

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2021
for
Stokesley with Seamer PCC**

Stokesley with Seamer PCC

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for the Year Ended 31 December 2021**

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Stokesley with Seamer PCC

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131281

Principal address

The Rectory
Leven Close
Stokesley
Middlesbrough

Trustees

Trustees

Ex-officio

Clergy: Rev Ben Gunter (licensed 3 March 2021) Priest-in-Charge & Chair

Churchwardens: Judith Turland; John Groom (Vice Chair); David Hand; Beverley Turner (joined 24 May)

Deanery Synod Members: Martin Bailey (ex-officio DFA); Noel Harker; Jo Tulip

Elected

Gillian Duffy (Treasurer) until May 2021; Jane Atha (Safeguarding from 24 May); Alwyn Boulby; Nadine Brown; Anne Bryant (Treasurer from May 2021); Guy Davies; Jennifer Finel; Colin Hinton; Jenny James; Sue Wardle (from 24 May) Heather Waring; Jean Webster; Michael Westgarth-Taylor (PCC representative on the Standing Committee).

The PCC has also appointed unremunerated office holders who are not PCC members: Secretary - Georgina Tuckett; Electoral Roll - Paula Davies.

Independent examiner

Gillian Duffy & Co Ltd, Chartered Accountants

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2017) and a registered charity (number 1131281). It has the responsibility, with the Priest-in-Charge (its Chair), of promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. All who attend worship are encouraged to register on the Church Electoral Roll and to stand for election to the PCC.

The PCC met five times in person. The Standing Committee, comprising the churchwardens, treasurer and secretary plus two PCC representatives met six times during the year. Our Annual Parish Meeting was held on 24th May.

Risk Management and Safeguarding

PCC Members, as trustees, acknowledge their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. PCC members have also taken due regard of House of Bishops' guidance on Safeguarding Children and Vulnerable Adults, and the PCC adopted the new 'Promoting a Safer Church' national policy in 2017 and updated policies in accordance with Diocesan guidelines in the course of 2019. No reports have been received of any incidents of concern.

OBJECTIVES AND ACTIVITIES

Purpose and Values

Our statement of purpose and values, adopted in 2011, continues to be:

Purpose:

Our purpose is to worship God, to follow Jesus, and to show his love to all.

Values:

1. We worship the one true God, Father, Son and Holy Spirit. We aim to do this through prayer, praise and study that is faithful, varied and vibrant, offered throughout the week.

2. As a reflection of God's open and inclusive love, we welcome all people of all ages, so they may develop a relationship with him.
3. As the Body of Christ, our commitment to one another is one of friendship, encouragement and support, within and beyond our organised activities.
4. We want everyone to explore their call to discipleship in daily life, and we encourage them to develop that calling in the offering of time, skills, and money within and beyond the church.
5. We ensure that the church's vision, values, activities and organisation are widely and accessibly publicised and understood.
6. We maintain and develop our buildings for worship and mission and as valued spiritual places and resources within the local community.

OBJECTIVES AND ACTIVITIES

Membership, Worship, Study, Prayer, Mission, Evangelism, and Ecumenical Activity

The new 2021 Electoral Roll contained 132 names (2020: 134). Due to Government guidance and the Covid-19 pandemic, the church was operating on a limited basis for part of the year. We were in vacancy until 3rd March when Rev Ben Gunter was licensed as priest-in-charge. We began 2021 with restrictions, and during the year a large public vaccination programme has allowed a gradual resumption of social interaction.

2021 has been a year of returning and rebuilding.

The church family kept going during both the pandemic and a vacancy through 2020 and early 2021. It faithfully served its communities, maintaining worship, providing pastoral support and friendship and, where possible, keeping the building open for private prayer. We are grateful to Rev Paul Peverell and his team for leading services during the vacancy and for his ongoing support for our ministry.

The arrival of our new incumbent and the relaxing of restrictions gave fresh energy to the church community. There was a sense of joy during our Holy Week services as we welcomed old friends back and worshipped together once more. A garden party at the Rectory marked the end of lockdown and the start of a new chapter. It was attended by nearly a hundred people and was a precious time of fellowship.

Numbers attending Sunday services have gradually crept up while those still shielding at home have been able to watch online.

We were particularly thankful for five weddings and nine baptisms, which took place over the summer and autumn months. After such a prolonged period of isolation, it was good to celebrate new beginnings with families in our wider community.

We have also walked alongside those who have said goodbye to their loved ones this year, holding 12 funerals. These included the funeral of our much-loved Lay Reader Derek Frow. A new lay-led pastoral team is being established to provide support and friendship to those in need in our community in 2022.

Hospitality is at the heart of our church and we seek to give a generous welcome to all. We were delighted to serve the community through our regular charity coffee mornings in the Town Hall and host our monthly Coffee and Cake mornings once again. Pop-up kids' craft was a new development, led by local mums and attracting over 20 children each time into our church.

Engaging children and families has been a priority this year. We have started a new family service and are working towards a new Sunday school alternating each a fortnight. We are grateful to Rev Jon Dean from our neighbouring parish, who leads services at 8am and 9.30am each month, giving variety and freeing up Rev Ben Gunter to oversee the start-up of new activities for children and families.

A flourishing relationship with the primary school has resulted in school assemblies, teaching, and the use of our building. We were delighted to host the school nativity and welcome children and their parents into our church.

Such developments have prompted us to think about how we can use our building creatively to better serve our community. Our church already hosts concerts and offers rehearsal space for Stokesley Choral Society. Wi-fi was installed in February and there has been a growing appetite to install a projector and screen. This will significantly enhance our worship with increased variety of music and imagery, and offer new outreach opportunities such as a pop-up cinema. A working group has secured a faculty and funds to move this forward in 2022.

Fundraising activities have gradually restarted this year with an impressive Autumn Fair. Not only did this raise significant funds for the church, but it also helped us reconnect with our wider church family and communities. We have been limited in our ability to give our usual level of support to a variety of mission agencies and other charities (including support for USPG work) but have continued to support Middlesbrough Food Bank.

As the year progressed and restrictions eased, we saw high numbers attending public occasions such as Remembrance and Carols on the Green. Both were co-led with St Joseph's Catholic Church and Stokesley Methodist Church as part of the Churches Together initiative. After so long apart, it was good to witness communities coming back together again.

Christmas felt particularly special after the disappointment of 2020, with around 150 attending Christingle and a further 100 coming along to our pop-up nativity service. Our traditional service of nine lessons and carols and our informal carol service were also well received as well as our Christmas services.

Despite the significant challenges, brought about by the pandemic, there has been much to be thankful for in 2021 and the opening-up of new opportunities. We look forward to exploring these further in 2022.

Public benefit

The Parish of Stokesley with Seamer-in-Cleveland, in the Stokesley Deanery of the Diocese of York, comprises the market town of Stokesley and the rural area immediately to its west and north, including Tame Bridge, Seamer, Tanton and Newby. The parish church of St. Peter & St. Paul, Stokesley and its churchyard (closed for burials, and now maintained by Hambleton DC) are on Stokesley High Street. The smaller parish church of St. Martin, Seamer and its churchyard (open for burials, maintained by the PCC) are on Hilton Road, Seamer. The Parish is also responsible for a large detached churchyard (open for burials, maintained by the PCC) on Helmsley Road, Stokesley. The PCC, mindful of the Charity Commission's guidance on public benefit, is committed to: enabling as many people as possible to worship at our churches (and in other places, when appropriate); encouraging different groups within the parish to explore aspects of Christian faith; enabling individuals to live out their faith in the communities in which they live and work; making our buildings, land and ministers available for religious, educational and artistic purposes by schools and other community groups; encouraging the support of various charities whose aims are consistent with the PCC's; providing pastoral care. This pastoral care includes ministry through baptisms and weddings, visiting the sick, and the conduct of funerals (and burials in our churchyards) and the care of the bereaved: it is exercised both by clergy and by lay members of the church.

Financial Review

Total receipts on unrestricted funds were £94,880 of which £44,883 was unrestricted planned voluntary donations, and a further £17,533 was from gift aid. £6,250 of this related to the gift aid on donations for restricted purposes. We also received legacies of £2,000, which has no restrictions on their use.

Our voluntary income was some £35,000 higher than in 2020. £31,250 of the difference was due to restricted donations for the media project, including the gift aid thereon.

Our fundraising, at £6,592 was significantly better than £1,935 raised in 2020. This reflected the return of the Autumn Fair, and monthly Farmers' Market coffee and cake. It is still significantly below historic levels, and this is partly due to the Grand Draw not taking place. Our investment income halved to £578 with the drop in interest rates.

£81,301 was spent from unrestricted funds to provide Christian ministry, including a reduced Freewill offer to the Diocese of York of £53,000, (2020 £70,500).

There was an overspend on unrestricted funds of £4,520, despite the significantly reduced Freewill offer to the Diocese. This was after £9,850 spent on the planned refurbishment of the organ. Further significant work on the church and tower is planned for 2022.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £20,588. We ended the year with unrestricted funds of £76,762 and are forecasting a significant deficit in 2022.

We hold our unrestricted funds in our HSBC current account and a Virgin Money charity savings account. Restricted funds are held in CBF Church of England Deposit Fund and the CBF Church of England Investment Fund.

Volunteers

We would like to thank all the volunteers who work so hard for our church community. The churchwardens, John

Groom, Judith Turland, David Hand and Bev Turner have worked tirelessly and taken responsibility for dealing with the considerable challenges of the pandemic, the vacancy and welcoming Rev Ben Gunter as the new incumbent. Their outstanding work, along with many others, has been instrumental in sustaining and developing the church community and God's work in Stokesley. The PCC acknowledges a huge debt of gratitude to them for all they have done for the church (both seen and unseen) in such difficult times.

Approved by the PCC on 6th April 2022 and signed on their behalf by the Reverend Ben Gunter (PCC Chairman)

Rev Ben Gunter

**Independent Examiner's Report to the Trustees of
Stokesley with Seamer PCC**

I report on the accounts for the year ended 31 December 2021, which are set out on pages seven to fourteen.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'), and you consider that an audit is not required and that an independent examination is needed.

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Gillian Duffy & Co Ltd

6 April 2022

Stokesley with Seamer PCC
Statement of Financial Activities
for the Year Ended 31 December 2021

				2021	2020
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2(a)	63,630	31,250	94,880	59,131
Activities for generating funds	2(b)	6,592		6,592	1,935
Investment income	2(c)	578		578	1,257
Incoming resources from charitable activities					
Charitable Activities	2(d)	6,028		6,028	7,789
Other incoming resources	2(e)	1,049		1,049	185,429
Total incoming resources		77,878	31,250	109,128	255,541
RESOURCES EXPENDED					
Costs of generating funds					
Church activities	3(a)	81,301	9,970	91,271	100,920
Raising funds		931		931	731
Total resources expended		82,232	9,970	92,202	101,651
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		(4,354)	21,280	16,926	153,890
Gross transfers between funds					
Net incoming/(outgoing) resources before other recognised gains and losses		(4,354)	21,280	16,926	153,890
Other recognised gains/losses					
Gains/losses on investment assets		(166)	14,325	14,159	8,424
Net movement in funds		(4,520)	35,605	31,085	162,314
RECONCILIATION OF FUNDS					
Total funds brought forward		81,282	292,138	373,420	211,106
TOTAL FUNDS CARRIED FORWARD		76,762	327,743	404,505	373,420

Stokesley with Seamer PCC
Balance sheet
as at 31 December 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Investments	6	282,432	278,273
CURRENT ASSETS			
Debtors	7	380	-
Cash at bank and in hand		122,004	96,244
CURRENT LIABILITIES			
Creditors		(311)	(1,096)
NET CURRENT ASSETS		<u>122,073</u>	<u>95,148</u>
NET ASSETS		<u>404,505</u>	<u>373,421</u>
FUNDS	8		
Unrestricted funds		76,762	81,282
Restricted funds		327,743	292,138
TOTAL FUNDS		<u>404,505</u>	<u>373,421</u>

Approved by the Parochial Church Council on 6 April 2022 and signed on its behalf by:

Rev B Gunter (PCC Chairman)

A Bryant (Treasurer)

The notes form part of these accounts.

Stokesley with Seamer PCC

Notes to the Financial Statements for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES

ACCOUNTING CONVENTION

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and the the Regulations' 'true and fair view' provisions, and under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities.

FUNDS

Unrestricted funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for particular projects, which are therefore not included in 'free reserves' as disclosed in the trustees' report.

Restricted funds

These are income funds that must be spent on particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2	Income	2021	2020
		£	£
	INCOMING RESOURCES		
2(a)	Voluntary income		
	Donations	25,000	1,418
	Gift aid	17,533	10,999
	Legacies	2,000	1,000
	Grants	1,130	30
	Planned giving	44,883	41,733
	Collections and other giving	3,798	3,808
	Contactless giving	537	143
		<hr/>	<hr/>
		94,880	59,131
2(b)	Activities for generating funds		
	Fundraising events	6,137	1,855
	Traidcraft	455	81
		<hr/>	<hr/>
		6,592	1,935
2(c)	Investment income		
	Rents received		
	Dividends and interest	578	1,257
		<hr/>	<hr/>
		578	1,257
2(d)	Incoming resources from charitable activities		
	Fees retained by the PCC	6,028	7,789
2(e)	Other incoming resources		
	Proceeds from sale of Riversdene property		181,411
	Furlough receipts	-	2,207
	Contribution to costs	1,049	1,810
		<hr/>	<hr/>
		1,049	185,429
		<hr/>	<hr/>
	Total incoming resources	109,128	255,541

3	EXPENDITURE	2021		2020
3(a)	Church activities	£		£
	Freewill offer to Diocese	53,000		70,500
	Wages	2,700		3,065
	Insurance	4,750		4,653
	Light and heat	3,117		4,066
	Church admin costs	1,773		2,272
	Incumbent's expenses	152		328
	Assistant's expenses	47		71
	Church cleaning	1,085		522
	Rectory expenses	637		2,292
	Mission and evangelism	543		32
	Church maintenance	1,724		3,239
	Upkeep of services	871		911
	Upkeep of churchyard	4,357		4,752
	Hall hire	456		733
	Other PCC property upkeep	9,850		122
	Major repairs to church	6,087		3,156
	Grants to institutions	121		206
		<hr/>		<hr/>
		91,271		100,920
3(b)	Raising funds			
	Traidcraft costs	453		141
	Fundraising costs	478		590
		<hr/>		<hr/>
		931		731
	Total resources expended	<hr/>		<hr/>
		92,202		101,651
	Net (expenditure)/income before gains and losses	<hr/>		<hr/>
		16,926	-	153,890
	Realised recognised gains and losses			
	Realised gains/(losses) on fixed asset investments	14,159		8,424
	Net (expenditure)/income	<hr/>		<hr/>
		31,085		162,314

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration nor other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020 other than as detailed below.

The parish organist, who is member of the PCC was paid from PCC funds for his music services, and this comprises the full amount of staff costs disclosed below. He also receives additional payments for services at funerals and weddings, and the PCC collects these funds on his behalf and accounts for them via the payroll. This is in addition to the costs disclosed below, which comprise the cost borne directly by the PCC.

A small, immaterial proportion of the expenses paid to the incumbent may have related to his services as chairman of the PCC.

TRUSTEES' EXPENSES

Trustees are reimbursed for expenses incurred on behalf of the PCC.

RELATED PARTIES

Unrestricted donations of £17,471 and restricted donations of £25,000 were received from related parties (PCC members).

5. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	<u>2,700</u>	<u>3,065</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Church organist	<u>1</u>	<u>1</u>

No employee payments were large enough to attract social security costs.

6. FIXED ASSET INVESTMENTS

	£
MARKET VALUE	
Market value at 1 January 2021	278,273
Disposal	(10,000)
Net gains	<u>14,159</u>
Market value at 31 December 2021	<u>282,432</u>

During the year £10,000 of the CBF Investment Fund was sold and moved to the current account in order to cover the costs of capital work on the church which will take place in 2022. The purchase of investments was made from the proceeds from Riversdene which were invested in a CBF Church of England Deposit fund. The market value at 31 December 2021 represents investments for restricted funds.

7. LIABILITIES

	2021 £	2020 £
Amounts falling due within one year		
Heating retention		1,036
Incumbent's expenses	169	
Supplier	107	12
Collection on behalf of charities	<u>35</u>	<u>48</u>
	<u>311</u>	<u>1,096</u>

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
Investments		282,432	282,432	278,272
Current assets	76,762	45,311	122,073	95,148
	<u>76,762</u>	<u>327,743</u>	<u>404,505</u>	<u>373,420</u>

9. MOVEMENT IN FUNDS

	At 1 January 2021 £	Net movement in funds £	Transfers between funds £	At 31 December 2021 £
Unrestricted funds				
General fund	56,949	(6,520)	(570)	49,859
Quinquennial fund	10,381		500	10,881
Bell repair fund	1,277		70	1,347
Legacies	12,675	2,000		14,675
	<u>81,282</u>	<u>(4,520)</u>	<u>-</u>	<u>76,762</u>
Restricted funds				
Sanctuary	429			429
Fabric	1,992			1,992
Church House	99,143	4,260		103,403
Riversdene	190,574	95		190,669
Media project		31,250		31,250
	<u>292,138</u>	<u>35,605</u>	<u>-</u>	<u>327,743</u>
TOTAL FUNDS	<u>373,420</u>	<u>31,085</u>	<u>-</u>	<u>404,505</u>

The Restricted funds consist of:

Sanctuary furnishings: for the maintenance of the Lady Chapel at Stokesley church, for altar frontals etc

Fabric: specific legacies and grants for the upkeep of the fabric and fittings of the church

Church House: a property sold by the parish in 1972; the proceeds may only be used for capital building projects.

Riversdene: a domestic property sold by the parish in 2020; the proceeds may only be used for to further the religious and other charitable work of the Church of England in the parish

Media project: donations towards modernising church audio visual systems

The Unrestricted funds consist of:

Quinquennial: for the cost of the five-yearly architect's report and the repairs recommended

Bell repair: for bell repairs, replacement bell ropes etc.

Legacies: legacies given to further the general work of the church set aside until needed.