

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARY THE VIRGIN, WENDOVER

England & Wales · Charity number 1131299

Details

Other names ST. MARY'S PCC, WENDOVER

Status Registered

Legal form Previously excepted

Registered 2009-08-24

Register [View on the Charity Commission register](#)

Contact

Address St. Marys Church Parish Office
JUST 11 High Street
Wendover
Aylesbury
Buckinghamshire
HP22 6DU

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Website www.stmaryswendover.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: We are a lively Anglican church at the heart of the Wendover community. Through a wide range of activities and services we aim to be a meeting place for visitors and locals alike.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£236,880	£237,000	-	-
2023-12-31	£223,107	£264,145	-	-
2022-12-31	£192,944	£218,788	-	-
2021-12-31	£232,456	£216,594	-	-
2020-12-31	£175,130	£225,155	-	-

Trustees

Name	Role	Appointed
Alexandra Taylor		2026-04-26
Alison Kirk		2021-07-26
Anne-Marie Foster		2023-05-21
Catherine Margaret Susan Taylor		2022-05-08
Claire Elizabeth Murgatroyd-Morton		2025-05-18
Daniel Stuart Godwin		2025-05-18
David Bernard Blackmore		2019-04-07
Deborah Jane Hale		2025-05-18
Edward Graham Blakeman		2023-05-21
Ian David Sansbury		2017-04-02
Jacqueline Marie Smith		2023-05-21
Kenneth John Darvill		2024-04-28
Leonie Menga Therese Troke		2025-05-18
Michael James Crockett		2023-05-21
Natalie Louise Beach		2024-04-28
Rachael Lucia Coe		2026-04-26
Rev Sally Margaret Moring		2017-09-06
Richard Duncan Williams		2024-06-30

Accounts



**The Parish Church of St Mary the Virgin
Wendover
Buckinghamshire**

**Annual Report
May 2023 to March 2024**

Vicar: Rev Sally Moring

**Bank: NatWest
22 Market Square
Aylesbury
HP2 01T**

**CAF Bank
25 Kings Hill Ave
Kings Hill
West Malling
Kent
ME19 4JQ**

**Independent Examiner: Gavin Styles FCCA, Chapel Lane, High Wycombe,
HP12 4BJ**

The church of St Mary the Virgin is situated on the outskirts of Wendover.

It is part of the Diocese of Oxford within the Church of England.

The correspondence address is

Parish Office, 11 High Street, Wendover, Buckinghamshire, HP22 6DU.

The Parochial Church Council (PCC) became a registered charity in August 2009. Its registration number is 1131299.

PCC members who have served from May23 to the date of approval of this report are:

Incumbent:	Rev Sally Moring
Associate Priest:	Rev Nadine Rose
Curate:	Rev Matthew Routledge

LLMs:	David Blackmore
	Ian Sansbury

Churchwardens:	Peter Dean
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Deanery Synod Representatives:

- Sian Chattle**
- Paul Dean**
- Edward Blakeman**
- Peter Dean**

Elected Members:	Paul Dean (Secretary)
	Matt Ryan (Treasurer)
	Sarah Frost
	Monica Tompsett
	Peter Lockett
	Jennifer Ballantine
	Johanna Free
	Catherine Taylor
	Anne-Marie Foster
	Sharon Wilson
	Jacqueline Smith
	Michael Crockett

Ex Officio	Alison Kirk (Diocesan Synod)
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A: Structure, governance and management

The method of appointing PCC members is set out in the Church Representation Rules. New appointees are given an information pack. The PCC has passed a resolution by which a proportion of the PCC members will stand for re-election every three years, limited to a total of six years served. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. This is achieved by notices given out during church services, articles in the St Mary's newsletter and notices placed around the church.

The incumbent is currently Rev Sally Moring with Associate Priest Rev Nadine Rose and Curate Revd Matthew Routledge. David Blackmore and Ian Sansbury are licensed to serve in the parish as Licensed Lay Ministers (LLM).

The PCC operates by meeting during the year with various sub-committees meeting and conducting delegated activities and taking delegated responsibility in between. Methods of reporting back to the PCC range from the formal pre-distributed reports for discussion at PCC meetings, to informal verbal reports. The PCC became a registered charity in 2009 and is mindful of its responsibilities as Trustees. The major risks to which the church is exposed, as identified by the Trustees have been reviewed annually, and systems or procedures have been established to manage those risks.

B: Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the church building, St Mary's Centre, and the churchyard at Church Lane. Since 1992, the PCC has been a party to the Sharing Agreement of 1986 relating to St Anne's Church, Aylesbury Road, Wendover. The PCC also holds a lease over the premises at 11 High Street, Wendover (JUST shop and Parish Office). All of which contribute to our aim to be a church at the heart of the community. Details of our work are described more fully in the following reports from committees and other groups who contribute to our church community. The PCC depends on many volunteers who give freely of their time and talents. A

major part of its activity is the training and involvement of an increasing number of volunteers, doing practical projects or duties alongside others who are further involved as a trustee or a committee member. The benefits from volunteers' work, and our thanks to them, cannot be overstated, without them the viability of our church would be seriously affected. Our grant-making policy is twofold; special appeals which may arise, and giving at a budgeted annual level, where finances are available, as managed by the Global Church Committee.

Electoral Roll

Our Electoral Roll is managed by Jacquie Smith, our Electoral Roll officer. As required, the draft new register has been displayed in church for two weeks prior to the APCM. The number of people on the new Roll was reported at the APCM on 21st May 2023 which was 243 down by 3 from 2022.

The PCC

The full PCC met seven times during the past year using the online Zoom facility or in person at St Mary's. Committees met between meetings and a number reported formally to the PCC.

Church Attendance

We are required by the Diocese to report on the average weekly attendance for the first four weeks of October. This figure is one of the inputs to our Parish Share allocation. For 2023 the average weekly attendance for in person services was 89 and for online services at home services was 10. This period includes the October half term holidays so cannot be taken as a true reflection of 'average' church attendance. Also, being online it does include some households where more than one individual dialled in

We also had the following numbers for occasional services held at St Mary's: 20 baptisms, 2 weddings and 19 funerals.

Committees

The PCC operates through a number of committees that meet between full meetings of the PCC:

Standing Committee (Chair: Sally Moring) *is responsible for transacting the business of the PCC between meetings, subject to any directions given by the PCC.* The committee met seven times between the Annual Meeting of 2023

and 2024 and has reported formally to each PCC meeting.

In addition to the Standing Committee we also have the following committees, Finance and Governance, Estates Committee and People Committee that meet regularly during the year and report back to the PCC.

C: PCC Review of the Year

The year started with our first meeting after the APCM on 13th June 2023 via Zoom with only one agenda item to update the signatories on one of the bank accounts which was proposed seconded and passed by the meeting.

The second meeting was on 28th June 2023 where the PCC officers were elected being Matt Ryan as Treasurer, Paul Dean as secretary. The standing committee was elected as follows Revd Sally Moring, Revd Nadine Rose, Peter Dean, Paul Dean, Sian Chattle, Catherine Taylor, Anne-Marie Foster.

Sally then showed some slides which explained what the purpose of the PCC was. The following members were also elected to sub groups, Michael Crockett to the Finance group and Jennifer Ballentine and Anne-Marie Foster to the People group. Helen Blakeman then gave the meeting an update on safeguarding and the training requirements for PCC members was explained. The Policy on Safeguarding was proposed seconded and passed by the meeting.

Matt then gave a finance update, and Global church charities were approved for donations being Tear Fund, Aylesbury Youth Concern, St Philips Chapel Street in Salford. Sarah Frost's preaching agreement renewal was proposed, seconded and agreed by the meeting. Nadine gave an update on the Children and Young People work. A Quinquennial report had been completed for the church and was sent out to members prior to the meeting.

The third meeting was on 28th September 2023, Peter Dean chaired this meeting as Sally was on her sabbatical. Matt gave us a finance update and said the budget for the year was running to plan. Sub group report by Finance and Governance group was given which mentioned the Risk Register and possibility of buying JUST. The Estates group then gave a report and the worrying cost of energy was referred to, pressure was to be made to the company fitting the new church doors as still not fitted. The People committee gave their report and we were advised that Employment policy, Payment review policy and Performance review policy were being looked at.

Nadine gave a safeguarding update and reminded PCC members on the training they need to undertake, Peter said he would like this completed before Sally returned from her sabbatical. Nadine then gave her Associate Priest update advising all the work she had been doing in Sally's absence, particularly mentioned the current youth worker issue and she had been having meetings with Ian Sansbury on this subject.

The fourth meeting was on 22nd November 2023, Peter Dean once again chairing the meeting. Matt gave a finance update handing out a summary document to everyone. Matt advised we are now spending more money than we are getting in and asked members to think how we can do some fund raising. We then had sub group updates, David Blackmore advised the Estates group now have a sub group to look at the church's decarbonisation as if our Gas Boiler broke down we would not be permitted to buy a new gas boiler. A feasibility study was suggested. Safeguarding was reported by Peter who said training documentation was now nearly up to date, Helen Blakeman advised she had attended the Parish Safeguarding Officer Commissioning service. Helen also reported she is due to attend the Diocesan Safeguarding Leadership Pathway training. Associate Priest report from Nadine mentioned Matthew and herself had taken a lot of funerals recently. A Light Party took place and we celebrated the anniversary of David Blackmore's Lay Reader licensing.

The fifth meeting was held on 23rd January 2024 where we welcomed Sally back after her sabbatical. Matt gave is regular finance update and thanked Paul Moring for his work on reducing our energy bills. The budget for 2024 was discussed proposed, seconded and passed by the meeting including the paying of our full parish share. Matt advised that the Ministry Development fund runs out on 31st December 2024 so we need to do some fund raising, in addition to this the funding of a family and youth working will be required. Nadine gave an update on the family and youth pioneer worker situation and that grants were being sort to fund some of this. The PCC passed a motion to continue with this work. Sub groups reports were received some being sent out prior to the meeting. The feasibility study on Energy Decarbonisation was proposed, seconded and passed by the meeting. We had a safeguarding update and Anne-Marie said she had now completed her first DBS check and that she was now due to move on to the Sparklers helpers checks. Peter then took over the chairing of the meeting to discuss Prayers on Love and Faith that was recently commended by General Synod. Sally advised that

Nadine, Matthew and herself are all happy to use these prayers. A proposal was passed by the meeting that the PCC fully support our clergy on this matter. Sally then gave her Vicar's report saying that her sabbatical had been useful and that she got through Christmas services in a more relaxed state to previous years. Sally advised she was due to have a meeting with Father Derek and Remco concerning the churches share agreement from 1992 as St Mary's no longer use St Annes church for any services. The meeting then split up into smaller groups to discuss the current MAP document on how we need to re-launch it as a Future Plan for St Mary's

The sixth meeting was held on 13th March 2024. Peter Dean updated the meeting on Inclusive Church and Prayers for Love and Faith, Sally gave an update on safeguarding and advised that Helen Blakeman had attended a leadership training course. The meeting then discussed the Vision Work for St Mary's, PCC members had received documents from Sally in preparation for discussions on this subject the meeting split into separate groups and post it notes were completed on a number of subjects which were collated at the end. Sally gave us an update on the hole in the car park, Bishop Steven had sent an e-mail to all parishes with concerns on the lack of children in the church community and urged each parish to make this a top issue in their parish. David Blackmore gave an update on the Church Energy feasibility study.

Report by Paul Dean PCC Secretary

D: Financial Statement of the PCC

Treasurer's Report on the accounts for the year to 31 December 2023

Fund details for the financial year to 31 December 2023 are summarised in the table. Please note that fixed assets and depreciation have been excluded from the figures as they relate to past expenditure and not cash spent in 2023.

The General Fund below reflects the income and expenditure arising from the day-to-day activities of our Church. Other Funds for the Church have special rules applied to them and these restrict how the funds can be spent. During

2023 the Church accounts showed a decrease in total funds by £14,517, which is outlined below.

Funds	Income	Expense s	Transfer/ (Losses)	Surplus/ (deficit)	Funds at 31.12.23
General	£182,009	£166,139	(£13,527)	£2,343	£37,975
Designated (All)	£560	£30,205	£7,640	(£22,005)	£46,378
Fabric (Restricted)	£14,143	£33,283	£-	(£19,140)	£10,283
Legacy (Restricted)	£-	£-	£-	£-	£23,207
Other Restricted	£17,895	£19,473	£1,281	(£297)	£27,072
Total	£214,607	£249,100	(£4,606)	(£39,099)	£144,915

General Fund

2023 saw a steady pattern for our finances at St Mary's. Planned giving, via the Parish Giving Scheme and regular standing orders was consistent with 2022 other giving from other sources such as direct payments, the website and the card reader increased quite significantly. The weekly cash collections were marginally down on 2022. Our income from hiring the church and centre and some fundraising activities was similar to 2022, however church fees, for weddings etc, increased by c£5,000. Overall, our total income in 2023 was £30,163 higher due to the church receiving several grants from organisations for many of the larger projects that were planned and carried

out in 2023. The JUST shop, once again made an enormous difference to our income as it donated over £13,203 from profits and contributed £9,966 towards running costs.

Our general fund costs increased slightly in the year with costs rising from £164,206 to £166,139. The largest general fund costs for the church in the year were Parish Share of £108,900, which was paid in full and meant that we were able to support the ministry of other churches in the Oxford Diocese. Running the shop cost £14,043 and our utilities continued to be a large proportion of our costs due to the energy price rises. Our gas and electricity costs were lower in the year than we had budgeted, due to our utility provider making errors with the 'smart' meter and these differences were written off by them. Larger works this year for repairs included the works on the churchyard wall at the start of 2023, plus the introduction of the automatic doors making the church more accessible. The AV works were capitalised and do not appear in the expenditure as their use will be seen for many years to come.

As a result of some the additional giving and the unexpected reduction to energy costs we ended the year with the General Fund making a surplus of £15,870. As agreed in 2021, the Global Church fund was increased by taking 2% of our general fund income which amounted to £3,640 which is used to make grants to local, national and international organisations. The balance at the year end was £3,762. In addition to this, the General Fund also transferred £4,000 to the Ministry Development Fund to provide enough resource for the Associate Priest role for 2024.

Other Funds

In the year the Ministry Development Fund, which had been setup to support the plans shown in the Mission Action Plan, spent £26,266. The church has made a commitment until November 2025 regarding payments for our Associate Priest. It was agreed by the PCC, that legacies received by the PCC would be designated to be used towards Ministry Development, unless restrictions were given by the donor. At the year end the Ministry

Development Fund had £26,009 after transfers from the General Fund to carry forward to pay for one of the two years' salary costs.

Grants from the Friends helped to support the planned works on the automatic doors, some smaller internal maintenance as well as the introduction of the energy efficient lights which has helped the church with its aim to reduce its carbon footprint.

It should be noted that none of the other restricted funds can be used against St Mary's running costs but restricted to fabric, the churchyard, bells, flowers amongst other things.

In the year we spent £39,099 more than we received across all our funds which obviously is not sustainable. Whilst there was some planned extra spending in 2023 we will all need to look to fundraising, increased giving and pursue significant grants if we wish to continue doing what we currently do, in addition to looking after the building.

Thank you

I would like to say a big thank you to all of you who have continued to support the church over the last 12 months. We are fortunate to have a faithful and generous congregation who support our work in Wendover.

Grants from outside sources have been received with much gratitude, notably the Friends of St Mary's, The Lionel Abel-Smith Trust, U3A and the Wendover Parish Council. Thank you to the donors, but also those who worked hard on researching and requesting fundraising.

Not only have we benefited from income but thank you to those of you who have helped us to keep our costs down, whether that be volunteering with posts or actively trying to save money on our running costs with particular note going to Paul Moring who has worked very hard to manage the energy providers!

Once again, we are hugely grateful to Helen Blakeman and her team at Just who have run the shop and have once again done a fantastic job in the year.

I would also like to give special thanks to all those who have supported me as treasurer during this year. I mention Sarah Bishop who has continued to help

with some of the finance tasks! There are many others who work behind the scenes, so thank you for all you do.

Report by Matt Ryan, PCC Treasurer

E: Churchwardens' Report, including the Fabric, Goods and Ornaments

Looking back at my churchwarden's report for 2023, it's interesting to reflect on the continuities from last year as well as the new opportunities and issues that have arisen over the last twelve months. Many of the things that were work-in-progress last year have come to fruition, others are longer term projects that will occupy us for some time to come and there are new and fresh openings to consider – and I don't just mean the 'hole'. Such is a year in the life of a church community and building that has been around for hundreds of years.

We were pleased to be able to support Sally in her three-month sabbatical in the autumn of 2023. It's difficult to comprehend the full extent of the pressures and expectations on any incumbent – they are significant. It was good that we were able to support Sally and Paul in taking an opportunity for refreshment and renewal away from day-to-day church life. Whilst we all missed their contribution whilst they were away, the ministry team and many others stepped up their contribution to ensure that our activities continued as normal. Whilst well-supported by many others, Nadine, Julie and Matthew cheerfully took on a whole range of additional services, activities and responsibilities and I'd like to record our thanks to them here. And it did make us more appreciative of all that Sally does!

At the time of last year's Annual Parochial Church Meeting (APCM), we were planning the motorisation of the main glass entrance doors. This work was completed successfully and has made the building more accessible as well as helping to save energy as they automatically close. Managing the works and

the budget proved to be more complex than we anticipated, and completion took longer than expected but the result is a major improvement.

Also underway last year was the Quinquennial Inspection of the building. We received the final report after the last APCM. The report was very thorough but also encouraging in terms of the current state of the building. We are still reaping the benefits of the major internal refurbishment project carried out over ten years ago now. The latest report did highlight a number of items for urgent attention but none of these were particularly major and they have been factored into the minor works being overseen by the Estates Committee. There are also some longer-term recommendations that we will need to consider moving forward. These will be progressed through the Estates Committee and monitored by the PCC.

One thing we weren't anticipating at last year's APCM was the appearance of a large hole in the car park. You will probably know by now that this is the result of the collapse of a Victorian vault, possibly associated with the excessive rain this year. Unfortunately, we have had to close the car park whilst we investigate the safety of the whole area and work with diocese towards agreeing a faculty for the repair of the vault. This is on-going but we are making progress and hope to have the car park back in use (perhaps partially) as soon as possible.

Last year we were concerned about our non-renewable energy consumption and the associated costs. We have managed our way through the last winter, keeping the building acceptably warm and balancing our budget. However, this is unsustainable in the long term. Whilst the cost of gas and electricity is no longer increasing at the rate it was, it is likely to remain expensive and, ultimately, we need to reduce our dependence on fossil fuels to retain any credibility as we promote caring for the environment as part of our faith.

Replacing halogen lights with LEDs has made a significant impact on our electricity consumption but using gas to heat the building cannot continue indefinitely. Oxford Diocese no longer permits the replacement of existing boilers with any fossil fuel-based replacement. Our current boiler is mid-life and working well but we cannot do nothing and be unprepared for its eventual end-of-life.

The team that worked on the last major internal refurbishment had the foresight to commission underfloor heating and so it would be possible to install a heat-pump driven heating system running on renewable electricity without major internal works. However, such a project would still be complex and, although it could pay for itself in lower energy costs, would require substantial capital investment.

Given the likely cost and recognising that we have finite capacity to manage large-scale projects, PCC is proceeding very cautiously. We have commissioned and received a feasibility study that suggest that the most efficient solution could be a heat pump extracting heat from Hampden Pond and using it to heat the church. Making use of the fortuitous proximity of the pond in such an innovative way is of interest to the Parish Council (who have recently declared a climate emergency), the Diocese and the national church.

David Blackmore is leading this project with monitoring by the Estates Committee and PCC. We are taking a watchful step-by-step approach as we commission further design work and consider potential external capital funding. Hopefully we will make good progress with this but even if the project proves to be imprudent at this time, it will put us in a better position to address the issue when we eventually have no choice but to move away from fossil fuels. I expect to report on progress in next year's report but we will keep you fully informed through the PCC as we proceed.

Although care for the building is important and can dominate day-to-day considerations, St Mary's is much more about the people than the building. The People Committee have made steady progress on developing and submitting updated policies and procedures that cover our responsibilities as an employer and as a community venue – we have carried out a review of health and safety and updated risk assessments, minimising risks to users of the building.

All of our activities are dependent on so many volunteers that contribute their time and skills, enriching the life of the church in so many ways. Often this is quietly unseen, many things “just happen” but would not without the faithful service of individuals and teams. We were delighted to celebrate the contribution of so many at our recent joint service in February. This provided some recognition of all the work that goes into making St Mary's such a special and welcoming place. Thank you for all you do.

Peter Dean

Churchwarden

F: Deanery Synod Report

Wendover Deanery Synod has met on three occasions over the last twelve months.

We met at St Mary's Wendover on June 7th 2023 and elected Gavin Oldham as chair, Gary Beynon as Secretary and a standing committee comprising of Edward Blakeman and Robert Donnell as lay representatives and Rev'd Sally Bottomer and Rev'd John Simpson as clergy representatives as well as the Area Dean, lay chair, secretary and treasurer (this post is still not filled) . The meeting also discussed subjects which the synod would like to discuss so that future meetings could be planned.

Synod met again on September 27th at St Michael and All Angels, Aston Clinton and welcomed James Wood, Buckingham as Discipleship enabler

who spoke to quite a sizeable group of local people involved in Children and Young Peoples work in their parishes. The meeting was encouraging of those doing this work and provoking to those who can help to influence decisions about what's happening in our local parishes. Since then, there has been a diocesan initiative launched to raise the number of children we are engaging with.

Deanery synod then met on January 30th 2024 at St Peter and St Paul, Great Missenden and welcomed Paul Moring, our Deanery Environmental Lead. He spoke to a group of both synod members and others from the local parishes about what the diocese is encouraging us to do.... to look at our energy and other ways of conserving our world. There was discussion about Eco- Church membership and a share of what parishes are doing to make a difference. Paul gave some theological input and encouraged parishes to be teaching on this subject on a regular basis.

The next Deanery Synod meeting takes place on Wednesday May 15th at St Mary's, Wendover.

Report by Revd Sally Moring

G: Safeguarding Children and Vulnerable Adults

The Church of England and the Diocese require each church to have in place policies on Safeguarding, to support our *'working with children and young people'*, to consider in our own context all aspects of the *'Protecting Children and Vulnerable Adults in the Diocese of Oxford' policy* - to ensure procedures are in place to ensure a safe environment for children and young people, and Vulnerable Adults - in all aspects of St Mary's work. Within the policies and guidance, it considers all aspects of current disclosure procedures under the "Disclosure and Barring Service (DBS) to ensure safe recruitment of volunteers and employees".

Our church follows the guidance and good practice on Safeguarding issued by Oxford Diocese. Our current Safeguarding Policy, for Children & Vulnerable Adults can be found in the church porch and centre. We make an annual return the Oxford Diocesan to confirm that we are following guidelines and that we have noted changes in requirements. Making this return has become more streamlined through the Safeguarding Dashboard for Parishes, and the

questions asked help us to know that our policies and procedures are in line with requirements, or that some aspects require renewal, or need to be developed. The Dashboard reflects the requirements of the national Safeguarding Handbook 2018 (revised 2019).

The ministry team, led by the Vicar, receive specific Safeguarding training and guidance from the Diocese. The PSO (Parish Safeguarding Officer) has recently completed three levels of Diocesan training and is now Certificated at Leadership Level. The PSO has the opportunity to participate in the regular on-line “drop-in” sessions hosted by Tsungai Muchegwa, the Safeguarding Adviser for Buckinghamshire churches. She also attended the Diocesan Safeguarding Service and Workshops for PSOs at Christchurch Cathedral (19th November)

The PCC considers St Mary’s approach to Safeguarding in the context of current Diocesan Guidance and model Policies, particularly taking account of the role of volunteers and the changing nature of activities in the church. At St Mary’s we have many volunteers helping to lead the various activities for both children, young people and vulnerable adults. All volunteers and paid workers have to undertake periodic training in safeguarding awareness under the auspices of the Diocese, the majority of which is delivered on-line. Much work has been done by the Diocesan Safeguarding Team to regularise levels of training necessary for different roles, and the frequency of such training. Most on-line training modules last between 60, 90, or 120 minutes, and the PCC will consider how to support individuals needing to complete training modules, but for whom doing so online is not possible from home.

The online training modules are continually updated and each module comes with helpful guidance on how to navigate through the course on a computer or tablet, and it is set up to enable users to pause in a module, or to see the spoken commentary as printed text (PCC members, and Volunteers, whether working with children or vulnerable adults, requiring initial or updated training, have already been able to use online resources from the Diocese during the past year).

Safeguarding and Communication issues in the context of General Data Protection Regulations (GDPR) remain an important consideration, as do compliance with National Guidance on the use of social media.

The sub-committee structure of the PCC now makes it easier to address issues of protocol, and to look in detail at policies and documentation requiring ratification – for example, the policy and guidance on Safer Recruitment and People Management, and procedures to deal promptly with any Safeguarding allegation or concern. The PCC should confirm the nature of reporting on Safeguarding it requires for its regular meetings - It may be that this is a regular review of the Safeguarding Action Plan for St Mary's displayed on the Diocesan Parish Dashboard for Safeguarding .

What is most important is that all volunteers are aware of 'Best Practice'. St Mary's has adopted two Good Practice Guides – one for children and one for vulnerable adults. These guides include a Code of Conduct and other relevant support materials. These documents have been distributed in the past to volunteers working in the church community in different contexts; they will now be reviewed in the context of current guidance, and once adopted by the PCC will be re-distributed. Bellringers have recently received specific guidance and training from the Diocese, and have identified members of that team requiring DBS clearance which is now being processed by the Verifier, Anne-Marie Foster.

Volunteers are DBS checked as required, through AccessPCS, the Diocesan preferred Verification organisation. As the APCS procedures enable automatic renewal communication with individuals (if they sign up to this), the work of the Verifying Officer is helped. The PSO and Verifier will, following the APM, construct a new spreadsheet of the Training completed, and DBS checks processed, in relation to members of the PCC and other volunteers. On the Diocesan website there is detailed guidance to clarify which volunteers need to be DBS checked, and at which level. On the Government website linked to DBS is further definition of "Volunteer".

In addition to guidance provided by the Diocese, excellent guidance is available on the NSPCC website in relation to "keeping children safe". The Diocesan guidance includes helpful protocols for communication with Families, Children and Young People and Vulnerable Adults – whether by phone, electronic means, by distance or by face-to-face visiting.

Currently, related to Safeguarding, if anyone has cause for concern about any vulnerable adult or young person and would like to talk in confidence, then please contact Helen Blakeman, the Safeguarding Officer. (h.blakeman3@btinternet.com)

Report by Helen Blakeman, Safeguarding Officer

H: Vicars Report

It's been another busy year since the last APCM with much to celebrate but also some sadness.

We were very privileged to host the Buckingham Area ordination of priests on Saturday June 24th by the Bishop of Buckingham and amongst those being ordained was Matthew Routledge, our curate. The ordination was a real celebration as was the following morning when Matthew presided at communion for the first time surrounded by his family, friends and the church family.

Thanks to a huge amount of work by a group from church we staged a 'Celebration of wedding dresses' in July. A collection of dresses across the decades, the earliest from 1906, was assembled and complimented with flower arrangements and memorabilia. The church was busy with appreciative visitors all weekend and we ended with a songs of praise service.

I was very privileged to have a sabbatical from 1st September to 30th November 2023. Thanks to Nadine. Matthew and Julie as well as Pete Dean I was able to leave behind parish life for 3 months to rest, renew and refresh. Paul and I did this by spending time with our family, going to Morocco and Northumberland and resting; I also went on retreat and on a sewing course. 17 years in ordained ministry had taken its toll and it was good to set back.

Finishing sabbatical on Nov 30th meant returning for Advent and Christmas which once again were busy but also great fun! Thanks to our musicians we once again had a beautiful carol service. During the week between the carol service and Christmas Day we estimate 1500 came into our church churchyard. Wendover CE junior school Christmas services brought large numbers as did the carol service, services on Christmas Eve and Christmas

day. This included the successful Christmas Eve outdoor service for the local community.

Our week-by-week worship has continued supported by those who lead, preach, play music, read and intercede and we have covered many themes exploring how we live out our Christian faith in our daily lives. The use of our church building has increased with many calling in to visit our beautiful church and to pray where prayers have been said for centuries. I am very grateful to the Ministry team who contribute to so much as well the work of Pete, Paul, Matt and the whole PCC. None of it could happen without the work of Julie, our parish administrator who co-ordinates so much in the background.

Our work with children, young people and families looks very different at the moment than it has done in previous years – the numbers of children attending on a Sunday has decreased but Sparklers, our toddler group on a Monday is thriving and one – off events such as the Christmas eve outdoor service, the light party and Pancake party show things one -off events are very popular. We are hoping to appoint a Pioneer children, young people and families worker later this year with support from the Diocesan development fund. Our relationship with the local schools and nurseries has developed; both Matthew and Sally are governors at the Junior school and Nadine has a good relationship with the Children's room nursery as well as serving as a Trustee of Wendover Youth Centre. Regularly leading Collective Worship allows us to build up relationships with both children and staff and we hope to support the wellbeing of staff in the next term.

At St Marys we are very lucky to have so many volunteers and in February we gave thanks for all those who do give of their time at the 'Thank you volunteers' celebration. Individual invitations were issued to which many responded ... but we still need new people to come forward and help with many activities...live streamers, cleaners, readers, intercessors, coffee makers to list but a few roles. Getting involved deepens relationships and enables us to be more pro-active in our community. Please do consider how you can help.

Sadly, a number of prominent members of the church family died during 2023 and into 2024- these included Dr Colin Riley, Robert Phipps, Tony Farmer, Doris Jones, Mary Paice, John Bussien, Ron Smith and Derek Roxberry, Beryl Pearn, Ray England. They all contributed much to the life of our church, and we miss them. We were all very shocked and saddened when, on February 17th, the news came of the very sudden and unexpected death of our bishop, the Bishop of Buckingham, the Rt Rev'd Alan Wilson. Bishop Alan was last at St Mary's for the ordination in June 2023 and was a great friend and ally of St Mary's. We will miss his leadership and friendship very much.

We are always looking forward at St Mary's and at the moment are working on our vision for the next 5 years. Climate change and its effects are dear to us as is continuing to be at the heart of our community. Our desire to care for each other and others is important as are the lives of our young people and their families. Prayer and our individual relationships with Jesus are key to all that happens as Christian people and we long to develop that too. How we welcome and share hospitality is so important- something we each have a part to play in and which must express our love of God as well as our love for our neighbour. Please pray for the life of our church and its growth and authenticity.

Sally Moring

April 2023

Annual Report was reviewed and approved by the PCC at their meeting on 11th April 2024

**WENDOVER PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Wendover Parochial Church Council
Statement of Financial Activities
For The Year Ended 31 December 2024

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
INCOME AND ENDOWMENTS							
Donations and Legacies	2	149,555	14,750	35,153	-	199,458	187,487
Church Activities	2	24,319	163	727	-	25,209	24,760
Other trading activities	2	6,886	586	-	-	7,472	7,419
Investments	2	4,391	-	350	-	4,741	3,441
Other		-	-	-	-	-	-
Total income and endowments		185,151	15,499	36,230	-	236,880	223,107
EXPENDITURE							
Cost of generating funds	3	465	-	-	-	465	2,124
Church activities	3	185,974	26,664	23,897	-	236,535	262,021
Other		-	-	-	-	-	-
Total expenditure		186,439	26,664	23,897	-	237,000	264,145
Transfers							
Gross transfers between funds in		-		3,703	-	3,703	13,527
Gross transfers between funds out		(3,703)	-	-	-	(3,703)	(13,527)
Other recognised gains/losses							
Gains/(losses) on investments	9	-	-	444	6	450	1,281
Net movement in funds		(4,991)	(11,165)	16,480	6	330	(39,757)
Reconciliation of funds							
Total Funds brought forward		37,975	46,378	168,525	242	253,120	292,877
Total Funds carried forward		32,984	35,213	185,005	248	253,450	253,120

The notes on pages 3 to 14 form part of these financial statements.

**Wendover Parochial Church Council
Balance Sheet as at 31 December 2024**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
FIXED ASSETS							
Tangible assets	8	-	-	93,160	-	93,160	108,205
Investments	9	-	-	17,850	248	18,098	17,648
Total Fixed Assets		-	-	111,010	248	111,258	125,853
CURRENT ASSETS							
Debtors and prepayments	12	7,564	-	253	-	7,817	8,869
Investments	10	-	40,960	36,397	-	77,357	73,483
Cash at bank and in hand	11	30,707	-	43,418	-	74,125	60,156
Total Current Assets		38,271	40,960	80,068	-	159,299	142,508
CURRENT LIABILITIES							
Creditors due in one year	13	5,287	2,044	9,776	-	17,107	15,241
NET CURRENT ASSETS LESS CURRENT LIABILITIES		32,984	38,916	70,292	-	142,192	127,267
TOTAL ASSETS LESS CURRENT LIABILITIES		32,984	38,916	181,302	248	253,450	253,120
Creditors due more than one year		-	-	-	-	-	-
TOTAL ASSETS LESS LIABILITIES		32,984	38,916	181,302	248	253,450	253,120
FUNDS OF THE CHURCH							
General Fund		32,984				32,984	37,975
Designated Funds		-	38,916	-	-	38,916	46,378
		32,984	38,916	-	-	71,900	84,353
Restricted funds		-	-	181,302	-	181,302	168,525
Endowments		-	-	-	248	248	242
TOTAL FUNDS		32,984	38,916	181,302	248	253,450	253,120

Approved by the Parochial Church Council on [] and signed on its behalf by Rev'd Sally Moring.

1. Accounting Policies

Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Local Restriction Support Grants are accounted for when legally entitled to the amounts due.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Tangible Fixed Assets and Depreciation

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c)) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- Lighting and heating equipment - 20 years.

Investments

Investments are valued at market value at the balance sheet date.

Current assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

Going concern

The trustees have reviewed all material risks which may impact the organisation's ability to continue as a going concern. The trustees believe that despite any active risks, the charity remains a going concern. The trustees formed this conclusion by reviewing the financial performance of the organisation with reference to forecasted levels of free reserves.

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

2. Analysis of incoming resources

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Donations and legacies						
Planned giving – gift aided	88,223	-	-	-	88,223	87,619
Planned giving – non gift aided	5,867	-	-	-	5,867	5,640
Other giving – gift aided	2,521	11,000	1,020	-	14,541	2,271
Planned - CAF/Stewardship Scheme	900	-	-	-	900	900
Other giving - Non Gift Aided	12,242	-	738	-	12,980	8,736
Special Collections – All	228	-	2,464	-	2,692	1,471
Gift Aid Recoverable	23,826	2,750	698	-	27,274	25,727
Collections – open plate	3,369	-	233	-	3,602	5,608
Grants – all	11,829	-	30,000	-	41,829	48,760
Legacies	-	1,000	-	-	1,000	275
Church boxes	550	-	-	-	550	480
Total donations and legacies	149,555	14,750	35,153	-	199,458	187,487
Church activities						
Shop recharges and contributions	9,671	-	-	-	9,671	9,996
Other recharges	295	-	-	-	295	1,081
PCC fees	11,573	-	-	-	11,573	12,745
Events and non-fundraising activities	2,780	163	727	-	3,670	938
Total church activities	24,319	163	727	-	25,209	24,760
Other trading activities						
Sunday coffee	-	155	-	-	155	329
Events and fundraising activities	360	431	-	-	791	2,027
Church and centre hire	6,526	-	-	-	6,526	5,063
Total other trading activities	6,886	586	-	-	7,472	7,419

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Investment income						
CBF CE deposit and bank interest	4,391	-	350	-	4,741	3,441
Total investment income	4,391	-	350	-	4,741	3,441
Other income						
Other	-	-	-	-	-	-
Total other income	-	-	-	-	-	-
Total Income and endowments	185,151	15,499	36,230	-	236,880	223,107

3. Analysis of outgoing resources

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Costs of generating funds						
Fundraising activities	465	-	-	-	465	2,124
Total cost of generating funds	465	-	-	-	465	2,124
Church activities						
Parish share	103,521	-	-	-	103,521	108,900
Other ministry costs	2,497	23,024	-	-	25,521	25,044
Utilities and insurance	21,191	-	2,657	-	23,848	14,573
Cost of church services	4,568	-	1,059	-	5,627	7,033
Repairs	14,880	-	877	-	15,757	46,175
Furniture and equipment	-	-	-	-	-	200
Depreciation	-	-	15,045	-	15,045	15,045
Junior church	-	-	-	-	-	43
Use of other premises	500	-	-	-	500	300
Training costs	-	-	-	-	-	-
Missionary and charitable giving	-	3,640	3,549	-	7,189	7,029
Youth	25	-	-	-	25	1,222
Sages	42	-	710	-	752	917
Non-fundraising events	546	-	-	-	546	859
Support costs	38,204	-	-	-	38,204	34,681
Total church activities	185,974	26,664	23,897	-	236,535	262,021

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Other expenditure						
Sundry	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-
Total expenditure	186,439	26,664	23,897	-	237,000	264,145

4. Support costs

Church running costs/admin	24,570	-	-	-	24,570	20,638
High Street (note 19)	13,634	-	-	-	13,634	14,043
Total support costs	38,204	-	-	-	38,204	34,681

5. Staff numbers and emoluments

The average number of persons employed during the year was two - an administrator and an Associate Priest; all were part-time. Total wages were £40,263. No National Insurance was paid as the HMRC employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. 1 employee is in the NEST pension scheme. Employer contributions to the pension scheme totalled £191. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary.

6. Trustee remuneration and expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

7. Missionary and Charitable giving

Our 2024 giving is set out below

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Bucks Clergy Charity	-	1,213	-	1,213
Mind Over Mountains	-	1,213	-	1,213
Wells for Tanzania	-	607	-	607
Redtribe	-	607	-	607
	-	3,640	-	3,640

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

Grants and donations from special collections:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Gifts under £100	-	-	-	-
Christmas/Harvest Collections	-	-	3,024	3,024
Other collections	-	-	525	525
	-	-	3,549	3,549
Total charitable giving	-	3,640	3,549	7,189

The PCC's policy on charitable giving is to give 2% of income to charitable purposes annually and to choose a local, national and international partner for the year. In 2024 £3,703 was transferred to the Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2024 stands at £3,825.

8. Tangible fixed assets

	Organ £	AV Equipment £	Bells £	Lighting And heating £	Altar, shed, seats £	Total £
Cost or valuation						
At 1 January	39,587	20,372	28,762	272,135	63,015	423,871
Additions in year	-	-	-	-	-	-
Disposals/write off	-	-	-	-	-	-
At 31 December	39,587	20,372	28,762	272,135	63,015	423,871

Depreciation

At 1 January	39,587	7,424	28,762	176,878	63,015	315,666
Depreciation in year	-	1,439	-	13,606	-	15,045
Disposals/write off	-	-	-	-	-	-
At 31 December	39,587	8,863	28,762	190,484	63,015	330,711

Net book value

At 1 January	-	12,948	-	95,257	-	108,205
At 31 December	-	11,509	-	81,651	-	93,160

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

9. Investment assets

	Restricted Funds £	Endowment Funds £	Total Funds £
Fixed asset investments			
At 1 January	17,406	242	17,648
Net gain/(loss) on revaluation	444	6	450
At 31 December	17,850	248	18,098

Analysis of investments

	MV 2024 £	Income In year £
Restricted		
Dorothy Rance Fund - 233 units in CBFCE	5,388	110
Wendover C of E Trustees Fund – 4,309.93 units in CBFCE	6,427	123
Churchyard Care Committee – 261 units in CBFCE **	6,035	-
Endowment fund		
Brown Trust 10.73 units in CFCE	248	7
At 31 December	18,098	240

** Income for the Churchyard Care Committee is paid directly to the Churchyard Care Committee bank account.

10. Short term deposits

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
CBFCE	-	40,960	35,897	-	76,857	72,849
Barlow legacy	-	-	500	-	500	500
Brown Trust	-	-	-	-	-	134
Total	-	40,960	36,397	-	77,357	73,483

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

11. Cash at bank and in hand

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
NatWest	7,477	-	-	-	7,477	17,345
CAF	23,130	-	41,593	-	64,723	40,896
Bellringers Harpenden	-	-	1,668	-	1,668	1,596
High Street Petty Cash	100	-	-	-	100	100
Other Petty Cash	-	-	157	-	157	219
Total	30,707	-	43,418	-	74,125	60,156

12. Debtors and prepayments

	2024 £	2023 £
Amounts due in one year		
Prepayments	3,324	3,128
Accrued income	1,170	2,311
Fees	2,275	2,356
Recharges	50	-
Centre and church hire	998	1,074
Total	7,817	8,869

No amounts were due in more than one year.

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

13. Creditors and accruals

	2024 £	2023 £
Amounts due in one year		
Grants awarded from Special Collection not paid at year end	3,269	2,727
Accrued and deferred income	13,838	12,514
Total	<u>17,107</u>	<u>15,241</u>

Included in owed costs was income in advance of £4,406 (2023:Nil) for funds received for Wendover Arts Festival due to be held in 2025.

14. Analysis of net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Tangible Fixed Assets	-	-	93,160	-	93,160	108,205
Investment Fixed Assets	-	-	17,850	248	18,098	17,648
Current assets						
Short term investments	-	40,960	36,397	-	77,357	73,483
Bank and cash	30,707	-	43,418	-	74,125	60,156
Debtors and prepayments	7,564	-	253	-	7,817	8,869
Creditors within one year	(5,287)	(2,044)	(9,776)	-	(17,107)	(15,241)
Total	<u>32,984</u>	<u>38,916</u>	<u>181,302</u>	<u>248</u>	<u>253,450</u>	<u>253,120</u>

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

15. Statement of funds

	Fund b/f £	Incoming resources £	Outgoing resources £	Gain/losses Transfers £	Fund c/f £
Unrestricted					
Global church	3,762	-	3,640	3,703	3,825
Fabric fund	680	749	-	-	1,429
Legacies	15,927	-	-	-	15,927
Ministry development fund	26,009	14,750	23,024	-	17,735
Total designated	46,378	15,499	26,664	-	38,916
General fund	37,975	185,151	186,439	(3,703)	32,984
Total unrestricted	84,353	200,650	213,103	-	71,900
Restricted funds					
Wendover CofE School	7,452	123	-	189	7,764
Bell ringers Fund	1,664	727	687	-	1,704
Church refurbishment Fund	95,257	-	13,605	-	81,652
Churchyard Care Committee	5,995	285	-	135	6,415
Fabric Fund	10,283	-	3,535	-	6,748
Legacies Fund	23,207	-	-	-	23,207
Climate Action Wendover	654	-	-	-	654
Flower Fund	245	-	245	-	-
Dorothy Rance Fund	5,584	110	127	120	5,687
Ministry Development Fund	171	-	-	-	171
Sages Fund	264	446	710	-	-
Special Collections Fund	104	3,532	3,549	-	87
Special Purposes Fund	2,840	-	-	-	2,840
Warm Welcome	1,723	-	-	-	1,723
HS2	-	30,000	-	-	30,000
Pioneer Minister	-	1,000	-	-	1,000
AV Fund	12,948	-	1,439	-	11,509
Brown Trust	134	7	-	-	141
	168,525	36,230	23,897	444	181,302
Endowment Fund					
Brown Trust	242	-	-	6	248
Total of all Funds	253,120	236,880	237,000	450	253,450

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

16. Fund details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church – Designated	Money set aside by PCC for mission and charitable giving
Flower Fund – Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund – Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund – Designated	Legacies with no specific instructions as to use
Ministry Development Fund – Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Warm Welcome	Money set aside to provide a warm welcome for people needing assistance
HS2	HS2 grant monies for church soundproofing
Pioneer Minister	Funds allocated from grants and donations for funding pioneer minister role
AV Fund	Funds allocated for purchase of AV equipment for the Church
Brown Trust	Unspent income from endowment fund
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17. Related Party Transactions

Aggregate donations from Trustees of the PCC totalled £19,597.

The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £9,671 (2023 - £9,996) for services including rent and other running costs. Also during the year, the company made donations of £11,829 (2023 - £13,203).

18. Insurance

Buildings and contents sum insured is £14,780,000.

19. St Mary's (Wendover) Limited

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2024 a contribution of £11,829 was made.

High Street premises costs paid by St Mary's

	2024	2023
	£	£
Rent	9,600	9,600
Buildings insurance	554	734
Utilities	1,907	1,942
Telephone	1,496	1,466
IT equipment	-	-
Maintenance	78	301
Total	<u>13,635</u>	<u>14,043</u>

20. Reserves policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £32,426 including Parish Share. At year end the General Fund reserve stood at £32,984.

In November 2019 St Mary's appointed a part time Associate Priest for a 3-year contract. In November 2022, the PCC agreed to extend the contract for a further three years to 2025. The costs of this are to be financed by the Ministry Development Fund, the designated legacy fund and the general fund.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

In the year the PCC agreed to allocate 2% of general income to the Global Church Fund to support external agencies. In the year £3,703 was allocated to the Global Church Fund.

21. Obligations under operating leases

St Mary's has a lease which runs to 2029 on 11c, High Street, Wendover of £9,600 a year. They also have a lease on a photocopier which expires in 2025.

**Wendover Parochial Church Council
Independent Examiners Report
For The Year Ended 31 December 2024**

Independent Examiners report to the trustees of the Parish Church of St Mary the Virgin Wendover (Charity No 1131299).

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2024 as set out on pages 1 to 14.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Jeremy Spreyer, ACCA

32 High Street, Wendover, Bucks, HP22 6EA

Date: 8 May 2025

**WENDOVER PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Wendover Parochial Church Council
Statement of Financial Activities
For The Year Ended 31 December 2024

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
INCOME AND ENDOWMENTS							
Donations and Legacies	2	149,555	14,750	35,153	-	199,458	187,487
Church Activities	2	24,319	163	727	-	25,209	24,760
Other trading activities	2	6,886	586	-	-	7,472	7,419
Investments	2	4,391	-	350	-	4,741	3,441
Other		-	-	-	-	-	-
Total income and endowments		185,151	15,499	36,230	-	236,880	223,107
EXPENDITURE							
Cost of generating funds	3	465	-	-	-	465	2,124
Church activities	3	185,974	26,664	23,897	-	236,535	262,021
Other		-	-	-	-	-	-
Total expenditure		186,439	26,664	23,897	-	237,000	264,145
Transfers							
Gross transfers between funds in		-		3,703	-	3,703	13,527
Gross transfers between funds out		(3,703)	-	-	-	(3,703)	(13,527)
Other recognised gains/losses							
Gains/(losses) on investments	9	-	-	444	6	450	1,281
Net movement in funds		(4,991)	(11,165)	16,480	6	330	(39,757)
Reconciliation of funds							
Total Funds brought forward		37,975	46,378	168,525	242	253,120	292,877
Total Funds carried forward		32,984	35,213	185,005	248	253,450	253,120

The notes on pages 3 to 14 form part of these financial statements.

**Wendover Parochial Church Council
Balance Sheet as at 31 December 2024**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
FIXED ASSETS							
Tangible assets	8	-	-	93,160	-	93,160	108,205
Investments	9	-	-	17,850	248	18,098	17,648
Total Fixed Assets		-	-	111,010	248	111,258	125,853
CURRENT ASSETS							
Debtors and prepayments	12	7,564	-	253	-	7,817	8,869
Investments	10	-	40,960	36,397	-	77,357	73,483
Cash at bank and in hand	11	30,707	-	43,418	-	74,125	60,156
Total Current Assets		38,271	40,960	80,068	-	159,299	142,508
CURRENT LIABILITIES							
Creditors due in one year	13	5,287	2,044	9,776	-	17,107	15,241
NET CURRENT ASSETS LESS CURRENT LIABILITIES		32,984	38,916	70,292	-	142,192	127,267
TOTAL ASSETS LESS CURRENT LIABILITIES		32,984	38,916	181,302	248	253,450	253,120
Creditors due more than one year		-	-	-	-	-	-
TOTAL ASSETS LESS LIABILITIES		32,984	38,916	181,302	248	253,450	253,120
FUNDS OF THE CHURCH							
General Fund		32,984				32,984	37,975
Designated Funds		-	38,916	-	-	38,916	46,378
		32,984	38,916	-	-	71,900	84,353
Restricted funds		-	-	181,302	-	181,302	168,525
Endowments		-	-	-	248	248	242
TOTAL FUNDS		32,984	38,916	181,302	248	253,450	253,120

Approved by the Parochial Church Council on [] and signed on its behalf by Rev'd Sally Moring.

1. Accounting Policies

Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Local Restriction Support Grants are accounted for when legally entitled to the amounts due.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Tangible Fixed Assets and Depreciation

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c)) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- Lighting and heating equipment - 20 years.

Investments

Investments are valued at market value at the balance sheet date.

Current assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

Going concern

The trustees have reviewed all material risks which may impact the organisation's ability to continue as a going concern. The trustees believe that despite any active risks, the charity remains a going concern. The trustees formed this conclusion by reviewing the financial performance of the organisation with reference to forecasted levels of free reserves.

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

2. Analysis of incoming resources

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Donations and legacies						
Planned giving – gift aided	88,223	-	-	-	88,223	87,619
Planned giving – non gift aided	5,867	-	-	-	5,867	5,640
Other giving – gift aided	2,521	11,000	1,020	-	14,541	2,271
Planned - CAF/Stewardship Scheme	900	-	-	-	900	900
Other giving - Non Gift Aided	12,242	-	738	-	12,980	8,736
Special Collections – All	228	-	2,464	-	2,692	1,471
Gift Aid Recoverable	23,826	2,750	698	-	27,274	25,727
Collections – open plate	3,369	-	233	-	3,602	5,608
Grants – all	11,829	-	30,000	-	41,829	48,760
Legacies	-	1,000	-	-	1,000	275
Church boxes	550	-	-	-	550	480
Total donations and legacies	149,555	14,750	35,153	-	199,458	187,487
Church activities						
Shop recharges and contributions	9,671	-	-	-	9,671	9,996
Other recharges	295	-	-	-	295	1,081
PCC fees	11,573	-	-	-	11,573	12,745
Events and non-fundraising activities	2,780	163	727	-	3,670	938
Total church activities	24,319	163	727	-	25,209	24,760
Other trading activities						
Sunday coffee	-	155	-	-	155	329
Events and fundraising activities	360	431	-	-	791	2,027
Church and centre hire	6,526	-	-	-	6,526	5,063
Total other trading activities	6,886	586	-	-	7,472	7,419

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Investment income						
CBF CE deposit and bank interest	4,391	-	350	-	4,741	3,441
Total investment income	4,391	-	350	-	4,741	3,441
Other income						
Other	-	-	-	-	-	-
Total other income	-	-	-	-	-	-
Total Income and endowments	185,151	15,499	36,230	-	236,880	223,107

3. Analysis of outgoing resources

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Costs of generating funds						
Fundraising activities	465	-	-	-	465	2,124
Total cost of generating funds	465	-	-	-	465	2,124
Church activities						
Parish share	103,521	-	-	-	103,521	108,900
Other ministry costs	2,497	23,024	-	-	25,521	25,044
Utilities and insurance	21,191	-	2,657	-	23,848	14,573
Cost of church services	4,568	-	1,059	-	5,627	7,033
Repairs	14,880	-	877	-	15,757	46,175
Furniture and equipment	-	-	-	-	-	200
Depreciation	-	-	15,045	-	15,045	15,045
Junior church	-	-	-	-	-	43
Use of other premises	500	-	-	-	500	300
Training costs	-	-	-	-	-	-
Missionary and charitable giving	-	3,640	3,549	-	7,189	7,029
Youth	25	-	-	-	25	1,222
Sages	42	-	710	-	752	917
Non-fundraising events	546	-	-	-	546	859
Support costs	38,204	-	-	-	38,204	34,681
Total church activities	185,974	26,664	23,897	-	236,535	262,021

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Other expenditure						
Sundry	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-
Total expenditure	186,439	26,664	23,897	-	237,000	264,145

4. Support costs

Church running costs/admin	24,570	-	-	-	24,570	20,638
High Street (note 19)	13,634	-	-	-	13,634	14,043
Total support costs	38,204	-	-	-	38,204	34,681

5. Staff numbers and emoluments

The average number of persons employed during the year was two - an administrator and an Associate Priest; all were part-time. Total wages were £40,263. No National Insurance was paid as the HMRC employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. 1 employee is in the NEST pension scheme. Employer contributions to the pension scheme totalled £191. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary.

6. Trustee remuneration and expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

7. Missionary and Charitable giving

Our 2024 giving is set out below

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Bucks Clergy Charity	-	1,213	-	1,213
Mind Over Mountains	-	1,213	-	1,213
Wells for Tanzania	-	607	-	607
Redtribe	-	607	-	607
	-	3,640	-	3,640

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

Grants and donations from special collections:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Gifts under £100	-	-	-	-
Christmas/Harvest Collections	-	-	3,024	3,024
Other collections	-	-	525	525
	-	-	3,549	3,549
Total charitable giving	-	3,640	3,549	7,189

The PCC's policy on charitable giving is to give 2% of income to charitable purposes annually and to choose a local, national and international partner for the year. In 2024 £3,703 was transferred to the Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2024 stands at £3,825.

8. Tangible fixed assets

	Organ £	AV Equipment £	Bells £	Lighting And heating £	Altar, shed, seats £	Total £
Cost or valuation						
At 1 January	39,587	20,372	28,762	272,135	63,015	423,871
Additions in year	-	-	-	-	-	-
Disposals/write off	-	-	-	-	-	-
At 31 December	39,587	20,372	28,762	272,135	63,015	423,871

Depreciation

At 1 January	39,587	7,424	28,762	176,878	63,015	315,666
Depreciation in year	-	1,439	-	13,606	-	15,045
Disposals/write off	-	-	-	-	-	-
At 31 December	39,587	8,863	28,762	190,484	63,015	330,711

Net book value

At 1 January	-	12,948	-	95,257	-	108,205
At 31 December	-	11,509	-	81,651	-	93,160

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

9. Investment assets

	Restricted Funds £	Endowment Funds £	Total Funds £
Fixed asset investments			
At 1 January	17,406	242	17,648
Net gain/(loss) on revaluation	444	6	450
At 31 December	17,850	248	18,098

Analysis of investments

	MV 2024 £	Income In year £
Restricted		
Dorothy Rance Fund - 233 units in CBFCE	5,388	110
Wendover C of E Trustees Fund – 4,309.93 units in CBFCE	6,427	123
Churchyard Care Committee – 261 units in CBFCE **	6,035	-
Endowment fund		
Brown Trust 10.73 units in CFCE	248	7
At 31 December	18,098	240

** Income for the Churchyard Care Committee is paid directly to the Churchyard Care Committee bank account.

10. Short term deposits

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
CBFCE	-	40,960	35,897	-	76,857	72,849
Barlow legacy	-	-	500	-	500	500
Brown Trust	-	-	-	-	-	134
Total	-	40,960	36,397	-	77,357	73,483

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

11. Cash at bank and in hand

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
NatWest	7,477	-	-	-	7,477	17,345
CAF	23,130	-	41,593	-	64,723	40,896
Bellringers Harpenden	-	-	1,668	-	1,668	1,596
High Street Petty Cash	100	-	-	-	100	100
Other Petty Cash	-	-	157	-	157	219
Total	30,707	-	43,418	-	74,125	60,156

12. Debtors and prepayments

	2024 £	2023 £
Amounts due in one year		
Prepayments	3,324	3,128
Accrued income	1,170	2,311
Fees	2,275	2,356
Recharges	50	-
Centre and church hire	998	1,074
Total	7,817	8,869

No amounts were due in more than one year.

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

13. Creditors and accruals

	2024 £	2023 £
Amounts due in one year		
Grants awarded from Special Collection not paid at year end	3,269	2,727
Accrued and deferred income	13,838	12,514
Total	<u>17,107</u>	<u>15,241</u>

Included in owed costs was income in advance of £4,406 (2023:Nil) for funds received for Wendover Arts Festival due to be held in 2025.

14. Analysis of net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2023 Funds £
Tangible Fixed Assets	-	-	93,160	-	93,160	108,205
Investment Fixed Assets	-	-	17,850	248	18,098	17,648
Current assets						
Short term investments	-	40,960	36,397	-	77,357	73,483
Bank and cash	30,707	-	43,418	-	74,125	60,156
Debtors and prepayments	7,564	-	253	-	7,817	8,869
Creditors within one year	(5,287)	(2,044)	(9,776)	-	(17,107)	(15,241)
Total	<u>32,984</u>	<u>38,916</u>	<u>181,302</u>	<u>248</u>	<u>253,450</u>	<u>253,120</u>

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024**

15. Statement of funds

	Fund b/f £	Incoming resources £	Outgoing resources £	Gain/losses Transfers £	Fund c/f £
Unrestricted					
Global church	3,762	-	3,640	3,703	3,825
Fabric fund	680	749	-	-	1,429
Legacies	15,927	-	-	-	15,927
Ministry development fund	26,009	14,750	23,024	-	17,735
Total designated	46,378	15,499	26,664	-	38,916
General fund	37,975	185,151	186,439	(3,703)	32,984
Total unrestricted	84,353	200,650	213,103	-	71,900
Restricted funds					
Wendover CofE School	7,452	123	-	189	7,764
Bell ringers Fund	1,664	727	687	-	1,704
Church refurbishment Fund	95,257	-	13,605	-	81,652
Churchyard Care Committee	5,995	285	-	135	6,415
Fabric Fund	10,283	-	3,535	-	6,748
Legacies Fund	23,207	-	-	-	23,207
Climate Action Wendover	654	-	-	-	654
Flower Fund	245	-	245	-	-
Dorothy Rance Fund	5,584	110	127	120	5,687
Ministry Development Fund	171	-	-	-	171
Sages Fund	264	446	710	-	-
Special Collections Fund	104	3,532	3,549	-	87
Special Purposes Fund	2,840	-	-	-	2,840
Warm Welcome	1,723	-	-	-	1,723
HS2	-	30,000	-	-	30,000
Pioneer Minister	-	1,000	-	-	1,000
AV Fund	12,948	-	1,439	-	11,509
Brown Trust	134	7	-	-	141
	168,525	36,230	23,897	444	181,302
Endowment Fund					
Brown Trust	242	-	-	6	248
Total of all Funds	253,120	236,880	237,000	450	253,450

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2024

16. Fund details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church – Designated	Money set aside by PCC for mission and charitable giving
Flower Fund – Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund – Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund – Designated	Legacies with no specific instructions as to use
Ministry Development Fund – Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Warm Welcome	Money set aside to provide a warm welcome for people needing assistance
HS2	HS2 grant monies for church soundproofing
Pioneer Minister	Funds allocated from grants and donations for funding pioneer minister role
AV Fund	Funds allocated for purchase of AV equipment for the Church
Brown Trust	Unspent income from endowment fund
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17. Related Party Transactions

Aggregate donations from Trustees of the PCC totalled £19,597.

The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £9,671 (2023 - £9,996) for services including rent and other running costs. Also during the year, the company made donations of £11,829 (2023 - £13,203).

18. Insurance

Buildings and contents sum insured is £14,780,000.

19. St Mary's (Wendover) Limited

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2024 a contribution of £11,829 was made.

High Street premises costs paid by St Mary's

	2024	2023
	£	£
Rent	9,600	9,600
Buildings insurance	554	734
Utilities	1,907	1,942
Telephone	1,496	1,466
IT equipment	-	-
Maintenance	78	301
Total	<u>13,635</u>	<u>14,043</u>

20. Reserves policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £32,426 including Parish Share. At year end the General Fund reserve stood at £32,984.

In November 2019 St Mary's appointed a part time Associate Priest for a 3-year contract. In November 2022, the PCC agreed to extend the contract for a further three years to 2025. The costs of this are to be financed by the Ministry Development Fund, the designated legacy fund and the general fund.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

In the year the PCC agreed to allocate 2% of general income to the Global Church Fund to support external agencies. In the year £3,703 was allocated to the Global Church Fund.

21. Obligations under operating leases

St Mary's has a lease which runs to 2029 on 11c, High Street, Wendover of £9,600 a year. They also have a lease on a photocopier which expires in 2025.

**Wendover Parochial Church Council
Independent Examiners Report
For The Year Ended 31 December 2024**

Independent Examiners report to the trustees of the Parish Church of St Mary the Virgin Wendover (Charity No 1131299).

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2024 as set out on pages 1 to 14.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Jeremy Spreyer, ACCA

32 High Street, Wendover, Bucks, HP22 6EA

Date: 8 May 2025

Accounts

St Mary's for the ordination in June 2023 and was a great friend and ally of St Mary's. We will miss his leadership and friendship very much.

We are always looking forward at St Mary's and at the moment are working on our vision for the next 5 years. Climate change and its effects are dear to us as is continuing to be at the heart of our community. Our desire to care for each other and others is important as are the lives of our young people and their families. Prayer and our individual relationships with Jesus are key to all that happens as Christian people and we long to develop that too. How we welcome and share hospitality is so important- something we each have a part to play in and which must express our love of God as well as our love for our neighbour. Please pray for the life of our church and its growth and authenticity.

Sally Moring

April 2023

Annual Report was reviewed and approved by the PCC at their meeting on 11th April 2024



The Parish Church of St Mary the Virgin Wendover Buckinghamshire

Annual Report May 2023 to March 2024

Vicar: Rev Sally Moring

**Bank: NatWest
22 Market Square
Aylesbury
HP2 01T**

**CAF Bank
25 Kings Hill Ave
Kings Hill
West Malling
Kent
ME19 4JQ**

**Independent Examiner: Gavin Styles FCCA, Chapel Lane, High Wycombe,
HP12 4BJ**

**The church of St Mary the Virgin is situated on the outskirts of Wendover.
It is part of the Diocese of Oxford within the Church of England.
The correspondence address is
Parish Office, 11 High Street, Wendover, Buckinghamshire, HP22 6DU.**

The Parochial Church Council (PCC) became a registered charity in August 2009. Its registration number is 1131299.

PCC members who have served from May23 to the date of approval of this report are:

Incumbent: Rev Sally Moring
Associate Priest: Rev Nadine Rose
Curate: Rev Matthew Routledge

LLMs: David Blackmore
Ian Sansbury

Churchwardens: Peter Dean

Deanery Synod Representatives:
Sian Chattle
Paul Dean
Edward Blakeman
Peter Dean

Elected Members: Paul Dean (Secretary)
Matt Ryan (Treasurer)
Sarah Frost
Monica Tompsett
Peter Lockett
Jennifer Ballantine
Johanna Free
Catherine Taylor
Anne-Marie Foster
Sharon Wilson
Jacqueline Smith
Michael Crockett

Ex Officio Alison Kirk (Diocesan Synod)

church and to pray where prayers have been said for centuries. I am very grateful to the Ministry team who contribute to so much as well the work of Pete, Paul, Matt and the whole PCC. None of it could happen without the work of Julie, our parish administrator who co-ordinates so much in the background.

Our work with children, young people and families looks very different at the moment than it has done in previous years – the numbers of children attending on a Sunday has decreased but Sparklers, our toddler group on a Monday is thriving and one – off events such as the Christmas eve outdoor service, the light party and Pancake party show things one -off events are very popular. We are hoping to appoint a Pioneer children, young people and families worker later this year with support from the Diocesan development fund. Our relationship with the local schools and nurseries has developed; both Matthew and Sally are governors at the Junior school and Nadine has a good relationship with the Children’s room nursery as well as serving as a Trustee of Wendover Youth Centre. Regularly leading Collective Worship allows us to build up relationships with both children and staff and we hope to support the wellbeing of staff in the next term.

At St Marys we are very lucky to have so many volunteers and in February we gave thanks for all those who do give of their time at the ‘Thank you volunteers’ celebration. Individual invitations were issued to which many responded ... but we still need new people to come forward and help with many activities...live streamers, cleaners, readers, intercessors, coffee makers to list but a few roles. Getting involved deepens relationships and enables us to be more pro-active in our community. Please do consider how you can help.

Sadly, a number of prominent members of the church family died during 2023 and into 2024- these included Dr Colin Riley, Robert Phipps, Tony Farmer, Doris Jones, Mary Paice, John Bussien, Ron Smith and Derek Roxberry, Beryl Pearn, Ray England. They all contributed much to the life of our church, and we miss them. We were all very shocked and saddened when, on February 17th, the news came of the very sudden and unexpected death of our bishop, the Bishop of Buckingham, the Rt Rev’d Alan Wilson. Bishop Alan was last at

H: Vicars Report

It's been another busy year since the last APCM with much to celebrate but also some sadness.

We were very privileged to host the Buckingham Area ordination of priests on Saturday June 24th by the Bishop of Buckingham and amongst those being ordained was Matthew Routledge, our curate. The ordination was a real celebration as was the following morning when Matthew presided at communion for the first time surrounded by his family, friends and the church family.

Thanks to a huge amount of work by a group from church we staged a 'Celebration of wedding dresses' in July. A collection of dresses across the decades, the earliest from 1906, was assembled and complimented with flower arrangements and memorabilia. The church was busy with appreciative visitors all weekend and we ended with a songs of praise service.

I was very privileged to have a sabbatical from 1st September to 30th November 2023. Thanks to Nadine. Matthew and Julie as well as Pete Dean I was able to leave behind parish life for 3 months to rest, renew and refresh. Paul and I did this by spending time with our family, going to Morocco and Northumberland and resting; I also went on retreat and on a sewing course. 17 years in ordained ministry had taken its toll and it was good to set back.

Finishing sabbatical on Nov 30th meant returning for Advent and Christmas which once again were busy but also great fun! Thanks to our musicians we once again had a beautiful carol service. During the week between the carol service and Christmas Day we estimate 1500 came into our church churchyard. Wendover CE junior school Christmas services brought large numbers as did the carol service, services on Christmas Eve and Christmas day. This included the successful Christmas Eve outdoor service for the local community.

Our week-by-week worship has continued supported by those who lead, preach, play music, read and intercede and we have covered many themes exploring how we live out our Christian faith in our daily lives. The use of our church building has increased with many calling in to visit our beautiful

A: Structure, governance and management

The method of appointing PCC members is set out in the Church Representation Rules. New appointees are given an information pack. The PCC has passed a resolution by which a proportion of the PCC members will stand for re-election every three years, limited to a total of six years served. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. This is achieved by notices given out during church services, articles in the St Mary's newsletter and notices placed around the church.

The incumbent is currently Rev Sally Moring with Associate Priest Rev Nadine Rose and Curate Revd Matthew Routledge. David Blackmore and Ian Sansbury are licensed to serve in the parish as Licensed Lay Ministers (LLM).

The PCC operates by meeting during the year with various sub-committees meeting and conducting delegated activities and taking delegated responsibility in between. Methods of reporting back to the PCC range from the formal pre-distributed reports for discussion at PCC meetings, to informal verbal reports. The PCC became a registered charity in 2009 and is mindful of its responsibilities as Trustees. The major risks to which the church is exposed, as identified by the Trustees have been reviewed annually, and systems or procedures have been established to manage those risks.

B: Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the church building, St Mary's Centre, and the churchyard at Church Lane. Since 1992, the PCC has been a party to the Sharing Agreement of 1986 relating to St Anne's Church, Aylesbury Road, Wendover. The PCC also holds a lease over the premises at 11 High Street, Wendover (JUST shop and Parish Office). All of which contribute to our aim to be a church at the heart of the community. Details of our work are described more fully in the following reports from committees and other groups who contribute to our church community. The PCC depends on many volunteers who give freely of their time and talents. A

major part of its activity is the training and involvement of an increasing number of volunteers, doing practical projects or duties alongside others who are further involved as a trustee or a committee member. The benefits from volunteers' work, and our thanks to them, cannot be overstated, without them the viability of our church would be seriously affected. Our grant-making policy is twofold; special appeals which may arise, and giving at a budgeted annual level, where finances are available, as managed by the Global Church Committee.

Electoral Roll

Our Electoral Roll is managed by Jacquie Smith, our Electoral Roll officer. As required, the draft new register has been displayed in church for two weeks prior to the APCM. The number of people on the new Roll was reported at the APCM on 21st May 2023 which was 243 down by 3 from 2022.

The PCC

The full PCC met seven times during the past year using the online Zoom facility or in person at St Mary's. Committees met between meetings and a number reported formally to the PCC.

Church Attendance

We are required by the Diocese to report on the average weekly attendance for the first four weeks of October. This figure is one of the inputs to our Parish Share allocation. For 2023 the average weekly attendance for in person services was 89 and for online services at home services was 10. This period includes the October half term holidays so cannot be taken as a true reflection of 'average' church attendance. Also, being online it does include some households where more than one individual dialled in

We also had the following numbers for occasional services held at St Mary's: 20 baptisms, 2 weddings and 19 funerals.

Committees

The PCC operates through a number of committees that meet between full meetings of the PCC:

Standing Committee (Chair: Sally Moring) *is responsible for transacting the business of the PCC between meetings, subject to any directions given by the PCC.* The committee met seven times between the Annual Meeting of 2023

reporting on Safeguarding it requires for its regular meetings - It may be that this is a regular review of the Safeguarding Action Plan for St Mary's displayed on the Diocesan Parish Dashboard for Safeguarding .

What is most important is that all volunteers are aware of 'Best Practice'. St Mary's has adopted two Good Practice Guides – one for children and one for vulnerable adults. These guides include a Code of Conduct and other relevant support materials. These documents have been distributed in the past to volunteers working in the church community in different contexts; they will now be reviewed in the context of current guidance, and once adopted by the PCC will be re-distributed. Bellringers have recently received specific guidance and training from the Diocese, and have identified members of that team requiring DBS clearance which is now being processed by the Verifier, Anne-Marie Foster.

Volunteers are DBS checked as required, through AccessPCS, the Diocesan preferred Verification organisation. As the APCS procedures enable automatic renewal communication with individuals (if they sign up to this), the work of the Verifying Officer is helped. The PSO and Verifier will, following the APM, construct a new spreadsheet of the Training completed, and DBS checks processed, in relation to members of the PCC and other volunteers. On the Diocesan website there is detailed guidance to clarify which volunteers need to be DBS checked, and at which level. On the Government website linked to DBS is further definition of "Volunteer".

In addition to guidance provided by the Diocese, excellent guidance is available on the NSPCC website in relation to "keeping children safe". The Diocesan guidance includes helpful protocols for communication with Families, Children and Young People and Vulnerable Adults – whether by phone, electronic means, by distance or by face-to-face visiting.

Currently, related to Safeguarding, if anyone has cause for concern about any vulnerable adult or young person and would like to talk in confidence, then please contact Helen Blakeman, the Safeguarding Officer. (h.blakeman3@btinternet.com)

Report by Helen Blakeman, Safeguarding Officer

The ministry team, led by the Vicar, receive specific Safeguarding training and guidance from the Diocese. The PSO (Parish Safeguarding Officer) has recently completed three levels of Diocesan training and is now Certificated at Leadership Level. The PSO has the opportunity to participate in the regular on-line “drop-in” sessions hosted by Tsungai Muchegwa, the Safeguarding Adviser for Buckinghamshire churches. She also attended the Diocesan Safeguarding Service and Workshops for PSOs at Christchurch Cathedral (19th November)

The PCC considers St Mary’s approach to Safeguarding in the context of current Diocesan Guidance and model Policies, particularly taking account of the role of volunteers and the changing nature of activities in the church. At St Mary’s we have many volunteers helping to lead the various activities for both children, young people and vulnerable adults. All volunteers and paid workers have to undertake periodic training in safeguarding awareness under the auspices of the Diocese, the majority of which is delivered on-line. Much work has been done by the Diocesan Safeguarding Team to regularise levels of training necessary for different roles, and the frequency of such training. Most on-line training modules last between 60, 90, or 120 minutes, and the PCC will consider how to support individuals needing to complete training modules, but for whom doing so online is not possible from home.

The online training modules are continually updated and each module comes with helpful guidance on how to navigate through the course on a computer or tablet, and it is set up to enable users to pause in a module, or to see the spoken commentary as printed text (PCC members, and Volunteers, whether working with children or vulnerable adults, requiring initial or updated training, have already been able to use online resources from the Diocese during the past year).

Safeguarding and Communication issues in the context of General Data Protection Regulations (GDPR) remain an important consideration, as do compliance with National Guidance on the use of social media.

The sub-committee structure of the PCC now makes it easier to address issues of protocol, and to look in detail at policies and documentation requiring ratification – for example, the policy and guidance on Safer Recruitment and People Management, and procedures to deal promptly with any Safeguarding allegation or concern. The PCC should confirm the nature of

and 2024 and has reported formally to each PCC meeting.

In addition to the Standing Committee we also have the following committees, Finance and Governance, Estates Committee and People Committee that meet regularly during the year and report back to the PCC.

C: PCC Review of the Year

The year started with our first meeting after the APCM on 13th June 2023 via Zoom with only one agenda item to update the signatories on one of the bank accounts which was proposed seconded and passed by the meeting.

The second meeting was on 28th June 2023 where the PCC officers were elected being Matt Ryan as Treasurer, Paul Dean as secretary. The standing committee was elected as follows Revd Sally Moring, Revd Nadine Rose, Peter Dean, Paul Dean, Sian Chattle, Catherine Taylor, Anne-Marie Foster.

Sally then showed some slides which explained what the purpose of the PCC was. The following members were also elected to sub groups, Michael Crockett to the Finance group and Jennifer Ballentine and Anne-Marie Foster to the People group. Helen Blakeman then gave the meeting an update on safeguarding and the training requirements for PCC members was explained. The Policy on Safeguarding was proposed seconded and passed by the meeting.

Matt then gave a finance update, and Global church charities were approved for donations being Tear Fund, Aylesbury Youth Concern, St Philips Chapel Street in Salford. Sarah Frost’s preaching agreement renewal was proposed, seconded and agreed by the meeting. Nadine gave an update on the Children and Young People work. A Quinquennial report had been completed for the church and was sent out to members prior to the meeting.

The third meeting was on 28th September 2023, Peter Dean chaired this meeting as Sally was on her sabbatical. Matt gave us a finance update and said the budget for the year was running to plan. Sub group report by Finance and Governance group was given which mentioned the Risk Register and possibility of buying JUST. The Estates group then gave a report and the worrying cost of energy was referred to, pressure was to be made to the company fitting the new church doors as still not fitted. The People committee gave their report and we were advised that Employment policy, Payment review policy and Performance review policy were being looked at.

Nadine gave a safeguarding update and reminded PCC members on the training they need to undertake, Peter said he would like this completed before Sally returned from her sabbatical. Nadine then gave her Associate Priest update advising all the work she had been doing in Sally's absence, particularly mentioned the current youth worker issue and she had been having meetings with Ian Sansbury on this subject.

The fourth meeting was on 22nd November 2023, Peter Dean once again chairing the meeting. Matt gave a finance update handing out a summary document to everyone. Matt advised we are now spending more money than we are getting in and asked members to think how we can do some fund raising. We then had sub group updates, David Blackmore advised the Estates group now have a sub group to look at the church's decarbonisation as if our Gas Boiler broke down we would not be permitted to buy a new gas boiler. A feasibility study was suggested. Safeguarding was reported by Peter who said training documentation was now nearly up to date, Helen Blakeman advised she had attended the Parish Safeguarding Officer Commissioning service. Helen also reported she is due to attend the Diocesan Safeguarding Leadership Pathway training. Associate Priest report from Nadine mentioned Matthew and herself had taken a lot of funerals recently. A Light Party took place and we celebrated the anniversary of David Blackmore's Lay Reader licensing.

The fifth meeting was held on 23rd January 2024 where we welcomed Sally back after her sabbatical. Matt gave is regular finance update and thanked Paul Moring for his work on reducing our energy bills. The budget for 2024 was discussed proposed, seconded and passed by the meeting including the paying of our full parish share. Matt advised that the Ministry Development fund runs out on 31st December 2024 so we need to do some fund raising, in addition to this the funding of a family and youth working will be required. Nadine gave an update on the family and youth pioneer worker situation and that grants were being sort to fund some of this. The PCC passed a motion to continue with this work. Sub groups reports were received some being sent out prior to the meeting. The feasibility study on Energy Decarbonisation was proposed, seconded and passed by the meeting. We had a safeguarding update and Anne-Marie said she had now completed her first DBS check and that she was now due to move on to the Sparklers helpers checks. Peter then took over the chairing of the meeting to discuss Prayers on Love and Faith that was recently commended by General Synod. Sally advised that

diocesan initiative launched to raise the number of children we are engaging with.

Deanery synod then met on January 30th 2024 at St Peter and St Paul, Great Missenden and welcomed Paul Moring, our Deanery Environmental Lead. He spoke to a group of both synod members and others from the local parishes about what the diocese is encouraging us to do.... to look at our energy and other ways of conserving our world. There was discussion about Eco- Church membership and a share of what parishes are doing to make a difference. Paul gave some theological input and encouraged parishes to be teaching on this subject on a regular basis.

The next Deanery Synod meeting takes place on Wednesday May 15th at St Mary's, Wendover.

Report by Revd Sally Moring

G: Safeguarding Children and Vulnerable Adults

The Church of England and the Diocese require each church to have in place policies on Safeguarding, to support our '*working with children and young people*', to consider in our own context all aspects of the '*Protecting Children and Vulnerable Adults in the Diocese of Oxford*' policy - to ensure procedures are in place to ensure a safe environment for children and young people, and Vulnerable Adults - in all aspects of St Mary's work. Within the policies and guidance, it considers all aspects of current disclosure procedures under the "Disclosure and Barring Service (DBS) to ensure safe recruitment of volunteers and employees".

Our church follows the guidance and good practice on Safeguarding issued by Oxford Diocese. Our current Safeguarding Policy, for Children & Vulnerable Adults can be found in the church porch and centre. We make an annual return the Oxford Diocesan to confirm that we are following guidelines and that we have noted changes in requirements. Making this return has become more streamlined through the Safeguarding Dashboard for Parishes, and the questions asked help us to know that our policies and procedures are in line with requirements, or that some aspects require renewal, or need to be developed. The Dashboard reflects the requirements of the national Safeguarding Handbook 2018 (revised 2019).

an employer and as a community venue – we have carried out a review of health and safety and updated risk assessments, minimising risks to users of the building.

All of our activities are dependent on so many volunteers that contribute their time and skills, enriching the life of the church in so many ways. Often this is quietly unseen, many things “just happen” but would not without the faithful service of individuals and teams. We were delighted to celebrate the contribution of so many at our recent joint service in February. This provided some recognition of all the work that goes into making St Mary’s such a special and welcoming place. Thank you for all you do.

Peter Dean

Churchwarden

F: Deanery Synod Report

Wendover Deanery Synod has met on three occasions over the last twelve months.

We met at St Mary’s Wendover on June 7th 2023 and elected Gavin Oldham as chair, Gary Beynon as Secretary and a standing committee comprising of Edward Blakeman and Robert Donnell as lay representatives and Rev’d Sally Bottomer and Rev’d John Simpson as clergy representatives as well as the Area Dean, lay chair, secretary and treasurer (this post is still not filled) . The meeting also discussed subjects which the synod would like to discuss so that future meetings could be planned.

Synod met again on September 27th at St Michael and All Angels, Aston Clinton and welcomed James Wood, Buckingham as Discipleship enabler who spoke to quite a sizeable group of local people involved in Children and Young Peoples work in their parishes. The meeting was encouraging of those doing this work and provoking to those who can help to influence decisions about what’s Is happening in our local parishes. Since then, there has been a

Nadine, Matthew and herself are all happy to use these prayers. A proposal was passed by the meeting that the PCC fully support our clergy on this matter. Sally then gave her Vicar’s report saying that her sabbatical had been useful and that she got through Christmas services in a more relaxed state to previous years. Sally advised she was due to have a meeting with Father Derek and Remco concerning the churches share agreement from 1992 as St Mary’s no longer use St Annes church for any services. The meeting then split up into smaller groups to discuss the current MAP document on how we need to re-launch it as a Future Plan for St Mary’s

The sixth meeting was held on 13th March 2024. Peter Dean updated the meeting on Inclusive Church and Prayers for Love and Faith, Sally gave an update on safeguarding and advised that Helen Blakeman had attended a leadership training course. The meeting then discussed the Vision Work for St Mary’s, PCC members had received documents from Sally in preparation for discussions on this subject the meeting split into separate groups and post it notes were completed on a number of subjects which were collated at the end. Sally gave us an update on the hole in the car park, Bishop Steven had sent an e-mail to all parishes with concerns on the lack of children in the church community and urged each parish to make this a top issue in their parish. David Blackmore gave an update on the Church Energy feasibility study.

Report by Paul Dean PCC Secretary

D: Financial Statement of the PCC

Treasurer’s Report on the accounts for the year to 31 December 2023

Fund details for the financial year to 31 December 2023 are summarised in the table. Please note that fixed assets and depreciation have been excluded from the figures as they relate to past expenditure and not cash spent in 2023.

The General Fund below reflects the income and expenditure arising from the day-to-day activities of our Church. Other Funds for the Church have special rules applied to them and these restrict how the funds can be spent. During

2023 the Church accounts showed a decrease in total funds by £14,517, which is outlined below.

Funds	Income	Expense s	Transfer/(Losses)	Surplus/ (deficit)	Funds at 31.12.23
General	£182,009	£166,139	(£13,527)	£2,343	£37,975
Designated (All)	£560	£30,205	£7,640	(£22,005)	£46,378
Fabric (Restricted)	£14,143	£33,283	£-	(£19,140)	£10,283
Legacy (Restricted)	£-	£-	£-	£-	£23,207
Other Restricted	£17,895	£19,473	£1,281	(£297)	£27,072
Total	£214,607	£249,100	(£4,606)	(£39,099)	£144,915

General Fund

2023 saw a steady pattern for our finances at St Mary's. Planned giving, via the Parish Giving Scheme and regular standing orders was consistent with 2022 other giving from other sources such as direct payments, the website and the card reader increased quite significantly. The weekly cash collections were marginally down on 2022. Our income from hiring the church and centre and some fundraising activities was similar to 2022, however church fees, for weddings etc, increased by c£5,000. Overall, our total income in 2023 was £30,163 higher due to the church receiving several grants from organisations for many of the larger projects that were planned and carried out in 2023. The

and working well but we cannot do nothing and be unprepared for its eventual end-of-life.

The team that worked on the last major internal refurbishment had the foresight to commission underfloor heating and so it would be possible to install a heat-pump driven heating system running on renewable electricity without major internal works. However, such a project would still be complex and, although it could pay for itself in lower energy costs, would require substantial capital investment.

Given the likely cost and recognising that we have finite capacity to manage large-scale projects, PCC is proceeding very cautiously. We have commissioned and received a feasibility study that suggest that the most efficient solution could be a heat pump extracting heat from Hampden Pond and using it to heat the church. Making use of the fortuitous proximity of the pond in such an innovative way is of interest to the Parish Council (who have recently declared a climate emergency), the Diocese and the national church.

David Blackmore is leading this project with monitoring by the Estates Committee and PCC. We are taking a watchful step-by-step approach as we commission further design work and consider potential external capital funding. Hopefully we will make good progress with this but even if the project proves to be imprudent at this time, it will put us in a better position to address the issue when we eventually have no choice but to move away from fossil fuels. I expect to report on progress in next year's report but we will keep you fully informed through the PCC as we proceed.

Although care for the building is important and can dominate day-to-day considerations, St Mary's is much more about the people than the building. The People Committee have made steady progress on developing and submitting updated policies and procedures that cover our responsibilities as

Also underway last year was the Quinquennial Inspection of the building. We received the final report after the last APCM. The report was very thorough but also encouraging in terms of the current state of the building. We are still reaping the benefits of the major internal refurbishment project carried out over ten years ago now. The latest report did highlight a number of items for urgent attention but none of these were particularly major and they have been factored into the minor works being overseen by the Estates Committee. There are also some longer-term recommendations that we will need to consider moving forward. These will be progressed through the Estates Committee and monitored by the PCC.

One thing we weren't anticipating at last year's APCM was the appearance of a large hole in the car park. You will probably know by now that this is the result of the collapse of a Victorian vault, possibly associated with the excessive rain this year. Unfortunately, we have had to close the car park whilst we investigate the safety of the whole area and work with diocese towards agreeing a faculty for the repair of the vault. This is on-going but we are making progress and hope to have the car park back in use (perhaps partially) as soon as possible.

Last year we were concerned about our non-renewable energy consumption and the associated costs. We have managed our way through the last winter, keeping the building acceptably warm and balancing our budget. However, this is unsustainable in the long term. Whilst the cost of gas and electricity is no longer increasing at the rate it was, it is likely to remain expensive and, ultimately, we need to reduce our dependence on fossil fuels to retain any credibility as we promote caring for the environment as part of our faith.

Replacing halogen lights with LEDs has made a significant impact on our electricity consumption but using gas to heat the building cannot continue indefinitely. Oxford Diocese no longer permits the replacement of existing boilers with any fossil fuel-based replacement. Our current boiler is mid-life

JUST shop, once again made an enormous difference to our income as it donated over £13,203 from profits and contributed £9,966 towards running costs.

Our general fund costs increased slightly in the year with costs rising from £164,206 to £166,139. The largest general fund costs for the church in the year were Parish Share of £108,900, which was paid in full and meant that we were able to support the ministry of other churches in the Oxford Diocese. Running the shop cost £14,043 and our utilities continued to be a large proportion of our costs due to the energy price rises. Our gas and electricity costs were lower in the year than we had budgeted, due to our utility provider making errors with the 'smart' meter and these differences were written off by them. Larger works this year for repairs included the works on the churchyard wall at the start of 2023, plus the introduction of the automatic doors making the church more accessible. The AV works were capitalised and do not appear in the expenditure as their use will be seen for many years to come.

As a result of some the additional giving and the unexpected reduction to energy costs we ended the year with the General Fund making a surplus of £15,870. As agreed in 2021, the Global Church fund was increased by taking 2% of our general fund income which amounted to £3,640 which is used to make grants to local, national and international organisations. The balance at the year end was £3,762. In addition to this, the General Fund also transferred £4,000 to the Ministry Development Fund to provide enough resource for the Associate Priest role for 2024.

Other Funds

In the year the Ministry Development Fund, which had been setup to support the plans shown in the Mission Action Plan, spent £26,266. The church has made a commitment until November 2025 regarding payments for our Associate Priest. It was agreed by the PCC, that legacies received by the PCC would be designated to be used towards Ministry Development, unless restrictions were given by the donor. At the year end the Ministry Development Fund had £26,009 after transfers from the General Fund to carry forward to pay for one of the two years' salary costs.

Grants from the Friends helped to support the planned works on the automatic doors, some smaller internal maintenance as well as the introduction of the energy efficient lights which has helped the church with its aim to reduce its carbon footprint.

It should be noted that none of the other restricted funds can be used against St Mary's running costs but restricted to fabric, the churchyard, bells, flowers amongst other things.

In the year we spent £39,099 more than we received across all our funds which obviously is not sustainable. Whilst there was some planned extra spending in 2023 we will all need to look to fundraising, increased giving and pursue significant grants if we wish to continue doing what we currently do, in addition to looking after the building.

Thank you

I would like to say a big thank you to all of you who have continued to support the church over the last 12 months. We are fortunate to have a faithful and generous congregation who support our work in Wendover.

Grants from outside sources have been received with much gratitude, notably the Friends of St Mary's, The Lionel Abel-Smith Trust, U3A and the Wendover Parish Council. Thank you to the donors, but also those who worked hard on researching and requesting fundraising.

Not only have we benefited from income but thank you to those of you who have helped us to keep our costs down, whether that be volunteering with posts or actively trying to save money on our running costs with particular note going to Paul Moring who has worked very hard to manage the energy providers!

Once again, we are hugely grateful to Helen Blakeman and her team at Just who have run the shop and have once again done a fantastic job in the year.

I would also like to give special thanks to all those who have supported me as treasurer during this year. I mention Sarah Bishop who has continued to help with some of the finance tasks! There are many others who work behind the scenes, so thank you for all you do.

Report by Matt Ryan, PCC Treasurer

E: Churchwardens' Report, including the Fabric, Goods and Ornaments

Looking back at my churchwarden's report for 2023, it's interesting to reflect on the continuities from last year as well as the new opportunities and issues that have arisen over the last twelve months. Many of the things that were work-in-progress last year have come to fruition, others are longer term projects that will occupy us for some time to come and there are new and fresh openings to consider – and I don't just mean the 'hole'. Such is a year in the life of a church community and building that has been around for hundreds of years.

We were pleased to be able to support Sally in her three-month sabbatical in the autumn of 2023. It's difficult to comprehend the full extent of the pressures and expectations on any incumbent – they are significant. It was good that we were able to support Sally and Paul in taking an opportunity for refreshment and renewal away from day-to-day church life. Whilst we all missed their contribution whilst they were away, the ministry team and many others stepped up their contribution to ensure that our activities continued as normal. Whilst well-supported by many others, Nadine, Julie and Matthew cheerfully took on a whole range of additional services, activities and responsibilities and I'd like to record our thanks to them here. And it did make us more appreciative of all that Sally does!

At the time of last year's Annual Parochial Church Meeting (APCM), we were planning the motorisation of the main glass entrance doors. This work was completed successfully and has made the building more accessible as well as helping to save energy as they automatically close. Managing the works and the budget proved to be more complex than we anticipated, and completion took longer than expected but the result is a major improvement.

**WENDOVER PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Wendover Parochial Church Council
Statement of Financial Activities
For The Year Ended 31 December 2023

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
INCOME AND ENDOWMENTS							
Donations and Legacies	2	147,880	275	39,332	-	187,487	164,328
Church Activities	2	24,030	-	730	-	24,760	19,378
Other trading activities	2	6,940	285	194	-	7,419	7,592
Investments	2	3,159	-	282	-	3,441	1,496
Other		-	-	-	-	-	150
Total income and endowments		182,009	560	40,538	-	223,107	192,944
EXPENDITURE							
Cost of generating funds	3	906	-	1,218	-	2,124	-
Church activities	3	165,233	30,205	66,583	-	262,021	218,753
Other		-	-	-	-	-	35
Total expenditure		166,139	30,205	67,801	-	264,145	192,944
Transfers							
Gross transfers between funds in		-	7,640	5,887	-	13,527	78,293
Gross transfers between funds out		(13,527)	-	-	-	(13,527)	(78,293)
Other recognised gains/losses							
Gains/(losses) on investments	9	-	-	1,290	(9)	1,281	(2,278)
Net movement in funds		2,343	(22,005)	(20,086)	(9)	(39,757)	(28,123)
Reconciliation of funds							
Total Funds brought forward		35,632	68,383	188,611	251	292,877	321,000
Total Funds carried forward		37,975	46,378	168,525	242	253,120	292,877

The notes on pages 3 to 13 form part of these financial statements.

**Wendover Parochial Church Council
Balance Sheet as at 31 December 2023**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
FIXED ASSETS							
Tangible assets	8	-	-	108,205	-	108,205	108,863
Investments	9	-	-	17,406	242	17,648	16,367
Total Fixed Assets		-	-	125,611	242	125,853	125,230
CURRENT ASSETS							
Debtors and prepayments	12	7,637	5	1,227	-	8,869	7,866
Investments	10	-	39,713	33,770	-	73,483	71,217
Cash at bank and in hand	11	38,994	9,698	11,464	-	60,156	101,915
Total Current Assets		46,631	49,416	46,461	-	142,508	180,998
CURRENT LIABILITIES							
Creditors due in one year	13	8,656	3,038	3,547	-	15,241	13,351
NET CURRENT ASSETS LESS CURRENT LIABILITIES		37,975	46,378	42,914	-	127,267	167,647
TOTAL ASSETS LESS CURRENT LIABILITIES		37,975	46,378	168,525	242	253,120	292,877
Creditors due more than one year		-	-	-	-	-	-
TOTAL ASSETS LESS LIABILITIES		37,975	46,378	168,525	242	253,120	292,877
FUNDS OF THE CHURCH							
General Fund		37,975				37,975	35,632
Designated Funds		-	46,378	-	-	46,378	68,383
		37,975	46,378	-	-	84,353	104,015
Restricted funds		-	-	168,525	-	168,525	188,611
Endowments		-	-	-	242	242	251
TOTAL FUNDS		37,975	46,378	168,525	242	253,120	292,877

Approved by the Parochial Church Council on 11 April 2024 and signed on its behalf by Rev'd Sally Moring.

The notes on pages 3 to 13 form part of these financial statements.

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023**

1. Accounting Policies

Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Government and Local Government Grants for Coronavirus Job Retention Scheme and Local Restriction Support Grants are accounted for when legally entitled to the amounts due.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Tangible Fixed Assets and Depreciation

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c)) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- Lighting and heating equipment - 20 years.

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023

Investments

Investments are valued at market value at the balance sheet date..

Current assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

2. Analysis of incoming resources

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
Donations and legacies						
Planned giving – gift aided	87,619	-	-	-	87,619	87,871
Planned giving – non gift aided	5,640	-	-	-	5,640	5,616
Other giving – gift aided	2,271	-	-	-	2,271	2,006
Planned - CAF/Stewardship Scheme	900	-	-	-	900	1,180
Other giving - Non Gift Aided	8,124	-	612	-	8,736	2,303
Special Collections - All	93	-	1,378	-	1,471	2,792
Gift Aid Recoverable	24,790	-	937	-	25,727	24,239
Collections – open plate	4,760	-	848	-	5,608	6,058
Grants - all	13,203	-	35,557	-	48,760	31,088
Legacies	-	275	-	-	275	1,000
Church boxes	480	-	-	-	480	176
Total donations and legacies	147,880	275	39,332	-	187,487	164,328
Church activities						
Shop recharges and contributions	9,996	-	-	-	9,996	10,641
Other recharges	1,081	-	-	-	1,081	19
PCC fees	12,745	-	-	-	12,745	7,755
Events and non-fundraising activities	208	-	730	-	938	963
Total church activities	24,030	-	730	-	24,760	19,378
Other trading activities						
Sunday coffee	-	285	44	-	329	533
Events and fundraising activities	1,877	-	150	-	2,027	2,001
Church and centre hire	5,063	-	-	-	5,063	5,058
Total other trading activities	6,940	285	194	-	7,419	7,592

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
Investment income						
CBF CE deposit and bank interest	3,159	-	282	-	3,441	1,496
Total investment income	3,159	-	282	-	3,441	1,496
Other income						
Other	-	-	-	-	-	150
Total other income	-	-	-	-	-	150
Total Income and endowments	182,009	560	40,538	-	223,107	192,944

3. Analysis of outgoing resources

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
Costs of generating funds						
Fundraising activities	906	-	1,218	-	2,124	-
Total cost of generating funds	906	-	1,218	-	2,124	-
Church activities						
Parish share	108,900	-	-	-	108,900	111,644
Other ministry costs	-	25,044	-	-	25,044	22,800
Utilities and insurance	12,065	-	2,508	-	14,573	16,034
Cost of church services	4,898	-	2,135	-	7,033	3,776
Repairs	5,237	-	40,938	-	46,175	4,041
Furniture and equipment	200	-	-	-	200	45
Depreciation	-	-	15,045	-	15,045	13,606
Junior church	43	-	-	-	43	628
Use of other premises	300	-	-	-	300	749
Training costs	-	-	-	-	-	-
Missionary and charitable giving	-	3,939	3,090	-	7,029	3,917
Youth	-	1,222	-	-	1,222	5,895
Sages	-	-	917	-	917	1,135
Non-fundraising events	859	-	-	-	859	517
Support costs	32,731	-	1,950	-	34,681	33,967
Total church activities	165,233	30,205	66,583	-	262,021	218,753

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
Other expenditure						
Sundry	-	-	-	-	-	35
Total other expenditure	-	-	-	-	-	35
Total expenditure	166,139	30,205	67,801	-	264,145	218,788

4. Support costs

Church running costs/admin	18,688	-	1,950	-	20,638	20,265
High Street (note 19)	14,043	-	-	-	14,043	13,702
Total support costs	32,731	-	1,950	-	34,681	33,967

5. Staff numbers and emoluments

The average number of persons employed during the year was three. An administrator, a youth worker and an Associate Priest; all were part-time. Total wages were £38,949. No National Insurance was paid as the HMRC employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. No employees are in the NEST pension scheme. Employer contributions to the pension scheme totalled £0. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary.

6. Trustee remuneration and expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

7. Missionary and Charitable giving

Our 2023 giving is set out below:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Wendover and Villages Ukraine	-	500	-	500
Youth Concern	-	1,146	-	1,146
St Phillips Chapel Street	-	1,146	-	1,146
Tear Fund	-	1,147	-	1,147
	-	3,939	-	3,939

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023**

Grants and donations from special collections:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Gifts under £100	-	-	30	30
Christmas/Harvest Collections	-	-	1,996	1,996
Other collections	-	-	1,064	1,064
	-	-	3,090	3,090
Total charitable giving	-	3,939	3,090	7,029

The PCC's policy on charitable giving is to give 2% of income to charitable purposes annually and to choose a local, national and international partner for the year. In 2023 £3,640 was transferred to the Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2023 stands at £3,762.

8. Tangible fixed assets

	Organ £	AV Equipment £	Bells £	Lighting And heating £	Altar, shed, seats £	Total £
Cost or valuation						
At 1 January	39,587	17,985	28,762	272,135	63,015	421,484
Additions in year	-	14,387	-	-	-	14,387
Disposals/write off	-	(12,000)	-	-	-	(12,000)
At 31 December	39,587	20,372	28,762	272,135	63,015	423,871
Depreciation						
At 1 January	39,587	17,985	28,762	163,272	63,015	312,621
Depreciation in year	-	1,439	-	13,606	-	15,045
Disposals/write off	-	(12,000)	-	-	-	(12,000)
At 31 December	39,587	7,424	28,762	176,878	63,015	315,666
Net book value						
At 1 January	-	-	-	108,863	-	108,863
At 31 December	-	12,948	-	95,257	-	108,205

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023

9. Investment assets

	Restricted Funds £	Endowment Funds £	Total Funds £
Fixed asset investments			
At 1 January	16,116	251	16,367
Net gain/(loss) on revaluation	1,290	(9)	1,281
At 31 December	17,406	242	17,648

Analysis of investments

	MV 2023 £	Income In year £
Restricted		
Dorothy Rance Fund - 233 units in CBFCE	5,267	72
Wendover C of E Trustees Fund – 4,309.93 units in CBFCE	6,239	64
Churchyard Care Committee – 261 units in CBFCE **	5,900	-
Endowment fund		
Brown Trust 10.73 units in CFCE	242	7
At 31 December	17,648	143

** Income for the Churchyard Care Committee is paid directly to the Churchyard Care Committee bank account.

10. Short term deposits

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
CBFCE	-	39,713	33,136	-	72,849	70,590
Barlow legacy	-	-	500	-	500	500
Brown Trust	-	-	134	-	134	127
Total	-	39,713	33,770	-	73,483	71,217

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

11. Cash at bank and in hand

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2022 Funds £
NatWest	-	7,696	9,649	-	17,345	29,177
CAF	38,894	2,002	-	-	40,896	70,506
Flower Fund	-	-	-	-	-	32
Flower Fund cash	-	-	-	-	-	29
Bellringers Harpenden	-	-	1,596	-	1,596	2,004
High Street Petty Cash	100	-	-	-	100	100
Other Petty Cash	-	-	219	-	219	67
Total	38,994	9,698	11,464	-	60,156	101,915

12. Debtors and prepayments

	2023 £	2022 £
Amounts due in one year		
Prepayments	3,128	3,285
Accrued income	2,311	1,429
Fees	2,356	536
Recharges	-	511
Centre and church hire	1,074	2,105
Total	8,869	7,866

No amounts were due in more than one year.

Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023

13. Creditors and accruals

	2023	2022
	£	£
Amounts due in one year		
Grants awarded from Special Collection not paid at year end	2,727	2,872
Accrued or owed costs	12,514	10,479
Total	<u>15,241</u>	<u>13,351</u>

14. Analysis of net assets by fund

	Unrestricted	Designated	Restricted	Endowment	Total	2022
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Tangible Fixed Assets	-	-	108,205	-	108,205	108,863
Investment Fixed Assets	-	-	17,406	242	17,648	70,506
Current assets						
Short term investments	-	39,713	33,770	-	73,483	71,217
Bank and cash	38,994	9,698	11,464	-	60,156	101,915
Debtors and prepayments	7,637	5	1,227	-	8,869	7,866
Creditors within one year	(8,656)	(3,038)	(3,547)	-	(15,241)	(13,351)
Total	<u>37,975</u>	<u>46,378</u>	<u>168,525</u>	<u>242</u>	<u>253,120</u>	<u>292,877</u>

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023**

15. Statement of funds

	Fund b/f £	Incoming resources £	Outgoing resources £	Gain/losses Transfers £	Fund c/f £
Unrestricted					
Global church	4,061	-	3,939	3,640	3,762
Fabric fund	395	285	-	-	680
Legacies	15,927	-	-	-	15,927
Ministry development fund	48,000	275	26,266	4,000	26,009
Total designated	68,383	560	30,205	7,640	46,378
General fund	35,632	182,009	166,139	(13,527)	37,975
Total unrestricted	104,015	182,569	196,344	(5,887)	84,353
Restricted funds					
Wendover CofE School	6,986	136	-	330	7,452
Bell ringers Fund	2,004	730	1,070	-	1,664
Church refurbishment Fund	108,863	-	13,606	-	95,257
Churchyard Care Committee	5,938	11,057	11,507	507	5,995
Fabric Fund	29,423	14,143	33,283	-	10,283
Legacies Fund	23,207	-	-	-	23,207
Climate Action Wendover	654	-	-	-	654
Flower Fund	2,737	150	2,642	-	245
Dorothy Rance Fund	4,992	139	-	453	5,584
Ministry Development Fund	171	-	-	-	171
Sages Fund	669	512	917	-	264
Special Collections Fund	-	3,164	3,060	-	104
Special Purposes Fund	2,840	-	-	-	2,840
Warm Welcome	-	2,000	277	-	1,723
AV Fund	-	8,500	1,439	5,887	12,948
Brown Trust	127	7	-	-	134
	188,611	40,538	67,801	7,177	168,525
Endowment Fund					
Brown Trust	251	-	-	(9)	242
Total of all Funds	292,877	223,107	264,145	1,281	253,120

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023**

16. Fund details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church - Designated	Money set aside by PCC for mission and charitable giving
Flower Fund - Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund - Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund - Designated	Legacies with no specific instructions as to use
Ministry Development Fund - Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Brown Trust	Unspent income from endowment fund
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17. Related Party Transactions

Aggregate donations from Trustees of the PCC totalled £17,364.

The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £9,996 (2022 - £9,187) for services including rent and other running costs. Also during the year, the company made donations of £13,203 (2022 - £15,533).

18. Insurance

Buildings and contents sum insured is £14,780,000. There is a £1,000 excess on a number of items.

**Wendover Parochial Church Council
Notes to the Financial Statements
For The Year Ended 31 December 2023**

19. St Mary's (Wendover) Limited

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2023 a contribution of £13,203 was made.

High Street premises costs paid by St Mary's

	2023	2022
	£	£
Rent	9,600	9,600
Buildings insurance	734	396
Utilities	1,942	1,673
Telephone	1,466	1,050
IT equipment	-	719
Maintenance	301	264
Total	14,043	13,702

20. Reserves policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £27,538 including Parish Share. At year end the General Fund reserve stood at £37,975. The General Fund slightly exceeded the Reserves Policy to reflect the current cost of living rises and known expenditure in 2024.

In November 2019 St Mary's appointed a part time Associate Priest for a 3-year contract. In November 2022, the PCC agreed to extend the contract for a further three years to 2025. Annual costs are expected to be £24,000. The costs of this are to be financed by the Ministry Development Fund, the designated legacy fund and the general fund. In the year the PCC agreed to transfer £24,000 from the General Fund and £24,000 from the designated legacy fund to the Ministry Development Fund.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

In the year the PCC agreed to allocate 2% of general income to the Global Church Fund to support external agencies. In the year £3,439 was allocated to the Global Church Fund.

21. Obligations under operating leases

St Mary's has a lease which runs to 2029 on 11c, High Street, Wendover of £9,600 a year.

They also have a lease on a photocopier which expires in 2024.

**Wendover Parochial Church Council
Independent Examiners Report
For The Year Ended 31 December 2023**

Independent Examiners report to the trustees of the Parish Church of St Mary the Virgin Wendover (Charity No 1131299).

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2023 as set out on pages one to 13.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gavin Styles FCCA
Chapel Lane, High Wycombe, HP12 4BJ

27 April 2024

**Wendover Parochial Church Council
Independent Examiners Report
For The Year Ended 31 December 2023**

Independent Examiners report to the trustees of the Parish Church of St Mary the Virgin Wendover (Charity No 1131299).

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Gavin Styles FCCA
Chapel Lane, High Wycombe, HP12 4BJ

27 April 2024

Accounts



**The Parish Church of St Mary the Virgin
Wendover
Buckinghamshire**

**Annual Report
May 2022 to April 2023**

Vicar: Rev Sally Moring

**Bank: NatWest
22 Market Square
Aylesbury
HP2 01T**

**CAF Bank
25 Kings Hill Ave
Kings Hill
West Malling
Kent
ME19 4JQ**

Independent Examiner: Gavin Styles FCCA, Chapel Lane, High Wycombe, HP12 4BJ

**The church of St Mary the Virgin is situated on the outskirts of Wendover.
It is part of the Diocese of Oxford within the Church of England.**

**The correspondence address is
Parish Office, 11 High Street, Wendover, Buckinghamshire, HP22 6DU.**

The Parochial Church Council (PCC) became a registered charity in August 2009. Its registration number is 1131299.

PCC members who have served from 27th June 2022 to the date of approval of this report are:

Incumbent:	Rev Sally Moring
Associate Priest:	Rev Nadine Rose
Curate:	Rev Sally Prendergast (left in July)
(	Rev Matthew Routledge(joined in July)

LLMs:	David Blackmore Ian Sansbury
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Churchwardens:	Peter Dean
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Deanery Synod Representatives:

Sian Chattle
Ian Sansbury
Paul Dean

Elected Members:	Paul Dean (Secretary) Matt Ryan (Treasurer) Deborah Hale Tim Crapper Sarah Frost Monica Tompsett Peter Lockett Jennifer Ballantine Johanna Free Nick Wilson (resigned 7 th Oct 22) Catherine Wilson (resigned 7 th Oct 22)
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Ex Officio	Alison Kirk (Diocesan Synod)
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A: Structure, governance and management

The method of appointing PCC members is set out in the Church Representation Rules. New appointees are given an information pack. The PCC has passed a resolution by which a proportion of the PCC members will stand for re-election every three years, limited to a total of six years served. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. This is achieved by notices given out during church services, articles in the St Mary's newsletter and notices placed around the church.

The incumbent is currently Rev Sally Moring with Associate Priest Rev Nadine Rose and Curate Rev Sally Prendergast who left in July to take up her new poste and Revd Matthew Routledge who joined in July. David Blackmore and Ian Sansbury are licensed to serve in the parish as Licensed Lay Ministers (LLM).

The PCC operates by meeting during the year with various sub-committees meeting and conducting delegated activities and taking delegated responsibility in between. Methods of reporting back to the PCC range from the formal pre-distributed reports for discussion at PCC meetings, to informal verbal reports. The PCC became a registered charity in 2009 and is mindful of its responsibilities as Trustees. The major risks to which the church is exposed, as identified by the Trustees have been reviewed annually, and systems or procedures have been established to manage those risks.

B: Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the church building, St Mary's Centre, and the churchyard at Church Lane. Since 1992, the PCC has been a party to the Sharing Agreement of 1986 relating to St Anne's Church, Aylesbury Road, Wendover. The PCC also holds a lease over the premises at 11 High Street, Wendover (JUST shop and Parish Office). All of which contribute to our aim to be a church at the heart of the community. Details of our work are described more fully in the following reports from committees and other groups who contribute to our church community. The PCC depends on many volunteers who give freely of their time and talents. A

major part of its activity is the training and involvement of an increasing number of volunteers, doing practical projects or duties alongside others who are further involved as a trustee or a committee member. The benefits from volunteers' work, and our thanks to them, cannot be overstated, without them the viability of our church would be seriously affected. Our grant-making policy is twofold; special appeals which may arise, and giving at a budgeted annual level, where finances are available, as managed by the Global Church Committee.

Electoral Roll

Our Electoral Roll is managed by Jacquie Smith, our Electoral Roll officer. As required, the draft new register has been displayed in church for two weeks prior to the APCM. The number of people on the new Roll was reported at the APCM on 8th May 2022 which was 246 down by 4 from 2021.

The PCC

The full PCC met seven times during the past year using the online Zoom facility or in person at St Mary's. Committees met between meetings and a number reported formally to the PCC.

Church Attendance

We are required by the Diocese to report on the average weekly attendance for the first four weeks of October. This figure is one of the inputs to our Parish Share allocation. For 2021 the average weekly attendance for in person services was 117 and for online services at home services was 45. This period includes the October half term holidays so cannot be taken as a true reflection of 'average' church attendance. Also, being online it does include some households where more than one individual dialled in

We also had the following numbers for occasional services held at St Mary's: 15 baptisms, 10 weddings and 6 funerals.

Committees

The PCC operates through a number of committees that meet between full meetings of the PCC:

Standing Committee (Chair: Sally Moring) *is responsible for transacting the business of the PCC between meetings, subject to any directions given by the PCC.* The committee met seven times between the Annual Meeting of 2022

and 2023 and has reported formally to each PCC meeting.

In addition to the Standing Committee we also have the following committees, Finance and Governance, Estates Committee and People Committee that meet regularly during the year and report back to the PCC.

C: PCC Review of the Year

The year started with our first meeting after the APCM on 25th May 2022.

Catherine Taylor was welcomed to the meeting having being voted on to the PCC at the APCM. The officers were then appointed for the year being Matt Ryan as Treasurer, Paul Dean as Secretary and Jaquie Smith as Electoral Roll officer. Peter Dean was appointed as Vice chair. Matt then advised the meeting of the church's current financial situation. The terms of reference for the new working groups were discussed and passed by the meeting and Sian Chattle was appointed to the Standing Committee. Under the vicars update we discussed the return of the Common cup at communion services following the Covid restrictions. A formal request from the bellringers was received to make sure they are consulted about the tower when HS2 works are started.

The next PCC meeting was on 13th July 2022 where Matt gave his regular financial update. We then discussed safeguarding and a policy document which was passed by the meeting. We learnt about the parish dashboard for safeguarding. Peter Dean then gave us an update on the working group sub committees. Such items as an audio visual upgrade in church, LED lighting, ECO Church, HS2 work, motorised doors, churchyard wall are all under discussion. We had an update on the Sparklers group. With the current cost of living crisis foodbanks are becoming more important and that the church continues to support them.

Our third meeting of the year was on 14th September 2022 and we had a special prayer to start the meeting following the death of Queen Elizabeth II and for our new King Charles III. Sub group reports and a safeguarding report were sent in advance to PCC members. Formal approval has been given for the licensing of our Associate Priest Revd Nadine Rose for another 3 years. Energy costs within the church were discussed and that we are looking for a new contract.

Alison Kirk gave us an update from the Diocesan Synod with such things as Net Zero energy work in vicarages, LGBTQ issues and Alison has attended a

Living in Love and Faith course. Sally said that a lot of people had visited church following the death of Queen Elizabeth II and had signed a book of condolence, a National Commemoration service will be held at St Mary's. Following the Russian invasion of Ukraine, a Ukrainian support group has been set up for those people who have fled their country.

Our fourth meeting was held on 23rd November 2022 under safeguarding Sally said we are looking for a new DBS verifier and that a link for safeguarding training is being looked at. Matt gave us a finance update and the new Parish share amount as sent by the Deanery was discussed and the meeting proposed and passed the figure of £110,000. Global Church giving was discussed and the meeting agreed to a figure of 2% of our income for 2023. The meeting also agreed to Christmas giving to go to Chiltern Foodbank and Aylesbury Fuel bank.

PCC approval was given to the church wall repair so that a faculty could be applied for. Ian Sansbury has been involved in setting up of the Wendover Warm Welcome initiative. Minutes from church's subgroups was circulated to PCC members. Hire charges of St Mary's was discussed and new rates were approved by the meeting. A vote of thanks was given to David Blackmore for the recent Art Exhibition and to Revd Nadine Rose for the recent Light Party.

Our fifth meeting was on 23rd January 2023 where we started with a question from Sally as to "Where do we see God at work in our community" this was discussed in pairs with a number of shared outcomes. Under safeguarding Sally mentioned there is now a Church of England safeguarding portal we can access with Basic Awareness training. Matt then gave a finance update and how we have raised money for the expected expenditure. E-mails have been sent to PCC members since the last meeting to get approval of expenditure for the church wall work and for the cost of the new motorised doors. Since the recent 10.00 joint services the service patterns were discussed. Revd Nadine Rose gave the meeting an update on families and children work. Sally informed the meeting that we will soon be due a quinquennial inspection. During Lent Churches Together will be using the Diocese Come and See material at weekly meetings. Peter Dean and David Blackmore gave updates on their relevant subgroups.

The sixth PCC meeting of the year was on 21st March 2023 where we discussed the quinquennial report that will soon be required. We had reports from the working groups and a Risk Appetite Framework was discussed and

we had a regular finance update from the treasurer.

The last meeting of the year was on Wednesday 26th April 2023 via Zoom which was to approve the accounts for last year, approve the annual report and one finance item on the new church doors.

I would once again like to offer my thanks to all members of the PCC for their invaluable input during the year and thanks to Sally, Nadine, and our Churchwarden Pete who has had an extra workload being the only churchwarden for the year.

Report by Paul Dean PCC Secretary

D: Financial Statement of the PCC

Treasurer's Report on the accounts for the year to 31 December 2022

Fund details for the financial year to 31 December 2022 are summarised in the table. Please note that fixed assets and depreciation have been excluded from the figures as they relate to past expenditure and not cash spent in 2022.

The General Fund below reflects the income and expenditure arising from the day-to-day activities of our Church. Other Funds for the Church have special rules applied to them and these restrict how the funds can be spent. During 2022 the Church accounts showed a decrease in total funds by £14,517, which is outlined below.

Funds	Income	Expenses	Transfer/((Losses)	Surplus/ (deficit)	Funds at 31.12.22
General	£171,936	£164,206	(£27,349)	(£19,709)	£35,632
Designated (All)	£215	£32,957	£27,439	(£5,303)	£68,383
Fabric (Restricted	£12,000	£-	£-	£12,000	£29,423

)					
Legacy (Restricted)	£-	£-	£-	£-	£23,207
Other Restricted	£8,793	£8,021	(£2,277)	(£1,505)	£27,369
Total	£192,944	£205,184	(£2,277)	(£14,517)	£184,014

General Fund

2022 saw a steady pattern for our finances at St Mary's. Planned giving, via the Parish Giving Scheme and regular standing orders was consistent with 2021 while other giving dropped slightly. The weekly collections increased as regular worship returned. So too, did our income from hiring the church and centre, however church fees, for weddings etc, were lower than 2021. During the lockdown we received extra one-off donations, however these were less common in 2022. Total income in 2021 was much higher due to the church receiving several larger gifts from legacies, where we received £42,000, however, 2022 only saw £1,000 from legacies. The JUST shop, once again made an enormous difference to our income as it donated over £15,500 from profits and contributed £9,187 towards running costs.

Our general fund costs increased slightly in the year with costs rising from £160,831 to £164,206. The largest general fund costs for the church in the year were Parish Share of £111,644, which was paid in full and meant that we were able to support the ministry of other churches in the Oxford Diocese. Running the shop cost £13,702 and our utilities increased significantly due to the energy price rises. Due to timings of our gas and electricity contracts expiring, we have ended up renewing at a very expensive time in the autumn, just as all the external economic factors were hitting hard. This continues to prove a real challenge for the church and will form much discussion for the PCC and wider church in 2023.

Despite this we ended the year with the General Fund making a surplus of £7,730. In the year the PCC made a decision to transfer a percentage of its general income to a Global Church fund which will look at giving to local, national and international organisations – this fund received a transfer from the General Fund of £3,439 leaving a balance at the year end of £4,061. In addition to this, the General Fund also transferred £24,000 to the Ministry Development Fund to provide enough resource for the Assoc Priest position for 2023.

Other Funds

In the year the Ministry Development Fund, which had been setup to support the plans shown in the Mission Action Plan, spent £30,046. The church had previously made a commitment until the end of 2023 regarding payments for our Associate Priest, and this was renewed for a further three years in the year. It was agreed by the PCC, that legacies received by the PCC would be designated to be used towards Ministry Development, unless restrictions were given by the donor. At the year end the Ministry Development Fund had £48,000 after transfers from the General Fund and Legacies Fund to carry forward to pay for two of the three years' salary costs.

Significant grants were received in the year towards the works on the new doors to be fitted in 2023, with £12,000 being received from three sources. This £12,000 was included in the restricted Fabric Fund and can only be spent on the doors.

Due to limited spending on the building over the last three years since COVID, we have spent little on major works on the building. As such, 2023 will see the need for significant expenditure, with work on the doors, churchyard walls, AV and sound as well as huge increases in our utility costs outlined above.

It should be noted that none of the other restricted funds can be used against St Mary's running costs but restricted to fabric, the churchyard, bells, flowers amongst other things.

Thank you

I would like to say a big thank you to all of you who have continued to support the church over the last 12 months. We are fortunate to have a faithful and generous congregation who support our work in Wendover.

Grants from outside sources have been received with gratitude, notably Heart of Bucks, The Lionel Abel-Smith Trust and the Wendover Parish Council. Thank you to the donors, but also those who worked hard on researching and requesting fundraising.

Not only have we benefited from income but thank you to those of you who have helped us to keep our costs down, whether that be volunteering with posts or actively trying to save money on our running costs.

Once again, we are hugely grateful to Helen Blakeman and her team at Just who have run the shop and have once again done a fantastic job in the year.

I would also like to give special thanks to all those who have supported me as treasurer during this year. I mention Sarah Bishop who has continued to help with some of the finance tasks! There are many others who work behind the scenes, so thank you for all you do.

Report by Matt Ryan, PCC Treasurer

E: Churchwardens' Report, including the Fabric, Goods and Ornaments

As I reach the end of my first year as Churchwarden I am reflecting on just how much I have learnt about the breadth and depth of our activities. St Mary's is a rich and diverse community that serves Wendover in so many ways. As churchwarden, it has been a privilege to see so many people contributing, seen and unseen, to the life of the church. I am hugely grateful to Jacquie Smith for her guidance and support in the transition. Jacquie's time as Churchwarden was dominated by the pandemic so all the work she did, with others, to maintain our activities during lockdown and to revitalise the life of the church as we emerged from a very difficult time has made my introduction to the role much more straightforward than it could have been. By the time I was commissioned last year we were beginning to establish the 'new normal'. The regular pattern of Sunday services has been confirmed

alongside very successful and well-attended weekday activities including Sparklers and the Thursday Communion Service.

Taking the opportunity provided by a fresh start following the pandemic, we have been thinking about making our activities sustainable into the future, using our time, energy and resources efficiently. This has led to discussions across the Ministry Team and PCC and has resulted in a review of the operation of the PCC to ensure that we are fulfilling our governance role, making good use of the skills and experience of PCC members. This has increased the opportunities for PCC members to directly contribute to the running of the church whilst not overburdening individuals. The aim is to support the Ministry Team as we work towards our Mission Action Plan.

The most notable change to the way PCC works has been the introduction of three committees to provide a detailed but collective consideration of key aspects of PCC accountabilities: Finance and Governance, People, and Estates. Each of these is chaired by a member of PCC (Sarah Frost, myself and David Blackmore respectively), has additional representation from the PCC and can draw on further expertise from across the church as necessary. Standing Committee continues to meet between PCC meetings to support the Vicar and help the PCC set its agenda.

This has been a significant change but has helped to empower PCC members in decision making and to ensure we keep track of important developments. The arrangements are still bedding in, and we will keep them under review but the first year of operation has been very encouraging.

The Estates Committee has been overseeing several important projects related to the fabric of the church building. The most notable enhancement to the exterior has been the repair to the flint-faced wall on the approach to the carpark. Locating and appointing a suitable contractor was difficult and time-consuming but the result is excellent. There are a few remaining areas of the churchyard retaining wall that need attention and so we will be tackling these next.

One of the most notable internal improvements has been the replacement of the projector. This is part of a more extensive project to upgrade the AV capabilities that are now an integral part of many of our activities and an important community resource.

There are also future planned improvements with substantial work commissioned to motorise the glass entrance doors. This will improve accessibility. We will also use this opportunity to repair the faulty door leading into the St Mary's Centre.

At the time of writing, we are awaiting the architect's report following the recent quinquennial inspection. This inspection is a legal requirement and will provide us with a professional external view of the condition of the building with recommendations that will inform our plans for estate work over the next five years. This plan will also need to take account of any HS2 mitigation work.

As we make plans for the medium term, we recognise that our most serious challenge is the cost of energy. Although short-term government help and energy saving measures on our part helped us through last winter we cannot assume that this will be possible next winter. Our Bronze Eco-Church award shows that we have made good progress but with energy prices likely to remain very high for the foreseeable future the PCC will need to address the issue. This will necessitate the prioritisation of our resources whilst exploring all possible opportunities for reducing energy consumption and attracting additional external funding. Significant long-term energy savings are probably only possible through substantial up-front capital expenditure.

The Finance and Governance Committee have been supporting the excellent work of Matt Ryan as Treasurer. The committee has been able to provide detailed monitoring of our finances against the agreed budget and so enables the PCC to discharge its responsibilities in this area. Led by Sarah Frost, the committee has been reviewing our governance processes and has begun the development of a risk management approach that will provide the PCC with a framework for thinking about our activities, any risks associated with them and any appropriate mitigation to reduce those risks.

The People Committee looks in detail at the PCC's accountabilities around our employees and the support we provide to the many volunteers on which our community is so dependent. After following the necessary finance and HR processes, the PCC was delighted to renew the Associate Priest contract for Rev Nadine Rose. Nadine's post is funded by St Mary's but, as an ordained priest, Nadine is formally employed under the arrangements for clergy rather than being directly employed by the PCC. Nadine's contribution to our work with families and young people has been hugely important to us together with her wider support for Sally and the whole ministry team.

Becky Murgatroyd-Morton has moved on to new opportunities from her post as Youth Minister although Becky and Claire are still very much part of our church community. We wish Becky well in whatever she does in the future. Julie Hadley is now very much the face of St Mary's in the parish office, providing that all-important welcoming first point of contact to so many in Wendover.

Sally, Nadine, Matthew, Michelle, David and Ian work incredibly hard to support and develop St Mary's as a church at the heart of the community but we can only offer such a wide range of activities through the continued input from so many volunteers. It was only when I took on the churchwarden role that I began to appreciate the true scale and commitment of our volunteers. There are so many things that 'just happen' because someone has committed to quietly and reliably making it so. It's probably not even possible to list all the contributions but I would like to record my personal thanks to all those who have given their time and skills to make St Mary's such a vibrant part of Wendover life. As individuals we are on our own unique spiritual journey but as a community of Christians together, we can make a real difference in the world. To Wendover and beyond...

Peter Dean

Churchwarden

F: Deanery Synod Report

There is nothing to report under this section.

G: Safeguarding Children and Vulnerable Adults

The Church of England and the Diocese require each church to have in place policies on Safeguarding, to support our *‘working with children and young people’*, to consider in our own context all aspects of the *‘Protecting Children and Vulnerable Adults in the Diocese of Oxford’ policy* - to ensure procedures are in place to ensure a safe environment for children and young people, and Vulnerable Adults - in all aspects of St Mary’s work. Within the policies and guidance, it considers all aspects of current disclosure procedures under the “Disclosure and Barring Service (DBS) to ensure safe recruitment of volunteers and employees”.

Our church follows the guidance and good practice on Safeguarding issued by Oxford Diocese. Our Safeguarding Policy, for Children & Vulnerable Adults, was reviewed by the PCC in 2022. This policy can be found in the church porch and centre. We make an annual return the Oxford Diocesan to confirm that we are following guidelines and that we have noted changes in requirements. Making this return has become more streamlined through the Safeguarding Dashboard for Parishes, and the questions asked help us to know that our policies and procedures are in line with requirements, or that some aspect requires renewal, or needs to be developed. The Dashboard reflects the requirements of the national Safeguarding Handbook 2018 (revised 2019).

The ministry team, led by the Vicar, receive specific Safeguarding training and guidance from the Diocese. The PCC considered St Mary’s approach to Safeguarding in the context of current Diocesan Guidance and model Policies, particularly taking account of the role of volunteers and the changing and developing nature of activities in the church. At St Mary’s we have different teams of volunteers helping to lead the various activities for both children, young people and vulnerable adults. All volunteers and paid workers have to undertake periodic training in safeguarding awareness under the auspices of the Diocese. Much work has been done by the expanded Diocesan Safeguarding Team. What has been particularly helpful is the addition of Tsungai Muchegwa as the specific Safeguarding Adviser for Buckinghamshire parishes. She conducts periodic and helpful web-based meetings for Parish Safeguarding Officers and distributes her own bulletins to support the work of PSOs. Her contact details are on the Diocesan website.

The Diocese in conjunction with the House of Bishops is regularising levels of training necessary for different roles, and the frequency of such. Modes of training have been refined with much now on-line, reflecting to needs of the Covid pandemic period and/the difficulty individuals face in being available to attend face-to-face training/ and the need for uniform delivery of training modules. Most on-line training modules last between 60, 90, or 120 minutes, and the PCC will now consider how to support individuals needing to complete training modules, but for whom doing so online is not possible from home.

Although past face-to-face local training was welcomed, the significant advantage of online training is that materials are continually updated, including scenarios that reflect current issues. Each module comes with helpful guidance on how to navigate through the course on a computer or tablet, and it is set up to enable users to pause in a module, or to see the spoken commentary as printed text (Volunteers, whether working with children or vulnerable adults, requiring initial or updated training, have already been able to use online resources from the Diocese)

Safeguarding and Communication issues in the context of General Data Protection Regulations (GDPR) remain an important consideration, notably in the maintenance and storage of any written records relating to training or other Safeguarding matters.

What is most important is that all volunteers are aware of 'Best Practice'. St Mary's has adopted two Good Practice Guides – one for children and one for vulnerable adults. These guides include a Code of Conduct and other relevant support materials. These documents have been distributed to volunteers working in the church community in different contexts. They will be reviewed shortly in the context of current guidance and will be re-distributed if necessary. Bellringers received the specific guidance document from the Diocese which has previously formed the basis of a specific briefing and the Bellringing team is currently looking at its training needs.

Volunteers at St Mary's are DBS checked as required by the Diocese, through APCS, the Diocesan preferred Verification organisation. As the APCS procedures enable automatic renewal communication with individuals (if they sign up to this), the work of the Verifying Officer, is to some extent

helped - with the particular focus of that role being the identification and submission of applications for new volunteers, new members of the PCC and Volunteers who have not signed up to the automated renewal system with APCS.

Rachel Claringbold relinquished her role as Verifier late last year. A new Verifier has been identified, but it may now be necessary for St Mary's to start DBS training records and Verifying records afresh.

The Verifier keeps a central list of DBS checks and training to inform the officers of the Church and other leaders and volunteers when checks and training need to be updated. There is a five-year renewal policy. On the Diocesan website there is detailed guidance to clarify which volunteers need to be DBS checked, and at which level. On the Government website linked to DBS is further definition of "Volunteer".

In the current context of COVID-19, there has been specific guidance on the Diocesan Website in relation to Safeguarding matters, Training and DBS checking. No face-to-face training has been available locally or from the Diocese. Excellent guidance is available on the NSPCC website in relation to "keeping children safe", and the Diocesan guidance includes helpful protocols for communication with Families, Children and Young People and Vulnerable Adults – whether by phone, other electronic means or by distance or face-to-face visiting.

The Diocese has undertaken a comprehensive Safeguarding Review, PCR2 covering the period 1960 to 2010; details of the findings were published on the Diocesan website last October. (Church members will be aware of this review because of a request Sally made last year for information to be shared with her in confidence of any Safeguarding incident in the past that caused concern, in relation to a member of the clergy and/or church officers).

Currently, if anyone has cause for concern about any vulnerable adult or young person and would like to talk in confidence, then please contact Helen Blakeman, the Safeguarding Officer. (h.blakeman3@btinternet.com)

Report by Helen Blakeman, Safeguarding Officer

H: Vicars Report

Through the summer of 2022 Saint Mary's Church continued to recover from the pandemic. We saw more people attending services, those who had felt unable to return gradually doing so and quite a few new faces. At no point have we just sat back and rested on our laurels but instead have continued to seek new ways to develop the discipleship within our church; our relationship with God but also our relationship with each other.

There's been a number of key events during the last 12 months starting with Matthew Routledge's ordination as a Deacon which took place at Christchurch Cathedral Oxford on Saturday July 2nd. It was wonderful that quite a few of us were able to be at that service. The next day we welcomed back Matthew acknowledging all that he has done for St Mary's in the past alongside Andrea and all that he will do as an ordained minister; we celebrated with a BBQ in the sunshine after the service which was particularly special as those who've known Matthew over the years were able to return and we all enjoyed being together and celebrating. At the end of the summer, we said goodbye and thank you to Sally Prendergast who had been curate for the previous three years. Sally brought a lot of creativity to St Mary's; she is now part of the team at St Dunstan's, Monks Risborough.

On September the 8th 2022 Queen Elizabeth II died after a reign of more than 70 years and so, along with many other churches across our country, we opened our doors, held a space for people to come and be quiet and pray and then held two services giving thanks for the Queen and her long reign. This was very much appreciated by the Wendover community. I'm particularly grateful to the bell ringers who muffled and unmuffled bells on various occasions during the period of mourning. We look forward to marking the coronation of King Charles the 3rd at the beginning of May.

For me Christmas was the time that showed us that we were pretty much back to normal with large numbers attending the different services which included a wonderful Carol service with the group of singers that Edward drew together singing some very beautiful carols and the services at Midnight and on Christmas Day were well attended. It was the 4pm gathering on Christmas Eve that stands out when hundreds of people walked along Heron Path to join us in the grounds of Saint Mary's to simply sing carols, to hear the story and to be able to celebrate - mulled wine, costumes and glow sticks no

doubt helped in all of that but it was a real joy to see all different ages gathering together to welcome the birth of Christ once again. We must find ways to do this on other occasions to make our church welcome and accessible to those who may not join us week by a week but are still very much part of our community.

Over a period of time, we've reflected on the different services that we've been able to offer, the styles, the pattern and time. Over the summer as we have in previous years, held joint services when our two congregations came together; there were suggestions that this should be our usual pattern of worship. However, it was recognised that what makes St Mary's the church it is that we have a variety of services, cater for a variety of ages and situations and that actually combining into one would lose the full flavour of the two different services. It was decided to keep our 9:00 AM and 10:45 AM services as they are and on occasion come together particularly to celebrate and mark significant events.

Two aspects of our church life that continued to flourish are Sparklers and our Thursday morning communion service. Sparklers is our toddlers and babies' group that meets every Monday during term time led by Nadine Rose, our associate priest and supported by a wonderful group of volunteers who are able to greet parents or carers with young children, give them some time to play together, space to be able to have conversations and also wonderful refreshments that are supplied by members of church. Also over the year Nadine has organised one off events such as the Light party, Pancake party, Easter activities and summer activities. It's really important that we create times for families to come together and to develop their faith together in a fun way and being supported by our church. Over the summer it was tremendous that Natalie Armstrong and Nadine were able to create a very accessible play area at the back of church which is used on a Monday, on Sundays during services but is also available for children who drop into church with their families- we find that there are regulars who know that the space is there and that they are welcome to be using it.

Thursday mornings are always a busy time at Saint Mary's at the 10am Holy Communion service often attended by over 20 people who enjoy coming for a

quiet service with a short sermon and then tea and coffee and an opportunity to chat together afterwards.

I am always very grateful to all of those who contribute to the life of Saint Mary's; we're very lucky to have the members of our ministry team which is now David Blackmore and Ian Sansbury as LLM's and then Matthew, Nadine and myself as clergy. In March we said goodbye to Becky Murgatroyd Morton in her role as our youth minister; Becky worked with us for nine years and decided that the time had come to pause and look at what her future direction might be. Many young people have been able to develop their faith with Becky and other leaders of Surge leaders alongside her; I'm very grateful for that.

No church can function without volunteers and I am very grateful to all of those who volunteer to create rotas and to be part of rotas so making coffee, flower arranging, reading, interceding, creating music, preparing for services, welcoming people, cleaning, being part of our PCC and so much more a huge thank you from me in for all that you do. There are of course always opportunities for those who aren't already involved to come onboard, and you will be made most welcome and given the training that you may need if it's something that you've not done before.

During the autumn we had a series of sermons about being the Body of Christ looking at ourselves, each other, our relationship with God, our relationship with the world and creation and how we relate to the community in the places where we live and work. It is important that we do act as one body; sometimes we have differing views but being able to come together to worship God, to thank him for all that he does for us and to share his love, hospitality and welcome to any who wish to come and be part of our church community and those who are beyond it is our purpose in being a church.

Sally Moring

April 2023

***Annual Report was reviewed and approved by the PCC at their meeting
on 26th April 2023***

Registered Charity No: 1131299

Wendover Parochial Church Council

Financial Statements for the year ended 31 December 2022

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2022

Statement of Financial Activities

Prior Year Breakdown										
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2021 Total funds	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2022 Total
£	£	£	£	£		£	£	£	£	£
					Income and Endowments from:					
146,928	45,024	16,266	-	208,218	Donations and Legacies	2	146,147	-	18,180	164,328
19,636	-	-	-	19,636	Income from Church Activities	2	18,675	-	703	19,378
2,770	6	1,446	-	4,222	Other Trading Activities	2	5,786	215	1,591	7,592
379	-	1	-	380	Investment Income	2	1,178	-	318	1,496
-	-	-	-	-	Other Income		150	-	-	150
169,713	45,030	17,713	-	232,456	Total income and endowments		171,936	215	20,792	192,944
					Expenditure on:					
-	-	-	-	-	Costs of generating funds	3	-	-	-	-
-	-	-	-	-	Costs of generating voluntary income	3	-	-	-	-
160,796	26,554	29,209	-	216,559	Expenditure on Church Activities	3	164,171	32,957	21,625	218,753
35	-	-	-	35	Other expenditure	3	35	-	-	35
-	-	-	-	-	Support costs	3	-	-	-	-
160,831	26,554	29,209	-	216,594	Total expenditure		164,206	32,957	21,625	218,788
8,882	18,476	(11,496)	-	15,862	Net income/(expenditure) before transfer		7,730	(32,742)	(833)	(25,845)
					Transfers					
-	-	-	-	-	Gross transfers between funds - in		-	78,293	-	78,293
-	-	-	-	-	Gross transfers between funds - out		(27,439)	(50,854)	-	(78,293)
					Other recognised gains/losses					
-	-	962	31	993	Gains/losses on investment assets	9	-	-	(2,278)	(2,278)
-	-	-	-	-	Gains on revaluation, fixed assets, charity's own use	9	-	-	-	-
8,882	18,476	(10,534)	31	16,855	Net movement in funds		(19,709)	(5,303)	(3,111)	(28,123)
					Reconciliation of funds					
46,459	55,210	202,256	220	304,145	Total funds brought forward		55,341	73,686	191,722	321,000
55,341	73,686	191,722	251	321,000	Total funds carried forward		35,632	68,383	188,611	292,877

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2022
Balance Sheet as at 31 December 2022

Prior Year Breakdown											
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2021 Total funds		Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2022 Total
£	£	£	£	£			£	£	£	£	£
Fixed Assets											
-	-	122,469	-	122,469	Tangible assets	8	-	-	108,863	-	108,863
-	-	18,393	251	18,644	Investments	9	-	-	16,116	251	16,367
-	-	140,862	251	141,113	Total Fixed Assets		-	-	124,979	251	125,230
Current Assets											
6,382	-	797	-	7,179	Debtors & Prepayments	12	6,302	-	1,564	-	7,866
5,318	34,218	30,763	-	70,299	Investments	10	6,237	34,218	30,762	-	71,217
49,770	41,397	24,136	-	115,303	Cash at bank and in hand	11	29,707	34,165	38,043	-	101,915
61,470	75,615	55,696	-	192,781	Total Current Assets		42,246	68,383	70,369	-	180,998
Liabilities											
6,129	1,929	4,836	-	12,894	Creditors: amounts falling due in one year	13	6,614	-	6,737	-	13,351
55,341	73,686	50,860	-	179,887	Net current assets less current liabilities		35,632	68,383	63,632	-	167,647
55,341	73,686	191,722	251	321,000	Total assets less current liabilities		35,632	68,383	188,611	251	292,877
Liabilities											
-	-	-	-	-	Creditors: amounts falling due after more than one year	13	-	-	-	-	-
55,341	73,686	191,722	251	321,000	Total net assets less liabilities		35,632	68,383	188,611	251	292,877
Funds of the Church											
Unrestricted Funds:											
55,341					General Fund		35,632	-	-	-	35,632
73,686					Designated Funds		-	68,383	-	-	68,383
129,027							35,632	68,383	-	-	104,015
191,722					Restricted Funds		-	-	188,611	-	188,611
251					Endowment Funds		-	-	-	251	251
321,000					Total Funds of the Church		35,632	68,383	188,611	251	292,877

Approved by the Parochial Church Council on: 26 April 2023

and signed on its behalf by: Reverend Sally Morina

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

1 Accounting Policies

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102)

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund. Where there is no separate

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Government and Local Government Grants for Coronavirus Job Retention Scheme and Local Restriction Support Grants are accounted for when legally entitled to the amounts due.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c)) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- (a) AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- (b) Lighting and heating equipment - 20 years.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

Investments

Investments are valued at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

2021	2 Analysis of incoming resources						2022
Total funds		Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
	Income and Endowments from:						
	Donations and Legacies						
86,794	Planned giving - Gift Aided		87,821	-	50	-	87,871
6,204	Planned giving - Non Gift Aided		5,616	-	-	-	5,616
9,813	Other Giving-Gift Aided		1,406	-	600	-	2,006
1,500	Planned - CAF/Stewardship Scheme		1,180	-	-	-	1,180
2,156	Other giving - Non Gift Aided		2,303	-	-	-	2,303
3,510	Special Collections - All		654	-	2,138	-	2,792
25,220	Gift Aid Recoverable		23,696	-	543	-	24,239
1,468	Collections (open plate)		6,058	-	-	-	6,058
29,170	Grants - all		17,238	-	13,850	-	31,088
42,000	Legacies		-	-	1,000	-	1,000
383	Church boxes		176	-	-	-	176
208,218	Total income from donations and legacies		146,147	-	18,180	-	164,328
	Income from Church Activities						
9,064	Recharged costs (shop) & Contributions	19	10,641	-	-	-	10,641
45	Recharged costs - other		19	-	-	-	19
10,077	PCC Fees		7,755	-	-	-	7,755
-	Events / Activities-non fund raising		260	-	703	-	963
19,186	Total income from Church activities		18,675	-	703	-	19,378
	Other Trading Activities						
78	Sunday Coffee		318	215	-	-	533
-	Other Fund Raising Events / Activities		410	-	1,591	-	2,001
1,132	Church & Centre Hire		5,058	-	-	-	5,058
1,210	Total income from other trading activities		5,786	215	1,591	-	7,592
	Investment Income						
721	CBF CE Deposit Accounts & Bank Interest		1,178	-	318	-	1,496
721	Total investment income		1,178	-	318	-	1,496
	Other Income						
-	Total other income		150	-	-	-	150
229,335	Total Income & Endowments		171,936	215	20,792	-	192,944

Included in Grants were Government and Local Government Grants for Coronavirus Job Retention Scheme £nil (2021 - £2,212).

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

2021	3 Analysis of outgoing resources		Unrestricted	Designated	Restricted	Endowment	2022
Total funds		Note	Funds	Funds	Funds	Funds	Total
			£	£	£	£	£
	Expenditure on:						
	Costs of generating funds						
-	Total cost of generating funds		-	-	-	-	-
	Expenditure on Church Activities						
115,763	Ministry: Parish Share		111,644	-	-	-	111,644
23,813	Other ministry costs	5	116	20,893	1,791	-	22,800
9,712	Utilities and Insurance		13,683	2,351	-	-	16,034
6,054	Cost of Church services		3,651	-	125	-	3,776
3,698	Repairs		1,155	2,436	450	-	4,041
86	Furniture and equipment		45	-	-	-	45
16,400	Depreciation	8	-	-	13,606	-	13,606
14	Junior Church		242	386	-	-	628
600	Use of other premises		600	149	-	-	749
250	Training costs		-	-	-	-	-
5,761	Missionary and charitable giving	7	-	-	3,917	-	3,917
5,909	Youth	5	468	5,427	-	-	5,895
176	Sages		64	-	1,071	-	1,135
-	Non-fund raising events		517	-	-	-	517
27,344	Support costs	4	31,987	1,315	665	-	33,967
215,579	Total expenditure on Church activities		164,171	32,957	21,625	-	218,753
	Other Expenditure						
1,015	Miscellaneous		35	-	-	-	35
1,015	Total other expenditure		35	-	-	-	35
216,594	Total Expenditure		164,206	32,957	21,625	-	218,788
	4 Support costs						
16,277	Church Running Expenses / Admin support	5	18,285	1,315	665	-	20,265
12,872	High Street Premises	19	13,702	-	-	-	13,702
29,149	Total support costs		31,987	1,315	665	-	33,967

5 Staff Numbers and Emoluments

The average number of persons employed during the year was three. An administrator, a youth worker and an Associate Priest; all were part-time. Total wages were £43,769. No National Insurance was paid as the HMRC employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. No employees are in the NEST pension scheme. Employer contributions to the pension scheme totalled £0. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary

6 Trustee Remuneration and Expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

7 Missionary and Charitable Giving

Our 2022 giving is as set out below:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Warm Hub	-	-	1,400	1,400
Total	-	-	1,400	1,400
<u>Grants/donations made following special collections/events</u>				
Christmas/Harvest collections	-	-	2,271	2,271
Donations under £100	-	-	246	246
	-	-	2,517	2,517
Total	-	-	3,917	3,917

7(a) Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2022 stands at £4,061.

2021 8 Tangible Fixed Assets

	Organ £	A V Equipment £	Bells £	New Lights and heating £	Altar, Shed and Seating £	2022 Total £
Cost or valuation						
421,484 At 1 January 2022	39,587	17,985	28,762	272,135	63,015	421,484
- Additions	-	-	-	-	-	-
- Disposals/write-off	-	-	-	-	-	-
421,484 At 31 December 2022	39,587	17,985	28,762	272,135	63,015	421,484
Depreciation						
282,615 At 1 January 2022	39,587	17,985	28,762	149,666	63,015	299,015
13,606 Charge for year	-	-	-	13,606	-	13,606
- Disposals/write-off	-	-	-	-	-	-
296,221 At 31 December 2022	39,587	17,985	28,762	163,272	63,015	312,621
Net Book Value						
138,869 At 1 January 2022	-	-	-	122,469	-	122,469
125,263 At 31 December 2022	-	-	-	108,863	-	108,863

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

9 Investment Assets

	Note	Restricted Funds	Endowment Funds	2022 Total
Fixed Asset Investments		£	£	£
Market value on 1 January 2022	9 (a)	18,394	251	18,645
Net gain/(loss) on revaluation		(2,278)	-	(2,278)
Market value on 31 December 2022		16,116	251	16,367

Analysis of Investments

	Market Value at 31/12/22	Income from investments in 2022
Restricted Funds	£	£
Dorothy Rance Fund - 233 units in CBFCE investment fund	4,814	143
Wendover C of E School Trustees Fund - 4,309.93 units in CBFCE investments fund-note 9(a)	5,909	170
Churchyard Care Committee - 261 units in CBFCE investment fund (Investment income goes directly to Churchyard Care Committee bank account)	5,393	-
Endowment Fund		
Brown Trust 10.73 units in CBFCE investment fund	251	5
	16,367	318

9(a) In 2014 signatories of the accounts holding funds in the name of the 'Trustees of Wendover Controlled Middle School' agreed that the PCC should take responsibility for the conduct of those accounts. This was agreed by a PCC resolution in September 2014. Mandates to that effect came in to place in 2015 and the funds have now been brought into these accounts. The funds are included in Restricted Fund 'Wendover C of E School Trustees'.

2021 10 Short Term Deposits (CBFCE)

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2022 Total
£	£	£	£	£	£
69,705	6,237	34,218	30,168	-	70,623
500	-	-	500	-	500
94	-	-	94	-	94
70,299	6,237	34,218	30,762	-	71,217

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

2021 11 Cash at Bank and in Hand

	Unrestricted Funds	Designated Funds	Restricted Funds	2022 Total
£	£	£	£	£
16,718	1,166	27,439	572	29,177
96,155	28,441	6,726	35,339	70,506
1,012	-	-	32	32
29	-	-	29	29
1,163	-	-	2,004	2,004
75	-	-	-	-
100	100	-	-	100
51	-	-	67	67
115,303	29,707	34,165	38,043	101,915

11(a) The PCC approved the opening of CAF Bank Cash and Gold accounts in 2016 to enable the use of on-line banking with dual signatories. It is also hoped to reduce the possibility of bank charges, implied by NatWest Bank, in the future.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

12 Debtors and Prepayments

	Note	2022 £	2021 £
Amounts falling due within one year			
Expenses Prepaid		3,285	2,973
Accrued income-Gift Aid Reimbursement		1,429	1,026
Fees		536	2,461
Recharges		511	61
Centre and Church Hire		2,105	658
Total		7,866	7,179

No amounts were due in more than one year

13 Creditors and Accruals

	2022 £	2021 £
Grants awarded from Special Collections but not paid at year-end	2,872	2,060
Owed or accrued for costs incurred	10,479	10,834
Total	13,351	12,894

2021 14 Analysis of Net Assets - by Fund

		Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	2022 Total £
122,469	Tangible Fixed Assets	8	-	-	108,863	108,863
18,644	Investment Fixed Assets	9	-	-	16,116	16,367
	<u>Current Assets</u>					
70,299	Short Term investments (CBFCE)	10	6,237	34,218	30,762	71,217
115,303	Bank and Cash in Hand	11	29,707	34,165	38,043	101,915
7,179	Debtors and Prepayments	12	6,302	1,564	-	7,866
(12,894)	Creditors falling due within one year	13	(6,614)	-	(6,737)	(13,351)
321,000	Total		35,632	68,383	188,611	292,877

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

15 Statement of Funds

	Fund balances brought	Incoming Resources	Resources Expended	Gains/losses and transfers	Fund balances carried
	£	£	£	£	£
Unrestricted Funds					
Global Church	622	-	-	3,439	4,061
Fabric Fund	6,283	215	6,103	-	395
Legacies Fund	66,781	-	-	(50,854)	15,927
Ministry Development Fund	-	-	26,854	74,854	48,000
<i>Total Designated Funds</i>	<u>73,686</u>	<u>215</u>	<u>32,957</u>	<u>27,439</u>	<u>68,383</u>
General Fund	55,341	171,936	164,206	(27,439)	35,632
<i>Total Unrestricted Funds</i>	<u>129,027</u>	<u>172,151</u>	<u>197,163</u>	<u>-</u>	<u>104,015</u>
Restricted Funds					
Wendover C of E School Trustees Fund	7,732	170	-	(916)	6,986
Bell Ringers Fund	1,238	1,431	665	-	2,004
Church Refurbishment Fund	122,469	-	13,606	-	108,863
Churchyard Care Committee	6,657	450	450	(719)	5,938
Fabric Fund	17,423	12,000	-	-	29,423
Legacies Fund	23,207	-	-	-	23,207
Climate Action Wendover	779	-	125	-	654
Flower Fund	2,577	160	-	-	2,737
Dorothy Rance Fund	5,491	143	-	(642)	4,992
Ministry Development Fund	750	2,613	3,192	-	171
Sages Fund	1,037	703	1,071	-	669
Special Collections Fund	-	2,518	2,518	-	-
Special Purposes Fund	2,240	600	-	-	2,840
Brown Trust	122	5	-	-	127
	<u>191,722</u>	<u>20,793</u>	<u>21,627</u>	<u>(2,277)</u>	<u>188,611</u>
Endowment Fund					
Brown Trust	251	-	-	-	251
Total of all Funds	<u>321,000</u>	<u>192,944</u>	<u>218,790</u>	<u>(2,277)</u>	<u>292,877</u>

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

16 Fund Details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church - Designated	Money set aside by PCC for mission and charitable giving
Flower Fund - Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund - Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund - Designated	Legacies with no specific instructions as to use
Ministry Development Fund - Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Brown Trust	Unspent income from endowment fund
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17 Related Party Transactions

- a** Aggregate donations from Trustees of the PCC totalled £12,542.
- b** The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £9,187 (2021 - £9,467) for services including rent and other running costs. Also during the year, the company made donations of £15,533 (2021 - £15,058).

18 Insurance

Buildings and contents sum insured is £12,880,000. There is a £1,000 excess on a number of items.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

19 St Mary's (Wendover) Ltd

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2022 a

High Street Premises Costs paid by St Mary's

	<u>2022</u>	<u>2021</u>
	£	£
Rent	9,600	9,600
Buildings Insurance	396	481
Utilities	1,673	1,059
Telephone	1,050	1,398
IT equipment	719	1,055
Maintenance/Equipment	264	804
	<u>13,702</u>	<u>14,397</u>

20 Reserves Policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £31,830 including Parish Share. At year end the General Fund reserve stood at £36,232. The General Fund slightly exceeded the Reserves Policy to reflect the current cost of living rises.

In November 2019 St Mary's appointed a part time Associate Priest for a 3-year contract. In November 2022, the PCC agreed to extend the contract for a further three years to 2025. Annual costs are expected to be £24,000. The costs of this are to be financed by the Ministry Development Fund, the designated legacy fund and the general fund. In the year the PCC agreed to transfer £24,000 from the General Fund and £24,000 from the designated legacy fund to the Ministry Development Fund.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

In the year the PCC agreed to allocate 2% of general income to the Global Church Fund to support external agencies. In the year £3,439 was allocated to the Global Church Fund.

21 Obligations under Operating Leases

(a) St. Mary's has a lease which runs to 2024 on 11c. High Street, Wendover.

	£
within one year	9,600
2-5 years	-
over 5 years	-

(b) Photocopier Lease (including insurance)

	£
within one year	671
2-5 years	335
over 5 years	-

The Parish Church of St Mary the Virgin Wendover

Independent examiner's report to the trustees of the Parish Church of St Mary the Virgin Wendover (Charity No 1131299)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2022 as set out on pages two to twelve.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gavin Styles FCCA
Chapel Lane, High Wycombe, HP12 4BJ

19 May 2023

Wendover Parochial Church Council

Financial Statements for the year ended 31 December 2022

Statement of Financial Activities

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2022
Balance Sheet as at 31 December 2022

Prior Year Breakdown												
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2021 Total funds		Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2022 Total	
£	£	£	£	£			£	£	£	£	£	
Fixed Assets												
-	-	122,469	-	122,469	Tangible assets	8	-	-	108,863	-	108,863	
-	-	18,393	251	18,644	Investments	9	-	-	16,116	251	16,367	
-	-	140,862	251	141,113	Total Fixed Assets		-	-	124,979	251	125,230	
Current Assets												
6,382	-	797	-	7,179	Debtors & Prepayments	12	6,302	-	1,564	-	7,866	
5,318	34,218	30,763	-	70,299	Investments	10	6,237	34,218	30,762	-	71,217	
49,770	41,397	24,136	-	115,303	Cash at bank and in hand	11	29,707	34,165	38,043	-	101,915	
61,470	75,615	55,696	-	192,781	Total Current Assets		42,246	68,383	70,369	-	180,998	
Liabilities												
6,129	1,929	4,836	-	12,894	Creditors: amounts falling due in one year	13	6,614	-	6,737	-	13,351	
55,341	73,686	50,860	-	179,887	Net current assets less current liabilities		35,632	68,383	63,632	-	167,647	
55,341	73,686	191,722	251	321,000	Total assets less current liabilities		35,632	68,383	188,611	251	292,877	
Liabilities												
-	-	-	-	-	Creditors: amounts falling due after more than one year	13	-	-	-	-	-	
55,341	73,686	191,722	251	321,000	Total net assets less liabilities		35,632	68,383	188,611	251	292,877	
Funds of the Church												
Unrestricted Funds:												
55,341					General Fund		35,632	-	-	-	35,632	
73,686					Designated Funds		-	68,383	-	-	68,383	
129,027							35,632	68,383	-	-	104,015	
191,722					Restricted Funds		-	-	188,611	-	188,611	
251					Endowment Funds		-	-	-	251	251	
321,000					Total Funds of the Church		35,632	68,383	188,611	251	292,877	

Approved by the Parochial Church Council on: 26 April 2023

and signed on its behalf by: Reverend Sally Morina

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

1 Accounting Policies

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102)

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund. Where there is no separate

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Government and Local Government Grants for Coronavirus Job Retention Scheme and Local Restriction Support Grants are accounted for when legally entitled to the amounts due.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c)) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- (a) AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- (b) Lighting and heating equipment - 20 years.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

Investments

Investments are valued at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

2021	2 Analysis of incoming resources						2022
Total funds		Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Income and Endowments from:							
Donations and Legacies							
86,794	Planned giving - Gift Aided		87,821	-	50	-	87,871
6,204	Planned giving - Non Gift Aided		5,616	-	-	-	5,616
9,813	Other Giving-Gift Aided		1,406	-	600	-	2,006
1,500	Planned - CAF/Stewardship Scheme		1,180	-	-	-	1,180
2,156	Other giving - Non Gift Aided		2,303	-	-	-	2,303
3,510	Special Collections - All		654	-	2,138	-	2,792
25,220	Gift Aid Recoverable		23,696	-	543	-	24,239
1,468	Collections (open plate)		6,058	-	-	-	6,058
29,170	Grants - all		17,238	-	13,850	-	31,088
42,000	Legacies		-	-	1,000	-	1,000
383	Church boxes		176	-	-	-	176
208,218	Total income from donations and legacies		146,147	-	18,180	-	164,328
Income from Church Activities							
9,064	Recharged costs (shop) & Contributions	19	10,641	-	-	-	10,641
45	Recharged costs - other		19	-	-	-	19
10,077	PCC Fees		7,755	-	-	-	7,755
-	Events / Activities-non fund raising		260	-	703	-	963
19,186	Total income from Church activities		18,675	-	703	-	19,378
Other Trading Activities							
78	Sunday Coffee		318	215	-	-	533
-	Other Fund Raising Events / Activities		410	-	1,591	-	2,001
1,132	Church & Centre Hire		5,058	-	-	-	5,058
1,210	Total income from other trading activities		5,786	215	1,591	-	7,592
Investment Income							
721	CBF CE Deposit Accounts & Bank Interest		1,178	-	318	-	1,496
721	Total investment income		1,178	-	318	-	1,496
Other Income							
-	Total other income		150	-	-	-	150
229,335	Total Income & Endowments		171,936	215	20,792	-	192,944

Included in Grants were Government and Local Government Grants for Coronavirus Job Retention Scheme £nil (2021 - £2,212).

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

2021	3 Analysis of outgoing resources	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	2022 Total £
Total funds							
	Expenditure on:						
	Costs of generating funds						
-	Total cost of generating funds		-	-	-	-	-
	Expenditure on Church Activities						
115,763	Ministry: Parish Share		111,644	-	-	-	111,644
23,813	Other ministry costs	5	116	20,893	1,791	-	22,800
9,712	Utilities and Insurance		13,683	2,351	-	-	16,034
6,054	Cost of Church services		3,651	-	125	-	3,776
3,698	Repairs		1,155	2,436	450	-	4,041
86	Furniture and equipment		45	-	-	-	45
16,400	Depreciation	8	-	-	13,606	-	13,606
14	Junior Church		242	386	-	-	628
600	Use of other premises		600	149	-	-	749
250	Training costs		-	-	-	-	-
5,761	Missionary and charitable giving	7	-	-	3,917	-	3,917
5,909	Youth	5	468	5,427	-	-	5,895
176	Sages		64	-	1,071	-	1,135
-	Non-fund raising events		517	-	-	-	517
27,344	Support costs	4	31,987	1,315	665	-	33,967
215,579	Total expenditure on Church activities		164,171	32,957	21,625	-	218,753
	Other Expenditure						
1,015	Miscellaneous		35	-	-	-	35
1,015	Total other expenditure		35	-	-	-	35
216,594	Total Expenditure		164,206	32,957	21,625	-	218,788
	4 Support costs						
16,277	Church Running Expenses / Admin support	5	18,285	1,315	665	-	20,265
12,872	High Street Premises	19	13,702	-	-	-	13,702
29,149	Total support costs		31,987	1,315	665	-	33,967

5 Staff Numbers and Emoluments

The average number of persons employed during the year was three. An administrator, a youth worker and an Associate Priest; all were part-time. Total wages were £43,769. No National Insurance was paid as the HMRC employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. No employees are in the NEST pension scheme. Employer contributions to the pension scheme totalled £0. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary

6 Trustee Remuneration and Expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

7 Missionary and Charitable Giving

Our 2022 giving is as set out below:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Warm Hub	-	-	1,400	1,400
Total	-	-	1,400	1,400
<u>Grants/donations made following special collections/events</u>				
Christmas/Harvest collections	-	-	2,271	2,271
Donations under £100	-	-	246	246
	-	-	2,517	2,517
Total	-	-	3,917	3,917

7(a) Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2022 stands at £4,061.

2021 8 Tangible Fixed Assets

	Organ £	A V Equipment £	Bells £	New Lights and heating £	Altar, Shed and Seating £	2022 Total £
Cost or valuation						
421,484 At 1 January 2022	39,587	17,985	28,762	272,135	63,015	421,484
- Additions	-	-	-	-	-	-
- Disposals/write-off	-	-	-	-	-	-
421,484 At 31 December 2022	39,587	17,985	28,762	272,135	63,015	421,484
Depreciation						
282,615 At 1 January 2022	39,587	17,985	28,762	149,666	63,015	299,015
13,606 Charge for year	-	-	-	13,606	-	13,606
- Disposals/write-off	-	-	-	-	-	-
296,221 At 31 December 2022	39,587	17,985	28,762	163,272	63,015	312,621
Net Book Value						
138,869 At 1 January 2022	-	-	-	122,469	-	122,469
125,263 At 31 December 2022	-	-	-	108,863	-	108,863

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

9 Investment Assets

	Note	Restricted Funds	Endowment Funds	2022 Total
Fixed Asset Investments		£	£	£
Market value on 1 January 2022	9 (a)	18,394	251	18,645
Net gain/(loss) on revaluation		(2,278)	-	(2,278)
Market value on 31 December 2022		16,116	251	16,367

Analysis of Investments

	Market Value at 31/12/22	Income from investments in 2022
Restricted Funds	£	£
Dorothy Rance Fund - 233 units in CBFCE investment fund	4,814	143
Wendover C of E School Trustees Fund - 4,309.93 units in CBFCE investments fund-note 9(a)	5,909	170
Churchyard Care Committee - 261 units in CBFCE investment fund (Investment income goes directly to Churchyard Care Committee bank account)	5,393	-
Endowment Fund		
Brown Trust 10.73 units in CBFCE investment fund	251	5
	16,367	318

9(a) In 2014 signatories of the accounts holding funds in the name of the 'Trustees of Wendover Controlled Middle School' agreed that the PCC should take responsibility for the conduct of those accounts. This was agreed by a PCC resolution in September 2014. Mandates to that effect came in to place in 2015 and the funds have now been brought into these accounts. The funds are included in Restricted Fund 'Wendover C of E School Trustees'.

2021 10 Short Term Deposits (CBFCE)

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2022 Total
£	£	£	£	£	£
69,705	6,237	34,218	30,168	-	70,623
500	-	-	500	-	500
94	-	-	94	-	94
70,299	6,237	34,218	30,762	-	71,217

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

2021 11 Cash at Bank and in Hand

	Unrestricted Funds	Designated Funds	Restricted Funds	2022 Total
£	£	£	£	£
16,718	1,166	27,439	572	29,177
96,155	28,441	6,726	35,339	70,506
1,012	-	-	32	32
29	-	-	29	29
1,163	-	-	2,004	2,004
75	-	-	-	-
100	100	-	-	100
51	-	-	67	67
115,303	29,707	34,165	38,043	101,915

11(a) The PCC approved the opening of CAF Bank Cash and Gold accounts in 2016 to enable the use of on-line banking with dual signatories. It is also hoped to reduce the possibility of bank charges, implied by NatWest Bank, in the future.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

12 Debtors and Prepayments

	Note	2022 £	2021 £
Amounts falling due within one year			
Expenses Prepaid		3,285	2,973
Accrued income-Gift Aid Reimbursement		1,429	1,026
Fees		536	2,461
Recharges		511	61
Centre and Church Hire		2,105	658
Total		7,866	7,179

No amounts were due in more than one year

13 Creditors and Accruals

	2022 £	2021 £
Grants awarded from Special Collections but not paid at year-end	2,872	2,060
Owed or accrued for costs incurred	10,479	10,834
Total	13,351	12,894

2021 14 Analysis of Net Assets - by Fund

		Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	2022 Total £
122,469	Tangible Fixed Assets	8	-	-	108,863	108,863
18,644	Investment Fixed Assets	9	-	-	16,116	16,367
	<u>Current Assets</u>					
70,299	Short Term investments (CBFCE)	10	6,237	34,218	30,762	71,217
115,303	Bank and Cash in Hand	11	29,707	34,165	38,043	101,915
7,179	Debtors and Prepayments	12	6,302	1,564	-	7,866
(12,894)	Creditors falling due within one year	13	(6,614)	-	(6,737)	(13,351)
321,000	Total		35,632	68,383	188,611	292,877

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

15 Statement of Funds

	Fund balances brought	Incoming Resources	Resources Expended	Gains/losses and transfers	Fund balances carried
	£	£	£	£	£
Unrestricted Funds					
Global Church	622	-	-	3,439	4,061
Fabric Fund	6,283	215	6,103	-	395
Legacies Fund	66,781	-	-	(50,854)	15,927
Ministry Development Fund	-	-	26,854	74,854	48,000
<i>Total Designated Funds</i>	<u>73,686</u>	<u>215</u>	<u>32,957</u>	<u>27,439</u>	<u>68,383</u>
General Fund	55,341	171,936	164,206	(27,439)	35,632
<i>Total Unrestricted Funds</i>	<u>129,027</u>	<u>172,151</u>	<u>197,163</u>	<u>-</u>	<u>104,015</u>
Restricted Funds					
Wendover C of E School Trustees Fund	7,732	170	-	(916)	6,986
Bell Ringers Fund	1,238	1,431	665	-	2,004
Church Refurbishment Fund	122,469	-	13,606	-	108,863
Churchyard Care Committee	6,657	450	450	(719)	5,938
Fabric Fund	17,423	12,000	-	-	29,423
Legacies Fund	23,207	-	-	-	23,207
Climate Action Wendover	779	-	125	-	654
Flower Fund	2,577	160	-	-	2,737
Dorothy Rance Fund	5,491	143	-	(642)	4,992
Ministry Development Fund	750	2,613	3,192	-	171
Sages Fund	1,037	703	1,071	-	669
Special Collections Fund	-	2,518	2,518	-	-
Special Purposes Fund	2,240	600	-	-	2,840
Brown Trust	122	5	-	-	127
	<u>191,722</u>	<u>20,793</u>	<u>21,627</u>	<u>(2,277)</u>	<u>188,611</u>
Endowment Fund					
Brown Trust	251	-	-	-	251
Total of all Funds	<u>321,000</u>	<u>192,944</u>	<u>218,790</u>	<u>(2,277)</u>	<u>292,877</u>

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

16 Fund Details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church - Designated	Money set aside by PCC for mission and charitable giving
Flower Fund - Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund - Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund - Designated	Legacies with no specific instructions as to use
Ministry Development Fund - Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Brown Trust	Unspent income from endowment fund
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17 Related Party Transactions

- a** Aggregate donations from Trustees of the PCC totalled £12,542.
- b** The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £9,187 (2021 - £9,467) for services including rent and other running costs. Also during the year, the company made donations of £15,533 (2021 - £15,058).

18 Insurance

Buildings and contents sum insured is £12,880,000. There is a £1,000 excess on a number of items.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2022

19 St Mary's (Wendover) Ltd

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2022 a

High Street Premises Costs paid by St Mary's

	<u>2022</u>	<u>2021</u>
	£	£
Rent	9,600	9,600
Buildings Insurance	396	481
Utilities	1,673	1,059
Telephone	1,050	1,398
IT equipment	719	1,055
Maintenance/Equipment	264	804
	<u>13,702</u>	<u>14,397</u>

20 Reserves Policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £31,830 including Parish Share. At year end the General Fund reserve stood at £36,232. The General Fund slightly exceeded the Reserves Policy to reflect the current cost of living rises.

In November 2019 St Mary's appointed a part time Associate Priest for a 3-year contract. In November 2022, the PCC agreed to extend the contract for a further three years to 2025. Annual costs are expected to be £24,000. The costs of this are to be financed by the Ministry Development Fund, the designated legacy fund and the general fund. In the year the PCC agreed to transfer £24,000 from the General Fund and £24,000 from the designated legacy fund to the Ministry Development Fund.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

In the year the PCC agreed to allocate 2% of general income to the Global Church Fund to support external agencies. In the year £3,439 was allocated to the Global Church Fund.

21 Obligations under Operating Leases

(a) St. Mary's has a lease which runs to 2024 on 11c. High Street, Wendover.

	£
within one year	9,600
2-5 years	-
over 5 years	-

(b) Photocopier Lease (including insurance)

	£
within one year	671
2-5 years	335
over 5 years	-

The Parish Church of St Mary the Virgin Wendover

Independent examiner's report to the trustees of the Parish Church of St Mary the Virgin Wendover (Charity No 1131299)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2022 as set out on pages two to twelve.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gavin Styles FCCA
Chapel Lane, High Wycombe, HP12 4BJ

19 May 2023

Accounts



St Mary's Church
At the heart of the community

**The Parish Church of St Mary the
Virgin
Wendover
Buckinghamshire**

**Annual Report
July 2021 to April 2022**

Vicar: Rev Sally Moring

Bank:	NatWest	CAF Bank
	22 Market Square	25 Kings Hill Ave
	Aylesbury	Kings Hill
	HP2 01T	West Malling
		Kent
		ME19 4JQ

**Independent Examiner: Gavin Styles FCCA, Chapel
Lane, High Wycombe, HP12 4BJ**

**The church of St Mary the Virgin is situated on the
outskirts of Wendover.**

**It is part of the Diocese of Oxford within the Church of
England.**

**The correspondence address is
Parish Office, 11 High Street, Wendover,**

Buckinghamshire, HP22 6DU.

The Parochial Church Council (PCC) became a registered charity in August 2009. Its registration number is 1131299.

PCC members who have served from 27th June 2022 to the date of approval of this report are:

Incumbent:	Rev Sally Moring
Associate Priest:	Rev Nadine Rose
Curate:	Rev Sally Prendergast

LLMs:	David Blackmore
	Ian Sansbury

Churchwardens: Jacqueline Smith

Deanery Synod Representatives:
Sian Chattle
Ian Sansbury
Paul Dean

Elected Members:	Paul Dean (Secretary)
	Matt Ryan (Treasurer)
	Mike Senior
	Deborah Hale
	Tim Crapper
	Sarah Frost
	Peter Dean
	Monica Tompsett
	Peter Lockett
	Jennifer Ballantine
	Johanna Free
	Nick Wilson
	Catherine Wilson

Ex Officio	Alison Kirk (Diocesan Synod)
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A: Structure, governance and management

The method of appointing PCC members is set out in the Church Representation Rules. New appointees are given an information pack. The PCC has passed a resolution by which a proportion of the PCC members will stand for re-election every three years, limited to a total of six years served. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. This is achieved by notices given out during church services, articles in the St Mary's newsletter and notices placed around the church.

The incumbent is currently Rev Sally Moring with Associate Priest Rev Nadine Rose and Curate Rev Sally Prendergast. David Blackmore and Ian Sansbury are licensed to serve in the parish as Licensed Lay Ministers (LLM).

The PCC operates by meeting during the year with various sub-committees meeting and conducting delegated activities and taking delegated responsibility in between. Methods of reporting back to the PCC range from the formal pre-distributed reports for discussion at PCC meetings, to informal verbal reports. The PCC became a registered charity in 2009 and is mindful of its responsibilities as Trustees. The major risks to which the church is exposed, as identified by the Trustees have been reviewed annually, and systems or procedures have been established to manage those risks.

B: Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building, St Mary's Centre and the churchyard at Church Lane. Since 1992, the PCC has been a party to the Sharing Agreement of 1986 relating to St Anne's Church, Aylesbury Road, Wendover. The

PCC also holds a lease over the premises at 11 High Street, Wendover (JUST shop and Parish Office). All of which contribute to our aim to be a church at the heart of the community. Details of our work are described more fully in the following reports from committees and other groups who contribute to our church community. The PCC depends on many volunteers who give freely of their time and talents. A major part of its activity is the training and involvement of an increasing number of volunteers, doing practical projects or duties alongside others who are further involved as a trustee or a committee member. The benefits from volunteers' work, and our thanks to them, cannot be overstated, without them the viability of our church would be seriously affected. Our grant-making policy is twofold; special appeals which may arise, and giving at a budgeted annual level, where finances are available, as managed by the Global Church Committee.

Electoral Roll

Our Electoral Roll is managed by Xenia Murray, our Electoral Roll officer. As required, the draft new register has been displayed in church for two weeks prior to the APCM. The number of people on the new Roll was reported at the APCM on 27th June 2021 which was 250 down by 3 from 2020.

The PCC

The full PCC met six times during the past year using the online Zoom facility or in person at St Mary's. Committees met between meetings and a number reported formally to the PCC.

Church Attendance

We are required by the Diocese to report on the average weekly attendance for the first four weeks of October. This figure is one of the inputs to our Parish Share allocation. For 2021 the average weekly attendance for in person services was 117 and for online services at home services was 45. This period includes the October half term holidays so cannot be taken as a true reflection of 'average' church attendance. Also, being online it does include some households where more than one individual dialled in

We also had the following numbers for occasional services held at St Mary's: 15 baptisms, 10 weddings and 6 funerals.

Committees

The PCC operates through a number of committees that meet between full meetings of the PCC:

Standing Committee (Chair: Sally Moring) *is responsible for transacting the business of the PCC between meetings, subject to any directions given by the PCC.* The committee met five times between the Annual Meeting of 2021 and 2022 and has reported formally to each PCC meeting.

C: PCC Review of the Year

This was once again an unusual year to report on due to the Covid pandemic and only applies from 29th June 2021 to April 2022 as the diocese allowed parishes to move their APCM dates.

The year started with our first meeting after the APCM on 29th June 2021.

No new members were elected to the PCC following decision at 2020 APCM to reduce the number of members on the PCC, the election of officers for the year was also undertaken with Paul Dean elected as Secretary, Matt Ryan as Treasurer, Xenia Murray as Electoral Roll Officer. Peter Dean was elected as vice chair. Revd Sally Moring, Revd Nadine Rose, Jacquie Smith, Matt Ryan, Paul Dean, and Peter Dean were elected to serve on the Standing Committee. The approval of the assistant wardens and stewards list was also approved. A report was received from the Treasurer looking at the last years accounts and a new budget for 2022. The St Mary's Safeguarding Policy looked at and a bigger review will be done later in the year.

Some new working groups were set up to give our only churchwarden some help. The groups were a) Finance/Fundraising/Governance, b) Fabric/maintenance/churchyard, c) Review of Assistant wardens, d) People.

The next PCC meeting was on 28th September 2021 where we welcomed Alison Kirk to the PCC as an ex officio member being that she was now on the Diocesan Synod. The Safeguarding Policy was reviewed and approved by the meeting. Mention was made to the new training courses on Safeguarding. The treasurer then gave a report on the current finances. Revd Moring then gave a presentation on the current Mission Action Plan (MAP) progress. We also heard about a new proposed church database that Ian and Adam Sansbury had been investigating. Our current Parish Administrator Amanda Ryan had decided to leave her position and a vote of thanks for all her work was proposed by the meeting, an advert has been placed for a new administrator. The Commonwealth War Grave Commission want to put a sign up at church saying we have Commonwealth War Graves which was approved by the meeting. Reference was made to Climate Change and that we would be holding a special service on this theme on 7th November 2021. We also heard that Bishop Steven Croft was making a Deanery visit to Wendover on 25th November 2021.

Our third meeting of the year was on 17th November 2021, items under discussion were the Treasurer's report, including some outstanding monies owed to the Free Church for use of the Christian Centre. Peter Dean advised that the office need some equipment upgrades and the meeting approved the purchase of a new computer and upgrade to the Wifi router. The churchyard is getting full and we had a discussion on how we could extend the churchyard. A new set of church hymn books had arrived in memory of Jeremy Nicholson. Christmas services were discussed and which one would need prior ticketing due to the number limitation in church. Live streaming of Sunday services is now being undertaken.

Our fourth meeting was held on 2nd February 2022 where we had a treasurers latest update and also an approval to change

the bank mandate for signatures. We discussed possible church works that would be required including some electronic opening doors at the church entrance, the audio visual system, and baby changing facilities. We heard that Jacquie Smith would be standing down as churchwarden at the APCM so we are now on the look out for 2 new churchwardens.

Our fifth meeting was on 23rd March 2022 where we had a treasurers update a presentation from Helen Blakeman on safeguarding and a discussion on the PCC groups and terms of reference for each group, these are now been written for PCC approval.

The last PCC meeting of the year will be on 27th April 2022 where hopefully the annual report will be approved in readiness for the APCM on 8th May 2022.

I would once again like to offer my thanks to all members of the PCC for their invaluable input during the year and thanks to Sally and our Churchwarden Jacquie who has had an extra workload being the only churchwarden for the year.

Report by Paul Dean PCC Secretary

D: Financial Statement of the PCC

Treasurer's Report on the accounts for the year to 31 December 2021

Fund details for the financial year to 31 December 2021 are summarised in the table. Please note that fixed assets and depreciation have been excluded from the figures as they relate to past expenditure and not cash spent in 2021.

The General Fund below reflects the income and expenditure arising from the day-to-day activities of our Church. Other Funds for the Church have special rules applied to them and these restrict how the funds can be spent. During 2021 the Church accounts showed an increase in total funds by £33,268, which is outlined below.

Funds	Income	Expenses	Transfer/Gains	Surplus/ (deficit)	Funds at 31.12.21
General	£169,713	£160,831	£-	£8,882	£55,341
Designated (All)	£45,006	£23,907	£-	£21,099	£73,686
Fabric (Restricted)	£9,000	£5,110	£-	£3,890	£17,422
Legacy (Restricted)	£-	£-	£-	£-	£23,207
Other Restricted	£8,737	£10,302	£962	(£603)	£28,624
Total	£232,456	£200,150	£962	£33,268	£198,280

General Fund

2021 saw another year of COVID impacting our finances at St Mary's. Again several of our usual sources of income that the church relies on to finance our work and mission in Wendover were impacted due to restrictions. Our income from hiring the church and centre, and church fees, for weddings etc, were reduced and our regular giving for 2021 was also down. We were extremely grateful to the congregation for extra one-off donations that made a massive impact to our overall financial

position. An area that saw a huge amount of additional income was gifts from legacies, where we received £42,000 in the year. As well as this, the JUST shop, despite being closed in the early part of the year, pulled off an incredible nine months producing some of the highest sales figures we have seen and donated £15,058 to the shop from profits and contributed £9,467 towards running costs.

With the uncertainty that came in 2021 we managed to keep costs to a minimum and showed a small decrease from what was spent in 2020, with expenditure falling from £165,619 to £160,831. The whole Parish Share of £115,763 was paid in full which meant that we were able to support the ministry of other churches in the Oxford Diocese.

Incredibly we ended the year with the General Fund making a surplus of £8,882. This left a balance on the General Fund at the end of 2021 at £55,341 which puts us in a great position as we look forward to 2022.

Other Funds

In the year the Ministry Development Fund, which had been setup to support the plans shown in the Mission Action Plan, was nearly used up with £750. The church has a commitment until the end of 2023 regarding payments for our Associate Priest, which are covered by other designated reserves held at the year end. It was agreed by the PCC, that legacies received by the PCC would be designated to be used towards Ministry Development, unless restrictions were given by the donor, and at the year-end we had designated legacy reserves of £66,781 to pay towards this.

It should be noted that none of the other restricted funds can be used against St Mary's running costs but restricted to fabric, the churchyard, bells, flowers amongst others.

Thank you

I would like to say a big thank you to all of you who have continued to support the church over the last 12 months. Grants from outside sources have been used to support various aspects of our ministry including the Climate Action in Wendover work that has been ongoing. Thank you to those who worked hard on researching and requesting fundraising.

Not only have we benefited from income but thank you to those of you who have helped us to keep our costs down, whether that be volunteering with posts or actively trying to save money on our running costs.

Once again, we are hugely grateful to Helen Blakeman and her team at Just who have run the shop and have really done a fantastic job this year.

I would also like to give special thanks to all those who have supported me as treasurer during this year. I mention in particular Sarah Bishop who has continued to help with some of the finance tasks! There are many others who work behind the scenes, so thank you for all you do.

Report by Matt Ryan, PCC Treasurer

E: Churchwardens' Report, including the Fabric, Goods and Ornaments

I wrote the last Church Warden's report in June 2021. At that time, we had an alternating service pattern, a 9.00 service followed by a 10.30 Zoom service and the next week a 9.00 Morning Prayer service on Zoom and a 10.30 service in Church. Church had just recommenced being open daily, so a big thank you to all those willing volunteers who continue daily unlocking and locking up the building week by week. The cleaning teams had restarted cleaning our beautiful Church building, another big thank you to all of you. Ignite and Surge were meeting periodically as was our walking group and

Nadine organised three trial sessions for a new Toddler group, 'Sparklers' in Church. Another big event happened around June / July, congregational singing! Listening to Church music and singing is such a part of our worship heritage, a feeling for me of joy as our praise and prayer lifts us to new heights in worship and openness to God.

Many plans were made and September saw us with a new pattern of services, a monthly 8.00 Communion, weekly 9.00 Holy Communion and 10.45 Sunday Worship. We also welcomed Michelle, George and Henry to St Mary's. Michelle is an Ordinand who will be worshipping and working with us until June 2023. A new weekly Thursday Communion Services commenced followed by coffee and chat and Sparklers on Monday mornings during term time. Not just Mum's and Dad's with children but grandparents, carers and lots of you coming in and out to help and bring cakes and treats. Numbers are growing and it is great to see lots of babies and little people around having fun. Our Church building has got busier with more people coming through the doors week by week. Many people have come in and said 'wow, what a lovely, calm yet friendly space to come into'.

Harvest Festival saw us able to have a Church Family BBQ outside in lovely weather. On into October saw a group of us reviewing the Mission Action Plan document and talking about the future. One of the practical key decisions was to look at office systems for managing our data and activities. Work was undertaken to move this forward and we now have a new website, new email addresses and practical developments are ongoing. Thank you to everyone involved in getting this up and running and continuing this development.

October was also the month we said goodbye to Amanda as our Administrator. Amanda had worked in the office for many years and knew all the quirks and happenings at St Mary's and an authority on the Churchyard. Thank you for all you have done over the years.

She may wish she had stayed as it was the impetus to have a sort out of the office and the equipment. A much-needed new

PC was installed and an overhaul of the communications within the office, hopefully now with much better internet connections to cope with the new Church system. Thank you to all who undertook this work and to the office decorating team. Julie arrived in January and is keen to get know everyone and play an active role. Sorry Amanda you missed out, though you will have appreciated the changes as you and Veronica imparted some of your valuable knowledge to Julie to help her along the way.

We started planning for Christmas services amidst growing number of Covid infections both nationally and locally, making us wonder what would happen. Services were planned and booking systems put in place for previous large number services. A second Carol Service was scheduled as the 7.00pm services, quickly 'sold' out. Christmas Eve services were planned as a celebration in the Churchyard. Sadly, that celebration had to be cancelled due to wet weather on Christmas Eve. Unfortunately, I was not physically at any of the Christmas Services due to a son going down with covid in our house the middle of December and his partner Christmas Eve. Our household was affected like so many others during December and January as covid infection kept spreading and it felt our house was a 'no go' area for friends and family for weeks!

As I write this report, we are fast approaching Lent and we have been purchasing some recommended books to lead us privately and in our worship through Lent. Plans are progressing for our 'normal' Easter week services and the celebrations for Easter Sunday. This year it is looking like there will be no restrictions on the number of us able to worship together, quite a transformation from 'no services' in St Mary's Easter 2020 and limited numbers in 2021.

During the year the normal housekeeping checks and maintenance were undertaken on the Church building. A change was arranged for the gas and electricity to put us on a 'green' energy tariff. As a Church we will see a huge increase in our energy costs this year as will every householder and business.

We did have a spate of anti-social behaviour around the Church grounds in October. Our CCTV coverage helped us in reporting to the Police. Sadly, this was part of a variety of anti-social activity around Wendover at the time.

We also had an emergency with a blocked drain when Sparkler helpers were rushing around with mops and buckets. Fortunately help quickly arrived from Castle House. Crisis dealt with and a plumber was called in to clear the drains.

A huge thank you to all of you who have who helped in the ongoing work and maintenance of all aspects of our Church building, it is a wonderful building but quite a responsibility keeping it maintained and comfortable for us all to use.

This will be my last Church Warden's report as I am standing down at the May 2022 APCM. I have felt privileged to be able to undertake this role with the support and encouragement from so many of you. St Mary's is a very special place to be part of. My first two years were fairly straightforward once I had a grasp of what really was expected following the annual festivals and events. The last two years different from what any of us could have expected with the arrival of the covid pandemic and the lockdowns and changes to all our lives. Once the shock of the situation had receded, it was getting organised and start planning. Lots of conversations with Sally and reading legislation and guidance as it evolved. Our ministry team have been fantastic in how they developed Church Worship on line along with other group activity. Sally M, Nadine and Sally P worked so hard to help keep people involved in activities and connected in varying ways. Throughout the hard decisions to make around closing down, the slow movement forward in reopening, pulling back and reopening again and again, we have all talked, prayed, shared our concerns and worked through the situations whilst remaining supportive and together in all our actions and planning. It has felt a real team effort throughout this strange period. I really do want to thank Sally, Nadine and Sally for all they have done for our family at St Mary's and all the love, care and compassion they have shown and also to those families that come to them in times of need and for

celebration. We have an incredibly caring team of clergy. Personally, I also want to say huge thank you for your care, support and encouragement to me as we have travelled together.

Jacquie Smith

Churchyard Report

Throughout the year the Churchyard Care Committee has continued to meet, often walking around the Churchyard before meeting in Church. The committee continues to be made up of members from the Parish Council and members of St Mary's Church with our Vicar, Sally, chairing the meetings.

Volunteers remain dedicated in their care of the Churchyard and play such an important part in it being well maintained and a calm and complete place to be. We owe them a huge thank you for all they do. A contractor undertakes some work and our Church volunteer sessions, for all ages, along with ongoing eco work also help in care of the land and continuing to create habitats and increase the biodiversity of the area. New bird and bat boxes being installed and donated, earlier this year. We have also had the larger trees checked and some dead branches removed and the tree canopy raised in several places improving access around the Churchyard site. During the year work has been undertaken both in the churchyard and in church as we have worked towards the Eco-Church Bronze award ; it's hoped this would be awarded early in 2022.

During the November 2020 lockdown St Mary's had a very small and informal Remembrance Event. November 2021 brought a familiar Remembrance Service for people to Remember loved ones who may have passed away during the

year, or at any time previously. The service concluded in the Churchyard with a planting of a tree in memory of all those from Wendover who died as a result of the pandemic, all our family and friends who had died during the pandemic and the changes to all our individual lives as a result of the pandemic. We were then able to go back into St Mary's for time to reflect, to share and to offer tea and cake. The kind of hospitality that the pandemic has prevented us offering or share. The Easter Garden in 2021 and again this year have been a focus for activity for many of our Church family leading up to Easter, creating a depiction of the resurrection story and the gardens have contributed to our Easter service celebrations to our Risen Lord.

We are blessed to have such a beautiful and peaceful Churchyard space around St Mary's and pray it will continue to offer us enjoyment for Sunday morning coffees and Church family activities as we move forward.

Jacque Smith on behalf of the Churchyard Care Committee

F: Deanery Synod Report

Wendover Deanery Synod 2021

Our churches are gradually returning to normality after the past two years of Covid disruption. There's still a need to maintain precautions, and the Church of England's guidelines provide some help in a situation where so much is left to your discretion.

The deanery is slowly recovering activity, and we're beginning to re-invigorate its standing committee. There have been four deanery synod activities over the past year, and the deanery chapter has continued to meet regularly over the period. Meanwhile Bishop Alan has continued to keep the archdeaconry well informed and co-ordinated with a periodic Zoom meeting of area deans and lay chairs.

We had a considerable shortfall in the deanery share last year, and 2022 will continue to be a challenge. Many thanks to everyone for their efforts in collecting and paying parish share throughout the year: those efforts are very much appreciated – and our special thanks to the treasurers who make it possible. Many thanks also to Paul Moring for his work as deanery treasurer – I should add that we would be grateful to hear of interest from anyone in that role going forwards.

2021 now seems a while ago, but here's a reminder of our meetings. We had two online and two physical Synod meetings during the last year (including the visit by Bishop Steven in November and the meeting on connecting with young people): many thanks to the churches which hosted us for these events, and for the welcome we always receive.

Deanery Synod Gatherings

1. Monday 19 July, online: Annual Meeting of Deanery Synod
2. Tuesday 21 September, online: farewell Synod gathering with Deiniol
3. Thursday 25 November, various: deanery visit by Bishop Steven and his entourage
4. Wednesday 8 December, St. Mary's Wendover: on connecting with young people.

Our first meeting of 2022 was on 9th March at St. Mary's, Wendover for a general catch-up on Church activities throughout the deanery.

All regular meetings – PCCs, APCMs and deanery synods – may now be held in person, so that Church schedules can now be re-established.

Meanwhile, please remember that our deanery synods – our 'Chiltern Churches Open Meetings' – are indeed open to all,

including when conducted online: it's a great way to keep in touch with others across our local churches, and to find out more about some of the key issues which concern us all.

Thanks to all those who have taken part throughout the year. 

With best wishes from the Deanery Standing Committee -

Revd. Sally Moring
Area Dean

Gavin Oldham OBE
Lay Chair

April 2022

G: Safeguarding Children and Vulnerable Adults

The Church of England and the Diocese require each church to have in place policies on Safeguarding, to support our *'working with children and young people'*, to consider in our own context all aspects of the *'Protecting Children and Vulnerable Adults in the Diocese of Oxford' policy* - to ensure procedures are in place to ensure a safe environment for children and young people, and Vulnerable Adults - in all aspects of St Mary's work. Within the policies and guidance, it considers all aspects of current disclosure procedures under the "Disclosure and Barring Service (DBS) to ensure safe recruitment of volunteers and employees".

Our church follows the guidance and good practice on Safeguarding issued by Oxford Diocese. Our Safeguarding Policy, for Children & Vulnerable Adults, was reviewed by the PCC in 2021. This policy can be found in the church porch and centre. We make an annual return the Oxford Diocesan to confirm that we are following guidelines and that we have noted changes in requirements. Making this return has become more streamlined through the Safeguarding Dashboard for Parishes, and the questions asked help us to know that our policies and procedures are in line with

requirements, or that some aspect requires renewal, or needs to be developed. The Dashboard reflects the requirements of the national Safeguarding Handbook 2018 (revised 2019).

The ministry team, led by the Vicar, receive specific Safeguarding training and guidance from the Diocese. The PCC considered St Mary's approach to Safeguarding in the context of current Diocesan Guidance and model Policies, particularly taking account of the role of volunteers and the changing nature of activities in the church. At St Mary's we have many volunteers helping to lead the various activities for both children, young people and vulnerable adults. All volunteers and paid workers have to undertake periodic training in safeguarding awareness under the auspices of the Diocese. Much work has been done by the Diocesan Safeguarding Team (now increased in size) to regularise levels of training necessary for different roles, and the frequency of such training. Modes of training have been refined with much now on-line, reflecting to needs of the Covid pandemic period and/or the difficulty individuals face in being available to attend face-to-face training. Most on-line training modules last between 60, 90, or 120 minutes, and the Parish is now considering how to support individuals needing to complete training modules, but for whom doing so online is not possible from home.

The advantage of the online training modules is that materials are continually updated. Each module comes with helpful guidance on how to navigate through the course on a computer or tablet, and it is set up to enable users to pause in a module, or to see the spoken commentary as printed text (Volunteers, whether working with children or vulnerable adults, requiring initial or updated training, have already been able to use online resources from the Diocese during the past year).

Safeguarding and Communication issues in the context of General Data Protection Regulations (GDPR) remain an important consideration.

What is most important is that all volunteers are aware of 'Best Practice'. St Mary's has adopted two Good Practice Guides – one for children and one for vulnerable adults. These guides include a Code of Conduct and other relevant support materials. These documents have been distributed to volunteers working in the church community in different contexts. They will now be reviewed in the context of current guidance, and will be re-distributed. Bellringers received the specific guidance document from the Diocese which has previously formed the basis of a specific briefing.

All volunteers are DBS checked as required, through AccessPCS, the Diocesan preferred Verification organisation. As the APCS procedures enable automatic renewal communication with individuals (if they sign up to this), the work of the Verifying Officer, Rachel Claringbold is to some extent helped - with her particular focus being that of identifying and submitting applications for new volunteers and new members of the PCC.

Rachel keeps a central list of DBS checks and training to inform the officers of the Church and other leaders and volunteers when checks and training need to be updated. There is a five-year renewal policy. On the Diocesan website there is detailed guidance to clarify which volunteers need to be DBS checked, and at which level. On the Government website linked to DBS is further definition of "Volunteer".

In the current context of COVID-19, there has been specific guidance on the Diocesan Website in relation to Safeguarding matters, Training and DBS checking. No face-to-face training has been available locally or from the Diocese. Excellent guidance is available on the NSPCC website in relation to "keeping children safe", and the Diocesan guidance includes helpful protocols for communication with Families, Children and Young People and Vulnerable Adults – whether by phone, other electronic means or by distance or face-to-face visiting.

The Diocese has embarked on a comprehensive and ongoing Safeguarding Review, PCR2. Details of the nature of this

review are on the Diocesan website. (Church members will be aware of this review because of a request Sally made last year for information to be shared with her in confidence of any Safeguarding incident in the past that caused concern, in relation to a member of the clergy clergy and/or church officers). She responded to the Diocesan Review request last year as requested.

Currently, if anyone has cause for concern about any vulnerable adult or young person and would like to talk in confidence, then please contact Helen Blakeman, the Safeguarding Officer. (h.blakeman3@btinternet.com)

Report by Helen Blakeman, Safeguarding Officer

H: Vicars Report

We are very blessed at St Mary's, Wendover to have many people who are able to share their time and talents in our Church community that has allowed us to continue to offer worship, comfort, stunning music, beautiful flowers, pastoral care and activities for all ages to come and enjoy. For all of that I say a huge thank you!

2021 began with another period of lockdown when our church was closed and we were very limited in who we could see and where. We had learnt what worked regarding 'broadcasting' our services and became very proficient in 'zooming' services every week that involved a wide range of people and with a huge amount of creativity.

It was on Easter Day that the first groups of people attended church with music being sung by a small group from the choir. Their music lifted our services and spirits. Gradually as time went on the numbers able to be in church increased; in the meantime services were being both live streamed and still on Zoom. For me one of the biggest changes/learning points in all of this pandemic has been the use of technology that has enabled far more people to access our worship but also kept us all safe.

From June onwards it felt like we were playing catch up as a number of weddings took place that had been postponed from 2020 and they were filled with joy. We have had a large number of baptisms since September, again some that would have taken place sooner and were wonderful opportunities for families together who previously couldn't.

Sadly during 2021 several members of our congregation died. We were all very sad at the death of Rev'd Canon Peter Louis who in his retirement to Wendover with Marian gave so much to the benefice, particularly at St Mary's. We also mourned the deaths of Maureen Morley, Richard Birchley, Liz Griffin, Margaret Sammons, Martyn White and Hilary Gilby; they are much missed. Memorial services took place for Fletcher Nicholson, Jan Judd and Gill Andrews who had all died in 2020 and had restricted funerals. Our clergy were also involved in funerals for members of the community.

In September we felt able to return to more services and so regularly have an 8am service once a month, 9am and 10.45am every week. The 9am service remains quite traditional with hymns sung by the choir and accompanied on the organ. The 10.45am service varies in style with 2 Communion services a month and 2 services which are aimed at our families and those newer to the faith with a huge wealth of teaching and ways to engage.

Throughout the year Surge led by Becky Murgatroyd-Morton and Ignite led by Natalie Armstrong and Zoe Fyfe have met with others assisting at the sessions. We have a strong group of young people who meet as Surge and Older Surge who debate theological questions, study the bible in many ways and have had some prayerful sessions. It's wonderful to see the small group of children in Ignite grow and learn more and more of the stories of Jesus developing their own faith.

Other new additions to things happening at St Mary's has been the introduction in June of Sparklers; Nadine writes "As a trial in June 2021 for three weeks we ran Sparklers. These sessions were very popular and the decision to hold this group weekly

during term time (10am to 11.30am) was made. This has been made possible by the very committed and dedicated team of volunteers. This is for preschool children and their parents, grandparents, childminders etc. A very relaxed toddler group – toys, puzzles, books, refreshments available. At Christmas time Sian Chattle came along to lead us in carol singing and we did a short nativity.” By April 2022 there were 52 names on the register with a core of 18 attending each week.

In September we introduced a 10am Holy Communion service on a Thursday morning. This has grown with a regular congregation of 12-14. After the service coffee is served which gives an opportunity for conversation and fellowship.

All this increased activity whilst still living within Covid restrictions has been hard going on everyone and there is no doubt has had an effect on those who feel able to come to church and those whose situations have changed and are no longer able to come. For some the laying down of roles when church was closed or limited has help them realise the time has come to lay them down completely; of course, things still need to be done for the church to run smoothly and so we have gaps that now need filling. A huge thanks to everyone who have had roles in the past they can no longer do and thank you to all of you who continue to all that you do.

Our clergy team are supported by a strong Ministry team and a great addition to that in September is Michelle Fotherby. Michelle is training for ordination at Wycliffe College, Oxford and St Marys is her placement church; it has been a joy to welcome Michelle and her two sons George and Henry. I am very grateful for all the ministry team contribute to the life of our church and the work that Nadine and Sally P do supporting the life of our parish and community.

At the APCM we will say thank you to Jacquie Smith who has been churchwarden for the last 4 years- and for the last two

on her own. She has worked tirelessly especially through the difficult times of church closure and restrictions caused by the pandemic and we thank her hugely for that. Often in the background Simon has supported Jacquie with lots of handyman type jobs- thank you Simon!

It's certainly been a very strange year but one that we have grown in. Please continue to pray for St Mary's Church as we strive to be at the heart of the Wendover community and share the good news of Jesus Christ to all whom we serve.

Sally Moring

Annual Report was reviewed and approved by the PCC at their meeting on 27th April 2022

Registered Charity No: 1131299

Wendover Parochial Church Council

Financial Statements for the year ended 31 December 2021

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2021

Statement of Financial Activities

Prior Year Breakdown					Statement of Financial Activities						
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2020 Total funds		Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2021 Total
£	£	£	£	£			£	£	£	£	£
					Income and Endowments from:						
145,377	3,000	5,636	-	154,013	Donations and Legacies	2	146,928	45,024	16,266	-	208,218
19,146	-	40	-	19,186	Income from Church Activities	2	19,636	-	-	-	19,636
1,132	78	-	-	1,210	Other Trading Activities	2	2,770	6	1,446	-	4,222
341	-	380	-	721	Investment Income	2	379	-	1	-	380
-	-	-	-	-	Other Income		-	-	-	-	-
165,996	3,078	6,056	-	175,130	Total income and endowments		169,713	45,030	17,713	-	232,456
					Expenditure on:						
-	-	-	-	-	Costs of generating funds	3	-	-	-	-	-
-	-	-	-	-	Costs of generating voluntary income	3	-	-	-	-	-
165,270	26,440	33,096	-	224,806	Expenditure on Church Activities	3	160,796	26,554	29,209	-	216,559
349	-	-	-	349	Other expenditure	3	35	-	-	-	35
-	-	-	-	-	Support costs	3	-	-	-	-	-
165,619	26,440	33,096	-	225,155	Total expenditure		160,831	26,554	29,209	-	216,594
377	(23,362)	(27,040)	-	(50,025)	Net income/(expenditure) before transfer		8,882	18,476	(11,496)	-	15,862
					Transfers						
-	-	-	-	-	Gross transfers between funds - in		-	-	-	-	-
-	-	-	-	-	Gross transfers between funds - out		-	-	-	-	-
					Other recognised gains/losses						
-	-	893	14	907	Gains/losses on investment assets	9	-	-	962	31	993
-	-	-	-	-	Gains on revaluation, fixed assets, charity's own use	9	-	-	-	-	-
377	(23,362)	(26,147)	14	(49,118)	Net movement in funds		8,882	18,476	-10,534	31	16,855
					Reconciliation of funds						
46,082	78,572	228,403	206	353,263	Total funds brought forward		46,459	55,210	202,256	220	304,145
46,459	55,210	202,256	220	304,145	Total funds carried forward		55,341	73,686	191,722	251	321,000

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2021
Balance Sheet as at 31 December 2021

Prior Year Breakdown											
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2020 Total funds		Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2021 Total
£	£	£	£	£			£	£	£	£	£
Fixed Assets											
-	2,579	136,290	-	138,869	Tangible assets	8	-	-	122,469	-	122,469
-	-	17,431	220	17,651	Investments	9	-	-	18,393	251	18,644
-	2,579	153,721	220	156,520	Total Fixed Assets		-	-	140,862	251	141,113
Current Assets											
4,569	-	360	-	4,929	Debtors & Prepayments	12	6,382	-	797	-	7,179
5,281	34,218	30,763	-	70,262	Investments	10	5,318	34,218	30,763	-	70,299
43,614	18,413	20,334	-	82,361	Cash at bank and in hand	11	49,770	41,397	24,136	-	115,303
53,464	52,631	51,457	-	157,552	Total Current Assets		61,470	75,615	55,696	-	192,781
Liabilities											
7,004	-	2,922	-	9,926	Creditors: amounts falling due in one year	13	6,129	1,929	4,836	-	12,894
46,460	52,631	48,535	-	147,626	Net current assets less current liabilities		55,341	73,686	50,860	-	179,887
46,460	55,210	202,256	220	304,146	Total assets less current liabilities		55,341	73,686	191,722	251	321,000
Liabilities											
-	-	-	-	-	Creditors: amounts falling due after more than one year	13	-	-	-	-	-
46,460	55,210	202,256	220	304,146	Total net assets less liabilities		55,341	73,686	191,722	251	321,000
Funds of the Church											
Unrestricted Funds:											
				46,460	General Fund		55,341				55,341
				55,210	Designated Funds			73,686			73,686
				101,670			55,341	73,686	-	-	129,027
				202,256	Restricted Funds				191,722		191,722
				220	Endowment Funds					251	251
				304,146	Total Funds of the Church		55,341	73,686	191,722	251	321,000

Approved by the Parochial Church Council on: 27th April 2022

and signed on its behalf by: Reverend Sally Moring

Designation Chairman

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

1 Accounting Policies

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102)

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Government and Local Government Grants for Coronavirus Job Retention Scheme and Local Restriction Support Grants are accounted for when legally entitled to the amounts due.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c)) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- (a) AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- (b) Lighting and heating equipment - 20 years.

Investments

Investments are valued at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

2020	2	Analysis of incoming resources						2021
Total funds			Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Income and Endowments from:								
Donations and Legacies								
88,468		Planned giving - Gift Aided		86,784	-	10	-	86,794
6,193		Planned giving - Non Gift Aided		6,204	-	-	-	6,204
7,330		Other Giving-Gift Aided		6,413	3,000	400	-	9,813
1,859		Planned - CAF/Stewardship Scheme		1,500	-	-	-	1,500
2,205		Other giving - Non Gift Aided		1,486	-	670	-	2,156
1,155		Special Collections - All		1,789	24	1,698	-	3,510
23,786		Gift Aid Recoverable		24,363	-	858	-	25,220
1,928		Collections (open plate)		737	-	730	-	1,467
17,425		Grants - all		17,270	-	11,900	-	29,170
3,000		Legacies		-	42,000	-	-	42,000
664		Church boxes		383	-	-	-	383
154,013		Total income from donations and legacies		146,928	45,024	16,266	-	208,218
Income from Church Activities								
9,064		Recharged costs (shop) & Contributions	19	10,250	-	-	-	10,250
45		Recharged costs - other		-	-	-	-	-
10,077		PCC Fees		9,386	-	-	-	9,386
-		Events / Activities-non fund raising		-	-	-	-	-
19,186		Total income from Church activities		19,636	-	-	-	19,636
Other Trading Activities								
78		Sunday Coffee		223	6	-	-	229
-		Other Fund Raising Events / Activities		222	-	1,446	-	1,668
1,132		Church & Centre Hire		2,325	-	-	-	2,325
1,210		Total income from other trading activities		2,770	6	1,446	-	4,222
Investment Income								
721		CBF CE Deposit Accounts & Bank Interest		379	-	1	-	380
721		Total investment income		379	-	1	-	380
Other Income								
-		Total other income		-	-	-	-	-
175,130		Total Income & Endowments		169,713	45,030	17,713	-	232,456

Included in Grant were Government and Local Government Grants for Coronavirus Job Retention Scheme £2,212 (2020 - £4,095) and Local Restriction Support Grants of £nil (2020 - £1,146).

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

2020	3 Analysis of outgoing resources						2021
Total funds		Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Expenditure on:							
Costs of generating funds							
-	Total cost of generating funds		-	-	-	-	-
Expenditure on Church Activities							
115,822	Ministry: Parish Share		115,763	-	-	-	115,763
23,146	Other ministry costs	5	796	21,772	1,245	-	23,813
9,598	Utilities and Insurance		7,377	-	2,335	-	9,712
4,010	Church running costs		-	-	-	-	-
1,628	Cost of Church services		3,914	-	2,140	-	6,054
595	Communications		-	-	-	-	-
3,738	Repairs		923	-	2,775	-	3,698
3,476	Furniture and equipment		86	-	-	-	86
23,401	Depreciation	8	-	2,579	13,821	-	16,400
23	Junior Church		14	-	-	-	14
1,700	Use of other premises		600	-	-	-	600
280	Training costs		250	-	-	-	250
2,940	Missionary and charitable giving	7	-	24	5,737	-	5,761
5,832	Youth	5	5,909	-	-	-	5,909
48	Sages		-	-	176	-	176
38	Non-fund raising events		-	-	-	-	-
28,540	Support costs	4	25,164	2,179	-	-	27,344
224,815	Total expenditure on Church activities		160,796	26,554	28,229	-	215,579
Other Expenditure							
502	Miscellaneous		35	-	980	-	1,015
502	Total other expenditure		35	-	980	-	1,015
225,317	Total Expenditure		160,831	26,554	29,209	-	216,594
4 Support costs							
16,277	Church Running Expenses / Admin support	5	10,771	2,179	-	-	12,950
12,872	High Street Premises	19	14,397	-	-	-	14,397
29,149	Total support costs		25,167	2,179	-	-	27,346

5 Staff Numbers and Emoluments

The average number of persons employed during the year was three. An administrator, a youth worker and an Associate Priest; all were part-time. Total wages were £36,955. No National Insurance was paid as the £4,000 employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. No employees are in the NEST pension scheme. Employer contributions to the pension scheme totalled £0. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary

6 Trustee Remuneration and Expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

7 Missionary and Charitable Giving

Our 2021 giving is as set out below:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Climate Action Wendover	-	-	2,634	2,634
Total	-	-	2,634	2,634

Grants/donations made following special collections/events

Action Aid (memorial collection)	-	-	1,709	1,709
Christmas collections	-	-	1,025	1,025
St Georges	-	-	75	75
Bucks Clergy Charity (visitation services)	-	-	295	295
	-	-	3,104	3,104

Total	-	-	5,737	5,737
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7(a) Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2021 stands at £622

2020 8 Tangible Fixed Assets

		Organ £	A V Equipment £	Bells £	New Lights and heating £	Altar, Shed and Seating £	2021 Total £
Cost or valuation							
421,484	At 1 January 2021	39,587	17,985	28,762	272,135	63,015	421,484
-	Additions	-	-	-	-	-	-
-	Disposals/write-off	-	-	-	-	-	-
<u>421,484</u>	At 31 December 2021	<u>39,587</u>	<u>17,985</u>	<u>28,762</u>	<u>272,135</u>	<u>63,015</u>	<u>421,484</u>
Depreciation							
259,214	At 1 January 2021	39,587	16,182	28,762	136,060	62,024	282,615
23,401	Charge for year	-	1,803	-	13,606	991	16,400
-	Disposals/write-off	-	-	-	-	-	-
<u>282,615</u>	At 31 December 2021	<u>39,587</u>	<u>17,985</u>	<u>28,762</u>	<u>149,666</u>	<u>63,015</u>	<u>299,015</u>
Net Book Value							
162,270	At 1 January 2021	-	1,803	-	136,075	991	138,869
<u>138,869</u>	At 31 December 2021	<u>-</u>	<u>-</u>	<u>-</u>	<u>122,469</u>	<u>-</u>	<u>122,469</u>

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

9 Investment Assets

	Note	Restricted Funds £	Endowment Funds £	2021 Total £
Fixed Asset Investments				
Market value on 1 January 2021	9 (a)	17,431	220	17,651
Net gain/loss on revaluation		962	31	993
Market value on 31 December 2021		<u>18,393</u>	<u>251</u>	<u>18,644</u>

Analysis of Investments

Restricted Funds

Dorothy Rance Fund - 233 units in CBFCE investment fund
Wendover C of E School Trustees Fund - 4,309.93 units in CBFCE investments fund-note 9(a)
Churchyard Care Committee - 261 units in CBFCE investment fund
(Investment income goes directly to Churchyard Care Committee bank account)

Market Value at 31/12/21 £	Income from investments in 2021 £
5,456	-
6,825	-
6,112	-

Endowment Fund

Brown Trust 10.73 units in CBFCE investment fund

251	-
<u>18,644</u>	<u>-</u>

9(a) In 2014 signatories of the accounts holding funds in the name of the 'Trustees of Wendover Controlled Middle School' agreed that the PCC should take responsibility for the conduct of those accounts. This was agreed by a PCC resolution in September 2014. Mandates to that effect came in to place in 2015 and the funds have now been brought into these accounts. The funds are included in Restricted Fund 'Wendover C of E School Trustees'.

2020 10 Short Term Deposits (CBFCE)

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	2021 Total £
£						
69,668	Legacies	5,318	34,218	30,169	-	69,705
500	Barlow Legacy	-	-	500	-	500
94	Brown Trust	-	-	94	-	94
<u>70,262</u>	Total	<u>5,318</u>	<u>34,218</u>	<u>30,763</u>	<u>-</u>	<u>70,299</u>

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

2020 11 Cash at Bank and in Hand

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	2021 Total £
£					
7,427	NatWest Bank	15,997	-	722	16,718
72,895	CAF Bank	33,673	41,397	21,085	96,155
672	Flower Fund Bank Account	-	-	1,012	1,012
29	Flower Fund Cash	-	-	29	29
1,122	Bell ringers (Harpenden B Soc)	-	-	1,163	1,163
75	Bell ringers Cash	-	-	75	75
-	Fees A/C Retention	-	-	-	-
100	High Street Petty Cash	100	-	-	100
42	Youth and SAGES Cash	-	-	51	51
<u>82,362</u>	Total cash at bank and in hand	<u>49,770</u>	<u>41,397</u>	<u>24,136</u>	<u>115,303</u>

11(a) The PCC approved the opening of CAF Bank Cash and Gold accounts in 2016 to enable the use of on-line banking with dual signatories. It is also hoped to reduce the possibility of bank charges, implied by NatWest Bank, in the future.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

12 Debtors and Prepayments

	Note	2021 £	2020 £
Amounts falling due within one year			
Expenses Prepaid		2,973	2,893
Accrued income-Gift Aid Reimbursement		1,026	830
Fees		2,461	-
Recharges		61	61
Shop contribution to costs		-	792
Centre and Church Hire		658	353
Total		7,179	4,929

No amounts were due in more than one year

13 Creditors and Accruals

	2021 £	2020 £
Grants awarded after Christmas collections but not paid at year-end	2,060	1,035
Owed or accrued for costs incurred	10,834	8,891
Total	12,894	9,926

2020 14 Analysis of Net Assets - by Fund

			Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	2021 Total £
138,869	Tangible Fixed Assets	8	-	-	122,469	-	122,469
17,651	Investment Fixed Assets	9	-	-	18,393	251	18,644
	Current Assets						
70,262	Short Term investments (CBFCE)	10	5,318	34,218	30,763	-	70,299
82,361	Bank and Cash in Hand	11	49,770	41,397	24,136	-	115,303
4,929	Debtors and Prepayments	12	6,382	-	797	-	7,179
(9,926)	Creditors falling due within one year	13	(6,129)	(1,929)	(4,836)	-	(12,894)
304,146	Total		55,341	73,686	191,722	251	321,000

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

15 Statement of Funds

	Fund balances brought forward	Incoming Resources	Resources Expended	Gains/losses and transfers	Fund balances carried forward
	£	£	£	£	£
Unrestricted Funds					
Global Church	622	24	24	-	622
Fabric Fund	8,455	6	2,178		6,283
Legacies Fund	44,941	42,000	20,160		66,781
Ministry Development Fund	1,192	3,000	4,192		-
<i>Total Designated Funds</i>	<u>55,210</u>	<u>45,030</u>	<u>26,554</u>	<u>-</u>	<u>73,686</u>
General Fund	46,459	169,713	160,831		55,341
<i>Total Unrestricted Funds</i>	<u>101,669</u>	<u>214,743</u>	<u>187,385</u>	<u>-</u>	<u>129,027</u>
Restricted Funds					
Wendover C of E School Trustees Fund	8,218	-	-	(486)	7,732
Bell Ringers Fund	1,197	1,021	980		1,238
Church Refurbishment Fund	136,290	-	13,821		122,469
Churchyard Care Committee	5,892	-	-	765	6,657
Dorothy Rance Fund	4,808	-	-	683	5,491
Fabric Fund	13,533	9,000	5,110		17,423
Climate Action Wendover	-	3,413	2,634		779
Flower Fund	2,237	340	-		2,577
High Street Fund	-	-	-		-
Legacies Fund	23,207	-	-		23,207
Ministry Development Fund	1,245	750	1,245		750
Sages Fund	1,127	86	176		1,037
Special Collections Fund	-	3,103	3,103		-
Special Purposes Fund	4,380	-	2,140		2,240
Brown Trust	122	-	-	-	122
	<u>202,256</u>	<u>17,713</u>	<u>29,209</u>	<u>962</u>	<u>191,722</u>
Endowment Fund					
Brown Trust	220	-	-	31	251
Total of all Funds	<u>304,145</u>	<u>232,456</u>	<u>216,594</u>	<u>993</u>	<u>321,000</u>

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

16 Fund Details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church - Designated	Money set aside by PCC for mission and charitable giving
Flower Fund - Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund - Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund - Designated	Legacies with no specific instructions as to use
Ministry Development Fund - Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
High Street Fund	To further objectives of High Street project
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Brown Trust	Unspent income from endowment fund
Agent Fund	PCC acting as agent - no transactions shown in PCC accounts
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17 Related Party Transactions

- a** Aggregate donations from Trustees of the PCC totalled £13,204.
- b** The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £15,058 (2020 - £8,421) for services including rent and other running costs. Also during the year, the company made donations of £9,467 (2019 - £8,699).

18 Insurance

Buildings and contents sum insured is £12,880,000. There is a £1,000 excess on a number of items.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2021

19 St Mary's (Wendover) Ltd

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2021 a contribution of £15,058 was made.

High Street Premises Costs paid by St Mary's

	<u>2021</u>	<u>2020</u>
	£	£
Rent	9,600	9,602
Buildings Insurance	481	401
Utilities	1,059	654
Telephone	1,398	1,236
IT equipment	1,055	0
Maintenance/Equipment	804	719
	<u>14,397</u>	<u>12,612</u>

20 Reserves Policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £30,000 including Parish Share. At year end the General Fund reserve stood at £55,239. The General Fund exceeded the Reserves Policy as future are expected towards sound attenuation works in 2022/23 due to the impact of HS2

A part-time Associate Priest joined St. Mary's in November 2019, commencing a 3-year contract. Annual costs are expected to be £23,000. This is to be funded primarily by the 'Ministry Development Fund' and 'Designated Legacy Fund'. The cash balances of these two funds at year end were £750 and £66,781 respectively.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

21 Obligations under Operating Leases

(a) St. Mary's has a lease which runs to 2024 on 11c, High Street, Wendover.

	£
within one year	9,600
2-5 years	9,600
over 5 years	-

(b) Photocopier-Lease (including insurance)

	£
within one year	671
2-5 years	335
over 5 years	-

Wendover Parochial Church Council - St. Mary's Church

Registered Charity No: 1131299

Independent examiner's report on the financial statements for the year ended 31 December 2021

Independent examiner's report to the PCC of St. Mary's, Wendover

I report on the accounts of the church for the year ended 31 December 2021. The financial statements are made up of the Statement of Financial Activities, Balance Sheet and notes to the accounts on Pages 1, 2 and 3 to 11 respectively.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Act') and that an independent examination is required.

It is my responsibility:

- § to examine the financial statements under section 145 of the Act,
- § to follow the procedures laid down in the general direction given by the Charities Commission under section 145(5)(b) of the Act, and
- § to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records maintained by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- § accounting records were not kept in respect of the church as required by section 130 of the Act; or
- § the accounts do not accord with those records; or
- § the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 27th April 2022

Gavin Styles FCCA
Chapel Lane
High Wycombe
HP12 4BJ

Accounts



**The Parish Church of St Mary the
Virgin
Wendover
Buckinghamshire**

**Annual Report
November 2020 to June 2021**

Vicar: Rev Sally Moring

Bank:	NatWest	CAF Bank
	22 Market Square	25 Kings Hill Ave
	Aylesbury	Kings Hill
	HP2 01T	West Mallong
		Kent
		ME19 4JQ

**Independent Examiner: Gavin Styles FCCA, Chapel Lane,
High Wycombe, HP12 4BJ**

**The church of St Mary the Virgin is situated on the
outskirts of Wendover. It is part of the Diocese of Oxford
within the Church of England. The correspondence
address is Parish Office, 11 High Street, Wendover,
Buckinghamshire, HP22 6DU.**

**The Parochial Church Council (PCC) became a registered
charity in August 2009. Its registration number is
1131299.**

**PCC members who have served from 7th April 2019 to
the date of approval of this report are:**

Incumbent:	Rev Sally Moring
Associate Priest:	Rev Nadine Rose
Curate:	Rev Sally Prendergast

LLMs:	David Blackmore
	Ian Sansbury

Churchwardens: Jacqueline Smith

Deanery Synod Representatives:
Sian Chattle
Ian Sansbury
Paul Dean

Elected Members: **Paul Dean (Secretary)**
Matt Ryan (Treasurer)
Sian Chattle
Xenia Murray
Mike Senior
Deborah Hale
Tim Crapper
Sarah Frost
Michael Greaves
Peter Dean
Monica Tompsett
Peter Lockett
Jennifer Ballantine
Johanna Free

Ex Officio

**Nick Wilson
Catherine Wilson
Allan Whittow**

A: Structure, governance and management

The method of appointing PCC members is set out in the Church Representation Rules. New appointees are given an information pack. The PCC has passed a resolution by which a proportion of the PCC members will stand for re-election every three years, limited to a total of six years served. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. This is achieved by notices given out during church services, articles in the St Mary's newsletter and notices placed around the church.

The incumbent is currently Rev Sally Moring with Associate Priest Rev Nadine Rose and Curate Rev Sally Prendergast. David Blackmore and Ian Sansbury are licensed to serve in the parish as Licensed Lay Ministers (LLM).

The PCC operates by meeting during the year with various sub-committees meeting and conducting delegated activities and taking delegated responsibility in between. Methods of reporting back to the PCC range from the formal pre-distributed reports for discussion at PCC meetings, to informal verbal reports. The PCC became a registered charity in 2009 and is mindful of its responsibilities as Trustees. The major risks to which the church is exposed, as identified by the Trustees have been reviewed annually, and systems or procedures have been established to manage those risks.

B: Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church – pastoral, evangelistic, social and ecumenical. It also has

maintenance responsibilities for the church building, St Mary's Centre and the churchyard at Church Lane. Since 1992, the PCC has been a party to the Sharing Agreement of 1986 relating to St Anne's Church, Aylesbury Road, Wendover. The PCC also holds a lease over the premises at 11 High Street, Wendover (JUST shop and Parish Office). All of which contribute to our aim to be a church at the heart of the community. Details of our work are described more fully in the following reports from committees and other groups who contribute to our church community. The PCC depends on many volunteers who give freely of their time and talents. A major part of its activity is the training and involvement of an increasing number of volunteers, doing practical projects or duties alongside others who are further involved as a trustee or a committee member. The benefits from volunteers' work, and our thanks to them, cannot be overstated, without them the viability of our church would be seriously affected. Our grant-making policy is twofold; special appeals which may arise, and giving at a budgeted annual level, where finances are available, as managed by the Global Church Committee.

Electoral Roll

Our Electoral Roll is managed by Xenia Murray, our Electoral Roll officer. As required, the draft new register has been displayed in church for two weeks prior to the APCM. The number of people on the new Roll was reported at the APCM on 18th October 2020 which was 253 down by 14 from 2019.

The PCC

The full PCC met four times during the past year using the online Zoom facility. Committees met between meetings and a number reported formally to the PCC.

Church Attendance

We are required by the Diocese to report on the average weekly attendance for the first four weeks of October. This figure is one of the inputs to our Parish Share allocation. For 2020 the average weekly attendance for in person services was 33 and for online services at home services was 37. This period includes

the October half term holidays so cannot be taken as a true reflection of 'average' church attendance. Also, being online it does include some households where more than one individual dialled in

We also had the following numbers for occasional services held at St Mary's: 3 baptisms, 2 weddings and 17 funerals.

Committees

The PCC operates through a number of committees that meet between full meetings of the PCC:

Standing Committee (Chair: Sally Moring) *is responsible for transacting the business of the PCC between meetings, subject to any directions given by the PCC.* The committee met five times between the Annual Meeting of 2020 and 2021 and has reported formally to each PCC meeting.

C: PCC Review of the Year

This was a most unusual year to report on due to the Covid pandemic and only applies from November 2020 to June 2021 as the diocese allowed parishes to move their APCM dates.

The year started with our first meeting after the APCM on 10th November 2020 where we welcomed new members Johanna Free, Nick Wilson and Catherine Wilson, the election of officers for the year was also undertaken with Paul Dean elected as Secretary, Matt Ryan as Treasurer, Xenia Murray as Electoral Roll Officer. Ian Sansbury, Sian Chattle and Paul Dean were elected to the Deanery Synod. Revd Sally Moring, Revd Nadine Rose, Jacquie Smith, Matt Ryan, Paul Dean, Xenia Murray and Peter Dean were elected to serve on the Standing Committee. The approval of the assistant wardens and stewards list was also approved. A report was received from the Treasurer

looking at the last years accounts and a new budget for 2021 was approved by the meeting. The review of St Mary's Safeguarding Policy was then undertaken and approved by the meeting for the forthcoming year. The Mission Action Plan (MAP) at St Mary's was also discussed at this PCC meeting.

The next PCC meeting was on 19th January 2021 where we received a Treasurer's report which advised we managed to pay our Parish Share in full for the previous year. The meeting then had a discussion on the Mission Action Plan and what needed updating. A resolution was passed on the forthcoming services under the Covid restrictions. A zoom policy for young people was discussed following a proposal from Revd Nadine Rose which was passed by the meeting.

Our third meeting of the year was on 23rd March, items under discussion were the Treasurer's report, Amazing Donkey combining with Wendover Youth Centre. A resolution was proposed and agreed on for an authorised preacher for Sarah Frost which needed the Bishop's approval. Safeguarding Policy was discussed, and Jacquie advised it needs to be on each PCC agenda. Jacquie Smith was elected as the vice-chairperson for the PCC. Further discussion of the Mission Action Plan was then discussed in 4 groups. A Renewable Energy paper written by Paul Moring was then discussed. Revd Sally Moring then advised that the Marriage registration law is changing, and she no longer needs to issue marriage certificates or the signing of registers.

Our fourth meeting was held on 25th May 2021.

I would like to offer my thanks to all members of the PCC for their invaluable input during the year and thanks to Sally and our Churchwarden Jacquie who has had and extra workload being the only churchwarden for the year.

Report by Paul Dean PCC Secretary

D: Financial Statement of the PCC

Treasurer's Report on the accounts for the year to 31 December 2020

Fund details for the financial year to 31 December 2020 are summarised in the table. Please note that fixed assets and depreciation have been excluded from the figures as they relate to past expenditure and not cash spent in 2020.

The General Fund below reflects the income and expenditure arising from the day-to-day activities of our Church. Other Funds for the Church have special rules applied to them and these restrict how the funds can be spent. During 2020 the Church accounts showed a decrease in total funds by £25,716, which is outlined below.

Funds	Income	Expense s	Transfer/Gai ns	Surplus / (deficit)	Funds at 31.12.2 0
General	£165,996	£165,618	£-	£378	£46,460
Designat ed (All)	£3,078	£23,875	£-	(£20,797)	£52,631
Fabric (Restrict ed)	£1,297	£7,811	£-	(£6,514)	£13,532
Legacy (Restrict ed)	£-	£270	£-	(£270)	£23,207
Other Restricted	£4,759	£4,179	£907	£1,487	29,447

Total	£175,130	£201,753	£907	(£25,716)	£165,277
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General Fund

2020 was such a challenging year on so many levels, including financially. COVID had a big impact on several of our main sources of income that the church relies heavily on to finance the work we can carry out in Wendover and beyond. During the first lockdown, the JUST shop was closed and lost revenue in the year. We also were unable to generate our usual income from hiring the church or centre, and church fees, for weddings etc, were also reduced. Our regular giving for 2020 was also down, however, we were extremely grateful to the congregation for supporting the financial appeals that were put out later in the year, who generously provided extra one-off donations that made a massive impact to our overall financial position. Amazingly the shop had a brilliant six weeks in the run up to Christmas before having to close again. Despite the closures in the year, the shop paid over £9,000 towards the High Street running costs and made a further £8,699 in grants which is truly remarkable!

With the church being closed for a lot of 2020 costs were largely kept to a minimum and showed a decrease from that spent in 2019, with expenditure falling from £180,572 to £165,618. From July the church reduced its monthly Parish Share contribution due to uncertainty from income. However, by the end of 2020 we were able to pay the whole Parish Share of £115,822 in full which meant that we were able to support the ministry of other churches in the Oxford Diocese.

We ended the year with the General Fund essentially breaking even with a small surplus of £378. This left a balance on the General Fund at the end of 2020 at £46,460.

Other Funds

In the year the Ministry Development Fund, which had been setup to support the plans shown in the Mission Action Plan, was reduced by £20,641, with reserves of £2,439 held across both restricted and designated funds at the year end. The church has a commitment until the end of 2023 with regard to payments for our Associate Priest, which are covered by other designated reserves held at the year end.

It should be noted that none of the other restricted funds can be used against St Mary's running costs.

Thank you

I would like to say a big thank you to all of you who have continued to support the church over the last 12 months, especially in response to the requests made in the autumn.

The Lionel Abel-Smith Trust also helped support us with a grant towards the live streaming equipment in the year which has been used over the autumn and Christmas period.

We are once again hugely grateful to Helen Blakeman and her team at Just who have run the shop and have really gone the extra mile this last year.

I would also like to give special thanks to all those who have supported me as treasurer during this year. I mention in particular Sarah Bishop who has been a star by assisting with the church bookkeeping and other finance tasks! There are

many others who work behind the scenes, so thank you for all you do.

Report by Matt Ryan, PCC Treasurer

E: Churchwardens' Report, including the Fabric, Goods and Ornaments

The last Churchwarden's Report was written by Christopher in April 2020, and published at the APCM in October 2020 that had been delayed due to the pandemic, lockdown and ongoing restrictions in all our lives.

Firstly, a very big thank you Christopher, for your years of being a Church Warden at St Mary's and all the varied work you undertook during that time. You found yourself with a very 'green novice' standing as a Church Warden alongside you. A personal thank you for helping me along the way and certainly undertaking some of the more formal requirements that I had no knowledge of.

Lockdown first started in March 2020, with everything shutting down and us all required to stay at home. The weeks ticked by and we started opening St Mary's for Private Prayer sessions in mid-June 2020 and our first service with restricted numbers commenced at the end of July 2020. That pattern continued until the end of October before a second lockdown throughout November. We opened up again at the beginning of December and tentative plans were made for Christmas. As we all know, the pandemic continued to take a vicious hold across the country and plans for face-to-face activities were suspended the weekend before Christmas and another countrywide lockdown was in place from the beginning of January 2021. At this time, a

specific request was made to all faith buildings in Buckinghamshire to close if they had not already done so.

As the situation gradually improved locally, we were once again able to open the Church for Private Prayer sessions during Lent and throughout Holy Week. Easter Sunday brought three very special services celebrating our Risen Lord, where we went outside and stood around the Easter Garden Crosses and sang. How we have missed communal singing.

Services have continued since then, alternating between 9.00 and 10.30 alongside ongoing Zoom services for those unable to attend services in Church.

What a year, and a bit more, that none of us could ever have imagined happening. Special thanks has to go to our wonderful Ministry Team for the stimulating, diverse and so special services that they have lead us through week by week. Plenty of lessons and quirks of Zoom technology have been mastered! This has given a chance for us to come together as a Church Family when we could not meet within St Mary's. So many people have taken part in the services week by week. Another exciting development has been the weekly recording and collation of our own Choir and Music Group singing hymns and worship songs. I also clearly remember the smiles of faces the first time we had the opportunity to split into chat groups at the end of a service. The joy of seeing and speaking to others and generally catching up.

Sadly this technology has not been available to everyone and other links have been important in helping to keep us all united, whether by the delivery of weekly updates, Advent bags, Lent bags and books to study and telephone calls, creating a feeling of togetherness during periods of isolation throughout the pandemic.

We have all been affected by the pandemic in so many different ways, changes to working lives, changes to education, lack of freedom to see family and friends, to give support, a hug and a kiss, to attend Church and other activities, to go on holiday when we wish. Many of us will have experienced illness ourselves or with family and friends and some of us mourning the loss of family and friends, maybe not having been able to attend a funeral or experiencing a very different type of funeral. As we see change coming, we will be able to enjoy more freedoms and come together more easily in person for prayer, worship and further support to each other.

Our Church buildings are important and special places where we can go and reflect, worship and pray. However, it is the people joining together that make them alive and a place for all to come. Having had many of the chairs stacked away and seeing again the wonderful space we have, will hopefully give us fresh ideas in utilising our building going forward.

The ongoing maintenance of our building has stood us in good stead this past year and the building has stood firm with little maintenance required. We have had a smart gas meter installed, the outside heating sensor replaced, and some heating circuit repairs undertaken and the clock has had an annual service.

Our regular, hardworking Churchyard volunteers have continued to work in the Churchyard throughout the year keeping it looking well cared for. We have had additional Churchyard tidy ups and eco work projects including clearing, planting, and building bug hotels, undertaken last October and in March and April this year.

We are increasingly seeing around Wendover and other places, the huge impact of HS2 building works, sadly changing the countryside around us. William Avery and Matt Ryan are continuing to negotiate with HS2 for the noise mitigation funding

that has been promised to St Mary's. Monies that will be used for sound insulation and the roof works that will be required for future years. Thank you both for this continuing work.

We are planning to once again have the Church unlocked on a daily basis from early June, so that anyone visiting has the opportunity to enter and experience St Mary's. Thank you to so many of you for your help over this pandemic period, your willingness to undertake regular tasks and duties in St Mary's and for your ongoing support as we move forward.

Jacquie Smith

Church Warden

Churchyard Report May 2021

St Mary's Churchyard is in the Parish Churchyard for Wendover. The Churchyard is managed by St Mary's Churchyard Care Committee. The committee comprises of nominated councillors from Wendover Parish Council and members of St Mary's. St Mary's Vicar has a place on the committee and is generally the Chairperson. Sally Moring currently undertakes this role.

The Churchyard finances are separate from the Church finances and the committee has its own Treasurer. Sarah Frost currently undertakes this role succeeding Steve Bishop who undertook the work for many years. Annually a grant application is made to Wendover Parish Council for funding to cover the costs associated with the Churchyard with some reserves held for unexpected maintenance and tree works.

A contractor is employed for general work such as strimming, hedge cutting and weed management of the car parking area. Contracted hours are seasonal. In addition to the contractor there is a group of regular volunteers who mow the grass and

generally help with the upkeep of the area. Their ongoing work is greatly appreciated. St Mary's arrange some tidy up sessions particularly in Spring, Summer and Autumn for weeding and general clearing. From Spring 2020, eco work has been undertaken with clearing of the compost areas, sapling, and wildflower planting, building bug hotels and woodpiles in designated areas to increase the biodiversity within the Churchyard. All this work helps to maintain a calm and restful area that is appreciated by many people from the village, the Church, along with visitors and walkers in the area.

During the Covid Pandemic period, meetings have been online and two meetings held socially distanced in the Churchyard. During the past year from May 2020, there have been 10 burials and 21 internments of ashes. There is ongoing monitoring of available space within the Churchyard.

For this coming year work is planned for the continuing maintenance of the mature trees in the Churchyard and plans are developing for a memorial tree to be planted in recognition of the effect of this pandemic period for everyone - the changes to our everyday lives, the separation of friends and family, the loss of family and friends during the period for whatever reason and to acknowledge that we have not been able to mourn a loved one in the way we would under normal circumstances. A physical focus for ongoing reflection of this period of time in our national history.

Jacquie Smith

Churchyard Care Committee

F: Deanery Synod Report

During the period of November 2020 to June 2021 the Deanery Synod only met once in person on 19th November in Wendover. Items under discussion included “A church near You” we also had a financial update and reports from Diocese and wider church. The next meeting should have been on 2nd March 2021 at Prestwood but due to Covid restrictions this never took place. Deanery synod members did receive Diocese communication with prayers to use during the Covid pandemic and also received a report of the Diocesan Synod of 16th November 2019

G: Safeguarding Children and Vulnerable Adults

The Church of England and the Diocese require each church to have in place policies on Safeguarding, to support our *‘working with children and young people’*, to consider in our own context all aspects of the *‘Protecting Children and Vulnerable Adults in the Diocese of Oxford’* policy - to ensure procedures are in place to ensure a safe environment for children and young people, and Vulnerable Adults - in all aspects of St Mary’s work. Within the policies and guidance, it considers all aspects of current disclosure procedures under the “Disclosure and Barring Service (DBS) to ensure safe recruitment of volunteers and employees”.

Since 2019, much development work to support Safeguarding has been undertaken by the House of Bishops, and more locally by the Oxford Diocese, to clarify and strengthen procedures in respect of the “Safeguarding of Children and Vulnerable Adults” within all Anglican Churches and within the Oxford Diocese. Our church follows the guidance and good practice on Safeguarding issued by the Diocese. Our Safeguarding Policy, for Children & Vulnerable Adults, will be revised shortly by the PCC to adopt the clearer template advocated by the Diocese. The current policy can be found in the church porch and centre, and when

formally adopted, the revised policy will replace this. We make an annual return the Oxford Diocesan Adviser to confirm that we are following guidelines and that we have noted changes in requirements.

Members of the ministry team, led by the Vicar, receive specific Safeguarding training and guidance through the Diocese. The Parish Safeguarding Handbook sets out clearly the different levels of training required by different members of a church community, ranging from Basic Awareness, through Foundation (previously C1 courses) to Leadership Training. These modules are available online through the Safeguarding portal. St Mary’s had previously delivered face-to-face training at C1 level, and specifically tailored briefing to members of the Bell Tower, and to groups of students and adults at the Youth Centre. Much development work is going on at national level, and we expect soon to receive updated guidance which will enable us to refine our procedures if necessary and to know what face-to-face training may still be appropriate locally, taking account of the role of volunteers and the changing nature of activities in the church.

The preference at St Mary’s had been for face-to-face training because of the opportunity this affords to focus in discussion on our specific circumstances. However, this has proved difficult in the context of the pandemic. This has led to a significant development of Diocesan online training resources, coinciding with a new Diocesan Safeguarding Officer, Richard Woodley coming into post.

Safeguarding and Communication issues in the context of General Data Protection Regulations (GDPR) remain an important consideration.

What is most important is that all volunteers are aware of ‘Best Practice’. St Mary’s has adopted two Good Practice Guides – one for children and one for vulnerable adults. These guides include a Code of Conduct and other relevant support materials. Until lockdown, these documents were distributed to volunteers working in the church community in different contexts and were

highlighted in training sessions. Bellringers received the specific guidance document from the Diocese which formed the basis of a specific briefing. It is expected that these documents will be updated by the House of Bishops and the Diocese this year. We are currently waiting for the new Safeguarding Code of Practice, the draft of which was adopted by General Synod in April 2021. We expect it to include new resources developed especially for Young People.

All volunteers are DBS checked as required, through APCS, the Diocesan preferred Verification organisation. APCS publishes a helpful Eligibility Tool in relation to DBS checks. As the APCS procedures enable automatic renewal communication with individuals (if they sign up to this), the work of the Verifying Officer, Rachel Claringbold is to some extent helped - with her particular focus being that of identifying and submitting applications for new volunteers and new members of the PCC. At Diocesan level, Linda Carpenter is the key contact for DSB matters. (Recently it has been helpful to have clarification as to which posts are managed by her in relation to DSB checks, and which are still managed at Parish level). Within the St Marys community, Rachel keeps a central list of DBS checks and training to inform the officers of the Church and other leaders and volunteers when checks and training need to be updated. There is a five-year renewal policy. On the Diocesan website there is detailed guidance to clarify which volunteers need to be DBS checked, and at which level. On the Government website linked to DBS is further definition of "Volunteer".

In the current context of COVID-19, there is specific guidance on the Diocesan Website in relation to Safeguarding matters, Training and DBS checking. I have been able to join an on-line meeting of Safeguarding Officers within the Buckingham Area, and have recently completed my own training at Leadership (C3) level. Excellent guidance is available on the NSPCC website in relation to Covid-19 and "keeping children safe", and the Diocesan guidance includes helpful protocols for communication with Families, Children and Young People and

Vulnerable Adults - whether by phone, other electronic means or by distance visiting.

Last year, the Diocese embarked on a comprehensive and ongoing Safeguarding Review, PCR2. Details of the nature of this review are on the Diocesan website. (Church members will be aware of this review because of a request Sally made, for information to be shared with her in confidence of any Safeguarding incident in the past that caused concern, in relation to a member of the clergy and/or church officers). As required, she responded to that Diocesan Review request in relation to St Mary's.

The House of Bishops issues a quarterly newsletter linked to the "A Safer Church" 2019 training and development framework.

Currently, if anyone has cause for concern about any vulnerable adult or child and would like to talk in confidence, then please contact Helen Blakeman, the Safeguarding Officer. (h.blakeman3@btinternet.com) Mobile 07771 703045

Report by Helen Blakeman, Safeguarding Officer

Annual Report was reviewed and approved by the PCC at their meeting on 25th May 2021

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2020

Statement of Financial Activities

Prior Year Breakdown										
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2019 Total funds		Note	Unrestricted Funds	Designated Funds	Restricted Funds	2020 Endowment Funds Total
£	£	£	£	£			£	£	£	£
					Income and Endowments from:					
163,571	110	35,213	-	198,894	Donations and Legacies	2	145,377	3,000	5,636	- 154,013
31,553	-	1,677	-	33,230	Income from Church Activities	2	19,146	-	40	- 19,186
8,813	2,232	684	-	11,729	Other Trading Activities	2	1,132	78	-	- 1,210
128	246	543	-	917	Investment Income	2	341	-	380	- 721
-	-	802	-	802	Other Income		-	-	-	- -
204,065	2,588	38,919	-	245,572	Total income and endowments		165,996	3,078	6,056	- 175,130
					Expenditure on:					
704	227	-	-	931	Costs of generating funds	3	-	-	-	- -
616	-	-	-	616	Costs of generating voluntary income	3	-	-	-	- -
178,750	6,069	38,030	-	222,849	Expenditure on Church Activities	3	165,270	26,440	33,096	- 224,806
502	-	-	-	502	Other expenditure	3	349	-	-	- 349
-	-	-	-	-	Support costs	3	-	-	-	- -
180,572	6,296	38,030	-	224,898	Total expenditure		165,619	26,440	33,096	- 225,155
23,493	(3,708)	889	-	20,674	Net income/(expenditure) before transfer		378	(23,362)	(27,040)	- (50,024)
					Transfers					
2,135	13,512	47,798	-	63,445	Gross transfers between funds - in		-	-	-	- -
(14,285)	(1,512)	(47,648)	-	(63,445)	Gross transfers between funds - out		-	-	-	- -
					Other recognised gains/losses					
-	-	1,654	32	1,686	Gains/losses on investment assets	9	-	-	893	14 907
-	-	-	-	-	Gains on revaluation, fixed assets, charity's own use	9	-	-	-	- -
11,343	8,292	2,693	32	22,360	Net movement in funds		378	-23,362	-26,147	14 -49,117
					Reconciliation of funds					
34,739	70,280	225,710	174	360,213	Total funds brought forward		46,082	78,572	228,403	206 353,263
46,082	78,572	228,403	206	382,573	Total funds carried forward		46,460	55,210	202,256	220 304,146

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Registered Charity No: 1131299
Financial Statements for the year ended 31 December 2020
Balance Sheet as at 31 December 2020

Prior Year Breakdown											
Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2019 Total funds	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2020 Total	
£	£	£	£	£		£	£	£	£	£	
Fixed Assets											
-	5,144	157,126	-	162,270		-	2,579	136,290	-	138,869	
-	-	16,538	206	16,744		-	-	17,431	220	17,651	
-	5,144	173,664	206	179,014		-	2,579	153,721	220	156,520	
Current Assets											
7,031	-	211	-	7,242		4,569	-	360	-	4,929	
-	34,218	15,763	-	49,981		5,281	34,218	30,763	-	70,262	
45,254	39,751	42,559	-	127,564		43,614	18,413	20,334	-	82,361	
52,285	73,969	58,533	-	184,787		53,464	52,631	51,457	-	157,552	
Liabilities											
6,203	541	3,794	-	10,538		7,004	-	2,922	-	9,926	
46,082	73,428	54,739	-	174,249		46,460	52,631	48,535	-	147,626	
46,082	78,572	228,403	206	353,263		46,460	55,210	202,256	220	304,146	
Liabilities											
-	-	-	-	-		-	-	-	-	-	
46,082	78,572	228,403	206	353,263		46,460	55,210	202,256	220	304,146	
Funds of the Church											
Unrestricted Funds:											
				46,082		46,460				46,460	
				78,572			55,210			55,210	
				124,654		46,460	55,210	-	-	101,670	
				228,403				202,256		202,256	
				206					220	220	
				353,263		46,460	55,210	202,256	220	304,146	

Approved by the Parochial Church Council on:

and signed on its behalf by: Reverend Sally Moring

Designation Chairman

The notes on pages numbered 3 to 11 form part of these financial statements.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

1 Accounting Policies

The financial statements have been prepared in accordance with S 145 of the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs. Also in accordance with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Charities SORP (FRS 102)

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The accounts are reported on an accruals basis, in line with best practice for charities with income over £250,000

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for ordinary PCC purposes.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds represent (a) income from trust or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they are given. Any balance remaining unspent at the end of the year must be carried forward as a balance of that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross. Funds raised at fund raising events are accounted for gross. St Mary's Centre lettings income is recognised when due. Government and Local Government Grants for Coronavirus Job Retention Scheme and Local Restriction Support Grants are accounted for when legally entitled to amounts due.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Any parish share unpaid at the year end is provided for in these statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected (at any reasonable time). Expenditure of less than £2,000 on any individual item has been written off when incurred.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost evenly over the expected useful economic life of assets as follows;

- (a) AV equipment, altar, shed, organ, seating and additional bells - 10 years,
- (b) Lighting and heating equipment - 20 years.

Investments

Investments are valued at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at the year end in respect of fees or other income are shown as debtors less provision for any amounts that may prove uncollectable.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

2019	2 Analysis of incoming resources						2020
Total funds		Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Income and Endowments from:							
Donations and Legacies							
94,834	Planned giving - Gift Aided		87,612	-	856	-	88,468
7,396	Planned giving - Non Gift Aided		6,193	-	-	-	6,193
3,615	Other Giving-Gift Aided		6,010	-	1,320	-	7,330
4,870	Planned - CAF/Stewardship Scheme		1,859	-	-	-	1,859
1,792	Other giving - Non Gift Aided		1,698	-	507	-	2,205
2,703	Special Collections - All		120	-	1,035	-	1,155
27,749	Gift Aid Recoverable		23,384	-	401	-	23,786
6,222	Collections (open plate)		1,709	-	220	-	1,928
48,147	Grants - all		16,128	-	1,297	-	17,425
-	Legacies		-	3,000	-	-	3,000
1,566	Church boxes		664	-	-	-	664
198,894	Total income from donations and legacies		145,377	3,000	5,636	-	154,013
Income from Church Activities							
9,739	Recharged costs (shop) & Contributions	19	9,064	-	-	-	9,064
9,619	Recharged costs - Youth Centre		-	-	-	-	-
341	Recharged costs - other		45	-	-	-	45
12,613	PCC Fees		10,037	-	40	-	10,077
918	Events / Activities-non fund raising		-	-	-	-	-
33,230	Total income from Church activities		19,146	-	40	-	19,186
Other Trading Activities							
444	Sunday Coffee		-	78	-	-	78
1,788	Sunday Teas		-	-	-	-	-
-	Flower Festival		-	-	-	-	-
1,931	Other Fund Raising Events / Activities		-	-	-	-	-
7,566	Church & Centre Hire		1,132	-	-	-	1,132
11,729	Total income from other trading activities		1,132	78	-	-	1,210
Investment Income							
917	CBF CE Deposit Accounts & Bank Interest		341	-	380	-	721
-	Dividends		-	-	-	-	-
917	Total investment income		341	-	380	-	721
Other Income							
802	Insurance Claim		-	-	-	-	-
-	Miscellaneous Income		-	-	-	-	-
802	Total other income		-	-	-	-	-
245,572	Total Income & Endowments		165,996	3,078	6,056	-	175,130

Included in Grants - all, were Government and Local Government Grants for Coronavirus Job Retention Scheme £4,095 (2019 - nil) and Local Restriction Support Grants of £1.146 (2019 - nil).

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

2019	3 Analysis of outgoing resources					2019	
Total funds		Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
	Expenditure on:						
	Costs of generating funds						
616	Costs of generating voluntary income		-	-	-	-	-
-	Flower festival costs		-	-	-	-	-
931	Other fund raising events costs		-	-	-	-	-
<u>1,547</u>	Total cost of generating funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Expenditure on Church Activities						
113,850	Ministry: Parish Share		115,822	-	-	-	115,822
4,607	Other ministry costs	5	823	20,641	1,682	-	23,146
11,212	Utilities and Insurance		7,284	-	2,315	-	9,598
1,819	Church running costs		1,800	183	2,026	-	4,010
2,755	Cost of Church services		1,628	-	-	-	1,628
884	Communications		595	-	-	-	595
8,096	Major repairs		-	-	3,738	-	3,738
2,101	Furniture and equipment		3,476	-	-	-	3,476
23,381	Depreciation	8	-	2,565	20,836	-	23,401
18	Junior Church		23	-	-	-	23
600	Use of other premises		1,700	-	-	-	1,700
518	Training costs		280	-	-	-	280
6,075	Missionary and charitable giving	7	-	650	2,290	-	2,940
16,672	Youth	5	5,832	-	-	-	5,832
829	Sages		-	-	48	-	48
283	Non-fund raising events		38	-	-	-	38
29,149	Support costs	4	25,969	2,400	171	-	28,540
<u>222,849</u>	Total expenditure on Church activities		<u>165,270</u>	<u>26,440</u>	<u>33,106</u>	<u>-</u>	<u>224,816</u>
	Other Expenditure						
502	Miscellaneous		349	-	-	-	349
502	Total other expenditure		349	-	-	-	349
<u>224,898</u>	Total Expenditure		<u>165,618</u>	<u>26,440</u>	<u>33,106</u>	<u>-</u>	<u>225,164</u>
	4 Support costs						
16,277	Church Running Expenses / Admin support	5	15,508	-	-	-	15,508
12,872	High Street Premises	19	13,032	-	-	-	13,032
29,149	Total support costs		<u>28,540</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28,540</u>

5 Staff Numbers and Emoluments

The average number of persons employed during the year was four. An administrator, a youth worker, communications support worker and an Associate Priest; all were part-time. Total wages were £37,203. No National Insurance was paid as the £4,000 employment allowance was not exceeded. No person was paid at a rate exceeding £60,000 per year. No employees are in the NEST pension scheme. Employer contributions to the pension scheme totalled £0. The church is invoiced by the Diocese of Oxford for the Associate Priest's salary. In the year the PCC received £4,095 (2019 - £nil) in Government Support from the Coronavirus Job Retention Scheme.

6 Trustee Remuneration and Expenses

No member of the PCC received any remuneration for their work on the PCC. The clergy, who are ex officio members, are not remunerated for their service on the PCC. Apart from the reimbursement of costs, no expenses were paid to members.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

7 Missionary and Charitable Giving

Our 2020 giving is as set out below:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Wendover Resettlement A Programme		650		650
SAGES-Florence Nightingale			50	50
SAGES-Salvation Army			50	50
Total	-	650	100	750
<u>Grants/donations made following special collections/events</u>				
Hand in hand Syria			1,155	1,155
Christmas appeal			1,035	1,035
	-	-	2,190	2,190
Total	-	650	2,290	2,940

7(a) Global Church Fund (Designated). The balance remaining in the Global Church Fund at 31 December 2020 stands at £622

2019 8 Tangible Fixed Assets

	Organ £	A V Equipment £	Bells £	New Lights and heating £	Altar, Shed and Seating £	2020 Total £
Cost or valuation						
At 1 January 2020	39,587	17,985	28,762	272,135	63,015	421,484
Additions	-	-	-	-	-	-
Disposals/write-off	-	-	-	-	-	-
At 31 December 2020	39,587	17,985	28,762	272,135	63,015	421,484
Depreciation						
At 1 January 2020	37,902	14,384	28,762	122,454	55,712	259,214
Charge for year	1,685	1,798	-	13,606	6,312	23,401
Disposals/write-off	-	-	-	-	-	-
At 31 December 2020	39,587	16,182	28,762	136,060	62,024	282,615
Net Book Value						
At 1 January 2020	1,685	3,601	-	149,681	7,303	162,270
At 31 December 2020	-	1,803	-	136,075	991	138,869

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

9 Investment Assets

	Note	Restricted Funds £	Endowment Funds £	2020 Total £
Fixed Asset Investments				
Market value on 1 January 2020	9 (a)	16,538	206	16,744
Net gain/loss on revaluation		893	14	907
Market value on 31 December 2020		<u>17,431</u>	<u>220</u>	<u>17,651</u>

Analysis of Investments

Restricted Funds

Dorothy Rance Fund - 233 units in CBFCE investment fund
Wendover C of E School Trustees Fund - 4,309.93 units in CBFCE investments fund-note 9(a)
Churchyard Care Committee - 261 units in CBFCE investment fund
(Investment income goes directly to Churchyard Care Committee bank account)

Market Value at 31/12/20 £	Income from investments in 2020 £
4,774	34
7,311	239
5,347	

Endowment Fund

Brown Trust 10.73 units in CBFCE investment fund

220	-
<u>17,651</u>	<u>274</u>

9(a) In 2014 signatories of the accounts holding funds in the name of the 'Trustees of Wendover Controlled Middle School' agreed that the PCC should take responsibility for the conduct of those accounts. This was agreed by a PCC resolution in September 2014. Mandates to that effect came in to place in 2015 and the funds have now been brought into these accounts. The funds are included in Restricted Fund 'Wendover C of E School Trustees'.

2019 10 Short Term Deposits (CBFCE)

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	2020 Total £
£						
49,387	Legacies	5,281	34,218	30,169	-	69,668
500	Barlow Legacy	-	-	500	-	500
94	Brown Trust	-	-	94	-	94
<u>49,981</u>	Total	<u>5,281</u>	<u>34,218</u>	<u>30,763</u>	<u>-</u>	<u>70,262</u>

Bank balances over £500 in the NatWest Current Account are automatically transferred to the NatWest Business Reserve Account. Where a PCC fund has substantial monies that are of a short term nature, these are placed on deposit with the Central Board of Finance of the Church of England (CBFCE). A General Deposit Account was opened in December 1999 to cover previously uninvested funds and maximise returns from this source.

2019 11 Cash at Bank and in Hand

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	2020 Total £
£					
15,400	NatWest Bank	6,677	-	751	7,427
110,018	CAF Bank	36,641	18,413	17,841	72,895
672	Flower Fund Bank Account	-	-	672	672
29	Flower Fund Cash	-	-	29	29
1,161	Bell ringers (Harpenden B Soc)	-	-	1,122	1,122
174	Bell ringers Cash	-	-	75	75
-	Fees A/C Retention	-	-	-	-
100	High Street Petty Cash	100	-	-	100
10	Youth and SAGES	(10)	-	52	42
<u>127,564</u>	Total cash at bank and in hand	<u>43,408</u>	<u>18,413</u>	<u>20,541</u>	<u>82,362</u>

11(a) The PCC approved the opening of CAF Bank Cash and Gold accounts in 2016 to enable the use of on-line banking with dual signatories. It is also hoped to reduce the possibility of bank charges, implied by NatWest Bank, in the future.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

12 Debtors and Prepayments

	Note	2020 £	2019 £
Amounts falling due within one year			
Expenses Prepaid		2,893	2,857
Accrued income-Gift Aid Reimbursement		830	1,862
VAT grant		-	55
Recharges		61	121
Shop contribution to costs		792	1,292
Centre and Church Hire		353	1,055
Total		4,929	7,242

No amounts were due in more than one year

13 Creditors and Accruals

	2020 £	2019 £
Grants awarded after Christmas collections but not paid at year-end	1,035	2,124
Grant awarded as result of special collection (Christian Aid in 2019)	-	194
Owed or accrued for costs incurred	8,891	8,220
Total	9,926	10,538

2019 14 Analysis of Net Assets - by Fund

			Unrestricted Fund £	Designated Funds £	Restricted Funds £	Endowment Funds £	2020 Total £
162,270	Tangible Fixed Assets	8	-	2,579	136,290	-	138,869
16,744	Investment Fixed Assets	9	-	-	17,431	220	17,651
	<u>Current Assets</u>						
49,981	Short Term investments (CBFCE)	10	5,281	34,218	30,763	-	70,262
127,564	Bank and Cash in Hand	11	43,614	18,413	20,334	-	82,361
7,242	Debtors and Prepayments	12	4,569	-	360	-	4,929
(10,538)	Creditors falling due within one year	13	(7,004)	-	(2,922)	-	(9,926)
353,263	Total		46,460	55,210	202,256	220	304,146

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

15 Statement of Funds

	Fund balances brought forward	Incoming Resources	Resources Expended	Gains/losses and transfers	Fund balances carried forward
	£	£	£	£	£
Unrestricted Funds					
Global Church	1,272	-	650		622
Fabric Fund	10,961	78	2,584		8,455
Legacies Fund	44,506	3,000	2,565		44,941
Ministry Development Fund	21,833	-	20,641		1,192
<i>Total Designated Funds</i>	<u>78,572</u>	<u>3,078</u>	<u>26,440</u>	<u>-</u>	<u>55,210</u>
General Fund	46,082	165,996	165,618		46,460
<i>Total Unrestricted Funds</i>	<u>124,654</u>	<u>169,074</u>	<u>192,058</u>	<u>-</u>	<u>101,670</u>
Restricted Funds					
Wendover C of E School Trustees Fund	7,735	239	-	243	8,217
Bell Ringers Fund	1,335	122	260		1,197
Church Refurbishment Fund	156,855	-	20,565		136,290
Churchyard Care Committee	5,548	-	-	344	5,892
Dorothy Rance Fund	4,468	34	-	306	4,808
Fabric Fund	20,046	1,297	7,811		13,532
Flower Fund	2,138	99	-		2,237
High Street Fund	-	-	-		-
Legacies Fund	23,477	-	270		23,207
Ministry Development Fund	1,533	1,395	1,681		1,247
Sages Fund	592	674	139		1,127
Special Collections Fund	-	2,190	2,190		-
Special Purposes Fund	4,560	-	180		4,380
Brown Trust	116	6	-		122
	<u>228,403</u>	<u>6,056</u>	<u>33,096</u>	<u>893</u>	<u>202,256</u>
Endowment Fund					
Brown Trust	206	-	-	14	220
Total of all Funds	<u>353,263</u>	<u>175,130</u>	<u>225,154</u>	<u>907</u>	<u>304,146</u>

Wendover Parochial Church Council
Notes to the Financial Statements
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16 Fund Details

Unrestricted

General Fund	Main transaction fund for PCC operations
Global Church - Designated	Money set aside by PCC for mission and charitable giving
Flower Fund - Designated	Money set aside by PCC for the purchase of flower pedestals
Fabric Fund - Designated	Money set aside by PCC for fabric (of the church) purposes
Legacies Fund - Designated	Legacies with no specific instructions as to use
Ministry Development Fund - Designated	Money set aside by PCC to support Ministry Initiatives of St. Mary's & St. Michael's

Restricted

Wendover C of E School Trustees Fund	To be used for the benefit of the school
Bell Ringers Fund	Fund maintained on the PCC's behalf by the bell ringers with their own building society account. Transactions assigned to the Bell Ringers Restricted Fund
Church Refurbishment Fund	Church refurbishment projects
Churchyard Care Committee	Income from investments goes direct to Churchyard Care Committee
Dorothy Rance Fund	Support for costs for floral arrangements
Fabric Fund	For expenses relating to the fabric of the Church, including insurance
Flower Fund	Fund maintained on the PCC's behalf by the Flower Arrangers with their own bank account. Transactions are assigned to the Restricted Flower Fund which has been set up to support the cost of floral arrangements.
High Street Fund	To further objectives of High Street project
Legacies (Fabric) Fund	Legacies given specifically for fabric and furniture
Ministry Development Fund	To support Ministry initiatives of St. Mary's & St. Michael's
SAGES Fund	SAGES, with PCC approval, manage their own petty cash expenditure. Donations received at SAGES meetings are banked in the main PCC bank account and the petty cash float is periodically topped up by the PCC. All transactions are assigned to the SAGES Restricted Fund.
Special Collections Fund	Collections for special causes pass through this fund
Special Purposes Fund	Funds donated for special purposes
Brown Trust	Unspent income from endowment fund
Agent Fund	PCC acting as agent - no transactions shown in PCC accounts
Endowment Fund	
Brown Trust	Capital invested by the Diocese: Income for specific work in churchyard

17 Related Party Transactions

- a** Aggregate donations from Trustees of the PCC totalled £28,500.
- b** The Parochial Church Council of the Ecclesiastical Parish of Wendover (PCC) is the ultimate controlling party of St. Mary's (Wendover) Limited (The Company). St. Mary's (Wendover) Limited is a trading company which sells and promotes fairly and ethically traded products from 'Just' on the High Street. During the year, the PCC charged the company £8,421 (2019 - £7,983) for services including rent and other running costs. Also during the year, the company made donations of £8,699 (2019 - £17,517).

18 Insurance

Buildings and contents sum insured is £12,880,000. There is a £1,000 excess on a number of items.

Wendover Parochial Church Council
Notes to the Financial Statements
For the year ended 31 December 2020

19 St Mary's (Wendover) Ltd

The PCC holds the lease on premises in Wendover High Street. Part is used for parish administration and a convenient point of contact for parishioners. The majority is effectively sublet to JUST, a shop run by volunteers. JUST is run on lines which the Church can endorse, particularly Fair Trade, though the PCC has no control over detailed trading policy on purchases or sales. The shop's activities are not presented as a charity, faith, Christian or Anglican venture, and are therefore not included in the PCC accounts. However in recent years the shop has generated cash making possible, contributions to St. Mary's PCC for general purposes. In 2020 a contribution of £8,421 was made.

High Street Premises Costs paid by St Mary's

	<u>2020</u>	<u>2019</u>
	£	£
Rent	9,602	9,453
Buildings Insurance	401	390
Electricity	654	764
Telephone	1,236	1,267
Lease Costs-Legal	0	40
Maintenance/Equipment	0	829
Miscellaneous	0	0
Business Rates	0	128
	<u>11,893</u>	<u>12,871</u>

Note: Debtors include £792 contributions from the trading company

20 Reserves Policy

The PCC's Reserves Policy is to have a reserve equivalent to two months general running and salary costs, plus an additional months salary costs in the General Fund. This is equivalent to £30,000 including Parish Share. At year end the General Fund reserve stood at £46,460

A part-time Associate Priest joined St. Mary's in November 2019, commencing a 3-year contract. Annual costs are expected to be £23,000. This is to be funded primarily by the 'Ministry Development Fund' and 'Designated Legacy Fund'. The cash balances of these two funds at year end were £2,436 and £44,941 respectively. It is expected that any shortfall can be met by future regular donations to the Ministry Development Fund and the General Fund.

The 2017 Quinquennial Inspection declared the church to be in good condition with few 'urgent works' required. The Lady Chapel roof is in need of repair. The intention is to address this in conjunction with work required to alleviate the detrimental consequences of HS2.

21 Obligations under Operating Leases

(a) St Mary's has a lease which runs to 2024 on 11c, High Street, Wendover.

	£
within one year	9,600
2-5 years	19,200
over 5 years	-

(b) Photocopier-Lease (including insurance)

	£
within one year	671
2-5 years	1,006
over 5 years	-

Independent examiner's report to the PCC of St. Mary's, Wendover

I report on the accounts of the church for the year ended 31 December 2020. The financial statements are made up of the Statement of Financial Activities, Balance Sheet and notes to the accounts on Pages 1, 2 and 3 to 11 respectively.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Act') and that an independent examination is required.

It is my responsibility:

- to examine the financial statements under section 145 of the Act,
- to follow the procedures laid down in the general direction given by the Charities Commission under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records maintained by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the church as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 25 May 2021

Gavin Styles FCCA
Chapel Lane
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