	**-**	**-**	**-**	
Net book amounts					
At 31 December 2019	**511000**	**-**	**-**	**511000**	
At 31 December 2018	*511000*	-	-	*511000*	

Notes to the Financial Report

12 Fixed assets

13 Net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	£	
Fixed assets for church use	-	511000	-	**511000**	*511000*	
Investment fixed assets	-	-	-	**-**	*-*	
Current assets (except cash)			-	**-**	*-*	
Cash at bank and on deposit	246175	42807	-	**288982**	*227352*	
Current liabilities	(11945)	-	-	**- (11945)**	*(26248)*	
Long term liabilities		-	-	**-**	*-*	
	234230	**553807**	**-**	**788037**	*735704*	

14 Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	£	
Income tax recoverable			-	**-**		
Prepayments and accrued income	356	-	-	**356**		
Other debtors	24241	-	-	**24251**	*122855*	
	24597	**-**	**-**	**24597**	*122855*	

15 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	£	
Deferred income		-	-	**-**		
Accruals for utilities and other costs		-	-	**-**		
Archdeacon's loan		-	-	**-**		
Other creditors		-	-	**-**		
	-	**-**	**-**	**-**	*-*	

Notes to the Financial Report

16 Creditors: amounts falling due after one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	*Total Funds 2018*	*Notes*
	£	£	£	£	£	
Deferred income				-		
Accruals for utilities and other costs				-		
Archdeacon's loan				-		
Other creditors				-	-	
	-	-	-	-	-	

17 Comparatives for the statement of financial activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2018
	£	£	£	£
Income and endowments from:				
Donations and legacies	168810	13862	—	**335996**
Charitable activities	26147	1251	—	**24427-**
Other trading activities	7681	-	—	**4615**
Investments	1316	- -	-	**944**
Other receipts	27163	507		**8287**
Total income	**231119**	**15620 -**	**-**	**375270**
Expenditure on:				**-**
Raising funds	2468	1230		**2248-**
Charitable activities	280882	16452		**298060**
Other trading activities				**-**
Other expenditure	1140	2500		**2000**
Total expenditure	**284430**	**20182**	**-**	**302309**
Net gains (or losses) on investments				
Net income or (net expenditure)	**(53311)**	**(4561)**	**-**	**72961**
Transfers between funds	**-**	**-**	**-**	**-**
		-	-	-
Other recognised gains/(losses):				
Gains/(losses) on revaluation of fixed assets	-	-	-	**-**
Other gains/(losses)	-	-	-	**-**
Reconciliation of funds:				
Net movement in funds	**(53311)**	**(4561)**	**-**	**72961**
Total funds brought forward	111884	746675	-	**785599**
Total funds carried forward	**58573**	**742114**	**-**	**858560**

Notes to the Financial Report

18 Statement of funds

Explanation of funds

Endowed funds *are required by the donors to be invested and the income spent on specific objectives*

.

Restricted funds *are not invested permanently but are to be spent within reasonable timescales*

The Fabric Fund is restricted to maintenance of the church building. Other buildings valued at £511000 are included.

The Mission Fund

Unrestricted funds *are not subject to any donor restrictions and can be spent as the PCC decides*

Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2019	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2019
	£	£	£	£	**£**
				-	-
				-	-
Total of all endowed funds	**-**	**-**	**-**	**-**	-
Fabric fund	45675			-	-
Other funds	497175	15620	(20182)	-	*538288*
				-	-
				-	-
Total of all restricted funds	**542850**	**15620**	**(20182)**	**-**	*538288*
General fund	315710	231120	(284430)		*262399*
	-	-	-		-
		-	-		-
Total of all unrestricted funds	**315170**	**231120**	**(284430)**	**-**	*262399*
Total funds	**858560**	**246740**	**(304612)**	**-**	*-800687*

Independent Examiner's Report to the PCC of Sutton with Seaford for the Year Ended 31st December, 2019

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of Sutton with Seaford, on the annual report for the year ended 31st December 2019 set out on pages X to Y

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below in Section B *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    a. to keep accounting records in accordance with section 130 of the Charities Act; and
    b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

    have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the (brackets) if they do not apply*

Examiner's signature ……..

Examiner's name *CAPITALS* ……..

Date ……..

Relevant professional qualification(s) or body *if any* ……

Examiner's address ……

Section B	Disclosure
	Only complete if the examiner needs to highlight material problems *for example:* • accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; • any material expenditure or action which appears not to be in accordance with the trusts of the charity; • any failure to be provided with information and explanations by any past or present trustee, officer or employee; and • any material inconsistency between the accounts and the trustees' annual report.
Give here brief details of any items that the examiner wishes to disclose	