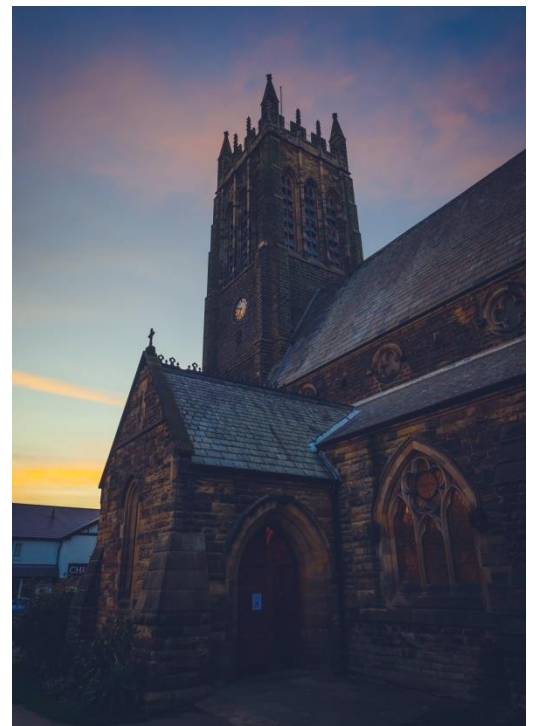




# **Saltburn Parochial Church Council**

## **Emmanuel Church**

### **Annual Report 2021**



THE CHURCH  
OF ENGLAND

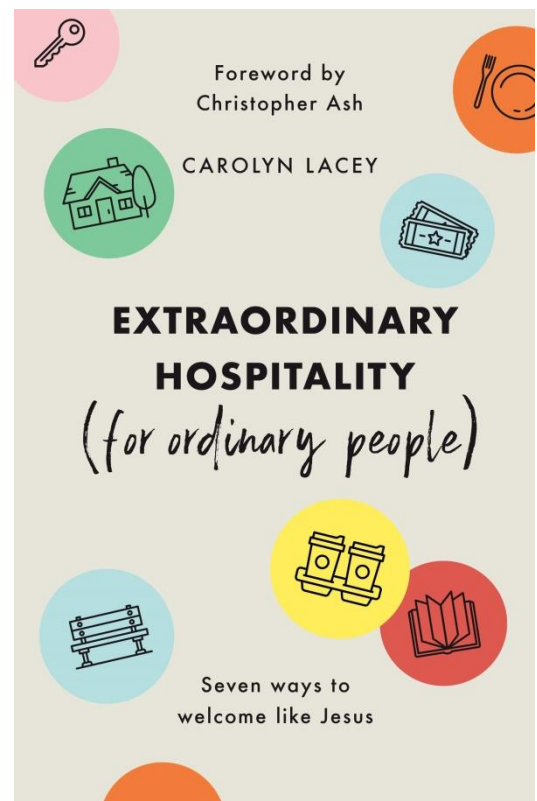
## Introduction – Revd Adam Reed (Vicar)

Welcome to the Annual Report for 2021. The Covid pandemic that brought such challenges and changes in 2020, continued to affect us throughout 2021.

### PASTORAL CARE, CONTACT, SUPPORT & THANKS

Like last year it was wonderful to see everyone pull together and serve one another during 2021. People have looked out for church members as well as their neighbours, especially during the months of lockdowns and restrictions. Connected to pastoral care was the August sermon series on '*Welcome & Hospitality*', based around Carolyn Lacey's book '*Extraordinary Hospitality*'. It proved to be immensely helpful to many, and this prayer remains particularly meaningful:

Heavenly Father,  
you have welcomed us into your kingdom  
and your heart's desire  
is to draw every human being to yourself.  
Grant us clear eyes  
to see people as you see them,  
sensitive feet to stand in their shoes,  
and warm smiles  
to welcome them in your name.  
Give us such generous hearts,  
that our church becomes  
a foretaste of heaven  
where every soul you send us  
finds their loving home  
in the community of your Son  
our Saviour Jesus Christ. Amen.



### SERVICES & MEETINGS IN CHURCH AND ON ZOOM

Church services and meetings continued on ZOOM throughout 2021. At times there was a mixed pattern on Sundays with a 9am service in church and 10.30am on ZOOM. But by the end of the year the regular Sunday pattern was established once more.

However, Morning Prayer and Night Prayer continued on ZOOM, with between 15-20 people regularly participating. The quality and regularity of these services would not have been possible without the commitment of Christine Pollard, Geoff Bland, Ian Guy, Robert & Christina Dring and John & Vanessa Pearson.

In May 2021 Thursday Evening Prayer from 5.30-6.30pm began in Emmanuel. It has been a precious hour gathering around God's Word and praying for different aspects of the church and the world using books in the '5 Things To Pray For...' series.

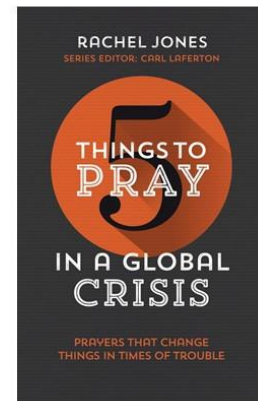
## DISCIPLESHIP & TEACHING

I have already mentioned the August sermon series, but other important times of teaching included series on '*Jesus the Source of Life – John 2-12*', '*The Holy Spirit in Ephesians*', '*Jesus' Ministry in Galilee – Luke 4-9*', and '*6 Reasons Jesus Came In His Own Words*'. I am so grateful to Julie Martin, Geoff Bland, Ian Guy, Matthew Holland & David Lester for joining me in regularly preparing talks and sermons, and leading services throughout 2021

## EVENING PRAYER

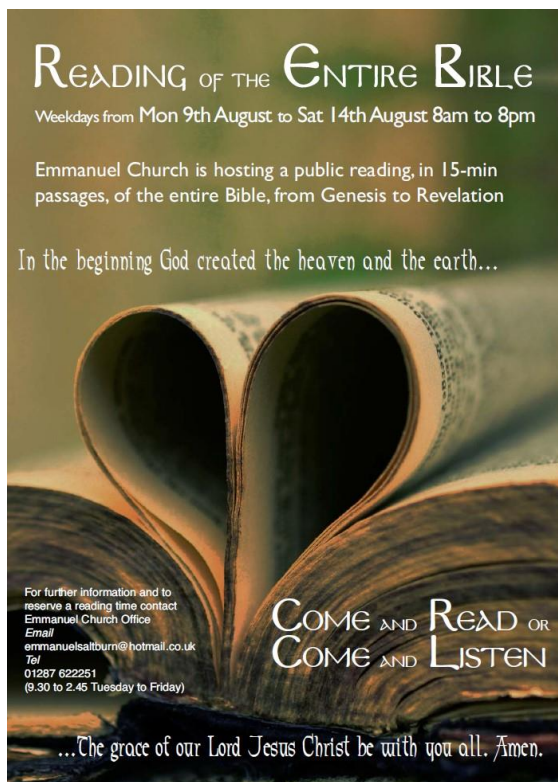
including

'5 THINGS TO PRAY FOR...'



Emmanuel Church Saltburn

Thursdays 5.30pm - 6.30pm



Likewise, I am so grateful for the ministry of the leaders of Treasure Seekers for their continued faithfulness in leading our children and young people week by week with activities and materials based on the Mustard Seeds curriculum.

One of the key highlights of 2021 was the reading of the entire Bible over the course of a week in August. There was some understandable apprehension about doing so, knowing it would be 80+ hours, but God greatly blessed the reading aloud of his word. As I wrote in my letter for September 2021, '*Two things stood out for me. Firstly, as the week of*

*reading drew to a close the church building seemed 'heavier' or 'richer' with God's presence - as though the space had been soaked in God's presence through his word! Secondly, I loved seeing so many Bibles randomly sitting open on the pews; a tangible sign that they were being read.'*

Following the reading of the entire Bible in August, it was a joy to read John's Gospel on Bible Sunday in October. My prayer and hope is that God's Word continues to become a richer presence in the lives of all church members.

## **CONCLUSION**

Last year the Annual Report included a number of stories from church members on *'My Pandemic Experience with Emmanuel Church'*. This year we return to the more familiar reports of the life of Emmanuel. So, do read on!

I would like to close by thanking in particular Richard and Linda, for their support and ministry as church wardens during 2021. Also, George & Margaret for their ministry as Treasurer and coordinator of the Church Shop, Christine our Parish Administrator, PCC members, servers, welcomers and musicians. In whatever capacity you served the Lord Jesus at Emmanuel during 2021, thank you. May you all continue to know the transforming grace and love of our Lord Jesus Christ.

*Revd Adam Reed*

## **LEADERSHIP:**

The Parochial Church Council (PCC) of Emmanuel Church has the responsibility of cooperating with the vicar in promoting, in the parish of Saltburn-by-the-Sea, the whole Mission of the Church, pastoral, evangelistic, social and ecumenical, and striving to ensure that all the Church's activities and energies promote the aims of the Church's agreed Mission statement *"To grow in the love of God, and to share it with others"*.

The PCC also has maintenance responsibilities for the fabric of the Church building on Windsor Rd, and for the adjacent Church Hall and grounds.

## **SAFEGUARDING STATEMENT:**

"Saltburn PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults)".

## **MEMBERSHIP OF THE PAROCHIAL CHURCH COUNCIL (PCC):**

Members of the PCC are either ex-officio or elected for a three-year period by the Annual Parochial Church Meeting with the exception of the Treasurer and Secretary who are elected for an annual term of office, in accordance with the Church Representation Rules.

During the year 2021, the following served as members of the PCC:

**Incumbent:** Revd Adam Reed (From June 2011)

**Churchwardens:** Mrs Linda Johnson (elected June 2019) Mr Richard Smelt (elected June 2019).

**Representatives on the Deanery Synod:** (from APCM 2020) Mrs C Pollard, Mr N Pictor (also on Diocesan Synod), Mrs A Findlay

**Elected Members:** Mr G Brignall (Treasurer)

**Elected APCM 2018:** (Until APCM 2021) Mrs L Johnson, Mrs P Passman (resigned July 2019), Mrs D Watkins

**Elected APCM 2019:** (Until APCM 2022) Ann Brignall, Allison Noel, Richard Smelt, Ross Weddell

**Elected APCM 2020:** (Until APCM 2023) Marjorie Wieland

**Elected APCM 2021:** (Until APCM 2024) Mrs M Brignall, Mrs D Wardle

## **LEADERSHIP COMMITTEES:**

### **Leadership Review of the Year:**

The full PCC met four times plus an Away Day at Wydale Hall for spiritual fellowship and business during the year. At the meetings there were regular briefings on the financial state of the church as well as reports from our Deanery and Diocesan synod representatives.

### **Standing Committee:**

This is the only Committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council. The Standing Committee is responsible for drafting the Annual Budget for approval by the PCC. It comprises the Vicar, the Churchwardens, the PCC Treasurer and one PCC Member

### **Churches Together in Saltburn:**

Three parishioners represent Emmanuel Church on the 'Churches Together in Saltburn' Committee.

## CHURCH ATTENDANCE:

The Church Electoral Roll stood at 134 members. Our usual calculation for church attendance based on average attendance has taken a different turn during the year and is from September to December as we continued to hold zoom services. The average adult attendance on a Sunday was 62 and 11 children and Tuesday saw an average of 17 adults.

The Church employs an invaluable part-time Administrator Christine Pollard. The Verger is Peter Jones, ably assisted by Betty Jones. Sue Scope is employed part time as Caretaker/Cleaner for ECHO.

## COMMUNITY GROUPS, COMINGS AND GOINGS...

The social gatherings, breakfasts, PCC, the church shop, Mothers' Union, Morning Prayer, Bible Studies, Lent Course and Home Groups are where we build **community** and grow in **discipleship**. Sadly the Ladies' Retreat and Men's Weekend Away at Lindisfarne had to be cancelled once again, but Heather Ainsley organised an overnight coach trip away for a small group in November.

Visitors continue to respond to invitations to join events and services publicised on our website: [www.emmanuelssaltburn.co.uk](http://www.emmanuelssaltburn.co.uk) and Facebook page.

**Rainbows, Brownies & Guides** comprising approximately 60 children, made use of the Church Hall on Wednesday evenings.

A **Seated Exercise Class** returned and met each Tuesday morning attended by a mixed age group from the town as well as Zumba Gold on a Monday evening.

The **Mothers' Union** resumed meetings in the church to allow for social distancing. Please see separate report.

The **U3A** returned in 2021 to use ECHO regularly for committee meetings and classes including: poetry, play reading, creative writing; French; singing for pleasure; music appreciation; card craft; Spanish, craft and sewing although some groups did not return following the lifting of restrictions.

Other community groups such as the Saltburn Diving Club, Saltburn Allotment Association, Friday Friends, Befrienders, individual small groups and businesses use ECHO for various meetings and training sessions throughout the year.



Denise and Ken Marshall decided to retire from organising the **Table Top and Collectors' Fairs** which were always popular and very well supported by the community and contributed hugely to our fundraising over the years. We may look at organising one off fundraising events in the future.

Our **ArtSpace exhibition area** was used for one exhibition this year. The exhibitions always attract many visitors to the church enabling us to express our journey of faith to the wider community.



Due to the Pandemic **Open Church** did not resume in 2021. Hopefully, we will be able to return to opening the church building when volunteers are available.

Members of the church continued to be involved in the work of **Doorways** along with members of other Churches in the town. Doorways relocated into the Huntcliffe Room in ECHO and as John and Vanessa Pearson retired a new project worker Neil Harris took over the role in June. Please see separate report.

We held our **Christingle** service which encouraged families attending the local primary school to support the **Children's Society**.

Our monthly page **Spirit Matters** in Talk of the Town reached every home in the town and across the world via their website.

The **Emerald Street Knitters** met a few times at the Bandstand but due to Covid haven't met indoors but they continue knitting and crocheting and keeping in touch via social media. The group have contributed to the exhibitions in church and made items to be sold in ECHO and have raised a great deal in support of the work of the church.

## REPORTS

### Aroma:

The Women's Breakfast was suspended in March 2020 and restarted in October 2021 under the banner of Aroma-the Aroma of Christ. The format changed so the venue moved from the Orangery to ECHO and to a later time of 10 to 11.30 am. However, the core elements of Coffee, Croissants, Chat, Thought For The Day and Closing Prayer, remained the same.

Since restarting, there have been a number of musical contributions from local singers and there have been talks from Rubies, the charity for teenage girls, and from Neil Harris of Doorways.

Although not a fund raising event, donations were made to both Rubies, and to the Homeless Cafe in Middlesbrough.

Since restarting numbers have remained at the 45 to 50 level.

*Angela Smelt on behalf of the Aroma Team*

### **Arts Ministry:**

In 2021 an exhibition called 'Chapter & Verse' was coordinated by the Art Team to coincide with the reading of the entire Bible.

Contributions were invited from local groups and the wider community as well as from church members and we had a great response. As always there was a wonderful diverse interpretation of the theme in a wide range of media providing a joyous celebration of our God-given creativity which was enjoyed by church members and visitors.

*Christine Pollard on behalf of the Art Team*

### **Buildings Fabric Report:**

Given ECHO was closed for much of 2021 and the Church was on limited openings, there was little expenditure throughout the year. Apart from a boiler service, some work to repair the North Aisle carpet and the completion of the external repainting of ECHO (following the internal redecoration in 2020) there was no other expenditure.

However significant challenges remain in respect of the Church, with planned expenditure of up to £40,000 to repair the North and South Rose Windows, and subject to an insurance claim, major expenditure to repair the Lady Chapel roof.

As a result of these essential repairs, it is likely the other expenditure on replacing the North and South Doors will have to be put on hold.

*Richard Smelt on behalf of the Fabric Committee*

### **Children & Young People:**

**Treasure Seekers** runs on three Sundays each month with the occasional 5th Sunday. We are able to split into two age groups which we believe helps the young people. We aim to get at least 40 mins with the children - usually starting with a game together. We have committed leaders and helpers, but there is a lot of



juggling around of those people each month to provide a safe environment.; hence our constant request for more helpers/leaders, to make our offering more sustainable and improved.

We are an extended family and we would love to have more opportunities for the children to get to know each other, for their friends to join in and to think about getting away together. This minimum sustainable position should be a major focus of the PCC.

*Rob Noel on behalf of the Children's Ministry Team*

### **Church Charity Shop:**

There have been changes at the shop due mainly to the Covid 19 pandemic. When restrictions were lifted the shop opened for two days a week gradually moving to three days. After a third lockdown in early 2021 the shop re-opened in April with Covid regulations in place. In May, opening times increased to four days with Monday mornings open for donations only.



A number of people have not been able to return as volunteers for various reasons and we would like to acknowledge all the help and support they have given over many years. We have been fortunate in welcoming new volunteers to the team.

We have continued to support the Great North Air Ambulance and are very grateful to Helen and Mike from Guisborough church who collect and store the bags ready for the GNAA to collect.

In this difficult time the shop with the help of grants has still been able to make a valuable contribution of £43,356 to the church finances.

*Margaret Brignall on behalf of the Shop team.*



### **Doorways:**

Saltburn Christian Projects Annual report is available at our website [www.door-ways.co.uk](http://www.door-ways.co.uk)

Doorways has gone from strength to strength as the Covid restrictions have come to an end.

John and Vanessa Pearson retired in July 21 after several years commitment to Doorways and Neil Harris joined as Project Leader in June 21.

Having been blessed with five years funding from National Lottery, our emotional support work now takes place in Freebrough Academy, Huntcliff School and Sacred Heart School. We are also delivering support workshops in schools. Our next step is to develop an after school drop in at ECHO.

*Neil Harris DoorWays*

### **Men's Breakfast:**

We meet in Signals cafe in the upper room on the first Saturday of each month. Forty minutes of chatting, actively mixing and eating. We have 10-15 minutes group discussion, concerns and what's-on and 15-20 minutes praying together.

It would be good to get to know more men in the area - St Thomas' or other churches perhaps and of course we want this to be a chance to make connections with anyone recognising their need of real hope, truth and love in Jesus Christ.

*Rob Noel on behalf of the Men's Breakfast*

### **Finance:**

Our finances at the end of 2021 were still quite sound. The income from donors increased to £78,313 due to some increase in giving and to furlough grants received during the Covid 19 pandemic. This enabled us to maintain our freewill offering to the Diocese of £62,000 and pay the salaries of the administrator and hall caretaker/cleaner. Net proceeds from the shop increased to £43,356 again due to the support of grants totalling £12,069 this being approximately 30% of the total income and emphasising the vital role of the shop in the life of the church.

To maintain and administer the church during 2021 it cost approximately £2,764 per week. Unfortunately, due to Covid restrictions it was not possible to hold fundraising events.

Charitable donations included Barnabas Fund £1,250, Joshua Orphan and Community Care £1,250, Bible Society £500, Revd Adam Young (OMF) £1,000, Doorways £1,000, Alvin Davies (Christian Vision for Men) £600, Rainbow Centre £500, Speak Life UK £500, Rubies £500 and others totalling £1,208.

*George Brignall ( Treasurer)*

### **Guisborough Deanery Synod:**

The Deanery Synod is one of the levels of the Church of England's (C of E) Synodical structure which comprises: The General Synod; Diocesan Synods; Deanery Synods; PCCs.

The first meeting was in June. (There had been a lack of Deanery Synod meetings as a result of Covid. The previous meeting had been in February 2020). In the June Synod, the officers and a new Deanery Leadership Team (DLT) were appointed. There is a new Area Dean: Ed Evans. Unfortunately, the Deanery Financial Advisor has resigned and there is a vacancy for this post. There was also an introductory video about “Living Christ’s Story” - the new vision for the York Diocese.

In July there was an open meeting with Bishop Paul & Archdeacon Amanda on “Living Christ’s Story”. In the September Synod there was feedback from the “Living Christ’s Story” meeting. There was also a discussion about an “eco-church survey”.

The issue of supporting safeguarding reps was discussed at the June and September meetings. The Area Dean updated the Synod on various matters including pastoral reorganisations, vacancies, appointments, etc.

There were elections for the Diocesan Synod. There are currently both clergy and lay vacancies.

*Norman Pictor, Deanery & Diocesan Synod representative*

### **Home Groups:**

During this second year of the Pandemic, home groups continued to operate in adapted ways. Most have remained as they were during 2020 and have used zoom to meet virtually. Other social media such as WhatsApp have also allowed ongoing group discussions and prayer. Phone calls and social meeting between members as allowed by constantly changing restrictions kept us going. Some groups have even enjoyed some normal meetings in homes occasionally when the situation allowed. There have been new members join groups which is always a joy. Most of us are longing to be able to resume normal meetings and hope to do so soon. However, whether virtual or face to face, the enjoyment of discussing themes from the bible or Christian books and praying together and for each other is precious. Anyone who would like to join a group is welcome. Just let us know and we'll arrange it.



*Mark and Judith Marsden Home Group Co-ordinators*



**Messy Church** is Church – but not as we know it! Having fun, welcoming, creative, and for all ages. It’s about family, faith and sharing food. We follow the resources provided by BRF (Bible Reading Fellowship). There are 3705 Messy Churches in over 30 countries.

The service is held in ECHO, on the 4<sup>th</sup> Friday of each month from 5 until 7pm.

There are four sections: Welcome – Activities – Celebration – Food. The welcome will include a simple activity (ice breaker) while people gather, an opening prayer and bible reading to set the theme. Each month there is a wide range of activities (painting and creating) exploring the theme and sharing thoughts and ideas. The celebration presents a simple drama or story relating to the theme, followed by songs. Food is prepared in the kitchen and served after the celebration. Tables are arranged as one large table so that people are together and can talk. Meal cards are provided with some theme related conversation starters. People take home with them, the things they have created, new learning and friendship.

A thirteen strong Messy team consists of, five married couples and three other helpers. Each volunteer takes responsibility for their own section and all help in serving the food. It is a great joy to see how it all comes together.

Our first Messy Church was in December celebrating the story of the birth of a saviour. January explored the story of the lost coin. February looked at injustice in our world through 1 Kings 21. March was the parable of the mustard seed. April is set to be centred round loving service and the story of the man who built a house on rock.

The numbers have varied but have included people just coming in after seeing the poster or banner outside church, these are people who are not familiar with church services and who expressed a feeling of welcome and togetherness. An average count can vary between eight and twenty (excluding the Messy team).

Vanessa & John Pearson Messy Church coordinator

### **Mothers' Union:**

In 2020, we met in January for an Epiphany Service, February for the AGM and in March, Margaret Bennett was our speaker, just before lockdown started. What a strange year that was with all our plans cancelled.



2021 followed a similar way, with no MU Meetings until October, when we finally managed to meet in Church. Jennifer Finel brought the MU Literature Stall with Diaries and Christmas cards for sale.

In November, we met in Church again, and used the World Day of Prayer Service for Vanuatu, which had been cancelled in March.

Revd Adam Reed took an Advent Service in December, with hymns played by Elizabeth Lester. Our new Treasurer, Steph Hanczik gave out the Subscription envelopes, to be collected in January.

We continue to plan for 2022 hoping that we can now continue to meet on a more regular basis. We have 14 members and hope to return to meeting in the Jubilee Room in the near future. New members are always welcome, but all are invited to any of our meetings.

*Audrey Norris on behalf of the MU*

### **Music:**

My tenure as 1045 music team leader only began at the very end of 2021 and was inspired by the very encouraging contributions and challenges mentioned in discussion at the PCC away day at Wydale Hall. Existing team members and previous leaders were very supportive in helping me put together guidelines for team members and leaders as well as those for myself. Emmanuel is gifted not just with people who have musical and technical ability but also by a growing number who share a passion to encounter God through music as part of their daily worship. The 1045 music team has been very blessed to see the response as we began to work together in December and then into the new year. Please join us in praying for an increased awareness of the importance of declaring the glory and splendour of our God through music in 2022.

*John Grummitt on behalf of the 10.45 Music Team*

A small team of musicians have played at the Tuesday communion service which has been much appreciated by the congregation. The 9am Sunday service has been blessed throughout the year since services began again with a regular rota of musicians offering more traditional hymns and songs for our musical worship in church.

### **Open the Book:**

Open the Book is a programme which comes within the Bible Society. It enables stories from the bible to be presented in primary schools by teams of volunteers from local churches. There are thousands of teams in the UK.



At Emmanuel there were nine regular members of the team in 2021. Our usual way of operating would have been to take assembly each Wednesday morning at Saltburn Primary School. There is sufficient material for three years of weekly assemblies. One person introduces the story which is then presented by members



of the team taking roles, with a narrator doing the majority of the storytelling. The story concludes with a practical application and the session finishes with a song.

Of course we have not been able to follow our normal pattern in 2021. At the start of the year schools were in lockdown and when they reopened there were bubbles, social distancing and restrictions on visitors which affected what we were able to do. It is encouraging to report that the school wanted us to do what we could. In the summer term we recorded some presentations which were sent to the school on USB pens to be shown by teachers within the class bubbles. In the autumn term we were able to return to the school but to allow for social distancing only one year group was allowed to attend assembly each week. The assembly was videoed, repeated the following week for a different year group and the other classes watched the presentation on screen in their classrooms. Thanks are due to John Pearson whose editing skills made this possible.

The members of the team regard it as a great privilege to be able to take these stories into school. There are good relationships with the staff who are welcoming and appreciative. Most importantly the children enjoy and respond to the stories and songs and are keen to participate when there are roles for “extras”, which there are most weeks.

Arising from our Open the Book connections we were invited to attend to a class to talk to the children about harvest festival.

*Mike Sivewright on behalf of the OTB Team*

### **Prayer Ministry:**

Due to volunteer numbers, prayer ministry has not been available at Sunday services. If you need prayer for physical or inner healing, or anything else that concerns you, please text or phone Ian Guy on 07472 700 750.



### **PrayerWays & Prayer Chain:**

PrayerWays has not resumed since the pandemic, please pray about ways in which we may be able to continue this ministry in our community.

The Prayer Chain has continued to be an enormous blessing to our church family, their families, friends and requests from the community. God our Father answers prayer, and it is a privilege to be able pray for people.



## **Psalms & Stretches:**



Psalms and Stretches is a moving meditation to the words of the Psalms. There are prayers, reflections, meditation and sequences of moves put to the words of the Psalms. Mainly it is done on a mat, with an appropriate warm up and cool down.

I trained for Psalms and Stretches during lockdown, then started online classes, then, when able to, classes have taken place at ECHO, every 4th Saturday morning of each month. Despite having to cancel some classes due to an injury, numbers and outreach seem to grow.

There is a real mix in ages and abilities, I have deliberately made sure people can attend even if they can only participate on a chair. People come from both Churches, my own classes and the wider community. As the training was funded by an anonymous person, I strongly believe this is God led and belongs to the Church. As well as running this regular class, I am very open to responding to requests for home groups, prayer days, retreats, etc if my diary allows it.

On a personal note, this is for me a wonderful way to serve the Church, this feels familiar and comfortable (I am a dance coach by profession) but also interesting and challenging. It is also a very profound way of growing in faith with others.

*Estelle Reed*

## **The Man Cave:**

The purpose of the Man Cave is to have a meeting place for a social and activity group for men in Saltburn and surrounding areas. We want to build a community through ongoing fellowship, support and just putting the world right!!!.

The group meets weekly at ECHO Hall with the emphasis on fun and friendship. Activities include table games, table tennis, snooker, cards, scrabble and quizzes. There are also occasional outings. Tea and biscuits supplied.

When anyone new comes, they are welcomed straightaway, and offered the chance to participate in any activities that are available. All this is achieved without being too 'in your face'. If you need space, you will get it. Here is a place where you're valued as a person, where your opinions count, you feel more than just someone who is isolated or lonely.

The vision for The Man Cave group is to make friends, feel safe and listened to and have fun and maybe try something new.

Since opening again following all the lockdown restrictions our Team has been depleted by the leaving of our colleague Paul Halliday, leaving myself and Terry Dickenson to manage the admin. Fortunately our members have taken up the ownership of the Drop In and all taking part in setting up, making coffee and any chores that need doing. (Good practice for them when they get home he he).

We are averaging an attendance of about nine men a week, but we have twenty men on the books. Fears of Covid in the elderly age bracket has taken its toll on attendance.

The outreach of the Man Cave has already had effects in the community, with Redcar and Cleveland Council donating £200 to support us with further projects.

The group meets weekly each Thursday from 1:30 - 4:30pm and there is wheelchair access and accessible toilet facilities.

**For All Our Men; come as you are and just be yourselves, drop in any time between the above opening times.**

*Joe Murphy on behalf of the Man Cave Team*

### **Tiny Tots Family Drop-In:**

The Family Drop In is a community parent, baby and toddler group, from the age of 0 -3yrs old. Every Wednesday during term time from 1pm to 3pm.

**TINY TOTS  
FAMILY DROP IN**

The aim is for families to come together, allow their children to play in a clean and safe environment while their carers have a hot drink, make new friends and offer support to one another. At present we have from 15 - 20 children on a regular basis. As a group of volunteers, we pray before the children come in and give this time to God. We don't preach about God, but build relationships and show them love and acceptance, although they are aware we are Christians. Adam often pops in to say hello and is very supportive of our group and has read Christmas and Easter stories with the children. This has been very well received by their parents.

I would like to say a big thank you for our regular volunteers, Julie Martin, Angela Smelt, Chris Bland and Donna for all their help and support. Also helping to put toys out and put back are several mums and dads, who we really appreciate and they have felt some ownership of the Drop In too.

*Barbara Murphy on behalf of the Family Drop In Team*

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds			Restricted Funds	Total Funds	
	Note	General £	Boiler £	Millennium £	Town clock £	2021 £	2020 £
<b>INCOMING RESOURCES</b>							
Voluntary income							
Income from donors	2a	78,313	-	-	-	78,313	73,360
Other voluntary income	2b	-	-	-	-	-	510
Total		<u>78,313</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>78,313</u>	<u>73,870</u>
Activities for generating funds							
Income from church activities	2c	1,903	-	-	-	1,903	1,258
Income from trading activities	2d	67,051	-	-	-	67,051	48,765
Total		<u>68,954</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>68,954</u>	<u>50,023</u>
Other non-recurring receipts	2e	169	-	-	-	169	-
Interest on bank deposits		22	-	7	-	29	229
<b>Total incoming resources</b>		<u><b>147,458</b></u>	<u><b>-</b></u>	<u><b>7</b></u>	<u><b>-</b></u>	<u><b>147,465</b></u>	<u><b>124,122</b></u>
<b>RESOURCES USED</b>							
Charitable activities							
Activities relating directly to the work of the Church	3a	96,778	-	-	-	96,778	100,303
Grants	3b	8,308	-	-	-	8,308	5,061
Church management and admin.	3c	22,397	-	-	-	22,397	22,178
Total		<u>127,483</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>127,483</u>	<u>127,542</u>
Fundraising trading	3d	8,604	-	-	-	8,604	9,990
Costs of generating voluntary income	3e	82	-	-	-	82	102
Depreciation of fixed assets	5	7,554	-	-	-	7,554	7,554
<b>Total resources used</b>		<u><b>143,723</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>143,723</b></u>	<u><b>145,188</b></u>
<b>Net incoming/(outgoing) resources</b>		<b>3,735</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>3,742</b>	<b>(21,066)</b>
Balances brought forward at 1 January 2021		372,872	756	12,147	575	386,350	
Boiler fund merged with General Fund		756	(756)	-	-	-	
<b>Balances carried forward at 31 December 2021</b>		<u><b>377,363</b></u>	<u><b>-</b></u>	<u><b>12,154</b></u>	<u><b>575</b></u>	<u><b>390,092</b></u>	

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## BALANCE SHEET AT 31 DECEMBER 2021

	<u>Note</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>
<b>Fixed Assets</b>	<b>5</b>	<b>302144</b>	<b>309,698</b>
<b>Current Assets</b>			
Debtors	<b>6</b>	10,132	9,392
Cash at bank and in hand	<b>7</b>	79,925	67,260
<b>Total current assets</b>		<u><b>90,057</b></u>	<u><b>76,652</b></u>
<b>Liabilities</b>			
<b>payable in 1 to 5 years</b>	<b>8</b>	<b>2,109</b>	-
<b>NET ASSETS</b>	<b>8</b>	<u><b>390,092</b></u>	<u><b>386,350</b></u>
 <b>Funds</b>			
<i>Unrestricted</i>			
General		377,363	372,872
Boiler		-	756
Millennium		12,154	12,147
<i>Restricted</i>			
Town clock		575	575
<b>TOTAL FUNDS</b>	<b>7</b>	<u><b>390,092</b></u>	<u><b>386,350</b></u>

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021

### Note

#### 1 ACCOUNTING POLICIES

The financial statements have been prepared, on the accruals basis, in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the latest Charities SORP.

The financial statements have been prepared under the historical cost convention.

#### Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those which have initially been given to the PCC for a particular purpose. For these accounts, the Millennium Fund has been reclassified as unrestricted because the PCC is able to choose the purpose for which it is to be used. Endowment funds arise when money is given with the specific instruction that only the income may be spent, the initial capital sum remaining intact. There are no endowment funds recognised in these accounts.

These accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### Incoming Resources

*Voluntary income and capital sources.*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the church shop, antique fairs and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

*Other ordinary income.*

Rental income from the letting of church premises is recognised when the rental is due.

*Income from investments.*

Interest is accounted for when receivable. All interest is received gross, without deduction of Income Tax.

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021

### Note 1 (continued)

#### Resources Used

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### *Activities directly relating to the work of the Church.*

The diocesan freewill offering is accounted for when paid.

#### Fixed Assets

##### *Consecrated land and buildings and movable church furnishings.*

Consecrated and beneficed property is excluded from the accounts by sections 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

##### *Other land and buildings*

Extensions and refurbishment of the church hall are included in these accounts as a fixed asset at cost less a depreciation charge of 2% per annum, intended to write off the value of the works over their estimated useful life ( see note 5).

##### *Other fixtures, fittings and office equipment*

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

#### Current assets and liabilities

Debtors include amounts owing to the PCC at the balance sheet date in respect of fees, rents or other income, less provision for amounts that may prove uncollectable.

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.



**PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN**

Note	Unrestricted Funds			Restricted Funds	Total Funds	
	General £	Boiler	Millennium £	Town Clock £	2021 £	2020 £
<b>INCOMING RESOURCES</b>						
<b>2a Income from donors</b>						
Planned giving						
Gift Aid bankers orders	31,640	-	-	-	31,640	28,735
Gift Aid envelopes	6,243	-	-	-	6,243	8,064
Income tax recovered	9,990	-	-	-	9,990	9,795
Non Gift Aid envelopes	3,773	-	-	-	3,773	5,398
Other planned giving	5,558	-	-	-	5,558	1,550
Cash collections	3,010	-	-	-	3,010	2,055
Grants/legacy	14,317	-	-	-	14,317	13,717
Donations for Church buildings	-	-	-	-	-	2,165
Sundry donations	3,782	-	-	-	3,782	1,881
<b>Total</b>	<b>78,313</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>78,313</b>	<b>73,360</b>
<b>2b Other voluntary income</b>						
Table top sales	-	-	-	-	-	-
Social events / 150th	-	-	-	-	-	510
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>510</b>
<b>2c Income from Church activities</b>						
Church fees	1,903	-	-	-	1,903	1,258
<b>Total</b>	<b>1,903</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,903</b>	<b>1,258</b>
<b>2d Income from trading activities for raising funds</b>						
Church shop sales	39,891	-	-	-	39,891	30,109
Church shop support grants	12,069	-	-	-	12,069	11,334
Church hall	14,937	-	-	-	14,937	7,158
Photocopying	154	-	-	-	154	164
<b>Total</b>	<b>67,051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>67,051</b>	<b>48,765</b>
<b>2e Non-recurring receipts</b>						
Insurance claims	-	-	-	-	-	-
VAT recovered	-	-	-	-	-	-
Bank loyalty bonus	169	-	-	-	169	-
<b>Total</b>	<b>169</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>169</b>	<b>-</b>
<b>RESOURCES USED</b>						
<b>3a Activities directly relating to the work of the Church</b>						
Ministry: Diocesan freewill offering	62,000	-	-	-	62,000	62,000
Parsonage cost	439	-	-	-	439	446
Upkeep of services	267	-	-	-	267	180
Church heat, light, insurance, rates	9,188	-	-	-	9,188	7,209
Church repairs, maintenance and equipment	1,903	-	-	-	1,903	1,403
Grounds	260	-	-	-	260	295
Parish working expenses	1,544	-	-	-	1,544	1,447
Children and youth work	100	-	-	-	100	205
Training	-	-	-	-	-	-
Choir and music	848	-	-	-	848	746
Mission	1,965	-	-	-	1,965	2,130
Resources	473	-	-	-	473	793
Refreshments	56	-	-	-	56	172
Church hall heat, light, insurance, rates	4,547	-	-	-	4,547	6,120
Church hall repairs, maintenance and equipment	12,488	-	-	-	12,488	13,988
Professional fees for church buildings	700	-	-	-	700	3,169
<b>Total</b>	<b>96,778</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,778</b>	<b>100,303</b>
<b>3b Grants</b>						
Church overseas						
- Missionary societies	4,000	-	-	-	4,000	1,400
- Relief and development agencies	-	-	-	-	-	500
Home missions and other Church societies	3,190	-	-	-	3,190	2,680
Other charitable societies	1,118	-	-	-	1,118	481
<b>Total</b>	<b>8,308</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,308</b>	<b>5,061</b>

**PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN**

Note	Unrestricted Funds			Restricted Funds	Total Funds	
	General	Boiler	Millennium	Town Clock	2021	2020
	£	£	£	£	£	£
<b>RESOURCES USED</b>						
<b>3c Church management and administration</b>						
Office equipment	1,381	-	-	-	1,381	1,575
Postage, stationery, telephone and bank charges	1,034	-	-	-	1,034	1,284
Staff costs	19,982	-	-	-	19,982	19,319
<b>Total</b>	<b>22,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,397</b>	<b>22,178</b>
<b>3d Fundraising trading</b>						
<b>Church shop</b>	<b>8,604</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,604</b>	<b>9,990</b>
The net profit from the shop's activities for the year was £43,356 (2020 £31,454).						
<b>3e Costs of generating voluntary income</b>						
<b>Stewardship envelopes</b>	<b>82</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>82</b>	<b>102</b>
<b>4 Remuneration and benefits</b>						
Gross Pay					26,844	26,844
National Insurance					-	-
Pension contributions (note 9)					1,460	1,460
					<b>28,304</b>	<b>28,304</b>
The average number of employees during the year was 2 (2020 - 2). One (2020 - 1) employee was also a member of the PCC and received a total of £19,984 (2020 £19,984) in remuneration from the Council (salary £18,524, pension contributions £1,460).						
<b>5 Fixed Assets</b>						
<b>Freehold land and buildings</b>						
Cost at 1st January 2021	377,683	-	-	-	377,683	
Additions/(disposals)	-	-	-	-	-	
Cost at 31st December 2021	<b>377,683</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>377,683</b>	
Depreciation at 1st January 2021	67,985	-	-	-	67,985	
Depreciation charge for the year	7,554	-	-	-	7,554	
Depreciation at 31st December 2021	<b>75,539</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,539</b>	
Net book value at 1st January 2021	309,698	-	-	-	309,698	
Net book value at 31st December 2021	<b>302,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>302,144</b>	
<b>6 Debtors</b>						
Funeral fees	237				237	-
Income Tax recoverable on Gift Aid	9,895	-	-	-	9,895	9,392
<b>Total</b>	<b>10,132</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,132</b>	<b>9,392</b>
<b>7 Cash at bank and in hand</b>						
General fund at bank	24,905	-	-	575	25,480	12,844
Cash in hand	100	-	-	-	100	100
General fund at CBF	42,191	-	-	-	42,191	41,413
Millenium fund at CBF	-	-	12,154	-	12,154	12,147
Boiler fund at CBF	-	-	-	-	-	756
<b>Total</b>	<b>67,196</b>	<b>-</b>	<b>12,154</b>	<b>575</b>	<b>79,925</b>	<b>67,260</b>
<b>8 Analysis of net assets by fund</b>						
<b>Fixed Assets</b>	<b>302,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>302,144</b>	<b>309,698</b>
Debtors	10,132	-	-	-	10,132	9,392
Cash at bank and in hand	67,196	-	12,154	575	79,925	67,260
<b>Total current assets</b>	<b>77,328</b>	<b>-</b>	<b>12,154</b>	<b>575</b>	<b>90,057</b>	<b>76,652</b>
<b>Liabilities payable in 1-5 years</b>						
Gas accrual	<b>2,109</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,109</b>	<b>-</b>
<b>Total net assets</b>	<b>377,363</b>	<b>-</b>	<b>12,154</b>	<b>575</b>	<b>390,092</b>	<b>386,350</b>

## PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

### FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021

#### Note 9

Saltburn PCC participates in the Pension Builder Scheme section of CWPf for lay staff. CWPf is administered by the Church of England Pensions Board, which holds the CWPf assets separately from those of the Employer and other participating employers.

CWPf has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
  - a. a deferred annuity section known as Pension Builder Classic, and,
  - b. a cash balance section known as Pension Builder 2014.

#### **Pension Builder Scheme**

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

**Pension Builder Classic** provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

**Pension Builder 2014** is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2021: £1,460, 2020: £1,460).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the PCC could become responsible for paying a share of the failed employer's pension liabilities.

**PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN**  
**FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021**

**INDEPENDENT EXAMINER'S REPORT TO THE PCC**

This report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 1 to 7, is in respect of an examination carried out under section 145 of the Charities Act 2011.

**Respective responsibilities of trustees and the examiner**

As members of the PCC, you are responsible for the preparation of the accounts; you consider that and audit is not required for this year (under s.144(2) of the Charities Act 2011 ("the Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act,
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the Act, and
- state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*P G Fleck*

Peter Fleck MA  
Hawthorn House, Albion Terrace  
Salisbury. 2<sup>nd</sup> March 2022

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds			Restricted Funds	Total Funds	
	Note	General £	Boiler £	Millennium £	Town clock £	2021 £	2020 £
<b>INCOMING RESOURCES</b>							
Voluntary income							
Income from donors	2a	78,313	-	-	-	78,313	73,360
Other voluntary income	2b	-	-	-	-	-	510
Total		<u>78,313</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>78,313</u>	<u>73,870</u>
Activities for generating funds							
Income from church activities	2c	1,903	-	-	-	1,903	1,258
Income from trading activities	2d	67,051	-	-	-	67,051	48,765
Total		<u>68,954</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>68,954</u>	<u>50,023</u>
Other non-recurring receipts	2e	169	-	-	-	169	-
Interest on bank deposits		22	-	7	-	29	229
<b>Total incoming resources</b>		<u><b>147,458</b></u>	<u><b>-</b></u>	<u><b>7</b></u>	<u><b>-</b></u>	<u><b>147,465</b></u>	<u><b>124,122</b></u>
<b>RESOURCES USED</b>							
Charitable activities							
Activities relating directly to the work of the Church	3a	96,778	-	-	-	96,778	100,303
Grants	3b	8,308	-	-	-	8,308	5,061
Church management and admin.	3c	22,397	-	-	-	22,397	22,178
Total		<u>127,483</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>127,483</u>	<u>127,542</u>
Fundraising trading	3d	8,604	-	-	-	8,604	9,990
Costs of generating voluntary income	3e	82	-	-	-	82	102
Depreciation of fixed assets	5	7,554	-	-	-	7,554	7,554
<b>Total resources used</b>		<u><b>143,723</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>143,723</b></u>	<u><b>145,188</b></u>
<b>Net incoming/(outgoing) resources</b>		<b>3,735</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>3,742</b>	<b>(21,066)</b>
Balances brought forward at 1 January 2021		372,872	756	12,147	575	386,350	
Boiler fund merged with General Fund		756	(756)	-	-	-	
<b>Balances carried forward at 31 December 2021</b>		<u><b>377,363</b></u>	<u><b>-</b></u>	<u><b>12,154</b></u>	<u><b>575</b></u>	<u><b>390,092</b></u>	

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## BALANCE SHEET AT 31 DECEMBER 2021

	<u>Note</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>
<b>Fixed Assets</b>	<b>5</b>	<b>302144</b>	<b>309,698</b>
<b>Current Assets</b>			
Debtors	<b>6</b>	10,132	9,392
Cash at bank and in hand	<b>7</b>	79,925	67,260
<b>Total current assets</b>		<u><b>90,057</b></u>	<u><b>76,652</b></u>
<b>Liabilities</b>			
<b>payable in 1 to 5 years</b>	<b>8</b>	<b>2,109</b>	-
<b>NET ASSETS</b>	<b>8</b>	<u><b>390,092</b></u>	<u><b>386,350</b></u>
 <b>Funds</b>			
<i>Unrestricted</i>			
General		377,363	372,872
Boiler		-	756
Millennium		12,154	12,147
<i>Restricted</i>			
Town clock		575	575
<b>TOTAL FUNDS</b>	<b>7</b>	<u><b>390,092</b></u>	<u><b>386,350</b></u>



**PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN**  
**FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021**

**Note**

**1 ACCOUNTING POLICIES**

The financial statements have been prepared, on the accruals basis, in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the latest Charities SORP.

The financial statements have been prepared under the historical cost convention.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those which have initially been given to the PCC for a particular purpose. For these accounts, the Millennium Fund has been reclassified as unrestricted because the PCC is able to choose the purpose for which it is to be used. Endowment funds arise when money is given with the specific instruction that only the income may be spent, the initial capital sum remaining intact. There are no endowment funds recognised in these accounts.

These accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

*Voluntary income and capital sources.*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the church shop, antique fairs and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

*Other ordinary income.*

Rental income from the letting of church premises is recognised when the rental is due.

*Income from investments.*

Interest is accounted for when receivable. All interest is received gross, without deduction of Income Tax.

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

## FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021

### Note 1 (continued)

#### Resources Used

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### *Activities directly relating to the work of the Church.*

The diocesan freewill offering is accounted for when paid.

#### Fixed Assets

##### *Consecrated land and buildings and movable church furnishings.*

Consecrated and beneficed property is excluded from the accounts by sections 10(2)(a) and (c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

##### *Other land and buildings*

Extensions and refurbishment of the church hall are included in these accounts as a fixed asset at cost less a depreciation charge of 2% per annum, intended to write off the value of the works over their estimated useful life ( see note 5).

##### *Other fixtures, fittings and office equipment*

Equipment used within the church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

#### Current assets and liabilities

Debtors include amounts owing to the PCC at the balance sheet date in respect of fees, rents or other income, less provision for amounts that may prove uncollectable.

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

# PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

Note	Unrestricted Funds			Restricted Funds	Total Funds	
	General £	Boiler	Millennium £	Town Clock £	2021 £	2020 £
<b>INCOMING RESOURCES</b>						
<b>2a Income from donors</b>						
Planned giving						
Gift Aid bankers orders	31,640	-	-	-	31,640	28,735
Gift Aid envelopes	6,243	-	-	-	6,243	8,064
Income tax recovered	9,990	-	-	-	9,990	9,795
Non Gift Aid envelopes	3,773	-	-	-	3,773	5,398
Other planned giving	5,558	-	-	-	5,558	1,550
Cash collections	3,010	-	-	-	3,010	2,055
Grants/legacy	14,317	-	-	-	14,317	13,717
Donations for Church buildings	-	-	-	-	-	2,165
Sundry donations	3,782	-	-	-	3,782	1,881
<b>Total</b>	<b>78,313</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>78,313</b>	<b>73,360</b>
<b>2b Other voluntary income</b>						
Table top sales	-	-	-	-	-	-
Social events / 150th	-	-	-	-	-	510
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>510</b>
<b>2c Income from Church activities</b>						
Church fees	1,903	-	-	-	1,903	1,258
<b>Total</b>	<b>1,903</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,903</b>	<b>1,258</b>
<b>2d Income from trading activities for raising funds</b>						
Church shop sales	39,891	-	-	-	39,891	30,109
Church shop support grants	12,069	-	-	-	12,069	11,334
Church hall	14,937	-	-	-	14,937	7,158
Photocopying	154	-	-	-	154	164
<b>Total</b>	<b>67,051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>67,051</b>	<b>48,765</b>
<b>2e Non-recurring receipts</b>						
Insurance claims	-	-	-	-	-	-
VAT recovered	-	-	-	-	-	-
Bank loyalty bonus	169	-	-	-	169	-
<b>Total</b>	<b>169</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>169</b>	<b>-</b>
<b>RESOURCES USED</b>						
<b>3a Activities directly relating to the work of the Church</b>						
Ministry: Diocesan freewill offering	62,000	-	-	-	62,000	62,000
Parsonage cost	439	-	-	-	439	446
Upkeep of services	267	-	-	-	267	180
Church heat, light, insurance, rates	9,188	-	-	-	9,188	7,209
Church repairs, maintenance and equipment	1,903	-	-	-	1,903	1,403
Grounds	260	-	-	-	260	295
Parish working expenses	1,544	-	-	-	1,544	1,447
Children and youth work	100	-	-	-	100	205
Training	-	-	-	-	-	-
Choir and music	848	-	-	-	848	746
Mission	1,965	-	-	-	1,965	2,130
Resources	473	-	-	-	473	793
Refreshments	56	-	-	-	56	172
Church hall heat, light, insurance, rates	4,547	-	-	-	4,547	6,120
Church hall repairs, maintenance and equipment	12,488	-	-	-	12,488	13,988
Professional fees for church buildings	700	-	-	-	700	3,169
<b>Total</b>	<b>96,778</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,778</b>	<b>100,303</b>
<b>3b Grants</b>						
Church overseas						
- Missionary societies	4,000	-	-	-	4,000	1,400
- Relief and development agencies	-	-	-	-	-	500
Home missions and other Church societies	3,190	-	-	-	3,190	2,680
Other charitable societies	1,118	-	-	-	1,118	481
<b>Total</b>	<b>8,308</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,308</b>	<b>5,061</b>

**PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN**

Note	Unrestricted Funds			Restricted Funds	Total Funds	
	General	Boiler	Millennium	Town Clock	2021	2020
	£	£	£	£	£	£
<b>RESOURCES USED</b>						
<b>3c Church management and administration</b>						
Office equipment	1,381	-	-	-	1,381	1,575
Postage, stationery, telephone and bank charges	1,034	-	-	-	1,034	1,284
Staff costs	19,982	-	-	-	19,982	19,319
<b>Total</b>	<b>22,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,397</b>	<b>22,178</b>
<b>3d Fundraising trading</b>						
<b>Church shop</b>	<b>8,604</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,604</b>	<b>9,990</b>
The net profit from the shop's activities for the year was £43,356 (2020 £31,454).						
<b>3e Costs of generating voluntary income</b>						
<b>Stewardship envelopes</b>	<b>82</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>82</b>	<b>102</b>
<b>4 Remuneration and benefits</b>						
Gross Pay					26,844	26,844
National Insurance					-	-
Pension contributions (note 9)					1,460	1,460
					<b>28,304</b>	<b>28,304</b>
The average number of employees during the year was 2 (2020 - 2). One (2020 - 1) employee was also a member of the PCC and received a total of £19,984 (2020 £19,984) in remuneration from the Council (salary £18,524, pension contributions £1,460).						
<b>5 Fixed Assets</b>						
<b>Freehold land and buildings</b>						
Cost at 1st January 2021	377,683	-	-	-	377,683	
Additions/(disposals)	-	-	-	-	-	
Cost at 31st December 2021	<b>377,683</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>377,683</b>	
Depreciation at 1st January 2021	67,985	-	-	-	67,985	
Depreciation charge for the year	7,554	-	-	-	7,554	
Depreciation at 31st December 2021	<b>75,539</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,539</b>	
Net book value at 1st January 2021	309,698	-	-	-	309,698	
Net book value at 31st December 2021	<b>302,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>302,144</b>	
<b>6 Debtors</b>						
Funeral fees	237				237	-
Income Tax recoverable on Gift Aid	9,895	-	-	-	9,895	9,392
<b>Total</b>	<b>10,132</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,132</b>	<b>9,392</b>
<b>7 Cash at bank and in hand</b>						
General fund at bank	24,905	-	-	575	25,480	12,844
Cash in hand	100	-	-	-	100	100
General fund at CBF	42,191	-	-	-	42,191	41,413
Millenium fund at CBF	-	-	12,154	-	12,154	12,147
Boiler fund at CBF	-	-	-	-	-	756
<b>Total</b>	<b>67,196</b>	<b>-</b>	<b>12,154</b>	<b>575</b>	<b>79,925</b>	<b>67,260</b>
<b>8 Analysis of net assets by fund</b>						
<b>Fixed Assets</b>	<b>302,144</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>302,144</b>	<b>309,698</b>
Debtors	10,132	-	-	-	10,132	9,392
Cash at bank and in hand	67,196	-	12,154	575	79,925	67,260
<b>Total current assets</b>	<b>77,328</b>	<b>-</b>	<b>12,154</b>	<b>575</b>	<b>90,057</b>	<b>76,652</b>
<b>Liabilities payable in 1-5 years</b>						
Gas accrual	<b>2,109</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,109</b>	<b>-</b>
<b>Total net assets</b>	<b>377,363</b>	<b>-</b>	<b>12,154</b>	<b>575</b>	<b>390,092</b>	<b>386,350</b>

## PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN

### FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021

#### Note 9

Saltburn PCC participates in the Pension Builder Scheme section of CWPf for lay staff. CWPf is administered by the Church of England Pensions Board, which holds the CWPf assets separately from those of the Employer and other participating employers.

CWPf has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
  - a. a deferred annuity section known as Pension Builder Classic, and,
  - b. a cash balance section known as Pension Builder 2014.

#### **Pension Builder Scheme**

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

**Pension Builder Classic** provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

**Pension Builder 2014** is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2021: £1,460, 2020: £1,460).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, the PCC could become responsible for paying a share of the failed employer's pension liabilities.

**PAROCHIAL CHURCH COUNCIL OF EMMANUEL, SALTBURN**  
**FINANCIAL STATEMENTS OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2021**

**INDEPENDENT EXAMINER'S REPORT TO THE PCC**

This report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 1 to 7, is in respect of an examination carried out under section 145 of the Charities Act 2011.

**Respective responsibilities of trustees and the examiner**

As members of the PCC, you are responsible for the preparation of the accounts; you consider that and audit is not required for this year (under s.144(2) of the Charities Act 2011 ("the Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act,
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the Act, and
- state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*P G Fleck*

Peter Fleck MA  
Hawthorn House, Albion Terrace  
Salisbury. 2<sup>nd</sup> March 2022