

PARISH OF LANCHESTER AND BURNHOPE

Registered Charity Number: 1131274

Annual Report and Financial Statements

of the

Parochial Church Council

Year ending 31st December 2022

Priest in Charge: Revd Lesley Sutherland

1 Lee Hill Court, Lanchester, Durham DH7 0QE

Bank: The Co-operative Bank PLC, Skelmersdale, Lancashire, WN8 6WT

Independent Examiner: Mr J D Holloway FCA DChA, Ribchesters,

Finchale House, Belmont Business Park, Durham DH1 1TW

Independent Examiner's Report on the Accounts

Report to the Parochial Church Council of Lanchester and Burnhope On accounts for the year ended 31 December 2022

Respective responsibilities of members and examiner

The members of the Parochial Church Council are responsible for the preparation of the accounts. The members consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the members have not met the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed JD Holloway

Date: 06/04/2023

Name JD Holloway FCA DChA
Ribchesters, Chartered Accountants
Finchale House, Belmont Business Park
Durham DH1 1TW

PCC MEMBERSHIP 2022

During 2022 the following served as members of the PCC:

Priest in Charge and Chair	Revd Lesley Sunderland	
Curate	Revd Stephen Martin	
Readers (<i>ex officio</i>)	Peter Jackson Doreen Park	
Churchwardens (<i>ex officio</i>)	Pauline Hall Robert Matthews Doreen Park Susan Smith	<i>until APCM</i>
Diocesan Synod (<i>ex officio</i>)	Brenda Craddock	
Deanery Synod (<i>ex officio</i>)	Ross Anderson Brenda Craddock Richard Hall Margaret Walters	<i>from APCM</i>
Elected Members	Helen Armstrong David Baggott William Crozier Eric Gaskill Jennifer Guy Cecily Lindsay Margaret Matthews Audrey Newton Jennifer Smith Peter Smith Susan Smith Olga Walker	<i>from APCM</i> <i>Secretary</i> <i>until APCM</i> <i>Lay Chair</i> <i>from APCM</i>

Lanchester and Burnhope PCC, in accordance with the Parochial Church Councils (Powers) Measure 1956, has the responsibility for co-operating with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' Church, Lanchester, St John's Church, Burnhope and associated buildings.

Standing Committee: This is the only committee required by law. It has power to transact the business of the PCC between Council meetings, subject to any direction given by the Council. The members during 2022 were: Revd Lesley Sutherland (Chair), Churchwardens, Secretary, Treasurer, Readers and two elected by the PCC – Margaret Matthews and Margaret Walters.

The accounts were adopted by Lanchester and Burnhope Parochial Church Council at its meeting on 8th March 2023. The accounts will be presented for adoption by the Annual Parochial Church Meeting on 24th May 2023.

Parish of Lanchester and Burnhope
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR 2022

By the start of 2022 the PCC was very pleased to have put behind it the Covid restrictions which during 2020 and for part of 2021 had prevented face-to-face meetings. Under the leadership and chairmanship of our Priest in Charge, Revd Lesley, it was able during the year to fulfil the agreed priorities for the year, set out in its previous Annual Report, that is to further develop ministry to families and children, the continued provision of digital ministry where needed, the maintenance of financial stability, the appointment of a Treasurer and continuing to address the recommendations made following the quinquennial inspections at All Saints' and St. John's Church. These activities were all practical expressions of the PCC's primary purpose for every year, that is to promote the Gospel according to the doctrines and practices of the Church of England, seeking God in prayer and showing his love to those amongst whom we work.

During 2022 the PCC met on eight occasions. One meeting immediately followed the Annual Parochial Church Meeting (APCM) on 25th May and was for the appointment of officers, and the remaining seven were for the conduct of regular business.

At the end of 2022 the PCC, chaired by our Priest in Charge, numbered 21; during the year 22 people served in various capacities and at various times. The PCC was pleased that Curate Revd Stephen, was able to play a valuable part in its discussions and work.. Many members of the congregation attended his ordination as a priest in July.

At most meetings reports, followed by discussion, were received on finance, from the Churchwardens, from the Social and Fundraising Committee and on safeguarding issues. A report of each meeting of the Deanery Synod was provided. Regular 'clergy reports' were also received from Revd Lesley in which she outlined her current and planned initiatives for ministry, many of which were amongst children, including children at Lanchester EP School and Burnhope School and, from the latter part of the year, the reconstituted and hugely popular Messy Church held at All Saints' Church.

During the year a number of steps needed to be taken to ensure the uninterrupted continuation of financial processes and in March the PCC was very glad to appoint Michael Horley to undertake this role. Grateful thanks were given to Jane Mlakepeace, . Treasurer of Harelaw and Annfield Plain PCC, for the time she had spent undertaking the role. At the March meeting the accounts for the previous financial year were accepted and were, in due course, examined and approved by the Independent Examiner. Statements of the current financial position were available at each meeting. An important financial decision was made at the October meeting when the Diocese's recommended Guided Pledge contribution for the parish for 2023, that is £71,706, was discussed. The PCC agreed to pledge £68,291 and to consider in July 2023 the possibility of increasing the pledged amount to meet the Diocese's

recommendation. This decision was made in the light of the increasing difficulty being experienced in meeting other financial obligations..

During the Covid lockdown Revd Lesley had instituted schemes of virtual worship using live streaming and Facebook so maintaining her work both with the regular congregations and within the wider community. The PCC was very pleased to support her as she continued, and continues, with these initiatives. After the Covid restrictions it was possible to resume the provision of gifts of food to Consett Food Bank, a move welcomed by all who make donations.

Safeguarding remains a priority for the PCC and arrangements are made on its behalf to ensure that all necessary training is up to date. The PCC complies fully with the requirements of the Disclosure and Barring Service (DBS). It also takes care to comply fully with the requirements of the General Data Protection Regulation (GDPR). This is designed to ensure the proper storage of data on individuals.


The work of the Social and Fundraising Committee continued and thanks to the efforts of its chair and members raised in various imaginative and innovative ways considerable sums for charities and for church funds. The PCC was delighted at its meeting to support these activities and hear of their outcomes.

An important part of each meeting was to receive a report from the churchwardens part of whose work enables the PCC to continue to exercise its responsibility for the fabric of the two church buildings and churchyards. Issues which required the attention of the churchwardens during 2022 included dealing with painting requirements, refurbishing the floodlighting at All Saints' Church, the implementation of recommendations made by the Fire and Rescue Service following an inspection, various issues relating to the churchyard at St John's Church, planning for possibly expensive modifications to All Saints' gas boilers and trying to minimize the consumption of fuel consumption in the churches.

The PCC welcomed and supported Revd Lesley's success in reaching out in new ways to children and families so fulfilling its priorities set for 2022 and for her oversight of financial arrangements during a period not only of increasing financial stringency but also of changes in the role of Treasurer.

The PCC looks forward in hope to the opportunities and challenges which 2023 will bring. Its priorities for 2023 are the further development of ministry to families and children, including regular intergenerational worship, laying the foundations for closer working between the Parish and our partner Parish of St Thomas' Harelaw and Annfield Plain, facilitating spiritual growth and day to day discipleship by the provision of bible studies, small groups and working together in mission, and continuing to support and encourage the various organisations within the churches. The careful management of decreasing financial resources will also be a high priority.

David Baggott
PCC Secretary


Pastor in Charge
Lanchester and Burnhope
Harelaw and Annfield Plain

- Treasurer's Report

The Treasurer until the Annual Meeting in May was Jane Makepeace. From then the Treasurer was Michael Horsley.

Total receipts for the year were £95,925 and payments £97,219 resulting in a net loss of £1,294. To contain the loss at this level the recommended Parish Share was not paid in full with the final installment of £6,100 being withheld. In December a grant of £5,372 was received from the Diocese for energy support. The PCC allocated this to an Energy Fund to be used where needed. Without this grant the reported loss would have been greater at £6,666. Also if the Parish Share had been paid in full the loss would have been £12,766. Overall both receipts and payments were slightly less than 2021. As in 2021 designated and restricted funds were used where appropriate to cover some payments amounting to £2017 in 2022.

St John's church receipts and payments were again recorded separately as a designated fund and show a net increase. Of note a new photocopier was purchased.

During the year it was noted that some funds held by the DBF were incorrectly recorded as Designated when they are Endowment funds. This was corrected as can be seen in the reports. The Youth Work Fund was transferred to the Sunday School Fund. The outreach Messy Church was restarted using the Sunday School Fund.

The PCC has a reserves policy to maintain a current account balance of three months running costs in the General Fund. To this end during the year £10,000 was returned to the current account from the Credit Union and the General Fund held by CCLA was closed. At the year end the General Fund balance was £17,860. This is less than the required £23,000.

Consideration will be needed in 2023 to where possible increase income and manage costs to minimize any further loss and if the PCC objective of meeting the Parish Share in full is to be achieved.


Michael Horsley

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	£72,689	£8,983	£423	—	£82,095	£83,317
Income from charitable activities	£2,292	£583	—	—	£2,875	£2,914
Other trading activities	£7,888	£1,127	—	—	£9,015	£10,732
Investments	£222	£364	£1,958	(£605)	£1,939	£895
Total receipts	£83,091	£11,057	£2,381	(£605)	£95,924	£97,859
Payments						
Raising funds	£476	—	—	—	£476	£1,033
Expenditure on charitable activities	£89,346	£4,914	£2,403	—	£96,663	£98,296
Other expenditure	£73	—	£5	—	£78	£97
Total payments	£89,895	£4,914	£2,408	—	£97,217	£99,427
Excess of receipts over payments before transfer	(£6,804)	£6,143	(£27)	(£605)	(£1,293)	(£1,568)
Transfers						
Gross transfers between funds - in	£1,169	£1,331	£34,791	£66,888	£104,179	£8,908
Gross transfers between funds - out	(£1,630)	(£1,028)	(£101,521)	—	(£104,179)	(£8,908)
Excess of receipts over payments before other gains / losses	(£7,265)	£6,446	(£66,757)	£66,283	(£1,293)	(£1,568)
Net movement in funds	(£7,265)	£6,446	(£66,757)	£66,283	(£1,293)	(£1,568)
All assets at 01 January 2022	£25,414	£31,058	£155,564	—	£212,036	£213,604
All assets at 31 December 2022	£18,149	£37,504	£88,807	£66,283	£210,743	£212,036
Represented by						
Unrestricted						
General fund	£18,149	—	—	—	£18,149	£25,413
Designated						
Energy Fund	—	£5,372	—	—	£5,372	—
Pallister legacy fund	—	£27,388	—	—	£27,388	£27,947
St Johns Burnhope	—	£4,744	—	—	£4,744	£3,110
Restricted						
Canon Chase Bequest fund	—	—	£36,785	—	£36,785	£36,286
Clock	—	—	£500	—	£500	£500
HP Thompson Tower fund	—	—	£9,280	—	£9,280	£9,138
Hedley stone	—	—	£863	—	£863	£863
Oliver Bequest endowment	—	—	£23,169	—	£23,169	—
Oliver Bequest fund	—	—	—	—	—	£82,576
Ruth Shotton Choir hymnal and organ fund	—	—	£5,263	—	£5,263	£6,275
St Johns church yard	—	—	£700	—	£700	£700
Sunday School	—	—	£1,500	—	£1,500	£4,996
Sunday School endowment	—	—	£0,040	—	£0,040	—
Tithe Act 1936 endowment	—	—	£218	—	£218	—
Tithe act 1936	—	—	—	—	—	£5,385
Wheldon	—	—	—	—	—	£7,208
Wheldon endowment	—	—	£6,586	—	£6,586	—
Youth work	—	—	—	—	—	£1,634
Endowment						
Oliver Bequest endowment	—	—	—	£60,494	£60,494	—
Sunday School endowment	—	—	—	£509	£509	—
Tithe Act 1936 endowment	—	—	—	£4,563	£4,563	—
Wheldon endowment	—	—	—	£717	£717	—

Balance sheet

	Total funds	Prior year funds
Current assets		
Investments	£179,203	£193,684
Cash at bank and in hand	£31,540	£18,589
	<u>£210,743</u>	<u>£212,273</u>
Liabilities		
Creditors: Amounts falling due in one year	—	£237
	<u>—</u>	<u>£237</u>
Net current assets less current liabilities	<u>£210,743</u>	<u>£212,036</u>
Total assets less current liabilities	<u>£210,743</u>	<u>£212,036</u>
Total net assets less liabilities	<u>£210,743</u>	<u>£212,036</u>
Represented by		
Unrestricted		
General fund	£18,149	£25,413
Designated		
Energy Fund	£5,372	—
St Johns Burnhope	£4,744	£3,110
Pallister legacy fund	£27,388	£27,947
Restricted		
Clock	£500	£500
HP Thompson Tower fund	£9,279	£9,138
Ruth Shotton Choir hymnal and organ fund	£5,262	£6,275
Canon Chase Bequest fund	£36,784	£36,286
Wheldon	—	£7,208
Tithe act 1936	—	£5,385
Sunday School	£1,500	£4,996
Oliver Bequest fund	—	£82,576
Agency collection	—	—
Hedley stone	£862	£862
Oliver Bequest endowment	£23,168	—
St Johns church yard	£700	£700
Sunday School endowment	£3,942	—
Tithe Act 1936 endowment	£217	—
Warm spaces	—	—
Wheldon endowment	£6,585	—
Youth work	—	£1,634
Endowment		
Oliver Bequest endowment	£60,494	—
Sunday School endowment	£509	—
Tithe Act 1936 endowment	£4,562	—
Wheldon endowment	£717	—
Funds of the church	<u>£210,743</u>	<u>£212,036</u>


 Past in Charge
 Lanchester & Burnhope,
 Heddon & Knafeld
 Chair of DCC

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Clock - Clock							
Restricted	£500	—	—	—	—	—	£500
Sub-total for Clock	£500	—	—	—	—	—	£500
Energy - Energy Fund							
Designated	—	£5,372	—	—	—	—	£5,372
Sub-total for Energy	—	£5,372	—	—	—	—	£5,372
Hedley - Hedley stone							
Restricted	£863	—	—	—	—	—	£863
Sub-total for Hedley	£863	—	—	—	—	—	£863
OliverE - Oliver Bequest endow							
Restricted	—	£1,086	—	£22,082	—	—	£23,169
Endowment	—	—	—	£60,494	—	—	£60,494
Sub-total for OliverE	—	£1,086	—	£82,576	—	—	£83,662
SJChYard - St Johns church yard							
Restricted	£700	—	—	—	—	—	£700
Sub-total for SJChYard	£700	—	—	—	—	—	£700
SchoolE - Sunday School endowm							
Restricted	—	£57	—	£3,884	—	—	£3,943
Endowment	—	—	—	£509	—	—	£509
Sub-total for SchoolE	—	£57	—	£4,393	—	—	£4,451
TitheE - Tithe Act 1936 endow							
Restricted	—	—	—	£218	—	—	£218
Endowment	—	(£605)	—	£5,168	—	—	£4,563
Sub-total for TitheE	—	(£605)	—	£5,386	—	—	£4,781
Warm - Warm spaces							
Restricted	—	—	—	—	—	—	—
Sub-total for Warm	—	—	—	—	—	—	—
WheldonEnd - Wheldon endowment							
Restricted	—	£94	—	£6,491	—	—	£6,586
Endowment	—	—	—	£717	—	—	£717
Sub-total for WheldonEnd	—	£94	—	£7,208	—	—	£7,303
Youth - Youth work							
Restricted	£1,634	—	£20	(£1,614)	—	—	—
Sub-total for Youth	£1,634	—	£20	(£1,614)	—	—	—
General - General fund							
Unrestricted	£25,413	£83,093	£89,893	(£463)	—	—	£18,149
Sub-total for General	£25,413	£83,093	£89,893	(£463)	—	—	£18,149
John - St Johns Burnhope							
Designated	£3,110	£5,322	£3,989	£300	—	—	£4,744
Sub-total for John	£3,110	£5,322	£3,989	£300	—	—	£4,744
Pal - Pallister legacy fun							
Designated	£27,947	£364	£926	£2	—	—	£27,388
Sub-total for Pal	£27,947	£364	£926	£2	—	—	£27,388
Tower - HP Thompson Tower fu							
Restricted	£9,138	£441	£180	(£120)	—	—	£9,280
Sub-total for Tower	£9,138	£441	£180	(£120)	—	—	£9,280
Music - Ruth Shotton Choir h							
Restricted	£6,275	£79	£1,091	—	—	—	£5,263
Sub-total for Music	£6,275	£79	£1,091	—	—	—	£5,263
Chase - Canon Chase Bequest							
Restricted	£36,286	£499	—	—	—	—	£36,785
Sub-total for Chase	£36,286	£499	—	—	—	—	£36,785
Wheldon - Wheldon							

Restricted		£7,208	—	—	(£7,208)	—	—	—
Sub-total for Wheldon		£7,208	—	—	(£7,208)	—	—	—
Tithe - Tithe act 1936								
Restricted		£5,385	—	—	(£5,385)	—	—	—
Sub-total for Tithe		£5,385	—	—	(£5,385)	—	—	—
School - Sunday School								
Restricted		£4,996	£122	£1,118	(£2,499)	—	—	£1,500
Sub-total for School		£4,996	£122	£1,118	(£2,499)	—	—	£1,500
Oliver - Oliver Bequest fund								
Restricted		£82,576	—	—	(£82,576)	—	—	—
Sub-total for Oliver		£82,576	—	—	(£82,576)	—	—	—
Grand total		£212,036	£95,924	£97,217	—	—	—	£210,743

Analysis of receipts and payments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0101 - Gift Aided - Bank	£23,924	£8	—	—	£23,932	£25,373
0110 - Gift Aided - Envelopes	£20	£130	—	—	£150	£1,800
0111 - Parish giving Scheme	£21,952	£892	—	—	£22,844	£22,571
0201 - Other planned giving	£1,648	£312	—	—	£1,960	£3,615
0301 - Loose plate collections	£8,111	£1,552	—	—	£9,664	£8,739
0302 - Coffee donations	£1,063	—	—	—	£1,063	£361
0410 - Wall safe giving	£18	—	—	—	£18	£39
0501 - Gift Aided one-off	£1,310	—	—	—	£1,310	—
0550 - Donations appeals etc	£2,338	£612	£123	—	£3,073	£3,937
0601 - Tax recoverable on Gift Aid	£10,843	£88	—	—	£10,931	£14,327
0701 - Legacies	£1,000	—	—	—	£1,000	£1,500
0801 - Recurring grants	£150	—	£300	—	£450	—
08A1 - Non-recurring one-off grants	—	£5,372	—	—	£5,372	£900
0901 - Other funds generated	£310	£15	—	—	£326	£151
Total	£72,689	£8,983	£423	—	£82,095	£83,317
Income from charitable activities						
0802 - Vicarage - St Thomas share	£254	—	—	—	£254	£249
0803 - Curate - St Thomas share	£288	—	—	—	£288	£137
0804 - Expenses from St Thomas	£154	—	—	—	£154	—
1101 - Fees for weddings and funerals	£1,557	£544	—	—	£2,101	£2,436
1102 - Heating for weddings/funerals	£39	£39	—	—	£78	£91
Total	£2,292	£583	—	—	£2,875	£2,914
Other trading activities						
0910 - Fundraising	£5,831	£1,127	—	—	£6,959	£8,092
1211 - Traidcraft sales	£542	—	—	—	£542	£1,097
1220 - Fund raising - diary sales	£33	—	—	—	£33	£10
1250 - Magazine income - advertising	£360	—	—	—	£360	£228
1260 - Magazine sales	£1,121	—	—	—	£1,121	£1,304
Total	£7,888	£1,127	—	—	£9,015	£10,732
Investments						
1001 - Fund gain/loss	£137	—	—	(£605)	(£468)	£853
1020 - Fund interest	£5	£364	£1,958	—	£2,327	£21
1030 - Rent from lands or buildings	£80	—	—	—	£80	£20
Total	£222	£364	£1,958	(£605)	£1,939	£895
INCOME TOTAL	£83,091	£11,057	£2,381	(£605)	£95,924	£97,859

EXPENDITURE

Raising funds

1721 - Traidcraft costs	£456	—	—	—	£456	£1,030
1730 - Costs of fetes & other events	£20	—	—	—	£20	—
1740 - Investment management costs	—	—	—	—	—	£2
Total	£476	—	—	—	£476	£1,033

Expenditure on charitable activities

1731 - Rent of Burnhope Community Centre	—	£60	—	—	£60	—
1850 - Home mission	£162	£20	£130	—	£312	—
1870 - Secular charities	£1,670	—	—	—	£1,670	£1,292
1910 - Parish share	£62,108	—	—	—	£62,108	£66,708
2001 - Organist / staff costs	£3,175	—	—	—	£3,175	£1,625
2002 - Organist fee	£90	£60	—	—	£150	—
2005 - Accountant/architect fee	—	—	—	—	—	£2,543
2101 - Working expenses incumbent	£46	—	—	—	£46	—
2102 - Working expenses of Curate	£1,173	—	—	—	£1,173	—
2140 - Vicarage water rates	£400	—	—	—	£400	£402
2145 - Curate water rates	£438	—	—	—	£438	£410
2150 - Vicar's telephone	£492	—	—	—	£492	£497
2170 - Education	£207	—	£126	—	£334	—
2171 - Childrens education/activities	—	—	£880	—	£880	£256
2201 - Parish training and mission	—	—	—	—	—	£49
2301 - Church running - insurance	£4,681	£1,993	—	—	£6,674	£6,463
2310 - Church office - telephone	£384	—	—	—	£384	£321
2320 - Organ / piano tuning	—	—	£433	—	£433	£43
2330 - Church maintenance	£1,550	£703	£180	—	£2,434	£6,369
2340 - Upkeep of services	£2,846	£224	—	—	£3,071	£3,612
2350 - Upkeep of churchyard	£361	£962	—	—	£1,324	£344
2360 - Parish review, CCLI	£417	—	£653	—	£1,070	£1,130
2361 - Stationary	£166	—	—	—	£166	£142
2362 - Photocopying	£3,280	—	—	—	£3,280	£205
2370 - Visiting speakers / locums	£55	—	—	—	£55	£9
2401 - Church running - electric	£982	£174	—	—	£1,156	£1,568
2410 - Church running - gas	£2,677	£699	—	—	£3,377	£2,761
2420 - Church running - water	£107	£18	—	—	£125	£119
2501 - Magazine expenses	£1,863	—	—	—	£1,863	£1,419
Total	£89,346	£4,914	£2,403	—	£96,663	£98,296

Other expenditure

2502 - Miscellaneous	£73	—	£5	—	£78	£97
Total	£73	—	£5	—	£78	£97
EXPENDITURE TOTAL	£89,895	£4,914	£2,408	—	£97,217	£99,427
GRAND TOTAL	(£6,804)	£6,143	(£27)	(£605)	(£1,293)	(£1,568)

This report dated: