

THE PARISH CHURCH OF ST THOMAS GARSTANG

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

for the

YEAR ENDED 31st DECEMBER 2021

Charity Commission Registration Number 1131324

THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS GARSTANG

Administrative Information

The parish church of St Thomas Garstang is situated in Church Street, Garstang.
It is part of the Diocese of Blackburn within the Church of England.

The correspondence address is:-

The Parish Office, Parish Hall, Church Street, Garstang, Preston, PR3 1PA.

The Parochial Church Council (PCC) registered with the Charity Commission on the 24th August 2009.

PCC members who have served during the year are:

Vicar of St Thomas Garstang

Diocese of Blackburn Revd. J Griffiths

Resigned 9 April

Churchwardens Dr T Sperring
D Brewin

Appointed 19 February

Deputy Warden D Holmes

Diocesan Synod Representatives

Dr T Sperring
J Matthew

Appointed 20 May
Appointed 20 May

Deanery Synod Representatives

Revd. J Griffiths
K Sperring
J Matthew
J Sawyer

Resigned 9 April

Appointed 21 July

Elected Members

J Blakely
D Brewin
N Brown
C Cunnane
C Gibb
Revd. E Gray
J Gray
M Grimsey
J Hewitt
J Matthew
J Sawyer
K Sperring
S Wilkinson

Appointed 15 June

Appointed 20 May

Treasurer Appointed 21 January

Ordinand
Appointed 19 February
Resigned November

THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS GARSTANG

Trustees Annual Report for the year ended 31st December 2021

Structure, governance and management

The method of appointment of members of the Parochial Church Council (PCC) is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens and members elected by members of the congregation who are on the electoral roll of the parish. All members of the congregation are encouraged to be listed on the electoral roll.

The PCC met 10 times in the year including the Annual Parochial Council Meeting (APCM) Seven of these meetings were held by Zoom conference call, with an average attendance of twelve members per meeting.

Aims and purposes

St Thomas' PCC has the responsibility of co-operating with the incumbent, the Reverend John Griffiths until his retirement in April 2021. The Churchwardens continued the responsibility in promoting, in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC aims to maintain a close relationship with Garstang St Thomas' school.

The PCC also has the responsibility for the maintenance of St Thomas Parish church, St Thomas Parish and Community hall, Church Street, Garstang and the car park in Church Street Garstang.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Thomas'. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the gospel; developing their knowledge and trust in Jesus

Provision of pastoral care for people living in the parish

Missionary and outreach work

THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS GARSTANG

To facilitate this work, it is important that we maintain the fabric of the church of St Thomas, the community hall and the car park. It is also important that we maintain a close relationship with St Thomas' school.

Achievements and performance

Worship and prayer

Our achievements this year have continued to be influenced by Covid 19. The church was closed for worship from January 1st, so online services were made available and attracted a good audience. The church reopened on 28th March, Palm Sunday for services, which have been recorded and sent out to those who don't feel safe returning to church due to Covid 19. Social distancing and the wearing of face masks have been encouraged throughout and singing only included when permitted. Up to two services per week have taken place in church including a monthly all ages service to encourage families into the church, with a short communion service following from December. While the church was closed due to lockdown, funeral services continued at the graveside, to meet the needs of the community and subsequently, when permitted, have resumed in church. Weddings and baptisms have also resumed with those receiving baptism being presented with a children's bible by the Mothers' Union. All are welcomed to attend our regular services. At present there are 186 (2020-170) parishioners on the church electoral roll. Attendance has slowly risen during the year as parishioners became more confident about returning to church after the lockdown ended. Weekly average attendance was 60 adults(2020-32 during restrictions, 119-unrestricted) and 9 children under 16(2020-3 under restrictions, 10 unrestricted). Details of services both in church and online are advertised by email and through the Parish Magazine which is on sale through subscription or in church.

Deanery Synod and Diocesan Synod

Three members of the PCC sit on the Deanery Synod and two sit on the Diocesan synod, providing the PCC with an important link between the Parish and the wider structures of the church.

The Church and the St Thomas Parish and Community Hall

We would like our church to be open to our community for private prayer but the PCC implemented advice from the diocese to keep it closed during the pandemic to reduce the risk of Covid 19 infection.

It was decided that the church was in need of redecoration and as part of this process some remedial plastering work and renewal of the lighting in the chancel were carried out in October. This completed the urgent work required in the last quinquennial report. One third of the cost was raised through appeal to the congregation and a grant. The church hosted a Christmas tree festival which brought in a wider section of the community.

THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS GARSTANG

The community hall suffered some minor damage due to the lockdown closure, which was quickly remedied.

The St Thomas' food bank started by delivering shopping to people in need and this has expanded and now become a food club, operating in the community hall on Mondays. It is now supporting 15 families, which is 40-50 individuals. Donations of food and cash come from the parishioners and 4 local Supermarkets, including surplus fresh produce on a waste reduction scheme. The shop style club runs with the help of 40 volunteers from St Thomas, other churches and the wider community.

Two fund raising events were held in and around the hall, which welcomed people from the wider community as well as bringing in revenue.

Church groups such as the Sunday club, Mothers Union and Second Wednesday (ladies fellowship) make use of the hall for meetings and it is also hired out to local groups and individuals. It is approaching the point where it is self financing again.

Garstang St Thomas School

Garstang St Thomas school has progressively moved towards normality this year despite successive waves of Covid 19. The school held its Nativity plays and carol services in the church to enable greater capacity while being Covid secure. The school also participated in church events such as Remembrance Sunday. The Open the Book team have continued to attend school on Wednesday afternoon subject to Covid restrictions. Bible stories are read involving costumes, drama and participation by the children, to give a better understanding of the Bible.

Ecumenical Relationships

The church is a member of Christians Together in Garstang and district. They have jointly produced a Heritage of Faith Trail featuring all the local churches. The group bank account was closed and £128 is being held in trust in the St Thomas churchwardens account on their behalf, pending decisions on their future structure.

THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS GARSTANG

Trustees Annual Report for the year ended 31st December 2021

Financial Review

Total receipts on unrestricted funds were £104178 (2020-£80489). This was still a little less than pre-pandemic levels (2019-£122320). The voluntary receipts including gift aid totalled £57805 (2020-£49440) an increase of £8365.

£88127 (2020-£93042) was spent from unrestricted funds to provide the Christian ministry from St Thomas Church.

In this accounting period £52000 (2020-£41500) was paid to the Diocese in respect of Parish Share. The Diocese added a further £3000 which was received by them in January 2021 and allocated by the Diocese to 2021. The total received by the Diocese was therefore £55000, fully meeting the agreed reduced amount requested by the Diocese.

The liability owing to the diocese is £234613 (2020- £234613). (Note 17)

The diocesan Parish Share mainly provides the stipends and housing for clergy and support for Parishes in lower income areas.

The mission and donations as noted in note 11 has been enhanced by the payment of £771.37 to The Children's Society from collection boxes and the Christingle service.

The net result for the year based on cash receipts and cash payments was an excess of income over expenditure of £16051 (2020 deficit £12553). £8335 of the total surplus relates to loss of income grants recovered in respect of the closure of the Parish and Community hall as a result of Covid 19 restrictions.

The total cash at bank at 31st December 2021 (note 13) was £35049, which includes £13890 held in Natwest PCC Building Fund and the CBF Church of England Deposit Fund. £3664 of the total money is held by or on behalf of other groups within or connected to St Thomas Church.

Reserves Policy

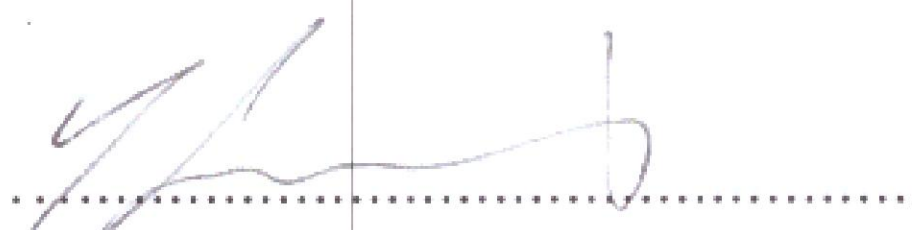
Whenever possible a total of £750 per month is moved into the reserve fund from the Churchwardens and Parish Hall accounts to save for future expenses.

The above mentioned £13890 is the reserve fund and is detailed at note 13.

Approved by the PCC on

and signed on their behalf by

Dr T Sperring Churchwarden



Mrs M Grimsey- PCC Treasurer



Independent Examiner's Report to the members/trustees of St Thomas's Church, Garstang, Parochial Church Council (PCC)

I report on the accounts for the year ended 31st December 2021 which are set out on pages 7 to 13

Respective responsibilities of the Trustees and Independent Examiner

The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Paul J Ronson FCA
Institute of Chartered Accountants in England & Wales
CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

11th March 2022

The Parochial Church Council of St Thomas Garstang

Financial Statement for the Year Ended 31st December 2021

Receipts and Payments Account

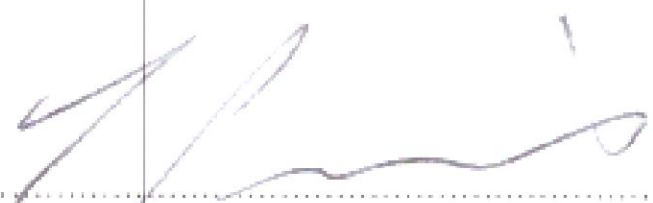
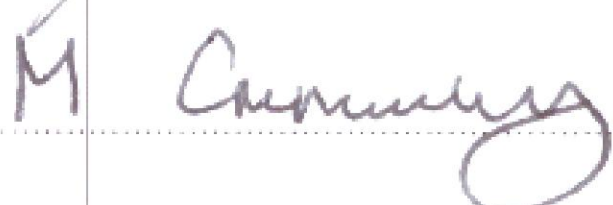
	Notes	Unrestricted Fund	Restricted Fund	Endowment Fund	Total 2021	Total 2020
		£	£	£	£	£
Receipts						
Voluntary Receipts						
Planned Giving		33041			33041	38649
Collection at Services		5629			5629	3279
All other voluntary giving	1	8037			8037	3268
Gift Aid Recovered		11098			11098	4244
		57805			57805	49440
Legacies		5000			5000	0
Activities for generating funds	2	3761			3761	1711
Investment Income	3	32			32	146
Church Activities	4	21314			21314	14566
Other Receipts	5	3666			3666	1851
Mission	6	2765			2765	1441
Grants received	7	9835			9835	11334
Total receipts		104178			104178	80489
Payments						
Church Activities						
Parish Share		52000			52000	41500
Other ministry costs	8	3407			3407	4823
Church running Costs	9	20481			20481	14447
Parish Hall running costs	10	5451			5451	5976
Mission giving and donations	11	1695			1695	1140
Other payments	12	5093			5093	9338
Capital Expenditure						
Church: Audio Equipment						15818
Parish Hall Equipment						0
Total		88127			88127	93042
Excess of income over payments		16051				
Cash at bank and in hand 1 January 2021		18998				
Excess of receipts over payments		16051				
Cash at bank and in hand 31 December 2021		35049				

Approved by the Parochial Church Council on

Dr T Sperring- Churchwarden

Mrs M Grimsey-Treasurer

and signed on it's behalf by

The notes on pages 10-13 form part of these accounts.

The Parochial Church Council of St Thomas Garstang

Financial Statement for the Year Ended 31 December 2021

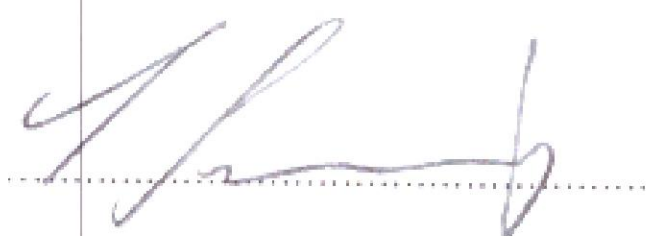
Statement of Assets and Liabilities

	Note	Unrestricted Fund	Restricted Fund	Endowment Fund	Total 2021	Total 2020
Cash Funds	13					
Bank Current Accounts		21159			21159	6508
Deposit Accounts		13890				12490
Other Monetary Assets	16					
Income Tax recoverable from gift aid		5159			5159	7764
Investment Assets						
Investments at market value	14	1218			1218	1185
Assets retained for church use	15	811767			811767	818008
Liabilities	17	234917			234917	235440

Approved by the Parochial Church Council on

and signed on it's behalf by

Dr T Sperring-Churchwarden



Mrs M Grimsey-Treasurer



The notes on pages 10-13 form part of these accounts.

Accounting Policies.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities Act 2011

The financial statements have been prepared on a cash basis and providing a statement of assets and liabilities as at the 31st December 2021. The financial statements include all cash transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body.

Funds.

Endowment funds are funds, the capital of which must be maintained until the capital project for which the endowment was donated is complete. The income arising from the investment may be used as unrestricted income as required.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted Funds are general funds which can be used for PCC ordinary purpose.

Incoming resources.

Planned giving, collections and donations are recognized when received. Tax refunds from gift aid are recognized when received. Grants and legacies are accounted for when received and only included in the Statement of Assets when the PCC is legally entitled to the amounts due. Dividends and interest is accounted for when received. All other income is accounted for when received. All incoming resources are accounted for gross.

Resources expended.

Grants and donations are accounted for when paid. In the Statement of Liabilities significant expenditure is recognized when due and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the statement of assets and liabilities in accordance with the Charities Act.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected at any reasonable time.

Valuations have been included as at 31st December 2021. (Note 115)

Investments are valued as at market value at 31st December 2021 and are listed in note 14.

The Parochial Church Council of St Thomas Garstang

Financial Statement for the year Ended 31st December 2021

Notes to the Accounts

Receipts

	2021	2020
1 All other Voluntary Giving	£	£
Donations	2037	254
Churchyard Fund	668	800
Car Park receipts	3947	2069
Memorial Garden	50	0
Notice Sheets	30	145
Decorating appeal	1305	0
	<u>8037</u>	<u>3268</u>
2 Activities for generating funds		
Parish Magazine	279	1385
Summer Events	1718	0
Christmas Events	1764	110
Miscellaneous	0	216 sale of organ
	<u>3761</u>	<u>1711</u>
3 Investment Income		
Bank Interest	5	121
Dividends	27	25
	<u>32</u>	<u>146</u>
4 Church Activities		
PCC Fees (net of BDBF Fees)	15727	8632
Parish Hall Lettings	5587	5934
	<u>21314</u>	<u>14566</u>
5 Other Receipts		
Flower Fund	190	20
Church Groups	1539	1362
Miscellaneous	865	268
Sunday Club	0	201
Garstang Christians Together	1072	0
	<u>3666</u>	<u>1851</u>
6 Mission		
Bishop's Harvest Appeal	75	73
Foodbank	2690	1368
	<u>2765</u>	<u>1441</u>
7 Grants received		
All Churches grant	1500	
Wyre Council Covid19 Support	8335	11334
	<u>9835</u>	<u>11334</u>

The Parochial Church Council of St Thomas Garstang
Financial Statement for the year Ended 31st December 2021
Notes to the Accounts

Payments

	2021	2020
	£	£
8 Other Ministry Costs		
Other Fees	1162	413
Organist	195	115
Vicarage Costs: Council tax	896	3186
Water Rates	9	501
Telephone	680	608
Heat and Light	465	0
Travel Costs: Clergy	0	0
Others	0	0
	<u>3407</u>	<u>4823</u>
9 Church Running Costs		
Electricity	481	925
Gas	1562	1807
Water	1288	0
Insurance	2515	2938
Cleaning	300	188
Repairs & maintenance	8419	3254
Churchyard maintenance	2839	2559
Upkeep of services	1575	1763
Car Park	1358	1013
Parish Office	144	0
	<u>20481</u>	<u>14447</u>
10 Parish Hall Running Costs		
Running Costs	4402	5976
Repairs & maintenance	1049	0
	<u>5451</u>	<u>5976</u>
11 Mission giving and donations		
Bishops Harvest Appeal	75	73
British Legion	125	0
Childrens Society: Christingle	32	84
Garstang Deanery	43	11
Foodbank	1173	922
St Thomas School	247	0
Churches Together	0	50
	<u>1695</u>	<u>1140</u>
12 Other Payments		
Parish Magazine	1064	592
Stationary & consumables	300	568
Fund raising costs	263	0
Sunday club	0	250
Sundries	857	739
Flowers	194	82
Church Groups	1471	2107
Garstang St Thomas School re MUGA	0	5000
Garstang Christians Together	944	
	<u>5093</u>	<u>9338</u>

The Parochial Church Council of St Thomas Garstang

Financial Statement for the year Ended 31st December 2021

Statement of Assets and Liabilities

Notes to the Accounts

	2021		2020	
	£		£	
13 Cash and Bank Funds				
PCC Churchwardens Account	12406		1141	
PCC Parish Hall Account	7657		4335	
PCC St Thomas Choir	60		60	
Nationwide Building Society: Sunday Club	160		157	
RBS/Natwest: Second Wednesday	439		374	
Natwest: Mens Fellowship	296		296	
Flower Fund - Cash	91		95	
Youth Club – Cash	50		50	
Sub Total	21159		6508	
PCC Building Fund Account	12265		10865	
CBF Church of England Deposit Fund	1625		1625	
Total	13890		12490	
14 Investments at Market Value				
R Dunderdale Charity	Charifund	Charinco	2021	2020
	29 Units	87659 Units	£	£
Market Value at 01 January 2021	398	173	571	649
Revaluation	53	-12	41	-78
Market Value at 31 December 2-21	451	161	612	571
2 ½ Consolidated Stock			120	120
Held by Blackburn Diocesan Board of Finance				
Bennet C&CY			368	367
St Thomas Sunday school 75 Shares			118	127
			1218	1185

The Parochial Church Council of St Thomas Garstang
Financial Statement for the year Ended 31st December 2021

Statement of Assets and Liabilities

Notes to the Accounts

15 Assets Retained for Church Use

	Freehold Land & Buildings	Inalienable Historic Assets	Church Equipment	Total
	£	£	£	£
Book Value at 1 January 2021	801751	0	16257	818008
Additions				
Written Down			-6241	-6241
Book Value at 31 December 2021	801751	0	10016	811767

Freehold Land and Buildings comprise	£
New Parish Hall	
Cost of Land in 2010	100245
Cost of Construction completed in 2016	626506
Cost	726751
Car Park	75000
At book value since 2010	801751

	2021	2020
	£	£
16 Debtors		
HMRC re Gift Aid claim submitted 26 January 2022	5159	7764

17 Liabilities

Blackburn Diocesan Board of Finance Ltd		
Balance as at 31/12/20 per the Diocese statement		234613
Add Parish Share request 2021		80813
Less £3000 received by Diocese in January 2021		-3000
Less allowance made by Diocese re 2021		-25813
Less further Parish Share paid in 2021		-52000
Balance as at 31 December 2021	234613	
Water-plus 26/08/21-25/11/21	304	827
Total Liabilities	234917	235440