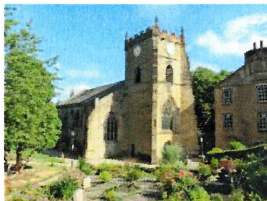


# Diocese of Liverpool

## The Parish of Up Holland & Dalton



St Thomas the Martyr  
Parish Church  
Church Street, Up Holland,  
Skelmersdale, WN8 0ND



Christ The Servant  
Church  
Birkrig, Digmoor,  
Skelmersdale, WN8 9HW



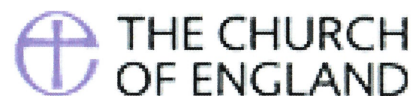
St Michael & All Angels  
Parish Church  
Higher Lane, Dalton,  
Skelmersdale, WN8 7RP



Oak House  
6 Elmridge, Tanhouse  
Skelmersdale, WN8 6DD.

## Annual Report and Accounts for the Parochial Church Council

Year ending 31<sup>st</sup> December 2024



### **Administrative information**

The Up Holland Parish Team consists of the Churches of:

St Thomas the Martyr Parish Church,  
Church Street,  
Up Holland,  
Lancashire WN8 0ND.

Christ the Servant Church  
Birkrig,  
Skelmersdale,  
Lancashire WN8 9HW.

St Michael & All Angels Church  
Higher Lane,  
Dalton, Skelmersdale  
WN8 7RP

Oak House  
6 Elmridge  
Tanhouse  
Skelmersdale  
WN8 6DD

Parish website: <https://www.uphollanddalton.org.uk/>

Situated in the Ormskirk Deanery within the Diocese of Liverpool.  
(Parish Number 733)

Charity number: 1131230

The Liverpool Diocesan Board of Finance acted as Custodian Trustee  
for the inalienable property of the churches.

Appointed Architects:

For the three churches of: St Thomas the Martyr Parish Church, Up Holland  
Christ the Servant Church, Digmoor  
St Michael & All Angels Parish Church, Dalton

are:

Graham Holland Associates  
Architects and Historic Buildings Consultants  
Winnington Hall, Cheshire, CW8 4DW  
01606 624626      [info@grahamhollandassociates.co.uk](mailto:info@grahamhollandassociates.co.uk)

Bankers:

HSBC Ormskirk  
5 Moor Street, Ormskirk L39 2AB

Independent Financial Examiner:

Paul Rothwell,  
Myersons Chartered Accountants  
32 Derby Street, Ormskirk, Lancashire, L39 2BY

Legal advisor:

No-one on retention, all legal advice obtained through  
St James' House, Liverpool.

**Duties and Responsibilities of the Parochial Church Council (PCC):**

The PCC works together in consultation with the incumbent on matters of general concern and importance to the parish.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The functions of parochial church council include:

- a) co-operating with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of:

St Thomas the Martyr Parish Church, Up Holland  
St Michael & All Angels Parish Church, Dalton  
Christ the Servant Church, Digmoor  
Oak House, Tanhouse  
The Parish Rooms (located at St Thomas the Martyr CE Primary School),  
The Rectory located in Up Holland,  
The Vicarage located in Ashurst  
A curate's house located in Beacon View Drive, Up Holland

It also ensures that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

**Daily Management:**

The incumbent is the Chair of the PCC. Day to day management has been exercised by the incumbent, Churchwardens, PCC Secretary and PCC Treasurer.

**Parish Clergy**

The Revd. Paul Lock, Rector, The Rectory, College Road, Up Holland, WN8 0PY	01695 622936
The Revd. Paul Givens 1 Heatherlea Close, Up Holland, WN8 0NX	07951 522054
The Revd. Vivienne Mitchell 66 Parsonage Brow, Up Holland, WN8 0JG	07958 287188

**Address for official correspondence:**

The Rectory, College Road, Up Holland, WN8 0PY	01695 622936
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**Churchwardens****St Thomas the Martyr Parish Church, Up Holland**

Dennis Roughley	29, Delphside Road, Orrell, Wigan WN5 8TR	07740 164447
Brenda Entwistle	23, Hallbridge Gardens, Up Holland, WN8 0EP	01695 622627

**St Michael & All Angels Parish Church, Dalton**

Eve Barr	4, Pinewood, Forest Hill, Skelmersdale WN8 6UZ	07368 562476
Syl Samples	10 Earls Garden, Burscough L40 7BT	07788 552816

**PCC Secretary:**

Janet Cowley	80a Sefton Road, Orrell, Wigan WN5 8UP	07724 896803
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**The PCC Treasurer:**

Barbara Roughley	29, Delphside Road, Orrell, WN5 8TR	01695 624431
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## List of Members of The Parochial Church Council

### Ex-Officio Members

The Revd. Paul Lock	Rector	revpaul@beaconchurches.org.uk
Dennis Roughley	Churchwarden	crm.ltd@live.co.uk
Brenda Entwistle	Churchwarden	bechoir@outlook.com
Eve Barr	Churchwarden	e.barr73@yahoo.co.uk
Syl samples	Churchwarden	sylsamples@sky.com

### Deanery Synod Members

John Gardner	from STM Church	john.gardner119@gmail.com
Neil Girvin	from SMD Church	neilgirvin@sky.com
Alaric Hicks	from SMD Church	alarichicks@aol.com
Steve Holmes	from CTS Church	steveholmes1.sh.sh@gmail.com
Dennis Roughley	from STM Church	crm.ltd@live.co.uk

### Representatives elected from St Thomas the Martyr Church

Michael Entwistle	mikeentwistle@outlook.com
Helen Foster	helen.rob69@btinternet.com
Nicholas Hale	nickhale33@hotmail.com
Heather Hannah	heathergillian@sky.com
Elisabeth Heyes	elisabethheyes@btinternet.com
Harry Lees	h.lees@btinternet.com
Dorothy Smith	dorothy.s@hotmail.co.uk
Martin Starkey	martin.starkey@talktalk.net

### Representatives elected from Christ the Servant Church

Gary Ferguson	gary_lee_ferguson@hotmail.co.uk
Valerie Garner	vlmgar@btinternet.com
Tracy Shuttleworth	tracyashutt@hotmail.com
Beryl Trainor	bimpsjt@hotmail.com
Jen Williams	jen.nutsville@gmail.com
Alison Woods	naliwoods1@googlemail.com (resigned 21.9.24)

### Representatives elected from St Michael & All Angels Church

Jane Baker	jbowden11@virginmedia.com (resigned July 24)
Marilyn Bryan	marilyn_bryan@btinternet.com
Diane Dobson	dianedobson49@gmail.com
Ian Dobson	iandobson49@hotmail.com
Martha Doyle	marthadoyle62@icloud.com
James Wilson	jameswilson13bellwood@gmail.com

### Representative elected from Oak House

Irene Hesketh	irenefhesketh@gmail.com
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### PCC Secretary

Janet Cowley	admin@beaconchurches.org.uk
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### PCC Treasurer

Barbara Roughley	b-roughley@live.co.uk
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### Lay Vice Chair

Alison Woods	naliwoods1@googlemail.com (until 21.9.24)
Eve Barr	e.barr73@yahoo.co.uk (from 20.11.23)

### PCC Electoral Roll Officer

Janet Cowley	admin@beaconchurches.org.uk
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### PCC Safeguarding Officer

Jacky Jolley	jackyjolley@gmail.com
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### **Safeguarding Officers for each church**

John Gardner	for STM	john.gardner119@gmail.com
Beryl Trainor	for CTS	bimpsjt@hotmail.com
Ian Dobson	for SMD	iandobson49@hotmail.com
Paula Eusebio	for Oak House	eusebioukpaula@hotmail.co.uk
Rebecca Vann	for Oak House	vennbecky@yahoo.co.uk

### **Scheme to create the Parish of Up Holland and Dalton**

The Benefice came into being on 1<sup>st</sup> April 2020 under a Pastoral Scheme made by the Church Commissioners on 3<sup>rd</sup> March 2020.

The Pastoral Scheme included the following:

- Termination of the Up Holland team established in 1973.
- The benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton became new benefice which is called "The Benefice of Up Holland and Dalton", which is a rectory.
- The parish of Up Holland and the parish of Saint Michael and All Angels, Dalton was named "The Parish of Up Holland and Dalton" which comprises the area of the new benefice.
- There are two parish churches within the parish, they are:
  - The Church of Saint Thomas the Martyr, Up Holland
  - The Church of Saint Michael and All Angels, Dalton
- The parish is in archdeaconry of Wigan and West Lancashire (now within the Archdeaconry of Knowsley, Sephton & West Lancashire) and in the deanery of Ormskirk.
- The Rectory, 1a College Road, Up Holland, Skelmersdale WN8 0PY is the place of residence of the incumbent of the new benefice.

A full copy of the Pastoral Scheme is available in the parish or from The Diocesan Offices.

### **Oak House**

In October 2022 following agreement by the PCC of the Parish of Up Holland and Dalton, the PCC of the Parish of St John, Burscough, the Deanery of Ormskirk, the Archdeacon and the Bishop of Liverpool that Oak House moved into the Parish of Up Holland and Dalton, where it now operates as part of the parish. Oaks continues to be based at 6 Elmridge, Skelmersdale, WN8 6DD.

Representatives from Oaks are invited to attend PCC and Churchwarden meetings. They also have a local management group which organises matters locally. Oak House now operates as part of the Parish of Up Holland and Dalton.

## **Parish Standing Orders**

### **Governing Legislation**

The life of the Benefice and Team shall be conducted in accordance with the section 2 of the Parochial Church Councils (Powers) Measure 1956 and in accordance with any legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

### **Benefice Team**

The Incumbent, Licenced Incumbent Status Clergy and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

### **The Benefice and Districts**

The Parish of Up Holland & Dalton is a single Benefice with one Parochial Church Council (PCC).

### **The Parish Electoral Roll**

There is one Electoral Roll made up members from each church or worshipping community within the parish. Representation on the Deanery Synod in accordance with current Church Legislation. Election is from the whole parish at the Annual Parochial Church Council (APCM).

### **Child Protection**

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at parish and church level.

### **The Lay Chair**

A Lay Chair of the PCC will be appointed at the first PCC meeting following the APCM. They may attend any PCC committee as a full member.

### **The PCC Secretary**

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

### **The Parish Treasurer**

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

### **The Parish Auditor**

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

### **Financial Management**

The PCC is responsible for ensuring that all matters regarding finance and parish assets (including parish charities and trusts) are managed in accordance with the law and following guidelines from the Church of England, The Liverpool Diocese and the Charity Commission. A budget is set each year and the PCC Treasurer manages parish finance in accordance with that budget. The PCC receives regular reports from the Treasurer and scrutinizes spending and income and evaluates how closely to the budget the parish is during the year and makes necessary adjustments. All cheques and payments from all accounts and trusts associated with the parish, must be signed by two authorised signatories. Receipts and invoices must be provided for all payments. For larger payments (levels and responsibilities are made clear in the appropriate parish policy) and for donations to other charities and organisations, can only be made with PCC's authorisation (or that of the Standing Committee). The decision to make such payments must be recorded in the Minutes of that meeting. If the Standing Committee makes such a decision, this must be reported at the next PCC meeting. The PCC manages some agent transactions including; payment of statutory fees, special collections/fund raising activities for charities (listed separately in this report). All these transactions are shown in the accounts. The accounts are independently scrutinized and reported at the Annual Meeting.

### **Parish Reserves Policy**

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work.

### **Appointment of Officers and Sub-committees**

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

### **Quorum for Meetings**

For a Meeting to take valid decisions, one third of the members must be present and voting.

### **Composition of the Parochial Church Council**

Licensed Clergy and Lay Workers  
Licensed Readers  
Parish Treasurer  
Members of General, Diocesan and Deanery Synod  
Churchwardens – two elected from each Church  
Elected Church Members – fifteen members – five from each Church

### **The Parochial Church Council Standing Committee**

The Incumbent  
Clergy holding Incumbent status  
PCC Secretary  
PCC Treasurer  
Lay Chair  
6 Churchwardens  
Up to 3 lay people (one from each church)

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

### **Items for Parochial Church Council Agendas**

Any item to be brought up under Any Other Business must be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson may allow an item for Any Other Business to be brought up at the meeting.

### **Parochial Church Council Meetings 2024/25**

There have been 8 meetings of the PCC in 2024 - 25:

- Wednesday 15<sup>th</sup> May (*following the APCM*)
- Monday 24 June 2024
- Tuesday 16 July 2024
- Thursday 26 September 2024
- Wednesday 20 November 2024
- Tuesday 28 January 2025
- Thursday 13 March 2025
- Wednesday 30 April 2025

### **Ormskirk Deanery Synod**

Parish Representatives have ensured that at most Deanery Synod Meetings the parish has been represented, where these meetings have been open to other PCC members and congregation members, people from across the parish have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.



### **Local Heritage and Amenity**

We recognise that two of our church buildings and graveyards (and wider grounds at St Michael's) are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year by our dedicated band of volunteer gardeners in both churches.

Our buildings and grounds are visited and enjoyed regularly by people from the local and wider communities and provide a warm welcome, support, peace and tranquillity.

Authored by Nick Daunt, we now have Church and Stained Glass Windows guide booklets available for St Thomas the Martyr Church. The booklets guide visitors around the exterior and interior of the church, drawing attention to the special heritage features of the church.

### **Risk Management**

The PCC takes its responsibility for the safety of the people and financial wellbeing of its church buildings and other property very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

Some members of staff and volunteers are First Aid trained and the parish remains committed to ensuring this is maintained. As expansion of community hub activities reaches out to more vulnerable members of our community, we have expanded the number of people on our safeguarding team. The team now includes a parish safeguarding officer for the Up Holland Community Hub this person works alongside the church and PCC safeguarding officers within the Diocesan safeguarding policy. The parish follows current guidance on safer recruitment.

The Archdeacon's Safeguarding Review took place in 2024, as part of the usual Diocesan Safeguarding process. We received a response to the Review on 28<sup>th</sup> February 2024 from the Diocesan Safeguarding Team. The response included their commendation which said: "We commend the PCC for the work you have done in ensuring that you have created and are maintaining a safeguarding culture". We were reminded that "PCC members should complete a PCC Member Trustee Eligibility and Fit and Proper Persons Declaration and have been DBS checked." This is now part of the parish safeguarding and safer recruitment process.

All our churches are insured against the risk of damage to the building, vandalism, theft, fire and public liability. The Parish Rooms are also covered. There is appropriate insurance on the house in Beacon View Drive.

### **Parish Website**

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our parish website:

*The Parish of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. You can find out more about the national policies and procedures at [www.churchofengland.org/safeguarding](http://www.churchofengland.org/safeguarding)  
If you have any safeguarding concerns or issues on a safeguarding matter then you can find useful contact information at <http://www.liverpool.anglican.org/safeguarding>*

### **Main Activities Include:**

- Regular Sunday and midweek services are provided in all our churches.
- Learning groups have been organised, meeting face to face in different parts of the parish.
- The STM Development Group has continued to meet to oversee developments and plan for next steps to enable the church to be a more flexible and open place where many are welcomed and supported.
- The Up Holland Community Hub is operating successfully: a fuller report is included later
- The PCC has continued to look at options for the future of Christ the Servant Church building – the condition of the roof and other aspects mean that repairing and maintaining are now beyond the church's means and looking at new options and opportunities will help us re-vision and more effectively serve the wider community as well as maintain and strengthen the Christian presence within the Digmoor area.
- There is a single website for the parish where information about all three churches, our schools and wider community activities are listed and promoted. The site provides easy access to information and application forms for those wanting to book baptisms, weddings, burial of ashes and other significant life events.
- A number of events have been organised at St Michael's Church for local people and those visiting the area. These have been well supported and much appreciated.
- We have been providing care for the bereaved and pastoral care to many across the communities we serve.
- We have provided services of baptism, weddings and funerals in all three churches.
- We have been supporting our schools and the children and staff within them throughout the year.
- Through working successfully with the national LyCiG (Leading your Church into Growth) programme we have been evaluating our worship, presence and service across the local communities we serve and have introduced several initiatives to improve much of what we do. We are seeing new people start to attend worship and some groups within our churches.

### **Worship**

#### **Weekly Services Times at St Thomas the Martyr Church in 2024:**

<u>Sunday</u>	9.00am	Eucharist
	10.30am	Sung Eucharist
<u>Tuesday</u>	7.00pm	Eucharist
<u>Thursday</u>	10.00am	Eucharist

#### **Weekly Services Times at Christ the Servant Church in 2024 (until May 2024):**

<u>Sunday</u>	10.30am	Sung Eucharist
<u>Wednesday</u>	10am	Eucharist

*All worship and community events stopped at Christ the Servant following infestation by vermin. The building has been closed since May 2024.*

#### **Weekly Services Times at St Michael & All Angels Church, Dalton in 2023:**

<u>Sunday</u>	10.30am	Sung Eucharist
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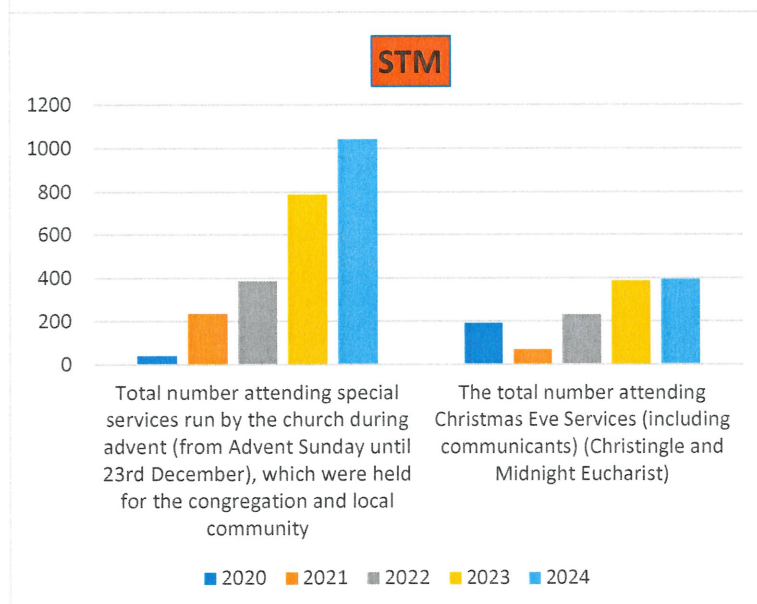
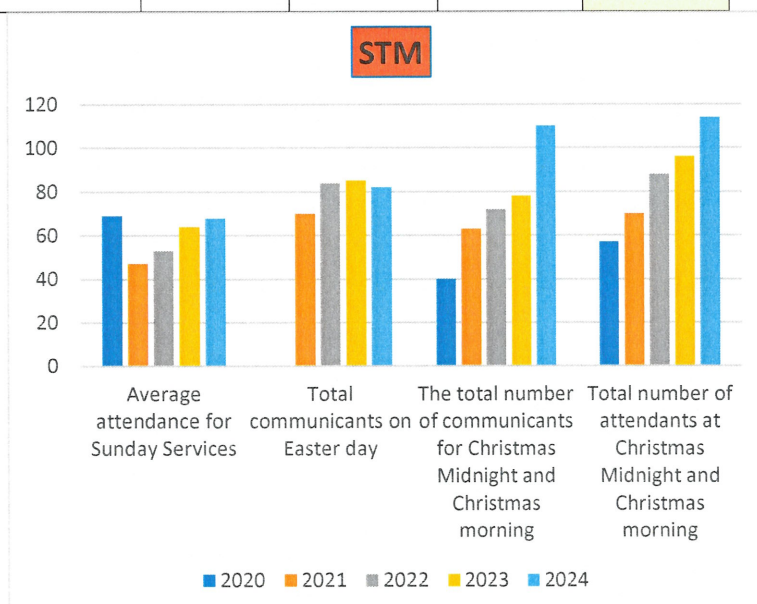
### **Seasons & Holy Days**

A range of special services are planned throughout the year in three churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Services with the community
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle

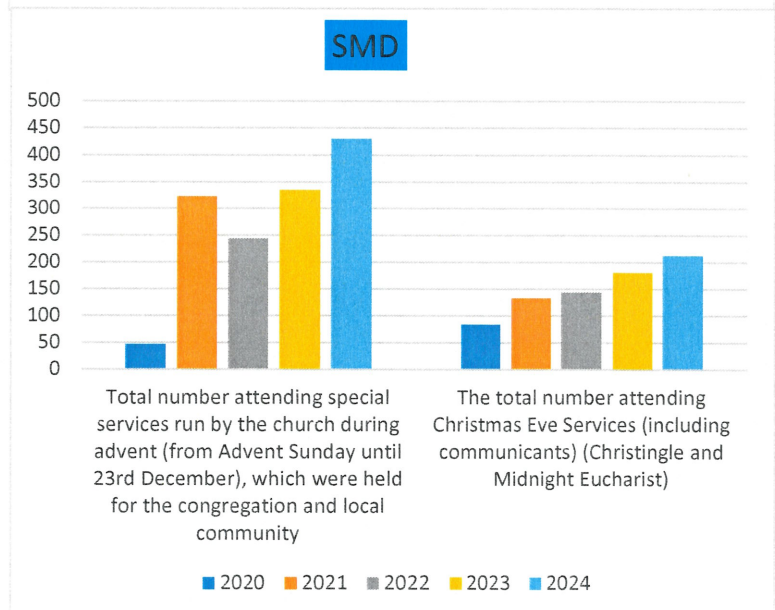
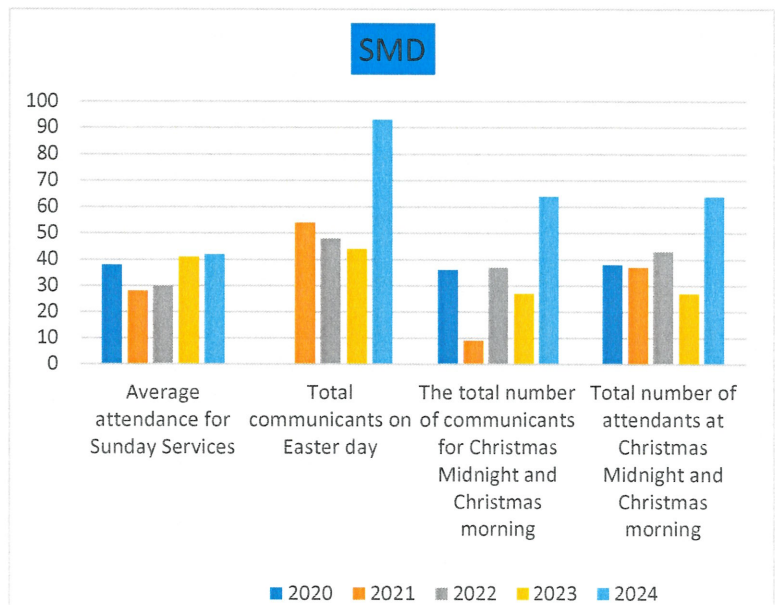
## Attendance and Year on Year Trends

St Thomas the Martyr, Up Holland (STM)					
	2020	2021	2022	2023	2024
Average attendance for Sunday Services	69	47	53	64	68
Total communicants on Easter day		70	84	85	82
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	40	235	387	789	1041
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	192	70	232	389	396
The total number of communicants for Christmas Midnight and Christmas morning	40	63	72	78	110
Total number of attendants at Christmas Midnight and Christmas morning	57	70	88	96	114



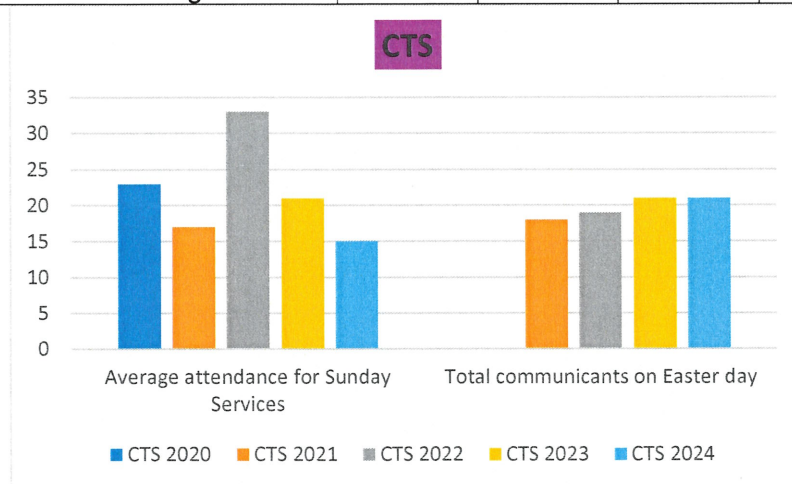
## St Michael and All Angels, Dalton (SMD)

	2020	2021	2022	2023	2024
Average attendance for Sunday Services	38	28	30	41	42
Total communicants on Easter day		54	48	44	93
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	47	323	244	335	430
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	84	133	144	181	213
The total number of communicants for Christmas Midnight and Christmas morning	36	9	37	27	64
Total number of attendants at Christmas Midnight and Christmas morning	38	37	43	27	64





Christ the Servant Church, Digmoor (CTS)					
	2020	2021	2022	2023	2024
Average attendance for Sunday Services	23	17	33	21	15
Total communicants on Easter day	Closed (COVID)	18	19	21	21
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	28	468	463	256	Church closed
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	63	43	74	48	Church closed
The total number of communicants for Christmas Midnight and Christmas morning	30	35	35	25	Church closed
Total number of attendants at Christmas Midnight and Christmas morning	23	16	33	21	Church closed



Christ the Servant Church closed early in May 2024 due to a severe vermin infestation. Work was needed to clear the building of vermin and then to remove all infested materials which could not be cleansed. Further work was then carried out to prevent rodents coming into the building, most of the issues related to uncompleted works when the building was first erected eg. mesh grills over air vents.

The work to prevent further infestation has now been completed and the whole building professionally cleaned and sanitised.

At this time the PCC are working to de-designate Christ the Servant as a place of worship and plan to open a Community Hub which will use the whole building. De-designating the building as a place of worship means we will no longer be able to offer baptisms, weddings and funerals in the space, but we find that most people prefer to plan these life events in our other churches. The PCC believes that opening the building as a Community Hub is the best way to work with statutory bodies and other volunteers to best meet the significant needs of the people in Digmoor and across Skelmersdale. We do intend to offer worship within the Community Hub which is more appropriate as part of our mission and outreach plans.

### **Spiritual Development**

All our churches and are committed to the spiritual development of all members, during the year this was supported by:

- Using music, images, resources and styles to enhance Sunday worship and making this more accessible through the printing of weekly service sheets, appropriate activities and screens.
- Study Groups
- Bible Study
- Preaching and teaching in all Sunday and most weekday services
- Arranging study groups to provide worship, study and prayer groups
- New worshipping communities and new ways into faith and prayer

### **Promotion of Christianity**

This parish is committed to promoting Christianity in the communities we serve and has done this in the following ways:

- Continuing to run the Up Holland Community Hub to promote positive links with the community, ensure St Thomas the Martyr Church is open daily, providing 'safe space' for people in many different ways, to allow the Church to serve people by identifying and meeting some of their needs, developing good ecumenical links and working.
- There has been a significant shift across the churches within the parish increasingly seeing themselves as working together in mission, outreach and pastoral work. This is also reflected in decisions made at the PCC to use funds to target areas of need for additional support.
- Working more closely with ecumenical partners and working with churches across the deanery.
- Committing to be part of the LYCiG (Leading Your Church into Growth) programme of training and development. So far, the PCC has supported people to attend two national training conferences (2023 & 2024). We hope to be able to continue to send people to ensure we use LyCiG materials and ideas to their full potential.
- Developing our websites and use of social media to promote services and events
- Arranging accessible and suitable worship for special occasions e.g. Carol Services, Christingle, All Age worship
- Engagement with schools through weekly assemblies and special services
- Providing easy ways to discuss special services e.g. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes
- Children's activities and events
- Open Churches - providing a safe and welcoming place for people to visit

### **Supporting Charities**

This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

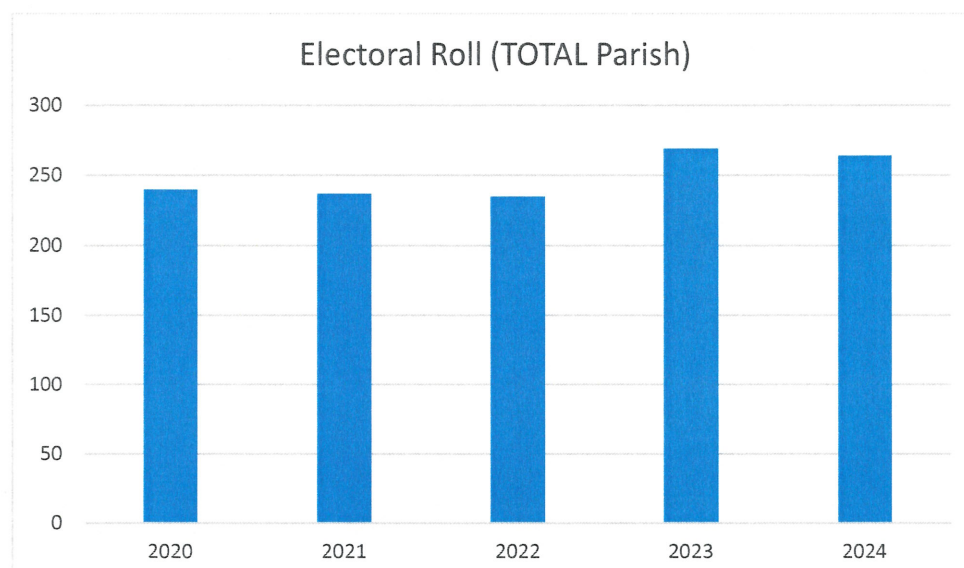
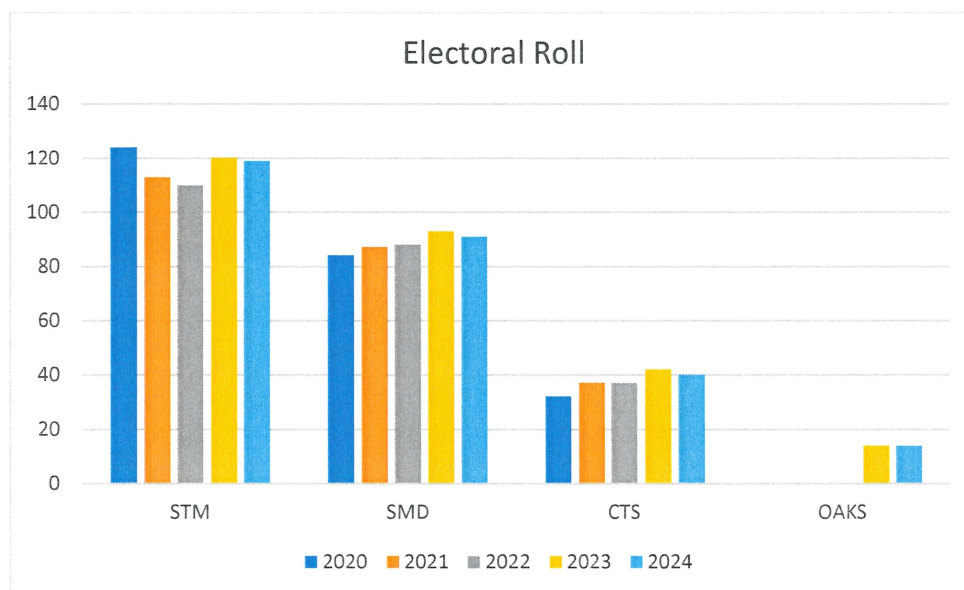
- The Children's Society
- West Lancs Women's Refuge
- British Red Cross
- MIND
- World Wide Cancer Research
- Macmillan Cancer Support
- Dementia UK
- West Lancs Crisis Centre
- Digmoor Food Bank
- Royal British Legion
- Movember UK
- DUST (*Katondo Primary School, Kabwe, Zambia*)

### Parish Electoral Roll

The total number of people on the Electoral Roll (3<sup>rd</sup> May 2025) is 197.  
Membership at each church within the parish is recorded as follows:

St Thomas the Martyr Church, Up Holland:	118
St Michael & All Angels Church, Dalton:	67
Oak House, Tanhouse:	12

*Please note: 2025 is the year all names were removed from the Church Electoral Roll and a new Electoral Roll was created in line with Church of England policy.  
The figures above are those now registered on the new Parish of Up Holland & Dalton Electoral Roll.*



### **Inclusive Church Policy**

The Parish of Up Holland and Dalton is the parish for people living in Up Holland, Roby Mill, Crawford, Holland Moor, Digmoor, Tanhouse, Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys and Dalton.

We believe in doing all that we can to ensure all our church communities are welcoming church who know that we are called and sent to serve all people in the name of Jesus Christ.

We are committed to ensuring that each of our church congregations seeks to follow the teachings of Jesus Christ and so proclaim the Gospel with a fresh vision for each generation.

We believe that in the power of the Holy Spirit, we are empowered to help every person discover how widely embracing and deep is the love of Jesus Christ.

In the Parish of Up Holland and Dalton, we are committed to living in the light of the inclusive Gospel of Jesus Christ where all are accepted 'as they are' and cherished as God's children.

### **Our Mission**

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome in all our churches.

### **Our Vision**

We want our churches and worshipping communities to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a complex world and we seek to be more Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given freely to all.

We believe that Jesus Christ is the one who brings light and love into all without condition.

### **St Thomas the Martyr Church, Up Holland (BE/DR)**

In May 2024, we were privileged as a Parish to join Rev Vivienne Mitchell for her Priesting at Liverpool Cathedral and to celebrate the event afterwards with a Reception at St Thomas the Martyr.

Both the Summer Festival in June and the Christmas Fayre were very well attended and it was encouraging to see many new faces in church.

During the Summer holidays, in conjunction with the café, which provided free lunches for children, a variety of themed and challenging art and craft experiences were set up and very enthusiastically tackled over five weeks. Lovely comments were received from parents, carers and children.

A Lectio Divino Course was run by Alaric during October, aiming and equipping us to read scripture prayerfully and to deepen our relationship with God through discussion.

We were fortunate enough to be able to send clergy and more parishioners to the LyCiG Conference in Swanwick in October. This has enabled the LyCiG team to grow, to build resources and to plan for All Age services every second Sunday of the month, beginning with Harvest in October, Remembrance Day in November and a Tree and Gift Day in December. Many positive comments have been made.



The annual Halloween party was very well attended again with children encouraged to dress up. With dancing, art and craft activities, the children were offered a warm, safe space in which to enjoy the evening.

An Art Exhibition was held during November demonstrating amazing skills from eight local schools. These same schools collaborated in a concert for World Children's Day where children outlined their hopes for all children in the world. Up Holland High School held their annual Carol Service at church and Roby Mill, their Nativity in December.

This year has seen the LyCiG team report back to the Parish which will continue during the later months this next year.

St Thomas has held three enrolments for the ATC during the past twelve months, led by Rev Paul Givens.

The Lent Course was held over five weeks in conjunction with Pause for Lent run by Rev Vivienne Mitchell.

We hope to install the new Served and cupboards by May.

Working with the Architect and representatives from the DAC, we have agreed to design for the new served and cupboards to replace those currently placed in the church. A company has been appointed to construct and install the units. This should be completed by the end of May 2025. We have applied for permission to carry out stonework repairs as outlined in the last Quinquennial Inspection. We are awaiting permission from the DAC for these works so the work may begin. The first phase is to start on the northern wall and will include repair to the church parapet wall. Quotes have been received and a preferred contractor appointed. Vegetation along the graveyard wall which runs behind the properties in School Lane is due to be removed.

### **Christ the Servant Church, Digmoor**

Christ the Servant Church continue to operate as usual in the first four months of 2024. This included worship on Sundays and Wednesdays. The church was used by church and community groups.

In May 2024, the building was found to be overrun by a rat infestation. The building was closed after investigation follow reports on how to deal with the problem.

A professional team were appointed to clear the church of infestation and this was followed by professional cleaning and removal of all items affected.

The church building now clear of rodents and have been thoroughly cleaned.

The PCC agreed to investigate the possibility of creating a Community Hub in the building. Investigations in the possibility of doing this were overseen by members of the Up Holland Community Hub Leadership Team. Responses from statutory agencies and other partners working in the community voiced strong support for this. Many groups and organisations have been identified as those who would make use of Hub facilities at Christ the Servant Church.

The PCC also agreed to seek permission to de-designated Christ the Servant as a place of worship and to establish a Community Hub within the premises. The PCC remains committed to ensuring worship takes place within the Community Hub. The application process to de-designate the building as a Church (place of worship) has now started.

Working with partners in the area, we are now seeking funding to repair and redecorate the entire building and to allow it to flourish as a Community Hub.

### **St Michael and All Angels Church, Dalton (EB/SS/AH):**

Looking back over the past year, the word that comes to mind is "Community".

#### **Worshipping Community**

The term worshipping community is the current "in fashion" term for a group of people who come together to worship God, either on a Sunday or at other times. Our community consists of a diverse group of people who have bonded together through the common desire to worship God. This community has grown over the past year through inviting people to join us and through welcoming those who come through our doors for whatever reason.

Individuals contribute to the worship in many ways, with a growing team helping on a rota with assisting at Eucharist, Bible readings, intercessions, controlling the multi-media presentations, provision of refreshments, and greeting people on arrival. Many of these people also help with greeting and practical support for weddings, funerals and baptisms. It is a strength of our team that so many people are involved. Others are involved quietly in less formal ways, but their contributions are equally important. Two more members of our community have attended the LyCiG training (Leading your Church into Growth) and now regularly contribute to the planning of various events including the monthly All Age Worship used across the parish.

The weekly Tuesday morning prayer meeting continues to provide an opportunity for people to come together to pray for the parish and the wider world, and to explore their faith in a way that enables a deeper relationship with God.

#### **Community of Friendship**

Our community is more than simply a group who meet up on a Sunday morning. Close friendships have been made, and we commonly meet to celebrate. Over the past year such celebrations have included meals at Juniper restaurant to celebrate significant birthdays, and a Christmas meal at Briar's Hall. These friendships also provide support for each other during times of difficulty and challenge. One aspect of our community is the use of social media to keep each other up to date with what is happening, this has enabled some who have been unable to meet with us due to health issues to remain in touch and remain part of the community.

#### **The Wider Community**

In addition to the celebrations mentioned above, several events have been organised for the wider community in our area of the parish.

These include –

- Bingo on alternate Thursdays, those who attend include people who benefit from the company it provides and some with "learning difficulties" for whom it is an opportunity to socialise with their family, and others, in a safe and supportive environment. This whole group has demonstrated considerable mutual support for each other.
- A Cancer Support Group has been established with support from Marie Curie and now meets monthly.
- Our annual bonfire night and firework display is provided without an entry fee as an act of generosity to the wider community. This underlying spirit of generosity has been noticed to empower, for example, those providing refreshments to discreetly provide refreshments free of charge to some who attended without the means to pay for them.
- Support has been provided across the year to the Birchwood Centre, Liberty Centre (Women's refuge) and the Evermoor Hub.
- Other events across the year have included Christmas Fayre, Harvest Supper, Easter Festival with activities for the Community, the Treasure Hunt designed by Barbara Tomlinson on Easter Sunday and concerts throughout the year by the Occasional singers, Skelmersdale Prize Band, Phil Dowding and Sid Calderbank.

#### **The Church Building and grounds**

The concerts mentioned above are also a means to raise money for the upkeep of our building. This has continued to be a challenge, with numerous areas identified within the Quinquennial Inspection as needing attention. Significant work has been done on the roof as a consequence, and plans are in place to deal with other issues.

Our heating system has continued to be a challenge, most notably a broken burner which after an extensive nationwide search could not be replaced. Fortunately, a church contact enabled us to have this repaired by a company with highly specialist welding skills and facilities. The new part was certified by a qualified engineer and has enabled the heating to be restored. Further extensive repairs and servicing have been carried out in April 2025 which should help the system to be more efficient and last through to the point when we eventually replace it.

Day to day cleaning and maintenance of the church and grounds is achieved with the help of a team of dedicated volunteers.

#### Looking ahead

The main challenge looking forward is to address the deficiencies of our building. These include lack of appropriate disabled access, lack of disabled toilets and the absence of suitable kitchen facilities. These are to be addressed as part of a re-ordering of the building, which is planned to make the building more useful to the wider community as well as provide flexibility for worship.

Our Inspecting Architect has drawn up plans which reflect the ways in which we want to develop the church. These have been shared with the PCC and members of the congregation. The Architect has been amending his initial design to include points raised through our discussions. We hope to submit these plans to the DAC within the next few months.

#### Oaks in Skelmersdale

##### **Our normal service at Oaks on a Sunday**

We meet at 10.45am, have a cup of tea or coffee. Then we open in prayer and we say the prayer for growth, next we sing some worship songs. We have a God/good news slot where we share what God has done for us or others that week. then a worship song. Next we watch a short video / bible study then chat about it. then a worship song, next a prayer time, then a worship song and then close in prayer. After the service we have a cup of tea /coffee and cake or biscuits. Later some of us go for lunch together, continuing to fellowship. There are usually **7/8** of us who meet for Sunday service.

**The first Sunday of the month we have Overspill** Which is mainly worship songs Where we worship God and listen to what he may say to us.

**Once a month we celebrate Holy Communion** One of the parish clergy comes to lead it.

**Open Oaks** on a Monday. Meet at 12 till 2pm. They have lunch, chat, and sometimes do crafts. We can have 12 or more people there. when the children are on holiday there could be 6 to 12 of them. They like to fill their own pizza or pancakes.

**Food Bank** on a Tuesday Morning.

**Bible Study Group** Wednesday morning 10am till 12pm. 5 meet up. **Pilgrim Bible study Group** meets 6.30pm till 9pm we have a meal first then our study. 5 of us regularly meet together.

#### **Friday Food Bank**

**Outreach Trust** sometimes have their meetings at Oaks.

**Prayer Chain** Viv sorts this, she phones people or it will use social media. She will update us on prayer requests. Paula and Rebecca are employed to run Open Oaks but they also work outside of their hours doing the shopping, Safeguarding. They work hard.

**We have a Sensory Room** the children love it. There are some with additional needs so it is a calm and safe space for them to chill out.

## **Up Holland Community Hub (CL/JC)**

### **Management and Activity Summary 2024/2025**

The Hub has continued its successful service to the community throughout the year with its continuing provision of well-being groups and activities, all enabled and supported by Becket's café and its unique atmosphere of welcome. All aspects of delivery rely heavily on our much-valued team of volunteers, without whom none of this could be realised. All areas have experienced growth as the reputation of the hub is shared and its impact recognised in the community.

The most striking development this year has been in the increasing focus and ability to support our community, whether via the immediate practical help of food and household necessities or emotional/psychological support via the well-being initiatives on offer. Our Development Officer has worked passionately and successfully to develop strong links and working relationships with a wide range of strategic partners who both serve as avenues for referral as well as delivering their support services from the hub itself. Senior representatives from many of these well-established organisations have commended the hub as an example of good practice.

As church and hub work together to reach out to our community, we are well-placed to build on this success and are actively seeking funding investment to enable us to extend our much-valued provision further.

### **Strategic Planning and Management**

The management structure of the Hub has undergone significant changes since the last reporting period, with a focus on assigning members of the leadership to various roles and responsibilities in the Hub. The leadership team continues to evolve with new members bringing their experience, skills and passion to the management of the Hub.

The current Hub Leadership Team comprises:

- Brenda Entwistle, Church Warden
- Michael Entwistle, Church and local community member
- Janet Cowley, Parish Administrator, Church and local community member
- Helen Foster, Deputy Church Warden, Church and local community member
- Rachel Juniper, Local Community Member
- Cameron Latham, Hub Development Officer
- Paul Lock, Rector and Chair
- Vivienne Mitchell, Curate
- Dennis Roughley, Church Warden
- Tina Stanier, Social Wellbeing CIC and local community member
- Hilary Wankling, Church and local community member

In order to expand the Hub model to Christ the Servant (CTS), St Michael's (SMD) and Oak House, the PCC approved the creation of a separate charitable entity (in this case a foundation model CIO) called Beacon Community Hubs. This charity will provide overall management and governance and will be responsible for all sites using the Hub model, ensuring that the development of the services delivered from each of the venues is shaped in line with the specific needs of each of the communities served.

The charitable purposes have been carefully written with a view to enhancing the health and well-being of residents local to each site and to attract and use effectively all the resources available to ensure maximum benefit for those within each local community. To this end, external consultations have taken place with many statutory and third sector organisations to identify the real need and the best ways the charity can meet this need.

Detailed project planning is underway for each site, with a strategy document due soon, once community consultation is underway. It is currently envisaged that CTS will have an emphasis on the needs of the most deprived in Digmoor, but with an especial focus on SEND provision for adults and children for the whole of Skelmersdale and West Lancs.

### Hub development progress

Extensive work has been undertaken to widen the reach, impact, reputation and visibility of the Hub.

Significant highlights include:

- Access to and delivery of food to the food bank, church vestibule and kitchen. Significant partners have been Kraft/Heinz, Birchwood Food Fairies, Aldi and Lidl. All food is utilised to feed the needy and using a market cart on the vestibule any excess goes out to the local community (with a small donation if people are able)
- Provision of significant groups with massive social impact – examples of these include John's Corner (a bereavement group which is providing a lifeline to many local people) and Manarchy (Men's mental health support).
- Powerful links have been built with WLBC, HCRG, NHS and many others to prevent financial exclusion, improve community health and prevent relieve poverty. Integrated neighbour teams regard the Hub as a 'gold standard' for community work and we work closely with the health demographics to provide the most effective delivery we can
- OWLS West Lancs GP Federation Nurse Practitioners provide comprehensive health checks weekly in the Hub. This work has averted a number of significant health risks to attendees.
- The Hub has a Community Bank, provided by Knowsley Credit Union.
- SWLICAN (South West Lancashire Independent Community Advice Network) provide a weekly outreach service from the Hub.
- Supported Employment Services (IPS) and Work Well have been using the Hub.
- Robust and rapid referral pathways have been tested and sourced for the provision of furniture, toiletries and food. Refer.Net is used in addition to other referral methods to get people the help they need.
- The Hub is now accessed by a significant refugee community in particular people from the Ukraine, Namibia and Afghanistan.
- Many new lives have been touched and changed by the expansion and development of the Hub and its wider service provision. Testimonials are currently being collated in support of future grant funding bids.
- The Hub is recognised as a Disability Confident employer
- Social media and website (to be launched imminently) is now managed by an external agency to ensure responsiveness and relevance.
- Cameron Latham was awarded Mental Health and Wellbeing Champion 2024 at the recent Divine Days Community awards.
- Preparation and provision of free Christmas and Easter meals to the community from the Hub. (Arranged and conceived by Collette Gaskell).
- Engagement with Asda Community Champion for food bank supplies and grants support.
- The 'Pay-it-forward' Board was introduced to enable donations from hub visitors to gift a café voucher to support anyone in need of nourishment. The scheme is used regularly with a significant increase in its donations and uptake.

Further development work is ongoing to ensure the continuity of the Hub, the church buildings and the continuing beneficial effects within our community.

### Groups, events and activities.

The Hub continues to host a wide and ever-growing schedule of groups, events and activities.

Including: Games Together, French & Spanish Language Club, Qigong, Seated Yoga, Community Lunch Club, John's Corner, Art Group, Craft & Chat, Live Music at Becket's, Reading Group

Notable events have included a successful Summer Festival, Christmas Market, 1940's Themed event (in aid of Dementia UK), World Children's Day Art Exhibition and Celebration concert, Sip and Paint night and a 'thank you' party for the volunteers. The Hub has also hosted choir concerts (Connected Voices and Haydock Male Voice Choir). There is regular live music in the Hub every Friday morning and the Hub held Summer and Easter children's activities.

### Safeguarding

Safeguarding operates in the Hub according to the Church of England's Safeguarding policies and guidelines. The Hub Safeguarding link officer works under the line management of the Parish Safeguarding Officer and the incumbent.

There have been many direct referrals of volunteers directly from the DWP, in addition to volunteers coming to the Hub through other means. Vivienne Mitchell and Hilary Wankling are responsible for our safer recruiting policy, requiring proper information to be gathered from volunteers and appropriate training put in place. Initial recruitment is done via a webform and detailed records maintained. Group leaders and all those in positions of leadership are required to undertake an appropriate level of approved safeguarding training.

### Post Office

The Post Office is now established as a much-valued service in the local community. Customer numbers have grown significantly year on year and now average over 2000 customers per month (a ten-fold increase from the levels when the Post Office opened in 2021). It is serviced by a small team of dedicated volunteer staff providing a friendly, efficient and supportive service to the local community.

### Becket's Café

Becket's café continues to go from strength to strength, with increased footfall and use of the facilities throughout the week. Increased use of the Café enables the Hub to fund and support groups and activities which help support some of the most vulnerable people within the wider community.

The uptake of food bank bags from the café has increased hugely.

Suggestion slips are now provided in the café and suggestions include more family activities, a baby sensory group, more healthier options such as smoothies and fruit pots and more seating on a Friday.

The coffee machine is now provided by Lavazza ensuring the coffee is of a consistent high quality.

Other significant achievements include:-

- 81 free Christmas meals distributed
- 84 free Easter meals distributed
- 81 kids eat free meals provided
- 141 people, including children, accessed the Easter activities
- 106 people engaged with the Easter bunny around Skelmersdale.
- 'Pay it Forward' gift vouchers average more than 30 gift donations per month with a total monthly average gift value of over £200.
- Larder bags (approx. 30 bags per month) are distributed from the church distribution point

### Food Bank (RF)

The Up Holland Community Hub Food Bank is now in its fourth year of operation and is firmly established as one of the community activities provided by UCH.

The Food Bank is located at St Thomas the Martyr Primary School and is open Monday to Thursday 8.45 – 11.15

We work closely with colleagues from Becket's Café and Post Office to provide grocery bags at church to be allocated as needed to people using those services. Typically, we provide 6-8 bags per week.

We also offer a box or bag delivery service once a week for people for whom getting to the Food Bank or the church is a problem. We currently deliver to four households.

This has enabled us to achieve one of the objectives we set ourselves for the year, which was to make our service accessible to more people who need and can benefit from what we have to offer.

We currently have 40 – 50 regular clients so, including their families, we calculate that we support around 120 – 130 people in our community.

We continue to provide a wide range of food and household items, including:

- Fresh, tinned and packet foods
- Milk, teabags, coffee, sugar
- Personal hygiene products e.g. shower gel, shampoo, toothpaste; Household cleaning materials, e.g. washing up liquid, cleaning sprays

We have seen demand increase over the past year and as a result it has been necessary to maintain a limit on the quantities each client can take. Our regulars have by and large accepted this.

We continue to work with our retail partners, particularly Tesco, with five evening collections a week from Tesco Express in Pemberton. The Tesco link is via our membership of Fareshare. We have also recently established a partnership with Premier Store in Up Holland. A newly established link with the Birchwood organisation enables us to offer fresh food such as bread and vegetables in the porch at church.

We also receive generous individual donations from the congregations of St Thomas the Martyr Church, Up Holland Methodist Church and St. Teresa's Catholic Church as well as other individual members of the Up Holland community and beyond. We were very grateful to some of our local schools, in particular, St. Thomas the Martyr Primary School, for hugely generous contributions which helped us meet the Christmas demand.

We have been supported by charitable donations, e.g. from Skelmersdale and Tawd Vale Lions and the Co-op Community Fund. We also have a partnership with the Brick project, based in Wigan, which offers a range of household items to support families. The money received from the Co-op Community Fund has enabled us to offer a wider range of goods, including such items as eggs, cheese and spreads. It has also funded a joint project with St. Thomas the Martyr School nurseries to promote wellbeing. We support the nurseries' dental health campaign, providing age- appropriate toothbrushes and toothpaste for each child, and we contribute bags of infant medical supplies to families who can benefit from them. A recent additional grant from the LA Community Fund will enable us to continue with these projects.

As is the case for most Food Banks at present, we face a constant challenge to meet the needs and demands placed on us by the community we are trying to serve and support. We are and will continue to be heavily reliant on the generosity of those who are able and willing to donate food and household goods to enable us to support the people who need us.

### **Grants and Funding**

We have received grant from the following:

1. Warm space grant
2. Shared Prosperity Fund (UKSRF)
3. West Lancashire Household Support Fund

The Hub is grateful to those who have supported us financially through these grants.

## **Groups and Organisations**

### **Church Schools in the Parish**

There are four Voluntary Aided Primary Schools in the Parish.

- Bishop Martin CE Primary School, Digmoor
- Roby Mill CE Primary School, Roby Mill
- St Thomas the Martyr CE Primary School, Up Holland
- St Michael & All Angels CE Primary School, Dalton

The PCC takes seriously its role of supporting the four church schools and is grateful to those who serve as foundation governors and for giving their time to lead and manage church schools for the whole community. We continue to support the Diocesan Board of Education policy to appoint practicing Christians to the role of Foundation Governor within our schools.

Members of the clergy regularly lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteachers and members of the clergy meet each half-term to discuss and plan work and activities. There is an end-of-term Eucharist or end of term service in each school.

There are good positive links with all four church schools and each one visits churches and takes part in several activities there, when able to do so.

### **Work and Service in the Wider Community**

The churches continue to support work with people from the wider community through the following activities:

- Up Holland Community Hub and all its activities
- 1<sup>st</sup> Upholland Scout Group
- Chaplaincy to the local Air Cadets
- Informal chaplaincy role in Crawford Village, especially in the Primary School
- Bingo at St Michael's Church, Dalton
- Craft Groups at St Michael's Church, Dalton
- St Thomas the Martyr Church Development Group
- Church choirs (open to all) in both Up Holland and Dalton
- Commitment in all our churches to ensure that the welcome, care and way occasional offices (Baptisms, Weddings, Funeral, Burial of Ashes, Blessings, Memorial Services etc) are planned and executed are focused on the pastoral needs of each family
- Provision of food bank collection points for Food Banks
- Walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard and church (in both Up Holland & Dalton)



The Parish of Up Holland and Dalton  
Accounts for the Year Ended 31st December 2024

	Note	General Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	241,598	-	44,523	-	286,121
Activities for generating funds	2(b)	29,979	-	510	-	30,490
Income from investments	2(c)	21,540	-	457	-	21,997
Church activities	2(d)	42,953	-	52	-	43,005
Other incoming resources	2(e)	10,412	-	-	-	10,412
		<u>346,482</u>	<u>-</u>	<u>45,543</u>	<u>-</u>	<u>392,025</u>
<b>RESOURCES USED</b>						
Church Activities	3(a)	311,662	-	24,464	-	336,125
Costs of generating voluntary income	3(b)	128	-	-	-	128
Fund-raising trading costs	3(c)	4,704	-	2,982	-	7,685
Governance costs	3(d)	34,372	-	368	-	34,740
		<u>350,865</u>	<u>-</u>	<u>27,814</u>	<u>-</u>	<u>378,678</u>
<b>TOTAL RESOURCES EXPENDED</b>						
NET INCOMING (OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES	-	4,382	-	17,729	-	13,347
Transfers between funds		23,984	- 10,000	- 13,984	-	-
NET MOVEMENT IN FUNDS		19,602	- 10,000	3,745	-	13,347
Balance b/fwd at 1st January 2024		458,422	10,000	149,790	44,129	662,341
Balance c/fwd at 31st December 2024		<u>478,024</u>	<u>-</u>	<u>153,535</u>	<u>44,129</u>	<u>675,688</u>

The notes on pages 3 to 7 form part of these accounts.


The Parish of Up Holland and Dalton  
Balance Sheet as at 31st December 2024

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	Note	2024	2023
<b>FIXED ASSETS</b>			
Tangible	5(a)	284,500	284,500
Investment	5(b)	44,129	44,129
		<u>328,629</u>	<u>328,629</u>
<b>CURRENT ASSETS</b>			
Debtors	7	-	-
Short Term Deposits		190,954	162,246
Cash at bank and in hand		157,425	172,786
		<u>348,379</u>	<u>335,032</u>
<b>CURRENT LIABILITIES</b>			
Creditors - amounts falling due within one year	7	<u>1,320</u>	<u>1,320</u>
<b>NET CURRENT ASSETS</b>			
		347,059	333,712
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		675,688	662,341
Creditors - amounts falling due after one year	7	-	-
<b>TOTAL NET ASSETS</b>			
		<u>675,688</u>	<u>662,341</u>
<b>PARISH FUNDS</b>			
Unrestricted	8	478,024	458,422
Designated	8	-	10,000
Restricted	8	153,536	149,790
Endowment	8	44,129	44,129
		<u>675,688</u>	<u>662,341</u>

Approved by the Parochial Church Council on 30<sup>th</sup> April 2025 and signed on its behalf by:

  
Revd. Paul Lock - Rector

  
J Cowley - PCC Secretary

#### **Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **Funds**

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

#### **Incoming Resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is received.

#### **Resources Expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### **Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the incumbent and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017.

The Parish Rooms are valued at Nett Building costs.

Investments are valued at market value as at 31st December 2024.

## 2 - INCOMING RESOURCES

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024
<b>2(a) Voluntary Income</b>						
101	Planned Giving: Gift Aid donations	67,487	-	1,056	-	68,543
102	Tax Recoverable	40,813	-	-	-	40,813
103ab	Other	1,940	-	5,391	-	7,331
104	Collections (open plate)	9,294	-	-	-	9,294
105a	Gift Days	-	-	-	-	-
105b	Donations	18,031	-	19,376	-	37,408
201	Grants	22,525	-	18,700	-	41,225
202	Legacies	81,507	-	-	-	81,507
203b	Bispham Charity Fund	-	-	-	-	-
		241,598	-	44,523	-	286,121
<b>2(b) Activities for Generating Funds</b>						
401b	Bookstall for fundraising	-	-	-	-	-
402b	Hall Lettings for non-church purposes	5,253	-	-	-	5,253
203a	Rummage sales, fetes, etc.	4,551	-	530	-	5,081
	Net Income from Becketts Café	5,138	-	20	-	5,119
	Net Income from STM Post Office/Café	15,037	-	-	-	15,037
		29,979	-	510	-	30,490
<b>2(c) Income from Investments</b>						
301	Dividends and Interest including tax recoverable	6,277	-	457	-	6,734
		-	-	-	-	-
302	Rent from land or buildings held as an investment	15,263	-	-	-	15,263
		-	-	-	-	-
		21,540	-	457	-	21,997
<b>2(d) Income from Church Activities</b>						
402a	Church Hall lettings	230	-	-	-	230
401a	Bookstall for promoting church objectives	111	-	52	-	163
403a	Magazine income from sales	-	-	-	-	-
404	PCC Fees	42,612	-	-	-	42,612
		42,953	-	52	-	43,005
<b>2(e) Other Incoming Resources</b>						
601	Insurance claims	-	-	-	-	-
	Building funds	10,412	-	-	-	10,412
		10,412	-	-	-	10,412
TOTAL INCOMING RESOURCES		346,482	-	45,543	-	392,025

3 - RESOURCES EXPENDED

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024
<b>3(a) Church Activities</b>						
	Missionary and charitable giving:					
1001	Overseas missionary societies		-	-	-	-
1002	Overseas relief and dev.agencies	20	-	-	-	20
1003	Home missions and other Church organisation	590	-	1,368	-	1,959
1004	Secular organisations	0	-	4,355	-	4,355
	Ministry					
2001	Parish Share	100,770	-	-	-	100,770
2002	Working expenses of incumbent	1,800	-	-	-	1,800
2003	Parsonage house	1,592	-	-	-	1,592
	Sermon and Speaker costs	1,595	-	-	-	1,595
	Church running expenses					
2005a	Heating and lighting	33,992	-	1,203	-	35,195
2005b	Utilities	3,606	-	428	-	4,034
2005b	Insurance	12,974	-	1,849	-	14,823
2005b	Other costs	4,027	-	159	-	4,186
	Depreciation					
2006	Church maintenance	36,078	-	3,140	-	39,218
2006a	Repair grants repaid		-	-	-	-
2007	Upkeep of Services	14,445	-	1,615	-	16,060
2008	Upkeep of church grounds	96,892	-	-	-	96,892
2009	Printing and other costs of magazine		-	-	-	-
2009	Bookstall costs	80	-	-	-	80
2016	Salaries, wages & honoraria	1,652	-	10,346	-	11,998
	Loan Interest	-	-	-	-	-
2010	Hall running costs	1,078	-	-	-	1,078
2010	Hall maintenance	-	-	-	-	-
2011	Other PCC property	469	-	-	-	469
2012a	Major repairs to Church building	-	-	-	-	-
2013/4	Major repairs to other Church property	-	-	-	-	-
2015	Proposed new building work	-	-	-	-	-
		311,662	-	24,464	-	336,125
<b>3(b) Generation of voluntary income</b>						
3000a	Cost of appeals, etc	128		-	-	128
3000a	Cost of Stewardship envelopes	-	-	-	-	-
		128	-	-	-	128
<b>3(c) Fundraising trading costs</b>						
3000b	Bookstall costs	-	-	-	-	-
3000b	Costs of fetes and other events	4,704	-	2,982	-	7,685
		4,704	-	2,982	-	7,685
<b>3(d) Governance costs</b>						
4000	Independent examiners fee	16,075	-	-	-	16,075
4000ab	Administration costs	18,297	-	368	-	18,665
		34,372	-	368	-	34,740
<b>Total Resources Expended</b>		350,865	-	27,814	-	378,678

4(a)	<b>STAFF COSTS</b>	<b>2024</b>	
	Gross Wages	57,800	
		<u>57,800</u>	
4(b)	<b>PAYMENTS TO RELATED PARTIES</b>		
	No payments or expenses have been made to any related parties to PCC members.		
5.	<b>FIXED ASSETS</b>		
5(a)	<b>TANGIBLE FIXED ASSETS (all unrestricted)</b>		
		Freehold Land & Buildings	
	Actual / Deemed Cost	B/Fwd	284,500
		Additions	
		Disposals	
		C/Fwd	<u>284,500</u>
	Depreciation	B/Fwd	-
		Charge for Year	-
		Disposals	-
		C/Fwd	<u>-</u>
	Net Book Value	C/Fwd	<u>284,500</u>
		B/Fwd	<u>284,500</u>
5(b)	<b>INVESTMENTS</b>		
	Purchases at cost		44,129
	Disposals at carrying value		-
	Revaluation gain/loss		-
	Market value as at 31st December 2024		<u>44,129</u>
	The market value represents investments for:		
	Unrestricted funds		-
	Restricted funds		-
	Endowment funds		<u>44,129</u>
			<u>44,129</u>

<b>6</b>	<b>DEBTORS</b>	<b>2024</b>
	Prepayments and Accrued Income	-
	Other Debtors	-
		<u>-</u>
<b>7</b>	<b>LIABILITIES</b>	
	Amounts falling due within one year (unrestricted)	
	STM Loan	-
	Accruals	1,320
		<u>1,320</u>
	Amounts falling due after one year (unrestricted)	
	STM Loan	-
		<u>-</u>
<b>8</b>	<b>FUNDS</b>	
	The unrestricted funds comprise the Church Deposit Fund held by the CBF and the deposit accounts held by the bank.	
	The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Accounts and the Ellen Moss Memorial Fund.	
	FROST is held partly by the CBF and partly at the bank.	
	STYLE AND CTS funds are held at source, all other funds are held at the bank.	
	The Endowment Fund is the UpHolland Crawford Trust held by the CBF.	
<b>8(a)</b>	<b>UNRESTRICTED FUNDS</b>	
	The closing balance of Unrestricted Funds comprise the following:	
	General Fund b/Fwd	458,422
	Surplus in year	19,602
		<u>478,024</u>
<b>8(b)</b>	<b>DESIGNATED FUNDS</b>	
	The closing balance Of Designated Funds comprise the following:	
	Administrative Assistant Fund	-
		<u>-</u>
<b>8(c)</b>	<b>RESTRICTED FUNDS</b>	
	The closing balance of restricted funds comprise the following:	
	Deposit Fund for Church & Schools	12,643
	Parish Rooms Account	158
	Parish Administrator	6,252
	Community Hub Fund	4,833
	STRM Church Consumables	
	STM Bells	2,348
	STM FROST	10,548
	Charity Donations Fund	2,146
	STM CD Leather Fund	50,000
	STM Building Fund	13,601
	CTS Legacy - J Marsh	2,225
	SMD Flower Fund	59
	STM Community Works Fund	9,991
	Fun in Faith	9,185
	Digmoor Disciples	3,664
	Created Café Peaced Together	1,557
	OAKS	24,327
		<u>153,536</u>
<b>8(d)</b>	<b>ENDOWMENT FUNDS</b>	
	The closing balance Of Endowment Funds comprise the following:	
	UpHolland Crawford Trust Fund	44,129



**The Parish of Up Holland and Dalton**  
**Accounts for the Year Ended 31st December 2024**

**Independent examiner's report to the trustees of The Parish of Up Holland and Dalton**

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the year ended 31st December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA  
Myersons, Chartered Accountants  
32 Derby Street  
Ormskirk  
Lancashire  
L39 2BY

Date.....