

# **ST AUGUSTINE'S IPSWICH**

## **Annual Report & Financial Statements for the year ended 31 December 2021**

Chair of PCC:	Rev Al Metcalfe
Treasurer:	Mrs D L Finch
Independent Examiner:	Mrs L Aldous

## Contents

Aims & Purposes	3
Objectives and Activities	3
The Year in Review	4
January to March	4
April to August	4
September to December	5
Buildings and Management	8
Independent Examiner's Report to the PCC of St Augustine of Hippo	9
Financial Review 2021	10
Income recognition	15
Expenditure recognition	16
Fixed assets	16
Current assets	17
Administrative information	18
Location	18
Volunteers	18
Structure, governance and management	18
APCM Arrangements	18

# 2021 Reports and Accounts of the Parochial Church Council of St Augustine's Church, Ipswich

## Aims & Purposes

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## Objectives and Activities

St Augustine's PCC had the responsibility of co-operating with the incumbent Revd Al Metcalfe, in promoting in the ecclesiastical parish the whole vision of the church which is:

**'To play our part in the re-evangelisation of the nation, the revitalization of the church, and the transformation of society'**

as people come to faith in God through our mission to:

**'Know Jesus, show his love and make him known.'**

The PCC also has maintenance responsibilities for the Church Complex (Church, Lantern Room and Church Halls).

## Electoral Role and Attendance

The Electoral Roll prepared for the 2021 Annual Church Meeting showed 209 on the Church Electoral Roll, 83 of whom were not resident within the parish and 126 who were resident. The average weekly attendance at worship, counted in October, was 86 adults and 17 children (Sunday only) and 115 adults and 17 children (including Thursday morning Holy Communion), still significantly down on previous years because of coronavirus measures.

## Coronavirus Pandemic

2021 was another year marked by the effects of the Covid-19 pandemic in the UK. January 6 saw the country entering a third national lockdown, dramatically affecting every area of our national life including commerce, culture, education and places of worship. Much of the rest of the year was governed by a 'Roadmap', with the government gradually lifting restrictions as a vast vaccination programme was gradually rolled out. Life began to return to an approximation of normality in the autumn but by the end of the year, threats of a new and more contagious variant of the coronavirus affected many people's plans for celebrating Christmas and New Year. As a result, 2021 will be remembered as another uniquely challenging year to run a church or be part of one but St Augustine's church family responded with faith and resilience to the changing circumstances thanks to a strong leadership team, a united PCC and two committed church wardens.

# The Year in Review

## January to March

The year began with the decision to take our Sunday worship back online only, after a few months of in-person (but greatly restricted) gatherings at the end of 2020. **Services were again livestreamed** from inside the church, made possible by a dedicated team of musicians and technical volunteers. A new teaching series '**The New Normal**' took us through the Gospel of Mark up to Easter. In February we began a **popular 'coffee and chat' time on Zoom** after each Sunday's service, hosted by different individuals or couples from their home each week. We also experimented with streamed extended worship times called 'Soaking.' We resumed in-person services at the end of March, with booking required to manage the restriction on capacity. **Prayer Online** continued twice weekly on Monday evenings (hosted by Sarah Stone) and Thursday mornings (hosted by Matt and Amy Key). **Children's ministry** continued online thanks to a dedicated team led by Melissa Naish with a Monday afternoon meeting called 'KidsConnect', online Music & Rhyme sessions and Bible activity packs via email for parents to do with kids. Our **young people** also met on Sunday mornings online, and experimented with 'walk and talk' sessions. While many of our **gathered community ('Connect') groups** were still on hiatus, some continued throughout the spring lockdown, including our popular signing group. We ran a second online **Alpha Course** and saw four people choosing to follow Jesus as a result later in the spring.

In January, we mourned the passing of **Ann Boxall**, a long-standing and well-respected member of our church family. Ann was a Reader, former Girl Guiding leader, and had responsibility for many areas of church life over the years. A funeral and thanksgiving service were shared online in February.

On January 31 and after numerous delays, we commissioned and sent Ian and Julie Daniels and a small team to formally begin **Lindbergh Road Community Church**. Archdeacon Rhiannon King joined us for this important milestone event – the first of two new churches to be planted from St Augustine's over two years. A vision night for the second of these, **River Church**, took place in February as a team began to form around our curates Amy and Matt Key.

**PCC, Leadership and Ministry Team meetings** were all held regularly online. A new **Finance and Giving Group** was convened to work on behalf of the PCC to address long-standing issues with our finances, chaired by Al, with a membership of Tim Naish, Jenny Grace, Donna Finch and Graeme Richardson. An early focus was discussion of the future of the Church Halls – making them sustainable again, and indeed profit-making.

Throughout this time, our network of clergy and group leaders provided **pastoral care** to our large congregation via telephone and Zoom calls and walks in the open air. Al began a regular '**vicar's newsletter**' to around 100 people who had not been able to access our services online and continued with this through until the autumn. A team put together and delivered blessing bags for volunteers at our local vaccination centre. On **March 23**, there was a national minute's silence to show support for the millions of people who've been bereaved. That night we lit up the outside of the church and tower in yellow, attracting attention on social media.

## April to August

We reopened our doors for in-person **Sunday worship** at the familiar times of 9am and 10.30 in time for Easter. Although we were still unable to sing in church under government restrictions, we got around this by ending each service outside and singing loudly each week. After Easter we began a new sermon series called



'**Grace is the Word**', taking a deep dive into the gift of God's grace. This was followed in the summer by a series through the Old Testament book of **Daniel**. Children's and youth ministry continued as in the spring, introducing outdoor Hippo Trails as the weather improved. Later in the summer, **Summer Fun** sessions in local parks helped to gather our children back together.

We brought together our **whole leadership team** for a Saturday morning on April 17. It was incredible to finally worship together in person again, to look back on all that had happened since lockdown and to begin to share a vision for the future. We also convened a new team to review and develop our **communications, especially social media**. A new team formed around Andrew and Jenny Grace to look after the gardening and grounds, including renovations to the church halls, now branded the **St Augustine's Community Hub**. We conducted a user's consultation on the future of the Hub, which concluded with a new vision document, hiring policy and a fresh way forward in time for reopening in the autumn.

**Our APCM in May** was a 'hybrid' meeting, with some attending in person and some online. We reelected Nigel Cook and Graeme Richardson as Church Wardens. Al's address was focused on thanking those who served above and beyond during the incredible challenges of 2020 (interregnums are difficult even without global pandemics!) with a special mention to Revd Ian Daniels who chaired the interim senior leadership team.

**Thy Kingdom Come**, the Archbishops' annual prayer focus ran from 13 to 23 May and again was a 'hybrid' event. Prayer bags were put together and delivered to those who could not make it to church. There was also a hybrid Half Night of Prayer, walking, running or cycling at Prayer on the Move, and the more sedate Cake and Prayer. In June, we had the joy of **baptizing by full immersion** three adult believers, two of whom became Christians on our spring Alpha course. On the same day, we celebrated with Revd Alec George, retired clergy in our parish, the 50th anniversary of his priesting. We ran a **stewardship campaign in June**, following a short series on Money and Giving, as part of the FGG's focus on increasing giving from within the church family. Our **Family Funday** in July was a huge success – a time for the church family to reconnect and meet new friends as we threw open the doors to the Church, Hub and our grounds, with a bouncy castle, loads of games, BBQ and train rides.

At the end of July we moved into 'Step 4' of the Government's roadmap which meant we no longer required booking for services and we could sing indoors again. It was no longer mandatory to wear a face covering inside church, but we continued to suggest that people did, especially while singing, in line with most shops, theatres and other places where people gather indoors.

## September to December

The Autumn saw the church taking several positive steps towards getting back to normal. We increased the capacity of our Sunday services, removed the requirement to book and resumed serving refreshments but attendance was very slow to build. A teaching series exploring what the Bible has to say about **The Heart** kicked off the Autumn, followed by Harvest, Remembrance services and a visit from a special guest Johnny Douglas. In Advent, we looked at characters in the Christmas story who were '**Changed by Jesus even before he was born**', trailing a new series through the Gospel of Luke for the spring of 2022.

A new **Thursday Morning Communion** service was launched in the Lantern Room, building on a popular gathering at Broke Hall House prior to the first lockdown. An enthusiastic and committed team, including clergy from neighbouring parishes makes this popular weekly service sustainable. Our popular seniors' **Lunch Club** opened again on a monthly basis thanks to leadership from Jenny Grace and a team.

Our Hub complex saw an uptick in bookings as more groups and organisations returned to meeting regularly. These included previous regulars, the local **Guiding and Scouting groups, Flower Club, Women's Institute** and others. New regular hirers, including our local NHS Pulmonary Rehab clinic, have improved the financial outlook, while making space for local community groups such as the Suffolk Soul Singers. The church continues to support the valuable work of **Home for Good** with a pro bono regular booking in the Lantern Room. Sadly around this time, the Mothers' Union branch associated with the church decided to close. Some members continue to be part of our popular **Ladies' Group**; some have joined other local branches.

The Autumn also saw a return to regular pastoral visiting of the elderly and housebound, although local hospitals and care homes remained closed to most visitors. Our **Bereavement Journey** team led by Linda Denness and Liz Mears ran their first course in two years, gratefully received and complemented by the return of the **memorial service** in October. A church memorial service for **Marjorie Wakeling** saw the church full for the first time in memory as people came to pay tribute to a much missed great woman of faith.

**Holiday at Home** steering group decided not to go ahead with a Christmas gathering and to leave resuming ministry until 2022.

In September, the **River Church** team which had been forming throughout the year around our curates Amy and Matt Key hosted an **open evening** for St Augustine's at which we worshipped and prayed together for the 20 or so from our congregation who would be officially sent in January. However, once a Bishop's Mission Order had been signed, River Church was permitted to begin meeting publicly from September 29 to catch students arriving in the town at the start of the academic year. Amy and Matt's involvement in St Augustine's reduced considerably but they technically remained curates at St Augustine's.

As the Autumn drew on, we began to see more lovely glimpses of the church community gradually coming back to life, new people joining us on Sundays (some of whom found us online over lockdown) and old friends returning. A large **welcome lunch** gathered 15 new people together with existing members. Our **Early Morning Prayer** each week on Thursdays became a vibrant place of vision and intercession, while Prayer Online on Monday evenings continued with strength. Many of our **Connect Groups** fell into abeyance during the lockdown, but some survived, continuing to meet to encourage one another and pointing the way forward for a renewal of this important area of church life in 2022. A **leaders' weekend with Johnny Douglas** encouraged and strengthened our whole leadership team.

The **TLC Renew Wellbeing Cafe** opened its doors in October 2021, offering weekly safe space for people struggling with loneliness and mental health issues. This is a successful outworking of our mission both to grow in social action, providing space 'where it's ok not to be ok' and extend our worship offering with contemplative prayer.

In the closing months of the year, a new wave of COVID-19 because of a highly transmissible variant meant that some Christmas events later in December were regrettably cancelled, but others, such as the long-standing **EACH Christmas Carol Service** went ahead with great success. We celebrated the end of another complex and demanding year in the knowledge that even in the darkest times, God is with us in Jesus.

### **LRCC Year in Review**

Officially launched in January 2021, Lindbergh Road Community Church has seen a year of growth in all areas. A soft start of our activities stemmed back to mid 2020 in the midst of the pandemic. During the lockdown at the start of 2021 a core group of 6 (the original core team of 4 plus two others) met weekly on zoom. From Easter onwards as restrictions gradually eased we met outside every Sunday afternoon, managing ourselves according to the rule of 6 initially and then expanding as it became possible. We launched the highly successful Games on the Green initiative for local families with funding and support

from our local borough councillors and thanks to generous grants from a number of other organisations we have been able to continuously deliver detached youthwork (being out on the streets, meeting young people where they are) as well as launch a new local initiative called Youth Connect, providing opportunities for mentoring, skills training and support for young people. In collaboration with another Inspiring Ipswich group, Engage Ravenswood, we launched a monthly Messy Church in September, building on our previous work sending out Messy Church in a bag since April; then in October we began meeting weekly for worship, prayer and teaching, including a monthly communion.

LRCC produces a monthly update – you can register to receive it by contacting [revian@lrccipswich.org.uk](mailto:revian@lrccipswich.org.uk) or just speak to Ian or Julie.

LRCC leads through three strands – our adults, our youth, and our children and families. We wanted to finish by sharing some blessings and reflections from the year.

#### **From the adults work:**

We have spent some time exploring the idea of meeting to be fed in one place and meeting to serve in another. This has come out of a sense of calling two of our regular attendees felt growing in them over some time. They have been regular worshippers at a Baptist church for several years. That church recently sent people out to plant and also to reenergise other church families – they felt the call to do something but clearly God also called them not to go on any of the other teams. When LRCC came along they were led to us with a strong sense of God doing something exciting in this area. I think (sometimes without knowing it) they continually bring prophetic words to us and great encouragement. They have amazing hearts for God and in conversation with someone else on the LRCC team we both agreed we discerned God bringing them into leadership at LRCC in the future.

#### **From the youth work:**

We have been greatly encouraged and affirmed through the support from Ipswich Borough Council and other local agencies. They are seeing things in what we are doing that is transformational for the young people in this neighbourhood.

One young person, met whilst out on detached youthwork, raised safeguarding concerns for the team. These were of course reported. We later found out that we had provided the last critical piece of the puzzle of what was really going on for that young person and as a result the proper interventions could be made.

Our youth work is also opening opportunities with other members of staff working with young people at Inspire Suffolk. They're all curious about what we are doing and why; and when one pops in to ask "So what actually happens at a Bible study?" we praise and thank God for putting us in the right places.

#### **From the children and families work**

It is amazing to be able to work with children, their families, and other adults all together on a Sunday evening. We all look at the same Bible reading but in age-appropriate ways. There are challenges at times but there are great blessings as the children bless the adults with their creativity and insights.

We have been continuing to build a great relationship with staff at Inspire Suffolk which has led to a potential opportunity to work with them to create a family friendly space with potential openings for the local community and more targeted work with toddlers in the future. We believe that God is opening doors there to create something desperately needed.

## **Deanery Synod**

Three members of the PCC sit on the Ipswich Deanery Synod, along with our clergy. This provides the PCC with an important link between the Parish and the wider structures of the Church in Ipswich. The meetings continue to be missional, inspirational, relational and pastoral intricately linked with the aims and aspirations of Inspiring Ipswich. Meetings continued to be held via Zoom. In February, the Revd. Charlotte Cook of Westerfield was licensed as Assistant Area Dean, Helen Smith was commissioned as Inspiring Ipswich Administrator and Prayer Facilitator and Revd Canon Tim Montgomery Lead on the Transforming Wigan Project gave an insight into the workings of the project and asked some searching questions to aid Synod in our quest to Inspire Ipswich and further the Kingdom. In June, Katherine Ahluwalia presented the work of Lighthouse Women's Aid and shared key learning points on domestic abuse which has increased since the lockdowns brought about by the pandemic, and our own curates Amy and Matt formally introduced the vision for River Church to the deanery. In November, the national 'Living in Love and Faith' project was introduced and discussed with the goal of 'listening compassionately and becoming informed.'

## **Buildings and Management**

### **Office employees:**

Due to the ongoing lockdowns and uncertainty about the future, the PCC made the decision on the advice of our Finance and Giving Group to make the post of part-time Parish Administrator redundant at the beginning of the year, keeping open the post of part-time Treasurer. At the end of the 2021, our treasurer Donna Finch gave notice to return to a position with England Netball. Graham Denness continued to work as part-time cleaner across the church and Hub complex.

### **Church Complex**

Renovations began on the church halls, now branded the St Augustine's Community Hub. We conducted a user's consultation on the future of the Hub, which concluded with a new vision document, hiring policy and a fresh way forward in time for reopening in the autumn. While occupancy to that point was minimal, we began to build up bookings from hirers old and new as the year came towards an end.

# Independent Examiner's Report to the PCC of St Augustine of Hippo

This report on the financial statements of the PCC for the year ended 31 December 2019, which are set out on pages 10 to 17.

## Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

## Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lynn Aldous MAAT PM DIP  
4 Layham Gardens  
Stowmarket  
IP14 2PY

Signature & Date

11-03-22  
L.T. Aldous

## Financial Review 2021

The total **income** for 2021 in to the unrestricted fund is £126,271.84 (1) the income in to the designated funds is £15,122.38 (2) and the income in to the restricted funds are £69,322.85 (3) (which is mainly made up of £29,267.03 restricted LRCC Fund and £20,297.03 Building Fund Funds) The total income for 2021 is £210,717.07 (5) which is around 28% increase on 2020 (6) but still 18% below 2019 (£245,438.33) This increase relates to significant grants/legacies to our Designated funds LRCC and River Church. St Augustine's Mission and Ministry fund were only slightly above 2020 (2020 Donations £11,406.40, 2021 £14,467.79 and income 2020 £108,050.09, 2021 £111,803.92 but still below 2019 £164,016.38.

The total **expenditure** for 2021 from the unrestricted fund is £115,778.11 (7) the expenditure from the designated funds is £7,594.13 (8) the expenditure from the restricted funds is £48306.20 (9) which is made up of LRCC, River Church and Staff Wages. Therefore the total expenditure for 2021 is £171,678.44 (10) which is 18% increase on 2020 £145,376.58 (11) but still 32% below 2019 (£226,397.19) this is due to a slow staged opening up after the national lockdowns.

The **Balance Sheet** shows

**Debtor (13)** Total of £3,668.00 constitutes the estimated expected Gift Aid (HMRC rebate) for September to December 2021 and £974.00 Hub Hire fees.

**Cash in Hand (14)** Current balance as of 31st December 2021 in the Lloyds Bank £93,683.84

**Creditors (15)** the total has risen this year to £1,247.21.

### The funds are represented by

General fund £26,926.51

Younger Church £251.71 Income balance from Music & Rhyme and Donations

Holiday at Home remains at £156.06 with no activities occurring in 2021

Outreach Fund £1,476.06 is represented by Donations for Puppets, Carols, Donations for LYN Christmas and St Augustine's Fun Day.

Pastoral Care has increased to £1250.00 with a generous Donation and a change of purpose. This fund will now be referred to as the Community Compassion Fund.

Church Planting Fund (River Church) £321.25 this is a balance of Gift Aid claim and Stewardship.

LRCC Fund £30,234.47 within St Augustine's Current Bank account

LRCC Bank Account £804.94

Building Fund £20,297.03, represents £18,071.15 Legacy, £1,480.50 Insurance Claim and £745.88 Donations for the Cross upkeep.

Lantern Room £4,730.36

St Augustine's has paid 93% (£75,000) of our official allocated Parish Share which is £80,714

**Gift Aid** In Q1, 2 & 3 we achieved claiming back £16,087.18 including Q4 we would anticipate a grand total of £18,780.68 (£15,923.93 directly for St Augustine's)



**Reserve Policy** indicated 2 months of expenditure should be held in reserve, based on 2021 expenditure we should be holding a minimum of £22,000 in reserve. St Augustine's Cash in Hand is £25,441.49 and as such, we continue to meet the PCC's requirement on reserves but aim to increase our Mission & Ministry fund.

## The Year ahead

We continue to face a challenge in relation to our Finances, as the Finance and Giving Group we hope to analyse income and Expenditure and with the formation of a strategic plan aiming to reduce our monthly deficit whilst continuing with our Mission and Ministry.

### The Church of St Augustine of Hippo, Ipswich - 1131319

#### Statement of Financial Activities

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>						
Donations and legacies	14,467.92	4,676.55	52,865.21	—	72,009.68	36,281.68
Investments	—	—	—	—	—	—
Other income	111,803.92	10,445.83	16,457.64	—	138,707.39	126,854.92
<b>Total income and endowments from:</b>	<b>(1) 126,271.84</b>	<b>(2) 151,223.8</b>	<b>(3) 69,322.85</b>	<b>—</b>	<b>(5) 210,717.07</b>	<b>(6) 163,136.6</b>
<i>Expenditure on:</i>						
Other expenditure	115,778.11	7,594.13	48,306.20	—	171,678.44	145,376.58
<b>Total expenditure on:</b>	<b>(7) 115,778.11</b>	<b>(8) 7,594.13</b>	<b>(9) 48,306.2</b>	<b>—</b>	<b>(10) 171,678.44</b>	<b>(11) 145,376.58</b>
<b>Net income / (expenditure)</b>	<b>10,493.73</b>	<b>7,528.25</b>	<b>21,016.65</b>	<b>—</b>	<b>39,038.63</b>	<b>17,760.02</b>
<i>Transfers</i>						
Gross transfers between funds - in	480.01	15.16	18,990.49	—	19,485.66	10,450.05
Gross transfers between funds - out	—	15.17	19,470.49	—	19,485.66	10,450.05
<b>Net income / (expenditure)</b>	<b>10,973.74</b>	<b>7,528.24</b>	<b>20,536.65</b>	<b>—</b>	<b>39,038.63</b>	<b>17,760.02</b>
<i>Other recognised gains / losses</i>						
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>10,973.74</b>	<b>7,528.24</b>	<b>20,536.65</b>	<b>—</b>	<b>39,038.63</b>	<b>17,760.02</b>
<i>Reconciliation of funds</i>						
<b>Total funds brought forward</b>	<b>15,952.77</b>	<b>2,052.39</b>	<b>504,060.84</b>	<b>—</b>	<b>522,066.00</b>	<b>504,305.98</b>
<b>Total funds carried forward</b>	<b>26,926.51</b>	<b>9,580.63</b>	<b>524,597.49</b>	<b>—</b>	<b>561,104.63</b>	<b>522,066.00</b>

The Church of St Augustine of Hippo, Ipswich - 1131319

Balance sheet (Summary)

As at: 31 December 2021

	As at 31/12/2021	As at 31/12/2020
	£	£
<b>Fixed assets</b>		
Tangible assets	465,000.00	465,000.00
	<u>465,000.00</u>	<u>465,000.00</u>
<b>Current assets</b>		
Debtors	(13) 3,668.00	4,032.70
Cash at bank and in hand	(14) 93,683.84	53,966.46
	<u>97,351.84</u>	<u>57,999.16</u>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	(15) 1,247.21	933.16
<b>Net current assets less current liabilities</b>	<u>96,104.63</u>	<u>57,066.00</u>
<b>Total assets less current liabilities</b>	<u>561,104.63</u>	<u>522,066.00</u>
<b>Total net assets less liabilities</b>	<u>561,104.63</u>	<u>522,066.00</u>
<b>Represented by</b>		
<b>Unrestricted</b>		
Unrestricted - General fund	(A) 26,926.51	15,952.77
<b>Designated</b>		
Designated - Accounts Payable	—	—
Designated - Younger Church	251.71	232.63
Designated - Building Fund	—	—
Designated - Audio-Visual	—	0.01
Designated - Catering/Entertainment	—	129.19
Designated - Hinnio House	(B) —	—
Designated - Holiday at Home	156.06	156.06
Designated - Community Hub	6,446.80	—
Designated - Organ Fund	—	—
Designated - Outreach Fund	1,476.06	1,284.50
Designated - Pastoral Care	1,250.00	250
<b>Restricted</b>		
Restricted - Church Equipment	—	—
Restricted - Community Hub Property	465,000.00	465,000.00
Restricted - I.R.C.C. Fund	30,234.47	—
Restricted - Church Planting Fund	(C) 321.25	6,745.19
Restricted - Building Fund	20,297.03	24,025.88
Restricted - Youth Worker	4,014.38	4,153.41
Restricted - Lantern Room	4,730.36	4,136.36
<b>Funds of the church</b>	<u>561,104.63</u>	<u>522,066.00</u>



The Church of St Augustine of Hippo, Ipswich - 1131319

Analysis of income and expenditure

Selected period: 01 January 2021 to 31 December 2021

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Income and endowments</b>						
<b>Donations and legacies</b>						
DU0001 - Donations	4,925.02	3,724.95	724.94	—	9,374.91	31,281.68
GD0001 - Gift Day	—	—	5,655.00	—	5,655.00	—
GR0001 - Grants	2,792.90	951.6	46,485.27	—	50,229.77	—
LG0001 - Legacies	6,750.00	—	—	—	6,750.00	5,000.00
<b>Donations and legacies Totals</b>	<b>14,467.92</b>	<b>4,676.55</b>	<b>52,865.21</b>	<b>—</b>	<b>72,009.68</b>	<b>36,281.68</b>
<b>Investments</b>						
BI0001 - Bank and Bond Interest	—	—	—	—	—	—
CB0001 - CBF Interest	—	—	—	—	—	—
<b>Investments Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Other income</b>						
AL0001 - Alpha Income	—	50	—	—	50	150
AV0001 - Audio-Visual Income	—	—	—	—	—	449.99
CC0001 - Cash Collections	4,255.80	—	—	—	4,255.80	1,811.75
CE0001 - Catering & Entertainment	—	134.62	—	—	134.62	183.57
CH0001 - Community Hub Hirer	—	7,541.00	—	—	7,541.00	3,622.41
CH0002 - Community Hub Hirer	50	1,601.25	—	—	1,651.25	426.5
DF0001 - Disipleship	65.27	—	—	—	65.27	1,211.29
ET0001 - Education and Training	—	—	—	—	—	—
FC0001 - Funeral Collections	708.42	—	—	—	708.42	—
FF0001 - Funeral Fees	4,027.28	—	—	—	4,027.28	1,674.60
FF0002 - Funeral Heating Fees	100	—	—	—	100	—
FF0003 - Fabric Fund	—	—	—	—	—	—
GA0001 - Gift Aid Income	15,270.18	653.75	2,856.75	—	18,780.68	20,401.22
HH0001 - Holiday at Home	—	—	—	—	—	—
LH0001 - Lantern Room Hire	271	—	—	—	271	239.26
LR0001 - Lantern Room	—	—	—	—	—	—
OR0001 - Outreach Income	—	34.2	2,049.89	—	2,084.09	165
PC0001 - Pastoral Care Income	—	—	—	—	—	—
PP0001 - Private Photo-copying	—	—	—	—	—	—
RP0001 - Recycling paper	121.7	—	—	—	121.7	222.3
SC0001 - Stewardship - 3rd Party	7,652.30	—	1,920.00	—	9,572.30	6,197.83
SE0001 - Stewardship - Envelope	9,028.55	—	—	—	9,028.55	16,087.94
SR0001 - Sundry Receipts	3,332.42	—	—	—	3,332.42	7,127.26
SS0001 - Stewardship - Standing	65,485.00	—	9,611.00	—	75,096.00	65,346.00
WC0001 - Wedding Collections	—	—	—	—	—	—
WF0001 - Wedding Fees	1,414.00	—	—	—	1,414.00	1,538.00
WF0002 - Wedding Heating Fees	—	—	—	—	—	—
YC0001 - Younger Church Income	22	431.01	—	—	453.01	—
YW0001 - Youth Worker	—	—	20	—	20	—
<b>Other income Totals</b>	<b>111,803.92</b>	<b>10,445.83</b>	<b>16,457.64</b>	<b>—</b>	<b>138,707.39</b>	<b>126,854.92</b>
<b>Income and endowments</b>	<b>126,271.84</b>	<b>15,122.38</b>	<b>69,322.85</b>	<b>—</b>	<b>210,717.07</b>	<b>163,136.60</b>

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Other expenditure</b>						
AE001 - Accounts	200	—	—	—	200	225
AL001 - Alpha Expenditure	150.12	194.87	—	—	344.99	609.81
AW001 - Away Weekend	—	—	—	—	—	—
BC001 - Bank Charges	32	—	—	—	32	32
CE001 - Curate/SSM Expenses	864.2	—	572.24	—	1,436.44	1,004.59
CE002 - Catering/ Entertainment	455.53	288.01	—	—	743.54	147.73
CM001 - Cleaning & Sanitary Materials	35.13	778.96	—	—	814.09	1,427.33
DE001 - Donations	1,208.02	—	—	—	1,208.02	580
DF001 - Discipleship	66.5	—	—	—	66.5	1,200.00
DT001 - Donations from Tithing	—	—	—	—	—	5,382.30
EL001 - Electricity	1,102.84	733.73	—	—	1,836.57	1,843.42
ET001 - Education and Training	—	—	—	—	—	174.33
FF001 - Funeral Fees	2,239.46	—	—	—	2,239.46	712.95
GA001 - Gas	559.33	480.13	—	—	1,039.46	1,876.32
HH001 - Holiday at Home	—	—	—	—	—	—
IE001 - Insurance Expenditure	2,727.36	—	—	—	2,727.36	2,656.68
MA001 - Music, Audio & Visual	3,353.01	—	465	—	3,818.01	1,666.00
MR001 - Maintenance & Repairs	894.65	—	3,928.85	—	4,823.50	2,789.58
OE001 - Community Outreach	135.98	776.92	—	—	912.9	3,124.16
OS001 - Office Costs	1,137.62	241.5	—	—	1,379.12	300.09
PA001 - Publicity & Advertising	173.46	—	—	—	173.46	378.12
PH001 - Photocopier Hire	2,246.40	—	—	—	2,246.40	4,552.80
PL001 - Church Planting	—	—	31,091.19	—	31,091.19	2,609.78
PS001 - Parish Share	75,000.00	—	—	—	75,000.00	65,336.00
RM001 - Repair & Maintenance	—	1,788.91	—	—	1,788.91	830.44
SE001 - Sundries Expenditure	—	—	—	—	—	31.46
SR001 - Service Supplies	212.36	—	—	—	212.36	142.51
SW001 - Staff Wages	20,342.41	1,622.68	11,984.43	—	33,949.52	34,821.90
TB001 - Telephone & Broadband	814.71	—	—	—	814.71	715.9
VE001 - Vicar Expenses	773.66	—	—	—	773.66	1,776.07
WE001 - Water Expenditure	479.86	213.64	—	—	693.5	1,078.49
WF001 - Wedding Fees	491	—	—	—	491	505
YC001 - Younger Church	82.5	474.78	—	—	557.28	120
YW001 - Youth Worker Expenses	—	—	264.49	—	264.49	896.93
<b>Other expenditure Totals</b>	<b>115,778.11</b>	<b>7,594.13</b>	<b>48,306.20</b>	<b>—</b>	<b>171,678.44</b>	<b>139,547.69</b>
<b>Expenditure Grand totals</b>	<b>115,778.11</b>	<b>7,594.13</b>	<b>48,306.20</b>	<b>—</b>	<b>171,678.44</b>	<b>139,547.69</b>

# Accounting Policies

## Basis of preparation

### Preparation of financial statements, reconciliation with previous Generally Accepted Accounting Practice and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The PCC constitutes a public benefit entity as defined by FRS 102.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

## Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent resources received and allocated according to limitations on their use specified by donors or other providers. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of church groups that own their main affiliation to another body nor those that are informal gatherings of Church members.

## Income recognition

### Voluntary income and charitable activities

Income is recognised when the PCC has entitlement to the funds, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Legacy income is recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date.

Income raised from fund-raising events is accounted for gross and as being immaterial to the overall income level of the PCC and is included within income from charitable activities.

## Other ordinary income

Rental income from the letting of church premises is recognised when the rent is due.

## **Gains and losses on investments**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later). Realised and Unrealised gains and losses are combined in the Statement of Financial Activities.

## **Expenditure recognition**

All expenditure is accounted for on an accruals basis. Irrecoverable VAT is charged against the expenditure.

### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if an award creates a binding obligation on the PCC.

### **Activities directly relating to the work of the church**

Charitable activities include all costs that directly relate to the work of the Church, including running costs and costs of maintenance and repair. Support costs and governance costs are deemed to relate directly to the work of the Church.

The Parish share is accounted for when payable.

## **Fixed assets**

### **Consecrated land and buildings and moveable church furnishings**

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

### **Other land and buildings**

Freehold buildings, other than consecrated buildings, are depreciated on a straight line basis over fifty years. The gross book value is based on an insurance valuation from 27th June 2014 as adjusted for subsequent additions at cost.

### **Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight line basis for over four years. Individual items of equipment with a purchase price of £2,500 or less are written off when the asset is acquired.

### **Investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at 31 December using the closing quoted market price. The

statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

## **Current assets**

### **Debtors**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

### **Cash at bank and in hand**

Cash at bank and in hand includes cash held on deposit either with CBF Church of England Funds or at the bank as short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **Liabilities: amounts falling due within one year**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

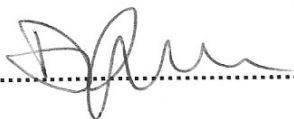
### **Financial Instruments**

The PCC only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Reserve Policy**

The reserves policy was reviewed by the PCC in 2011 and was changed such that it is now PCC policy to maintain a balance on unrestricted/designated funds (if possible) which equates to two months unrestricted payments including parish share, to cover emergency situations that may arise from time to time.

Donna Finch – Treasurer –

A handwritten signature in dark ink, appearing to read 'Donna Finch', is written over a horizontal dotted line.

## **Administrative information**

### **Location**

St. Augustine's Church is situated on the junction of Felixstowe Road and Bucklesham Road, Ipswich. It is part of the Diocese of St Edmundsbury and Ipswich within the Church of England. The correspondence address is The Vicarage, 2, Bucklesham Road, Ipswich, IP3 8TJ

### **Volunteers**

The Churchwardens and PCC acknowledge and thank the many volunteers who served on Committees and Subcommittees and participated in the running of Church events and activities during 2021.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Parochial Church Council met in person on 5 occasions and 4 occasions virtually during 2021.

### **APCM Arrangements**

These were put in place for 20<sup>th</sup> May, 2021. There was also a short PCC meeting held directly following the APCM where Katie Smith and Adele Rudland were both voted in as new members of the PCC.

The Parochial Church Council (PCC) has been Charity registered with the Charity Commission (Charity number 1131319) since 30<sup>th</sup> July, 2009. Prior to this the PCC was a charity currently excepted from registration with the Charity Commission. However with a gross annual income of more than £100,000 we were required to register by 30<sup>th</sup> September 2009.

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent:	Rev Al Metcalfe (from November 2020)
Curates:	Amy Key Matt Key
Wardens:	Nigel Cook Graeme Richardson
Treasurer:	Donna Finch Rachel Renfrew (from November 2021)
Self-Supporting Minister:	Revd Ian Daniels
Deanery Representatives:	Colin Scott Andrew Woods Sue Pettit
Licensed Ministers:	Julie Daniels Matt Cornwell

Elected members (each year for up to a three-year term):

Jenny Grace (appointed Vice Chair)  
Adele Rudland  
Steve Chittock  
Moiria Briggs  
Alice Blanchard  
Shelana Goldsmith-Gray  
Kirsty Clarke  
Katie Smith  
Bev Smith

In Attendance:                      Revd Jennifer Ragan      (From July 2013)

Approved by the PCC on 29<sup>th</sup> April 2022 and signed by Rev Al Metcalfe (Chair)



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