



**Annual Report
&
Financial Statements
for the year ended 31 December 2020**

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| Chair of PCC: | Rev Al Metcalfe |
| Treasurer: | Mrs D L Finch |
| Independent Examiner: | Mrs L Aldous |

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2020 Reports and Accounts of the Parochial Church Council of St Augustine's Church, Ipswich

Aims & Purposes

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St Augustine's PCC had the responsibility of co-operating with the incumbent Revd Al Metcalfe (following his appointment in November 2020), in promoting in the ecclesiastical parish the whole vision of the church which is:

'To play our part in the re-evangelisation of the nation, the revitalization of the church, and the transformation of society'

as people come to faith in God through our mission to:

'Know Jesus, show his love and make him known.'

The PCC also has maintenance responsibilities for the Church Complex (Church, Lantern Room and Church Halls).

Electoral Role and Attendance

The Electoral Roll prepared for the 2020 Annual Church Meeting showed 203 parishioners on the Church Electoral Roll, 81 of whom were not resident within the parish and 122 who were resident. The average weekly attendance, counted in October, was 46 adults and 6 children under 16 years of age, significantly down on previous years because of a reduced building capacity dictated by coronavirus restrictions.

Interregnum

St. Augustine's entered 2020 in Interregnum. The Churchwardens and PCC, working with the Ministry Team, ensured Public Worship and Occasional Offices continued, as the Church sought not to stand still but to continue growing God's Kingdom, as they waited for a new Vicar. The first advertisement and subsequent selection process did not appoint during March. As the Coronavirus pandemic took hold, PCC was grateful to Archdeacon Rhiannon King in supporting a second advertisement and selection panel in July 2020. Reverend Al Metcalfe was duly appointed and licensed in November 2020.

Coronavirus Pandemic

As the Pandemic hit and the first lockdown occurred, the church buildings were closed and all parish activities stopped. A small team then led St Augustine's through to July, as we moved worship and church life online. We are indebted to our Curates, Amy and Matt Key, and Ian Daniels, for their online leadership through this time, and to all who contributed in some way as Connect Groups turned to Zoom, Facebook and YouTube became Sunday morning church, and many, many people made and received phone calls. In July, we opened for Private Prayer during the week, and then recommenced in-person services in early September. November saw us closed again, before re-opening for Advent and Christmas in-person.

A note from our new Vicar

I'm pleased to be able to introduce a collection of reports from people across the life of St Augustine's Ipswich, summarising some of the many activities of the church in 2020.

I was licensed as Vicar on November 3, 2020 and, with my wife Sarah and two kids Connie and Reuben, have been warmly welcomed into this large and thriving church family. I have little, therefore, to add to these reports, except that which should be obvious – 2020 was an extremely difficult year for St Augustine's, as it was for the rest of the church in the UK.

In March, the country went into lockdown in response to growing evidence of a pandemic caused by the Covid-19 virus. Public worship was suspended nationwide, people were told to stay at home wherever possible, and the vast majority of social interaction ceased. Although restrictions were later partially relaxed, church life was unable to return to anything approaching normal for the rest of the year. Thanks to gifted people within the church, much worship life migrated online, with services filmed and distributed digitally via Facebook and YouTube. Worship musicians learned to play together virtually with outstanding results. Daily Bible and prayer devotions from our curates Amy and Matt were a feature throughout the summer. And by the end of the year, services were being live-streamed from inside the church, sometimes with small congregations present.

This burst of creativity and hard work was greatly appreciated by the church community and gave outsiders a whole new way to encounter the church and the gospel of Jesus. It did not, however, reach everyone – during the year we learned of around 100 people affiliated with the church but not connected to the internet or sufficiently able to access services. These people were sadly underserved during the year, though as you will read, much was done to keep in personal touch with them.

Towards the end of the year, as the church building was able to partially reopen, ticketed in-person services were introduced, but apart from Christmas Eve never came close to reaching capacity. We learned that while people missed being with each other and quickly grew weary of Zoom calls and online services, most were still hesitant to return. As I write, the picture is brightening but we must now reckon with the long, slow rebuilding of the church's physical life and witness. In this, we find hope in the resurrection of Jesus and his promises that the gates of hell will not prevail against his church. While we are not naïve about the challenges that face us, we choose to put our trust wholly in the Lord Jesus Christ and his power to save.

I have been delighted to get to know a large and capable team here at St Augustine's, including the leaders of two nascent church plants; many prayerful people hungry for more of God and to share the gospel with our parish; and much hope for the future. I'm thankful for every one of them, and for their reports which follow. With the earliest church, we continue to pray 'Come, Holy Spirit.' **Revd Al Metcalfe, Vicar**

Pastoral Ministry

Pastoral Care and Home Visiting

Pastoral care is an important part of church life. Our team is made up by Teresa Allcock, Linda Denness, Mary Sawyer, Colin Scott, Revd Jennifer Ragan, Dan and Helen Schmuecker. The team provide home visits for anyone requesting one, to the housebound due to ill health or age, and home communion is also offered. The team gives comfort to bereaved families and an annual memorial service is held, which is much appreciated by many. Since March last year, due to Covid-19, we have only been able to make telephone calls with no home visits or memorial service. **Dan Schmuecker**

Healing Ministry

We are blessed at St Augustine's with a prayer for healing ministry where people are prayed for during and after the services, coming to the front or being prayed for where they sit. Christ empowers us all to minister to one another, and names are prayed for publicly during the intercessory prayers at our services or via the weekly notice sheet when people have specifically asked the church to pray for them. Sadly during this pandemic, we were unable to meet but prayer has continued on Zoom. We also have an online prayer team, praying for anyone or any situation in confidence, and also in emergency situations. Prayers can also be added to the private section of our St. Augustine's Facebook page. **Helen Schmuecker**

Bereavement Course

The Bereavement Course is produced and run by members of our Mothers Union. The last course was attended by 12 people but had to finish half-way through due to Covid-19. Those attending the course were finding it very useful in dealing with their grief and pain. We plan to finish the course when rules allow.

Sandra Belton, Linda Denness, Helen Schmuecker

Prince George's House

*Hello Prince George house it's St Augustine's here
We're sorry we haven't been able to bring you some cheer
With our hymns and our prayers and readings too
Our talks and our chat and fun things we do*

*We're missing you folks, all your smiles and your cheer
When we can't come to visit and see you so near
But you're in all our thoughts and our prayers to be sure
And We're thinking of you all at this time even more*

*We remember great times when we've laughed, even cried
When we've sung rousing hymns or prayed side by side
When We've talked of our saviour Jesus our King
By his grace we are saved it's a sure certain thing*

*We've said how He's with us in good times and bad
How he's near us so surely at times when we're sad
He is the good shepherd, who will care for us all
He'll not let us stumble or falter or fall*

*So hold onto Jesus your guardian and friend
Like a lamb he'll protect you right up till the end*

*Stay strong in your faith and stay close to his side
In his love and protection, you'll always abide*

*We'll see you again when this dark time is past
And we hope that the weeks will fly, ever so fast
So lean on sweet Jesus, just call on his name
Your blessed redeemer forever the same. Sue Sturgess*

Broke Hall House

There is a service at 10am every Thursday – this is a traditional Holy Communion service, and we have between 20 and 35 people attending. Followed by coffee and chat, prayer is also available. Alun Fozard plays the organ. Due to Covid we have not met since March. **Linda Denness**

Fellowship and Community Groups

Connect Groups

St Augustine's is home to nine small fellowship groups known as Connect Groups. These were overseen by Ann Boxall until January 2021 when Ann sadly passed away. Although lockdown meant much group life was suspended from March, most of the groups continued meeting throughout the year on Zoom.

Ladies Group

We are a group of approximately 25 ladies who meet in the Lantern Room on the third Tuesday of the month from 7.30 – 9.30. Our aims and objectives are to support and encourage ladies in the local community and to promote the Christian faith and its values amongst the members. The evenings are relaxed, friendly and host a range of interesting and entertaining speakers. Refreshments are served and enjoyed by all who attend. We welcome visitors who may attend up to two meetings free before joining and paying a membership subscription. Any funds remaining at the end of the year are donated to a local charity. 2020 was a strange year. We met twice before the pandemic forced a national lockdown. All speakers booked for 2020 have agreed to visit us in 2021 as soon as we are able to meet again. The committee arranged for small Christmas goodie bags to be given to each member in December which were gratefully received. **Kathie Scott**

Lunch Club

Lunch Club enjoyed three meals together at the beginning of the year but since then we have been unable to meet for obvious reasons. We have been keeping in touch with our members through phone calls and were able to deliver them a Christmas card and a favour box with chocolates in like they would have had as part of their Christmas dinner. Our members are missing the social time they get by coming to Lunch Club and can't wait to gather again to eat our shepherd's pie! **Julie Daniels**

Sisterhood

We had some really good programme ideas for 2020 but we were unable to run them. We tried online meeting for a little while, but it was not very well attended after a few weeks. Many struggled with the format and I think once we were able to start meeting distantly for a while people were still wary of doing so. With a bit of luck once life gets back to a bit more "normal" we can all start meeting in person again.

In the end the programme for 2020 was as follows: 8th March - Bible Journaling with Leanne; 9th April - Bingo via Google Hangouts; 23rd April - 80s Quiz via Zoom; 14th May - Pictionary via Zoom; 11th June - Charades via Zoom; 9th July - Walk in Holywells Park; 13th August, 17th September and 15th October - Walks in Felixstowe. Moving forward, I think it may be necessary to consider moving Sisterhood to another day or week of the month. Many of our members with other Church commitments often found that they end up missing the meetings which is a shame. **Kristen Thorpe**

Mothers Union

Our 28 members met 3 times in early 2020. We also...

- Launched a Bereavement Course
- Collected and donated 40 bags of new items to the Woman's Refuge December
- Donated hospital toiletry bags
- Knitted hats for seafarers

All members were contacted by phone throughout the year and members on email received a monthly Diocesan MU newsletter. **Sandra Belton**

Middle Men

Back in January 2020 the Middle Men sat in the Fat Cat pub and planned a varied programme of monthly events to include a 'star gazing' night, and an evening walk so that we didn't always default to meeting in the pub to chat, eat and drink, not that that is necessarily a bad thing! In February we had a ten-pin bowling night but for reasons I hardly have to explain, we were then not able to meet up again for the rest of the year. But the good news is that we still have a list of good ideas for things to do in 2021 once we are able to meet up again in person, so if you would like to join us for our monthly meet up on the first Thursday of each month, please do let me know. **Andrew Grace**

Signing Group

The Signing Group was originally meeting monthly on a Saturday morning, but started meeting weekly on Zoom during the first lockdown in March 2020. There are about 10 regular members and we have greatly valued the fellowship we have shared over the year: worshipping and praying together while also expanding our repertoire of worship songs. If you watched the Christmas Carol service on DVD or Facebook, you will have seen us signing 'Silent Night'. We are very grateful to Revd Penny Brinkley, Chaplain to the Deaf in our diocese, who joins us each week and teaches us. Looking ahead to 2021, we will continue to meet weekly on Zoom until we are able to get together in person again. **Sam Morley**

Holiday at Home

At the start of 2020 the Holiday at Home team and guests were looking forward to the sixth consecutive annual Holiday at Home Week in June. The team held meetings in January and February to plan the year's activities. We put together a week's programme of events, booked coaches, a choir and a band and had an illustrated brochure ready for printing and distribution. The programme was to be launched at a coffee morning in the Lantern Room on 29th April and Gavin Stone had accepted our invitation to speak on that occasion.

In mid-March it became clear that the situation with Covid-19 was so serious that it would be impossible to go ahead with the proposed coffee morning. Indeed, it was already obvious at that stage that the Holiday at Home Week had to be cancelled. We contacted everyone on our guest list giving them the news which most of them were already expecting but we said at that time that we hoped to have a celebratory Christmas event once the crisis was over. As it transpired of course no such meeting took place and all we were able to do was send a Christmas card to each of the 113 households on our list. It will be some time before we are

able to engage in our usual full programme of activities, but we hope to have a one-off get together as soon as conditions allow us to do so safely. **Peter Sawyer**

Quiet Day

The annual quiet day for 2020 to be held at Otley Hall had to be cancelled due to the pandemic and national lockdown. We had arranged for Area Dean Nick Atkins to lead this day but sadly this was not to be. We look forward in hopes that 2021 will see a return of this usually well attended and enjoyed quiet day. **Colin Scott**

Young People, Children and Families

Happy Hippos

Happy Hippos has been unable to meet in person for the majority of the year, but we have kept in touch with all our families through a regular weekly email. During the first lockdown an email was sent with lots of different activities that could be done at home with a different theme being explored each week (19 different themes were covered in total!). At the start of September, we were able to offer face to face story trails in the Church grounds where families came and listened to a story and then followed a trail finding things from the story, the children finished with a craft related to the story. Our families loved being able to come and participate in the story trails with much thanks and positive feedback received. When we went back into lockdown, we carried on with the weekly emails this time offering a trail which families could do either out and about in their community or in their own houses. Families with pre-school children have been very hard hit by the pandemic as support networks have been taken away and many are isolated. The children have also missed out on socialisation for much of their short lives – some children never having met another child! Many can't wait to be able to come to a face-to-face toddler group again. **Julie Daniels**

0-5's Sunday Provision

The provision this year has been constantly reviewed and has evolved into something new that is working for our families and encouraging participation for wider connect families in the community. At the beginning of the year, we held our 0-5's provision as we did the previous year, in the lantern room during the 10:30 service on the 2nd, 3rd and 4th Sundays, using the structure of previous 'Come Together', where parents and children attended together for a Bible story, activity, worship and pray – followed by craft/activity, play and snack. When we needed to close and go online, we provided a downloadable activity, available through our website which was on the same theme of the Sunday service. We also had Saturday Storytime live on Facebook for a short time.

In July and August, we tried Zoom for the children and families - just 15min before the service started but this wasn't well attended. Since September we have been creating Bible Story Activity Packs which have been very flexible for families to use with their children at a time which suits. They have included a Bible story, suggested linked activities with resources, a rhyme, worship suggestion and prayer. We are now sending out 12 packs monthly with 2 stories sessions included. We have had some families previously connected with Hippos and Music receive these packs. **Melissa Naish**

Family Life Group

The Family Life Group keep in contact with children baptised at St Augustine's, inviting them to three services, Mothering Sunday, Harvest and the Crib service, which haven't taken place because of Covid lockdown. **Julie Daniels**

Music and Rhyme

This is a group for babies and children up to the age of 5 and those who are caring for them. This took place in the Lantern Room on Tuesday mornings during term time, with two sessions each week, either 9:30 or 10:30am until Covid-19 hit. It quickly moved to Facebook Live with one session at 10am until the Summer holiday and in September moved onto Zoom so we could see each other in this challenging and difficult year.

Each session included about 45 mins of singing (30mins online), with actions and instruments followed by a short snack and social time. Our number have fluctuated during the year, seeing about 35-40 children a week at the beginning to now around 8-15 children. There was a suggested donation of £1 but this has not been able to be collected online. A blessing is sung at the end of each session and we are singing a few Christians songs each week. We continue to build great relationships with families which allows us to invite them to other Church services and events.

Melissa leads this group weekly. When in person it is supported by one other church member to set up and prepare snack. Melissa would like to split the leading with someone else to share this weekly responsibility and time commitment - Could this be you? **Melissa Naish**

Messy Church

Messy Church is a 'Fresh Expression of Church' involving creativity, celebration and hospitality. Resources are provided by the Bible Reading Fellowship. In 2020 we ran Messy Church in March, June, October and December. The main difference this year is that all our Messy Church provision have been enjoyed at home. We have looked at the Mothers and others, the Lord's Prayer, Harvest and Christmas. When possible, the families have received booklets of activities and a bag full of the resources, they have needed to take part. Activities have also been available through our website with downloadable resources.

We have started planning these in partnership with other churches in the dioceses, which have made planning a little lighter. We thank Sue and Chris Pettit who have helped to collate instruction booklets and packs. **Julie Daniels and Melissa Naish**

Parenting Group

Our planned course for this year was due to be provided virtually since we couldn't meet but we couldn't get the families interested together on the same evening, so we shared the videos with them, which allowed them to do this at a time which suited them. Not ideal, but we did what we could at the time. We hope to get this up and running again next year. Care for the Family's 'The Mum Show' was shared with our families, which provides 12 session about parenting in a pandemic. **Melissa Naish**

Open the Book

At the start of the year the Open the Book team were regularly going into four schools to share Bible stories with the children. This obviously stopped in March and like most things we went online. We now have a YouTube channel which was shared with the schools. On our channel there are a selection of Open the Book stories with the introductions, conclusions and prayer read by team members, with the stories being told by the puppets. At Christmas the team spent a happy hour on Zoom recording the Christmas story which was then edited and made available for the schools to share with their children. **Julie Daniels**

Youth

The first couple of months of 2020 - began as 2019 had finished - with all of our in-person groups happening from youth café, both Christian Unions at St Alban's and Copleston High, our movie nights, and worship jam - as well as our Sunday morning sessions. I held a training and vision event called 'Toolbox' for those working

with and interested in working with youth in our church where I shared my experiences and we looked at the purpose of youth work and I shared some resources. As circumstances changed in March with national lockdown - our Sunday sessions moved from being in-person to online and increased so that we were meeting every week and all other social and school groups were put on pause. This online space was used to look at what God's word says about the themes of hope, trust and purpose in a time of uncertainty. As well as sharing times of prayer and word - we played games and quizzes.

Each week, I shared a 'Thought for the week' video with our youth - and this was shared as part of the Wednesday slot of the Church online daily devotionals. As well as this, I communicated with parents about how I could support them as well receiving prayer requests. A couple of times a week I would share reflections on what I was reading in my quiet time too.

In May and July, a number of our youth linked live with HTB Youth for *The Gathering* – a worship event and *Focus Alive* - the youth part of HTB's Focus festival. In October and again in December - I dropped sweets and chocolate around to our young people - socially distanced, it was an amazing opportunity to briefly see our youth face-to-face and talk with them and their parents. **Matt Cornwell**

Other ministries

Home For Good

In February this year our Church hosted a Beetle Drive event which raised a total of £326.20, which went towards the Home for Good: Suffolk Welcome Bags project, which has allowed all newly approved foster carers and adopters to receive a welcome pack full of information about how the charity can support them, some useful books and chocolates. A video was shown in November through our steamed services as part of our annual commitment as a Home for Good Church to help raise awareness of the need for more foster carers and adopters for our vulnerable children and to share that God's mission for us is to care and support them. It clearly showed what Home for Good: Suffolk is doing across our country and how we are a church can continue to be involved.

The Lantern room was used as a venue for training to help local early years settings and schools learn more about supporting the needs of fostered, adopted and children with special guardianship in their education. It covered in impact on early trauma and/abuse on the developing brain, attachments and sometimes life-long learning. Unfortunately, due to Covid-19, our face-face support group which ran twice a month had to stop but Home for Good: Suffolk still been connecting with their families in other creative ways. December saw several members of the church wrapping and packing 122 Christmas/Winter gift bags which contained an individual gift for 218 children. Our foster, adoptive and families with special guardianship loved them! Home for Good: Suffolk are very gratefully that room bookings for groups and courses are provided free of charge and are a way of our giving to support their local work in our community. The Church also supports them by providing photocopying too. **Melissa Naish**

Puppet ministry

During 2020 the puppet team re-branded and is now known as Reach Out Puppets. During the first lockdown we were recording a weekly Puppet song from our homes and posting it with a short message on our Facebook page, this was thanks to our friends at One Way UK who gave permission for their music to be used online. These were really well received and the followers on our Facebook page grew in number. As the team got busier the videos got less as they take many hours to produce but we were able to produce more around Christmas time to share the Christmas Story. **Ian Daniels**

Independent Examiner's Report to the PCC of St Augustine of Hippo

This report on the financial statements of the PCC for the year ended 31 December 2019, which are set out on pages 15 to 23.

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lynn Aldous MAAT PM DIP
4 Layham Gardens
Stowmarket
IP14 2PY

Signature & Date

L.T. Aldous (MAAT)
02-03-2021

Deanery Synod

Three members of the PCC sit on the Ipswich Deanery Synod. This provides the PCC with an important link between the Parish and the wider structures of the Church in Ipswich. The meetings continue to be missional, inspirational, relational and pastoral intricately linked with the aims and aspirations of Inspiring Ipswich. Due to the pandemic, the last two meetings have been held via Zoom. We welcomed Bishop Martin to the first meeting and on the most recent, the Revd. Charlotte Cook of Westerfield was licensed as Assistant Area Dean and Helen Smith was commissioned as Inspiring Ipswich Administrator and Prayer Facilitator. The Revd Canon Tim Montgomery Lead on the Transforming Wigan Project gave an insight into the workings of the project and asked some searching questions to aid Synod in our quest to Inspire Ipswich and further the Kingdom. **Colin Scott**

Buildings and Management

Office employees:

Over the first three months of 2020 the church office was staffed four days a week until the first national lockdown when staff were furloughed and/or worked from home with periodic post and telephone checks.

Church Complex

At the beginning of the year the Hall and Lantern room continued to be used by a number of groups for a variety of activities. Both venues closed in March and remained closed for the balance of 2020. Weekly checks were made to ensure all was well, with water being run through pipes and general tidiness of the site.

Ventilation of the Lantern Room was addressed by PCC during the autumn, as they gave the go-ahead for a re-design of the east wall, and the installation of opening windows. It is hoped this will provide much needed fresh air when used in conjunction with the Lantern roof openings.

Some of the tubes in the Lighted Cross were replaced in the autumn.

The raised AV desk and associated cabling was sorted and tidied, with faculty signed off as complete.

Lantern Room Finances

The PCC continued to monitor the income with a view to paying back the first year of our small interest free loan (£20,000 over 4 years, £5,000) Due to Covid our first-year repayment total was deferred until 2021.

Financial Review 2020

The total **income** for 2020 in to the unrestricted fund is £119,457.09 (1) the income in to the designated funds is £8,295.76 (2) and the income in to the restricted funds are £35,383.75 (3) (which is mainly made up of £21,127.00 (4) restricted donations, Church Planting Fund and Youth worker Funds) The total income for 2019 is £245,438.33 (5) which is 66.5% lower than 2019 (6) This is due to donations for specific funds and activities.

The total **expenditure** for 2020 from the unrestricted fund is £106,764.95 (7) the expenditure from the designated funds is £18,253.09 (8) the expenditure from the restricted funds is £20,358.54 (9) which is made up of Lantern Room, Church Planting and Youth Worker Fund. Therefore the total expenditure for 2020 is £145,376.58 (10) which is 64% lower than 2019 (11) This is obviously due to Covid-19 pandemic and 2 national Lockdowns.

Transfers (12) show journals entries made between General fund and Church Hall fund ensuring that this fund shows a zero balance.

The **Balance Sheet** shows

Debtor (13) Total of £4,032.70 constitutes the estimated expected Gift Aid (HMRC rebate) for October to December 2019 and £32.70 Funeral Fees.

Cash in Hand (14) Current balance as of 31st December 2020 in the Lloyds Bank £58,786.23

Creditors (15) The total is significantly lower than previous years at £933.16.

The funds are represented by

General fund £12,554.41

Younger Church £232.63 Income balance from Music & Rhyme and Donations

Catering/Entertainment £129.19 balance from Donations to be used for Hospitality

Holiday at Home £156.06 this is excess income from previous Activities

Outreach Fund £1,395.09 is represented by Donations for Puppets, Carols, Donations for Alpha and LYN Christmas.

Pastoral Care £250.00 this is a designated fund to be used for "Person in parish in need"

Church Planting Fund £6,745.19 donation for Church Planting and LRCC

Building Fund £24,025.88, represents £22,000.00 Legacy, £1,480.50 Insurance Claim and £145.48 Balance of Donations for Cross

Lantern Room £4,136.36 Income to repay Interest Free Loan.

St Augustine's has paid 79% of our official allocated Parish Share which is £82,040

Gift Aid we achieved claiming quarterly for the first 3 quarters of the year. We anticipated a total annual claim of £8,000.00 however by September we had been able to reclaim Gift Aid of £15,366.04 (13)

Tithing Due to Financial restraints during 2020 we were only able to Tithe 44% of our Original calculations. This tithing was shared between 15 organisations including our support for Peter and Pat Wyards

| Category | Organisation | Tithing |
|----------------------------|--------------------------------------|----------|
| Mission | Bible Society | 210.17 |
| | Tools with a Mission | 210.17 |
| | CMS (Peter & Pat Wynard) for 3 years | 2,500.00 |
| | Scripture Union | 150.12 |
| Local | FIND | 210.17 |
| | Love Early years | 150.12 |
| | Night Shelter | 150.12 |
| | Inspire | 240.19 |
| | Ipswich CYM | 420.33 |
| | Talitha Koum | 210.17 |
| Church of England & others | Church of England Pensions Board | 210.17 |
| | DBF (Kagera General Fund) | 420.33 |
| | Friends of St.Edmundsbury Cathedral | 150.12 |
| | Suffolk Historic Churches Trust | 150.12 |

| | |
|-------|----------|
| Total | 5,382.28 |
|-------|----------|

Special collections in 2020 as our Activities were limited we only had 2 special collections, One to send Gail Minter's new vocation at St Matthews and our very successful inclusion in the National Love Your Neighbour Christmas Appeal.

| Organisation | Tithing |
|--------------------------------|----------|
| Gail Minter Leaving Collection | 580.00 |
| LYN Christmas Blessing Bags | 3,469.00 |

Reserve Policy indicated 2 months of expenditure should be held in reserve, based on 2020 expenditure we should be holding a minimum of £18,000 in reserve. The balance sheet shows Cash in Hand of £53,786.23 but it should be noted that retract of our day to day expenditure comes from the Church General Fund or the Church Hall Fund. The balance on these funds as at the 31" December 2020 totalled, £12,554.41 As such, we continue to meet the PCC's requirement on reserves but aim to increase our General fund over the next year.

The Year ahead

We continue to face a challenge in relation to our Finances, as a newly formed Finance and Giving Group we hope to analyse income and Expenditure and with the formation of a strategic plan aiming to reduce our monthly deficit whilst continuing with our Mission and Ministry.

The Church of St Augustine of Hippo, Ipswich - 1131319
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

| | Unrestricted funds | Designated funds | Restricted funds | Total funds | Prior year total funds |
|--|--------------------------|-------------------------|-------------------------|---------------------------|---------------------------|
| <i>Income and endowments from:</i> | | | | | |
| Donations and legacies | 11,406.40 | 3,748.28 | 21,127.00 | 36,281.68 | 89,939.37 |
| Investments | — | — | — | — | — |
| Other income | 108,050.69 | 4,547.48 | 14,256.75 | 126,854.92 | 155,498.96 |
| Total income and endowments from: | 119,457.09 (1) | 8,295.76 (2) | 35,383.75 (3) | 163,136.6 (5) | 245,438.33 (6) |
| <i>Expenditure on:</i> | | | | | |
| Other expenditure | 106,764.95 | 18,253.09 | 20,358.54 | 145,376.58 | 226,397.19 |
| Total expenditure on: | 106,764.95 (7) | 18,253.09 (8) | 20,358.54 (9) | 145,376.58 (10) | 226,397.19 (11) |
| Net income / (expenditure) | 12,692.14 | -9,957.33 | 15,025.21 | 17,760.02 | 19,041.14 |
| <i>Transfers</i> | | | | | |
| Gross transfers between funds - in | (12) — | 10,450.05 | — | 10,450.05 | 27,717.36 |
| Gross transfers between funds - out | -10,450.05 | — | — | -10,450.05 | -27,717.36 |
| Net income / (expenditure) | 2,242.09 | 492.72 | 15,025.21 | 17,760.02 | 19,041.14 |
| <i>Other recognised gains / losses</i> | | | | | |
| Gains / losses on investment assets | — | — | — | — | — |
| Gains on revaluation, fixed assets, charity's own use | — | — | — | — | — |
| Net movement in funds | 2,242.09 | 492.72 | 15,025.21 | 17,760.02 | 19,041.14 |
| <i>Reconciliation of funds</i> | | | | | |
| Total funds brought forward | 13,710.68 | 1,559.67 | 489,035.63 | 504,305.98 | 485,264.84 |
| Total funds carried forward Breakdown is shown on Balance Sheet Report 2 | 15,952.77 | 2,052.39 | 504,060.84 | 522,066.00 | 504,305.98 |

The Church of St Augustine of Hippo, Ipswich - 1131319

**Balance sheet (Summary)
As at: 31 December 2020**

| | | As at 31/12/2020 £ | As at 31/12/2019 £ |
|--|------|-----------------------|-----------------------|
| Fixed assets | | | |
| Tangible assets | | 465,000.00 | 465,000.00 |
| | | <u>465,000.00</u> | <u>465,000.00</u> |
| Current assets | | | |
| Debtors | (13) | 4,032.70 | 10,736.64 |
| Cash at bank and in hand | (14) | 53,966.46 | 31,778.15 |
| | | <u>57,999.16</u> | <u>42,514.79</u> |
| Liabilities | | | |
| Creditors: Amounts falling due in one year | (15) | 933.16 | 3,208.81 |
| Net current assets less current liabilities | | <u>57,066.00</u> | <u>39,305.98</u> |
| Total assets less current liabilities | | <u>522,066.00</u> | <u>504,305.98</u> |
| Total net assets less liabilities | | <u>522,066.00</u> | <u>504,305.98</u> |
| Represented by | | | |
| Unrestricted | | | |
| Unrestricted - General fund | (A) | 15,952.77 | 13,710.68 |
| Designated | | | |
| Designated - Accounts Payable | | — | — |
| Designated - Younger Church | | 232.63 | 42.63 |
| Designated - Building Fund | | — | — |
| Designated - Audio-Visual | | 0.01 | 50 |
| Designated - Catering/Entertainment | (B) | 129.19 | 68.35 |
| Designated - Church Hall | | — | — |
| Designated - Hippo House | | — | — |
| Designated - Holiday at Home | | 156.06 | 156.06 |
| Designated - Organ Fund | | — | — |
| Designated - Outreach Fund | | 1,284.50 | 992.63 |
| Designated - Pastoral Care | | 250 | 250 |
| Restricted | | | |
| Restricted - Church Equipment | | — | — |
| Restricted - Church Hall Property | | 465,000.00 | 465,000.00 |
| Restricted - Church Planting Fund | | 6,745.19 | 369.99 |
| Restricted - Building Fund | (C) | 24,025.88 | 23,625.88 |
| Restricted - Youth Worker | | 4,153.41 | — |
| Restricted - Lantern Room | | 4,136.36 | 39.76 |
| Funds of the church | | <u>522,066.00</u> | <u>504,305.98</u> |

The Church of St Augustine of Hippo, Ipswich - 1131319
Analysis of income and expenditure
Selected period: 01 January 2020 to 31 December 2020

| | Unrestricted | Designated | Restricted | Total | |
|---|--------------|------------|------------|------------|------------|
| | | | | This year | Last year |
| Income and endowments | | | | | |
| <i>Donations and legacies</i> | | | | | |
| DU0001 - Donations | 11,406.40 | 3,748.28 | 16,127.00 | 31,281.68 | 82,184.15 |
| GD0001 - Gift Day | | | | | 7,005.22 |
| LG0001 - Legacies | | | 5,000.00 | 5,000.00 | 750.00 |
| <i>Donations and legacies Totals</i> | 11,406.40 | 3,748.28 | 21,127.00 | 36,281.68 | 89,939.37 |
| <i>Investments</i> | | | | | |
| BI0001 - Bank and Bond Interest | | | | | |
| CB0001 - CBF Interest | | | | | |
| <i>Investments Totals</i> | | | | | |
| <i>Other income</i> | | | | | |
| AL0001 - Alpha Income | | 150.00 | | 150.00 | 380.00 |
| AV0001 - Audio-Visual Income | 449.99 | | | 449.99 | |
| AW0001 - Away Weekend | | | | | 89.00 |
| CC0001 - Cash Collections | 1,811.75 | | | 1,811.75 | 7,318.02 |
| CE0001 - Catering & Entertainment | | 183.57 | | 183.57 | 726.59 |
| CH0001 - Church Hall Hirings (Regular) | | 3,622.41 | | 3,622.41 | 10,024.62 |
| CH0002 - Church Hall Hirings (Casual) | | 426.50 | | 426.50 | 3,354.00 |
| DF0001 - Discipleship | 1,211.29 | | | 1,211.29 | 1,479.62 |
| ET0001 - Education and Training | | | | | |
| FC0001 - Funeral Collections | | | | | |
| FF0001 - Funeral Fees | 1,674.60 | | | 1,674.60 | 5,785.59 |
| FF0002 - Funeral Heating Fees | | | | | 400.00 |
| FF0003 - Fabric Fund | | | | | |
| GA0001 - Gift Aid Income | 17,539.47 | 35.00 | 2,826.75 | 20,401.22 | 30,011.18 |
| HH0001 - Holliday at Home | | | | | 1,633.00 |
| LH0001 - Lantern Room Hire | 239.26 | | | 239.26 | 2,128.62 |
| LR0001 - Lantern Room | | | | | 172.00 |
| OR0001 - Outreach Income | 35.00 | 130.00 | | 165.00 | 592.92 |
| PC0001 - Pastoral Care Income | | | | | |
| PP0001 - Private Photo-copying | | | | | 77.40 |
| RP0001 - Recycling paper | 222.30 | | | 222.30 | 214.53 |
| SC0001 - Stewardship - Charitable gift | 5,397.83 | | 800.00 | 6,197.83 | 6,608.46 |
| SE0001 - Stewardship – Envelope Giving | 16,087.94 | | | 16,087.94 | 26,969.71 |
| SR0001 - Sundry Receipts | 7,127.26 | | | 7,127.26 | 236.35 |
| SS0001 - Stewardship – Standing Orders | 54,716.00 | | 10,630.00 | 65,346.00 | 55,052.00 |
| WC0001 - Wedding Collections | | | | | |
| WF0001 - Wedding Fees | 1,538.00 | | | 1,538.00 | 2,136.00 |
| WF0002 - Wedding Heating Fees | | | | | 100.00 |
| YC0001 - Younger Church Income | | | | | |
| YW0001 - Youth Worker | | | | | 9.35 |
| <i>Other income Totals</i> | 108,050.69 | 4,547.48 | 14,256.75 | 126,854.92 | 155,498.96 |
| Income and endowments | | | | | |
| Grand totals | 119,457.09 | 8,295.76 | 35,383.75 | 163,136.60 | 245,438.33 |

| | Unrestricted | Designated | Restricted | Total This year | Last year |
|--|-------------------|------------------|------------------|--------------------|-------------------|
| Expenditure | | | | | |
| <i>Other expenditure</i> | | | | | |
| AE001 - Accounts Examiner(Independent) | 225.00 | | | 225.00 | 300.00 |
| AL001 - Alpha Expenditure | 124.07 | 485.74 | | 609.81 | 904.22 |
| AW001 - Away Weekend | | | | | |
| BC001 - Bank Charges | 32.00 | | | 32.00 | 32.00 |
| CE001 - Curate/SSM Expenses | 1,004.59 | | | 1,004.59 | 367.76 |
| CE002 - Catering/ Entertainment | | 147.73 | | 147.73 | 1,321.21 |
| CM001 - Cleaning & Sanitary Materials | 390.30 | 1,037.03 | | 1,427.33 | 1,813.41 |
| DE001 - Donations | 580.00 | | | 580.00 | 4,692.76 |
| DF001 - Discipleship | 1,200.00 | | | 1,200.00 | 3,076.80 |
| DT001 - Donations from Tithing | 5,382.30 | | | 5,382.30 | 1,127.51 |
| EL001 - Electricity | 1,108.67 | 734.75 | | 1,843.42 | 3,135.44 |
| ET001 - Education and Training | 174.33 | | | 174.33 | 1,440.20 |
| FA001 - fabric | | | | | 60.00 |
| FF001 - Funeral Fees | 712.95 | | | 712.95 | 2,459.00 |
| GA001 - Gas | 1,349.19 | 527.13 | | 1,876.32 | 2,904.48 |
| HH001 - Holiday at Home | | | | | 1,783.63 |
| IE001 - Insurance Expenditure | 2,656.68 | | | 2,656.68 | 6,562.80 |
| LR001 - Lantern Room | | | 5,804.40 | 5,804.40 | 50,056.49 |
| MA001 - Music and Audio | 1,666.00 | | | 1,666.00 | 1,852.92 |
| MR001 - Maintenance & Repairs Church | 2,789.58 | | | 2,789.58 | 5,174.47 |
| MT001 - Ministry Training | | | | | 280.00 |
| OE001 - Outreach | 77.99 | 3,046.17 | | 3,124.16 | 814.81 |
| OS001 - Office Costs | 188.32 | 111.77 | | 300.09 | 1,836.39 |
| PA001 - Publicity & Advertising | 131.44 | | 246.68 | 378.12 | 201.00 |
| PC001 - Pastoral Care | 24.49 | | | 24.49 | 391.99 |
| PH001 - Photocopier Hire | 4,552.80 | | | 4,552.80 | 4,552.80 |
| PL001 - Church Planting | | | 2,609.78 | 2,609.78 | |
| PS001 - Parish Share | 65,336.00 | | | 65,336.00 | 82,040.00 |
| RM001 -Repair Maintenance ChurchHall | | 830.44 | | 830.44 | 2,154.95 |
| SE001 - Sundries Expenditure | 31.46 | | | 31.46 | 65.30 |
| SR001 - Service Requisite | 142.51 | | | 142.51 | 986.68 |
| SW001 - Staff Wages | 13,954.51 | 10,066.64 | 10,800.75 | 34,821.90 | 37,555.79 |
| TB001 - Telephone & Broadband | | 715.90 | | 715.90 | 761.92 |
| TS001 - Tresurer/Secretary Expenses | | | | | 21.80 |
| VE001 - Vicar Expenses | 1,776.07 | | | 1,776.07 | 1,214.80 |
| WE001 - Water Expenditure | 528.70 | 549.79 | | 1,078.49 | 1,319.45 |
| WF001 - Wedding Fees | 505.00 | | | 505.00 | 834.00 |
| YC001 - Younger Church | 120.00 | | | 120.00 | 278.31 |
| YW001 - Youth Worker Expenses | | | 896.93 | 896.93 | 2,022.10 |
| <i>Other expenditure Totals</i> | 106,764.95 | 18,253.09 | 20,358.54 | 145,376.58 | 226,397.19 |
| Expenditure Grand totals | 106,764.95 | 18,253.09 | 20,358.54 | 145,376.58 | 226,397.19 |

Accounting Policies

Basis of preparation

Preparation of financial statements, reconciliation with previous Generally Accepted Accounting Practice and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The PCC constitutes a public benefit entity as defined by FRS 102.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent resources received and allocated according to limitations on their use specified by donors or other providers. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of church groups that own their main affiliation to another body nor those that are informal gatherings of Church members.

Income recognition

Voluntary income and charitable activities

Income is recognised when the PCC has entitlement to the funds, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Legacy income is recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date.

Income raised from fund-raising events is accounted for gross and as being immaterial to the overall income level of the PCC and is included within income from charitable activities.

Other ordinary income

Rental income from the letting of church premises is recognised when the rent is due.

Income from investments

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the PCC; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. Tax recoverable on such income is recognised on a fiscal year basis.

Gains and losses on investments

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later). Realised and Unrealised gains and losses are combined in the Statement of Financial Activities.

Expenditure recognition

All expenditure is accounted for on an accruals basis. Irrecoverable VAT is charged against the expenditure.

Grants

Grants and donations are accounted for when paid over, or when awarded, if an award creates a binding obligation on the PCC.

Activities directly relating to the work of the church

Charitable activities include all costs that directly relate to the work of the Church, including running costs and costs of maintenance and repair. Support costs and governance costs are deemed to relate directly to the work of the Church.

The Parish share is accounted for when payable.

Fixed assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other land and buildings

Freehold buildings, other than consecrated buildings, are depreciated on a straight line basis over fifty years. The gross book value is based on an insurance valuation from 27th June 2014 as adjusted for subsequent additions at cost.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis for over four years. Individual items of equipment with a purchase price of £2,500 or less are written off when the asset is acquired.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at 31 December using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Current assets

Debtors

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Cash at bank and in hand

Cash at bank and in hand includes cash held on deposit either with CBF Church of England Funds or at the bank as short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities: amounts falling due within one year

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

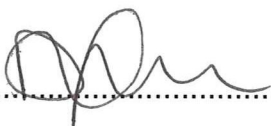
Financial Instruments

The PCC only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Reserve Policy

The reserves policy was reviewed by the PCC in 2011 and was changed such that it is now PCC policy to maintain a balance on unrestricted/designated funds (if possible) which equates to two months unrestricted payments including parish share, to cover emergency situations that may arise from time to time.

Donna Finch – Treasurer – 5th March 2020



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Administrative information

Location

St. Augustine's Church is situated on the junction of Felixstowe Road and Bucklesham Road, Ipswich. It is part of the Diocese of St Edmundsbury and Ipswich within the Church of England. The correspondence address is The Vicarage, 2, Bucklesham Road, Ipswich, IP3 8TJ

Volunteers

The Churchwardens and PCC would like to thank everyone who has worked so hard undertaking various and numerous tasks, serving on Committees/Sub Committees and participation in Church events, especially during the Interregnum and Pandemic. Your help however small is greatly acknowledged. May the Lord continue to bless you all at the start of another year in the life of our Church.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Parochial Church Council met on in person on 2 occasions and 8 virtually PCC meetings during 2020.

APCM Arrangements

These were put in place for 29th October, 2020. There was also a short PCC meeting held directly following the APCM where Rev Ian Daniels was appointed as Interim Chair; Donna Finch as Treasurer and Moira Briggs as PCC secretary. No Lay Vice Chair was appointed.

The Parochial Church Council (PCC) has been Charity registered with the Charity Commission (Charity number 1131319) since 30th July, 2009. Prior to this the PCC was a charity currently excepted from registration with the Charity Commission. However with a gross annual income of more than £100,000 we were required to register by 30th September 2009.

PCC members who have served from 1st January 2020 until the date this report was approved are:

| | |
|---------------------------|--|
| Incumbent: | Rev Al Metcalfe (from November 2020) |
| Curate: | Amy Key Matt Key (from July 2020) |
| Wardens: | Nigel Cook Gail Minter (until July 2020) Graeme Richardson (from October 2020) |
| Treasurer: | Donna Finch |
| Self-Supporting Minister: | Revd Ian Daniels |
| Deanery Representatives: | Colin Scott Andrew Woods Sue Pettit |
| Representative Reader: | Ann Boxall Julie Daniels Matt Cornwell – Youth Worker |

Elected members (each year for up to a three-year term):

Jenny Grace (appointed Vice Chair in December)
Adele Rudland
Steve Chittock
Moiria Briggs
Alice Blanchard
Shelanna Goldsmith Gray
Kirstie Clarke
Bev Smith

In Attendance: Revd Jennifer Ragan (From July 2013)

Approved by the PCC on 4th May 2021 and signed by Rev Al Metcalfe (Chair)



A handwritten signature in black ink, appearing to read 'Al Metcalfe', with a long horizontal stroke extending to the right. Below the signature is a dotted line.

10-11-12