

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St George's Church, East Worthing

St George's Church, St George's Road, Worthing BN11 2DS

Registered Charity no. 1131206

For the year ended 31st December 2020

CONTENTS

Page

1-10	Trustees annual report
12	Statement of financial receipts and payments
13-14	Statement of assets and liabilities
15-20	Notes to the accounts
21	Report of the independent examiner

Website:	Stgw.org.uk
Incumbent:	The Revd J B Brook 14 Pendine Avenue Worthing BN11 2NB
Independent examiner:	Robin Evans BA FCA CTA MHA Carpenter Box, Amelia House, Crescent Road, Worthing BN11 1QR
Bankers:	CAF Bank Ltd, 25 Kings Hill Avenue, West Malling ME19 4JQ, CCLA Investment Management Limited, Senator House, 85 Queen Victoria Street, London EC4V 4ET and Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne NE3 5PL

St George's, East Worthing

Trustees Annual Report for 2020

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd. John Brook, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- Knowing Jesus and making Him known;
- Providing practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing support including financial to those in need and, to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2020 we discussed and planned the following objectives and activities to fulfil our aims:

- Growth of the Church by reaching out to the community by providing services, activities and events that encourage Christian faith and fellowship.
- Develop and promote activities that attract and meet the needs of children and young people.
- Wise stewardship of our money to support the work of the Church, Missions, Diocese and to maintain our buildings.
- Keep the church buildings in a good state of repair and adapt or re-order them for current and future improved use.

What we achieved and how we affected beneficiaries' lives

One of our key objectives in promoting Church growth was the appointment of a new Vicar following the retirement of Revd. Brian Penfold in June 2019. The Diocese declared a notice of vacancy in August 2019 and following a period of vacancy, during which our Parish Representatives worked closely with our Patrons and the Diocese, we were delighted to welcome Revd. John Brook as new Vicar at St George's in October 2020.

Impact of global pandemic caused by COVID-19

In March 2020 we saw the first national lockdown as a response to combatting the global pandemic. Government restrictions imposed to reduce the spread of the disease meant that the church buildings were closed from 15 March. These restrictions which were required to limit the spread of COVID-19 have been in force to some extent since March and have had a significant impact on many charities, including ourselves. Whilst the church re-opened

on 30 August, a further 4 week lockdown was imposed during November. In order to continue our mission, we have adapted and re-invented the ways we deliver our services and activities as set out below;

- **Impact on our beneficiaries** – Many of our beneficiaries are older and live alone, including some who were advised to shield being “clinically extremely vulnerable”. It was imperative that regular contact was made to help alleviate feelings of isolation and where required, to ensure that provision of food and essential medicine was organised. Many others have experienced ill health themselves or their family members or have lost loved ones during this time. Families with children have been required to home school whilst juggling other responsibilities, including working from home. Some also have faced financial challenges from losing their jobs, being furloughed or have experienced a reduction in paid working hours. During this time, it has been important to remain a relevant Christian presence within our community and to show Jesus’ love whilst the church buildings have been closed. As a consequence we have adapted our services and activities to meet the needs of our beneficiaries.
- **Adaptation of our activities-** With the closure of the church buildings from March, no physical weekly services and activities could take place. Our Pastoral Team and our Community Friends Group have kept in regular contact by telephone, email and face to face where restrictions allow, with those in particular who are isolated or are lonely. Regular telephone contact with those who are unwell or are grieving for friends and family has been especially important and assisting with funeral arrangements. Regular prayer meetings via Zoom were set up as a way to keep in touch and continue our prayer ministry for the needs of our community and the world. Sunday morning catch-up and prayer meetings via a telephone conferencing facility was an important way to keep in touch whilst an on-line service facility was developed and came on stream from June. Our new on-line service ministry has allowed all our beneficiaries who have access to the internet to take part in weekly worship from the safety of their own home. These services have been particularly popular and regularly receive viewing figures higher than the usual weekly attendance at church on Sunday mornings. The hugely important work of your Children and Youth Worker with our families and young children has continued with a movement to on-line activities. Regular activities such as Young Followers (our Sunday school), Youth Clubs, Youth Bible study are taking place online plus Messy Church and Toddler Group activities are prepared and provided to families “in a bag” which can be collected in a COVID secure way from our church car park. By developing and re-inventing these popular services and activities we have continued the vital links with the young people and their families in our community.
- **Impact on our staff team and volunteers** – We have been encouraged by the willingness and creativity to adapt to new circumstances in order to deliver our services and activities in a safe way. The church office has remained open throughout 2020 to maintain contact with our beneficiaries, members, the Vicar and Ministry Team, to regularly update our website, answer telephone and email enquiries, together managing the letting of the hall when restrictions allowed. Our Children and Youth Worker has worked hard to regularly contact families and re-imagine our Youth Ministry work including the ways set out above. Our volunteers have been working tirelessly in keeping in contact with the vulnerable and others in the church family. Exciting developments have been made in establishing a weekly on-line service whilst the church building has been closed, supported by the music group, organist and others in the recording of prayers and Bible readings. Others have led prayer and Home Groups via Zoom. The Re-development Team have managed the re-development of the church building successfully whilst working with numerous contractors during lockdown. Their amazing collaboration allowed the re-opening of the church building in a safe way at the end of August.
- **Other areas of impact** – Our risk profile has been reviewed and has changed due to the fall in income from the closure of the church and hall buildings. This is discussed in more detail together with the impact of our finances under the Financial Review below.

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities.

"The on-line services have been almost as good as sitting in church on a Sunday. It has been great to keep in touch with the church family.....A....."

The average regular weekly attendance, counted during October was 65 adults and 12 children. As detailed above due to the Government restrictions imposed to stop the spread of COVID-19 the church building has been closed during much of 2020. By the provision of on-line church services we have been able to reach a wider number of people as shown in the viewing figure each week. This is an encouraging development as we are able to engage with others beyond our traditional membership at St George's.

In addition to our weekly 10.30am service, we normally hold a monthly Messy Church service and a half termly Toddler service. Whilst we have been unable to meet in the church due to restrictions, we have remained in contact with our Messy and Toddler families on-line and by providing resources to share the Gospel and enjoy the activities related to Bible truths. We look to encourage the deepening of faith for all ages, and alongside our services, we hold Young Followers (Sunday school) for children up to age 12, Youth Groups for ages 7 to 11 and an older group for ages 12+. A Youth Bible study programme for Year 9s and above provides the opportunity for our older young people to explore the Bible and ask questions about their faith in a safe and relaxed environment. Prior to the pandemic we held a weekly Community Friends meet up over coffee/tea with games and activities and occasional trips. This programme was particularly popular with older people many of which live alone and benefit from the friendships made.

"Thank you so much for providing these activity bags, they are a lifeline to us as a family, we love them" - Messy Church family

Christmas is a very special time of celebration. Normally St George's would welcome thousands of visitors during December but due to restrictions we needed to adapt our usual services. Whilst no school services were held in the church building, the Vicar and Children and Youth Worker were able to take part in some services held within the schools by pre-recording talks and assist them in their preparations for the celebration of Christmas. This included a pre-recorded talk in Davison CE High School for Girls Christmas services, another to years 1 and 2 at Lyndhurst Infant School where each child was given all that was needed to make their own Christingle and teaching Early Years classes the Christmas story with craft activities to complete and take home. We were delighted to hold three Christingle services to allow the maximum number of people to enjoy this popular family service. We produced a very well received on-line Christmas Carol Service which has been viewed at least 250 times to date. It was a particular joy to include within this on-line service contributions from the Head Teacher at Davison CE High School for Girls and to showcase our Community Friends Group, Mothers' Union and our Youth Work. A Christmas Eve Mid-night service and Christmas Day Communion Service was held attracting 30 and 79 attendees respectively.

Our Children and Youth Worker created a fantastic Christmas Tree trail around East Worthing with the support of local businesses in December, this included a beautiful real Christmas tree in the church gardens. This event was very well received locally and allowed families and others to enjoy the excitement of the season, whilst keeping safe.

Teaching, baptising and nurturing new and existing believers

It was with great delight that we celebrated the baptism of 2 children with their families. During the year there have been 10 funerals conducted for parishioners and members of our church family. Whilst these have taken place with reduced numbers in view of the restrictions imposed, it has been a privilege to minister to families and friends and share the comfort of the hope we have in the Lord Jesus.

We were delighted to celebrate the licensing of Hilary Ferries in September and to welcome David Docherty to the Ministry Team as he transferred his "Permission to Preach" from his former church. This brings the number of lay readers to 4. We are truly thankful to the Ministry Team and the Church Wardens who ably led St George's during the period of vacancy until October, at an especially challenging time given the lockdown and changing restrictions imposed by the Government.

We are also extremely thankful to the expertise of a number of members led by Charles Randall who have used their skills to develop the successful on-line services during the year. This has provided the means to continue regular services and encourage new people to St George's. Others have led Prayer Groups and Home Groups via Zoom which has allowed group teaching to continue, giving encouragement to those taking part.

Evangelism and outreach

Loneliness has previously been identified as a real need in the Parish and our Community Friends coffee morning every Monday has provided tremendous support and friendship to those who attend. It is with regret that this group has not been able to meet since March in view of the restrictions imposed, but members have kept in regular telephone contact and by sending cards to encourage those that can't meet at present. We remain hopeful that Community Friends will re-start as soon as possible in 2021.

Mothers' Union currently has 28 members and has continued their work with Worthing Hospital Children's ward and maternity unit throughout the pandemic, subject to the restrictions imposed. They have also been involved in supporting and collecting items for The Worthing Food Foundation, the local food bank whose services have been particular in demand during this time.

Our Children and Youth Worker has continued to reach our families and young people through the activities mentioned above and providing someone to talk to. This has been particularly important in supporting families whilst schools have been closed.

Our newly formed on-line ministry has been an exciting opportunity to engage with people who would not normally attend church on a Sunday. With access available throughout the week, people can view the service at a time which is most convenient to them. This is an interesting development and it is our intention to pursue this further by producing more content on-line to serve our new members and to share the Good News of our Lord Jesus Christ.

One member of the PCC plus the Vicar sit on the Board of Governors of Davison CE High School for Girls as Foundation Governors. Our Children and Youth Worker remains in close contact with our local schools and nursery schools to provide support with their RS curriculum and we are hopeful to re-start after-school clubs and other visits to schools when restrictions allow.

Provision of the church building for people to enjoy

We celebrated 2 baptisms and 1 funeral in our church during the year. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

The main focus this year has been the re-ordering of the church building. We wish to promote the church as a place of worship and for other events in order that the Public can benefit from and enjoy the building. With the church's superior acoustics it is ideally suited for choirs and musical events which have been held from time to time. With its large seating capacity of 400, St George's has previously been used to host Civic Services and other significant services including accommodating large school services throughout the year.

St George's is a Grade II listed building for the following principal reasons;

- It is of special interest as a mid-Victorian church of striking design and boldly massed components and strong detailing;
- It is a telling example of Victorian church-building for Low Church clients in terms of its broad, undivided nave and chancel and lack of iconography.

The architect was George Truefitt (1824-1902), who became a FRIBA in 1860. In view of his innovative style, a total of 33 of his 37 extant buildings are listed buildings. St George's with its group of mullioned windows beneath an enormous hipped roof on its principle façade, is a rare, if not unique, Victorian example, and is studied as such by architects.

The church hall is used regularly by Church groups, Guides, Brownies and Rainbows during the week. A local dance school and a school providing special educational needs to children hire the hall during term time. The hall is hired on a weekly basis by a number of local groups, for parties and community group events. The hiring out of the hall has been impacted by the lockdown and restrictions imposed and we have been careful to follow the Government guidelines on making the hall COVID safe. The hall is also used for activities run by St George's when it has been possible including Messy Church, Toddlers, Young Followers, Youth Clubs, Youth Bible study and food and fellowship related activities. It is therefore imperative to maintain and improve the building, in addition to the church, to support our ministry in reaching out to the community.

"Retaining its heritage, St George's offers a warm welcome, with up to date amenities of sound, vision and comfort, in a light and open setting"

J

We are very thankful to Mike Tyler for his work in maintaining the gardens which are an attractive and peaceful place for church members and other local people to enjoy.

Spatial reordering of the church building and future projects

A highlight of the year was the successful completion of the re-ordering of the church building. The re-ordering plan had taken shape over many years and full faculty was obtained in Autumn 2019. The work included the replacement of the cork tile flooring; which was lifting in places and represented a trip hazard, with good quality Karndean flooring, replacing the pews with comfortable moveable chairs; sufficient in number to retain the 400 seating capacity of the building, installing a new AV/PA system and the removal of the obsolete boiler house to improve parking capacity. Phase 1 of this major project was due to commence in April but in view of the lockdown was postponed until July and was successfully concluded in August, thanks to the work of the Re-development Team and the flexibility of the skilled contractors. The work has been completed to a very high standard and within the allotted budget of £130k net. This work has enabled a more modern approach to services, develop different styles of worship and has improved the space which can be utilised for Messy Church and Holiday Clubs. In December the flexible space enabled us to hold three separate socially-distanced Christingle services which could not have been achieved with the former fixed pews. It is hoped that the new space will be more welcoming and useful as a community use space in the future.

Phase 2 of the re-ordering project planned for the future includes redesigning the west entrance to make it more welcoming and visible to the public. Replacing the existing the ramp to comply with current building regulations and sealing-off the redundant south west door with bricks retained from the boiler house is also planned as resources allow. Ongoing decisions made in faith, to adopt and encourage the Diocesan Strategy of re-imaging of ministry and, to modernise our church building, will require the continued spiritual and financial commitment from all of us to see it realised.

Provision of pastoral care for people living in the parish

Our Pastoral care team has been busy in contacting with our more vulnerable and elderly members during the pandemic. Furthermore it has been important to keep in touch whilst the church building as been closed to offer

support, encouragement and prayer during what most people have found to be a stressful and worrying time, especially for those also dealing with illness and loss.

Provision of tangible support to the poor and needy

Our Mothers' Union have continued to work with the Children's ward at Worthing Hospital and at Christmas provided gift vouchers of £100 to the children. Mothers' Union has worked closely with The Worthing Food

Foundation in Pendine Avenue and collected donations from church members to support those in need. At Harvest time gifts of food and other household essentials provided by church members were donated to The Worthing Food Foundation. In addition £240 was donated to the Mothers' Union "Away from it all" holiday project, providing caravan holidays for families in need. The residual sum of £500 raised in 2019 was paid to a local family in need following a bereavement.

Other charitable giving

A service was held in February to highlight the work of Tearfund and a retiring collection of £161 plus an additional sum of £100 from a church member was given towards Tearfund's campaign in assisting those who are living in poverty and are vulnerable to the adverse affects of Climate Change.

Two of our members hold House Boxes for the Children's Society raising a sum of £58.

At the Collation service of Rev John Brook in October, a sum of £116 was raised for the Bishop's Discretionary Fund.

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £95,924 and are detailed in the Financial Report.

Planned giving is received via the Parish Giving Scheme, banker's order and envelopes. Since the church building has been closed for much of 2020, overall planned giving by envelope has fallen which has resulted in overall planned giving reduction of 2% from 2019. We encourage the use of the Parish Giving scheme as this provides the PCC with a regular income, even when the church building is closed, and the gift aid element is automatically received on a monthly basis. We have been encouraged that some envelope givers have switched to the Parish Giving Scheme over recent months.

The restrictions imposed to fight the spread of COVID-19 has meant that no services could take place during the lockdowns and when the church re-opened we could only welcome restricted numbers in order to comply with social distancing rules. This has significantly reduced income from donations at services, especially during Advent when we normally welcome thousands of visitors. During the year we have introduced contactless giving which has become a familiar way to make payments since the pandemic started. This has been publicised in Pews News and our website and we are beginning to see an increasing number of donations via this route.

We were very pleased to receive a legacy during the year from Columbine Northway, our dear friend and long-standing member of St George's. The PCC is to allocate this sum to a specific project in line with our legacy policy.

The restrictions imposed as mentioned above has also impacted on the income from hiring the hall, donations from food and fellowship related activities and the annual Panto at Worthing Pavilion had to be cancelled.

".....The Monday cakes have been a lifeline to know that there are people who care enough to deliver cakes at 7am for us every week. To keep us in your thoughts and prayers has been a tremendous lift....."

From Bluefin Ward Worthing Hospital

With the absence of our annual gift day, reduction in cash donations and hall income, our overall income has reduced by approximately £40k. This has been mitigated in part by a reduction in gas, electricity and other expenses of approximately £4k.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £50,000 paid to the Diocese for our share of all churches' Parish Ministry Costs. This is in line with the amount paid in 2019 and our pledge for 2020. Whilst we had hoped to pay a further £5,000, if circumstances allowed, unfortunately due to the fall income as stated above we were unable to do this. In due course it is hoped that we will be in a position to increase our pledge to nearer 100% of the costs allocated to this church.

The total ministry costs relate directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds and, shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches less able to manage than ourselves.

Staff costs

The PCC pays for a full time Children and Youth Worker, a part-time Administrator and Organist. Further details are provided in the notes to the accounts.

Office costs

Three years remain on the five year photocopier contract entered into in October 2018. This contract has reduced normal annual running costs of the photocopier by 7%.

Repairs to the fabric of the church building

The church building is over 150 years old and is in constant need of maintenance and repair which is managed by our Fabric Team in accordance with their regular inspections and linked to the Quinquennial Inspection, next due in 2022. This year saw the long-awaited re-ordering of the church building completed in August 2020 as stated above. The work has been completed to a very high standard and within the allotted budget of £130k net after the sale of most of the pews and recovery of eligible VAT from the Listed Places of Worship Grant Scheme. This work has enabled a more modern and flexible approach to services, develop different styles of worship and has improved the space which can be utilised for Messy Church and Holiday Clubs. There is a balance remaining of the Re-ordering Designated Fund of £16k and the PCC are to decide how the residual funds are to be re-designated.

Additional maintenance and repair work has taken place in the church building included the replacement of the notice boards, new lights and hiring a cherry picker to replace these in the church building, repairs to the heating system and essential roof repairs. The units in the ladies toilets in the hall were replaced during the year.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance of £21,656 in the general and deposit account is broadly in line with this and we have sufficient cash flow to continue to pay bills when they fall due.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills.

The PCC has designated funds as follows;

- **Re-ordering Fund** £16,719 – for Phase 1 of the re-ordering work in the church building. This has been completed in 2020 and the PCC are to decide how this residual sum should be re-designated in line with the

original of the gifting of the Emmanuel site sold in 2008, namely for spiritual and physical well-being of the Parish and primary goal to proclaim the Good News to people in the Parish.

- **Matcher Fund** £58,971 – to support the ongoing appointment of our Children and Youth Worker
- **Fabric Fund** £30,000 – to represent a maintenance provision for the church building and hall and in particular the replacement of the church roof which is likely to be required within in the next 5-10 years. The PCC aims to set aside £10,000 per year for ongoing maintenance plus £20,000 per year for the replacement of the church roof. During 2020 it has not been possible to set aside these funds. The next Quinquennial Inspection is due in 2022.

As well as holding the above general reserves, from time to time the PCC receives restricted funds for expenditure on restricted purposes, defined by the donor. We aim to expend such money as soon as possible, depending on the specific objectives of the donor. We currently hold the following restricted funds;

- **Ashburnham Fund** £60 – representing a donation for the next parish weekend postponed to 2022, plus bank interest.
- **Mothers' Union** £596 - holds funds raised and donated for Mothers' Union projects
- **Youth Worker Fund** £240 – holds the balance at 31 December of donations not utilised in 2020, specifically given to support the employment of our Children and Youth Worker from September 2020.
- **Other restricted Fund** £330 – holds monies specially donated to causes other than to St George's and are paid out as soon as possible. The balance held at 31 December represents funds raised to date for a defibrillator to be installed outside the hall for use by the community.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The need to fund unexpected costs associated with the church's listed buildings such as those arising from the gas leak in 2016 plus ongoing roof and fabric repairs.
- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors and one main regular hall hirer.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Ensuring that we comply with Government guidance regarding the current health pandemic and maintain the health and safety of our staff, volunteers, beneficiaries and the public.
- Reliance upon the Diocese to continue to provide financial support whilst we work towards paying our full Parish Share for clergy ministry.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and Health and Safety policy for use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Stewardship Sundays have previously taken place regularly to emphasis God's generosity and encourage the congregation to respond to that generosity in their giving through time, talents and money, as they are able. We aim to diversify income from letting the hall and plan to manage more effectively hiring out the re-ordered church building to external parties, once the COVID-19 restrictions have eased.

Given the historic financial deficits, the PCC have been working with the Diocese to reduce the amount of Parish Share paid, but to increase this as financial circumstances allow. Whilst we experienced a significant reduction in income in 2020, we are pleased that we have been able to pay the £50,000 pledged but this has reduced our reserves and therefore is unsustainable going forward. It is hoped that with the restrictions easing during the first half of 2021, income levels from the congregation and hall lettings will allow us to work towards increasing our pledge following a period of recovery.

Future Uncertainties

Whilst £132k of the deficit for the year represents the planned re-ordering of church building, the residual deficit of £40k is a concern. We hope to increase regular giving via a Stewardship campaign to ensure we are in a strong position to meet regular commitments. It is important to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position.

The incidence of COVID-19 and the subsequent lockdowns necessitated closure of our church and the church hall for much of our financial year. This resulted in a decrease in incoming hiring fees and cash giving as set out above. Some parishioners have seen the necessity of transferring to the Parish Giving Scheme and we encourage use of this Scheme for new regular donors. It is anticipated that use of contactless giving will continue to grow, especially from younger occasional visitors and those that attend Messy Church.

The longer-term impact of COVID-19 on our parishioners and the community we serve is currently unknown. Many have seen their incomes squeezed and may be experiencing financial and health challenges both physical and emotional. We need to remain mindful of our mission to Know Jesus and making Him known in our outreach and other activities and the PCC are discussing various new initiatives to aid our beneficiaries following the lifting of current restrictions.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd John Brook (from 4/10/20)	Chairman
Associate Minister	The Revd Sue Foster (retired)	
Readers:	Mr Peter Rhodes	
	Mrs Hilary Ferries	Lay Chair
	Mr David Docherty (from 11/10/20)	
Wardens:	Mr Ron Skipp	
	Mr Keith Calver	Secretary

Elected Members

Miss Robina Edser	
Mrs Janet Holden	
Mrs Laura Preston	Treasurer
Mr Christopher Attwood	Lay Chair
Mrs Tracey Gerald	
Mrs Margaret Davey	
Mrs Jennifer Manville	
Mrs Su Skipp	
Mrs Margaret Calver (from 11/10/20)	
Mr Charles Randall (from 11/10/20)	

Co-opted Members

Mrs Kathryn Hughes-Burton
Revd. Sue Foster

Deanery Synod

Mr John Bridger
Mr Richard Haigh

Diocesan Synod


Mr John Bridger

Safeguarding Officer

Mrs Margaret Calver

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 10 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and
signed on their behalf by The Revd. John Brook, PCC Chairman


.....

Date 9/5/21

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St George's Church, East Worthing

St George's Church, St George's Road, Worthing BN11 2DS

Registered Charity no. 1131206

For the year ended 31st December 2020

CONTENTS

Page

12 Statement of financial receipts and payments

13-14 Statement of assets and liabilities

15-20 Notes to the accounts

21 Report of the independent examiner

St George's Church, East Worthing registered charity number 1131206

Statement of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General</i>	<i>Designated</i>	<i>Fund/s</i>	<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>2020</i>	<i>2019</i>	
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	62,015	8,205	7,791	78,011	96,423	
Charitable activities	752	-	162	914	7,995	
Other trading activities	5,911	-	-	5,911	14,830	
Investments	14,615	641	1	15,257	18,088	
Other receipts	-	3,785	-	3,785	7,016	
Total received	83,293	12,631	7,954	103,878	144,352	3
Expenditure on:						
Cost of raising funds	-	-	-	-	-	
Charitable costs	93,400	142,673	29,799	265,872	140,287	
Trading costs	3,651	-	50	3,701	10,426	
Other payments	7,078	-	-	7,078	2,649	
Total paid	104,129	142,673	29,849	276,651	153,362	7
<i>Reconciliation of funds:</i>						
Net income or (net expenditure)	(20,836)	(130,042)	(21,895)	(172,773)	(9,010)	
Transfers between funds	-	-	-	-	-	
Net movement in funds	(20,836)	(130,042)	(21,895)	(172,773)	(9,010)	
Bank accounts at 1 January	50,762	235,732	23,121	309,615	318,625	
Bank accounts at 31 December	29,926	105,690	1,226	136,842	309,615	A&L

St George's Church, East Worthing registered charity number 1131206

Statement of Assets and Liabilities

Our financial position at the year-end was

	<i>Unrestricted</i>			<i>Total</i>	<i>Total</i>	
	<i>General</i>	<i>Designated</i>	<i>Restricted</i>	<i>All Funds</i>	<i>All Funds</i>	
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>2020</i>	<i>2019</i>	<i>Notes</i>
	£	£	£	£	£	
Assets:						
Bank current account	11,655	-	1,226	12,881	25,141	
Bank deposit account	10,001	-	-	10,001	-	
CBF Deposit Fund	8,270	46,456	-	54,726	84,405	
Virgin Money	-	59,234	-	59,234	200,069	
PCC-owned bank balance	29,926	105,690	1,226	136,842	309,615 R&P	
Diocesan Assigned Fees received	-	-	-	-	-	
Total bank and deposit accounts	29,926	105,690	1,226	136,842	309,615	
Wedding fees not yet received	-	-	-	-	-	
Gift Aid recoverable	196	-	63	259	298	15
Debtors	196	-	63	259	298	
Freehold of 177 Lyndhurst Road	-	4,600	-	4,600	4,600	16
Investment assets at cost	-	4,600	-	4,600	4,600	
Freehold church hall & land at cost	1	-	-	1	1	17
Chairs in church building at cost	23,007	-	-	23,007	-	18
AV/PA system in church building at cost	49,530	-	-	49,530	-	19
Total assets	102,660	110,290	1,289	214,239	314,514	
Liabilities:						
Unpaid Diocesan fees for weddings/funerals	504	-	-	504	165	
Employee expenses December 2020	182	-	-	182	130	
Gas used since last billed (est'd)	506	-	-	506	851	
Electricity used since last billed (est'd)	139	-	-	139	166	
Total liabilities	1,331	-	-	1,331	1,312	

St George's Church, East Worthing registered charity number 1131206

Statement of Assets and Liabilities

This Financial Report for the year ended 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by The Revd. John Brook, PCC Chairman:

.....

Date 9/5/21.....

St George's Church, East Worthing registered charity number 1131206

Notes to the Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received

	Unrestricted		Restricted Fund/s	Total All Funds 2020	Total All Funds 2019	Notes
	General Fund	Designated Funds				
	£	£	£	£	£	
Planned giving (excl. tax refunds)	36,564	-	120	36,684	38,881	
Planned giving (no tax refunds)	7,757	-	-	7,757	6,435	
Loose cash collections	4,202	-	839	5,041	16,482	
Special appeals	-	-	5,468	5,468	17,073	
Gift Aid recovered	11,150	-	1,364	12,514	16,664	
Legacies	1,327	-	-	1,327	-	4
Grants	1,015	8,205	-	9,220	888	5
Donations and legacies	62,015	8,205	7,791	78,011	96,423	
Fees for weddings & funerals	752	-	-	752	678	
Mothers Union subscriptions	-	-	162	162	638	
Ashburnham places	-	-	-	-	6,679	
Charitable activities	752	-	162	914	7,995	
Panto tickets	-	-	-	-	1,131	
Mothers Union	-	-	-	-	55	
Bible study notes	136	-	-	136	173	
Church Hall hiring fees	5,765	-	-	5,765	13,378	
Church Hire	-	-	-	-	-	
Photocopying for external purposes	10	-	-	10	49	
Other Trading income	-	-	-	-	44	
Other trading activities	5,911	-	-	5,911	14,830	
Bank & CBF deposit interest	320	641	1	962	2,188	
CBF investment fund dividend	-	-	-	-	-	
Letting of investment property	14,295	-	-	14,295	15,900	
Investments	14,615	641	1	15,257	18,088	
Other receipts	-	3,785	-	3,785	7,016	6
Total received on all funds	83,293	12,631	7,954	103,878	144,352	

- 4 A legacy was gratefully received from Columbine Northway. The PCC is to allocate this sum in 2021 to a specific project in line with our legacy policy.
- 5 Grants received represent reclaim of VAT paid on eligible expenditure under the Listed Places of Worship Grant Scheme.
- 6 Other receipts represent the monies raised from the sale of the pews as part of the re-ordering project in the church building.

St George's Church, East Worthing registered charity number 1131206

Notes to the Financial Report

7 Analysis of total paid

	Unrestricted		Restricted	Total	Total	Notes
	General	Designated		All Funds	All Funds	
	<u>Fund</u>	<u>Funds</u>	<u>Fund/s</u>	<u>2020</u>	<u>2019</u>	
	£	£	£	£	£	
Cost of raising funds	-	-	-	-	-	
Other appeals expenses	-	-	-	-	-	
Cost of raising funds	-	-	-	-	-	
Charitable grants and donations	272	-	1,324	1,596	8,475	8
Parish share to Chichester Diocese	50,000	-	-	50,000	50,000	9
Salaries and honoraria incl NI	5,711	3,853	22,397	31,961	31,787	10
Clergy and other people's expenses	16,001	320	-	16,321	4,827	11
Mission & evangelism costs	157	-	264	421	3,185	
Sunday school/Children's work	1,749	-	-	1,749	3,867	
Insurance	2,244	-	-	2,244	2,497	
Water, Gas, Electricity, and Oil	3,604	-	-	3,604	4,525	
Printing & photocopying	1,104	-	-	1,104	1,688	
Other regular church running costs	2,900	-	-	2,900	3,457	
Accounting and Examiner's fees	1,194	-	-	1,194	954	
Ashburnham	-	-	-	-	8,141	
Church maintenance & redecoration	6,540	-	-	6,540	8,930	12
Church hall caretaking & cleaning	583	-	-	583	1,025	13
Church hall Water, Gas & Electricity	699	-	-	699	856	13
Hall maintenance & redecoration	580	-	-	580	3,045	13
Churchyard maintenance	62	-	-	62	1,278	
Re-ordering costs	-	138,500	5,814	144,314	1,750	14
Charitable costs	93,400	142,673	29,799	265,872	140,287	
Mothers Union expenses	-	-	50	50	43	
Panto tickets	-	-	-	-	1,030	
Church hall caretaking & cleaning	1,083	-	-	1,083	1,904	13
Church hall Water, Gas & Electricity	1,297	-	-	1,297	1,591	13
Hall maintenance & redecoration	1,077	-	-	1,077	5,655	13
Bible notes	194	-	-	194	203	
Other trading costs	-	-	-	-	-	
Trading costs	3,651	-	50	3,701	10,426	
Maintenance of Investment Property	7,078	-	-	7,078	2,646	
Other payments	-	-	-	-	3	
Total paid on all funds	104,129	142,673	29,849	276,651	153,362	

Notes to the Financial Report

- 8 Charitable grants and donations included £272 to Katharine Marrow working in Honduras and £161 to Tearfund following our Mission Sunday in February. The residual £500 raised in 2019 was paid to a bereaved family, £122 to Community House from the funds raised from the Universal Christmas card and £116 to the Bishop's Discretionary Fund following the collation service for Rev John Brook.

Mothers' Union donated £100 to Worthing Hospital children's ward and £325 to Mothers' Union projects including Away from it holidays.

- 9 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs. The full cost of parish ministry amounts to approximately £74,000.
- 10 The PCC employ three employees; part-time Parish Administrator, Organist and full-time Children and Youth Worker. During 2019 funds were raised from a Gift Day appeal and other restricted donations sufficient to fund 90% of the Children and Youth Worker role to August 2020. In addition restricted donations are being received to fund this role from September 2020.

Payments to PCC employees:

	2020	2019
	£	£
Wages, salaries and honoraria	30,711	30,576
Employer National Insurance	-	-
Employer pension contributions	1,250	1,211
	31,961	31,787

- 11 Prior to welcoming Rev John Brook and his family to St George's substantial re-decoration work were required at the vicarage at a cost of £14,608. The cost of this work is the responsibility of the church and minimal re-decoration work had taken place during the occupation of the previous incumbent.
- 12 Maintenance and repair work in the church building included replacement notice boards, new lights and hiring a cherry picker to replace the lights in the church building, boiler maintenance contract and repair to the heating system and essential roof repairs.
- 13 Expenditure relating to the Hall has been split between charitable costs and Trading costs in proportion to usage. Maintenance and repairs included repairs to sink units in the ladies toilets.
- 14 A major re-ordering project of the church building took place in the year. This work included a new AV/PA system, removal of the pews, laying a new floor and purchase of chairs sufficient in number to retain the 400 seating capacity in the church building and the demolition of the obsolete boiler room to improve parking.
- 15 Gift Aid is recoverable on donations received up to year end, since the last claim was submitted on 21st December, covering donations to 30th November.
- 16 The investment property is a 3 bed semi-detached freehold property at 177 Lyndhurst Road which was purchased by the PCC for £4,600 on 11 June 1969. The property is subject to a shorthold tenancy commencing August 2013. The property was built in the 1930's and is in good structural and decorative repair.
- 17 The freehold property of the church hall, erected in 1935 and land has been written down to a nominal £1, solely to retain a carrying value in the accounting records. No depreciation is provided on freehold property as it is the PCC's policy to maintain their assets in a continual state of sound repair. The useful economic life of these assets is so long and residual

St George's Church, East Worthing registered charity number 1131206

Notes to the Financial Report

values so high that any depreciation would not be material. These assets are subject to an annual impairment review. Provision will be made if there has been any permanent diminution in value.

- 18** As part of the re-ordering of the church building moveable chairs sufficient to retain the seating capacity of 400 were purchased. The cost value will be written down over a 4 year period.
- 19** A new AV/PA system as was installed as part of the re-ordering of the church building. The cost value of the system will be written down over a 4 year period.
- 20** Payments to PCC members:

Payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC

a) Clergy support : Council tax £503, Environmental charges £456 and Gas and Electricity standing charges £432 whilst the vicarage was empty.

b) Kathryn Hughes-Burton is a full-time employee and she received a salary and pension contributions totalling £26,250.

c) 5 members received reimbursements totalling £2,132 for youth mission costs, personal protective equipment (PPE). insurance for investment property, MU expenses, Christingle costs and external Christmas Tree.

- 21** Transactions with persons related to PCC members:

The Parish Administrator is a relative of a PCC member. Her employment is subject to a part-time contract and she received a salary of £5,111 plus the refund of her expenses totalling £361 for a licence to stream services on-line, office expenditure, and cleaning supplies.

RSW Consultants Ltd, a connected company to a PCC members, was paid £62 in connection with repairs to garden mower.

LHB Services is a business owned by a relative of a PCC member. LHB Services cleans the church hall and received £337.

- 22** Statement of funds:

Restricted funds are not invested permanently but are to be spent within reasonable timescales

The restricted funds comprise of:

The Re-ordering Fund which held monies raised for the re-ordering of the church buildings completed in 2020. This fund has been fully expended in the year.

The Ashburnham Fund holds donations and funds received for places at the Parish Weekend at Ashburnham Place. The next weekend has been postponed until 2022.

Mothers' Union Fund holds monies raised and donations for Mothers' Union projects

Gift Day 2019 held residual monies raised to fund the Children and Youth Worker role from September 2019 to August 2020. This fund has been fully expended in the year.

The Youth Worker Fund holds the monies raised to fund the Children and Youth Worker role from September 2020.

Other Restricted Fund holds monies donated for specific appeals/needs, such as Misson Sundays. The balance of £330 held at 31 December represents donations to fund a defibrillator to be installed outside the church hall for use by the community.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

Notes to the Financial Report

The unrestricted fund includes three designated funds;

Re-ordering Fund for spiritual and physical well-being of the Parish so abiding by the intent of the original gifting of the Emmanuel site sold in 2008 and primary goal to proclaim the Good News to people in the Parish. The funds were designated for Phase 1 of the re-ordering work in the church building completed in 2020. The PCC are to decide how the residual funds at 31 December are to be re-designated.

Matcher Fund represents the residual funds from two legacies bequeathed to the PCC in 2013 and 2014. These funds are designated to fund the on-going appointment of a Youth Worker.

Fabric Fund represents a maintenance provision of the church building and hall. The PCC aims to set aside £10,000 per year for ongoing maintenance plus £20,000 per year for the replacement of the church roof. During 2020 it has not been possible to set aside these funds.

The summary of all funds appears on the next page

St George's Church, East Worthing registered charity number 1131206

Notes to the Financial Report

20 Summary of funds

Fund income and expenditure and final balances are as follows:

Statement of funds

	Balances b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2020
	£	£	£	£	£
	-	-	-	-	-
Total of all endowed funds	-	-	-	-	-
Re-ordering Fund	5,814	-	(5,814)	-	-
Ashburnham Fund	60	-	-	-	60
Mothers Union Fund	626	809	(739)	(100)	596
Gift Day 2019	14,409	-	(14,409)	-	-
Youth Worker Fund	1,712	6,516	(7,988)	-	240
Other restricted Fund	500	629	(899)	100	330
Total of all restricted funds	23,121	7,954	(29,849)	-	1,226
General fund	50,762	83,293	(104,129)	-	29,926
Designated Re-ordering Fund	142,968	12,251	(138,500)	-	16,719
Designated Matcher Fund	62,764	380	(4,173)	-	58,971
Designated Fabric Fund	30,000	-	-	-	30,000
Total of all unrestricted funds	286,494	95,924	(246,802)	-	135,616
Total funds	£309,615	£103,878	£(276,651)	-	£136,842

Independent Examiner's Report to the Trustees of St George's Church, East Worthing

I report to the charity trustees on my examination of the accounts of St George's Church, East Worthing (the charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robin Evans BA FCA CTA

Amelia House
Crescent Road
Worthing
West Sussex
BN11 1QR

Dated:11/5/2021.