

St Peter's Church, Monkseaton

Annual Report

and

Financial Statements

of the

Parochial Church Council

for the year ended 31 December 2022

Incumbent:

Revd Dr Hannah F Cleugh

The Vicarage

6 Elmwood Road

Monkseaton

Bank:

Lloyds Bank plc

257 Whitley Road

Whitley Bay

Independent examiner:

Trevor Hogg ACA

38 Stanhope Road

South Shields

Registered Charity Number 1131294

St Peter's Church, Monkseaton

Annual Report

for the year ended 31 December 2022

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St Peter's Church - Annual Report for 2022

Administrative information

St Peter's Church is situated on the corner of Woodleigh Road and Elmwood Road, Monkseaton, Whitley Bay. The correspondence address is St Peter's Vicarage, 6 Elmwood Road, Monkseaton, Whitley Bay, NE25 8EX.

Membership

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC.

<i>Incumbent:</i>	Revd Dr H F Cleugh	
<i>Wardens:</i>	Mrs J M Coulson Ms H McDermott	
<i>Readers:</i>	Mrs J V Porter	Member of Deanery Synod
<i>Representative on the Diocesan Synod:</i>	Mrs E J Doran	
<i>Representative on the Deanery Synod:</i>	Mrs P A Hood	
<i>Elected members:</i>	D L Burnside	Appointed 24.04.2022 Died 12.07.2022 Resigned 15.03.2022
	Mrs J E Clarkson N J Coulson D J L Doran Mrs S Horn Mrs A McKeith Mrs A Matthews Mrs E G Mitchell A Sneddon Mrs M Wilcox	Secretary Treasurer

Committees and Groups

In 2022 the only committee to meet on a regular basis has been the standing committee.

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

In addition a working group met to discuss priorities for a new Mission Action Plan.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

The PCC has the responsibility of co-operating with the Incumbent in promoting the ecclesiastical parish, the whole mission of the Church; pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church and the Crosskeys Community Hall.

St Peter's Church - Annual Report for 2022 (Continued)

Safeguarding

As a church we are committed to caring for one another safely, being aware of the different levels of vulnerability that put each of us at risk at different times in our lives. Our Safeguarding Policy commits us all, as members of the church community: to prevent all forms of abuse; to promote the safe practice of those in positions of trust; to recruit safely; to seek the inclusion and empowerment of people who may be at risk; and to support, resource and provide training for all those working with children, young people and adults who are at risk. Our Safeguarding Policy is reviewed annually by the PCC and is re-affirmed at our Annual Parochial Church Meeting. The Church appoints a Parish Safeguarding Officer (who in this case acts as our DBS Administrator) and a Children and Vulnerable Adults Advocate annually (Elisabeth Mitchell and Barbara Packer, respectively)

Church attendance

There were 177 parishioners on the Church Electoral Roll in 2022 (187 in 2021), 72 (75 in 2021) of whom are not resident within the parish. Attendance has been materially affected during the year due to the coronavirus pandemic, the church either being closed or with restricted numbers. Therefore comparison with previous years is not appropriate.

During the year there was 1 marriage in Church (1 in 2021) and 24 funerals took place (22 in 2021) of which 9 were held in Church (9 in 2021). 16 baptisms took place in 2022 (5 in 2021)

Review of the year

Following the disruption of Covid and the long vacancy, 2022 was primarily about recovering the regular worship and social life of the parish, and establishing a platform on which to build. As a parish, however, we were saddened by the deaths of a number of long-standing and committed parishioners, including David Burnside, our Pastoral ALM and recently elected member of the PCC who died suddenly in July. We are grateful to him for his contributions in both these capacities.

2022 saw, of course, both the Platinum Jubilee and then the death of Her Late Majesty Queen Elizabeth II. We marked the former with an evensong for Accession Day and then a garden party in June, and held special services following her death in September. For each of these we were joined by members of the local community, and of our uniformed organisations. It has been encouraging to resume church parades with the Scouts and Guides for a number of services through the year, and there have also been meetings of both Beavers and Cubs in church.

We have worked hard to rebuild links with local schools, and these are now well-established with Appletree Gardens and Monkseaton Middle School. A total of seven separate classroom visits to church have taken place throughout the year, and I have led collective worship in Appletree Gardens. I am on both school governing bodies, chairing that of Monkseaton Middle School. In addition, a joint Christmas service between the two schools was held in St Peter's, and it was good to welcome back Whitley Bay High School for their carol service. Pebbles baby and toddler is once more well-established, meeting one morning each week during term time.

The social life of the parish resumed with coffee mornings, some raising funds for church, and some for external charitable giving (Fairtrade Fortnight, the DEC Ukraine appeal and Christian Aid Week); a parish pudding party took place in the summer, and the first Autumn fayre since before Covid was held in October. Parish groups including Mothers' Union, the Women's Fellowship, St Peter's Players and the Pantomime Society began meeting again regularly, to further their several aims.

The evangelistic aims of the PCC have been encouraged through renewing our focus on study and nurture, with two parallel Lent groups and an Advent study group running during the year. In September we also hosted the first of what is envisaged to become a pattern of public lectures, to encourage and resource a 'Thinking Faith'. To further the third mark of mission we have taken a number of collections for the Bay Foodbank (some extremely generous) and also provided hospitality to support groups for Ukrainian refugees who have settled in our local community. Some of them have become regular members of our Sunday congregations. In keeping with the fifth mark of mission and the diocesan emphasis on this, we have begun to engage more seriously with our response to the climate crisis and eco-concerns are a priority for 2023

St Peter's Church - Annual Report for 2022 (Continued)

We have begun to work more closely with our neighbouring parishes of St Paul's and St Mary's, including regular shared daily offices and occasional joint services. The church building is now also once more routinely open in daylight hours, and people do use it.

None of this would be possible without the significant commitment of a number of people who volunteer their time, skill and resource in a number of capacities, and so we note our thanks to each of them, notably to the churchwardens, our Reader, and to the retired clergy who support so willingly the life and worship of the parish. The priority for 2023 is to build on the momentum in each of these aspects of our common life, so as to better equip us in our desire to be 'Gathering in Love, Growing in Faith, Giving Hope to All'.

Finance

The responsibility for our financial wellbeing as a church falls upon the PCC and later in these reports you will find details of our financial statements for the last financial year. Grateful thanks to our treasurer, Alex Sneddon, for maintaining the financial records during the year and for producing these statements.

Planned Giving continues to be the main source of income for the day to day needs of the parish and it was pleasing to see so many parishioners switch from envelope giving to direct bank payments.

Membership of the Planned Giving Scheme was maintained although pledged giving reduced marginally to £56,362, (2021 - £57,244). Donations amounting to £51,591 had been able to Gift-Aid (£51,619 in 2021) which has enabled the Church to claim from the Inland Revenue £12,898 (£12,905 in 2021).

Further claims have been made to the Inland Revenue under the Small Donations Scheme. £1,514 was receivable over the course of 2022 (£755 in 2021).

The total income amounted to £148,733 (2021 - £92,898) with expenditure totalling £113,009 (2021 - £98,702). This increase in income was largely due to the receipt of a legacy amounting to £40,782.

On behalf of the PCC

Rev Dr Hannah F Cleugh

9th February 2023

Independent examiner's report to the PCC of St Peter's, Monkseaton

This report on the financial statements of the PCC for the year ended 31 December 2022, which are set out on pages 4 to 10, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and the Charities Act 2011 (the Charities Act)

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(signed)

Trevor Hogg ACA

31st March 2023

Parochial Church Council of St Peter's, Monkseaton

Statement of Financial Activities

For the year ending 31 December 2022

		Unrestricted	Restricted	TOTAL FUNDS	
		Funds	Funds	2022	2021
	Note	£	£	£	£
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	2(a)	78,820	3,874	82,694	75,207
<i>Other voluntary incoming resources</i>	2(b)	43,595	0	43,595	2,310
<i>Incoming resources from operating activities</i>					
- to further the Council's objects	2(c)	11,162	0	11,162	7,745
- to generate funds	2(d)	9,919	0	9,919	6,586
<i>Income from investment</i>	2(e)	0	0	0	0
<i>Other incoming resources</i>	2(f)	274	1,088	1,362	1,050
TOTAL INCOMING RESOURCES		143,770	4,962	148,732	92,898
RESOURCES EXPENDED					
<i>Grants</i>	3(a)	1,070	3,874	4,944	610
<i>Activities directly relating to the work of the church</i>	3(b)	104,838	943	105,781	96,765
<i>Church management and administration</i>	3(c)	1,361	0	1,361	467
<i>Cost of generating funds</i>	3(d)	923	0	923	860
TOTAL RESOURCES EXPENDED		108,192	4,817	113,009	98,702
NET INCOMING/(OUTGOING) RESOURCES		35,578	145	35,723	(5,804)
BALANCES BROUGHT FORWARD					
AT 1 JANUARY 2022		138,696	8,330	147,026	152,830
BALANCES CARRIED FORWARD					
AT 31 DECEMBER 2022		174,274	8,475	182,749	147,026

Parochial Church Council of St Peter's, Monkseaton **Balance Sheet at 31 December 2022**

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible fixed assets	4	86,915	89,696
CURRENT ASSETS			
Stock	5	105	105
Debtors	6	5,277	5,763
Short term deposits		0	0
Cash at bank and in hand		93,121	57,794
		<u>98,503</u>	<u>63,662</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	(2,669)	(6,332)
NET CURRENT ASSETS		95,834	57,330
LIABILITIES: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		0	0
		<u>182,749</u>	<u>147,026</u>
FUNDS			
Unrestricted	8	174,274	138,696
Restricted	8	8,475	8,330
		<u>182,749</u>	<u>147,026</u>

Approved by the Parochial Church Council on 21st February 2023 and signed on its behalf by:

Revd Dr H F Cleugh

Ms H McDermott

The notes on pages 7 to 10 form part of these accounts

Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2022

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention applying the accruals basis of accounting.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which can only be expended on the purpose designated by the grantor or donor.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are regarded as informal gatherings of church members.

Incoming resources

Voluntary income and capital resources

Collections are recognized when received by or on behalf of the PCC.

Planned giving receivable, Gift Aided or otherwise, is recognized only when received.

Income tax recoverable on Gift Aid donations is recognized when the income is recognized.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the Autumn fayre and similar events are accounted for gross.

Other income

Income arising from the use of the Crosskeys Community Hall is recognized when the income is due.

Income from investments

Interest entitlements are accounted for as they accrue.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for as it accrues.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993, although the expenditure thereon is included in resources expended.

Movable church furnishings held by the Vicar and Churchwardens on special trust of the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church ledger, which can be inspected (at any reasonable time).

Freehold property

The cost of the extension to the Crosskeys Community hall is depreciated on a straight line basis over 50 years.

Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2022

1 ACCOUNTING POLICIES (continued)

Fixed assets

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years.

Individual items of equipment with a purchase price of £300 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove irrecoverable.

Short term deposits include cash held on deposit with the CBF Church of England Funds or at the bank.

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
	£	£	2022	2021
	£	£	£	£
2 (a) Incoming resources from donors				
Planned giving:				
Gift Aid donations	51,591		51,591	51,619
Income tax recoverable	12,898		12,898	12,905
Other planned giving	4,771		4,771	5,625
Collections	4,369		4,369	1,780
Donations & Collection boxes	3,662	3,874	7,536	2,523
Small donations tax reclaimed	1,529		1,529	755
	78,820	3,874	82,694	75,207
2 (b) Other voluntary incoming resources				
Grants	1,274	0	1,274	2,200
Donations, appeals, etc	1,539		1,539	110
Legacies	40,782	0	40,782	0
	43,595	0	43,595	2,310
2 (c) Incoming from operating activities to further the Council's objects				
Bookshop	657		657	1,271
Toddler Group	1,353		1,353	0
Crosskeys Community hall lettings etc	7,467		7,467	5,165
Fees for weddings etc	1,685		1,685	1,309
	11,162	0	11,162	7,745
2 (d) Incoming from operating activities to generate funds				
Magazine advertising	1,797		1,797	2,316
Autumn fayre	2,961		2,961	1,222
Other fund raising events	5,161	0	5,161	3,048
	9,919	0	9,919	6,586
2 (e) Income from investment				
Interest received	0	0	0	0
	0	0	0	0

Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2022

2 INCOMING RESOURCES (continued)

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
2 (f) <i>Other ordinary incoming resources</i>				
Miscellaneous	274	1,088	1,362	1,050
	274	1,088	1,362	1,050
TOTAL INCOMING RESOURCES	274	1,088	1,362	1,050

3 RESOURCES EXPENDED

3 (a) *Grants*

Charitable donations	1,070	3,874	4,944	610
	1,070	3,874	4,944	610

3 (b) *Activities directly relating to the work of the Church*

Ministry:				
diocesan parish share	73,300		73,300	70,250
clergy expenses	600		600	57
vicarage expenses	2,786		2,786	530
Church:				
running expenses	6,119		6,119	5,612
maintenance	1,972		1,972	2,530
Music	582		582	565
Parish magazine	1,992		1,992	0
Bookshop	0		0	0
Crosskeys Community hall running costs	12,974		12,974	10,711
Toddler Group	146		146	0
Organists' honoraria	2,916		2,916	2,784
Flowers	0	943	943	572
Education and training	30		30	30
Technical Support	0		0	1,920
Miscellaneous expenditure	1,421		1,421	1,204
	104,838	943	105,781	96,765

3 (c) *Church management and administration*

Examiner fees	870		870	0
Printing and stationery	256		256	258
Photocopying	235		235	209
	1,361	0	1,361	467

3 (d) *Costs of generating funds*

Autumn fayre	161		161	140
Other fund raising costs	762	0	762	720
	923	0	923	860

TOTAL RESOURCES EXPENDED	108,192	4,817	113,009	98,702
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Parochial Church Council of St Peter's, Monkseaton

Notes to the Financial Statements

For the year ended 31 December 2022

4 FIXED ASSETS FOR USE BY THE PCC

	Freehold land and buildings £	Plant & equipment £	Total £
Tangible fixed assets			
COST			
At 1 January 2022	125,601	43,438	169,039
Additions		0	0
At 31 December 2022	125,601	43,438	169,039
DEPRECIATION			
At 1 January 2022	37,939	41,404	79,343
Charge for the year	2,511	270	2,781
At 31 December 2022	40,450	41,674	82,124
NET BOOK VALUE			
At 31 December 2022	85,151	1,764	86,915
At 1 January 2022	87,662	2,034	89,696

	2022	2021
5 STOCK		
Bookstall stock at cost	105	105

6 DEBTORS		
Income tax recoverable	1,294	2,001
Prepayments	3,638	3,683
Other debtors	345	79
	5,277	5,763

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Creditors and accruals	2,669	6,332
	2,669	6,332

8 SUMMARY OF FUNDS HELD	Unrestricted Funds £	Restricted Funds £	Total funds 2022 £	2021 £
General fund	23,742		23,742	25,518
Flower fund		936	936	791
Legacies and gifts fund	54,456	3,750	58,206	17,424
Crosskeys Community Hall fund	95,896		95,896	99,264
200 club	180		180	240
Crosskeys Project fund		3,789	3,789	3,789
	174,274	8,475	182,749	147,026

9 One legacy was received during the year amounting to £40,782.(2021 - £Nil)

10 It is the PCC's current policy to retain all reserves with a view to meeting the continued costs of the further proposed restructuring within the Church and the Crosskeys Community Hall.