

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. PETER HENLEAZE

England & Wales - Charity number 1131226

Details

Other names SPH

Status Registered

Legal form Previously excepted

Registered 2009-08-19

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: St Peter's Vision is:- Lives Transformed by following Christ in love and service
Its Mission is: - Worship God, Make Friends, Change the World
Its Values are:- Pray faithfully, Listen Well, Act boldly, Serve Generously
These give local expression to Bristol Diocese strategy: Creating Connections - with God, with each other and with our communities

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£234,770	£219,828	-	-
2023-12-31	£226,102	£199,434	-	-
2022-12-31	£207,913	£186,465	-	-
2021-12-31	£185,073	£158,228	-	-
2020-12-31	£181,841	£187,725	-	-

Trustees

Name	Role	Appointed
REV CANON MARK PILGRIM	Chair	
ALISTAIR ROBINSON		2017-04-30
Anne Kathryn Kilgour		2011-08-23
Christopher John Richard Tothill		2024-07-18
Clare Fussell		2020-10-04
DAVID JOHN FENNA BSC FIA		2011-08-23
Dr Lindsey Margaret Traub		2021-05-23
EMMA LOUISE BOLTON		2014-04-06
Erik Dirdal		2015-09-22
Ian Bradley LOVE		
Jane Katherine Crawford		2017-04-30
Lisa Quinn		2024-05-12
Mathilde Spall		2024-05-12
Mike Leddra		2018-04-29
Rev Kandis Fiona Douglas		2020-07-05
SARAH HELEN THORNE		
SARAH JANE THOMAS		
WENDY JANE YOUNG		

Accounts


STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2024

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2024	Unrestricted 2023	Restricted 2023	TOTAL 2023
INCOMING RESOURCES							
Incoming resources from donors	2(a)	126114	0	126114	129059	0	129059
Other voluntary incoming resources	2(b)	11500	16332	27832	11662	23688	35350
Income from charitable & ancillary trading	2(c)	73514	0	73514	54879	0	54879
Other ordinary incoming resources	2(d)	0	0	0	0	0	0
Income from investments	2(e)	7013	297	7310	6480	334	6814
TOTAL INCOMING RESOURCES		218141	16629	234770	202079	24022	226102
RESOURCES USED							
Grants	3(a)	217	16211	16428	2397	14093	16490
Activities directly related to the work of the church	3(b)	184303	3910	188213	159298	6756	166054
Fund raising & publicity	3(c)	676	0	676	2708	0	2708
Church management & administration	3(d)	14511	0	14511	14182	0	14182
TOTAL RESOURCES USED		199707	20121	219828	178585	20849	199434
NET INCOMING/(OUTGOING) RESOURCES BEFORE INV GAINS		18434	-3492	14942	23495	3173	26668
GAINS & LOSSES ON INVESTMENTS							
realised		0	0	0	0	0	0
unrealised		1707	1091	2798	6411	4102	10513
		1707	1091	2798	6411	4102	10513
NET INCOME/EXPENDITURE BEING NET MOVEMENT IN FUNDS		20141	-2401	17740	29906	7275	37181
BALANCES BROUGHT FORWARD AT							
1 JANUARY 2024 (2023)		221080	73212	294292	191174	65937	257111
BALANCES CARRIED FORWARD AT							
31 DECEMBER 2024 (2023)		241221	70811	312032	221080	73212	294292

BALANCE SHEET AT 31 DECEMBER 2024

	Note	2024	2023
FIXED ASSETS			
Solar Panel installation	5a	19712	
Investment assets	5b	<u>125055</u>	<u>122257</u>
		<u>144767</u>	<u>122257</u>
CURRENT ASSETS			
	7		
Stock		15	15
Cash on deposit		79452	79452
Cash at bank		83937	98854
Debtors & prepayments		14293	13495
		<u>177697</u>	<u>191816</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	8	<u>-10432</u>	<u>-19781</u>
NET CURRENT ASSETS			
		<u>167265</u>	<u>172035</u>
NET ASSETS			
		<u>312032</u>	<u>294292</u>
FUNDS			
	6		
Unrestricted		241221	221080
Restricted		70811	73212
		<u>312032</u>	<u>294292</u>

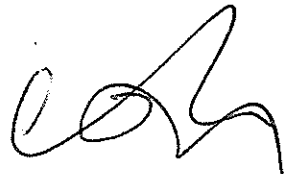
Signed :-



Rev. C.M. Pilgrim
Vicar

Dated :- 2.5.25

A J Robinson
Hon Treasurer



2.5.2025

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

1 ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market values

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL 2024	Unrestricted Funds	Restricted Funds	TOTAL 2023
2(a) Incoming resources from donors						
Planned giving:						
Gift Aided	89300	0	89300	93507	0	93507
Tax recovery	21622	0	21622	22356	0	22356
Non Gift Aided	9782	0	9782	9103	0	9103
General collections & donations*	4864	0	4864	3831	0	3831
Gift days (excludes tax recovery)	0	0	0	0	0	0
Sundry donations (including tax recovery)	546	0	546	262	0	262
	<u>126114</u>	<u>0</u>	<u>126114</u>	<u>129059</u>	<u>0</u>	<u>129059</u>
* Note: Cash Collections includes tax recovery under the Small Donations Scheme at the higher level						
2(b) Other voluntary incoming resources						
Grants	0	2557	2557	0	0	0
Appeals for Church Purposes	1000	0	1000	0	0	0
Outreach (including tax recovery)	0	7427	7427	0	6546	6546
Legacies	10500	0	10500	11662	0	11662
Flowers & organ	0	201	201	0	456	456
Peter's Fund (including tax recovery)	0	4341	4341	0	15076	15076
Footprints (including tax recovery)	0	1806	1806	0	1610	1610
Foundation (including tax recovery)	0	0	0	0	0	0
	<u>11500</u>	<u>16332</u>	<u>27832</u>	<u>11662</u>	<u>23688</u>	<u>35350</u>
2(c) Income from charitable & ancillary trading						
Hire of church, incl heating cont'n	7227	0	7227	4384	0	4384
Fees	1222	0	1222	915	0	915
Admin/Photocopying etc	0	0	0	0	0	0
Church Hall Income	63736	0	63736	45141	0	45141
Income from fundraising events	1079	0	1079	3888	0	3888
Tim Tiley Cards Income	0	0	0	19	0	19
Traidcraft Income	250	0	250	532	0	532
	<u>73514</u>	<u>0</u>	<u>73514</u>	<u>54879</u>	<u>0</u>	<u>54879</u>
2(d) Other ordinary incoming resources						
Other	0	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2(e) Income from investments						
Dividends	3238	0	3238	3189	0	3189
Deposit account interest	3775	297	4072	3291	334	3625
	<u>7013</u>	<u>297</u>	<u>7310</u>	<u>6480</u>	<u>334</u>	<u>6814</u>
TOTAL INCOMING RESOURCES	<u>218141</u>	<u>16629</u>	<u>234770</u>	<u>202079</u>	<u>24022</u>	<u>226102</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

3 RESOURCES USED

	Unrestricted Funds	Restricted Funds	TOTAL 2024	Unrestricted Funds	Restricted Funds	TOTAL 2023
3(a) Grants						
Missionary & charitable giving						
Church overseas & charities	100	13286	13386	1500	9175	10675
Home missions & charities	117	2925	3042	897	4918	5815
	<u>217</u>	<u>16211</u>	<u>16428</u>	<u>2397</u>	<u>14093</u>	<u>16490</u>
3(b) Activities directly related to the work of the Church						
Ministry:						
Vicarage Upkeep	0	0	0	0	0	0
Vicarage telephone	195	0	195	595	0	595
Other Expenses	-40	0	-40	395	0	395
Honoraria & other clergy	0	0	0	0	0	0
Church & Services:						
Heating, lighting, cleaning	4491	0	4491	3366	0	3366
Insurance	3999	0	3999	3998	0	3998
Organ & piano upkeep	821	0	821	676	0	676
Upkeep of Services	6787	0	6787	1593	5188	6781
Organist & Deputy	40	0	40	0	0	0
Flowers	0	424.49	424.49	0	429	429
Other ordinary expenses and transfers:						
Church routine maintenance	20296	2557	22853	12096	0	12096
Buildings (New Projects & Repairs)	0	0	0	0	0	0
Education, Youth & Footprints	7347	929	8276	7038	1139	8177
Parish Share	96000	0	96000	96000	0	96000
Church Hall Expenditure	44367	0	44367	33541	0	33541
	<u>184303</u>	<u>3910</u>	<u>188213</u>	<u>159298</u>	<u>6756</u>	<u>166054</u>
3(c) Fundraising & publicity						
Costs of fundraising events	676	0	676	2340	0	2340
Tim Tiley Card Cost of Sales	0	0	0	0	0	0
Traidcraft Cost of Sales	0	0	0	368	0	368
Publicity Expenditure (including web fees)	0	0	0	0	0	0
	<u>676</u>	<u>0</u>	<u>676</u>	<u>2708</u>	<u>0</u>	<u>2708</u>
3(d) Church management & administration						
Administration	13953	0	13953	13340	0	13340
Bank Charges	356	0	356	403	0	403
Sundries	202	0	202	439	0	439
	<u>14511</u>	<u>0</u>	<u>14511</u>	<u>14182</u>	<u>0</u>	<u>14182</u>
TOTAL RESOURCES USED	<u>199707</u>	<u>20121</u>	<u>219828</u>	<u>178585</u>	<u>20849</u>	<u>199434</u>

4 STAFF COSTS

Wages & Salaries	<u>34486</u>	<u>31585</u>
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During the year the PCC employed: Parish Administrator, Youth worker, Hall Administrator, Hall Cleaner/Caretaker.

Other roles associated with the smooth running of the PCC, church and Hall are given freely, and we are grateful to these people for their generosity.

During the year the PCC paid £413.52 to stakeholder pension schemes in respect of qualifying employees at the required statutory levels (included in the above figure)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

5 FIXED ASSETS FOR USE BY THE P.C.C.	TOTAL	TOTAL
	2024	2023

5a Tangible Fixed Assets

Church Hall See Accounting Policies statement for the treatment of the Church Hall

Installation of Solar Panels

Cost or Valuation	
Additions and At 31 December 2024	<u>20600</u>
Depreciation - charge for year and as at 31 December 2024	<u>-868</u>
Carrying amount at 31 December 2024	<u>19712</u>

During the year Solar panels and battery storage were installed within the church hall. The Panels are written off over their estimated useful economic life of 25 years and the battery storage over 10 years. These are the periods over which the charity is expected to benefit from the expenditure.

5b Investments

Central Board of Finance Investment Fund			
248 Units Designated Church A/C No. 605010001S	Market Value at year end	5734	5606
248 Units Designated Hall A/C No. 605010002S	Market Value at year end	5734	5606
3050 Units undesignated No. 605010003S	Market Value at year end	70530	68951
1862 Units C H Davey Endowment No. 105001172S	Market Value at year end	43057	42094
		<u>125055</u>	<u>122257</u>

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds		Unrestricted Funds	Restricted Funds	
Fixed Assets	95976	48791	144767	74558	47699	122257
Current Assets	155677	22020	177697	166303	25513	191816
Current Liabilities	-10432	0	-10432	-19781	0	-19781
Fund Balance	<u>241221</u>	<u>70811</u>	<u>312032</u>	<u>221080</u>	<u>73212</u>	<u>294292</u>

7

DEBTORS & PREPAYMENTS

2024		2023
11925	Gift Aid Tax Recovery - all sources	11816
402	Church Hire	0
944	CBF Deposit interest due for Dec	1066
566	Church: Other	613
456	Church Hall	0
0		0
0	Pillinger Interest owed to Hall account	0
<u>14293</u>		<u>13495</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

8 LIABILITIES: AMOUNTS FALLING
DUE WITHIN ONE YEAR

2024		2023
953	Church Dec Gas & Elec	482
440	Church Hall: Gas & Elec for Dec.	512
5731	Accrual for other late invoices	0
0	Church: early payment of Hire	0
0	Administration	0
0	Outreach - Peter Fund still to pay	8000
574	Outreach -Other balances due	6630
	Hall: Early Payment of Hires	160
2441	Church other creditors	2030
	Church Hall late payment of Bills	1709
	Organ Tuning in 2020	
293	HMRC taxes	258
<u>10432</u>		<u>19,781</u>

9 FUND DETAILS

	2024	2023
Vicarage Upkeep Fund	1050	1026
General Reserve	178427	158704
Peter's Fund for Ugandan Orphan Education (Restricted Fund)	6211	9855
Flower Fund (Restricted Fund)	170	401
C H Davey Endowment Trust Fund No. 470 (105001172S - Restricted Fund)	43057	42094
Church Hall Fund	5000	5000
Tim Tiley A/C	283	283
Traidcraft A/C	1809	1559
Major Repairs Reserve	48148	48148
Footprints (Restricted Fund)	581	504
Church A/C No. 605010001S	5734	5606
Hall A/C No. 605010002S (Restricted Fund)	5734	5606
Organ Fund (Restricted Fund)	560	541
Pillinger Fund for Hall (Restricted Fund)	2000	2000
Violet Gates Pastoral Care Fund	771	753
Restricted Buildings (Restricted) grounds	0	0
Rosemary Painton-Smith Fund (Restricted Fund)	12497	12212
Outreach Fund (Restricted Fund) wef 1/1/20	0	0
Restricted Legacies Fund (Restricted Fund)	0	0
	<u>312032</u>	<u>294292</u>

9a. GENERAL RESERVES

2023		2024		2024	2023
-23513	Disbursements/ (increase)	-18923	Opening Balance	158704	129467
158704	Closing Balance	178427	Provisions	0	0
<u>135191</u>		<u>159504</u>		<u>158704</u>	<u>129467</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

9b. OUTREACH

The main "Fund" which is held in respect of Outreach currently is the Peter Fund (see Note 9s below)
A small balance of other Outreach funding is carried forward to 2022 (see Note 9x below)
The information set out in this note is to show the detail of the source of Outreach income,
and the destination of such income (see Notes 2(b) and 3(a) above)
For completeness, the Peter Fund income and expenditure are shown here,
although Note 9s also includes these details.
Similarly Note 9x summarises other Outreach income and expenditure which are also shown here

Fundraising & Collections are shown including some direct costs paid by the PCC in running the events

<u>GIVING</u>	2024	<u>FUND RAISING (gross of direct expenditure)</u>	2024
Janani Luwum college (Uganda)	1500		
North. Uganda	1500	2024 O/reach Appeals	1499
St Phillips Gulu (Uganda)	500		
Sisters of the church	380	Coffee & O/reach donations	3520
b.Friend (Bridges for Communities refugee pr	500	Donated Fees, etc.	414
Embrace ME	1931	Footprints outreach donation	800
One25	750		
Kitgum Health centre	156	Embrace ME bridges challenge	1374
Christian Aid	620	Christian Aid collection	620
Youth Project	409	Gross donations (excluding PF)	8227
		FROM (or TO) Reserves (see note 9x)	0
Other	197	Donations (excluding PF & Tfr)	8227
Peter Fund for Ugandan orphans*	7985		
		<u>Peter Fund - sources of income</u>	
		Planned Giving (including tax recovery) & other income	4341
		FROM (or TO) Reserves (see note 9s)	3644
			7985
<u>Total Grants made</u>	16428	<u>Gross income utilised</u>	16212
less Unrestricted PCC grants	-216	less Fundraising costs incurred	0
<u>RESTRICTED Grants made</u>	16212	<u>NET Restricted income utilised</u>	16212

*Note: Bank Foreign Transfer Costs are included above

9c. FLOWER FUND (RESTRICTED FUND)

2023	2024	2024	2023
429 Purchases	425	Opening Bank	320
82 Cash in Hand end year	-219	Opening Cash in Hand	82
320 Closing Bank	389	Donations	194
		Weddings	0
			0
831	595		596
			831

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

9e. VICAR & CHURCHWARDENS C.H.W. DAVEY ENDOWMENT TRUST FUND No. 470 (CBF Fund 105001172S)
(RESTRICTED FUND HELD BY THE DIOCESE FOR GENERAL PAROCHIAL PURPOSES)

2023		2024		2024	2023
1151	Disbursements	1168	Opening balance	42094	38474
-3620	Stock Market Adjustment	-963	CBF Unit Distribution	1168	1151
42094	Closing balance	43057			
<u>39625</u>		<u>43262</u>		<u>43262</u>	<u>39625</u>

Investment shown at current market values.
The dividend was distributed to the General Account as per the P.C.C. instruction

9f. CHURCH HALL ACCOUNT

2023		2024		2024	2023
16603	Staff Costs	18201	Opening fund	5000	5000
5972	Fuel & Water & Rates	5602			
3360	Insurance	3995			
0	Depreciation of solar installation	888	Church organisations	2265	2007
229	Furniture & Equipment	0	Outside lettings	53561	42843
5937	Servicing & repairs	13582	Donations	0	0
338	Admin & Expenses	403	Dividends/Interest	156	153
0	Equipment (see Servicing)	381	Other Income	312	139
47	Refuse Disposal	47	Pillinger interest income	46	49
1026	Cleaning (excluding staff costs)	1260	Grants received	7443	0
29	Sundry payments	8			
11650	Transfer to (from) General Reserve	19415			
5000	Transfer to Major Repairs fund				
	Closing fund	5000			
<u>50191</u>		<u>68782</u>		<u>68782</u>	<u>50191</u>

9g. TIM TILEY CARDS

2023		2024		2024	2023
19	Purchases	0	Stock in Hand start	0	0
0	Donation to PCC	0	Opening Bank & Cash	283	283
268	Closing Bank & Cash	268	Sales	0	19
15	Stock in Hand end year	15	Movement in Stock	0	0
<u>302</u>		<u>283</u>		<u>283</u>	<u>302</u>

9h. TRADCRAFT

2023		2024		2024	2023
0	Purchases	0	Opening Balance	1559	1198
150	Donation to PCC	0	Opening Stock in Hand	0	218
0	Donation to Traidcraft Exchange	0	Sales - closing entries	250	511
0	Postage	0	Donations	0	0
0	Stock in Hand (End Year)	0	Interest	0	0
1559	Closing Balance	1809	Movement in Stock	0	-218
<u>1709</u>		<u>1809</u>		<u>1809</u>	<u>1709</u>

The Traidcraft account has been closed and balances remain within the church pending a PCC decision on how to use these

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

9i. MAJOR REPAIRS RESERVE

2023		2024		2024	2023
0	Disbursements	0	Opening balance	48148	48148
			Provision	0	0
			Transfer from Hall	0	0
48148	Closing balance	48148			
<u>48148</u>		<u>48148</u>		<u>48148</u>	<u>48148</u>

The PCC has decided in 2016 to remove the link between the Major Repairs Reserve and CBF Investment Units 605010003S, so no dividends are shown here. They are included in the Income statement.

9k. LEGACY FUND (Restricted Fund)

2023		2024		2024	2023
0	Disbursements (Restricted Purposes)	0	Opening Balance	0	0
0	Closing Balance (Restricted)	0	Legacies received (Restr)	0	0
			CBF interest	0	0
<u>0</u>		<u>0</u>		<u>0</u>	<u>0</u>

9l. CHURCH (A/C No. 605010001S)

2023		2024		2024	2023
213	Disbursements	156	Opening balance	5606	5124
-482	Stock Market Adjustment	-128	CBF dividends	156	213
5606	Closing balance	5734			
<u>5337</u>		<u>5762</u>		<u>5762</u>	<u>5337</u>

Investment shown at current market values.

The dividend was distributed to the Current Account as per the PCC instructions

9m. HALL (A/C No. 605010002S) (RESTRICTED FUND)

2023		2024		2024	2023
213	Disbursements	213	Opening balance	5124	5808
-482	Stock Market Adjustment	-128	CBF dividends	213	57
5606	Closing balance	5734			
<u>5337</u>		<u>5819</u>		<u>5337</u>	<u>5865</u>

Investment shown at current market values.

The dividend was distributed directly to the Church Hall Current Account

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

9n ORGAN FUND (RESTRICTED FUND)

2023		2024		2024	2023
0	Disbursements	-1	Opening balance	541	508
541	Closing balance	561	CBF interest	13	13
			Donations	7	20
<u>541</u>		<u>560</u>		<u>560</u>	<u>541</u>

9q. PILLINGER FUND FOR THE HALL (RESTRICTED FUND)

2023		2024		2024	2023
49	Disbursements	46	Opening balance	2000	2000
2000	Closing balance	2000	Interest	46	49
<u>2049</u>		<u>2046</u>		<u>2046</u>	<u>2049</u>

The interest is disbursed to the Church Hall

9r. VIOLET GATES PASTORAL CARE FUND

2023		2024		2024	2023
0	Disbursements	0	Opening Balance	753	735
753	Closing Balance	771	Interest	17	18
			Donations	0	0
<u>753</u>		<u>771</u>		<u>771</u>	<u>753</u>

9s PETER FUND for the Education of Ugandan Orphans & Indigent Children (RESTRICTED FUND)

2023		2024		2024	2023
7010	Disbursements	7985	Opening Balance	9855	1789
9855	Closing Balance	6211	Regular Gift Aid Income	3468	4376
			Other Income inc tax recover	873	10700
<u>16865</u>		<u>14196</u>		<u>14196</u>	<u>16865</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2024

9t Restricted Buildings (Restricted) for maintenance of garden and grounds

2023		2024		2024	2023
526	Disbursements	0	Opening Balance	0	476
0	Closing Balance	0	Appeals and Donations Grants	0	50
				0	0
<u>526</u>		<u>0</u>		<u>0</u>	<u>526</u>

9u. VICAR & TREASURER FUND FOR VICARAGE UPKEEP

2023		2024		2024	2023
0	Disbursements	0	Opening balance	1026	1001
1026	Closing balance	1050	Provision	0	0
			Interest	24	25
<u>1026</u>		<u>1050</u>		<u>1050</u>	<u>1026</u>

9w. VICAR & CHURCHWARDENS ROSEMARY PAINTON-SMITH LEGACY (RESTRICTED FUND)
(FOR RELIGIOUS CHARITABLE PURPOSES)

2023		2024		2024	2023
5188	Disbursements	0	Opening Balance	12213	17081
12213	Closing Balance	12497	Interest	284	320
<u>17401</u>		<u>12497</u>		<u>12496</u>	<u>17401</u>

9x. OUTREACH FUND for donations to supported charities (RESTRICTED FUND)
(FOR THE BENEFIT OF CHARITIES SUPPORTED BY ST PETERS CHURCH)

2023		2024		2024	2023
7083	Disbursements	8227	Opening Balance	0	85
0	Closing Balance	0	Interest	0	2
			Income incl. tax recovery	8227	6996
			Less fundraising costs	0	0
<u>7083</u>		<u>8227</u>		<u>8227</u>	<u>7083</u>

9z. FOOTPRINTS (renamed from TODDLERS) (RESTRICTED FUND)

2023		2024		2024	2023
1139	Disbursements (Restricted Purposes)	929	Opening Balance*	504	483
450	Donation to outreach	800	Receipts & Donations	1806	1610
504	Closing Balance	581			
<u>2093</u>		<u>2310</u>		<u>2310</u>	<u>2093</u>

This fund became part of the PCC's funds during 2017. It is funded by donations given by those attending the sessions

CHURCH of ST PETER, HENLEAZE
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Financial Review of 2024

Incoming financial resources

Incoming Resources from Donors (Note 2(a))

The Income from Gift Aided Planned Giving including the Tax Recovery and Non-Gift Aided Planned Giving reduced slightly this year by £4,262 (3.4%) to £120,704 (2023: £124,966). Sadly we lost a few long standing members of the congregation, who either died or moved away from the Parish. We continue to benefit from additional new church members who also became planned Givers. We continue to encourage as many planned Givers as are able to Gift Aid their donations.

The Income from Cash Collections increased in 2024 to £4,864 compared to £3,831. This includes the Tax Recovery under the Small Donations Scheme. This is seen in particular during the additional Christmas services. The greater use of the credit card machines for general donations continues to have an ongoing beneficial impact.

For 2024 there is a slight increase in sundry donations, these tend to be "lumpy" depending on one-off events.

This all leads to an overall reduced position in Income from Donors of £126,114 this year compared to £129,059 last year. This continues a general reduction in regular contributions that we have seen over the past few years.

Other Voluntary Incoming Resources (Note 2(b))

This year, we received a Diocese grant of £2,557 for energy efficiency improvements in lighting and draft proofing (none in 2023).

There was no specific Treasure Sunday appeal again this year as due to the significant cost pressures people were under. Instead the congregation supported the "Bristol bridges" challenge to raise funds for our outreach giving.

Peter Fund Planned Giving and other special donations (including tax recovery) showed a reduction this year as a result of 2023 including a large legacy donation for the specific purpose of supporting the Peter fund over the coming years. Excluding the 2023 legacy, the underlying regular donations received into the Peter fund remain reasonably consistent.

Legacies totaling £10,500 were received during 2024 from the estates of the late Mrs Tolchard and Mr Hill both former worshippers at St Peter's. (2023: £11,662).

The Footprints' fund saw donations of £1,806 received, reflecting the trend of increasing numbers attending the sessions.

Income from Charitable and Ancillary Trading (Note 2(c))

Our total Fee, Hire and Heating Income, etc. Increased to £8,449 from £5,299 (59%). The good work in generating regular bookings continues and this year we had the benefit of the use of the church as a polling station twice. Tradecraft sales were discontinued last year and the remaining bank and funds were transferred into the church account this year. The PCC will be asked to consider how best to use the fund balance.

Church Hall Income has increased by 41% to £63,736 reflecting the continued excellent work of Emma Woodworth, Parish administrator, in filling booking slots and maximizing usage. The income also increased as we introduced a small increase in rates in 2024 to help mitigate our rising energy and running costs. Having held our rates static for the previous 2 years we felt that this was a very modest increase and significantly lower than the underlying inflation rate.

During the year the Church held the successful "Burns Night" fundraiser, which raised over £400 towards our outreach giving and provided an entertaining evening for all who attended.

CHURCH of ST PETER, HENLEAZE
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Other ordinary Incoming Resources (Note 2(d))

Nothing received this year, nor in 2023.

Our Income from Investments (Note 2(e)) was up to £7,310 from £6,814 (+7%), due to an increase in the deposit rates

The Total Incoming Resources were £234,770 (last year £226,102)

Financial Resources Used

Grants (Note 3(a))

Grants to the Church overseas and to Home missions and Charities were £16,428 compared to £16,490 in 2023. Specific outreach collections and the usual overseas support and Peter fund contributions ensured outreach remained at a high level.

Activities Directly Related to the Work of the Church (Note 3(b))

The PCC agreed to the requested 2024 'Parish Share' with the Diocese of Bristol this year at a rate of £8,000 per month. We note that in 2025 this has been increased to £8,250 per month. Heating lighting and cleaning costs were notably higher this year as previous fixed term deals expired. We are pleased that our timing to fix a new rate has minimized the impact due to prices having reduced from their peak.

The most significant item of service upkeep and maintenance was the refurbishment of 2 vestry rooms to create additional meeting rooms, now called the Tolchard and Parker rooms. The funds for which were provided by the recent legacies. £10k was spent on Lime plastering and related works in the year, water ingress and damage was repaired last year and the re-plastering took place this year. Routine maintenance included the continuing program of redecoration. The PCC are again indebted to Mike and Pete and all those who continue to support the ongoing maintenance of the church and hall.

The costs of running the church hall are included in here and there is an apportionment of some of the church admin and insurance costs to this activity. Specific details are included in the church hall Account at 9f

Education & Youth total expenditure this year increased marginally to £8,276. This expenditure continues to support the youth activity, including a youth leader and worship materials as well as the costs of running Footprints.

Fundraising & Publicity (Note 3(c))

The only expenditure this year is related to running the Burns night fundraiser.

Church Management & Administration (Note 3(d))

Total unrestricted administration costs increased marginally this year by £613 to a total of £13,953. Within this category are the Parish admin salary costs, telephone, printing, stationery and related administrative expenses

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Church Hall (Note 9(f))a

The Church Hall has been trading successfully and the income over expenditure increased this year by £7,765, returning a surplus of £19,415. This increase was due to the effect of increasing utilization and a small increase in the hire charges. Servicing and repairs are predominantly investment in energy efficient measures, for which a partial grant was received. Energy costs reduced this year as the hall started to benefit from the solar panel investment. The PCC wishes to record its thanks to Mike and Emma in continuing to provide a great location for community hire and ensuring our facilities remain in excellent condition.

The PCC has agreed that the surplus will be entirely allocated by increasing the General Reserves. This still leaves the Hall fund with a designated reserve of £5,000, which is deemed adequate.

The Total Resources Used were £219,828 (last year £199,434)

Financial Review Summary of 2024

The total receipts for ordinary **Unrestricted funds** were **£218,141** and are as detailed in the financial statements. **£199,707** was spent to provide the Christian Ministry of St Peters Church, including the Diocesan Parish Share of **£96,000** and charitable grants of **£217**.

The net result for the year was a **Surplus of Unrestricted Receipts over Expenditure of £18,433**. After adjusting for the Unrealised gain on Unrestricted Assets of £1,707 the **Net Income in excess of Expenditure amounted to £20,140**. The major allocations of this surplus are **£19,722 to the General Reserve**. Full details of all the funds are set out in Note 9 to the Financial Activities.

The Receipts for **Restricted funds** were **£16,629**. Restricted resources of **£20,120** was spent to provide the Christian Ministry of St Peters Church including charitable grants of **£16,211**. Due to the Expenditure being higher than the income, there was a small **deficit of Restricted Receipts over Expenditure of £3,491**. After adjusting for the Unrealised gains on Restricted Assets of £1,091 the **Net Expenditure exceeds Income by £2,400**. The major allocation of this Restricted loss was £3,644 relating to the Peter Fund. The PCC agreed to maintain the grant levels to the Charity supported by the Peter Fund by using some of the retained funds that we put aside for this purpose last year. The **Davey Endowment fund increased by £963, as a result of fund valuation as at the year end**. Full details of all the funds are set out in Note 9 to the Financial Activities.

Overall, there was a net **Surplus** in Restricted and Unrestricted Activities of **£17,740**.

During the year Solar panels and battery storage were installed within the church hall. The Panels are written off over their estimated useful economic life of 25 years and the battery storage over 10 years. These are the periods over which the charity is expected to benefit from the expenditure. Depreciation is charged within the church hall income and expenditure

The **Unrealised gain** on our Assets this year mean that our Investments **increased in value by £2,798**.

After taking into account Cash, Stock, Debtors and short-term Liabilities, the balance of Net Current Assets totalled **£167,265**, a reduction of **£4,769** over the previous year. Within this total, Cash held in the Bank or on Deposit totalled **£163,389**, a reduction of **£14,916** over the previous year. Any remaining surplus cash will be put on deposit when prudent to do so.

Reserves Policy

The PCC has not formally adopted a policy covering the level of reserves that should be held against emergencies. Currently the unrestricted assets held represent **121%** of the 2024 unrestricted expenditure which, when considering the pattern of receipts and the nature of expenditure, is deemed adequate.

It is the PCC policy to invest our fund balances with the Church of England Board of Finance. Current Assets are held in the Deposit Fund and Fixed Assets are invested in the CBF Investment Fund — Income Shares.

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2024, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA
111 Eastfield Road
Westbury on Trym
Bristol BS9 4AN

24 April 2025

Accounts

CHURCH of ST PETER, HENLEAZE

Annual Report and Financial Statement of the Parochial Church Council for the year to 31st December 2023



Administrative Information

The Church of Saint Peter, Henleaze is situated in Bristol.
It is part of the Diocese of Bristol within the Church of England.

The correspondence address is:

The Parish Office, Church of Saint Peter Henleaze, The Drive, Henleaze, Bristol BS9 4LD

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Henleaze is a Registered Charity, Number 1131226

The Trustees

The Trustees are the PCC members. PCC members who have served during 2023 are:

Ex-Officio PCC Members		
Clergy		Lay Ministers
The Revd Canon Mark Pilgrim MA	Incumbent	Ian Love
The Revd Kandis Douglas	Curate	Sarah Thomas
		Kathy Kilgour
Churchwardens		Deanery Synod Representatives
	Kathy Kilgour	Kathy Kilgour
	Chris Tohill	Sarah Thorne
		Sarah Thomas

Elected PCC Members		
<i>Elected APCM 2021</i>	<i>Elected APCM 2022</i>	<i>Elected APCM 2023</i>
Pete Dyer	Georgina Cope	David Fenna
Erik Dirdal	Mike Leddra	Alistair Robinson
Lindsey Traub	Wendy Young	Jane Crawford
		Emma Bolton
		Clare Fussell

Objectives and Activities

St Peter's PCC has the responsibility of co-operating with the incumbent, the Revd Canon Mark Pilgrim, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings on the church site in The Drive, Henleaze.

In 2016 the PCC adopted the following guiding principles for all its activities:

St Peter's Vision is ***Lives transformed by following Christ in love and service.*** Its Mission is to 'Worship God. Make friends. Change the world.' and its Values are 'Pray faithfully. Listen well. Act boldly. Serve generously.'

Structure, Governance and Management

St Peter's implements its Vision through the PCC and a variety of Teams, Groups, Sub-Committees and individuals.

PCC's responsibilities are additionally undertaken:

- at the strategic level by the Leadership Team, appointed by the PCC.
- at the executive and operational level between PCC meetings by the Leadership Team acting as the Standing Committee.

The method of appointment of PCC members conforms to the Church Representation Rules 2022. These rules also govern the procedures and activities of the PCC. All church attendees are encouraged to register on the Church Electoral Roll, and to consider seeking election to serve on the PCC.

Bank Accounts are held at: Lloyds Bank, Westbury Branch, 15, High St, Westbury-on-Trym BS9 3DA

Independent Examiner of the Accounts: Mr W Evans, 111, Eastfield Road, Bristol. BS9 4AN

Review of the Year 2023

Public Benefit

The PCC is a charity whose objects fall into the category: "The Advancement of Religion".

All church services of divine worship are freely open to any member of the public. Church services include teaching of a moral and ethical framework to children and adults. This contributes to their spiritual and moral education which will play an important part in helping to make public society better. The church also provides other facilities of public benefit, e.g. it is available, with appropriate staffing, for weddings and funerals; also, the church is open every day as a sacred space and occasionally hosting exhibitions in which any person may spend time in peaceful reflection or prayer.

The PCC believes that these examples illustrate that its activities provide "public benefit" and so entitle it to hold the status of being a registered charity. The general activities of the PCC and the

Church of St Peter, Henleaze - Annual Report and Financial Statement of the Parochial Church Council for the year 2023 church as a whole are reported in greater detail in subsequent paragraphs.

2023: Living 'Worship God. Make Friends. Change the World' as confidence in gathering after the Covid pandemic returns.

2023 saw life return to something like the normality of pre-Covid days – but with the effects of the pandemic very much evident, with considerable numbers of people being wary of some of the commitments that were part of their life before Covid struck. Changes in people's capacities and priorities have taken place which have, on occasions, detracted from but, in other ways, benefitted church life. The implementation of our vision, to see lives transformed by following Christ in love and service, by worshipping God, making friends and changing the world can be seen in the following report of activities.

The major event of 2023 for St Peter's was probably the gaining of our national Eco Church Gold Award – the 40th church in England and Wales to attain this level and the 27th in the Church of England. Thanks go to everyone in our Eco Committee and its Chair, Clare Fussell, for steering the church community to a point where we could apply for Gold Award status in the summer of 2023 and be assessed for it in September – as we were on the 2nd Sunday of Creationtide, 10th September, receiving the good news that our application was successful soon after. The breadth and thorough integration of our Eco activity into church life - exemplified well by the Clothes Swap held in June – was particularly commended. Keeping the momentum going, St Peter's attenders responded in some numbers to an invitation from a PhD student to participate in research on the impact of the climate crisis on households. The Eco Committee also researched and recommended an array of solar panels to be placed on the Hall roof during the late autumn – work that was completed with the installation of 16 panels plus good battery storage of the electricity produced in March 2024.

A second project developed over the course of the year was the move towards creating an appropriate Community Hub for the Henleaze area in preparation for celebrating St Peter's Centenary in 2026. The PCC set itself the task of responding to the question 'What does God want St Peter's to be in 2026?' in 2022 and discerned the answer 'God would want St Peter's to enable Henleaze and the wider community to thrive by developing a Community Hub promoting good relationships and partnership across the area.' The questions of where a Community Hub might be situated and what its focus might be were answered during 2023. As recommended by the PCC in 2022, the Vicar worked with the Minister of Trinity-Henleaze URC, the Rev Neil Thorogood, to prepare and publish a Community Survey, issued as a joint initiative from both churches. The Survey was made available to every community group the churches could identify and to individuals attending both the churches and the churches' Halls. The clearest, most positive response came from the Bristol Dementia Action Alliance. Both St Peter's and Trinity-Henleaze URC joined the BDAA in the Later Life Network representing charities and commercial care providers in the Henleaze and wider area at the first opportunity. The Vicar's invitation to the group to consider creating a Later Life Community Hub to fill the Lower Ground Floor of St Peter's Hall was greeted enthusiastically. A site visit by reps from the group led to an architect being recommended by a member of the group and engaged by St Peter's in the autumn to draw up plans for the siting of a Hub in this area. The plans were submitted in December and have since been costed, with further work on the development and funding of this project now taking place. It is hoped and intended that a Later Life Community Hub be in place for St Peter's Centenary in 2026.

Gathering for worship and fellowship and house groups continued smoothly throughout the year.

The 2022 Easter Sunday 10am experience of holding the service outside because of Covid was repeated in 2023 – not because of Covid but because it was thought holding the service outside would attract non-regular worshippers to it and would be refreshing for the regular congregation. This proved to be the case, on both counts. A number of Sunday 10am services continued to be designated 'All In' services – where the young people and children attended the whole service and contributed to its planning and leading. Our Youth Group met on Monday evenings in church and the Sunday morning children's group met in termtime throughout the year, with space and resources being made available for children on Sunday mornings in the holidays too. Our thanks go to Simon Collins, our Youth Worker, to Sarah Thomas, supporting the Youth Group, and to Paula Robinson and everyone contributing to the Children's activities, under our curate Kandis Douglas' able supervision. Footprints, our Monday morning Toddler Group led by Kathy Kilgour, Sarah Hardiman and Jenny Daunton-Fear, continued to thrive, reaching capacity and now needing a waiting list. Increased interest and willingness among young families to come to services was witnessed at Christmas when the Crib Service was held twice on Christmas Eve and the 10am Christmas Day service was particularly well supported by regulars and visitors.

The mix of formal and informal worship on which St Peter's seems to thrive was maintained throughout the year. Sunday's 8am Holy Communion is 'said' and 'traditional'. The 10am Holy Communion is 'traditional' in its use of liturgy and the Lectionary but opportunities continue to be taken to develop its breadth and style. To this end, a new Order of Service to celebrate the 5 week season of Creationtide was produced and more contemporary hymns and songs have been sung in worship, introduced and sensitively led by Phil Coomber, our Director of Music, and an increasingly active group of instrumentalists and singers. The Singing Group, led by Joy Hollamby and Lizzie Reader, continue to enhance St Peter's worship by singing choral pieces whenever they can and by making a major and very welcome contribution to St Peter's Carol Service.

Sunday's 7.30pm Zoom Service developed its pattern during the year so that it now generally a Compline service with a poem to reflect on on the 1st Sunday of the month, a Bible passage to reflect on on the 2nd Sunday and a piece of art to reflect on on the 4th Sunday. The 3rd Sunday is different and is a Taizé Service, including 10 minutes silent prayer. The 5th Sunday is a break. It's an open service, for anyone to attend, but the regular attenders number 10 – one of whom started to attend in April 2023 and lives south of Bath. As with all services and virtual gatherings, fellowship is enhanced by meeting together in person over food – and this is the case both for the 8am Sunday congregation which has gathered occasionally for coffee and croissants after worship but also for the 7.30pm Sunday congregation which now gathers occasionally for Bring and Share Suppers. Fellowship after worship is also a key feature of the Thursday 10.30am Holy Communion – with the chat over refreshments in the Servedy to which everyone repairs often lasting as long as the service before it!

St Peter's Small Groups continued their pattern of meeting over the year. Thanks go to Helen and Simon Collins, to Sean Quinn and to Andrew Daunton-Fear for leading the House Groups. Belief in Poetry, the Zoom group meeting on Wednesdays at 5.30pm and reading and reflecting on poetry from a Christian perspective, considered a wide variety of poems collected in two anthologies in the first half of the year and then tackled Tennyson's epic The Ryme of the Ancient Mariner in the autumn, finding many rich veins for theological discussion and reflection. Already attended by thirteen people from St Peter's, St Mary's Stoke Bishop, Cotham Parish Church and Woodlands Church, the group added an attender from each of Redland Park URC and Christchurch, City during the year. Ecumenical learning also occurred in Lent when St Peter's and Trinity-Henleaze URC held a Lent Group each, on a joint basis.

Church of St Peter, Henleaze - Annual Report and Financial Statement of the Parochial Church Council for the year 2023
Entering its second year of operation, Saturday morning's Come in for Coffee continued to thrive, offering people in the community and those connected with St Peter's coffee, tea, biscuits (and sometimes cake!) and a chance to chat and get to know a wide variety of people better. It is good to report that the welcome offered on Saturday morning means that one or two people have become attenders of our services at other times of the week.

Throughout the year, thought was given and steps were taken to respond to people's changing needs through the pastoral care St Peter's offers. Those with mobility issues who find getting to church difficult or impossible were provided with Home Communion on a regular basis. Plans were laid for the holding of Fellowship Teas – whereby everyone who sees St Peter's as 'their church' would be invited, over the course of time, to a tea party providing opportunities to meet attenders from their own and different services at a primarily social occasion. Planning also took place to develop a Prayer Chain for requests for prayer to be taken up as and when requested. The fruits of this planning became evident, on both counts, at the start of 2024.

St Peter's care for others is not confined, however, to its attenders. Reflecting our commitment to 'Make Friends' and 'Change the World', St Peter's has been supporting a Syrian refugee family to live within the heart of Henleaze and enable them to thrive in a setting and culture very different to that which they came from. 2023 was the fifth year of this initiative and marked the point at which the family would need new housing and to make their way in this country without specific government support for those of refugee status. 'Henleaze Hospitality' is the name of the small group of attenders who have been overseeing and providing support for the family's parents, in relation to employment and relationships with school and medical authorities, and for the family's children, in relation to reading, homework and other issues. 2023 ended with the family still – unexpectedly – in their Henleaze home: at the time of writing (April 2024) supporting them in their 'officially homeless' situation is as important and stretching as it was when they first arrived.

Two other events are worthy of record. The first is the thorough update given to St Peter's website, the new format being launched early in the year, all designed both to be mobile phone friendly and to be 'invitational' – not putting every bit of information imaginable about St Peter's on the website but giving people a taste and encouraging them to make further contact and, where possible, experience St Peter's life and activities for themselves. The second event is the revival, after a three year Covid-induced break, of our Ale and Arty Charity Festival. Held on 18th November, it saw the church once again thronged with people browsing and buying from craft stalls, enjoying a range of beverages and, in the evening, dancing energetically to the strains of the Jig Mad Wolf Band. Some £1800 was raised through it for local charities.

Underlying this public activity is the quiet and regular service of many people, contributing their time and talents in a whole variety of ways. Our thanks go to our Honorary Curate, Kandis Douglas, to our Licensed Lay Ministers and retired clergy preachers, to the Church's Officers (its Churchwardens, Treasurer and PCC Secretary), PCC members and Independent Auditor of Accounts, to those who maintain and beautify the church (including the Site Committee, sacristans, church cleaners, flower arrangers, and money counters), the church garden (mowers, planters and pruners), those who contribute to services (including wardens, readers, intercessors and coffee makers) and to our Parish Administrator, Emma Woodworth, ably assisted by Mike Leddra as Hall Caretaker.

Church Attendance

	2020	2021	2022	2023
All Ages Average Weekly Attendance	132	79	107	121
Adult Average Weekly Attendance	126	71	91	106
Child Average Weekly Attendance	15	8	16	15
All Ages Average Sunday Attendance	133	67	114	101
Adult Average Sunday Attendance	118	59	98	88
Child Average Sunday Attendance	15	8	16	13
Average "normal Sunday" Communicants	83	46	71	74
Average mid-week communicants	19	12	13	13
Easter Communicants	1	74	109	107
Christmas Communicants	1	61	90	97
Baptisms	1	1	7	5
Confirmations	0	0	0	0
Weddings	0	1	2	1
Funerals in church	1	10	8	6
Electoral Roll	192	181	181	181

Attendance figures for 2020 predominantly based on services which took place in church prior to Covid.

Attendance figures for 2021 are based on service which took place in Church post lockdown when the building was able to re-open. Some restrictions were still in place and people were cautious about visiting indoor venues. Figures do not include those individuals who chose to attend via zoom.

Attendance figures for 2022 and 2023 include an average 'Church at Home' adult attendance on Zoom and other devices of 20 and 12 respectively per week.

Church Governance and Administration

The Parochial Church Council met six times in 2023. The average attendance percentage was 67%. Committees met between meetings and reports of their deliberations were received by the full PCC and discussed and agreed for action where necessary. A big thank you goes to our PCC Secretary, Katharine Ford, who has served the PCC wonderfully, keeping meticulous minutes and maintaining the timetable for agenda collation, report receiving and APCM preparation with exemplary care and attention.

On behalf of all St Peter's attenders, I take this opportunity to thank all who have help sustain and develop St Peter's mission and ministry in 2023 for their efforts and hard work.

Mark Pilgrim
Vicar

Financial Statements

See accompanying Financial Review of 2023.

See accompanying Statement of Financial Activities 2023.

Report on the Fabric of the Church and Church Hall

See Report on the Fabric 2023, Appendix 1, below

Electoral Roll

See Electoral Roll Report 2023, Appendix 2, below.

Deanery Synod

See Bristol West Deanery Synod Report 2023, Appendix 3, below

Appendix 1 Report on the Fabric

Report on the Fabric, Goods & Ornaments of the Church up to December 2023

Work carried out during 2023

- Replace 4 metres of defective lead box guttering behind the parapet of the North Transept (Jan).
- Replace obsolete electrical distribution board (Board no. 1) with modern equivalent (Feb).
- Replace faulty cable feeding outdoor light stand on SW steps (Feb).
- Fire Extinguisher annual test & inspection (Mar).
- Prune shrubs & tidy borders surrounding the church (Apr).
- Carry out alterations to the Audio/Visual system to improve sound reproduction quality (Apr).
- Portable electrical appliance testing (July).
- Heating boiler maintenance & installation of 2 Carbon Monoxide alarms in boiler room and organ loft (Aug)
- 5 yearly Electrical Installation Inspection & Testing including remedial work (Sept)
- Seal & repaint metalwork of the Clerestory windows & West end upper window (Sept)
- Emergency Lighting annual testing (Dec)

Goods & Ornaments of the Church

- All valuable items of Silverware etc are kept in the safe. No losses have occurred during the past year.

The members of the church site team are Peter Dyer, Mike Leddra and Brian McMurrin. I would like to record a vote of thanks for their time, expertise and energy in maintaining the church buildings and grounds to such a high standard.

Chris Tohill – Churchwarden

On 31st December 2023 there were 181 names on the Electoral Roll.

Appendix 3 Bristol West Deanery Synod Report 2023

Introduction

Three Deanery Synods took place, all were held in person, unlike the two previous years when many meetings had to be conducted by Zoom.

In 2023 and the key themes were:

- **Missional Communities and Missional Engagement TC.T**
- **Understanding the TC.T Value - Generosity**
- **DLT Elections and understanding the TC.T Value - Creativity**

March Deanery Synod:

Missional Communities and Missional Engagement TC.T

Deanery Synod on 14 March 2023 focused upon this being a Triennial Year and exploring the missional opportunities with Bristol West. The Meeting was held in person at St Mary's Leigh Woods.

Triennial Year

Synod was reminded by the Area Dean that this is a Triennial year. Consequently, Deanery Representative will need to be elected at APCMs for a three-year term of office and in accordance with the number stipulated for parishes and united benefices.

The Deanery Synod Annual Report will be ready for circulation prior to the commencement of APCMs.

The Main Theme: Missional Communities and Missional Engagement TC.T

The Area Dean welcomed Rob Mountain, Director of Transformation, and members of the Diocesan Transformation Team. Rob introduced the session with some slides demonstrating the reason why this Diocese is participating in the National Emerging Church programme and how this begins to translate at a local level.

Following the TCT overview, Synod broke into discussion groups to identify the active opportunities that might start to shape the projects across the Deanery that could form a focus for TCT Missional Community activities. Recognising that some of these projects could and should cross boundaries of geography, parish, deanery, denominations, inter-faith and other organizations.

Discussion output is included with these minutes (see attachment) and have been gathered under the emergent headings:

- **Activities and Events**
- **Worship and Teaching**

- **Crossing Boundaries**
- **Culture Shift**
- **Resourcing**

The Uganda Link

Rev Janet Hill and Sarah Thomas updated Synod on the Deanery trip to our link Dioceses in N Uganda which took place at the end of October 2022.

May Deanery Synod:

The 'Transforming Church. Together' Value 'Generosity'

Deanery Synod on 17 May 2023 focused upon our understanding of the TC.T value – 'Generosity' - and how this is exhibited in our words and actions. The Meeting was held in person at Christ Church Clifton.

The Main Theme: Generosity, one of the four values within Transforming Church. Together

The Area Dean reminded us of the four values of the diocese, Openness, Creativity, Generosity and Bravery. We reflected in pairs and groups on the diocesan definition,

'We value generosity and receive and give sincerely. We give our time and resources to share what we know of Jesus' love. We want our communities to feel supported and cared for in the way Jesus would do, to experience God's love through our action and an opportunity to journey into faith if they choose.'

Then in different groups we discussed what generosity looked like, we shared ideas and wrote on post it notes. There was feedback from every group, including a range of suggestions, from publicising food baskets in churches to showing generosity in our listening towards others stories.

The Uganda Link

Rev Janet Lee showed slides from the trip last October and in particular of Lira Palwo clinic, the remote health clinic in Kitgum Diocese which is this year's deanery project.

October Deanery Synod:

The 'Transforming Church. Together' Value 'Creativity'

Deanery Synod on 5 October 2023 focused upon DLT Elections and the TC.T value of Creativity. The Meeting was held in person at Holy Trinity, Westbury on Trym.

The Main Theme: Creativity, one of the four values within Transforming Church. Together Elections to the DLT

It was noted that there was a lack of clarity as to the purpose and functions of the DLT, action on Area Dean to circulate role descriptions for clergy and lay reps ahead of next Deanery Synod.

Creativity

Caroline Jowett-Ive, Diocesan Director of People and Bishop's Staff link to Bristol West, reported on the Transforming Church Together, TCT, 5-year programme to bring transformation with £6.8million grant. The money would help funds new roles, both full and part time, permanent and temporary, clergy and lay. Two particular new roles to note concerning clergy in our deanery,

Church of St Peter, Henleaze - Annual Report and Financial Statement of the Parochial Church Council for the year 2023 were Rev Andy Murray, now made Dean of priority communities and Rev Anjali Kanagaratnam, Racial Justice coordinator.

Caroline then introduced the evening's key topic 'Creativity':

'We value creativity and we co-operate with the work of the Spirit. We are faithful, rooted in faith and responsive to the Spirit. Our communities feel inspired, this is bold and joyful faith, work and worship that engages us all. We want our communities to experience a variety of projects and worship styles, celebrating tradition and innovation in connection to God.'

Looking at the definition of creativity, the synod then discussed in small groups how creativity was and could be expressed in their parishes. The results are attached to this report.

The Uganda Link

The Revd. Janet Lee mentioned the bank issues currently being addressed and which will be shortly resolved. She also talked about the Bristol-Uganda partnership, which is now 54 years old, and that it will be an item for discussion at Bishop's Council in December.

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2023

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2023	Unrestricted 2022	Restricted 2022	TOTAL 2022
INCOMING RESOURCES							
Incoming resources from donors	2(a)	129059	0	129059	133178	2723	135901
Other voluntary incoming resources	2(b)	11662	23688	35350	1000	13782	14782
Income from charitable & ancillary trading	2(c)	54879	0	54879	53018	0	53018
Other ordinary incoming resources	2(d)	0	0	0	0	0	0
Income from investments	2(e)	6480	334	6814	4075	137	4212
TOTAL INCOMING RESOURCES		202080	24022	226102	191271	16642	207913
RESOURCES USED							
Grants	3(a)	2397	14093	16490	2251	12140	14391
Activities directly related to the work of the church	3(b)	159298	6756	166054	152093	1807	153900
Fund raising & publicity	3(c)	2708	0	2708	3011	0	3011
Church management & administration	3(d)	14182	0	14182	11991	3172	15163
TOTAL RESOURCES USED		178585	20849	199434	169346	17119	186465
NET INCOMING/(OUTGOING) RESOURCES BEFORE INV GAINS		23495	3173	26668	21925	-477	21448
GAINS & LOSSES ON INVESTMENTS							
realised		0	0	0	0	0	0
unrealised		6411	4102	10513	-9092	-5817	-14909
		6411	4102	10513	-9092	-5817	-14909
NET INCOME/EXPENDITURE BEING NET MOVEMENT IN FUNDS		29906	7275	37181	12833	-6294	6539
BALANCES BROUGHT FORWARD AT 1 JANUARY 2023 (2022)		191174	65937	257111	178341	72231	250572
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023 (2022)		221080	73212	294292	191174	65937	257111

BALANCE SHEET AT 31 DECEMBER 2023

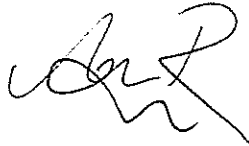
	Note	2023	2022
FIXED ASSETS			
Investment assets	5b	<u>122257</u>	<u>111744</u>
CURRENT ASSETS			
Stock	7	15	233
Cash on deposit		79452	79452
Cash at bank		98854	80237
Debtors & prepayments		13495	7829
		<u>191816</u>	<u>167751</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	8	<u>-19781</u>	<u>-22384</u>
NET CURRENT ASSETS		<u>172035</u>	<u>145367</u>
NET ASSETS		<u>294292</u>	<u>257111</u>
FUNDS			
Unrestricted	6	221080	191174
Restricted		73212	65937
		<u>294292</u>	<u>257111</u>

Signed :-

Rev C M Pilgrim
Vicar

A J Robinson
Hon Treasurer

Dated :- 7th May 2024

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2023, which are set out on pages 1 to 10.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA
111 Eastfield Road
Westbury on Trym
Bristol BS9 4AN

3 May 2023

Accounts

CHURCH of ST PETER, HENLEAZE

Annual Report and Financial Statement of the Parochial Church Council for the year to 31st December 2022



Administrative Information

The Church of Saint Peter, Henleaze is situated in Bristol.
It is part of the Diocese of Bristol within the Church of England.

The correspondence address is:

The Parish Office, Church of Saint Peter Henleaze, The Drive, Henleaze, Bristol BS9 4LD

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Henleaze is a Registered Charity, Number 1131226

The Trustees

The Trustees are the PCC members. PCC members who have served during 2021 are:

Ex-Officio PCC Members		
Clergy		Lay Ministers
The Revd Canon Mark Pilgrim MA	Incumbent	Ian Love
The Revd Kandis Douglas	Curate	Sarah Thomas
		Kathy Kilgour
Churchwardens		Deanery Synod Representatives
Sarah Hardiman		Kathy Kilgour
Kathy Kilgour		Sarah Thorne
		Sarah Thomas

Elected PCC Members		
<i>Elected APCM 2020</i>	<i>Elected APCM 2021</i>	<i>Elected APCM 2022</i>
David Fenna	Pete Dyer 2021-24	Georgina Cope
Alistair Robinson	Erik Dirdal 2021-24	Mike Leddra
Jane Crawford	Lindsey Traub 2021-24	Wendy Young
Emma Bolton		
Clare Fussell		
Elliot George – 2 year term		

Objectives and Activities

St Peter's PCC has the responsibility of co-operating with the incumbent, the Revd Canon Mark Pilgrim, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings on the church site in The Drive, Henleaze.

In 2016 the PCC adopted the following guiding principles for all its activities:

St Peter's Vision is *Lives transformed by following Christ in love and service*. Its Mission is 'Worship God. Make friends. Change the world.' and its Values are 'Pray faithfully. Listen well. Act boldly. Serve generously.'

Structure, Governance and Management

St Peter's generally implements its Vision through the PCC setting and undertaking Targets each year. Work on these Targets is carried out by a variety of Teams, Groups, Sub-Committees and individuals including the the Site Committee, the Preaching Team, the Healing Group, the Youth Team, the Safe and Welcome Team and many others.

PCC's responsibilities are additionally undertaken:

- at the strategic level by the Leadership Team, appointed by the PCC.
- at the executive and operational level between PCC meetings by the Leadership Team acting as the Standing Committee.

The method of appointment of PCC members conforms to the Church Representation Rules 2011. These rules also govern the procedures and activities of the PCC. All church attendees are encouraged to register on the Church Electoral Roll, and to consider seeking election to serve on the PCC.

Bank Accounts are held at: Lloyds Bank, Henleaze Branch, 73 Henleaze Road, Bristol BS9 4JS

Independent Examiner of the Accounts: Mr W Evans, 111, Eastfield Road, Bristol. BS9 4AN

Review of the Year 2022

Public Benefit

The PCC is a charity whose objects fall into the category: "The Advancement of Religion".

All church services of divine worship are freely open to any member of the public. Church services include teaching of a moral and ethical framework to children and adults. This contributes to their spiritual and moral education which will play an important part in helping to make public society better. The church also provides other facilities of public benefit, e.g. it is available, with appropriate staffing, for weddings and funerals; also, the church is open every day as a sacred space and occasionally hosting exhibitions in which any person may spend time in peaceful reflection or prayer.

The PCC believes that these examples illustrate that its activities provide “public benefit” and so entitle it to hold the status of being a registered charity. The general activities of the PCC and the church as a whole are reported in greater detail in subsequent paragraphs.

2022: Living ‘Worship God. Make Friends. Change the World’ in the post-Covid world

Throughout 2022 people were able to meet and gather freely – but people responded to these opportunities in different ways. Some embraced the opportunities quickly and, for instance, were keen to share the Peace at Communion by shaking people’s hands; others, especially those with underlying frailties, were understandably cautious and either needed to keep some distance from others in social situations or, to limit their exposure not only to Covid but also to other infections, chose not to attend every gathering offered. St Peter’s life therefore returned to a ‘new normal’ by the end of the year. That we had turned some sort of page was clearly evident over Christmas 2022 when St Peter’s was filled to capacity for the Christmas Eve Crib Service and the 10am Christmas Communion was attended both by regulars and a good many visitors, making the congregation some 50% larger than anticipated.

Throughout the preceding months of the year St Peter’s engaged in its mission steadily, according to people’s capacity to be involved. The Eco Committee took advantage of people’s willingness to meet outside rather than in confined quarters by holding an Eco Festival morning on a Saturday in March. This saw different generations mixing together, refurbishing the wild flower area in the Wild Garden, sowing seeds in pots to take home and engaging with the Creation Project art installation organised by John White from the Diocese’s Hazelnut Church.

For Lent St Peter’s hosted two Living in Love and Faith groups, open for people across the Deanery to attend, encouraging and enabling people to engage with the information and education resources produced by the Church of England to address important issues around sexuality and human identity.

The experience gained during Lockdowns of using Zoom for worship and discussion was built on throughout the year. The 7.30pm Sunday Contemplative Service stayed on Zoom and, by doing so, enabled regulars to attend wherever in the country they were and also attracted one or two new attenders for whom this format works particularly well. The Wednesday afternoon Poetry group completed its reading of the whole of Dante’s ‘The Divine Comedy’ in July and, in September, took on a new name (‘Belief in Poetry’) as, from September to the end of the year, it explored the poetry of the 17th Century Metaphysical Poets. This group was attended by people not only from St Peter’s but from St Mary’s, Stoke Bishop, Woodies and Cotham Parish Church as well.

An innovation – and perhaps the biggest success of the year – was Saturday morning Coffee and Chat, styled as ‘Come in for Coffee’ in external publicity. Proposed by a group believing that some people both in the church and the wider community would appreciate the opportunity to meet for coffee and chat and so get to know different people, Saturday morning between 10am and 12 noon was designated as ‘Come in for Coffee’ time and, even though the church was at times pretty chilly, a steady flow of people began to attend. The originating group’s vision was borne out: regular attenders of St Peter’s different services have become regular attenders as have some in the community, who may attend St Peter’s worship infrequently or not at all. Regardless of church attendance, relationships are being fostered and new friendships being formed in a ‘Kingdom of God realising’ way. Our congratulations go to all involved in getting this off the ground.

Throughout the year people were attentive to the question of whether the best response to the 2026 Vision question 'What does God want St Peter's to be in 2026?' was 'Creating a Henleaze Community Hub'. The success of Coffee and Chat indicated that we were going in an appropriate direction. Mark Pilgrim met with Neil Thorogood, the Minister of Trinity-Henleaze URC, on a monthly basis throughout the year to develop the possibility of community partnership on an ecumenical, 'united church' basis. Their discussions resulted in a proposal to take a step back and, rather than propose a pre-emptive physical Community Hub, devise a survey which would enable different groups in Henleaze to describe their current experience of partnership, how this might be developed and how the gaps in community provision that they saw might be closed. The results of this survey, conducted in the first months of 2023 are currently awaited.

The need to develop new patterns of pastoral care to respond to our current context was addressed in various ways. A Health and Wellbeing Survey, inviting participation from all St Peter's attenders, was devised and administered by a small group of St Peter's people very experienced in health care, under the auspices of the PCC. This led to proposals for an updated Pastoral Team which are still being refined and worked on. On the practical pastoral care front, in May St Peter's was invited by the recently built Trymview Hall residential care home on the old Southmead Police Station site to conduct a weekday service there. Discussion with St Stephen's, Southmead parish (where Trymview is situated) led to St Peter's being given free rein to conduct services there. With St Peter's own Joyce Harper (aged 102) and two mothers of St Peter's attenders being residents, this seemed a natural thing to do. The Vicar leads hymn singing with Home Communion there on Wednesday afternoons on a more or less fortnightly basis.

Throughout 2023 St Peter's continued to be a Christian community to which ordinands and lay people in training were attached for placements – to broaden and develop their own experience of mission and ministry and to be a benefit and gift to St Peter's, through the sharing of their own talents and expertise. Zoe Braven Giles left us after two years, having been responsible, with our current ordinand Anthea Anthony, for starting and leading a monthly in term time Sunday 4pm Messy Church. We also said farewell and thank you to another ordinand and his wife, Elliot and Megan George, who had been with us for a full three years and contributed hugely, especially to our youth work and to the music side of our worship, in their time with us.

A hugely important and beneficial development for St Peter's during 2022 was an influx of new attenders, especially at our 10am and 7.30pm Sunday services. Developments in churches elsewhere meant that we were joined at 10am by people from the Church of the Good Shepherd, Bishopston, Redland Parish Church and Christchurch, Clifton and at 7.30pm by someone who previously attended Baptist churches and by two people who also attended Quaker meetings. One or two of these had broken the ice with St Peter's by coming to our Outdoor Easter Day service (held in the church car park). Others had started coming at other times (one through coming to and being made welcome at a Saturday morning Coffee and Chat). These new attenders have brought not only their welcome presence and giving but also diverse talents - most obviously seen in the refreshingly wide variety of music and song now offered as part of our worship, but also evident in the care and expertise with which our church AV system is managed and in the complete overhaul and replacing of our church website. Thanks are due to Philip Coomber for his contribution to our music (and see below), to Louise Condon for her contribution to our pastoral care, to Chris Tohill for his AV expertise and to Sean Quinn both for stepping up to play guitar, a move which has led to other instrumentalists playing more frequently, and for ensuring that the much needed website revamp went ahead in a timely and proficient way.

Of great significance also has been the development that has taken place to our Organist role. Much appreciated for offering her gifts at the organ and piano freely as St Peter's sole Organist for a number of years, Katharine Ford indicated after Easter that she would relinquish this responsibility in six months time. Days after making this known, it became evident that Philip Coomber, recently arrived from Christchurch, Clifton, was an accomplished organ and piano player. Philip's agreement to take on the role with the proviso that he be part of a team rather than solely responsible has led, with the help and contribution of others, to a flowering of musical talent across St Peter's worship – with Katharine Ford and David Fenna forming the organ and piano team and instrumentalists and singers contributing to worship in all sorts of different and very welcome ways. The directing and organisational skills of Lizzie Reader and Joy Hollamby in relation to the Singing Group have been much appreciated too.

The sense that St Peter's was already performing a Community Hub role which could be developed further in future was reinforced in September when someone came to the Parish Office asking about using space at St Peter's for a community group. They had enjoyed coming to St Peter's during the week for reflection and prayer time and now felt confident to ask for assistance with their own mature student degree project – the running of a community group course relating to English Literature (in this case 'The lyrics of the Beatles'). So it was that, through the autumn, a Beatles Appreciation Group met on five occasions in the Hall Meeting Room – and is still active to this day, with the Vicar as a member!

In addition to the specific activities mentioned above, much has gone within the regular undertaking of St Peter's mission and ministry. St Peter's is benefitting enormously from Kandis Douglas, our curate, offering her gifts so freely and generously. Through her ministry, our children's and youth work is integrated with our Sunday worship and our repertoire of hymns and songs has been much widened. Kandis' pastoral ministry is also appreciated on Thursday mornings by the 10.30am congregation and by those she visits, sometimes with Home Communion, on other occasions. Simon Collins, our Youth Worker, leads the much enjoyed Monday evening Youth Group and plays a major part, with others, in running and leading our Sunday morning children's provision. Sarah Thomas, Kathy Kilgour and Ian Love have offered much and varied ministries both within and beyond St Peter's in their capacities as Licensed Lay Ministers. The support of Andrew Daunton Fear and Peter Chambers as retired clergy is much appreciated too. Sarah Hardiman and Kathy Kilgour have done sterling work through the year as our Churchwardens, as has Katharine Ford as PCC Secretary. Alistair Robinson has taken up the mantle of Church Treasurer and, with Emma Woodworth's assistance, has spent a considerable amount of time integrating and streamlining St Peter's finances through the use of a new accounting system. Will Evans' time and expertise as Independent Examiner of the Accounts is much appreciated. We thank all the above.

This is the time also to thank all those who volunteer their time and talents for wardening, contributing to worship as sacristans, readers, intercessors and musicians, church flower arranging, church cleaning, cash counting, gift aid administration, site maintenance, refreshment serving and hospitality for their efforts. We thank also our paid staff, Emma Woodworth (Parish Administrator) and Mike Leddra (Hall Maintenance) for their commitment and dedication beyond the call of duty.

Church Attendance

	2019	2020	2021	2022
All Ages Average Weekly Attendance	163	132	79	127
Adult Average Weekly Attendance	145	126	71	91
Child Average Weekly Attendance	18	15	8	16
All Ages Average Sunday Attendance	135	133	67	114
Adult Average Sunday Attendance	117	118	59	98
Child Average Sunday Attendance	18	15	8	16
Average "normal Sunday" Communicants	99	83	46	71
Average mid-week communicants	20	19	12	13
Easter Communicants	194	1	74	109
Christmas Communicants	139	1	61	90
Baptisms	9	1	1	7
Confirmations	0	0	0	0
Weddings	0	0	1	2
Funerals in church	5	1	10	8
Electoral Roll	191	192	181	190

Attendance figures for 2020 predominantly based on services which took place in church prior to Covid.

Attendance figures for 2021 are based on service which took place in Church post lockdown when the building was able to re-open. Some restrictions were still in place and people were cautious about visiting indoor venues. Figures do not include those individuals who chose to attend via zoom.

Attendance figures for 2022 include an average 'Church at Home' adult attendance on Zoom and other devices of 20 per week.

Church Governance and Administration

The Parochial Church Council met six times in 2022. The average attendance percentage was 58%. Committees met between meetings and reports of their deliberations were received by the full PCC and discussed and agreed for action where necessary.

On behalf of all St Peter's attenders, I take this opportunity to thank all who have help sustain and develop St Peter's mission and ministry in 2022 for their efforts and hard work.

Mark Pilgrim
Vicar

CHURCH of ST PETER, HENLEAZE
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Financial Review of 2022

Incoming financial resources

Incoming Resources from Donors (Note 2(a))

The Income from Gift Aided Planned Giving including the Tax Recovery and Non-Gift Aided Planned Giving reduced slightly this year by £1,278 (1.0%) to £128,732 (2021: £130,010). Despite the loss of a few long standing members of the congregation, we benefited from some new members who also became planned Givers. An even greater proportion of planned Givers were able to Gift Aid their donations, thus enabling us to recover 25% of their donations from HMRC.

The Income from Cash Collections saw a significant increase in 2022 to £3743 compared to £833. This includes the Tax Recovery under the Small Donations Scheme. This is due to the resumption of services in church and, in particular, the Christmas services. Increases in memorial service donations and greater use of the credit card machines for general donations has also had a significant impact.

For 2022 there is a decrease in sundry donations, which tend to be "lumpy" depending on one-off events and the majority of this (£2,500 including tax recovery) was from the Kilgour family to allow the church to provide a defibrillator and installation, allowing both church, hall and the general public to have access if needed.

This all leads to an overall static position in Income from Donors of £135,901 this year compared to £135,597 last year.

Other Voluntary Incoming Resources (Note 2(b))

No grants were received this year (nor in 2021),

There was no specific Treasure Sunday appeal this year as due to the significant cost pressures people were under. Instead the congregation were asked to review their own situation and if they felt able to make any additional contributions this would be very welcome. We had also supported a number of additional specific outreach campaigns.

Peter Fund Planned Giving and other special donations (including tax recovery) decreased marginally by £65 to £6,205 during the year.

Legacies totaling £1,000 were received during 2022 from the estates of the late Pat Harwood Smith, a former worshipper at St Peter's. (2021: £2,000).

The Footprints' fund (formerly known as Toddlers) saw donations of £1,404 received, reflecting a full year and increasing numbers.

Income from Charitable and Ancillary Trading (Note 2(c))

Our total Fee, Hire and Heating Income, etc. increased marginally to £6,772 from £6,457 (5%). This reflected the good work in generating these bookings and the use of the church as a polling station on 5th May 2022. Tradecraft income was up on the previous year and allowed a surplus to be used to support the Tradecraft Exchange and the Church activities. Church Hall Income has increased by 91% to £43,413 reflecting the excellent work of Emma Woodworth, Parish administrator, in filling booking slots and maximizing usage. We were also able to keep hire rates stable at this difficult time to support our regular users.

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Other ordinary Incoming Resources (Note 2(d))

Nothing received this year, nor in 2021.

Our Income from Investments (Note 2(e)) was up to £4,212 from £3,103 (+35%), due to a significant increase in deposit interest rates.

The Total Incoming Resources were £207,913 (last year £185,073)

Financial Resources Used

Grants (Note 3(a))

Grants to the Church overseas and to Home missions and Charities were £14,392 compared to £13,356 in 2021. Specific outreach collections and the usual overseas support and Peter fund contributions ensured outreach remained at a high level. It should be noted that much of these were still unpaid at the end of the year as a result of greater validation of the recipient following changes to bank details.

Activities Directly Related to the Work of the Church (Note 3(b))

The PCC agreed to the requested 2022 'Parish Share' with the Diocese of Bristol this year at a rate of £8,000 per month. We also agreed to review this mid year and increased it by £10,000 for the year on the basis that there was a general need and our church funding remained strong. The total for 2022 was therefore £106,000 compared to £91,000 in 2021. Heating lighting and cleaning costs were slightly higher this year although we have been sheltered from energy price rises as a result of having fixed term deals lasting into 2023/2024.

There was little needed to be spent on building repairs this year after a couple of years of additional costs. Water ingress and damage continues to be an issue and significant expenditure is anticipated in 2023 with a budget to undertake a number of necessary projects.

The costs of running the church hall are included in here and there is an apportionment of some of the church admin and insurance costs to this activity. Specific details are included in the church hall Account at 9f

Education & Youth total expenditure this year increased by £1684 to £7,502 as a result of higher youth worker salaries, messy church activities and some materials to support the youth activity.

Fundraising & Publicity (Note 3(c))

Costs increased this year by £291 to a total of £3,011. This is due to an increase in Traidcraft's cost of sales which are offset by additional sales income.

Church Management & Administration (Note 3(d))

Total unrestricted administration costs increased this year by £948 to a total of £13,166. Increased hours for the office administrator and increased salary costs were responsible for some of this. The photocopier lease has been renegotiated in 2023 which should see a reduced charge ongoing. Sundry restricted costs represent the purchase and installation of the defibrillator.

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Church Hall (Note 9(f))a

The Church Hall has significantly increased its trading surplus by £10,508, returning a surplus of £17,903. Most of this increase was due to an increase in lettings throughout the whole year compared to a Covid hit 2021. No major building or equipment costs were incurred in 2021. Our Parish Administrator, Emma Woodworth continued with the Hall administration duties replacing lost regular income with new bookings. The PCC wishes to record its thanks to Mike and Emma in helping to achieve what they believe is an excellent result and ensuring our facilities remain in excellent condition.

The PCC has agreed that the surplus will be entirely allocated by increasing the General Reserves. This still leaves the Hall fund with a designated reserve of £5,000, which is deemed adequate.

The Total Resources Used were £186,465 (last year £158,227)

Financial Review Summary of 2022

The total receipts for ordinary **Unrestricted funds** were **£191,271** and are as detailed in the financial statements. **£170,997** was spent to provide the Christian Ministry of St Peters Church, including the Diocesan Parish Share of **£106,000** and charitable grants of **£2,251**.

The net result for the year was a **Surplus of Unrestricted Receipts over Expenditure of £20,274**. After adjusting for the Unrealised loss on Unrestricted Assets of £9,092 the **Net Income in excess of Expenditure amounted to £11,182**. The major allocations of this surplus are **£13,446 to the General Reserve**. Full details of all the funds are set out in Note 9 to the Financial Activities.

The Receipts for **Restricted funds** were **£16,642**. Restricted resources of **£17,119** was spent to provide the Christian Ministry of St Peters Church including charitable grants of **£12,140**. Due to the Expenditure being more than the income, there was a small **deficit of Restricted Expenditure over Receipts of £477**. After adjusting for the Unrealised losses on Restricted Assets of £5,817 the **Net Expenditure exceeded Income by £6,294**. The major allocation of this Restricted loss is **£5,817 to the Davey Endowment fund, as a result of fund valuation as at the year end**. Full details of all the funds are set out in Note 9 to the Financial Activities.

Overall, there was a net **Surplus** in Restricted and Unrestricted Activities of **£6,539**.

The **Unrealised loss** on our Assets this year mean that our Investments **decreased in value by £14,908**. This reversed the gain seen in last year and reflects a volatile market.

After taking into account Cash, Stock, Debtors and short-term Liabilities, the balance of Net Current Assets totalled **£145,367**, an increase of **£21,448** over the previous year. Within this total, Cash held in the Bank or on Deposit totalled **£159,689**, an increase of **£44,173** over the previous year. £20k of this will reverse in early 2023 as creditors unwind and expenditure on building repairs increases. Surplus cash will be put on deposit when prudent to do so.

Reserves Policy

The PCC has not formally adopted a policy covering the level of reserves that should be held against emergencies. Currently the unrestricted assets held represent **113%** of the 2022 unrestricted expenditure which, when considering the pattern of receipts and the nature of expenditure, is deemed adequate.

It is the PCC policy to invest our fund balances with the Church of England Board of Finance. Current Assets are held in the Deposit Fund and Fixed Assets are invested in the CBF Investment Fund — Income Shares.

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2022, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA
111 Eastfield Road
Westbury on Trym
Bristol BS9 4AN

22 April 2023

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2022

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2022	Unrestricted 2021	Restricted 2021	TOTAL 2021
INCOMING RESOURCES							
Incoming resources from donors	2(a)	133178	2723	135901	135535	62	135597
Other voluntary incoming resources	2(b)	1000	13782	14782	2000	12677	14677
Income from charitable & ancillary trading	2(c)	53018	0	53018	31696	0	31696
Other ordinary incoming resources	2(d)	0	0	0	0	0	0
Income from investments	2(e)	4075	137	4212	3093	10	3103
TOTAL INCOMING RESOURCES		191271	16642	207913	172324	12749	185073
RESOURCES USED							
Grants	3(a)	2251	12140	14391	2269	11087	13356
Activities directly related to the work of the church	3(b)	152093	1807	153900	128303	1630	129933
Fund raising & publicity	3(c)	3011	0	3011	2720	0	2720
Church management & administration	3(d)	11991	3172	15163	12218	0	12218
TOTAL RESOURCES USED		169346	17119	186465	145510	12717	158227
NET INCOMING/(OUTGOING) RESOURCES BEFORE INV GAINS		21925	-477	21448	26814	32	26846
GAINS & LOSSES ON INVESTMENTS							
realised		0	0	0	0	0	0
unrealised		-9092	-5817	-14909	9667	6184	15851
		-9092	-5817	-14909	9667	6184	15851
NET INCOME/EXPENDITURE BEING NET MOVEMENT IN FUNDS		12833	-6294	6539	36481	6216	42697
BALANCES BROUGHT FORWARD AT 1 JANUARY 2022 (2021)							
		178341	72231	250572	141860	66015	207875
BALANCES CARRIED FORWARD AT 31 DECEMBER 2022 (2021)							
		191174	65937	257111	178341	72231	250572

BALANCE SHEET AT 31 DECEMBER 2022

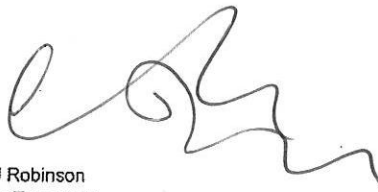
	Note	2022	2021
FIXED ASSETS			
Investment assets	5b	<u>111744</u>	<u>126652</u>
CURRENT ASSETS			
Stock	7	233	228
Cash on deposit		79452	79452
Cash at bank		80237	36064
Debtors & prepayments		7829	10898
		<u>167751</u>	<u>126642</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR			
	8	<u>-22384</u>	<u>-2723</u>
NET CURRENT ASSETS		<u>145367</u>	<u>123919</u>
NET ASSETS		<u>257111</u>	<u>250571</u>
FUNDS			
Unrestricted	6	191174	178340
Restricted		65937	72231
		<u>257111</u>	<u>250571</u>

Signed :-



Rev C M Pilgrim
Vicar

Dated :- 14.5.23



A J Robinson
Hon Treasurer

Accounts

CHURCH of ST PETER, HENLEAZE

Annual Report and Financial Statement of the Parochial Church Council for the year to 31st December 2021



Administrative Information

The Church of Saint Peter, Henleaze is situated in Bristol.
It is part of the Diocese of Bristol within the Church of England.

The correspondence address is:

The Parish Office, Church of Saint Peter Henleaze, The Drive, Henleaze, Bristol BS9 4LD

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Henleaze is a Registered Charity, Number 1131226

The Trustees

The Trustees are the PCC members. PCC members who have served during 2021 are:

Ex-Officio PCC Members		
Clergy		Lay Ministers
The Revd Canon Mark Pilgrim MA	Incumbent	Ian Love
The Revd Kandis Douglas	Curate	Sarah Thomas Kathy Kilgour
Churchwardens		Deanery Synod Representatives
Sarah Hardiman		Kathy Kilgour
Kathy Kilgour		Sarah Thorne
		Sarah Thomas

Elected PCC Members		
<i>Elected APCM 2019</i>	<i>Elected APCM 2020</i>	<i>Elected APCM 2021</i>
Mary Goronwy (RIP)	David Fenna	Pete Dyer 2021-24
Catherine Leask (retired 2020)	Alistair Robinson	Erik Dirdal 2021-24
Wendy Young	Jane Crawford	Lindsey Traub 2021-24
Mike Leddra	Emma Bolton	
Georgina Cope (Nov.19)	Clare Fussell	
	Elliot George – 2 year term	

Objectives and Activities

St Peter's PCC has the responsibility of co-operating with the incumbent, the Revd Canon Mark Pilgrim, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings on the church site in The Drive, Henleaze.

In 2016 the PCC adopted the following guiding principles for all its activities:

St Peter's Vision is *Lives transformed by following Christ in love and service*. Its Mission is 'Worship God. Make friends. Change the world.' and its Values are 'Pray faithfully. Listen well. Act boldly. Serve generously.'

Structure, Governance and Management

St Peter's generally implements its Vision through the PCC setting and undertaking Targets each year. Work on these Targets is carried out by a variety of Teams, Groups, Sub-Committees and individuals including the the Site Committee, the Preaching Team, the Healing Group, the Youth Team, the Safe and Welcome Team and many others.

PCC's responsibilities are additionally undertaken:

- at the strategic level by the Leadership Team, appointed by the PCC.
- at the executive and operational level between PCC meetings by the Leadership Team acting as the Standing Committee.

The method of appointment of PCC members conforms to the Church Representation Rules 2011. These rules also govern the procedures and activities of the PCC. All church attendees are encouraged to register on the Church Electoral Roll, and to consider seeking election to serve on the PCC.

Bank Accounts are held at: Lloyds Bank, Henleaze Branch, 73 Henleaze Road, Bristol BS9 4JS

Independent Examiner of the Accounts: Mr W Evans, 111, Eastfield Road, Bristol. BS9 4AN

Review of the Year 2020

Public Benefit

The PCC is a charity whose objects fall into the category: "The Advancement of Religion".

All church services of divine worship are freely open to any member of the public. Church services include teaching of a moral and ethical framework to children and adults. This contributes to their spiritual and moral education which will play an important part in helping to make public society better. The church also provides other facilities of public benefit, e.g. it is available, with appropriate staffing, for weddings and funerals; also, the church is open every day as a sacred space and occasionally hosting exhibitions in which any person may spend time in peaceful reflection or prayer.

The PCC believes that these examples illustrate that its activities provide “public benefit” and so entitle it to hold the status of being a registered charity. The general activities of the PCC and the church as a whole are reported in greater detail in subsequent paragraphs.

2021: the year the world began to adjust to Covid 19

2021 began with lockdowns across the country to discourage the spread of Covid. Church services continued to be held via Zoom on Sundays, both Communion at 10am and our Contemplative Service, with a different form of service each week, at 7.30pm.

Lockdown Lent was marked by holding Tea Time Prayer from 4.30 – 5.15pm Tuesday to Friday on Zoom, during which a number of St Peter’s attenders gathered regularly for a chat over a cup of tea and the saying of the short form of Evening Prayer. Worship in church with a minimum of singing became possible by Holy Week and Easter. Good Friday was marked by holding both a 10am Family Service and a 1.30pm Reflective Service in church. Easter Day was celebrated by holding the 10am Communion outside, with the altar on the natural ‘platform’ outside the West End and the congregation seated in the car park. This attracted some people who have since become regular attenders at St Peter’s.

Full worship in church became possible from the end of May onwards. To enable social distancing, seats were placed in a variety of configurations, later becoming full rows approx. 2m apart from each other. This enabled Communion to be administered by the ministrants coming to attenders in their places. Both the bread and wine are now administered in this way, with the bread being dipped in the wine contained in a chalice held by ‘the cup bearer’.

St Peter’s attenders showed great resilience and flexibility, adjusting to the difficult health circumstances quickly and responding to needs and opportunities with enthusiasm and imagination, especially in the realm of digital and online communication. Proficiency in Zoom has led to the establishment of a Zoom Team to enable 10am Communion services to be streamed to those remaining housebound and some other services and funerals able to be streamed as personnel were available.

Creationtide was celebrated in September and October with two visiting preachers and a focus on our stewardship of Creation throughout this season. We also heard news in 2021 that St Peter’s had achieved an Eco Church Silver Award, thanks to the dedicated work of the Eco Committee with support from our various congregations.

In September the PCC began to consider the marking of St Peter’s Centenary in 2026. The Strategy Team’s initial work on responding to the question ‘What does God want St Peter’s to be in 2026?’ was shared with the PCC with a proposal prayerfully to discern a Vision around creating a Community Hub by which St Peter’s attenders would work in partnership with other Christians and other groups to promote the physical, mental and spiritual wellbeing of people in and beyond Henleaze. Two possibilities were identified as worthy of research, the first being acquiring some kind of site on Henleaze Road (requiring major financial resources and partnership), the second being developing our own church site as effectively as possible.

Advent and Christmas were able to be celebrated fully. The Dean of Bristol, the Rev Dr Mandy

Ford, came to preach on Advent Sunday and a full Singing Group was brought together to enable the Carol Service to have a full programme of congregational and choir carols. The Christmas Eve Crib Service took place in church – but without a live donkey this year.

During the late Autumn the health of Mary Goronwy, our indefatigable Lay Pastor, deteriorated significantly. She died in December with her family following Mary's own well-worked out plans for a celebratory Thanksgiving service. Mary's passing to glory leaves a large gap in St Peter's life, especially in the realm of pastoral care, and it will be the work of 2022 to bring forward plans to adjust to this difference.

Implementing St Peter's Vision: 'Lives transformed by following Christ in love and service'.

As last year, our efforts to implement our Vision were severely affected by the pandemic. We lived our strapline 'Worship God. Make friends. Change the world' as best we could. Our worship and services developed and evolved in response to and as the pandemic allowed. We thank Katharine Ford for her service as our organist, Lizzie Reader, Joy Hollamby and Lindsey Traub for their enthusiastic management of the Singing Group, Elliot George for his sensitive piano playing and accompaniment of contemporary worship songs and the Music Group for their contributions to our worship. 'Making friends' was a priority for our Youth Work and we thank Simon Collins, our Youth Worker, and all the Youth Team for the way in which both the Monday evening gatherings in church have become invaluable experiences of fellowship and Christian growth for our young people and Sunday morning sessions for children at the 10am Communion have continued whenever possible through the year. The Open Church policy and provision of displays to give visitors resources to reflect on meant that newcomers to St Peter's were frequently seen in the building, many of them expressing gratitude for the way in which St Peter's was providing a venue to come to safely with or without companions. Our Hall management team did an excellent job enabling groups to meet safely as soon as possible. Hall usage has actually increased recently as groups requiring more space than they could obtain elsewhere have found a home with us. Ways to change the world through supporting mission and charitable work continued through regular giving and the use of general income. The Eco Committee oversaw continuing efforts for us to be better stewards of Creation. The Site Committee worked in tandem and arranged e.g. for the inner South Doors to receive a major overhaul and become air tight rather than the source of a major heat-depleting cold draught.

Our values 'Pray faithfully, listen well, act boldly and serve generously' continued to be lived out as best as the circumstances allowed. Support for our Syrian refugee family continued unabated and thanks are due to everyone involved with Henleaze Hospitality for their efforts in this regard.

At the end of 2021 David Fenna, St Peter's Hon Treasurer, handed over his responsibilities to Alistair Robinson and we thank David for his tireless work keeping the books straight, overseeing innumerable payments and offering the PCC invaluable strategic advice on the financial front.

The leading of our worship has benefited from the experienced and committed presence of our Licensed Lay Ministers, Ian Love, Sarah Thomas and Kathy Kilgour and retired clergy colleague Andrew Daunton-Fear. Once again the contribution of Trinity ordinands on placement has been much appreciated. In the autumn our current ordinands Elliot George, Ceri Webb and Zoe Braven-Giles were joined by Anthea Anthony and wish them all well in the development of their vocations.

Church Attendance

	2018	2019	2020	2021
All Ages Average Weekly Attendance	199	163	132	79
Adult Average Weekly Attendance	171	145	126	71
Child Average Weekly Attendance	28	18	15	8
All Ages Average Sunday Attendance	171	135	133	67
Adult Average Sunday Attendance	143	117	118	59
Child Average Sunday Attendance	28	18	15	8
Average "normal Sunday" Communicants	110	99	83	46
Average mid-week communicants	20	20	19	12
Easter Communicants	179	194	1	74
Christmas Communicants	124	139	1	61
Baptisms	7	9	1	1
Confirmations	0	0	0	0
Weddings	1	0	0	1
Funerals in church	5	5	1	10
Electoral Roll	252	191	192	181

Attendance figures for 2020 predominantly based on services which took place in church prior to Covid.

Attendance figures for 2021 are based on service which took place in Church post lockdown when the building was able to re-open. Some restrictions were still in place and people were cautious about visiting indoor venues. Figures do not include those individuals who chose to attend via zoom.

Church Governance and Administration

The Parochial Church Council met six times in 2021. The average attendance percentage was 82%. Committees met between meetings and reports of their deliberations were received by the full PCC and discussed and agreed for action where necessary.

Normal ways of meeting, exchanging information and taking things forward through face to face contact were again suspended for much of the year. Much church work was done at home and on Zoom. Emma Woodworth, our Parish Administrator, and Mike Leddra, Hall Caretaker, worked tirelessly to enable church and community groups to meet in the Hall when they could. Churchwardens ensured warden/welcomers and readers were in church when worship in church was possible. Ian Love continued his valuable ministry of inviting a wide range of people to offer intercessions at the 10am Communion. Throughout the year church cleaners kept the church clean and dusted and the church grounds were maintained to a high standard. Flowers were provided and arranged by our imaginative and skilful flower arrangers.

We thank David Fenna (Hon Treasurer) and Sue Cope (our Gift Aid Officer) for their skilful oversight of the church's finances and we thank Will Evans for acting as our Independent Examiner once again. Chris Taylor ensured that visitors to church were greeted by the altar frontals

continuing to match the colour of the season in the Church Year. Katharine Ford, our PCC Secretary, kept information flowing between PCC members and between the parish and Diocese in a smooth and efficient manner.

On behalf of all St Peter's attenders, I take this opportunity to thank all those above – and any whose help might inadvertently have gone unrecorded – for all their efforts and hard work.

Mark Pilgrim
Vicar

Accompanying Reports

2021 APCM Minutes

EGM 9th June 2021 Minutes

Report on the Fabric of the Church and Church Hall

Bristol West Deanery Synod Report 2021

Diocesan Synod Annual Report

Financial Statements

- Financial Review of 2021.
- Statement of Financial Activities 2021.
- Independent Examiner's Report
- St Peters PCC Accounting

CHURCH of ST PETER, HENLEAZE
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Financial Review of 2021

Incoming financial resources

Incoming Resources from Donors (Note 2(a))

The Income from Gift Aided Planned Giving including the Tax Recovery and Non-Gift Aided Planned Giving increased slightly this year by £988 (0.7%) to **£130,010** (2020: £129,022). Despite a combination of deaths and people moving away, we benefited from some new Planned Givers. Treasure Sunday in November 2021 focussed on reviewing Planned Giving, but had little effect on the 2021 income. By far the majority of the Planned Givers were able to Gift Aid their donations, thus enabling us to recover 25% of their donations from HMRC.

The Income from Cash Collections saw a further decrease in 2021 by £155 to **£833** (-16%). This includes the Tax Recovery under the Small Donations Scheme. This is entirely due to the cessation of services in church for a large part of the year, and, in particular, the Christmas services which traditionally generate a large proportion of the total cash collection. During the second half of 2021 as and when Covid-19 restrictions were relaxed contactless giving was reintroduced. These allowed for donations for general purposes, Outreach donations and collections at various memorial services.

For 2021 the unrestricted Sundry donations showed a large increase of £3,362 (253%) to £4,692. Much of this came from memorial service donations (Mary Goronwy £1,094, Margaret Bevington £620, Chris Thomas £326 and Yvonne Tolchard £234). The remainder includes ad hoc donations made by individuals for general purposes, amounts received via Easyfundraising.org.uk and Amazon Smile (online shopping websites).

This all leads to an overall increase in unrestricted Income from Donors of £4,195 to **£135,535** (3.2%).

Other Voluntary Incoming Resources (Note 2(b))

No grants were received this year (nor in 2020),

Due to Covid-19 restrictions there was again no Christmas Hamper appeal.

Although Treasure Sunday 2021 focussed on reviewing Planned Giving, the PCC realised there would be a significant shortfall in the planned Outreach Giving target of £6,000. An appeal was launched which raised an additional £2,428, significantly reducing the shortfall to £1,670, which came out of Unrestricted income. Compared with 2021 which had seen £11,203 raised, the reduced £6,000 meant that the PCC unfortunately needed to reduce the support given to our Outreach partners. Section 9b of the Accounts sets out the main items of Outreach fund raising.

Peter Fund Planned Giving and other special donations (including tax recovery) increased by £179 to £6,270 (2.9%) during the year.

Legacies totalling £2,000 were received during 2021 from the estates of the late Eva Nuell (£500), Margaret Bevington (£1,000) and Bea Francis (£500), all former worshippers at St Peter's. (2020: £2,200).

The Footprints' fund (formerly known as Toddlers) saw donations of £427 received.

Income from Charitable and Ancillary Trading (Note 2(c))

Our total Fee, Hire and Heating Income, etc. increased significantly by £3,544 to £6,457 (122%), thus approaching the pre-Covid-19 2019 total of £7,326. This was mainly due to an increase in Church Hire fees received of £2,325 and an increase in Parish Fees of £1,141. Both of these were a result of the easing of Covid-19 restrictions, particularly in the second half of the year.

CHURCH of ST PETER, HENLEAZE
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Other ordinary Incoming Resources (Note 2(d))

Nothing received this year, nor in 2020.

Our **Income from Investments (Note 2(e))** was down by £144 to £3,103 (-4.5%), due to further reductions in deposit interest rates.

The Total Incoming Resources were £185,073 (last year £181,841)

Financial Resources Used

Grants (Note 3(a))

Grants to the Church overseas and to Home missions and Charities were £13,356, £5,287 less than in 2020. As explained above, the 2020 amount was boosted by the PCC's decision to focus 2020 Treasure Sunday on our Outreach projects. Our discretionary giving at £2,269 was higher than last year (£600) due to the PCC agreeing to meet a minimum £6,000 Outreach payment.

Activities Directly Related to the Work of the Church (Note 3(b))

In the light of uncertainty introduced by Covid-19 the PCC decided to take a cautious approach in agreeing our 2021 'Parish Share' with the Diocese of Bristol this year. We reduced our monthly payments initially to a yearly amount of £84,000 (2020 £100,250), on the basis that we would review part way through the year. From June we increased the monthly payments to £8,000 (yearly equivalent £96,000), still lower than our 2020 payment. The total for 2021 was £91,000. Energy costs increased by £365 to £4,173 (10%) as a result of Covid-19 restrictions easing. Organist related costs were virtually unchanged at £109.

After the significant expenditure in previous years on **Buildings (New Projects and Repairs)**, this year's unrestricted spend of £4,271 (2020: £8,788) was welcome as a relatively "light" year. It included reappointing the South porch doors in the Church, and two new door locks. In addition, the cost of providing a hard-wired Ethernet link from the Church Office to the Church was met, thus enabling a secure internet signal in the Church, most useful for Zoom coverage of our services. All costs have been classified as general expenditure this year, and we have not reduced the Major Repairs Reserve. Restricted expenditure of £944 (2020: £7,726) covered the cost of a Sign for the Wild Garden and further Wild Garden costs. These were funded by Restricted donations, including £887 donated as a result of the Appeal for donations toward the Sign. The remaining Restricted fund of £476 is available for maintenance costs of the garden and grounds.

Education & Youth total expenditure this year decreased by £304 to £5,818.

Fundraising & Publicity (Note 3(c))

Costs increased this year by £523 (23%) to a total of £2,720. This is largely due to an increase in Traidcraft's cost of sales (£761) which are cancelled out by additional sales income.

Church Management & Administration (Note 3(d))

Total unrestricted administration costs decreased this year by £1,211 (9.0%) to a total of £12,219. Reduced photocopying charges were responsible for some of this decrease.

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Church Hall (Note 9(f))

After adjusting for accruals, the Church Hall reversed last year's small loss and increased its trading surplus by £7,919, thus returning a surplus of £7,395. Most of this increase was due to a resumption in lettings in the second half of the year. Lettings increased by £9,130 to £24,089 (61%). Costs were increased by £1,063 to £16,843 (6.7%). No major building or equipment costs were incurred in 2021. We benefited from the Government's Job Retention Scheme (£1,966), with our Hall Cleaner, Mike Leddra agreeing to be Furloughed for the appropriate part of his hours. Our Parish Administrator, Emma Woodworth continued with the Hall administration duties in a difficult year when restrictions were changing on a regular basis with short notice. The PCC wishes to record its thanks to Mike and Emma in helping to achieve what they believe is an excellent result in spite of the difficulties that Covid-19 presented.

The PCC has agreed that the surplus will be entirely allocated by increasing the General Reserves. This still leaves the Hall fund with a designated reserve of £5,000, which is deemed adequate.

The Total Resources Used were £158,228 (last year £187,725)

Financial Review Summary of 2021

The total receipts for ordinary **Unrestricted funds** were **£172,324** and are as detailed in the financial statements. **£145,511** was spent to provide the Christian Ministry of St Peters Church, including the Diocesan Parish Share of **£91,000** and charitable grants of **£2,269**.

The net result for the year was a **Surplus of Unrestricted Receipts over Expenditure of £26,813**. After adjusting for the Unrealised Gain on Unrestricted Assets of £9,667 the **Net Income in excess of Expenditure amounted to £36,480**. The major allocations of this surplus are **£35,860 to the General Reserve**. Full details of all the funds are set out in Note 9 to the Financial Activities.

The Receipts for **Restricted funds** were **£12,749**. However, **£12,717** was spent to provide the Christian Ministry of St Peters Church including charitable grants of **£11,087**. Due to the Income being more than the Expenditure, there was a small **Surplus of Restricted Receipts over Expenditure of £32**. After adjusting for the Unrealised Gains on Restricted Assets of £6,184 the **Net Income exceeded Expenditure by £6,216**. The major allocation of this Restricted surplus is **£5,500 to the Davey Endowment fund, £700 to the Hall Investment fund and £250 to the Peter Fund**. Full details of all the funds are set out in Note 9 to the Financial Activities.

Overall, there was a net **Surplus** in Restricted and Unrestricted Activities of **£42,697**.

The **Unrealised Gain** on our Assets this year mean that our Investments **increased in value by £15,851**.

After taking into account Cash, Stock, Debtors and short-term Liabilities, the balance of Net Current Assets totalled **£123,919**, an increase of **£26,846** over the previous year. Within this total, Cash held in the Bank or on Deposit totalled **£115,516**, an increase of **£23,527** over the previous year.

Reserves Policy

The PCC has not formally adopted a policy covering the level of reserves that should be held against emergencies. Currently the unrestricted assets held represent **123%** of the 2021 unrestricted expenditure which, when considering the pattern of receipts and the nature of expenditure, is deemed adequate.

It is the PCC policy to invest our fund balances with the Church of England Board of Finance. Current Assets are held in the Deposit Fund and Fixed Assets are invested in the CBF Investment Fund – Income Shares.

CHURCH of ST PETER, HENLEAZE
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COVID-19

The trustees have again considered the impact that the COVID-19 pandemic might have on the charity's current and future financial position. The charity took the following steps to mitigate the threats that COVID-19 may pose to the organisation:

- Church Hall Cleaner furloughed when appropriate and possible during 2021
- Energy usage was minimised whilst Church and Hall remained unoccupied
- Contact was maintained with the congregation, including Planned Givers, by phone, email, Zoom and any other appropriate socially distanced means, and services in Church resumed when allowed

The trustees consider that the charity will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The charity holds reserves as detailed in the Going Concern accounting policy;
- The charity's key funders have so far mainly continued with their regular donations, or else been replaced by new donors
- The Hall is now projected to produce excess income, but if there was a reversal any shortfall should fall well within the reserves held

The trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in the accounting policies which form part of the Financial Statement.

The PCC approved this Report on 22 March 2022.

It was signed on its behalf by The Reverend Canon Mark Pilgrim (PCC Chair)

A handwritten signature in black ink, appearing to be 'M. Pilgrim', with a long horizontal flourish extending to the right.

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2021	Unrestricted 2020	Restricted 2020	TOTAL 2020
INCOMING RESOURCES							
Incoming resources from donors	2(a)	135535	62	135597	131340	4875	136215
Other voluntary incoming resources	2(b)	2000	12677	14677	2200	17705	19905
Income from charitable & ancillary trading	2(c)	31696	0	31696	22473	0	22473
Other ordinary incoming resources	2(d)	0	0	0	0	0	0
Income from investments	2(e)	3093	10	3103	3164	84	3248
TOTAL INCOMING RESOURCES		172324	12749	185073	159177	22664	181841
RESOURCES USED							
Grants	3(a)	2269	11087	13356	600	18043	18643
Activities directly related to the work of the church	3(b)	128303	1630	129933	144133	9322	153455
Fund raising & publicity	3(c)	2720	0	2720	1873	324	2197
Church management & administration	3(d)	12219	0	12219	13430	0	13430
TOTAL RESOURCES USED		145511	12717	158228	160036	27689	187725
NET INCOMING/(OUTGOING) RESOURCES BEFORE INV GAINS		26813	32	26845	-859	-5025	-5884
GAINS & LOSSES ON INVESTMENTS							
realised		0	0	0	0	0	0
unrealised		9667	6184	15851	4348	2781	7129
		9667	6184	15851	4348	2781	7129
NET INCOME/EXPENDITURE BEING NET MOVEMENT IN FUNDS		36480	6216	42696	3489	-2244	1245
BALANCES BROUGHT FORWARD AT 1 JANUARY 2021 (2020)		141860	66015	207875	138371	68259	206630
BALANCES CARRIED FORWARD AT 31 DECEMBER 2021 (2020)		178340	72231	250571	141860	66015	207875

BALANCE SHEET AT 31 DECEMBER 2021


	Note	2021	2020
FIXED ASSETS			
Investment assets	5b	<u>126652</u>	<u>110802</u>
CURRENT ASSETS	7		
Stock		228	177
Cash on deposit		79452	69452
Cash at bank		36064	22537
Debtors & prepayments		10898	8359
		<u>126642</u>	<u>100525</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	8	<u>-2723</u>	<u>-3452</u>
NET CURRENT ASSETS		<u>123919</u>	<u>97073</u>
NET ASSETS		<u>250571</u>	<u>207875</u>
FUNDS	6		
Unrestricted		178340	141860
Restricted		72231	66015
		<u>250571</u>	<u>207875</u>

Signed :-



Rev C M Pilgrim
Vicar

Dated :- 22/03/2022



D J Fenna
Hon Treasurer

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2021, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA
111 Eastfield Road
Westbury on Trym
Bristol BS9 4AN

29 March 2022

St Peters PCC Accounting Policies

Activities directly relating to the work of the Church

The Diocesan Parish Share is accounted for when paid

Fixed Assets

Church

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements

Church Hall

The Church Hall was a gift from CHW Davey, provided at no cost to the Church. To obtain an accurate valuation would require the professional services of a valuer at a not inconsiderable cost. It is unclear whether the PCC would, practically, even be able to realise any or all of the value of this asset. Therefore no value has been included in the Balance Sheet.

Investments

Investments are shown at the market value at 31st December.

Current assets

Amounts owing to the PCC at 31 December are shown as debtors.

Short-term deposits include cash held on deposit either with the CBF Church of England Deposit fund or at a bank.

Long-term investments are held in the CBF Investment Fund- Income Shares

Funds

General (**Unrestricted**) funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted Funds are those funds that must be spent on restricted purposes, such funds are shown as restricted in the Notes to the Accounts.

Endowment Funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of Church Groups which owe their main affiliation to another body, nor those that are informal gatherings of Church members.

St Peters PCC Accounting Policies

The Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

Going concern accounting policy

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The COVID-19 pandemic is likely to have a continuing impact on the global economy and may in turn affect the charity. The trustees have considered the impact of this issue on the charity's current and future financial position. As at 31 December 2021 the charity held unrestricted, general reserves of £116,000, designated reserves that can be drawn down if necessary of over £50,000 and a cash balance of £115,000. The trustees consider that the charity has sufficient cash reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

Incoming resources

Voluntary Income and capital Sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is treated on an accrual basis for sums outstanding at the year end.

Grants and Legacies to the PCC are accounted for when the money is received.

Funds raised by fêtes, garden parties and other fund raising events are accounted for gross where practicable.

Sales of books, cards, Traidcraft goods are accounted for gross.

Other income

Income for the letting of the church and Church Hall is recognized on an accruals basis.

Income from investments

Dividends payments and Interest on Deposits are accounted for when receivable.

Gains and losses on Investments

Realised gains and losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Resources Used

Grants

Grants and donations are accounted for when paid over or on an accrual basis for sums outstanding at the year end.

Accounts

CHURCH of ST PETER, HENLEAZE

Annual Report and Financial Statement of the Parochial Church Council for the year to 31st December 2020



Administrative Information

The Church of Saint Peter, Henleaze is situated in Bristol.
It is part of the Diocese of Bristol within the Church of England.

The correspondence address is:

The Parish Office, Church of Saint Peter Henleaze, The Drive, Henleaze, Bristol BS9 4LD

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Peter Henleaze is a Registered Charity, Number 1131226

The Trustees

The Trustees are the PCC members. PCC members who have served during 2019 are:

Ex-Officio PCC Members		
Clergy		Lay Ministers
The Revd Canon Mark Pilgrim MA	Incumbent	Ian Love
		Sarah Thomas
		Kathy Kilgour
Churchwardens		Deanery Synod Representatives
Lindsey Traub		Kathy Kilgour
Sarah Hardiman		Sarah Thorne

Elected PCC Members		
<i>Elected APCM 2018</i>	<i>Elected APCM 2019</i>	<i>Elected APCM 2020</i>
Jane Boyle	Mary Goronwy	David Fenna
Valerie Bishop	Catherine Leask (retired 2020)	Alistair Robinson
Peter Dyer	Wendy Young	Jane Crawford
Erik Dirdal	Mike Leddra	Emma Bolton
(Leah Emery – retired Sept 19)	Georgina Cope (Nov.19)	Clare Fussell
		Elliot George – 2 year term

Objectives and Activities

St Peter's PCC has the responsibility of co-operating with the incumbent, the Revd Canon Mark Pilgrim, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the buildings on the church site in The Drive, Henleaze.

In 2016 the PCC adopted the following guiding principles for all its activities:

St Peter's Vision is ***Lives transformed by following Christ in love and service***. Its Mission is 'Worship God. Make friends. Change the world.' and its Values are 'Pray faithfully. Listen well. Act boldly. Serve generously.'

Structure, Governance and Management

St Peter's generally implements its Vision through the PCC setting and undertaking Targets each year. Work on these Targets is carried out by a variety of Teams, Groups, Sub-Committees and individuals including the the Site Committee, the Preaching Team, the Healing Group, the Young Seekers and Club, the Safe and Welcome Team and many others.

PCC's responsibilities are additionally undertaken:

- at the strategic level by the Planning / (from October 2020) Strategy Team, appointed by the PCC.
- at the executive and operational level between PCC meetings by the Standing Committee.

The method of appointment of PCC members conforms to the Church Representation Rules 2011. These rules also govern the procedures and activities of the PCC. All church attendees are encouraged to register on the Church Electoral Roll, and to consider seeking election to serve on the PCC.

Bank Accounts are held at: Lloyds Bank, Henleaze Branch, 73 Henleaze Road, Bristol BS9 4JS

Independent Examiner of the Accounts: Mr W Evans, 111, Eastfield Road, Bristol. BS9 4AN

Review of the Year 2020

Public Benefit

The PCC is a charity whose objects fall into the category: "The Advancement of Religion".

All church services of divine worship are freely open to any member of the public. Church services include teaching of a moral and ethical framework to children and adults. This contributes to their spiritual and moral education which will play an important part in helping to make public society better. The church also provides other facilities of public benefit, e.g. it is available, with appropriate staffing, for weddings and funerals; also, the church is open most weekday mornings as a sacred space in which any person may spend time in peaceful meditation or prayer.

The PCC believes that these examples illustrate that its activities provide "public benefit" and so entitle it to hold the status of being a registered charity. The general activities of the PCC and the church as a whole are reported in greater detail in subsequent paragraphs.

2020: the year the Coronavirus pandemic spread across the world

From mid-January 2020 onwards, it became clear that the coronavirus outbreak first identified in China at the end of December 2019 could have a major impact on the world as we have known it – and so it came to pass.

The need to abide by Covid 19 restrictions and social distancing guidelines meant that the Café Create ‘Open Mic’ social and mission fundraising event attended by around 40 people on 14th February was one of the very few ‘St Peter’s Events’ able to take place during the year. Worship only took place online from Mothering Sunday until September. It was quickly established that around 23% of our regular attenders were not connected to the internet and could only access streamed worship via their telephones. We therefore started to use Free Conference Call since it offered a phone facility side by side with video conferencing. When the advantages of Zoom became clear, we moved all our streaming to this platform.

Problems were encountered throughout the remaining Lent, Holy Week and Easter season because of the very low internet bandwidth available in parts of Henleaze, including The Drive. However, it was soon established that some attenders lived in areas with good bandwidth, and they provided excellent service as our Zoom hosts. Particular thanks go to David Fenna for his pioneering and, now, long service in this role.

A pattern of the Vicar presiding at a Sunday 10am Communion first in the Vicarage and then in church with attenders on devices and phones in their homes soon established itself. Simon Collins, our Youth Worker, worked quickly with willing families to organise and hold Zoom All Age services at 11am. The pattern at these services of families working together in new ways to plan and lead worship has been very successful and looks set to continue and benefit our future mission and ministry. The 7.30pm Contemplative Service made a smooth transition from ‘in church’ to online: the ease of access, informality and intimacy that Zoom gatherings can enable has certainly been a feature of these 7.30pm services and regular attenders may well have developed a degree of fellowship by meeting via Zoom which possibly would not have occurred by meeting only in church.

Morning Prayer also transferred quickly to Free Conference Call – and doubled its regular congregation from 2 to 4 within a couple of months.

While face to face ‘in person’ contact became almost non-existent, opportunities to meet fleetingly did arise e.g. for deliverers taking the paper copies of the Weekly Sheet and other leaflets and service books to the 45 or so St Peter’s attenders not online. Much use was made of the phone, especially during the two 2020 Lockdowns. Fellowship and pastoral contact was maintained and in some cases developed further through the phone calls and new patterns of meeting together that the pandemic necessitated.

Sunday 8am and Thursday 10.30am Communions were then held in church in Covid 19 secure, socially distanced ways from September until the end of the year – at which point a third Lockdown was instituted and 2021 started with all services back online. It was delightful, however, to be able to hold Christingle and Crib Services and an 8am Christmas Day Communion in church and the Carol Service outside, in the car park – with singing allowed outside and readings coming via Zoom from people in their homes. Grateful thanks are extended to all who enabled and participated in these efforts.

Implementing St Peter’s Vision: ‘Lives transformed by following Christ in love and service’.

Our usual efforts to implement our Vision were severely affected by the pandemic. With no means of meeting in person, working on initiatives together has been severely restricted. House Groups meeting in people’s homes, Mothers’ Union meetings and our Ale and Arty Charity Festival were just some of the discipleship and fellowship developing activities that could not take place. We have not been able to work to and monitor our implementation of the SMART Targets for 2020 as managed in previous years. However,

some things went ahead despite the restrictions. PCC and some other parish meetings quickly and successfully transferred to Zoom. Notable among these was the Advent's Art course proposed by St Peter's but run in conjunction with Trinity Henleaze URC and with their Minister, the Rev Neil Thorogood, leading four sessions on art which shed light on Advent and Nativity themes.

The work of the Eco Committee was largely unhindered by the pandemic. A plan to turn the eastern end of the Church Garden into a 'rewilded' Wild Garden was enthusiastically undertaken and, over the summer, a hedge was planted, a wildflower area established, three trees planted, a pond placed in the Millennium raised bed and a large, commodious bug hotel provided for small animals. The garden quickly became a much enjoyed place to come to by parents and carers with small children. The development of this area is the work of the whole Eco Committee – but thanks go especially to Pauline Watkin and Mary Goronwy for their significant contributions to this activity. Again, as a result of the Eco Committee's leadership, St Peter's gained the nationally recognised Eco Church Silver Award and is taking strides now towards the Gold.

In addition to the Eco Award, St Peter's was also certified as a Fairtrade Church: both these elements are included in our public information – on noticeboards and website – to communicate our positive engagement with these issues to the wider community and public.

In July we were delighted to welcome the Rev Kandis Douglas as St Peter's Curate. Despite the lack of opportunity to meet people in person, Kandis quickly established herself as part of the team. With our Youth Worker, Simon Collins, she oversaw the creation of a Youth Team to plan and deliver both worship and social/fellowship events both online and, where possible, in church to meet the spiritual needs of children, young people and families. Kandis quickly made an impact on our worship pattern, co-ordinating a Creationtide programme that enabled us to celebrate this new season of the Church's Year for five consecutive Sundays from 4th September to 4th October. During the autumn, Kandis then ran a Zoom group addressing some of the Big Questions facing Christian faith.

Kandis has fitted seamlessly into the Ministry Team. Our LLM's Ian Love, Sarah Thomas and Kathy Kilgour have nurtured people through their preaching and wider ministries throughout this difficult year, ably supported by my retired clergy colleagues, Peter Chambers and Andrew Daunton-Fear.

Significant contributions to these and other activities were made by the Trinity ordinands on placement at St Peter's. Our Café Create, youth and children's work and Zoom discussion groups have been enhanced by their involvement. They have led worship and preached with passion and skill. A Prayer Group was started by one which has brought a new dimension and depth of experience to participants which we look forward to building on in the future. We wish every blessing on Claire Welch and Emma Haggart as they prepare for ordination this year and look forward to the further contributions from Elliot George, Zoe Braven Giles and Ceri Webb in the coming year.

Our Henleaze Hospitality group continued to support the Syrian Refugee family who arrived in December 2018. The level of support needed and provided surpasses the two year commitment initially made: we are together for the long haul – and glad to be, with a prayer that they, children of God just as we are, can thrive within our local and wider community just as well as those who have lived here and in this country all their lives.

As soon as churches were encouraged to be open for private prayer, though not for public worship, St Peter's adopted a practice of flinging wide its doors and advertising its availability as a Covid-secure space for prayer and reflection. In the summer, this meant simply being open and freely accessible. A display of newsletters from our CMS Partner, Anne Plested, in Bethlehem was followed, in September, by Letty Pilgrim curating an exhibition entitled 'What have you learned to love during Lockdown?' displaying photographs and texts provided by some 30 St Peter's attenders. This started a practice that is still running – of furnishing visitors to St Peter's with a display of curated resources to encourage and nurture their reflection and prayer. The Lockdown display was joined by a display of poems enjoyed by the 7.30pm

Contemplative Service congregation at its monthly Poetry and Prayer Compline. Everything moved up a gear, then, with a display of the Christmas Story in classical and contemporary art, with images printed out as posters and hung on six hessian panels between the arches of the main church area. The fact that St Peter's was physically open and could be entered for prayer and reflection seems, if the comments from visitors encountered during the time is anything to go by, to have been much appreciated. Footfall through the church during the week has increased. It is something St Peter's is determined to build on during 2021 and beyond.

Our practice of devoting one Sunday per year to focus on the stewardship of our money was re-purposed in 2020. Because it had been impossible to hold fundraising social events to support our Outreach charities and groups, the PCC decided to invite the congregation to make up the £6000 target through one-off gifts in a two week period at the end of November. By the middle of December, David Fenna, our hard working Treasurer, was delighted to report £9000 had been given, exceeding our target by 50%.

Church Attendance

	2017	2018	2019	2020
All Ages Average Weekly Attendance	216	199	163	132
Adult Average Weekly Attendance	179	171	145	118
Child Average Weekly Attendance	37	28	18	15
All Ages Average Sunday Attendance	177	171	135	132
Adult Average Sunday Attendance	140	143	117	118
Child Average Sunday Attendance	37	28	18	15
Easter Communicants	202	179	194	1
Christmas Communicants	185 *	124	139	1
Average "normal Sunday" Communicants	122	110	99	1
Average mid-week communicants	21	20	20	8
Baptisms	3	7	9	1
Confirmations	0	0	0	0
Weddings	2	1	0	0
Funerals in church	9	5	5	1
Electoral Roll	261	252	191	192

* Christmas Eve 2017 fell on a Sunday so the Communicants include Holy Communion (23) & Sung Eucharist on Christmas Eve (58), Midnight mass (36) and Holy Communion (8) and Sung Eucharist on Christmas Day (60)

Church Governance and Administration

The Parochial Church Council met seven times in 2020. The average attendance percentage was 77%. Committees met between meetings and reports of their deliberations were received by the full PCC and discussed and agreed for action where necessary.

Normal ways of meeting, exchanging information and taking things forward through face to face contact had to be suspended for much of the year. Much church work was done at home and on Zoom. Emma Woodworth, our Parish Administrator, and Mike Leddra, Hall Caretaker, worked tirelessly to enable church and community groups to meet in the Hall when they could. Churchwardens ensured welcomers and readers were in church when worship in church (or, as with the Carol Service, outside) was possible. Ian

Love continued his valuable ministry of inviting a wide range of people to offer intercessions at the 10am Zoom Communion. David Fenna became our 'go to' Sunday 10am Communion service Zoom host. Throughout the year church cleaners kept the church clean and dusted and the church grounds were maintained to a high standard. Flowers were provided and arranged by our imaginative and skilful flower arrangers.

While there was less cash to count and less linen to clean, work behind the scenes did not stop. David Fenna and Sue Cope continued their skilful oversight of the church's finances and Will Evans has once again acted as our Independent Examiner. Chris Taylor ensured that visitors to church were greeted by the altar frontals continuing to match the colour of the season in the Church Year. Katharine Ford, our PCC Secretary, kept information flowing between PCC members and between the parish and Diocese in a smooth and efficient manner.

On behalf of all St Peter's attenders, I take this opportunity to thank all those above – and any whose help might inadvertently have gone unrecorded – for all their efforts and hard work.

Mark Pilgrim
Vicar

Financial Statements

See accompanying Financial Review of 2020.

See accompanying Statement of Financial Activities 2020.

Report on the Fabric of the Church and Church Hall

See Report on the Fabric 2020, Appendix 1, below

Electoral Roll

See Electoral Roll Report 2020, Appendix 2, below.

Deanery Synod

See Bristol West Deanery Synod Report 2020, Appendix 3, below

Appendix 1: Report on the Fabric

Report on the Fabric, Goods and Ornaments of the Church up to December 2020

The following work has been carried out during 2020:

- Repairs made to parapet on north transept (March)
- Planting of wildlife hedge and trees, creation of wildlife pond, sowing of wildlife meadow at east end of the church as part of our ecological programme. (March - June)
- Replacing battery and fitting to emergency lighting following failure of extended test. (June)
- Replacing dais light fittings with low energy units. (June)
- Descaling and repointing of the inside of the west corner buttresses. (June)
- Raking out and filling of open joints on the tracery stonework of the west window. (June)
- Removing the overlarge Wellingtonia fir tree in the car park to lighten the car park and improve the view of the church from The Drive. (June)
- Pruning the car park hedge. (June)
- Repairing the faulty cable feeding the north west steps lantern. (June)
- Removal of overgrown planting around the church building; weeding and tidying of church grounds (October and November)

Future work will include that recommended by the Quinquennial Inspection (Sep 19)

Goods and Ornaments of the Church.

All valuable items of silverware etc are kept in the safe; no losses have occurred during the past year.

The members of the church site team are Peter Dyer and Mike Leddra, with help from Ian Perry. I would like to record a vote of thanks for their time, skills and energy in maintaining the church buildings and grounds to such a high standard.

Sarah Hardiman - Churchwarden

Appendix 2: Electoral Roll Report

Report on the changes in the Church Electoral Roll since the 2020 APCM.

At the time of last year's delayed APCM held on 4th October 2020 the number of names on the Roll was 191. During the remainder of 2020 one new name was added giving a total of 192 names at 31st December 2020 (as shown in the 2020 statistics). During 2021 to the date when the Roll is closed to new entries, 14 days before the 23rd May APCM, four names had been removed due to deaths and two new names have been added. The number of names on the Roll now stands at 190.

Ian Perry Electoral Roll Officer

Appendix 3 Bristol West Deanery Synod Report 2020 – 2021

Introduction

This has been a year of major disruption and unforeseen changes within our local communities, across society and experienced on a global platform.

Before reflecting upon this Deanery, Bristol West, we must mark our awareness of, and our heartfelt prayers for, all who have been impacted upon by the global pandemic. Those who have lost their lives, those who have died alone and those whose livelihoods have been irreparably taken away; those who have been bereaved, especially when unable to be with and alongside loved ones; those who have fallen ill to the virus and the many who suffer from the long-term health impact; those many whose mental health, sense of wellbeing and spiritual strength has been damaged; and our brothers and sisters in other parts of our world who, in their millions, are suffering now – without the benefit of the support we have had.

We are also aware of the work of health and social care professionals; researchers and scientists and teachers; key workers and all who maintain the fabric of society. For them we give thanks and offer our prayers. As we do for those whose responsibility it is to make decisions on behalf of communities, nations and humanity.

We should also remind ourselves that this year has shone a spotlight upon local and global issues:

- ★ Racism and minority ethnic groupings
- ★ Relationship between wealth and health
- ★ Disjoints between health work and social care
- ★ Pandemics don't recognize national borders
- ★ Human impact on climate change
- ★ Fundamental importance of social interaction in human wellbeing

Each of us could add to this lengthy list. And in our moments of reflection it does lead us to contemplate our response to Jesus' answer to the question "Which commandment is the most important of all?"

During 2020 Bristol Diocese extended the period in which parishes could hold their APCMs and also gave permission for them to take place digitally. This created a period of a number of months with parishes in different positions in terms of the election of officers and Deanery Synod Representatives. Only two, of the three, Deanery Synods took place.

Deanery Synod Themes:

First National Lock-Down

The Deanery Synod programmed for 20 May 2020 was cancelled.

To remind ourselves of the context:

- 17 March Suspension of Public Worship
- 23 March Full National Lock Down – all Churches closed
- 15 June Churches allowed to open for Private Prayer

- 5 July Churches allowed to open for Public Worship

This was a time when the church and parishes were starting to learn about the importance of digital worship and on-line communication, finding ways to become more flexible and adaptable to changing circumstances and to recognize the importance of 'connections' in human wellbeing.

Learning from the Covid Experience

Deanery Synod on 6 October 2020 focused on our (current) Learning from the impact of the Coronavirus on society and our churches. It was also a time to provide Synod members with the opportunity to talk about and reflect on the experience at a personal level as well as in terms of our communities.

Many topics and subjects emerged in the group discussions and were shared throughout Synod. A brief reminder of a few of the key topics (and not in order of priority) are:

- **Place of the church in local community** – many parish churches became the hub of community support, people turned to the church 'organization' to enable telephone support, delivery of provisions and medicine and as a communication conduit. Some of the Primary Care Services in Bristol West turned to the church support groups to provide help.
- **Importance of connection in human society** – not being able to gather as worshipping communities, families, societies or any other grouping emphasized the significance of actual social interaction for human wellbeing. This was further heightened by the need for social distancing. Strong and clear recognition of significance of social gatherings (and touch) within worship.
- **Recognition of fears and anxieties** – People are different. The impact of the virus and the changes in how we live touched people in very different ways, it reinforced the need to recognize difference in our communities. This was especially so in terms of those whose levels of anxiety were heightened and (rightly) shielded themselves risking becoming isolated.
- **Digital knowledge increased** – the capability and capacity of churches to respond to these changes digitally increased hugely. No longer are good websites, effective digital communication, streamed (or recorded) services, social media platforms simply 'nice to have'; they are absolutely essential for the modern church.
- **Occasional Offices, especially the issue of funerals** – whilst deaths increased during this time the number of funerals provided by the church decreased. The reasons for this need to be explored. However, the inability of the church to be able to provide effective funeral ministry at such a time was seen as a real loss.
- **Worship of the senses** – In particular music within worship was a loss. The experience of these months re-emphasized that worship is not an intellectual process of word and mind alone, but is a worshipful response of the whole body and all the senses.

Transforming Church Together – The Venerable Neil Warwick

Deanery Synod on 11 February 2021 focused upon the Diocesan Agenda of '*Transforming Church, Together*'.

This is part of a year-long process to engage with and understand the perspectives of people inside the church, those who relate to it and those who may never have given it a thought. Their aim is to help understand what the diocese does well, what can be changed for the better and how to create a positive way forward, for everyone. The engagement is intended to last until April 2021.

Led by the Archdeacon, Neil, synod responded to a series of questions designed to illicit considered responses as well as creative ideas. During May 2021 we will hear the outcome of this engagement process – into which the thinking of this Synod will be introduced.

However, to give a sense of purpose the questions we addressed were concerned with our church's response to the issues of: Supporting people; Worship; Equality and justice; Caring for the environment; Helping people follow Jesus; and Providing safe places in communities.

The output from across the Diocese will become an important part of our thinking in the coming year.

The Uganda Link

The essential platform for this is '*building relationships of wholeness across culture with Christ at the center*'. In short this is about 'relationship'; between Christians, across cultures, over geography and with, sometimes, differing views of this world. It is about learning from each other and providing mutual support. The Uganda Link is a feature of every Synod and the working life of our parishes in the Deanery.

Two key thoughts at this time:

- ★ The impact of the pandemic has been serious and challenging within the UK; in Uganda and many other parts of the world it is disastrous.
- ★ Additional impacts of the virus have been loss of education opportunity for young women (due to an increase in pregnancies) and an increase in domestic violence.

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Financial Review of 2020

Incoming financial resources

Incoming Resources from Donors (Note 2(a))

The Income from Gift Aided Planned Giving including the Tax Recovery and Non-Gift Aided Planned Giving increased this year by £5,848 (4.75%) to **£129,022** (2019: £123,174). Despite a combination of deaths and people moving away, we benefited from some new Planned Givers, and in particular from the positive response to Treasure Sunday in November 2019. This had the full impact on the 2020 results. By far the majority of the Planned Givers were able to Gift Aid their donations, thus enabling us to recover 25% of their donations from HMRC.

The Income from Cash Collections saw a massive decrease in 2020 by £5,952 to **£988** (-86%). This includes the Tax Recovery under the Small Donations Scheme. This is entirely due to the cessation of services in church, and, in particular, the Christmas services which traditionally generate a large proportion of the total cash collection. During 2019 2 card readers were purchased enabling contactless giving to be accepted, but these were not used in 2020.

For 2020 the unrestricted Sundry donations showed an increase of £284 (27%) to **£1,330**. This did not include any special events this year. They include donations made by individuals for general purposes (or to help fund initiatives such as "free books"), amounts received via Easyfundraising.org.uk and Amazon Smile (online shopping websites), and waived verger fees.

This all leads to a small overall increase in unrestricted Income from Donors of £180 to **£131,340** (0.14%).

Other Voluntary Incoming Resources (Note 2(b))

No grants were received this year (2019: £2,876 was received from the Co-op)

Due to Covid-19 restrictions there was no Christmas Hamper appeal (2019: £1,062).

The main emphasis on our Fund Raising this year has again been to raise funds towards our Outreach projects. The PCC set a target to raise £6,000 (net of fundraising costs) in addition to the Peter Fund contributions. A total of £11,311 was raised, including tax recovery and fundraising expenditure. After netting off the fundraising costs, the net amount raised was £11,203 (2019: £11,596): considerably more than the target, thus enabling greater Outreach support than envisaged.

Section 9b of the Accounts sets out the main items of Outreach fund raising. Because of Covid-19 restrictions the usual events could not take place. The PCC decided to dedicate Treasure Sunday in November 2020 to raising funds for our Outreach projects. The many generous donations were largely responsible for successfully maintaining this level of Outreach support.

Peter Fund Planned Giving and other special donations (including tax recovery) decreased by £441 to £6,091 (-6.75%) during the year.

Legacies totalling £2,200 were received during 2020 from the estates of the late Brenda Fearn (£1,000), Joan Mossman (£1,000) and Nita Lathwood (£200), all former worshippers at St Peter's. (2019: £5,000).

The Footprints' fund (formerly known as Toddlers) saw donations of £205 received.

Income from Charitable and Ancillary Trading (Note 2(c))

Our total Fee, Hire and Heating Income, etc. decreased significantly by £4,413 to £2,913 (-60%). This was mainly due to a decrease in Church Hire fees received of £4,014 and a further reduction in Parish Fees of £236. The former was mainly the result of Covid-19 restrictions.

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Other ordinary Incoming Resources (Note 2(d))

Nothing received this year, nor in 2019.

Our **Income from Investments (Note 2(e))** was down by £59 to £3,248 (-1.8%), due to lower deposit interest being more significant than slightly higher dividends over the year.

The Total Incoming Resources were £181,841 (last year £215,338)

Financial Resources Used

Grants (Note 3(a))

Grants to the Church overseas and to Home missions and Charities were £18,643, £183 more than in 2019. Both the 2020 and 2019 amounts were boosted by the PCC's decision to focus 2020 Treasure Sunday and 2019 fundraising on our Outreach projects. Our discretionary giving at £600 was higher than last year (£449). In addition, we again increased our Parish Share (see below). Although not strictly categorised as a "grant", the PCC considers a significant part of Parish Share goes towards the church's mission outside of our local church.

Activities Directly Related to the Work of the Church (Note 3(b))

We increased by a further £2,870 (+2.95%) to £100,250 our '**Parish Share**' to the Diocese of Bristol this year. Energy costs reduced by £1,887 to £3,808 (-33%) as a result of Covid-19 restrictions. Organist related costs reduced further by £553 to £106 (-84%) as a result of our organist providing her services on a voluntary basis, and the lack of a need to pay any deputy this year.

After the significant expenditure in previous years on **Buildings (New Projects and Repairs)**, this year's unrestricted spend of £8,788 (2019: £14,910) was again more in line with a "normal" year. It included building repairs to the Church, including scaffolding costs of £3,500. In addition, costs for further tree works, relighting the dais and adding HDMI capability to the AV system in the Church were met. All costs have been classified as general expenditure this year, and we have not reduced the Major Repairs Reserve. Restricted expenditure of £7,726 (2019: Nil) covered part of the building repair work from the 2019 Hamper reserve (£1,062), spending the Co-op grant reserve (£2,875) on new tables, Wild Garden development costs (funded by Restricted donations) and the Davis bench (funded by Restricted donations).

Education & Youth total expenditure this year decreased by £232 to £6,122. This hides a reduction in the Rosemary Painton-Smith subsidy of £220 and a reduction in the Hall rental of £384 paid by the Footprints group. However, these are offset by the Unrestricted expenditure increasing by £372 to £5,946, mostly due to the subscription of £20 a month to an online Youth resource facility from March, and an additional Zoom licence cost of £86, enabling the Youth group's Zoom service to operate independently of the Church service.

Fundraising & Publicity (Note 3(c))

Costs decreased this year by £1,654 (-43%) to a total of £2,197. This is largely due to a reduction in costs spent on Outreach fundraising (£1,402), as a result of Covid-19 restrictions.

Church Management & Administration (Note 3(d))

Total unrestricted administration costs increased this year by £656 (5.1%) to a total of £13,430. This year there were no Foundation Restricted administration costs. Phone and Broadband costs were responsible for some of this increase.

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Church Hall (Note 9(f))

After adjusting for accruals, the Church Hall reversed the recent trend by reducing its trading surplus this year by £14,605, thus returning a loss of £524 (-104%). Most of this decrease was due to decreased income from lettings by £26,807 to £14,959 (-64%). Costs were reduced by £12,185 to £15,780 (-44%). The 2019 costs included £8,000 for the cost of a replacement modern boiler, with no similar sized expenditure incurred in 2020. We benefited from the Government's Job Retention Scheme (£2,584), with our Hall Cleaner, Mike Leddra agreeing to be Furloughed for the appropriate part of his hours. Our Parish Administrator, Emma Woodworth continued with the Hall administration duties in a difficult year when restrictions were changing on a regular basis with short notice. The PCC wishes to record its thanks to Mike and Emma in helping to achieve what they believe is a good result in spite of the difficulties that Covid-19 presented.

The PCC has agreed that the shortfall of £524 will be entirely allocated by decreasing the General Reserves. This still leaves the Hall fund with a designated reserve of £5,000, which is deemed adequate.

The Total Resources Used were £187,725 (last year £197,562)

Financial Review Summary of 2020

The total receipts for ordinary **Unrestricted funds** were **£159,177** and are as detailed in the financial statements. **£160,036** was spent to provide the Christian Ministry of St Peters Church, including the Diocesan Parish Share of **£100,250** and charitable grants of **£600**.

The net result for the year was a **Shortfall of Unrestricted Receipts over Expenditure of £859**. After adjusting for the Unrealised Gain on Unrestricted Assets of £4,348 the **Net Income in excess of Expenditure amounted to £3,489**. The major allocations of this surplus are **£3,099 to the General Reserve**. Full details of all the funds are set out in Note 9 to the Financial Activities.

The Receipts for **Restricted funds** were **£22,664**. However, **£27,689** was spent to provide the Christian Ministry of St Peters Church including charitable grants of **£18,043**. Due to the Income being less than the Expenditure, there was a **Shortfall of Restricted Receipts over Expenditure of £5,025**. After adjusting for the Unrealised Gains on Restricted Assets of £2,781 the **Net Income fell short of Expenditure by £2,244**. The major sources of funding for this Restricted shortfall are **£2,454 from the Davey Endowment fund offset by a £3,460 reduction in the Restricted Buildings fund, and a £1,934 reduction in the RP-S fund**. Full details of all the funds are set out in Note 9 to the Financial Activities.

Overall, there was a net **Surplus** in Restricted and Unrestricted Activities of **£1,245**.

The **Unrealised Gain** on our Assets this year mean that our Investments **increased in value by £7,129**.

After taking into account Cash, Stock, Debtors and short-term Liabilities, the balance of Net Current Assets totalled **£97,073**, a Decrease of **£5,884** over the previous year. Within this total, Cash held in the Bank or on Deposit totalled **£91,989**, a Decrease of **£4,836** over the previous year.

Reserves Policy

The PCC has not formally adopted a policy covering the level of reserves that should be held against emergencies. Currently the unrestricted assets held represent **89%** of the 2020 unrestricted expenditure which, when considering the pattern of receipts and the nature of expenditure, is deemed adequate.

It is the PCC policy to invest our fund balances with the Church of England Board of Finance. Current Assets are held in the Deposit Fund and Fixed Assets are invested in the CBF Investment Fund – Income Shares.

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COVID-19

The trustees have considered the impact that the COVID-19 pandemic will have on the charity's current and future financial position. The charity is taking the following steps to mitigate the threats that COVID-19 may pose to the organisation:

- Church Hall Cleaner furloughed with effect from 1 May 2020
- Minimise energy usage whilst Church and Hall remain unoccupied
- Keep in contact with the congregation, including Planned Givers, by phone, email, FreeConferenceCall,, Zoom and any other appropriate socially distanced means

The trustees consider that the charity will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The charity holds reserves as detailed in the Going Concern accounting policy;
- The charity's key funders have so far (as at 17 February 2021) continued with their regular donations
- Projected Losses due to Hall income reduction fall well within the reserves held

The trustees therefore consider it appropriate to adopt the going concern basis of preparation of the accounts, as detailed in the accounting policies which form part of the Financial Statement.

This Report was approved by the PCC on

2021.

It was signed on its behalf by The Reverend Canon Mark Pilgrim (PCC Chair)



STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	TOTAL 2020	Unrestricted 2019	Restricted 2019	TOTAL 2019
INCOMING RESOURCES							
Incoming resources from donors	2(a)	131340	4875	136215	131160	125	131285
Other voluntary incoming resources	2(b)	2200	17705	19905	5000	25411	30411
Income from charitable & ancillary trading	2(c)	22473	0	22473	50335	0	50335
Other ordinary incoming resources	2(d)	0	0	0	0	0	0
Income from investments	2(e)	3164	84	3248	3156	151	3307
TOTAL INCOMING RESOURCES		159177	22664	181841	189651	25687	215338
RESOURCES USED							
Grants	3(a)	600	18043	18643	449	18011	18460
Activities directly related to the work of the church	3(b)	144133	9322	153455	159062	2483	161545
Fund raising & publicity	3(c)	1873	324	2197	2265	1586	3851
Church management & administration	3(d)	13430	0	13430	12774	932	13706
TOTAL RESOURCES USED		160036	27689	187725	174550	23012	197562
NET INCOMING/(OUTGOING) RESOURCES BEFORE INV GAINS		-859	-5025	-5884	15101	2675	17776
GAINS & LOSSES ON INVESTMENTS							
realised		0	0	0	0	0	0
unrealised		4348	2781	7129	9963	6374	16337
		4348	2781	7129	9963	6374	16337
NET INCOME/EXPENDITURE BEING NET MOVEMENT IN FUNDS		3489	-2244	1245	25064	9049	34113
BALANCES BROUGHT FORWARD AT 1 JANUARY 2020 (2019)		138371	68259	206630	113307	59210	172517
BALANCES CARRIED FORWARD AT 31 DECEMBER 2020 (2019)		141860	66015	207875	138371	68259	206630

BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020	2019
FIXED ASSETS			
Investment assets	5b	<u>110802</u>	<u>103673</u>
CURRENT ASSETS	7		
Stock		177	338
Cash on deposit		69452	69452
Cash at bank		22537	27373
Debtors & prepayments		8359	8400
		<u>100525</u>	<u>105563</u>
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	8	<u>-3452</u>	<u>-2606</u>
NET CURRENT ASSETS		<u>97073</u>	<u>102957</u>
NET ASSETS		<u>207875</u>	<u>206630</u>
FUNDS	6		
Unrestricted		141860	138371
Restricted		66015	68259
		<u>207875</u>	<u>206630</u>

Signed :-



Rev C M Pilgrim
Vicar

Dated :-



D J Fenna
Hon Treasurer

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

1 ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market values

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL 2020	Unrestricted Funds	Restricted Funds	TOTAL 2019
2(a) Incoming resources from donors						
Planned giving:						
Gift Aided	97517	0	97517	92521	0	92521
Tax recovery	24485	0	24485	23232	0	23232
Non Gift Aided	7020	0	7020	7421	0	7421
Cash collections*	988	0	988	6940	0	6940
Gift days (excludes tax recovery)	0	0	0	0	0	0
Sundry donations (including tax recovery)	1330	4875	6205	1046	125	1171
	<u>131340</u>	<u>4875</u>	<u>136215</u>	<u>131160</u>	<u>125</u>	<u>131285</u>
* Note: Cash Collections includes tax recovery under the Small Donations Scheme at the higher level effective from 6 April 2016						
2(b) Other voluntary incoming resources						
Grants	0	0	0	0	2876	2876
Appeals for Church Purposes	0		0	0	1062	1062
Outreach (including tax recovery)	0	11311	11311	0	13106	13106
Legacies	2200	0	2200	5000	0	5000
Flowers	0	98	98	0	125	125
Peter's Fund (including tax recovery)	0	6091	6091	0	6532	6532
Footprints (renamed: was Toddlers)	0	205	205	0	585	585
Foundation (including tax recovery)	0	0	0	0	1125	1125
	<u>2200</u>	<u>17705</u>	<u>19905</u>	<u>5000</u>	<u>25411</u>	<u>30411</u>
2(c) Income from charitable & ancillary trading						
Hire of church	835	0	835	4849	0	4849
Heating contribution	1679	0	1679	1436	0	1436
Fees	399	0	399	635	0	635
Admin/Photocopying etc	0	0	0	406	0	406
Church Hall Income (cash basis)	17574	0	17574	41649	0	41649
Youth Group Income	0	0	0	0	0	0
Tim Tiley Cards Income	115	0	115	74	0	74
Traidcraft Income	1871	0	1871	1286	0	1286
	<u>22473</u>	<u>0</u>	<u>22473</u>	<u>50335</u>	<u>0</u>	<u>50335</u>
2(d) Other ordinary incoming resources						
Insurance claims	0	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2(e) Income from investments						
Dividends	2962	0	2962	2875	0	2875
Deposit account interest	202	84	286	281	151	432
	<u>3164</u>	<u>84</u>	<u>3248</u>	<u>3156</u>	<u>151</u>	<u>3307</u>
TOTAL INCOMING RESOURCES	<u>159177</u>	<u>22664</u>	<u>181841</u>	<u>189651</u>	<u>25687</u>	<u>215338</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

3 RESOURCES USED

	Unrestricted Funds	Restricted Funds	TOTAL 2020	Unrestricted Funds	Restricted Funds	TOTAL 2019
3(a) Grants						
Missionary & charitable giving						
Church overseas	600	13051	13651	449	13464	13913
Home missions & charities	0	4992	4992	0	4547	4547
	<u>600</u>	<u>18043</u>	<u>18643</u>	<u>449</u>	<u>18011</u>	<u>18460</u>
3(b) Activities directly related to the work of the Church						
Ministry:						
Vicarage Upkeep	0	0	0	0	0	0
Vicarage telephone	0	0	0	308	0	308
Other Expenses	118	0	118	315	0	315
Honoraria & other clergy	95	0	95	35	0	35
Church & Services:						
Heating, lighting, cleaning	3808	0	3808	5695	0	5695
Insurance	4804	0	4804	4681	0	4681
Organ & piano upkeep	564	0	564	515	0	515
Upkeep of Services	861	800	1661	943	1633	2576
Organist & Deputy	106	0	106	659	0	659
Flowers	0	0	0	0	70	70
Other ordinary expenses and transfers:						
Church routine maintenance	695	620	1315	480	0	480
Buildings (New Projects & Repairs)	8788	7726	16514	14910	0	14910
Education, Youth & Footprints	5946	176	6122	5574	780	6354
Parish Share	100250	0	100250	97380	0	97380
Church Hall (net effect of accrual accounting)	2718	0	2718	-2566	0	-2566
Church Hall Expenditure (cash basis)	15380	0	15380	30133	0	30133
Not used	0	0	0	0	0	0
Not used	0	0	0	0	0	0
	<u>144133</u>	<u>9322</u>	<u>153455</u>	<u>159062</u>	<u>2483</u>	<u>161545</u>
3(c) Fundraising & publicity						
Costs of fundraising events	51	108	159	296	1510	1806
Tim Tiley Card Cost of Sales	26	0	26	73	0	73
Traidcraft Cost of Sales	1629	0	1629	1584	0	1584
Publicity Expenditure (including web fees)	167	216	383	312	76	388
	<u>1873</u>	<u>324</u>	<u>2197</u>	<u>2265</u>	<u>1586</u>	<u>3851</u>
3(d) Church management & administration						
Administration	13111	0	13111	12000	932	12932
Bank Charges	199	0	199	444	0	444
Sundries	120	0	120	330	0	330
	<u>13430</u>	<u>0</u>	<u>13430</u>	<u>12774</u>	<u>932</u>	<u>13706</u>
TOTAL RESOURCES USED	<u>160036</u>	<u>27689</u>	<u>187725</u>	<u>174550</u>	<u>23012</u>	<u>197562</u>

4 STAFF COSTS

Wages & Salaries	<u>18702</u>	<u>22134</u>
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During the year the PCC employed: Parish Administrator, Youth worker, Hall Administrator, Hall Cleaner/Caretaker.

During the year the PCC received payments from HMRC under the Job Retention Scheme of £2,583.73: the above figure is net of these.

The following posts ceased in 2019: Foundation Creative Administrator; paid Organist: The current Organist does not charge a fee

During the year the PCC paid £332.55 to stakeholder pension schemes in respect of qualifying employees at the required statutory levels (included in the above figure)

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

5 FIXED ASSETS FOR USE BY THE P.C.C. TOTAL
2020 FUNDS
2019

5a Tangible Fixed Assets

Church Hall

See Accounting Policies statement for the treatment of the Church Hall

5b Investments

Central Board of Finance Investment Fund					
248 Units Designated Church A/C No. 605010001S	Historical Cost	277	5081		4754
248 Units Designated Hall A/C No. 605010002S	Historical Cost	277	5081		4754
3050 Units undesignated No. 605010003S	Historical Cost	18698	62493		58472
1862 Units C H Davey Endowment No. 105001172S	Historical Cost	4644	38147		35693
				110802	103673

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds		Unrestricted Funds	Restricted Funds	
Fixed Assets	67574	43228	110802	63226	40447	103673
Current Assets	77729	22796	100525	77736	27827	105563
Current Liabilities	-3443	-9	-3452	-2591	-15	-2606
Fund Balance	141860	66015	207875	138371	68259	206630

7

DEBTORS & PREPAYMENTS

2020		2019
1525	Tax Recovery for Outreach	135
6081	Gift Aid Tax Recovery (General- Q4)	5737
249	Tax Recovery Peter Fund	228
1	Tax Recovery Small Donations	578
0	Tax Recovery Foundation	0
0	Tax Recovery Organ donation	25
0	Church Hire - owed by Hall	0
39	CBF Deposit interest due for Dec	114
200	Vicarage Gas Dec	244
29	Donation (outstanding from Hall)	0
	Church Hall: Outside Lets Late Receipts	980
	Church Hall: Early payment of bills	0
0	Late Receipts of Funeral & Wedding Fees	0
226	Church: Early payment of bills	344
		0
		0
		0
		0
		0
9	Pillinger Interest owed to Hall account	15
8359		8400

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

8 LIABILITIES: AMOUNTS FALLING
DUE WITHIN ONE YEAR

2020		2019
364	Church & Vicarage Dec Gas	817
281	Church Hall: Gas for Dec.	338
48	December Bank Charges	
	Church: early payment of 2020 Hire Administration	
0	Bristol Diocese - December fees due	134
9	Pillinger Interest owed to Hall by church	15
46	Church Electricity Dec	110
	Outreach - Peter Fund Uganda still to pay	
	Outreach -Uganda still to pay	
	Christian Aid - Christmas Tree Appeal	
1331	Hall: Early Payment of Hires & owed to church Organist related charges Sundry Expenses	0
773	Church Hall late payment of Bills	714
202	Organ Tuning in 2020	0
398	Church Hall: Electricity for Dec.	0
0	Piano Tuning: church owed to Hall	0
0	Sidholme 2020 -deposits paid	440
0	Bristol Fire - inspection balance due	38
3452		2,606

9 FUND DETAILS

	2020	2019
Vicarage Upkeep Fund	993	993
General Reserve	80160	77061
Peter's Fund for Ugandan Orphan Education (Restricted Fund)	1329	1253
Flower Fund (Restricted Fund)	428	330
C H Davey Endowment Trust Fund No. 470 (105001172S - Restricted Fund)	38147	35693
Church Hall Fund	5000	5000
Tim Tiley A/C	241	252
Traidcraft A/C	1311	1070
Major Repairs Reserve	48148	48148
Foundation (Restricted Fund)	0	0
Footprints (renamed fromToddlers) (Restricted Fund)	487	458
Church A/C No. 605010001S	5081	4754
Hall A/C No. 605010002S (Restricted Fund)	5081	4754
Organ Fund (Restricted Fund)	442	440
Uganda Fund (Restricted Fund)	0	0
Pillinger Fund for Hall (Restricted Fund)	2000	2000
Violet Gates Pastoral Care Fund	925	1093
Restricted Buildings (Restricted) wef 1/1/19	478	3938
Davey Endowment Fund (105001172S) Income	0	0
Rosemary Painton-Smith Fund (Restricted Fund)	17449	19382
Outreach Fund (Restricted Fund) wef 1/1/20	175	0
Restricted Legacies Fund (Restricted Fund)	0	11
	207875	206630

9a. GENERAL RESERVES

2019		2020		2020	2019
-14032	Disbursements	-3099	Opening Balance	77061	63029
77061	Closing Balance	80160	Provisions	0	0
63029		77061		77061	63029

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

9b. OUTREACH

The main "Fund" which is held in respect of Outreach currently is the Peter Fund (see Note 9s below)

A small balance of other Outreach funding is carried forward to 2021 (see Note 9x below)

The information set out in this note is to show the detail of the source of Outreach income, and the destination of such income (see Notes 2(b) and 3(a) above)

For completeness, the Peter Fund income and expenditure are shown here, although Note 9s also includes these details.

Similarly Note 9x summarises other Outreach income and expenditure which are also shown here

Fundraising & Collections are shown including some direct costs paid by the PCC in running the events

<u>GIVING</u>	<u>2020</u>	<u>FUND RAISING (gross of direct expenditure)</u>	<u>2020</u>
Janani Luwum college (Uganda)*	1910	Individual donations (MU N Uganda)	168
North. Uganda (including £200 M. Union)*	2110	Treasure Sunday 2020	9135
St Phillips Gulu (Uganda)*	630	MU donations	200
Sisters of the church	2295	Coffee Money	0
		Ale & Arty (inc. costs)	0
b.Friend (Bridges for Communities refugee project)	1362	Café Create (gross takings)	245
		Children's society (inc costs)	0
Embrace ME	440	Uganda visit donations	0
One25	1135	Sisters of the church donations	1000
CMS by PCC (not Restricted)	600	Individual donations for local charities	563
CMS (Anne Plested)	946	Gross donations (excluding PF)	11311
AROCHA (Eco Church)	200	FROM (or TO) Reserves (see note 9x)	-175
Uganda Bishops (Diocese Appeal)	1000	Donations (excluding PF & Tfr)	11136
Uganda Visit expenses	0		
		R Painton-Smith -sources of income	
Peter Fund for Ugandan orphans	6015	Uganda Bishops (Diocese Appeal)	1000
			1000
		Peter Fund - sources of income	
		Planned Giving (including tax recovery)	6091
		FROM (or TO) Reserves (see note 9s)	-76
			6015
Total Grants made	18643	Gross income utilised	18151
less Unrestricted PCC grants	-600	less Fundraising costs incurred	-108
RESTRICTED Grants made	18043	NET Restricted income utilised	18043

*Note: Bank Foreign Transfer Costs are included above

9c. FLOWER FUND (RESTRICTED FUND)

<u>2019</u>		<u>2020</u>		<u>2020</u>	<u>2019</u>
70	Purchases	0	Opening Bank	220	220
110	Cash in Hand end year	158	Opening Cash in Hand	110	55
220	Closing Bank	270	Donations	98	125
			Weddings	0.00	0
400		428		428	400

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

9e. VICAR & CHURCHWARDENS C.H.W. DAVEY ENDOWMENT TRUST FUND No. 470 (CBF Fund 105001172S)
(RESTRICTED FUND HELD BY THE DIOCESE FOR GENERAL PAROCHIAL PURPOSES)

2019		2020		2020	2019
1037	Disbursements	1069	Opening balance	35693	30069
-5624	Stock Market Adjustment	-2454	CBF Unit Distribution	1069	1037
35693	Closing balance	38147			
<u>31106</u>		<u>36762</u>		<u>36762</u>	<u>31106</u>

Investment shown at current market values.
The dividend was distributed to the General Account as per the P.C.C. instruction

9f. CHURCH HALL ACCOUNT

2019		2020		2020	2019
8815	Staff Costs	5516	Opening fund	5000	5000
5411	Fuel & Water & Rates	3829			
1544	Insurance	1692			
710	Domestic supplies	413	Church organisations	1375	2555
212	Furniture & Equipment	185	Outside lettings	13584	39211
10428	Servicing & repairs	3190	Donations	0	0
432	Admin & Expenses	286	Dividends/Interest	151	153
0	Equipment (see Servicing)	0	Other Income	147	127
61	Refuse Disposal	56			
352	Cleaning (excluding staff costs)	544			
0	Sundry payments	70			
14081	Transfer to (from) General Reserve	-524			
0	Transfer to Major Repairs fund				
5000	Closing fund	5000			
<u>47046</u>		<u>20257</u>		<u>20257</u>	<u>47046</u>

9g. TIM TILEY CARDS

2019		2020		2020	2019
24	Purchases	15	Stock in Hand start	26	75
0	Donation to PCC	100	Opening Bank & Cash	226	176
226	Closing Bank & Cash	226	Sales	115	74
26	Stock in Hand end year	15	Movement in Stock	-11	-49
<u>276</u>		<u>356</u>		<u>356</u>	<u>276</u>

2019 copied

9h. TRADCRAFT

2019		2020		2020	2019
1254	Purchases	1478	Opening Balance	757	1025
150	Donation to PCC	0	Opening Stock in Hand	313	343
150	Donation to Traidcraft Exchange	0	Sales	1858	1267
0	Postage	0	Donations	12	19
313	Stock in Hand (End Year)	161	Interest	0	0
757	Closing Balance	1150	Movement in Stock	-151	-30
<u>2624</u>		<u>2789</u>		<u>2789</u>	<u>2624</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

9i. MAJOR REPAIRS RESERVE

2019		2020		2020	2019
-10623	Disbursements	0	Opening balance	48148	37525
			Provision	0	0
			Transfer from Hall	0	
48148	Closing balance	48148			
<u>37525</u>		<u>48148</u>		<u>48148</u>	<u>37525</u>

The PCC has decided in 2016 to remove the link between the Major Repairs Reserve and CBF Investment Units 605010003S, so no dividends are shown here. They are included in the Income statement.

9k. LEGACY FUND (Restricted Fund)

2019		2020		2020	2019
657	Disbursements (Restricted Purposes)	11	Opening Balance	11	667
11	Closing Balance (Restricted)	0	Legacies received (Restr)	0	0
			CBF interest	0	1
<u>668</u>		<u>11</u>		<u>11</u>	<u>668</u>

9l. CHURCH (AIC No. 605010001S)

2019		2020		2020	2019
138	Disbursements	142	Opening balance	4754	4005
-749	Stock Market Adjustment	-327	CBF dividends	142	138
4754	Closing balance	5081			
<u>4143</u>		<u>4896</u>		<u>4896</u>	<u>4143</u>

Investment shown at current market values.

The dividend was distributed to the Current Account as per the PCC instructions

9m. HALL (AIC No. 605010002S) (RESTRICTED FUND)

2019		2020		2020	2019
138	Disbursements	142	Opening balance	4754	4005
-749	Stock Market Adjustment	-327	CBF dividends	142	138
4754	Closing balance	5081			
<u>4143</u>		<u>4896</u>		<u>4896</u>	<u>4143</u>

Investment shown at current market values.

The dividend was distributed directly to the Church Hall Current Account

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

9n ORGAN FUND (RESTRICTED FUND)

2019		2020		2020	2019
0	Disbursements	0	Opening balance	440	312
440	Closing balance	442	CBF interest	2	3
			Donations	0	125
<u>440</u>		<u>442</u>		<u>442</u>	<u>440</u>

9p. UGANDA FUND (RESTRICTED)

2019		2020		2020	2019
0	Disbursements	0	Opening balance	0	0
0	Closing balance	0	Interest	0	0
			Provision	0	0
<u>0</u>		<u>0</u>		<u>0</u>	<u>0</u>

9q. PILLINGER FUND FOR THE HALL (RESTRICTED FUND)

2019		2020		2020	2019
15	Disbursements	9	Opening balance	2000	2000
2000	Closing balance	2000	Interest	9	15
<u>2015</u>		<u>2009</u>		<u>2009</u>	<u>2015</u>

The interest is disbursed to the Church Hall

9r. VIOLET GATES PASTORAL CARE FUND

2019		2020		2020	2019
50	Disbursements	173	Opening Balance	1093	1135
1093	Closing Balance	925	Interest	5	8
			Donations	0	0
<u>1143</u>		<u>1098</u>		<u>1098</u>	<u>1143</u>

9s PETER FUND for the Education of Ugandan Orphans & Indigent Children (RESTRICTED FUND)

2019		2020		2020	2019
6415	Disbursements	6015	Opening Balance	1253	1136
1253	Closing Balance	1329	Regular Gift Aid Income	4489	4419
			Other Income inc tax recover	1602	2113
<u>7668</u>		<u>7344</u>		<u>7344</u>	<u>7668</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2020

9t. Restricted Buildings (Restricted) wof January 2019

2019		2020		2020	2019
0	Disbursements	8336	Opening Balance	3938	0
3938	Closing Balance	477	Appeals and Donations Grants	4875 0	1062 2876
<u>3938</u>		<u>8813</u>		<u>8813</u>	<u>3938</u>

9u. VICAR & TREASURER FUND FOR VICARAGE UPKEEP

2019		2020		2020	2019
8	Disbursements	4	Opening balance	993	993
993	Closing balance	993	Provision Interest	0 4	0 8
<u>1001</u>		<u>997</u>		<u>997</u>	<u>1001</u>

9w. VICAR & CHURCHWARDENS ROSEMARY PAINTON-SMITH LEGACY (RESTRICTED FUND)
(FOR RELIGIOUS CHARITABLE PURPOSES)

2019		2020		2020	2019
1065	Disbursements	2015	Opening Balance	19382	20299
19382	Closing Balance	17449	Interest	82	148
<u>20447</u>		<u>19464</u>		<u>19464</u>	<u>20447</u>

9x. OUTREACH FUND for donations to supported charities (RESTRICTED FUND)
(FOR THE BENEFIT OF CHARITIES SUPPORTED BY ST PETERS CHURCH)

2019		2020		2020	2019
0	Disbursements	11028	Opening Balance	0	0
0	Closing Balance	175	Interest Income incl. tax recovery Less fundraising costs	0 11311 -108	0 0 0
<u>0</u>		<u>11203</u>		<u>11203</u>	<u>0</u>

9y. FOUNDATION (RESTRICTED FUND)

2019		2020		2020	2019
1140	Disbursements (Restricted Purposes)	0	Opening Balance*	0	15
0	Closing Balance	0	Receipts/Donations (inc. GA)	0	1125
<u>1140</u>		<u>0</u>		<u>0</u>	<u>1140</u>

This fund closed during 2019. It was funded by donations given for the purposes of the Foundation Service Community.

9z. FOOTPRINTS (renamed from TODDLERS) (RESTRICTED FUND)

2019		2020		2020	2019
560	Disbursements (Restricted Purposes)	176	Opening Balance*	458	433
458	Closing Balance	487	Receipts & Donations	205	585
<u>1018</u>		<u>663</u>		<u>663</u>	<u>1018</u>

This fund became part of the PCC's funds during 2017. It is funded by donations given by those attending the sessions

Independent Examiner's Report to the Parochial Church Council of St Peter's Church, Henleaze

This report is on the financial statements of the Parochial Church Council ("the PCC") for the year ended 31 December 2020, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

As members of the Parochial Church Council you are responsible for the preparation of the financial statements; you consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

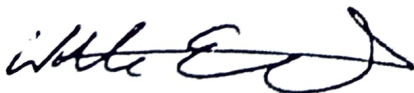
My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2006 edition.

The examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; or
 - b. to prepare financial statement which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



William Evans ACA
111 Eastfield Road
Westbury on Trym
Bristol BS9 4AN

22 March 2021

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22 March 2021