

Trustees' Annual Report for the period

		Period start date					Period end date		
From		Day	Month	Year	To		Day	Month	Year
		01	04	2022			31	03	2023

Section A Reference and administration details

Charity name	Access Christian Media		
Other names charity is known by	Access, Access Media		
Registered charity number (if any)	1131237		
Charity's principal address	31 Chamberlain Avenue Stoke-on-Trent <table> <tr> <td>Postcode</td> <td>ST4 5EN</td> </tr> </table>	Postcode	ST4 5EN
Postcode	ST4 5EN		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steven Perry	Chair, Trustee		
2	Patricia Hargreaves	Trustee		
3	Gareth Littler	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and Articles of Association 18 th October 2007 as amended: - 18th April 2009 (change of name from 'Congleton Community Media') - 2nd July 2009 (to reflect change in objects and powers) - 8th October 2009 (to reflect change in banking procedures) - 1st April 2014 (additional object added)
How the charity is constituted (eg. trust, association, company)	Company Limited by Guarantee
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. Advancement of the Christian Faith
2. Relief of poverty
3. Education and Training
4. Promotion of the Arts

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Advancement of the Christian Faith

- Through the production of media
- By support and advice provided to other charities and non-profit organisations

2. Relief of Poverty

- By the provision of training schemes and education programmes in areas of need
- By raising awareness of related issues through our media outlets
- By support and advice provided to other charities and non-profit organisations

3. Education and Training

- By the provision of training, work experience and education programmes in areas of need
- By raising awareness of related issues through our media outlets
- By support and advice provided to other charities and non-profit organisations

4. Promotion of the Arts

- By the raising awareness of related issues through our media outlets
- By running events, training and activities related to the promotion of the arts
- By assisting artists and other arts organisations through the provision of services and advice

Throughout all of our activities the trustees have endeavoured to show regard to the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance would be relevant (in accordance Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008. This has been facilitated through discussion at our regular trustee meetings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Introduction

As has been the case for some time, the Charity continues to seek a permanent home. The consequences of the COVID crisis further hampered this and the process of progress as an organisation remains slow but steady. Nevertheless, we continued to operate the vast majority of our services.

Media and Radio

This year we continued to work with the various community/non-profit broadcasters in and around our HQ in Stoke-on-Trent on a joint endeavour in the area of *Small Scale DAB (SSD)*.

This project, known as *ABC*, (Now renamed/reformed into a new non-profit entity called the *Alternative Broadcast Company*) was awarded the licence by *Ofcom* and so preparations have begun in support of this.

We have continued looking at ways of extending this co-operation on a national scale between certain non-profit broadcasters.

This year has seen the continued development of our media activity including the development of our on-line radio station and website at www.accessradio.biz.

Training Projects

Our training and education provision has continued although, at times, this has been more difficult due to the temporary nature of accommodation in our current building. However, it has been delivered through volunteering, job placements, and the provision of work experience placements to students.

Event Activities

A number of new events were held and developed including partnerships with local organisations around our HQ in Stoke.

Social Enterprise

Our activities selling used donated items on-line has continued to provide significant revenue and opportunities for training/work experience for members of the public. Given our existing approach to matters such as on-air donation requests this has been very valuable.

Also, our continued stay in temporary accommodation still makes such grant aid more problematic. Furthermore, post-COVID, grant funding remains difficult as funders priorities have not returned to where they were before the Pandemic. For these reasons we have continued using other funding models that are not reliant on these streams of income.

For these reasons we have also continued to develop the other social enterprise elements of our operation. This has included the on-line sales of second hand items in our *Ebay* and *Amazon* shops. We've also continued to develop aspects of our consultancy activities which provide low-cost expert advice in our areas of expertise.

Section E

Financial review

Brief statement of the charity's policy on reserves

Given the limited expenditure of the organisation, historically, it has not been necessary to set out a definitive reserve policy. This has not changed this year and the financial challenges presented by our building situations made it even more difficult to set out any policy on reserves. Should this situation change the policy would be reviewed in the coming year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Steven Perry

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

16/01/23

Registered Number 06403660

ACCESS CHRISTIAN MEDIA

Abbreviated Accounts

31 March 2023

Abbreviated Balance Sheet as at 31 March 2023

		31/03/2023		31/03/2022	
	Notes	£	£	£	£
Fixed Assets					
Tangible	2		0		0
Total Fixed Assets			0		0
Current Assets					
Trade Debtors		477		477	
HMRC - VAT Reclaim		2,679		740	
Cash at bank and in hand		2,309		2,228	
Other Debtors		500		500	
Total current assets		5,965		3,945	
Prepayments and accrued income		0		0	
Creditors: amounts falling due within one year	3	(11,858)		(1,762)	
Accruals and deferred income		0		0	
Net current assets (liabilities)		(5,893)		2,183	
Total assets less current liabilities		(5,893)		2,183	
Creditors: amounts falling due after one year	4	(2,235)		(3,126)	
Total assets less current liabilities		(8,128)		(943)	
Capital and reserves					
Profit and loss account		(8,128)		(943)	
Shareholders funds		(8,128)		(943)	

- a. For the year ending 31 March 2023 the company was entitled to exemption for audit under section 477(2) of the Companies Act 2006 relating to the small companies regime.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- c. The directors acknowledge their responsibility for:
 - i) ensuring the company keeps accounting records which comply with Section 386; and
 - ii) preparing accounts which give true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the Company.
- d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on: 29th December 2023

And signed on their behalf by:

Steven Perry, Director

**Notes to the abbreviated accounts
for the year ending 31 March 2023**

1 Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities effective January 2008

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Fixtures & Fittings	25.00%	Straight Line Method
Motor Vehicles	25.00%	Straight Line Method

2 Tangible fixed assets

Cost	£
At 31 March 2022	17799
additions	0
disposals	0
revaluations	
transfers	
At 31 March 2023	17799
Depreciation	
At 31 March 2022	17799
Charge for year	0
on disposals	0
on revaluations	0
At 31 March 2023	17799
Net Book Value	
At 31 March 2022	0
At 31 March 2023	0

3 Creditors falling due within one year	£
Trade Creditors	10,654
Payroll	220
Bounce Back Loan	984
Total Creditors	11858

4 Creditors falling due after one year	£
Bounce Back Loan	2235
Total Creditors	2235

Detailed Profit & Loss Summary
for the year ending 31 March 2023

	2023		2022	
	£	£	£	£
Incoming Resources				
Sales	5,882		2,903	
Donations/Grants - Unrestricted	35,122		4,917	
Donations/Grants - Restricted	0		3,580	
Other Income	23		49	
		41,027		11,449
Costs of Goods				
Selling Charges	1,175		1,277	
Stock	0		177	
		1,175		1,454
Gross Profit		39,852		9,995
Legal & Professional Costs				
Accountancy	0		0	
Programming Costs	30,407		2,962	
Consultancy	8,000		0	
Property Costs				
Maintenance & Property Work	275		47	
Utilities: Gas and Electric	3,533		2,426	
General Administration Expenses				
<i>Insurance</i>	560		507	
<i>Vehicle Expenses</i>				
Travel	12		29	
Fuel	35		0	
Tools	3		0	
<i>Admin & Office Expenses</i>				
Domain Registration	151		89	
Marketing Expenses	220		168	
Governance Costs	39		39	
Internet Costs	290		534	
IT Consultancy	0		160	
Office Expenses & Postage	1,789		1,653	
Technical Costs	(14)		0	
Telephone Costs	800		837	
Volunteer Expenses	223		164	
Depreciation	0		227	
<i>Sundries</i>				
Bank Charges	1		5	
Loan Interest	93		0	
Donations	0		1,446	
Entertainment	39		305	
Events Materials & Services	0		1,731	
Music Copyright	449		262	
Sundries	132		447	
		47,037		14,038
Nett Profit		(7,185)		(4,043)

ACCESS CHRISTIAN MEDIA

Statement of Financial Activities For the year ended 31st March 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Notes				
Incoming Resources				
Incoming Resources from generated funds	35,122	0	35,122	8,497
Incoming Resources from charitable activities	5,882	0	5,882	2,903
Other incoming resources	23	0	23	49
Total incoming resources	41,027	0	41,027	11,449
Resources expended				
Cost of generating Funds of charitable activities	48,212	0	48,212	15,492
Governance Costs	0	0	0	0
Total resources expended	48,212	0	48,212	15,492
Net (outgoing) / incoming resources before transfers	(7,185)	0	(7,185)	(4,043)
Other recognised gains & losses	0	0	0	0
Net Movement of funds	(7,185)	0	(7,185)	(4,043)

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Notes				
Reconciliation of funds				
Funds brought forward as previously stated	(12,183)	11,240	(943)	3,100
Net movement in funds	(7,185)	0	(7,185)	(4,043)
Total Funds carried forward	(19,368)	11,240	(8,128)	(943)

ACCESS CHRISTIAN MEDIA

Balance Sheet

As at 31st March 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Fixed Assets					
Tangible Assets		0	0	0	0
Current Assets					
Stock		0	0	0	0
Debtors		477	0	477	477
Cash at bank and in hand		2,309	0	2,309	2,228
VAT Receivable		2,679	0	2,679	740
Other Debtors		500	0	500	500
		5,965	0	5,965	3,945
Creditors - Amounts falling due within one year		(11,858)	0	(11,858)	(1,762)
Creditors - Amounts falling due after one year		(2,235)	0	(2,235)	(3,126)
Net Assets		(8,128)	0	(8,128)	(943)
Represented By:					
Funds					
Restricted - Income Funds		0	11,240	11,240	11,240
Unrestricted - Income Funds		(19,368)	0	(19,368)	(12,183)
Total Funds		(19,368)	11,240	(8,128)	(943)

Independent Examiner's Report on the Accounts

Report to the board of directors/trustees of:

Access Christian Media, 31 Chamberlain Avenue, Stoke-on-Trent, Staffordshire, ST4 5EN

Registered Charity No.: **1131237** Registered Company No.: **06403660**.

On the accounts for the financial year: **1st April 2022 to 31st March 2023** as set out on the following pages.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (in accordance with the relevant sections of the Charities Acts 2011) but that an independent examination is needed.

It is my responsibility to:-

- Examine the accounts
- Follow the procedures laid down in the General Directions given by the Charity Commission and the procedures advised by Companies House
- State whether particular matters have come to my attention

in accordance with the relevant sections of the aforementioned legislation.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners and the procedures advised by Companies House. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - a. To keep accounting records in accordance with the aforementioned legislation
 - b. To prepare accounts which accord with the accounting records and comply with the account requirements of that legislationhave not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 29th December 2023

RL Accountancy Services
Dukes Lodge, Drayton Road
Hanchurch, Stoke-on-Trent,
Staffordshire, ST4 8SN