

# **ST PETER'S CHURCH HERSHAM**

**Parochial Church Council's Report and Unaudited Accounts  
for the year ended 31 December 2022**



*St Peter's Church, Hersham*

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# St Peter's Church, Hersham

Incumbent and Chairman of Parochial Church Council	Revd. Jackie Richardson *#
Associate Priest	Revd. Sue Gray (Until February 2022)
Curate	Katrina Jenkins (from 4th July 2021) #
Licensed Lay Minister	Deborah Lock
Parochial Church Council Members	Jane Anderson Lorelie Staines Margaret Hicks Paul Hughes (to 29 <sup>th</sup> May 2022) Gillian Coates (from 29 <sup>th</sup> May 2022) Paul Adams (from 29 <sup>th</sup> May 2022) Katherine Ind Tony Skrzypecki * Pat Shore (Co-opted) Julie Whing Clare Warne Malcolm Reid* (Treasurer) David Mealor (to 29 <sup>th</sup> May 2022) Karen Richards * Jackie Murphy (to 29 <sup>th</sup> May 2022) Karen Richards (PCC Secretary)
Children and Families Coordinator	Rachel Gaster-Woods (to 30 <sup>th</sup> September 2022)
Churchwardens	Andrew Strong *# Vice Chairman of the PCC Lynne Watson *#
Representatives on the Deanery Synod	Lulu Button # Lynne Watson* # (Safeguarding Officer)
Pastoral Assistants	Sara Langley Sarah Tourell (Parish Secretary) Lorelie Staines
Vauxmead Trust Committee	Tony Skrzypecki Lynne Watson Justin Lee
Web Site	<a href="http://www.stpetershersham.com">www.stpetershersham.com</a>
Principal address	The Parish Office 1 Burwood Road, Hersham Surrey, KT12 4AA <a href="mailto:theoffice@stpetershersham.com">theoffice@stpetershersham.com</a>
Bank	Lloyds Banking Group plc, 83 High Street, Walton-on-Thames, Surrey KT12 1DU
Independent Examiner	Warner Wilde Limited, Chartered Certified Accountants and Registered Auditors 4 Marigold Drive, Bisley, Surrey, GU24 9SF
Architect:	Adam Hieke RIBA of Nye Saunders (from 14 <sup>th</sup> September 2022)
PCC charity registration numbers	1131361
Vauxmead Trust charity registration number	1131361-1

\* Members of the Standing Committee # Ex-officio members of the PCC



The Parochial Church Council of St Peter's Hersham (the "PCC") presents its report and accounts, incorporating the Vauxmead Trust as a linked charity, for the year ended 31 December 2022.

### **Structure, governance, and management**

The PCC, which is in the Diocese of Guildford, is part of the Church of England and was established by the Parochial Church Council's (Powers) Measure 1956, as amended, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended). It is a charity registered with the Charity Commission, regulated by the Charities Act 2011 which requires the PCC to report to its congregation and the public at large. PCC members are Trustees of the Charity.

The PCC is the Managing Trustee of the Vauxmead Trust. Its status has been updated in accordance with legal advice commissioned by the PCC and in consultation with the Charity Commission, and with approval of the Guildford Diocesan Board of Finance (as Custodian Trustee of the Vauxmead Trust), the Charitable Trusts (Validation) Act 1954 has been applied to the Will of Mr. Vaux dated 5 October 1928 in respect of the Vauxmead Trust. A linking direction was subsequently issued by the Charity Commission on 31 January 2023 which requires the Vauxmead Trust to be treated as forming part of the PCC for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. Accordingly, the accounts of the Vauxmead Trust are incorporated into this report and with separate disclosure where required.

Members of the PCC are appointed in accordance with the Church Representation Rules and normally are elected for a three-year term by nomination of two parishioners. New PCC members are briefed on their responsibilities by the Incumbent as PCC Chairman. In line with Diocesan requirements and where appropriate, PCC members receive training on safeguarding, sign a Role Description letter and are subject to DBS checks.

Under the provisions of the Will of Mr. Vaux, the PCC is the managing Trustee of the Vauxmead Trust and appoints the members of the Vauxmead Committee to carry out its duties. The Vauxmead Committee operates independently from the PCC reflecting the different obligations of the Vauxmead Trust, whilst also taking account of the alignment of aspects of the PCC's and the Trust's objectives. It reports to the PCC all matters which require decision or approval for major expenditure.

The PCC meets regularly during the year to manage the ordinary business of the Parish, such as the appointment of officers, expenditure and budgeting, the balance and type of our social events, risk management, safeguarding, data protection, equipment needs, property matters, and issues raised by the Teams. Day-to-day operational management of the Parish is undertaken by the Incumbent and Church Wardens working closely together. The Parish has an executive committee, the Standing Committee, which sets the PCC agenda and transacts business between PCC meetings. The Standing Committee is also able to agree items of expenditure, within certain parameters, between PCC meetings and, in some cases, makes recommendations to the PCC on items.

The Safeguarding Officer ensures that the PCC has a Safeguarding Policy and supporting procedures, that they are implemented, and that the Church takes seriously its responsibility for the care and nurture of children and vulnerable adults. The Officer is a member of the PCC. The Health and Safety Officer seeks to prevent accidents and injuries to those involved with the work of St Peter's and those visiting the Church's premises. The role is also to implement health and safety policies in accordance with the latest guidance working with the Standing Committee and PCC.

### **Objectives and activities**

The PCC has the responsibility of co-operating with the Incumbent, the Associate Priest, Curate, and the Licensed Lay Minister with the objective of promoting in the Parish the whole mission of the Church – pastoral, evangelistic, social, and ecumenical. It ensures payment of the Parish's contribution to the Parish Ministry and Diocesan costs via the Parish Share, and has the responsibility for all the Parish's assets, including its land and buildings: the Church, the Church Hall, St Peter's Lodge, the Women's Institute Building (from February 2023) and Vauxmead and the restricted funds it holds.

Each year the PCC has taken time to think strategically but with COVID-19 restriction this was not possible until December 2021. At that point work began on a Church Development Plan for years 2022 and 2023, with the



## St Peter's Church, Hersham

assistance of the Mission Enabler team from the Diocese. In the resulting Plan agreed by PCC, there are three main objectives:

1. Build Spiritual confidence and grow disciples.
2. Develop Intergenerational worship and fellowship.
3. Grow Community Relationships

From 4<sup>th</sup> July 2021, the Parish has welcomed Katrina Jenkins as Curate to undergo her training and assist with our mission objectives. Sue Gray retired as an Associate Priest in St Peter's and is now concentrating on training as a Spiritual Director for the diocese.

To assist with the organisation of the many activities carried out by St Peter's Church, in 2020 the PCC reorganized its working Teams into Strategic Vision Groups, with each headed by a member of the PCC and they are responsible for their budgets and executing the tasks that the PCC has determined. They operate under terms of reference which were also updated in 2020 and approved in 2021 by the PCC. Each PCC member signed a Role Description letter describing their responsibilities/role within the team framework. In the Groups, there are three main three Vision Groups of "Care", "Grow" and "Share", in addition to support groups of Fabric, Property, Administration, Stewardship and Treasury. The Strategic Vision Groups report to the PCC on a six-monthly basis. With these Strategic Groups, the Teams and responsibilities are as follows:

- |                            |   |
|----------------------------|---|
| <b><u>Care</u></b>         |   |
| • Worship & Deanery        | • Pastoral Care & Welcome                     |
| <b><u>Grow</u></b>         |   |
| • Youth Services           | • Christian Discipleship                      |
| <b><u>Share</u></b>        |   |
| • Publicity                | • Mission Support & Hersham Churches Together |
| <b><u>Support</u></b>      |   |
| • Fabric & Health & Safety | • Treasury & Stewardship                      |
| • Vauxmead Committee       | • Administration & Parish Hall                |
| • Strategic & Property     | • Safeguarding Committee                      |

The Teams are supported by the sub-teams that run the day-to-day or one-off activities including the following:

- |                        |  |
|------------------------|--|
| • Bell Ringers         | • St Peter's Fellowship (Affiliated group)   |
| • Craft Group          | • Hospitality & Event support  |
| • Music Group          | • Youth and children's groups: Bright Stars (Sunday club) and Morning Stars (Toddler group), TAG |
| • Mission Support team |  |
| • Deanery              |  |

The total voluntary activities of the PCC, the various Teams and their members and many other volunteers are considerable and without them, the PCC could never ensure the efficient operation of the church and its activities.

The PCC has given due regard to guidance issued by the Charity Commissioners in deciding what activities the Church should undertake and has complied with the Charity Commission guidance on public benefit, and with Section 4 of the Charities Act 2011. The report of the Proceedings of the Parochial Church Council during 2022 can be viewed on the Church's web site and minutes are put on the church entrance notice board. PCC meetings were held in 2022 in person, but Standing Committees continued through Zoom.

During 2022, the Vauxmead Trust committee met on 4 occasions to discuss the progress of the application to the Charity Commission; consideration of matters arising with the Diocese and the legal advice and to resolve matters of maintenance and site management.

Early 2022 was a difficult period for St Peter's Church with people still being wary of the COVID-19 effects. The church team led by the Vicar, The Reverend Jackie Richardson, had learnt to video and record services and release them on to the internet for the congregation and Hersham public at large to view them. However, with the church being allowed to fully reopen for Services, the congregation has returned. The Church of England has allowed the common cup to be used in Communion, though it is optional.

### Achievements and performance

In 2022: -

- In July our Curate, Katrina Jenkins was Ordained Priest;
- The Trustees continued to pay close attention to the financial health of the Parish Church.

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- A grant was obtained from Elmbridge Council for the Business Interruption to the Hall income from COVID-19 of £2,667;
- Grants were received for the Jubilee celebrations from the RC Sherriff trust and Hersham Village Society;
- Children and Families worker continued her work with the Sunday Club and Monday Brights Stars,
- The PCC continued the ECO church programme; the first objective was clearing the overgrown graveyard. Much support was given by local community members during 2022 to achieve this and a specific donation was received to do work on the memorial garden.
- In June a Jubilee Celebration was held on the Vauxmead field and circa 700 people attended to herald the Queen's Platinum Jubilee;
- The PCC continued to ensure that Health & Safety is given due care and attention and that the property of the Parish is maintained;
- The Projector Screen in the Church was replaced at a cost of £4,979 as the mechanism had failed;
- Roof Alarms were installed in accordance with Insurance requirements to safeguard the metals against theft at a cost of £3,959;
- With help from the Diocese, the Church Development Plan with 3 main objectives to focus on, and progress is reviewed at PCC meetings,
- The PCC ensured its record keeping complies with Data Protection legislation in the foodbank operations and with our church management IT system;
- After close discussions with the Walton Charity (number 1185959), the PCC transferred the funds and affairs of the Walton and Hersham Foodbank so that Walton Charity's increased resources could allow the Foodbank to further develop in line with the Trussell Trust's Strategic Objectives.

The PCC is pleased to report that, in 2022, other than early residual problems resulting from COVID-19, no other major adverse risk events arose. The Annual Parochial Annual Meeting was held on 29<sup>th</sup> May 2022 at which three new PCC members were appointed to replace those resigning.

The reports of the Strategic Vision Groups together with these accounts will be held on the Church's Website.

### Financial results of activities

In 2022, our Congregational giving increased as follows:

	<b>2022</b>	<b>2021</b>	<b>2020</b>
Voluntary income*	£96,431	£88,378	£ 76,407
% Increase	9%	12%	

\*Excluding restricted sundry donations, fund raising, legacies and gifts-in-kind, but including the attributable tax benefit.

In 2022, our total unrestricted Income (excluding Vauxmead and the Foodbank) of £177,308 decreased significantly compared with 2021 due to the net effect of the following:

- The Legacies bequeathed to the church for its use totalled £2,500 compared to £69,515 in 2021;
- the Insurance claim for the replacement church boiler was received in 2021;
- hall rental income increase of £7,700 in view of no COVID-19 closure. Hire rates increased from 1st January 2022.
- Grants were received for the Jubilee Celebration from the RC Sherriff Trust, and from the Roberts Phillips Trust for building works on the Parish Community Hall;
- Wedding' and Funeral income and expenditure remained largely constant from 2021 to 2022, and actual numbers were as follows:

<u>No. of services</u>	<u>2022</u>	<u>2021</u>
Weddings	8	7
Funeral services	31	45

Of the Funerals, 8 were conducted at the Whiteley Village Church of St Marks where we have taken over the administration of funerals;

With respect to costs items: -

- No major church expenditure for structural work was undertaken in 2022 but volunteers carried out the internal redecoration of the Hall toilets. New signs were erected for the hall and Vauxmead;



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- Expenditure was incurred for legal work and Surveys totalling £12,907 for the acquisition of the WI Hall in Burhill Road. This was completed on 31<sup>st</sup> January 2023.

The unrestricted activities of the PCC recorded a net deficit of £56,314, against a surplus in 2021 of £35,880. There were surpluses on the restricted funds activities of Vauxmead of £27,385 (2021: £20,103) and for those Foodbank activities for the 4 months prior to its transfer of £23,410, (2021 : £24,943). This included a grant from Elmbridge Council of £9,500. The resulting overall total net income of £24,053 includes the loss in valuation of £7,544 on the Endowment funds held as investment assets due to interest rates rising. The underlying valuations for the Lodge, Parish Hall and Vauxmead buildings have been maintained at their 2021 values due to the economic problems and uncertainties of higher energy and interest rates affecting the economy.

The Treasury Team reports to the PCC for overall stewardship of the financial resources. The team's normal activities range from giving financial guidance, to assisting the PCC in the assessment of its budgets, the disposition of assets and fund raising, through to the day-to-day accounting for income and expenditure, insurance, payroll administration and gift aid claims. This includes the preparation of annual budgets and accounts and cash position for review by the Standing Committee and PCC. The budget recognized that the PCC's financial position remained satisfactory but there are many projects that require funds. The substantial legacies received in 2021 certainly stabilized funding in the shorter term.

The PCC recognizes that it will need to continue to manage the finances closely. On this basis, as the PCC believes that it has sufficient financial resources to meet its currently anticipated needs, these financial statements have been prepared on a going concern basis.

### Policy on reserves

The PCC retains a range of unrestricted and restricted funds which are described in Notes to the Financial Statements. The Reserve Fund is the PCC's general reserve and is held to cover its day-to-day activities.

The Property Development and Improvement Fund is established to provide for the expected costs of evaluating intended improvements to Church buildings and other PCC property. No significant expenditure was made in 2022 but a Quinquennial Inspection will be carried out by the Architect appointed by PCC in March 2023.

The Property Repair Fund is an amount set aside to cover quinquennial Church repair or other property costs such as to St Peter's Lodge, a residential investment property. The PCC expects that this reserve will be used within the next four years to cover roofing, refurbishment, and other costs although it will be replaced as the PCC sees fit, dependent on future building plans. No changes are recommended for 2022.

The Revaluation Reserves in the past relate to revaluation surpluses arising on the Church Hall building and St Peter's Lodge. It is the current intention of the PCC to retain these properties for its own use as investment properties and to generate rental income, both of which are important to the PCC's activities. Therefore, this fund will remain for the foreseeable future dependent on any future decisions about the disposition of properties by the Strategic & Property team.

In 2022, the PCC has benefitted from the surplus arising from the management of the Vauxmead site by £27,385 (2021 £20,103).

The PCC's approach to the management of its reserves is conservative but consistent with the requirement to fund its activities to meet its vision. The policy on reserves is reviewed each year.

### Management of risk

The PCC continues to identify and manage the risks which arise from its day-to-day activities. The PCC views those risks under the headings of governance, operational, financial, and external regulatory. In the Guildford diocese several churches have had difficulties in meeting their financial commitments under the Parish Share and the Diocese had had to give significant support to them and sell assets to raise funds. In 2021 a new Risk Register was created, and areas are discussed and reviewed at PCC meetings. The giving by St Peter's congregation has maintained the church's unrestricted funds which has met commitments for 2022 but a review will be necessary in 2023 for future commitments. Part of our cash funds have been reinvested with Nationwide Building Society to spread financial risk and to benefit from interest rates.



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Areas of risks from the Risk Register are brought to the attention of the PCC for review as a part of the standing agenda over the year and any changes required are minuted and actioned. The major areas on the regular agenda for consideration are the following:

- Annual budget and quarterly reporting
- Authority levels
- Bank mandate
- Financial reserves policy
- Health & safety
- Insurance policies
- Key-holders
- Public relations policy
- Safeguarding of children and vulnerable adults

### Investment policy

The Treasury Team also regularly reviews the level of funds in its current account to ensure that money is readily available to meet our day-to-day needs. In November 2019 the PCC agreed that funds up to a maximum of £7,000 that were held in excess of expected needs, would be invested with Boom CU, a financial cooperative which makes loans and operates within our local community, helping people in financial difficulty avoid high interest lenders and loan sharks. Boom CU are a not-for-profit organisation covered by the Financial Services Compensation Scheme and in December 2022 there were 70 people (2021 : 70) in the KT12 postal area making use of Boom CU.

### Foodbank

Some years ago, St Peter's gave foundations for the Walton and Hersham Foodbank with its legal, accounting framework, and administration services, to back-up its role as a lead organization in the Walton & Hersham parishes. With the Pandemic, demand for its services grew significantly during 2020, 2021 and continued into 2022. Discussion began in January 2022 with a significantly larger local charity for its transfer, namely to the Walton Charity (Reg no. 1185959), with the objective of allowing the Foodbank to widen its remit in line with the Trussell trust's Strategic direction for all its Franchised Foodbanks in the UK. The effective date of this transfer was 9<sup>th</sup> May 2022 and Foodbank funds of £139,533 have been transferred to this Charity. St Peter's will continue as a member of the Steering Group of the Walton and Hersham Foodbank.

### Vauxmead

During 2022, the Vauxmead Trust committee met on 4 occasions to discuss the progress of the application to the Charity Commission; consideration of matters arising with the Diocese and the legal advice and to resolve matters of maintenance and site management.

In 2022, good use was again made of the field, particularly by the Walton & Hersham United Football Club which uses the field for their younger players – boys and girls under the age of 10. The buildings on the site continue to be used by their respective tenants with the Burwood Preschool, a not-for-profit registered charity, renting the St Peter's Institute Hall; the Guides renting the land for their building and the Foodbank using the garage for food storage and distribution. The use of the site by these groups serves the purposes of supporting the local community; it currently makes the Vauxmead field and buildings self-sufficient from a financial perspective and enables the PCC to enhance its local community links by providing important outreach opportunities.

### Mission support donations

The ongoing policy of the PCC is to donate each year a proportion (currently, a minimum of 12.5%) of its budgeted voluntary income from regular giving (incl Gift Aid), for the work of Christian mission outside the parish, both abroad and in the UK. It had previously been decided by the PCC that notwithstanding any reduced level of giving, the amounts set aside for mission support should not be reduced below their previous levels. This year the PCC has donated at an effective rate of 11% (2021 14%, 2020: 14%) of voluntary regular income and related Gift Aid. Support this year was to our home mission, the Hersham Youth Trust, and three overseas missions, Casa Reom Mission in Mozambique, Mission Aviation Foundation, Peace and Hope Refugees Trust in Nicaragua. Also, through prayer and donations at specific events to Elmbridge CAN and Childline.

### The Future

During 2022, the PCC applied the funds, particularly, from the legacy bequests in 2021 towards work of the new Team Structure and most important, to deliver the Church's Development Plan. In 2022, two Alpha courses

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were held together with a bible studies class. In December, Diocese Mission Enabler team were invited to hold a workshop to design a path for the parish to grow and to develop groups to concentrate on Spirituality, ensuring that faith isn't just something that we do on Sundays. These studies will continue into 2023.

Some significant expenditure was capitalized in 2022. Firstly, a new Projector Screen was installed in the church as the previous one was not operating effectively, and in preparation for the hoped-for upgrade in the Audio-Visual equipment and video streaming in 2023, where a grant contribution will be sought.

The most significant project in 2022, taking a considerable amount of the management team's time, was the acquisition of the Women's Institute Building next to the church, which was finally approved with effect from 31<sup>st</sup> January 2023. Expenditure of nearly £12,907 was made on Legal and surveyors fees and Structural and Asbestos checks in relation to this acquisition. The Women's Institute members agreed that due to falling numbers and an aging membership, its management would be better met by the Church team and the WI will be paid a sum of £5,000 for fixtures and fittings and in exchange granted it free use every Tuesday in perpetuity. St Peter's are extremely lucky and grateful to have received an anonymous donation to fund this purchase price. The effective date of transfer is 31st January 2023, and the hall will continue to be let to the Community of Hersham and used for church meetings to obviate the need for unnecessary heating of the church.

A budget for 2023 was put to the PCC meeting on 16th November and approved. Overall, it is a budget with a £38,886 deficit, but £12,050 will be met from the restricted funds from the Charles Sparks restricted fund. This restricted fund is being used to employ another Children and Families Worker as we have unfortunately lost Rachel Gaster Wood, as she and her family are relocating to Yorkshire.

A new Church Booking assistant has been recruited to bring together all the Bookings usage for the Hall, WI Building and the Vauxmead Field.

The adverse December weather highlighted the need for the church's central heating pipework to be flushed and repair leaking valves, and preliminary works were done in January 2023.

The Statutory Quinquennial Building Inspection of the Church was carried out in March 2023 by the Architect appointed by the PCC in 2022.

### **A personal note from the Vicar**

On behalf of the PCC, I thank everyone involved in the different groups and teams that make up the St Peter's family. The ministry team and wardens appreciate the part that each of you play in the ministry and mission of our church.

During the pandemic we had to find new ways of 'being a church' in our community and we continue to be a focus for our community and our congregation. Our experiences as a church team have given us a real opportunity to explore how we minister in the future as we continue to strive to show God's love and live out God's vision in our parish and we have encompassed and focused our hopes into our Church Development Plan.

Signed on behalf of the Parochial Church Council.



**Revd. Jackie Richardson**  
Chair of PCC

8 May 2023



The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

1. Select suitable accounting policies and apply them consistently; make judgements and estimates that are reasonable and prudent.
2. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity, and which enable them to ascertain the financial position of the Charity, and which enable them to ensure that the financial statements comply with applicable regulations.

The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## INDEPENDENT EXAMINER'S REPORT

### TO THE PCC MEMBERS OF ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

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I report to the PCC members on my examination of the financial statements of St Peter's Hersham Parochial Church Council (the Parochial Church Council) for the year ended 31 December 2022.

#### **Responsibilities and basis of report**

As the PCC members of the Parochial Church Council you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Parochial Church Council's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the Parochial Church Council's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered certified Accountants, which is one of the listed bodies.

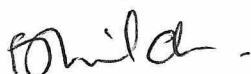
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Parochial Church Council as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**F J Wilde FCCA MBA DChA**

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF

Dated: 8 May 2023

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

### Current financial year

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Total 2021 £
<b><u>Income and endowments from:</u></b>						
Donations and legacies	3	101,498	46,683	-	148,181	285,303
Charitable activities	4	25,127	-	-	25,127	24,449
Investments	5	48,207	35,191	-	83,398	71,163
Other income	6	2,477	-	-	2,477	34,248
<b>Total income</b>		<b>177,309</b>	<b>81,874</b>	<b>-</b>	<b>259,183</b>	<b>415,163</b>
<b><u>Expenditure on:</u></b>						
Raising funds	7	10,159	-	-	10,159	8,020
Charitable activities	8	223,464	42,063	-	265,527	330,705
Cessation of Foodbank activity (movement of assets to The Walton Charity)		-	139,533	-	139,533	-
<b>Total resources expended</b>		<b>233,623</b>	<b>181,596</b>	<b>-</b>	<b>415,219</b>	<b>338,725</b>
Net gains/(losses) on investments	13	-	-	(7,544)	(7,544)	41,063
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(56,314)</b>	<b>(99,722)</b>	<b>(7,544)</b>	<b>(163,580)</b>	<b>117,501</b>
Gross transfers between funds		27,385	(27,385)	-	-	-
<b>Net (outgoing)/incoming resources</b>		<b>(28,929)</b>	<b>(127,107)</b>	<b>(7,544)</b>	<b>(163,580)</b>	<b>117,501</b>
<b><u>Other recognised gains and losses</u></b>						
Revaluation of tangible fixed assets		-	-	-	-	14,000
<b>Net movement in funds</b>		<b>(28,929)</b>	<b>(127,107)</b>	<b>(7,544)</b>	<b>(163,580)</b>	<b>131,501</b>
Fund balances at 1 January 2022		1,301,735	402,081	55,746	1,759,562	1,628,061
<b>Fund balances at 31 December 2022</b>		<b>1,272,806</b>	<b>274,974</b>	<b>48,202</b>	<b>1,595,982</b>	<b>1,759,562</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	157,893	127,410	-	285,303
Charitable activities	4	24,449	-	-	24,449
Investments	5	38,328	32,835	-	71,163
Other income	6	34,248	-	-	34,248
<b>Total income</b>		<b>254,918</b>	<b>160,245</b>	<b>-</b>	<b>415,163</b>
<b><u>Expenditure on:</u></b>					
Raising funds	7	8,020	-	-	8,020
Charitable activities	8	211,018	119,687	-	330,705
<b>Total resources expended</b>		<b>219,038</b>	<b>119,687</b>	<b>-</b>	<b>338,725</b>
Net gains/(losses) on investments	13	45,000	-	(3,937)	41,063
<b>Net (outgoing)/incoming resources before transfers</b>		<b>80,880</b>	<b>40,558</b>	<b>(3,937)</b>	<b>117,501</b>
Gross transfers between funds		20,102	(20,102)	-	-
<b>Net (outgoing)/incoming resources</b>		<b>100,982</b>	<b>20,456</b>	<b>(3,937)</b>	<b>117,501</b>
<b><u>Other recognised gains and losses</u></b>					
Revaluation of tangible fixed assets		14,000	-	-	14,000
<b>Net movement in funds</b>		<b>114,982</b>	<b>20,456</b>	<b>(3,937)</b>	<b>131,501</b>
Fund balances at 1 January 2021		1,186,753	381,625	59,683	1,628,061
<b>Fund balances at 31 December 2021</b>		<b>1,301,735</b>	<b>402,081</b>	<b>55,746</b>	<b>1,759,562</b>



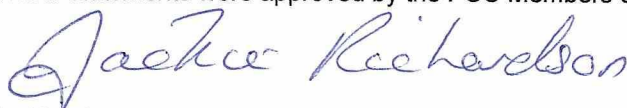
# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	14		556,586		551,310
Investment properties	15		831,500		831,500
Investments	16		48,201		55,745
			<u>1,436,287</u>		<u>1,438,555</u>
<b>Current assets</b>					
Stocks	18	250		250	
Debtors	19	16,063		36,135	
Cash at bank and in hand		164,904		292,414	
			<u>181,217</u>		<u>328,799</u>
<b>Creditors: amounts falling due within one year</b>	20	(21,522)		(7,792)	
Net current assets			159,695		321,007
<b>Total assets less current liabilities</b>			<u>1,595,982</u>		<u>1,759,562</u>
<b>Capital funds</b>					
Endowment funds - general	21		48,202		55,746
<b>Income funds</b>					
General restricted funds		42,974		170,081	
Revaluation reserve		232,000		232,000	
	22		274,974		402,081
<b>Unrestricted funds</b>					
General unrestricted funds		170,806		199,735	
Revaluation reserve		1,102,000		1,102,000	
			<u>1,272,806</u>		<u>1,301,735</u>
			<u>1,595,982</u>		<u>1,759,562</u>

The financial statements were approved by the PCC Members on 19 April 2023



Rev'd Jackie Richardson  
Trustee

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Accounting policies

#### Charity information

St Peter's Hersham Parochial Church Council is a charity registered with the Charity Commission and a part of the Church of England established by the Parochial Church Council's (Powers) Measure 1956 as amended by the Church Representation Rules.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Parochial Church Council's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Parochial Church Council is a Public Benefit Entity as defined by FRS 102.

The Parochial Church Council has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Parochial Church Council. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

The accounts include the activities of the Vauxmead Trust, under a linking directive dated 31 January 2023.

#### 1.2 Going concern

At the time of approving the financial statements, the PCC members have a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the PCC members in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Parochial Church Council.

#### 1.4 Income

Income is recognised when the Parochial Church Council is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the Parochial Church Council has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Parochial Church Council has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

A liability is recognised when either a legal or constructive obligation is identified.

##### Mission Support

Donations are accounted for when paid or awarded, if that award created a binding obligation on the PCC.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	straight line basis over 50 years (buildings only)
Plant and equipment	straight line basis over 4 years
Fixtures and fittings	straight line basis over 4 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Investment properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in net income/expenditure for the year.

#### 1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.9 Impairment of fixed assets

At each reporting end date, the Parochial Church Council reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Accounting policies

(Continued)

#### 1.10 Stocks

Stocks of stationery are stated at the lower of cost and estimated selling. The stocks of food held by the foodbank are valued at nil cost. All food has been donated by stores, churches or public and none of it will be retailed. The Trussell Trust Franchise requires weight of food donated and issued to be recorded and stock held at 31 December 2021 was approximately 13,000 kilograms. Value of stock issued was approximately 34,000 kilograms and is valued at the Trussell trust indicator of £1.75 per kilogram.

The foodbank was transferred to Walton-on-Thames charity no. 1185959 on 9 May 2022.

#### 1.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

#### 1.12 Financial instruments

The Parochial Church Council has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Parochial Church Council's balance sheet when the Parochial Church Council becomes party to the contractual provisions of the instrument.

#### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### *Basic financial liabilities*

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the Parochial Church Council's contractual obligations expire or are discharged or cancelled.

#### 1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

#### 1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 1 Accounting policies

(Continued)

#### 1.15 Associated Organisations

Associated organisations are St Peter's Fellowship, Walton & Hersham foodbank (The 'foodbank'). Surpluses/deficits arising from these activities are applied for the key purpose of each.

Their accounts are included as a part of these PCC accounts. St Peter's Fellowship is an organization of members of the congregation which undertakes its own fund raising and incurs costs, including charitable donations, pursuing activities in line with the broader purpose of St Peter's Church.

The foodbank is supported non financially, by St Peter's PCC, the Walton Charity and St Mary's and St John's and also by local charitable giving by individuals, other local churches and local businesses.

### 2 Critical accounting estimates and judgements

In the application of the Parochial Church Council's accounting policies, the PCC members are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Donations and gifts	96,431	45,108	141,539	88,378	65,500	153,878
Legacies receivable	2,500	-	2,500	69,515	2,000	71,515
Grants	2,567	1,575	4,142	-	-	-
Donated goods and services	-	-	-	-	59,910	59,910
	<u>101,498</u>	<u>46,683</u>	<u>148,181</u>	<u>157,893</u>	<u>127,410</u>	<u>285,303</u>

The foodbank cash donations in 2021 were £63,487. Other amounts were collections and dispersed in the year. The donated goods relates to the value of food donated to the foodbank. The foodbank was transferred to the Walton Charity during 2022.

There was 1 (2021: 3) legacies received during the accounting period.



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 4 Charitable activities

	PCC fees and St Peter's Fellowship 2022 £	PCC fees and St Peter's Fellowship 2021 £
Weddings and Funeral Fees received	23,921	24,449
Fellowship, Sunday club and toddlers group	1,206	-
	<u>25,127</u>	<u>24,449</u>

#### Charitable trading income

GEMS ceased in 2021 and was replaced by Sunday Club and toddlers Group.

### 5 Investments

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Rental income	47,214	33,801	81,015	38,214	31,265	69,479
Interest receivable	993	1,390	2,383	114	1,570	1,684
	<u>48,207</u>	<u>35,191</u>	<u>83,398</u>	<u>38,328</u>	<u>32,835</u>	<u>71,163</u>

Restricted rental income £33,801 relates to Vauxmead, being field usage, guide hut and pre school rental income. Unrestricted rental income of £47,214 represents Hall Income (£28,514) and Lodge Income (£18,700).

### 6 Other income

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Other income	1,362	13,754
Insurance claim	1,115	20,494
	<u>2,477</u>	<u>34,248</u>

Other income includes sundry event income of £1,187 and other miscellaneous income.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 7 Raising funds

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
<u>Fundraising and publicity</u>		
Advertising	315	19
	<hr/>	<hr/>
<u>Trading costs</u>		
Bookstall purchases	242	-
	<hr/>	<hr/>
<u>Investment management</u>	9,602	8,001
	<hr/>	<hr/>
	10,159	8,020
	<hr/>	<hr/>

Investment management costs relate to the maintenance, agents fees and Insurance of St Peter's Lodge, a residential property owned by the PCC and rented out.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 8 Charitable activities

	Ministry	Worship & Prayer	Church & Upkeep	Hall	Walton & Hershams Foodbank	Vauxmead	Total 2022	Total 2021
	2022	2022	2022	2022	2022	2022	£	£
Staff costs	11,250	-	-	1,765	-	-	13,015	5,599
Depreciation and impairment	-	-	2,143	-	-	1,155	3,298	(3,517)
Parish Pledge	80,489	-	-	-	-	-	80,489	74,249
Clergy expenses including training	28,832	-	-	-	-	-	28,832	25,680
Upkeep of services	-	8,214	-	-	-	-	8,214	6,835
Pastoral care	1,125	-	-	-	-	-	1,125	2,893
Occasional offices	8,062	2,355	-	-	-	-	10,417	11,555
Christian development - courses and groups	3,363	-	-	-	-	-	3,363	653
Food donated and purchased	-	-	-	-	-	-	-	73,960
Storage (foodbank)	-	-	-	-	3,628	-	3,628	4,734
Professional fees (office expenses)	-	-	-	-	-	-	-	503
Subscriptions	-	-	-	(905)	-	-	(905)	361
Utilities	-	-	10,197	3,481	-	-	13,678	8,165
Repairs and maintenance	-	-	5,925	2,941	-	3,035	11,901	34,964
Insurance	-	-	5,492	953	-	-	6,445	9,831
Other expenses	-	-	816	101	4,021	129	5,067	9,456
	133,121	10,569	24,573	8,336	7,649	4,319	188,567	265,921
Grant funding of activities (see note 9)	19,652	-	-	-	-	-	19,652	14,013
Share of support costs (see note 10)	48,458	-	-	1,777	3,256	2,097	55,588	49,327
Share of governance costs (see note 10)	1,720	-	-	-	-	-	1,720	1,444
	202,951	10,569	24,573	10,113	10,905	6,416	265,527	330,705



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities	(Continued)									
Analysis by fund										
Unrestricted funds	179,599	10,569	24,153	9,143	-	-	223,464	211,018		
Restricted funds	23,352	-	420	970	10,905	6,416	42,063	119,687		
	<u>202,951</u>	<u>10,569</u>	<u>24,573</u>	<u>10,113</u>	<u>10,905</u>	<u>6,416</u>	<u>265,527</u>	<u>330,705</u>		

The use of restricted funds for the church and hall relate to the endowment income from the Christian and Blake endowments as explained in note 21.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 8 Charitable activities

(Continued)

For the year ended 31 December 2021

	Ministry	Worship & Prayer	Church & Vicarage	Upkeep Hall & Lodge	Walton & Hersham Foodbank	Vauxmead	Total 2021
	£	£	£	£	£	£	£
Staff costs	5,050	-	-	549	-	-	5,599
Depreciation and impairment	-	-	-	(5,230)	-	1,713	(3,517)
Parish Pledge	74,249	-	-	-	-	-	74,249
Clergy expenses including training	25,680	-	-	-	-	-	25,680
Upkeep of services	-	6,835	-	-	-	-	6,835
Pastoral care	2,893	-	-	-	-	-	2,893
Occasional offices	11,555	-	-	-	-	-	11,555
Christian development - courses and groups	653	-	-	-	-	-	653
Food donated and purchased	-	-	-	-	73,960	-	73,960
Storage (foodbank)	-	-	-	-	4,734	-	4,734
Professional fees (office expenses)	-	-	-	-	-	503	503
Subscriptions	-	-	-	361	-	-	361
Utilities	-	-	5,971	2,194	-	-	8,165
Repairs and maintenance	-	-	21,614	6,867	-	6,483	34,964
Insurance	-	-	8,438	1,393	-	-	9,831
Other expenses	-	-	58	-	9,398	-	9,456
Grant funding of activities (see note 9)	120,080	6,835	36,081	6,134	88,092	8,699	265,921
Share of support costs (see note 10)	14,013	-	-	-	-	-	14,013
Share of governance costs (see note 10)	36,502	-	-	-	10,362	2,463	49,327
	1,444	-	-	-	-	-	1,444
	172,039	6,835	36,081	6,134	98,454	11,162	330,705
Analysis by fund							

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities	(Continued)							
	Unrestricted funds	Restricted funds						
	163,539	6,835	35,606	5,038	-	-	211,018	
	8,500	-	475	1,096	98,454	11,162	119,687	
	<u>172,039</u>	<u>6,835</u>	<u>36,081</u>	<u>6,134</u>	<u>98,454</u>	<u>11,162</u>	<u>330,705</u>	

The use of restricted funds for the church and hall relate to the endowment income from the Christian and Blake endowments as explained in note 21.



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 9 Grants payable

	Ministry 2022 £	Ministry 2021 £
Grants to home and overseas missions	19,652	14,013

### 10 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Staff costs	28,921	-	28,921	29,313	-	29,313
IT software and small consumables	1,205	-	1,205	7,036	-	7,036
Stationery	846	-	846	-	-	-
Telephone and broadband	2,922	-	2,922	-	-	-
Photocopier	1,465	-	1,465	-	-	-
Office expenses and administration	20,036	-	20,036	12,899	-	12,899
Bank and finance charges	-	-	-	73	-	73
Other support expenses	193	-	193	6	-	6
Independent Examination	-	1,710	1,710	-	1,278	1,278
PCC expenses	-	10	10	-	166	166
	<u>55,588</u>	<u>1,720</u>	<u>57,308</u>	<u>49,327</u>	<u>1,444</u>	<u>50,771</u>
Analysed between Charitable activities	<u>55,588</u>	<u>1,720</u>	<u>57,308</u>	<u>49,327</u>	<u>1,444</u>	<u>50,771</u>

### 11 PCC Members

The vicar and 6 members of the PCC (2021: 5) received payments during the year, these being the reimbursement of approved expenses and the payment of fees related to Verger duties, in accordance with the PCC approved schedule of rates. The aggregate amount of all payments to members of the clergy and PCC during the period of office in the year was £9,411 (2021: £8,960).

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

### 12 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Administration & maintenance	2	2
Employment costs	2022 £	2021 £
Wages and salaries	39,982	32,951
Other pension costs	1,954	1,961
	41,936	34,912

The average monthly number of employees during the year was 4 (2021: 4) part time employees, which equates to 1.5 full time staff (rounded to 2 in the note to the accounts).

During the year the PCC employed a part-time parish secretary, an administrator for the Vauxmead property and a church hall cleaner. The associated costs are included within administration salary expenses, Vauxmead expenses and upkeep of church property expenses. During 2021 the church recruited a Children and Families Coordinator in September and these costs are supported by the Charles Sparks Trust Fund received in 2020.

There were no employees whose annual remuneration was more than £60,000.

### 13 Net gains/(losses) on investments

	Endowment funds general 2022 £	Unrestricted funds 2021 £	Endowment funds general 2021 £	Total 2021 £
Revaluation of investments	(7,544)	45,000	(3,937)	41,063

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 14 Tangible fixed assets

	Freehold land and buildings	Plant and equipment	Fixtures and fittings	Total
	£	£	£	£
<b>Cost</b>				
At 1 January 2022	549,000	50,470	11,179	610,649
Additions	-	8,574	-	8,574
At 31 December 2022	549,000	59,044	11,179	619,223
<b>Depreciation and impairment</b>				
At 1 January 2022	-	48,160	11,179	59,339
Depreciation charged in the year	5,370	3,298	-	8,668
Elimination of Depreciation on Revaluation	(5,370)	-	-	(5,370)
At 31 December 2022	-	51,458	11,179	62,637
<b>Carrying amount</b>				
At 31 December 2022	549,000	7,586	-	556,586
At 31 December 2021	549,000	2,310	-	551,310

The freehold land and buildings comprise the Church Hall and Vauxmead. The Church Hall has been valued by the PCC at 31 December 2022 on a replacement cost basis at £537,000 and the land at Vauxmead is at an estimated open market value of £12,000.

### 15 Investment property

	2022 £
<b>Fair value</b>	
At 1 January 2022 and 31 December 2022	831,500

Investment property comprises land and buildings at Vauxmead (£232,000) and St Peter's Lodge (£599,500). The fair value of the investment property has been arrived at on the basis of a valuation carried out by the PCC. The valuation was made on an open market value basis by reference to market evidence of transaction prices for similar properties.



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 15 Investment property

(Continued)

	2022 £	2021 £
Estimated value of land:		
Freehold	305,000	305,000
Long leasehold	-	-
Short leasehold	-	-
	<u>          </u>	<u>          </u>

### 16 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 January 2022	55,745
Valuation changes	(7,544)
At 31 December 2022	<u>48,201</u>
<b>Carrying amount</b>	
At 31 December 2022	<u>48,201</u>
At 31 December 2021	<u>55,745</u>

### 17 Financial instruments

	2022 £	2021 £
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	<u>48,201</u>	<u>55,745</u>

### 18 Stocks

	2022 £	2021 £
Office Stationery	<u>250</u>	<u>250</u>

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

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### 19 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	12,572	32,137
Prepayments and accrued income	3,491	3,998
	<u>16,063</u>	<u>36,135</u>

Other debtors includes Gift Aid due from HMRC.

### 20 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	<u>21,522</u>	<u>7,792</u>



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 21 Endowment funds

Endowment funds represent assets which must be held permanently by the Parochial Church Council. Income arising on the endowment funds can be used in accordance with the objects of the Parochial Church Council and is applied as unrestricted Income. Any capital gains or losses arising on the assets form part of the fund.

	Movement in funds					Movement in funds					
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Revaluations gains and losses 1 January 2022	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Revaluations gains and losses 31 December 2022	Balance at 31 December 2022
	£	£	£	£	£	£	£	£	£	£	£
Permanent endowments											
E S Blake											
Legacy	18,036	475	(475)	-	(1,190)	16,846	420	(420)	-	(721)	16,125
G J Christian											
Legacy	41,647	1,096	(1,096)	-	(2,747)	38,900	970	(970)	-	(6,823)	32,077
	59,683	1,571	(1,571)	-	(3,937)	55,746	1,390	(1,390)	-	(7,544)	48,202

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 21 Endowment funds

(Continued)

The earliest available valuation of these funds was 31 December 2005, when the Blake investments were valued at £17,684 and the Christian investments at £40,834.

Endowment funds represent money given to the Church with the specific instruction that only the income received is available to the PCC. These funds are held on behalf of the PCC by the Guildford Diocesan Board of Finance. The income from these trusts has been used for the purposes as set out below.

#### *E S Blake Legacy*

· This was a legacy from Mr. E S Blake. Quoting from a letter dated 24 January 1958 from the Guildford Diocesan Board of Finance, it is held by the "...Guildford Diocesan Board of Finance upon trust for the endowment or augmentation of the income of the benefice of the Parish of Hersham... and the Assistant Clergy if any of that Parish...."

#### *G J Christian Legacy*

· This was a legacy from Mr. G J Christian. Quoting from the will of Mr. G J Christian, it is held by the "...Guildford Diocesan Board of Finance upon trust.... to pay the net income thereof to the Parochial Church Council of the Parish of Hersham...for the maintenance and upkeep and adornment (including insurance against fire and other risks) of the Fabric of the Parish Church."

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers 1 January 2022	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers 31 December 2022
	£	£	£	£	£	£	£	£
Mothering sunday	662	-	-	-	662	-	-	662
E S Blake Legacy	-	474	(474)	-	-	970	(970)	-
G J Christian Legacy	-	1,096	(1,096)	-	-	420	(420)	-
The Foodbank	91,178	123,397	(98,454)	-	116,121	34,316	(150,437)	-
Vauxmead	-	31,265	(11,163)	(20,102)	-	33,801	(6,416)	-
Other and Special Donations	7,958	2,013	(2,013)	-	7,958	12,367	(11,028)	9,297
Revaluation Reserve (Vauxmead)	232,000	-	-	-	232,000	-	-	232,000
Charles Sparkes Trust	49,827	-	(6,487)	-	43,340	-	(12,325)	31,015
M Blacker Legacy	-	2,000	-	-	2,000	-	-	2,000
	<u>381,625</u>	<u>160,245</u>	<u>(119,687)</u>	<u>(20,102)</u>	<u>402,081</u>	<u>81,874</u>	<u>(181,596)</u>	<u>274,974</u>



# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 22 Restricted funds

(Continued)

The Charles Sparks Trust donation is a fund for assisting aged and young people and its planned use is the appointment of a part time youth worker for the Hersham Community and Schools.

Restricted funds represent funds that have been restricted by the donors for a particular purpose and they cannot be used by the PCC for any other purpose except by agreement with the donor or as determined by the Courts or the Charity Commission. They can include collections in church and fund raising events for a particular purpose.

##### *Mothering Sunday*

- This was a legacy from Mr. R Berridge in the 1950s for the purchase of Mothering Sunday flowers.

##### *E S Blake and G J Christian Legacies*

- These are the accumulated interest receipts from the E S Blake and G J Christian Endowment Funds. The purpose is explained under the Endowment Fund description.

##### *Walton and Hersham foodbank*

- These are the accumulated donations (in cash or food collections) in respect of the foodbank, less the related accumulated expenses. Food distributions made from charitable giving by the foodbank are valued on the basis of an estimate of their average retail value using guidance provided by the Trussell Trust.

Of the total expenditure of £150,437 during the year, £139,533 related to the transfer of assets (and foodbank activities) to a separate entity.

##### *Other and special donations*

- These funds represent amounts that were allocated from prior years income for specific church betterment projects and other restricted purposes which have now expired or been spent in part. Use of these funds will be reviewed in 2022 for use in projects for the betterment of the church, once agreed at PCC meetings. There was a specific Legacy from Mrs Blacker in 2021 of £2,000 for the Vicar to use at her discretion.

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

23	Analysis of net assets between funds	Unrestricted funds		Restricted funds		Endowment funds		Total		Unrestricted funds		Restricted funds		Endowment funds		Total	
		2022	£	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£	2021	£
	Fund balances at 31 December 2022 are represented by:																
	Tangible assets	556,586		-		-		556,586		551,310		-		-		551,310	
	Investment properties	599,500		232,000		-		831,500		599,500		232,000		-		831,500	
	Investments	-		-		48,201		48,201		-		-		55,745		55,745	
	Current assets/(liabilities)	116,721		42,974		-		159,695		150,925		170,081		1		321,007	
		1,272,807		274,974		48,201		1,595,982		1,301,735		402,081		55,746		1,759,562	

# ST PETER'S HERSHAM PAROCHIAL CHURCH COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 24 Related party transactions

There are no disclosable related party transactions during the year (2021 - none).

### 25 The Vauxmead Trust

The Vauxmead Trust is a separate charitable entity and separate ledgers are held to account for its activities. Under the terms of the Will of Mr Vaux, the surplus of the Trust each year is devoted to the maintenance expenses of the PCC or to any associated charitable activities connected with it. The results and assets of the Trust are as follows:

	2022	2021
	£	£
Rental income	33,801	31,265
Staff costs	2,096	-
Depreciation and impairment	1,155	1,713
Professional fees	-	503
Maintenance	3,165	6,483
Share of support costs	-	2,463
<b>Total resources expended</b>	<b>6,416</b>	<b>11,162</b>
<b>Net surplus (transferred to PCC at year end)</b>	<b>27,385</b>	<b>20,103</b>
<b>Fixed assets</b>		
Investment properties freehold	232,000	232,000
<b>Capital Funds</b>		
Restricted reserve-revaluation	232,000	232,000