



Annual Report of the Parochial Church Council for the year ended 31st December 2021

Administrative information

The *Parochial Church Council (PCC) of the Ecclesiastical Parish of Lytchett Minster* is a charity registered with the Charity Commission (Number 1131216). In 2010 a United Benefice was formed comprising two parishes: Lytchett Minster Parish Church with St Dunstan's Upton, and St Mary's, Lytchett Matravers. The Team Rector is based in Lytchett Minster and Upton.

The benefice is in Poole & North Bournemouth Deanery in the Diocese of Salisbury within the Church of England. Lytchett Minster Parish Church is situated on the main Dorchester Road through Lytchett Minster. St Dunstan's Church (and the adjacent Community Centre) is situated on Poole Road in Upton.

PCC members who have served from 24th March 2021 until the date of this report was approved are:

Incumbent: Team Rector Rev Matthew Simpson

Associate

Minister The Revd Howard Page-Clark

Warden: Mrs Carole Singleton
Mr Matthew Reeds

Deanery Synod Mrs Jane Routledge (until APCM 2023)

Reps: Mr Matt Reeds (until APCM 2023)

Mr Mark Rathbone (until APCM 2023)

Elected

Members:

Mr Mark Rathbone (until APCM 2022)

Mr Richard Tazewell (until APCM 2022)

Mr Ian Swinden (until APCM 2022)

Mrs Julie Adams (until APCM 2022)

Miss Lexi Dyer (until APCM 2023)

Mrs Helen Pope (until APCM 2023)

Mrs Liz Wilson (until APCM 2023)

Mr Dave Hunnings (until APCM 2024)

Mrs Sarah Hewetson (until APCM 2024)

Mr Fran Routledge (until APCM 2024)

LLM invited to attend: Mr Dave Parker (vice -chair)

Treasurer: Mr Henry Richbell

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

Lytchett Minster PCC is responsible with the incumbent to offer worship to God and to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Church attendance

The Church Membership used for the Fairer Share calculation based on church membership was 148 adults and we declared ourselves to be a band "C" church (ie slightly below diocesan average income and ability to pay). The number of worshippers increased substantially at major festivals, and the Fairer Share figures exclude all who are under 18.

Electoral Roll

This year the electoral roll has been completed as required by the Church of England. This notice was displayed on the 18th January until 21st February 2022. There are now 182 names on the roll. Approximately one third of our worshippers live outside the parish. There is an encouraging number of new people getting involved in the church.

Financial Review

The trustees who make up the Church Council are required to maintain accounting records and prepare annual financial statements in accordance with Charity Commission guidelines. The major part of this responsibility is delegated to the Treasurer, Henry Richbell. Sue Hunnings chairs the Finance Working group which supports the treasurer and oversees the setting of annual budgets. The Group currently also includes Carole Singleton, Ian Swinden and Jane Sequeira.

Total receipts on ordinary funds in 2021 were **£102144** and are detailed in the financial statements. A total of **£16122** was recovered in reclaimed tax. Due to the pandemic there was no general fundraising undertaken during the year.

£102863 was spent on providing Christian ministry in our parish and beyond, which includes our diocesan Parish Share. At **£71400** the Parish Share remains at one of the highest levels (**69%** of our total annual budget), reflecting our continued numerical return. The majority of those who work under the auspices of the PCC are volunteers.

In addition to covering clergy expenses and the costs of worship much of this expenditure also covered cost of outreach in the parish. We again laid on a number of Christmas Carol services to accommodate all those who wished to attend. The PCC gave donations totalling **£3540** from its own funds to support mission beyond our parish during 2021. In addition, a number of specific church collections were organised to support other charities such as the Children's Society, Routes to Roots and Christian Aid.

The General fund showed a deficit of income over expenditure of **£718** due to in the main to the pandemic. Despite this Utility charges, insurance and grounds maintenance together with essential repairs accounted for **£17698**. All budget areas are keeping tight control on expenditure and 2022 should see a return to normal expenditure.

The 2022 budget is very similar to 2021 and we have budgeted a very small surplus of **£805** so yet again a close watch on expenditure will still need to be kept. I am sure that with careful guardianship this will end up with a surplus as the end of 2022 but as usual I would ask everyone to think before spending.

Reserves policy

It is PCC policy to maintain a positive balance on unrestricted funds (if possible), to allow adequate cash flow without the need to borrow, and to cover any emergency situation that may arise. The bulk of such liquid funds are invested with the CBF Church of England Deposit Fund which pays interest quarterly, the remainder being held in a Coop Bank current account which adds a small monthly interest receipt.

Safeguarding

Sue Hunnings is the safeguarding officers for the parish during 2021.

Accounts January to December 2021 follow here with the Examiners Report for the year ended 31 December 2021.

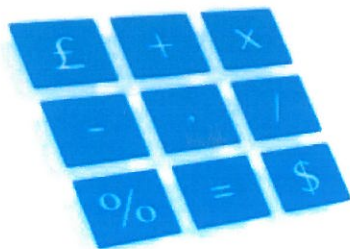
Approved by the PCC February 2022 Signed on their behalf by Rev Matt Simpson

2021 LMPC Trial Balance

	31-Dec-21	
	<u>Debit</u>	<u>Credit</u>
C/A 42822708	£0.00	
CBF CofE Deposit Fund	£18,085.12	
Coop Current Account	£26,434.84	
Instant Reserve deposit account	£0.00	
Suspense account	£0.00	
Accounts Receivable	£0.00	
Accruals	£0.00	
Deanery Youth account	£0.00	
Debtors	£0.00	
JA expenses account	£0.00	
Loans made	£0.00	
LUCA Recharge Account		-£539.44
Prepayments	£0.00	
Routes to Routes Lunch Money		-£784.07
Statutory fee deposits		-£200.00
Turlin youth account	£0.00	
Uganda Fund	£0.00	
Undeposited Funds	£0.00	
Deposits received in advance	£0.00	
Staples Business Account	£0.00	
BES Gas	£0.00	
BT account	£0.00	
Canon (Oce) account	£0.00	
Consortium account	£0.00	
Creditors	£0.00	
Diocesan Fees account		-£610.00
Flood Appeal	£0.00	
Hilary Bond Leaving Fund	£0.00	
HMRC Tax & NI	£0.00	
Keith Jones Bookshop	£0.00	
Opus energy account	£0.00	
Southern Electricity	£0.00	
Verger/Organist account	£0.00	
Vicarage Donation	£0.00	
Wessex Water	£0.00	
Loan from Talbot Village Trust	£0.00	
Loans for CJs	£0.00	
Bells Fund		-£494.23
Childrens/Family Worker 2018		-£6,540.00
CJ's Fund	£0.00	
General Fund		-£7,174.52
Intern Stewardship Account	£0.00	
Piano and Fabric Fund LMPC		-£1,905.39
Rawlinson Fund	£0.00	
Reserve Fund		-£24,934.96
Retained Earnings	£308.03	
St Dunstan's Extension Fund	£0.00	
YoungHusband Fund	£0.00	

2021 LMPC Trial Balance

Youth Discretionary Fund		-£376.79
Youth Worker Salary 2016 on		-£1,986.86
CBF Deposit Account Interest		-£17.85
Donation not in church service		-£5,684.37
Gift Aided Giving		-£1,100.00
Lettings		-£2,546.00
LUCA Bookings		-£234.00
Offerings in church:Offerings Parish Church		-£2,558.24
Offerings in church:Offerings St Dunstan's		-£591.47
PCC Statutory Fees		-£3,219.00
Planned Giving		-£68,826.90
Reclaimed tax		-£16,122.14
Rent and Wayleave Fees		-£920.00
Sales		-£212.13
Travel		-£112.50
Accounting and Bank Charges	£463.90	
Children's Work Expenses	£319.97	
Churchyard Costs	£3,201.60	
Cleaning costs	£12.99	
Clergy Expenses:Clergy Expenses HPC	£250.30	
Clergy Expenses:Clergy Expenses MS	£1,459.90	
Cost of Sales	£98.44	
Diocesan Share Contribution	£71,400.00	
Equipment costs (not office)	£8.74	
Forest Church	£36.79	
Hospitality and Kitchen	£622.02	
Insurance costs	£3,023.45	
Licence & Subscription costs	£756.96	
Link Group		-£70.00
Mission Donations	£3,539.85	
Music Costs:Musical Instruments and Books	£1,404.00	
Music Costs:Organist	£150.00	
Office:Office Running Costs	£2,641.52	
Office:Printing & Supplies	£1,497.52	
Repair and Maintenance Costs	£8,383.72	
Services Costs:Services Altar Costs	£423.82	
Services Costs:Services Flower Costs	£147.68	
Utilities Costs	£3,089.70	
TOTAL	£147,760.86	-£147,760.86



Martin Arthur

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Independent Examiner's Report to the Trustees of Lytchett Minster Parish Church

Independent examiner's report to the trustees of Lytchett Minster Parish Church

I report to the charity trustees on my examination of the accounts of the Lytchett Minster Parish Church (Charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Martin Arthur
FMAAT, FFA, FIPA, FFTA, MIH, ACIE.
21st February 2022



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Owner: Martin Arthur FMAAT, FFA, FIPA, FFTA, MIH, ACIE