

Parochial Church Council of St Peter and St Mary Fishbourne

Trustees Annual Report and Financial Statements

For the Year Ended 31 December 2024

Administrative Information

Church of St Peter and St Mary Fishbourne, Fishbourne, West Sussex PO19 3XT

Priest In Charge: The Reverend Jessica Reid
The Rectory, Whyke Road, Chichester, West Sussex PO19 7AQ

Readers: Mr John Sheppard
Mrs Jenny Blamire

Independent Examiner Tom Earl FCCA
107 Salthill Road, Fishbourne, West Sussex PO19 3PZ

Bankers: Santander Business Banking, Bridle Road, Bootle L30 4GB

Parish Office: Alison Stirling, St Peter and St Mary Church Fishbourne

Telephone: 01243 784283

Email: hall@fishbournechurch.uk

Website: www.fishbournechurch.uk

Structure, Governance and Management

The Parochial Church Council (PCC) is a charity and is registered with the Charity Commission number 1131277

During the year the following served as members of the PCC:

Ex officio members

Priest-in-Charge: The Reverend Jessica Reid

Churchwardens: Mr Simon Cox Elected May 2023
Mr Tim Gleeson Elected May 2023

Representatives Mrs Tessa Cox
On the Deanery Mrs Pauline Young

Synod:

Elected Members

Numbers indicate years to serve in the current term

Mrs Sarah Gleeson Treasurer

Mr Richard Bates (2)

Mrs Caroline Bone (3)

Mr Gordon Ellis (2)

Mr Jim Grant (3)

Mrs Caroline Sheppard (2)

Mrs Amanda Stapleton (2)

Mrs Louisa Stodd Elected May 2023 (3)

Mr Vasilis Tsamis (3)

Secretary: Mrs Angela Ruscoe Elected May 2024 (3)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex officio members (the Priest-in-Charge, the Churchwardens, members of the Deanery Synod) and up to 12 members of the church who are elected at the Annual Parochial Church Meeting.

For a number of years the practice of the PCC was that all members of the PCC should be elected annually. At the Annual Meeting in May 2024 the PCC resolved that, instead, newly elected members would serve for three years and would retire at the end of their three years' service. As a transitional measure, members who had previously been elected agreed which of them should serve for either one or two years to help the move to the new arrangements. Members of the congregation are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC met in January, March, April, June, September and November with an average of 80% of PCC members attending. The PCC has established a Standing Committee which comprises the Priest-in-Charge, two Churchwardens, the Treasurer and

Secretary. The Standing Committee normally meets when required between the regular PCC meetings. The PCC is supported during the year by a Church Hall Committee which looks after St Peter's Place (the church hall).

Objective and Activities

The Parish Church of St Peter and St Mary exists to extend the mission of Christ's Church within its parish by:

Reflecting the diversity of Fishbourne in our worshipping community

Growing in holiness through prayer and discipleship

Sharing in God's radical generosity to support the mission of the Diocese and wider Church

Bringing God's blessing to our wider community

PCC Mission Action Plan

Our Mission Statement is "To be a vibrant community church with a welcoming heart, sharing Christ's love by serving the parish of Fishbourne and beyond." The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of co-operating fully with the Priest-in-Charge, the Reverend Jesscia Reid, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical more effectively, and co-operating with our neighbouring parish of Apuldram, with which we share our vicar, and that in doing so it provides a benefit to the public by:

- Opening our church building for public worship and private devotion
- Offering spiritual care and pastoral support for all such residents of the parish as seek it
- Promoting Christian faith and offering teaching on Christian ethics and the Christian life to all members of the public who wish to receive them
- Providing facilities in St Peter's Place for small businesses, and our own projects, to support mental and physical health
- Encouraging members of the church in Christian service in their local and wider communities, to the benefit of their neighbours near and far

When planning our activities for the year the incumbent and PCC has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the Gospel, and developing their knowledge and trust in Jesus Christ
- Provision of pastoral care for people living in the parish
- Mission and outreach to the wider community

Achievements and Performance during 2024

Mission Partnership with Apuldram Church

Since the early 2000s Apuldram and Fishbourne have been held in plurality by the Rector of Fishbourne. In 2021, on Reverend Canon Moira Wickens' retirement, the right of presentation was suspended at Fishbourne. Through 2022 informal conversations were held with the Archdeacon of Chichester about the creation of a United Benefice. At the regular November 2023 PCC meeting the PCC of Fishbourne passed a resolution to support the proposal to become a United Benefice of two parishes. In November 2024 the draft Pastoral Scheme under the Mission and Pastoral Measure 2011 was put to Public Consultation. Following the end of the consultation period on 9th of December, the Pastoral Scheme was made by the Church Commissioners on 18th of December to come into effect on 1st of January 2025.

Worship and Common Life

There were 173 parishioners on the church electoral roll as at 31 December 2024, ***FILL IN FIGURE*** of whom were not resident within the parish.

At the beginning of the year, services continued as follows:

8.00am BCP Holy Communion held on the first Sunday at Fishbourne and on the second, third and fourth Sundays at Apuldram.

9.30am Parish Eucharist every Sunday at Fishbourne, with Junior Church on the first and third Sundays. On the fifth Sunday the 9.30am Holy Communion service is held jointly with the neighbouring parish of Apuldram at Apuldram Church.

4.30pm Messy Church on the second Sunday of the month. This service reaches beyond our regular families, and establishes relationships with younger children at our parish school.

4.30pm Family Service on the fourth Sunday of the month.

Every year the Church of England asks for average numbers of attendees for the month of October. This year a 'usual' Sunday sees ***FIGURES TO BE ADDED HERE***. The church also holds a weekly communion service on Wednesdays at 10.30am and the average attendance at this service was ***FIGURE TO BE ADDED HERE***.

During the year there have been 4 weddings and 11 baptisms (3 under 2, 4 under 5, 2 under 10s, 2 adults) in the church. There were 7 funeral services held in the church, 4

funerals at the crematorium led by members of the ministry team, and 6 burials of ashes. 5 adults attended confirmation classes and were confirmed in May. 12 children were admitted to Holy Communion in July.

In 2024 Ash Wednesday and Maundy Thursday services were held at **ADD TIME** to see if this was a better time for the congregation to attend. On Good Friday a children's pilgrimage saw the children build their own Easter gardens, followed by a walk on the footpath to Apuldram Church with Mother Jessica telling the Easter story at various places on the way. The children were greeted with hot cross buns at Apuldram. The Good Friday service was held at **ADD TIME** and the Easter Sunday service was held at **ADD TIME** with an Easter Egg Hunt afterwards. There were **ADD FIGURE** worshippers on Easter day, of whom **ADD FIGURE** were communicants.

In Advent there was a good variety of Christmas services with **ADD FIGURE** attending the Carol Service in church and **ADD FIGURE** attending "Beer and Carols" at the Woolpack Pub in Fishbourne. Cornelius House Residential Home and Manor Barn Nursing Home were visited by the Carol Singers. **ADD FIGURE** people attended the Crib Service on Christmas Eve, and **ADD FIGURE** people attended the 8.00pm Eucharist service on Christmas Eve; **ADD FIGURE** attended on Christmas Day.

Holy Communion for Children of Primary School Age

Historically Fishbourne Church has confirmed children of primary school age, but in 2022 the PCC agreed to adopt a policy to admit children to Holy Communion before confirmation. It is important that families/children are offered a chance to learn about the Christian faith and to feel involved in the church community. Eight young children were prepared and admitted to take Holy Communion in 2023 and 12 in 2024.

Deanery Synod

Membership of the Synod provides the PCC with an important link between the parish, other churches and the wider life of the diocese. There are two members of the PCC and Mother Jessica, who sit on the Deanery Synod. In October, Timothy Gleeson was elected to Diocesan Synod and so became an ex-officio member of the Deanery Synod.

In February 2023 the transfer took place of the benefice of New Fishbourne, the benefice of Apuldram, and their constituent parishes, from the deanery of Chichester to the deanery of Westbourne. In September 2023 Mother Jessica was appointed as Rural Dean of Westbourne for a period of five years.

The Church, Churchyard and St Peter's Place

The churchyard and the gardens at St Peter's Place are a place of beauty and calm. The PCC have carried out plans to have certain areas rewilded as part of their stewardship of the natural world. Grass cutting had been taken in-house for 2024 and beyond. Ongoing maintenance work has been carried out to ensure the good condition of our

building and its surroundings. Volunteers have continued to undertake such tasks as cleaning the gutters and other routine maintenance. Annual checks of PAT (portable appliance testing) of electrical items, the lightning conductor, and servicing of the fire extinguishers have been made.

Quinquennial Report

As identified previously, the greatest concern was the condition of the external wall in the north-eastern area of the church. The state of the wall has been monitored through the year for the PCC. The PCC has resolved to undertake exploratory works to establish the cause of the continuing damp, and has allocated funding for this. The PCC had now received a specification of works from the architect, Simon Dyson, to allow these works to proceed. In anticipation of those works, an electrical contractor has assessed the work required to relocate the current electricity supply and fuse board on a temporary basis.

The PCC recognises that fundraising is likely to be required in order to undertake any remedial work, and as part of the project has begun preparing a vision statement for the north-eastern area of the church. A sub-committee of the PCC has met to resolve ideas, which have been presented to the PCC for consideration.

The Churchyard

The churchyard has now reached capacity, and there remains only space for burials in such existing graves as have been dug to double depth. The PCC has continued to explore options for extending the graveyard. In the Summer of 2023, the PCC began considering plans to erect central memorial stones in the garden of remembrance.

Sum Up Machine

The sum up machine, located by the main doors of the church, enables electronic donations to be made by congregation members and visitors. The device is also used to take payments during fundraising events and Messy Church.

Opening the Church

The church remains open every day to allow for visitors and those seeking a place for private prayer, with a rota including the Churchwardens and Mother Jessica opening and locking the church each day. Several visitors have left comments in the visitors' book stating how much this is appreciated.

St Peter's Place

St Peter's Place allows us to provide a valuable resource to the parish and wider community. Bookings remain strong with groups regularly returning each week to enjoy the space that we offer. Hire rates are reviewed regularly, and we consider that they remain at a competitive rate.

Evangelization and the Common Good

Fishbourne CofE Primary School and the church have continued to deepen their close working relationship. The parish priest is an ex officio governor, and in 2024 two further members of St Peter and St Mary served as foundation governors: Gordon Ellis and Claire Skinner.

Many members of the church community help in a voluntary capacity at the school and continue to support the children to gain confidence in reading. During the year the priest-in-charge has led weekly collective worship, and held special services to mark major Christian feasts. Mother Jessica continues to lead the worship team in school, which is open to children from year 3 to year 6. The children write termly prayers for use in assembly and help to plan and lead the termly major acts of worship. Mother Jessica took part in the school's carol singing and leavers' assembly. A legacy had been left to the church and, in accordance with the family's wishes, had been allocated for the purchase of year 6 leavers' gifts.

The storytellers continue their assemblies, which offer the children an interactive retelling of Bible stories and develop its ecumenical links. The storytellers offer one assembly each half-term and is very popular with the children.

Mother Jessica is a volunteer year group chaplain to year 8 students at Bishop Luffa CofE School, visiting tutor groups, taking termly assemblies, and celebrating an annual Eucharist. This is undertaken to continue the links with the young people who have worshipped with us in primary school.

Monthly care homes services continue to take place at Manor Barn Nursing Home and Cornelius House Residential Home. John Sheppard has responsibility for the Communion service at Manor Barn.

In June 2024 Baroque cellist Lynden Crandon led a concert in Fishbourne Church, and this event was well supported.

The monthly church clean continues to be an opportunity for working together and socialising with the Apuldrum Centre, a local charity supporting adults with learning disabilities. The volunteer efforts of all who take part are valued equally, and the cake and coffee shared at the end is a welcome chance to develop friendships.

Following the Warm Space initiative, St Peter's Place continues to be open on a Wednesday morning for those in need of warmth and companionship. The group is supported by many who attend the 10.30am service, but there is a small number who come simply for coffee and friendship.

In support of Chichester Foodbank and Stonepillow, the congregation took collections of dried foods, winter clothing and personal hygiene products at Harvest and Christmas.

Throughout the year, many small acts of Christian love and charity were made by members of the congregation. Among them, the provision of cake and flowers at special times in the year to those who were unable to attend church in person. Such acts are not inconsequential – though rarely recorded in history, they shape the community around us and show God’s love in every act of our daily lives.

Charity Donations

During the year the PCC has supported several external charities in a variety of ways, including both direct donations and shared fundraising events. The organisations that have been supported include:

The Church Missionary Society

The Snowdrop Trust

Friends of Fishbourne Primary School

The Apuldram Centre

Stonepillow

Chichester Food Bank

Chestnut Tree House

Tuppenny Barn

In addition, charities hiring St Peter’s Place received preferential rates.

The Church Website

Currently Mother Jessica maintains the website, but we continue to look for someone to maintain it and utilise it. The website is an important asset as an effective means of carrying out the Church’s mission, communicating information about parish activities.

Study Groups

Two Lent groups met in 2024, one led by a lay reader, and one led by different lay people. A confirmation class met during the year. In the summer term, children were prepared for Holy Communion.

Involvement of Children

Children are welcomed at and encouraged to take part in all services. A number of children attend the 8.00am BCP Communion, which raises questions about the appropriateness of the liturgy to the worshipping life of the whole congregation.

The Church has established and developed a Messy Church. The concept of Messy Church is intended as an opportunity for people of all ages and especially families to

meet and worship together in an informal environment. This enables people who might have limited experience of attending a church service to have fun and learn about Christianity and experience a Christian community. Although initially a 'fresh expression', Messy Church's growth and stability mean that it serves as a 'gathering service' for those who attend other services, as well as an opportunity for new families to seek a more informal introduction to our community and worship.

A Family Service is held on the fourth Sunday of the month at 4.30pm. Given the number of children who receive communion, the service sometimes has the form of an interactive Eucharist, and sometimes has the form of an interactive Service of the Word. At Family Service children serve, pray and read. Like Messy Church, Family Service serves as a 'gathering service' for children who attend our other services.

Thanks to the growing number of Sunday School volunteers, Junior Church now meets fortnightly during term time. The hard work, enthusiasm and dedication of Junior Church has seen numbers reach an average of 20 during the year.

As our provision for older children has previously been limited, 2024 saw the introduction of a Youth Group for Year 6 and up. This meets monthly and is led by Mthr Jessica and supported by lay volunteers.

Safeguarding

The PCC includes safeguarding as a regular standing item on the PCC agenda and has approved appropriate policies which reflect the guidance published by the Diocese. Louisa Stodd is appointed as the designated Safeguarding Officer.

Social and Fundraising

Fundraising activities have taken place throughout the year and we are grateful to all those who have initiated and organised such events. Our principal fundraising event was the Fishbourne Literary Festival held in April, the organising committee was chaired by Simon Cox, and the event saw around 150 keen local readers gather to hear talks from authors. £6,054 was raised at the Festival, and a donation of £1,000 was made to Tuppenny Barn. In February, Caroline and John Sheppard led a highly successful quiz. In June the Church and Fishbourne CofE Primary School jointly held the annual summer fete, and the Church received £3,100 from this event. In September, the church took part in 'Ride and Stride' which raised £1,845 for the church. In November an Advent Fair was held in the church hall, raising £1,878 for the church.

Financial Review

The majority of income for St Peter and St Mary's is received from general donations and legacies, with the remainder received from church hall hire rates and other charitable activities.

In 2024, donations and legacies amounted to £45,058 of which £2000 related to designated funds (the wall project), so the amount available for the day-to-day running of the Church was £43,058. Included in this figure is *Planned Giving* of £24,864 and *plate collections* totalled £8,781

Charitable activities generated £29,327, including £8,884 from weddings and funerals.

Hall hire continued to generate a significant income of £21,375

Income generated is used to support the work of the church and its mission and for the daily running costs of both the church and St Peter's Place.

Total expenditure in 2024 was £88,154, an increase of 6.8% from 2023.

In 2024, the PCC agreed to increase their payment to the Diocese for Parish Share to 82.80% of the total parish share, a total payment of £46,749 was made in 2024, an increase of £7,336 from 2023.

The PCC continues in its mission to seek to meet 100% of its requested Parish Share over the next five years.

In 2024, utility costs fell by 10% and insurance by 1.8%. Salaries relating to the church and the hall were £7,867 for the year.

Banking and Reserves Policies

In 2024, the PCC continued to bank with Santander Business Banking for the main undesignated funds.

The PCC has a policy of maintaining a balance on the general undesignated funds equating to approximately two months' worth of payments as a contingency against unforeseen situations.

It remains PCC policy to invest unrestricted and church fabric fund balances with the CBF Church of England Deposit Fund.

Signed of behalf of the PCC

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Reverend Jessica Reid



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Mary Church Fishbourne ("PCC")

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

1131277

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30 April 2025

Name:

Thomas Edward Roy Earl

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Association of Chartered Certified Accountants under
Registration Number 1118450

Address:

107 Salthill Road, Fishbourne, Chichester, West Sussex, PO19 3PZ

Summary of Financial Receipts and Payments

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Total</i>	<i>Total</i>
	<i>General</i>	<i>Designated</i>		<i>All Funds</i>	<i>All Funds</i>
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>2024</i>	<i>2023</i>
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	43058	2000	0	45058	72,034
Charitable activities	29327	0	0	29327	19,459
Other trading activities	22722	0	0	22722	25,938
Investments	2098	0	420	2518	1,955
Other receipts	1804	0	0	1804	1,011
Total received	99010	2000	420	101430	120,396
Expenditure on:				0	-
Cost of raising funds	40	0	0	40	48
Charitable costs	62279	0	1612	63890	61,236
Trading costs	23840	0	0	23840	19,881
Other payments	384	0	0	384	1,340
Total paid	86543	0	1612	88154	82,505
<i>Reconciliation of funds:</i>					
Net income or (net expenditure)	12468	2000	-1192	13276	37,891
Deposited in CBF					
Net movement in funds	12468	2000	-1192	13276	37,891
Bank accounts at 1 January	83413	0	37977	121391	83,500
Bank accounts at 31 December	95881	2000	36786	134667	121,391

Statement of Assets and Liabilities

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2024	Total All Funds 2023
	General Fund	Designated Funds				
	£	£	£	£	£	£
Assets:						
Bank current account	72,569				72,569	58,432
CBF Deposit Fund	54,550		10,928		65,477	62,959
PCC-owned bank balance	127,119		10,928		138,046	121,391
Diocesan Assigned Fees received						-
Total bank and deposit accounts	127,119		10,928		138,046	121,391
Apuldram Share						41
Church Hall Rentals						1,126
Fundraising	16				16	257
Collection	785				785	814
Coffee	12				12	
Donations	46				46	
Gift Aid recoverable						431
Debtors	858				858	2,668
6000 CBF Investment Fund shares						-
Investment assets at market value						
Church Hall & Fittings	420,000				420,000	420,000
Investment assets at cost	420,000				420,000	420,000
Total assets	547,977		10,928		558,904	544,059
Liabilities:						
Grounds Maintenance						520
Electricity	451				451	492
Organists/Verger Fees	195				195	-
Salaries	752				752	774
Service Items						68
Hall Rental Deposits	50				50	250
Hall Costs	635				635	63
Charitable Giving						119
Diocesan Fees	1,467				1,467	780
Messy Church	146				146	-
Expenses	27				27	225
Telephones/Broadband						59
Church Expenses	87				87	
Clergy Expenses	378				378	
Fundraising	49				49	
Total liabilities	4,237				4,237	3,351

Notes to the Annual Financial Report

3 Analysis of total received

	Unrestricted		Restricted Fund/s	Total All Funds 2023	Total All Funds 2023	Notes	
	General Fund	Designated Funds					
	£	£	£	£	£		
Planned giving (excl. tax refunds)	23,434			23,434	24,962	(1,529)	-6.12%
Planned giving (no tax refunds)	1,460			1,460	1,473	(13)	-0.85%
Loose Cash Collections	8,781			8,781	5,761	3,020	52.42%
Other donations	1,000	2,000		3,000	2,745	255	9.30%
Gift Aid recovered	7,405			7,405	9,017	(1,612)	-17.88%
Legacies	652			652	27,470	(26,818)	-97.63%
Messy Church / Youth Group	327			327	606	(279)	-46.03%
Donations and legacies	43,058	2,000	0	45,058	72,034	(26,975)	-37.45%
Fees for weddings & funerals	8,884			8,884	5,806	3,078	53.01%
Verger/Flowers/Organists	880			880	455	425	93.41%
Miscellaneous Fund Raising	2,574			2,574	464	2,110	454.74%
Fishbourne Fete	3,100			3,100	2,600	500	19.23%
Cream Teas				0	613	(613)	-100.00%
Craft Fayre	1,879			1,879	412	1,467	356.41%
Literary Festival	9,936			9,936	6,771	3,165	46.75%
Quiz Nights	1,075			1,075	2,338	(1,263)	-54.03%
Jumble Sale	999			999		999	
Charitable activities	29,327	0	0	29,327	19,459	9,869	50.72%
Small items sales (coffee/candles/Bible)	530			530	1,376	(845)	-61.46%
Room/hall hiring fees	21,375			21,375	23,029	(1,653)	-7.18%
Church Hire	817			817	1,534	(717)	-46.75%
Other trading activities	22,722	0	0	22,722	25,938	(3,215)	-12.40%
Bank & CBF deposit interest	2,098		420	2,518	1,955	563	28.79%
CBF investment fund dividend				0	-	-	
Letting of investment property				0	-	-	
Investments	2,098	0	420	2,518	1,955	563	28.79%
Apuldram Contribution	-41			-41	754	(795)	-105.37%
Ride & Stride	1,845			1,845	257	1,588	617.90%
				0	-	-	#DIV/0!
Other receipts	1,804	0	0	1,804	1,011		
Total received on all funds	99,010	2,000	420	101,430	120,396		

Notes to the Annual Financial Report

Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total	Total			Notes
	General	Designated			All Funds	All Funds			
	Fund	Funds	Fund/s	Fund/s	2024	2023			
	£	£	£	£	£	£			
Card Machine Fees	40	0	0	0	40	48	(8)	-16.21%	
Other appeals expenses	0	0	0	0	-	-			
Cost of raising funds	40	0	0	0	40	48			
Charitable grants and donations	2667				2,667	2,550	117	4.58%	
Parish share to Chichester Diocese	46749				46,749	39,413	7,336	18.61%	
Clergy and other people's expenses	1557				1,557	1,758	(201)	-11.43%	
Verger / Organist	2170				2,170	1,720	450	26.16%	
Costs of church services	753				753	956	(203)	-21.24%	
Church Insurance	1068				1,068	1,099	(31)	-2.78%	
Church utilities bills	2706				2,706	3,906	(1,201)	-30.73%	
Other regular church running costs	1386				1,386	1,132	254	22.46%	
Church maintenance & redecoration	188				188	2,438	(2,251)	-92.30%	
Churchyard upkeep	1000		1612		2,612	3,175	(563)	-17.74%	
Messy Church/Youth Group	428				428	579	(151)	-26.06%	
Rectory Expenses	1607				1,607	2,510	(903)	-35.98%	
Charitable costs	62279	0	1612	0	63,890	61,236			
Event Costs	2811				2,811	2,875			
Church Hall Admin & Cleaning Salaries	5697				5,697	4,256	1,441	33.86%	
Hall maintenance & redecoration	270				270	1,385	(1,115)	-80.50%	
Hall Insurance	1603				1,603	1,622	(19)	-1.16%	
Hall Grounds					-	1,440	(1,440)	-100.00%	
Church Hall utilities	3654				3,654	3,066	588	19.17%	
Diocesan Fees	2807				2,807	2,051	756	36.86%	
Other Hall Expenses	5558				5,558	2,047	3,511	171.48%	
Hall Hire Deposits repaid	1441				1,441	1,140	302	26.46%	
Trading costs	23840	0	0	0	23840	19,881			
Transferred to Deposit								#DIV/0!	
Other payments	384				384	1,340	(956)	-71.34%	
Total paid on all funds	86543	0	1612	0	88154	82505			

Notes to the Annual Financial Report

Staff costs

	<u>2024</u>	<u>2023</u>
	£	£
Wages, salaries and honoraria	7,247	5,666
Employer National Insurance		
Employer pension contributions		
	7,247	5,666

Notes to the Annual Financial Report

Statement of funds

	Balances c/fwd 01-Jan-24	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
	-		-	-	-
	-		-	-	-
Total of all endowed funds	-	-	-	-	-
Fabric fund	10,507	420	-	-	10,928
	-		-	-	-
Total of all restricted funds	10,507	420	-	-	10,928
General fund	52,452	2,098			54,550
Santander	58,432	98,912	(88,154)		72,569
Total of all unrestricted funds	110,884	101,010	(88,154)	-	127,119
Total funds	£121,391	£101,430	£(88,154)	-	£138,046



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Parochial Church Council of the Ecclesiastical Parish of St Peter and St Mary Church Fishbourne ("PCC")

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

1131277

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30 April 2025

Name:

Thomas Edward Roy Earl

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Association of Chartered Certified Accountants under
Registration Number 1118450

Address:

107 Salthill Road, Fishbourne, Chichester, West Sussex, PO19 3PZ

Summary of Financial Receipts and Payments

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Total</i>	<i>Total</i>
	<i>General</i>	<i>Designated</i>		<i>All Funds</i>	<i>All Funds</i>
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>2024</i>	<i>2023</i>
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	43058	2000	0	45058	72,034
Charitable activities	29327	0	0	29327	19,459
Other trading activities	22722	0	0	22722	25,938
Investments	2098	0	420	2518	1,955
Other receipts	1804	0	0	1804	1,011
Total received	99010	2000	420	101430	120,396
Expenditure on:				0	-
Cost of raising funds	40	0	0	40	48
Charitable costs	62279	0	1612	63890	61,236
Trading costs	23840	0	0	23840	19,881
Other payments	384	0	0	384	1,340
Total paid	86543	0	1612	88154	82,505
<i>Reconciliation of funds:</i>					
Net income or (net expenditure)	12468	2000	-1192	13276	37,891
Deposited in CBF					
Net movement in funds	12468	2000	-1192	13276	37,891
Bank accounts at 1 January	83413	0	37977	121391	83,500
Bank accounts at 31 December	95881	2000	36786	134667	121,391

Statement of Assets and Liabilities

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2024	Total All Funds 2023
	General Fund	Designated Funds				
	£	£	£	£	£	£
Assets:						
Bank current account	72,569				72,569	58,432
CBF Deposit Fund	54,550		10,928		65,477	62,959
PCC-owned bank balance	127,119		10,928		138,046	121,391
Diocesan Assigned Fees received						-
Total bank and deposit accounts	127,119		10,928		138,046	121,391
Apuldram Share						41
Church Hall Rentals						1,126
Fundraising	16				16	257
Collection	785				785	814
Coffee	12				12	
Donations	46				46	
Gift Aid recoverable						431
Debtors	858				858	2,668
6000 CBF Investment Fund shares						-
Investment assets at market value						
Church Hall & Fittings	420,000				420,000	420,000
Investment assets at cost	420,000				420,000	420,000
Total assets	547,977		10,928		558,904	544,059
Liabilities:						
Grounds Maintenance						520
Electricity	451				451	492
Organists/Verger Fees	195				195	-
Salaries	752				752	774
Service Items						68
Hall Rental Deposits	50				50	250
Hall Costs	635				635	63
Charitable Giving						119
Diocesan Fees	1,467				1,467	780
Messy Church	146				146	-
Expenses	27				27	225
Telephones/Broadband						59
Church Expenses	87				87	
Clergy Expenses	378				378	
Fundraising	49				49	
Total liabilities	4,237				4,237	3,351

Notes to the Annual Financial Report

3 Analysis of total received

	Unrestricted		Restricted Fund/s	Total All Funds 2023	Total All Funds 2023	Notes	
	General Fund	Designated Funds					
	£	£	£	£	£		
Planned giving (excl. tax refunds)	23,434			23,434	24,962	(1,529)	-6.12%
Planned giving (no tax refunds)	1,460			1,460	1,473	(13)	-0.85%
Loose Cash Collections	8,781			8,781	5,761	3,020	52.42%
Other donations	1,000	2,000		3,000	2,745	255	9.30%
Gift Aid recovered	7,405			7,405	9,017	(1,612)	-17.88%
Legacies	652			652	27,470	(26,818)	-97.63%
Messy Church / Youth Group	327			327	606	(279)	-46.03%
Donations and legacies	43,058	2,000	0	45,058	72,034	(26,975)	-37.45%
Fees for weddings & funerals	8,884			8,884	5,806	3,078	53.01%
Verger/Flowers/Organists	880			880	455	425	93.41%
Miscellaneous Fund Raising	2,574			2,574	464	2,110	454.74%
Fishbourne Fete	3,100			3,100	2,600	500	19.23%
Cream Teas				0	613	(613)	-100.00%
Craft Fayre	1,879			1,879	412	1,467	356.41%
Literary Festival	9,936			9,936	6,771	3,165	46.75%
Quiz Nights	1,075			1,075	2,338	(1,263)	-54.03%
Jumble Sale	999			999		999	
Charitable activities	29,327	0	0	29,327	19,459	9,869	50.72%
Small items sales (coffee/candles/Bible)	530			530	1,376	(845)	-61.46%
Room/hall hiring fees	21,375			21,375	23,029	(1,653)	-7.18%
Church Hire	817			817	1,534	(717)	-46.75%
Other trading activities	22,722	0	0	22,722	25,938	(3,215)	-12.40%
Bank & CBF deposit interest	2,098		420	2,518	1,955	563	28.79%
CBF investment fund dividend				0	-	-	
Letting of investment property				0	-	-	
Investments	2,098	0	420	2,518	1,955	563	28.79%
Apuldram Contribution	-41			-41	754	(795)	-105.37%
Ride & Stride	1,845			1,845	257	1,588	617.90%
				0	-	-	#DIV/0!
Other receipts	1,804	0	0	1,804	1,011		
Total received on all funds	99,010	2,000	420	101,430	120,396		

Notes to the Annual Financial Report

Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total	Total			Notes
	General	Designated			All Funds	All Funds			
	Fund	Funds	Fund/s	Fund/s	2024	2023			
	£	£	£	£	£	£			
Card Machine Fees	40	0	0	0	40	48	(8)	-16.21%	
Other appeals expenses	0	0	0	0	-	-			
Cost of raising funds	40	0	0	0	40	48			
Charitable grants and donations	2667				2,667	2,550	117	4.58%	
Parish share to Chichester Diocese	46749				46,749	39,413	7,336	18.61%	
Clergy and other people's expenses	1557				1,557	1,758	(201)	-11.43%	
Verger / Organist	2170				2,170	1,720	450	26.16%	
Costs of church services	753				753	956	(203)	-21.24%	
Church Insurance	1068				1,068	1,099	(31)	-2.78%	
Church utilities bills	2706				2,706	3,906	(1,201)	-30.73%	
Other regular church running costs	1386				1,386	1,132	254	22.46%	
Church maintenance & redecoration	188				188	2,438	(2,251)	-92.30%	
Churchyard upkeep	1000		1612		2,612	3,175	(563)	-17.74%	
Messy Church/Youth Group	428				428	579	(151)	-26.06%	
Rectory Expenses	1607				1,607	2,510	(903)	-35.98%	
Charitable costs	62279	0	1612	0	63,890	61,236			
Event Costs	2811				2,811	2,875			
Church Hall Admin & Cleaning Salaries	5697				5,697	4,256	1,441	33.86%	
Hall maintenance & redecoration	270				270	1,385	(1,115)	-80.50%	
Hall Insurance	1603				1,603	1,622	(19)	-1.16%	
Hall Grounds					-	1,440	(1,440)	-100.00%	
Church Hall utilities	3654				3,654	3,066	588	19.17%	
Diocesan Fees	2807				2,807	2,051	756	36.86%	
Other Hall Expenses	5558				5,558	2,047	3,511	171.48%	
Hall Hire Deposits repaid	1441				1,441	1,140	302	26.46%	
Trading costs	23840	0	0	0	23840	19,881			
Transferred to Deposit								#DIV/0!	
Other payments	384				384	1,340	(956)	-71.34%	
Total paid on all funds	86543	0	1612	0	88154	82505			

Notes to the Annual Financial Report

Staff costs

	<u>2024</u>	<u>2023</u>
	£	£
Wages, salaries and honoraria	7,247	5,666
Employer National Insurance		
Employer pension contributions		
	7,247	5,666

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