

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARGARET'S, ILKLEY

England & Wales - Charity number 1131220

## Details

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**Other names** ST MARGARET'S PCC, ILKLEY

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-08-19

**Register** [View on the Charity Commission register](#)

## Contact

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Ilkley  
West Yorkshire  
LS29 9TY

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**Website** [www.stmargaretsilkley.org](http://www.stmargaretsilkley.org)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Religious activities within the parish

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bradford City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-12-31	£241,375	£311,427	-	-
2024-12-31	£208,930	£201,975	-	-
2023-12-31	£411,433	£207,949	-	-
2022-12-31	£187,971	£164,061	-	-
2021-12-31	£159,097	£155,886	-	-
2020-12-31	£160,040	£167,572	-	-

## Trustees

Name	Role	Appointed
ADAM WILSON		2020-11-26
Alison Stretton		2024-04-28
Anne Elizabeth Eaton		2022-09-11
Benjamin John Whittaker		2021-04-20
Christopher Paul Middleton		2024-04-28
Dr Michelle Ann Still		2025-05-11
GWYNETH BRENDA MCHARDY HARTLEY BAHons		2017-04-23
Helen Sarah Pilling		2020-11-26
JUDITH MARIAN SMITH		2013-05-06
LINDA CATHERINE GIBSON		2017-04-23
Philip James Tooke		2021-04-20
Rev Alexander Ian George Crawford		2021-08-05
Rev Marc Bradley Voase		2025-06-29
Rosalind Moyra Irene Beeson		2020-11-26
SARAH FRANCES WILLIAMS		

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARGARET'S, ILKLEY**

England & Wales - Charity number 1131220

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# Accounts

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# ST MARGARET'S ILKLEY

**The Parochial Church Council of  
St Margaret's Church, Ilkley**

**Annual Report and Financial Statements  
for the year ended 31 December 2025**

**Registered charity number 1131220**

# **The Parochial Church Council of St Margaret's Church, Ilkley**

## **Annual Report and Financial Statements for the year ended 31 December 2025**

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# The Parochial Church Council of St Margaret's Church, Ilkley

## Trustees' report for the year ended 31 December 2025

### Administrative information

#### Trustees

The Trustee of the charity is the Parochial Church Council (PCC). The PCC members during the financial year and up to and including the date on which this report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Fr Alexander Crawford	Chair, ex officio	
Helen Pilling	Vice-Chair and PCC Secretary	
Anne Eaton	Churchwarden	
Philip Tooke	Churchwarden and Treasurer	
Catherine Beaumont		
Ros Beeson		
Catherine Cheater		Resigned 11 May 2025
Catherine Gibson		
Gwyneth Hartley		
Paul Middleton		
Judith Smith		
Michelle Still		Appointed 11 May 2025
Alison Stretton		
Fr Marc Voase	Ex officio	Appointed 29 June 2025
Tina Warnes		Resigned 11 May 2025
Ben Whittaker		
Sarah Williams		
Adam Wilson		

#### Address

St Margaret's Church  
Queens Road  
Ilkley  
West Yorkshire  
LS29 9QL

#### Independent Examiner

John McGhee

## **Bankers**

Barclays Bank UK PLC  
Leicester  
LE87 2BB

## **Investment Managers**

CCLA Investment Management Limited  
One Angel Lane  
London  
EC4R 3AB

## **Structure**

The Parochial Church Council of St Margaret's Church, Ilkley is a registered charity (number 1131220). It is governed by the Parochial Church Councils (Powers) Measure 1956, as amended, and the Church Representation Rules.

The Trustee of the charity is the PCC, which is a body corporate. The PCC members are referred to as Trustees in this report. The Trustees are appointed by church members at the Annual Parochial Church Meeting.

## **Aims and purposes**

The general functions of the PCC are stated in section 2 of the Parochial Church Councils (Powers) Measure 1956.

The primary object of the PCC of St Margaret's Church, Ilkley, is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of cooperating with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also responsible for the maintenance of the fabric of the church building of St Margaret's and the adjoining Parish Hall. The church building is Grade II\* listed and recognised as being of architectural and historical significance.

## **Objectives**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community.

Since its foundation, St Margaret's has been part of the catholic tradition of the Church of England, with liturgy celebrated with ritual, vestments, and all the splendour of the ancient worship of the Church. Public worship is held through the week as well as on Sundays, with regular celebrations of the Mass and public recitation of Morning Prayer.

The incumbent is responsible for administering the Discretionary Fund (see page 23 for details), which makes grants to members of the congregation, and residents of the parish and the town of Ilkley, who are in need.

Members of the PCC comply with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. They have also considered the specific guidance on charities for the advancement of religion. The following sections of the report highlight the various activities undertaken throughout the year by the church for the benefit of the local public within the parish and beyond.

## **Mission and Ministry**

### **Vicar's report**

We have celebrated another liturgical year in all the fullness of our catholic tradition, and a particular encouragement has been the growth of attendance at festivals and principal feasts held on weekday evenings (for example, Ascension Day). A highlight of the year was the Easter Liturgy on Holy Saturday, with an attendance of 89 (up from 53 in 2024).

We were glad to welcome Fr Marc Voase to join us as assistant curate in the parish. He was ordained to the diaconate in Wakefield Cathedral by Bishop Nick Baines.

A special service for the 80th anniversary of VJ Day in August was held in church and organised with Ilkley Town Council. St Margaret's clergy led the Churches Together Good Friday Walk of Witness, and the Remembrance Sunday Act of Commemoration.

Four adults from our church community were confirmed by Bishop Toby Howarth at a special service in June, and we have been surprised and delighted by the number of couples coming to us for weddings, seven of which were held in church during the year, along with one blessing.

During Lent we held a variety of study evenings looking at topics such as Passiontide hymnody, the poetry of George Herbert, the spirituality of the psalms during the Reformation, and Anglo-Saxon spirituality. A Service of Readings and Music for Passiontide explored the poetry of John Donne, the prayers of John Cosin, and 17th Century music. Our Lenten Evensong sermon series reflected on "poems of the Passion".

We added Mayfield View to our list of regular care home visits, with a number of our congregation resident there. Monthly visits to Abbeydale and Straven House continue, along with regular visits to Abbeyfield and River View. Special Easter and Christmas Communion services with hymns and the story in a Godly Play style were celebrated in our care homes.

Christmas services were held joyfully, and we were pleased to welcome many visitors, though numbers were ever so slightly down overall on last year. Another wonderful Christmas Tree Festival brought the whole community together, and contributed greatly to our Christmas Appeal.

The regular and devout celebration of the sacraments remains absolutely central to our life together. We are now able to celebrate High Mass with three sacred ministers nearly every Sunday, and continue to be supported by a dedicated team of servers. It is now very rare that we do not have enough people to fulfil all the requisite roles. Our welcome of visitors has been improved by the introduction of a bespoke order of service for the High Mass, also allowing us to be more creative with elements of the liturgy for different occasions.

During the year we introduced a monthly Holy Communion according to the Book of Common Prayer. This is still the normative prayer book for the Church of England, and it is good to celebrate our Anglican patrimony in this way.

## **Our worshipping community**

During 2025 the Electoral Roll has been completely revised, leading to changes from the numbers previously recorded on the roll. Following the 2025 revision the electoral roll contained 157 names (2024: 201), of whom 77 (2024: 103) were resident in the parish. There are around 2,300 occupied dwellings in the parish, and the population is just over 5,000 people.

In 2025, usual Sunday attendance remained about the same, varying from week to week. On Easter Eve and Easter Day together total attendance was 281 (2024: 235) with 187 communicants (2024: 169). In Advent until 23 December total attendance at special services was 373 (2024: 375). On Christmas Eve and Christmas Day together total attendance was 483 (2024: 495) with 124 communicants (2024: 130). (These figures reflect the number of individual worshippers, and do not count repeated attendance at more than one service in each period.)

There were five baptisms (2024: 4), seven marriages (2024: 2) and one marriage blessing, and 11 funerals (2024: 13). During the year roughly 20 people joined the worshipping community (2024: 15) and roughly eight left (2024: 3) (this number includes six funerals of long-standing members of the congregation).

## **Music**

Music is central to our worship at St Margaret's, whether it be simple plainchant at Morning Prayer, or full choir and organ at the Sunday Sung Mass. Our musical tradition attracts worshippers from the parish and beyond, and enhances not only our regular services but also weddings and funerals, as well as civic services and carol services.

We continue to field a well-balanced four-part choir - usually about 15 singers - which rehearses on Friday evenings and sings for two services each Sunday. In addition our junior choir, led by Alison Williams, Su Lord-Cloke, Geoff Cloke and Kim Crawford, sings hymns and an anthem at the Family Service.

The adult choir celebrates with social events: in July 2025 the choir met at Barden Tower for a dinner preceded by Evensong, both in the chapel. The choir has joined forces with St Michael's Headingley on two occasions during the year for Evensong.

Members of both the adult and junior choirs also sang carols at Ilkley Station in the lead-up to Christmas, and sang at our own Christmas Tree Festival.

In November 2025 our Director of Music, Christopher Rathbone, played the 150th of his popular series of monthly organ recitals, as part of Ilkley Arts Festival, with works by Kenneth Leighton, Johann Sebastian Bach and himself.

## **Children and families**

Our regular Playtime sessions for pre-school children and their families have continued on Friday mornings. A strong "home team" from St Margaret's ensures that the sessions run well.

Our Family Service has continued at 9.15 each Sunday morning, including Godly Play once each month, and also a Family Mass on a monthly basis. Young people are prepared for admission to first communion and confirmation by the Vicar. During the year plans have been made for changes to the Family Service schedule to take effect in 2026, including Breakfast Praise to be held on the first Sunday of each month.

Our Open the Book team has visited Ashlands Primary School in Ilkley six times a term, to share stories from the Bible with Key Stage 1 classes: Fr Marc joined the team in September. We value the opportunity to share the Bible with the children, who enjoy the team's visits and are eager to participate. We are grateful to the Head Teacher Mrs Donna Russell and the staff for making us so welcome and for engaging with the stories. We are also grateful to the Otley Christian Resources Hub for providing the props that bring our stories to life.

### **Fellowship**

St Margaret's offers many opportunities for Christian fellowship. These include our well-attended coffee sessions on Sundays and after the Thursday morning Mass; buffets or wine after special services; our monthly Lunch Club events with typical attendance of around 25 people, and our young adults' group.

### **Pastoral care**

Our pastoral care team maintains contact with members of the congregation who are no longer able to come to church. Regular visits take place, and our eucharistic ministers make Holy Communion available for people who are not able to receive the Eucharist at church.

We also provide services and Holy Communion at a number of local care homes in the parish.

### **Flowers**

We are grateful to our dedicated team who produce wonderful displays of flowers in the church. During 2025 an additional acrylic stand has been purchased to facilitate displays at both the front and back of the church.

### **Christmas Tree Festival**

St Margaret's organised Ilkley's Christmas Tree Festival for the fourth time in December 2025. The festival followed the format of previous years: for two full days 30 Christmas trees were on display in the church, expertly decorated by local charities and organisations. The festival was well attended over the two days, with visitors enjoying the Christmas trees and listening to the musical entertainment provided by local schools, choirs and musicians.

As in previous years, the festival featured our marvellous refreshment stall, led by Judith Smith. We had a wonderful array of home-made cakes, supported by supermarket contributions particularly from Booths and Tesco. Refreshments continued to be served despite the challenge of a power cut that lasted over an hour.

The festival raised funds for our Christmas Appeal for Staying Put: please see the details in the outward giving section below.

Organising the festival was led by Joanne Tomlinson, Vickie Kemp, Anne Eaton, Judith Smith, Alison Stretton and Fr Alex. Many thanks to everyone who contributed in every way towards such a successful event.

## **Parish Hall hirers**

The Parish Hall is used by around 15 local community organisations as well as St Margaret's groups. Many of our hirers (charities, community and well-being groups) have been with us for a long time - a testament to the high-quality space and facilities on offer.

In 2025 we welcomed Active Together (part of Yorkshire Cancer Research) which offers fitness support for people following a cancer diagnosis and is delivered by a team of specialists on Wednesday mornings. Purple Patch meets the needs of a greater number of young adults with learning disabilities following an open day held at St Margaret's to increase the number of referrals: Purple Patch will celebrate ten years with us after originally booking for a temporary three months.

Other popular activities include Positive Health (an exercise group for older people), Articulate Drama and Casting Agency, Rock Choir and Cantores Olicanae, as well as activities such as pilates, yoga, Scottish dancing, ballroom dancing, circle dancing and early history.

In 2025 the hall generated income of £35,123, plus £2,180 for hire of the church for concerts. We are very grateful to our Parish Administrator Vickie Kemp for all her work in liaising with our hirers.

## **Outward giving**

We have continued our commitment to outward giving from St Margaret's. Donations to external charities in 2025 included:

£4,442.75 to Martin House Children's Hospice, derived from the Christmas Tree Festival and Christmas Appeal in 2024

£600 to WaterAid

£200 to JJ Community Transformation in Uganda

£100 to the Children's Society

£14.50 to each of the Royal British Legion and SSAFA

Funds raised at the Christmas Tree Festival and the Christmas Appeal in 2025 enabled us to donate £4,200 to Staying Put (Keighley Women's Refuge) in early 2026.

We are very grateful to everyone who has supported the various appeals and collections and to Linda Whittaker who continues to run her popular cake stalls.

Our Discretionary Fund makes grants to members of the congregation, and residents of the parish and the town of Ilkley, who are in need. In 2025 payments totalling £1,550 were made to needy residents of Ilkley. We are able to respond quickly to applications for assistance, and usually make grants of up to £250 per claimant.

## **Governance**

### **Churchwardens**

Anne Eaton and Philip Tooke have remained in office as churchwardens throughout 2025.

A team of Deputy Wardens comprising Helen Pilling, Jane Sheldon and Helen Buswell has continued to help with Sunday and occasional services, and we are very grateful for their help.

## **Safeguarding**

Safeguarding policies are reviewed annually by the PCC. There have been no safeguarding incidents or concerns reported during 2025.

The PCC is aware of the focus on safeguarding within the Church of England. Safeguarding is considered at every PCC meeting, and attention has been paid to developments in safeguarding both in the national Church and in the wider environment. We are grateful to our Parish Safeguarding Officer Catherine Beaumont for her support in this essential area.

## **Deanery Synod**

We are grateful to Gwyneth Hartley and Judith Smith for representing St Margaret's on the Deanery Synod for South Craven and Wharfedale.

## **The Church and Parish Hall buildings**

St Margaret's is fortunate to have a magnificent church building and a modern Parish Hall available for use. Care of the buildings is handled by a fabric committee chaired by Don MacRae. We also continue to be grateful to our caretaker Alan Raw for his care and knowledge of the buildings.

During 2025 a number of different projects which had been in the planning stage for some time have come to fruition.

Most notably, a new lighting scheme in the church has been installed at a cost of approximately £50,000. We are grateful to Overton Architects who designed the new scheme, and our electrical contractors Malcolm Baines Electrical Limited who installed the fittings and system. The new lighting provides more flexibility to vary the lighting depending on requirements, and we hope to benefit from it for many years.

The church has also benefited from the installation of equipment to enable our services to be livestreamed, and available for later viewing, via YouTube. We are grateful to Paul Middleton for leading on this new streaming of services. Additional speakers have also been fitted in the church to improve the sound quality within the church.

The churchyard has been improved with the cleaning of the War Memorial, the extension of the paved area around the memorial, the resetting of the paved path from the church porch to the memorial together with the installation of a new handrail, and the creation of a new path from the Parish Hall to the memorial.

Maintenance projects have included the sanding and re-sealing of the wooden floor in the church, the painting of the wooden window and door frames of the hall, and the servicing of the moveable partition wall in the hall. New shutters have been installed for the kitchen and the bar in the hall.

Specialist cleaning has continued in the church, including the pulpit, the Stations of the Cross, and parts of the baptistery and screen. Further specialist cleaning of parts of the church will continue in 2026.

The majority of the quinquennial inspection was carried out by Overton Architects; the inspection report will be completed in 2026.

In the latter part of 2025 an application was submitted to the Consistory Court of the Diocese of Leeds for permission to replace the wooden gates outside the main door of the church and to extend the handrail adjacent to the gates, to install handrails to assist movement on the steps between the nave and the chancel, and for a new altar frontal. It is hoped that the faculty will be granted to enable these projects to take place in 2026.

### **Many thanks**

We are thankful for everyone who contributes to the community of St Margaret's - everyone who volunteers in a large or small way, and everyone who participates in the spiritual life of St Margaret's through participation in public worship.

We continue to be grateful to our Parish Administrator Vickie Kemp and our caretaker Alan Raw for everything that they do at St Margaret's. We are grateful to clergy who preached and celebrated the Eucharist during the year: Fr Kenneth Crawford, Fr David Hope, Rev Isobel Rathbone and our curate Fr Marc Voase who joined us during the year; also our Readers Catherine Gibson and Catherine Beaumont. We are very fortunate to have Fr Alex as our Vicar, for his leadership and for setting the tone of inspirational worship.

### **Financial Review**

During the year £75,000 was paid to the Diocese of Leeds in respect of Parish Share (2024: £72,000): the full amount requested by the Diocese for 2025 was £104,918 (2024: £95,380).

The principal financial feature of 2025 has been the reduction in the balance of the Fire Damage Fund, as the fund has been used through the year to finance projects on the church, hall and churchyard. The balance of the Fire Damage Fund's separate account with CCLA reduced from £97,766 at 31 December 2024 to £11,873 at 31 December 2025, as the cost of various works detailed in the buildings section on page 9 above has been met.

The net cost of projects affecting the church has been reduced by the refund of £10,298 of VAT through the Listed Places of Worship Grant Scheme

Three legacies were received during the year in respect of people who worshipped at St Margaret's. We are deeply grateful for these legacies.

We are grateful to our book-keeper for all her hard work throughout the year, and to our Independent Examiner John McGhee.

### **Reserves policy**

The target is to have a reserve available in the General Unrestricted fund of approximately three months' regular expenditure (excluding Parish Share expenditure). This translates to approximately £30,000. The cash balance of the General Unrestricted fund at 31 December 2025 was £38,202.

### **Stewardship**

We currently have 106 regular donors. Over the course of the year, seven new or returning donors became regular givers although we had 12 leavers (deaths, moves etc).

Unfortunately, the loss of some much-loved members of the congregation and changes in the financial circumstances of others have meant that, despite the continued generosity of our donors, overall regular giving declined by an annual equivalent of almost £8,000. This decline has been tempered somewhat by some generous one-off donations.

We continue to offer a broad spectrum of giving methods to our congregation and visitors. Standing orders are our mainstay but the Parish Giving Scheme (PGS) has increased in popularity. PGS allows people to donate by direct debit and administers any associated Gift Aid claim. It also provides the option for an annual increase linked to the inflation rate. Indeed, all increases from regular givers in 2025 came via the PGS.

We have taken measures to improve opportunities to donate to St Margaret's. A new card reader has been installed in the hall lobby, and signage improved both there and at the main entrance to the church. In addition, two new leaflets are now available regarding regular giving and legacies. Card and online donations have increased, particularly over the Advent and Christmas period, contributing over £5,000 to our income plus an extra £250 in Gift Aid.

There was no stewardship renewal campaign in 2025 as the PCC agreed to move this forward to Lent in 2026.

As always, we are particularly grateful to all donors for their financial commitment to St Margaret's, and to Alison Stretton for her constant efforts to foster and administer our stewardship arrangements.

## **Approval of the Trustees' report**

The Trustees' report was approved by the PCC on 26 March 2026.

Signed on behalf of the Parochial Church Council:

*[signed by Helen Pilling]*

Helen Pilling  
Trustee/PCC Member

# **Independent examiner's report to the Trustees of St Margaret's Church, Ilkley**

I report on the accounts of the Church for the year ended 31 December 2025 which are set out on pages 13 to 22.

## **Respective responsibilities of PCC members and Examiner**

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

## **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination:

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*[signed by John McGhee]*

John McGhee

1 April 2026

## The Parochial Church Council of St Margaret's Church, Ilkley

### Receipts and Payments Account for the year ended 31 December 2025

	Notes	2025 Unrestricted funds	2025 Restricted funds	2025 Endowment funds	2025 Total funds	2024 Total funds
		£	£	£	£	£
<b>Receipts</b>	(1)					
Regular giving		60,200	28,963	-	89,165	93,017
Irregular giving		6,942	345	-	7,287	6,518
Gift aid recovered		20,419	7,135	-	27,555	23,335
Donations		19,182	8,372	-	27,555	15,481
Legacies	(4)	14,000	-	-	14,000	12,324
Grants	(5)	10,298	-	-	10,298	-
Fees for services		11,890	-	-	11,890	5,659
Church lettings		2,180	-	-	2,180	2,955
Hall lettings		35,123	-	-	35,123	31,915
Investment income		7,119	5,033	856	13,009	13,409
Fundraising events		-	3,308	-	3,308	4,313
<b>Total income</b>		<b>187,359</b>	<b>53,158</b>	<b>856</b>	<b>241,375</b>	<b>208,930</b>

	Notes	2025 Unrestricted funds	2025 Restricted funds	2025 Endowment funds	2025 Total funds	2024 Total funds
		£	£	£	£	£
<b>Payments</b>	(1)					
Parish Share		37,400	37,600	-	75,000	72,000
Salaries and related costs	(10)	47,996	-	-	47,996	43,834
Gas/electricity/water		16,877	631	-	17,508	18,589
Insurance		7,134	-	-	7,134	6,916
Church maintenance	(6)	124,786	264	-	125,050	23,365
Hall maintenance		11,582	-	-	11,582	9,990
Church/hall supplies		3,774	-	-	3,774	3,813
Office expenses, printing and copying		4,312	-	-	4,312	4,713
Flowers	(2)	-	1,455	-	1,455	1,508
Choir and music	(7)	690	900	-	1,590	3,093
Donations to charities		132	5,239	-	5,371	6,065
Support payments	(8)	-	-	2,250	2,250	1,550
Fundraising event costs		-	1,943	-	1,943	1,755
Clergy expenses		517	-	-	517	515
Other payments	(9)	5,723	209	-	5,932	4,259
<b>Total payments</b>		<b>260,932</b>	<b>48,244</b>	<b>2,250</b>	<b>311,427</b>	<b>201,975</b>
Excess of receipts over payments		(73,573)	4,914	(1,394)	(70,052)	
Transfers between funds	(2)	(1,537)	1,537	-	-	
Net movements in funds after transfers		(75,110)	6,451	(1,394)	(70,052)	
<b>Cash at 31 December 2024</b>	Exc cash in hand	163,730	98,326	4,405	266,461	
<b>Cash at 31 December 2025</b>	Exc cash in hand	<b>88,619</b>	<b>104,778</b>	<b>3,011</b>	<b>196,408</b>	

# The Parochial Church Council of St Margaret's Church, Ilkley

## Statement of Assets and Liabilities as at 31 December 2025

### Fixed Assets

St Margaret's Parish Hall, which adjoins the church building, was constructed in 2005 at a cost which has been shown in previous accounts as £593,517.

### CBF Church of England Investment Fund

The PCC holds shares in the CBF Church of England Investment Fund (Income Shares) in respect of the Discretionary Fund (Endowment) and the Demaine Fund. The purposes of these funds are set out in the Appendix.

The mid market values of the shares as at 31 December 2025 (compared with 31 December 2024) are set out in the following table:

<b>CBF Church of England Investment Fund</b>	Market value as at 31 December 2025	Market value as at 31 December 2024
Fund	£	£
Discretionary Fund (Endowment)	29,590	30,822
Demaine Fund	58,744	61,190
Total	88,334	92,012

### CBF Church of England Deposit Fund

The PCC holds cash deposits in the CBF Church of England Deposit Fund in four separate accounts, as follows:

- composite account, which is a general account containing both restricted and unrestricted monies
- account containing the assets of the General Legacies Fund (a designated fund)
- account containing the assets of the Fire Damage Fund (a designated fund)
- account containing the assets of the Rathbone Organ Restoration Fund (a restricted fund: the purpose of this fund is included in the Appendix)

The values of the accounts as at 31 December 2025 (compared with 31 December 2024) are set out in the following table:

<b>CBF Church of England Deposit Fund</b>	Value as at 31 December 2025	Value as at 31 December 2024
Account	£	£
Composite account	49,108	49,108
General Legacies Fund	37,019	33,344
Fire Damage Fund	11,873	97,766
Rathbone Organ Restoration Fund	78,957	73,482
Total	176,957	253,700

### Cash at bank and in hand

The PCC held the following cash balances at 31 December 2025 (compared with 31 December 2024):

	Value as at 31 December 2025	Value as at 31 December 2024
	£	£
Barclays current account	19,451	12,761
Cash in hand	-	163
Total	19,451	12,924

### Money owed to the PCC

The following amounts were owed to the PCC as at 31 December 2025:

	£
Church/hall hire	546

### Liabilities

The following liabilities were owed by the PCC as at 31 December 2025:

	£
Unpaid invoices	573

Some of the monies held in the Christmas Tree Festivals, Christmas Appeals, Children's Society and JJ Nshumi College restricted funds were to be paid over to relevant charities but the figures for payment were to be calculated in 2026 once all January transactions had been accounted for.

## **Approval of the accounts**

The accounts were approved by the PCC on 26 March 2026.

*[signed by Philip Tooke]*

Philip Tooke  
Treasurer

# The Parochial Church Council of St Margaret's Church, Ilkley

## Notes to the accounts for the year ended 31 December 2025

These notes form part of the Receipts and Payments Account and the Statement of Assets and Liabilities.

### **1 Accounting policies**

#### **1.1 Basis of accounting**

The PCC has taken advantage of section 133 of the Charities Act 2011 and has prepared the accounts on a receipts and payments basis.

#### **1.2 Consecrated property**

Consecrated and benefice property of any kind is excluded in accordance with section 10(2) of the Charities Act 2011.

#### **1.3 Taxation**

As a charity the PCC benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of the expenditure to which it relates.

#### **1.4 Fund accounting**

Unrestricted funds are available for use at the discretion of the PCC in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donors or through the terms of an appeal. There is one endowment fund, the capital of which has to be retained but the income may be spent in accordance with the terms of the fund.

An explanation of the nature and purpose of each endowment and restricted fund is shown in the Appendix to these accounts.

#### **1.5 Rounding**

All figures are shown to the nearest whole number of pounds. This may result in small discrepancies in totals, where total figures reflect the sum of unrounded figures.

### **2 Restricted and endowment funds**

The following table shows the values of the restricted funds and the endowment fund at the start and end of the year. This table deals only with the assets and income of the restricted funds and endowment fund that are held within the PCC's general cash assets. In addition the Discretionary Fund (endowment) and the Demaine Fund hold shares in the CBF Church of England Investment

Fund, and the Rathbone Organ Restoration Fund has a separate account within the CBF Church of England Deposit Fund, the values of which are shown in the Statement of Assets and Liabilities.

<b>Name of fund</b>	1 Jan 2025	Incoming	Outgoing	Transfers	31 Dec 2025
	£	£	£	£	£
Discretionary (Endowment)	4,405	856	2,250	-	3,011
Demaine	1,128	1,700	-	-	2,829
Development	122	-	-	-	122
Diocesan Share	3,907	36,127	37,600	-	2,434
Gas/Electricity	125	506	631	-	-
Choir	9,414	60	101	1,000	10,372
Junior Choir	5,300	-	900	500	4,900
Organ (maintenance)	-	1,250	264	-	986
Rathbone Organ Restoration	135	2,178	2,142	-	172
Flower	692	1,366	1,563	-	495
Harvest Appeal	-	577	577	-	-
Christmas Appeal	836	1,425	1,380	-	881
Christmas Tree Festivals	2,987	4,381	5,006	37	2,399
Children's Society	38	64	58	-	44
J J Nshumi	160	187	160	-	187
<b>Total</b>	<b>29,249</b>	<b>50,677</b>	<b>52,632</b>	<b>1,537</b>	<b>28,832</b>

\* The payments from the Rathbone Organ Restoration Fund were made to that fund's separate account within the CBF Church of England Deposit Fund, the value of which is shown in the Statement of Assets and Liabilities.

In recent years, for simplicity, the values of the restricted funds and the endowment fund have not been credited with interest received by the PCC's composite account in the CBF Church of England Deposit Fund: neither have they been debited for administrative costs. However, as a one-off measure for 2025, the Choir Fund and the Junior Choir Fund (as the two largest restricted funds which do not have separate investment accounts) have been credited with transfers from the general unrestricted fund, to reflect (on a broad brush basis) the interest that has been earned on their balances since interest rates began to increase in 2022.

The Rathbone Organ Restoration Fund accrues interest under its separate account in the CBF Church of England Deposit Fund.

### 3 Unrestricted funds (including designated funds)

The main fund used for day to day receipts and payments is the general unrestricted fund. There are also four designated funds in existence in 2025, namely the Mission Fund, the General Legacies Fund, the Fire Damage Fund and the Playtime Fund:

- The Mission Fund provides donations to other charities and good causes.
- The PCC resolved at a meeting on 22 November 2022 that unrestricted legacies received after that date would be placed in the General Legacies Fund, which would be used to fund specific projects at St Margaret's, rather than being placed in general funds for day to day expenditure.
- The Fire Damage Fund derives from the settlement payment received from Ecclesiastical Insurance following the fire in the church on 9 January 2023. The PCC resolved at a meeting on 28 September 2023 that the Fire Damage Fund is to be used to fund specific projects at St Margaret's, rather than being placed in general funds for day to day expenditure.
- The PCC resolved at a meeting on 21 March 2024 to establish a designated fund in respect of Playtime.

The following table shows the values of the designated funds at the start and end of the year. This table deals only with the assets and transactions that are within the PCC's general cash accounts. In addition the General Legacies Fund and the Fire Damage Fund have separate accounts within the CBF Church of England Deposit Fund, the values of which are shown in the Statement of Assets and Liabilities.

Name of fund	1 Jan 2025	Incoming	Outgoing	Transfers	31 Dec 2025
	£	£	£	£	£
Mission	624	1,129	132	-	1,621
General Legacies	-	*23,057	*24,411	-	(1,353)
Fire Damage	-	*104,231	*104,231	-	-
Playtime	540	838	83	** (37)	1,257
<b>Total</b>	1,164	129,255	128,857	(37)	1,525

\* In the above table the incoming and outgoing figures for the General Legacies Fund and the Fire Damage Fund include monies paid to and received from those funds' separate accounts within the CBF Church of England Deposit Fund. Those payments to and from the CBF Church of England Deposit Fund are internal transfers within the charity and are therefore not reflected in the Receipts and Payments Account shown on pages 13 and 14.

\*\* The transfer of £37 was made from the Playtime Fund in connection with the Christmas Tree Festival.

The following table shows the value of the general unrestricted fund as at 31 December 2025 (compared with 31 December 2024):

	Value as at 31 December 2025	Value as at 31 December 2024
	£	£
CBF Church of England Deposit Fund: Composite account	49,108	49,108
Barclays current account	19,451	12,761
Cash in hand	-	163
Total cash	68,559	62,032
Less: restricted and endowment funds	(28,832)	(29,249)
Less: designated funds	(1,525)	(1,164)
Value of general unrestricted fund	38,202	31,619

#### **4 Legacies**

Legacies include donations made by family members in memory of a member of the congregation shortly after their death.

#### **5 Grants**

The grants were received from the Listed Places of Worship Grant Scheme and represent the reimbursement of VAT on eligible expenditure paid from the Fire Damage Fund. In line with the original expenditure, the grants received have been credited to the Fire Damage Fund.

#### **6 Church maintenance**

The cost of church maintenance in 2025 includes the implementation of a new lighting scheme in the church, and work in the churchyard around the War Memorial: both of these projects have been funded from the Fire Damage Fund. The installation of livestreaming equipment and additional speakers in the church has been funded from the General Legacies Fund. Details of the projects carried out during 2025 are set out on page 9.

Church maintenance includes the costs of maintaining the churchyard as well as the church building.

#### **7 Choir and music**

The payments relating to the choir and music include the junior choir and the fees paid to relief organists.

## **8 Support payments**

Support payments are payments made to individuals in need, from the Discretionary Fund.

## **9 Other payments**

Other payments include fees paid to the Diocese of Leeds in respect of weddings; fellowship refreshments; copyright and other licences; bank charges and software costs.

## **10 Employees**

The charity had four employees throughout the year. No employee was paid more than £60,000.

## **11 Transactions with related parties**

No PCC members received any remuneration or benefit from the charity during the year.

## **Terms of endowment and restricted funds**

This description of the endowment and restricted funds was approved by the PCC on 29 September 2022. It has been edited since then to include the Rathbone Organ Restoration Fund which was established in 2023.

### **Endowment fund**

#### **Discretionary Fund**

The Discretionary Fund is operated as a merged version of the Poor Fund and the Schofield Fund. Mr H W Schofield died in 1933 and left part of his estate for the benefit of St Margaret's Poor Fund. No documents are available in relation to the Poor Fund, which was presumably in existence before 1933.

It has been generally accepted that, in line with the terms of Mr Schofield's will, only the income from the Discretionary Fund may be spent, and the capital must be preserved. It is understood that the income is to be applied for the benefit of needy members of the congregation or parish of St Margaret's or in the town of Ilkley: the recipients are selected by the Vicar and Churchwardens.

The assets of the Discretionary Fund are invested in the CBF Church of England Investment Fund, held by the Leeds Diocesan Board of Finance as custodian trustee. Income produced from the CBF Church of England Investment Fund is held as part of the Discretionary Fund within St Margaret's cash resources.

### **Restricted funds**

#### **Demaine Fund**

The Demaine Fund derives from the estate of Mrs D M Demaine, who died in 1997 and under her will left part of her estate to St Margaret's "to be applied for the maintenance and repair of the said Church". We interpret this wording as meaning the Church including its fittings, but excluding the Parish Hall and the churchyard. There are no restrictions on the spending of capital.

The assets of the Demaine Fund are invested in the CBF Church of England Investment Fund. Income produced from the CBF Church of England Investment Fund is held as part of the Demaine Fund within St Margaret's cash resources.

#### *Other funds*

*Note: when they have assets, all of the restricted funds described below are held in cash as part of St Margaret's cash resources. St Margaret's cash is held in the CBF Church of England Deposit Fund and with Barclays.*

#### **Development Fund**

The Development Fund is applied only to repair, maintain, renew and add to the fabric and furniture of the Church, churchyard and Parish Hall.

### **Diocesan Share Fund**

The Diocesan Share Fund is applied only in the payment to the Diocese of Leeds of St Margaret's Parish Share.

### **Gas/Electricity Fund**

The Gas/Electricity Fund is applied only to pay for gas and electricity used for the Church and the Parish Hall.

### **Choir Fund**

The Choir Fund is applied only for music and equipment for the choir and related expenses, and to meet costs relating to choir events.

### **Junior Choir Fund**

The Junior Choir Fund is applied only for music and equipment for any junior choir and related expenses, to meet costs relating to choir/junior choir events, and in the payment of scholarships to choral scholars.

### **Organ Fund (maintenance)**

The Organ Fund is applied only to maintain, repair or renovate the organ at St Margaret's.

### **Rathbone Organ Restoration Fund**

The Rathbone Organ Restoration Fund was established by Christopher and Rev Isobel Rathbone in 2023. The Fund can only be used to pay some or all of the costs of renovation (not routine tuning or maintenance) of the organ situated in St Margaret's Church, at a time when such renovation is required.

### **Flower Fund**

The Flower Fund is applied only to provide flowers and other decorations for the Church and Parish Hall.

### **Harvest Appeal Fund**

The Harvest Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Harvest Appeal.

### **Christmas Appeal Fund**

The Christmas Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Christmas Appeal.

**Christmas Tree Festivals Fund**

The Christmas Tree Festivals Fund is applied only to meet the costs of operating Christmas Tree festivals in Ilkley which are open to the public, and to benefit the charities or causes selected by the PCC in connection with such festivals.

**Children's Society Fund**

The Children's Society Fund is applied only to benefit the Children's Society.

**JJ Nshumi College Fund**

The JJ Nshumi College Fund is applied only to benefit JJ Community Transformation in Uganda.

**Appeals - DEC Appeals Fund**

The Appeals - DEC Appeals Fund is applied only to benefit appeal funds launched by the Disasters Emergency Committee.

**Christian Aid Fund**

The Christian Aid Fund is applied only to benefit Christian Aid.

**Diocesan Link Fund**

The Diocesan Link Fund is applied only to benefit any diocese linked with the Diocese of Leeds.

**Mirfield Fund**

The Mirfield Fund is applied only to benefit the Community of the Resurrection at Mirfield.

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# Accounts

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# ST MARGARET'S ILKLEY

**The Parochial Church Council of  
St Margaret's Church, Ilkley**

**Annual Report and Financial Statements  
for the year ended 31 December 2024**

**Registered charity number 1131220**

# **The Parochial Church Council of St Margaret's Church, Ilkley**

## **Annual Report and Financial Statements for the year ended 31 December 2024**

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# The Parochial Church Council of St Margaret's Church, Ilkley

## Trustees' report for the year ended 31 December 2024

### Administrative information

#### Trustees

The Trustee of the charity is the Parochial Church Council (PCC). The PCC members during the financial year and up to and including the date on which this report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Fr Alexander Crawford	Chair, ex officio	
Helen Pilling	Vice-Chair and PCC Secretary	
Anne Eaton	Churchwarden	
Trevor Moore	Churchwarden	Resigned 28 April 2024
Philip Tooke	Churchwarden and Treasurer	(Pre-existing PCC member; CW from 28 April 2024)
Catherine Beaumont		
Ros Beeson		
Steve Betts		Resigned 15 November 2024
Catherine Cheater		
Catherine Gibson		
Gwyneth Hartley		
Paul Middleton		Appointed 28 April 2024
Judith Smith		
Alison Stretton		Appointed 28 April 2024
Tina Warnes		
Ben Whittaker		
Sarah Williams		
Adam Wilson		

#### Address

St Margaret's Church  
Queens Road  
Ilkley  
West Yorkshire  
LS29 9QL

#### Independent Examiner

John McGhee

## **Bankers**

Barclays Bank UK PLC  
Leicester  
LE87 2BB

## **Investment Managers**

CCLA Investment Management Limited  
One Angel Lane  
London  
EC4R 3AB

## **Structure**

The Parochial Church Council of St Margaret's Church, Ilkley is a registered charity (number 1131220). It is governed by the Parochial Church Councils (Powers) Measure 1956, as amended, and the Church Representation Rules.

The Trustee of the charity is the PCC, which is a body corporate. The PCC members are referred to as Trustees in this report. The Trustees are appointed by church members at the Annual Parochial Church Meeting.

## **Aims and purposes**

The general functions of the PCC are stated in section 2 of the Parochial Church Councils (Powers) Measure 1956.

The primary object of the PCC of St Margaret's Church, Ilkley, is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of cooperating with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also responsible for the maintenance of the fabric of the church building of St Margaret's and the adjoining Parish Hall. The church building is Grade II\* listed and recognised as being of architectural and historical significance.

## **Objectives**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community.

Since its foundation, St Margaret's has been part of the catholic tradition of the Church of England, with liturgy celebrated with ritual, vestments, and all the splendour of the ancient worship of the Church. Public worship is held through the week as well as on Sundays, with regular celebrations of the Mass and public recitation of Morning Prayer.

The incumbent is responsible for administering the Discretionary Fund (see page 21 for details), which makes grants to members of the congregation, and residents of the parish and the town of Ilkley, who are in need.

Members of the PCC comply with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. They have also considered the specific guidance on charities for the advancement of religion. The following sections of the report highlight the various activities undertaken throughout the year by the church for the benefit of the local public within the parish and beyond.

## **Mission and Ministry**

### **Worship and Prayer**

2024 has seen steady growth at most of our regular and special services. Numbers fluctuate, but attendance at a regular Family Mass is usually between 25 and 30, and the 10.45 am Sung Mass has grown from an average of between 65 and 75 to between 75 and 85. The Tuesday 6.00 pm Contemplative Mass now regularly has an attendance in double figures. Attendance at special Easter and Christmas services was similar to 2023, slightly down at some services and slightly up at others.

Evensong remains steady with a congregation of about 25 including the choir in the warmer months but slightly fewer in winter. We celebrated a number of special events including a choir reunion Evensong, and a "come and sing" Evensong, both of which were well attended by the choir and congregation. Bradford Cathedral Choir came to sing Evensong for us on the Feast of the Birth of St John the Baptist.

In April we held a very well-attended talk on plainchant, given by Fr Peter Allan CR, followed by a "come and sing" plainchant Mass for the transferred celebration of the Annunciation. Subsequently we have held a plainchant vigil Mass on the first Saturday of each month, offering another opportunity to observe the Sunday obligation in addition to our regular pattern of services.

At Pentecost we were delighted to welcome Bishop Toby Howarth to celebrate the confirmations of three of our young people, and we pray that God will continue to bless them richly on their journey of faith. The Bishop visited again at Harvest and spoke about his visit to war-torn Sudan, and the collection at that service went to support the churches of Sudan.

Lent and Advent saw a great variety of services and devotions, including discussion groups on Bishop Gregory Cameron's "An Easter Book of Days" and "An Advent Book of Days".

### **Our worshipping community**

On the Electoral Roll in 2024 there were 201 names (2023: 203), of whom 103 (2023: 104) were resident in the parish. There are around 2,300 occupied dwellings in the parish, and the population is just over 5,000 people.

In 2024, usual Sunday attendance remained at around 125, though that varies from week to week. On Easter Eve and Easter Day together total attendance was 235 (2023: 245) with 169 communicants (2023: 179). In Advent until 23 December total attendance at special services was 375 (2023: 393). On Christmas Eve and Christmas Day together total attendance was 495 (2023: 474) with 130 communicants (2023: 137). (These figures reflect the number of individual worshippers, and do not count repeated attendance at more than one service in each period.)

There were four baptisms (2023: 1), two marriages (2023: 1), and 13 funerals (2023: 9). During the year roughly 15 people joined the worshipping community (2023: 19) and roughly three left (2023: 7).

## **Music**

Music is central to our worship at St Margaret's, whether it be simple plainchant at Morning Prayer, or full choir and organ at the Sunday Sung Mass. Our musical tradition attracts worshippers from the parish and beyond, and enhances not only our regular services but also weddings and funerals, as well as civic services and carol services. In addition to our adult choir we encourage young people to become involved in music and learn through our Choral Scholarship programme, and our Junior Choir led by Alison Williams, Su Lord-Cloke, Geoff Cloke and Kim Crawford.

Our Director of Music, Christopher Rathbone, has continued his popular monthly organ recitals with a wide variety of music on offer. Christopher's recital in December 2024 was the 140th in the series.

A highlight of the year was the journey made by some of our choir members to Germany in a Diocesan choir directed by Christopher Rathbone, visiting Erfurt as part of the 500th anniversary celebrations of the first Lutheran hymn book. Members of both the adult and junior choirs also sang carols at Ilkley Station in the lead-up to Christmas, and sang at our own Christmas Tree Festival.

## **Children and families**

Our regular Playtime sessions for pre-school children and their families have continued on Friday mornings. A strong "home team" from St Margaret's ensures that the sessions run well.

Family Service continues at 9.15 each Sunday morning, including Godly Play once each month, and also a Family Mass on a monthly basis. Young people are prepared for admission to first communion and confirmation by the Vicar.

The five members of our Open the Book team have visited Ashlands Primary School in Ilkley six times a term, to share stories from the Bible with Key Stage 1 classes. We value this opportunity to share the Bible: the children enjoy the team's visits and are eager to participate. We are grateful to the Head Teacher Mrs Donna Russell and the staff for making us so welcome and for engaging with the stories. We are also grateful to the Otley Christian Resources Hub for providing the props that bring our stories to life. Occasionally an Open the Book story is presented at our Family Service.

## **Fellowship**

St Margaret's offers many opportunities for Christian fellowship. These include our well-attended coffee sessions on Sundays and after the Thursday morning Mass; buffets or wine after special services; our monthly Lunch Club events with typical attendance of around 25 people, and our young adults' group.

## **Pastoral Care**

Our pastoral care team maintains contact with members of the congregation who are no longer able to come to church. Regular visits take place, and our eucharistic ministers make Holy Communion available for people who are not able to receive the Eucharist at church.

We also provide services and Holy Communion at a number of local care homes in the parish.

## **Flowers**

We are grateful to our dedicated team who produce wonderful displays of flowers in the church. During 2024 there has been emphasis on environmentally-friendly arrangements which do not involve the use of floral foam. A new acrylic stand has been purchased which enhances displays at the front of church.

## **Christmas Tree Festival**

St Margaret's organised Ilkley's Christmas Tree Festival for the third time in December 2024. The festival followed the format of previous years: for two full days over 30 Christmas trees were on display in the church, beautifully decorated by local charities and organisations. Almost 2,000 people visited the church over the two days, to see the Christmas trees and vote for their favourite tree, to watch and listen to the musical entertainment provided by local schools, choirs and musicians.

As in previous years, the festival featured our marvellous refreshment stall, led by Judith Smith. We had a wonderful array of home-made cakes, supported by supermarket contributions particularly from Booths and the Co-op.

The festival raised funds for our Christmas Appeal for Martin House Children's Hospice: please see the details in the outward giving section below.

Organising the Festival was led by Joanne Tomlinson, Vickie Kemp, Anne Eaton, Judith Smith, Alison Stretton and Fr Alex. Many thanks to everyone who contributed in every way towards such a successful event.

## **Parish Hall hirers**

The Parish Hall is used by around 15 local community organisations as well as St Margaret's groups. Many of our hirers (charities, community and well-being groups) have been with us for a long time - a testament to the high-quality space and facilities on offer.

Our hirers include Purple Patch (a charity for young adults with special needs), Positive Health (an exercise group for older people), Articulate (a drama school), Rock Choir and Cantores Olicanae, as well as clubs and activities such as pilates, yoga, Scottish dancing, ballroom dancing, circle dancing and early history.

In 2024 the hall generated income of £31,915, plus £2,955 for hire of the church for concerts. We are very grateful to our Parish Administrator Vickie Kemp for all her work in liaising with our hirers.

## **Outward giving**

We have continued our commitment to outward giving from St Margaret's. Donations to external charities in 2024 included:

£1,320 to each of Ilkley Food Bank and Bradford Central Food Bank, mainly derived from the Christmas Tree Festival and Christmas Appeal in 2023

£2,125 to the Church in Sudan, a diocese linked to the Diocese of Leeds

£900 to the Otley Christian Resources Hub

£200 to Inn Churches

£200 to Purple Patch

Funds raised at the Christmas Tree Festival and the Christmas Appeal in 2024 enabled us to donate £4,442.75 to Martin House Children's Hospice in early 2025.

We are very grateful to everyone who has supported the various appeals and collections and to Linda Whittaker who continues to run her popular cake stalls.

Our Discretionary Fund makes grants to members of the congregation, and residents of the parish and the town of Ilkley, who are in need. In 2024 payments totalling £1,550 were made to needy residents of Ilkley. A social prescriber who recommends claimants to us reported, in relation to a grant made to a local lady: "This will make a huge difference and help her through an incredibly difficult time".

## **Governance**

### **Churchwardens**

Trevor Moore resigned as Warden for personal reasons at the APCM in April 2024. We are grateful to Trevor for his wisdom and good humour during his term as Warden.

A team of Deputy Wardens comprising Helen Pilling, Jane Sheldon and Helen Buswell has continued to help with Sunday and occasional services, and we are very grateful for their help.

### **Safeguarding**

Safeguarding policies are reviewed annually by the PCC. There have been no safeguarding incidents or concerns reported during 2024.

The PCC is aware of the focus on safeguarding within the Church of England. Safeguarding is considered at every PCC meeting, and attention has been paid to developments in safeguarding both in the national Church and in the wider environment. We are grateful to our Parish Safeguarding Officer Catherine Beaumont for her support in this essential area.

### **Deanery Synod**

We are grateful to Gwyneth Hartley and Judith Smith for representing St Margaret's on the Deanery Synod for South Craven and Wharfedale.

### **The Church and Parish Hall buildings**

St Margaret's is fortunate to have a magnificent church building and a modern Parish Hall available for use. Care of the buildings is handled by a fabric committee chaired by Don MacRae. We also continue to be grateful to our caretaker Alan Raw for his care and knowledge of the buildings.

Highlights of work relating to the buildings that have been dealt with during the course of 2024 include:

The stained glass in the large west window (above the baptistery) has been professionally cleaned.

A new legillum has been made for use in the Lady Chapel and Choir.

The wooden floor in the large meeting room in the hall has been renovated.

Also during 2024, a great deal of planning has been carried out on projects which are expected to be implemented in 2025. These projects include:

The replacement of shutters between the main hall and the bar and kitchen areas.

The installation of equipment in the church to enable live-streaming of services, together with improvements to the sound system. A Minor Works Direction was obtained during 2024 to permit this work.

A scheme for the renewal of the lighting in the church has been designed by the church architect. An application was made to the Archdeacon during 2024 for permission to implement the scheme.

The improvement of the area in the churchyard around the War Memorial, including creating a new path to the Memorial from the hall and renewal of the path leading up from the church porch. An application was made during 2024 to the Consistory Court of the Diocese of Leeds for a Faculty to permit these works. Planning permission was also obtained from the local authority.

### **Many thanks**

We are thankful for everyone who contributes to the community of St Margaret's - everyone who volunteers in a large or small way, and everyone who participates in the spiritual life of St Margaret's through participation in public worship.

We continue to be grateful to our Parish Administrator Vickie Kemp and our caretaker Alan Raw for everything that they do at St Margaret's. We are grateful to clergy who preached and celebrated the Eucharist during the year: Fr Kenneth Crawford, Fr David Hope, Rev Isobel Rathbone and the late Fr Andrew Wagstaff; also our Readers Catherine Gibson and Catherine Beaumont. We are very fortunate to have Fr Alex as our Vicar, for his leadership and for setting the tone of inspirational worship.

## **Financial Review**

From a financial perspective, 2024 has been a much less eventful period than 2023 which included the fire in church at the beginning of the year and the subsequent settlement of our insurance claim.

During 2024 we have been planning the work in the church and churchyard which is described above. In the meantime, we have sought to maximise the return on the cash we hold by investing that money in the CBF Church of England Deposit Fund (see pages 14 to 15).

Three legacies were received from the estates of people who worshipped at St Margaret's. We are deeply grateful for these legacies.

During the year £72,000 was paid to the Diocese of Leeds in respect of Parish Share (2023: £70,000): the full amount requested by the Diocese was £95,380.

We are grateful to our book-keeper for all her hard work throughout the year, and to our Independent Examiner John McGhee. Our current treasurer is also grateful to the members of our finance committee for their help and guidance during the year.

## **Reserves policy**

The target is to have a reserve available in the General Unrestricted fund of approximately three months' regular expenditure (excluding Parish Share expenditure). This translates to approximately £25,000. The cash balance of the General Unrestricted fund at 31 December 2024 was £31,619.

## **Stewardship**

We continue to offer a broad spectrum of giving methods to our congregation and visitors. Standing orders are our mainstay but card donations and the Parish Giving Scheme (PGS) have increased in popularity. PGS allows people to donate by direct debit, administers any associated Gift Aid claim and also provides the option for an annual increase linked to the inflation rate.

We currently have 107 regular donors, of whom 64% participate in our Restricted Share Scheme which helps us to pay as much of our Parish Share as possible. Over the course of the year, three new donors became regular givers although we had six leavers (deaths, moves etc). Unfortunately, the loss of some much-loved members of the congregation and changes in the financial circumstances of others have meant that, despite the continued generosity of our donors and a particularly heart-warming response to our stewardship renewal in November, giving declined by £1,750 overall (annualised). This decline has been tempered somewhat by a number of generous one-off donations and legacies.

We are particularly grateful to all donors for their financial commitment to St Margaret's, and to Alison Stretton for her care of our stewardship.

## **Approval of the Trustees' report**

The Trustees' report was approved by the PCC on 3 April 2025.

Signed on behalf of the Parochial Church Council:



Helen Pilling  
Trustee/PCC Member

## **Independent examiner's report to the Trustees of St Margaret's Church, Ilkley**

I report on the accounts of the Church for the year ended 31 December 2024 which are set out on pages 12 to 20.

### **Respective responsibilities of PCC members and Examiner**

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination:

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John McGhee

11 April 2025

## The Parochial Church Council of St Margaret's Church, Ilkley

### Receipts and Payments Account for the year ended 31 December 2024

	Notes	2024 Unrestricted funds	2024 Restricted funds	2024 Endowment funds	2024 Total funds	2023 Total funds
		£	£	£	£	£
<b>Receipts</b>	(1)					
Regular giving		60,567	32,450	-	93,017	88,863
Irregular giving		5,626	892	-	6,518	5,196
Gift aid recovered		14,591	8,742	-	23,335	22,665
Donations		8,262	7,219	-	15,481	92,136
Legacies		12,324	-	-	12,324	20,000
Fees for services		5,659	-	-	5,659	4,435
Church lettings		2,955	-	-	2,955	2,518
Hall lettings		31,915	-	-	31,915	32,378
Investment income		8,167	4,406	836	13,409	3,617
Fundraising events		-	4,313	-	4,313	2,955
Insurance claim		-	-	-	-	136,270
Other income		-	-	-	-	400
<b>Total income</b>		<b>150,069</b>	<b>58,023</b>	<b>836</b>	<b>208,930</b>	<b>411,433</b>

	Notes	2024 Unrestricted funds	2024 Restricted funds	2024 Endowment funds	2024 Total funds	2023 Total funds
		£	£	£	£	£
<b>Payments</b>	(1)					
Parish Share		30,500	41,500	-	72,000	70,000
Salaries and related costs	(7)	43,834	-	-	43,834	42,707
Gas/electricity/water		15,561	3,028	-	18,589	19,078
Insurance		6,916	-	-	6,916	6,782
Church maintenance	(4)	21,464	1,901	-	23,365	35,691
Hall maintenance		9,922	68	-	9,990	8,330
Church/hall supplies		3,813	-	-	3,813	3,195
Office expenses, printing and copying		4,713	-	-	4,713	4,345
Flowers	(2)	-	1,508	-	1,508	1,313
Choir and music	(5)	821	2,272	-	3,093	1,595
Donations to charities		1,915	4,150	-	6,065	4,708
Support payments	(2)	-	-	1,550	1,550	1,550
Fundraising event costs		-	1,755	-	1,755	1,603
Clergy expenses		515	-	-	515	549
Other payments	(6)	4,079	180	-	4,259	6,503
<b>Total payments</b>		<b>144,063</b>	<b>56,362</b>	<b>1,550</b>	<b>201,975</b>	<b>207,949</b>
Excess of receipts over payments		6,006	1,661	(714)	6,955	
Transfers between funds		-	-	-	-	
Net movements in funds after transfers		6,006	1,661	(714)	6,955	
<b>Cash at 31 December 2023</b>	Exc cash in hand	157,722	96,668	5,118	259,508	
<b>Cash at 31 December 2024</b>	Exc cash in hand	<b>163,730</b>	<b>98,326</b>	<b>4,405</b>	<b>266,461</b>	

# The Parochial Church Council of St Margaret's Church, Ilkley

## Statement of Assets and Liabilities as at 31 December 2024

### Fixed Assets

St Margaret's Parish Hall, which adjoins the church building, was constructed in 2005 at a cost which has been shown in previous accounts as £593,517.

### CBF Church of England Investment Fund

The PCC holds shares in the CBF Church of England Investment Fund (Income Shares) in respect of the Discretionary Fund (Endowment) and the Demaine Fund. The purposes of these funds are set out in the Appendix.

The mid market values of the shares as at 31 December 2024 (compared with 31 December 2023) are set out in the following table:

<b>CBF Church of England Investment Fund</b>	<b>Market value as at 31 December 2024</b>	<b>Market value as at 31 December 2023</b>
Fund	£	£
Discretionary Fund (Endowment)	30,822	30,133
Demaine Fund	61,190	59,821
Total	92,012	89,954

### CBF Church of England Deposit Fund

The PCC holds cash deposits in the CBF Church of England Deposit Fund in four separate accounts, as follows:

- composite account, which is a general account containing both restricted and unrestricted monies
- account containing the assets of the General Legacies Fund (a designated fund)
- account containing the assets of the Fire Damage Fund (a designated fund)
- account containing the assets of the Rathbone Organ Restoration Fund (a restricted fund: the purpose of this fund is included in the Appendix)

The values of the accounts as at 31 December 2024 (compared with 31 December 2023) are set out in the following table:

<b>CBF Church of England Deposit Fund</b>	Value as at 31 December 2024	Value as at 31 December 2023
Account	£	£
Composite account	49,108	37,639
General Legacies Fund	33,344	20,375
Fire Damage Fund	97,766	107,730
Rathbone Organ Restoration Fund	73,482	70,000
<b>Total</b>	<b>253,700</b>	<b>235,744</b>

### **Cash at bank and in hand**

The PCC held the following cash balances at 31 December 2024 (compared with 31 December 2023):

	Value as at 31 December 2024	Value as at 31 December 2023
	£	£
Barclays current account	12,761	23,764
Cash in hand	163	245
<b>Total</b>	<b>12,924</b>	<b>24,009</b>

### **Money owed to the PCC**

The following amounts were owed to the PCC as at 31 December 2024:

	£
Church/hall hire	176
Unbanked cheques (donations)	2,550
<b>Total</b>	<b>2,726</b>

### **Liabilities**

There were no amounts due for payment in respect of invoices outstanding as at 31 December 2024.

Some of the monies held in the Christmas Tree Festivals, Christmas Appeals, Children's Society and JJ Nshumi College restricted funds were to be paid over to relevant charities but the figures for payment were to be calculated in 2025 once all January transactions had been accounted for.

## **Approval of the accounts**

The accounts were approved by the PCC on 3 April 2025.

A handwritten signature in black ink, appearing to read 'Philip Tooke', written in a cursive style.

Philip Tooke  
Treasurer

# **The Parochial Church Council of St Margaret's Church, Ilkley**

## **Notes to the accounts for the year ended 31 December 2024**

These notes form part of the Receipts and Payments Account and the Statement of Assets and Liabilities.

### **1 Accounting policies**

#### **1.1 Basis of accounting**

The PCC has taken advantage of section 133 of the Charities Act 2011 and has prepared the accounts on a receipts and payments basis.

The accounts for the previous year, ended on 31 December 2023, had to be prepared in accordance with the Statement of Recommended Practice (SORP) applicable to charities, because the charity's gross income for that year exceeded £250,000 and therefore section 133 of the Charities Act 2011 did not apply. The PCC has decided that the receipts and payments basis permitted under section 133 is to be reinstated for 2024 and subsequent years.

#### **1.2 Consecrated property**

Consecrated and benefice property of any kind is excluded in accordance with section 10(2) of the Charities Act 2011.

#### **1.3 Taxation**

As a charity the PCC benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of the expenditure to which it relates.

#### **1.4 Fund accounting**

Unrestricted funds are available for use at the discretion of the PCC in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donors or through the terms of an appeal. There is one endowment fund, the capital of which has to be retained but the income may be spent in accordance with the terms of the fund.

An explanation of the nature and purpose of each endowment and restricted fund is shown in the Appendix to these accounts.

#### **1.5 Rounding**

All figures are shown to the nearest whole number of pounds. This may result in small discrepancies in totals, where total figures reflect the sum of unrounded figures.

## 2 Restricted and endowment funds

The following table shows the values of the restricted funds and the endowment fund at the start and end of the year. This table deals only with the assets and income of the restricted funds and endowment fund that are held within the PCC's general cash assets. In addition the Discretionary Fund (endowment) and the Demaine Fund hold shares in the CBF Church of England Investment Fund, and the Rathbone Organ Restoration Fund has a separate account within the CBF Church of England Deposit Fund, the values of which are shown in the Statement of Assets and Liabilities.

Name of fund	1 Jan 2024	Incoming	Outgoing	Transfers	31 Dec 2024
	£	£	£	£	£
Discretionary (Endowment)	5,118	836	1,550	-	4,405
Demaine	19	1,660	551	-	1,128
Development	-	190	68	-	122
Diocesan Share	4,182	41,224	41,500	-	3,907
Gas/Electricity	472	1,565	3,028	1,116	125
Choir	9,330	1,155	1,072	-	9,414
Junior Choir	6,200	-	900	-	5,300
Organ (maintenance)	1,830	-	1,830	-	-
Rathbone Organ Restoration	70,000	1,050	*70,915	-	135
Flower	1,288	912	1,508	-	692
Harvest Appeal	-	1,567	1,567	-	-
Christmas Appeal	1,321	1,568	1,485	(567)	836
Christmas Tree Festivals	2,058	4,329	2,852	(548)	2,987
Children's Society	(32)	71	-	-	38
J J Nshumi	-	160	-	-	160
<b>Total</b>	<b>101,786</b>	<b>56,287</b>	<b>128,826</b>	<b>-</b>	<b>29,249</b>

\* The payments from the Rathbone Organ Restoration Fund were made to that fund's separate account within the CBF Church of England Deposit Fund, the value of which is shown in the Statement of Assets and Liabilities.

For simplicity, the values shown above of the restricted funds and the endowment fund have not been credited with interest received from the PCC's composite account in the CBF Church of England Deposit Fund: neither have they been debited for administrative costs. The Rathbone Organ Restoration Fund accrues interest under its separate account in the CBF Church of England Deposit Fund.

### 3 Unrestricted funds (including designated funds)

The main fund used for day to day receipts and payments is the general unrestricted fund. There are also four designated funds in existence in 2024, namely the Mission Fund, the General Legacies Fund, the Fire Damage Fund and the Playtime Fund:

- The Mission Fund provides donations to other charities and good causes.
- The PCC resolved at a meeting on 22 November 2022 that unrestricted legacies received after that date would be placed in the General Legacies Fund, which would be used to fund specific projects at St Margaret's, rather than being placed in general funds for day to day expenditure.
- The Fire Damage Fund derives from the settlement payment received from Ecclesiastical Insurance following the fire in the church on 9 January 2023. The PCC resolved at a meeting on 28 September 2023 that the Fire Damage Fund is to be used to fund specific projects at St Margaret's, rather than being placed in general funds for day to day expenditure.
- The PCC resolved at a meeting on 21 March 2024 to establish a designated fund in respect of Playtime.

The following table shows the values of the designated funds at the start and end of the year. This table deals only with the assets and transactions that are within the PCC's general cash accounts. In addition the General Legacies Fund and the Fire Damage Fund have separate accounts within the CBF Church of England Deposit Fund, the values of which are shown in the Statement of Assets and Liabilities.

Name of fund	1 Jan 2024	Incoming	Outgoing	Transfers	31 Dec 2024
	£	£	£	£	£
Mission	1,231	1,307	1,914	-	624
General Legacies	-	14,314	14,314	-	-
Fire Damage	-	14,663	14,663	-	-
Playtime	-	940	-	*(400)	540
<b>Total</b>	<b>1,231</b>	<b>31,224</b>	<b>30,891</b>	<b>(400)</b>	<b>1,164</b>

\* The transfer of £400 was made from the Playtime Fund to the general unrestricted fund.

The following table shows the value of the general unrestricted fund as at 31 December 2024 (compared with 31 December 2023):

	Value as at 31 December 2024	Value as at 31 December 2023
	£	£
CBF Church of England Deposit Fund: Composite account	49,108	37,639
Barclays current account	12,761	23,764
Cash in hand	163	245
Total cash	62,032	61,648
Less: restricted and endowment funds	(29,249)	*(31,786)
Less: designated funds	(1,164)	(1,231)
Value of general unrestricted fund	31,619	28,631

\* Excluding Rathbone Organ Restoration Fund.

#### **4 Church maintenance**

The cost of church maintenance in 2024 includes the cost of cleaning the west window of the church, as well as a payment to the church architect for the design of a new lighting scheme for the church which is to be implemented in 2025. Both of these items have been funded from the Fire Damage Fund.

Church maintenance includes the costs of maintaining the churchyard as well as the church building.

#### **5 Choir and music**

The payments relating to the choir and music include the junior choir and the fees paid to relief organists.

#### **6 Other payments**

Other payments include fellowship refreshments; copyright and other licences; bank charges and software costs.

#### **7 Employees**

The charity had four employees throughout the year. No employee was paid more than £60,000.

#### **8 Transactions with related parties**

No PCC members received any remuneration or benefit from the charity during the year.

## **Terms of endowment and restricted funds**

This description of the endowment and restricted funds was approved by the PCC on 29 September 2022. It has been edited since then to include the Rathbone Organ Restoration Fund which was established in 2023.

### **Endowment fund**

#### **Discretionary Fund**

The Discretionary Fund is operated as a merged version of the Poor Fund and the Schofield Fund. Mr H W Schofield died in 1933 and left part of his estate for the benefit of St Margaret's Poor Fund. No documents are available in relation to the Poor Fund, which was presumably in existence before 1933.

It has been generally accepted that, in line with the terms of Mr Schofield's will, only the income from the Discretionary Fund may be spent, and the capital must be preserved. It is understood that the income is to be applied for the benefit of needy members of the congregation or parish of St Margaret's or in the town of Ilkley: the recipients are selected by the Vicar and Churchwardens.

The assets of the Discretionary Fund are invested in the CBF Church of England Investment Fund, held by the Leeds Diocesan Board of Finance as custodian trustee. Income produced from the CBF Church of England Investment Fund is held as part of the Discretionary Fund within St Margaret's cash resources.

### **Restricted funds**

#### **Demaine Fund**

The Demaine Fund derives from the estate of Mrs D M Demaine, who died in 1997 and under her will left part of her estate to St Margaret's "to be applied for the maintenance and repair of the said Church". We interpret this wording as meaning the Church including its fittings, but excluding the Parish Hall and the churchyard. There are no restrictions on the spending of capital.

The assets of the Demaine Fund are invested in the CBF Church of England Investment Fund. Income produced from the CBF Church of England Investment Fund is held as part of the Demaine Fund within St Margaret's cash resources.

#### *Other funds*

*Note: when they have assets, all of the restricted funds described below are held in cash as part of St Margaret's cash resources. St Margaret's cash is held in the CBF Church of England Deposit Fund and with Barclays.*

#### **Development Fund**

The Development Fund is applied only to repair, maintain, renew and add to the fabric and furniture of the Church, churchyard and Parish Hall.

### **Diocesan Share Fund**

The Diocesan Share Fund is applied only in the payment to the Diocese of Leeds of St Margaret's Parish Share.

### **Gas/Electricity Fund**

The Gas/Electricity Fund is applied only to pay for gas and electricity used for the Church and the Parish Hall.

### **Choir Fund**

The Choir Fund is applied only for music and equipment for the choir and related expenses, and to meet costs relating to choir events.

### **Junior Choir Fund**

The Junior Choir Fund is applied only for music and equipment for any junior choir and related expenses, to meet costs relating to choir/junior choir events, and in the payment of scholarships to choral scholars.

### **Organ Fund (maintenance)**

The Organ Fund is applied only to maintain, repair or renovate the organ at St Margaret's.

### **Rathbone Organ Restoration Fund**

The Rathbone Organ Restoration Fund was established by Christopher and Rev Isobel Rathbone in 2023. The Fund can only be used to pay some or all of the costs of renovation (not routine tuning or maintenance) of the organ situated in St Margaret's Church, at a time when such renovation is required.

### **Flower Fund**

The Flower Fund is applied only to provide flowers and other decorations for the Church and Parish Hall.

### **Harvest Appeal Fund**

The Harvest Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Harvest Appeal.

### **Christmas Appeal Fund**

The Christmas Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Christmas Appeal.

**Christmas Tree Festivals Fund**

The Christmas Tree Festivals Fund is applied only to meet the costs of operating Christmas Tree festivals in Ilkley which are open to the public, and to benefit the charities or causes selected by the PCC in connection with such festivals.

**Children's Society Fund**

The Children's Society Fund is applied only to benefit the Children's Society.

**JJ Nshumi College Fund**

The JJ Nshumi College Fund is applied only to benefit JJ Community Transformation in Uganda.

**Appeals - DEC Appeals Fund**

The Appeals - DEC Appeals Fund is applied only to benefit appeal funds launched by the Disasters Emergency Committee.

**Christian Aid Fund**

The Christian Aid Fund is applied only to benefit Christian Aid.

**Diocesan Link Fund**

The Diocesan Link Fund is applied only to benefit any diocese linked with the Diocese of Leeds.

**Mirfield Fund**

The Mirfield Fund is applied only to benefit the Community of the Resurrection at Mirfield.

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARGARET'S, ILKLEY**

England & Wales - Charity number 1131220

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# Accounts

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**The Parochial Church Council of  
St Margaret's Church, Ilkley**

**Annual Report and Financial Statements  
for the year ended 31 December 2023**

**Registered charity number 1131220**

# **The Parochial Church Council of St Margaret's Church, Ilkley**

## **Annual Report and Financial Statements for the year ended 31 December 2023**

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# The Parochial Church Council of St Margaret's Church, Ilkley

## Trustees' report for the year ended 31 December 2023

### Administrative information

#### Trustees

The Trustee of the charity is the Parochial Church Council (PCC). The PCC members during the financial year and up to and including the date on which this report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Fr Alexander Crawford	Chair, ex officio	
Helen Pilling	Vice-Chair and PCC Secretary	
Alison Stretton	Churchwarden	Resigned 30 April 2023
Anne Eaton	Churchwarden	
Trevor Moore	Churchwarden	Appointed 30 April 2023
Philip Tooke	Treasurer	
Catherine Beaumont		
Ros Beeson		
Steve Betts		Appointed 30 April 2023
Catherine Cheater		
Catherine Gibson		
Gwyneth Hartley		
Judith Smith		
Michelle Still		Resigned 30 April 2023
Tina Warnes		
Ben Whittaker		
Sarah Williams		
Tom Williams		Resigned 30 April 2023
Adam Wilson		

#### Address

St Margaret's Church  
Queens Road  
Ilkley  
West Yorkshire  
LS29 9QL

#### Independent Examiner

Joanne Lake BA FCA CF FCSI

## **Bankers**

Barclays Bank UK PLC  
Leicester  
LE87 2BB

## **Investment Managers**

CCLA Investment Management Limited  
One Angel Lane  
London  
EC4R 3AB

## **Structure**

The Parochial Church Council of St Margaret's Church, Ilkley is a registered charity (number 1131220). It is governed by the Parochial Church Councils (Powers) Measure 1956, as amended, and the Church Representation Rules.

The Trustee of the charity is the PCC, which is a body corporate. The PCC members are referred to as Trustees in this report. The Trustees are appointed by church members at the Annual Parochial Church Meeting.

## **Aims and purposes**

The general functions of the PCC are stated in section 2 of the Parochial Church Councils (Powers) Measure 1956.

The primary object of the PCC of St Margaret's Church, Ilkley, is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of cooperating with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also responsible for the maintenance of the fabric of the church building of St Margaret's and the adjoining Parish Hall. The church building is Grade II\* listed and recognised as being of architectural and historical significance.

## **Objectives**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community.

Since its foundation, St Margaret's has been part of the catholic tradition of the Church of England, with liturgy celebrated with ritual, vestments, and all the splendour of the ancient worship of the Church. Public worship is held through the week as well as on Sundays, with regular celebrations of the Mass and public recitation of Morning and Evening Prayer.

The incumbent is responsible for administering the Discretionary Fund (see page 25 for details), which makes grants to members of the congregation, and residents of the parish and the town of Ilkley, who are in need.

Members of the PCC comply with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. They have also considered the specific guidance on charities for the advancement of religion. The following sections of the report highlight the various activities undertaken throughout the year by the church for the benefit of the local public within the parish and beyond.

## **Achievements, Activities and Performance**

On the Electoral Roll in 2023 there were 203 names (2022: 195), of whom 104 (2022: 109) were resident in the parish. There are around 2,300 occupied dwellings in the parish, and the population is just over 5,000 people.

In 2023, usual Sunday attendance was around 125 (2022: 115). On Easter Eve and Easter Day together total attendance was 245 (2022: 190) with 179 communicants (2022: 150). In Advent until 23 December total attendance at special services was 393 (2022: 348). On Christmas Eve and Christmas Day together total attendance was 474 (2022: 400) with 137 communicants (2022: 100). (These figures reflect the number of individual worshippers, and do not count repeated attendance at more than one service in each period.)

There was one baptism (2022: 5), one marriage (2022: 1), and nine funerals (2022: 9).

During the year roughly 19 people joined the worshipping community (2022: 19) and roughly seven left (2022: 13). The second number includes regular worshippers who died during the course of the year, including a number of long-standing members of the community, and we give thanks for their life and witness among us.

### **Worship and Prayer**

This year we saw steady growth in attendance at all our regular and special services, with Easter and Christmas services particularly well attended compared with 2022. Our pattern of holding services on principal feasts that fall midweek is firmly established with Low Mass at 11 am and Sung Mass at 7.30 pm, both well supported by the regular congregation and visitors from further afield. We now share some social time over a drink at the back of church after the evening Mass, which has added greatly to our joyful celebration of the Church's calendar.

We have welcomed some new families to the Family Service, and introduced "Godly Play" on the first Sunday of the month. Godly Play involves the telling of a story from the Bible or the tradition of the Church, with space for "wondering" and followed by craft activities. It has given us an opportunity to engage with families in a different way, offering a way in for those unused to churchgoing.

Members of the Pastoral Care Group continue to keep in touch with those of our number at home or in care homes, and at Easter and Christmas Fr Alex and Catherine Gibson went in to each of our care homes to tell the story in a Godly Play style, and celebrate the Eucharist together with hymns. Residents found it a moving and fulfilling experience.

A particular highlight of the year was our celebration of the Coronation of HM The King, in collaboration with Ilkley Town Council. 250 people attended a joyful service, and we were glad to welcome Fr David Hope to preach to us. Fr David was in attendance at the Accession Council and at the Coronation itself in Westminster Abbey, and so was able to share with us first-hand experience of this historic occasion. Our musicians excelled themselves once again with beautiful royal music, including Parry's "I Was Glad", complete with trumpets and organ.

Our Lent course looked at "The Art of Lent" by Sr Wendy Beckett, and at our Advent Book Club we explored Gregory Cameron's "An Advent Book of Days". Both groups were very well attended, with 15 or more at each session. After each session in Lent a different member of the congregation led us in a short service of Compline. It is very encouraging to see such meaningful engagement with these opportunities to deepen our faith and prayer life together.

### **Deanery Synod**

The Deanery of South Craven and Wharfedale covers a total of 13 churches. The Area Dean is Mike Coe and the new Assistant Area Dean is Mike Green. St Margaret's currently has two representatives, Gwyneth Hartley and Judith Smith who attend meetings with Fr. Alex.

In one of our presentations we discussed 'Barnabas' with the Director of Church Revitalisation, Jude Smith. We also looked at 'getting started on a journey towards being a net zero church' with a presentation by Jemima Parker, the Diocesan Environmental Officer. Each church has been asked to supply a volunteer as 'Champion for Green'.

Please note that any church member in this Deanery is encouraged to submit for consideration any topic that they think the Deanery Synod should discuss, or have a presentation on the subject.

### **Churchwardens**

Alison Stretton resigned at the APCM in April having served three terms as Warden, including throughout the difficulties of Covid restrictions and the Vacancy, and the fire in the church in January 2023. We are immensely grateful to Alison for her faithful service, and for her continuing involvement with finance and stewardship matters.

Trevor Moore kindly offered his services as Warden and was duly elected at the APCM in April.

A team of Deputy Wardens comprising Helen Pilling, Jane Sheldon, Philip Tooke and Tom Williams has continued to help with Sunday and occasional services, and we are very grateful for their help.

### **Fire in St Margaret's Church**

On 9 January 2023 a fire took place in the church: it is believed that the fire was started deliberately but the arsonist has not been identified.

Our Director of Music Christopher Rathbone was in the church when the fire started: fortunately Christopher was not hurt and was able to summon West Yorkshire Fire & Rescue Service who attended promptly and extinguished the fire. The fire caused direct damage to a section of wood panelling at one side of the internal church porch, and also filled the entire church with smoke leading to ash residue throughout the church. We are grateful to everyone who helped clean the church after the fire so that services could continue as normal.

A number of repairs have taken place since the fire: the oak panel of the internal porch has been replaced, the area of flooring affected has been cleaned and polished, and all the stained glass in the church (with the exception of the large east and west windows) has been cleaned internally by specialists. Cleaning of the delicate areas of the church, including the reredos, Stations of the Cross, baptistry and rood screen, is expected to take place during 2024.

The cost of the repair and cleaning work that has been carried out, amounting to £28,540, has been reimbursed by the PCC's insurers, Ecclesiastical Insurance. In November 2023 the PCC settled the remainder of the insurance claim with Ecclesiastical for a sum of £107,730 (see note 3 in the notes to the accounts). The total insurance claim payments received by the PCC amount to £136,270.

### **The Church and Parish Hall buildings**

St Margaret's is fortunate to have a magnificent church building and a modern Parish Hall available for use. Care of the buildings is handled by a fabric committee chaired by Don MacRae. We also continue to be grateful to our caretaker Alan Raw for his care and knowledge of the buildings.

Other than the considerable amount of work caused by the fire, which has been described above, matters relating to the buildings and churchyard that have been dealt with during the course of 2023 include:

- steeplejacks have attended to clear gutters and apply a security solution to the church roof metalwork
- a new contractor has been appointed to deal with the lightning conductor system and the previous faults have been rectified
- the pump for the hall heating system has been replaced and the damaged underfloor heating controls have been repaired
- permission was obtained from Bradford Council to remove one large cypress tree adjacent to the path from the church porch to the War Memorial, and to trim four other trees. This work was carried out in November 2023
- arrangements have been made for the hall floor to be renovated in August 2024, this being the first opportunity when it is available between bookings

### **Parish Hall hirers**

The Parish Hall is widely used by the local community as well as St Margaret's groups. Many of our hirers (charities such as U3A and Purple Patch, community and well-being groups) have been with us for a long time – a testament to the high-quality space and facilities on offer.

We currently accommodate around 15 hirers each week and provide a quality venue for a wide variety of clubs and activities including pilates, yoga, Scottish dancing, ballroom dancing, circle dancing, Purple Patch (a group for young adults with special needs), Articulate (a drama school), early history and american history, Rock Choir and Cantores Olicanae.

In 2023 we introduced two new hirers to St Margaret's: Positive Health, an NHS grant funded exercise group for older people which seeks to strengthen and help balance. The group is extremely popular, and we are very pleased to be able to offer Positive Health to the older community who are asked to make a donation if they are able to. In addition, we have a second pilates group now using the hall, and extended use by Articulate, the drama and casting agency.

Overall we have around 45 hours per week of paid hire offering a range of activities to support the well-being and interests of the local community.

The hall supports regular concerts in church by choirs, orchestras and schools, as an interval and green room space. Over the summer period the hall is hired by two summer schools offering dance and drama to local children as well as by Leeds NHS as a hub for their global community of overseas students on their annual away day.

The hall is also hired for children's parties, meetings, as a rehearsal space, by community groups and for one-off events.

The Parish Hall offers a vital space for our own groups at reserved times for sole church use – Lunch Club, Playtime, choir rehearsals, social time after Mass and courses such as the Lent Course and Advent Book Club. And, of course, on occasion by the Diocese, and for Refugee Days and other groups affiliated to St Margaret's.

As a community space, the hall is busy and increasingly in demand (we have a waiting list of interested hirers) and is well loved by those who use it. Over recent years we have successfully introduced a broader range of groups serving a wide range of interests to meet the needs of the local community.

In 2023 the hall generated income of approximately £32,400 compared with around £24,500 in 2022. Income growth has been supported by our additional hirers and a more productive use of the space to boost daily occupancy. We are very grateful to our Parish Administrator Vickie Kemp for all her work in liaising with hirers and growing the income which the Parish Hall provides for us.

### **Safeguarding**

There have been no safeguarding incidents or concerns reported. All DBS checks have been kept up to date. Safeguarding records have been migrated to the Church of England online Parish Dashboard. A meeting of all group leaders was held to discuss safeguarding requirements and safer recruitment procedures. Safeguarding policies are reviewed annually by the PCC.

### **Children and young people**

We continue to offer a Family Service at 9.15 am on Sundays, with Godly Play on the first Sunday of the month (see page 5 for more detail) and a Family Mass on the second Sunday. Our children's choir Cant & Dec sing at these services, at Parish Masses, and at special services for Easter and Christmas. We ceased the provision of Sunday School during the 10.45 am Mass, instead focussing on our delivery of the Family Services and the provision of a creche and craft activities during special services through the year, such as Mothering Sunday and Harvest Festival.

#### *Playtime*

Playtime continues to thrive, providing a safe space for children and adults to play and socialise. Numbers remain stable with about 60 families and an average attendance of 18.

Our team of 8 ensure its smooth running: putting out equipment, welcoming, supervising play, interacting with children and their carers, craft activities, story telling, singing and puppets and, of course, putting everything back in the storeroom at the end.

We are indebted to Alan Raw who helps with moving equipment, cleaning and repairs, and to our cheerful coffee team who provide refreshments and friendly chat.

We celebrated Easter and Christmas with lovely 'services' led by Fr Alex. Christmas was particularly beautiful as the children processed around the Christmas trees in church before ending at the manger.

We held our usual coffee morning and raised £129 for MacMillan Cancer Support. At present we are collecting for the Food Bank as our Christmas charity. We have transferred £500 to the main church funds.

Our 'famous' puppet show has been requested at Ashlands School to support a module on nursery and folk rhymes.

### **Music and choir**

St Margaret's continues to benefit from its fine musical tradition under our Director of Music, Christopher Rathbone, and our many choir members who continue to contribute their time at rehearsals, Sung Mass and Evensong on Sundays, and special services on other occasions. We are grateful for all that they bring to worship at St Margaret's.

Christopher's monthly organ recitals are a highlight commanding a regular appreciative audience.

Our choir continues to produce sufficient expert voices to sing the repertoire which the ever-hopeful Director of Music prints in the monthly Music Schedule. This can include such challenging works as Baird's "Let All Mortal Flesh Keep Silence" (8 parts plus tenor and bass soloists), Stanford's "Beati Quorum Via" (6 parts) and Eccard's lovely "When Mary to the Temple Came" (also 6 parts). Talking of Stanford, we shall be celebrating the centenary of his death in 1924 this year.

The choir has not spread its wings much beyond St Margaret's lately, apart from a very successful recital in a freezing Holy Trinity Skipton in January 2023, which was much appreciated, and a trip to Carlisle Cathedral in September 2023 to sing Evensong. This was almost exactly 50 years since our Director of Music left his post as Assistant Organist and tenor lay-clerk there!

At the time of writing, we are planning the music for another busy and challenging Holy Week and Easter.

### **Flowers**

Our loyal, hardworking team of 8 have contributed to worship at St. Margaret's, taking us from Advent with the wreath to Holy Week and the creation of the Garden of Gethsemane in the Lady Chapel to the high point of Easter and on through the church year.

We are grateful for all gifts and sponsorship as that is our sole source of income for flowers and equipment. Once again, we have managed to maintain a healthy balance in spite of high prices.

Flowers can help people to celebrate birth, baptism, marriage and other special occasions. They also help people to mourn and remember family and friends. It is also possible to sponsor flowers for no particular reason.

This coming year will be a challenge as, in the interests of the environment and our move to become an Eco church, we stop using Oasis (which is full of microplastics and very harmful to the environment) and experiment with different methods of securing the flowers. Watch this space!

## **Lunch Club**

Lunch Club has continued to operate on a monthly basis throughout 2023, although unfortunately two lunches had to be cancelled due to bad weather. Whilst the lunches are much appreciated by those who do attend, we are still experiencing the after-effects of Covid lockdowns with attendances typically around 20 to 30 people.

During 2023 we received a visit from Bradford Council and were pleased to receive a Very Good "5" top rating for hygiene.

We encourage people to join us for lunch, on the third Thursday of every month except August, whether a church member or not. Tickets are available in church on two Sundays prior to the lunch, or by contacting the Lunch Club leader Sandy MacRae.

## **Christmas Tree Festival**

St Margaret's organised Ilkley's Christmas Tree Festival for the second time in December 2023. Over two full days 30 Christmas trees were on display, beautifully decorated by local charities and organisations. Over 1,600 people visited the church over the two days, to see the Christmas trees and vote for their favourite tree, to watch and listen to the musical entertainment provided by local schools, choirs and musicians, and to sample the marvellous refreshment stall.

Refreshments were ably led by Judith Smith: it took planning and hard work, we had supermarket contributions with particular generosity from Booths and the Co-op, the inclusion of Lishman's sausage rolls for the hungry on Saturday, but most of all such a wonderful array of home-made cakes.

In total the Festival raised almost £2,400, of which close to £1,500 came from refreshment sales and the remainder from card reader and cash donations. After expenses, the Festival contributed £1,650 to our Christmas Appeal.

Organising the Festival was led by Joanne Tomlinson, Vickie Kemp, Anne Eaton, Judith Smith and Fr Alex. Many thanks to everyone who contributed in every way towards such a successful event.

## **Social**

We are grateful to Judith Smith, Jane Armstrong and Marie Anson for their hard work in arranging our social calendar, and we also thank all those who have made contributions for buffet lunches and other events. As well as providing catering for the Christmas Tree Festival as described above, the social team also coordinated excellent buffets at Easter, on St Margaret's Day in July and at Harvest Festival in October. Wine was served after church services on about 10 occasions including after the Civic Service for the Coronation in May 2023, and there was mulled wine and many mince pies after evening services in the Christmas period. It has been a joy to see so many people getting together in a social setting.

We will be making a call in 2024 for more people to join our social committee and to share responsibility for some events, particularly around Christmas, so please do consider this.

## **Many thanks**

We are thankful for everyone who contributes to the community of St Margaret's - everyone who volunteers in a large or small way, and everyone who participates in the spiritual life of St Margaret's through participation in public worship.

We could not manage without our Parish Administrator Vickie Kemp and our caretaker Alan Raw for their contribution to everything that happens at St Margaret's. We are grateful to clergy who have preached and celebrated the Eucharist during the year: Fr David Hope, Rev Isobel Rathbone and Fr Kenneth Crawford; as well as our Readers Catherine Gibson and Catherine Beaumont. And we are very grateful to Fr Alex for his leadership of St Margaret's mission as well as the high quality liturgy which is offered to all of us each week.

## **Financial Review**

From a financial perspective, during 2023 we have continued to deal with issues that take up our time every year - such as energy costs and the expense involved in maintaining the Church building and the Parish Hall. However, four main areas stand out as significant one-off events in 2023:

- the fire on 9 January 2023 and the consequent insurance claim, which are described in the report on pages 6 to 7 above. In addition to reimbursement of repair costs paid of £28,540, the PCC received a settlement payment of £107,730 from Ecclesiastical Insurance, which has been placed in a designated fund invested in the CBF Church of England Deposit Fund
- the PCC was grateful to receive a legacy of £20,000 from the estate of the late Sheila Gill RIP. This has been placed in the General Legacies Fund (see note 4 on pages 22 to 23)
- the PCC was also very grateful to receive a substantial donation of £70,000 from Christopher and Rev Isobel Rathbone, to create a new restricted fund to be known as the Rathbone Organ Restoration Fund. This fund, which can be augmented by donations from other donors, will be used towards the cost of renovation of St Margaret's organ when such renovation is required
- Fr Alex established a link with a local NHS social prescriber, which has enabled grants to be made from the Discretionary Fund to people in need in the Ilkley area. Payments from the Discretionary Fund in 2023 totalled £1,550

During the year £70,000 was paid to the Diocese of Leeds in respect of Parish Share: the full amount requested by the Diocese was £117,673.

We are grateful to our book-keeper for all her hard work throughout the year, to our Independent Examiner Joanne Lake, and to our former treasurer John McGhee. Our current treasurer is also grateful to the members of our finance committee for their help and guidance during the year.

### **Reserves policy**

The target is to have a reserve available in the General Unrestricted fund of approximately three months' regular expenditure (excluding Parish Share expenditure). This translates to approximately £25,000. The cash balance of the General Unrestricted fund at 31 December 2023 was £28,513.

### **Stewardship**

We continue to offer a broad spectrum of giving methods to our congregation and visitors. Standing orders are our mainstay but card donations and the Parish Giving Scheme (PGS) have increased in popularity. PGS allows people to donate by direct debit, administers any associated Gift Aid claim and also provides the option for an annual increase linked to the inflation rate.

We currently have 115 regular donors, of whom 67% participate in our Restricted Share Scheme which helps us to pay as much of our Parish Share as possible. Over the course of the year, six new donors became regular givers although we had 11 leavers (deaths, moves etc). Despite the loss of some much-loved members of the congregation, the continued generosity of our donors and a particularly heart-warming response to our stewardship renewal in November has meant that giving increased overall by over £3,100 (annualised).

We are particularly grateful to all donors for their financial commitment to St Margaret's.

### **Outward giving**

We have continued our commitment to outward giving from St Margaret's. Donations to external charities in 2023 included:

£500 to Otley Christian Resources Hub;  
£933 to the DEC Turkey-Syria Earthquake Appeal to assist those affected by February's devastating earthquakes;  
£500 to Nell Bank outdoor learning centre in Ilkley after our Harvest Appeal;  
£150 to The Children's Society after our Christingle service;  
In addition, £1,643 was raised for Christian Aid Week (£830) and for various charities at events including the Civic Service for the Coronation (£500).

As a result of the generosity of our congregation and visitors at the Christmas Tree Festival and our Christmas services we will be able to pass over £2,500 to Ilkley Foodbank and to Bradford Central Foodbank.

We are very grateful to everyone who has supported the various appeals and collections and to Linda Whittaker who continues to run her popular cake stalls.

### **Approval of the Trustees' report**

The Trustees' report was approved by the PCC on 21 March 2024.  
Signed on behalf of the Parochial Church Council:



Helen Pilling  
Trustee/PCC Member

## **Independent examiner's report to the Trustees of St Margaret's Church, Ilkley**

I report on the accounts of the Church for the year ended 31 December 2023 which are set out on pages 14 to 24.

### **Respective responsibilities of PCC members and Examiner**

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination:

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Joanne Lake BA FCA CF FCSI

26 April 2024

## The Parochial Church Council of St Margaret's Church, Ilkley

### Statement of Financial Activities for the year ended 31 December 2023

	Notes	2023 Unrestricted funds	2023 Restricted funds	2023 Endowment funds	2023 Total funds	2022 Total funds
		£	£	£	£	£
<b>Income</b>	(1.6)					
Regular giving		57,519	31,344	-	88,863	87,877
Irregular giving		5,098	98	-	5,196	5,596
Gift aid recovered		14,672	7,993	-	22,665	23,570
Donations		10,276	81,860	-	92,136	21,551
Legacies		20,000	-	-	20,000	5,005
Grants		-	-	-	-	5,578
Fees for services		4,435	-	-	4,435	4,729
Church lettings		2,518	-	-	2,518	1,843
Hall lettings		32,378	-	-	32,378	24,488
Investment income		1,159	1,635	823	3,617	2,529
Fundraising events		-	2,955	-	2,955	5,032
Insurance claim		136,270	-	-	136,270	-
Other income		340	60	-	400	164
<b>Total income</b>		<b>284,665</b>	<b>125,945</b>	<b>823</b>	<b>411,433</b>	<b>187,971</b>
<b>Expenditure</b>	(1.7)					
Parish Share	(1.7)	33,173	36,827	-	70,000	65,000
Salaries and related costs	(8)	42,707	-	-	42,707	40,094
Gas/electricity/water		15,644	3,434	-	19,078	10,162
Insurance		6,782	-	-	6,782	6,450
Church maintenance	(5)	30,434	5,257	-	35,691	6,900

	Notes	2023 Unrestricted funds	2023 Restricted funds	2023 Endowment funds	2023 Total funds	2022 Total funds
		£	£	£	£	£
<b>Expenditure (contd)</b>						
Hall maintenance		540	7,790	-	8,330	6,858
Church/hall supplies		3,195	-	-	3,195	3,255
Office expenses, printing and copying		4,323	22	-	4,345	6,092
Flowers		-	1,313	-	1,313	1,126
Choir and music	(6)	358	1,237	-	1,595	2,009
Donations to charities		1,348	3,360	-	4,708	7,745
Support payments		-	-	1,550	1,550	-
Fundraising event costs		-	1,603	-	1,603	1,322
Clergy expenses		549	-	-	549	947
Other payments	(7)	6,410	93	-	6,503	6,084
<b>Total expenditure</b>		<b>145,463</b>	<b>60,936</b>	<b>1,550</b>	<b>207,949</b>	<b>164,061</b>
<b>Net income (loss) before investment gains</b>		<b>139,202</b>	<b>65,009</b>	<b>(727)</b>	<b>203,484</b>	<b>23,910</b>
Net gains on investments	(2.2)	-	5,144	2,591	7,735	(9,639)
Depreciation	(2.1)	(5,003)	-	-	(5,003)	(5,054)
Transfers between funds		5	(5)	-	-	-
Accruals adjustment		(618)	-	-	(618)	-
Net movements in funds		133,586	70,148	1,864	205,598	9,217
<b>Balances b/fwd at 1 January</b>		<b>519,551</b>	<b>86,351</b>	<b>33,386</b>	<b>639,288</b>	<b>630,071</b>
<b>Balances c/fwd at 31 December</b>		<b>653,137</b>	<b>156,499</b>	<b>35,250</b>	<b>844,886</b>	<b>639,288</b>

# The Parochial Church Council of St Margaret's Church, Ilkley

## Balance Sheet as at 31 December 2023

	Notes	2023 Total funds £	2022 Total funds £
<b>Fixed assets</b>	(1.3)		
Tangible	(2.1)	495,297	500,300
Investments	(2.2)	89,954	82,219
<b>Current assets</b>			
Debtors		4,819	4,793
Cash deposits	(2.3)	235,744	27,639
Cash at bank and in hand	(2.4)	24,009	28,643
<b>Current liabilities</b>			
Creditors (amounts falling due within one year)		4,937	4,306
<b>Net current assets</b>		259,635	56,769
<b>Total net assets</b>		<b>844,886</b>	<b>639,288</b>
<b>Funds</b>			
Unrestricted (general)	(4)	523,801	518,730
Unrestricted (designated)	(4)	129,336	821
Restricted	(3)	156,499	86,351
Endowment	(3)	35,250	33,386
<b>Total funds</b>		<b>844,886</b>	<b>639,288</b>

## **Approval of the accounts**

The accounts were approved by the PCC on 21 March 2024.

A handwritten signature in blue ink, appearing to read 'Philip Tooke', written in a cursive style.

Philip Tooke

Treasurer

# The Parochial Church Council of St Margaret's Church, Ilkley

## Notes to the accounts for the year ended 31 December 2023

These notes form part of the Statement of Financial Activities and the Balance Sheet.

### 1 Accounting policies

#### 1.1 Basis of accounting

These accounts have been prepared in accordance with the Charities Act 2011 and the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The PCC has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The accounts for the previous year, ended on 31 December 2022, were prepared on a receipts and payments basis under section 133 of the Charities Act 2011. The accounts for 2023 cannot be prepared on a receipts and payments basis because the charity's gross income for the year has exceeded £250,000, and therefore these accounts have been prepared in accordance with the SORP.

In the Statement of Financial Activities the PCC has adopted analysis based on the nature of the income and expenditure, instead of reporting on an activity basis (the standard basis under the SORP). The chosen approach has been adopted for consistency with the previous year's accounts (which as stated above were prepared on a receipts and payments basis) and with the expected approach in future years. The analysis adopted is permitted by paragraphs 4.22 to 4.26 of the SORP, the requirements of paragraph 4.24 having been satisfied.

The charity constitutes a public benefit entity as defined by FRS 102.

#### 1.2 Going concern

The PCC is satisfied that the charity has adequate resources to continue in operational existence for the foreseeable future. The PCC therefore continues to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Assets

##### *Consecrated property*

Consecrated and benefice property of any kind is excluded in accordance with section 10(2) of the Charities Act 2011.

##### *Depreciation on buildings*

Depreciation is provided on buildings (the Parish Hall) in accordance with the method adopted for the annual accounts in the years up to 31 December 2021, i.e. using the diminishing balance method with annual depreciation at 1% of the previously depreciated value.

## **1.4 Taxation**

As a charity the PCC benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of the expenditure to which it relates.

## **1.5 Fund accounting**

Unrestricted funds are available for use at the discretion of the PCC in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donors or through the terms of an appeal. There is one endowment fund, the capital of which has to be retained but the income may be spent in accordance with the terms of the fund.

An explanation of the nature and purpose of each endowment and restricted fund is shown in the Appendix to these accounts.

## **1.6 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, if the amounts can be measured reliably and it is probable that the income will be received.

Voluntary giving and donations are recognised when received. Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Legacies to the PCC are recognised when the PCC is notified of its entitlement and the amount due, provided that the amount of the legacy is certain and the PCC believes that it is probable that the legacy will be received.

Income relating to hire of the church or the Parish Hall is recognised when the hire income is due for payment.

Investments: dividends and interest are recognised when receivable. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments to market value at the year end date.

## **1.7 Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred.

Payments of Parish Share to the Diocese of Leeds are treated as voluntary contributions and are accounted for when paid.

## **1.8 Rounding**

Minor discrepancies are caused by pence rounding.

## 2 Assets

### 2.1 Parish Hall

St Margaret's Parish Hall, which adjoins the church building, was constructed in 2005 at a cost which has been shown in previous accounts as £593,517. Depreciation on this cost has been provided as described in note 1.3 above and as set out in the table below:

<b>Parish Hall Original cost in 2005 £593,517</b>	<b>Year ended 31 December 2023</b>	<b>Year ended 31 December 2022</b>
	£	£
Cost b/f	593,517	593,517
Depreciation b/f at start of year	(93,217)	(88,163)
Depreciation in year	(5,003)	(5,054)
Cumulative depreciation to end of year	(98,220)	(93,217)
Depreciated value c/f at end of year	495,297	500,300

In practice, because the Parish Hall adjoins the church building and is sited within St Margaret's churchyard, the PCC is not free to sell the Parish Hall and therefore is unable to realise the capital value that is shown in the balance sheet.

### 2.2 CBF Church of England Investment Fund

The PCC holds shares in the CBF Church of England Investment Fund (Income Shares) in respect of the Discretionary Fund (Endowment) and the Demaine Fund. The purposes of these funds are set out in the Appendix.

The mid market values of the shares as at 31 December 2023 (compared with 31 December 2022) are set out below.

<b>CBF Church of England Investment Fund</b>	<b>Market value as at 31 December 2023</b>	<b>Market value as at 31 December 2022</b>
Fund	£	£
Discretionary Fund (Endowment)	30,133	27,542
Demaine Fund	59,821	54,677
Total	89,954	82,219

### 2.3 CBF Church of England Deposit Fund

The PCC holds cash deposits in the CBF Church of England Deposit Fund in four separate accounts, as follows (the latter three accounts were opened during 2023):

- composite account, which is a general account containing both restricted and unrestricted monies
- account containing the assets of the General Legacies Fund (a designated fund)
- account containing the assets of the Fire Damage Fund (a designated fund)
- account containing the assets of the Rathbone Organ Restoration Fund (a restricted fund - the purpose of this fund is included in the Appendix)

The values of the accounts as at 31 December 2023 (compared with 31 December 2022) are set out below.

<b>CBF Church of England Deposit Fund</b>	Value as at 31 December 2023	Value as at 31 December 2022
Account	£	£
Composite account	37,639	27,639
General Legacies Fund	20,375	-
Fire Damage Fund	107,730	-
Rathbone Organ Restoration Fund	70,000	-
<b>Total</b>	<b>235,744</b>	<b>27,639</b>

## 2.4 Cash at bank and in hand

The PCC held the following cash balances at 31 December 2023:

	Value as at 31 December 2023 (£)	Value as at 31 December 2022 (£)
Barclays current account	23,764	28,643
Cash in hand	245	-
<b>Total</b>	<b>24,009</b>	<b>28,643</b>

## 3 Restricted and endowment funds

The table on the following page shows the values of the restricted funds and the endowment fund at the start and end of the year. This table deals only with the cash assets of the restricted funds: in addition the Discretionary Fund (Endowment) and the Demaine Fund hold shares in the CBF Church of England Investment Fund, the values of which are shown in note 2.2 above.

For simplicity, the restricted funds and the endowment fund have not been credited with interest received from the CBF Church of England Deposit Fund: neither have they been debited for administrative costs. The Rathbone Organ Restoration Fund will accrue interest (or other investment returns) in future, as its assets are invested in a separate account in the CBF Church of England Deposit Fund.

Name of fund	1 Jan 2023	Incoming	Outgoing	Transfers	31 Dec 2023
	£	£	£	£	£
Discretionary (Endowment)	5,844	823	1,550	-	5,118
Demaine	1,977	1,635	3,592	-	19
Development	8,179	370	8,549	-	-
Diocesan Share	585	40,423	36,827	-	4,182
Gas/Electricity	688	2,355	3,434	863	472
Choir	5,938	3,518	127		9,330
Junior Choir	7,310	-	1,110	-	6,200
Organ (maintenance)	2,385	400	955	-	1,830
Rathbone Organ Restoration	-	70,000	-	-	70,000
Flower	1,540	1,061	1,313	-	1,288
Harvest Appeal	-	357	357	-	-
Christmas Appeal	590	1,653	1,785	863	1,321
Christmas Tree Festivals	2,426	2,984	1,625	(1,726)	2,058
Children's Society	(6)	69	95	-	(32)
J J Nushumi	62	-	62	-	-
Appeals - DEC Appeals	-	933	933	-	-
Cranmer Awards	-	50	45	(5)	-
Inn Churches	-	125	125	-	-
<b>Total</b>	<b>37,518</b>	<b>126,756</b>	<b>62,484</b>	<b>(5)</b>	<b>101,786</b>

Adding the value of restricted funds invested in the CBF Church of England Investment Fund (£89,954 shown in note 2.2) to the total of £101,786 shown in the table above for restricted funds in cash produces a total value of restricted and endowment funds as at 31 December 2023 of £191,749.

#### 4 Unrestricted funds (including designated funds)

At the start of the year, the only designated funds were the Mission Fund and the General Legacies Fund. The Mission Fund provides donations to other charities and good causes.

The PCC resolved at a meeting on 22 November 2022 that unrestricted legacies received after that date would be placed in the General Legacies Fund, which would be used to fund specific projects at St Margaret's, rather than being placed in general funds for day to day expenditure.

At a meeting on 28 September 2023 the PCC resolved that the settlement payment (subsequently quantified at £107,730.13) from Ecclesiastical Insurance would be placed in a newly created designated fund named the Fire Damage Fund. As with the General Legacies Fund, the Fire Damage Fund is to be used to fund specific projects at St Margaret's, rather than being placed in general funds for day to day expenditure.

The following table shows the values of the designated funds at the start and end of the year.

Name of fund	1 Jan 2023	Incoming	Outgoing	Transfers	31 Dec 2023
	£	£	£	£	£
Mission	521	2,031	1,321	-	1,231
General Legacies	300	20,075	-	-	20,375
Fire Damage	-	107,730	-	-	107,730
<b>Total</b>	<b>821</b>	<b>129,836</b>	<b>1,321</b>	<b>-</b>	<b>129,336</b>

At 31 December 2023 the general unrestricted fund had a cash balance (excluding the value of the Parish Hall) of £28,504. Adding this value to the depreciated value of the Parish Hall of £495,297 (shown in note 2.1) produces a total value of general unrestricted funds as at 31 December 2023 of £523,801.

## **5 Church maintenance**

The cost of church maintenance in 2023 has been higher than in previous years due to expenditure of £29,622 relating to repairs for damage caused by the fire in January 2023. This expenditure was covered by the insurance claim.

Church maintenance includes the costs of maintaining the churchyard as well as the church building.

## **6 Choir and music**

The payments relating to the choir and music include the junior choir and the fees paid to relief organists.

## **7 Other payments**

Other payments include a payment of £900 to Fr Kenneth Crawford in respect of a new altar frontal and vestments; equipment including a new card machine and a new laptop; copyright and other licences; fire training; bank charges and software costs.

## **8 Employees**

The charity had four employees throughout the year. No employee was paid more than £60,000.

## **9 Transactions with related parties**

During the year the PCC made a payment of £900 (following an earlier deposit payment of £1,600) to Fr Kenneth Crawford (father of Fr Alexander Crawford) in respect of a new altar frontal and vestments. The PCC is satisfied that making this payment is in the best interests of the charity.

No PCC members received any remuneration or benefit from the charity during the year.

### **Terms of endowment and restricted funds**

This description of the endowment and restricted funds was approved by the PCC on 29 September 2022. It has been edited since then to include the Rathbone Organ Restoration Fund which was established in 2023.

#### **Endowment fund**

##### **Discretionary Fund**

The Discretionary Fund is operated as a merged version of the Poor Fund and the Schofield Fund. Mr H W Schofield died in 1933 and left part of his estate for the benefit of St Margaret's Poor Fund. No documents are available in relation to the Poor Fund, which was presumably in existence before 1933.

It has been generally accepted that, in line with the terms of Mr Schofield's will, only the income from the Discretionary Fund may be spent, and the capital must be preserved. It is understood that the income is to be applied for the benefit of needy members of the congregation or parish of St Margaret's or in the town of Ilkley: the recipients are selected by the Vicar and Churchwardens.

The assets of the Discretionary Fund are invested in the CBF Church of England Investment Fund, held by the Leeds Diocesan Board of Finance as custodian trustee. Income produced from the CBF Church of England Investment Fund is held as part of the Discretionary Fund within St Margaret's cash resources.

#### **Restricted funds**

##### **Demaine Fund**

The Demaine Fund derives from the estate of Mrs D M Demaine, who died in 1997 and under her will left part of her estate to St Margaret's "to be applied for the maintenance and repair of the said Church". We interpret this wording as meaning the Church including its fittings, but excluding the Parish Hall and the churchyard. There are no restrictions on the spending of capital.

The assets of the Demaine Fund are invested in the CBF Church of England Investment Fund. Income produced from the CBF Church of England Investment Fund is held as part of the Demaine Fund within St Margaret's cash resources.

##### *Other funds*

*Note: when they have assets, all of the restricted funds described below are held in cash as part of St Margaret's cash resources. St Margaret's cash is held in the CBF Church of England Deposit Fund and with Barclays.*

##### **Development Fund**

The Development Fund is applied only to repair, maintain, renew and add to the fabric and furniture of the Church, churchyard and Parish Hall.

### **Diocesan Share Fund**

The Diocesan Share Fund is applied only in the payment to the Diocese of Leeds of St Margaret's Parish Share.

### **Gas/Electricity Fund**

The Gas/Electricity Fund is applied only to pay for gas and electricity used for the Church and the Parish Hall.

### **Choir Fund**

The Choir Fund is applied only for music and equipment for the choir and related expenses, and to meet costs relating to choir events.

### **Junior Choir Fund**

The Junior Choir Fund is applied only for music and equipment for any junior choir and related expenses, to meet costs relating to choir/junior choir events, and in the payment of scholarships to choral scholars.

### **Organ Fund (maintenance)**

The Organ Fund is applied only to maintain, repair or renovate the organ at St Margaret's.

### **Rathbone Organ Restoration Fund**

The Rathbone Organ Restoration Fund was established by Christopher and Rev Isobel Rathbone in 2023. The Fund can only be used to pay some or all of the costs of renovation (not routine tuning or maintenance) of the organ situated in St Margaret's Church, at a time when such renovation is required.

### **Flower Fund**

The Flower Fund is applied only to provide flowers and other decorations for the Church and Parish Hall.

### **Harvest Appeal Fund**

The Harvest Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Harvest Appeal.

### **Christmas Appeal Fund**

The Christmas Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Christmas Appeal.

### **Christmas Tree Festivals Fund**

The Christmas Tree Festivals Fund is applied only to meet the costs of operating Christmas Tree festivals in Ilkley which are open to the public.

**Children's Society Fund**

The Children's Society Fund is applied only to benefit the Children's Society.

**JJ Nushumi College Fund**

The JJ Nushumi College Fund is applied only to benefit JJ Community Transformation in Uganda.

**Appeals - DEC Appeals Fund**

The Appeals - DEC Appeals Fund is applied only to benefit appeal funds launched by the Disasters Emergency Committee.

**Christian Aid Fund**

The Christian Aid Fund is applied only to benefit Christian Aid.

**Diocesan Link Fund**

The Diocesan Link Fund is applied only to benefit any diocese linked with the Diocese of Leeds.

**Mirfield Fund**

The Mirfield Fund is applied only to benefit the Community of the Resurrection at Mirfield.

**Cranmer Awards Fund**

The Cranmer Awards Fund is applied only to facilitate the Cranmer Awards competition organised by the Prayer Book Society.

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARGARET'S, ILKLEY**

England & Wales - Charity number 1131220

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# Accounts

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**The Parochial Church Council of  
St Margaret's Church, Ilkley**

**Annual Report and Financial Statements  
for the year ended 31 December 2022**

**Registered charity number 1131220**

# **The Parochial Church Council of St Margaret's Church, Ilkley**

## **Annual Report and Financial Statements for the year ended 31 December 2022**

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# The Parochial Church Council of St Margaret's Church, Ilkley

## Trustees' report for the year ended 31 December 2022

### Administrative information

#### Trustees

The Trustee of the charity is the Parochial Church Council (PCC). The PCC members during the financial year and up to and including the date on which this report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Fr Alexander Crawford	Chair, ex officio	
Helen Pilling	Vice-Chair	
Alison Stretton	Churchwarden	
Helen Buswell	Churchwarden	Resigned 24 April 2022
Anne Eaton	Churchwarden	Appointed 11 September 2022
Bethany Harrison	PCC Secretary	Resigned 18 October 2022
John McGhee	Treasurer	Resigned 24 April 2022
Philip Tooke	Treasurer	
Catherine Beaumont		
Ros Beeson		
Catherine Cheater		
Catherine Gibson		
Gwyneth Hartley		
Carmel Ramage		Resigned 16 October 2022
Richard Smeaton		Resigned 23 June 2022
Judith Smith		
Val Smith		Resigned 24 April 2022
Michelle Still		
Tina Warnes		
Ben Whittaker		
Sarah Williams		
Tom Williams		
Adam Wilson		

#### Address

St Margaret's Church  
Queens Road  
Ilkley  
West Yorkshire  
LS29 9QL

#### Independent Examiner

Joanne Lake BA FCA CF FCSI

## **Bankers**

Barclays Bank UK PLC  
Leicester  
LE87 2BB

## **Investment Managers**

CCLA Investment Management Limited  
One Angel Lane  
London  
EC4R 3AB

## **Structure**

The Parochial Church Council of St Margaret's Church, Ilkley is a registered charity (number 1131220). It is governed by the Parochial Church Councils (Powers) Measure 1956, as amended, and the Church Representation Rules.

The Trustee of the charity is the PCC, which is a body corporate. The PCC members are referred to as Trustees in this report. The Trustees are appointed by church members at the Annual Parochial Church Meeting.

## **Aims and purposes**

The general functions of the PCC are stated in section 2 of the Parochial Church Councils (Powers) Measure 1956.

The primary object of the PCC of St Margaret's Church, Ilkley, is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of cooperating with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also responsible for the maintenance of the fabric of the church building of St Margaret's and the adjoining Parish Hall. The church building is Grade II\* listed and recognised as being of architectural and historical significance.

## **Objectives**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community.

Since its foundation, St Margaret's has been part of the catholic tradition of the Church of England, with liturgy celebrated with ritual, vestments, and all the splendour of the ancient worship of the Church. Public worship is held through the week as well as on Sundays, with regular celebrations of the Mass and public recitation of Morning and Evening Prayer.

The incumbent is responsible for administering the Discretionary Fund (see page 22 for details), which makes grants to members of the congregation, and residents of the parish and the town of Ilkley, who are in need.

Members of the PCC comply with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. They have also considered the specific guidance on charities for the advancement of religion. The following sections of the report highlight the various activities undertaken throughout the year by the church for the benefit of the local public within the parish and beyond.

## **Achievements, Activities and Performance**

On the Electoral Roll in 2022 there were 195 names (2021: 204), of whom 109 (2021: 110) were resident in the parish. There are around 2,300 occupied dwellings in the parish, and the population is just over 5,000 people.

In 2022, usual Sunday attendance was 115 (2021: figure not available owing to Covid disruption). On Easter Eve and Easter Day together total attendance was 190 (2021: 90) with 150 communicants (2021: 83). On Christmas Eve and Christmas Day together total attendance was 400 (2021: 406) with 100 communicants (2021: 140). There were five baptisms (2021: 4), one marriage (2021: 0), and nine funerals (2021: 9).

During the year roughly 19 people joined the worshipping community (2021: 15) and roughly 13 left (2021: 16). The second number includes regular worshippers who died during the course of the year, including a number of long-standing members of the community, and we give thanks for their life and witness among us.

### **Worship and Prayer**

In 2022 our focus was refining our pattern of regular and special services, and the delivery of the liturgy, with a number of training evenings for servers along with new ritual notes. We are grateful to new members of the serving team for joining us, especially from the choir.

We have placed a great emphasis on our special services through the year as a way to raise the profile of the parish, and offer the fullness of our catholic liturgy within the calendar of the Church. We have seen steady growth in attendance on principal feasts and festivals, such as Epiphany, Candlemas, Ascension Day, Corpus Christi, and so on, with between 50 to 60 communicants over the 11.00 am Low Mass and 7.30 pm Sung Mass combined. Social Time at 11.00 am and the offering of wine at the end of the Sung Mass have greatly enhanced our celebrations together.

The Low Mass on Tuesday evenings was replaced in Lent by a Contemplative Mass, with far fewer words, and plenty of opportunity for silence and reflection. We retained this after Lent, and it is now the regular Tuesday evening celebration, and has been well received by members of the congregation.

Holy Week and Easter Day were celebrated with the full round of liturgies (27 in all), and we were very encouraged by such large numbers at all our services on Easter Day itself, with many visitors.

In June we hosted a service of thanksgiving for the Platinum Jubilee of the late Queen Elizabeth II, with 260 people in attendance. This was a grand and memorable occasion, with wonderful music from choir, organ, and trumpets, and the beginning of a working relationship with the Town Council. We wrote to congratulate the Queen, and received a letter of thanks shortly before her death. We will host a civic service of celebration for the Coronation of King Charles III in May 2023.

At the time of the late Queen's death, the church was opened for private prayer, and a Mass of Requiem was held on the Sunday.

2022 also saw the return of the Christmas Tree Festival, which for the first time was organised by a St Margaret's team. The festival surpassed all our expectations, with more than 2,000 people passing through the church over the two days. The festival will return in 2023.

### **Deanery Synod**

St Margaret's has continued to be represented on the Deanery Synod by Ros Beeson, Gwyneth Hartley, Judith Smith and Val Smith.

The Deanery of South Craven and Wharfedale comprises 10 benefices with a total of 13 churches. The Area Dean is Mike Coe, who is the Vicar of All Saints Church, Ilkley. Topics discussed at recent Deanery Synod meetings have included how to get people back into churches after Covid, the environmental impact of churches, and encouraging confidence in God's mission and future witness.

### **Churchwardens**

Helen Buswell resigned at the APCM in April having served four terms as Warden, including throughout the difficulties of Covid restrictions and the Vacancy. We are immensely grateful for her faithful service.

A team of Deputy Wardens comprising Helen Pilling, Jane Sheldon, Philip Tooke and Tom Williams was set up to help with Sunday and occasional services. Their assistance has proved extremely valuable especially during the busy Advent and Christmas period.

In the summer, Anne Eaton kindly offered her services as Warden and was duly elected at a special meeting on 11 September 2022.

### **The Church and Parish Hall buildings**

St Margaret's is fortunate to have a magnificent church building and a modern Parish Hall available for use. Care of the buildings is handled by a fabric committee chaired by Don MacRae. We are also grateful to our caretaker Alan Raw for his care and knowledge of the buildings.

Matters relating to the buildings that have been dealt with include:

- steeplejacks attended to clear the church gutters and also to repair the defects to the chimney which had been identified in the quinquennial review. No further matters are outstanding from the quinquennial review
- the lightning conductor system has been re-tested and further work will be carried out on the system
- the parquet floor in the church has been kept under review and may require a sealing coat to be applied
- the hall floor has also been kept under review: the surface may need to be replaced
- a scheme of additional and replacement lighting in the church is being considered. Most existing fittings, although functioning well, are obsolete and cannot be replaced when they fail. The new scheme will take into consideration energy saving and liturgical requirements
- the pump for the heating/hot water system in the hall has become a cause of concern and a replacement of that and a previously damaged section of the underfloor heating will be implemented

- there is general agreement that a more positive approach should be made to the design and use of the grounds around the church. Further activity on this is planned

After the year end, on 9 January 2023, a fire took place in the church: it is believed that the fire was started deliberately. A report on the consequences of the fire will be included in the annual report for 2023.

### **Parish Hall hirers**

The Parish Hall is widely used by the local community as well as St Margaret's groups. Many of our hirers (charities eg U3A and Purple Patch, community and well-being groups) have been with us for a long while – a testament to the high-quality space and facilities on offer. Our hall currently accommodates around 14 hirers each week and provides a quality venue for a wide variety of clubs and activities including pilates, yoga, Scottish dancing, ballroom dancing, circle dancing, Purple Patch (a group for young adults with special needs), Articulate (a drama school), early history and american history, Rock Choir and Cantores Olicanae. Overall we have around 45 hours per week of paid hire offering a range of activities to support the well-being and interests of the local community.

The hall supports regular concerts in church as an interval and green room space. Over the summer period the hall is hired by two summer schools offering dance and drama to local children as well as by Leeds NHS as a hub for their global community of overseas students on their annual away day.

Additionally, the hall is hired for children's parties, meetings, as a rehearsal space, by community groups and for one-off events.

The hall offers a vital space for our own groups at reserved times for sole church use – Lunch Club, Playtime, choir rehearsals, Mothers' Union, social time and courses such as the Lent Course. And, of course, on occasion by the Diocese, and for Refugee Days and other groups affiliated to St Margaret's.

As a community space, the hall is busy and increasingly in demand (we have a waiting list of interested hirers) and is well loved by those who use it. Over the last two years we have successfully introduced a broader range of groups serving a wide range of interests to meet the needs of the local community.

### **Safeguarding**

In September 2022 the PCC reviewed and agreed The Safeguarding Action Plan and the Dealing with Safeguarding Allegations and Concerns Procedure.

There have been no safeguarding incidents reported.

We continue to implement safer recruitment procedures for all voluntary and paid roles which involve working with children, young people or adults at risk.

### **Communications**

The communications group continues to build awareness of St Margaret's with regular and more outward communications with a widening reach. This includes a weekly mailchimp newsletter (160 subscribers), and regular Facebook and Twitter posts. Our engagement on Facebook has grown considerably, with more regular posts, and likes/comments from more followers.

Last year we took over the Christmas Tree Festival Facebook page which generated further engagement. The festival itself was a great success from a communications point of view, bringing the wider community into the church and broadcasting on Ilkley Chat, BBC Radio Leeds, Ilkley Gazette and Rombalds Radio, as well as generating publicity from community groups.

Posters are produced regularly and distributed electronically and posted around the town, and we have purchased a new A2-sized snap board for displaying posters to passers-by outside the church door. Fliers are given out regularly along with targeted email advertisements for special events.

A particular aspect we would like to improve upon is photography of large services and events, for better publicity of the church, and we are exploring different media such as live-streaming all or parts of services, as well as sermon podcasts.

We are grateful to Hayes Williams for his excellent work in editing and producing the Parish Magazine throughout the year.

### **Children and young people**

A great deal of thought and energy has been put into the Family Service and Family Mass, and although numbers remain modest (between 20 and 30 each week, though very variable) the service is greatly appreciated by a regular congregation, and families who join us every other week or so. In particular we have devised the liturgy to engage all ages prayerfully and meaningfully, rather than direct everything solely to the children. Cant & Dec continues to sing beautifully, and plays a vital part in the Family Service.

Sunday School has continued to be offered throughout the year when children are present at the 10.45 service, although often families attend the Family Service at 9.15. Christine Butler offers colouring and craft activities, which have been very well received, after the Family Service each week and on special occasions.

We are hoping to introduce Godly Play in the future, and opportunities for more social as well as musical activities.

### *Playtime*

Playtime has had another busy year of play and socialising. More than 60 families have attended with an average of 20 families per session.

We are grateful to our team of nine, ably assisted by six members of the coffee rota. We are also indebted to Alan Raw, who moves equipment and helps maintain it, and Terry Smith who comes to our aid with repairs.

We have celebrated Christmas and Easter with lovely 'services' led by Father Alex with Christopher Rathbone at the piano.

We charge £2 per family per session. After expenses, over £900 has been generated for church funds. In November it will be twenty five years since Sara Baggaley began Playtime in the old parish hall.

## **Music and choir**

The choir has been on good form during the year, since Covid made everyone realise what they were missing. In recent weeks we have averaged at least 20 singers for the Sunday Sung Mass, and often 24. Evensong is also well supported by the choir.

Recent festive occasions (Advent Procession, Lessons and Carols, and Epiphany) have been very splendid, and the Christmas services were excellent and well attended, though sadly our Director of Music Christopher Rathbone was ill over the festival, and we are grateful to Tammas Slater for standing in for him at such short notice.

We have had several successful events outside our usual routine. In July 2022 the choir sang evensong at Carlisle Cathedral (where Christopher was Assistant Organist 50 years ago!). Further events in early 2023 have included the recital of an hour's music at Holy Trinity Skipton, well supported from Skipton, Draughton and Ilkley and further afield, and joining with St Wilfrid's Harrogate and St Oswald's Guiseley for evensong at St Wilfrid's on the first Sunday of Lent. These events have to be carefully introduced to fit round the choir's already busy weekly schedule.

Our four young choral scholars continue to contribute enormously to our overall choral sound. Their termly emoluments are made possible by the annual contribution to the Junior Choir Fund by the WW Spooner trust, and the interest of Sir James Hill in our activities. The monthly organ recital collections go into the Choir Fund. Thank you to everyone at St Margaret's for their support of the choir's work, and thanks to Christopher and the members of the choir who turn out so faithfully week after week.

## **Flowers**

Our loyal, hardworking team have once again contributed to the worship at St. Margaret's, taking us from Advent with the Advent Ring, to Holy Week and the creation of the Garden of Gethsemane, to the high point of Easter and on through the church's year.

The flowers have helped people to celebrate births, marriages and special occasions. Also, they have played a part in mourning and remembering loved ones.

We have eleven members in the Flower Group and would dearly welcome more. No previous experience is necessary and lots of support is given.

We depend entirely on contributions and dedications. In spite of the increasing cost of flowers we have maintained a healthy balance in the Flower Fund.

## **Mothers' Union**

The Mothers' Union at St Margaret's has had many enjoyable meetings in 2022.

In January 2022 the year began as always with "The Wave of Prayer" led by St Margaret's and shared with the Mothers' Union at All Saints Church, Ilkley. The Annual General Meeting was on January 21st, when members thanked and re-elected the Committee members (Janet Kish, Val Smith, Marion Tetley, Angela Crawshaw and Carol King, helped by Lynda Rawse) and for the first time confronted the effects of declining membership. Some members had relocated, some were unable to get to the meetings, and some were just not attending. As our secretary was relocating soon to be near her family, it was decided that the time had come to close the branch after the AGM in early 2023.

Meetings throughout the year have included the Stations of the Cross led by Revd. Isobel Rathbone; the sharing of memories and reminiscences of The Queen's Coronation; a discussion about marriage in the 21st century; as well as tea parties and other discussions.

In September, one of our longest serving and most faithful members, Audrey Waterhouse, died, leaving not only a large gap in her own family and circle of friends but also in the family of the Mothers' Union in the Leeds Diocese from her time as Diocesan President.

Following the sad closure of the Mothers' Union at St Margaret's in early 2023, members will continue their membership of Mothers' Union at All Saints. The many contributions made by Mothers' Union members to St Margaret's and Ilkley over the years is gratefully acknowledged.

### **Lunch Club**

When Covid first struck and we had to cancel Lunch Club, many of our regulars were disappointed and really missed the chance to have a chat and have a meal made for them. In May 2022 we decided to start again with a reduced number to fit in with social distancing. Our first meal was very well received, and we have progressed with a varied menu since then. Numbers have fallen, however, and it would be good to encourage people to join us again. We will cater for folks who have allergies, and we provide a main course, pudding, cheese and biscuits, coffee and mints. All are welcome at lunch on the third Thursday of every month except August, whether a church member or not. Tickets are available in church on two Sundays prior to the lunch, or by contacting the Lunch Club leader Sandy MacRae.

### **Social**

The last 12 months feel as though we are returning to some form of social normality at St. Margaret's. Early in the year our rather diminished, but very willing, social committee met to look at the upcoming celebrations. We had a wonderful response to our requests for buffet lunch provisions for the Easter celebrations; thanking Fr John Gribben for his preaching throughout Holy Week, and Christopher and the choir for their beautiful music.

Our Patronal Festival and Harvest Lunch again showed the generosity of giving that our congregation ensured our lunches were excellent. These opportunities of meeting and eating together are so special to us as a community and our grateful thanks go to all who contribute in any way, baking, making sandwiches and pastries but also "tidy uppers" and those on "dishwasher duty", without whom we would be unable to manage!

We celebrated the late Queen's 70th year as part of a Civic Service held in our church. Wine and hot drinks were served both at the back of the church and in the hall. A truly memorable celebration.

We have begun to celebrate some of our later evening services such as All Souls, Nine Lessons and Carols, and Candlemas with a glass of wine at the back of church. This has proven to be a great success and has helped the congregation to get to know each other better.

Lastly, our Christmas Tree Festival in Church. Following a great deal of planning, much appreciated contributions from our supermarkets, some wonderfully generous cake bakers, we pulled off an excellent piece of evangelism; showing the church to many who have never been inside before. We say a very big thank you to all those who gave up their time to come and serve refreshments. We must also make mention of the lovely Ilkley Grammar School students who gave their support to us so willingly: it was a joy to bring young people into our church and, even better, they want to come back next year.

Our Christingle party was a great success, with drinks and biscuits enjoyed by all and our crib service on Christmas Eve, complete with wine, mince pies, and large quantities of chocolate goodies for the children was well received. Thank you to everyone who made these events possible with such wonderful acts of sharing.

### **Many thanks**

St Margaret's operates as well as it does thanks to the hard work and time commitment of many people. We are grateful to everyone who volunteers at St Margaret's, no matter how large or small their role: every volunteer helps to make the St Margaret's family.

We would like to thank in particular our Parish Administrator Vickie Kemp and our caretaker Alan Raw for their exceptional commitment to St Margaret's. And lastly we recognise and are very grateful to Fr Alex for his mission in the Church and Parish.

## **Financial Review**

John McGhee had the role of Treasurer up to the APCM on 24 April 2022; Philip Tooke has been the Treasurer for the remainder of the year. We are grateful to John for carrying out the role of Treasurer since he took over at short notice in 2018.

During the year we have focussed on the availability of financial information, with income and expenditure analysis and restricted fund balances available for discussion at PCC meetings. We have charged expenditure to restricted funds, in particular the Demaine and Development funds in respect of maintenance costs, when it has been appropriate to do so.

During the year £65,000 was paid to the Diocese of Leeds in respect of Parish Share: the full amount requested by the Diocese was £116,237.

On 30 September 2022 the previously agreed contract, setting a price for the supply of gas for heating the church and hall, came to an end. Even with the help of the government's Energy Bill Relief Scheme, the cost of gas from 1 October 2022 was significantly higher than previously. The church building is not easy to heat, and energy prices are likely to be an ongoing area of concern in the future.

We are grateful to our book-keeper for all her hard work throughout the year, and to our Independent Examiner Joanne Lake.

### **Reserves policy**

The target is to have a reserve available in the General Unrestricted fund of approximately three months' expenditure (excluding Parish Share expenditure). This translates to approximately £25,000. The cash balance of the General Unrestricted fund at 31 December 2022 was £17,943.

### **Stewardship**

This year saw the introduction of two new methods of giving to St Margaret's. The card readers have proved an invaluable addition now that fewer people carry cash, particularly the small portable machine in use at the Christmas Tree Festival. (The large machine by the door will be replaced with an upgrade after it was damaged in January's fire.)

The Parish Giving Scheme (PGS) which allows people to donate by direct debit has been taken up by a number of our givers. PGS administers any associated Gift Aid claim and also provides the option for an annual increase linked to the inflation rate.

We currently have 119 regular donors, of whom 70% participate in our Restricted Share Scheme which helps us to pay as much of our Parish Share as possible. Over the course of the year, ten new donors have become regular givers although we also had five leavers (deaths, moves etc). Despite these leavers, thanks to the continued generosity of our donors and the response to our stewardship renewal in November, giving increased overall by over £1,700 (annualised).

We are particularly grateful to all donors for their financial commitment to St Margaret's.

### **Outward giving**

Happily, our fundraising activities for external charities were back up and running in 2022. Donations included:

- £112 to the Diocesan Link for Sudan
- £261 to The Children's Society (Christingle and baptism services)
- £1,500 to Otley Christian Resources Hub (£500 from the Mission Fund and £1,000 from the General Fund)
- £125 to Refugee Action in Bradford
- £1,895 to the DEC Ukraine Appeal to assist those displaced and otherwise affected by the war
- £600 to the Community of the Resurrection at Mirfield (Fr John Gribben was our Holy Week preacher)
- £741 to JJ Community Transformation in Uganda, when we were visited by Horace and Bethan Muhabuzi in July
- £815 to Tariro after our Harvest Appeal to help educate young people in Zimbabwe

In addition, £1,755 was raised for Christian Aid Week (£869) and for various charities including Bradford Nightstop at the Platinum Jubilee Civic Service (£886).

We are very grateful to everyone who has supported the various appeals and collections and to Linda Whittaker who continues to run her popular cake stalls.

As a result of the generosity of our congregation and visitors at the Christmas Tree Festival and our Christmas services we will be able to pass over £1,600 to Inn Churches for their winter shelters and community support for homeless people in Bradford.

### **Approval of the Trustees' report**

The Trustees' report was approved by the PCC on 23 March 2023.

Signed on behalf of the Parochial Church Council:



Helen Pilling  
Trustee/PCC Member

## **Independent examiner's report to the Trustees of St Margaret's Church, Ilkley**

I report on the accounts of the Church for the year ended 31 December 2022 which are set out on pages 14 to 21.

### **Respective responsibilities of PCC members and Examiner**

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Joanne Lake BA FCA CF FCSI

27 March 2023

## The Parochial Church Council of St Margaret's Church, Ilkley

### Receipts and Payments Account for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Receipts</b>	(1)				
Regular giving		56,646	31,231	87,877	85,512
Irregular giving		3,647	1,949	5,596	4,331
Gift aid recovered		14,920	8,650	23,570	22,369
Donations		11,169	10,382	21,551	21,548
Legacies		5,005	-	5,005	5,000
Grants		4,000	1,578	5,578	1,500
Fees for services		4,729	-	4,729	4,027
Church lettings		1,843	-	1,843	713
Hall lettings		24,488	-	24,488	11,519
Investment income		84	2,445	2,529	2,377
Fund raising events		1,535	3,497	5,032	176
Other income		164	-	164	18
<b>Total receipts</b>		<b>128,234</b>	<b>59,736</b>	<b>187,971</b>	<b>159,097</b>

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Payments</b>	(1)				
Parish Share		25,088	39,912	65,000	70,000
Salaries and related costs		40,094	-	40,094	35,767
Gas/electricity/water		7,914	2,248	10,162	10,332
Insurance		6,450	-	6,450	6,145
Church maintenance	(4)	723	6,177	6,900	3,456
Hall maintenance		422	6,436	6,858	8,978
Church/hall supplies		3,255	-	3,255	3,336
Office expenses		1,408	-	1,408	3,271
Printing and copying		4,684	-	4,684	3,276
Flowers		-	1,126	1,126	634
Choir and music	(5)	350	1,659	2,009	483
Donations to charities		2,266	5,478	7,745	5,338
Fundraising event costs		-	1,322	1,332	-
Clergy expenses	(6)	947	-	947	1,226
Other payments	(7)	4,945	1,139	6,084	3,627
<b>Total payments</b>		<b>98,560</b>	<b>65,501</b>	<b>164,061</b>	<b>155,886</b>
Excess of receipts over payments		29,674	(5,765)	23,910	
Transfers between funds	(2)	(4,777)	4,777	-	
Net movements in funds after transfers		24,897	(988)	23,910	
<b>Cash at 31 December 2021</b>		<b>(6,138)</b>	<b>38,510</b>	<b>32,372</b>	
<b>Cash at 31 December 2022</b>	(3)	<b>18,764</b>	<b>37,518</b>	<b>56,282</b>	

## The Parochial Church Council of St Margaret's Church, Ilkley

### Statement of Assets and Liabilities as at 31 December 2022

<b>Cash</b>	31 December 2022 £	31 December 2021 £
Barclays current account	28,643	19,733
CBF Church of England Deposit Fund	27,639	12,639
<b>Total cash</b>	<b>56,282</b>	<b>32,372</b>

Of the cash balance as at 31 December 2022, £37,499 relates to restricted and endowment funds, and £18,783 relates to unrestricted funds.

#### **CBF Church of England Investment Fund**

The PCC holds shares in the CBF Church of England Investment Fund (Income Shares) in respect of the Discretionary Fund (Endowment) and the Demaine Fund. The purposes of these funds are set out in the Appendix.

The mid market values of the shares as at 31 December 2022 are set out below.

<b>CBF Church of England Investment Fund</b>	Market value as at 31 December 2022
Fund	£
Discretionary Fund (Endowment)	27,542
Demaine Fund	54,677
<b>Total</b>	<b>82,219</b>

#### **Fixed Assets**

St Margaret's Parish Hall, which adjoins the church building, was constructed in 2005 at a cost which has been shown in previous accounts as £593,517.

### Money owed to the charity

	£
Church/hall hire	1,817

### Liabilities

	£
Electricity	378
Altar frontal and vestments	900
Relief organists	200
Partial refund of church hire	153
Other invoices	405
Total	2,036

In addition some of the monies held in the Christmas Tree Festivals and Christmas Appeals restricted funds were to be paid over to charities but the figures for payment were to be calculated in 2023 once all January transactions had been accounted for.

### Approval of the accounts

The accounts were approved by the PCC on 23 March 2023.



Philip Tooke  
Treasurer

# **The Parochial Church Council of St Margaret's Church, Ilkley**

## **Notes to the accounts for the year ended 31 December 2022**

These notes form part of the Receipts and Payments Account and the Statement of Assets and Liabilities.

### **1 Accounting policies**

#### **Basis of accounting**

The PCC has taken advantage of section 133 of the Charities Act 2011 and has prepared the accounts on a receipts and payments basis.

#### **Consecrated property**

Consecrated and benefice property of any kind is excluded in accordance with section 10(2) of the Charities Act 2011.

#### **Taxation**

As a charity the PCC benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of the expenditure to which it relates.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the PCC in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donors or through the terms of an appeal. There is one endowment fund, the capital of which has to be retained but the income may be spent in accordance with the terms of the fund.

An explanation of the nature and purpose of each endowment and restricted fund is shown in the Appendix to these accounts.

#### **Rounding**

Minor discrepancies are caused by pence rounding.

## 2 Restricted funds

The following table shows the values of the restricted funds at the start and end of the year. This table deals only with the cash assets of the restricted funds: in addition the Discretionary Fund and the Demaine Fund hold shares in the CBF Church of England Investment Fund, the values of which are shown in the Statement of Assets and Liabilities.

For convenience the Discretionary Fund is included with the restricted funds in the Receipts and Payments Account and in the table below, but it is constituted and operated as an endowment fund.

Name of fund	31 Dec 2021	Incoming	Outgoing	Transfers	31 Dec 2022
	£	£	£	£	£
Discretionary (Endowment)	3,890	1,069	65	950	5,844
Demaine	400	1,626	3,875	3,826	1,977
Development	15,405	588	7,814	-	8,179
Diocesan Share	-	40,497	39,912	-	585
Gas/Electricity	-	2,937	2,249	-	688
Choir	3,922	3,430	1,414	-	5,938
Junior Choir	8,785	-	1,475	-	7,310
Organ	3,155	-	770	-	2,385
Flower	1,585	1,081	1,126	-	1,540
Harvest Appeal	-	815	815	-	-
Christmas Appeal	1,111	782	1,302	-	590
Christmas Tree Festivals	-	3,748	1,322	-	2,426
Children's Society	141	255	403	-	(6)
J J Nushumi	116	303	357	-	62
Appeals - DEC Appeals	-	1,895	1,895	-	-
Diocesan Link	-	112	112	-	-
Mirfield	-	591	591	-	-
<b>Total</b>	<b>38,510</b>				<b>37,518</b>

The transfers shown in the table relate to distributions from the CBF Church of England Investment Fund credited to the general unrestricted fund in error in previous years.

For simplicity, restricted funds have not been credited with interest received from the CBF Church of England Deposit Fund: neither have they been debited for administrative costs.

### **3 Unrestricted funds (including designated funds)**

At a meeting on 24 November 2022, the PCC decided that the Hall Management and Hall FF & ER funds should cease to be designated and should be merged into the general unrestricted fund as at 31 December 2022. The figures in this note are set out after the effect of this merger.

Following the merger of funds, the only designated funds are the Mission Fund and the General Legacies Fund: together with the general unrestricted fund these funds constitute the unrestricted cash assets of the PCC.

During the course of the year the Mission Fund had income of £860 and expenditure (donations) of £1,113. The General Legacies Fund had no income or expenditure (one legacy received in the year was placed in the general unrestricted fund).

The cash year end balances of the unrestricted funds were as follows:

<b>Fund</b>	<b>Balance at 31 December 2022 £</b>
General unrestricted	17,943
Mission	521
General Legacies	300
<b>Total</b>	<b>18,764</b>

### **4 Church maintenance**

Church maintenance includes the costs of maintaining the churchyard as well as the church building.

### **5 Choir and music**

The payments relating to the choir and music include the junior choir and the fees paid to relief organists.

### **6 Clergy expenses**

Clergy expenses include reimbursing clergy for the cost of items purchased for the charity, and also include the costs of accommodation for visiting clergy (Holy Week).

### **7 Other payments**

Other payments include the cost (£1,074) of an air purifier for the choir vestry, and a payment of £1,600 to Fr Kenneth Crawford in respect of a new altar frontal and vestments.

## **8 Employees**

The charity had four employees throughout the year. No employee was paid more than £60,000.

## **9 Transactions with related parties**

As stated above, during the year the PCC made a payment of £1,600 to Fr Kenneth Crawford (father of Fr Alexander Crawford) in respect of a new altar frontal and vestments. A further £900 remained to be paid after the end of the year, once the items were completed. The PCC is satisfied that making these payments is in the best interests of the charity.

No PCC members received any remuneration or benefit during the year.

## **Terms of endowment and restricted funds**

This description of the endowment and restricted funds was approved by the PCC on 29 September 2022.

### **Endowment fund**

#### **Discretionary Fund**

The Discretionary Fund is operated as a merged version of the Poor Fund and the Schofield Fund. Mr H W Schofield died in 1933 and left part of his estate for the benefit of St Margaret's Poor Fund. No documents are available in relation to the Poor Fund, which was presumably in existence before 1933.

It has been generally accepted that, in line with the terms of Mr Schofield's will, only the income from the Discretionary Fund may be spent, and the capital must be preserved. It is understood that the income is to be applied for the benefit of needy members of the congregation or parish of St Margaret's or in the town of Ilkley: the recipients are selected by the Vicar and Churchwardens.

The assets of the Discretionary Fund are invested in the CBF Church of England Investment Fund, held by the Leeds Diocesan Board of Finance as custodian trustee. Income produced from the CBF Church of England Investment Fund is held as part of the Discretionary Fund within St Margaret's cash resources.

### **Restricted funds**

#### **Demaine Fund**

The Demaine Fund derives from the estate of Mrs D M Demaine, who died in 1997 and under her will left part of her estate to St Margaret's "to be applied for the maintenance and repair of the said Church". We interpret this wording as meaning the Church including its fittings, but excluding the Parish Hall and the churchyard. There are no restrictions on the spending of capital.

The assets of the Demaine Fund are invested in the CBF Church of England Investment Fund. Income produced from the CBF Church of England Investment Fund is held as part of the Demaine Fund within St Margaret's cash resources.

#### *Other funds*

*Note: when they have assets, all of the restricted funds described below are held in cash as part of St Margaret's cash resources. St Margaret's cash is held in the CBF Church of England Deposit Fund and with Barclays.*

#### **Development Fund**

The Development Fund is applied only to repair, maintain, renew and add to the fabric and furniture of the Church, churchyard and Parish Hall.

### **Diocesan Share Fund**

The Diocesan Share Fund is applied only in the payment to the Diocese of Leeds of St Margaret's Parish Share.

### **Gas/Electricity Fund**

The Gas/Electricity Fund is applied only to pay for gas and electricity used for the Church and the Parish Hall.

### **Choir Fund**

The Choir Fund is applied only for music and equipment for the choir and related expenses, and to meet costs relating to choir events.

### **Junior Choir Fund**

The Junior Choir Fund is applied only for music and equipment for any junior choir and related expenses, to meet costs relating to choir/junior choir events, and in the payment of scholarships to choral scholars.

### **Organ Fund**

The Organ Fund is applied only to maintain, repair or renovate the organ at St Margaret's.

### **Flower Fund**

The Flower Fund is applied only to provide flowers and other decorations for the Church and Parish Hall.

### **Harvest Appeal Fund**

The Harvest Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Harvest Appeal.

### **Christmas Appeal Fund**

The Christmas Appeal Fund is applied only to benefit the charities or causes selected by the PCC in connection with our annual Christmas Appeal.

### **Christmas Tree Festivals Fund**

The Christmas Tree Festivals Fund is applied only to meet the costs of operating Christmas Tree festivals in Ilkley which are open to the public.

### **Children's Society Fund**

The Children's Society Fund is applied only to benefit the Children's Society.

### **JJ Nushumi College Fund**

The JJ Nushumi College Fund is applied only to benefit JJ Community Transformation in Uganda.

**Appeals - DEC Appeals Fund**

The Appeals - DEC Appeals Fund is applied only to benefit appeal funds launched by the Disasters Emergency Committee.

**Christian Aid Fund**

The Christian Aid Fund is applied only to benefit Christian Aid.

**Diocesan Link Fund**

The Diocesan Link Fund is applied only to benefit any diocese linked with the Diocese of Leeds.

**Mirfield Fund**

The Mirfield Fund is applied only to benefit the Community of the Resurrection at Mirfield.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARGARET'S, ILKLEY**

England & Wales - Charity number 1131220

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# Accounts

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**Report of the Treasurer on the Accounts of the Parochial Church Council for the year ended 31 December 2021.**

Pages 2 and 3 of the accounts follow a prescribed format. The remaining pages provide further detail. Please note the explanation of the different types of fund on page 3, which is important to the understanding of the accounts.

2021 was of course exceptional due to Covid-19. Regular Giving fell significantly to a total of £85,512 from £99,304 in 2020. We also lost over £14,500 from our "normal year" Hall Letting income due to it being closed under Covid restrictions. Fr Alex initiated an Emergency Appeal to try and catch up on income and it proved very successful. Without this, our Share payment would have been under 40% of the request from the Diocese. We ultimately paid £70,000 being 66% of the ask. We have controlled costs as carefully as we could and this has worked well with a small surplus being achieved after investments re-valuation.

The paid staff have continued to be excellent. They have worked very hard to see that the integrity of the Church has been maintained and services conducted when we were able. We are blessed with wonderful people.

- Diocesan Share: The annual share requested by the Diocese in 2021 was £105,670 of which we paid £70,000. In 2020 we paid £90,000 to the Diocese. With reduced income from all areas, this was not surprising. The appeal from Fr Alex in October mentioned above raised circa £10,000 which greatly improved matters.
- Hall: The income through hall lettings was £11,519 compared with the income in 2019 (a "normal" year) of £26,538. £6,255 was spent on a new boiler following the failure of the original one.
- Cash and other assets are shown on page 4. Working balances are held at Barclays Bank. Other monies are on deposit with the C of E Central Board of Finance.
- During the Independent Examination process an error was discovered relating to the accounting for investments which as at 31 December 2021 are understated by £1,330, the cause of which will be investigated and an appropriate adjustment made in the financial statements for the year to 31 December 2022.
- The revaluation of investments in the various funds at the year-end resulted in a very pleasing increase reflecting improving capital markets.

I should like to express my own and the PCC's thanks to:

Joanne Lake as our Independent Examiner, Bev Plaxton our bookkeeper who has provided excellent service to us, our Wardens, Helen Buswell and also Alison Stretton for their work on our charitable giving and stewardship and Simon Pilling as a member of our Finance Committee.

Finally huge thanks to Fr Alex for his support and advice since arrival in this very difficult year.

  
John McGhee  
Treasurer of St Margaret's Church, Ilkley

Approved by St Margaret's Church Ilkley PCC.  /2022

## **Independent Examiners Report to The Parochial Church Council ("PCC") of St Margaret's Church, Ilkley**

This report on the financial statements of the PCC for the year ended 31 December 2021, which are set out on pages 4 to 10, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006, ("the Regulations") and s.43 of the Charities Act 1993, ("the Act").

### **Respective responsibilities of the PCC and the examiner.**

As members of the PCC, you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43 (2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43 (7) of the Act and to be found in the Church Guidance 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide evidence that would be required for an audit and consequently I do not express an opinion on the view given by the accounts.

### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.41 of the Act and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and Regulations have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

JCLake

Date: 23 April 2022

**ST MARGARET'S ILKLEY PAROCHIAL CHURCH COUNCIL**  
**Notes to the Financial Statements for the year ended 31 December 2021**

**ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC are responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Endowment Funds** are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

**Restricted Funds** represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

**Unrestricted Funds** are general funds which can be used for PCC ordinary purposes. To assist administration, unrestricted funds can be Designated for a particular purpose but they remain legally unrestricted. The PCC does not necessarily invest separately for each fund. Where there is no separate investment, interest is apportioned to each fund on an average balance basis.

**Incoming resources.** Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

**Resources used.** Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets** Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trusts for the PCC and which require a faculty for disposal are accounted for as inalienable property. They are listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. The policy is to write-off when acquired the cost of equipment used within the church when such items have cost no more than £3,000. Items costing more than this are depreciated on a straight-line basis over 4 years. The Parish Hall is being written down at 1% per annum.

Investments are valued at market value at 31 December 2021.

**St Margaret's Ilkley Parochial Church Council – Year ended 31 December 2021**  
**Assets and Liabilities as at 31 December 2021**

<b>Fund</b>	<b>Fund Type</b>	<b>Asset</b>	<b>Asset Type</b>	<b>Value £</b>
Development	Restricted	Bank accounts	Current	15,405
Choir	Restricted	Bank account	Current	3,922
Children's Society	Restricted	Bank account	Current	141
JJNushumi College	Restricted	Bank account	Current	116
Discretionary	Endowment	1,333 CBoF Income Fund shares & Bank account	Fixed + current	35,106
Demaine	Restricted	2,339 CBoF Income Fund Shares & Bank account	Current	54,787
Flower	Restricted	Bank account	Current	1,585
General Legacies	Designated	Bank account	Current	300
Hall Management	Designated	Bank accounts	Current	-14,921
Hall FF & ER	Designated	307 CBoF Income Fund shares & Bank account	Current	4,120
Junior Choir	Restricted	Bank account	Current	8,785
Mission Fund	Designated	Bank account	Current	794
General	Unrestricted	Bank account	Current	9,822
Organ fund	Designated	Bank account	Current	3,155
Christmas appeal	Restricted	Bank account	Current	1,111
<b>Total net assets excluding Parish Hall</b>				
Parish Hall at cost				593,517
Less depreciation at 1% per annum				88,163
				505,354
<b>Total net assets as shown in balance sheet</b>				<b>629,586</b>
				<b>620,995 (2020)</b>

NB, minor discrepancies in totals are through pence rounding

**Giving to Charities**

The PCC's Outward Giving is channeled through the Mission Fund and Funds for the purpose of Outward Giving. Payments made during 2021 are shown below.

**Mission Fund Payments:** JJ Community Transformation: £116

**Agency collections:** Christian Aid £265

**Others:**

Mission: £1,750

Harvest appeal: £1,149

Christmas Appeal 2020: £1,365.

Diocesan link: £244

**Total for 2021 £4,889**

A further amount of £1,809 was raised for the 2021 Christmas Appeal charity and £141 collected for the Children's Society at the Christingle Service and were paid after the year-end.

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
D1101	Parish Hall	505,354	510,459
D1102	Investments	31,216	27,245
	<b>Total Fixed assets</b>	<b>536,570</b>	<b>537,704</b>
<b>Current assets</b>			
C1101	Barclays - General	19,733	16,522
C1102	Barclays - Hall Appeal	—	—
C1103	CBoF - Composite	12,639	12,639
C1105	CBoF investments	60,642	54,089
Z05	Accounts Receivable	—	—
	<b>Total Current assets</b>	<b>93,015</b>	<b>83,251</b>
<b>Liabilities</b>			
6699	Agency collections	—	—
E1101	Loan from diocese	—	—
Z04	Accounts Payable	—	—
	<b>Total Liabilities</b>	<b>—</b>	<b>—</b>
	<b>Net Asset surplus(deficit)</b>	<b>629,586</b>	<b>620,955</b>
<b>Reserves</b>			
	Excess / (deficit) to date	3,211	(7,532)
Z01	Starting balances	620,955	628,587
Z02	Gains/(losses) on investment assets	5,419	(100)
Z03	Gains and losses own use	—	—
	<b>Total Reserves</b>	<b>629,586</b>	<b>620,955</b>
	<b>Represented by funds</b>		
	Unrestricted	515,176	504,803
	Designated	(9,707)	1,810
	Restricted	89,011	83,205
	Endowment	35,106	31,134
	<b>Total</b>	<b>629,586</b>	<b>620,955</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Investments</b>						
Investments -	—	—	—	31,216	31,216	27,245
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>31,216</b>	<b>31,216</b>	<b>27,245</b>
<b>Fixed assets - Tangible assets</b>						
Parish Hall -	505,354	—	—	—	505,354	510,459
<b>Totals</b>	<b>505,354</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>505,354</b>	<b>510,459</b>
<b>Current assets - Cash at bank and in hand</b>	9,067	(18,207)	24,984	3,889	19,733	16,522

Barclays - General - CBoF - Composite -	755	8,500	3,384	—	12,639	12,639
<b>Totals</b>	<b>9,822</b>	<b>(9,707)</b>	<b>28,368</b>	<b>3,889</b>	<b>32,373</b>	<b>29,162</b>
<b>Current assets - Investments</b>						
CBoF investments -	—	—	60,642	—	60,642	54,089
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>60,642</b>	<b>—</b>	<b>60,642</b>	<b>54,089</b>
<b>Grand total</b>	<b>515,176</b>	<b>(9,707)</b>	<b>89,011</b>	<b>35,106</b>	<b>629,586</b>	<b>620,955</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Appeals - DEC Appeals</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Appeals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>BitBreak - BitBreak Restricted</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for BitBreak</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>ChildSoc - Children's Society</b>						
Restricted	—	141	—	—	—	141
<b>Sub-total for ChildSoc</b>	<b>—</b>	<b>141</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>141</b>
<b>ChristAid - Christian Aid</b>						
Restricted	—	265	265	—	—	—
<b>Sub-total for ChristAid</b>	<b>—</b>	<b>265</b>	<b>265</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Christmas - Christmas Appeal</b>						
Restricted	1,365	1,351	1,605	—	—	1,111
<b>Sub-total for Christmas</b>	<b>1,365</b>	<b>1,351</b>	<b>1,605</b>	<b>—</b>	<b>—</b>	<b>1,111</b>
<b>DiocesanLk - Diocesan Link</b>						
Restricted	—	224	244	20	—	—
<b>Sub-total for DiocesanLk</b>	<b>—</b>	<b>224</b>	<b>244</b>	<b>20</b>	<b>—</b>	<b>—</b>
<b>Energy - Gas &amp; Electricity</b>						
Restricted	831	—	—	(831)	—	0
<b>Sub-total for Energy</b>	<b>831</b>	<b>—</b>	<b>—</b>	<b>(831)</b>	<b>—</b>	<b>0</b>
<b>Floor - Floor Fund</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Floor</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>HarvestApp - Harvest Appeal</b>						
Restricted	—	1,149	1,149	—	—	—
<b>Sub-total for HarvestApp</b>	<b>—</b>	<b>1,149</b>	<b>1,149</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>JJNsh - JJNushumi College</b>						
Restricted	—	116	—	—	—	116
<b>Sub-total for JJNsh</b>	<b>—</b>	<b>116</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>116</b>
<b>Mirfield - Mirfield</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Mirfield</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Mission - Mission</b>						
Designated	928	635	1,750	980	—	794
<b>Sub-total for Mission</b>	<b>928</b>	<b>635</b>	<b>1,750</b>	<b>980</b>	<b>—</b>	<b>794</b>
<b>OrganFund - Organ (Maintenance)</b>						
Restricted	3,155	—	—	—	—	3,155
<b>Sub-total for OrganFund</b>	<b>3,155</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,155</b>

<b>Share - Diocesan Share</b>						
Restricted	1,260	39,020	59,637	19,358	—	0
<b>Sub-total for Share</b>	<b>1,260</b>	<b>39,020</b>	<b>59,637</b>	<b>19,358</b>	<b>—</b>	<b>0</b>
<b>ToilTwinn - Toilet Twinning</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for ToilTwinn</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>						
Unrestricted	504,803	101,754	66,750	(19,527)	(5,105)	515,176
<b>Sub-total for General</b>	<b>504,803</b>	<b>101,754</b>	<b>66,750</b>	<b>(19,527)</b>	<b>(5,105)</b>	<b>515,176</b>
<b>HallMan - Hall Management</b>						
Designated	(9,794)	11,519	16,646	—	—	(14,921)
<b>Sub-total for HallMan</b>	<b>(9,794)</b>	<b>11,519</b>	<b>16,646</b>	<b>—</b>	<b>—</b>	<b>(14,921)</b>
<b>HallFFER - Hall FFander</b>						
Designated	10,376	—	6,255	—	—	4,120
<b>Sub-total for HallFFER</b>	<b>10,376</b>	<b>—</b>	<b>6,255</b>	<b>—</b>	<b>—</b>	<b>4,120</b>
<b>GenLegacy - Gen Legacies</b>						
Designated	300	—	—	—	—	300
<b>Sub-total for GenLegacy</b>	<b>300</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>300</b>
<b>Demaine - Demaine</b>						
Restricted	48,233	—	—	—	—	54,787
<b>Sub-total for Demaine</b>	<b>48,233</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>54,787</b>
<b>Developmen - Development</b>						
Restricted	15,231	173	—	—	—	15,405
<b>Sub-total for Developmen</b>	<b>15,231</b>	<b>173</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>15,405</b>
<b>ChoirFd - Choir Fund</b>						
Restricted	3,982	786	846	—	—	3,922
<b>Sub-total for ChoirFd</b>	<b>3,982</b>	<b>786</b>	<b>846</b>	<b>—</b>	<b>—</b>	<b>3,922</b>
<b>JuniorChoi - Junior Choirs'</b>						
Restricted	7,385	1,500	100	—	—	8,785
<b>Sub-total for JuniorChoi</b>	<b>7,385</b>	<b>1,500</b>	<b>100</b>	<b>—</b>	<b>—</b>	<b>8,785</b>
<b>Flower - Flower</b>						
Restricted	1,760	460	634	—	—	1,585
<b>Sub-total for Flower</b>	<b>1,760</b>	<b>460</b>	<b>634</b>	<b>—</b>	<b>—</b>	<b>1,585</b>
<b>Discretion - Discretionary</b>						
Endowment	31,134	—	—	—	—	35,106
<b>Sub-total for Discretion</b>	<b>31,134</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>35,106</b>
<b>Grand total</b>	<b>620,955</b>	<b>159,097</b>	<b>155,886</b>	<b>—</b>	<b>(5,105)</b>	<b>629,586</b>

## Analysis of income and expenditure

Unrestricted    Designated    Restricted    Endowment    This year    Last year

### INCOME AND ENDOWMENTS

#### Incoming resources from generated funds - Voluntary income

A1101 - Regular Giving - Bank	54,009	—	28,954	—	82,963	94,117
A1102 - Regular Giving - Envelope	1,694	—	854	—	2,549	5,187
A1103 - Irregular Giving - Gift Aid	785	—	—	—	785	349
A1104 - Irregular Giving - Bank	273	—	—	—	273	300
A1201 - Tax recovered	14,427	75	7,866	—	22,369	23,482

A1301 - Irregular Giving - Sunday Coll	1,986	—	950	—	2,936	1,253
A1302 - Irreg Giving - Occasional Serv	207	—	130	—	337	285
A1303 - Donations	20,439	383	2,493	—	23,315	12,904
A1304 - Pricket stand	100	—	—	—	100	129
A1801 - Grants	—	—	1,500	—	1,500	1,500
A2201 - Legacies	—	—	—	—	—	—
<b>Total</b>	<b>93,923</b>	<b>458</b>	<b>42,748</b>	<b>—</b>	<b>137,130</b>	<b>139,510</b>

#### Incoming resources from generated funds - Activities for generating funds

A1501 - Hall lettings - regular	—	10,547	—	—	10,547	10,584
A1502 - Hall lettings - one-off	—	972	—	—	972	1,127
A1503 - Church lettings	713	—	—	—	713	216
A1504 - Charges re occasional services	4,027	—	—	—	4,027	3,784
A1701 - Magazine - sales	18	—	—	—	18	307
A1702 - Magazine - adverts	—	—	—	—	—	70
A1901 - Fund raising events	—	176	—	—	176	193
A2101 - Appeals	694	—	2,439	—	3,133	1,775
<b>Total</b>	<b>5,453</b>	<b>11,696</b>	<b>2,439</b>	<b>—</b>	<b>19,589</b>	<b>18,159</b>

#### Incoming resources from generated funds - Investment income

A1601 - Dividends	2,377	—	—	—	2,377	2,371
A1602 - Bank interest	—	—	—	—	—	—
<b>Total</b>	<b>2,377</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,377</b>	<b>2,371</b>

#### Incoming resources from charitable activities

A1401 - Fees - PCC	—	—	—	—	—	—
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

#### Other incoming resources

A2301 - Insurance claims	—	—	—	—	—	—
A2302 - LPOWGS (VAT reclaimed)	—	—	—	—	—	—
A2303 - Refunds	—	—	—	—	—	—
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>INCOME TOTAL</b>	<b>101,754</b>	<b>12,154</b>	<b>45,187</b>	<b>—</b>	<b>159,097</b>	<b>160,040</b>

## EXPENDITURE

#### Costs of generating funds - Costs of generating voluntary income

B1501 - Publicity	500	—	—	—	500	15
<b>Total</b>	<b>500</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>500</b>	<b>15</b>

#### Charitable activities

B1101 - Diocesan Share	10,362	—	59,637	—	70,000	90,000
B1102 - Interest on loans	—	—	—	—	—	—
B1200 - Salaries	22,463	8,623	—	—	31,086	25,829
B1204 - Tax & NI	4,680	—	—	—	4,680	1,811

B1205 - Salaries	—	—	—	—	—	—
B1301 - Electricity	1,132	1,699	—	—	2,832	2,379
B1302 - Gas	5,725	1,406	—	—	7,132	6,651
B1303 - Water	—	368	—	—	368	282
B1304 - Telephone (office)	545	—	—	—	545	449
B1305 - Bookkeeping fees	—	—	—	—	—	2,425
B1315 - Insurance	6,145	—	—	—	6,145	5,891
B1401 - Church maint (contract)	1,677	—	—	—	1,677	3,847
B1402 - Church maint (repairs)	1,052	—	—	—	1,052	4,078
B1403 - Hall maintenance (contract)	—	2,033	—	—	2,033	2,565
B1404 - Hall maintenance (repairs)	—	6,945	—	—	6,945	1,204
B1405 - Cleaning mats, hygiene, bulbs	—	1,825	—	—	1,825	1,033
B1406 - Sundry expenses	2,891	—	462	—	3,353	4,567
B1407 - Floor Appeal Expenses	—	—	—	—	—	—
B1601 - Stationery & Office sundries	1,872	—	—	—	1,872	1,545
B1602 - Photocopier	2,697	—	—	—	2,697	7
B1603 - Postage	354	—	—	—	354	500
B1701 - Printing - magazine	264	—	—	—	264	407
B1702 - Printing - general	315	—	—	—	315	48
B1801 - Clergy expenses - travel	526	—	—	—	526	278
B1802 - Clergy expenses - phone	—	—	—	—	—	790
B1803 - Clergy expenses - sundry	700	—	—	—	700	395
B1901 - PCC donations to charities	325	1,750	3,263	—	5,338	5,631
B1902 - Discretionary Fd Payments	—	—	—	—	—	300
B1903 - Deanery Youth & Child's Netw/k	—	—	—	—	—	—
B2001 - Cost of flowers	—	—	634	—	634	347
B2002 - Flower equipment	—	—	—	—	—	15
B2101 - Equip/ furniture - church	—	—	—	—	—	—
B2102 - Equip/furniture - hall	—	—	—	—	—	—
B2201 - Sacristy supplies - wine	—	—	—	—	—	—
B2202 - Sacristy supplies - candles	107	—	—	—	107	593
B2203 - Sacristy supplies - sundry	1,404	—	—	—	1,404	103
B2301 - Churchyard	727	—	—	—	727	600
B2401 - Sunday school	—	—	—	—	—	—
B2402 - Choir	—	—	383	—	383	2,056
B2403 - Junior Choirs	—	—	100	—	100	87
B2501 - Fees - relief organist	—	—	—	—	—	500
B2601 - Leaders Course	—	—	—	—	—	—
B2801 - Church Occasional Services	—	—	—	—	—	—
Total	65,975	24,652	64,482	—	155,111	167,226
<b>Other resources used</b>						
B1110 - Bank Charges	274	—	—	—	274	330
Total	274	—	—	—	274	330
<b>EXPENDITURE TOTAL</b>	<b>66,750</b>	<b>24,652</b>	<b>64,482</b>	<b>—</b>	<b>155,886</b>	<b>167,572</b>
<b>GRAND TOTAL</b>	<b>35,004</b>	<b>(12,498)</b>	<b>(19,295)</b>	<b>—</b>	<b>3,211</b>	<b>(7,532)</b>



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARGARET'S, ILKLEY**

England & Wales - Charity number 1131220

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# Accounts

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**Report of the Treasurer on the Accounts of the Parochial Church Council for the year ended 31 December 2020.**

Pages 2 and 3 of the accounts follow a prescribed format. The remaining pages provide further detail. Please note the explanation of the different types of fund on page 3, which is important to the understanding of the accounts.

2020 was of course exceptional. Giving has fallen a little to a total of £101,206 from £108,078 in 2019 for which we are very grateful to all the supporters of the Church for their continuing generosity. We did however lose over £14,500 from our usual Hall Letting income due to it being closed under Covid restrictions. We have controlled costs as carefully as we could and this has worked well with the deficit of just over £7,600 before investments re-valuation being a number which I think we should feel proud of having paid £90,000 to the Diocese.

The paid staff have been quite wonderful. They have worked minimum hours, but been tremendously flexible and supportive to see that the integrity of the Church has been maintained and services conducted when we were able. We are blessed with wonderful people.

- **Diocesan Share:** The annual share requested by the Diocese in 2020 was £105,670 of which we paid £90,000. In 2019 we paid £114,000 to the Diocese.
- **Hall:** The income through hall lettings was £11,711 compared with the income in 2019 of £26,538.
- **Church:** A total of £2,364 was paid for a new lightning conductor and £1,440 in connection with the Quinquennial report.
- Cash and other assets are shown on page 4. Working balances are held at Barclays Bank. Other monies are on deposit with the C of E Central Board of Finance.
- The revaluation of investments in the Demaine Fund at the year-end resulted in a very pleasing increase of £3,362 and our Endowment Fund increased by £1,694 which is a great result bearing in mind the turmoil in financial markets.
- Since the year-end, we have paid £6,255 to replace the boiler in the hall which was beyond repair. This was met from the Demaine Fund.

I should like to express my own and the PCC's thanks to:

Joanne Lake as our Independent Examiner;

Bev Plaxton our bookkeeper who joined during the year and is proving a great asset;

Steve Betts as our chair of the Finance Committee;

Our Wardens, Helen Buswell and also Alison Stretton for her work on our charitable giving and stewardship;

Simon Pilling as a member of our Finance Committee.

Finally huge thanks to Fr Philip for his support and advice over the years and in particular this very difficult year.

John McGhee

Treasurer of St Margaret's Church, Ilkley

Approved by St Margaret's Church Ilkley PCC. .... /2021

## **Independent Examiners Report to The Parochial Church Council (“PCC”) of St Margaret’s Church, Ilkley**

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 4 to 10, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006, (“the Regulations”) and s.43 of the Charities Act 1993, (“the Act”).

### **Respective responsibilities of the PCC and the examiner.**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43 (2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43 (7) of the Act and to be found in the Church Guidance 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide evidence that would be required for an audit and consequently I do not express an opinion on the view given by the accounts.

### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.41 of the Act and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and Regulations have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

**ST MARGARET'S ILKLEY PAROCHIAL CHURCH COUNCIL**  
**Notes to the Financial Statements for the year ended 31 December 2020**

**ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC are responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Endowment Funds** are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

**Restricted Funds** represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

**Unrestricted Funds** are general funds which can be used for PCC ordinary purposes. To assist administration, unrestricted funds can be Designated for a particular purpose but they remain legally unrestricted. The PCC does not necessarily invest separately for each fund. Where there is no separate investment, interest is apportioned to each fund on an average balance basis.

**Incoming resources.** Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

**Resources used.** Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets** Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trusts for the PCC and which require a faculty for disposal are accounted for as inalienable property. They are listed in the church's inventory which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. The policy is to write-off when acquired the cost of equipment used within the church when such items have cost no more than £3,000. Items costing more than this are depreciated on a straight-line basis over 4 years. The Parish Hall is being written down at 1% per annum.

Investments are valued at market value at 31 December

**St Margaret's Ilkley Parochial Church Council – Year ended 31 December 2020**  
**Assets and Liabilities as at 31 December 2020**

<b>Fund</b>	<b>Fund Type</b>	<b>Asset</b>	<b>Asset Type</b>	<b>Value £</b>
Development	Restricted	Bank accounts	Current	15,231
Choir	Restricted	Bank account	Current	3,982
Gas and Elect.	Restricted	Bank account	Current	831
JJNushumi College	Restricted	Bank account	Current	-
Discretionary	Endowment	1,333 CboF Income Fund shares & Bank account	Fixed + current	31,134
Demaine	Restricted	2,646 CboF Income Fund Shares & Bank account	Current	48,233
Flower	Restricted	Bank account	Current	1,760
General Legacies	Designated	Bank account	Current	300
Hall Management	Designated	Bank accounts	Current	(9,994)
Hall FF & ER	Designated	Bank accounts	Current	10,376
Junior Choir	Restricted	Bank account	Current	7,385
Mission Fund	Designated	Bank account	Current	928
General	Unrestricted	Bank account	Current	(4,196)
Organ fund	Designated	Bank account	Current	3,155
Christmas appeal	Restricted	Bank account	Current	1,365
<b>Total net assets excluding Parish Hall</b>				<b>110,490</b>
Parish Hall at cost				593,517
Less depreciation at 1% per annum				83,058
				510,459
<b>Total net assets as shown in balance sheet</b>				<b>620,949</b>
				<b>628,584 (2019)</b>

NB, minor discrepancies in totals are through pence rounding

**Giving to Charities**

The PCC's Outward Giving is channeled through the Mission Fund and Funds for the purpose of Outward Giving. Payments made during 2020 are shown below.

**Mission Fund Payments**

JJ Community Transformation: £170

**Agency collections:**

DEC Covid appeal: £53

Christian Aid £358

**Christmas appeal:** £4,802 (Staying Put, Keighley refuge for 2019 appeal).

**Total for 2020 £5,383**

A further amount of £1,365 was raised for the 2020 Christmas Appeal charity and was paid after the year-end.

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds					
Voluntary income	92,620	46,764	125	139,510	154,342
Activities for generating funds	14,883	3,275	—	18,159	46,344
Investment income	2,371	—	—	2,371	2,419
Incoming resources from charitable activities	—	—	—	—	1,233
Other incoming resources	—	—	—	—	26,945
<b>Total incoming resources</b>	<b>109,875</b>	<b>50,040</b>	<b>125</b>	<b>160,040</b>	<b>231,285</b>
<b>Resources used</b>					
Costs of generating funds					
Costs of generating voluntary income	15	—	—	15	589
Charitable activities	116,707	50,519	—	167,226	222,989
Other resources used	330	—	—	330	6,595
<b>Total resources used</b>	<b>117,052</b>	<b>50,519</b>	<b>—</b>	<b>167,572</b>	<b>230,175</b>
<b>Net income / (expenditure)</b>	<b>(7,177)</b>	<b>(479)</b>	<b>125</b>	<b>(7,532)</b>	<b>1,110</b>
<b>Transfers</b>					
Gross transfers between funds - in	6,313	202	—	6,515	61,577
Gross transfers between funds - out	(260)	(6,255)	—	(6,515)	(61,577)
<b>Net income / (expenditure)</b>	<b>(1,125)</b>	<b>(6,531)</b>	<b>125</b>	<b>(7,532)</b>	<b>1,110</b>
<b>Other recognised gains / losses</b>					
Gains / losses on investment assets	(5,156)	3,362	1,694	(100)	(77,902)
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	11,690
<b>Net movement in funds</b>	<b>(6,281)</b>	<b>(3,169)</b>	<b>1,819</b>	<b>(7,632)</b>	<b>(65,102)</b>
<b>Total funds brought forward</b>	<b>512,896</b>	<b>86,375</b>	<b>29,315</b>	<b>628,587</b>	<b>693,689</b>
<b>Total funds carried forward</b>	<b>506,614</b>	<b>83,205</b>	<b>31,134</b>	<b>620,955</b>	<b>628,587</b>

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
D1101	Parish Hall	510,459	515,615
D1102	Investments	27,245	25,551
	<b>Total Fixed assets</b>	<b>537,704</b>	<b>541,166</b>
<b>Current assets</b>			
C1101	Barclays - General	16,522	24,055
C1102	Barclays - Hall Appeal	—	—
C1103	CBoF - Composite	12,639	12,639
C1105	CBoF investments	54,089	50,727
Z05	Accounts Receivable	—	—
	<b>Total Current assets</b>	<b>83,251</b>	<b>87,421</b>
<b>Liabilities</b>			
E1101	Loan from diocese	—	—
Z04	Accounts Payable	—	—
	<b>Total Liabilities</b>	<b>—</b>	<b>—</b>
	<b>Net Asset surplus(deficit)</b>	<b>620,995</b>	<b>628,587</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(7,532)	11,516
Z01	Starting balances	628,587	683,282
Z02	Gains/(losses) on investment assets	(100)	(77,902)
Z03	Gains and losses own use	—	11,690
	<b>Total Reserves</b>	<b>620,955</b>	<b>628,587</b>
<b>Represented by funds</b>			
	Unrestricted	505,003	511,894
	Designated	1,610	1,002
	Restricted	83,205	86,375
	Endowment	31,134	29,315
	<b>Total</b>	<b>620,995</b>	<b>628,587</b>

## Statement of assets and liabilities

		General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Investments</b>							
Investments -		—	—	—	27,245	27,245	25,551
<b>Totals</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>27,245</b>	<b>27,245</b>	<b>25,551</b>
<b>Fixed assets - Tangible assets</b>							
Parish Hall -		510,459	—	—	—	510,459	515,615
<b>Totals</b>		<b>510,459</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>510,459</b>	<b>515,615</b>
<b>Current assets - Cash at bank and in hand</b>							
Barclays - General -		(6,210)	(6,889)	25,732	3,889	16,522	24,055
CBoF - Composite -		755	8,500	3,384	—	12,639	12,639
<b>Totals</b>		<b>(5,455)</b>	<b>1,610</b>	<b>29,116</b>	<b>3,889</b>	<b>29,162</b>	<b>36,694</b>
<b>Current assets - Investments</b>							
CBoF investments -		—	—	54,089	—	54,089	50,727
<b>Totals</b>		<b>—</b>	<b>—</b>	<b>54,089</b>	<b>—</b>	<b>54,089</b>	<b>50,727</b>
<b>Grand total</b>		<b>505,003</b>	<b>1,610</b>	<b>83,205</b>	<b>31,134</b>	<b>620,955</b>	<b>628,587</b>

## Fund movement by type

		Opening	Incoming	Outgoing	Transfer	Gains/losses	Closing
<b>Appeals - DEC Appeals</b>							
Restricted		—	2	52	50	—	—
<b>Sub-total for Appeals</b>		<b>—</b>	<b>2</b>	<b>52</b>	<b>50</b>	<b>—</b>	<b>—</b>
<b>ChristAid - Christian Aid</b>							
Restricted		—	357	357	—	—	—
<b>Sub-total for ChristAid</b>		<b>—</b>	<b>357</b>	<b>357</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Christmas - Christmas Appeal</b>							
Restricted		4,429	1,738	4,802	—	—	1,365
<b>Sub-total for Christmas</b>		<b>4,429</b>	<b>1,738</b>	<b>4,802</b>	<b>—</b>	<b>—</b>	<b>1,365</b>
<b>Energy - Gas &amp; Electricity</b>							
Restricted		269	562	—	—	—	831
<b>Sub-total for Energy</b>		<b>269</b>	<b>562</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>831</b>
<b>JJNsh - JJNushumi College</b>							
Restricted		169	—	169	—	—	—
<b>Sub-total for JJNsh</b>		<b>169</b>	<b>—</b>	<b>169</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Mission - Mission</b>							
Designated		545	691	250	(58)	—	928
<b>Sub-total for Mission</b>		<b>545</b>	<b>691</b>	<b>250</b>	<b>(58)</b>	<b>—</b>	<b>928</b>
<b>Organ Fund - Organ (Maintenance)</b>							

Restricted		2,405	750	—	—	—	3,155
	<b>Sub-total for Organ Fund</b>	<b>2,405</b>	<b>750</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,155</b>
<b>Share - Diocesan Share</b>							
Restricted		—	43,739	42,632	152	—	1,260
	<b>Sub-total for Share</b>	<b>—</b>	<b>43,739</b>	<b>42,632</b>	<b>152</b>	<b>—</b>	<b>1,260</b>
<b>General - General fund</b>							
Unrestricted		511,894	97,472	99,061	(144)	(5,156)	505,003
	<b>Sub-total for General</b>	<b>511,894</b>	<b>97,472</b>	<b>99,061</b>	<b>(144)</b>	<b>(5,156)</b>	<b>505,003</b>
<b>HallMan - Hall Management</b>							
Designated		(3,964)	11,711	17,741	—	—	(9,994)
	<b>Sub-total for Hall Man</b>	<b>(3,964)</b>	<b>11,711</b>	<b>17,741</b>	<b>—</b>	<b>—</b>	<b>(9,994)</b>
<b>HallFFER - Hall FFandER</b>							
Designated		4,121	—	—	6,255	—	10,376
	<b>Sub-total for HallFFER</b>	<b>4,121</b>	<b>—</b>	<b>—</b>	<b>6,255</b>	<b>—</b>	<b>10,376</b>
<b>GenLegacy - Gen Legacies</b>							
Designated		300	—	—	—	—	300
	<b>Sub-total for GenLegacy</b>	<b>300</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>300</b>
<b>Demaine - Demaine</b>							
Restricted		51,126	—	—	(6,255)	3,362	48,233
	<b>Sub-total for Demaine</b>	<b>51,126</b>	<b>—</b>	<b>—</b>	<b>(6,255)</b>	<b>3,362</b>	<b>48,233</b>
<b>Development - Development</b>							
Restricted		14,553	678	—	—	—	15,231
	<b>Sub-total for Development</b>	<b>14,553</b>	<b>678</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>15,231</b>
<b>ChoirFd - Choir Fund</b>							
Restricted		4,956	1,169	2,143	—	—	3,982
	<b>Sub-total for ChoirFd</b>	<b>4,956</b>	<b>1,169</b>	<b>2,143</b>	<b>—</b>	<b>—</b>	<b>3,982</b>
<b>JuniorChoi - Junior Choirs'</b>							
Restricted		6,635	750	—	—	—	7,385
	<b>Sub-total for JuniorChoi</b>	<b>6,635</b>	<b>750</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>7,385</b>
<b>Flower - Flower</b>							
Restricted		1,830	292	362	—	—	1,760
	<b>Sub-total for Flower</b>	<b>1,830</b>	<b>292</b>	<b>362</b>	<b>—</b>	<b>—</b>	<b>1,760</b>
<b>Discretion - Discretionary</b>							
Endowment		29,315	125	—	—	1,694	31,134
	<b>Sub-total for Discretion</b>	<b>29,315</b>	<b>125</b>	<b>—</b>	<b>—</b>	<b>1,694</b>	<b>31,134</b>
	<b>Grand total</b>	<b>628,587</b>	<b>160,040</b>	<b>167,572</b>	<b>—</b>	<b>(100)</b>	<b>620,955</b>

**Analysis of Income and Expenditure    Unrestricted    Designated    Restricted    Endowment    This year    Last year**

**INCOME AND ENDOWMENTS**

**Incoming resources from generated funds - Voluntary income**

- Regular Giving - Bank	61,148	—	32,968	—	94,117	89,465
- Regular Giving - Envelope	3,960	—	1,227	—	5,187	11,299
- Irregular Giving - Gift Aid	272	—	77	—	349	854
- Irregular Giving - Bank	150	—	150	—	300	—
- Tax recovered	15,514	57	7,884	25	23,482	25,527
- Irregular Giving - Sunday Coll	1,253	—	—	—	1,253	6,460
- Irreg Giving - Occasional Serv	285	—	—	—	285	63
- Donations	8,608	490	3,706	100	12,904	19,050
- Pricket stand	129	—	—	—	129	471
- Grants	750	—	750	—	1,500	150
- Legacies	—	—	—	—	—	1,000
<b>Total</b>	<b>92,072</b>	<b>547</b>	<b>46,764</b>	<b>125</b>	<b>139,510</b>	<b>154,342</b>

**Incoming resources from generated funds - Activities for generating funds**

- Hall lettings - regular	—	10,584	—	—	10,584	21,619
- Hall lettings - one-off	—	1,127	—	—	1,127	4,919
- Church lettings	216	—	—	—	216	2,909
- Charges re occasional services	2,334	—	1,450	—	3,784	7,808
- Magazine - sales	307	—	—	—	307	773
- Magazine - adverts	170	—	—	—	170	904
- Fund raising events	—	143	50	—	193	2,406
- Appeals	—	—	1,775	—	1,775	5,003
<b>Total</b>	<b>3,028</b>	<b>11,855</b>	<b>3,275</b>	<b>—</b>	<b>18,159</b>	<b>46,344</b>

**Incoming resources from generated funds - Investment income**

- Dividends	2,371	—	—	—	2,371	2,372
- Bank interest	—	—	—	—	—	46
<b>Total</b>	<b>2,371</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,371</b>	<b>2,419</b>

**Incoming resources from charitable activities**

- Fees - PCC	—	—	—	—	—	1,233
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,233</b>

**Other incoming resources**

- VAT refund	—	—	—	—	—	970
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>970</b>

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97,472                      12,403                      50,040                      125                      160,040                      225,310

## EXPENDITURE

### Costs of generating funds - Costs of generating voluntary income

- Publicity	15	—	—	—	15	589
Total	15	—	—	—	15	589

### Charitable activities

- Diocesan Share	47,367	—	42,632	—	90,000	114,000
- Salaries	17,410	8,418	—	—	25,829	29,721
- Tax & NI	582	1,229	—	—	1,811	5,042
- Electricity	951	1,427	—	—	2,379	2,317
- Gas	5,321	1,330	—	—	6,651	7,265
- Water	—	282	—	—	282	348
- Telephone (office)	449	—	—	—	449	353
- Bookkeeping fees	2,425	—	—	—	2,425	3,650
- Insurance	5,891	—	—	—	5,891	4,986
- Church maint (contract)	3,847	—	—	—	3,847	11,877
- Church maint (repairs)	3,878	—	—	—	3,878	7,037
- Hall maintenance (contract)	—	2,565	—	—	2,565	2,923
- Hall maintenance (repairs)	—	1,404	—	—	1,404	2,664
- Cleaning mats, hygiene, bulbs	—	1,033	—	—	1,033	1,942
- Sundry expenses	4,517	50	—	—	4,567	2,441
- Stationery & Office sundries	1,545	—	—	—	1,545	4,615
- Photocopier	7	—	—	—	7	—
- Postage	500	—	—	—	500	63
- Printing - magazine	407	—	—	—	407	2,302
- Printing - general	48	—	—	—	48	152
- Clergy expenses - travel	278	—	—	—	278	—
- Clergy expenses - phone	790	—	—	—	790	—
- Clergy expenses - sundry	395	—	—	—	395	1,777
- PCC donations to charities	—	250	5,381	—	5,631	8,331
- Discretionary Fd Payments	300	—	—	—	300	925
- Cost of flowers	—	—	347	—	347	1,476
- Flower equipment	—	—	15	—	15	—
- Equip/ furniture - church	—	—	—	—	—	572
- Equip/furniture - hall	—	—	—	—	—	304
- Sacristy supplies - wine	—	—	—	—	—	—
- Sacristy supplies - candles	593	—	—	—	593	1,707
- Sacristy supplies - sundry	103	—	—	—	103	—
- Churchyard	600	—	—	—	600	690
- Sunday school	—	—	—	—	—	—
- Choir	—	—	2,056	—	2,056	2,277
- Junior Choirs	—	—	87	—	87	417
- Fees - relief organist	500	—	—	—	500	745
- Church Occasional Services	—	—	—	—	—	60
Total	98,715	17,991	50,519	—	167,226	222,989
- Bank Charges	330	—	—	—	330	501
Total	330	—	—	—	330	501
<b>EXPENDITURE TOTAL</b>	<b>99,061</b>	<b>17,991</b>	<b>50,519</b>	<b>—</b>	<b>167,572</b>	<b>224,081</b>
<b>Net total (brackets = deficit)</b>	<b>(1,589)</b>	<b>(5,588)</b>	<b>(479)</b>	<b>125</b>	<b>(7,532)</b>	<b>1,228</b>

