

The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales · Charity number 1131230

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF UP HOLLAND, UP HOLLAND PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-08-19
Register	View on the Charity Commission register

Contact

Address	The Rectory 1A College Road Up Holland Skelmersdale Lancashi
Phone	01695 622936
Email	revpaul@beaconchurches.org.uk
Website	www.uphollanddalton.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all. Provision of sacred space for personal prayer and contemplation. Pastoral work with sick and bereaved. Teaching Christianity through sermons, courses and groups. Collective worship in schools. Youth club with Christian ethos. Provision of activities for senior citizens and other special need groups. Supporting charities in the UK and overseas

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£262,662	£298,141	-	-
2024-12-31	£392,025	£378,678	-	-
2023-12-31	£323,376	£274,595	-	-
2022-12-31	£374,398	£226,630	-	-
2021-12-31	£230,954	£197,825	-	-
2020-12-31	£226,987	£175,384	-	-

Trustees

Name	Role	Appointed
Rev Paul Lock	Chair	2020-04-01
Beryl Trainor		2020-09-20
Brenda Entwistle		2020-09-20
Craig Sinnott		2025-05-18
Diane Dobson		2024-05-15
Dr Alaric Hicks		2020-09-20
Ian Dobson		2023-05-15
Irene Hesketh		2024-05-15
James Wilson		2024-05-15
Janet Cowley		2025-05-18
John Vose		2026-05-12
Kathryn Harwood		2025-05-18
Michael Entwistle		2024-05-15
Rev Paul Givens		2020-04-01
Rev Vivienne Mitchell		2023-06-24
Sarah-Jane Francis		2026-05-12
Sharon James		2026-05-12
Susan Cox		2026-05-12
Susan Gallear		2026-05-12

The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales - Charity number 1131230

Accounts

Diocese of Liverpool

The Parish of Up Holland & Dalton



St Thomas the Martyr
Parish Church
Church Street, Up Holland,
Skelmersdale, WN8 0ND



Christ The Servant
Church
Birkrig, Digmoor,
Skelmersdale, WN8 9HW



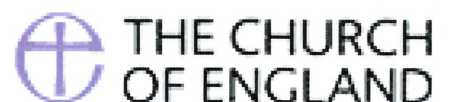
St Michael & All Angels
Parish Church
Higher Lane, Dalton,
Skelmersdale, WN8 7RP



Oak House
6 Elmridge, Tanhouse
Skelmersdale, WN8 6DD.

Annual Report and Accounts for the Parochial Church Council

Year ending 31st December 2025



Administrative information

The Up Holland Parish Team consists of the Churches of:

St Thomas the Martyr Parish Church,
Church Street,
Up Holland,
Lancashire WN8 0ND.

Christ the Servant Church
Birkrig,
Skelmersdale,
Lancashire WN8 9HW.

St Michael & All Angels Church
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Oak House
6 Elmridge
Tanhouse
Skelmersdale
WN8 6DD

Parish website: <https://www.uphollandalton.org.uk/>

Situated in the Ormskirk Deanery within the Diocese of Liverpool.
(Parish Number 733)

Charity number: 1131230

The Liverpool Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the churches.

Appointed Architects:

For the three churches of: St Thomas the Martyr Parish Church, Up Holland
Christ the Servant Church, Digmaor
St Michael & All Angels Parish Church, Dalton

are: Graham Holland Associates
Architects and Historic Buildings Consultants
Winnington Hall, Cheshire, CW8 4DW
01606 624626 info@grahamhollandassociates.co.uk

Bankers: HSBC Ormskirk
5 Moor Street, Ormskirk L39 2AB

Independent Financial Examiner:

Paul Rothwell,
Myersons Chartered Accountants
32 Derby Street, Ormskirk, Lancashire, L39 2BY

Legal advisor: No-one on retention, all legal advice obtained through
St James' House, Liverpool.

Duties and Responsibilities of the Parochial Church Council (PCC):

The PCC works together in consultation with the incumbent on matters of general concern and importance to the parish.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The functions of parochial church council include:

- a) co-operating with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of:

St Thomas the Martyr Parish Church, Up Holland
St Michael & All Angels Parish Church, Dalton
Christ the Servant Church, Digmaor
Oak House, Tanhouse
The Parish Rooms (located at St Thomas the Martyr CE Primary School),
The Rectory located in Up Holland,
The Vicarage located in Ashurst
A curate's house located in Beacon View Drive, Up Holland

It also ensures that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

Daily Management:

The incumbent is the Chair of the PCC. Day to day management has been exercised by the incumbent, Churchwardens, PCC Secretary and PCC Treasurer.

Parish Clergy

The Revd. Paul Lock, Rector,
The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

The Revd. Paul Givens
1 Heatherlea Close, Up Holland, WN8 0NX 07951 522054

The Revd. Vivienne Mitchell
66 Parsonage Brow, Up Holland, WN8 0JG 07958 287188

Address for official correspondence:

The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

Churchwardens

St Thomas the Martyr Parish Church, Up Holland

Brenda Entwistle 23 Hallbridge Gardens, Up Holland, WN8 0EP 07534 623544
Harry Lees 1 Devon Avenue, Up Holland, WN8 0DQ 07795 664504

St Michael & All Angels Parish Church, Dalton

Diane Dobson 17 Standside Park, Skelmersdale, WN8 8BH 07808 830704
Beryl Trainor 184 Martins Lane, Skelmersdale, WN8 9AY 07808 533689

PCC Secretary:

Janet Cowley 80a Sefton Road, Orrell, Wigan WN5 8UP 07724 896803

The PCC Treasurer:

Barbara Roughley 29, Delphside Road, Orrell, WN5 8TR 01695 624431
(No longer treasurer from 18th May 2025).

Paul Lock The Rectory, 1A College Road, Up Holland, WN8 0PY 07813 019863
Appointed treasurer from 18th May 2025.

List of Members of The Parochial Church Council

Ex-Officio Members

The Revd. Paul Lock	Rector	revpaul@beaconchurches.org.uk
Brenda Entwistle	Churchwarden	bechoir@outlook.com
Harry Lees	Churchwarden	h.lees@btinternet.com
Diane Dobson	Churchwarden	dianedobson49@gmail.com
Beryl Trainor	Churchwarden	bimpsjt@hotmail.com
The Revd. Paul Givens	Associate Priest	revpaulg@beaconchurches.org.uk
The Revd. Vivienne Mitchell	Assistant Curate	revvivienne@beaconchurches.org.uk

Deanery Synod Members

John Gardner	john.gardner119@gmail.com
Alaric Hicks	alarichicks@aol.com
Neil Girvin	neilgirvin@sky.com
Steve Holmes	stevholmes1.sh.sh@gmail.com
Dennis Roughley	

Elected PCC Members

Michael Entwistle	mikeentwistle@outlook.com
Helen Foster	helen.rob69@btinternet.com
Janet Cowley	admin@beaconchurches.org.uk
Marion Flanders	marion@thelibertycentre.org.uk
Pauline Flanders	no email address
Jane Baker	jbowden11@virginmedia.com
Marilyn Bryan	marilyn_bryan@btinternet.com
Ian Dobson	iandobson49@hotmail.com
Martha Doyle (<i>resigned 28.10.25</i>)	marthadoyle62@icloud.com
James Wilson	jameswilson13bellwood@gmail.com
Kathryn Harwood	kathrynharwo@aol.com
Jean Holmes (<i>resigned 25.06.25</i>)	jean.holmes3232@hotmail.co.uk
Stephen Pyatt	stevep2605@gmail.com
Irene Hesketh	irenefhesketh@gmail.com
Craig Sinnott	cwaigy2002@yahoo.com

PCC Secretary

Janet Cowley	admin@beaconchurches.org.uk
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PCC Treasurer

Paul Lock	revpaul@beaconchurches.org.uk (<i>from May25</i>)
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Lay Vice Chair

Diane Dobson	dianedobson49@gmail.com
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PCC Electoral Roll Officer

Janet Cowley	admin@beaconchurches.org.uk
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PCC Safeguarding Officer

Jacky Jolley	safeguarding@beaconchurches.org.uk
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Safeguarding Officers for each church

John Gardner	for STM	john.gardner119@gmail.com
Beryl Trainor	for CTS	bimpsjt@hotmail.com
Ian Dobson	for SMD	iandobson49@hotmail.com
Paula Eusebio	for Oak House	eusebioukpaula@hotmail.co.uk
Rebecca Vann	for Oak House	vennbecky@yahoo.co.uk
Helen Foster	for Up Holland Hub	helen.rob69@btinternet.com

Scheme to create the Parish of Up Holland and Dalton

The Benefice came into being on 1st April 2020 under a Pastoral Scheme made by the Church Commissioners on 3rd March 2020.

The Pastoral Scheme included the following:

- Termination of the Up Holland team established in 1973.
- The benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton became new benefice which is called "The Benefice of Up Holland and Dalton", which is a rectory.
- The parish of Up Holland and the parish of Saint Michael and All Angels, Dalton was named "The Parish of Up Holland and Dalton" which comprises the area of the new benefice.
- There are two parish churches within the parish, they are:
 - The Church of Saint Thomas the Martyr, Up Holland
 - The Church of Saint Michael and All Angels, Dalton
- The parish is in archdeaconry of Wigan and West Lancashire (now within the Archdeaconry of Knowsley, Sepshton & West Lancashire) and in the deanery of Ormskirk.
- The Rectory, 1a College Road, Up Holland, Skelmersdale WN8 0PY is the place of residence of the incumbent of the new benefice.

A full copy of the Pastoral Scheme is available in the parish or from The Diocesan Offices.

Oak House

In October 2022 following agreement by the PCC of the Parish of Up Holland and Dalton, the PCC of the Parish of St John, Burscough, the Deanery of Ormskirk, the Archdeacon and the Bishop of Liverpool, Oak House moved into the Parish of Up Holland and Dalton, where it now operates as part of the parish. Oaks continues to be based at 6 Elmridge, Skelmersdale, WN8 6DD.

Representatives from Oaks are invited to attend PCC and Churchwarden meetings. They also have a local management group which organises matters locally. Oak House now operates as part of the Parish of Up Holland and Dalton.

Parish Standing Orders

Governing Legislation

The life of the Benefice and Team shall be conducted in accordance with the section 2 of the Parochial Church Councils (Powers) Measure 1956 and in accordance with any legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

Benefice Team

The Incumbent, Licenced Incumbent Status Clergy and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

The Benefice and Districts

The Parish of Up Holland & Dalton is a single Benefice with one Parochial Church Council (PCC).

The Parish Electoral Roll

There is one Electoral Roll made up members from each church or worshipping community within the parish. Representation on the Deanery Synod in accordance with current Church Legislation. Election is from the whole parish at the Annual Parochial Church Council (APCM).

Child Protection

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at parish and church level.

The Lay Chair

A Lay Chair of the PCC will be appointed at the first PCC meeting following the APCM. They may attend any PCC committee as a full member.

The PCC Secretary

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

The Parish Treasurer

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

The Parish Auditor

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

Financial Management

The PCC is responsible for ensuring that all matters regarding finance and parish assets (including parish charities and trusts) are managed in accordance with the law and following guidelines from the Church of England, The Liverpool Diocese and the Charity Commission. A budget is set each year and the PCC Treasurer manages parish finance in accordance with that budget. The PCC receives regular reports from the Treasurer and scrutinizes spending and income and evaluates how closely to the budget the parish is during the year and makes necessary adjustments. All cheques and payments from all accounts and trusts associated with the parish, must be signed by two authorised signatories. Receipts and invoices must be provided for all payments. For larger payments (levels and responsibilities are made clear in the appropriate parish policy) and for donations to other charities and organisations, can only be made with PCC's authorisation (or that of the Standing Committee). The decision to make such payments must be recorded in the Minutes of that meeting. If the Standing Committee makes such a decision, this must be reported at the next PCC meeting. The PCC manages some agent transactions including; payment of statutory fees, special collections/fund raising activities for charities (listed separately in this report). All these transactions are shown in the accounts. The accounts are independently scrutinized and reported at the Annual Meeting.

Parish Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work.

Appointment of Officers and Sub-committees

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

Quorum for Meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

Composition of the Parochial Church Council

Licensed Clergy and Lay Workers
Licensed Readers
Parish Treasurer
Members of General, Diocesan and Deanery Synod
Churchwardens – two elected from each Church
Elected Church Members – up to 3 people from each Church

The Parochial Church Council Standing Committee

The Incumbent
PCC Secretary
PCC Treasurer
Lay Chair
Churchwardens
Up to 3 lay people (one from each church)

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

Items for Parochial Church Council Agendas

Any item to be brought up under Any Other Business must be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson may allow an item for Any Other Business to be brought up at the meeting.

Parochial Church Council Meetings 2025/26

There have been 8 meetings of the PCC in 2025-26

- Sunday 18 May (*following the APCM*)
- Wednesday 25 June 2025
- Tuesday 16 September 2025
- Tuesday 18 November 2025
- Tuesday 10 February 2026
- Tuesday 17 March 2026
- Thursday 23 April 2026

Ormskirk Deanery Synod

Parish Representatives have ensured that at most Deanery Synod Meetings the parish has been represented, where these meetings have been open to other PCC members and congregation members, people from across the parish have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.

Local Heritage and Amenity

We recognise that two of our church buildings and graveyards (and wider grounds at St Michael's) are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year by our dedicated band of volunteer gardeners in both churches.

Our buildings and grounds are visited and enjoyed regularly by people from the local and wider communities and provide a warm welcome, support, peace and tranquillity.

Authored by Nick Daunt, we now have Church and Stained Glass Windows guide booklets available for St Thomas the Martyr Church. The booklets guide visitors around the exterior and interior of the church, drawing attention to the special heritage features of the church.

Risk Management

The PCC takes its responsibility for the safety of the people and financial wellbeing of its church buildings and other property very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

Some members of staff and volunteers are First Aid trained and the parish remains committed to ensuring this is maintained. As expansion of community hub activities reaches out to more vulnerable members of our community, we have expanded the number of people on our safeguarding team. The team now includes a parish safeguarding officer for the Up Holland Community Hub this person works alongside the church and PCC safeguarding officers within the Diocesan safeguarding policy. The parish follows current guidance on safer recruitment.

We continue to work with the Diocesan Safeguarding Team and follow Church of England and Diocesan Safeguarding Policies and practice by using the Safeguarding Dashboard to help ensure we remain compliant and working to continually improve all aspects of safeguarding within the parish. We are currently at Level 2 on the Safeguarding Dashboard and now working towards Level 3 compliance. PCC members have completed Safeguarding training as individuals and also attended a whole PCC training session with a members of the Diocesan Safeguarding Team.

All our churches are insured against the risk of damage to the building, vandalism, theft, fire and public liability. The Parish Rooms are also covered. There is appropriate insurance on the house in Beacon View Drive.

Parish Website

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our parish website:

The Parish of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines.

*You can find out more about the national policies and procedures
at www.churchofengland.org/safeguarding*

If you have any safeguarding concerns or issues on a safeguarding matter then you can find

Main Activities Include:

- Regular Sunday and midweek services are provided in all our churches.
- Learning groups have been organised, meeting face to face in different parts of the parish.
- The STM Development Group has continued to meet to oversee developments and plan for next steps
- The Up Holland Community Hub is operating successfully: and the PCC is committed to developing Hubs across the parish. We are currently developing Christ the Servant Church into a local Community

Hub which is to be called 'Martin House' and are looking to establish community Hubs in St Michael's Church, Dalton and Oak House in Tanhouse.

- The PCC has continued to look at options for the future of Christ the Servant Church building – the condition of the roof and other aspects mean that repairing and maintaining are now beyond the church's means and looking at new options and opportunities will help us re-vision and more effectively serve the wider community as well as maintain and strengthen the Christian presence within the Digmoor area.
- There is a single website for the parish where information about all three churches, our schools and wider community activities are listed and promoted. The site provides easy access to information and application forms for those wanting to book baptisms, weddings, burial of ashes and other significant life events.
- A number of events have been organised at St Michael's Church for local people and those visiting the area. These have been well supported and much appreciated.
- We have been providing care for the bereaved and pastoral care to many across the communities we serve.
- We have provided services of baptism, weddings and funerals in all three churches. We are receiving increasing applications for baptisms and weddings.
- We have been supporting our schools and the children and staff within them throughout the year.
- Through working successfully with the national LyCiG (Leading your Church into Growth) programme we have been evaluating our worship, presence and service across the local communities we serve and have introduced several initiatives to improve much of what we do. We are continuing to see new people coming to worship in our churches. We are committed to using the LyCiG principles and guidance as part of our mission and outreach.

Worship

Weekly Services Times at St Thomas the Martyr Church during the last year:

<u>Sunday</u>	9.00am	Eucharist
	10.30am	Sung Eucharist
<u>Tuesday</u>	7.00pm	Eucharist
<u>Thursday</u>	10.00am	Eucharist

Weekly Services Times at St Michael & All Angels Church, Dalton during the last year:

<u>Sunday</u>	10.30am	Sung Eucharist
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Weekly Services Times at The Oaks, Tanhouse, Skelmersdale during the last year:

<u>Sunday</u>	10.45am	Worship
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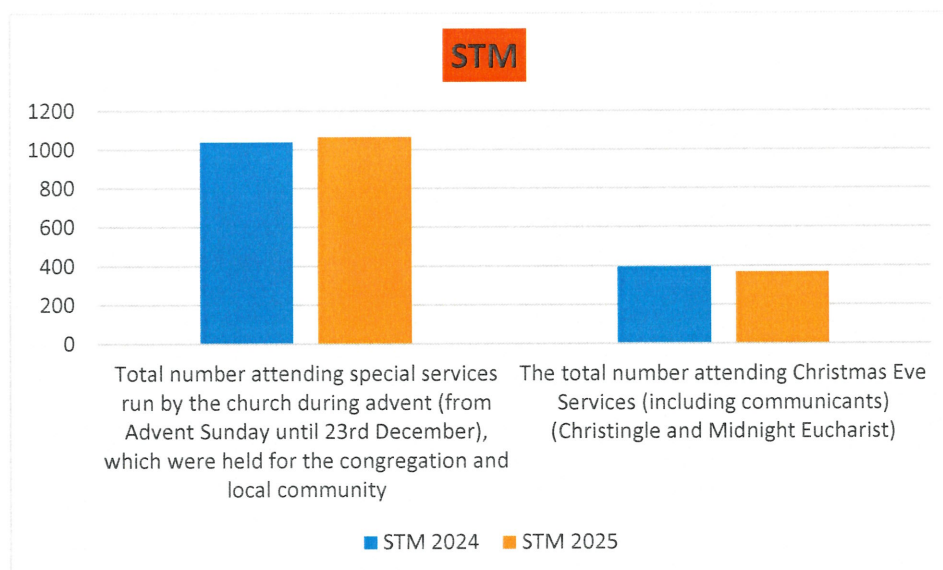
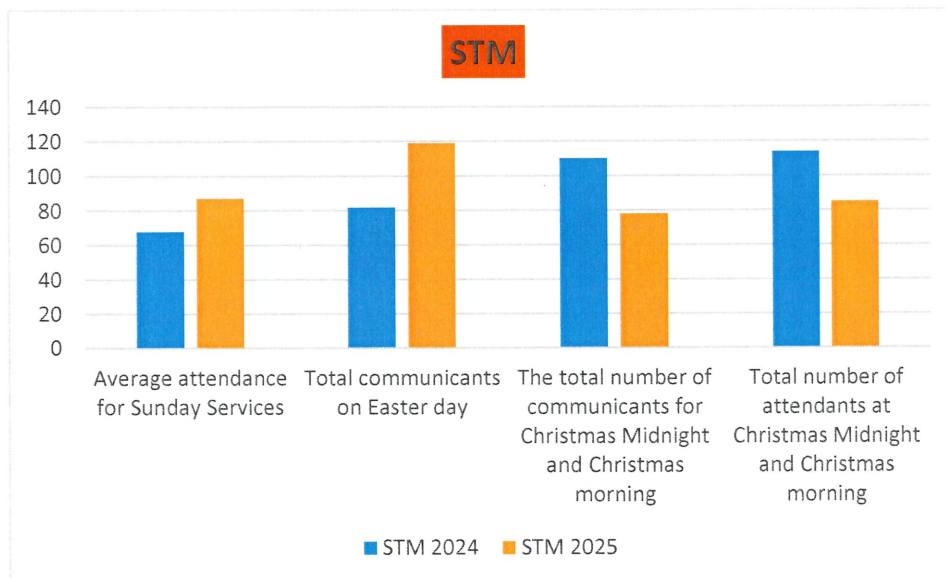
Seasons & Holy Days

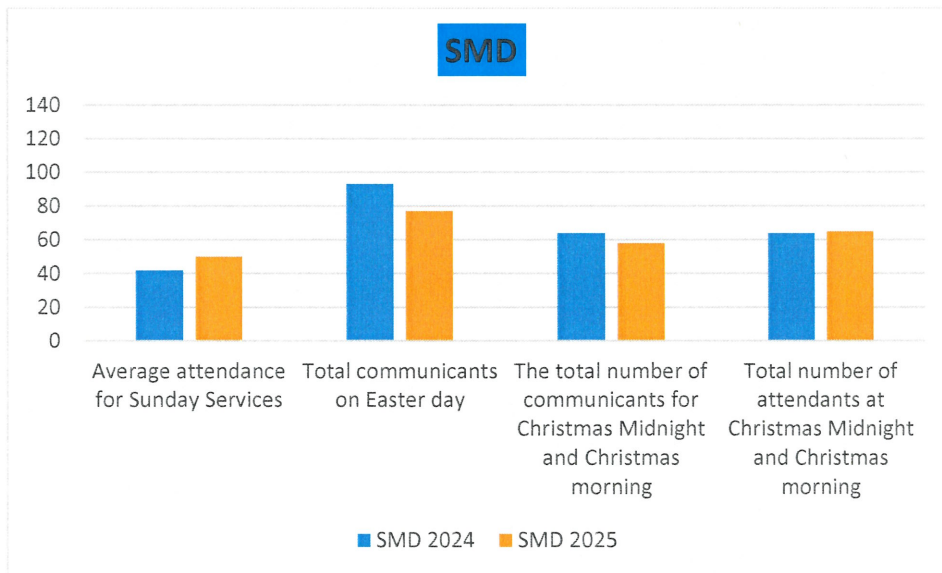
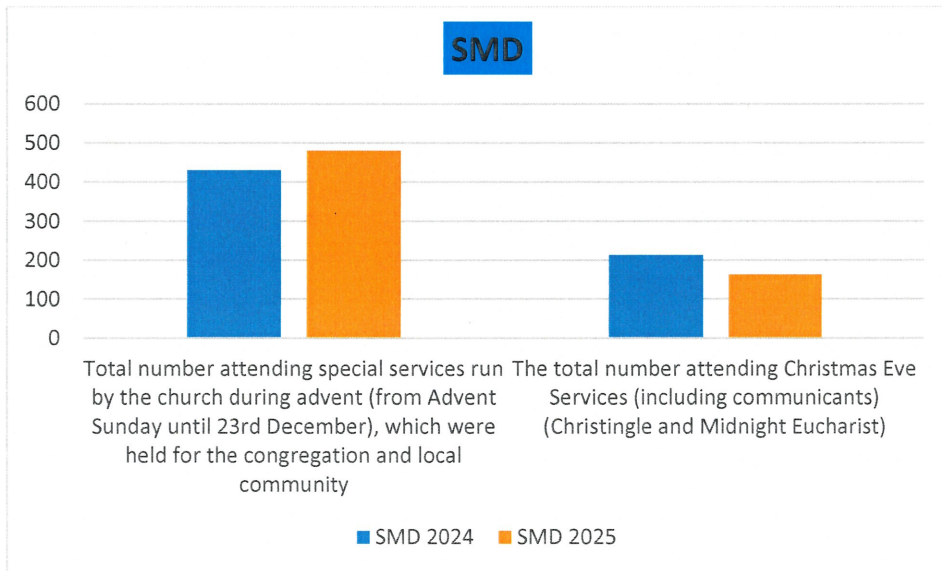
A range of special services are planned throughout the year in three churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Services with the community
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle

Attendance Figures

	STM		SMD	
	2024	2025	2024	2025
Average attendance for Sunday Services	68	87	42	50
Total communicants on Easter day	82	119	93	77
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	1041	1066	430	479
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	396	368	213	163
The total number of communicants for Christmas Midnight and Christmas morning	110	78	64	58
Total number of attendants at Christmas Midnight and Christmas morning	114	85	64	65





Spiritual Development

All our churches and are committed to the spiritual development of all members, during the year this was supported by:

- Using music, images, resources and styles to enhance Sunday worship and making this more accessible through the printing of weekly service sheets, appropriate activities and screens.
- Study Groups
- Bible Study
- Preaching and teaching in all Sunday and most weekday services
- Arranging study groups to provide worship, study and prayer groups
- New worshipping communities and new ways into faith and prayer

Promotion of Christianity

This parish is committed to promoting Christianity in the communities we serve and has done this in the following ways:

- Continuing to run the Up Holland Community Hub to promote positive links with the community, ensure St Thomas the Martyr Church is open daily, providing 'safe space' for people in many different ways, to allow the Church to serve people by identifying and meeting some of their needs, developing good ecumenical links and working.
- There has been a significant shift across the churches within the parish increasingly seeing themselves as working together in mission, outreach and pastoral work. This is also reflected in decisions made at the PCC to use funds to target areas of need for additional support.
- Working more closely with ecumenical partners and working with churches across the deanery.
- Committing to be part of the LYCiG (Leading Your Church into Growth) programme of training and development. So far, the PCC has supported people to attend two national training conferences (2023 & 2024). We hope to be able to continue to send people to ensure we use LyCiG materials and ideas to their full potential.
- Developing our websites and use of social media to promote services and events
- Arranging accessible and suitable worship for special occasions e.g. Carol Services, Christingle, All Age worship
- Engagement with schools through weekly assemblies and special services
- Providing easy ways to discuss special services e.g. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes
- Children's activities and events
- Open Churches - providing a safe and welcoming place for people to visit

Supporting Charities

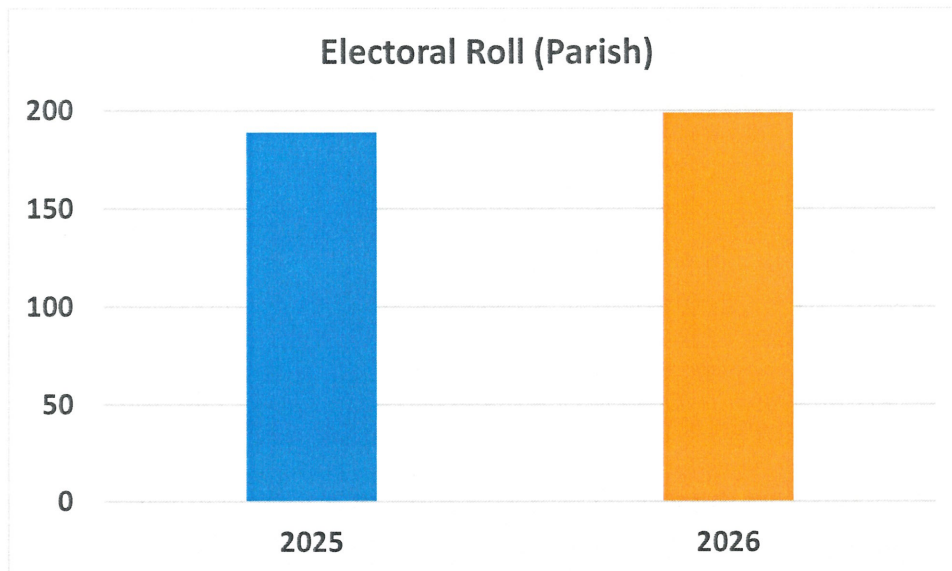
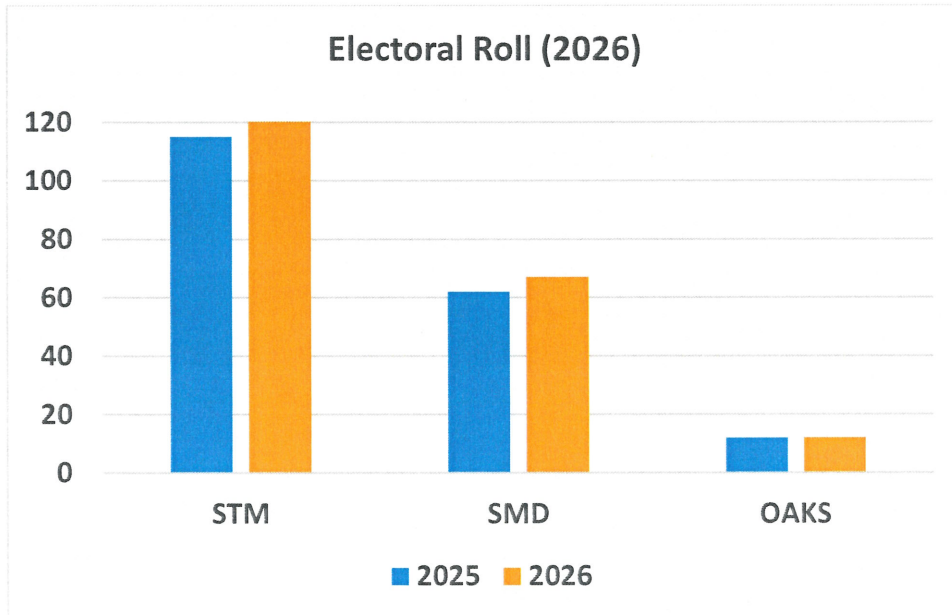
This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

- The Children's Society
- Macmillan Cancer Support
- Digmoor Food Bank
- Royal British Legion
- Cancer Research
- West Lancs Crisis Centre
- Liberty Centre
- Up Holland Food Bank
- Skelmersdale Outreach
- Christian United

Parish Electoral Roll

The total number of people on the Electoral Roll following the recent Electoral Roll Revision (completed by 26th April 2026) is 199. Membership at each church within the parish is recorded as follows:

St Thomas the Martyr Church, Up Holland:	120
St Michael & All Angels Church, Dalton:	67
Oak House, Tanhouse:	12



Inclusive Church Policy

The Parish of Up Holland and Dalton is the parish for people living in Up Holland, Roby Mill, Crawford, Holland Moor, Digmaor, Tanhouse, Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys and Dalton.

We believe in doing all that we can to ensure all our church communities are welcoming church who know that we are called and sent to serve all people in the name of Jesus Christ.

We are committed to ensuring that each of our church congregations seeks to follow the teachings of Jesus Christ and so proclaim the Gospel with a fresh vision for each generation.

We believe that in the power of the Holy Spirit, we are empowered to help every person discover how widely embracing and deep is the love of Jesus Christ.

In the Parish of Up Holland and Dalton, we are committed to living in the light of the inclusive Gospel of Jesus Christ where all are accepted 'as they are' and cherished as God's children.

Our Mission

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome in all our churches.

Our Vision

We want our churches and worshipping communities to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a complex world and we seek to be more Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given freely to all.

We believe that Jesus Christ is the one who brings light and love into all without condition.

St Thomas the Martyr Church, Up Holland

In May, the new cupboards and servery had been finished, which were consistent with the Chancellor's recommendations and were being used by the Hub Staff. This was just in time to be fully operational at the Summer Fayre in June where we were entertained by a variety of musical groups There were some commercial stalls and other stalls from church groups. The Christmas Fayre in November was also very well attended.

June also saw the licensing of Rev Paul Givens as Associate Priest followed by a very well attended reception in church.

During the Summer holidays, themed art and craft activities plus free lunches were provided once a week, proving very successful. Parents and carers commented on how grateful they were, particularly if the weather was poor!

During September, an opportunity was created after the Tuesday Eucharist, during Suicide Prevention Week, for those who had lost family or friends to suicide, to come into church, to light a candle, to place a ribbon on a tree, or just to talk.

The "Colours" Fashion Company put on a fashion show which was very well attended and they will be returning again in April with their Spring collection.

At the end of September, the church hosted the annual McMillan Coffee Morning which raised funds and allowed people the opportunity to chat over coffee and cake and donate.

The Makers Markets began on the second Saturday of each month and are continuing to draw in people to buy homemade and recycled goods

Confirmation classes began in October in church, for young people and at the Rectory for adults, led by parish clergy. This culminated in a wonderful Confirmation service of six young people and three adults led by Bishop Geoff Pearson and attended by well over a hundred family and friends.

The annual Halloween party took place, created especially for young children who were encouraged to dress up and enjoy the art and craft activities with music and the café selling Halloween themed goodies. This offers, every year, an opportunity to celebrate Halloween in a warm, safe space.

A Candlelight Concert took place at the beginning of December which co-ordinated with the switching on of the Christmas tree lights outside church. Performers included the Daytime Singers who gather every Wednesday as well as some of the Friday lunchtime singers.

The Tree and Gift Service in December was popular and donations and gifts received were donated to the Community Food Bank which is part of the Up Holland Community Hub.

Dignity Funeral Services organised a Winter Memorial Service for those who have lost loved ones and again in March.

Up Holland High School once again held their annual Carol Service in church, combining solo and choral singing with orchestral pieces, readings and Christmas carols for all. Well over two hundred people attended this hugely successful service.

Roby Mill CoE Primary School performed their Nativity as part of the Thursday Morning Eucharist, enjoyed by parents and parishioners alike.

Christingle again welcomed almost three hundred people on Christmas Eve. Many thanks go to those who helped to make just over three hundred Christingles!

The New Year opened with what is becoming a very popular event, the Robbie Burns Experience, complete with piper and haggis. The music was led by local musicians and singers with a Scottish flavour.

There have been three very well attended ATC Enrolment services led by their chaplain, who is also a parish clergyperson.

The Lent Course was run by a member of the parish clergy team for each Wednesday during Lent as well as a Quiet Day at Roby Mill Farm.

In March we were privileged to host the Commemorative Order of St Thomas of Acon for their Annual Meeting followed by a buffet. This was in addition to the annual service held each June at St Thomas the Martyr and further meetings in church have been planned for 2026.

Roby Mill CE School provided some beautiful Easter Gardens made by the children to compliment the flowers in Church over Easter.

The repairs to the stonework and the church parapet wall on the North side of the building began in January and were completed in April.

Two teams of volunteer gardeners which now include men from the Community Payback scheme, have continued to manage the graveyard, learning new skills, maintaining, planting, clearing and helping to support the upkeep of our very large graveyard.

Work continues to extend this further as space in the South section is now becoming limited.

Christ the Servant Church, Digmoor

In May 2024, the building was closed for public worship and community work due to infestation which has now been dealt with.

The PCC has been working with partners to try and create a Community Hub in the building. Investigations in the possibility of doing this were overseen by members of the Up Holland Community Hub Leadership Team. Responses from statutory agencies and other partners working in the community voiced strong support for this. Many groups and organisations have been identified as those who would make use of Hub facilities at Christ the Servant Church.

The PCC has been through the process of seeking permission to de-designate Christ the Servant as a place of worship and to establish a Community Hub within the premises. This process has now run its course and following signatures from the Bishop of Liverpool and the Archbishop of York, Christ the Servant Church has been de-designated as a place of worship with effect from 10th March 2026. The PCC remains committed to ensuring worship takes place within the building which has also been given the new name of 'Martin House'.

Working with partners in the area, we are now actively seeking funding to repair and redecorate the entire building and to allow it to flourish as a Community Hub. We also hope that as a Hub we will be able to ensure that Martin House is part of the regeneration programme being rolled out in the Digmoor area.

St Michael & All Angel's Church, Dalton

In a time of change and challenge, the church has become more than a place of worship. It has become a listening space, and a source of welcome and care.

Relationships have deepened, new faces have been embraced, and the church continues to live out its calling by serving Dalton and the wider community with warmth, faith and generosity.

Our Church family continues to grow, not only in numbers but also spirit, as we share and live out God's love.

Our worshipping community draws together a rich diversity of people who are united in worshipping God and supporting one another.

We are blessed with a growing team of volunteers who are encouraged and empowered to take on a range of roles that enrich our weekly worship, and provide support with weddings, funerals and baptisms.

At St Michael's we have facilitated training for all volunteers, ensuring basic safeguarding compliance, while enabling select members to complete certified first aid and fire safety courses.

While all-age worship has presented challenges, it has also generated positive feedback.

Our Tuesday prayer group continues to offer a vital opportunity for people to deepen their faith and relationship with God and pray together for the parish and the wider world.

St Michael's continues to play an important role in the life of the community, welcoming people through events held across the year, including:

- Lighting the church has made it a beacon for the community, helping it to stand as a visible symbol of welcome, faith, and belonging.
- By opening the church on a Saturday, people can come in to light a candle, say a prayer, and spend time in quiet reflection away from our regular service. This initiative has been warmly received with positive feedback.

Clergy and lay people have been key in the developing and enhancing home communion provision, especially within nursing homes across the parish, offering pastoral care and support to those unable to attend church.

A cancer support group meets monthly, providing a supportive and caring space for those affected, the group has grown in numbers attending and is greatly appreciated.

The introduction of a weekly yoga class has been well received and continues to grow, extending the church's engagement with the wider community.

An all inclusive bingo has been running regularly and has offered much support for those who attend.

Our first car boot sale was attended by many people, drew lots of positive feedback, and has created enthusiasm for it to become an annual event.

Support is offered within the parish through helping to deliver meals to those less fortunate, reflecting a strong spirit of cooperation and shared care across the parish.

St Michael's has maintained a strong programme of well attended community events, demonstrating its active role in the life of the community: Carol services, Christingle, Christmas fayre, car boot, Easter festival with activities, Easter raffle, and a variety of concerts. Through these activities, joy and companionship are shared, and our relationship with the wider community is strengthened.

Church Building and grounds

Maintaining our beautiful church building and grounds remains a key priority and an ongoing challenge. Although important work has been identified, progress has been affected by the current lack of funding. We remain deeply grateful to the dedicated volunteers who clean and maintain both the church and grounds.

Looking ahead

We are pleased to report that our re-ordering plans have progressed and we are working with professionals and other agencies to seek the permissions required. Once completed, we believe the re-ordering will help ensure that St Michael's Church remains a welcoming, mission focused Christian family at the heart of community life.

As we join our strengths, share our gifts, and work together across our parish, we deepen our service to our communities and shine Christ's love ever more brightly.

Oak House, Tanhouse, Skelmersdale

Our normal service at Oaks on a Sunday

We meet at 10.45am, have a cup of tea or coffee. Then we open in prayer and we say the prayer for growth; next we sing some worship songs. We have a God/good news slot where we share what God has done for us or others that week. then a worship song. Next, we watch a short video / bible study then chat about it. then a worship song, next a prayer time, then a worship song and then close in prayer. After the service we have a cup of tea /coffee and cake or biscuits. Later some of us go for lunch together, continuing to fellowship. There are usually 7/8 of us who meet for Sunday service.

The first Sunday of the month we have Overspill Which is mainly worship songs Where we worship God and listen to what he may say to us.

Once a month we celebrate Holy Communion when one of the parish clergy come to celebrate

Open Oaks on a Monday. Meet at 12 till 2pm. They have lunch, chat, and sometimes do crafts. We can have 12 or more people there. when the children are on holiday there could be 6 to 12 of them. They like to fill their own pizza or pancakes.

Food Bank on a Tuesday Morning.

Pilgrim Bible study Group meets 6.30pm till 9pm we have a meal first then our study. 5 of us regularly meet together.

Friday Food Bank

Outreach Trust have their meetings at Oaks.

Prayer Chain A member at Oaks organises the prayer chain which includes phoning and or texting people. She also updates members on prayer requests.
We have two people who are employed to run Open Oaks, which provides a warm welcome and something to eat to people from the wider community. These two members of staff also work outside working hours shopping, Safeguarding and supporting others. They work hard.

We have a Sensory Room the children love it. There are some with additional needs, so it is a calm and safe space for them to chill out.

Up Holland Community Hub

A place where all are welcomed and valued without condition, where we strive to serve the community, grow together and create a sense of wellbeing and belonging

Management and Activity Summary 2025/2026

The Hub has continued its successful service to the community throughout the year with its ongoing provision of well-being groups, activities, and events. Becket's Cafe has provided a warm, welcoming atmosphere to all and supported the Hub through multiple events and activities. All aspects of delivery rely heavily on our much-valued team of volunteers, without whom none of this could be possible. Through their strength and dedication, the Hub has grown over the last 12 months and continues to welcome all into its heart.

We continue to support our community, whether via the immediate practical help of food and household necessities to those who need it or emotional/psychological support via the well-being initiatives on offer. As church and hub work together to reach out to our community, we are well-placed to build on success to date and are actively seeking funding investment to enable us to extend our much-valued provision further. Currently there is active engagement with third parties to robustly explore funding opportunities that are most relevant to our setting and goals.

Hub progress

Work is ongoing to build upon work undertaken by the previous Hub Development Manager to extend and enhance the reach, impact, reputation and visibility of the Hub.

We work collaboratively with community partners such as Asda, Birchwood, Fare share, Kraft/Heinz, all of whom donate food regularly. Some of this food is offered on our 'save from waste' trolley within the vestibule, while other food is used for much needed food bags for the community. We continue to deliver our 'kids eat free' scheme and will always support anyone in our community if they need it. We never turn anyone away.

Throughout the range of all our activities we strive to deliver our mission, to provide a safe and welcoming space which helps to enhance well-being and belonging and genuinely helps to transform lives. We continue to receive regular endorsement of this in reality, from the numerous daily comments from customers and visitors regarding their positive and life enhancing experience of the Hub.

To reflect our vision and ethos as a place where 'all are welcomed and valued without condition', we have maintained a strong commitment to promote inclusivity and to uphold safeguarding principles in all areas of our activity. Throughout the past year, there has been focused work to embed and establish core approaches, including 'Safer Recruitment' procedures; Health and Safety systems and processes such as First Aid and Fire Safety training and Food Hygiene standards incorporating Safer Methods. This has greatly enhanced the professionalism, development opportunities and sense of pride among employees and volunteer colleagues, providing a strong foundation for further development in the services offered. With the help of our wonderful volunteers and the kindness of our visitor community, we have been able to make real positive impact on peoples' lives.

Significant achievements and highlights this year include:

- 899 people attended our community breakfast/lunch
- 198 'Pay It Forward' café refreshment gifts were donated and used by the community
- 138 food bags were given out in addition to existing food bag provision
- 134 'Kids eat free' meals were given out

- 52 free meals were provided to those in need
- 266 people attended the free family activities
- 86 free Easter meals were given to those in need
- 64 free Christmas meals were given to those in need
- 19 free Christmas food hampers were given to those in need
- 22 Hopeful Hearts were donated and gifted (Christmas gifts offered on the Christmas tree to brighten a Christmas for those struggling in the festive period)

Provision of regular group activities which support social wellbeing:

Group activity	Average weekly attendance
Get Together Games	9
Language Club	8
Qigong	12
U3A Reading Club	8
Shared Reading	8
Water Colour Art Class (40 members)	25
Daytime Singers (31 members)	20
Together (Journeying Together After Loss)	8
Craft and Chat (19 members)	12
Music Friday	40-60

Man-Archy (Men’s mental health group) and Chair Yoga have operated during the year but are currently postponed. Man-Archy is starting back up in June 2026, and Chair yoga will be starting as soon as the new group leader is inducted over the next few weeks.

The ‘Journeying Together After Loss’ Group is a newly established group which has continued from an original bereavement support group held in the hub during the past 12 - 18 months, This original group has since relocated to new premises in order to access specific funding opportunities. However, the Hub has continued to maintain strong commitment to continue a bereavement support group. This is in recognition of the much needed and valued benefit the group offers to people who encounter different experiences of loss, particularly in bereavement and the loss of a loved one.

The Hub is regularly accessed by individuals from the refugee community. One such person has been successfully recruited and supported to work as a cafe volunteer. This has provided opportunities to develop skills (such as Barista, customer service, food preparation and language development) as well as addressing issues of loneliness and isolation by joining a friendly Hub community.

Social media has helped to advertise events and give members of the community the opportunity to ask questions directly regarding the Hub timetable,-events and community help initiatives (such as the provision of our Easter and Christmas Meals and hampers for those in need). Engagement is predominantly positive, with posts regularly being liked or shared.

Events and activities.

Notable events during the year have included hosting:

- Summer Fayre,
- Christmas Fayre,
- 1950's Themed event,
- Robbie Burns Day,
- Newly established Makers Markets to raise funds for the free Easter and Christmas Meals
- Haydock Male Voice Choir,
- Macmillan Coffee Morning,
- U3A Choir,

- Candlelight concert,
- Ladies Fashion Show,
- Connected Voices Choir Concert,
- Easter Bunny Family Activities,
- Mother and Father Christmas family activities
- Inclusive Bingo
- Community gardening day

Post Office

The Post Office continues its much-valued service in the local community. Customer numbers have grown significantly year on year and now average over 2000 customers per month (a ten-fold increase from the levels when the Post Office opened in 2021). It is serviced by a small team of dedicated volunteer staff providing a friendly, efficient and supportive service to the local community.

Further Development

The church and hub are always looking for opportunities to build upon our community links and find better ways to deliver sustainable projects. We are currently looking into the possibility of opening a community shop which will provide low-cost items to all, and double as a choosing food bank. The aim is to create a 'community' day (Tuesday), where people can access services and support, have delicious food on a 'pay as you feel' basis, and access the community shop for affordable low-cost items.

There has been initial engagement with colleagues from different statutory and voluntary agencies to explore future development of a 'listening' café and support for individuals who may have particular needs, such as people who are living with dementia. We have often seen a community need which is reflected in the numbers of people who appear to be living in isolated circumstances and for whom social interaction is absolutely a priority. We view this as a significant priority in our next stage of development. This will also allow the Hub to offer a 'signposting service' such as to care at home services and services to limit and avoid admission to hospital in particular population groups.

The Hub is looking at planning more inclusive events in the future, promoting a place for all. This will include an inclusive talent show and build upon our inclusive activities such as Mother and Father Christmas Meet and Greet and family activities.

Events celebrating the history of St Thomas the Martyr Church are also being planned. This will include the introduction of regular history tours, and the opportunities for local schools to participate in history events which support the national curriculum. This will also open up opportunities to the local home-schooling community who may wish to visit and take advantage of our kids eat free scheme.

Food Bank

The Up Holland Community Hub Food Bank is now in its fifth year of operation and is firmly established as one of the community activities provided by UCH.

The Food Bank is located at St Thomas the Martyr Primary School and is open Monday to Thursday 8.45 – 11.15

We work closely with colleagues from Becketts' Café and Post Office to provide grocery bags at church to be allocated as needed to people using those services. Typically, we provide 6-10 bags per week.

We also offer a box or bag delivery service once a week for people for whom getting to the Food Bank or the church is a problem. We currently deliver to four households.

This has enabled us to achieve one of the objectives we set ourselves for the year, which was to make our service accessible to more people who need and can benefit from what we have to offer. We currently have 40 – 50 regular clients so, including their families, we calculate that we support around 120 – 130 people in our community.

We continue to provide a wide range of food and household items, including:

- Fresh, tinned and packet foods
- Milk, teabags, coffee, sugar

- Personal hygiene products e.g. shower gel, shampoo, toothpaste; Household cleaning materials, e.g. washing up liquid, cleaning sprays

We have seen demand increase year on year and as a result it has been necessary to maintain a limit on the quantities each client can take. Our regulars have by and large accepted this.

We continue to work with our retail partners, particularly Tesco, with five evening collections a week from Tesco Express in Pemberton. The Tesco link is via our membership of Fareshare. We also have a partnership with Premier Store in Up Holland and a link with the Birchwood organisation enables us to offer fresh food such as bread and vegetables in the porch at church.

We also receive generous individual donations from the congregations of St Thomas the Martyr Church, Up Holland Methodist Church and St. Teresa's Catholic Church as well as other individual members of the Up Holland community and beyond. We were very grateful to some of our local schools, in particular, St. Thomas the Martyr Primary School, for hugely generous contributions which helped us meet the Christmas demand.

We have been supported by charitable donations, e.g. from Skelmersdale and Tawd Vale Lions and the Co-op Community Fund. We also have a partnership with the Brick project, based in Wigan, which offers a range of household items to support families. The money received from the Co-op Community Fund has enabled us to offer a wider range of goods, including such items as eggs, cheese and spreads. It has also funded a joint project with St. Thomas the Martyr School nurseries to promote wellbeing. We support the nurseries' dental health campaign, providing age-appropriate toothbrushes and toothpaste for each child, and we contribute bags of infant medical supplies to families who can benefit from them. A recent additional grant from the LA Community Fund will enable us to continue with these projects.

As is the case for most Food Banks at present, we face a constant challenge to meet the needs and demands placed on us by the community we are trying to serve and support. We are and will continue to be heavily reliant on the generosity of those who are able and willing to donate food and household goods to enable us to support the people who need us.

Grants and Funding

We have received grant from the following:

1. Warm space grant
2. Shared Prosperity Fund (UKSPF)
3. West Lancashire Household Support Fund

The Hub is grateful to those who have supported us financially through these grants.

Groups and Organisations

Church Schools in the Parish

There are four Voluntary Aided Primary Schools in the Parish.

- Bishop Martin CE Primary School, Digmoor
- Roby Mill CE Primary School, Roby Mill
- St Thomas the Martyr CE Primary School, Up Holland
- St Michael & All Angels CE Primary School. Dalton

The PCC takes seriously its role of supporting the four church schools and is grateful to those who serve as foundation governors and for giving their time to lead and manage church schools for the whole community. We continue to support the Diocesan Board of Education policy to appoint practicing Christians to the role of Foundation Governor within our schools.

Members of the clergy regularly lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteachers and members of the clergy meet each half-term to discuss and plan work and activities. There is an end-of-term Eucharist or end of term service in each school.

There are good positive links with all four church schools and each one visits churches and takes part in several activities there, when able to do so.

Work and Service in the Wider Community

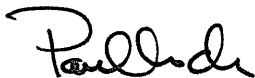
The churches continue to support work with people from the wider community through the following activities:

- Up Holland Community Hub and all its activities
- 1st Upholland Scout Group
- Chaplaincy to the local Air Cadets
- Informal chaplaincy role in Crawford Village, especially in the Primary School
- Bingo at St Michael's Church, Dalton
- Craft Groups at St Michael's Church, Dalton
- Church choirs (open to all) in both Up Holland and Dalton
- Commitment in all our churches to ensure that the welcome, care and way occasional offices (Baptisms, Weddings, Funeral, Burial of Ashes, Blessings, Memorial Services etc) are planned and executed are focused on the pastoral needs of each family
- Provision of food bank collection points for Food Banks
- Walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard and church (in both Up Holland & Dalton)


The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2025

	Note	2025	2024
FIXED ASSETS			
Tangible	5(a)	284,500	284,500
Investment	5(b)	44,129	44,129
		<u>328,629</u>	<u>328,629</u>
CURRENT ASSETS			
Debtors	7	-	-
Short Term Deposits		201,689	190,954
Cash at bank and in hand		112,224	157,425
		<u>313,913</u>	<u>348,379</u>
CURRENT LIABILITIES			
Creditors - amounts falling due within one year	7	<u>2,333</u>	<u>1,320</u>
NET CURRENT ASSETS			
		311,580	347,059
TOTAL ASSETS LESS CURRENT LIABILITIES			
		640,209	675,688
Creditors - amounts falling due after one year	7	-	-
TOTAL NET ASSETS			
		<u>640,209</u>	<u>675,688</u>
PARISH FUNDS			
Unrestricted	8	452,849	478,023
Designated	8	80,363	-
Restricted	8	62,868	153,536
Endowment	8	44,129	44,129
		<u>640,209</u>	<u>675,688</u>

Approved by the Parochial Church Council on 18/5/2026 and signed on its behalf by:



 Revd. Paul Lock - Rector



 J Cowley - PCC Secretary

2 - INCOMING RESOURCES

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2025
2(a) Voluntary Income						
101	Planned Giving: Gift Aid donations	67,345	-	-	-	67,345
102	Tax Recoverable	9,501	-	-	-	9,501
103ab	Other	2,651	-	-	-	2,651
104	Collections (open plate)	11,124	-	-	-	11,124
105a	Gift Days	-	-	-	-	-
105b	Donations	29,128	-	-	-	29,128
201	Grants	6,631	-	-	-	6,631
202	Legacies	6,281	-	-	-	6,281
203b	Bispham Charity Fund	-	-	-	-	-
		<u>132,662</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>132,662</u>
2(b) Activities for Generating Funds						
401b	Bookstall for fundraising	-	-	-	-	-
	Hub Activities	840	-	-	-	840
203a	Rummage sales, fetes, etc.	6,485	-	-	-	6,485
	Net Income from Becketts Café	43,781	-	-	-	43,781
	Net Income from STM Post Office/Café	9,563	-	-	-	9,563
		<u>60,669</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,669</u>
2(c) Income from Investments						
301	Dividends and Interest including tax recoverable	3,334	-	-	-	3,334
302	Rent from land or buildings held as an investment	15,548	-	-	-	15,548
		<u>18,882</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,882</u>
2(d) Income from Church Activities						
402a	Church Hall lettings	2,953	-	-	-	2,953
401a	Bookstall for promoting church objectives	-	-	-	-	-
	Beneface Income	7,934	-	-	-	7,934
404	PCC Fees	39,093	450	19	-	39,562
		<u>49,981</u>	<u>450</u>	<u>19</u>	<u>-</u>	<u>50,450</u>
2(e) Other Incoming Resources						
601	Insurance claims	-	-	-	-	-
	Building funds	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL INCOMING RESOURCES	<u>262,193</u>	<u>450</u>	<u>19</u>	<u>-</u>	<u>262,662</u>

4(a)	STAFF COSTS	2025
	Gross Wages	64,071
		<u>64,071</u>
4(b)	PAYMENTS TO RELATED PARTIES	
	No payments or expenses have been made to any related parties to PCC members.	
5.	FIXED ASSETS	
5(a)	TANGIBLE FIXED ASSETS (all unrestricted)	
		Freehold Land & Buildings
	Actual / Deemed Cost	284,500
	B/Fwd	
	Additions	
	Disposals	
	C/Fwd	<u>284,500</u>
	Depreciation	
	B/Fwd	-
	Charge for Year	-
	Disposals	-
	C/Fwd	<u>-</u>
	Net Book Value	
	C/Fwd	<u>284,500</u>
	B/Fwd	<u>284,500</u>
5(b)	INVESTMENTS	
	Purchases at cost	44,129
	Disposals at carrying value	-
	Revaluation gain/loss	-
	Market value as at 31st December 2025	<u>44,129</u>
	The market value represents investments for:	
	Unrestricted funds	-
	Restricted funds	-
	Endowment funds	44,129
		<u>44,129</u>

**The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2025**

Independent examiner's report to the trustees of The Parish of Up Holland and Dalton

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the year ended 31st December 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA
Myersons, Chartered Accountants
32 Derby Street
Ormskirk
Lancashire
L39 2BY

Date.....

The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales - Charity number 1131230

Accounts

Diocese of Liverpool

The Parish of Up Holland & Dalton



St Thomas the Martyr
Parish Church
Church Street, Up Holland,
Skelmersdale, WN8 0ND



Christ The Servant
Church
Birkrig, Digmaor,
Skelmersdale, WN8 9HW



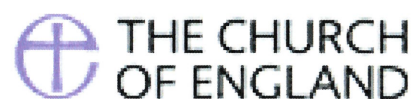
St Michael & All Angels
Parish Church
Higher Lane, Dalton,
Skelmersdale, WN8 7RP



Oak House
6 Elmridge, Tanhouse
Skelmersdale, WN8 6DD.

Annual Report and Accounts for the Parochial Church Council

Year ending 31st December 2024



Administrative information

The Up Holland Parish Team consists of the Churches of:

St Thomas the Martyr Parish Church,
Church Street,
Up Holland,
Lancashire WN8 0ND.

Christ the Servant Church
Birkrig,
Skelmersdale,
Lancashire WN8 9HW.

St Michael & All Angels Church
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Oak House
6 Elmridge
Tanhouse
Skelmersdale
WN8 6DD

Parish website: <https://www.uphollandalton.org.uk/>

Situated in the Ormskirk Deanery within the Diocese of Liverpool.
(Parish Number 733)

Charity number: 1131230

The Liverpool Diocesan Board of Finance acted as Custodian Trustee
for the inalienable property of the churches.

Appointed Architects:

For the three churches of: St Thomas the Martyr Parish Church, Up Holland
Christ the Servant Church, Digmaor
St Michael & All Angels Parish Church, Dalton

are:

Graham Holland Associates
Architects and Historic Buildings Consultants
Winnington Hall, Cheshire, CW8 4DW
01606 624626 info@grahamhollandassociates.co.uk

Bankers:

HSBC Ormskirk
5 Moor Street, Ormskirk L39 2AB

Independent Financial Examiner:

Paul Rothwell,
Myersons Chartered Accountants
32 Derby Street, Ormskirk, Lancashire, L39 2BY

Legal advisor:

No-one on retention, all legal advice obtained through
St James' House, Liverpool.

Duties and Responsibilities of the Parochial Church Council (PCC):

The PCC works together in consultation with the incumbent on matters of general concern and importance to the parish.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The functions of parochial church council include:

- a) co-operating with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of:

St Thomas the Martyr Parish Church, Up Holland
St Michael & All Angels Parish Church, Dalton
Christ the Servant Church, Digmoor
Oak House, Tanhouse
The Parish Rooms (located at St Thomas the Martyr CE Primary School),
The Rectory located in Up Holland,
The Vicarage located in Ashurst
A curate's house located in Beacon View Drive, Up Holland

It also ensures that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

Daily Management:

The incumbent is the Chair of the PCC. Day to day management has been exercised by the incumbent, Churchwardens, PCC Secretary and PCC Treasurer.

Parish Clergy

The Revd. Paul Lock, Rector,
The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

The Revd. Paul Givens
1 Heatherlea Close, Up Holland, WN8 0NX 07951 522054

The Revd. Vivienne Mitchell
66 Parsonage Brow, Up Holland, WN8 0JG 07958 287188

Address for official correspondence:

The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

Churchwardens**St Thomas the Martyr Parish Church, Up Holland**

Dennis Roughley 29, Delphside Road, Orrell, Wigan WN5 8TR 07740 164447
Brenda Entwistle 23, Hallbridge Gardens, Up Holland, WN8 0EP 01695 622627

St Michael & All Angels Parish Church, Dalton

Eve Barr 4, Pinewood, Forest Hill, Skelmersdale WN8 6UZ 07368 562476
Syl Samples 10 Earls Garden, Burscough L40 7BT 07788 552816

PCC Secretary:

Janet Cowley 80a Sefton Road, Orrell, Wigan WN5 8UP 07724 896803

The PCC Treasurer:

Barbara Roughley 29, Delphside Road, Orrell, WN5 8TR 01695 624431

List of Members of The Parochial Church Council

Ex-Officio Members

The Revd. Paul Lock	Rector	revpaul@beaconchurches.org.uk
Dennis Roughley	Churchwarden	crm.ltd@live.co.uk
Brenda Entwistle	Churchwarden	bechoir@outlook.com
Eve Barr	Churchwarden	e.barr73@yahoo.co.uk
Syl samples	Churchwarden	sylsamples@sky.com

Deanery Synod Members

John Gardner	from STM Church	john.gardner119@gmail.com
Neil Girvin	from SMD Church	neilgirvin@sky.com
Alaric Hicks	from SMD Church	alarichicks@aol.com
Steve Holmes	from CTS Church	steveholmes1.sh.sh@gmail.com
Dennis Roughley	from STM Church	crm.ltd@live.co.uk

Representatives elected from St Thomas the Martyr Church

Michael Entwistle	mikeentwistle@outlook.com
Helen Foster	helen.rob69@btinternet.com
Nicholas Hale	nickhale33@hotmail.com
Heather Hannah	heathergillian@sky.com
Elisabeth Heyes	elisabethheyes@btinternet.com
Harry Lees	h.lees@btinternet.com
Dorothy Smith	dorothy.s@hotmail.co.uk
Martin Starkey	martin.starkey@talktalk.net

Representatives elected from Christ the Servant Church

Gary Ferguson	gary_lee_ferguson@hotmail.co.uk
Valerie Garner	vimgar@btinternet.com
Tracy Shuttleworth	tracyashutt@hotmail.com
Beryl Trainor	bimpsjt@hotmail.com
Jen Williams	jen.nutsville@gmail.com
Alison Woods	naliwoods1@googlemail.com (resigned 21.9.24)

Representatives elected from St Michael & All Angels Church

Jane Baker	jbowden11@virginmedia.com (resigned July 24)
Marilyn Bryan	marilyn_bryan@btinternet.com
Diane Dobson	dianedobson49@gmail.com
Ian Dobson	iandobson49@hotmail.com
Martha Doyle	marthadoyle62@icloud.com
James Wilson	jameswilson13bellwood@gmail.com

Representative elected from Oak House

Irene Hesketh	irenefhesketh@gmail.com
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PCC Secretary

Janet Cowley	admin@beaconchurches.org.uk
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PCC Treasurer

Barbara Roughley	b-roughley@live.co.uk
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Lay Vice Chair

Alison Woods	naliwoods1@googlemail.com (until 21.9.24)
Eve Barr	e.barr73@yahoo.co.uk (from 20.11.23)

PCC Electoral Roll Officer

Janet Cowley	admin@beaconchurches.org.uk
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PCC Safeguarding Officer

Jacky Jolley	jackyjolley@gmail.com
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Safeguarding Officers for each church

John Gardner	for STM	john.gardner119@gmail.com
Beryl Trainor	for CTS	bimpsjt@hotmail.com
Ian Dobson	for SMD	iandobson49@hotmail.com
Paula Eusebio	for Oak House	eusebioukpaula@hotmail.co.uk
Rebecca Vann	for Oak House	vennbecky@yahoo.co.uk

Scheme to create the Parish of Up Holland and Dalton

The Benefice came into being on 1st April 2020 under a Pastoral Scheme made by the Church Commissioners on 3rd March 2020.

The Pastoral Scheme included the following:

- Termination of the Up Holland team established in 1973.
- The benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton became new benefice which is called "The Benefice of Up Holland and Dalton", which is a rectory.
- The parish of Up Holland and the parish of Saint Michael and All Angels, Dalton was named "The Parish of Up Holland and Dalton" which comprises the area of the new benefice.
- There are two parish churches within the parish, they are:
 - The Church of Saint Thomas the Martyr, Up Holland
 - The Church of Saint Michael and All Angels, Dalton
- The parish is in archdeaconry of Wigan and West Lancashire (now within the Archdeaconry of Knowsley, Sephton & West Lancashire) and in the deanery of Ormskirk.
- The Rectory, 1a College Road, Up Holland, Skelmersdale WN8 0PY is the place of residence of the incumbent of the new benefice.

A full copy of the Pastoral Scheme is available in the parish or from The Diocesan Offices.

Oak House

In October 2022 following agreement by the PCC of the Parish of Up Holland and Dalton, the PCC of the Parish of St John, Burscough, the Deanery of Ormskirk, the Archdeacon and the Bishop of Liverpool that Oak House moved into the Parish of Up Holland and Dalton, where it now operates as part of the parish. Oaks continues to be based at 6 Elmridge, Skelmersdale, WN8 6DD.

Representatives from Oaks are invited to attend PCC and Churchwarden meetings. They also have a local management group which organises matters locally. Oak House now operates as part of the Parish of Up Holland and Dalton.

Parish Standing Orders

Governing Legislation

The life of the Benefice and Team shall be conducted in accordance with the section 2 of the Parochial Church Councils (Powers) Measure 1956 and in accordance with any legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

Benefice Team

The Incumbent, Licenced Incumbent Status Clergy and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

The Benefice and Districts

The Parish of Up Holland & Dalton is a single Benefice with one Parochial Church Council (PCC).

The Parish Electoral Roll

There is one Electoral Roll made up members from each church or worshipping community within the parish. Representation on the Deanery Synod in accordance with current Church Legislation. Election is from the whole parish at the Annual Parochial Church Council (APCM).

Child Protection

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at parish and church level.

The Lay Chair

A Lay Chair of the PCC will be appointed at the first PCC meeting following the APCM. They may attend any PCC committee as a full member.

The PCC Secretary

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

The Parish Treasurer

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

The Parish Auditor

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

Financial Management

The PCC is responsible for ensuring that all matters regarding finance and parish assets (including parish charities and trusts) are managed in accordance with the law and following guidelines from the Church of England, The Liverpool Diocese and the Charity Commission. A budget is set each year and the PCC Treasurer manages parish finance in accordance with that budget. The PCC receives regular reports from the Treasurer and scrutinizes spending and income and evaluates how closely to the budget the parish is during the year and makes necessary adjustments. All cheques and payments from all accounts and trusts associated with the parish, must be signed by two authorised signatories. Receipts and invoices must be provided for all payments. For larger payments (levels and responsibilities are made clear in the appropriate parish policy) and for donations to other charities and organisations, can only be made with PCC's authorisation (or that of the Standing Committee). The decision to make such payments must be recorded in the Minutes of that meeting. If the Standing Committee makes such a decision, this must be reported at the next PCC meeting. The PCC manages some agent transactions including; payment of statutory fees, special collections/fund raising activities for charities (listed separately in this report). All these transactions are shown in the accounts. The accounts are independently scrutinized and reported at the Annual Meeting.

Parish Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work.

Appointment of Officers and Sub-committees

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

Quorum for Meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

Composition of the Parochial Church Council

Licensed Clergy and Lay Workers
Licensed Readers
Parish Treasurer
Members of General, Diocesan and Deanery Synod
Churchwardens – two elected from each Church
Elected Church Members – fifteen members – five from each Church

The Parochial Church Council Standing Committee

The Incumbent
Clergy holding Incumbent status
PCC Secretary
PCC Treasurer
Lay Chair
6 Churchwardens
Up to 3 lay people (one from each church)

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

Items for Parochial Church Council Agendas

Any item to be brought up under Any Other Business must be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson may allow an item for Any Other Business to be brought up at the meeting.

Parochial Church Council Meetings 2024/25

There have been 8 meetings of the PCC in 2024 - 25:

- Wednesday 15th May (*following the APCM*)
- Monday 24 June 2024
- Tuesday 16 July 2024
- Thursday 26 September 2024
- Wednesday 20 November 2024
- Tuesday 28 January 2025
- Thursday 13 March 2025
- Wednesday 30 April 2025

Ormskirk Deanery Synod

Parish Representatives have ensured that at most Deanery Synod Meetings the parish has been represented, where these meetings have been open to other PCC members and congregation members, people from across the parish have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.

Local Heritage and Amenity

We recognise that two of our church buildings and graveyards (and wider grounds at St Michael's) are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year by our dedicated band of volunteer gardeners in both churches.

Our buildings and grounds are visited and enjoyed regularly by people from the local and wider communities and provide a warm welcome, support, peace and tranquillity.

Authored by Nick Daunt, we now have Church and Stained Glass Windows guide booklets available for St Thomas the Martyr Church. The booklets guide visitors around the exterior and interior of the church, drawing attention to the special heritage features of the church.

Risk Management

The PCC takes its responsibility for the safety of the people and financial wellbeing of its church buildings and other property very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

Some members of staff and volunteers are First Aid trained and the parish remains committed to ensuring this is maintained. As expansion of community hub activities reaches out to more vulnerable members of our community, we have expanded the number of people on our safeguarding team. The team now includes a parish safeguarding officer for the Up Holland Community Hub this person works alongside the church and PCC safeguarding officers within the Diocesan safeguarding policy. The parish follows current guidance on safer recruitment.

The Archdeacon's Safeguarding Review took place in 2024, as part of the usual Diocesan Safeguarding process. We received a response to the Review on 28th February 2024 from the Diocesan Safeguarding Team. The response included their commendation which said: "We commend the PCC for the work you have done in ensuring that you have created and are maintaining a safeguarding culture". We were reminded that "PCC members should complete a PCC Member Trustee Eligibility and Fit and Proper Persons Declaration and have been DBS checked." This is now part of the parish safeguarding and safer recruitment process.

All our churches are insured against the risk of damage to the building, vandalism, theft, fire and public liability. The Parish Rooms are also covered. There is appropriate insurance on the house in Beacon View Drive.

Parish Website

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our parish website:

*The Parish of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. You can find out more about the national policies and procedures at www.churchofengland.org/safeguarding
If you have any safeguarding concerns or issues on a safeguarding matter then you can find useful contact information at <http://www.liverpool.anglican.org/safeguarding>*

Main Activities Include:

- Regular Sunday and midweek services are provided in all our churches.
- Learning groups have been organised, meeting face to face in different parts of the parish.
- The STM Development Group has continued to meet to oversee developments and plan for next steps to enable the church to be a more flexible and open place where many are welcomed and supported.
- The Up Holland Community Hub is operating successfully: a fuller report is included later
- The PCC has continued to look at options for the future of Christ the Servant Church building – the condition of the roof and other aspects mean that repairing and maintaining are now beyond the church's means and looking at new options and opportunities will help us re-vision and more effectively serve the wider community as well as maintain and strengthen the Christian presence within the Digmoor area.
- There is a single website for the parish where information about all three churches, our schools and wider community activities are listed and promoted. The site provides easy access to information and application forms for those wanting to book baptisms, weddings, burial of ashes and other significant life events.
- A number of events have been organised at St Michael's Church for local people and those visiting the area. These have been well supported and much appreciated.
- We have been providing care for the bereaved and pastoral care to many across the communities we serve.
- We have provided services of baptism, weddings and funerals in all three churches.
- We have been supporting our schools and the children and staff within them throughout the year.
- Through working successfully with the national LyCiG (Leading your Church into Growth) programme we have been evaluating our worship, presence and service across the local communities we serve and have introduced several initiatives to improve much of what we do. We are seeing new people start to attend worship and some groups within our churches.

Worship

Weekly Services Times at St Thomas the Martyr Church in 2024:

<u>Sunday</u>	9.00am	Eucharist
	10.30am	Sung Eucharist
<u>Tuesday</u>	7.00pm	Eucharist
<u>Thursday</u>	10.00am	Eucharist

Weekly Services Times at Christ the Servant Church in 2024 (until May 2024):

<u>Sunday</u>	10.30am	Sung Eucharist
<u>Wednesday</u>	10am	Eucharist

All worship and community events stopped at Christ the Servant following infestation by vermin. The building has been closed since May 2024.

Weekly Services Times at St Michael & All Angels Church, Dalton in 2023:

<u>Sunday</u>	10.30am	Sung Eucharist
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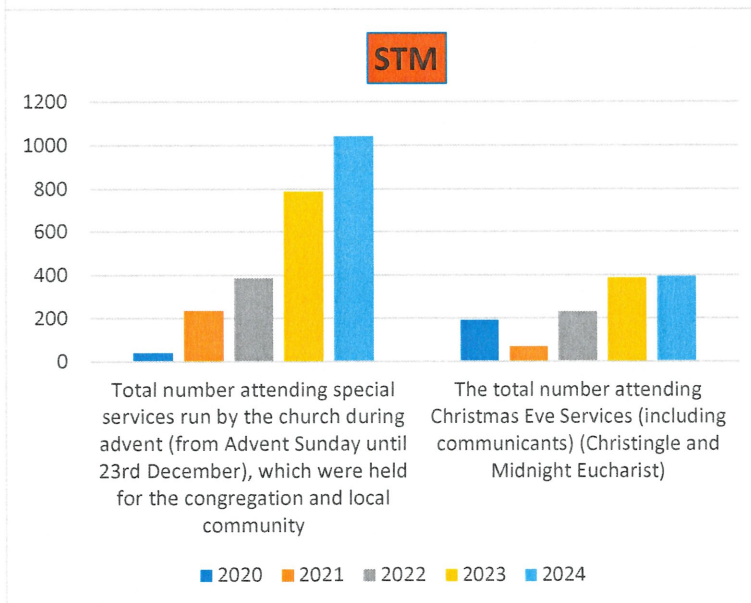
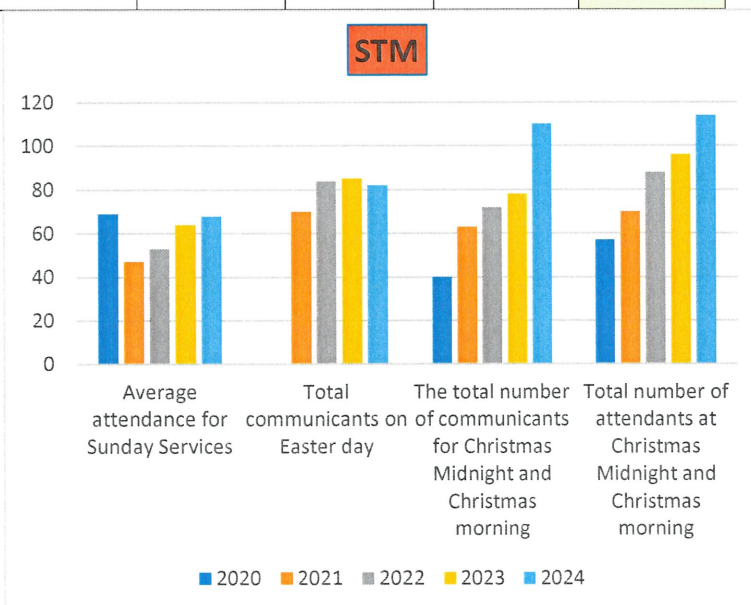
Seasons & Holy Days

A range of special services are planned throughout the year in three churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Services with the community
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle

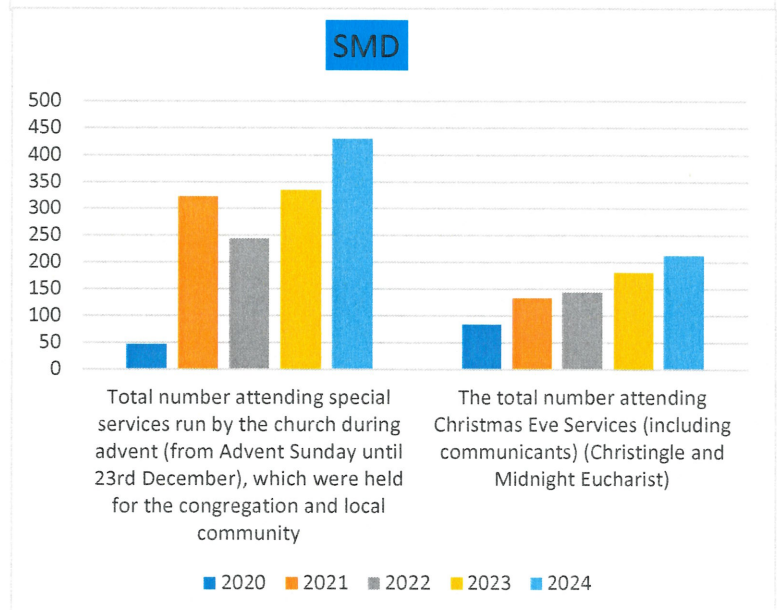
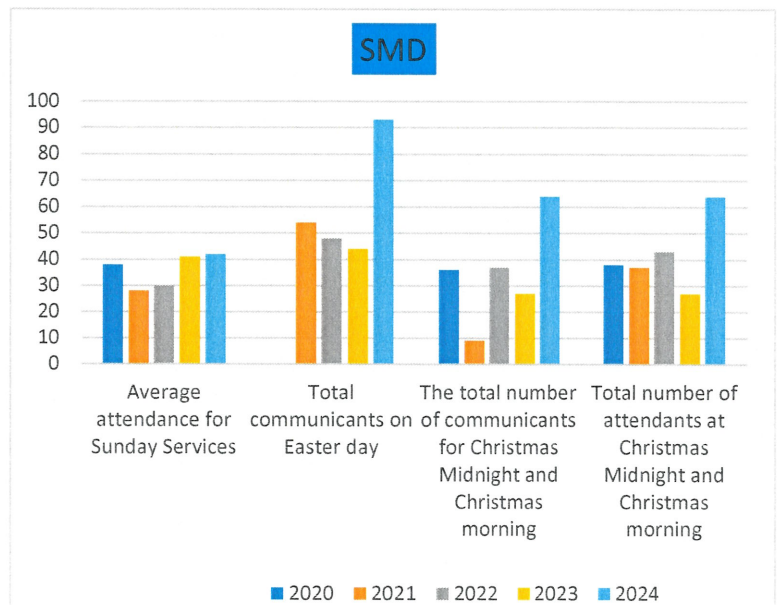
Attendance and Year on Year Trends

St Thomas the Martyr, Up Holland (STM)					
	2020	2021	2022	2023	2024
Average attendance for Sunday Services	69	47	53	64	68
Total communicants on Easter day		70	84	85	82
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	40	235	387	789	1041
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	192	70	232	389	396
The total number of communicants for Christmas Midnight and Christmas morning	40	63	72	78	110
Total number of attendants at Christmas Midnight and Christmas morning	57	70	88	96	114

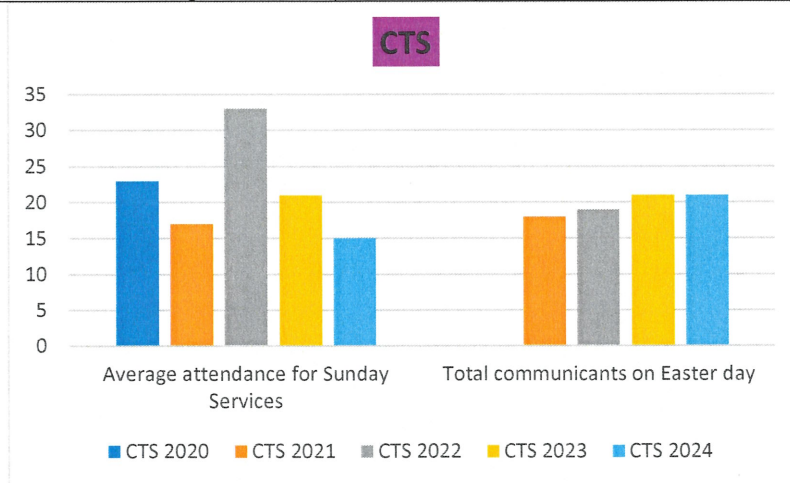


St Michael and All Angels, Dalton (SMD)

	2020	2021	2022	2023	2024
Average attendance for Sunday Services	38	28	30	41	42
Total communicants on Easter day		54	48	44	93
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	47	323	244	335	430
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	84	133	144	181	213
The total number of communicants for Christmas Midnight and Christmas morning	36	9	37	27	64
Total number of attendants at Christmas Midnight and Christmas morning	38	37	43	27	64



Christ the Servant Church, Digmaor (CTS)					
	2020	2021	2022	2023	2024
Average attendance for Sunday Services	23	17	33	21	15
Total communicants on Easter day	Closed (COVID)	18	19	21	21
Total number attending special services run by the church during advent (from Advent Sunday until 23rd December), which were held for the congregation and local community	28	468	463	256	Church closed
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	63	43	74	48	Church closed
The total number of communicants for Christmas Midnight and Christmas morning	30	35	35	25	Church closed
Total number of attendants at Christmas Midnight and Christmas morning	23	16	33	21	Church closed



Christ the Servant Church closed early in May 2024 due to a severe vermin infestation. Work was needed to clear the building of vermin and then to remove all infested materials which could not be cleansed. Further work was then carried out to prevent rodents coming into the building, most of the issues related to uncompleted works when the building was first erected eg. mesh grills over air vents.

The work to prevent further infestation has now been completed and the whole building professionally cleaned and sanitised.

At this time the PCC are working to de-designate Christ the Servant as a place of worship and plan to open a Community Hub which will use the whole building. De-designating the building as a place of worship means we will no longer be able to offer baptisms, weddings and funerals in the space, but we find that most people prefer to plan these life events in our other churches. The PCC believes that opening the building as a Community Hub is the best way to work with statutory bodies and other volunteers to best meet the significant needs of the people in Digmaor and across Skelmersdale. We do intend to offer worship within the Community Hub which is more appropriate as part of our mission and outreach plans.

Spiritual Development

All our churches and are committed to the spiritual development of all members, during the year this was supported by:

- Using music, images, resources and styles to enhance Sunday worship and making this more accessible through the printing of weekly service sheets, appropriate activities and screens.
- Study Groups
- Bible Study
- Preaching and teaching in all Sunday and most weekday services
- Arranging study groups to provide worship, study and prayer groups
- New worshipping communities and new ways into faith and prayer

Promotion of Christianity

This parish is committed to promoting Christianity in the communities we serve and has done this in the following ways:

- Continuing to run the Up Holland Community Hub to promote positive links with the community, ensure St Thomas the Martyr Church is open daily, providing 'safe space' for people in many different ways, to allow the Church to serve people by identifying and meeting some of their needs, developing good ecumenical links and working.
- There has been a significant shift across the churches within the parish increasingly seeing themselves as working together in mission, outreach and pastoral work. This is also reflected in decisions made at the PCC to use funds to target areas of need for additional support.
- Working more closely with ecumenical partners and working with churches across the deanery.
- Committing to be part of the LYCiG (Leading Your Church into Growth) programme of training and development. So far, the PCC has supported people to attend two national training conferences (2023 & 2024). We hope to be able to continue to send people to ensure we use LyCiG materials and ideas to their full potential.
- Developing our websites and use of social media to promote services and events
- Arranging accessible and suitable worship for special occasions e.g. Carol Services, Christingle, All Age worship
- Engagement with schools through weekly assemblies and special services
- Providing easy ways to discuss special services e.g. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes
- Children's activities and events
- Open Churches - providing a safe and welcoming place for people to visit

Supporting Charities

This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

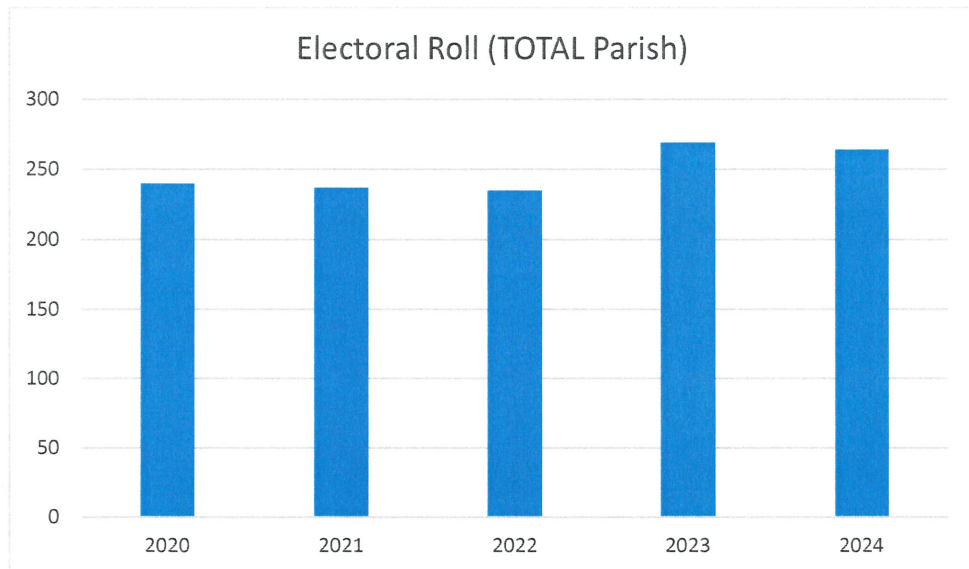
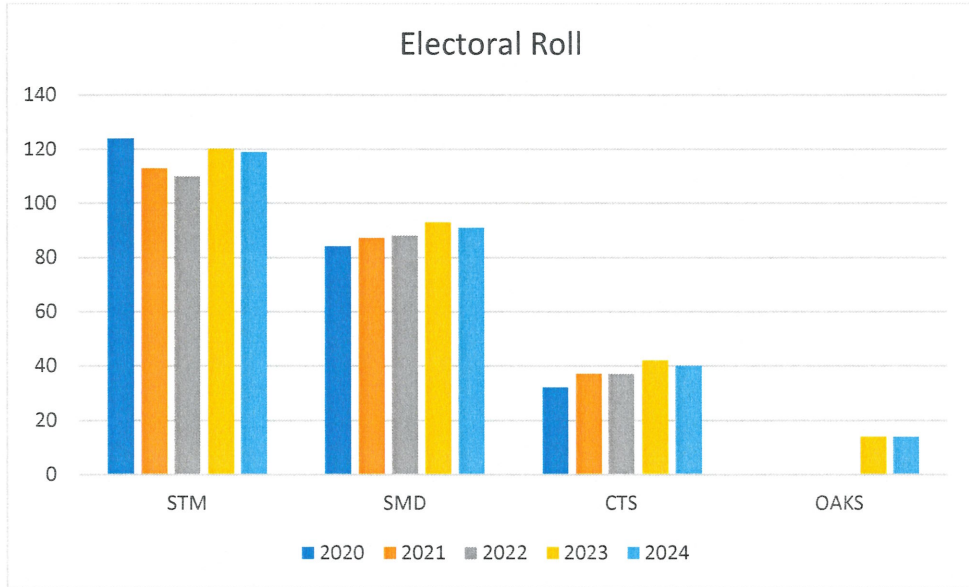
- The Children's Society
- West Lancs Women's Refuge
- British Red Cross
- MIND
- World Wide Cancer Research
- Macmillan Cancer Support
- Dementia UK
- West Lancs Crisis Centre
- Digmoor Food Bank
- Royal British Legion
- Movember UK
- DUST (*Katondo Primary School, Kabwe, Zambia*)

Parish Electoral Roll

The total number of people on the Electoral Roll (3rd May 2025) is 197.
 Membership at each church within the parish is recorded as follows:

St Thomas the Martyr Church, Up Holland:	118
St Michael & All Angels Church, Dalton:	67
Oak House, Tanhouse:	12

*Please note: 2025 is the year all names were removed from the Church Electoral Roll and a new Electoral Roll was created in line with Church of England policy.
 The figures above are those now registered on the new Parish of Up Holland & Dalton Electoral Roll.*



Inclusive Church Policy

The Parish of Up Holland and Dalton is the parish for people living in Up Holland, Roby Mill, Crawford, Holland Moor, Digmaor, Tanhouse, Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys and Dalton.

We believe in doing all that we can to ensure all our church communities are welcoming church who know that we are called and sent to serve all people in the name of Jesus Christ.

We are committed to ensuring that each of our church congregations seeks to follow the teachings of Jesus Christ and so proclaim the Gospel with a fresh vision for each generation.

We believe that in the power of the Holy Spirit, we are empowered to help every person discover how widely embracing and deep is the love of Jesus Christ.

In the Parish of Up Holland and Dalton, we are committed to living in the light of the inclusive Gospel of Jesus Christ where all are accepted 'as they are' and cherished as God's children.

Our Mission

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome in all our churches.

Our Vision

We want our churches and worshipping communities to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a complex world and we seek to be more Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given freely to all.

We believe that Jesus Christ is the one who brings light and love into all without condition.

St Thomas the Martyr Church, Up Holland (BE/DR)

In May 2024, we were privileged as a Parish to join Rev Vivienne Mitchell for her Priesting at Liverpool Cathedral and to celebrate the event afterwards with a Reception at St Thomas the Martyr.

Both the Summer Festival in June and the Christmas Fayre were very well attended and it was encouraging to see many new faces in church.

During the Summer holidays, in conjunction with the café, which provided free lunches for children, a variety of themed and challenging art and craft experiences were set up and very enthusiastically tackled over five weeks. Lovely comments were received from parents, carers and children.

A Lectio Divino Course was run by Alaric during October, aiming and equipping us to read scripture prayerfully and to deepen our relationship with God through discussion.

We were fortunate enough to be able to send clergy and more parishioners to the LyCiG Conference in Swanwick in October. This has enabled the LyCiG team to build resources and to plan for All Age services every second Sunday of the month, beginning with Harvest in October, Remembrance Day in November and a Tree and Gift Day in December. Many positive comments have been made.

The annual Halloween party was very well attended again with children encouraged to dress up. With dancing, art and craft activities, the children were offered a warm, safe space in which to enjoy the evening.

An Art Exhibition was held during November demonstrating amazing skills from eight local schools. These same schools collaborated in a concert for World Children's Day where children outlined their hopes for all children in the world. Up Holland High School held their annual Carol Service at church and Roby Mill, their Nativity in December.

This year has seen the LyCiG team report back to the Parish which will continue during the later months this next year.

St Thomas has held three enrolments for the ATC during the past twelve months, led by Rev Paul Givens.

The Lent Course was held over five weeks in conjunction with Pause for Lent run by Rev Vivienne Mitchell.

We hope to install the new Servedy and cupboards by May.

Working with the Architect and representatives from the DAC, we have agreed to design for the new servedy and cupboards to replace those currently placed in the church. A company has been appointed to construct and install the units. This should be completed by the end of May 2025. We have applied for permission to carry out stonework repairs as outlined in the last Quinquennial Inspection. We are awaiting permission from the DAC for these works so the work may begin. The first phase is to start on the northern wall and will include repair to the church parapet wall. Quotes have been received and a preferred contractor appointed. Vegetation along the graveyard wall which runs behind the properties in School Lane is due to be removed.

Christ the Servant Church, Digmoor

Christ the Servant Church continue to operate and usual in the first four months of 2024. This included worship on Sundays and Wednesdays. The church was used by church and community groups.

In May 2024, the building was found to be overrun by a rat infestation. The building was closed after investigation follow reports on how to deal with the problem.

A professional team were appointed to clear the church of infestation and this was followed by professional cleaning and removal of all items affected.

The church building now clear of rodents and have been thoroughly cleaned.

The PCC agreed to investigate the possibility of creating a Community Hub in the building. Investigations in the possibility of doing this were overseen by members of the Up Holland Community Hub Leadership Team. Responses from statutory agencies and other partners working in the community voiced strong support for this. Many groups and organisations have been identified as those who would make use of Hub facilities at Christ the Servant Church.

The PCC also agreed to seek permission to de-designated Christ the Servant as a place of worship and to establish a Community Hub within the premises. The PCC remains committed to ensuring worship takes place within the Community Hub. The application process to de-designate the building as a Church (place of worship) has now started.

Working with partners in the area, we are now seeking funding to repair and redecorate the entire building and to allow it to flourish as a Community Hub.

St Michael and All Angels Church, Dalton (EB/SS/AH):

Looking back over the past year, the word that comes to mind is "Community".

Worshipping Community

The term worshipping community is the current "in fashion" term for a group of people who come together to worship God, either on a Sunday or at other times. Our community consists of a diverse group of people who have bonded together through the common desire to worship God. This community has grown over the past year through inviting people to join us and through welcoming those who come through our doors for whatever reason.

Individuals contribute to the worship in many ways, with a growing team helping on a rota with assisting at Eucharist, Bible readings, intercessions, controlling the multi-media presentations, provision of refreshments, and greeting people on arrival. Many of these people also help with greeting and practical support for weddings, funerals and baptisms. It is a strength of our team that so many people are involved. Others are involved quietly in less formal ways, but their contributions are equally important. Two more members of our community have attended the LyCiG training (Leading your Church into Growth) and now regularly contribute to the planning of various events including the monthly All Age Worship used across the parish.

The weekly Tuesday morning prayer meeting continues to provide an opportunity for people to come together to pray for the parish and the wider world, and to explore their faith in a way that enables a deeper relationship with God.

Community of Friendship

Our community is more than simply a group who meet up on a Sunday morning. Close friendships have been made, and we commonly meet to celebrate. Over the past year such celebrations have included meals at Juniper restaurant to celebrate significant birthdays, and a Christmas meal at Briar's Hall. These friendships also provide support for each other during times of difficulty and challenge. One aspect of our community is the use of social media to keep each other up to date with what is happening, this has enabled some who have been unable to meet with us due to health issues to remain in touch and remain part of the community.

The Wider Community

In addition to the celebrations mentioned above, several events have been organised for the wider community in our area of the parish.

These include –

- Bingo on alternate Thursdays, those who attend include people who benefit from the company it provides and some with "learning difficulties" for whom it is an opportunity to socialise with their family, and others, in a safe and supportive environment. This whole group has demonstrated considerable mutual support for each other.
- A Cancer Support Group has been established with support from Marie Curie and now meets monthly.
- Our annual bonfire night and firework display is provided without an entry fee as an act of generosity to the wider community. This underlying spirit of generosity has been noticed to empower, for example, those providing refreshments to discreetly provide refreshments free of charge to some who attended without the means to pay for them.
- Support has been provided across the year to the Birchwood Centre, Liberty Centre (Women's refuge) and the Evermoor Hub.
- Other events across the year have included Christmas Fayre, Harvest Supper, Easter Festival with activities for the Community, the Treasure Hunt designed by Barbara Tomlinson on Easter Sunday and concerts throughout the year by the Occasional singers, Skelmersdale Prize Band, Phil Dowding and Sid Calderbank.

The Church Building and grounds

The concerts mentioned above are also a means to raise money for the upkeep of our building. This has continued to be a challenge, with numerous areas identified within the Quinquennial Inspection as needing attention. Significant work has been done on the roof as a consequence, and plans are in place to deal with other issues.

Our heating system has continued to be a challenge, most notably a broken burner which after an extensive nationwide search could not be replaced. Fortunately, a church contact enabled us to have this repaired by a company with highly specialist welding skills and facilities. The new part was certified by a qualified engineer and has enabled the heating to be restored. Further extensive repairs and servicing have been carried out in April 2025 which should help the system to be more efficient and last through to the point when we eventually replace it.

Day to day cleaning and maintenance of the church and grounds is achieved with the help of a team of dedicated volunteers.

Looking ahead

The main challenge looking forward is to address the deficiencies of our building. These include lack of appropriate disabled access, lack of disabled toilets and the absence of suitable kitchen facilities.

These are to be addressed as part of a re-ordering of the building, which is planned to make the building more useful to the wider community as well as provide flexibility for worship.

Our Inspecting Architect has drawn up plans which reflect the ways in which we want to develop the church. These have been shared with the PCC and members of the congregation. The Architect has been amending his initial design to include points raised through our discussions. We hope to submit these plans to the DAC within the next few months.

Oaks in Skelmersdale

Our normal service at Oaks on a Sunday

We meet at 10.45am, have a cup of tea or coffee. Then we open in prayer and we say the prayer for growth, next we sing some worship songs. We have a God/good news slot where we share what God has done for us or others that week. then a worship song. Next we watch a short video / bible study then chat about it. then a worship song, next a prayer time, then a worship song and then close in prayer. After the service we have a cup of tea /coffee and cake or biscuits. Later some of us go for lunch together, continuing to fellowship. There are usually **7/8** of us who meet for Sunday service.

The first Sunday of the month we have Overspill Which is mainly worship songs Where we worship God and listen to what he may say to us.

Once a month we celebrate Holy Communion One of the parish clergy comes to lead it.

Open Oaks on a Monday. Meet at 12 till 2pm. They have lunch, chat, and sometimes do crafts. We can have 12 or more people there. when the children are on holiday there could be 6 to 12 of them. They like to fill their own pizza or pancakes.

Food Bank on a Tuesday Morning.

Bible Study Group Wednesday morning 10am till 12pm. 5 meet up. **Pilgrim Bible study Group** meets 6.30pm till 9pm we have a meal first then our study. 5 of us regularly meet together.

Friday Food Bank

Outreach Trust sometimes have their meetings at Oaks.

Prayer Chain Viv sorts this, she phones people or it will use social media. She will update us on prayer requests. Paula and Rebecca are employed to run Open Oaks but they also work outside of their hours doing the shopping, Safeguarding. They work hard.

We have a Sensory Room the children love it. There are some with additional needs so it is a calm and safe space for them to chill out.

Up Holland Community Hub (CL/JC)

Management and Activity Summary 2024/2025

The Hub has continued its successful service to the community throughout the year with its continuing provision of well-being groups and activities, all enabled and supported by Becket's café and its unique atmosphere of welcome. All aspects of delivery rely heavily on our much-valued team of volunteers, without whom none of this could be realised. All areas have experienced growth as the reputation of the hub is shared and its impact recognised in the community.

The most striking development this year has been in the increasing focus and ability to support our community, whether via the immediate practical help of food and household necessities or emotional/psychological support via the well-being initiatives on offer. Our Development Officer has worked passionately and successfully to develop strong links and working relationships with a wide range of strategic partners who both serve as avenues for referral as well as delivering their support services from the hub itself. Senior representatives from many of these well-established organisations have commended the hub as an example of good practice.

As church and hub work together to reach out to our community, we are well-placed to build on this success and are actively seeking funding investment to enable us to extend our much-valued provision further.

Strategic Planning and Management

The management structure of the Hub has undergone significant changes since the last reporting period, with a focus on assigning members of the leadership to various roles and responsibilities in the Hub. The leadership team continues to evolve with new members bringing their experience, skills and passion to the management of the Hub.

The current Hub Leadership Team comprises:

- Brenda Entwistle, Church Warden
- Michael Entwistle, Church and local community member
- Janet Cowley, Parish Administrator, Church and local community member
- Helen Foster, Deputy Church Warden, Church and local community member
- Rachel Juniper, Local Community Member
- Cameron Latham, Hub Development Officer
- Paul Lock, Rector and Chair
- Vivienne Mitchell, Curate
- Dennis Roughley, Church Warden
- Tina Stanier, Social Wellbeing CIC and local community member
- Hilary Wankling, Church and local community member

In order to expand the Hub model to Christ the Servant (CTS), St Michael's (SMD) and Oak House, the PCC approved the creation of a separate charitable entity (in this case a foundation model CIO) called Beacon Community Hubs. This charity will provide overall management and governance and will be responsible for all sites using the Hub model, ensuring that the development of the services delivered from each of the venues is shaped in line with the specific needs of each of the communities served.

The charitable purposes have been carefully written with a view to enhancing the health and well-being of residents local to each site and to attract and use effectively all the resources available to ensure maximum benefit for those within each local community. To this end, external consultations have taken place with many statutory and third sector organisations to identify the real need and the best ways the charity can meet this need.

Detailed project planning is underway for each site, with a strategy document due soon, once community consultation is underway. It is currently envisaged that CTS will have an emphasis on the needs of the most deprived in Digmaor, but with an especial focus on SEND provision for adults and children for the whole of Skelmersdale and West Lancs.

Hub development progress

Extensive work has been undertaken to widen the reach, impact, reputation and visibility of the Hub.

Significant highlights include:

- Access to and delivery of food to the food bank, church vestibule and kitchen. Significant partners have been Kraft/Heinz, Birchwood Food Fairies, Aldi and Lidl. All food is utilised to feed the needy and using a market cart on the vestibule any excess goes out to the local community (with a small donation if people are able)
- Provision of significant groups with massive social impact – examples of these include John's Corner (a bereavement group which is providing a lifeline to many local people) and Manarchy (Men's mental health support).
- Powerful links have been built with WLBC, HCRG, NHS and many others to prevent financial exclusion, improve community health and prevent relieve poverty. Integrated neighbour teams regard the Hub as a 'gold standard' for community work and we work closely with the health demographics to provide the most effective delivery we can
- OWLS West Lancs GP Federation Nurse Practitioners provide comprehensive health checks weekly in the Hub. This work has averted a number of significant health risks to attendees.
- The Hub has a Community Bank, provided by Knowsley Credit Union.
- SWLICAN (South West Lancashire Independent Community Advice Network) provide a weekly outreach service from the Hub.
- Supported Employment Services (IPS) and Work Well have been using the Hub.
- Robust and rapid referral pathways have been tested and sourced for the provision of furniture, toiletries and food. Refer.Net is used in addition to other referral methods to get people the help they need.
- The Hub is now accessed by a significant refugee community in particular people from the Ukraine, Namibia and Afghanistan.
- Many new lives have been touched and changed by the expansion and development of the Hub and its wider service provision. Testimonials are currently being collated in support of future grant funding bids.
- The Hub is recognised as a Disability Confident employer
- Social media and website (to be launched imminently) is now managed by an external agency to ensure responsiveness and relevance.
- Cameron Latham was awarded Mental Health and Wellbeing Champion 2024 at the recent Divine Days Community awards.
- Preparation and provision of free Christmas and Easter meals to the community from the Hub. (Arranged and conceived by Collette Gaskell).
- Engagement with Asda Community Champion for food bank supplies and grants support.
- The 'Pay-it-forward' Board was introduced to enable donations from hub visitors to gift a café voucher to support anyone in need of nourishment. The scheme is used regularly with a significant increase in its donations and uptake.

Further development work is ongoing to ensure the continuity of the Hub, the church buildings and the continuing beneficial effects within our community.

Groups, events and activities.

The Hub continues to host a wide and ever-growing schedule of groups, events and activities. Including: Games Together, French & Spanish Language Club, Qigong, Seated Yoga, Community Lunch Club, John's Corner, Art Group, Craft & Chat, Live Music at Becket's, Reading Group. Notable events have included a successful Summer Festival, Christmas Market, 1940's Themed event (in aid of Dementia UK), World Children's Day Art Exhibition and Celebration concert, Sip and Paint night and a 'thank you' party for the volunteers. The Hub has also hosted choir concerts (Connected Voices and Haydock Male Voice Choir). There is regular live music in the Hub every Friday morning and the Hub held Summer and Easter children's activities.

Safeguarding

Safeguarding operates in the Hub according to the Church of England's Safeguarding policies and guidelines. The Hub Safeguarding link officer works under the line management of the Parish Safeguarding Officer and the incumbent.

There have been many direct referrals of volunteers directly from the DWP, in addition to volunteers coming to the Hub through other means. Vivienne Mitchell and Hilary Wankling are responsible for our safer recruiting policy, requiring proper information to be gathered from volunteers and appropriate training put in place. Initial recruitment is done via a webform and detailed records maintained. Group leaders and all those in positions of leadership are required to undertake an appropriate level of approved safeguarding training.

Post Office

The Post Office is now established as a much-valued service in the local community. Customer numbers have grown significantly year on year and now average over 2000 customers per month (a ten-fold increase from the levels when the Post Office opened in 2021). It is serviced by a small team of dedicated volunteer staff providing a friendly, efficient and supportive service to the local community.

Becket's Café

Becket's café continues to go from strength to strength, with increased footfall and use of the facilities throughout the week. Increased use of the Café enables the Hub to fund and support groups and activities which help support some of the most vulnerable people within the wider community.

The uptake of food bank bags from the café has increased hugely.

Suggestion slips are now provided in the café and suggestions include more family activities, a baby sensory group, more healthier options such as smoothies and fruit pots and more seating on a Friday.

The coffee machine is now provided by Lavazza ensuring the coffee is of a consistent high quality.

Other significant achievements include:-

- 81 free Christmas meals distributed
- 84 free Easter meals distributed
- 81 kids eat free meals provided
- 141 people, including children, accessed the Easter activities
- 106 people engaged with the Easter bunny around Skelmersdale.
- 'Pay it Forward' gift vouchers average more than 30 gift donations per month with a total monthly average gift value of over £200.
- Larder bags (approx. 30 bags per month) are distributed from the church distribution point

Food Bank (RF)

The Up Holland Community Hub Food Bank is now in its fourth year of operation and is firmly established as one of the community activities provided by UCH.

The Food Bank is located at St Thomas the Martyr Primary School and is open Monday to Thursday 8.45 – 11.15

We work closely with colleagues from Becket's Café and Post Office to provide grocery bags at church to be allocated as needed to people using those services. Typically, we provide 6-8 bags per week.

We also offer a box or bag delivery service once a week for people for whom getting to the Food Bank or the church is a problem. We currently deliver to four households.

This has enabled us to achieve one of the objectives we set ourselves for the year, which was to make our service accessible to more people who need and can benefit from what we have to offer.

We currently have 40 – 50 regular clients so, including their families, we calculate that we support around 120 – 130 people in our community.

We continue to provide a wide range of food and household items, including:

- Fresh, tinned and packet foods
- Milk, teabags, coffee, sugar
- Personal hygiene products e.g. shower gel, shampoo, toothpaste; Household cleaning materials, e.g. washing up liquid, cleaning sprays

We have seen demand increase over the past year and as a result it has been necessary to maintain a limit on the quantities each client can take. Our regulars have by and large accepted this.

We continue to work with our retail partners, particularly Tesco, with five evening collections a week from Tesco Express in Pemberton. The Tesco link is via our membership of Fareshare. We have also recently established a partnership with Premier Store in Up Holland. A newly established link with the Birchwood organisation enables us to offer fresh food such as bread and vegetables in the porch at church.

We also receive generous individual donations from the congregations of St Thomas the Martyr Church, Up Holland Methodist Church and St. Teresa's Catholic Church as well as other individual members of the Up Holland community and beyond. We were very grateful to some of our local schools, in particular, St. Thomas the Martyr Primary School, for hugely generous contributions which helped us meet the Christmas demand.

We have been supported by charitable donations, e.g. from Skelmersdale and Tawd Vale Lions and the Co-op Community Fund. We also have a partnership with the Brick project, based in Wigan, which offers a range of household items to support families. The money received from the Co-op Community Fund has enabled us to offer a wider range of goods, including such items as eggs, cheese and spreads. It has also funded a joint project with St. Thomas the Martyr School nurseries to promote wellbeing. We support the nurseries' dental health campaign, providing age- appropriate toothbrushes and toothpaste for each child, and we contribute bags of infant medical supplies to families who can benefit from them. A recent additional grant from the LA Community Fund will enable us to continue with these projects.

As is the case for most Food Banks at present, we face a constant challenge to meet the needs and demands placed on us by the community we are trying to serve and support. We are and will continue to be heavily reliant on the generosity of those who are able and willing to donate food and household goods to enable us to support the people who need us.

Grants and Funding

We have received grant from the following:

1. Warm space grant
2. Shared Prosperity Fund (UKSRF)
3. West Lancashire Household Support Fund

The Hub is grateful to those who have supported us financially through these grants.

Groups and Organisations

Church Schools in the Parish

There are four Voluntary Aided Primary Schools in the Parish.

- Bishop Martin CE Primary School, Digmaor
- Roby Mill CE Primary School, Roby Mill
- St Thomas the Martyr CE Primary School, Up Holland
- St Michael & All Angels CE Primary School. Dalton

The PCC takes seriously its role of supporting the four church schools and is grateful to those who serve as foundation governors and for giving their time to lead and manage church schools for the whole community. We continue to support the Diocesan Board of Education policy to appoint practicing Christians to the role of Foundation Governor within our schools.

Members of the clergy regularly lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteachers and members of the clergy meet each half-term to discuss and plan work and activities. There is an end-of-term Eucharist or end of term service in each school.

There are good positive links with all four church schools and each one visits churches and takes part in several activities there, when able to do so.

Work and Service in the Wider Community

The churches continue to support work with people from the wider community through the following activities:

- Up Holland Community Hub and all its activities
- 1st Upholland Scout Group
- Chaplaincy to the local Air Cadets
- Informal chaplaincy role in Crawford Village, especially in the Primary School
- Bingo at St Michael's Church, Dalton
- Craft Groups at St Michael's Church, Dalton
- St Thomas the Martyr Church Development Group
- Church choirs (open to all) in both Up Holland and Dalton
- Commitment in all our churches to ensure that the welcome, care and way occasional offices (Baptisms, Weddings, Funeral, Burial of Ashes, Blessings, Memorial Services etc) are planned and executed are focused on the pastoral needs of each family
- Provision of food bank collection points for Food Banks
- Walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard and church (in both Up Holland & Dalton)


The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2024

	Note	General Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024
INCOMING RESOURCES						
Voluntary Income	2(a)	241,598	-	44,523	-	286,121
Activities for generating funds	2(b)	29,979	-	510	-	30,490
Income from investments	2(c)	21,540	-	457	-	21,997
Church activities	2(d)	42,953	-	52	-	43,005
Other incoming resources	2(e)	10,412	-	-	-	10,412
		<u>346,482</u>	<u>-</u>	<u>45,543</u>	<u>-</u>	<u>392,025</u>
RESOURCES USED						
Church Activities	3(a)	311,662	-	24,464	-	336,125
Costs of generating voluntary income	3(b)	128	-	-	-	128
Fund-raising trading costs	3(c)	4,704	-	2,982	-	7,685
Governance costs	3(d)	34,372	-	368	-	34,740
		<u>350,865</u>	<u>-</u>	<u>27,814</u>	<u>-</u>	<u>378,678</u>
NET INCOMING (OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES	-	4,382	-	17,729	-	13,347
Transfers between funds		23,984	- 10,000 -	13,984	-	-
NET MOVEMENT IN FUNDS		19,602	- 10,000	3,745	-	13,347
Balance b/fwd at 1st January 2024		458,422	10,000	149,790	44,129	662,341
Balance c/fwd at 31st December 2024		<u>478,024</u>	<u>-</u>	<u>153,535</u>	<u>44,129</u>	<u>675,688</u>

The notes on pages 3 to 7 form part of these accounts.

	Note	2024	2023
FIXED ASSETS			
Tangible	5(a)	284,500	284,500
Investment	5(b)	44,129	44,129
		<u>328,629</u>	<u>328,629</u>
CURRENT ASSETS			
Debtors	7	-	-
Short Term Deposits		190,954	162,246
Cash at bank and in hand		157,425	172,786
		<u>348,379</u>	<u>335,032</u>
CURRENT LIABILITIES			
Creditors - amounts falling due within one year	7	<u>1,320</u>	<u>1,320</u>
NET CURRENT ASSETS		347,059	333,712
TOTAL ASSETS LESS CURRENT LIABILITIES		675,688	662,341
Creditors - amounts falling due after one year	7	-	-
TOTAL NET ASSETS		<u><u>675,688</u></u>	<u><u>662,341</u></u>
PARISH FUNDS			
Unrestricted	8	478,024	458,422
Designated	8	-	10,000
Restricted	8	153,536	149,790
Endowment	8	44,129	44,129
		<u>675,688</u>	<u>662,341</u>

Approved by the Parochial Church Council on 30th April 2025 and signed on its behalf by:



Revd. Paul Lock - Rector



J Cowley - PCC Secretary

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is received.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the incumbent and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017.

The Parish Rooms are valued at Nett Building costs.

Investments are valued at market value as at 31st December 2024.

2 - INCOMING RESOURCES

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024
2(a) Voluntary Income						
101	Planned Giving: Gift Aid donations	67,487	-	1,056	-	68,543
102	Tax Recoverable	40,813	-	-	-	40,813
103ab	Other	1,940	-	5,391	-	7,331
104	Collections (open plate)	9,294	-	-	-	9,294
105a	Gift Days	-	-	-	-	-
105b	Donations	18,031	-	19,376	-	37,408
201	Grants	22,525	-	18,700	-	41,225
202	Legacies	81,507	-	-	-	81,507
203b	Bispham Charity Fund	-	-	-	-	-
		<u>241,598</u>	<u>-</u>	<u>44,523</u>	<u>-</u>	<u>286,121</u>
2(b) Activities for Generating Funds						
401b	Bookstall for fundraising	-	-	-	-	-
402b	Hall Lettings for non-church purposes	5,253	-	-	-	5,253
203a	Rummage sales, fetes, etc.	4,551	-	530	-	5,081
	Net Income from Becketts Café	5,138	-	20	-	5,119
	Net Income from STM Post Office/Café	15,037	-	-	-	15,037
		<u>29,979</u>	<u>-</u>	<u>510</u>	<u>-</u>	<u>30,490</u>
2(c) Income from Investments						
301	Dividends and Interest including tax recoverable	6,277	-	457	-	6,734
		-	-	-	-	-
302	Rent from land or buildings held as an investment	15,263	-	-	-	15,263
		-	-	-	-	-
		<u>21,540</u>	<u>-</u>	<u>457</u>	<u>-</u>	<u>21,997</u>
2(d) Income from Church Activities						
402a	Church Hall lettings	230	-	-	-	230
401a	Bookstall for promoting church objectives	111	-	52	-	163
403a	Magazine income from sales	-	-	-	-	-
404	PCC Fees	42,612	-	-	-	42,612
		<u>42,953</u>	<u>-</u>	<u>52</u>	<u>-</u>	<u>43,005</u>
2(e) Other Incoming Resources						
601	Insurance claims	-	-	-	-	-
	Building funds	10,412	-	-	-	10,412
		<u>10,412</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,412</u>
	TOTAL INCOMING RESOURCES	<u>346,482</u>	<u>-</u>	<u>45,543</u>	<u>-</u>	<u>392,025</u>

3 - RESOURCES EXPENDED

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2024
3(a) Church Activities						
Missionary and charitable giving:						
1001	Overseas missionary societies	-	-	-	-	-
1002	Overseas relief and dev.agencies	20	-	-	-	20
1003	Home missions and other Church organisation	590	-	1,368	-	1,959
1004	Secular organisations	0	-	4,355	-	4,355
Ministry						
2001	Parish Share	100,770	-	-	-	100,770
2002	Working expenses of incumbent	1,800	-	-	-	1,800
2003	Parsonage house	1,592	-	-	-	1,592
	Sermon and Speaker costs	1,595	-	-	-	1,595
Church running expenses						
2005a	Heating and lighting	33,992	-	1,203	-	35,195
2005b	Utilities	3,606	-	428	-	4,034
2005b	Insurance	12,974	-	1,849	-	14,823
2005b	Other costs	4,027	-	159	-	4,186
Depreciation						
2006	Church maintenance	36,078	-	3,140	-	39,218
2006a	Repair grants repaid	-	-	-	-	-
2007	Upkeep of Services	14,445	-	1,615	-	16,060
2008	Upkeep of church grounds	96,892	-	-	-	96,892
2009	Printing and other costs of magazine	-	-	-	-	-
2009	Bookstall costs	80	-	-	-	80
2016	Salaries, wages & honoraria	1,652	-	10,346	-	11,998
	Loan Interest	-	-	-	-	-
2010	Hall running costs	1,078	-	-	-	1,078
2010	Hall maintenance	-	-	-	-	-
2011	Other PCC property	469	-	-	-	469
2012a	Major repairs to Church building	-	-	-	-	-
2013/4	Major repairs to other Church property	-	-	-	-	-
2015	Proposed new building work	-	-	-	-	-
		<u>311,662</u>	<u>-</u>	<u>24,464</u>	<u>-</u>	<u>336,125</u>
3(b) Generation of voluntary income						
3000a	Cost of appeals, etc	128	-	-	-	128
3000a	Cost of Stewardship envelopes	-	-	-	-	-
		<u>128</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>128</u>
3(c) Fundraising trading costs						
3000b	Bookstall costs	-	-	-	-	-
3000b	Costs of fetes and other events	4,704	-	2,982	-	7,685
		<u>4,704</u>	<u>-</u>	<u>2,982</u>	<u>-</u>	<u>7,685</u>
3(d) Governance costs						
4000	Independent examiners fee	16,075	-	-	-	16,075
4000ab	Administration costs	18,297	-	368	-	18,665
		<u>34,372</u>	<u>-</u>	<u>368</u>	<u>-</u>	<u>34,740</u>
Total Resources Expended		<u>350,865</u>	<u>-</u>	<u>27,814</u>	<u>-</u>	<u>378,679</u>

4(a)	STAFF COSTS	2024
	Gross Wages	57,800
		<u>57,800</u>
4(b)	PAYMENTS TO RELATED PARTIES	
	No payments or expenses have been made to any related parties to PCC members.	
5.	FIXED ASSETS	
5(a)	TANGIBLE FIXED ASSETS (all unrestricted)	
		Freehold Land & Buildings
	Actual / Deemed Cost	284,500
	B/Fwd	
	Additions	
	Disposals	
	C/Fwd	<u>284,500</u>
	Depreciation	
	B/Fwd	-
	Charge for Year	-
	Disposals	-
	C/Fwd	<u>-</u>
	Net Book Value	<u>284,500</u>
		<u>284,500</u>
	B/Fwd	<u>284,500</u>
5(b)	INVESTMENTS	
	Purchases at cost	44,129
	Disposals at carrying value	-
	Revaluation gain/loss	-
	Market value as at 31st December 2024	<u>44,129</u>
	The market value represents investments for:	
	Unrestricted funds	-
	Restricted funds	-
	Endowment funds	44,129
		<u>44,129</u>

6	DEBTORS	2024
	Prepayments and Accrued Income	-
	Other Debtors	-
		<u>-</u>
		<u>-</u>
7	LIABILITIES	
	Amounts falling due within one year (unrestricted)	
	STM Loan	-
	Accruals	1,320
		<u>1,320</u>
	Amounts falling due after one year (unrestricted)	
	STM Loan	-
		<u>-</u>
		<u>-</u>
8	FUNDS	
	The unrestricted funds comprise the Church Deposit Fund held by the CBF and the deposit accounts held by the bank.	
	The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Accounts and the Ellen Moss Memorial Fund.	
	FROST is held partly by the CBF and partly at the bank.	
	STYLE AND CTS funds are held at source, all other funds are held at the bank.	
	The Endowment Fund is the UpHolland Crawford Trust held by the CBF.	
8(a)	UNRESTRICTED FUNDS	
	The closing balance of Unrestricted Funds comprise the following:	
	General Fund b/Fwd	458,422
	Surplus in year	19,602
		<u>478,024</u>
		<u>478,024</u>
8(b)	DESIGNATED FUNDS	
	The closing balance Of Designated Funds comprise the following:	
	Administrative Assistant Fund	-
		<u>-</u>
		<u>-</u>
8(c)	RESTRICTED FUNDS	
	The closing balance of restricted funds comprise the following:	
	Deposit Fund for Church & Schools	12,643
	Parish Rooms Account	158
	Parish Administrator	6,252
	Community Hub Fund	4,833
	STRM Church Consumables	
	STM Bells	2,348
	STM FROST	10,548
	Charity Donations Fund	2,146
	STM CD Leather Fund	50,000
	STM Building Fund	13,601
	CTS Legacy - J Marsh	2,225
	SMD Flower Fund	59
	STM Community Works Fund	9,991
	Fun in Faith	9,185
	Digmoor Disciples	3,664
	Created Café Peaced Together	1,557
	OAKS	24,327
		<u>153,536</u>
		<u>153,536</u>
8(d)	ENDOWMENT FUNDS	
	The closing balance Of Endowment Funds comprise the following:	
	UpHolland Crawford Trust Fund	44,129
		<u>44,129</u>

**The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2024**

Independent examiner's report to the trustees of The Parish of Up Holland and Dalton

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA
Myersons, Chartered Accountants
32 Derby Street
Ormskirk
Lancashire
L39 2BY

Date.....

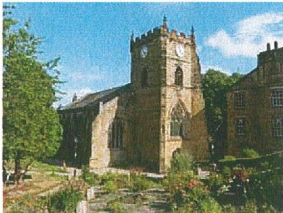
The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales - Charity number 1131230

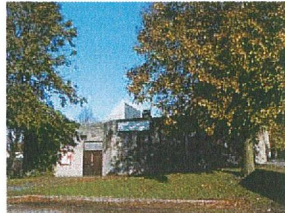
Accounts

Diocese of Liverpool

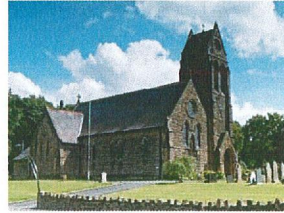
The Parish of Up Holland & Dalton



St Thomas the Martyr
Parish Church
Church Street, Up Holland,
Skelmersdale, WN8 0ND



Christ The Servant
Church
Birkrig, Digmaor,
Skelmersdale, WN8 9HW



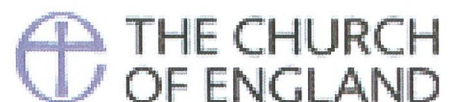
St Michael & All Angels
Parish Church
Higher Lane, Dalton,
Skelmersdale, WN8 7RP



Oak House
6 Elmridge, Tanhouse
Skelmersdale, WN8 6DD.

Annual Report and Accounts for the Parochial Church Council

Year ending 31st December 2023



Administrative information

The Up Holland Parish Team consists of the Churches of:

St Thomas the Martyr Parish Church,
Church Street,
Up Holland,
Lancashire WN8 0ND.

Christ the Servant Church
Birkrig,
Skelmersdale,
Lancashire WN8 9HW.

St Michael & All Angels Church
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Oak House
6 Elmridge
Tanhouse
Skelmersdale
WN8 6DD

Parish website: <https://www.uphollanddalton.org.uk/>

Situated in the Ormskirk Deanery within the Diocese of Liverpool.
(Parish Number 733)

Charity number: 1131230

The Liverpool Diocesan Board of Finance acted as Custodian Trustee
for the inalienable property of the churches.

Appointed Architects:

For the three churches of: St Thomas the Martyr Parish Church, Up Holland
Christ the Servant Church, Digmoor
St Michael & All Angels Parish Church, Dalton

are: Graham Holland Associates
Architects and Historic Buildings Consultants
Winnington Hall, Cheshire, CW8 4DW
01606 624626 info@grahamhollandassociates.co.uk

Bankers: HSBC Ormskirk
5 Moor Street, Ormskirk L39 2AB

Independent Financial Examiner:
Paul Rothwell,
Myersons Chartered Accountants
32 Derby Street, Ormskirk, Lancashire, L39 2BY

Legal advisor: No-one on retention, all legal advice obtained through
St James' House, Liverpool.

Duties and Responsibilities of the Parochial Church Council (PCC):

The PCC works together in consultation with the incumbent on matters of general concern and importance to the parish.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The functions of parochial church council include:

- a) co-operating with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of:

St Thomas the Martyr Parish Church, Up Holland
St Michael & All Angels Parish Church, Dalton
Christ the Servant Church, Digmoor
Oak House, Tanhouse
The Parish Rooms (located at St Thomas the Martyr CE Primary School),
The Rectory located in Up Holland,
The Vicarage located in Dalton
A curate's house located in Beacon View Drive, Up Holland

It also ensures that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

Daily Management:

The incumbent is the Chair of the PCC. Day to day management has been exercised by the incumbent, Churchwardens, PCC Secretary and PCC Treasurer.

Parish Clergy

The Revd. Paul Lock, Rector, The Rectory, College Road, Up Holland, WN8 0PY	01695 622936
The Revd. Chris Dunbar 312 Ormskirk Road, Skelmersdale WN8 9AA	07734 312797
The Revd. Paul Givens 1 Heatherlea Close, Up Holland, WN8 0NX	07951 522054
The Revd. Vivienne Mitchell 66 Parsonage Brow, Up Holland, WN8 0JG	07958 287188

Address for official correspondence:

The Rectory, College Road, Up Holland, WN8 0PY	01695 622936
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Churchwardens**St Thomas the Martyr Parish Church, Up Holland**

Dennis Roughley	29, Delphside Road, Orrell, Wigan WN5 8TR	07740 164447
Brenda Entwistle	23, Hallbridge Gardens, Up Holland, WN8 0EP	01695 622627

Christ the Servant Church, Digmaor

Beryl Trainor	184 Martins Lane, Blakehall WN8 9AY	07808 533689
Steve Holmes	143 Eskdale, Skelmersdale WN8 6ED	07752 580982

St Michael & All Angels Parish Church, Dalton

Eve Barr	4, Pinewood, Forest Hill, Skelmersdale WN8 6UZ	07368562476
Neil Girvin	34, Ambleside Close, Skelmersdale WN8 9NX	07369 236125

PCC Secretary:

Janet Cowley	80a Sefton Road, Orrell, Wigan WN5 8UP	07724 896803
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The PCC Treasurer:

Barbara Roughley	29, Delphside Road, Orrell, WN5 8TR	07914662331
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List of Members of The Parochial Church Council

Ex-Officio Members

The Revd. Paul Lock	Rector	revpaul@beaconchurches.org.uk
Dennis Roughley	Churchwarden	crm.ltd@live.co.uk
Brenda Entwistle	Churchwarden	bechoir@outlook.com
Beryl Trainor	Churchwarden	bimpsjt@hotmail.com
Steve Holmes	Churchwarden	steveholmes1.sh.sh@gmail.com
Eve Barr	Churchwarden	e.barr73@yahoo.co.uk
Neil Girvin	Churchwarden	neilgirvin@sky.com

Deanery Synod Members

John Gardner	from STM Church	john.gardner119@gmail.com
Neil Girvin	from SMD Church	neilgirvin@sky.com
Alaric Hicks	from SMD Church	alarichicks@aol.com
Steve Holmes	from CTS Church	steveholmes1.sh.sh@gmail.com
Dennis Roughley	from STM Church	crm.ltd@live.co.uk

Representatives elected from St Thomas the Martyr Church

Martin Starkey		martin.starkey@talktalk.net
Dorothy Smith		dorothy.s@hotmail.co.uk
Harry Lees		h.lees@btinternet.com
Hilary Wankling		hilaryjw538@gmail.com

Representatives elected from Christ the Servant Church

Emma Foxcroft		efoxcroft2@gmail.com
Valerie Garner		vlmgar@btinternet.com
Rebecca Webster		Bexweb908@gmail.com (<i>resigned 16.2.2024</i>)
Adele Wilcock		adelewilcock@icloud.com
Rebecca Wilkie		becky_wilkie@hotmail.co.uk (<i>resigned 30.3.24</i>)
Jen Williams		jen.nutsville@gmail.com
Alison Woods		naliwoods1@googlemail.com (<i>resigned 21.9.23</i>)

Representatives elected from St Michael & All Angels Church

Jane Baker		jbowden11@virginmedia.com
Marilyn Bryan		marilyn_bryan@btinternet.com
Beryl Cooke		berylandbrian@outlook.com (<i>resigned 6.03.24</i>)
Ian Dobson		iandobson49@hotmail.com
Sylvia Samples		sylsamples@sky.com

PCC Secretary

Janet Cowley		admin@beaconchurches.org.uk
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PCC Treasurer

Barbara Roughley		pcctreasurer@beaconchurches.org
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Vice Chair

Alison Woods		naliwoods1@googlemail.com (<i>until 21.9.23</i>)
Eve Barr		e.barr73@yahoo.co.uk (<i>from 20.11.23</i>)

PCC Electoral Roll Officer

Janet Cowley		admin@beaconchurches.org.uk
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PCC Safeguarding Officer

Jacky Jolley		jackyjolley@gmail.com
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Safeguarding Officers for each church

John Gardner	for STM	john.gardner119@gmail.com
Beryl Trainor	for CTS	bimpsjt@hotmail.com
Ian Dobson	for SMD	iandobson49@hotmail.com
Paula Eusebio	for Oak House	eusebioukpaula@hotmail.co.uk
Rebecca Vann	for Oak House	vennbecky@yahoo.co.uk

The Parish of Up Holland and Dalton

Came into being on 1st April 2020 under the Pastoral Scheme below.

Termination of team ministry

The 1973 Up Holland team ministry shall be terminated.

Union of benefices and parishes

1. The benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton in the diocese of Liverpool shall be united to create a new benefice which shall be named "The Benefice of Up Holland and Dalton", which shall be a rectory.
2. The parish of Up Holland and the parish of Saint Michael and All Angels, Dalton shall also be united to create a new parish which shall be named "The Parish of Up Holland and Dalton" and shall comprise the area of the new benefice.

Parish churches

The church of Saint Thomas the Martyr, being the parish church of the parish of Up Holland and the church of Saint Michael and All Angels, being the parish church of the parish of Saint Michael and All Angels, Dalton shall both be parish churches of the new parish.

Archdeaconry and deanery

The new benefice and parish shall belong to the archdeaconry of Wigan and West Lancashire and the deanery of Ormskirk.

Representation of the laity

The bishop may by Instrument under his hand make provision for ensuring that the congregation of every church or place of worship in the new parish will have its own elected representatives of the laity on the parochial church council of the new parish.

Designation of first incumbent

If immediately before this Scheme comes into operation the Reverend Paul Lock holds an ecclesiastical office in either of the benefices referred to in clause 2(1) hereof, he shall be the first incumbent (Rector) of the new benefice.

Assistant curates: consequential provision

If immediately before this Scheme comes into operation any person holds an office of assistant curate (however described) in either of the benefices or parishes referred to in clause 2 hereof he, she or they shall as consequence of the union of benefices and parishes effected by the Scheme hold such office or offices subject to the same terms of service in the new benefice and/or parish of Up Holland and Dalton as the Bishop shall direct.

Place of residence

The parsonage house of the benefice of Up Holland (known as 1a College Road, Up Holland, Skelmersdale WN8 0PY) shall be the place of residence of the incumbent of the new benefice.

Transfer of parsonage house

The parsonage house of the benefice of Saint Michael and All Angels, Dalton (known as 88 Lyndhurst, Skelmersdale, WN8 6UH), together with the site and appurtenances thereof and the grounds usually occupied and enjoyed therewith, shall without any conveyance or other assurance be transferred to the Liverpool Diocesan Board of Finance to be held by the said Board as part of the diocesan glebe land of the diocese of Liverpool.

Patronage

Subject to clause 6 hereof, the right of presentation to the new benefice shall on each occasion be exercised jointly by the Bishop of Liverpool in his corporate capacity, the archdeacon of the archdeaconry to which the benefice shall for the time belong; and the lay chair of the deanery synod of the deanery to which the benefice belongs.

Amendment of the group ministry

1. The group ministry established by the 1982 Scheme, as consequentially amended by the 2012 Scheme, shall be further amended so that the new benefice of Up Holland and Dalton shall be substituted for the benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton.
2. If pursuant to clause 6 hereof the Reverend Paul Alan Lock becomes the incumbent of the new benefice of Up Holland and Dalton created pursuant to clause 2 hereof, he shall be the first person to hold that benefice as a benefice in the group.

Coming into operation of this Scheme

This Scheme shall come into operation on 1st April 2020.

Oak House

In 2004, Duncan and Ann Petty moved from St John's Burscough to plant Oaks in Skelmersdale with a desire to see renewal in the local community. A small team was established. At the beginning, Oaks met regularly as a small group in Duncan and Ann's house on Elmers Green, but they found that this was on the edge of the community and not an ideal location for building connections with people they were seeking to reach. When the Bones came as Church Army officers in 2009 they used this house (being practical for them with the family) and the Petty's moved to Ennerdale on the estate. Having been initially attracted to Ashurst, they were directed by the Archdeacon, Peter Bradley, to explore Tanhouse because he felt that was the place in Skelmersdale where there was the least Christian presence. Oaks met for a while in the hall at Hillside Community Primary School and eventually, in November 2005, bought 6 Elmridge, Skelmersdale ('Oak House'). From Oak House, various ministries were started, including a toddlers group, open house, Timebank and foodbank. Oaks, has developed positive relationships and connections around the local community including with neighbours, Tanhouse Community Centre, Delph Side Community Primary School, Hillside Community Primary School, and the Elmridge Arms pub. This included regularly worship services in the Elmridge Arms pub.

Oaks was established by the then Bishop of Liverpool, The Rt Revd. James Jones under a Bishop's Mission Order and as such operated as part of the Parish of St John, Burscough.

At the start of 2021, Duncan retired, moving with Ann to Cornwall. Immediately after this, Oaks continued to organise services, events and activities. This also continued during the Coronavirus pandemic.

There was no plan established immediately before or after the retirement of Duncan and Ann Petty. Following consultations with people at Oaks and the PCC of St John, Burscough, the PCC of Up Holland and Dalton, the Deanery of Ormskirk as well as the Archdeacon and Bishop, it was agreed that Oaks should move into the Parish of Up Holland and Dalton. In October 2022 this process was completed and Oaks now operates within the Parish of Up Holland and Dalton.

Oaks continues to be based at 6 Elmridge, Skelmersdale, WN8 6DD.

Representatives from Oaks are invited to attend PCC and Churchwarden meetings. They also have a local management group which organises matters locally. Oak House now operates as part of the Parish of Up Holland and Dalton.

Parish Standing Orders

Governing Legislation

The life of the Benefice and Team shall be conducted in accordance with the section 2 of the Parochial Church Councils (Powers) Measure 1956 and in accordance with any legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

Benefice Team

The Incumbent, Licenced Incumbent Status Clergy and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

The Benefice and Districts

The Parish of Up Holland & Dalton is a single Benefice with one Parochial Church Council (PCC).

The Parish Electoral Roll

There is one Electoral Roll made up members from each church or worshipping community within the parish. Representation on the Deanery Synod in accordance with current Church Legislation. Election is from the whole parish at the Annual Parochial Church Council (APCM).

Child Protection

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at parish and church level.

The Lay Chair

A Lay Chair of the PCC will be appointed at the first PCC meeting following the APCM. They may attend any PCC committee as a full member.

The PCC Secretary

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

The Parish Treasurer

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

The Parish Auditor

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

Financial Management

The PCC is responsible for ensuring that all matters regarding finance and parish assets (including parish charities and trusts) are managed in accordance with the law and following guidelines from the Church of England, The Liverpool Diocese and the Charity Commission. A budget is set each year and the PCC Treasurer manages parish finance in accordance with that budget. The PCC receives regular reports from the Treasurer and scrutinizes spending and income and evaluates how closely to the budget the parish is during the year and makes necessary adjustments. All cheques and payments from all accounts and trusts associated with the parish, must be signed by two authorised signatories. Receipts and invoices must be provided for all payments. For larger payments (levels and responsibilities are made clear in the appropriate parish policy) and for donations to other charities and organisations, can only be made with PCC's authorisation (or that of the Standing Committee). The decision to make such payments must be recorded in the Minutes of that meeting. If the Standing Committee makes such a decision, this must be reported at the next PCC meeting. The PCC manages some agent transactions including; payment of statutory fees, special collections/fund raising activities for charities (listed separately in this report). All these transactions are shown in the accounts. The accounts are independently scrutinized and reported at the Annual Meeting.

Parish Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work.

Appointment of Officers and Sub-committees

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

Quorum for Meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

Composition of the Parochial Church Council

Licensed Clergy and Lay Workers
Licensed Readers
Parish Treasurer
Members of General, Diocesan and Deanery Synod
Churchwardens – two elected from each Church
Elected Church Members – fifteen members – five from each Church

The Parochial Church Council Standing Committee

The Incumbent
Clergy holding Incumbent status
PCC Secretary
PCC Treasurer
Lay Chair
6 Churchwardens
Up to 3 lay people (one from each church)

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

Items for Parochial Church Council Agendas

Any item to be brought up under Any Other Business must be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson may allow an item for Any Other Business to be brought up at the meeting.

Parochial Church Council Meetings 2023/24

There have been 8 meetings of the PCC in 2023- 24:

- Monday 15 May 2023 (following the APCM)
- Thursday 15 June 2023
- Monday 17 July 2023
- Thursday 28 September 2023
- Monday 20 November 2023
- Thursday 25 January 2024
- Wednesday 6 March 2024
- Wednesday 24 April 2024

Ormskirk Deanery Synod

Most of the Parish Representatives have attended all/most Deanery Synod Meetings, where these meetings have been open to other PCC members and congregation members, people from all three churches have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.

Local Heritage and Amenity

We recognise that two of our church buildings and graveyards (and wider grounds at St Michael's) are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year by our dedicated band of volunteer gardeners in both churches.

Our buildings and grounds are visited and enjoyed regularly by people from the local and wider communities and provide a warm welcome, support, peace and tranquillity.

Authored by Nick Daunt, we now have Church and Stained Glass Windows guide booklets available for St Thomas the Martyr Church. The booklets guide visitors around the exterior and interior of the church, drawing attention to the special heritage features of the church.

Risk Management

The PCC takes its responsibility for the safety of the people and financial wellbeing of its church buildings and other property very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

In light of the expansion of community activities, First Aid training was organised in April 23 for several of our employed staff and volunteers to strengthen our capabilities in this area. Similarly, as expansion of community hub activities reaches out to more vulnerable members of our community, we are expanding our safeguarding officers team to include a safeguarding officer for the community hub to work alongside the church and PCC safeguarding officers within the Diocesan safeguarding policy.

The Archdeacon's Safeguarding Review took place in 2024, as part of the usual Diocesan Safeguarding process. We received a response to the Review on 28th February 2024 from the Diocesan Safeguarding Team. The response included their commendation which said: "We commend the PCC for the work you have done in ensuring that you have created and are maintaining a safeguarding culture". We were reminded that "PCC members should complete a PCC Member Trustee Eligibility and Fit and Proper Persons Declaration and have been DBS checked." This is now part of the parish safeguarding and safer recruitment process.

All our churches are insured against the risk of damage to the building, vandalism, theft, fire and public liability. The Parish Rooms are also covered. There is appropriate insurance on the house in Beacon View Drive.

Parish Website

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our parish website:

*The Parish of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. You can find out more about the national policies and procedures at www.churchofengland.org/safeguarding
If you have any safeguarding concerns or issues on a safeguarding matter then you can find useful contact information at <http://www.liverpool.anglican.org/safeguarding>*

Main Activities Include:

- Regular Sunday and midweek services are provided in all three churches.
- Learning groups have been organised, meeting face to face and sometimes using Zoom.
- The STM Development Group has continued to meet to oversee developments and plan for next steps to enable the church to be a more flexible and open place where many are welcomed and supported.
- The Up Holland Community Hub is operating successfully: a fuller report is included later
- The PCC has continued to look at options for the future of Christ the Servant Church building – the condition of the roof and other aspects mean that repairing and maintaining are now beyond the church's means and looking at new options and opportunities will help us re-vision and more effectively serve the wider community as well as maintain and strengthen the Christian presence within the Digmoor area.
- The Polish group has continued to work effectively with many people across the parish. Meetings and events have taken place in two of our churches or church grounds and include a mixture of social and spiritual events.
- Open Table – a free food café at Christ the Servant welcomed on Fridays for a free meal.
- Church Lads and Church Girls Brigade continued to operate in Digmoor until October 2023. It has now closed.
- There is a single website for the parish where information about all three churches, our schools and wider community activities are listed and promoted. The site provides easy access to information and application forms for those wanting to book baptisms, weddings, burial of ashes and other significant life events.
- A number of events have been organised at St Michael's Church for local people and those visiting the area. These have been well supported and much appreciated.
- We have been providing care for the bereaved and pastoral care to many across the communities we serve.
- We have provided services of baptism, weddings and funerals in all three churches.
- We have been supporting our schools and the children and staff within them throughout the year.
- Through working with the national LyCiG (Leading your Church into Growth) programme we have been evaluating our worship, presence and service across the local communities we serve and have introduced several initiatives to improve much of what we do. We are seeing new people start to attend worship and some groups within our churches.

Worship

Weekly Services Times at St Thomas the Martyr Church in 2023:

<u>Sunday</u>	9.00am	Eucharist
	10.30am	Sung Eucharist
<u>Tuesday</u>	7.00pm	Eucharist
<u>Thursday</u>	10.00am	Eucharist

Weekly Services Times at Christ the Servant Church in 2023:

<u>Sunday</u>	4.00pm	Eucharist or Café Church / All Age Worship (<i>until Dec 2023</i>)
	10.30am	Sung Eucharist (<i>from Feb 2024</i>)

Weekly Services Times at St Michael & All Angels Church, Dalton in 2023:

<u>Sunday</u>	10.30am	Sung Eucharist
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Seasons & Holy Days

A range of special services are planned throughout the year in three churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Services with the community
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle

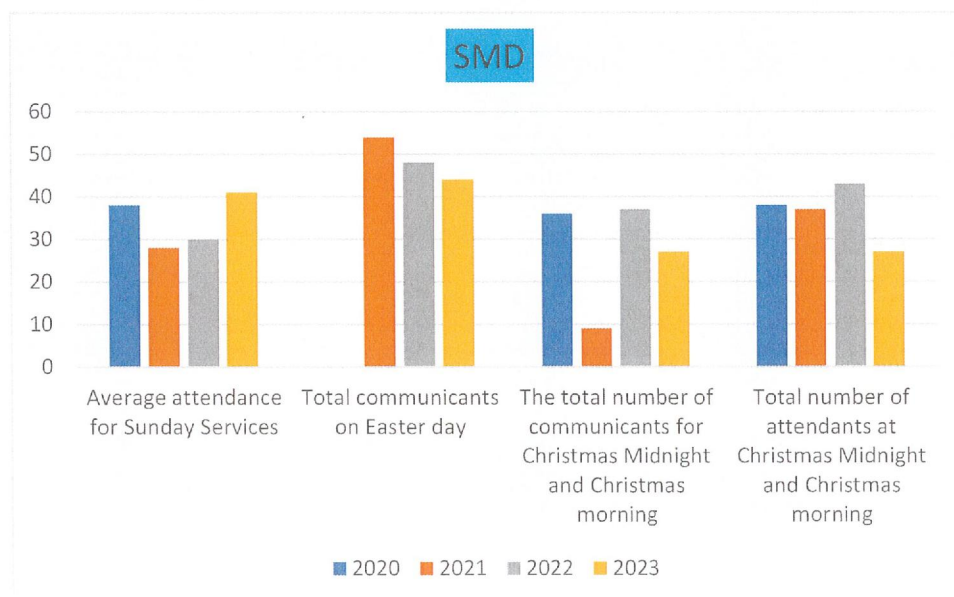
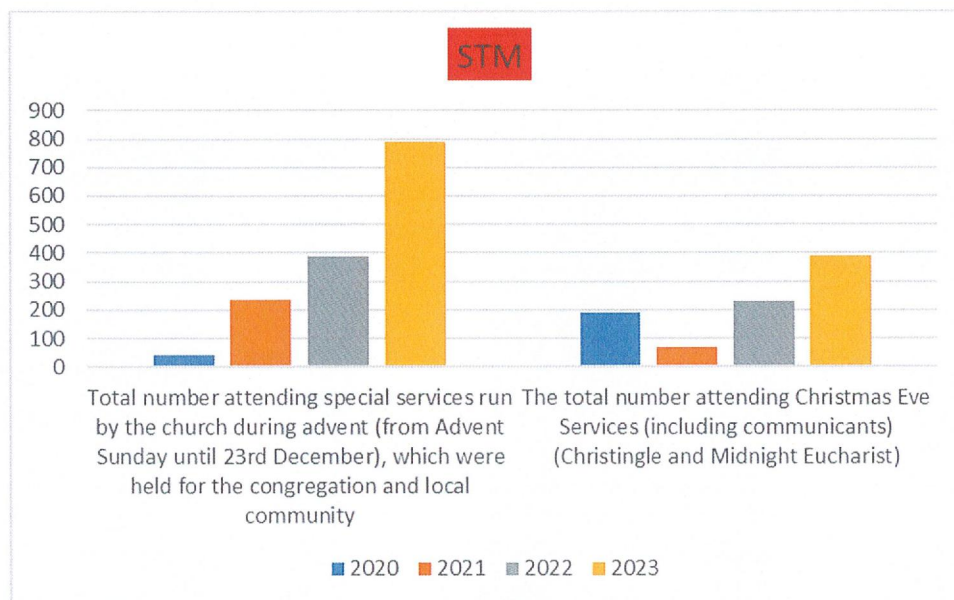
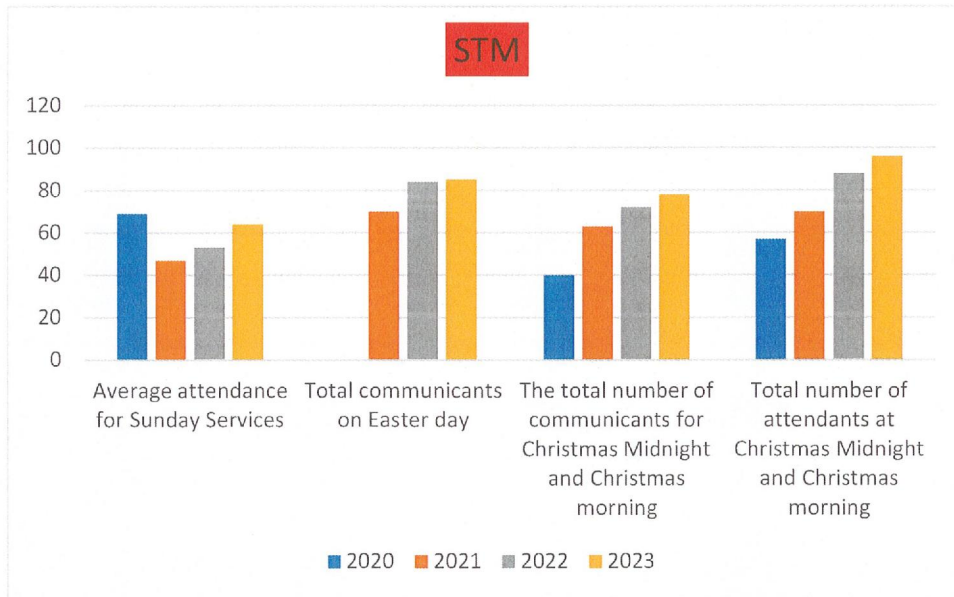
Attendance 2023

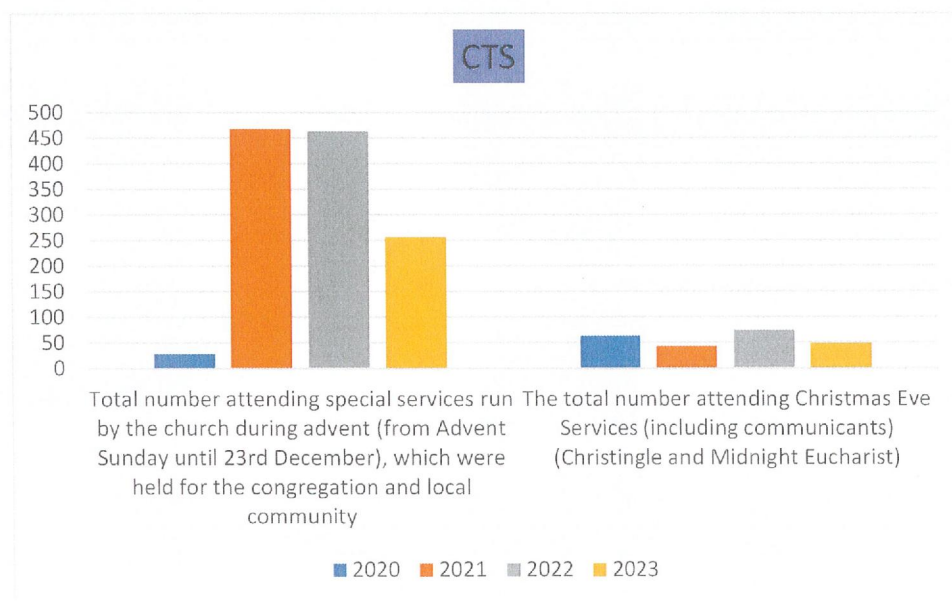
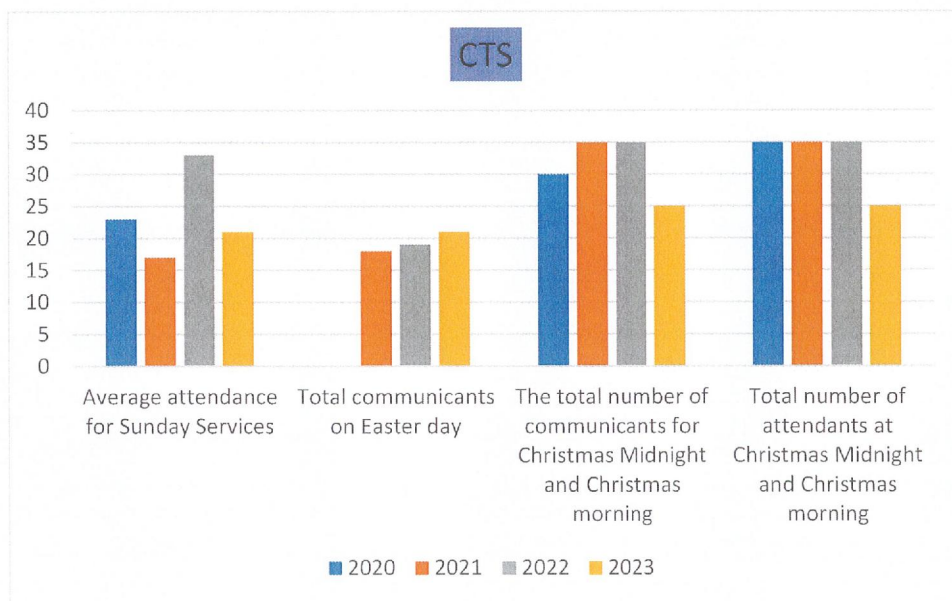
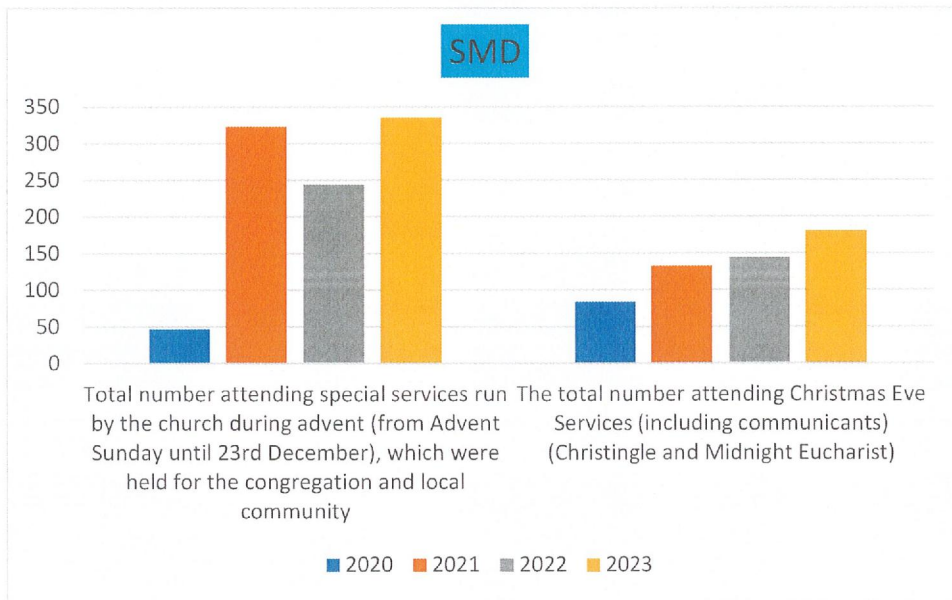
2023	STM	CTS	SMD
Average attendance for Sunday Services	58 +6 (u16)	18 +3 (u16)	41 +2 (u16)
Total communicants on Easter day	86 (106 attending)	21	44
Total number attending special services run by the church during advent (from Advent Sunday until 23 rd December 2022), which were held for the congregation and local community	789	256	335
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	389	48	181
The total number of communicants for Christmas Midnight and Christmas morning	78 (96 attending)	25	27

2022	STM	CTS	SMD
Average attendance for Sunday Services	51 +2 (u16)	26 +7 (u16)	30 0 (u16)
Total communicants on Easter day	84	19	48
Total number attending special services run by the church during advent (from Advent Sunday until 23 rd December 2022), which were held for the congregation and local community	387	463	244
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	232	74	144
The total number of communicants for Christmas Midnight and Christmas morning	72 (88 attending)	35 (35 attending)	37 (43 attending)

2021	STM	CTS	SMD
Average attendance for Sunday Services	47 0 (u16)	16 +1 (u16)	28 0 (u16)
Total communicants on Easter day	70	18	54
Total number attending special services run by the church during advent (from Advent Sunday until 23 rd December 2021), which were held for the congregation and local community	235	468	323
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	70	43	133
The total number of communicants for Christmas Midnight and Christmas morning	63 (70 attending)	35 (35 attending)	9 (37 attending)

Attendance Trends





Spiritual Development

All three churches are committed to the spiritual development of all members, during the year this was supported by:

- Using a range of material to enhance Sunday worship and making this more accessible through the printing of weekly service sheets and appropriate activities.
- Study Groups
- Bible Study
- Preaching and teaching in all Sunday and most weekday services
- Arranging study groups to provide worship, study and prayer groups
- New worshipping communities and new ways into faith and prayer

Promotion of Christianity

This parish is committed to promoting Christianity in the communities we serve and has done this in the following ways:

- Continuing to run the Up Holland Community Hub to promote positive links with the community, ensure St Thomas the Martyr Church is open daily, providing 'safe space' for people in many different ways, to allow the Church to serve people by identifying and meeting some of their needs, developing good ecumenical links and working.
- Working more closely with ecumenical partners and clustering with churches across the deanery.
- Committing to be part of the LYCiG (Leading Your Church into Growth) programme of training and development. So far, the PCC has committed to this, provided funds (along with the Diocese and Deanery) to fund places for 8 people to attend national training. Training begins in October 2022. We are now working through the further 2 years development and action.
- Developing our websites and use of social media to promote services and events
- Arranging accessible and suitable worship for special occasions e.g. Carol Services, Christingle, All Age worship
- Engagement with schools through weekly assemblies and special services
- Providing easy ways to discuss special services e.g. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes
- Children's activities and events
- Open Churches - providing a safe and welcoming place for people to visit

Supporting Charities

This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

- Royal British Legion
- Queens Court Hospice
- Macmillan
- Movember Europe - Cancer
- Turkey/Syria Appeal
- Ukraine
- Childrens Society
- Wigan & Leigh Hospice
- Womens Refuge

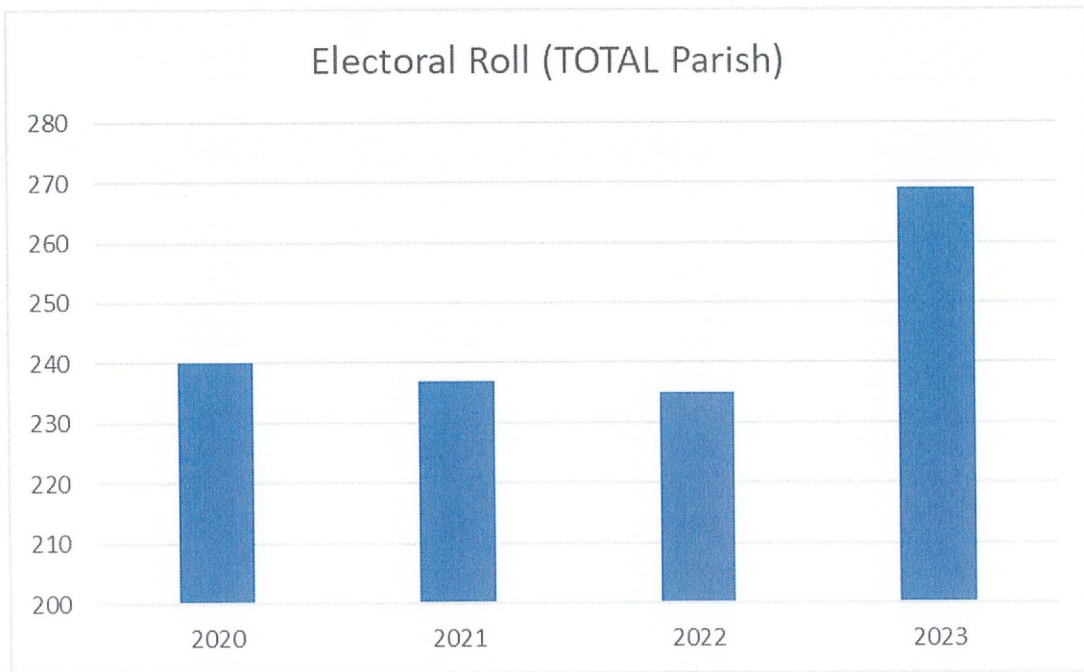
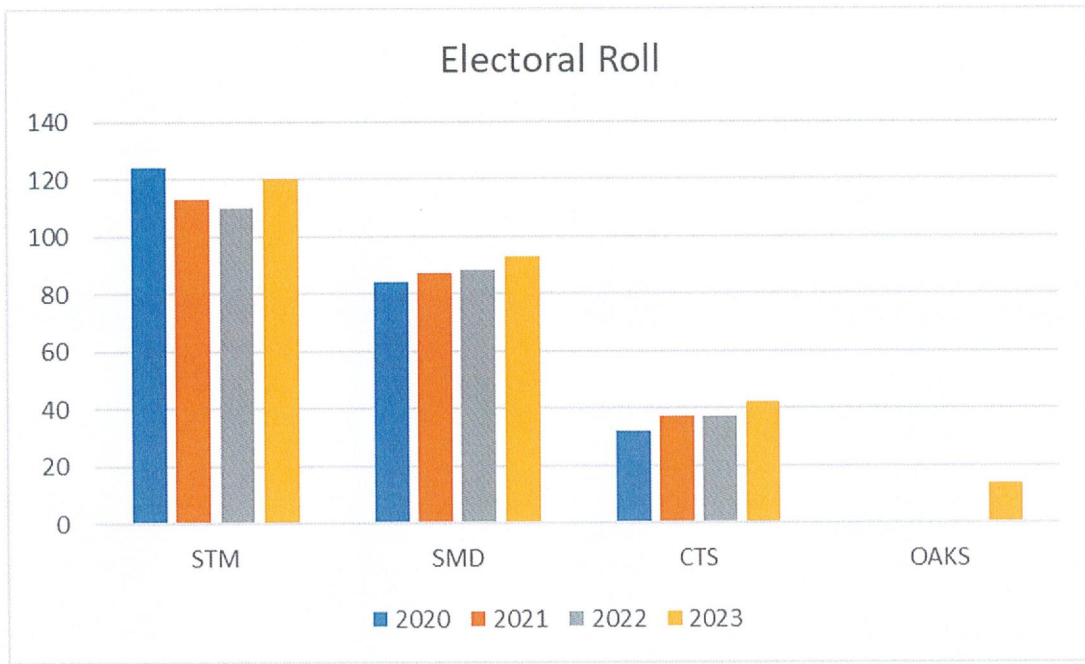
Parish Electoral Roll

The total number of people on the Electoral Roll (May 2024) is 269.

Membership at each church within the parish is recorded as follows:

St Thomas the Martyr Church, Up Holland:	120
St Michael & All Angels Church, Dalton:	93
Christ the Servant Church, Digmoor:	42
Oak House	14

Electoral Roll has increased by a total of 34. This is an increase of 20 from 235 in 2022/3 to 255 now for the three churches (STM, SMD, CTS) which is a 9% increase. If we factor in the losses (8 across the parish) - 28 new people amounts to a 12% growth of newcomers in the year. Oak House currently have 14 members making the total Electoral Roll for the parish 269.



Inclusive Church Policy

The Parish of Up Holland and Dalton is the parish for people living in Up Holland, Roby Mill, Crawford, Holland Moor, Digmaor, Tanhouse, Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys and Dalton.

We believe in doing all that we can to ensure all our church communities are welcoming church who know that we are called and sent to serve all people in the name of Jesus Christ.

We are committed to ensuring that each of our church congregations seeks to follow the teachings of Jesus Christ and so proclaim the Gospel with a fresh vision for each generation.

We believe that in the power of the Holy Spirit, we are empowered to help every person discover how widely embracing and deep is the love of Jesus Christ.

In the Parish of Up Holland and Dalton, we are committed to living in the light of the inclusive Gospel of Jesus Christ where all are accepted 'as they are' and cherished as God's children.

Our Mission

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality. Whoever you are and wherever you are on your journey of faith you are welcome in all our churches.

Our Vision

We want our churches and worshipping communities to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a complex world and we seek to be more Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given freely to all.

We believe that Jesus Christ is the one who brings light and love into all without condition.

St Thomas the Martyr Church, Up Holland (BE/DR)

The year 2023 began rather as 2022 had ended with a continuing programme of work to eradicate the dry rot on the North and South sides of the church building. The hoardings were still in place to ensure the safety of all. We received the good news in June that the dry rot had been eradicated and the side pews were brought back from storage and placed behind the hoardings ready for re-ordering.

Tuesday and Thursday Eucharists continue to be held in the chancel as they have done all year and this has remained a more positive experience for all.

Throughout the year, the LyCig Team (Leading Your Church Into Growth) has continued to feed-back each session of their course to members of the PCC and in September, a Visioning Day was arranged at Dalton St Michaels CE Primary school for the Parish, where Welcome and Worship were the two areas to be discussed. A Welcoming Team has now been set up in church so that a team of Welcomers, who actively promote a kind invitation to everyone, especially new faces, who come into the church. The welcome continues after the service during tea and coffee. It is hoped that this will be extended further next year to other services.

More people have volunteered to help with the Assisting and Readings and Intercessions each week. Numbers continue to grow at all the services and it was particularly encouraging to host the first Confirmation service Post Pandemic in October, led by the new Bishop of Liverpool, the Right

Reverend Doctor John Perumbalath where nineteen people, both adults and young people were confirmed.

The Church has organised a number of events for children and their families during school holidays and also for Christmas, Easter, Halloween and other celebration times. This has included providing free food for children during school holidays.

The Church has hosted:

- ATC Enrolment Services
- Up Holland High School Carol Concert
- MacMillan Coffee morning
- Holy Saturday (Get ready for Easter)
- Really Awful Orchestra
- Open Mic Night
- Blessing of Polish Food on Holy Saturday
- Groups regularly use the church (as recorded in the Hub Report) during the day and in the evening.

Discussions regarding the Car Park to the east of the church are ongoing, working jointly with the local residents and this continues.

Planning for the car park for the disabled in The Rose Garden is in place. Fundraising is continuing but time to begin construction is limited.

Meetings have continued throughout the year with the DAC, regarding the Reordering of the Café area and as yet a resolution has still to be found.

The Volunteer Gardening Group continues to maintain the graveyard with, sadly an ever decreasing workforce. Grass cutting continues throughout the year and Spring time shows beautiful evidence of the bulb planting!

Links with local schools continue to be made where the church can offer learning experiences to enhance lesson plans in R.E. History, Art and other subjects to all ages.

Regarding social media, the new Up Holland Community Hub as well as the new Up Holland News and Events sites on Facebook advertise all our events and the amount of positive feedback we receive as well as the comments in the Welcome Book at the back of church are testament to the amazing work that goes on each day in our church building.

Christ the Servant Church, Digmoor (BT/SH/VG):

There has been a new community group join us over the last twelve months as well as the groups we already had continuing their mission in our parish; these are:

- Mates - this is a Men's mental health group which meets on a Sunday night.
- Bawl meet Monday (10am – 3pm) the group offer, massage, craft activities, mental health support, support accessing health appointments and support groups. They have organised social events showcasing the talents of young musicians. There are also opportunities for people to access spiritual support e.g time to sit quietly or talk to church members. Activities took place on Christmas Day for people who would be on their own on the day. Easter Monday activities were offered for the community attend (it was well attended).
- Groups from the Polish community meet every other Saturday and are well-supported.
- School Holiday Clubs which have provided food as well as a range of activities.

Our continuing groups are as follows:

- Sadly, the Church Lads and Church Girls Brigade closed at the end of October 2023, prior to this the organisation allowed children and young adults to get together to do badgework, games, drill and socialise with each other at the time it closed there were between 10 and 20 young people attending weekly.

- We continue to feed those in need through our food bank which is open on Monday (10am-3pm)
- Open table free food café: This continues on a Friday and we continue to feed about 18 people each week.
- Women's group: Continue to meet on Wednesday to talk or do crafts as they wish.
- Bingo: ran twice a month to try to raise money for the church but also to bring people together in a social way. Sadly this ended in December 2023.
- We continue to fundraise and also be community-based throughout the year

St Michael and All Angels Church, Dalton (EB):

Church roof and Tower: After securing a Faculty and receiving permission from the Archdeacon Pete Spiers the repairs to the roof and tower have now been completed and the gutters cleaned of all debris. JPO, Builders and Joiners, Wigan have done a fabulous job in looking after all the problems with the roof and have offered us a contract for yearly inspection of the roof and gutters to be cleaned.

Outside Lighting: On bonfire night we were preparing food outside and unfortunately all the electrics, outside and some inside stopped working. The faults were found to be caused by old faulty cable in the outside stone wall and the outside car park lights were also not adequate enough to meet the needs of the car park and safety of our congregation. These issues have now been rectified and the car park lighting is a great success for everyone.

Gas Meter The issue with the gas meter has been resolved and monthly gas readings are taken on the 24th of each month and submitted to Barbara Roughley. We have now had the HIVE installed which has given us more control of when the gas heating is on and off.

Graveyard A small team of dedicated gardeners (made up from members of the congregation) maintain the green, graveyard, woodland and pond to exceptionally high standards throughout the year. Visitors regularly comment on the peace, tranquillity and beauty of the grounds and how well the grounds are extremely well presented, especially for weddings.

The Dovecote The problems with the Dovecote are still ongoing.

Social & Fundraising Events The following events have been held during the year to December 2023:

- **Coffee Mornings** in support of Macmillan and Prostrate Cancer
- **Harvest Festival** a Harvest Supper in September – held in the school hall – Catering by Rathbones bakery in Up Holland – Entertainment by David Hutton and Linda Ray. A good night was had by all.
- **Fashion Show** organised by Marilyn Bryan was a huge success.
- **Charity Auction to raise funds for Christ the Servant Church** organised by James Wilson was a huge success.
- **Bonfire Night** organised by James Wilson was a huge success and we had a fantastic turn out from members of the community.
- **Christmas Fayre** was another bumper fundraising event raising much needed funds. Many thanks to all who helped on the day.
- **Christmas Tree Festival** was another huge success thanks to the volunteers who opened Church. Thanks also to the companies who sponsored trees.
- **Summer and Winter concerts** by the Occasional Singers led by Barry Moul. These nights raise much needed funds split between Church and the Winter Charity.
- **Skelmersdale Prize Band** held two wonderful concerts in July and December in church.
- **Winter Charity** 2023 was the Women's Refuge in Skelmersdale.
- **BINGO** In 2022 we started a fortnightly Bingo evening in church (this has now moved to St Michael's School, Dalton). Thanks to Steve Holmes from Christ the Servant church for helping as

our resident Bingo caller. Thanks also to all the volunteers who support this event. We have new members in the congregation from these BINGO events.

- **Other matters**

A big thank you to those members of the congregation who assist with the SEG and various tasks on the 3-monthly rotas (Eucharistic ministers/ Greeters/ Readers/ Intercessions and refreshments).

Thanks to Janet Moulton and her team of helpers who keep flowers in the Church refreshed.

Thanks to the cleaning team who meet on a regular basis and do an excellent job keeping the church looking in good order.

The refreshments team work hard providing hot and cold drinks, biscuits or cake for all appropriate occasions.

Churchwarden, deputy churchwardens and PCC members along with other volunteers help with Baptisms, Weddings and Funerals. Their time is given willingly for which we are extremely grateful.

In response to the financial implications of the problems with the gas meter, a prayer meeting was arranged in May 2023, as a result of this we now have a weekly prayer meeting where we pray for each other, pray for growth in our parish and encourage spiritual growth through worshipping together and Bible study / discussion.

Oaks in Skelmersdale:

Sunday, What are Sunday services like at Oaks?

When we come in we like a cup of tea - we are very informal - and then we'll have some worship and then we'll have a little Bible study video. We have "God news, good news" when we talk about what we have seen God doing in the lives of ourselves and others, it's a blessing. We always make sure that we have a prayer time because we've been praying for lots of things and God has answered lots of prayers.

That's what the normal Sunday is, but some once a month we'll have Overspill, which is mostly songs, worshipping God and listening to God. But we still have a prayer time, because we feel that's important.

We have also had communion services when one of the Parish team has come to lead the service. This has made us feel more connected to the other churches, especially as we have shared the same service and newsletters.

And after the service on Sunday?

Well, we always go for lunch somewhere. A few of us. And so we continue having fellowship. So we're having Refectory (as Oaks are using the seven sacred spaces). And we do sometimes bump into other people we are Cloistering.

Monday. Can you tell me about Open Oaks on Mondays?

We usually have soup and bread in winter, but in summer people from the fellowship make lovely food. Different ladies make lovely food. We regularly have at least 8 people there. We just have lunch and chat and share.

And what's it like on Mondays when the kids are not at school?

Well, they all come. All the children. Sometimes we've had about 12 children (and 12 adults) and we do activities and create awesome stuff. The food is different too - the kids love making their own pizza or putting their own toppings on pancakes. And another time (when the summer comes) we'll go out for day to a place like AppleCast.

Rebecca and Paula are employed to help run Open Oaks on Monday. They do a lot of work, but they also work outside the time too – like doing the shopping, looking after Oak house, and taking extra responsibility, e.g. for Safeguarding.

Relationships have built up during the year, and people love the welcome they receive at open Oaks, and several are coming regularly.

We've got a sensory room upstairs in Oak House, and the children have loved using this on a Monday. Some of the children have additional needs, and for them the room has been a sanctuary of calm and a safe space.

Does anything happen at Oaks during the week?

Oak House is used on Tuesday and Friday by Skelmersdale and District Foodbank. People can come for a coffee and a chat and can get a help with a food parcel if they need it. Wednesday. The Pilgrim Group has been going for many years - it regularly meets on Wednesday night. How would you say the evening goes?

Well, we have a meal first, fellowship and chat around the meal. And then we usually have a Bible study or something. We did a series prayer recently. That's one was gratitude. Other times we have watched the Chosen. And then we have a time of worship and prayer after.

Does Oak House get used at other times?

One person comes here to pray most mornings for a good hour and a half with breakfast. The times vary a lot now, depending on what else is happening that day.

Are you looking to develop this prayer at Oaks?

Well, that's what we're praying for, a faithful Christian prayer group, meeting up with some serious commitment. We have a prayer room at Oaks which is a great resource for individual and group prayer.

We have a prayer chain at Oaks - how does the prayer chain work?

Anyone who needs prayer gets in touch with Viv, with the prayer request and she texts everybody on the prayer chain. And she updates them with any news about the prayer, what's going on and everyone thanks us, you know, everyone who gets prayer. They often thank us for praying. And we have seen answers to prayer. You know, we have definitely seen answers. Any other time Oak house has been used?

We have been able to provide Oaks as a space for a family to meet with professionals outside their own home. Also, Oaks has been used for Skelmersdale Outreach Trust meetings.

Strategic Planning and Management

The management structure of the Hub has continued to evolve as the Hub activities have developed and expanded. A revised structure to enhance, strengthen and broaden the Governance and Management of the Hub has been agreed with a new Leadership Team established in March 2024.

Hub Leadership Team (from March 2024)

Membership:

Ian Cleverdon	Member of Church and local community
Janet Cowley	Member of Church and local community & Parish Administrator
Brenda Entwistle	Church Warden
Michael Entwistle	Member of church and local community
Helen Foster	Member of local community and Deputy Church Warden
Paul Lock	Rector (Chair of the Leadership Team)
Vivienne Mitchell	Curate
Dennis Roughley	Church Warden
Gillian Sinnott	Parish Councillor and member of the local community
Tina Stanier	Social Wellbeing CIC and member of local community
Hilary Wankling	Member of church and local community

The Leadership Team provides strategic direction and support for the key functions of the Hub.

- Post Office
- Café
- Food bank
- Cards and gifts
- Social Wellbeing
- Events, Activities and Community Support
- Fund-raising
- Application and management of grants

The group meets at least 6 times per annum and is responsible for:

- on-going delivery within each function,
- operational decision making,
- monthly/quarterly planning and reporting,
- financial accountability within the function.

Hub Standing Committee

Membership:

Janet Cowley	Brenda Entwistle
Helen Foster	Paul Lock
Dennis Roughley	Gillian Sinnott

The Standing Committee meets as required and is responsible for:

- key staffing and HR matters
- urgent financial matters
- key management issues

Strategic Community Links group

Meets by invitation with the Leadership Team to:

- develop mutually beneficial strategic objectives;
- share information of Hub activities and advertise new groups;
- identify potential new activities and opportunities to meet needs identified by partners;

- support wider marketing and awareness of the Hub and its work;
- share data and information.

This group provides an overview and extends the reach of the Hub to ensure a wider perspective. The group includes representatives from the Parish Church, the Parish Council, local Schools, and Colleges other churches and local organisations including West Lancashire CVS, Local Councils, U3A and Social Wellbeing CIC.

Groups and activities

The number of groups organised by the Hub has continued to grow and a wide range of activities are provided throughout each week to meet the needs of many in the community.

These include:

- Social Wellbeing - "Get Together Games, Craft & Chat and Qigong
- Languages Group (French and Spanish)
- Seated Yoga
- Art Class - 'Learn to paint'
- Sew Crafty
- Reading 'book club'
- Bingo
- Open Mic and Live Music @ Becket's cafe

The number of people coming into the Church and café has continued to increase. Feedback from many visitors recognises the warm welcome and sense of community provided by the Hub and Church.

The Hub provides support for schools supporting children's learning and pastoral needs by providing a safe place to meet and work.

Becket's café provided a work experience placement for a student from Up Holland High School in February 2024.

The Hub has developed links with West Lancashire College and now provides work placement opportunities. One placement in Becket's café, for a student on the Employability course and a second opportunity for a student on the T-Level Digital Production Design and Development course.

The need to record information on the number of participants and visitors has been recognised and a data collection system was introduced in April 2024.

Events

The number of successful Community Events has increased, and much money has been raised for charity and the church as well as providing opportunities for positive community participation.

These include:

- Macmillan coffee morning
- Charity events to raise funds for the Accessible car park.
- Halloween
- Christmas Market
- Summer Festival
- Music Concerts
- International Women's day
- Remembrance Day
- Afternoon tea
- Art exhibition

Post Office

The Post Office provides a key service to the local community with around 400 customers each week. It is serviced by a small team of dedicated volunteer staff providing an efficient and supportive service to the local community. It has recovered from the enforced closure following a robbery in 2023 and increased security measures have been installed. An additional volunteer is currently being sought to support the team.

Becket's Café, Cards and Gifts

The number of customers has increased over the last year with a consequent increase in sales. This growth has been made possible by the employment of paid staff to support and manage the volunteer team and an extension to the range of cards and gifts sold.

The management structure in the café is currently under review and additional volunteers are being sought.

Warm Space

The Hub is a designated warm space – registered as such for 7 days per week providing a safe and warm space with wifi access.

On Tuesdays a 'Pay What You Can' Lunch is offered and on Fridays there is a soup and hot drink offer.

Food Bank

The Up Holland Community Hub Food Bank has just completed its third year of operation and is firmly established as one of the community activities provided by UCH.

The Food Bank is located at St Thomas the Martyr Primary School and is open Monday to Thursday 8.45 – 11.15

We work closely with colleagues from the café and post office to provide larder bags at church to be allocated as needed to people using those services.

We also offer a box or bag delivery service once a week for people for whom getting to the Food Bank is a problem.

This has enabled us to achieve one of the objectives we set ourselves for the year, which was to make our service accessible to more people who need and can benefit from what we have to offer. We currently have 40 – 50 regular clients so, including their families, we calculate that we support around 120 – 130 people in our community.

We continue to provide a wide range of food and household items, including:

- Fresh, tinned and packet foods;
- Milk, teabags, coffee, sugar
- Personal hygiene products e.g. shower gel, shampoo, toothpaste;
- Household cleaning materials, e.g. washing up liquid, bleach, cleaning sprays

We have seen demand increase over the year and as a result it has been necessary to maintain a limit on the quantities each client can take. Our regulars have by and large accepted this.

We continue to work with our retail partners, particularly Tesco, with five evening collections a week from Tesco Express in Pemberton. We have recently established a partnership with Premier Store in Up Holland.

We also receive generous individual donations from the congregations of St Thomas the Martyr Church, Up Holland Methodist Church and St. Teresa's Catholic Church as well as other individual members of the Up Holland community and beyond. We were very grateful to some of our local schools, in particular, Lathom High School, for hugely generous contributions which helped us meet the post-Christmas demand.

We have been well supported by charitable donations, e.g. from Skelmersdale and Tawd Vale Lions and the Co-op Community Fund. We also have a partnership with the Brick-by-Brick project, based in Wigan, which offers a range of household items to support families.

The money received from the Co-op Community Fund enables us to offer a wider range of goods, including such items as eggs, cheese and spreads. It has also funded a joint project with St. Thomas the Martyr School nurseries to promote wellbeing. We support the nurseries' dental health campaign, providing age-appropriate toothbrushes and toothpaste for each child, and later in the year, we will be offering bags of infant medical supplies to families who can benefit from them.

As is the case for most Food Banks at present, we face a constant challenge to meet the needs and demands placed on us by the community we are trying to serve and support. We are and will continue to be heavily reliant on the generosity of those who are able and willing to donate food and household goods to enable us to support the people who need us.

Grants and Funding

1. Successful bids for warm space grants have provided £4,000 to date for energy bills.
2. Shared Prosperity Fund (UKSRF)
A successful bid, awarded in March 2024, has provided funding for a part-time post to assist the volunteers managing Hub activities.
A Co-ordinator/ Development Officer is currently sought with an appointment to be made by the end of April 2024. The current funding is for one year only, but it is anticipated that further funds can be found to extend the contract beyond April 2025.
3. Some capital bids for grants to build the rose garden accessible car-park and hearse drop-off, with a level access route to the church and grounds, have been successful but additional funds are still required.
Planning consent has been granted and a contractor appointed but funds of approximately £80,000 are needed to construct the car park and garden. Work is on-going to source further monies.
4. West Lancashire Household Support Fund
£16,700 awarded March 2024 to support the café and community activities in the Hub as well as supporting food bank projects.

Future plans and developments

Currently, expansion of activities is constrained particularly with the removal of the side aisles in the church. Although, new opportunities are always considered and implemented if feasible.

The search for more volunteers with the necessary skills or ability to develop such skills continues.

Community Courses in partnership with West Lancashire College are currently being developed. An offer of courses should be available from end of April.

Significant development plans are on hold until the decision of the Chancellor is known following the Consistory Court to be held in May 2024.

Impact and Success

The Hub project to date has provided opportunities for a number of members of the leadership and volunteer team to develop new skills, meet people and make new connections and friends.

Currently there are approximately 50 volunteers delivering the services and events. The Hub has provided an opportunity to develop good employability skills and some volunteers have moved on to paid work or other positions.

Since opening in 2021 there has been a significant increase in the number of people using the church building. Each week over 400 people use the Post Office, 300 use the Cafe and between 50-100 attend weekly/monthly activity groups. In addition, significant numbers have attended larger events such as: The Community Festival (approximately 800), MacMillan Coffee Morning (500), Christmas Market (800), International Women's Day event (50), Penultimate man Remembrance Day event (50), monthly Open Mic sessions (50/60, monthly Bingo (40). Demand to use the space by a wide range of organisations for one-off events and regular activities is growing.

The Post Office is a huge attraction and a reason that many people come to the Hub. It serves approximately between 400 people per week.

The card and gift shop has expanded and this service also draws people to the Church and Hub.

The Café, now in its second year can now afford to employ 3 part-time paid staff. A review of the staffing structure is on-going following the resignation of the Café Manager. The employed staff ensure a more consistent service, facilitating tighter management and support for volunteers working in the café.

The Café, Post Office, Card and gift shop play a significant part in the life and success of the Hub. These businesses help to support the running of the church through the financial contribution made to the upkeep, maintenance and running costs of the church.

The café is now a regular meeting place for many people in the local community; for people who live alone the café is seen as a safe and friendly place where they will always find someone to talk with. The café provides a place for group meetings, and space for those who work from home. The café and church provide a warm space with access to free Wi-Fi for all.

Groups and Organisations

Church Schools in the Parish

There are four Voluntary Aided Primary Schools in the Parish.

- Bishop Martin CE Primary School, Digmoor
- Roby Mill CE Primary School, Roby Mill
- St Thomas the Martyr CE Primary School, Up Holland
- St Michael & All Angels CE Primary School, Dalton

The PCC takes seriously its role of supporting the four church schools and is grateful to those who serve as foundation governors and for giving their time to lead and manage church schools for the whole community. We continue to support the Diocesan Board of Education policy to appoint practicing Christians to the role of Foundation Governor within our schools.

Members of the clergy regularly lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteachers and members of the clergy meet each half-term to discuss and plan work and activities. There is an end of term Eucharist or end of term service in each school.

There are good positive links with all four church schools and each one visits churches and takes part in several activities there, when able to do so.

Work and Service in the Wider Community

The churches continue to support work with people from the wider community through the following activities:

- Up Holland Community Hub and all its activities
- 1st Upholland Scout Group
- Church Lads and Church Girls Brigade at Christ the Servant Church (*until October 2023*)
- Chaplaincy to the local Air Cadets
- Informal chaplaincy role in Crawford Village, especially in the Primary School
- Open Table (Christ the Servant Church)
- Polish Group which meets and uses two of our churches
- Women's Group at Christ the Servant Church
- Bingo at St Michael's Church, Dalton
- Maureen's 'Power of the Written Word' at St Michael's Church, Dalton
- Craft Groups at St Michael's Church, Dalton
- St Thomas the Martyr Church Development Group
- Church choirs (open to all) in both Up Holland and Dalton
- Commitment in all our churches to ensure that the welcome, care and way occasional offices (Baptisms, Weddings, Funeral, Burial of Ashes, Blessings, Memorial Services etc) are planned and executed are focused on the pastoral needs of each family
- Provision of food bank collection points for Food Banks
- Walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard and church (in both Up Holland & Dalton)

The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2023

	Note	General Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2023
INCOMING RESOURCES						
Voluntary Income	2(a)	186,479	-	17,999	-	204,478
Activities for generating funds	2(b)	30,881	-	-	-	30,881
Income from investments	2(c)	18,499	-	-	-	18,499
Church activities	2(d)	49,518	-	-	-	49,518
Other incoming resources	2(e)	-	-	20,000	-	20,000
		<u>285,377</u>	<u>-</u>	<u>37,999</u>	<u>-</u>	<u>323,376</u>
RESOURCES USED						
Church Activities	3(a)	246,669	-	958	-	247,627
Costs of generating voluntary income	3(b)	603	-	-	-	603
Fund-raising trading costs	3(c)	4,057	-	2,126	-	6,183
Governance costs	3(d)	20,183	-	-	-	20,183
		<u>271,511</u>	<u>-</u>	<u>3,084</u>	<u>-</u>	<u>274,595</u>
NET INCOMING (OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES						
		13,866	-	34,915	-	48,781
Transfers between funds	-	11,213	-	11,213	-	-
NET MOVEMENT IN FUNDS		2,653	-	46,128	-	48,781
Balance b/fwd at 1st January 2023		455,769	10,000	103,662	44,129	613,560
Balance c/fwd at 31st December 2023		<u>458,422</u>	<u>10,000</u>	<u>149,790</u>	<u>44,129</u>	<u>662,341</u>

The notes on pages 3 to 7 form part of these accounts.

The Parish of Up Holland and Dalton
Balance Sheet as at 31st December 2023

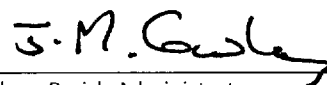
Page 2

	Note	2023	2022
FIXED ASSETS			
Tangible	5(a)	284,500	284,500
Investment	5(b)	44,129	44,129
		<u>328,629</u>	<u>328,629</u>
CURRENT ASSETS			
Debtors	7	-	-
Short Term Deposits		162,246	168,276
Cash at bank and in hand		172,786	121,606
		<u>335,032</u>	<u>289,882</u>
CURRENT LIABILITIES			
Creditors - amounts falling due within one year	7	1,320	4,951
NET CURRENT ASSETS			
		333,712	284,931
TOTAL ASSETS LESS CURRENT LIABILITIES			
		662,341	613,560
Creditors - amounts falling due after one year	7	-	-
TOTAL NET ASSETS			
		<u>662,341</u>	<u>613,560</u>
PARISH FUNDS			
Unrestricted	8	458,422	455,769
Designated	8	10,000	10,000
Restricted	8	149,790	103,662
Endowment	8	44,129	44,129
		<u>662,341</u>	<u>613,560</u>

Approved by the Parochial Church Council on 24th April 2024 and signed on its behalf by:



Revd. Paul Lock - Rector



J Cowley - Parish Administrator

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is received.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017.

The Parish Rooms are valued at Nett Building costs.

Investments are valued at market value as at 31st December 2023.

2 - INCOMING RESOURCES

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2023
2(a) Voluntary Income						
101	Planned Giving: Gift Aid donations	73,420	-	-	-	73,420
102	Tax Recoverable	11,461	-	-	-	11,461
103ab	Other	3,476	-	-	-	3,476
104	Collections (open plate)	9,196	-	-	-	9,196
105a	Gift Days	-	-	-	-	-
105b	Donations	65,816	-	17,999	-	83,815
201	Grants	23,110	-	-	-	23,110
202	Legacies	-	-	-	-	-
203b	Bispham Charity Fund	-	-	-	-	-
		<u>186,479</u>	<u>-</u>	<u>17,999</u>	<u>-</u>	<u>204,478</u>
2(b) Activities for Generating Funds						
401b	Bookstall for fundraising	-	-	-	-	-
402b	Hall Lettings for non-church purposes	1,270	-	-	-	1,270
203a	Rummage sales, fetes, etc.	6,327	-	-	-	6,327
	Net Income from Becketts Café	14,134	-	-	-	14,134
	Net Income from STM Post Office/Café	9,151	-	-	-	9,151
		<u>30,881</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,881</u>
2(c) Income from Investments						
301	Dividends and Interest including tax recoverable	3,685	-	-	-	3,685
302	Rent from land or buildings held as an investment	14,814	-	-	-	14,814
		<u>18,499</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,499</u>
2(d) Income from Church Activities						
402a	Church Hall lettings	624	-	-	-	624
401a	Bookstall for promoting church objectives	-	-	-	-	-
403a	Magazine income from sales	-	-	-	-	-
404	PCC Fees	48,895	-	-	-	48,895
		<u>49,518</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>49,518</u>
2(e) Other Incoming Resources						
601	Insurance claims	-	-	-	-	-
	Transfer of funds from OAKS	-	-	20,000	-	20,000
		<u>-</u>	<u>-</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>
	TOTAL INCOMING RESOURCES	<u>285,377</u>	<u>-</u>	<u>37,999</u>	<u>-</u>	<u>323,376</u>

3 - RESOURCES EXPENDED

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2023
3(a) Church Activities						
Missionary and charitable giving:						
1001	Overseas missionary societies		-	-	-	-
1002	Overseas relief and dev.agencies	695	-	-	-	695
1003	Home missions and other Church organisation	3,028	-	-	-	3,028
1004	Secular organisations	5,572	-	-	-	5,572
Ministry						
2001	Parish Share	99,652	-	-	-	99,652
2002	Working expenses of incumbent	2,425	-	-	-	2,425
2003	Parsonage house	1,329	-	-	-	1,329
	Sermon and Speaker costs	1,069	-	-	-	1,069
Church running expenses						
2005a	Heating and lighting	47,676	-	-	-	47,676
2005b	Utilities	4,884	-	-	-	4,884
2005b	Insurance	12,659	-	-	-	12,659
2005b	Other costs	4,406	-	-	-	4,406
Depreciation						
2006	Church maintenance	28,569	-	958	-	29,527
2006a	Repair grants repaid		-	-	-	-
2007	Upkeep of Services	27,602	-	-	-	27,602
2008	Upkeep of church grounds	5,029	-	-	-	5,029
2009	Printing and other costs of magazine		-	-	-	-
2009	Bookstall costs	614	-	-	-	614
2016	Salaries, wages & honoraria		-	-	-	-
	Loan Interest	227	-	-	-	227
2010	Hall running costs	-	-	-	-	-
2010	Hall maintenance	140	-	-	-	140
2011	Other PCC property	463	-	-	-	463
2012a	Major repairs to Church building	630	-	-	-	630
2013/4	Major repairs to other Church property		-	-	-	-
2015	Proposed new building work		-	-	-	-
		246,669	-	958	-	247,627
3(b) Generation of voluntary income						
3000a	Cost of appeals, etc	447	-	-	-	447
3000a	Cost of Stewardship envelopes	156	-	-	-	156
		603	-	-	-	603
3(c) Fundraising trading costs						
3000b	Bookstall costs	-	-	-	-	-
3000b	Costs of fetes and other events	4,057	-	2,126	-	6,183
		4,057	-	2,126	-	6,183
3(d) Governance costs						
4000	Independent examiners fee	1,716	-	-	-	1,716
4000ab	Administration costs	18,467	-	-	-	18,467
		20,183	-	-	-	20,183
Total Resources Expended		271,511	-	3,084	-	274,595

4(a)	STAFF COSTS	2023
	Gross Wages	46,936
		<u>46,936</u>

4(b) PAYMENTS TO RELATED PARTIES

No payments or expenses have been made to any related parties to PCC members.

5. FIXED ASSETS

5(a) TANGIBLE FIXED ASSETS (all unrestricted)

		Freehold Land & Buildings
Actual / Deemed Cost	B/Fwd	284,500
	Additions	
	Disposals	
	C/Fwd	<u>284,500</u>
Depreciation	B/Fwd	-
	Charge for Year	-
	Disposals	-
	C/Fwd	<u>-</u>
Net Book Value	C/Fwd	<u>284,500</u>
	B/Fwd	<u>284,500</u>

5(b) INVESTMENTS

Purchases at cost	44,129
Disposals at carrying value	-
Revaluation gain/loss	-
Market value as at 31st December 2023	<u>44,129</u>

The market value represents investments for:

Unrestricted funds	-
Restricted funds	-
Endowment funds	<u>44,129</u>
	<u>44,129</u>

6	DEBTORS	2023
	Prepayments and Accrued Income	-
	Other Debtors	-
		<u>-</u>
		<u>-</u>
7	LIABILITIES	
	Amounts falling due within one year (unrestricted)	
	STM Loan	-
	Accruals	1,320
		<u>1,320</u>
	Amounts falling due after one year (unrestricted)	
	STM Loan	-
		<u>-</u>
		<u>-</u>
8	FUNDS	
	The unrestricted funds comprise the Church Deposit Fund held by the CBF and the deposit accounts held by the bank.	
	The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Accounts and the Ellen Moss Memorial Fund.	
	FROST is held partly by the CBF and partly at the bank.	
	STYLE AND CTS funds are held at source, all other funds are held at the bank.	
	The Endowment Fund is the UpHolland Crawford Trust held by the CBF.	
8(a)	UNRESTRICTED FUNDS	
	The closing balance of Unrestricted Funds comprise the following:	
	General Fund b/Fwd	455,769
	Surplus in year	2,653
		<u>458,422</u>
		<u>458,422</u>
8(b)	DESIGNATED FUNDS	
	The closing balance Of Designated Funds comprise the following:	
	Administrative Assistant Fund	10,000
		<u>10,000</u>
		<u>10,000</u>
8(c)	RESTRICTED FUNDS	
	The closing balance of restricted funds comprise the following:	
	Deposit Fund for Church & Schools	12,191
	Parish Rooms Account	150
	Ellen Moss Memorial Fund	1
	Community Hub Fund	13,000
	STRM Church Consumables	462
	STM Bells	255
	STM FROST	10,548
	Charity Fund (Was STM Charity Fund)	-
	STM CD Leather Fund	50,000
	STM Building Fund	6,608
	CTS Legacy - J Marsh	2,225
	SMD Flower Fund	224
	STM Community Works Fund	10,927
	Fun in Faith	9,185
	Digmoor Disciples	3,664
	Created Café Peaced Together	1,954
	OAKS	28,396
		<u>149,790</u>
		<u>149,790</u>
8(d)	ENDOWMENT FUNDS	
	The closing balance Of Endowment Funds comprise the following:	
	UpHolland Crawford Trust Fund	44,129
		<u>44,129</u>

**The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2023**

Independent examiner's report to the trustees of The Parish of Up Holland and Dalton

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA
Myersons, Chartered Accountants
32 Derby Street
Ormskirk
Lancashire
L39 2BY

Date.....

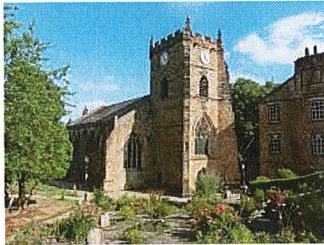
The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales - Charity number 1131230

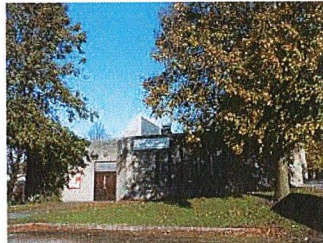
Accounts

Diocese of Liverpool

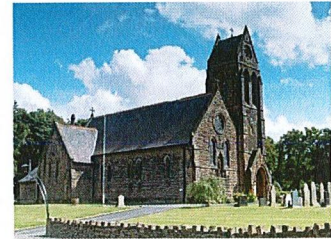
The Parish of Up Holland & Dalton



**St Thomas the Martyr
Church**
Church Street,
Up Holland, Skelmersdale,
WN8 0ND



**Christ The Servant
Church**
Birkrig,
Digmoor, Skelmersdale
WN8 9HW



**St Michael & All Angels
Church**
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Annual Report and Accounts for the Parochial Church Council

Year ending 31st December 2022.



Administrative information

The Up Holland Parish Team consists of the Churches of:

St Thomas the Martyr Parish Church,
Church Street,
Up Holland,
Lancashire WN8 0ND.

Christ the Servant Church
Birkrig,
Skelmersdale,
Lancashire WN8 9HW.

St Michael & All Angels Church
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Parish website: <https://www.uphollanddalton.org.uk/>

Situated in the Ormskirk Deanery within the Diocese of Liverpool. (Parish Number 733)

Charity number: 1131230

The Liverpool Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the churches.

Appointed Architects:

For the three churches of: St Thomas the Martyr Parish Church, Up Holland
Christ the Servant Church, Digmoor
St Michael & All Angels Parish Church, Dalton

are: Kepczyk Pearce Sanderson
Architects, Surveyors & Historic Building Consultants
75 Wilmslow Road, Handforth, Cheshire, SK9 3EN

Bankers: HSBC Ormskirk
5 Moor Street, Ormskirk L39 2AB

Independent Financial Examiner:

Paul Rothwell,
Myersons Chartered Accountants
32 Derby Street, Ormskirk, Lancashire, L39 2BY

Legal advisor: No-one on retention, all legal advice obtained through
St James' House, Liverpool.

Duties and Responsibilities of the Parochial Church Council (PCC):

The PCC works together in consultation with the incumbent on matters of general concern and importance to the parish.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The functions of parochial church council include:

- a) co-operating with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of:

St Thomas the Martyr Parish Church, Up Holland
St Michael & All Angels Parish Church, Dalton
Christ the Servant Church, Digmaor
Oak House, Tanhouse
The Parish Rooms (located at St Thomas the Martyr CE Primary School),
The Rectory located in Up Holland,
The Vicarage located in Dalton (*please note we are currently using the Vicarage in Digmaor for clergy housing, this is for pastoral reasons*)
A curate's house located in Beacon View Drive, Up Holland

It also ensures that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

Daily Management:

The incumbent is the Chair of the PCC. Day to day management has been exercised by the incumbent, Churchwardens, PCC Secretary and PCC Treasurer.

Parish Clergy

The Revd. Paul Lock, Rector,
The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

The Revd. Jack Shepherd, Missional Priest,
The Vicarage, 158 Back Lane, Skelmersdale, WN8 9BX 07415 122370

Address for official correspondence:

The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

Churchwardens

St Thomas the Martyr Parish Church, Up Holland

Dennis Roughley 29, Delphside Road, Orrell, Wigan WN5 8TR 07740 164447
Brenda Entwistle 23, Hallbridge Gardens, Up Holland, WN8 0EP 07534 623544

Christ the Servant Church, Digmoor

Denise Givens 1 Heatherlea Close, Up Holland, WN8 0NX 07904 364347
Steve Holmes 143 Eskdale, Skelmersdale WN8 6ED 07752 580982

St Michael & All Angels Parish Church, Dalton

Steph Ellis Mount Farm, Higher Lane, Dalton WN8 7RA (*resigned 11th July 2022*)
Neil Girvin 34, Ambleside Close, Skelmersdale WN8 9NX 07369 236125

PCC Secretary:

Elisabeth Heyes 9, Tontine Road, Up Holland, WN8 0NF 01695 622238

The PCC Treasurer:

Barbara Roughley 29, Delphside Road, Orrell, WN5 8TR 01695 624431

List of Members of The Parochial Church Council

Ex-Officio Members

The Revd. Paul Lock	Rector	paull.uph.dal@outlook.com
The Revd. Jack Shepherd	Missional Priest	(on secondment from 3 rd April 2023)
Dennis Roughley	Churchwarden	crm.ltd@live.co.uk
Brenda Entwistle	Churchwarden	bechoir@outlook.com
Denise Givens	Churchwarden	denisegivens68@gmail.com
Steve Holmes	Churchwarden	steveholmes1.sh.sh@gmail.com
Steph Ellis	Churchwarden	Resigned 11 th July 2022
Neil Girvin	Churchwarden	neilgirvin@sky.com
The Revd. Chris Dunbar	Assistant Curate	chrisduphdal@outlook.com
The Revd. Paul Givens	Assistant Curate	paulgivens68@outlook.com

Deanery Synod Members

John Gardner	from STM Church	john.gardner119@gmail.com
Paul Givens	from CTS Church	revpaul@beaconchurches.org.uk
Elisabeth Heyes		elisabethheyes@btinternet.com
Steve Holmes	from CTS Church	steveholmes1.sh.sh@gmail.com
Alaric Hicks	from SMD Church	alarichicks@aol.com

Representatives elected from St Thomas the Martyr Church

David Wright		dash1321@msn.com
Martin Starkey		martin.starkey@talktalk.net
Hilary Wankling		hilaryjw538@gmail.com
Helen Foster		helen.rob69@btinternet.com
Dorothy Smith		dorothy.s@hotmail.co.uk

Representatives elected from Christ the Servant Church

Beryl Trainor		bimpsjt@hotmail.com
Jen Williams		jen@savethenmake.co.uk
Alison Woods		naliwoods1@gmail.com
Angela Neilson		
Valerie Garner		vlmgar@btinternet.com

Representatives elected from St Michael & All Angels Church

Linda Ray		lpray@live.co.uk
Gaynor Goodson		gaynorgoodson48@gmail.com
David Hutton		Resigned 30 th March 2023
Eve Barr		e.barr73@yahoo.co.uk
Sylvia Samples		sylsamples@sky.com

PCC Secretary

Elisabeth Heyes		elisabethheyes@btinternet.com
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PCC Treasurer

Barbara Roughley		b-roughley@live.co.uk
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Vice Chair

Alison Woods		naliwoods1@gmail.com
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PCC Electoral Roll Officer

Alison Woods		naliwoods1@gmail.com
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PCC Safeguarding Officer

Denise Givens		denisegivens68@gmail.com
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Safeguarding Officers for each church

John Gardner for STM		john.gardner119@gmail.com
Beryl Trainor	for CTS	bimpsjt@hotmail.com
Linda Ray	for SMD	lpray@live.co.uk

The Parish of Up Holland and Dalton

Came into being on 1st April 2020 under the Pastoral Scheme below.

Termination of team ministry

The 1973 Up Holland team ministry shall be terminated.

Union of benefices and parishes

1. The benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton in the diocese of Liverpool shall be united to create a new benefice which shall be named "The Benefice of Up Holland and Dalton", which shall be a rectory.
2. The parish of Up Holland and the parish of Saint Michael and All Angels, Dalton shall also be united to create a new parish which shall be named "The Parish of Up Holland and Dalton" and shall comprise the area of the new benefice.

Parish churches

The church of Saint Thomas the Martyr, being the parish church of the parish of Up Holland and the church of Saint Michael and All Angels, being the parish church of the parish of Saint Michael and All Angels, Dalton shall both be parish churches of the new parish.

Archdeaconry and deanery

The new benefice and parish shall belong to the archdeaconry of Wigan and West Lancashire and the deanery of Ormskirk.

Representation of the laity

The bishop may by Instrument under his hand make provision for ensuring that the congregation of every church or place of worship in the new parish will have its own elected representatives of the laity on the parochial church council of the new parish.

Designation of first incumbent

If immediately before this Scheme comes into operation the Reverend Paul Lock holds an ecclesiastical office in either of the benefices referred to in clause 2(1) hereof, he shall be the first incumbent (Rector) of the new benefice.

Assistant curates: consequential provision

If immediately before this Scheme comes into operation any person holds an office of assistant curate (however described) in either of the benefices or parishes referred to in clause 2 hereof he, she or they shall as consequence of the union of benefices and parishes effected by the Scheme hold such office or offices subject to the same terms of service in the new benefice and/or parish of Up Holland and Dalton as the Bishop shall direct.

Place of residence

The parsonage house of the benefice of Up Holland (known as 1a College Road, Up Holland, Skelmersdale WN8 0PY) shall be the place of residence of the incumbent of the new benefice.

Transfer of parsonage house

The parsonage house of the benefice of Saint Michael and All Angels, Dalton (known as 88 Lyndhurst, Skelmersdale, WN8 6UH), together with the site and appurtenances thereof and the grounds usually occupied and enjoyed therewith, shall without any conveyance or other assurance be transferred to the Liverpool Diocesan Board of Finance to be held by the said Board as part of the diocesan glebe land of the diocese of Liverpool.

Patronage

Subject to clause 6 hereof, the right of presentation to the new benefice shall on each occasion be exercised jointly by the Bishop of Liverpool in his corporate capacity, the archdeacon of the archdeaconry to which the benefice shall for the time belong; and the lay chair of the deanery synod of the deanery to which the benefice belongs.

Amendment of the group ministry

1. The group ministry established by the 1982 Scheme, as consequentially amended by the 2012 Scheme, shall be further amended so that the new benefice of Up Holland and Dalton shall be substituted for the benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton.
2. If pursuant to clause 6 hereof the Reverend Paul Alan Lock becomes the incumbent of the new benefice of Up Holland and Dalton created pursuant to clause 2 hereof, he shall be the first person to hold that benefice as a benefice in the group.

Coming into operation of this Scheme

This Scheme shall come into operation on 1st April 2020.

Oak House

In 2004, Duncan and Ann Petty moved from St John's Burscough to plant Oaks in Skelmersdale with a desire to see renewal in the local community. A small team was established. At the beginning, Oaks met regularly as a small group in Duncan and Ann's house on Elmers Green, but they found that this was on the edge of the community and not an ideal location for building connections with people they were seeking to reach. When the Bones came as Church Army officers in 2009 they used this house (being practical for them with the family) and the Petty's moved to Ennerdale on the estate. Having been initially attracted to Ashurst, they were directed by the Archdeacon, Peter Bradley, to explore Tanhouse because he felt that was the place in Skelmersdale where there was the least Christian presence. Oaks met for a while in the hall at Hillside Community Primary School and eventually, in November 2005, bought 6 Elmridge, Skelmersdale ('Oak House'). From Oak House, various ministries were started, including a toddlers group, open house, Timebank and foodbank. Oaks, has developed positive relationships and connections around the local community including with neighbours, Tanhouse Community Centre, Delph Side Community Primary School, Hillside Community Primary School, and the Elmridge Arms pub. This included regularly worship services in the Elmridge Arms pub.

Oaks was established by the then Bishop of Liverpool, The Rt Revd. James Jones under a Bishop's Mission Order and as such operated as part of the Parish of St John, Burscough.

At the start of 2021, Duncan retired, moving with Ann to Cornwall. Immediately after this, Oaks continued to organise services, events and activities. This also continued during the Coronavirus pandemic.

There was no plan established immediately before or after the retirement of Duncan and Ann Petty. Following consultations with people at Oaks and the PCC of St John, Burscough, the PCC of Up Holland and Dalton, the Deanery of Ormskirk as well as the Archdeacon and Bishop, it was agreed that Oaks should move into the Parish of Up Holland and Dalton. In October 2022 this process was completed and Oaks now operates within the Parish of Up Holland and Dalton.

Oaks continues to be based at 6 Elmridge, Skelmersdale, WN8 6DD.

Discussions are continuing about how mission, worship and service to the wider community will be organised in the future.

Representatives from Oaks are invited to attend PCC and Churchwarden meetings. They also have a local management group which organises matters locally. Oaks accounts are in the process of being amalgamated into the Parish of Up Holland and Dalton accounts.

Parish Standing Orders

Governing Legislation

The life of the Benefice and Team shall be conducted in accordance with the section 2 of the Parochial Church Councils (Powers) Measure 1956 and in accordance with any legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

Benefice Team

The Incumbent, Licenced Incumbent Status Clergy and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

The Benefice and Districts

The Parish of Up Holland & Dalton is a single Benefice with one Parochial Church Council (PCC).

The Parish Electoral Roll

There is one Electoral Roll made up members from each church or worshipping community within the parish. Representation on the Deanery Synod in accordance with current Church Legislation. Election is from the whole parish at the Annual Parochial Church Council (APCM).

Child Protection

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at parish and church level.

The Lay Chair

A Lay Chair of the PCC will be appointed at the first PCC meeting following the APCM. They may attend any PCC committee as a full member.

The PCC Secretary

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

The Parish Treasurer

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

The Parish Auditor

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

Financial Management

The PCC is responsible for ensuring that all matters regarding finance and parish assets (including parish charities and trusts) are managed in accordance with the law and following guidelines from the Church of England, The Liverpool Diocese and the Charity Commission. A budget is set each year and the PCC Treasurer manages parish finance in accordance with that budget. The PCC receives regular reports from the Treasurer and scrutinizes spending and income and evaluates how closely to the budget the parish is during the year and makes necessary adjustments. All cheques and payments from all accounts and trusts associated with the parish, must be signed by two authorised signatories. Receipts and invoices must be provided for all payments. For larger payments (levels and responsibilities are made clear in the appropriate parish policy) and for donations to other charities and organisations, can only be made with PCC's authorisation (or that of the Standing Committee). The decision to make such payments must be recorded in the Minutes of that meeting. If the Standing Committee makes such a decision, this must be reported at the next PCC meeting. The PCC manages some agent transactions including; payment of statutory fees, special collections/fund raising activities for charities (listed separately in this report). All these transactions are shown in the accounts. The accounts are independently scrutinized and reported at the Annual Meeting.

Parish Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work.

Appointment of Officers and Sub-committees

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

Quorum for Meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

Composition of the Parochial Church Council

Licensed Clergy and Lay Workers

Licensed Readers

Parish Treasurer

Members of General, Diocesan and Deanery Synod

Churchwardens – two elected from each Church

Elected Church Members – fifteen members – five from each Church

The Parochial Church Council Standing Committee

The Incumbent

Clergy holding Incumbent status

PCC Secretary

PCC Treasurer

Lay Chair

6 Churchwardens

Up to 3 lay people (one from each church)

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

Items for Parochial Church Council Agendas

Any item to be brought up under Any Other Business must be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson may allow an item for Any Other Business to be brought up at the meeting.

Main Activities:

Include:

- Coronavirus impact on the parish as we see people living their lives differently from before the pandemic. Our churches are also seeing new people coming to join us.
- Regular Sunday and midweek services are provided in all three churches.
- Courses and learning groups have been organised, meeting face to face and sometime using Zoom.
- The STM Development Group has continued to meet to oversee developments and plan for next steps to enable the church to be a more flexible and open place where many are welcomed and supported.
- The Up Holland Community Hub is operating successfully: a fuller report is included later
- The PCC has continued to look at options for the future of Christ the Servant Church building – the condition of the roof and other aspects mean that repairing and maintaining are now beyond the church's means and looking at new options and opportunities will help us re-vision and more effectively serve the wider community as well as maintain and strengthen the Christian presence within the Digmoor area.
- The Polish group has continued to work effectively with many people across the parish. Meetings and events have taken place in two of our churches or church grounds and include a mixture of social and spiritual events.
- Open Table – a free food café at Christ the Servant welcomed on Fridays for a free meal, when Covid restrictions have allowed this.
- Christ the Servant Food Bank has provided food and support throughout the year, opening 5 days per week.
- Café Church at Christ the Servant Church and St Thomas the Martyr Church have attracted good numbers.
- Fun in Faith, a new worshipping community, has been attracting families from the Dalton area.
- Family Friday has attracted families from Bishop Martin school to gather and worship together in fun and imaginative ways.
- Church Lads and Church Girls Brigade has continued to serve young people in Digmoor.
- There is a single website for the parish where information about all three churches, our schools and wider community activities are listed and promoted. The site provides easy access to information and application forms for those wanting to book baptisms, weddings, burial of ashes and other significant life events.
- A number of events have been organised at St Michael's Church for local people and those visiting the area. These have been well supported and much appreciated.
- We have been providing care for the bereaved and pastoral care to many across the communities we serve.
- We have provided services of baptism, marriage and funerals in all three churches.
- We have been supporting our schools and the children and staff within them throughout the year.

Worship

Weekly Services Times at St Thomas the Martyr Church in 2022:

<u>Sunday</u>	9.00am	Eucharist
	10.30am	Sung Eucharist
	4.30pm	Café Church (once a month)
<u>Tuesday</u>	7.00pm	Eucharist
<u>Thursday</u>	10.00am	Eucharist

Weekly Services Times at Christ the Servant Church in 2022:

<u>Sunday</u>	4.00pm	Eucharist or Café Church / All Age Worship
<u>Wednesday</u>	10.00am	Eucharist

Weekly Services Times at St Michael & All Angels Church, Dalton in 2022:

<u>Sunday</u>	9.30am	Eucharist with hymns
	10.30am	Fun in Faith

Seasons & Holy Days

A range of special services are planned throughout the year in three churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Services with the community
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle
- Regular Café Church services and Messy Church events
- Family Friday (new worshipping community)

Attendance 2022

2022	STM	CTS	SMD
Average attendance for Sunday Services	51 +2 (u16)	26 +7 (u16)	30 0 (u16)
Total communicants on Easter day	84	19	48
Total number attending special services run by the church during advent (from Advent Sunday until 23 rd December 2022), which were held for the congregation and local community	387	463	244
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	232	74	144
The total number of communicants for Christmas Midnight and Christmas morning	72 (88 attending)	35 (35 attending)	37 (43 attending)
Christmas at the Hub	59		
Café Church		33	
Family Friday		64 (40 adults 24 children)	
Fun in Faith			Approx. 19

2021	STM	GTS	SMD
Average attendance for Sunday Services	47 0 (u16)	16 +1 (u16)	28 0 (u16)
Total communicants on Easter day	70	18	54
Total number attending special services run by the church during advent (from Advent Sunday until 23 rd December 2021), which were held for the congregation and local community	235	468	323
The total number attending Christmas Eve Services (including communicants) (Christingle and Midnight Eucharist)	70	43	133
The total number of communicants for Christmas Midnight and Christmas morning	63 (70 attending)	35 (35 attending)	9 (37 attending)
Café Church	Approx. 30	35	
Family Friday		Approx. 50	
Fun in Faith			Approx. 25

Spiritual Development

All three churches are committed to the spiritual development of all members, during the year this was supported by:

- Using a range of material to enhance Sunday worship and making this more accessible through the printing of weekly service sheets and appropriate activities.
- Study Groups
- Bible Study
- Preaching and teaching in all Sunday and most weekday services
- Arranging study groups to provide worship, study and prayer groups
- New worshipping communities and new ways into faith and prayer

Promotion of Christianity

This parish is committed to promoting Christianity in the communities we serve and has done this in the following ways:

- Creating the Up Holland Community Hub to promote positive links with the community, ensure St Thomas the Martyr Church is open daily, providing 'safe space' for people in many different ways, to allow the Church to serve people by identifying and meeting some of their needs, developing good ecumenical links and working.
- Working more closely with ecumenical partners and clustering with churches across the deanery.
- Committing to be part of the LYCiG (Leading Your Church into Growth) programme of training and development. So far, the PCC has committed to this, provided funds (along with the Diocese and Deanery) to fund places for 8 people to attend national training. Training begins in October 2022. There is then a further 2 years development and action.
- Developing our websites and use of social media to promote services and events
- Arranging accessible and suitable worship for special occasions e.g. Carol Services, Christingle, All Age worship, Online worship
- Engagement with schools through weekly assemblies and special services
- Providing easy ways to discuss special services e.g. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes
- Baby & Toddler Groups
- Youth Group
- Children's activities and events
- Open Churches - providing a safe and welcoming place for people to visit

Missional Priest

Fun in Faith has continued to contribute to the discipleship of families in the area and especially within St Michael's C.E. Primary School. Responding to information received through a survey organised by Jack Shepherd, and the success of the pancake party at the school on Shrove Tuesday and with decreasing attendance of Fun in Faith on Sunday morning, it was decided to plan Fun in Faith to begin taking place weekly on a Tuesday.

Family Friday has continued to be organised by Steve Holmes (Churchwarden), and staff from Bishop Martin Primary School, including Anne-Marie Warrington (Deputy Head), and Lucy Johnson (Subject Lead for R.E.) and supported by The Revd. Jack Shepherd.

There has been few after-school club meetings at St Thomas the Martyr C.E. School aimed at children in year 1, which was well received and we appreciate the work and support of school governor, Hilary Wankling and members of staff from St Thomas the Martyr Primary School.

There have been opportunities to lead assemblies and activities - including the Scripture Union resource 'It's Your Move', at Cobbs Brow, Delph Side and Hillside primary schools.

Through the Open Oaks initiative which started again in the autumn, people have reconnected with Oaks, and numerical attendance for worship has increased.

The Tuesday Early Bird morning prayer meetings have been an encouraging time for a few to meet regularly online to pray for the needs of our churches and wider community.

The Learning Community has also been an encouraging time for a small number of people from across the Parish to support one another in growing in our relationship with God, and it is hoped that members will consider informally exploring together the 'Greenhouse' resources that were introduced recently as part of this.

The Revd. Jack Shepherd started a secondment to Wigan Church from Monday 3rd April 2023.

Supporting Charities

This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

Royal British Legion
Macmillan
Childrens Society
Queens Court Hospice
Women's Refuge
Cancer Research
Wigan & Leigh Hospice
Syria and Turkey Earthquake Appeal
Ukrainian Appeal
Food Banks

Parish Electoral Roll

The total number of people on the Electoral Roll is 236 (April 2023).

Membership at each church within the parish is recorded as follows:

St Thomas the Martyr Church, Up Holland:	110
St Michael & All Angels Church, Dalton:	89
Christ the Servant Church, Digmoor:	37

Inclusive Church Policy

The Parish of Up Holland and Dalton is the parish for people living in Up Holland, Roby Mill, Crawford, Holland Moor, Digmaor, Tanhouse, Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys and Dalton.

We believe in doing all that we can to ensure all our church communities are welcoming church who know that we are called and sent to serve all people in the name of Jesus Christ.

We are committed to ensuring that each of our church congregations seeks to follow the teachings of Jesus Christ and so proclaim the Gospel with a fresh vision for each generation.

We believe that in the power of the Holy Spirit, we are empowered to help every person discover how widely embracing and deep is the love of Jesus Christ.

In the Parish of Up Holland and Dalton, we are committed to living in the light of the inclusive Gospel of Jesus Christ where all are accepted 'as they are' and cherished as God's children.

Our Mission

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome in all our churches.

Our Vision

We want our churches and worshipping communities to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a complex world and we seek to be more Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given freely to all.

We believe that Jesus Christ is the one who brings light and love into all without condition.

St Thomas the Martyr Church, Up Holland:

It has been again, a very busy year at St Thomas the Martyr Church.

We received the Report of the Quinquennial Inspection in September 2022, which had taken place in September 2021. The report outlined the importance of the medieval building: "the interior of....as huge architectural, artistic and historical significance by virtue of the fact it contains identifiable work of each century of the building's existence." The report recognises that the inspection and the report and basic maintenance were affected by the pandemic.

It also recognises that there is a vast amount of work to be done, that this will be a marathon rather than a sprint and that the PCC needs to engage with the building and adopt a clear phased strategy for its conservation and repair over the long term.

Permission was received to have the dry rot in the side aisles removed and a programme of work was set up, beginning at the end of November and going into December 2022. This timing meant that we were unable to host as many of the Christmas concerts and local performances as we had done last year, due to the noise, the dust and the toxicity of the chemicals used. The café stayed open for as long as was safely possible serving take-outs and customers accessing the Post Office were able to use the side entrance. Sadly, due to the dry rot, the Baby and Toddler group had to finish, hopefully temporarily. The pews from the side aisles are being stored in a large container in the church car park until May /June. We will then be able to assess if the treatment has been successful. The space at the back of church has been greatly reduced but groups have begun to use the space at the foot of the chancel steps.

During this time, the Tuesday and Thursday Eucharist services have been held in the chancel and continue to do so. This has been a more positive experience for the congregations. The group of Readers helping with both the readings and the Intercessions at Sunday services has expanded and many of these have now volunteered to assist the Celebrant on a rota, on Sunday mornings. The group of Eucharistic ministers has also expanded.

Links with the Polish Community continue to grow: the Blessing of Palm crosses, and the Blessing of Polish Food at Easter.

To maintain the safety of clergy, visitors and the congregations, hoardings have been erected in the side aisles which in turn have been covered with fire retardant fabric.

A Fire Risk Assessment was carried out in March and an Action Plan created and discussed with the Fire Risk Assessor. There is more to consider with the success of the café, the busy kitchen area and more visitors in church.

Many groups are now using the space – Social Wellbeing, Arts and Crafts, Home Schooling Arts and Crafts, Seated Yoga, Sew Crafty and French and Spanish Conversation Class.

Fundraising and Community activities have included:

- Community Cinema on Tuesday afternoons
- MacMillan Coffee Morning
- The Turkish /Syrian Earthquake Appeal
- A Christmas Market
- Getting ready for Easter (on Holy Saturday)

The church has hosted:

- ATC Enrolment Service, Up Holland High School Carol Service, Local Vocals, 100 Female Voices (to celebrate International Women's Day).

Plans for arranging both displays and information throughout the church have begun. The Food Bank donations box will be moved into the Porch, appropriately placed beneath the 17th Century Bread Cupboard and the noticeboard in the porch will be rearranged to promote Welcome, Policies and the relevant contacts.

Some of the regular Café Staff have taken a Food Hygiene Course and new volunteers have come forward for both the Café and the Post Office.

Issues with the car park are moving on and through discussions with a car parking company, the residents and the church, this issue will hopefully be resolved.

The Volunteer Gardeners continue to work throughout the year maintaining the graveyard, mowing the grass from February to November overseeing the hedgerows, particularly the hedgerow on the southside of the graveyard. Burial records are being updated too.

The comments in both the Visitors Book in church and also on social media are testament to how valued and appreciated the work is we are doing in the community.

Christ the Servant Church, Digmoor:

There have been some new community groups started over the last twelve months as well as the groups we already had continuing their mission in our parish; these are:

- Play group - this opens three times a week from 9am -11am
- Mates - this is a Men's mental health group which meets on a Sunday night.
- Games group - this is a new group for all who meet on a Saturday to play board games.
- Social night - This is a night for all to come and enjoy listening and dancing to live music once a month.
- 'Peaced Together' (a course designed to 'bring hope, peace and purpose through creative arts and reflective discussion to those who have experienced brokenness') meets at church on Mondays (11am - 1pm)
- Groups from the Polish community meet every other Saturday and are well-supported.

Our continuing groups are as follows:

- Church Lads and Church Girls Brigade: This is a uniformed organisation which allows children and young adults to get together to do badgework, games, drill and socialise with each other at the moment we have between 20 and 25 young people.
- We continue to feed those in need through our food bank which is open through the week.
- Open table free food café: This continues on a Friday and we continue to feed about 18 people each week.
- Women's group: Continue to meet on Wednesday to talk or do crafts as they wish.
- Bingo: Runs twice a month to try to raise money for the church but also to bring people together in a social way.
- Pantomime: This is a yearly production which is staged in February and involves many people from the community and the schools in the parish.
- We continue to fundraise and also be community-based throughout the year

St Michael and All Angels Church, Dalton:

Church roof and Tower:

An estimate for the repairs to the roof and tower has now been received and passed by the PCC. Work will begin as soon as finances allow.

Outside Lighting:

An estimate for repairs to the outside lighting at church was received and approved by PCC. The work has now been completed and outside lighting restored.

Gas Meter

A new Gas meter has been installed, follow the gas leak reported in the last Annual Report, but there were some significant problems with billing. This included some historical issues when St Michael's was a single church benefice. The problems included charges for VAT being at the wrong rate. Our treasurer worked hard to address all the issues and meter reading and billing at the correct levels were agreed. Heating the church continues to be a significant problem when the thermostat timer is

overridden and the heating is left on for long periods of time. This has proven to be very costly for St Michael's Church.

Graveyard

There are on-going issues with memorabilia spilling way out from headstones making grass cutting difficult. In order to maintain appropriate standards in the graveyard signage has been placed amongst graves encouraging people to ensure memorabilia is appropriate and placed on the plinth or as near to as possible and asking people to help keep the graveyard tidy by observing guidelines issued by the diocese. This has had little or no effect and will require further work next year.

A small team of gardeners (made up from members of the congregation and relatives of some people buried in the graveyard) maintain the green, the graveyard, the woodland and pond to exceptionally high standards throughout the year. It has been noted that the team ensures the grounds are always extremely well presented and especially for weddings. Many visitors to the graveyard comment on the peace, tranquillity and beauty of the grounds.

The Dovecote

The problems with the Dovecote are still ongoing.

Social & Fundraising Events

The following events have been held during the year to December 2022:

- Monthly Coffee mornings (Including support for Macmillan Nurses in September)
- Hotpot Supper for Harvest Festival in September – held in the school hall – Catering by Rathbones bakery in Up Holland – Entertainment by David Hutton and Linda Ray. A good night was had by all in attendance.
- The Christmas Fayre was another bumper fundraising event raising much needed funds. Many thanks to all who helped on the day.
- The Christmas tree festival was another huge success thanks to the volunteers who opened Church. Thanks also to the companies who sponsored trees.
- In 2022 we started a fortnightly Bingo evening in church. Thanks to Steve Holmes from Christ the Servant church for helping our as our resident Bingo caller. Thanks also to Eve and her volunteers who sell tickets, raffle tickets and serve refreshments.
- We again had our Summer and Winter concerts by the Occasional Singers led by Barry Moul. These nights raise much needed funds split between Church and the Winter Charity.
- We once again welcomed the National 3rd Section Champions Skelmersdale Prize Band in September. Earlier in the month they had competed in the National Championships at Cheltenham in the 3rd section for the first time having been promoted the previous year.
- The 2022/2023 Winter Charity was Queens Court Hospice in Southport

Other matters

Following the resignation of one of the Churchwardens in July 2022, Eve Barr was appointed by the Parish Churchwardens and ratified by the PCC as a Deputy Churchwarden to assist the Churchwardens in their work at Dalton St Michael's. She has brought many skills to chairing the Social and Events Group and works hard to ensure things get done correctly and on time. We are all grateful to Eve for all the help she has given.

Many thanks to those members of the congregation who assist with various tasks on the 3-monthly rotas (Eucharistic Ministers/Greeters/Readers/Intercessions & refreshments). We are always looking for new members to join these teams – if you're interested contact the Churchwardens. Thanks to Janet Moul and her team of helpers who keep flowers in the Church refreshed. Thanks to the cleaning team who meet on a regular basis and do an excellent job keeping the church looking in good order.

The refreshments team work hard providing hot and cold drinks, biscuits or cake for all appropriate occasions.

Both churchwarden, deputy churchwardens and some PCC members along with other volunteers help with most Baptisms, Weddings and Funerals. Their time is given willingly.

Strategic Planning and Management

The management structure of the Hub has continued to evolve as the Hub activities have developed and grown. The current structure includes:

Hub Governance & Steering Group

Responsible for:

- forward planning,
- strategic direction and decisions,
- strategic links,
- funding applications.

Membership:

Janet Cowley - Parish Administrator and member of the local community

Helen Foster - Member of local community and PCC

Paul Kelly - Café Manager

Paul Lock - Beacon Churches Parish Priest

Gillian Sinnott – Hub Chair and member of the local community and Parish Councillor

Hub Operational Management Group

This supports the delivery of the key functions of the Hub

- Post office
- Café
- Food bank
- Cards and gifts
- Social Wellbeing
- Events and Activities

The management group includes personnel providing technical and social media support.

The group meets at least 6 times/year and is responsible for:

- on-going delivery within the function,
- operational decision making,
- monthly/quarterly planning and reporting,
- financial accountability within the function.

Strategic Community Links group

Meet by invitation with the Governance and Steering Group to:

- develop mutually beneficial strategic objectives;
- share information of hub activities and advertise new groups;
- identify potential new activities and opportunities to meet needs identified by partners;
- support wider marketing and awareness of the Hub and its work;
- share data and information.

This group provides an overview and extends the reach of the Hub to ensure a wider perspective. The group includes representatives from the Parish Church, the Parish Council, local schools, other churches and local organisations.

Groups and activities

The number of groups organised by the Hub has continued to grow and a wide range of activities are provided throughout each week to meet the needs of many in the community.

These include:

- Social Wellbeing club – Mindful Mondays
- Languages Group (French and Spanish)
- Seated Yoga
- Classic Cinema
- Family Cinema
- Art Class - 'Learn to paint'
- Craft and Chat
- Sew Crafty
- Reading 'book club'
- Bingo

The Hub also provides support for schools supporting children's learning and pastoral needs by providing a safe place to meet and work.

A new regular 'open Mic' acoustic music night is planned to start shortly.

Warm Space

The Hub is a designated warm space – registered as such 7 days per week providing a safe and warm space. With Wi-Fi access.

On Tuesdays a Pay What You Can Lunch is offered and on Fridays there is a soup and hot drink offer.

Peaced Together

Under the Up Holland Community Hub umbrella and funded by West Lancashire Council for Voluntary Services as part of their Community Champions scheme., we have successfully completed our first 'Peaced Together' course at the Methodist Church, Up Holland and we are currently running our second course at Christ the Servant Church. Led by two trained facilitators 'Peaced Together' is designed to 'bring hope, peace and purpose through creative arts and reflective discussion to those who have experienced brokenness'. The initiative has been proven to be highly successful in helping to improve the health and well-being of participants and it is our intention to continue to offer the course in other areas of our community.

Events

The number of successful Community Events continues to grow. These include:

- Macmillan coffee morning
- Charity events to raise funds for Ukraine Syria and Turkey.
- Halloween
- Christmas Market
- Easter Festival
- Music Concerts
- Art Social evening
- Art exhibition

Food Bank

The Up Holland Community Hub Food Bank has just completed its second year of operation and is firmly established as one of the community activities provided by the Hub.

The Food Bank is located at St Thomas the Martyr Primary School and is open Monday to Friday 8.45 – 11.15. A box or bag delivery service is also offered for people for whom getting to the Food Bank is a problem.

By working closely with colleagues from the café and post office it has been possible to develop an additional service providing larger bags at church for people using these services. This has enabled

us to achieve one of the objectives we set ourselves for the year, which was to make our service accessible to more people who need and can benefit from what we have to offer.

The Foodbank continues to provide a wide range of food and household items.

This year has seen an increase in demand especially since Christmas 2022, and as a result it has been necessary to limit the quantities each client can take. Our regulars have by and large accepted this.

We continue to work with two retail partners, Tesco and the Co-op, with five evening collections a week from Tesco Express in Pemberton and three morning pick-ups each week from Up Holland Co-op.

We also receive generous individual donations from the congregations of St Thomas the Martyr Church, Up Holland Methodist Church and St. Teresa's Catholic Church as well as other individual members of the Up Holland community and beyond. We were very grateful to some of our local schools, in particular, Lathom High School, for hugely generous contributions which helped us meet the post-Christmas demand.

The Hub Foodbank has been well supported by charitable donations, e.g. from Skelmersdale and Tawd Vale Lions and the Co-op Community Fund. We have recently joined a partnership called the Brick-by-Brick project, based in Wigan, which offers a range of household items to support families.

The money received from the Co-op Community Fund has enabled us to expand the range of goods we offer, to include such items as eggs, cheese and spreads. It has also funded a joint project with St. Thomas the Martyr School nurseries to promote wellbeing. We supported the nurseries' dental health campaign, providing age-appropriate toothbrushes and toothpaste for each child, and later in the year, we will be offering bags of infant medical supplies to families who can benefit from them.

As is the case for most Food Banks at present, we face a constant challenge to meet the needs and demands placed on us by the community we are trying to serve and support. We are and will continue to be heavily reliant on the generosity of those who are able and willing to donate food and household goods to enable us to support the people who need us.

Future plans and developments

Bids for grants have been submitted to finance the construction of a car park with a level access route to the church and grounds. This is much needed work to provide access for those with mobility disabilities and funeral vehicles.

Currently, expansion of activities is constrained particularly with the removal of the side aisles. But, new opportunities are always considered and implemented if feasible. The development of the church as an art exhibition space is an idea that is being developed.

The search for more volunteers with the necessary skills or ability to develop such skills continues.

Local Heritage and Amenity

We recognise that two of our church buildings and graveyards (and wider grounds at St Michael's) are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year by our dedicated band of volunteer gardeners in both churches.

Our buildings and grounds are visited and enjoyed regularly by people from the local and wider communities and provide a warm welcome, support, peace and tranquillity.

Authored by Nick Daunt, we now have Church and Stained Glass Windows guide booklets available for St Thomas the Martyr Church. The booklets guide visitors around the exterior and interior of the church, drawing attention to the special heritage features of the church.

Risk Management

The PCC takes its responsibility for the safety of the people and financial wellbeing of its church buildings and other property very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

In light of the expansion of community activities, First Aid training is planned in April 23 for several of our employed staff and volunteers to strengthen our capabilities in this area. Similarly, as expansion of community hub activities reaches out to more vulnerable members of our community, we are expanding our safeguarding officers team to include a safeguarding officer for the community hub to work alongside the church and PCC safeguarding officers within the Diocesan safeguarding policy.

All our churches are insured against the risk of damage to the building, vandalism, theft, fire and public liability. The Parish Rooms are also covered. There is appropriate insurance on the house in Beacon View Drive.

Parish Website

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our parish website:

*The Parish of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. You can find out more about the national policies and procedures at www.churchofengland.org/safeguarding
If you have any safeguarding concerns or issues on a safeguarding matter then you can find useful contact information at <http://www.liverpool.anglican.org/safeguarding>*

Ormskirk Deanery Synod

Most of the Parish Representatives have attended all/most Deanery Synod Meetings, where these meetings have been open to other PCC members and congregation members, people from all three churches have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.

Parochial Church Council Meetings 2022-23

There have been 6 meetings of the PCC since the last annual meeting:

16th May 2022
22nd June 2022
30th November 2022
30th January 2023
30th March 2023
20th April 2023

Groups and Organisations

Church Schools in the Parish

There are four Voluntary Aided Primary Schools in the Parish.

- Bishop Martin CE Primary School, Digmoor
- Roby Mill CE Primary School, Roby Mill
- St Thomas the Martyr CE Primary School, Up Holland
- St Michael & All Angels CE Primary School. Dalton

The PCC takes seriously its role of supporting the four church schools and is grateful to those who serve as foundation governors and for giving their time to lead and manage church schools for the whole community. We continue to support the Diocesan Board of Education policy to appoint practicing Christians to the role of Foundation Governor within our schools.

Members of the clergy regularly lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteachers and members of the clergy meet each half-term to discuss and plan work and activities. There is an end of term Eucharist or end of term service in each school.

There are good positive links with all four church schools and each one visits churches and takes part in several activities there, when able to do so.

Work and Service in the Wider Community

The churches continue to support work with people from the wider community through the following activities:

- Up Holland Community Hub
- 1st Upholland Scout Group
- 1st Up Holland Rainbows, Brownies and Guides
- Church Lads and Church Girls Brigade at Christ the Servant Church
- Chaplaincy to the local Air Cadets
- The Church Youth Club in Up Holland
- Baby & Toddler Group at Up Holland Church
- Informal chaplaincy role in Crawford Village, especially in the Primary School
- Open Table (Christ the Servant Church)
- Polish Group which meets and uses two of our churches
- Women's Group at Christ the Servant Church
- Community Bingo at Christ the Servant Church
- Wednesday Coffee Morning at Christ the Servant Church
- St Thomas the Martyr Church Development Group
- Provision of food bank collection points for Food Banks
- Walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard and church

The Parish of Up Holland and Dalton Accounts for
the Year Ended 31st December 2022

The Parish of Up Holland and Dalton Accounts for the Year Ended 31st December 2022

		General	Designated	Restricted	Endowment	TOTAL
INCOMING RESOURCES	Note	Funds	Funds	Funds	Funds	2022
Voluntary Income	2(a)	211,713	-	88,471	-	300,184
Activities for generating funds	2(b)	15,104	-	-	-	15,104
Income from investments	2(c)	16,553	-	-	-	16,553
Church activities	2(d)	42,557	-	-	-	42,557
Other incoming resources						
		285,927	-	88,471	-	374,398
RESOURCES USED						
Church Activities	3(a)	177,017	-	27,430	-	204,447
Costs of generating voluntary income	3(b)	89	-	2,700	-	2,789
Fund-raising trading costs	3(c)	5,543	-	1,594	-	7,137
Governance costs	3(d)	10,732	-	1,525	-	12,257
		193,381	-	33,249	-	226,630
TOTAL RESOURCES EXPENDED						
NET INCOMING(OUTGOING) RESOURCES		92,546		55,222		147,768
BEFORE OTHER RECOGNISED GAINS						
LOSSES		92,546		55,222		147,768
Transfers between funds						
NET MOVEMENT IN FUNDS		363,223	10,000	48,440	44,129	465,792
Balance b/fwd at 1st January 2022						
Balance c/fwd at 31st December 2022 The notes on p.		455,769	10000	103,662	44129	613,560

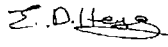
pages 3-7 form part of these accounts

The Parish of Up Holland and Dalton Accounts for the Year Ended 31st December 2022

FIXED ASSETS	Note	2,022	2021
Tangible	5(a)	284,500	284,500
Investment	5(b)	44,129	44,129
		<u>328,629</u>	<u>328,629</u>
CURRENT ASSETS			
Debtors	7	-	-
Short Term Deposits		168,276	66,338
Cash at bank and in hand		<u>121,607</u>	<u>84,853</u>
		<u>289,882</u>	<u>151,191</u>
CURRENT LIABILITIES			
NET CURRENT ASSETS		284,931	141,170
TOTAL ASSETS LESS CURRENT LIABILITIES		613,560	469,799
Creditors - amounts falling due after one year	7	-	4,007
TOTAL NET ASSETS	8	<u>613,560</u>	<u>465,792</u>
PARISH FUNDS			
Unrestricted	8	455,769	363,223
Designated	8	10,000	10,000
Restricted	8	103,662	48,440
Endowment	8	44,129	44,129
		<u>613,560</u>	<u>465,792</u>
Creditors - amounts falling due within one year		4,951	10,021

Approved by the Parochial Church Council on 20/04/2022 and signed on its behalf by:


Revd. Paul Lock - Rector


Miss E Hayes - PCC Secretary

The Parish of Up Holland and Dalton Notes to the Financial Statements for the Year Ended 31st December 2022

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. Include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of the church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is received.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and it is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is sufficient cost information and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less be written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017.

The Parish Rooms are valued at Nett Building costs.

Investments are valued at market value as at 31st December 2022.

2 - INCOMING RESOURCES

CBF

Unrestricted		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL
code	Funds			Funds	Funds	2022
2(a) Voluntary Income						
101	Planned Giving	Gift Aid Donations	73,657			73,657
102		Tax Recoverable	10,465			10,465
103ab		Other	2,782			2,782
104		Collections (Open Plate)	6,144			6,144
105a		Gift Days				
105b		Donations	17,795	38,048		55,843
201		Grants	45,871	423		46,294
202		Legacies	55,000	50,000		105,000
			211,714	88,471		300,185
Bispham Charity Fund						
203b						
2(b) Activities for Generating Funds						
401b		Bookstall for fundraising				
402b		Hall Lettings for non-church purposes				
		Rummage sales, fetes, etc.				
		Net Income from Becketts Café	7,804			7,804
203a		Net Income from STM Post Office	7,300			7,300
			15,104			15,104
2(c) Income from Investments						
301		Dividends and Interest including tax recoverable	1,245			1,245
		Rent from land or buildings as an investment	15,308			15,308
302			16,553			16,553
2(d) Income from Church Activities						
402a		Church Hall lettings				
401a		Bookstall for promoting church objectives	220			220
403a		Magazine income - sales				
		PCC Fees	42,337			42,337
404			42,557			42,557
2(e) Other Incoming Resources						
601		Insurance claims				
602		Surplus on sale of fixed assets				
TOTAL INCOMING RESOURCES			285,927	88,471		374,398

The Parish of Up Holland and Dalton

Accounts for the Year Ended 31st December 2022 Notes to the Financial Statements

3 - RESOURCES EXPENDED

CBF code	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2022
3(a) Church Activities					
Missionary and charitable giving:					
1001	Overseas Missionary Societies		0		
1002	Overseas Relief & Dev. Agencies		493	527	1020
1003	Home Missions & Other Church		1,691	2,361	4,052
1004	Secular Organisations		54	1,817	1871
Ministry					
2001	Parish Share		94,260		94,260
2002	Working Exp of Clergy		3,322		3,322
2003	Parsonage House		1,353		1,353
	Sermon & Speaker Costs		1,589	1,321	2,910
Church running expenses					
2005a	Heating & Lighting		25,893		25,893
2005b	Utilities		4,792		4,792
2005b	Insurance		11,944		11,944
2005b	Other costs		3,022		3,022
Depreciation					
2006	Church maintenance		13,050	11,849	24,899
2006a	Repair grants repaid				
2007	Upkeep of Services		7,772	9,555	17,327
2008	Upkeep of Church grounds		4,780		4,780
2009	Printing & Other costs of magazine				
	Book stall costs		821		821
2016	Salaries, wages & Honoraria				
	Loan Interest		350		350
2010	Hall Running Costs		130		130
	Hall Maintenance				
2011	Other PCC Property		1,700		1,700
2012a	Major repairs to Church building				
2013/14	Major repairs to other Church property				
2015	Proposed new building work				
			<u>177,017</u>	<u>27430</u>	<u>204,447</u>
3(b) Generation of voluntary income					
3000a	cost of appeals				
	Cost of Stewardship/ Envelopes		89	2,700	2789
			<u>89</u>	<u>2,700</u>	<u>2789</u>
3c					
3000b	Fundraising trading Costs				
	Bookstall costs				
	costs of fetes & other events		5,543		5,543
			<u>5,543</u>		<u>5,543</u>
3(d) Governance costs					
4000	Independent Examiners fee		948		948
	Administration costs		9,784	1,525	11,309
			<u>10732</u>	<u>1525</u>	<u>12,257</u>
Total Resources Expended			<u>193,381</u>	<u>33,249</u>	<u>226,630</u>

4(a)	STAFF COSTS	2022
	Gross Wages	<u>28,432</u>
		28,432

4(b)

PAYMENTS TO RELATED PARTIES

No payments or expenses have been made to any related parties to PCC members.

5. FIXED ASSETS

5(a) TANGIBLE FIXED ASSETS (all unrestricted)

			Freehold Land & Buildings 284,500
Actual / Deemed Cost	B/Fwd		
	Additions		
	Disposals		
	C/Fwd		284,500
Depreciation	B/Fwd		
	Charge for Year		-
	Disposals		-
	C/Fwd		<u>-</u>
Net Book Value	C/Fwd		<u>284,500</u>
	B/Fwd		<u>284,500</u>

5(b) INVESTMENTS

Purchases at cost	44,129
Disposals at carrying value	-
Revaluation gain/loss	-
Market value as at 31st December 2022	<u>44,129</u>

The market value represents investments for:

Unrestricted funds	-
Restricted funds	-
Endowment funds	<u>44,129</u>
	<u>44,129</u>

6 DEBTORS 2022

Prepayments and Accrued Income	-
Other Debtors	-
	<u>-</u>

7 LIABILITIES

Amounts falling due within one year (unrestricted)

STM Loan	3,402
Accruals	1,550
	<u>4,951</u>

Amounts falling due after one year (unrestricted)

STM Loan

8

FUNDS

The unrestricted funds comprise the Church Deposit Fund held by the CBF and the deposit accounts held by the bank.

The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Accounts and the Ellen Moss Memorial Fund.

FROST is held partly by the CBF and partly at the bank.

STYLE AND CTS funds are held at source, all other funds are held at the bank.

The Endowment Fund is the UpHolland Crawford Trust held by the CBF.

8(a)

UNRESTRICTED FUNDS

The closing balance of Unrestricted Funds comprise the following:

General Fund b/Fwd

363,223

Surplus in year

92,546

455,769

8(b)

DESIGNATED FUNDS

The closing balance Of Designated Funds comprise the following:

Administrative Assistant Fund

10,000

10,000

8(c)

RESTRICTED FUNDS

The closing balance of restricted funds comprise the following:

Deposit Fund for Church & Schools

12,191

Parish Rooms Account

150

Ellen Moss Memorial Fund

1

STM Bells

1,798

STM FROST

10,548

Charity Fund (Was STM Charity Fund)

50,000

STM CD Leather Fund

STM Building Fund

1,829

CTS Legacy - J Marsh

2,225

SMD Flower Fund

110

STM Community Works Fund

11,215

Fun in Faith

6,091

Digmoor Disciples

4,278

Created Café Peaced Together

3,226

103,662

8(d)

ENDOWMENT FUNDS

The closing balance Of Endowment Funds comprise the following:

UpHolland Crawford Trust Fund

44,129

-

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**The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2022**

Independent examiner's report to the trustees of The Parish of Up Holland and Dalton

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA
Myersons, Chartered Accountants
32 Derby Street
Ormskirk
Lancashire
L39 2BY

Date.....**15.05.2023**.....

The following pages are the Accounts for
The Oaks
to the Year Ended 31st December 2022

The Oaks became part of the Parish of Up Holland & Dalton
in October 2022.

The Accounts for Oaks will be brought into the
Accounts for the Parish of Up Holland
from 1st January 2023

OAKS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted/ Designated Funds £	Restricted Funds £	Designated Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
INCOMING RESOURCES						
<i>Incoming resources from donors</i>	2(a)	11,851	622	-	12,473	17,173
<i>Income from charitable trading</i>	2(b)	-	-	-	-	-
<i>Income from activities for generating funds</i>	2(c)	-	-	-	-	-
<i>Income from Investments</i>	2(d)	67	-	-	-	34
<i>Other Income</i>	2(e)	-	-	-	-	-
TOTAL INCOMING RESOURCES		11,919	622	-	12,541	17,207
RESOURCES EXPENDED						
<i>Fund raising & publicity</i>	3(a)	-	-	-	-	-
<i>Grants</i>	3(b)	1,576	185	-	1,761	10,058
<i>Activities directly relating to the work of Oaks</i>	3(c)	146	-	-	146	719
<i>Support costs</i>	3(d)	1,713	-	-	1,713	1,847
<i>Church Management & Administration</i>	3(e)	1,744	-	-	1,744	1,860
TOTAL RESOURCES USED		5,179	185	-	5,365	14,484
NET INCOMING (OUTGOING) RESOURCES		6,740	437	-	7,176	2,723
GAINS AND LOSSES ON INVESTMENTS						
<i>- realised</i>		-	-	-	-	-
<i>- unrealised</i>		-	-	-	-	-
NET MOVEMENT IN FUNDS		6,740	437	-	7,176	2,723
BALANCES B/fwd at 1st JANUARY 2022		37,064	49,020	-	86,084	77,102
BALANCES C/fwd at 31st DECEMBER 2022		43,804	49,457	-	93,260	79,825

OAKS

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022		2021	
		£	£	£	£
FIXED ASSETS					
Tangible fixed assets	4		63,500		63,500
Investment assets			-		-
CURRENT ASSETS					
Stock			-		-
Debtors & Prepayments	6	295		325	
Short term deposits			-		-
Cash at bank and in hand		29,465		22,259	
			<u>29,760</u>		<u>22,584</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7		-		-
NET CURRENT ASSETS			29,760		22,584
LIABILITIES: AMOUNTS FALLING DUE AFTER ONE YEAR			-		-
NET ASSETS			<u>93,260</u>		<u>86,084</u>
FUNDS					
Unrestricted			43,804		34,827
Restricted			49,457		48,567
Endowment			-		-
			<u>93,260</u>		<u>83,394</u>

OAKS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014; the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102); and the Charities Act 2011.

The members of Oak DCC consider that there are no material uncertainties about Oaks ability to continue as a going concern. With respect to the next reporting period, the most significant area of uncertainty is the level of donations that Oaks receive.

Incoming Resources

Grants & donations are recognised when received by or on behalf of Oaks.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Interest on investments is accounted for when receivable.

Resources Expended

Expenditure is included on an accruals basis.

2. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
2(a) <i>Incoming resources from donors</i>					
Planned Giving:					
Giving under Gift Aid	8,352			8,352	10,285
Income Tax recoverable on Gift Aid	2,089			2,089	2,564
Non Gift Aid giving	1,410	600		2,010	3,490
Ad Hoc Donations		22		22	834
Grants from other organisations				-	
	<u>11,851</u>	<u>622</u>	<u>-</u>	<u>12,473</u>	<u>17,173</u>
2(b) <i>Income from charitable trading</i>					-
2(c) <i>Income from activities for generating funds</i>					-
2(d) <i>Income from Investments</i>					
Interest on cash deposits	67				34
2(e) <i>Other Income</i>					
Funeral Fees					-
Sale of Services					-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>11,919</u>	<u>622</u>	<u>-</u>	<u>12,473</u>	<u>17,207</u>

OAKS

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

3. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	Designated Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
3(a) <i>Fund raising & publicity</i>					
Web-site Costs	-	-	-	-	-
Fairtrade Purchases	-	-	-	-	-
	-	-	-	-	-
3(b) <i>Grants</i>					
General Donations	1,576	185	-	1,761	2,425
Liverpool Diocese Quota	-	-	-	-	7,633
Financial Assistance for Individuals	-	-	-	-	-
	1,576	185	-	1,761	10,058
3(c) <i>Activities directly relating to the work of Oaks</i>					
Cost of Events	35	-	-	35	-
Forest Church	-	-	-	-	-
Work of the Church	80	-	-	80	-
Church Resources	-	-	-	-	-
Rent	31	-	-	31	374
Staff Salaries	-	-	-	-	-
Staff Expenses	-	-	-	-	345
Youth & Children's Work	-	-	-	-	-
Leaving Collections	-	-	-	-	-
	146	-	-	146	719
3(d) <i>Support costs</i>					
Clergy House Expenses	-	-	-	-	-
Costs of 6 Elmridge	1,713	-	-	1,713	1,847
Training Costs	-	-	-	-	-
Depreciation	-	-	-	-	-
	1,713	-	-	1,713	1,847
3(e) <i>Church Management & Administration</i>					
Liability Insurance	1,206	-	-	1,206	1,205
CCLI Licence	368	-	-	368	352
Printing, Postage & Stationery	-	-	-	-	-
Technical Costs	170	-	-	170	303
	1,744	-	-	1,744	1,860
TOTAL RESOURCES EXPENDED	5,179	185	-	5,365	14,484

OAKS

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

4. TANGIBLE FIXED ASSETS	Freehold Land & Buildings	Fixtures & Fittings	Total
	£	£	£
GROSS BOOK VALUE			
At 1 January 2022	63,500	-	63,500
Additions	-	-	-
Disposals	-	-	-
At 31 December 2022	<u>63,500</u>	<u>-</u>	<u>63,500</u>
DEPRECIATION			
At 1 January 2022	-	-	-
Charge for the Year	-	-	-
Depreciation on Disposals	-	-	-
At 31 December 2022	<u>-</u>	<u>-</u>	<u>-</u>
NET BOOK VALUE			
At 31 December 2022	<u>63,500</u>	<u>-</u>	<u>63,500</u>
At 31 December 2022	<u>63,500</u>	<u>-</u>	<u>63,500</u>

5. ANALYSIS OF NET ASSETS BY FUND	General/ Designated Funds	Restricted Funds	Designated Funds	Total
	£	£	£	£
Fixed Assets	23,462	40,038	-	63,500
Current Assets	-	-	-	-
Current Liabilities	-	-	-	-
Long-Term Liabilities	-	-	-	-
Fund Balance	<u>23,462</u>	<u>40,038</u>	<u>-</u>	<u>63,500</u>

6. DEBTORS & PREPAYMENTS	2022	2021
	£	£
Prepayments & Accrued Income	295	325
	<u>295</u>	<u>325</u>

7. FINANCIAL INSTRUMENTS	2022	2021
	£	£
Cash at bank and in hand	29,465	22,259
	<u>29,465</u>	<u>22,259</u>

8. CREDITORS & ACCRUALS	2022	2021
	£	£
Accruals	-	-
	<u>-</u>	<u>-</u>

OAKS

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

9. FUNDS

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Restricted funds are funds which have been given for particular purposes and projects.

The closing balance of Restricted Funds comprised the following:-

	2022	2021
	£	£
Fund re purchase of 6 Elmridge	40,038	40,038
Fund re Youth/Childrens Work	4,009	3,409
Fund re Forest Church	5,410	5,410
Fund re Mens Group	-	163
	<u>49,457</u>	<u>49,020</u>

The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales - Charity number 1131230

Accounts

The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2021

	Note	General Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2021
INCOMING RESOURCES						
Voluntary Income	2(a)	142,791	10,000	11,560	-	164,351
Activities for generating funds	2(b)	17,791	-	-	-	17,791
Income from investments	2(c)	15,914	-	-	-	15,914
Church activities	2(d)	32,898	-	-	-	32,898
Other incoming resources	2(e)	-	-	-	-	-
		<u>209,394</u>	<u>10,000</u>	<u>11,560</u>	<u>-</u>	<u>230,954</u>
RESOURCES USED						
Church Activities	3(a)	183,855	-	-	-	183,855
Costs of generating voluntary income	3(b)	1,924	-	-	-	1,924
Fund-raising trading costs	3(c)	2,341	-	-	-	2,341
Governance costs	3(d)	9,706	-	-	-	9,706
		<u>197,825</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>197,825</u>
NET INCOMING (OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		11,569	10,000	11,560	-	33,129
Transfers between funds		-	-	-	-	-
NET MOVEMENT IN FUNDS		11,569	10,000	11,560	-	33,129
Balance b/fwd at 1st January 2021		351,654	-	36,880	44,129	432,663
Balance c/fwd at 31st December 2021		<u>363,223</u>	<u>10,000</u>	<u>48,440</u>	<u>44,129</u>	<u>465,792</u>

The notes on pages 3 to 7 form part of these accounts.

	Note	2021	2020
FIXED ASSETS			
Tangible	5(a)	284,500	284,500
Investment	5(b)	44,129	44,129
		<u>328,629</u>	<u>328,629</u>
CURRENT ASSETS			
Debtors	7	-	15,111
Short Term Deposits		66,338	44,021
Cash at bank and in hand		84,853	67,248
		<u>151,191</u>	<u>126,380</u>
CURRENT LIABILITIES			
Creditors - amounts falling due within one year	7	<u>10,021</u>	<u>10,021</u>
NET CURRENT ASSETS		141,170	116,359
TOTAL ASSETS LESS CURRENT LIABILITIES		469,799	444,988
Creditors - amounts falling due after one year	7	4,007	12,325
TOTAL NET ASSETS		<u>465,792</u>	<u>432,663</u>
PARISH FUNDS			
Unrestricted	8	363,223	351,654
Designated	8	10,000	-
Restricted	8	48,440	36,880
Endowment	8	44,129	44,129
		<u>465,792</u>	<u>432,663</u>

Approved by the Parochial Church Council on and signed on its behalf by:

Revd. Paul Lock - Rector

Miss E Hayes - PCC Secretary

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is received.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017.

The Parish Rooms are valued at Nett Building costs.

Investments are valued at market value as at 31st December 2021.

2 - INCOMING RESOURCES

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2021
2(a) Voluntary Income						
101	Planned Giving: Gift Aid donations	61,399	-	-	-	61,399
102	Tax Recoverable	5,240	-	-	-	5,240
103ab	Other	7,027	-	-	-	7,027
104	Collections (open plate)	6,635	-	-	-	6,635
105a	Gift Days	-	-	-	-	-
105b	Donations	47,241	10,000	-	-	57,241
201	Grants	15,250	-	-	-	15,250
202	Legacies	-	-	11,560	-	11,560
203b	Bispham Charity Fund	-	-	-	-	-
		142,791	10,000	11,560	-	164,351
2(b) Activities for Generating Funds						
401b	Bookstall for fundraising	-	-	-	-	-
402b	Hall Lettings for non-church purposes	-	-	-	-	-
203a	Rummage sales, fetes, etc.	128	-	-	-	128
	Net Income from Becketts Café	11,081	-	-	-	11,081
	Net Income from STM Post Office	6,582	-	-	-	6,582
		17,791	-	-	-	17,791
2(c) Income from Investments						
301	Dividends and Interest including tax recoverable	35	-	-	-	35
302	Rent from land or buildings held as an investment	15,879	-	-	-	15,879
		15,914	-	-	-	15,914
2(d) Income from Church Activities						
402a	Church Hall lettings	60	-	-	-	60
401a	Bookstall for promoting church objectives	-	-	-	-	-
403a	Magazine income from sales	6	-	-	-	6
404	PCC Fees	32,832	-	-	-	32,832
		32,898	-	-	-	32,898
2(e) Other Incoming Resources						
601	Insurance claims	-	-	-	-	-
602	Surplus on sale of fixed assets	-	-	-	-	-
		-	-	-	-	-
TOTAL INCOMING RESOURCES		209,394	10,000	11,560	-	230,954

3 - RESOURCES EXPENDED

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2021
3(a) Church Activities						
Missionary and charitable giving:						
1001	Overseas missionary societies	-	-	-	-	-
1002	Overseas relief and dev.agencies	-	-	-	-	-
1003	Home missions and other Church organisation	3,903	-	-	-	3,903
1004	Secular organisations	254	-	-	-	254
Ministry						
2001	Parish Share	95,079	-	-	-	95,079
2002	Working expenses of incumbent	3,139	-	-	-	3,139
2003	Parsonage house	963	-	-	-	963
2004	Assistant staff costs	-	-	-	-	-
Church running expenses						
2005a	Heating and lighting	11,977	-	-	-	11,977
2005b	Utilities	3,835	-	-	-	3,835
2005b	Insurance	11,134	-	-	-	11,134
2005b	Other costs	1,165	-	-	-	1,165
Depreciation						
2006	Church maintenance	26,514	-	-	-	26,514
2006a	Repair grants repaid	-	-	-	-	-
2007	Upkeep of Services	21,022	-	-	-	21,022
2008	Upkeep of church grounds	2,863	-	-	-	2,863
2009	Printing and other costs of magazine	-	-	-	-	-
2009	Bookstall costs	443	-	-	-	443
2016	Salaries, wages & honoraria	-	-	-	-	-
	Loan Interest	500	-	-	-	500
2010	Hall running costs	299	-	-	-	299
2010	Hall maintenance	-	-	-	-	-
2011	Other PCC property	765	-	-	-	765
2012a	Major repairs to Church building	-	-	-	-	-
2013/4	Major repairs to other Church property	-	-	-	-	-
2015	Proposed new building work	-	-	-	-	-
		<u>183,855</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>183,855</u>
3(b) Generation of voluntary income						
3000a	Cost of appeals, etc	1,924	-	-	-	1,924
3000a	Cost of Stewardship envelopes	-	-	-	-	-
		<u>1,924</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,924</u>
3(c) Fundraising trading costs						
3000b	Bookstall costs	-	-	-	-	-
3000b	Costs of fetes and other events	2,341	-	-	-	2,341
		<u>2,341</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,341</u>
3(d) Governance costs						
4000	Independent examiners fee	933	-	-	-	933
4000ab	Administration costs	8,773	-	-	-	8,773
		<u>9,706</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,706</u>
Total Resources Expended		<u>197,825</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>197,825</u>

4(a)	STAFF COSTS	2021
	Wages and Salaries	7,728
	Social Security Costs	-
	Pension Costs	-
		<u>7,728</u>

4(b) PAYMENTS TO RELATED PARTIES

No payments or expenses have been made to any related parties to PCC members.

5. FIXED ASSETS

5(a) TANGIBLE FIXED ASSETS (all unrestricted)

		Freehold Land & Buildings
Actual / Deemed Cost	B/Fwd	284,500
	Additions	
	Disposals	
	C/Fwd	<u>284,500</u>
Depreciation	B/Fwd	-
	Charge for Year	-
	Disposals	-
	C/Fwd	<u>-</u>
Net Book Value	C/Fwd	<u>284,500</u>
	B/Fwd	<u>284,500</u>

5(b) INVESTMENTS

Purchases at cost	44,129
Disposals at carrying value	-
Revaluation gain/loss	-
Market value as at 31st December 2021	<u>44,129</u>

The market value represents investments for:

Unrestricted funds	-
Restricted funds	-
Endowment funds	<u>44,129</u>
	<u>44,129</u>

6	DEBTORS	2021
	Prepayments and Accrued Income	-
	Other Debtors	-
		<u>-</u>
		<u>-</u>
7	LIABILITIES	
	Amounts falling due within one year (unrestricted)	
	STM Loan	7,918
	Accruals	2,103
		<u>10,021</u>
	Amounts falling due after one year (unrestricted)	
	STM Loan	4,007
		<u>4,007</u>
		<u>4,007</u>
8	FUNDS	
	The unrestricted funds comprise the Church Deposit Fund held by the CBF and the deposit accounts held by the bank.	
	The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Accounts and the Ellen Moss Memorial Fund.	
	FROST is held partly by the CBF and partly at the bank.	
	STYLE AND CTS funds are held at source, all other funds are held at the bank.	
	The Endowment Fund is the UpHolland Crawford Trust held by the CBF.	
8(a)	UNRESTRICTED FUNDS	
	The closing balance of Unrestricted Funds comprise the following:	
	General Fund b/Fwd	351,654
	Surplus in year	11,569
		<u>363,223</u>
		<u>363,223</u>
8(b)	DESIGNATED FUNDS	
	The closing balance Of Designated Funds comprise the following:	
	Administrative Assistant Fund	10,000
		<u>10,000</u>
		<u>10,000</u>
8(c)	RESTRICTED FUNDS	
	The closing balance of restricted funds comprise the following:	
	Bispham Charity Fund	-
	Deposit Fund for Church & Schools	12,191
	Parish Rooms Account	150
	Ellen Moss Memorial Fund	1
	Schools Ministry Group	36
	STM General Flower Fund	1,240
	STM Sundry Refreshments	1,151
	STM Choir Fund	49
	STM Youth Fund	160
	STM Bells	2,433
	STM FROST	10,548
	STM STYLE Fund	17
	STM Charity Fund	347
	STM 2020 Grant Income	855
	CTS 2020 Grant Income	6,357
	CTS Women's Group	96
	CTS Interact4all	1,249
	CTS Legacy - J Marsh	11,560
		<u>48,440</u>
		<u>48,440</u>
8(d)	ENDOWMENT FUNDS	
	The closing balance Of Endowment Funds comprise the following:	
	UpHolland Crawford Trust Fund	44,129
		<u>44,129</u>

The Parish of Up Holland and Dalton
Accounts for the Year Ended 31st December 2021

Independent examiner's report to the trustees of The Parish of Up Holland and Dalton

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA
Myersons, Chartered Accountants
32 Derby Street
Ormskirk
Lancashire
L39 2BY

Date.....

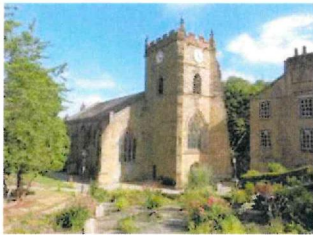
The Parochial Church Council of the Ecclesiastical Parish of Up Holland and Dalton

England & Wales - Charity number 1131230

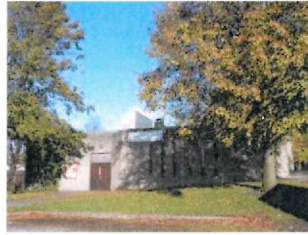
Accounts

Diocese of Liverpool

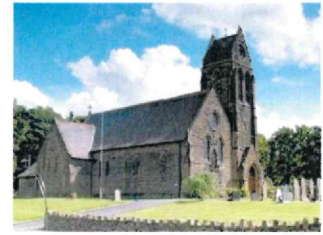
The Parish of Up Holland & Dalton



St Thomas the Martyr Church
Church Street,
Up Holland, Skelmersdale,
WN8 0ND



Christ The Servant Church
Birkrig,
Digmoor, Skelmersdale,
WN8 9HW



St Michael & All Angels Church
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Annual Report and Accounts for the Parochial Church Council

Year ending 31st December 2020.



Welcome to this 'bumper' report from the Parish of Up Holland and Dalton.

The Parish was created by merging two separate parishes: The Parish of Up Holland and the Parish of Dalton, this process was completed on 1st April 2020.

The PCC took the decision to create a 'short' Annual Report for each separate parish covering the period from 1st January 2020 to 31st March 2020. This was to enable the PCC of each separate parish to report on the work done during that period and to have each set of accounts independently inspected, so both reports include a full financial statement for the first three months of 2020.

This has also been considered important because the Parish of Up Holland had a charity number and submitted its annual report and accounts to the Charity Commission. We applied to be able to change the registered name to 'The Parish of Up Holland and Dalton' and to be able to keep the charity number. This was agreed by the Charity Commission. The PCC was committed to ensure that all accounts, including those from the last few months of the separate parishes were reported and made available on the Charity Commission website.

Both reports have been attached as an Appendix to this Report as follows:

- The Parish of Up Holland (1st January – 31st March 2020) Appendix A
- The Parish of Dalton (1st January – 31st March 2020) Appendix B

Administrative information

The Up Holland Parish Team consists of the Churches of:

St Thomas the Martyr Parish Church,
Church Street,
Up Holland,
Lancashire WN8 0ND.

Christ the Servant Church
Birkrig,
Skelmersdale,
Lancashire WN8 9HW.

St Michael & All Angels Church
Higher Lane,
Dalton, Skelmersdale
WN8 7RP

Parish website: <https://www.uphollanddalton.org.uk/>

Situated in the Ormskirk Deanery within the Diocese of Liverpool.
(Parish Number 733)

Charity number: 1131230

The Liverpool Diocesan Board of Finance acted as Custodian
Trustee for the inalienable property of the churches.

Appointed Architects:

For the three churches of: St Thomas the Martyr Parish Church, Up Holland
Christ the Servant Church, Digmoor
St Michael & All Angels Parish Church, Dalton

are: Kepczyk Pearce Sanderson
Architects, Surveyors & Historic Building Consultants
75 Wilmslow Road, Handforth, Cheshire, SK9 3EN

Bankers: HSBC Ormskirk
5 Moor Street, Ormskirk L39 2AB

Independent Financial Examiner:
Paul Rothwell,
Myersons Chartered Accountants
32 Derby Street, Ormskirk, Lancashire, L39 2BY

Legal advisor: No-one on retention, all legal advice obtained through
St James' House, Liverpool.

Duties and Responsibilities of the Parochial Church Council (PCC):

The PCC works together in consultation with the incumbent on matters of general concern and importance to the parish.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The functions of parochial church council include:

- a) co-operating with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of:

St Thomas the Martyr Parish Church, Up Holland
St Michael & All Angels Parish Church, Dalton
Christ the Servant Church, Digmaor
The Parish Rooms (located at St Thomas the Martyr CE Primary School),
The Rectory located in Up Holland,
The Vicarage located in Dalton
A curate's house located in Beacon View Drive, Up Holland

It also ensures that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

Daily Management:

The incumbent is the Chair of the PCC. Day to day management has been exercised by the incumbent, Churchwardens, PCC Secretary and PCC Treasurer.

Parish Clergy

The Revd. Paul Lock, Priest in Charge,
The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

The Revd. Jack Shepherd
6 Wilcove, Skelmersdale, WN8 8NF 07415 122370

Address for official correspondence:

The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

Churchwardens

St Thomas the Martyr Parish Church, Up Holland

Dennis Roughley	29, Delphside Road, Orrell, Wigan WN5 8TR	07740 164447
Elisabeth Heyes **	9 Tontine Road, Up Holland, Lancashire, WN8 0NF	01695 622238
Brenda Entwistle **	23 Hallbridge Gardens, Up Holland, Lancashire WN8 0EP	01695 622627

Christ the Servant Church, Digmoor

Barbara Price **	34 Eavesdale, Skelmersdale WN8 6AU	01695 720704
Denise Givens	35 Belfield, Skelmersdale, WN8 9HQ	07904 364347
Steve Holmes **	143 Eskdale, Skelmersdale WN8 6ED	07752 580982

St Michael & All Angels Parish Church, Dalton

Mark Bainbridge **	54 Mansfield, Ashurst, Skelmersdale WN8 6SX	01695556217
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PCC Secretary:

Dorothy Smith.	38 Hallbridge Gardens, Up Holland, WN8 0ER	01695 632356
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The PCC Treasurer:

David Durham **	39 Tower Hill Road, Up Holland, WN8 0DU	01695 625774
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Barbara Roughley **	29, Delphside Road, Orrell, Wigan WN5 8TR	01695 624431
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*** Denotes that these Officers were in post from 1st April 2020 until 20th September 2020*

*** Denotes that these Officers were in post from 20th September 2020*

**List of Members of The Parochial Church Council for
The Parish of Up Holland from April 2019**

For the period from April 2019 until the date of approval of this report, the following people served as members of the Parochial Church Council:

Ex-Officio Members

The Revd. Paul Lock	Priest in Charge	pauill.uph.dal@outlook.com
Dennis Roughley	Churchwarden	crm.ltd@live.co.uk
Elisabeth Heyes **	Churchwarden	elisabethheyas@btinternet.com
Brenda Entwistle **	Churchwarden	bechoir@outlook.com
Barbara Price **	Churchwarden	barbara@a2c-ltd.com
Denise Givens	Churchwarden	denisegivens68@gmail.com
Steve Holmes **	Churchwarden	steveholmes1.sh.sh@gmail.com
Mark Bainbridge **		
Nick Daunt **	Reader	jnickdaunt@gmail.com

Deanery Synod Members

John Gardner	from STM Church	john.gardner119@gmail.com
Helen Foster **	from STM Church	helen.rob69@btinternet.com
Chris Dunbar **	from STM Church	chrisjdunbar@sky.com
Paul Givens	from CTS Church	paulgivens68@gmail.com
Hannah Givens **	from CTS Church	hannahgivens0693@gmail.com
Ernest Savage **	from SMD Church	ernie.laneside@gmail.com
Steve Holmes **	from CTS Church	steveholmes1.sh.sh@gmail.com
Alaric Hicks **	from SMD Church	alarichicks@aol.com

Representatives elected from St Thomas the Martyr Church

David Wright	dash1321@msn.com
Sylvia Farnworth **	farnworthsylvia@hotmail.co.uk
Margery Swift **	rayswift@live.co.uk
Pauline Starkey **	pcm.star16@outlook.com
David Farnworth **	farnworthdavid@hotmail.co.uk
Martin Starkey	martin.starkey@talktalk.net
Elisabeth Heyes **	elisabethheyas@btinternet.com
Harry Lees **	h.lees@btinternet.com
Dorothy Smith **	dorothy.s@hotmail.co.uk

Representatives elected from Christ the Servant Church

Harry Lees **	h.lees@btinternet.com
Tracy Shuttleworth	tracyashutt@hotmail.com
Stephen Holmes **	steveholmes1.sh.sh@gmail.com
Dave Fendle **	dave.fendle@me.com
Alison Woods	naliwoods1@gmail.com
Phyllis Collins **	phylcollins05@yahoo.com
Valerie Garner **	vlmgar@btinternet.com
Beryl Trainor **	bimpsjt@hotmail.com

Representatives elected from St Michael & All Angels Church

Karen McDonald **	karenbmacdonald@outlook.com
Marilyn Bryan **	marylyn-bryan@btinternet.com
Alaric Hicks **	alarichicks@aol.com
Beryl Cooke **	berylandbrian@outlook.com
Brian Cooke **	berylandbrian@outlook.com
Steph Ellis **	stephellis1812@hotmail.com
Linda Ray	lpray@live.co.uk

Janice Bainbridge
Maureen Bold **
Jacky Jolley
Barry Moulton **
Gaynor Goodson **
Mark Bainbridge **

janiceabridges05@aol.com
maureenbold@sky.com
jackyjolley@gmail.com
bvmjdm@waitrose.com
gaynorgoodson48@gmail.com
mlbainbridge@sky.com

PCC Secretary

Sally Hicks **
Dorothy Smith

sallyehicks@aol.com
dorothy.s@hotmail.co.uk

PCC Treasurer

David Durham **
Alaric Hicks **
Barbara Roughley **

durhamdalloio@btinternet.com
alarichicks@aol.com
b-roughley@live.co.uk

Vice Chair

Nick Daunt **
Barry Moulton **
Paul Givens **

jnickdaunt@gmail.com
bvmjdm@waitrose.com
paulgivens68@gmail.com

PCC Electoral Roll Officer

Margery Swift **
Janice Bainbridge **

rayswift@live.co.uk
janiceabridges05@aol.com

PCC Safeguarding Officer

Denise Givens

denisegivens68@gmail.com

Safeguarding Officers for each church

Janet Russell	for STM
Beryl Trainor **	for CTS
Jacky Jolley	for SMD

mike.jan.russell@gmail.com
bimpsjt@hotmail.com
jackyjolley@gmail.com

** Denotes PCC Members/Officers who were in post from 1st April 2020 until 20th September 2020

** Denotes PCC Members/Officers who were in post from 20th September 2020

The New Single Benefice of Up Holland and Dalton

Came into being on 1st April 2020 under the Pastoral Scheme below.

Termination of team ministry

The 1973 Up Holland team ministry shall be terminated.

Union of benefices and parishes

1. The benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton in the diocese of Liverpool shall be united to create a new benefice which shall be named "The Benefice of Up Holland and Dalton", which shall be a rectory.
2. The parish of Up Holland and the parish of Saint Michael and All Angels, Dalton shall also be united to create a new parish which shall be named "The Parish of Up Holland and Dalton" and shall comprise the area of the new benefice.

Parish churches

The church of Saint Thomas the Martyr, being the parish church of the parish of Up Holland and the church of Saint Michael and All Angels, being the parish church of the parish of Saint Michael and All Angels, Dalton shall both be parish churches of the new parish.

Archdeaconry and deanery

The new benefice and parish shall belong to the archdeaconry of Wigan and West Lancashire and the deanery of Ormskirk.

Representation of the laity

The Bishop may by Instrument under his hand make provision for ensuring that the congregation of every church or place of worship in the new parish will have its own elected representatives of the laity on the parochial church council of the new parish.

Designation of first incumbent

If immediately before this Scheme comes into operation the Reverend Paul Lock holds an ecclesiastical office in either of the benefices referred to in clause 2(1) hereof he shall be the first incumbent (Rector) of the new benefice.

Assistant curates: consequential provision

If immediately before this Scheme comes into operation any person holds an office of assistant curate (however described) in either of the benefices or parishes referred to in clause 2 hereof he, she or they shall as consequence of the union of benefices and parishes effected by the Scheme hold such office or offices subject to the same terms of service in the new benefice and/or parish of Up Holland and Dalton as the Bishop shall direct.

Place of residence

The parsonage house of the benefice of Up Holland (known as 1a College Road, Up Holland, Skelmersdale WN8 0PY) shall be the place of residence of the incumbent of the new benefice.

Transfer of parsonage house

The parsonage house of the benefice of Saint Michael and All Angels, Dalton (known as 88 Lyndhurst, Skelmersdale, WN8 6UH), together with the site and appurtenances thereof and the grounds usually occupied and enjoyed therewith, shall without any conveyance or other assurance be transferred to the Liverpool Diocesan Board of Finance to be held by the said Board as part of the diocesan glebe land of the diocese of Liverpool.

Patronage

Subject to clause 6 hereof, the right of presentation to the new benefice shall on each occasion be exercised jointly by the Bishop of Liverpool in his corporate capacity, the

archdeacon of the archdeaconry to which the benefice shall for the time belong; and the lay chair of the deanery synod of the deanery to which the benefice belongs.

Amendment of the group ministry

1. The group ministry established by the 1982 Scheme, as consequentially amended by the 2012 Scheme, shall be further amended so that the new benefice of Up Holland and Dalton shall be substituted for the benefice of Up Holland and the benefice of Saint Michael and All Angels, Dalton.
2. If pursuant to clause 6 hereof the Reverend Paul Alan Lock becomes the incumbent of the new benefice of Up Holland and Dalton created pursuant to clause 2 hereof, he shall be the first person to hold that benefice as a benefice in the group.

Coming into operation of this Scheme

This Scheme shall come into operation on 1st April 2020.

Parish Standing Orders

Governing Legislation

The life of the Benefice and Team shall be conducted in accordance with the section 2 of the Parochial Church Councils (Powers) Measure 1956 and in accordance with any legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

Benefice Team

The Incumbent, Licenced Incumbent Status Clergy and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

The Benefice and Districts

The Parish of Up Holland & Dalton Parish is a single Benefice with one Parochial Church Council (PCC).

The Parish Electoral Roll

There is one Electoral Roll made up members from each church or worshipping community within the parish. Representation on the Deanery Synod in accordance with current Church Legislation. Election is from the whole parish, regardless of churches, at the Annual Parochial Church Council (APCM).

Child Protection

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at parish and church level.

The Lay Chair

A Lay Chair of the PCC will be appointed at the first PCC meeting following the APCM. They may attend any PCC committee as a full member.

The PCC Secretary

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

The Parish Treasurer

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

The Parish Auditor

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

Financial Management

The PCC is responsible for ensuring that all matters regarding finance and parish assets (including parish charities and trusts) are managed in accordance with the law and following guidelines from the Church of England, The Liverpool Diocese and the Charity Commission. A budget is set each year and the PCC Treasurer manages parish finance in accordance with that budget. The PCC receives regular reports from the Treasurer and scrutinizes spending and income and evaluates how closely to the budget the parish is during the year and makes necessary adjustments. All cheques and payments from all accounts and trusts associated with the parish, must be signed by two authorised signatories. Receipts and invoices must be provided for all payments. For larger payments (levels and responsibilities are made clear in the appropriate parish policy) and for donations to other charities and organisations, can only be made with PCC's authorisation (or that of the Standing Committee). The decision to make such payments must be recorded in the Minutes of that meeting. If the Standing Committee makes such a decision, this must be reported at the next PCC meeting. The PCC manages some agent transactions including; payment of statutory

fees, special collections/fund raising activities for charities (listed separately in this report). All these transactions are shown in the accounts. The accounts are independently scrutinized and reported at the Annual Meeting.

Parish Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work.

Appointment of Officers and Sub-committees

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

Quorum for Meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

Composition of the Parochial Church Council

- Licensed Clergy and Lay Workers
- Licensed Readers
- Parish Treasurer
- Members of General, Diocesan and Deanery Synod
- Churchwardens – two elected from each Church
- Elected Church Members – twelve members – six from each Church

The Parochial Church Council Standing Committee

- The Incumbent
- Clergy holding Incumbent status
- PCC Secretary
- PCC Treasurer
- Lay Chair
- 6 Churchwardens
- Up to 3 lay people (one from each church)

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

Items for Parochial Church Council Agendas

Any item to be brought up under Any Other Business must be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson may allow an item for Any Other Business to be brought up at the meeting.

Main Activities:

Include:

- The new parish of Up Holland and Dalton was formed and came into existence on 1st April 2020.
- The Coronavirus has had significant impact on the parish at every level, just as it has on all parts of society and the world at large. Our churches were closed during lockdowns and each time opened as soon as it was safe to do so.
- Regular Sunday and midweek services were provided using the Internet – these have been well received and watched by significant numbers of people. The parish is committed to continuing to use recordings and the Internet to provide worship for those who cannot attend worship in church.
- Courses and learning groups have also been provided using Zoom e.g. Bible Study, Prayer Meetings, Discussion groups, PCC meetings etc.
- Churchwardens from the parish had regular meeting with the incumbent.
- The treasurer, churchwardens and incumbent have worked together on merging the separate church bank accounts.
- Faculty for the reordering of St Thomas the Martyr Church was granted and the reordering of the nave was completed.
- The STM Development Group have continued to meet to oversee developments and plan for next steps to enable the church to be a more flexible and open place where many are welcomed and supported.
- A new Up Holland Community Hub was established by the PCC to oversee the development of activities and events for the wider community, this included completing plans for the new Post Office within St Thomas the Martyr Church to be able to open and then to open and run the new Community Café (called Becket's), Gift Shop and community cinema.
- The Community Hub now has a website and Facebook page and is attracting a great deal of interest and followers.
- The PCC has continued to look at options for the future of Christ the Servant Church building – the condition of the roof and other aspects mean that repairing and maintaining are now beyond the church's means and looking at new options and opportunities will help us re-vision and more effectively serve the wider community as well as maintain and strengthen the Christian presence within the Digmaor area.
- The Polish group has continued to work effectively with many people across the parish. Meetings and events have taken place in all three churches or church grounds and include a mixture of social and spiritual events.
- Open Table – a free food café at Christ the Servant welcomed people every Wednesday and Friday for a free meal – until the Covid lockdowns in 2020.
- Open Table became a Food Bank which opened 7 days a week and has welcomed many people throughout the year.
- Prior to the pandemic Café Church at Christ the Servant continued to grow and attract good numbers of people (adults and young people), but again had to close due to Covid19.
- Church Lads and Church Girls Brigade was flourishing under its new leadership and increasing numbers of young people were attending the weekly meetings and Café Church, again these all had to stop due to the pandemic.
- At St Michael's, Dalton work has continued to look at improving disabled access to the church, to upgrade toilet facilities to make them suitable for disabled people and consideration has been given to further develop the inside of the church, this is on going and includes plans to improve kitchen and other facilities in the church.
- Acoustic Roots continued to use the church until this was no longer possible due to Coronavirus.
- There is a single website for the parish where information about all three churches, our schools and wider community activities are listed and promoted. The site provides easy access to information and application forms for those wanting to book baptisms, weddings, burial of ashes and other significant life events.

- The parish magazine which is now produced for the whole parish and includes information and articles from the three churches and the communities they serve was printed and circulated each month, it includes local articles and information as well as articles on the Christian faith and teaching. During the pandemic the magazine was published on the parish website.
- A new café Church was already established at St Michael's and had been well received by parents and children from school. A group from church help set up, provide refreshments and a warm welcome. Café Church meets once a month in the school hall on Sunday morning. Sadly, this has been closed throughout the pandemic.
- Thursday morning Open Church Coffee Mornings had been arranged to provide a warm welcome to St Michael's church for local people and those visiting the area. Again this has not been possible during Coronavirus.
- A new missional priest was appointed to the parish staff team and he was Licensed to the Parish on Sunday 1st November. His ministry has been well received in the churches, schools and wider community.
- New activities and outreach events have been organised where this has been possible e.g. Outdoor Christingle services, Frozen themed Carol Service, Harvest Festival 'Messy Church', Woodland Church.
- We have been providing care for the bereaved and pastoral care to many across the communities we serve.
- We have been supporting our schools and the children and staff within them throughout the year.

Worship

Weekly Services Times at St Thomas the Martyr Church in 2020:

<u>Sunday</u>	9.00am	Eucharist
	10.30am	Sung Eucharist
<u>Tuesday</u>	7.00pm	Eucharist
<u>Thursday</u>	10.00am	Eucharist

Weekly Services Times at Christ the Servant Church in 2020:

<u>Sunday</u>	10.30am	Sung Eucharist or Morning Worship
<u>Wednesday</u>	10.00am	Eucharist

Weekly Services Times at St Michael & All Angels Church, Dalton in 2020:

<u>Sunday</u>	11.00am	Sung Eucharist
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Seasons & Holy Days

A range of special services are planned throughout the year in both churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Services with the community
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle
- Regular Café Church services and Messy Church events

Lots of regular and special services and events have been postponed or cancelled during the pandemic.

Attendance 2020

St Thomas the Martyr Church, Up Holland:

The average attendance for Sunday services is 68 adults and 1 under 16's.
There were no communicants on Easter Day (church closed due to Covid19).
Total number attending special services run by the church during advent (Advent Sunday until 23rd December), which were held for the congregation and local community was 40
The total number attending Christmas Eve Services (including communicants) was 192 (Christingle & Midnight Eucharist)
The total number of communicants for Christmas Midnight and Christmas morning was 48 with 57 attending.

At Christ the Servant Church, Digmaor:

Worship: the average attendance for Sunday services is 22 adults and 1 under 16's
There were no communicants on Easter Day (church closed due to Covid19).
The total number attending special services run by the church during advent which were held for the congregation and local community was 28
The total number attending Christmas Eve and Christmas Day Services was 63
The total number of communicants for Christmas Midnight was 30 with 35 attending

St Michael & All Angels Church, Dalton:

The average attendance for Sunday services is 38 adults.
There were no communicants on Easter Day (church closed due to Covid19).
Total number attending special services run by the church during advent (Advent Sunday until 23rd December), which were held for the congregation and local community was 47
The total number attending Christmas Eve Services (including communicants) was 84 (Christingle & Midnight Eucharist)
The total number of communicants for Christmas Eve and Christmas morning was 36 with 8 attending.

Spiritual Development

All three churches are committed to the spiritual development of all members, during the year this was supported by:

- Using a range of material to enhance Sunday worship and making this more accessible through the printing of weekly service sheets
- Study Groups
- Bible Study
- Preaching and teaching in all Sunday and most weekday services
- Open Church – inviting people into the buildings for a wide range of purposes
- Using the Internet to provide worship, study and prayer groups

Promotion of Christianity

This parish is committed to promoting Christianity in the communities we serve and has done this in the following ways:

- Developing our websites and use of social media to promote services and events
- Arranging accessible and suitable worship for special occasions e.g. Carol Services, Christingle, All Age worship, Online worship
- Engagement with schools through weekly assemblies and special services
- Regular distribution of leaflets and cards to every home in the parish
- Providing easy ways to discuss special services e.g. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes
- Baby & Toddler Groups
- Youth Group
- Children's Discos
- Open Churches - providing a safe and welcoming place for people to visit

Supporting Charities

This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

Children's Society
Midstream
Food Bank
Dementia Care

Parish Electoral Roll

The total number of people on the Electoral Roll is XXX. Membership at each church within the parish is recorded as follows:

St Thomas the Martyr Church, Up Holland	124
St Michael & All Angels Church, Dalton	84
Christ the Servant Church, Digmoor	32
Total	240

Inclusive Church Policy

The Parish of Up Holland and Dalton is the parish for people living in Up Holland, Roby Mill, Crawford, Digmoor, Tanhouse, Ashurst, Birch Green, Elmers Green, Fosters Green and Dalton.

We believe in doing all that we can to ensure all our church communities are welcoming church who know that we are called and sent to serve all people in the name of Jesus Christ.

We are committed to ensuring that each of our church congregations seeks to follow the teachings of Jesus Christ and so proclaim the Gospel with a fresh vision for each generation.

We believe that in the power of the Holy Spirit, we are empowered to help every person discover how widely embracing and deep is the love of Jesus Christ.

In the Parish of Up Holland and Dalton, we are committed to living in the light of the inclusive Gospel of Jesus Christ where all are accepted 'as they are' and cherished as God's children.

Our Mission

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome in all our churches.

Our Vision

We want our churches and worshipping communities to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a complex world and we seek to be more Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given freely to all.

We believe that Jesus Christ is the one who brings light and love into all without condition.

Mission in 2020

In this very challenging year, our churches have seen some decline in the number of people worshipping regularly in each church. Although some new people have started to worship in both churches, attracting new people, especially families and younger adults in numbers larger than those who stop coming to church remains a challenge. However, new styles of worship e.g. Café Church seen increased numbers attending worship on occasions.

Our missional focused group has been looking at ways the church can more effectively engage with the local community and so introduce more people to faith in Christ. Work from this group is beginning to move forward through café Church and plans for Messy Church and other forms of worship and witness. There has been some development in the style of worship offered, including some non-Eucharist services. Some of these have been well received (especially at Christ the Servant) and others have not.

We have appointed a new missional priest, as planned, and the work that has started because of this appointment is already helping us attract people to services and worship which is missional and appropriate for those starting out on their Christian journey.

We have used lockdown to provide online worship and we have seen good numbers of people joining those services and visiting our website and Facebook page.

Church Buildings:

St Thomas the Martyr Church building was inspected in 2016 and the next Quinquennial Inspection is now due. Essential repairs have been undertaken to the main building. A regular maintenance programme has been maintained for the stonework and gutters. The flat roof on the annex remains watertight.

There was a flood in the main vestry in 2017 this resulted in all the furniture and carpets having to be removed. A claim was made through the Church's insurance. The decision was made not to replace the carpet but to sand and seal the wooden floor. Work to repair and restore the vestry following the flood is still ongoing because the stone walls still need time to dry out thoroughly. This has been used as an opportunity to improve storage in the whole area. There is still some work to be completed installing suitable storage.

The nave was reordered in 2020 after we received permission to undertake this work. This resulted in the removal of some pews from the west end of the nave and also making booths by rearranging pews in the side aisles. A new servery has been installed. This all provides space for a new Community café to operate within the church building. The Past Office counter has been installed in the Ellen Moss Room but has not been able to open due to Covid19. The area of the floor at the west end of the nave has been relayed with stone, following the removal of the pew plinths in that area. There has been a great deal of interest and support across the wider community for this work. Further work needs to be considered to help improve disabled access and to make provision for a better visitor experience as well as the opportunity to make the building more flexible and available for a wider number of groups and purposes.

At Christ the Servant the whole roof area continues to be a significant concern and challenge. Rainwater continues to penetrate the roof area in all parts of the building. A new roof is required but raising the amount needed is currently beyond the church's means. Some small repairs have been carried out but a permanent solution is required. Members of the congregation and others associated with the church have helped to maintain the building. We have been looking at options to sell the church and site for development. This is an ongoing process. The PCC is committed to re-visioning the work we can do in this part of the parish and we believe that this includes moving forward with ideas to address the issues we have with the current building imaginatively and positively.

Work from The Quinquennial inspection has been carried out including those elements within the report which were needed (including lead work and pointing) to ensure the building remains watertight and work around the tower. The ladder which provided access to the upper tower space has been removed for health and safety reasons and a new access ladder is now required.

We continue to have problems with a large nest of bees within the roof space of the church. Attempts to have them to be professionally removed have so far been unsuccessful.

Ground's maintenance:

At St Thomas the Martyr Church graveyard a voluntary garden team keep the church paths cleared and treated to prevent becoming slippery. Slippery paths remain a concern during wet and cold periods. A garden maintenance company is employed to cut grass on a weekly basis, this has helped with maintaining all areas of the graveyard and we frequently receive positive messages from visitors to family graves, those walking through the area and those searching for ancestral graves and monuments about the good order of the whole graveyard.

At Christ the Servant maintaining the grassed areas outside the church remains a significant challenge, due mostly to the age profile of the congregation and a lack of suitably aged people to volunteer on a regular basis to cut grass. Trees near the building which have been impacting on the roof area have been pruned and in one case removed. The path which runs diagonally across the grassed area continues to be problematic. This was laid around the 1990s without church/PCC permission. Responsibility for maintenance and options to have the path removed remain unresolved.

The grounds around St Michael & All Angels Church are quite extensive and we rely on a dedicated team of volunteers to ensure grass is cut, weeds removed and borders maintained. The woodland area has again been given a lot of time during the year and this work has been supported by people from the wider community as well as from The Prince's Trust and Woodland Trust. We are also grateful to the Lancashire Wildlife Trust who were involved (in supplying and installing bird boxes in the woodland area).

Further work is still needed on the Dovecot but further investigation is also needed to assess its current state.

The grounds are visited by many people from the wider community. Those who come to visit the graves of loved ones often comment about the good order of the grounds and the welcome and sense of peace they experience. It is a pleasure to see the grassed area adjacent to the woodland and car park being used by so many people. Our church school often uses this area for sports activities as well as a wide range of outdoor learning opportunities. Many families use the area for picnics, games and relaxing throughout the week.

An Adverse Possession claim continues to move forward towards resolution. This process is close to completion.

Local Heritage and Amenity

We recognise that two of our church buildings and graveyards (and wider grounds at St Michael's) are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year by our dedicated band of volunteer gardeners in both churches.

Our buildings and grounds are visited and enjoyed regularly by people from the local and wider communities and provide a warm welcome, support, peace and tranquillity.

Risk Management

The PCC takes its responsibility for the safety of the people and financial wellbeing of its church buildings and other property very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

All our churches are insured against the risk of damage to the building, vandalism, theft, fire and public liability. The Parish Rooms are also covered. There is appropriate insurance on the house in Beacon View Drive.

Parish Website

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our parish website:

The Parish of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. You can find out more about the national policies and procedures at www.churchofengland.org/safeguarding

If you have any safeguarding concerns or issues on a safeguarding matter then you can find useful contact information at <http://www.liverpool.anglican.org/safeguarding>

Ormskirk Deanery Synod

Most of the Parish Representatives have attended all/most Deanery Synod Meetings, where these meetings have been open to other PCC members and congregation members, people from both churches have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.

Parochial Church Council Meetings 2020/21

There have been 4 meetings of the PCC in 2020/21:

19th October 2020
1st December 2020
25th February 2021
29th March 2021

The PCC did not meet more often because of Covid19.

Groups and Organisations

Church Schools in the Parish

There are four Voluntary Aided Primary Schools in the Parish.

- Bishop Martin CE Primary School, Digmaor
- Roby Mill CE Primary School, Roby Mill
- St Thomas the Martyr CE Primary School, Up Holland
- St Michael & All Angels CE Primary School, Dalton

The PCC takes seriously its role of supporting the four church schools and is grateful to those who serve as foundation governors and for giving their time to lead and manage church schools for the whole community. We continue to support the Diocesan Board of Education policy to appoint practicing Christians to the role of Foundation Governor within our schools.

Members of the clergy regularly to lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteachers and members of the clergy meet each half-term to discuss and plan work and activities. There is an end of term Eucharist or end of term service in each school. *(Though these have not happened this year due to Corona virus).*

There are good positive links with all four church schools and each one visits churches and takes part in several activities there, when able to do so.

Work and Service in the Wider Community

The churches continue to support work with people from the wider community through the following activities:

- 1st Upholland Scout Group
- 1st Up Holland Rainbows, Brownies and Guides
- Church Lads and Church Girls Brigade at Christ the Servant Church
- The Church Youth Club in Up Holland
- Baby & Toddler Group at Up Holland Church
- Informal chaplaincy role in Crawford Village, especially in the Primary School
- Olive Tree Café (ecumenical work based at Up Holland Methodist Church)
- Open Table (Christ the Servant Church)
- Polish Group which meets and uses both churches
- St Thomas the Martyr 'Open Church'
- Y6 Bell Ringing Group now established with children from St Thomas the Martyr CE Primary School
- Beetle Drive at Christ the Servant Church
- Women's Group at Christ the Servant Church
- Community Bingo
- Wednesday Coffee Morning at Christ the Servant Church
- Children's Discos at Christ the Servant Church
- St Thomas the Martyr Church Development Group
- Provision of food bank collection points in both churches for Skelmersdale Food Bank
- Walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard and church
- New toys were collected at the Toy Service and donated to Skelmersdale Food Bank at the Ecumenical Centre
- Music and singing in local care homes
- Stall to promote the church at the local Green Fayre
- Community run music concerts promoting a variety of artists

Many of these have not been able to operate fully due to Coronavirus.

	Note	General Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2020
INCOMING RESOURCES						
Voluntary Income	2(a)	124,112	-	58,691	-	182,804
Activities for generating funds	2(b)	228	-	-	-	228
Income from investments	2(c)	12,660	-	-	-	12,660
Church activities	2(d)	29,547	-	-	-	29,547
Other incoming resources	2(e)	1,748	-	-	-	1,748
		<u>168,295</u>	<u>-</u>	<u>58,691</u>	<u>-</u>	<u>226,987</u>
RESOURCES USED						
Church Activities	3(a)	119,028	-	50,204	-	169,232
Costs of generating voluntary income	3(b)	1,105	-	1,276	-	2,381
Fund-raising trading costs	3(c)	29	-	-	-	29
Governance costs	3(d)	3,742	-	-	-	3,742
		<u>123,904</u>	<u>-</u>	<u>51,480</u>	<u>-</u>	<u>175,384</u>
NET INCOMING (OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES						
		44,391	-	7,212	-	51,603
Transfers between funds		-	-	-	-	-
NET MOVEMENT IN FUNDS		44,391	-	7,212	-	51,603
Balance b/fwd at 1st April 2020		307,263	-	29,668	44,129	381,060
Balance c/fwd at 31st December 2020		<u>351,654</u>	<u>-</u>	<u>36,880</u>	<u>44,129</u>	<u>432,663</u>

The notes on pages 3 to 7 form part of these accounts.

	Note	2020
FIXED ASSETS		
Tangible	5(a)	284,500
Investment	5(b)	44,129
		<u>328,629</u>
CURRENT ASSETS		
Debtors	7	15,111
Short Term Deposits		44,021
Cash at bank and in hand		67,248
		<u>126,380</u>
CURRENT LIABILITIES		
Creditors - amounts falling due within one year	7	<u>10,021</u>
NET CURRENT ASSETS		116,359
TOTAL ASSETS LESS CURRENT LIABILITIES		444,988
Creditors - amounts falling due after one year	7	12,325
TOTAL NET ASSETS		<u><u>432,663</u></u>
PARISH FUNDS		
Unrestricted	8	351,654
Designated	8	-
Restricted	8	36,880
Endowment	8	44,129
		<u><u>432,663</u></u>

Approved by the Parochial Church Council on and signed on its behalf by:

 Revd. Paul Lock - Priest in Charge

 Mrs D Smith - PCC Secretary

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is received.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017.

The Parish Rooms are valued at Nett Building costs.

Investments are valued at market value as at 31st December 2020.

2 - INCOMING RESOURCES

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2020
2(a) Voluntary Income						
101	Planned Giving: Gift Aid donations	15,757	-	-	-	15,757
102	Tax Recoverable	29,090	-	-	-	29,090
103ab	Other	32,413	-	-	-	32,413
104	Collections (open plate)	2,017	-	-	-	2,017
105a	Gift Days	-	-	-	-	-
105b	Donations	41,334	-	-	-	41,334
201	Grants	-	-	58,691	-	58,691
202	Legacies	3,500	-	-	-	3,500
203b	Bispham Charity Fund	-	-	-	-	-
		<u>124,112</u>	<u>-</u>	<u>58,691</u>	<u>-</u>	<u>182,804</u>
2(b) Activities for Generating Funds						
401b	Bookstall for fundraising	228	-	-	-	228
402b	Hall Lettings for non-church purposes	-	-	-	-	-
203a	Rummage sales, fetes, etc.	-	-	-	-	-
		<u>228</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>228</u>
2(c) Income from Investments						
301	Dividends and Interest including tax recoverable	214	-	-	-	214
302	Rent from land or buildings held as an investment	12,446	-	-	-	12,446
		<u>12,660</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,660</u>
2(d) Income from Church Activities						
402a	Church Hall lettings	-	-	-	-	-
401a	Bookstall for promoting church objectives	-	-	-	-	-
403a	Magazine income from sales	121	-	-	-	121
404	PCC Fees	29,426	-	-	-	29,426
		<u>29,547</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,547</u>
2(e) Other Incoming Resources						
601	Insurance claims	1,748	-	-	-	1,748
602	Surplus on sale of fixed assets	-	-	-	-	-
		<u>1,748</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,748</u>
	TOTAL INCOMING RESOURCES	<u><u>168,295</u></u>	<u><u>-</u></u>	<u><u>58,691</u></u>	<u><u>-</u></u>	<u><u>226,987</u></u>

3 - RESOURCES EXPENDED

CBF code		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL 2020
3(a) Church Activities						
Missionary and charitable giving:						
1001	Overseas missionary societies	-	-	-	-	-
1002	Overseas relief and dev.agencies	-	-	-	-	-
1003	Home missions and other Church organisation	-	-	-	-	-
1004	Secular organisations	193	-	-	-	193
Ministry						
2001	Parish Share	79,572	-	-	-	79,572
2002	Working expenses of incumbent	2,333	-	-	-	2,333
2003	Parsonage house	1,136	-	-	-	1,136
2004	Assistant staff costs	-	-	-	-	-
Church running expenses						
2005a	Heating and lighting	7,698	-	-	-	7,698
2005b	Utilities	3,223	-	-	-	3,223
2005b	Insurance	8,787	-	-	-	8,787
2005b	Other costs	498	-	-	-	498
Depreciation						
2006	Church maintenance	2,173	-	20,039	-	22,212
2006a	Repair grants repaid	-	-	-	-	-
2007	Upkeep of Services	4,385	-	30,164	-	34,549
2008	Upkeep of church grounds	7,113	-	-	-	7,113
2009	Printing and other costs of magazine	100	-	-	-	100
2009	Bookstall costs	49	-	-	-	49
2016	Salaries, wages & honoraria	1,110	-	-	-	1,110
	Loan Interest	659	-	-	-	659
2010	Hall running costs	-	-	-	-	-
2010	Hall maintenance	-	-	-	-	-
2011	Other PCC property	-	-	-	-	-
2012a	Major repairs to Church building	-	-	-	-	-
2013/4	Major repairs to other Church property	-	-	-	-	-
2015	Proposed new building work	-	-	-	-	-
		119,028	-	50,204	-	169,232
3(b) Generation of voluntary income						
3000a	Cost of appeals, etc	1,105	-	1,276	-	2,381
3000a	Cost of Stewardship envelopes	-	-	-	-	-
		1,105	-	1,276	-	2,381
3(c) Fundraising trading costs						
3000b	Bookstall costs	-	-	-	-	-
3000b	Costs of fetes and other events	29	-	-	-	29
		29	-	-	-	29
3(d) Governance costs						
4000	Independent examiners fee	928	-	-	-	928
4000ab	Administration costs	2,815	-	-	-	2,815
		3,742	-	-	-	3,742
Total Resources Expended		123,904	-	51,480	-	175,384

4(a)	STAFF COSTS	2020
	Wages and Salaries	1,110
	Social Security Costs	-
	Pension Costs	-
		<u>1,110</u>

4(b) PAYMENTS TO RELATED PARTIES

No payments or expenses have been made to any related parties to PCC members.

5. FIXED ASSETS

5(a) TANGIBLE FIXED ASSETS (all unrestricted)

		Freehold Land & Buildings
Actual / Deemed Cost	B/Fwd	284,500
	Additions	
	Disposals	
	C/Fwd	<u>284,500</u>
Depreciation	B/Fwd	-
	Charge for Year	-
	Disposals	-
	C/Fwd	<u>-</u>
Net Book Value	C/Fwd	<u>284,500</u>
	B/Fwd	<u>284,500</u>

5(b) INVESTMENTS

Market value as at 1st April 2020	44,129
Purchases at cost	-
Disposals at carrying value	-
Revaluation gain/loss	-
Market value as at 31st December 2020	<u>44,129</u>

The market value represents investments for:

Unrestricted funds	-
Restricted funds	-
Endowment funds	44,129
	<u>44,129</u>

6	DEBTORS	2020
	Prepayments and Accrued Income	-
	Other Debtors	15,111
		<u>15,111</u>
7	LIABILITIES	
	Amounts falling due within one year (unrestricted)	
	STM Loan	7,918
	Accruals	2,103
		<u>10,021</u>
	Amounts falling due after one year (unrestricted)	
	STM Loan	12,325
		<u>12,325</u>
8	FUNDS	
	The unrestricted funds comprise the Church Deposit Fund held by the CBF and the deposit accounts held by the bank.	
	The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Accounts and the Ellen Moss Memorial Fund.	
	FROST is held partly by the CBF and partly at the bank.	
	STYLE AND CTS funds are held at source, all other funds are held at the bank.	
	The Endowment Fund is the UpHolland Crawford Trust held by the CBF.	
8(a)	UNRESTRICTED FUNDS	
	The closing balance of Unrestricted Funds comprise the following:	
	General Fund	337,441
	STM Church Deposit Fund	4,141
	STM Deposit Account	10,072
	CTS Deposit Account	-
		<u>351,654</u>
8(b)	DESIGNATED FUNDS	
	The closing balance Of Designated Funds comprise the following:	
	CTS Maintenance Fund	-
	STM Chancel Fund	-
		<u>-</u>
8(c)	RESTRICTED FUNDS	
	The closing balance of restricted funds comprise the following:	
	Bispham Charity Fund	-
	Deposit Fund for Church & Schools	12,191
	Parish Rooms Account	150
	Ellen Moss Memorial Fund	1
	Schools Ministry Group	36
	STM Flower Fund	1,240
	STM Sundry Refreshments	1,151
	STM Choir Fund	49
	STM Youth Fund	160
	STM Bells	2,433
	STM FROST	10,548
	STM STYLE Fund	17
	STM Charity Fund	347
	STM 2020 Grant Income	855
	CTS 2020 Grant Income	6,357
	CTS Women's Group	96
	CTS Interact4all	1,249
		<u>36,880</u>
8(d)	ENDOWMENT FUNDS	
	The closing balance Of Endowment Funds comprise the following:	
	UpHolland Crawford Trust Fund	<u>44,129</u>

The Parish of Up Holland and Dalton
Accounts for the Nine Months Ended 31st December 2020

Independent examiner's report to the trustees of The Parish of Up Holland and Dalton

I report to the trustees on my examination of the accounts of The Parish of Up Holland and Dalton for the nine month period ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding to be reached.

Paul Rothwell FCCA FCA CTA
Myersons, Chartered Accountants
32 Derby Street
Ormskirk
Lancashire
L39 2BY

Date.....

Diocese of Liverpool

The Parish of Up Holland

Final Accounts for the Parochial Church Council

1st January 2020 to 31st March 2020

From 1st April 2020 The Parish of Up Holland ceased to exist and a new parish was formed called 'The Parish of Up Holland and Dalton.'

These accounts are a supplement to the Parish of Up Holland Accounts for the year 1st January 2019 to 31st December 2019 and provide the final accounts for the Parish of Up Holland.

The Parish of Up Holland Annual Report covers the period from April 2019 to April 2020, so should be read alongside this supplementary report.



Parish Details

PCC Name UPHOLLAND TEAM MINISTRY

Year 2020

Name of signature 1 on accounts: Revd. Paul Lock - Priest in Charge

Name of signature 2 on accounts Mrs. D. Smith - PCC Secretary

Name of Independent Examiner Dr. A. Ball

Professional Qualifications of Independent Examiner (if any) M.B., Ch.B., FRCGP., FHEA.

Address of Independent Examiner 31 Ryder Crescent
Aughton
L39 5EY

Date of Accounts approval by PCC

Date of Independent Examiner's Report 20th August 2020

Notes

- 1 Independent Examiners Report is an unqualified report.
- 2 These are the final accounts for Upholland Team Ministry and cover the period 1.1.20 to 31.3.20
The parish of Upholland ceased to exist on 31.3.20 and a new parish of Upholland and Dalton was created on 1.4.20

20/8/20
(First quarter only for)

**PAROCHIAL CHURCH COUNCIL OF
UPHOLLAND TEAM MINISTRY
STATEMENT OF FINANCIAL ACTIVITIES**
For the year ended 31 December 2020

	Note	General	Designated	Restricted	Endowment	TOTAL FUNDS	
		Funds	Funds	Funds	Funds	2020	2019
		£	£	£	£	£	£
INCOMING RESOURCES							
Voluntary Income	2(a)	12,502	0	5,140	0	17,642	87,858
Activities for generating funds	2(b)	1,388	0	0	0	1,388	12,834
Income from investments	2(c)	3,065	0	21	0	3,086	12,210
Church activities	2(d)	1,855	0	0	0	1,855	19,262
Other incoming resources	2(e)	0	0	0	0	0	0
TOTAL INCOMING RESOURCES		18,810	0	5,161	0	23,971	132,164
RESOURCES USED							
Church Activities	3(a)	25,761	105	8,531	0	34,397	132,410
Costs of generating voluntary income	3(b)	243	0	0	0	243	240
Fund-raising trading costs	3(c)	197	0	257	0	454	7,065
Governance costs	3(d)	1,392	0	0	0	1,392	3,263
TOTAL RESOURCES EXPENDED		27,593	105	8,788	0	36,486	142,978
NET INCOMING (OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES							
		-8,783	-105	-3,627	0	-12,515	-10,814
Gains or losses on investment assets							
on disposal	5(b)	0	0	0	0	0	0
on revaluation	5(b)	0	0	0	0	0	0
Transfers between funds						0	0
NET MOVEMENT IN FUNDS		-8,783	-105	-3,627	0	-12,515	-10,814
Balances b/fwd at 1st January 2020		277,075	105	33,295	44,129	354,604	365,418
Balances c/fwd at 31st December 2020		268,292	0	29,668	44,129	342,089	354,604

The notes on pages 4 to 8 form part of these accounts

**PAROCHIAL CHURCH COUNCIL OF
UPHOLLAND TEAM MINISTRY
BALANCE SHEET
At 31 December 2020**

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible	5(a)	280,000	280,000
Investment	5(b)	44,129	44,129
		<u>324,129</u>	<u>324,129</u>
CURRENT ASSETS			
Stock		0	0
Debtors	6	43,881	47,527
Short term deposits		-3,684	7,102
Cash at bank and in hand		<u>40,197</u>	<u>54,629</u>
LIABILITIES			
Creditors - amounts falling due in one year	7	7,105	7,105
NET CURRENT ASSETS/(LIABILITIES)		33,092	47,524
TOTAL ASSETS LESS CURRENT LIABILITIES		357,221	371,653
Creditors - amounts falling due after one year		15,132	17,049
TOTAL NET ASSETS		<u>342,089</u>	<u>354,604</u>
PARISH FUNDS			
Unrestricted		268,292	277,075
Designated		0	105
Restricted	8	29,668	33,295
Endowment	8	44,129	44,129
		<u>342,089</u>	<u>354,604</u>

Approved by the Parochial Church Council on and signed on its behalf by:

Revd. Paul Lock - Priest in Charge

Mrs. D. Smith - PCC Secretary

The notes on pages 4 to 8 form part of these accounts

**PAROCHIAL CHURCH COUNCIL OF
UPHOLLAND TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020**

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

The house on Beacon View Drive was revalued in 2017

The Parish Rooms are valued at Nett Building costs

Investments are valued at market value at 31 December.

**PAROCHIAL CHURCH COUNCIL OF
UPHOLLAND TEAM MINISTRY**
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

2 INCOMING RESOURCES		Unrestricted	Designated	Restricted	Endowment	TOTAL FUNDS	
CBF code		Funds	Funds	Funds	Funds	2020	2019
		£	£	£	£	£	£
2a Voluntary Income							
101	Planned Giving: Gift Aid donations	9,233		0		9,233	48,694
102	Tax Recoverable	0	0	0		0	14,673
103ab	Other	1,221		0		1,221	6,397
104	Collections (open plate)	746		0		746	5,600
105a	Gift Days	0		0		0	0
105b	Donations	1,302	0	5,140	0	6,442	12,294
201	Grants	0		0		0	0
202	Legacies	0		0		0	0
203b	Bispham Charity Fund	0		0		0	0
		<u>12,502</u>	<u>0</u>	<u>5,140</u>	<u>0</u>	<u>17,642</u>	<u>87,858</u>
2b Activities for Generating Funds							
401b	Bookstall for fundraising	0				0	0
402b	Hall Lettings for non-church purposes	0				0	0
203a	Rummage sales, fetes, etc.	1,388		0		1,388	12,834
		<u>0</u>				<u>0</u>	<u>0</u>
		<u>1,388</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,388</u>	<u>12,834</u>
2c Income from Investments							
301	Dividends and Interest including tax recoverable	85		21		106	506
302	Rent from land or buildings held as an investment	2,980				2,980	11,704
		<u>3,065</u>	<u>0</u>	<u>21</u>	<u>0</u>	<u>3,086</u>	<u>12,210</u>
2d Income from Church Activities							
402a	Church Hall lettings	248				248	1,604
401a	Bookstall for promoting church objectives	242				242	0
403a	Magazine income from sales	0				0	0
404	PCC Fees	1,365		0		1,365	17,658
		<u>1,855</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,855</u>	<u>19,262</u>
2e Other Incoming Resources							
601	Insurance claims	0				0	0
602	Surplus on sale of fixed assets	0				0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL INCOMING RESOURCES		<u>18,810</u>	<u>0</u>	<u>5,161</u>	<u>0</u>	<u>23,971</u>	<u>132,164</u>

**PAROCHIAL CHURCH COUNCIL OF
UPHOLLAND TEAM MINISTRY**
NOTES TO THE FINANCIAL STATEMENTS (Continued)
For the year ended 31 December 2020

3 RESOURCES EXPENDED		Unrestricted	Designated	Restricted	Endowment	TOTAL FUNDS	
CBF code		Funds	Funds	Funds	Funds	2020	2019
		£	£	£	£	£	£
3(a) Church Activities							
Missionary and charitable giving:							
1001	Overseas missionary societies	0				0	0
1002	Overseas relief and dev. agencies	0		0		0	450
1003	Home missions and other Church organisations	0		555		555	1,079
1004	Secular organisations	0				0	423
Ministry							
2001	Parish Share	16,253				16,253	77,646
2002	Working expenses of incumbent	511		0		511	1,762
2003	Parsonage house	356				356	3,078
2004	Assistant staff costs	60				60	2,700
Church running expenses							
2005a	Heating and lighting	3,513				3,513	7,938
2005b	Insurance	2,289				2,289	9,045
2005b	Other costs	68				68	292
	Depreciation	0				0	0
2006	Church maintenance	1,232	105	0		1,337	2,833
2006a	Repair grants repaid					0	0
2007	Upkeep of Services	398		0		398	1,288
2008	Upkeep of church grounds	252		0		252	7,121
2009	Printing and other costs of magazine	0				0	0
2009	Bookstall costs					0	0
2016	Salaries, wages & honoraria	555				555	2,220
2017	Parish training and mission	274		0		274	416
2010	Hall running costs	0				0	0
2010	Hall maintenance	0		0		0	0
2011	Other PCC property	0		0		0	456
2012a	Major repairs to Church building	0		0		0	0
2013/4	Major repairs to other Church property	0		0		0	4,600
2015	Proposed new building work	0	0	7,976		7,976	9,061
		25,761	105	8,531	0	34,397	132,410
3(b) Generation of voluntary income							
3000a	Cost of appeals, etc	0				0	0
3000a	Cost of Stewardship envelopes	243				243	240
		243	0	0	0	243	240
3(c) Fundraising trading costs							
3000b	Bookstall costs	29		0		29	0
3000b	Costs of fetes and other events	168		257		425	7,065
		197	0	257	0	454	7,065
3(d) Governance costs							
4000	Independent examiner fee					0	0
4000ab	Administration costs	1,392				1,392	3,263
		1,392	0	0	0	1,392	3,263
Total Resources Expended		27,593	105	8,788	0	36,486	142,978

**PAROCHIAL CHURCH COUNCIL OF
UPHOLLAND TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (Continued)
For the year ended 31 December 2020**

Page 7

4a STAFF COSTS		2020		2019
		£		£
Wages and Salaries	0			0
Social Security Costs	0			0
Pension Costs	0			0
	<u>0</u>			<u>0</u>

4b PAYMENTS TO PCC MEMBERS

Mr H Lees was paid in his capacity as church organist but other than that no payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

5 FIXED ASSETS

5(a)				
Tangible (all unrestricted)		Freehold Land & Buildings £	Church Equipment £	Total £
Actual/deemed cost	At 1 January 2020	280,000		280000
	Additions			0
	Disposals			0
	At 31 December 2020	<u>280,000</u>	<u>0</u>	<u>280000</u>
Depreciation	At 1 January 2020			0
	Charge for the year			0
	Depreciation on disposals			0
	At 31 December 2020	<u>0</u>	<u>0</u>	<u>0</u>
Net book value	At 31 December 2020	<u>280,000</u>	<u>0</u>	<u>280000</u>
	At 31 December 2019	<u>280,000</u>	<u>0</u>	<u>280000</u>

The freehold land and buildings comprise the house at 8 Beacon View Drive. UpHolland was re-valued in 2017 at £160,000 and the Parish Rooms off Highgate Rd UpHolland valued at £120,000

5(b) Investments		2020		2019
		£		£
Market value at 1st January		44,129		44,129
Disposal at carrying value				
Purchases at cost		0		0
Revaluation gain/(loss)				
Market value at 31st December		<u>44,129</u>		<u>44,129</u>

The market value at 31st December represents investments for:		2020		2019
		£		£
Unrestricted funds				
Restricted funds				
Endowment funds		44,129		44,129

6 DEBTORS (unrestricted funds)		2020		2019
		£		£
Prepayments and Accrued Interest				
Other Debtors		0		0
		<u>0</u>		<u>0</u>
7 LIABILITIES		2020		2019
		£		£
Amounts falling due within one year (unrestricted funds)				
STM Loan		7,105		7,105
CTS Parish Share		0		0
Amounts falling due after one year (unrestricted funds)				
STM Loan		15,132		17,049
CTS Parish Share		0		0
		<u>22,237</u>		<u>24,154</u>
8 FUNDS				
The unrestricted funds comprise the Church Deposit Fund held by the CBF and the Deposit Account held by the Bank.				
The restricted funds held by the CBF comprise the Deposit Fund for Church & Schools, Parish Room Account and the Ellen Moss Memorial Fund.				
FROST is held partly by the CBF and partly at the bank.				
STYLE and CTS funds are held at source, all other funds are held at the bank.				
The Endowment Fund is the UpHolland Crawford Trust Fund held by the CBF.				
Fund details appear at 10, 11, 12 below				
9 ANALYSIS OF NET ASSETS BY FUND				
	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds
	£	£	£	£
				Total 2020
				£
Tangible fixed assets	280,000			280,000
Investment fixed assets				44,129
Current Assets	10,529	0	29,668	40,197
Liabilities				0
Amounts falling due within 1 year	(7,105)			(7,105)
Amounts falling due after 1 year	(15,132)			(15,132)
Fund balance	<u>268,292</u>	<u>0</u>	<u>29,668</u>	<u>342,089</u>
10 UNRESTRICTED FUNDS		2020		2019
The closing balance of Unrestricted Funds comprise the following:				
STM Church Deposit Fund		4,141		4,060
STM Deposit Account		10,072		10,067
CTS Deposit Account		0		0
		<u>14,213</u>		<u>14,127</u>
10a DESIGNATED FUNDS		2020		2019
The closing balance of Designated Funds comprise the following:				
CTS Maintenance Fund		0		0
STM Chancel Fund		0		0
		<u>0</u>		<u>0</u>
11 RESTRICTED FUNDS		2020		2019
The closing balance of Restricted Funds comprise the following:				
Bispham Charity Fund		0		7,013
Deposit Fund for Church & Schools		12,191		12,426
Parish Rooms Account		150		150
Ellen Moss Memorial Fund		1		1
Schools Ministry Group		36		36
STM Flower Fund		1,240		1,220
STM Sunday Refreshments		1,151		1,153
STM Choir Fund		49		140
STM Youth Fund		160		100
STM Bells		2,433		2,433
STM FROST		10,548		7,234
STM STYLE Fund		17		17
STM Charity Fund		347		228
CTS Women's Group		96		96
CTS Interact4all		1,249		1,048
		<u>29,668</u>		<u>33,295</u>
12 ENDOWMENT FUNDS		2020		2019
The closing balance of Endowment Funds comprise the following				
UpHolland Crawford Trust Fund		44,129		44,129
		<u>44,129</u>		<u>44,129</u>

Independent Examiner's Report

Report to the Parochial Church Council (PCC) of the Up Holland Team Ministry
on the accounts for the year ended 31st December 2020, as set out in your Annual Report.

*(first quarter only) **

Respective responsibilities of Trustees and Examiner *ARB*.

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *ARB*

Date: 20/8/20

IE's Name: Dr. Adrian Ball

address: 31 Ryder Crescent, Aughton, L39 5EY

Diocese of Liverpool

The Parish of Dalton

Final Accounts for the Parochial Church Council

1st January 2020 to 31st March 2020

From 1st April 2020 The Parish of Dalton ceased to exist and a new parish was formed called 'The Parish of Up Holland and Dalton.'

These accounts are a supplement to the Parish of Dalton Accounts for the year 1st January 2019 to 31st December 2019 and provide the final accounts for the Parish of Dalton.

The Parish of Dalton Annual Report covers the period from April 2019 to April 2020, so should be read alongside this supplementary report.



PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the 3 Months ended 31st March 2020

RECEIPTS	2020	2019
<u>Incoming Reasources From Donors</u>		
Planned Giving	3006	11793
Collections and other Giving	1271	7630
Income Tax Recovered	557	14263
CAF Vouchers	275	470
	<hr/> 5109	<hr/> 34156
<u>Other Voluntary Incoming Reasources</u>		
Fund Raising	1897	12916
Donations	961	38669
	<hr/> 2858	<hr/> 51585
<u>Income From Charity and Ancillary Trade</u>		
Magazine Sales	240	1095
Cards/Visitor Centre	107	215
Fees	2290	7264
	<hr/> 2637	<hr/> 8574
<u>Income From Investments</u>		
Bank Interest & Dividends	0	13
	<hr/> 0	<hr/> 13
<u>Non Recurring Income</u>		
Insurance	0	0
	<hr/> 0	<hr/> 0
Total Receipts	<hr/> 10604	<hr/> 94328

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the 3 Months ended 31st March 2020

PAYMENTS	2020	2019
<u>Grants</u>		
Mission Giving	0	4629
	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>
	0	4629
 <u>Activities Directly Relating To Work Of Church</u>		
Diocesan Quota & Stipend	6658	26860
Clergy Expenses	680	909
Cost of Services	941	2559
Magazine Printing	188	830
Cards/Visitor Centre	250	264
Training Costs	0	1800
Mission/Evangelism	0	886
Cost of Fayre and Fund Raising	229	1145
Utilities	1826	4573
Insurance	609	2363
Churchyard/car Park	15	2169
Repairs/Improvements	0	15491
Routine Expenditure	634	2495
Professional Fees	0	2038
Church Maintenance	0	1354
	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>
	12040	65736
 <u>Church Management and Administration</u>		
Printing and Stationery	91	441
Web Site	112	148
Bookkeeping Services	180	180
General Expenses	0	307
	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>
	383	1076
 Total Payments	 12423	 71441
	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>

Bank and Cash Reconciliation

Bank/Cash Balance at 31 December 2019	39237
Add: Total Receipts	10604
Less: Total Payments	12423
Outstanding Cheques Issued	12
Outstanding Cheques Banked	679
Assigned Fees In/Out Balance	836

Bank/Cash Balance at 31st March 2020 37273

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the 3 Months ended 31st March 2020

	2020
<u>Monetary Assets</u>	
Bank Current Account	20020
Cash Account	0
Bank Reserve Account	17253
Total Cash	<u>37273</u>

Debtors

End of Year Income Tax Refund	1839	
CAF Cheque	0	
Total Debtors		<u>1839</u>

Creditors

Children's Society Christingle Donations	440	
Midstream Garden Centre - Winter Charity	2800	
LDBF Jan - Mar Assigned Fees	1401	
Total Creditors		<u>4641</u>

Fixed Assets

Organ & Equipment	0	
Less: 10% Depreciation Per Annum	0	
Written Down Value of Asset		<u>0</u>
Pump House Building	4500	
Written Down Value of Asset		<u>4500</u>

Total Assets Less Liabilities

38971

**PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT**

For the 3 Months ended 31st March 2020

Fabric & Equipment Fund Receipts & Payments Account - Restricted Fund

	2020	2020	2019	2019
Receipts				
CAF Vouchers	275		470	
Winter Charity	2800		2407	
Flowers	75		330	
		<u>3150</u>		<u>3207</u>
Payments				
CAF Vouchers	275		470	
Winter Charity	2800		2407	
Flower Fund	60		425	
		<u>3135</u>		<u>3302</u>
Excess of Receipts over Payments		<u>15</u>		<u>-95</u>
Restricted Funds Brought Forward		<u>14</u>		<u>109</u>
Restricted Funds Excess		<u>15</u>		<u>-95</u>
Balance of Restricted Funds		<u>29</u>		<u>14</u>

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the 3 Months ended 31st March 2020

Independent Examiner's Report (SORP 2015) to the PCC of: St Michael and all Angels
Dalton
Skelmersdale
Lancashire WN8 7RP

Report to the Parochial Church Council (PCC) of St Michael and all Angels, Dalton on the accounts for the 3 months ended 31st March 2020, as set out on pages 1 to 8 of your Annual Report.

Respective responsibilities of trustees and examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for the 3 months under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- > examine the accounts under section 145 of the Charities Act
- > to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- > to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- > accounting records have not been kept in accordance with section 386 of the Companies Act 2006:
- > the accounts do not accord with such records:
- > where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102):
- > any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Mr S J Jump
Benchmark Accounting
9 Knightscliffe Crescent
Shevington
Wigan
Lancashire WN6 8DX

Signed

Date