



Church of the Good Shepherd, Brighton

Charity Registered Number - 1131188

**Annual Report and
Financial Statements of the
Parochial Church Council**

For the year ended 31st December 2021

Vicar

The Revd. Dr Felix Mascarenhas
272 Dyke Road
BRIGHTON
BN1 5AE

Banks

Santander UK plc and Barclays Bank plc

Independent Examiner

Mr S Brentnall, FCIE
1 Meadow View Cottages
Town Littleworth
Cooksbridge
LEWES
BN8 4TH

The web site of this Church is www.goodshepherdbrighton.org.uk

Parochial Church Council of the Church of the Good Shepherd, Brighton

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Parochial Church Council of the Church of the Good Shepherd, Brighton

Annual Report for 2021

Administrative Information

The Church of the Good Shepherd is situated in Dyke Road, Brighton. It is an independent charity and a part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Incumbent, the Reverend Dr Felix Mascarenhas, at The Vicarage, 272 Dyke Road, Brighton, BN1 5AE.

During the year the following served as members of the Parochial Church Council (PCC) and as Trustees:

<i>Vicar:</i>	The Revd. Dr Felix Mascarenhas – <i>Chairman</i>	
<i>Assistant Vicar:</i>	The Revd. Dr Mathew Philip	
<i>Reader:</i>	Mr Michael Miller	
<i>Church Wardens:</i>	Mrs Sarah Thomas - <i>Vice Chairman</i> Mrs Patricia Jackson	
<i>Deputy Church Wardens:</i>	Mrs Hilary Morfitt	[retired May 2021]
	Mr Paul Cripps	[from May 2021]
	Mr Martin Cruttenden	

Representatives on the Deanery Synod:

Mr Martin Cruttenden	
Mr Errol Ganpatsingh	[from May 2021]
Ms Pauline Grimstone	
Mr Michael Miller	

Elected members:

Ms Yaa Asare	[from May 2021]
Mr Richard Aynsley-Smith	
Mrs Honor Banerjee	[retired May 2021]
Ms Jennifer Coulthard	
Mr Paul Cripps	
Mr David Foulds	[retired May 2021]
Ms Louise Hotchkiss	[from May 2021]
Mrs Marian Hughes	[from May 2021]
Mrs Pat Hunter	
Mrs Christine James	
Ms Sheena Richardson	
Mrs Sarah Thomas	
Ms Augustina Tetsola	

The following members of the PCC retired in May 2021

Mrs Honor Banerjee
Mr David Foulds
Mrs Christine James
Mrs Hilary Morfitt
Ms Sheena Richardson

The following members of the congregation were co-opted to the PCC from June 2021

Mrs Christine James
Ms Sheena Richardson

Aims and Purposes

The primary aim of the PCC of Church of the Good Shepherd (in the city of Brighton & Hove) is to promote the work of the Church of England in the parish. The national mission of the church – pastoral, evangelical, social and ecumenical – is the responsibility of the PCC and in co-operation with the incumbent, the Revd. Dr Felix Mascarenhas, uses the parish structure effectively to achieve this and in doing so it provides a benefit to the public by

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development for all who wish to benefit from what the Church offers.
- Provide practical support and care for people in the parish regardless of faith and irrespective of need and/or ability to pay.
- The promotion of Christian values and service by members of the Church, within and outside their local community, to the benefit of individuals and society as a whole.

Additional current objectives agreed by the PCC/Trustees include:

In 2021 and subsequent years, the PCC hopes to build on the initiatives undertaken in previous years in furtherance of its stated objectives. The mission action plan for 2021 includes the following –

- To continue the preliminary work for the celebration of the centenary of the establishment of the Good Shepherd during the years 2022 and 2023.
- Renew and commit additional effort to reach out to children – within and without the parish - in particular the re-starting of a Kidz Klub in autumn 2021.
- To return the traditional cycle of activities in the parish to what they were pre Covid 19 and The Good Shepherd will hope to hold its Patronal Festival in June 2021. This week-long celebration will embrace religious services, a Family Fun Day and many other activities.
- Subject to regulatory approval and funding being available it is hoped the weathervane and cockerel will be reinstated in 2021.

In working to achieve these objectives, the PCC has initiated and continued the following activities during the year

In 2021 for the second year running every aspect of church life has been impacted by the pandemic – Covid 19 – though not as extensively as in 2020 with the lockdown only lasting for the first quarter of the year. On the downside only 3 bell ringers could be found when the church re-opened and the annual Patronal Festival was cancelled for a second year however the Christmas Tree Fair/Festival did take place. The Artists Open House show restarted albeit on a reduced scale. When the church was opened social distancing rules were applied and the choir and congregational singing were reintroduced as and when allowed. During the lockdowns neither the church nor the church hall was available for hire and/or use by voluntary bodies such as the Brownies; these closures had an impact on the church's finances.

The PCC sponsored Patricia Jackson to train for the Authorised Lay Ministry. Margy Weir stepped down from leading the Pastoral Care Group and was succeeded by Bridget Westerman. The parish is very grateful to Margy Weir for her hard work over many years.

The curtailment of the use of the church in the first quarter meant that virtual services continued and even when the church re-opened, they have still been broadcast it being important for those members of the congregation

(and visitors) who cannot physically attend church. The current equipment is somewhat aged and beset by occasional technical problems and its replacement is being actively considered. Thus, continuity of worship and a sense of community has been maintained. For those who are unable to cope with the technology the Vicar and others in the congregation have kept in touch and supported and helped those concerned by more traditional methods notwithstanding the rules and regulations constraining this activity.

This outcome reflects a lot of hard and additional work by the Clergy, Reader and many members of the congregation. The parish is immensely grateful to all involved.

The use of software allowing virtual services has extended to many other aspects of church life; prayer and discussion groups have been continued and in the autumn the course 'Living in Love and Faith' was held. Meetings of the PCC, standing committee and sub-committees (when needed) have been via the internet. It should also be recorded that the Annual Meeting of Parishioners and APCM were virtual meetings (by Zoom).

The church has continued to sponsor, from its Youth Fund, two students from the Young Actors Group, who otherwise could not have participated. With the recommencement of fund raising and following a successful Christmas Fair and Silent Auction monies were raised to support three charities, British Red Cross (international), Emmaus (national) and Team Dominica (local).

When possible, during the year donated goods are taken to the local Brighton Food Bank, which is run, by Hove City Mission.

With the help of another local charity (Kidz Klub Brighton and Hove) the Good Shepherd re-started the club for young children (aged between 7 and 11) on a Friday evening in the autumn; this was only partially successful, and it was temporarily suspended until post- Christmas of the year when it will be relaunched. Given the time and resource given to this and the pandemic impact the sense of disappointment amongst the congregation at this outcome is almost tangible.

The taking of communion to parishioners – in their homes or to those residents in care homes has had to cease during the pandemic; neither has it been possible to hold carol singing sessions at several local care homes.

The hall and church facilities are offered free to charities and voluntary groups such as the Brownies and McMillan Nurses when able to in 2021.

The PCC is very grateful for the unpaid and continuing hard work of its many volunteers who are involved at every level in activities of the church – often amounting to hundreds of hours.

Achievements and Performance

Church Attendance

There are currently 124 (101 in 2020) parishioners on the Church Electoral Roll, of whom about one third are not resident within the parish boundaries. The average weekly attendance was 70 but this number increased at festivals.

Review of the year

- (i) The full PCC met four times during 2021. Committees and sub committees met between meetings and reports of their deliberations were received by the full PCC and discussed where necessary.

Attendance at PCC Meetings			
	(i)	(ii)	(iii)
The Revd. Dr Felix Mascarenhas	4	4	All committees
The Revd. Dr Philip Mathew	4	3	(a), (b), (d), (f), (i) and (k)
Mr Michael Miller	4	3	(a), (b), (i) and (k)
Ms Yaa Asare	2	1	

Mr Richard Aynsley-Smith	4	4	(a) and (c)
Mrs Honor Banerjee	2	-	
Ms Jennifer Coulthard	4	3	
Mr Paul Cripps	4	4	(b)
Mr Martin Cruttenden	4	4	(a), (b) (c) and (k)
Mrs Elizabeth Davies	4	4	(g)
Mr David Foulds	2	1	(c)
Mr Errol Ganpatsingh	2	2	(i)
Ms Pauline Grimstone	4	-	(k)
Ms Louis Hotchkiss	2	2	(k)
Mrs Marian Hughes	4	3	
Mrs Pat Hunter	4	4	(k)
Mrs Christine James	4	4	(a) (c) and (k)
Ms Patricia Jackson	4	4	(a), (d) (g) and (k)
Mrs Hilary Morfitt	2	2	(a) and (b)
Ms Sheena Richardson	4	4	(c)
Ms Augustina Tetsola	4	3	(d)
Mrs Sarah Thomas	4	4	(a), (b) (f) and (k)

Notes to Table

- (i) Maximum attendance possible
- (ii) Actual Attendance
- (iii) Membership of Sub Committees
- (a) Standing
- (b) Worship
- (c) Fabric
- (d) Safeguarding
- (e) GS Festival and Fundraising
- (f) Mission, Outreach and Publicity
- (g) Social
- (h) Health and Safety
- (i) Pastoral
- (k) Centenary

Other non-PCC members of the congregation also sit, by invitation, on the sub committees.

- (ii) During the year 7 funeral services were held – 5 at the crematoria and 2 in church. There was one wedding service and a Service of Blessing held in the church in 2021. 2 baptism services were also held in the year.
- (iii) The parish MAP was reviewed by the PCC during the year.
- (iv) The Church, when open in 2021, was being used daily by both voluntary and non-voluntary organisations.
- (v) Work on the restoration of weather/vane and cockerel for the bell tower restarted in late 2021 and scaffolding has now been erected to the height of the bell tower.
- (vi) Communication with homes in the parish (circa 3,300) was maintained by the distribution of a newsletter/card at Christmas, Easter and Harvest Festival.
- (vii) The Mission Action Plan for 2021 included the following objectives most of which have been met –
 - (a) To debate and action where possible ideas for the diocesan strategy.
 - (b) To continue the preliminary work for the celebration of the centenary of the establishment of the Good Shepherd. Frequent meetings involving many members of the congregation have planned a number of

services, an exhibition, concerts, the publication of a centenary book to name but four activities and it is hoped to have a celebratory event every month of the year that follows.

- (d) To try and develop new ideas for children/younger persons to which end a Kidz Klub (on Sunday evenings) will be starting again in late 2021.

Financial Review

- (i) In 2021 the overall surplus – across all funds was £27,652 (£16,011 in 2020). The church's general fund had an overall net deficit of £12,485. Transfers from other funds will meet this shortfall.
- (ii) Notwithstanding the physical closure of the church and church hall in quarter 1 income from hiring these buildings returned close to pre pandemic levels. Open plate collections partially recovered from the 2020 low but are only at 50% of those given in 2019. Expenditure was flat – largely due to the PMC being unchanged from 2020.
- (iii) The PCC is very grateful to the members of the congregation who donated over and above their normal level of giving to meet the shortfall of income resulting from the church's closure. This allowed along with the same overall cost as the previous year for the deficit on the General Fund to be kept to manageable proportions.
- (iv) £15,000 (plus gift aid) was given to the church to allow the restoration of the weathervane/cockerel; this is classified as a restricted donation.
- (v) The church was notified by the executors of Jacynth Sanders estate that she had left the Good Shepherd a legacy of £10,000; the PCC has agreed that this money will be predominantly used to replace the sound system in the church.
- (vi) The Centenary Fund received donations just shy of £3,000.
- (vii) The largest single item of expenditure in 2021 was the sum £74,300 paid to the Diocese to cover our parish ministry costs. This covers the cost of stipend, housing and pension costs of the parish priest, a standard sum for diocesan central costs, clergy training and a contribution to national church funds. In 2022 this parish has been asked for and will do its utmost to meet the Diocesan request for its allocated parish contribution – £76,697.
- (viii) Material expenditure in 2021 on fabric includes –
 - Repairs to Vicarage decking - £1,011.
 - Repairs to the Hall flat roof - £1,195.
 - A new central heating boiler and radiators in Reigate Road cost £5,033.
- (ix) Fund raising in 2021 for the church itself and third-party charities was curtailed in the early part of the year; however, the Christmas Fair and silent auction raised approximately £3,665.
- (x) Full details of the parish's income and expenditure are to be found in the financial schedules – on pages 11 to 26 and on page 27 there is a 10-year schedule of selected items of income and expenditure.

Reserve Policy

- (i) It is PCC policy to maintain a reserve on the unrestricted funds sufficient to meet up to approximately 12 months of this parish's liabilities and commitments; at the end of 2021 only just over 70% of the reserves were available and the PCC acknowledge that this shortfall needs to be monitored.
- (ii) The standing committee reviewed all the unrestricted fund balances in 2021 and satisfied themselves that these balances are held for known future expenditure and/or until events outside the control of the Trustees are resolved and/or that the balances were too small to be significant and/or material.

- (iii) The PCC agreed that the deficit on the General Fund would be covered by transfers from the Church Fabric (designated) Fund, The Hall Fund and Reigate Road Fund.
- (iv) The original expenditure having been capitalised the movement in the candle display case, chair and boiler funds reflects the cost of depreciation charged.
- (v) It is PCC policy to invest fund balances with
 - Barclays Bank plc
 - Santander Bank plc
 - CBF Church of England Deposit Fund
 - Church of England CIFM Investment Fund
 - M + G Charifund Equity Fund.

Future Plans

- (i) In 2022 and subsequent years, the PCC hopes to build on the initiatives undertaken in previous years in furtherance of its stated objectives. The mission action plan for 2022 includes the following –
- (ii) The frequency and timing of services aimed at occasional worshippers will be kept under review as the Good Shepherd remains committed to draw in more young families from among those who attend church services infrequently. The Kidz Klub will also be relaunched In January 2022.
- (iii) The Good Shepherd will hope to hold its Patronal Festival in June 2022 - at the same time as it starts its centenary celebrations.
- (iv) Work continues on the planning and preparation for the church's centenary festival in 2022 – in particular involving those groups that hire and/or use the church hall – in such a way that there is a sense of the future as well as a celebration of the past.
- (v) To return the traditional cycle of activities in the parish to what they were pre Covid 19 as well as continuing with new and different activities during this period.
- (vi) To complete the restoration of the weathervane and cockerel.

Structure, Governance and Management

Membership of the PCC is determined under Church Representation Rules and consists of certain ex-officio members (the Incumbent, Curate, Readers licensed to officiate in the church), the Churchwardens and members of the Deanery, Diocesan or General Synods and eleven members of the Church who are elected at the Annual Parochial Church Meeting (APCM). Members of the congregation are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

All meetings post March 2020 were virtual meetings; this was undertaken with the sanction/agreement of Chichester Diocese and the Charity Commission.

The PCC members as Trustees are responsible for a wide range of matters affecting the parish, including worship, mission and outreach as well as compliance with health and safety, disability legislation and safeguarding. In their capacity as trustees, they are also responsible for the stewardship of funds and for appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member of the committees is equipped to fulfil their role. The PCC's Secretary and Treasurer are elected at the first meeting of the PCC each year. The Churchwardens, Secretary and Treasurer attend courses run by the diocese on their particular work. Regular communications from the diocese keep these officers up to date with changes in church regulations and financial procedures and these are reported to the PCC as appropriate. The PCC is responsible for ensuring that a Disclosure and Barring Service search is conducted on all those who work closely with children and vulnerable adults in the church.

Following a review during 2018 the existing 11 sub-committees were reorganised and reduced to 8 – but now 10. The 10 sub committees that report to the PCC are - Standing Committee, Fabric, Safeguarding, Good Shepherd Festival/Fund Raising, Mission and Outreach, Worship, Health and Safety, Social, Centenary and Pastoral.

Standing Committee:

This is the only committee required by law. It has the power to transact business of the PCC between its meetings, subject to any directions given by the PCC.

Worship Committee:

The Worship sub-committee attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies. Its remit also extends to matters related to church services and liturgical matters etc.

Mission and Outreach:

This committee's remit seeks to involve not only the worshippers of the church but all those who live within the parish boundaries, those who live in the 'close' geographic area (not within the parish boundaries) and see the Church of the Good Shepherd as a place of worship and centre of activities that may be of interest to them.

Fabric Committee:

The Fabric committee attends to the management and control of all activities in church properties and matters relating to the stewardship of the church's assets, such as church buildings and fabric, the church grounds, the church hall and the house at 56 Reigate Road, formerly occupied by a curate.

All the other committees' activities/remit are defined by the name of the committee.

Risk Assessment

A review of the church's Health and Safety Policy was undertaken in 2018; this policy was discussed and agreed by the PCC and reviewed in 2020.

Signed on behalf of the PCC

Revd. Dr Felix Mascarenhas – Vicar

The web site of this Church is www.goodshepherdbrighton.org.uk

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
ECCLESIASTICAL PARISH OF THE CHURCH OF THE GOOD SHEPHERD,
BRIGHTON [Registered Charity 1131188]**

I report on the accounts of the Church of the Good Shepherd, Brighton for the year ended 31st December 2021, which are set out on pages 11 to 26.

Respective responsibilities of the trustees and the examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is eligible for independent examination, it is my responsibility to :-

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act or
- the accounts do not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Steve Brentnall FCIE
1 Meadow View Cottages
Town Littleworth
LEWES

March 21st 2022

STATEMENT of FINANCIAL ACTIVITIES For the Year Ended 31 st December 2021	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
INCOME and ENDOWMENTS from:						
Donations and Legacies	1(a)	94,183	21,865	-	116,048	113,947
Charitable Activities	1(b)	1,716	-	-	1,716	1,648
Other Trading Activities	1(c)	25,977	-	-	25,977	16,462
Investments	1(d)	18,902	2,140	-	21,042	21,515
Other Receipts		-	-	-	-	-
TOTAL INCOME		140,778	24,005	-	164,783	153,572
EXPENDITURE on:						
Raising Funds	2(a)	12,817	-	-	12,817	7,731
Charitable Activities	2(b)	116,181	2,218	-	118,399	121,729
Other Trading Activities	2(c)	6,005	-	-	6,005	8,101
TOTAL EXPENDITURE		135,003	2,218	-	137,221	137,561
NET INCOME or (NET EXPENDITURE)		5,775	21,787	-	27,562	16,011
TRANSFERS BETWEEN FUNDS	(7)	1,075	(1,075)	-	-	-
OTHER RECOGNISED GAINS/(LOSSES)						
Unrealised Gains on Investments	(9)	-	6,191	24,067	30,258	2,502
NET MOVEMENT in FUNDS		6,850	26,903	24,067	57,820	18,513
BALANCES BROUGHT FORWARD at 1st JANUARY 2021		100,811	87,213	429,749	617,773	599,260
BALANCES CARRIED FORWARD at 31st December 2021		107,661	114,116	453,816	675,593	617,773

	Note	2021	2021	2020
BALANCE SHEET as at 31st DECEMBER 2021		£	£	£
FIXED ASSETS				
Fixed Assets for Charitable Use	(8)	7,265		8,897
Investment Fixed Assets	(10)	272,150		272,150
Investment Assets	(9)	181,665		157,598
TOTAL FIXED ASSETS			461,080	438,645
CURRENT ASSETS				
Debtors	(13)	23,004		3,012
Investments	(9)	38,691		32,500
Cash at Bank and in Hand	(15)	161,212		146,750
TOTAL CURRENT ASSETS		222,907		182,262
LIABILITIES: AMOUNTS FALLING due WITHIN ONE YEAR				
Creditors	(14)	(8,394)		(3,134)
NET CURRENT ASSET			214,513	179,128
TOTAL NET ASSETS			675,593	617,773
THE FUNDS OF THE CHARITY				
Endowment				
- Endowed Funds			188,466	164,399
- Property Revaluation Reserve	(10) & (16)		265,350	265,350
Restricted Funds	(9) & (16)		114,116	87,213
Unrestricted Funds	(16)		107,661	100,811
TOTAL CHARITY FUNDS			675,593	617,773

The Annual Financial Report, for the year ended 31st December 2021, including the notes following, was approved by the Parochial Church Council on March 10th 2022 and signed on its behalf by:

The Revd. Dr Felix Mascarenhas (Vicar)

R Aynsley-Smith (Honorary Treasurer)

STATEMENT OF ACCOUNTING PRINCIPLES

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the current (2015) Statement of Recommended Practice (SORP) and Financial Reporting Standard (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds Accounting

Funds held by the PCC are:

Unrestricted Funds – general funds which can be used for PCC ordinary purposes.

Designated Funds – monies set aside by the PCC out of unrestricted funds for specific future purposes and/or projects.

Restricted Funds –

- (i) Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of trust or bequest
- (ii) Donations and/or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment Funds – funds the capital of which must be maintained; the income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

Income and Endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is entitlement, receipt is probable, and the amount can be measured reliably.

Donations and Legacies

- (i) Collections are recognised when received
- (ii) Planned giving receivable is when there is evidence of entitlement, receipt is probable and the amount accords with the Gift Aid declaration and/or other record of intention to donate.
- (iii) Gift Aid recovered is recognised when the income to which it is attached is recognised.
- (iv) Grants and legacies are recognised when the formal offer, in writing, is received by the PCC.

Charitable Activities

Sales of magazines are recognised when received

Other Trading Activities

Trading income is receivable in return for selling goods and/or providing services. Income from trading is recognised either

- (i) When invoiced and/or received
- (ii) For example, in the case of concerts for the year in question, irrespective of the date of receipt. Advance bookings are included in creditors.

Income from Investments

- (i) Dividends are accounted for when due and payable. Interest entitlements are accounted for as they are received.
- (ii) Rents from Property are recognised in accordance with rental agreements and when receipt is probable and measurable.

All Other Income

All other income is recognised in accordance with the above overall policy.

Gains and Losses on Investments

- (i) Realised gains are recognised when the investments are sold.
- (ii) Unrealised gains and losses are accounted for on revaluation – at 31st December.

Expenditure

Expenditure is accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis reflecting the allocations set by our Deanery. Any parish contribution unpaid at the 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed Assets

Consecrated and/or beneficed and/or heritage property of any kind is excluded from the accounts by s.10 (2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected but are not included in the financial statements. For other property acquired prior to 2001 there is insufficient cost information available and therefore the costs of such assets are not stated in the financial statements. Since that date assets acquired have been capitalised in the accounts and depreciated over their useful economic life.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates applicable are

Computers	- 33%
Office equipment	- 20%
Other plant	- 10%

No depreciation is provided on freehold properties, as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision, however, will be made if there has been any permanent diminution in value

Taxation

The Church enjoys charitable status. As a charity the church is outside the scope of VAT in respect of its income.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at the financial year-end in respect of fees, rents and/or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds and/or at the bank.

Other

The Parish, under the terms of Mrs Moor's (our original benefactor) will, own a further 3,016 shares in the CIFM Investment Fund. The terms of the bequest were that the money was to be used solely for the incumbent of the parish. At the time of the standardisation of stipends the income from these shares was passed to the diocese where it currently remains and is used by the diocese to offset the cost of clergy stipends.

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(1) ANALYSIS of INCOME and ENDOWMENTS:	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
Planned Giving (exc. Tax Refunds)		48,124	-	-	48,124	76,953
Planned Giving (no Tax Refunds)		8,450	15,120	-	23,570	8,207
Loose Cash Collections		4,233	-	-	4,233	2,612
Patronal/Christmas Tree Festival		3,665	-	-	3,665	2,052
Other Special Appeals		-	-	-	-	-
Gift Aid Recovered		13,329	4,005	-	17,334	19,423
Grants		1,296	-	-	1,296	1,937
Legacies	(11)	10,000	-	-	10,000	-
Other Income	(18)	5,086	2,740	-	7,826	2,763
Voluntary Donations and Legacies	1(a)	94,183	21,865	-	116,048	113,947
Fees for Weddings and Funerals		1,716	-	-	1,716	1,648
Charitable Activities	1(b)	1,716	-	-	1,716	2,089
Sales of Parish Magazines		151	-	-	151	328
Hire of Church		8,227	-	-	8,227	4,801
Hire of Church Hall		17,599	-	-	17,599	10,973
Other Income		-	-	-	-	360
Other Trading Activities	1(c)	25,977	-	-	25,977	16,462
Bank and CBF Deposit Interest		33	18	-	51	419
CCLA/M + G Investment Income		670	2,122	-	2,792	2,696
Rent - 56 Reigate Road		18,199	-	-	18,199	18,400
Investments	1(d)	18,902	2,140	-	21,042	21,515
TOTAL RECEIVED on all FUNDS		140,778	24,005	-	164,783	153,572

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(2) ANALYSIS of EXPENDITURE on:	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
Special Appeal Costs		-	-	-	-	-
Fund Raising		657	-	-	657	-
Investment Management Costs		12,160	-	-	12,160	7,731
Cost of Raising Funds	2(a)	12,817	-	-	12,817	7,731
Missionary and Charitable Giving		1,800	433	-	2,233	4,696
Diocesan Parish Share		74,300	-	-	74,300	74,035
Clergy Expenses		4,456	-	-	4,456	6,196
Salaries and Honoraria Inc. NI	(5)	9,663	-	-	9,663	9,210
Upkeep of Services		962	-	-	962	2,602
Church Running Costs		14,200	-	-	14,200	10,832
Church Maintenance and Repair		3,607	600	-	4,207	10,748
Bank Charges		41	2	-	43	20
Depreciation		2,252	559	-	2,811	1,145
Governance	(6)	554	-	-	554	855
Other Expenditure	(19)	4,346	624	-	4,970	1,390
Cost of Charitable Activities	2(b)	116,181	2,218	-	118,399	121,729
Church Hall Costs		4,966	-	-	4,966	6,943
Other Trading Costs	(20)	1,039	-	-	1,039	1,158
Other Trading Activities	2(c)	6,005	-	-	6,005	8,101
TOTAL EXPENDITURE on all FUNDS		135,003	2,218	-	137,221	137,561

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(3) STATEMENT of CASH FLOWS	Note	2021	2020
		£	£
Cash Flows from Operating Activities:		(5,401)	(2,470)
Net Cash Provided by Operating Activities			
Cash Flows from Investing Activities		(1,179)	(3,515)
Dividends, Interest and Rent from Investments		21,042	21,515
Purchase of Plant and Equipment			
Change in Cash and Cash Equivalents in the Reporting Period		14,462	15,530
Cash and Cash Equivalents at the beginning of the Year	(15)	146,750	131,220
Cash at Bank and on Deposit at the end of the Year	(15)	161,212	146,750
Cash at Bank and on Deposit at the end of the Year	(15)	161,212	146,750
Reconciliation of Net Income/(Expenditure) to net Cash Flow from Operating Activities			
Net Income/Expenditure for the Reporting Period <i>(as per Statement of Financial Activities)</i>		57,820	18,513
Adjustment for -			
Depreciation		2,811	1,145
Unrealised Gain/Losses on Investments	(9)	(30,258)	(2,502)
Dividends, Interest and Rent from Investments		(21,042)	(21,515)
Decrease/(Increase) in Debtors		(19,992)	2,293
(Decrease)/Increase in Creditors		5,260	(404)
Net Cash Provided by (used in) Operating Activities		(5,401)	(2,470)

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(4) MISSIONARY and CHARITABLE GIVING	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
Missionary and Charitable Giving						
Blind Veterans UK		-	-	-	-	100
British Red Cross		500	-	-	500	-
Coram		-	-	-	-	2,200
Emmaus		500	-	-	500	-
Kidz Club		-	-	-	-	500
Lovey Foundation		200	-	-	200	-
Martlets Hospice		-	-	-	-	1,000
Mercy Ships		-	-	-	-	700
Sponsorship of two Drama Students		-	433	-	433	196
Team Dominica		600	-	-	600	-
Sub Total – Direct Giving	(4)	1,800	433	-	2,233	4,696

Additionally. The following activities were either organised by the Church and/or provided, free, the facilities and support for the following events to take place. The monies raised are not part of the church's accounts.

Poppy Appeal (Remembrance Sunday)		-	-	-	-	-
TOTAL GIVING		-	-	-	2,233	4,696

(5) STAFF COSTS	Note	General Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
Remuneration						
Wages and Salaries		9,494	-	-	9,494	9,050
Employer Social Security Costs		19	-	-	19	11
Employers Cost to Defined Contribution Scheme		150	-	-	150	149
	(5)	9,663	-	-	9,663	9,210

During the year the PCC employed a Director of Music and a Hall Cleaner. No member of the PCC, nor any person closely connected to them, received any form of remuneration. Other payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC – namely Clergy support such as Council Tax, Water and Environmental Charges - £2,904 and reimbursement for telephone, postage, travelling expenses etc £1,551.

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(6) GOVERNANCE	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
Independent Examination		554	-	-	554	530
Trustee Meetings		-	-	-	-	325
TOTAL	(6)	554	-	-	554	855

(7) TRANSFERS

Transfer of Dividend Income to meet Relevant Expenditure in the General Fund

Organist		-	(961)	-		(928)
Flower Fund		-		-		(188)
Stoneham Garden Memorial Fund		-	(113)	-		(200)
Assistant Priest Fund		-	(1)	-		(1)
General Fund		1,075		-		1,317

Transfer of Christmas Tree Festival Surplus to Outside Giving Fund

General Fund		(2,875)	-	-		(1,812)
Outside Giving Fund		2,875	-	-		1,812

Utilise Legacies received in 2021

Legacy Fund		-	-	-	-	
Vestment Fund		-	-	-	-	
Hall Fabric Fund		-	-	-	-	
Church Fabric [Designated] Fund		-	-	-	-	

To Meet the Deficit on the Hall Fund and to meet Future Expenditure on the Investment Property

Reigate Road Fund		-	-	-		(9,255)
Hall Fund		-	-	-		1,255
Reigate Road Fabric Fund		-	-	-		8,000

To Meet the Deficit on the General Fund

Hall Fund		(4,630)	-	-	-	
Reigate Road Fund		(5,300)	-	-	-	
Church Fabric [Designated] Fund		(6,210)	-	-	-	(30,747)
General Fund		16,140	-	-	-	30,747

TOTAL TRANSFERS	(7)	1,075	(1,075)	-	-	-
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NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(8) FIXED ASSETS for CHARITABLE USE		Note	Freehold Land & Buildings	Church Equipment	Hall Equipment	TOTAL
			£	£	£	£
ACTUAL/DEEMED COST	At 01 January 2021		1	6,932	6,740	13,673
	Additions			1,179	-	1,179
	At 31 December 2021		1	8,111	6,740	14,852
DEPRECIATION	At 01 January 2021		-	2,080	2,696	4,776
	Charge for the year		-	1,086	1,725	2,811
	At 31 December 2021		-	3,166	4,421	7,587
NET BOOK AMOUNT	At 01 January 2021		1	5,170	3,726	8,897
	At 31 December 2021	(8)	1	4,945	2,319	7,265

The freehold land and buildings are the Church Hall at 270 Dyke Road, Brighton. The value of the latter, on the advice of Church House, and in the absence of any written records, is shown at £1 - its written down value. The Hall was a gift to the parish in 1938. The current insurance value of this building (December 2021) is £1.2 million. Assets capitalised up to and including 2020 are the Candle Display Case and a new reprographic machine for the parish office. Church equipment comprises the amplification system, church chairs, the church central heating system, screen and projector and various items for the parish office. Hall assets capitalised are chairs, tables, central heating radiators, overhead projector equipment and a cooker.

Although not owned by the Parish the insurance value of the church is £11.82 million.

(9) INVESTMENT ASSETS	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2021	TOTAL 2020
		£	£	£	£	£
Market Value at 01 January 2021		-	32,500	157,598	190,098	187,596
Net Gains/(Losses) and Revaluation		-	6,191	24,067	30,258	2,502
Market Value at 31 December 2021	(9)	-	38,691	181,665	220,356	190,098

Endowment shares comprise 7,714 shares in the CIFM Fund. These cost £3,857 in 1958. M + G Charifund Accumulation Units, bought in 2008 and 2009 for £8,000 and £4,000 respectively, comprise 133.398 units. The total holding of M + G units is for the Youth Fund.

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(10) INVESTMENT FIXED ASSETS	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2019	TOTAL 2018
		£	£	£	£	£
Market Value at 01 January 2021		-	-	272,150	272,150	272,150
Net Gains/(Losses) and Revaluation		-	-	-	-	-
Market Value at 31 December 2021	(10)	-	-	272,150	272,150	272,150

The freehold land and buildings at 56 Reigate Road, Brighton was purchased in 1968 for £6,800. At the beginning of 2016 the property had an open market value of £537,500. The valuation was carried by Your Move (Estate and Letting Agents) of 38 Queens Road, Brighton, BN1 3XB an unrelated party to the Church. Half the independent valuation has been incorporated in the accounts because in the event of the house being sold only half of any proceeds (after any sale costs) are attributable to this parish. The insurance value of the house at 31 December 2021 is £479,195.

(11) LEGACY

The church has been notified during the year by the executors (Mayo Wynne Baxter) of Jacynth Sanders estate that the Good Shepherd has been left a legacy of £10,000. It has been agreed by the PCC that this money will be spent predominantly on a new sound and visual system for the Church and for a lesser sum to replace/augment music for the choir.

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
(12) ANALYSIS of NET ASSETS by FUND		£	£	£	£	£
Fixed Assets for Church Use		4,231	3,033	1	7,265	8,897
Investment Fixed Assets		-	-	272,150	272,150	272,150
Investment Assets		-	38,691	181,665	220,356	190,098
Current Assets		111,824	72,392	-	184,216	149,762
Current Liabilities		(8,394)	-	-	(8,394)	(3,134)
TOTAL	(12)	107,661	114,116	453,816	675,593	617,773

(13) DEBTORS

Income Tax Recoverable		2,544	-	-	2,544	1,651
Prepayments and Accrued Income		6,222	-	-	6,222	401
Legacy		10,000	-	-	10,000	-
Debtors		4,238	-	-	4,238	960
TOTAL	(13)	23,004	-	-	23,004	3,012

(14) CREDITORS: AMOUNTS FALLING DUE within ONE YEAR

Deferred Income		485	-	-	485	660
Accruals		7,909	-	-	7,909	2,474
TOTAL	(14)	8,394	-	-	8,394	3,134

(15) ANALYSIS of CASH and CASH EQUIVILENTS

Bank Current Accounts		49,098	-	-	49,098	51,687
Deposit (No Notice)		112,114	-	-	112,114	95,063
	(15)	161,212		-	161,212	146,750

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(16) STATEMENT of FUNDS	Note	Balances b/fwd – 01.01.2021	Income	Expenditure	Transfers/ Other Gains and Losses	Balances c/fwd – 31.12.2021
Endowed Funds		£	£	£	£	£
Organist Fund		33,015	-	-	5,042	38,057
Hall Fund		35,999	-	-	5,497	41,496
Vestment Fund		13,136	-	-	2,007	15,143
Flower Fund		6,680	-	-	1,020	7,700
Stoneham Garden Memorial Fund		7,110	-	-	1,085	8,195
Mrs Moor's Stipend Fund		61,617	-	-	9,410	71,027
Assistant Priest Fund		41	-	-	6	47
Church Hall		1	-	-	-	1
Reigate Road		272,150	-	-	-	272,150
		429,749	-	-	24,067	453,816
Restricted Funds						
Church Fabric Fund		27,876	9	-	-	27,885
Organist Fund		4,027	961	-	(961)	4,027
Junior Choir Fund		1,238	-	-	-	1,238
Vestment Fund		5,704	587	-	-	6,291
Centenary Fund		296	3,000	(2)	-	3,294
Flower Fund		3,485	504	-	-	3,989
Stoneham Memorial Garden Fund		-	113	-	(113)	-
Assistant Priest Fund		-	1	-	(1)	-
Youth Fund		36,197	76	(1,057)	6,191	41,407
Bell Ringing Fund		2,068	1	-	-	2,069
Church Fabric Fund - Weathervane		847	18,752	(600)	-	18,999
Paschal Candle Display Case		3,614	-	(559)	-	3,055
Vicars Discretionary Fund		1,861	1	-	-	1,862
		87,213	24,005	(2,218)	5,115	114,116
Designated Funds						
Organ Fabric Fund		12,291	4	-	-	12,294
Outside Charitable Giving Fund		4,200	81	(1,800)	2,875	5,356
Hall Fund		0	19,566	(14,924)	(4,630)	12
Hall Fabric Fund		6,059	2	-	-	6,061
Reigate Road Fund		2,165	18,201	(12,756)	(3,500)	4,110
Reigate Road Fabric Fund		12,081	4	-	-	12,085
Legacy Fund		-	10,000	-	-	10,000
Social Funds		811	-	-	-	811
Church Fabric Funds		57,863	19	-	(6,210)	51,671
Church Fabric Fund - Weathervane		5,341	2	(138)	-	5,205
		100,810	47,878	(29,618)	(11,465)	107,605
General Fund		1	92,900	(105,385)	12,540	56
TOTAL	(16)	617,773	164,783	(137,221)	30,258	675,593

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

(17) STATEMENT of FINANCIAL ACTIVITIES	Unrestricted Funds		Restricted Funds		Endowment Funds		TOTAL	
	2021	2020	2021	2020	2021	2020	2021	2020
	£	£	£	£	£	£	£	£
INCOME from DONATIONS and LEGACIES								
Donations and Legacies	94,183	113,339	21,865	608	-	-	116,048	113,947
Charitable Activities	1,716	1,648	-	-	-	-	1,716	1,648
Other Trading Activities	25,997	16,462	-	-	-	-	25,997	16,462
Investments	18,902	19,689	2,140	1,826	-	-	21,042	21,515
Other Receipts	-	-	-	-	-	-	-	-
TOTAL INCOME	140,778	151,138	24,005	2,434	-	-	164,783	153,572
EXPENDITURE on:								
Raising Funds	12,817	7,731	-	-	-	-	12,817	7,731
Charitable Activities	116,181	117,094	2,218	4,635	-	-	118,399	121,729
Other Trading Activities	6,005	8,101	-	-	-	-	6,005	8,101
TOTAL EXPENDITURE	135,003	132,926	2,218	4,635	-	-	137,221	137,561
NET INCOME or (EXPENDITURE)	5,775	18,212	21,787	(2,201)	-	-	27,562	16,011
TRANSFERS between FUNDS	1,075	1,317	(1,075)	(1,317)	-	-	-	-
OTHER RECOGNISED GAINS/(LOSSES)								
Unrealised Gains/(Losses) on Investments	-	-	6,191	(4,811)	24,067	7,313	30,258	2,502
NET MOVEMENT in FUNDS	6,850	19,529	26,903	(8,329)	24,067	7,313	57,820	18,513

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
					2021	2020
		£	£	£	£	£
(18) OTHER INCOME						
Social Activities		-	-	-	-	-
Sundry Income		3,228	2,740	-	5,968	2,763
Artists Open House Festival		1,858	-	-	1,858	-
Flowers		-	-	-	-	-
TOTAL	(18)	5,086	2,740	-	7,826	2,763
(19) OTHER – CHARITABLE ACTIVITIES						
Equipment Purchased		1,144	-	-	1,144	-
Artists Open House Festival		1,680	-	-	1,680	-
Social		-	-	-	-	310
Sundry Expenditure		1,522	624	-	2,146	689
Payroll Costs		--	-	-	-	205
Kidz Club		-	-	-	-	186
TOTAL	(19)	4,346	624	-	4,970	1,390
(20) OTHER – TRADING COSTS						
Fees		1,039	-	-	1,039	1,158
TOTAL	(20)	1,039	-	-	1,039	1,158

NOTES to the FINANCIAL ACCOUNTS
For the Year Ended 31st December 2019

10 YEAR HISTORY of SELECTED ITEMS of INCOME and EXPENDITURE

NUMBER of REGULAR DONORS

2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
64	70	64	61	62	56	53	52	51	50

GENERAL FUND – TOTAL INCOME and EXPENDITURE

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
	£	£	£	£	£	£	£	£	£	£
Income	65,556	74,018	79,933	75,768	75,129	81,837	86,468	83,840	70,438	92,900
Expenditure	(96,113)	(98,091)	(97,892)	(100,619)	(102,690)	(105,815)	(103,350)	(110,822)	(100,728)	(105,305)
Surplus/(Deficit)	(30,557)	(24,073)	(17,959)	(24,851)	(27,561)	(23,978)	(16,882)	(26,982)	(30,290)	(12,405)

GENERAL FUND – FUND RAISING ACTIVITIES

2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
£	£	£	£	£	£	£	£	£	£
4,608	7,018	8,031	10,802	8,085	10,155	7,774	11,940	2,052	3,665

GENERAL FUND - PAID to the DIOCESE – to cover DIOCESAN and NATIONAL CHURCH EXPENDITURE

2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
£	£	£	£	£	£	£	£	£	£
64,500	64,720	66,056	67,981	69,958	72,060	67,608	71,883	74,035	74,300