



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name Headington Baptist Church

Other names charity is known by

Registered charity number (if any) 1131272

Charity's principal address

78 Old High Street

Headington

Oxford

Postcode OX3 9HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Band	Minister		
2	Jonathan van den Broek			
3	John Delderfield	Treasurer		
4	Beryl Smart			
5	Wendy van den Broek	Secretary		
6	Ian Simmons			
7	Ian McDonald	Minister		
8	Nick Jackson			
9	Rebecca Bradshaw		From 11 May 2021	
10				
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Baptist Union Corporation	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (adopted June 2009)

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed by Members of the church according to the process set out in the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The principal Purpose of the church is the advancement of the Christian faith according to the principles of the Baptist denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/ or other parts of the world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In fulfilling the Purpose the church will engage in a range of activities, either on its own or with others, that will vary from time to time, with activities being initiated, expanded or closed as appropriate. In considering the activities, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The activities may include but are not restricted to:

1. regular public worship, prayer, Bible study, preaching and teaching
2. baptism, as defined in the Baptist Union's Declaration of Principle
3. the communion of the Lord's Supper
4. evangelism and mission, locally, regionally, nationally and internationally

5. the teaching, encouragement, welcome and inclusion of young people
6. nurture and growth of Christian disciples
7. education and training for Christian and community service
8. giving and encouraging of pastoral care
9. supporting and encouraging charitable social action in the United Kingdom and abroad
10. encouraging relationships with and supporting Baptists and other Christians

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The church makes grants to other organisations whose charitable objects complement its work. These grants are considered each year in the budget-setting process and are approved by the Members' Meeting.

Much of the work of the church is carried out by members on a voluntary basis, which is an essential complement to the work of the two ministers in the successful functioning of the organisation.

Most Headington based activities occur in our main building as per the principal address but others based in the local area are held in neighbouring venues such as the Barton Community Centre.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Worship & Prayer

Towards the end of this reporting period we were able to transition from meeting in alternate congregations with socially-distanced seating, masks and no singing to being full once again on a Sunday morning with both adults and children joyfully worshipping together.

Over the year we had sermon series on: a variety of Psalms, Rebuilding relationships with God and each other, and Transforming Community. Our Christmas theme unpacked a different gift each Sunday (Peace, Joy, Hope). We held two in-person carol services before the rise of Omicron cases and the uncertainty of its severity led us to taking our Christmas Day service online. We started the New Year back together studying John's gospel all the way through to Easter.

Once again, our Home Discipleship Groups (HDGs) were a vital support to their group members. In terms of study, the groups either followed the Sunday preaching (using questions and material provided by speakers) or they selected their own study guides. Each group also engaged with the 'Living & Telling' course which encouraged and equipped us in our personal outreach.

Pastoral Care

With the return to a more normal pattern of church and activities, we've been hugely blessed with greater connection with one another. Old relationships have been rebuilt and as people have moved to HBC new connections have been made. Care takes place right across the church in the day to day and week to week, notably within the connections in Home Discipleship Groups. The Prayer Ministry Team continued to offer prayer support both on Sundays and also throughout the week (using its WhatsApp group).

Children & Youth

Every Sunday morning we ran Transformers (for ages 4-11) and mini-Transformers (ages 0-4). Both occasions are filled with fun, song, engaging activities and Bible teaching. We also ran a Holiday Club with around 100 children (ages 4-11) attending, along with a very large team that consisted both of adults and also Junior Leaders.

The youth continued to meet for teaching on Sunday mornings using the Urban Saints material. In August the youth attended the 'Limitless' festival virtually, setting up their own festival venue in the church basement, complete with toastie and milkshake bar. In September a new programme was launched for youth in Years 9+ which included food, games, worship, teaching and social time. At Christmas time the basement was transformed into a 1920s mocktail bar with Canapés, live music and a murder mystery performed by the youth team. The Youth Discipleship Group met weekly and explored a range of contemporary topics. A new group was launched on Tuesdays for Years 6-9.

Community Engagement & Outreach

The return to a more normal programme saw us start to build our outreach programme again. Outreach happens right across the life of the church: through toddlers, children and youth work; in Light Bite (a lunch club for the over 50s), services and house groups. But we've had some significant moments of outreach. Our Christmas Carol Services, streamed and in person, were a great opportunity for people to start dipping their toe into the water of gathering again and there was a real atmosphere of celebration. Saltmine Theatre Company brought their Rapunzel show to HBC during December. It was a fantastic performance with a gospel message, attended by people from all over the city. In the run up to Easter we ran a craft and tea afternoon which was well attended by people from the local community as well as further afield.

We continue as a partner church in the Oxford Churches Debt Centre, which is affiliated with the charity Christians Against Poverty. Our link is expressed by financial giving, by providing a trustee (who also serves as Chair) and by two of our members being employed by OCDC (a Centre Manager and a Debt Counsellor).

We ran 'The Marriage Sessions' several times during the year for those wanting to invest further in their marital relationship.

We financially support a number of mission agencies/personnel including Wycliffe Bible Translators, Friends International & BMS World Mission.

Barton Community Church

HBC's daughter church, Barton Community Church (BCC), is located on the Barton Estate. The estate has areas within it of social deprivation, which include increased levels of mental illness, poverty and poor education. The church delivers support to several families and individuals as well as being actively involved in the life of the community. The foodbank that it administers has had 373 clients.

BCC continued to run its listening service (Hear4you) and its self-esteem course for girls aged 14-16 ('Know your Worth').

Section D

Achievements and performance

Northway Church at Five

An intended merger between our church plant (Northway Church at 5) and the historic Northway Church failed to materialise. Northway Church at 5 also lost several key members and two of its three leaders signalled that they were moving from Oxford. As a result, and with a heavy heart, we had to wind down Northway Church at 5.

Staffing

HBC entered a partnership with DNA, a Christian gap year and Leadership Development programme which enabled us to have one of our own young people working alongside us during her Gap Year.

The search for a minister for Barton Community Church continued in the early part of this period as the post was readvertised. A special church members meeting was held in February resulting in an offer of appointment being made and accepted.

The Staff Team consisted of: Senior Minister, Associate Minister; Children & Families Worker (P/T); Pastor (P/T – non-stipendiary); Administrator (P/T); Gap Year worker.

Ecumenical Relationships

Our ecumenical relationships are expressed by our participation in three different church networks: (i) Churches Together in Headington – we continue to be an active member and have representation on their committee (ii) Local Baptist Cluster (iii) 'Love Oxford' network of Churches – we participate in occasional prayer meetings and termly ministers' lunches. This group represents a wide range of churches including a diverse number of ethnic congregations.

Use of the Church Building

The building was mainly used for Sunday services, Toddlers, Powerpack weekly, Youth, Holiday Club & our 'Church Weekend at Home'. There have been a few external bookings during the year, including training for NHS teams.

The upstairs rooms have been freshly decorated and used for small meetings, whilst the basement has proved to be a hit with a local production crew who have been filming green screen interviews with leading scientists.

Section E

Financial review

Brief statement of the charity's policy on reserves

The policy is that one third of annual budgeted expenditure be held in realisable form. This excludes property assets vested in our Holding Trustees which are considered necessary for the normal running of the charity.

On 30th July 2021 we completed on the purchase of a 2nd manse which now falls into this exclusion.

Details of any funds materially in deficit

During the year reported herein no funds were in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Wendy van den Broek	C.A. Band
Full name(s)	Wendy van den Broek	Chris Band
Position (eg Secretary, Chair, etc)	Secretary	Minister
Date	24-11-2022	24/11/22

Headington Baptist Church Accounts for 1st April 2021 until 31st March 2022

Registered Charity 1131272

These accounts

- have been independently examined as on the next page
- have been approved by the Trustees' June Meeting

Secretary

Treasurer

Date

Wendy vandenbroek John Delderfield. 9th June 2022

- have been received by the Church Members' Meeting

Chair

Date

Car. P. [Signature]

12th July 2022

Headington Baptist Church

INDEPENDENT EXAMINER'S REPORT to the Trustees

As described in the Trustees' Responsibilities, you are responsible for the preparation of the accounts. You consider that the audit requirement of section 43(2) of the Charities Act (the Act) does not apply.

My examination of the accounts for the year ended 31st March 2022 has been carried out in accordance with section 41 of the Charities Act 1993. The examination includes a review of the accounting records kept by the church officials and a comparison of the accounts with these records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with the accounting records and comply with the requirements of the Act, have not been met or which in my opinion should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

RWoodward

Printed name and address.....Date

13/5/22

ROBIN NICHOLAS WOODWARD
131 DORCHESTER ROAD
GARSTANG
PRESTON
PR3 1FE

Headington Baptist Church - 1131272
Statement of Financial Activities
For the period from 01 April 2021 to 31 March 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>						
Donations and legacies	229,990	72,655	—	—	302,645	370,053
Income from charitable activities	5,529	—	—	—	5,529	2,466
Other income	1,204	23,846	—	—	25,050	5,857
Total income	236,723	96,501	—	—	333,224	378,376
<i>Expenditure on:</i>						
Expenditure on charitable activities	241,545	678,264	—	—	919,809	293,145
Total expenditure	241,545	678,264	—	—	919,809	293,145
Net income / (expenditure) resources before transfer	(4,822)	(581,763)	—	—	(586,585)	85,231
<i>Transfers</i>						
Gross transfers between funds - in	10,965	51,642	—	—	62,607	31,091
Gross transfers between funds - out	(51,642)	(10,965)	—	—	(62,607)	(31,091)
<i>Other recognised gains / losses</i>						
Gains on revaluation, fixed assets, charity's own use	—	580,000	—	—	580,000	—
Net movement in funds	(45,499)	38,914	—	—	(6,585)	85,231
<i>Reconciliation of funds</i>						
Total funds brought forward	1,359,556	243,419	—	—	1,602,975	1,517,745
Total funds carried forward	1,314,058	282,333	—	—	1,596,390	1,602,975
<i>Represented by</i>						
Unrestricted						
General fund	1,314,058	—	—	—	1,314,058	1,359,556
Designated						
Barton Fund	—	42,279	—	—	42,279	48,944
Manse Fund	—	238,418	—	—	238,418	182,816
New Superdads	—	1,636	—	—	1,636	1,672
Northway Fund	—	—	—	—	—	9,987

There may be minor discrepancies in the totals if the pence are not being shown

Headington Baptist Church - 1131272

Balance Sheet detailed

		As at 31/03/2022	As at 31/03/2021
Fixed assets			
	2001: Manse	638,000	58,000
	2002: Church Building	1,200,893	1,233,349
	Total Fixed assets	1,838,893	1,291,349
Current assets			
	1501: Bank current a/c one	47,146	64,821
	1502: CAF account one	149,103	166,194
	1505: Barton current a/c	55,069	48,712
	1507: Barton float (cash in hand)	588	90
	1509: Northway float (cash in hand)		133
	1511: Northway current a/c	1,684	9,849
	1512: Superdads current a/c	1,636	1,672
	Z05: Accounts Receivable	7,577	20,155
	Total Current assets	262,802	311,626
Liabilities			
	1601: BU Corporation Loan	208,100	
	1603: Members' Loans	283,000	
	Z04: Accounts Payable	14,205	
	Total Liabilities	505,305	
	Net Asset surplus (deficit)	1,596,390	1,602,975
Reserves			
	Excess / (deficit) to date	(586,585)	85,231
	Z01: Starting balances	1,593,770	1,508,540
	Z02: Gains/(losses) on investment assets	9,205	9,205
	Z03: Gains/(losses) on investment assets	580,000	
	Total Reserves	1,596,390	1,602,975

Represented by Funds		
Unrestricted	1,314,058	1,359,556
Designated	282,333	243,419
Restricted		
Endowment		
Total	1,596,390	1,602,975

There may be minor discrepancies in the totals if the pence are not being shown

1. Financial Activity and Budget

The HBC Budget organises the spending of income substantially from Members' giving, which has been sustained very well during this atypical year. The accounts show the total activity over the financial year which somewhat exceeds the Budget approved by the Members' Meeting because the charity normally has additional financial activity associated with programmes that aim to collect money to cover their own expenses and be substantially "self-funding". In this year, coming out of the pandemic, such activities have been gradually restarted but did not run at their usual levels.

2 Accruals

HBC produces accrual accounts. Due to the use of BACS rather than cheques, very little carries over month ends, which include year-end. An exception is that each year we accrue the March tax reclaim which arrives shortly after it is submitted. During the year reported, a grant has been received from the Charlton-on-Otmoor Fund, some of which is intended for expenditure in the coming year. We have one item of completed building work for which we have yet to be invoiced.

3. Anomalous Year

The church has operated with a staff that includes two ministers for our central congregation over many years but has managed to do so with its Holding Trustees owning just one manse. As reported in last year's Accounts, it was decided to purchase a second manse. Last year we collected in Members' loans. This year we have negotiated a loan from the Baptist Union Corporation Ltd. and completed on the purchase. The purchase temporarily pushes our financial activity above that appropriate for independent examination but, given its nature and time constraints, independent examination remains within guidelines. Over the following years we plan to repay all the loans, but with a much lower level of financial activity.

There are two other differences from 2020-2021. Our Barton Fund which links to our Congregation meeting in Barton, Headington did not have a minister in post all this reported year, which was not as planned but should be resolved for next year. Our Northway Fund was linked to a project on that estate. During the year the Trustees have pulled back from that project and arranged appropriate uses for the assets (it was a designated fund). It remains shown in these accounts as there were assets at the start of the year, which will not be the case next year.

4. Risk

Between 1985 and 2011 the Baptist Ministers' Pension Scheme was a Defined Benefit (DB) Plan for the part of ministers' salaries up to minimum stipend. The contributions built up a fund but yields and tax régime meant that the Scheme could not continue to provide the projected pensions as planned from established contribution levels. The Scheme was closed to new contributions. Its pensioners retain their entitlements except that indexing after starting to draw a pension has been reduced from RPI to CPI. HBC is but one of very many "Baptist" employers making monthly payments specifically in support of the DB Plan's projected deficit, payments which are scheduled to continue until June 2026.

The **risk** that it is required be noted against these accounts is that of a cessation event, whereby one of several situations arises that our monthly contributions are no longer deemed to cover the DB liabilities. BBS Consultants & Actuaries Ltd who provide a portal to the Baptist Pension Scheme(s) publish a monthly estimate of the amount payable by each stakeholder in the event of cessation. On 21st March 2022 HBC's actuarially estimated liability is £30,600 to pay an insurance company to cover our remaining DB pension excess liability, an amount which includes an insurance company's profits and a 'handling' expense of £4500. This **risk** for HBC is presently very unlikely to materialise.

The Trustees are aware that reformulating the Charity to be a CIO would need specific legal planning so as not to trigger a pension cessation event.

4. Reserves

This position is the total money in the bank for non-restricted funds as there are no additional realisable assets.

Having started the year with somewhat higher reserves than our Policy requires, retained because of forward planning for second manse purchase, the Trustees moved the excess from General Fund to the Manse Fund and these were expended making the purchase.
