



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name Headington Baptist Church

Other names charity is known by

Registered charity number (if any) 1131272

Charity's principal address

78 Old High Street

Headington

Oxford

Postcode

OX3 9HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Band	Minister		
2	Jonathan van den Broek			
3	John Delderfield	Treasurer	Until July 2022	
4	Beryl Smart			
5	Wendy van den Broek	Secretary		
6	Ian Simmons			
7	Ian McDonald	Minister		
8	Nick Jackson			
9	Rebecca Bradshaw			
10	Matt Warmington	Minister	From 1 st June 2022	
11	Jane Robinson	Treasurer	From July 2022 to Jan 2023	
12	David Scott	Treasurer	From January 2023	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Baptist Union Corporation	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (adopted June 2009)

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed by Members of the church according to the process set out in the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The principal Purpose of the church is the advancement of the Christian faith according to the principles of the Baptist denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/ or other parts of the world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In fulfilling the Purpose the church will engage in a range of activities, either on its own or with others, that will vary from time to time, with activities being initiated, expanded or closed as appropriate. In considering the activities, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The activities may include but are not restricted to:

1. regular public worship, prayer, Bible study, preaching and teaching
2. baptism, as defined in the Baptist Union's Declaration of Principle
3. the communion of the Lord's Supper
4. evangelism and mission, locally, regionally, nationally and internationally

5. the teaching, encouragement, welcome and inclusion of young people
6. nurture and growth of Christian disciples
7. education and training for Christian and community service
8. giving and encouraging of pastoral care
9. supporting and encouraging charitable social action in the United Kingdom and abroad
10. encouraging relationships with and supporting Baptists and other Christians

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The church makes grants to other organisations whose charitable objects complement its work. These grants are considered each year in the budget-setting process and are approved by the Members' Meeting.

Much of the work of the church is carried out by members on a voluntary basis, which is an essential complement to the work of the two ministers in the successful functioning of the organisation.

Most Headington based activities occur in our main building as per the principal address but others based in the local area are held in neighbouring venues such as the Barton Community Centre.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Worship & Prayer

Worship and prayer are core values within the life of HBC. We enjoy times led by our accomplished musicians and service leaders. We meet on a Sunday Morning, where times of all age worship take place involving children and young people before they go to their own programmes, and on a Sunday evening for a more intimate and reflective time. Numbers at services have continued to grow as people have felt more comfortable returning after Covid. We maintained designated mask areas for people who wanted to distance for as long as they were used, but have now withdrawn them.

Over the year we had sermon series on: the books of Colossians, Ecclesiastes and Ephesians. We ran a series looking at pastoral care, entitled 'Connect'. We had two stand-alone services looking at post resurrection stories and two services looking at issues of our time. Our Christmas series was titled 'Surprise in the ...' and looked at different locations in the nativity story exploring each and what stands out from them.

We had a number of open air services in the Priory Gardens this year. These have been great opportunities of community together.

Once again, our Home Discipleship Groups (HDGs) were a vital support to their group members. This year we relaunched them as 'Connect Groups' linking them with our pastoral care programme of connecting together. In terms of study, the groups either followed the Sunday preaching (using questions and material provided by speakers) or they selected their own study guides.

Pastoral Care

Pastoral Care takes place right across the church in the day to day and week to week. This year we re-established this through our 'Connect'

Sermon series, rebranding of Home Discipleship Groups as Connect Groups and drawing a focus back to the responsibility of all caring for all. The Prayer Ministry Team continued to offer prayer support both on Sundays and also throughout the week (using its WhatsApp group). Care was available from the ministry and leadership team. A number of people were visited and met with as the need arose.

Ecumenical Relationships

Our ecumenical relationships are expressed by our participation in three different church networks: (i) Churches Together in Headington – we continued to be an active member and have representation on their committee (ii) Local Baptist Cluster (iii) 'Love Oxford' network of Churches – we participated in occasional prayer meetings and termly ministers' lunches. This group represents a wide range of churches including a diverse number of ethnic congregations.

Community Engagement & Outreach

Outreach happens right across the life of the church: through toddlers, children and youth work; in Light Bite (a lunch club for the over 50s), services and connect groups. But we've had some significant moments of outreach. Our Christmas Carol Services, streamed and in person, had a real atmosphere of celebration. Saltmine Theatre Company brought their Neverland show to HBC during December. It was a fantastic performance with a gospel message, attended by people from all over the city. In the run up to Easter we ran a craft and tea afternoon which was well attended by people from the local community as well as further afield. A 'Swish' event for women was an opportunity to engage in community and focus on our eco-church status.

We continued as a partner church in the Oxford Churches Debt Centre, which is affiliated with the charity Christians Against Poverty. Our link is expressed by financial giving, by providing a trustee (who also serves as Chair) and by two of our members being employed by OCDC (a Centre Manager and a Debt Coach).

We ran 'The Marriage Sessions' several times during the year for those wanting to invest further in their marital relationship.

We financially supported a number of mission agencies/personnel including Wycliffe Bible Translators, Friends International & BMS World Mission.

Children & Youth

Every Sunday morning we ran Transformers (for ages 4-11) and mini-Transformers (ages 0-4). Both occasions are filled with fun, song, engaging activities and Bible teaching. We also ran a Holiday Club with around 100 children (ages 4-11) attending, along with a very large team that consisted both of adults and also Junior Leaders. In March 2023 our Children & Families leader left his post, handing different parts of the role to volunteer leaders.

The youth continued to meet for teaching on Sunday mornings using the Urban Saints material. In April, the youth went to Buckden Towers for a youth weekend. In August the youth attended the 'Satellites' festival. On Sunday evenings, Youth (year 8+) gathered in the church basement for food, games, worship, teaching and social time. The Youth Discipleship

Section D	Achievements and performance
	<p>Group met weekly and explored a range of contemporary topics.</p> <p>Barton Community Church</p> <p>HBC's daughter church, Barton Community Church (BCC), is located on the Barton Estate. The estate has areas within it of social deprivation, which include increased levels of mental illness, poverty and poor education. The church delivers support to several families and individuals as well as being actively involved in the life of the community, and administering a foodbank.</p> <p>Staffing</p> <p>Following an offer of appointment being made and accepted in February 2022, a minister for Barton Community Church joined the staff in June.</p> <p>The part-time Children & Families worker and Administrator left his roles in March. A new Administrator was appointed, to begin in April 2023, but the Children & Families worker role was not re-advertised.</p> <p>The Staff Team consisted of: Senior Minister; Associate Minister; Children & Families Worker (P/T); Pastor (P/T – non-stipendiary); Administrator (P/T).</p> <p>Use of the Church Building</p> <p>The building was mainly used for Sunday services, Toddlers, Powerpack weekly, Youth, Holiday Club & our 'Church Weekend at Home'. There have been a few external bookings during the year, including conferences for mission organisations like Wycliffe Bible Translators and Lymington Rushmore. The building also had small bookings for a film crew and for a social service meeting clients.</p> <p>In May 2022 we held our Church Weekend At Home with roaming supper, Peter & Chris Jackson speaking, an afternoon of social time and Saturday night band and mocktails. In December we had Saltmine Theatre company perform Neverland.</p>

Section E	Financial review
<p>Brief statement of the charity's policy on reserves</p>	<p>The policy is that one third of annual budgeted expenditure be held in realisable form.</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review details (Optional information)</p> <p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including 	

any fundraising);

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Wendy van den Broek	David Scott
Full name(s)	Wendy van den Broek	David Scott
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	7.1.2024	7.1.2024

**Headington Baptist Church Accounts
for 1st April 2022 until 31st March 2023**

Registered Charity 1131272

**These accounts have been independently examined and have been
approved by the Trustees' Meeting**

Secretary	Treasurer	Date
<u>Wendy van der Boek</u>	<u>[Signature]</u>	<u>7.1.2024</u>

and have been adopted by the Church Members' Meeting

Chair	Date
<u>[Signature]</u>	<u>7.1.2024</u>

HEADINGTON BAPTIST CHURCH

INDEPENDENT EXAMINER'S REPORT to the Trustees

As described in the Trustees' Responsibilities, you are responsible for the preparation of the accounts. You consider that the audit requirement of section 43(2) of the Charities Act (the Act) does not apply.

My examination of the accounts for the year ended 31st March 2023 has been carried out in accordance with section 41 of the Charities Act 1993. The examination includes a review of the accounting records kept by the church officials and a comparison of the accounts with these records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with the accounting records and comply with the requirements of the Act, have not been met or which in my opinion should be drawn in order to enable a proper understanding of the accounts to be reached.



Robin Woodward 23.06.23

131 Dorchester Rd, Garstang, Lancashire PR3 1FE

Headington Baptist Church

End of Year Financial Statements

Year ending 31st March 2023

Introduction

1. Financial Activity and Budget

HBC income is mostly from donations by members and friends, together with smaller amounts from subscriptions/tickets to self-financing events (Holiday Club, Craft Teas etc) and fees for attendance at Youth Camps etc. The Barton ministry is subsidised by a grant from Southern Counties Baptist Association. The Budget is planned by Trustees and approved by the Members' Meeting each year.

2 Accruals and depreciation

HBC produces accrual accounts to reflect the "true" income/expenditure on this year's activities. The only items affected this year are the income from Gift Aid, a grant repayment for the Warm Spaces project, and the payment of advance booking fees for a Youth Camp. The church building is depreciated at a pre-agreed rate each year, but the manses are kept at their original purchase price.

3. Income and expenditure categories

The categories used have not changed for many years but this year we have merged some, added a couple and removed others. This should fit our expenditure better and also make the accounts simpler for the next number of years.

4. Risk

Last year's report noted a small risk that the Baptist Defined Benefit Pension Scheme might require a final payment from us to cover their liabilities. That risk still exists but is slightly smaller than before.

4. Reserves

These are the total money in the bank for the General Fund as there are no additional realisable assets.

Money in other funds, principally the Manse fund, is dedicated and not available for general spending.

Table 1. Statement of Financial Activities

	Unrestricted funds	Designated funds	Total funds	Last year
Income and endowments from:				
Donations and legacies	217,176	75,773	292,950	302,645
Income from charitable activities	14,222		14,222	5,529
Investments		53	53	
Other income	4,228	2,585	6,814	25,049
Total income	235,627	78,412	314,039	333,223
Expenditure on:				
Expenditure on charitable activities	234,381	99,879	334,261	919,808
Total expenditure	234,381	99,879	334,261	919,808
Gains / losses on investment assets				
Net income / (expenditure) resources before transfer	1,245	(21,467)	(20,221)	(586,584)
Transfers				
Gross transfers between funds - in	10,010	32,248	42,258	62,607
Gross transfers between funds - out	(32,248)	(10,010)	(42,258)	(62,607)
Other recognised gains / losses				
Gains on revaluation, fixed assets, charity's own use				580,000
Net movement in funds	(20,993)	771	(20,221)	(6,584)
Total funds brought forward	1,314,057	282,332	1,596,390	1,602,975
Total funds carried forward	1,293,064	283,104	1,576,168	1,596,390
Represented by				
Unrestricted				
General fund	1,293,064		1,293,064	1,314,057
Designated				
Barton Fund		26,083	26,083	42,278
Manse Fund		255,384	255,384	238,418
New Superdads		1,636	1,636	1,636

Table 2. Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
2001	Manse	638,000	638,000
2002	Church Building	1,168,436	1,200,892
	Total Fixed assets	1,806,436	1,838,892
Current assets			
1501	Bank current a/c one	59,744	47,145
1502	CAF account one	134,299	149,103
1505	Barton current a/c	37,488	55,068
1506	Cash in hand		
1507	Barton float (cash in hand)	570	587
1509	Northway float (cash in hand)		
1511	Northway current a/c		1,684
1512	Superdads current a/c	1,636	1,636
Z05	Accounts Receivable	10,352	7,577
	Total Current assets	244,091	262,802
Liabilities			
1601	BU Corporation Loan	202,453	208,099
1603	Members' Loans	257,300	283,000
Z04	Accounts Payable	14,605	14,205
	Total Liabilities	474,358	505,304
	Net Asset surplus	1,576,168	1,596,390
Reserves			
	Excess / (deficit) to date	(20,221)	(586,584)
Z01	Starting balances	1,587,185	1,593,770
Z02	Other gains/(losses)	9,205	9,205
Z03	Gains/(losses) on investment assets		580,000
	Total Reserves	1,576,168	1,596,390
	Represented by funds		
	Unrestricted	1,293,064	1,314,057
	Designated	283,104	282,332
	Restricted		
	Endowment		
	Total	1,576,168	1,596,390