

# HILLINGDON PARK BAPTIST CHURCH

England & Wales · Charity number 1131213

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2009-08-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Hillingdon Park Baptist Church  
25 Hercies Road  
Uxbridge  
UB10 9LS

**Phone** 01895814424

**Email** [office@hillypark.org.uk](mailto:office@hillypark.org.uk)

**Website** [www.hillypark.org.uk](http://www.hillypark.org.uk)

## Activities

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**Objects:** The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

**Activities:** Church and related activities such as youth clubs

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL AND OVERSEAS
- Hillingdon

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£126,237	£82,784	-	-
2023-12-31	£138,246	£124,742	-	-
2022-12-31	£131,971	£134,843	-	-
2021-12-31	£114,732	£121,496	-	-
2020-12-31	£125,406	£139,673	-	-

## Trustees

Name	Role	Appointed
<b>Daniel Martin Platt</b>	Chair	2024-10-01
Dr Michael Kevin Williams		2022-06-09
JUDITH HAZELGROVE		
James Alistair Craig		2025-05-15
Olulola Oduleye		2025-05-15
Pamela Mary Goodchild		2022-06-09
ROBIN DEARING		2013-06-14

**HILLINGDON PARK BAPTIST CHURCH**

England & Wales - Charity number 1131213

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# Accounts

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# Hillingdon Park Baptist Church

Report and Accounts

Year ended 31 December 2024

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**HILLINGDON PARK BAPTIST CHURCH**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

ADDRESS FOR CORRESPONDENCE	Hillingdon Park Baptist Church 25 Hercies Road Uxbridge UB10 9LS
GOVERNING DOCUMENT	Constitution adopted August 2009, amended by resolution October 2021.  The church is affiliated to the Baptist Union of Great Britain.
CHARITY REGISTRATION NUMBER	1131213
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	James Craig (appointed May 2025) Robin Dearing Pamela Goodchild Judith Hazelgrove Andrew Lomath (resigned May 2025) Olulola Oduleye (appointed May 2025) Daniel Platt (appointed October 2024) Michael Williams
BANKERS	Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**HILLINGDON PARK BAPTIST CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Objects of the charity**

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The trust seeks to demonstrate the Christian faith in action by witness and worship in the Hillingdon area and by supporting work in other parts of the UK and the rest of the world.

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Hillingdon Park Baptist Church, its trustees and members, are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Hillingdon district come into this experience of knowing Jesus as their Lord, Saviour and friend. The Trustees appreciate that they have a responsibility for the people and the building.

**Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

The first nine months of this year saw the Church continue to work through the process of seeking a new minister, with the support of the Regional Minister, Rev Hany Abdelmasih, who is acting as Moderator during this time of interregnum. The Trustees recommended to the Church Members that Dan Platt be appointed to the role of Pastor in May 2024, and this proposal was approved, with Dan starting in the role in October and his formal induction on 30<sup>th</sup> November 2024.

During the year the Church has demonstrated Christian faith in action by serving the community in which it operates in the following ways:

- Regular acts of public worship and teaching with at least one service every Sunday and also on other special days. There has also been a weekly morning prayer meeting held on Zoom and a prayer ministry team available. The Church also operates a number of Connect Groups during the week that met at various venues, generally in members' homes or over the internet for discussion, teaching and prayer. A MacMillan Coffee Morning was held in the Church in September and 90 shoeboxes were collected for Operation Christmas Child and sent through Samaritan's Purse. The Church website has been updated and contains details of the activities happening in the building and elsewhere. The building is open every weekday from 9.30 to 1.30 for anyone who wants to drop in.
- The Youth work of the church has continued in the absence of a Youth Worker, led by volunteers within the church community. Two clubs have operated on Friday evenings for 5 to 16 year-olds along with a Parent and Baby/toddler group (Tadpoles) on a Wednesday afternoon; all of these run during school term time and are now entirely run by volunteers. A bi-monthly teaching session has also been held on Sunday evenings for teenagers. As a church, groups of all ages went to Spring Harvest in Skegness and to the Big Church Festival in Sussex. A Holiday Club was not run following the departure of the full time worker. The youth groups also held an event in November to raise money for the BBC Children in Need appeal.

- Community outreach has continued through Dovetail Community Outreach, a separate charity (registration number 1121797) which runs a daily lunch club and a bereavement support service. The Dining Centre work was supported by a grant which allowed the centre to continue to offer hot meals five days a week to the local community. A number of local community groups also use the premises during the week; Springboard West, which teaches pupils who are out of school for a variety of reasons, uses rooms in the Church throughout school term time.

All of the Church activities are open to anyone who wishes to attend, although invitations are needed to join on-line meetings. Youth activities may be restricted in numbers due to safeguarding provisions. The Church also supports mission work both in the UK and overseas both through prayer and financial giving which is detailed in this report.

The sanctuary area of the building continues to be of concern with a slightly uneven floor and movement of the building, causing cracks to appear, which is thought to be due to drying out of the clay soil caused by tree roots. No conclusion to this issue has yet been reached, but the trustees are continually monitoring progress and seeking possible solutions, as well as planning to reserve funds for work in the future.

Church members' meetings are now held in person and on Zoom with special arrangements for voting if a secret ballot is required (usually for election of trustees). Trustees meetings have generally been held in person although some internet links have been used where trustees were unable to attend for any reason.

In planning the activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and the guidance on safeguarding. The Safeguarding Team, which includes a Trustee and 2 other members with experience in this area, have met regularly and reports back any issues to the Trustees.

Judy Hazelgrove and Andy Lomath were/are trustees of Dovetail Community Outreach.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

### **Financial review**

The Trustees have stopped charging Dovetail for room hire which has reduced income. The Trustees have increased room hire rates by around 5% for 2024.

During the year income decreased by £12,000, to £126,200, and expenditure decreased by £42,000, to £82,800. As a result the cash held by the charity increased by £43,500, to £94,500, of which £92,300 is unrestricted and can be used for any charitable purpose.

### **Reserves policy**

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £80,000 (which equates to about 12 months of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £92,300 and the charity is planning to use those funds to complete remedial work at the Manse and the Church buildings, to bring the reserves more in line with the policy.

### **Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are appointed by vote by secret ballot at a Church members' meeting (usually the AGM) following a nomination by the process laid out in the constitution.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

*Michael K Williams*

Michael K Williams (Feb 11, 2026 22:56:37 GMT)

Michael Williams

Date: Feb 11, 2026

*J Hazelgrove*

J Hazelgrove (Feb 12, 2026 09:28:41 GMT)

Judith Hazelgrove

Date: Feb 12, 2026

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**HILLINGDON PARK BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Hillingdon Park Baptist Church ('the charity') for the year ended 31 December 2024 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*J. Young*  
J. Young (Feb 12, 2026 10:05:26 GMT)

Jaimée Young  
Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Feb 12, 2026

**HILLINGDON PARK BAPTIST CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted Funds			2024 £	2023 £
		General Funds £	Designated Funds £	Restricted Funds £		
<b>Income receipts</b>						
Donations	5	71,039	-	535	71,574	76,897
Gift aid receipts	5	18,380	-	118	18,498	16,784
Income from charitable activities and events	5	1,112	-	9,031	10,143	12,316
Hall rental income		23,565	-	-	23,565	25,276
Dovetail rental income		-	-	-	-	5,600
Investment income		1,434	-	-	1,434	1,034
Other	5	590	-	433	1,024	339
<b>Total receipts</b>		<u>116,120</u>	<u>-</u>	<u>10,117</u>	<u>126,237</u>	<u>138,246</u>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	57,013	-	10,084	67,096	109,370
Grants paid in relation to charitable activities undertaken by others	3	15,000	-	688	15,688	15,372
<b>Total payments</b>		<u>72,013</u>	<u>-</u>	<u>10,771</u>	<u>82,784</u>	<u>124,742</u>
Net of receipts / (payments) before transfers		44,107	-	(654)	43,453	13,504
Transfers between funds	5	(158)	-	158	-	-
<b>Net movement in funds</b>		<u>43,949</u>	<u>-</u>	<u>(497)</u>	<u>43,453</u>	<u>13,504</u>
Cash funds as at last year end		48,361	-	2,724	51,085	37,581
<b>Cash funds at this year end</b>	A	<u>92,311</u>	<u>-</u>	<u>2,227</u>	<u>94,538</u>	<u>51,085</u>

The notes on pages 8-9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT THE YEAR ENDED 31 DECEMBER 2024**

Notes	Unrestricted Funds			2024 £	2023 £
	General funds £	Designated funds £	Restricted funds £		
<b>A Cash funds</b>					
Cash at bank with immediate access	23,775	-	2,227	26,002	9,197
Deposit accounts	68,056	-	-	68,056	41,622
Petty cash	479	-	-	479	266
	<u>92,311</u>	<u>-</u>	<u>2,227</u>	<u>94,538</u>	<u>51,085</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	13,343	-	-	13,343	13,348
Deposit for event	1,323	-	-	1,323	1,039
Other debtors	-	-	-	-	629
	<u>14,665</u>	<u>-</u>	<u>-</u>	<u>14,665</u>	<u>15,016</u>
<b>C Liabilities</b>					
<b>Falling due within one year</b>					
PAYE/NI due	873	-	-	873	-
Pension due	670	-	-	670	-
Fee for Independent Examination	1,284	-	-	1,284	1,230
Event deposits received in advance	-	-	1,347	1,347	1,066
	<u>2,827</u>	<u>-</u>	<u>1,347</u>	<u>4,174</u>	<u>2,296</u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Value 2024 £	Value 2023 £
<i>Church Building</i>			
<i>Manse</i>			
Equipment	General	<u>155,252</u>	<u>150,000</u>
		<u>155,252</u>	<u>150,000</u>

The trustees have used insurance values for equipment as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

*Current values have not been quoted for the buildings because reliable valuations are not available (and disclosure is not mandatory). The custodian trustee for the church building and manse is the London Baptist Property Board Ltd.*

The accounts were approved by the trustees and signed on their behalf by:

*Michael K Williams*  
Michael K Williams (Feb 11, 2026 22:56:37 GMT)

Michael Williams

Date: Feb 11, 2026

*J Hazelgrove*  
J Hazelgrove (Feb 12, 2026 09:28:41 GMT)

Judith Hazelgrove

Date: Feb 12, 2026

The notes on pages 8-9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds		Restricted Funds	2024	2023
	General funds	Designated funds			
	£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>					
<b>Staff costs</b>					
Employment costs	18,741	-	-	18,741	47,934
Travel and other expenses	-	-	-	-	3,284
<b>Ministry</b>					
Youth work	2,588	-	-	2,588	3,914
Training and support	2,116	-	-	2,116	1,212
Outreach and other ministries	927	-	-	927	78
Worship, music, teaching and catering	2,337	-	-	2,337	3,376
Spring Harvest and other events	-	-	9,598	9,598	11,165
Discretionary gifts	-	-	486	486	198
<b>Manse costs</b>					
Council tax	2,677	-	-	2,677	2,529
Utilities and telephone	308	-	-	308	961
Insurance	936	-	-	936	922
Maintenance	150	-	-	150	156
<b>Church premises</b>					
Equipment	1,450	-	-	1,450	372
General maintenance and cleaning	9,015	-	-	9,015	6,595
Fabric projects	32	-	-	32	9,062
Utilities	5,904	-	-	5,904	7,136
Telephone	612	-	-	612	795
Insurance	3,059	-	-	3,059	2,960
<b>Support and administration</b>					
Office and other support costs	4,930	-	-	4,930	5,381
Governance and licences	1,230	-	-	1,230	1,341
	<u>57,013</u>	<u>-</u>	<u>10,084</u>	<u>67,096</u>	<u>109,370</u>

**3 Grants paid in relation to charitable activities undertaken by others**

Organisations:					
London Baptist Association	4,000	-	-	4,000	4,000
BMS World Mission	4,000	-	-	4,000	4,000
Grassroots	2,000	-	525	2,525	2,000
SIM International	2,000	-	-	2,000	2,000
Faith Missions	1,000	-	-	1,000	-
Tearfund (missionary)	1,000	-	163	1,163	1,500
Organisations < £1,000	1,000	-	-	1,000	1,872
	<u>15,000</u>	<u>-</u>	<u>688</u>	<u>15,688</u>	<u>15,372</u>

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**4 Transactions with related parties**

Daniel Platt, a trustee from October 2024, served as a church leader and was paid £13,819 for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document, and include employer pension contributions.

In addition, the charity incurred expenditure - see 'manse costs' in note 2 - in respect of the provision of accommodation (which is customary for ministers) to Daniel Platt, so that they could better perform their duties.

**5 Movement of funds**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	48,361	116,120	(72,013)	(158)	92,311
Restricted funds					
Ladies Day	183	-	-	-	183
Building Fund	625	-	-	-	625
Spring Harvest	1,030	8,583	(9,199)	-	414
Big Church Festival	-	448	(399)	-	49
Children in Need	-	433	(486)	53	-
Special Gift Fund - Tearfund	78	233	(163)	-	148
Special Gift Fund - Grassroots	-	420	(525)	105	-
Special Gift Fund - short term mission	808	-	-	-	808
	<u>2,724</u>	<u>10,117</u>	<u>(10,771)</u>	<u>158</u>	<u>2,227</u>
Total funds	<u>51,085</u>	<u>126,237</u>	<u>(82,784)</u>	<u>-</u>	<u>94,538</u>

The Ladies Day funds relate to an annual event organised by the ladies of the Church.

The Building Fund is for major works on the Church building.

The Spring Harvest / Big Church Day Out fund relates to external Christian events (the Church pays a group booking for cheaper rates).

The Special Gift Fund relates to donations given for the purpose of short term mission or special appeals often around harvest and Christmas.

**HILLINGDON PARK BAPTIST CHURCH**

England & Wales - Charity number 1131213

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# Accounts

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# Hillingdon Park Baptist Church

Report and Accounts

Year ended 31 December 2023

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
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**HILLINGDON PARK BAPTIST CHURCH  
LEGAL AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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CUSTODIAN TRUSTEES	London Baptist Property Board Ltd.
BANKERS	Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**HILLINGDON PARK BAPTIST CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2023.

**Objects of the charity**

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The trust seeks to demonstrate the Christian faith in action by witness and worship in the Hillingdon area and by supporting work in other parts of the UK and the rest of the world.

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Hillingdon Park Baptist Church, its trustees and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Hillingdon district come into this experience of knowing Jesus as their Lord, Saviour and friend. The Trustees appreciate that they have a responsibility for the people and the building.

**Review of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

This year has seen major changes for the Church; Rev Reg Craig retired from ministry at the end of July after thirty two and half years at HPBC. A month prior to this our Youth & Children's Worker resigned to take up an appointment with Youth for Christ in Cheltenham. Church activities have continued, run mainly by volunteers with occasional visiting speakers, with Sunday services available on Zoom and Youtube. The Trustees are being assisted by the Regional Minister, Rev Hany Abdelmasih, who is acting as Moderator during this time of interregnum. The process of calling a new minister was started in April and by the end of the year the Church profile had been uploaded on the Baptist Union website and a number of expressions of interest received. The process will continue in 2024 by contact with interested ministers by the Trustees and other members of the Church.

During the year the Church has demonstrated Christian faith in action by serving the community in which it operates in the following ways:

- Regular acts of public worship and teaching with at least one service every Sunday and also on other special days. There has also been a weekly morning prayer meeting held on Zoom and a prayer ministry team available. The Church also operates a number of Connect Groups during the week that met at various venues generally in members' homes or over the internet for discussion, teaching and prayer. A MacMillan Coffee Morning was held in the Church in September and 88 shoeboxes were collected for Operation Christmas Child and sent through Samaritan's Purse. The Church website has been updated and contains details of the activities happening in the building and elsewhere. The building is open every weekday from 9.30 to 1.30 for anyone who wants to drop in.

- The Youth & Children's worker continued to provide enthusiasm and leadership to the youth work team until the end of June. Two clubs have operated on Friday evenings for 5 to 16 year-olds along with a Parent and Baby/toddler group (Tadpoles) on a Wednesday afternoon; all of these run during school term time and are now entirely run by volunteers. A bi-monthly teaching session has also been held on Sunday evenings for teenagers. Groups of all ages led by the Youth & Children's worker went to Spring Harvest in Skegness and to the Big Church Festival in Sussex. A Holiday Club was not run following the departure of the full time worker. The youth groups also held an event in November to raise money for the BBC Children in Need appeal.
- Community outreach has continued through Dovetail Community Outreach, a separate charity (registration number 1121797) which runs a daily lunch club and a bereavement support service. The Dining Centre has been struggling financially due to less diners since Covid and reducing funding from LBH. In order to help the situation the Trustees decided in July to stop charging Dovetail for hiring the rooms used for the Dining Centre. A number of local community groups also use the premises during the week; Springboard West, which teaches pupils who are out of school for a variety of reasons, uses rooms in the Church throughout school term time.

All of the Church activities are open to anyone who wishes attend although invitations are needed to join on-line meetings. Youth activities may be restricted in numbers due to safeguarding provisions.

The Church also supports mission work both in the UK and overseas both through prayer and financial giving which is detailed in this report.

The sanctuary area of the building continues to be of concern with a slightly uneven floor and movement of the building, causing cracks to appear, which is thought to be due to drying out of the clay soil caused by tree roots. Discussions have been ongoing with our insurers and their solicitors and with the Housing Association who own the adjoining land where some of the trees are located. The Housing Association has changed during the year and the new group are proving more difficult to contact. No conclusion to this issue has yet been reached. The trustees are continually monitoring progress and seeking possible solutions.

Church members' meetings are now held in person and on Zoom with special arrangements for voting if a secret ballot is required (usually for election of trustees). Trustees meetings have generally been held in person although some internet links have been used where trustees were unable to attend for any reason.

In planning the activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and the guidance on safeguarding. The Trustees formed a Safeguarding Team which includes a Trustee, the Youth & Children's Worker and 2 other members with experience in this area, this group reports back any issues to the Trustees. Following the departure of the Minister and Youth Worker, who were both part of the team, the team now consists of a trustee and the same 2 Church members as previously.

Rev Reg Craig, Judy Hazelgrove and Andy Lomath were/are trustees of Dovetail Community Outreach.

### **Financial review**

During the year income increased by £6,300, to £138,200, and expenditure decreased by £10,100, to £124,700. As a result the cash held by the charity increased by £13,500, to £51,100, of which £48,400 is unrestricted and can be used for any charitable purpose.

Offerings have increased during 2023 due to one off gifts. Room hire income has been steady but as mentioned earlier the Trustees have stopped charging Dovetail for room hire which has reduced income. The Trustees have increased room hire rates by around 5% for 2024. Expenditure in 2023 has been significantly reduced because the two full time workers left their posts during the year and have not yet been replaced. £9,000 was spent on a stairlift and replacement windows in the Church building, and it is anticipated further funds will need to be spent on the Church building and on the manse in 2024.

### **Reserves policy**

The Trustees have kept the reserves policy under review and have not changed the policy as agreed on 6th January 2020, that the Church should hold 4 months running costs in reserve to cover stipends, salaries and other running costs, but that not more than 12 months running costs should be held as general fund reserves. In the last report figures put on these reserves were £32,000 to £96,000, however with the two full-time workers leaving during the year these amount have changed substantially; at present we have decided to leave these figures as they were as we are looking to appoint a new minister and youth worker. At the year end, the charity held unrestricted cash of £48,400 and the charity is complying with its reserves policy.

If the building needs major work and a special fund is set up to finance this, then that money will not be considered part of the reserves.

### **Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are appointed by vote by secret ballot at a Church members' meeting (usually the AGM) following a nomination by the process laid out in the constitution.

### **Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Approval**

This report was approved by the trustees and signed on their behalf by:

  
[Andrew Lomath \(Apr 15, 2024 11:28 GMT+1\)](#)

Andrew Lomath

Date: Apr 15, 2024

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
HILLINGDON PARK BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Hillingdon Park Baptist Church ('the charity') for the year ended 31 December 2023 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Jaimée Young*  
Jaimée Young (Apr 16, 2024 08:42 GMT+1)

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Apr 16, 2024

**HILLINGDON PARK BAPTIST CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

Notes	Unrestricted Funds		Restricted Funds	Total 2023	Total 2022
	General Funds	Designated Funds			
	£	£	£	£	£
<b>Income receipts</b>					
Donations	76,507	-	390	76,897	67,599
Gift aid receipts	16,550	-	234	16,784	17,082
Income from charitable activities and events	1,680	-	10,636	12,316	11,775
Hall rental income	25,276	-	-	25,276	21,308
Dovetail rental income	5,600	-	-	5,600	9,600
Investment income	1,034	-	-	1,034	413
Other	339	-	-	339	1,192
	<u>126,986</u>	<u>-</u>	<u>11,260</u>	<u>138,246</u>	<u>128,968</u>
<b>Capital and similar receipts</b>					
Loan repayments	-	-	-	-	3,003
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,003</u>
<b>Total receipts</b>	<u>126,986</u>	<u>-</u>	<u>11,260</u>	<u>138,246</u>	<u>131,971</u>
<b>Payments</b>					
Payments in relation to charitable activities undertaken directly	2	98,205	-	11,165	109,370
Grants paid in relation to charitable activities undertaken by others	3	15,059	-	313	15,372
		<u>113,264</u>	<u>-</u>	<u>11,478</u>	<u>124,742</u>
Loans made		-	-	-	1,606
		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,606</u>
<b>Total payments</b>		<u>113,264</u>	<u>-</u>	<u>11,478</u>	<u>134,843</u>
Net of receipts / (payments) before transfers		13,722	-	(218)	13,504
Transfers between funds	6	-	-	-	-
<b>Net movement in funds</b>		<u>13,722</u>	<u>-</u>	<u>(218)</u>	<u>13,504</u>
Cash funds as at last year end		34,639	-	2,941	37,581
<b>Cash funds at this year end</b>	A	<u>48,361</u>	<u>-</u>	<u>2,724</u>	<u>37,581</u>

The notes on pages 8-9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT THE YEAR ENDED 31 DECEMBER 2023**

	<u>Unrestricted Funds</u>			Total 2023 £	Total 2022 £
	General funds £	Designated funds £	Restricted funds £		
<b>A Cash funds</b>					
Cash at bank with immediate access	6,473	-	2,724	9,197	3,680
Deposit accounts	41,622	-	-	41,622	33,588
Petty cash	266	-	-	266	313
	<u>48,361</u>	<u>-</u>	<u>2,724</u>	<u>51,085</u>	<u>37,581</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	13,263	-	85	13,348	11,713
Deposit for event	1,039	-	-	1,039	1,371
Other debtors	629	-	-	629	294
	<u>14,931</u>	<u>-</u>	<u>85</u>	<u>15,016</u>	<u>13,378</u>
<b>C Liabilities</b>					
<b>Falling due within one year:</b>					
PAYE/NI due	-	-	-	-	848
Fee for Independent Examination	1,230	-	-	1,230	1,182
Event deposits received in advance	1,066	-	-	1,066	1,330
Accrued expenses	-	-	-	-	1,527
	<u>2,296</u>	<u>-</u>	<u>-</u>	<u>2,296</u>	<u>4,887</u>
<b>D Assets retained for charity's own use</b>					
		Fund to which asset belongs	Value 2023 £	Value 2022 £	
<i>Church Building</i>					
<i>Manse</i>					
Equipment		General	150,000	139,760	
			<u>150,000</u>	<u>139,760</u>	

The trustees have used insurance values for equipment as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

*Current values have not been quoted for the buildings because reliable valuations are not available (and disclosure is not mandatory). The custodian trustee for the church building and manse is the London Baptist Property Board Ltd.*

The accounts were approved by the trustees and signed on their behalf

by Andrew Lomath date Apr 15, 2024  
Andrew Lomath (Apr 15, 2024 11:28 GMT+1)

Andrew Lomath

The notes on pages 8-9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds £	Total 2023 £	Total 2022 £
	General funds £	Designated funds £			
<b>2 Payments in relation to charitable activities undertaken directly</b>					
<b>Staff costs</b>					
Employment costs	Note 4	47,934	-	47,934	70,076
Travel and other expenses		3,284	-	3,284	447
<b>Ministry</b>					
Youth work		3,914	-	564	5,580
Training and support		1,212	-	-	2,516
Outreach and other ministries		78	-	-	311
Worship, music, teaching and catering		3,376	-	-	3,001
Spring Harvest and other events		-	-	10,601	8,426
Discretionary gifts		198	-	198	59
<b>Manse costs</b>					
Council tax	Note 4	2,529	-	2,529	2,388
Utilities and telephone		961	-	-	1,323
Insurance		922	-	-	782
Maintenance		156	-	156	-
<b>Church premises</b>					
Equipment		372	-	-	427
General maintenance and cleaning		6,595	-	-	6,144
Fabric projects		9,062	-	-	576
Utilities		7,136	-	-	4,867
Telephone		795	-	-	1,137
Insurance		2,960	-	2,960	2,482
<b>Support and administration</b>					
Office and other support costs		5,381	-	5,381	4,617
Governance and licences		1,341	-	1,341	1,299
		<u>98,205</u>	<u>-</u>	<u>11,165</u>	<u>109,370</u>
				<u>116,458</u>	

**3 Grants and gifts paid to others**

<b>Organisations:</b>					
London Baptist Association	[purpose]	4,000	-	-	4,000
BMS World Mission	[purpose]	4,000	-	-	4,000
Grassroots		2,000	-	-	2,000
SIM International		2,000	-	-	2,000
Theological Hunger		500	-	-	1,000
Tearfund (missionary)		1,500	-	-	2,497
Organisations < £1,000	[purpose]	1,059	-	313	1,197
Individuals		-	-	-	85
		<u>15,059</u>	<u>-</u>	<u>313</u>	<u>15,372</u>
					<u>16,779</u>

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**4 Transactions with related parties**

Rev. Reginald Craig, a trustee until July, served as a church leader and was paid £22,234 [2022: £33,072] for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

The son of trustee Reginald Craig, was paid £16,211 [2022: £26,820] in his capacity as youth worker, as permitted by the governing document.

In addition the charity incurred expenditure (see 'manse costs' in note 2) in respect of the provision of accommodation (which is customary for ministers) to Reginald Craig, a trustee to July, so that they could better perform their duties.

**5 Acting as agent**

During the year, the charity received money on behalf for an appeal which was solely supported by church members. This income was received as agent; the receipts totalling £1,555, and the subsequent payment, are excluded from the Receipts and Payments account.

**6 Movement of funds**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	34,639	126,986	(113,264)		48,361
	<u>34,639</u>	<u>126,986</u>	<u>(113,264)</u>	<u>-</u>	<u>48,361</u>
Restricted funds					
Ladies Day	183	-	-	-	183
Building Fund	625	-	-	-	625
Spring Harvest	1,559	10,072	(10,601)	-	1,030
Big Church Day Out	-	564	(564)	-	-
Special Gift Fund - Tearfund	-	340	(263)	-	78
Special Gift Fund - other	-	50	(50)	-	-
Special Gift Fund - short term mission	574	234	-	-	808
	<u>2,941</u>	<u>11,260</u>	<u>(11,478)</u>	<u>-</u>	<u>2,724</u>
Total funds	<u>37,581</u>	<u>138,246</u>	<u>(124,742)</u>	<u>-</u>	<u>51,085</u>

The Ladies Day funds relate to an annual event organised by the ladies of the Church.

The Building Fund is for major works on the Church building.

The Spring Harvest / Big Church Day Out fund relates to external Christian events (the Church pays a group booking for cheaper rates).

The Special Gift Fund relates to donations given for the purpose of short term mission or special appeals often around harvest and Christmas.

**HILLINGDON PARK BAPTIST CHURCH**

England & Wales - Charity number 1131213

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# Accounts

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# Hillingdon Park Baptist Church

Report and Accounts

Year ended 31 December 2022

**Stewardship**   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**HILLINGDON PARK BAPTIST CHURCH**  
**LEGAL AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

ADDRESS FOR CORRESPONDENCE	Hillingdon Park Baptist Church 25 Hercies Road Uxbridge UB10 9LS
GOVERNING DOCUMENT	Constitution adopted August 2009 The church is affiliated to the Baptist Union of Great Britain.
CHARITY REGISTRATION NUMBER	1131213
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev Reginald Craig (minister) Robin Dearing Pamela Goodchild (appointed June 2022) Judith Hazelgrove Andrew Lomath Heather Smith (resigned June 2022) Michael Williams (appointed June 2022)
CUSTODIAN TRUSTEES	London Baptist Property Board Ltd.
BANKERS	Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**HILLINGDON PARK BAPTIST CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2022.

**Objects of the charity**

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The trust seeks to demonstrate the Christian faith in action by witness and worship in the Hillingdon area and by supporting work in other parts of the UK and the rest of the world.

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Hillingdon Park Baptist Church, its trustees and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Hillingdon district come into this experience of knowing Jesus as their Lord, Saviour and friend. The Trustees appreciate that they have a responsibility for the people and the building.

**Review of the charity's main activities and achievements**

This year has seen most of the Church activities return to meeting in person throughout the year. Sunday services have continued to be available on Zoom and YouTube starting with an adult style service at 9.30 and a Family service at 11.00 after a coffee break. All of the meetings held in person have complied with COVID best practice in place at the time.

During the year the Church has demonstrated Christian faith in action by serving the community in which it operates in the following ways:

Regular acts of public worship and teaching with at least one service every Sunday and also on other special days. There has also been a weekly morning prayer meeting held on Zoom and a prayer ministry team available. The Church also operates a number of Connect Groups during the week that met at various venues generally in member's homes or over the internet for discussion, teaching and prayer. A MacMillan Coffee Morning was held in the Church in September and 95 shoeboxes were collected for Operation Christmas Child and sent through Samaritan's Purse. The Church website has been updated and contains details of the activities happening in the building and elsewhere. The building is open every weekday from 9.30 to 1.30 for anyone who wants to drop in.

The Youth & Children's worker continues to provide enthusiasm and leadership to the youth work team. Two clubs have operated on Friday evenings for 5 to 16 year-olds along with a Parent and Baby/toddler group (Tadpoles) on a Wednesday afternoon. A bi-monthly teaching session has also been held on Sunday evenings for teenagers. Groups of all ages led by the Youth & Children's worker went to Spring Harvest in Skegness and to the Big Church Day Out in Sussex. A Holiday Club was held in August with 50 children attending for a week of various activities finishing with an event for children and parents/carers on the Friday evening. The youth groups also held an event in November to raise money for the BBC Children in Need appeal. In November the Youth Worker in association with another Church managed the G-SUS Live bus to take lessons to 3 local secondary schools where over 1,000 pupils received the planned lesson.

Community outreach has continued through Dovetail Community Outreach, a separate charity (registration number 1121797) which runs a daily lunch club and a bereavement support service. A number of local community groups also use the premises during the week; Springboard West, which teaches pupils out of school for a variety of reasons uses rooms in the Church throughout school term time.

All of the Church activities are open to anyone who wishes attend although invitations are needed to join on-line meetings. Youth activities may be restricted in numbers due to safeguarding provisions.

The Church also supports mission work both in the UK and overseas both through prayer and financial giving which is detailed in this report.

The sanctuary area of the building continues to be of concern with a slightly uneven floor and movement of the building causing cracks to appear, this is thought to be due to drying out of the clay soil caused by tree roots. Discussions have been ongoing with our insurers and their solicitors and with the Housing Association who own the adjoining land where some of the trees are located. No conclusion to this issue has yet been reached. The trustees are continually monitoring progress.

Church Members Meetings are now held in person and on Zoom with special arrangements for voting if a secret ballot is required (usually for election of trustees). Trustees meetings have generally been held in person although some internet links have been used where trustees were isolating because of Covid or away for any other reason.

In planning the activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and the guidance on safeguarding. The Trustees have formed a Safeguarding Team which includes a Trustee, the Youth & Children's Worker and 2 other members with experiences in this area, this group reports back any issues to the Trustees.

Rev Reg Craig, Judy Hazelgrove and Andy Lomath trustees of Dovetail Community Outreach; Andy Lomath is a trustee of Hillingdon Street Angels.

### **Financial review**

Excluding the loan repayment, during the year income increased by £14,300, to £129,000, and expenditure increased by £13,100, to £133,200. As a result the cash held by the charity decreased by £2,900, to £37,600, of which £34,600 is unrestricted and can be used for any charitable purpose.

Offerings have remained at a similar level for the last 5 years but have fallen slightly in 2022. Room hire income has recovered after the pandemic but not to the levels before Covid; the Trustees have increased room hire rates by around 10% for 2023. Expenditure in 2022 has recovered to pre-pandemic levels and a number of maintenance issues have been identified that will require expenditure in 2023.

### **Reserves policy**

At the year end, the charity held unrestricted cash of £34,600. The Trustees have kept the reserves policy under review and have not changed the policy as agreed on 6th January 2020, that the Church should hold 4 months running costs in reserve (approximately £32,000) to cover stipends, salaries and other running costs, but that not more than 12 months running costs (approximately £96,000) should be held as general fund reserves. The trustees appreciate that the 4 months reserves level is getting close to being breached and the Church members have been made aware of this situation.

If the building needs major work and a special (restricted) fund is set up to finance this, then that money will not be considered part of the reserves.

**Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are appointed by vote by secret ballot at a Church Members' Meeting (usually the AGM) following a nomination by the process laid out in the constitution.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

Andrew Lomath

Date: 06 March 2023

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
HILLINGDON PARK BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Hillingdon Park Baptist Church ('the charity') for the year ended 31 December 2022 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 14 March 2023

**HILLINGDON PARK BAPTIST CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

Notes	Unrestricted Funds		Restricted Funds	Total 2022	Total 2021	
	General Funds	Designated Funds				
	£	£	£	£	£	
<b>Income receipts</b>						
Donations	64,772	-	2,826	67,599	72,567	
Gift aid receipts	16,960	-	121	17,082	17,844	
Income from charitable activities and events	1,588	-	10,187	11,775	5,608	
Hall rental income	21,308	-	-	21,308	10,171	
Dovetail rental income	9,600	-	-	9,600	7,200	
Investment income	413	-	-	413	49	
Insurance claim	-	-	-	-	1,084	
Other	1,192	-	-	1,192	100	
	<u>115,834</u>	<u>-</u>	<u>13,134</u>	<u>128,968</u>	<u>114,625</u>	
<b>Capital and similar receipts</b>						
Sale of fixed assets	-	-	-	-	107	
Loan repayments	3,003	-	-	3,003	-	
	<u>3,003</u>	<u>-</u>	<u>-</u>	<u>3,003</u>	<u>107</u>	
<b>Total receipts</b>	<u>118,837</u>	<u>-</u>	<u>13,134</u>	<u>131,971</u>	<u>114,732</u>	
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	105,278	-	11,180	116,458	104,914
Grants paid in relation to charitable activities undertaken by others	3	15,010	-	1,769	16,779	15,185
		<u>120,288</u>	<u>-</u>	<u>12,949</u>	<u>133,237</u>	<u>120,099</u>
Loans made		1,606	-	-	1,606	1,397
		<u>1,606</u>	<u>-</u>	<u>-</u>	<u>1,606</u>	<u>1,397</u>
<b>Total payments</b>		<u>121,894</u>	<u>-</u>	<u>12,949</u>	<u>134,843</u>	<u>121,496</u>
Net of receipts / (payments) before transfers		(3,057)	-	186	(2,871)	(6,764)
Transfers between funds	5	(852)	-	852	-	-
<b>Net movement in funds</b>		<u>(3,909)</u>	<u>-</u>	<u>1,037</u>	<u>(2,871)</u>	<u>(6,764)</u>
Cash funds as at last year end		38,548	-	1,904	40,452	47,216
<b>Cash funds at this year end</b>	A	<u>34,639</u>	<u>-</u>	<u>2,941</u>	<u>37,581</u>	<u>40,452</u>

The notes on pages 8 - 9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	<u>Unrestricted Funds</u>			Total 2022 £	Total 2021 £
	General funds £	Designated funds £	Restricted funds £		
<b>A Cash funds</b>					
Cash at bank with immediate access	739	-	2,941	3,680	4,075
Deposit accounts	33,588	-	-	33,588	36,175
Petty cash	313	-	-	313	202
	<u>34,639</u>	<u>-</u>	<u>2,941</u>	<u>37,581</u>	<u>40,452</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	11,479	-	234	11,713	12,562
Deposit for event	1,371	-	-	1,371	-
Other debtors	294	-	-	294	1,397
	<u>13,144</u>	<u>-</u>	<u>234</u>	<u>13,378</u>	<u>13,959</u>
<b>C Liabilities</b>					
<b>Falling due within one year:</b>					
PAYE/NI due	848	-	-	848	1,172
Fee for Independent Examination	1,182	-	-	1,182	1,140
Event deposits received in advance	1,330	-	-	1,330	-
Accrued expenses	1,527	-	-	1,527	101
	<u>4,887</u>	<u>-</u>	<u>-</u>	<u>4,887</u>	<u>2,414</u>
<b>D Assets retained for charity's own use</b>					
				Value 2022 £	Value 2021 £
Church Building				2,522,043	2,276,224
Manse				424,277	384,655
Equipment				139,760	126,138
				<u>3,086,080</u>	<u>2,787,017</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by Andrew Lomath date 06 March 2023

The notes on pages 8 - 9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
	General funds	Designated funds			
	£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>					
<b>Employment costs</b>	Note 4				
Salaries	65,657	-	-	65,657	64,957
Pension costs	2,652	-	-	2,652	2,633
National Insurance	1,767	-	-	1,767	1,656
<b>Ministry</b>					
Youth work	2,940	-	2,640	5,580	1,843
Training and support	2,516	-	-	2,516	1,567
Outreach and other ministries	257	-	53	311	71
Worship, music, teaching and catering	2,941	-	61	3,001	1,535
Spring Harvest and other events	-	-	8,426	8,426	4,955
Discretionary gifts	59	-	-	59	-
<b>Manse costs</b>	Note 4				
Council tax	2,388	-	-	2,388	2,303
Utilities and telephone	1,323	-	-	1,323	1,370
Insurance	782	-	-	782	709
Maintenance	-	-	-	-	543
<b>Church premises</b>					
Equipment	427	-	-	427	-
General maintenance and cleaning	6,144	-	-	6,144	5,185
Fabric projects	576	-	-	576	1,833
Utilities	4,867	-	-	4,867	4,423
Insurance	2,482	-	-	2,482	2,299
<b>Support and administration</b>					
Office supplies and support	4,617	-	-	4,617	4,452
Telephone	1,137	-	-	1,137	1,038
Governance and licences	1,299	-	-	1,299	1,299
Travel and other expenses	447	-	-	447	243
	<u>105,278</u>	<u>-</u>	<u>11,180</u>	<u>116,458</u>	<u>104,914</u>

**3 Grants and gifts paid to others**

Organisations:					
London Baptist Association	4,000	-	-	4,000	4,000
BMS World Mission	4,000	-	-	4,000	4,000
Grassroots	2,000	-	-	2,000	2,000
SIM International	2,000	-	-	2,000	2,000
Theological Hunger	1,000	-	-	1,000	-
Tearfund (missionary)	925	-	1,572	2,497	1,600
Faith Missions Trust	500	-	-	500	1,000
Organisations < £1,000	500	-	197	697	585
Individuals	85	-	-	85	-
	<u>15,010</u>	<u>-</u>	<u>1,769</u>	<u>16,779</u>	<u>15,185</u>

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**4 Transactions with related parties**

Rev. Reginald Craig served as a church leader and was paid £33,072 [2021: £32,820] for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

Matthew Craig, son of trustee Reg Craig, was paid £26,820 [2021: £26,520] in his capacity as youth worker, as permitted by the governing document.

In addition the charity incurred expenditure (see 'manse costs' in note 2) in respect of the provision of accommodation (which is customary for ministers) to Reginald Craig, who is a trustee, so that they could better perform their duties.

No other payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

**5 Movement of funds**

	Opening balance	Receipts	Payments	Transfers	Closing balance
	£	£	£	£	£
General funds	38,548	118,837	(121,894)	(852)	34,639
	<u>38,548</u>	<u>118,837</u>	<u>(121,894)</u>	<u>(852)</u>	<u>34,639</u>
Restricted funds					
Ladies Day	244	-	(61)	-	183
Building Fund	625	-	-	-	625
Holiday club	-	1,518	(2,370)	852	-
Spring Harvest	69	9,917	(8,426)	-	1,559
Big Church Day Out	-	270	(270)	-	-
Special Gift Fund	967	1,430	(1,822)	-	574
	<u>1,904</u>	<u>13,134</u>	<u>(12,949)</u>	<u>852</u>	<u>2,941</u>
Total funds	<u>40,452</u>	<u>131,971</u>	<u>(134,843)</u>	<u>-</u>	<u>37,581</u>

The Ladies Day funds relate to an annual event organised by the ladies of the Church.

The Building Fund is for major works on the Church building.

The Spring Harvest / Big Church Day Out fund relates to external events for which the Church pays as a group booking for a cheaper rate.

The Special Gift Fund relates to donations given for the purpose of short term mission or special appeals often around harvest and Christmas.

**HILLINGDON PARK BAPTIST CHURCH**

England & Wales - Charity number 1131213

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# Accounts

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# Hillingdon Park Baptist Church

Report and Accounts

Year ended 31 December 2021

Stewardship   
*Active generosity*

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**HILLINGDON PARK BAPTIST CHURCH  
LEGAL AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

ADDRESS FOR CORRESPONDENCE	Hillingdon Park Baptist Church 25 Hercies Road Uxbridge UB10 9LS
GOVERNING DOCUMENT	Constitution adopted August 2009 The church is affiliated to the Baptist Union of Great Britain.
CHARITY REGISTRATION NUMBER	1131213
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev Reg Craig (minister) Robin Dearing Judy Hazelgrove Andy Lomath Heather Smith
CUSTODIAN TRUSTEES	London Baptist Property Board Ltd.
BANKERS	Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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Page 6	Receipts and Payments Account
Page 7	Statement of Assets & Liabilities
Pages 8-9	Notes to the Accounts

**HILLINGDON PARK BAPTIST CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2021.

**Objects of the charity**

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The trust seeks to demonstrate the Christian faith in action by witness and worship in the Hillingdon area and by supporting work in other parts of the UK and the rest of the world.

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Hillingdon Park Baptist Church, its trustees and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Hillingdon district come into this experience of knowing Jesus as their Lord, Saviour and friend. The Trustees appreciate that they have a responsibility for the people and the building.

**Summary of the charity's main activities and achievements**

This year has been greatly affected by the pandemic and associated restrictions on meeting face to face. From the start of the year meetings were held on Zoom or other digital platforms. Plans to restart meetings in person have been kept under constant review and frequently changed as restrictions imposed by the government changed. On 11th July, services with a congregation resumed with a 9:30 adult service with a more traditional format and an 11:00 family service. Both services were also available on Zoom. Throughout the period up to restarting services with a congregation the Minister circulated a Thought for the Day by e-mail and kept in touch with the fellowship by e-mail and phone for those not on e-mail. All of the meetings held in person have complied with COVID best practise in place at the time.

During the year there has been a demonstration of the Christian faith in action by serving the community in which it operates in the following ways:

\* Regular acts of public worship and teaching with at least one service every Sunday and also on other special days. There has also been a weekly morning prayer meeting and a prayer ministry team available for most of the year via telephone or over the internet. The Church also operates a number of Connect Groups during the week that met at various venues generally in member's homes or over the internet for discussion, teaching and prayer. A virtual MacMillan Coffee Morning was held and shoeboxes collected for Operation Christmas Child and sent through Samaritan's Purse.

\* The Youth & Children's worker continues to provide enthusiasm and leadership to the youth work team in what has been a difficult year due to restrictions on meeting in person. Clubs on Friday evenings for 5 to 16 year-olds resumed at the beginning of September as did teaching sessions specifically for young people on Sundays and a parent and baby/toddler group on a weekday afternoon. Prior to this meetings were held on Zoom where possible. All contact with young people that had to be carried out remotely was conducted taking account of safeguarding rules.

\* Community outreach through Dovetail Community Outreach, a separate charity (registration number 1121797), runs a daily lunch club and a bereavement support service. The Dining Centre offered a takeaway/delivery service until the beginning of August when it was felt to be safe to restart dining on the premises. The local community groups restarted using the premises during the summer, although 3 of the previous groups either ceased to exist or stopped using the premises. Springboard West, which teaches pupils out of school for a variety of reasons in rooms at the Church, operated throughout the year. During the time when the building remained closed, phone numbers and e-mail contacts were displayed for anyone who wanted to contact the minister or other members of the Church.

All of the Church activities are open to anyone who wishes attend although during lockdown invitations were needed to join on-line meetings, these were available for anybody who asked subject to safeguarding provisions.

The Church also supports mission work both in the UK and overseas both through prayer and financial giving which is detailed in this report.

The sanctuary area of the building continues to be of concern with a slightly uneven floor and movement of the building causing cracks to appear. Discussions have been ongoing with our insurers and their solicitors and with the Housing Association who own the adjoining land where some of the trees are located. In July the Trustees commissioned a local company of tree experts to survey the trees surrounding the building; the report detailed all of the trees with roots likely to have some impact and recommended actions. Action has been taken on the trees on Church property and discussions are ongoing with the owners of the other trees. Later in the year the insurance company commissioned a survey of the ground which involved digging three holes to explore the soil and roots. This report was received in late December and concluded that the movements in the building were due to the clay soil on which the Church is built hence not covered by the insurance. The trustees will now consider how to proceed.

We received financial support from Hillingdon Council for upgrading the audio visual system in the Church to improve the experience for both those attending in person and participating on-line. The total value of this work was almost £19,000 and was paid directly to the supplier.

A Special Church Members Meeting was held on 24<sup>th</sup> October which approved changes to the constitution to permit Church Members Meetings and Trustee Meetings to be held either wholly or partially with participants on electronic media; and also to permit Trustees to be elected for more than 2 consecutive terms.

In planning the activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and the guidance on safeguarding. The Trustees have formed a Safeguarding Team which includes a Trustee, the Youth & Children's Worker and 2 other members with experiences in this area, this group reports back any issues to the Trustees.

### **Related parties**

Rev Reg Craig, Judy Hazelgrove, Robin Dearing, Andy Lomath and Heather Smith are also trustees of Dovetail Community Outreach, Robin Dearing and Heather Smith resigned from being Dovetail trustees in December 2021; Andy Lomath is a trustee of Hillingdon Street Angels.

### **Financial review**

During the year income decreased by £10,700, to £114,700, and expenditure decreased by £18,200, to £121,500. As a result the cash held by the charity decreased by £6,800, to £40,500, of which £38,400 is unrestricted and can be used for any charitable purpose.

The restrictions around the pandemic have considerably reduced the income from hiring rooms and it seems that this will continue into 2022. Offerings have remained at a similar level for the last 5 years. Expenditure was reduced in 2021 due to the building not being used as much as in the past, but with increased use of the building expenditure will rise and a number of maintenance issues have been identified.

**Reserves policy**

The trustees agreed that the Church should hold 4 months running costs in reserve to cover stipends, salaries and other running costs which equates to approximately £34,000, but that not more than 12 months running costs should be held as general fund reserves. At the year end, the charity held unrestricted cash of £38,400 and the charity is complying with its reserves policy.

**Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are appointed by vote by secret ballot at a Church Members' Meeting (usually the AGM) following a nomination by the process laid out in the constitution.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

Andrew Lomath

Date: 07 March 2022

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
HILLINGDON PARK BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Hillingdon Park Baptist Church ('the charity') for the year ended 31 December 2021 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 14 March 2022

**HILLINGDON PARK BAPTIST CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

Notes	Unrestricted Funds		Restricted Funds	Total 2021	Total 2020
	General Funds	Designated Funds			
	£	£	£	£	£
<b>Income receipts</b>					
Donations	72,002	-	565	72,567	73,299
Gift aid receipts	17,706	-	139	17,844	16,937
Government grants	-	-	-	-	1,613
Other grants	-	-	-	-	7,000
Income from charitable activities and events	599	-	5,010	5,608	4,822
Hall rental income	10,171	-	-	10,171	11,159
Dovetail rental income	7,200	-	-	7,200	9,600
Investment income	49	-	-	49	127
Insurance claim	1,084	-	-	1,084	-
Other	100	-	-	100	849
	<u>108,911</u>	<u>-</u>	<u>5,714</u>	<u>114,625</u>	<u>125,406</u>
<b>Capital and similar receipts</b>					
Sale of fixed assets	107	-	-	107	-
	<u>107</u>	<u>-</u>	<u>-</u>	<u>107</u>	<u>-</u>
<b>Total receipts</b>	<u>109,018</u>	<u>-</u>	<u>5,714</u>	<u>114,732</u>	<u>125,406</u>
<b>Payments</b>					
Payments in relation to charitable activities undertaken directly	2	99,959	-	4,955	104,914
Grants paid in relation to charitable activities undertaken by others	3	14,713	-	471	15,185
		<u>114,673</u>	<u>-</u>	<u>5,426</u>	<u>120,099</u>
Loans made		1,397	-	-	1,397
		<u>1,397</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total payments</b>		<u>116,070</u>	<u>-</u>	<u>5,426</u>	<u>121,496</u>
Net of receipts / (payments) before transfers		(7,052)	-	288	(6,764)
Transfers between funds	5	103	-	(103)	-
<b>Net movement in funds</b>		<u>(6,949)</u>	<u>-</u>	<u>185</u>	<u>(6,764)</u>
Cash funds as at last year end		45,497	-	1,720	47,216
<b>Cash funds at this year end</b>	A	<u>38,548</u>	<u>-</u>	<u>1,904</u>	<u>47,216</u>

The notes on pages 8 - 9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>Unrestricted Funds</u>			Total 2021 £	Total 2020 £
	General funds £	Designated funds £	Restricted funds £		
<b>A Cash funds</b>					
Cash at bank with immediate access	2,171	-	1,904	4,075	4,219
Notice deposits	36,175	-	-	36,175	42,813
Petty cash	202	-	-	202	184
	<u>38,548</u>	<u>-</u>	<u>1,904</u>	<u>40,452</u>	<u>47,216</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	12,446	-	116	12,562	12,615
Refund due (cancellation of events)	-	-	-	-	894
Other debtors [loan]	1,397	-	-	1,397	-
	<u>13,843</u>	<u>-</u>	<u>116</u>	<u>13,959</u>	<u>13,509</u>
<b>C Liabilities</b>					
<b>Falling due within one year:</b>					
PAYE/NI due	1,172	-	-	1,172	1,054
Fee for Independent Examination	1,140	-	-	1,140	1,140
Overpaid rent	-	-	-	-	2,400
Accrued expenses	101	-	-	101	47
	<u>2,414</u>	<u>-</u>	<u>-</u>	<u>2,414</u>	<u>4,640</u>
<b>D Assets retained for charity's own use</b>					
				Value 2021 £	Value 2020 £
Church Building				2,276,224	2,233,782
Manse				384,655	364,943
Equipment				126,138	123,786
				<u>2,787,017</u>	<u>2,722,511</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by Andrew Lomath date 07 March 2022

The notes on pages 8 - 9 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2021	Total 2020
	General funds	Designated funds			
	£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>					
<b>Employment costs</b>	Note 4				
Salaries	64,957	-	-	64,957	63,855
Pension costs	2,633	-	-	2,633	2,538
National Insurance	1,656	-	-	1,656	1,877
<b>Ministry</b>					
Youth work	1,843	-	-	1,843	2,396
Training and support	1,567	-	-	1,567	1,831
Outreach and other ministries	71	-	-	71	103
Worship, music, teaching and catering	1,535	-	4,955	6,490	16,347
Discretionary gifts	-	-	-	-	99
<b>Manse costs</b>	Note 4				
Council tax	2,303	-	-	2,303	2,180
Utilities and telephone	1,370	-	-	1,370	1,335
Insurance	709	-	-	709	672
Maintenance	543	-	-	543	90
<b>Church premises</b>					
Equipment	-	-	-	-	319
General maintenance and cleaning	5,185	-	-	5,185	5,584
Fabric projects	1,833	-	-	1,833	10,210
Utilities	4,423	-	-	4,423	5,187
Insurance	2,299	-	-	2,299	2,295
<b>Support and administration</b>					
Office supplies and support	4,452	-	-	4,452	3,741
Telephone	1,038	-	-	1,038	1,153
Governance and licences	1,299	-	-	1,299	1,181
Travel and other expenses	243	-	-	243	3
	<u>99,959</u>	<u>-</u>	<u>4,955</u>	<u>104,914</u>	<u>122,995</u>

**3 Grants and gifts paid to others**

Organisations:					
London Baptist Association	4,000	-	-	4,000	4,000
BMS World Mission	4,000	-	-	4,000	4,000
Grassroots	2,000	-	-	2,000	2,290
SIM International	2,000	-	-	2,000	2,000
Tearfund (missionary)	1,166	-	434	1,600	1,700
Faith Missions Trust	1,000	-	-	1,000	500
Organisations < £1,000	547	-	38	585	1,428
Individuals	-	-	-	-	760
	<u>14,713</u>	<u>-</u>	<u>471</u>	<u>15,185</u>	<u>16,678</u>

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**4 Transactions with related parties**

The minister of the church, Rev. Reg Craig, is also a trustee. The employment costs incurred in his capacity as minister and not as trustee, totalled £32,820 [2020: £32,316], as permitted by the governing document.

Matthew Craig, son of trustee Reg Craig, was paid £26,520 [2020: £25,980] in his capacity as youth worker, as permitted by the governing document.

In addition the charity incurred expenditure (see 'manse costs' in note 2) in respect of the provision of accommodation (which is customary for ministers) to Rev Craig, who is a trustee so that they could better perform their duties.

No remuneration or expenses were paid to any other trustee or to any person connected with them.

**5 Movement of funds**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	45,497	109,018	(116,070)	103	38,548
	<u>45,497</u>	<u>109,018</u>	<u>(116,070)</u>	<u>103</u>	<u>38,548</u>
Restricted funds					
Ladies Day	257	-	-	(13)	244
Building Fund	500	125	-	-	625
Spring Harvest / Big Church Day Out	90	5,024	(4,955)	(90)	69
Special Gift Fund	873	565	(471)	-	967
	<u>1,720</u>	<u>5,714</u>	<u>(5,426)</u>	<u>(103)</u>	<u>1,904</u>
Total funds	<u>47,216</u>	<u>114,732</u>	<u>(121,496)</u>	<u>-</u>	<u>40,452</u>

The Ladies Day funds relate to an annual event organised by the ladies of the Church, and the transfer relates to funds paid out from general funds in a previous year.

The Building Fund is for major works on the Church building.

The Spring Harvest / Big Church Day Out fund relates to external events for which the Church pays as a group booking for a cheaper rate. The transfer relates to funds paid previously from general funds.

The Special Gift Fund relates to donations given for the purpose of short term mission or special appeals often around harvest and Christmas.

**HILLINGDON PARK BAPTIST CHURCH**

England & Wales - Charity number 1131213

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# Accounts

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Hillingdon Park Baptist Church

# Report and Accounts

year ended 31 December 2020

**stewardship<sup>®</sup>**

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**HILLINGDON PARK BAPTIST CHURCH**  
**LEGAL AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

ADDRESS FOR CORRESPONDENCE	Hillingdon Park Baptist Church 25 Hercies Road Uxbridge UB10 9LS
GOVERNING DOCUMENT	Constitution adopted August 2009 The church is affiliated to the Baptist Union of Great Britain.
CHARITY REGISTRATION NUMBER	1131213
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev Reg Craig (minister) Robin Dearing Judy Hazelgrove Andy Lomath Antoine Fritz (resigned July 2020) Maria Penicud (resigned October 2020) Kunle Ogunbanjo (resigned July 2020) Heather Smith
CUSTODIAN TRUSTEES	London Baptist Property Board Ltd.
BANKERS	Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**HILLINGDON PARK BAPTIST CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2020.

**Objects of the charity**

The charity is governed by a trust deed. The Trust seeks to demonstrate the Christian faith in action by witness and worship in the Hillingdon area and by supporting work in other parts of the UK and the rest of the world.

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Hillingdon Park Baptist Church, its trustees and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Hillingdon district come into this experience of knowing Jesus as their Lord, Saviour and friend.

**Summary of the charity's main activities and achievements**

This year has been greatly affected by the pandemic and associated restrictions on meeting face to face. Up to March 17th meetings were held as normal, after that all meetings other than a few youth meetings during the summer have been held on Zoom or other digital platforms. Plans have been put in place for restarting meetings in person but frequently changing restrictions have prevented any meetings taking place. Throughout this period, the Minister has circulated a Thought for the Day by e-mail and kept in touch with the fellowship by e-mail, and phone for those not on e-mail.

During the year there has been a demonstration of the Christian faith in action by serving the community in which it operates in the following ways:

- Regular acts of public worship and teaching with at least one service every Sunday and also on other special days, these have continued on Zoom led by the Pastor or Youth & Children's Worker. There has also been a weekly morning prayer meeting and a prayer ministry team available for most of the year via telephone or over the internet. The Church also operates a number of Connect Groups during the week that met at various venues generally in member's homes or over the internet for discussion, teaching and prayer. A virtual MacMillan Coffee Morning was held, and shoeboxes collected for Operation Christmas Child sent through Samaritan's Purse via The Entertainer shop.

- The Youth & Children's worker continues to provide enthusiasm and leadership to the youth work team in what has been a difficult year due to restrictions on meeting in person. Until mid-March a wide ranging youth work programme took place, including clubs on Friday evenings for 5 to 16 year-olds, teaching sessions specifically for young people on Sundays and other evenings, and a parent and baby/toddler group on a weekday afternoon. After lockdown, meetings on Zoom were held on Friday evenings and on Sundays. All contact with young people had to be carried out remotely, taking account of safeguarding rules.

- Community outreach through Dovetail Community Outreach, a separate charity (registration number 1121797), runs a daily lunch club and a bereavement support service. In March the Dining Centre had to close and remained closed until October when it reopened offering a takeaway/delivery service. A number of local community groups used the premises during the week at the start of the year, all of these ceased at the end of March. Only Springboard West, which teaches pupils out of school for a variety of reasons in rooms at the Church restarted in September as schools were again open. The premises had to be closed in mid-March and remained so until the end of the year. Phone numbers and e-mail contacts were displayed for anyone who wanted to contact the minister or other members of the Church.

All of the Church activities are open to anyone who wishes attend, although during lockdown invitations were needed to join on-line meetings, these were available for anybody who asked, subject to safeguarding provisions.

The Church also supports mission work both in the UK and overseas both through prayer and financial giving which is detailed in this report.

The sanctuary area of the building continues to be of concern with a slightly uneven floor and movement of the building causing cracks to appear. Discussions have been had with our insurers and their solicitors and with the Housing Association who own the adjoining land where the trees are located. These did not make much progress during 2020, due in some part to the pandemic, and discussions are ongoing with surveyors and tree specialists regarding what can be done and paying for any work recommended; this will be ongoing in 2021. We also received a grant from Hillingdon Council of £7,000 towards updated the PA system, this work has been carried out during the time the building has been relatively unused.

The Trustees ensured that the building was kept safe during various lockdowns and water was run through the pipes at least weekly to prevent any potential for developing Legionnaire's Disease.

A more information regarding the Church's activity can be found on the Church internet site at <http://www.hillypark.org.uk>.

In planning the activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and the guidance on safeguarding. The Trustees have formed a Safeguarding Team which includes a Trustee, the Youth & Children's Worker and 2 other members with experiences in this area, this group reports back any issues to the Trustees.

### **Related parties**

Rev Reg Craig, Judy Hazelgrove, Robin Dearing, Andy Lomath and Heather Smith are also trustees of Dovetail Community Outreach; Maria Penicud, Antoine Fritz and Kunle Ogunbanjo were trustees of Dovetail Community Outreach whilst they were trustees of the Church, Rev Reg Craig was a trustee of U Can Ask Angels (this charity ceased to exist in June 2020); Andy Lomath is a trustee of Hillingdon Street Angels; Antoine Fritz is a trustee of Theological Hunger.

### **Financial review**

During the year income decreased by £13,700, to £125,400, and expenditure decreased by £3,200, to £139,700. As a result the cash held by the charity decreased by £14,300, to £47,200, of which £45,500 is unrestricted and can be used for any charitable purpose.

The restrictions around the pandemic considerably reduced the income from hiring rooms and also from Sunday offerings. Many of the members responded by making donations by bank transfer such that income from offerings was not reduced. Expenditure was reduced due to the building not being used as much as in the past, and the cleaner was furloughed from mid-March until the end of August.

### **Reserves policy**

As part of the budget setting discussions in November 2018 the Trustees discussed the reserves policy and at a subsequent meeting on 6th January 2020 agreed that the Church should hold 4 months running costs in reserve to cover stipends, salaries and other running costs [approximately £40,000], but that no more than 12 months running costs should be held as general fund reserves (if the building needed major work and a special fund was set up to finance this then that money would not be considered part of the reserves). At the year end, the charity held unrestricted cash of £45,500 and the charity is complying with its reserves policy.

### **Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are appointed by vote by secret ballot at a Church Members' Meeting (usually the AGM) following a nomination by the process laid out in the constitution.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

Andrew Lomath

Date: 29 March 2021

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**HILLINGDON PARK BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Hillingdon Park Baptist Church ('the charity') for the year ended 31 December 2020 on pages 7 to 10 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 08 April 2021

**HILLINGDON PARK BAPTIST CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	<u>Unrestricted Funds</u>			Total 2020 £	Total 2019 £
		General Funds £	Designated Funds £	Restricted Funds £		
<b>Income receipts</b>						
Donations		71,644	-	1,655	73,299	69,156
Gift aid receipts		16,448	-	489	16,937	16,586
Government grants		1,613	-	-	1,613	-
Other grants		-	-	7,000	7,000	-
Income from charitable activities and events		437	-	4,385	4,822	15,156
Hall Hire		11,159	-	-	11,159	26,848
Dovetail rental income		9,600	-	-	9,600	9,600
Investment income		127	-	-	127	281
Other		849	-	-	849	1,489
<b>Total receipts</b>		<u>111,877</u>	<u>-</u>	<u>13,530</u>	<u>125,406</u>	<u>139,117</u>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	100,710	-	22,285	122,995	124,428
Grants paid in relation to charitable activities undertaken by others	3	15,174	-	1,504	16,678	18,396
<b>Total payments</b>		<u>115,884</u>	<u>-</u>	<u>23,789</u>	<u>139,673</u>	<u>142,824</u>
Net of receipts / (payments) before transfers		(4,008)	-	(10,259)	(14,267)	(3,707)
Transfers between funds	5	-	-	-	-	-
<b>Net movement in funds</b>		(4,008)	-	(10,259)	(14,267)	(3,707)
Cash funds as at last year end		49,504	-	11,979	61,483	65,190
<b>Cash funds at this year end</b>	A	<u>45,497</u>	<u>-</u>	<u>1,720</u>	<u>47,216</u>	<u>61,483</u>

The notes on pages 9 - 10 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Unrestricted Funds			Total 2020 £	Total 2019 £
	General funds £	Designated funds £	Restricted funds £		
	£	£	£		
<b>A Cash funds</b>					
Cash at bank with immediate access	2,500	-	1,720	4,219	18,553
Notice deposits	42,813	-	-	42,813	42,685
Petty cash	184	-	-	184	244
	<u>45,497</u>	<u>-</u>	<u>1,720</u>	<u>47,216</u>	<u>61,483</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	12,615	-	-	12,615	12,041
Refund due (cancellation of events)	894	-	-	894	1,418
Other debtors	-	-	-	-	1,465
	<u>13,509</u>	<u>-</u>	<u>-</u>	<u>13,509</u>	<u>14,924</u>
<b>C Liabilities</b>					
<b>Falling due within one year:</b>					
PAYE/NI due	1,054	-	-	1,054	1,281
Fee for Independent Examination	1,140	-	-	1,140	1,020
Overpaid rent	2,400	-	-	2,400	-
Accrued expenses	47	-	-	47	218
	<u>4,640</u>	<u>-</u>	<u>-</u>	<u>4,640</u>	<u>2,519</u>
<b>D Assets retained for charity's own use</b>				Insurance value 2020 £	Insurance value 2019 £
Church Building				2,233,782	2,200,743
Manse				364,943	353,629
Equipment				123,786	121,955
				<u>2,722,511</u>	<u>2,676,327</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by Andrew Lomath date 29 March 2021

The notes on pages 9 - 10 form part of these accounts.

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2020	Total 2019
	General funds	Designated funds			
	£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>					
<b>Employment costs</b>					
		Note 4			
Salaries	63,855	-	-	63,855	62,787
Pension costs	2,538	-	-	2,538	2,526
National Insurance	1,877	-	-	1,877	2,537
<b>Ministry</b>					
Youth work	2,396	-	-	2,396	5,360
Speakers	-	-	-	-	805
Training and support	1,831	-	-	1,831	2,423
Outreach and care	83	-	-	83	264
Worship, teaching and events	147	-	15,285	15,432	11,414
Discretionary gifts	99	-	-	99	280
Music	903	-	-	903	803
Catering	12	-	-	12	457
Women's Ministry	20	-	-	20	346
<b>Manse costs</b>					
		Note 4			
Council tax	2,180	-	-	2,180	2,101
Utilities and telephone	1,335	-	-	1,335	1,320
Insurance	672	-	-	672	652
Maintenance	90	-	-	90	133
<b>Premises</b>					
Equipment	319	-	-	319	97
General maintenance	2,667	-	-	2,667	2,262
Projects	3,210	-	7,000	10,210	6,653
Utilities	5,187	-	-	5,187	7,881
Insurance	2,295	-	-	2,295	2,260
<b>Support and administration</b>					
Office supplies and support	3,741	-	-	3,741	5,773
Telephone	1,153	-	-	1,153	1,247
Cleaning supplies	2,917	-	-	2,917	2,753
Governance and licences	1,181	-	-	1,181	1,058
Travel and other expenses	3	-	-	3	237
	<u>100,710</u>	<u>-</u>	<u>22,285</u>	<u>122,995</u>	<u>124,428</u>

**HILLINGDON PARK BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2020	Total 2019
	General funds	Designated funds			
	£	£			
<b>3 Grants and gifts paid to others</b>					
Organisations:					
London Baptist Association	4,000	-	-	4,000	4,000
BMS World Mission	4,000	-	-	4,000	4,000
Grassroots	2,035	-	255	2,290	2,929
SIM International	2,000	-	-	2,000	2,000
Tearfund (missionary)	1,531	-	169	1,700	2,255
Dovetail Community Outreach	-	-	250	250	1,000
Organisations < £1,000	1,608	-	70	1,678	2,212
Individuals	-	-	760	760	-
	<u>15,174</u>	<u>-</u>	<u>1,504</u>	<u>16,678</u>	<u>18,396</u>

**4 Transactions with related parties**

The minister of the church, Rev. Reg Craig, is also a trustee. The employment costs incurred in his capacity as minister and not as trustee, totalled £32,316 [2019: £31,968], as permitted by the governing document.

Matthew Craig, son of trustee Reg Craig, was paid £25,980 [2019: £25,380] in his capacity as youth worker, as permitted by the governing document.

In addition the charity incurred expenditure (see 'manse costs' in note 2) in respect of the provision of accommodation (which is customary for ministers) to Rev Craig, who is a trustee so that they could better perform their duties.

No remuneration or expenses were paid to any other trustee or to any person connected with them.

**5 Movement of funds**

	Balance at 31Dec2019	Receipts	Payments	Transfers	Balance at 31Dec2020
	£	£	£	£	£
General funds	49,504	111,877	(115,884)	-	45,497
	<u>49,504</u>	<u>111,877</u>	<u>(115,884)</u>	<u>-</u>	<u>45,497</u>
Restricted funds					
Ladies Day	257	-	-	-	257
Building Fund	-	7,500	(7,000)	-	500
Spring Harvest/ Big Church Day Out	10,990	4,385	(15,285)	-	90
Special Gift Fund	733	1,644	(1,504)	-	873
	<u>11,979</u>	<u>13,530</u>	<u>(23,789)</u>	<u>-</u>	<u>1,720</u>
Total funds	<u>61,483</u>	<u>125,406</u>	<u>(139,673)</u>	<u>-</u>	<u>47,216</u>