

PARISH OF LANCHESTER AND BURNHOPE

Registered Charity Number: 1131274

**Annual Report and Financial Statements
of the
Parochial Church Council
Year ending 31st December 2024**

Priest in Charge: Revd Lesley Sutherland

1 Lee Hill Court, Lanchester, Durham DH7 0QE

Bank: The Co-operative Bank PLC, Skelmersdale, Lancashire, WN8 6WT

Independent Examiner: Mr J D Holloway FCA DChA, RMT Ribchesters,

Finchale House, Belmont Business Park, Durham DH1 1TW

Independent Examiner's Report on the Accounts

Report to the Parochial Church Council of Lanchester and Burnhope On accounts for the year ended 31 December 2024

Respective responsibilities of members and examiner

The members of the Parochial Church Council are responsible for the preparation of the accounts. The members consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the members have not met the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed JD Holloway

Date: 7/4/25

Name JD Holloway FCA DChA
RMT Ribchesters, Accountants and Business Advisors
Finchale House, Belmont Business Park
Durham DH1 1TW

PCC MEMBERSHIP 2024

During 2024 the following served as members of the PCC:

Priest in Charge and Chair	Revd Lesley Sunderland	
Curate	Revd Stephen Martin	
Associate Priest	Revd Abbey Hughes	
Reader (ex officio)	Doreen Park	
Churchwardens (ex officio)	Eric Gaskill Pauline Hall Robert Matthews Doreen Park	
Deanery Synod (ex officio)	Helen Armstrong Richard Hall	<i>until April</i>
Elected Members	Helen Armstrong David Baggott Ann-Marie Emmerson Jennifer Guy Cecily Lindsay Margaret Matthews Audrey Newton Jennifer Smith Peter Smith Susan Smith Olga Walker Margaret Walters	<i>until April</i> <i>Secretary</i> <i>From APCM</i> <i>Lay Chair</i>

Lanchester and Burnhope PCC, in accordance with the Parochial Church Councils (Powers) Measure 1956, has the responsibility for co-operating with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' Church, Lanchester, St John's Church, Burnhope and associated buildings.

Standing Committee: This is the only committee required by law. It has power to transact the business of the PCC between Council meetings, subject to any direction given by the Council. The members during 2024 were: Revd Lesley Sutherland (Chair), Revd Stephen Martin, Churchwardens, Secretary, Treasurer, Reader and two elected by the PCC – Margaret Matthews and Margaret Walters.

The accounts were adopted by Lanchester and Burnhope Parochial Church Council at its meeting on **26 February 2025**. The accounts will be presented for adoption by the Annual Parochial Church Meeting on **14 May 2025**.

Parish of Lanchester and Burnhope

End of Year Financial Statements

Year ending 31 December 2024

- **Introduction**

Treasurer's Report for 2024

Total receipts of £108,224 for the year and payments of £98,813 resulted in a surplus of £9,411 mostly reflected in increases in restricted funds.

At the start of the year £60,000 was pledged as Parish Share and after review by the PCC the actual paid was increased to £63,000.

The restricted funds where appropriate were used for some payments. A new fund was created for St John's mission and fabric by an anonymous donor. During the year the Warm Spaces Fund was closed after the successful completion of the project with the balance being transferred to the General Fund to cover the additional church costs incurred. The 100 club raised £600. On completion of the reorganisation of the Deanery the vicarage expenses will no longer be shared with Harelaw.

The PCC nominated secular charities for 2024 were the Village Bus and Willowburn Hospice.

The St John's church receipts and payments were again recorded separately as a designated fund.

The PCC has a reserves policy to maintain a balance of three months running costs in the General Fund. At the end of the year the balance was £17,498 when £25,000 was required.

As anticipated 2024 has been a further year of high inflation. New energy contracts started in March at higher rates than the previous contracts. For the year 2024 the combined gas and electricity cost was 53% more than 2023.

In 2023 a card machine was installed to provide an additional income stream. It has proved unreliable even with improved Wifi. After costs the card machine just about broke even.

We were fortunate to have someone to step in as organist and choirmaster to cover absences although this resulted in considerable extra expense. Also extra work was required on the organ after fluctuating temperatures.

Michael Horsley

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	77,029	3,186	6,067	—	86,282	79,994
Income from charitable activities	1,026	430	—	—	1,456	1,967
Other trading activities	9,115	2,848	—	—	11,963	11,678
Investments	179	1,500	6,720	114	8,513	7,509
Other income	—	10	—	—	10	—
Total income and endowments from:	87,349	7,974	12,787	114	108,224	101,148
Expenditure on:						
Raising funds	84	—	—	—	84	444
Expenditure on charitable activities	88,907	6,044	3,776	—	98,729	92,421
Total expenditure on:	88,991	6,044	3,776	—	98,813	92,865
Net income / (expenditure)	(1,642)	1,930	9,011	114	9,411	8,283
Transfers						
Gross transfers between funds - in	1,018	—	—	—	1,018	451
Gross transfers between funds - out	—	(46)	(972)	—	(1,018)	(451)
Net income / (expenditure)	(624)	1,884	8,039	114	9,411	8,283
Other recognised gains / losses						
Net movement in funds	(624)	1,884	8,039	114	9,411	8,283
Total funds brought forward	18,122	40,106	94,080	66,716	219,026	210,743

Total funds carried forward	17,498	41,990	102,119	66,830	228,437	219,026
Represented by						
Unrestricted						
General fund	17,498	—	—	—	17,498	18,122
Designated						
Energy Fund	—	4,068	—	—	4,068	4,068
Mission/social Action	—	340	—	—	340	340
Pallister legacy fund	—	28,048	—	—	28,048	28,265
St Johns Burnhope	—	9,534	—	—	9,534	7,432
Restricted						
Burnhope fabric and mission	—	—	4,072	—	4,072	—
Canon Chase Bequest fund	—	—	38,265	—	38,265	37,088
Clock	—	—	—	—	—	500
HP Thompson Tower fund	—	—	10,085	—	10,085	9,577
Hedley stone	—	—	862	—	862	862
Oliver Bequest endowment	—	—	30,433	—	30,433	27,008
Ruth Shotton Choir hymnal and organ fund	—	—	3,481	—	3,481	4,640
St Johns church yard	—	—	700	—	700	700
Sunday School	—	—	2,455	—	2,455	1,465
Sunday School endowment	—	—	4,328	—	4,328	4,146
Tithe Act 1936 endowment	—	—	217	—	217	217
Warm spaces	—	—	—	—	—	957
Wheldon endowment	—	—	7,221	—	7,221	6,922
Endowment						
Oliver Bequest endowment	—	—	—	60,494	60,494	60,494
Sunday School endowment	—	—	—	509	509	509
Tithe Act 1936 endowment	—	—	—	5,110	5,110	4,995
Wheldon endowment	—	—	—	717	717	717

Balance sheet

Class and code	Description	This year	Last year
Current assets			
6501	Bank current account	38,560	36,985
6511	CCLA Pallister fund	28,508	28,266
6512	CCLA HP Thompson Tower fund	10,085	9,577
6513	CCLA Ruth Shotton Choir and organ fund	3,480	4,639
6514	CCLA Canon Chase bequest fund	38,265	37,163
6515	CCLA Burnhope fabric and mission Fund	4,072	—
6520	DBF Wheldon	7,937	7,638
6521	DBF Tithe act 1936	5,327	5,213
6522	DBF Oliver Bequest	90,926	87,501
6523	DBF Sunday School	4,837	4,655
6535	Credit Union	288	288
6590	Cash in hand	159	932
	Total Current assets	232,445	222,863
Liabilities			
6699	Agency collections	4,008	3,836
	Total Liabilities	4,008	3,836
	Net Asset surplus(deficit)	228,437	219,026
Reserves			
	Excess / (deficit) to date	9,411	8,283
Z01	Starting balances	219,026	210,743
	Total Reserves	228,437	219,026

Represented by funds

Unrestricted	17,498	18,122
Designated	41,990	40,106
Restricted	102,119	94,080
Endowment	66,830	66,716
Total	228,437	219,026

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank current account -	17,110	13,423	8,028	—	38,560	36,985
Cash in hand -	100	59	—	—	159	932
Totals	17,210	13,482	8,028	—	38,719	37,917
Current assets - Investments						
CCLA Pallister fund -	—	28,508	—	—	28,508	28,266
CCLA HP Thompson Tower fund -	—	—	10,085	—	10,085	9,577
CCLA Ruth Shotton Choir and organ fund -	—	—	3,480	—	3,480	4,639
CCLA Canon Chase bequest fund -	—	—	38,265	—	38,265	37,163
CCLA Burnhope fabric and mission Fund -	—	—	4,072	—	4,072	—
DBF Wheldon -	—	—	7,220	717	7,937	7,638
DBF Tithe act 1936 -	—	—	217	5,110	5,327	5,213
DBF Oliver Bequest -	—	—	30,432	60,494	90,926	87,501
DBF Sunday School -	—	—	4,328	509	4,837	4,655
Credit Union -	288	—	—	—	288	288
Totals	288	28,508	98,099	66,830	193,725	184,945
Liabilities - Agency accounts						
Agency collections -	—	—	4,008	—	4,008	3,836
Totals	—	—	4,008	—	4,008	3,836
Grand total	17,498	41,990	102,119	66,830	228,437	219,026

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Burnhope - Burnhope fabric and							
Restricted	—	4,072	—	—	—	—	4,072
Sub-total for Burnhope	—	4,072	—	—	—	—	4,072
Clock - Clock							
Restricted	500	—	500	—	—	—	—
Sub-total for Clock	500	—	500	—	—	—	—
Energy - Energy Fund							
Designated	4,068	—	—	—	—	—	4,068
Sub-total for Energy	4,068	—	—	—	—	—	4,068
Hedley - Hedley stone							
Restricted	862	—	—	—	—	—	862
Sub-total for Hedley	862	—	—	—	—	—	862
OliverE - Oliver Bequest endow							
Restricted	27,008	3,425	—	—	—	—	30,433
Endowment	60,494	—	—	—	—	—	60,494
Sub-total for OliverE	87,502	3,425	—	—	—	—	90,927
SJChYard - St Johns church yard							
Restricted	700	—	—	—	—	—	700
Sub-total for SJChYard	700	—	—	—	—	—	700
SchoolE - Sunday School endowm							
Restricted	4,146	182	—	—	—	—	4,328
Endowment	509	—	—	—	—	—	509
Sub-total for SchoolE	4,655	182	—	—	—	—	4,837

SocialA - Mission/social Actio							
Designated	340	—	—	—	—	—	340
Sub-total for SocialA	340	—	—	—	—	—	340
TitheE - Tithe Act 1936 endow							
Restricted	217	—	—	—	—	—	217
Endowment	4,995	114	—	—	—	—	5,110
Sub-total for TitheE	5,213	114	—	—	—	—	5,327
Warm - Warm spaces							
Restricted	957	—	—	(957)	—	—	—
Sub-total for Warm	957	—	—	(957)	—	—	—
WheldonEnd - Wheldon endowment							
Restricted	6,922	299	—	—	—	—	7,221
Endowment	717	—	—	—	—	—	717
Sub-total for WheldonEnd	7,639	299	—	—	—	—	7,938
General - General fund							
Unrestricted	18,122	87,349	88,991	1,018	—	—	17,498
Sub-total for General	18,122	87,349	88,991	1,018	—	—	17,498
John - St Johns Burnhope							
Designated	7,432	6,475	4,327	(46)	—	—	9,534
Sub-total for John	7,432	6,475	4,327	(46)	—	—	9,534
Pal - Pallister legacy fun							
Designated	28,265	1,500	1,717	—	—	—	28,048
Sub-total for Pal	28,265	1,500	1,717	—	—	—	28,048
Tower - HP Thompson Tower fu							
Restricted	9,577	508	—	—	—	—	10,085
Sub-total for Tower	9,577	508	—	—	—	—	10,085
Music - Ruth Shotton Choir h							
Restricted	4,640	253	1,412	—	—	—	3,481
Sub-total for Music	4,640	253	1,412	—	—	—	3,481
Chase - Canon Chase Bequest							
Restricted	37,088	1,979	802	—	—	—	38,265
Sub-total for Chase	37,088	1,979	802	—	—	—	38,265
School - Sunday School							
Restricted	1,465	2,067	1,062	(15)	—	—	2,455
Sub-total for School	1,465	2,067	1,062	(15)	—	—	2,455
Grand total	219,026	108,224	98,813	—	—	—	228,437

Analysis of receipts and payments

					Total	
Unrestricted	Designated	Restricted	Endowment	This year	Last year	

INCOME AND ENDOWMENTS

Donations and legacies

0101 - Gift Aided - Bank	20,761	—	—	—	20,761	21,628
0110 - Gift Aided - Envelopes	—	—	—	—	—	80
0111 - Parish giving Scheme	26,005	1,070	—	—	27,075	23,450
0201 - Other planned giving	1,808	312	—	—	2,120	2,186
0301 - Loose plate collections	4,750	1,439	67	—	6,257	9,855
0302 - Coffee donations	1,069	—	—	—	1,069	930
0303 - Credit card	261	—	—	—	261	7
0410 - Wall safe giving	35	—	—	—	35	18
0501 - Gift Aided one-off	3,100	—	500	—	3,600	3,705

0550 - Donations appeals etc	2,060	170	4,000	—	6,230	1,926
0601 - Tax recoverable on Gift Aid	16,677	194	—	—	16,871	13,831
0801 - Recurring grants	300	—	1,000	—	1,300	150
08A1 - Non-recurring one-off grants	200	—	500	—	700	2,225
Total	77,027	3,186	6,067	—	86,282	79,994

Income from charitable activities

0802 - Vicarage - St Thomas share	(12)	—	—	—	(12)	—
0803 - Curate - St Thomas share	(15)	—	—	—	(15)	—
1101 - Fees for weddings and funerals	1,054	430	—	—	1,484	1,917
1102 - Heating for weddings/funerals	—	—	—	—	—	50
Total	1,026	430	—	—	1,456	1,967

Other trading activities

0910 - Fundraising - combined	7,495	2,848	—	—	10,343	9,845
1211 - Traidcraft sales	—	—	—	—	—	177
1250 - Magazine income - advertising	335	—	—	—	335	280
1260 - Magazine sales	1,285	—	—	—	1,285	1,375
Total	9,115	2,848	—	—	11,963	11,678

Investments

1001 - Fund gain/loss	—	—	—	114	114	433
1020 - Fund interest	149	1,500	6,720	—	8,369	7,046
1030 - Rent from lands or buildings	30	—	—	—	30	30
Total	179	1,500	6,720	114	8,513	7,509

Other income

1310 - Insurance claims	—	10	—	—	10	—
Total	—	10	—	—	10	—
INCOME TOTAL	87,349	7,974	12,787	114	108,224	101,149

EXPENDITURE

Raising funds

1730 - Costs of fetes & other events	20	—	—	—	20	339
1750 - Credit card machine	64	—	—	—	64	104
Total	84	—	—	—	84	444

Expenditure on charitable activities

1850 - Home mission	686	40	84	—	810	611
1870 - Secular charities	1,000	—	—	—	1,000	1,000
1910 - Parish share	63,000	—	—	—	63,000	60,000
2001 - Organist / staff costs	3,000	—	—	—	3,000	3,000
2002 - Organist fee	1,980	155	—	—	2,135	240
2101 - Working expenses incumbent	—	—	—	—	—	139
2102 - Working expenses of Curate	543	—	—	—	543	961
2140 - Vicarage water rates	356	—	—	—	356	332
2145 - Curate water rates	462	—	—	—	462	430
2150 - Vicar's telephone	426	—	—	—	426	356
2170 - Education	—	—	183	—	183	236
2171 - Childrens education/activities	—	—	795	—	795	712

2201 - Parish training and mission	4	—	—	—	4	28
2301 - Church running - insurance	5,239	2,075	—	—	7,314	7,049
2310 - Church office - telephone	477	—	—	—	477	367
2320 - Organ / piano tuning	45	432	626	—	1,103	436
2330 - Church maintenance	1,645	1,636	1,302	—	4,583	5,362
2340 - Upkeep of services	2,209	14	785	—	3,009	2,864
2350 - Upkeep of churchyard	—	—	—	—	—	174
2360 - Admin, Parish review, etc	348	—	—	—	348	260
2361 - Stationary	177	—	—	—	177	35
2362 - Photocopying	286	—	—	—	286	1,274
2370 - Visiting speakers / locums	—	—	—	—	—	56
2401 - Church running - electric	1,736	278	—	—	2,015	1,167
2410 - Church running - gas	3,114	1,328	—	—	4,443	3,037
2420 - Church running - water	107	84	—	—	191	191
2501 - Magazine expenses	1,651	—	—	—	1,651	1,649
2601 - Governance costs	408	—	—	—	408	390
examination/audit fee	—	—	—	—	—	—
2840 - Other PCC property upkeep	—	—	—	—	—	55
Total	88,907	6,044	3,776	—	98,729	92,421
EXPENDITURE TOTAL	88,991	6,044	3,776	—	98,813	92,865
GRAND TOTAL	(1,642)	1,930	9,011	114	9,411	8,283

- **Conclusion**

This report approved by PCC and dated: