

St Peter's Church, Monkseaton

Annual Report

and

Financial Statements

of the

Parochial Church Council

for the year ended 31 December 2024

Incumbent:

Revd Dr Hannah F Cleugh

The Vicarage

6 Elmwood Road

Monkseaton

Bank:

Lloyds Bank plc

257 Whitley Road

Whitley Bay

Independent examiner:

Trevor Hogg ACA

38 Stanhope Road

South Shields

Registered Charity Number 1131294

St Peter's Church, Monkseaton

Annual Report

for the year ended 31 December 2024

Contents

	Page
Annual report and review	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5 & 6
Notes to the Financial Statements	7 to 10

St Peter's Church - Annual Report for 2024

Administrative information

St Peter's Church is situated on the corner of Woodleigh Road and Elmwood Road, Monkseaton, Whitley Bay. The correspondence address is St Peter's Vicarage, 6 Elmwood Road, Monkseaton, Whitley Bay, NE25 8EX.

Membership

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC.

<i>Incumbent:</i>	Revd Dr H F Cleugh	
<i>Curate</i>	Revd F Walsh	Appointed 01.07.24
<i>Wardens:</i>	Mrs J M Coulson Ms H McDermott	
<i>Readers:</i>	Mrs J V Porter	
<i>Representative on the Diocesan Synod:</i>	None	
<i>Representative on the Deanery Synod:</i>	Mrs E G Mitchell	
<i>Elected members:</i>	Mrs E M Bryant	Appointed 23.04.24
	Mrs B Burnett	Appointed 23.04.24
	S A Doku	Appointed 23.04.24
	Mrs D Elliott	Left 12.10.24
	Mrs P A Hood	
	Mrs A McKeith	
	Mrs A Matthews	Retired 23.04.24
	Mrs E G Mitchell	
	Mrs B P Packer	Appointed 23.04.24
	A Sneddon	Treasurer
	Mrs M Wilcox	

Committees and Groups

In 2024 the only committee to meet has been :-

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

The PCC has the responsibility of co-operating with the Incumbent in promoting the ecclesiastical parish, the whole mission of the Church; pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Church and the Crosskeys Community Hall.

St Peter's Church - Annual Report for 2024 (Continued)

Safeguarding

As a church we are committed to caring for all people safely. The Parochial Church Council adopts the House of Bishops' policy statement Promoting a Safer Church. Our safeguarding policy is reviewed by the PCC and re-affirmed at the APCM. At the APCM in 2024, Elisabeth Bryant was appointed as Parish Safeguarding Officer, Elisabeth Mitchell as DBS Administrator, and Barbara Packer as Children and Vulnerable Adults Advocate. In line with Newcastle diocesan policy, safeguarding policies and administration are managed through the use of the Parish Safeguarding Dashboard.

Church attendance

There were 164 parishioners on the Church Electoral Roll in 2024 (177 in 2023), 66 (72 in 2023) of whom are not resident within the parish. Usual Sunday attendance has increased slightly since 2023 with a significant increase in attendance at Christmas services.

During the year there were no marriages in Church (1 in 2023) and 10 funerals took place (24 in 2023) of which 5 were held in Church (9 in 2023). Only 2 baptisms took place in 2024 (10 in 2023).

Review of the year

This year has seen a continuation of many aspects of parish life, and some new initiatives, including the establishment of Story Book Church. At Petertide we were delighted to welcome the Revd Francesca Walsh and her family, as she serves her curacy here. We have developed closer working with our neighbouring parishes of St Paul's Whitley Bay and St Mary's Monkseaton, especially through our Lent and Advent offerings, and in a joint confirmation on Holy Cross Day. Together with our neighbours at Billy Mill and Shiremoor we have begun to engage with the residents of the new Murton Park housing development. Ecumenical services were held for Good Friday, Remembrance and Christmas together with St Andrew's URC and Monkseaton Methodists.

As the report below indicates there has been major work on the fabric of the building, all of which is to serve making the church more welcoming and accessible. The building remains generally open during daylight hours, and is well-used by the local community as well as by those who attend public worship here.

1. Worship

Throughout the year the parish has continued to offer three services (two eucharists and usually evening prayer) each Sunday. There is a weekly eucharist on a Wednesday morning, the fortnightly OASIS contemplative service on a Wednesday evening and a monthly afternoon communion service. The principal feasts of the church are observed. Church parades took place on Mothering Sunday, for St George's Day, harvest, and Remembrance Sunday. As previously, families of those who had been bereaved were invited for a service of remembrance and reflection for All Souls' Day. Christmas services followed the previous pattern, with the addition of an outdoor 'Carols round the Campfire'. As in 2023 a joint Christmas celebration was held for KS2 of Appletree Gardens and Monkseaton Middle School, and we again welcomed Whitley Bay High School for their carol service.

In January 2024, we began a new worshipping community which meets monthly as Storybook Church, aimed at young children and their grown-ups, to explore faith through creative storytelling, songs, crafts and play. This has met monthly and now has an established core congregation as well as more occasional members.

2. Christian nurture

During 2024, a new study group began to meet on a monthly basis ("Bible Book Club"). In March, we welcomed the Bishop of Newcastle to lead a Lent study morning, which was well attended both by parishioners and members of other local churches. In Lent, we joined with St Paul's Whitley Bay, St Mary's Monkseaton, and St George's Cullercoats for a joint series of services and reflections exploring the theme of 'wilderness'. In Advent, we again joined with St Paul's and St Mary's to reflect upon the Advent collects. Both of these series concluded with a joint eucharist and shared lunch.

During the year, OASIS has reflected upon the Psalter and on the women of the New Testament.

National Church of England prayer material was available around the time of the General Election, and reading material has again been available in church for people to borrow during Lent and Advent. In the autumn, an environmental reading studied *Ruth Valerio's Saying Yes to Life*. In November we hosted a lecture given by Dr Joe Hardwick (Northumbria University) about animals and the First World War.

St Peter's Church - Annual Report for 2024 (Continued)

3. Social, fundraising, and charitable giving

During the year, the St Peter's Women's Fellowship and Mothers' Union met regularly to fulfil their several purposes. It was with sadness that the St Peter's Players took the decision to close at their AGM in January 2024. We note the significant contribution of the group to the life of the parish over a number of years.

Pebbles Baby and Toddler Group met weekly during termtime, run by church members, and continues to grow.

Social and fundraising events included a number of coffee mornings, a Burns Night Supper and Ceilidh, a soup and pancake lunch on Shrove Tuesday, afternoon tea for Christian Aid Week, and the autumn fayre. Proceeds from these events went variously to church funds, USPG, Christian Aid, and the Fairtrade Foundation. Members of the congregation contributed generously towards the Mothers' Union 'Make a Mother's Day' appeal, and towards Christmas backpacks to be distributed by the People's Kitchen, and in support of the BAY Foodbank. This included a Christmas giving tree providing presents for children locally whose families are supported by the foodbank. Christmas Eve collections were again divided between church and the Children's Society.

4. Fabric

2024 has seen significant capital expenditure on the church building, namely in the upgrade of the sound system, and work on the south porch to level access and provide a new welcome lobby for the church.

The photocopier was upgraded in October. There has been a frustrating lack of progress in engaging with the Diocesan Advisory Committee with respect to the lighting in church.

In early autumn, following some delay, the side door, adjacent windows and weather boards were repainted, which has been a significant improvement.

Our architect, Peter Nugent, carried out the Quinquennial Inspection in October, and we received his report at the end of November. Some work is recommended, but this is minor, and he noted the good and well-maintained condition of the fabric of the church, and of the gardens. The significant recommendation is to explore improvement and accessibility of the church toilet facilities. In August, volunteers carried out some redecoration in the hall, particularly in the foyers and around doors and frames.

5. Eco-Church

In June 2024, the PCC adopted an environmental policy and an eco-church group was established to lead on this work. We had already developed part of the grounds as wildflower meadow in April 2024. At the end of July, we received our bronze Eco-Church Award from A Rocha and are now working towards our silver award.

Finance

The responsibility for our financial wellbeing as a church falls upon the PCC and later in these reports you will find details of our financial statements for the last financial year. Grateful thanks to our treasurer, Alex Sneddon, for maintaining the financial records during the year and for producing these statements.

Planned Giving continues to be the main source of income for the day to day needs of the parish.

Membership of the Planned Giving Scheme was maintained and pledged giving increased marginally to £56,734, (2023 - £54,172). Donations amounting to £52,257 have been able to attract Gift-Aid (£50,715 in 2023) which has enabled the Church to claim from the Inland Revenue £13,064 (£12,679 in 2023). A full planned giving review was again undertaken in the Autumn to coincide with Generosity Week. It is our intention to hold such reviews on an annual basis. Further claims have been made to the Inland Revenue under the Small Donations Scheme. £616 was receivable over the course of 2024 (£979 in 2023).

The total income amounted to £115,398 (2023 - £97,465) with expenditure totalling £167,613 (2023 - £112,626). The increase in income in 2024 was primarily due to legacies and gifts amounting to £11,976. The substantial increase in expenditure was due to the costs of the new porch area, £57,006, and the new sound system, £7,231.

The other major expenditure in the year (as ever) was our parish share contribution of £56,500, which was £2,500 in excess of our agreed commitment. The PCC has committed to paying £60,000 in 2025. The PCC undertook to keep this under review, in the hope that a greater parish share contribution be made if circumstances allow.

On behalf of the PCC

Rev Dr Hannah F Cleugh

11th February 2025

Independent examiner's report to the PCC of St Peter's, Monkseaton

This report on the financial statements of the PCC for the year ended 31 December 2024, which are set out on pages 4 to 10, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and the Charities Act 2011 (the Charities Act)

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(signed)

Trevor Hogg ACA

31st March 2025

Parochial Church Council of St Peter's, Monkseaton

Statement of Financial Activities

For the year ending 31 December 2024

		Unrestricted	Restricted	TOTAL FUNDS	
		Funds	Funds	2024	2023
	Note	£	£	£	£
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	2(a)	75,370	3,056	78,426	75,304
<i>Other voluntary incoming resources</i>	2(b)	16,369	0	16,369	1,894
<i>Incoming resources from operating activities</i>					
- to further the Council's objects	2(c)	13,372	0	13,372	11,518
- to generate funds	2(d)	5,631	0	5,631	5,991
<i>Income from investment</i>	2(e)	113	0	113	1,233
<i>Other incoming resources</i>	2(f)	443	1,044	1,487	1,525
TOTAL INCOMING RESOURCES		111,298	4,100	115,398	97,465
RESOURCES EXPENDED					
<i>Grants</i>	3(a)	706	3,056	3,762	2,853
<i>Activities directly relating to the work of the church</i>	3(b)	152,826	8,592	161,418	107,505
<i>Church management and administration</i>	3(c)	1,281	0	1,281	1,169
<i>Cost of generating funds</i>	3(d)	1,152	0	1,152	1,099
TOTAL RESOURCES EXPENDED		155,965	11,648	167,613	112,626
NET INCOMING/(OUTGOING) RESOURCES		(44,667)	(7,548)	(52,215)	(15,161)
BALANCES BROUGHT FORWARD					
AT 1 JANUARY 2024		159,196	8,392	167,588	182,749
BALANCES CARRIED FORWARD					
AT 31 DECEMBER 2024		114,529	844	115,373	167,588

Parochial Church Council of St Peter's, Monkseaton **Balance Sheet at 31 December 2024**

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible fixed assets	4	83,218	84,558
CURRENT ASSETS			
Stock	5	105	105
Debtors	6	6,918	6,331
Short term deposits		0	40,782
Cash at bank and in hand		29,770	38,893
		<u>36,793</u>	<u>86,111</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	(4,638)	(3,081)
NET CURRENT ASSETS		32,155	83,030
LIABILITIES: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		0	0
		<u>115,373</u>	<u>167,588</u>
FUNDS			
Unrestricted	8	114,529	159,196
Restricted	8	844	8,392
		<u>115,373</u>	<u>167,588</u>

Approved by the Parochial Church Council on 11th February 2025 and signed on its behalf by:

Revd Dr H F Cleugh

Ms H McDermott

The notes on pages 7 to 10 form part of these accounts

Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2024

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention applying the accruals basis of accounting.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which can only be expended on the purpose designated by the grantor or donor.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are regarded as informal gatherings of church members.

Incoming resources

Voluntary income and capital resources

Collections are recognized when received by or on behalf of the PCC.

Planned giving receivable, Gift Aided or otherwise, is recognized only when received.

Income tax recoverable on Gift Aid donations is recognized when the income is recognized.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the Autumn fayre and similar events are accounted for gross.

Other income

Income arising from the use of the Crosskeys Community Hall is recognized when the income is due.

Income from investments

Interest entitlements are accounted for as they accrue.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for as it accrues.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993, although the expenditure thereon is included in resources expended.

Movable church furnishings held by the Vicar and Churchwardens on special trust of the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church ledger, which can be inspected (at any reasonable time).

Freehold property

The cost of the extension to the Crosskeys Community hall is depreciated on a straight line basis over 50 years.

Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2024

1 ACCOUNTING POLICIES (continued)

Fixed assets

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years.

Individual items of equipment with a purchase price of £300 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove irrecoverable.

Short term deposits include cash held on deposit with the CBF Church of England Funds or at the bank.

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
	£	£	2024	2023
	£	£	£	£
2 (a) Incoming resources from donors				
Planned giving:				
Gift Aid donations	52,257		52,257	50,715
Income tax recoverable	13,064		13,064	12,679
Other planned giving	4,477		4,477	3,457
Collections	2,504		2,504	3,896
Donations & Collection boxes	2,452	3,056	5,508	3,578
Small donations tax reclaimed	616		616	979
	<u>75,370</u>	<u>3,056</u>	<u>78,426</u>	<u>75,304</u>
2 (b) Other voluntary incoming resources				
Grants	720	0	720	0
Donations, appeals, etc	3,673		3,673	1,644
Legacies	11,976	0	11,976	250
	<u>16,369</u>	<u>0</u>	<u>16,369</u>	<u>1,894</u>
2 (c) Incoming from operating activities to further the Council's objects				
Bookshop	7		7	326
Toddler Group	1,643		1,643	1,730
Crosskeys Community hall lettings etc	11,187		11,187	8,523
Fees for weddings etc	535		535	939
	<u>13,372</u>	<u>0</u>	<u>13,372</u>	<u>11,518</u>
2 (d) Incoming from operating activities to generate funds				
Magazine advertising	0		0	60
Autumn fayre	2,394		2,394	3,104
Other fund raising events	3,237	0	3,237	2,827
	<u>5,631</u>	<u>0</u>	<u>5,631</u>	<u>5,991</u>
2 (e) Income from investment				
Interest receivable	113	0	113	1,233
	<u>113</u>	<u>0</u>	<u>113</u>	<u>1,233</u>

Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2024

2 INCOMING RESOURCES (continued)

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2024 £	2023 £
2 (f) <i>Other ordinary incoming resources</i>				
Miscellaneous	443	1,044	1,487	1,525
	443	1,044	1,487	1,525
TOTAL INCOMING RESOURCES	111,298	4,100	115,398	97,465

3 RESOURCES EXPENDED

3 (a) *Grants*

Charitable donations	706	3,056	3,762	2,853
	706	3,056	3,762	2,853

3 (b) *Activities directly relating to the work of the Church*

Ministry:				
diocesan parish share	56,500		56,500	72,000
clergy expenses	668		668	90
vicarage & curate's house expenses	4,475		4,475	3,020
Church:				
running expenses	7,845		7,845	5,603
maintenance	3,733		3,733	2,218
Music	738		738	657
Parish magazine	0		0	1,494
New church porch project	49,467	7,539	57,006	2,688
New sound system	7,231		7,231	7,231
Architect's quinquennial report	1,800		1,800	1,800
Crosskeys Community hall running costs	14,577		14,577	12,886
Toddler Group	238		238	612
Organists' honoraria	3,203		3,203	3,060
Flowers	0	1,053	1,053	1,132
Miscellaneous expenditure	2,351		2,351	2,045
	152,826	8,592	161,418	116,536

3 (c) *Church management and administration*

Examiner fees	540		540	498
Printing and stationery	443		443	260
Photocopying	298		298	411
	1,281	0	1,281	1,169

3 (d) *Costs of generating funds*

Autumn fayre	432		432	379
Other fund raising costs	720	0	720	720
	1,152	0	1,152	1,099

TOTAL RESOURCES EXPENDED	155,965	11,648	167,613	121,657
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Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2024

4 FIXED ASSETS FOR USE BY THE PCC

	Freehold land and buildings £	Plant & equipment £	Total £
Tangible fixed assets			
COST			
At 1 January 2024	125,601	43,898	169,499
Additions		1,560	1,560
At 31 December 2024	125,601	45,458	171,059
DEPRECIATION			
At 1 January 2024	42,950	41,991	84,941
Charge for the year	2,500	400	2,900
At 31 December 2024	45,450	42,391	87,841
NET BOOK VALUE			
At 31 December 2024	80,151	3,067	83,218
At 1 January 2024	82,651	1,907	84,558

	2024	2023
5 STOCK		
Bookstall stock at cost	105	105

6 DEBTORS		
Income tax recoverable	1,003	1,105
Prepayments	5,345	3,968
Other debtors	570	1,258
	6,918	6,331

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Creditors and accruals	4,638	3,081
	4,638	3,081

	Unrestricted Funds £	Restricted Funds £	Total funds 2024 £	2023 £
8 SUMMARY OF FUNDS HELD				
General fund	16,368		16,368	13,413
Flower fund		844	844	853
Legacies and gifts fund	4,608	0	4,608	55,768
Crosskeys Community Hall fund	93,094		93,094	93,585
200 club	459		459	180
Crosskeys Project fund	0	0	0	3,789
	114,529	844	115,373	167,588

9 Legacies and specific gifts received during the year amounting to £11,976 (2023 - £250)

10 It is the PCC's current policy to retain all reserves with a view to meeting any future unanticipated costs within the Church and the Crosskeys Community Hall.