

St Clement's Church, Urmston

Annual Report of the Parochial Church Council for the Year Ended 31 December 2022

Administrative Information

St Clement's Church is situated at the corner of Stretford Road and Manor Avenue, Urmston. The Benefice of Christ Church, Davyhulme and St Clement's, Urmston was formed in 2014. It is part of the Deanery of Manchester South and Stretford and the Diocese of Manchester within the Church of England.

The correspondence address is The Assistant Priest, 10 Cleavley Street, Eccles, Manchester, M30 8EB

Website:- www.stclementsonline.co.uk

The Parochial Church Council (PCC) is a registered charity. The charity number is 1131185.

PCC members/trustees who have served from 1 January 2022 until the date this report was approved are:

Ex-officio Members of the PCC

Clergy

Vicar: Vacancy from 28th November 2019

Assistant Priest: Rev'd Christine Bailey

Churchwardens

Mrs Lynn Smith (Vice Chair)

Mr Ronald Griffiths

Representatives on the Deanery Synod

Mrs Jennifer Groves

Mrs Lynn Smith

Mr Anthony Bailey

Elected P.C.C. Members

Mrs Norma Mellor

Mr Daniel Mellor

Mr Christopher Jones

Mrs Beryl Prince

Mr Paul Wilson

Mrs Barbara English

Mrs Janice Jones

Ms Diane Green

Mrs Pauline Keogh

Mrs Susan Hurst

Mrs Rose Corke

P.C.C. Minutes Secretary

Authorised Lay Minister

Resigned January 2023

Resigned April 2022

Safeguarding Coordinator

Safeguarding

The Parish Safeguarding coordinator is Mrs Rose Corke who can be contacted on 07954 489235

The Diocese of Manchester partners with thirtyone:eight in relation to Disclosure (i.e. DBS) services and accessing their safeguarding Helpline when required. For DBS related queries, please contact them on 0303 003 1111 option 1. In the event of the Diocesan Safeguarding Adviser being unavailable due to being on holiday or other absence, you will be advised to contact thirtyone:eight for safeguarding advice on 0303 003 1111. This also includes any emergency safeguarding queries outside of office hours on weekdays and weekends. An Information Sharing Agreement between the two organisations will allow the Diocesan Safeguarding Adviser to receive a copy of the advice thirtyone:eight may offer the parish church/caller.

St Clement's has complied with the duty under section 5 of the safeguarding and Clergy Discipline Measure 2016 to adopt "A Safe Church Policy" and "A Vulnerable child and Adult Policy" these will be re-affirmed at the A.P.C.M. in 2023. We also need to be aware of how quickly the media is changing people's perception of our responsibilities and we need to be extremely careful what is put on social media in the church's name.

Objectives and Activities

St Clement's PCC has the responsibility of co-operating, during the interregnum, with the Archdeacon, Area Dean and other clergy in the parish in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, ecumenical and the diocesan and deanery mission action plans. It also has maintenance responsibilities for the Parish Church, Branch Church, Parish Hall and the Curacy house.

Achievements and Performance

Review of the Year

St Clement's P.C.C. met 6 times with an average attendance of 87%. We started 2022 with high numbers of covid cases in the community but this soon settled down and Covid restrictions were eased. Throughout the year we were able to again include in our calendar most of the events and services that had been limited or cancelled in recent years. We continued to catch up with the maintenance issues which had built up while the church was closed during lockdowns. We have greatly improved the north aisle as an area for community use by removing the old carpet which was a trip hazard and moving some pews to increase the usable space. We are also now an official warm hub on three mornings a week. Exterior protection was fitted to the east window. Many maintenance concerns remain, some of which require considerable sums of money to resolve. The west window also requires protection, the final section of the roof is still to be renewed and the rose window and one of the north aisle windows require urgent repairs. Meanwhile discussions continue on how to improve our kitchen and toilet facilities. We are still in interregnum. It has now been agreed that we will share an incumbent with St Mary's Davyhulme on a 50/50 basis. Arrangements are in progress to recruit the right person for this vacancy. Once this post is filled the joint benefice of Christ Church Davyhulme and St Clement Urmston will be ended.

Financial Review

Total receipts for 2022 were £79,210 – much higher than 2021's £54,950. Payments of course were also higher, reflecting our greater activity as the Covid pandemic receded: £77,816 instead of 2021's £64,858. We made a small surplus but this was largely at the expense of our contribution to the diocesan budget through Parish Share. We paid considerably more than in 2021 but still only 66% of the contribution requested. Parish Share monies are mainly used to pay stipendiary priests. If we are to succeed in attracting a new priest-in-charge to St Clement's, we have to support the Diocese in finding the money to pay a stipend.

The churchwardens and the treasurer are examining a number of costs where we think we can negotiate new and cheaper contracts. We also need to increase income from assets such as the curacy house, and through donations to our churches, especially where we can claim "Gift Aid" tax refunds.

We are very grateful to all those faithful members of our congregations who already support us through regular giving, whether in money or time, prizes for raffles or biscuits for tea breaks and coffee mornings. And we are particularly appreciative of the wise counsel provided by John Holdsworth, our independent examiner.

The Year Ahead

We end the year with optimism that we will finally have an incumbent in 2023. We rely on the goodwill of volunteers to maintain our mission and ministry. Our services could not go ahead without the assistance of retired priests Revd Cath Faulkner and Revd Bryan Corke, and of our authorised lay minister Daniel Mellor. Our mission to the community has increased since Covid thanks to the work of a large number of volunteers who are on hand to welcome people and provide copious refreshments, as well as keeping the church in good order. We plan to continue to reach out to the community and provide a safe, warm place where all in need can find fellowship and support.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. From time to time members of the PCC attend training events relevant to their duties organised by the Diocese of Manchester and other bodies.

Declaration

The trustees declare that they have approved the trustees' report above.

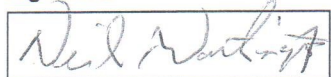
Signed on behalf of the charity's trustees

Date: 21st May 2023

Signature

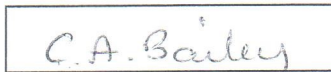
Full Name

Position




Neil James Worthington

Treasurer



Christine Ann Bailey

PCC Chair



Lynn Smith

Churchwarden

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST. CLEMENT'S URMSTON

I report on the financial statements of the PCC for the year ended 31st December 2022, which are set out on pages 4 to 9.

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under the Regulation and under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to issue this report on;

- those financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustee as a body. My work has been undertaken so that I might state to the charity's trustee those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee as a body for my examination work, for this report, or for the statements I have made.

BASIS OF THIS REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 and have not been met; or
 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

• SIGNED

John T. Holdsworth BA, C.Ed.

Date

18/4/2023

John Thomas Holdsworth BA, C Ed.

15 Lynmouth Avenue, Flixton, M41

ST CLEMENT'S CHURCH, URMSTON

Registered Charity No. 1131185

Receipts and Payments Account for the Year Ended 31st December 2022

Receipts

		2022	2022	2022	2021	2020
		Unrestricted funds	Restricted funds	Total funds	Previous years' total funds	
	Notes	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Voluntary Receipts						
Regular Giving						
Planned Giving - Gift Aid		-	-	-	-	14,948
Income Tax Recovered		-	-	-	-	2,966
Other Planned Giving	1	17,042	-	17,042	17,206	900
Other Collections	2	2,981	-	2,981	2,340	3,042
		20,023	-	20,023	19,546	21,856
Other Voluntary Receipts						
Age UK Heating Hub		250	-	250	-	500
Donations + receipts for other charities	3	-	2,564	2,564	2,716	2,621
Donations for carpet tiles		-	3,936	3,936		-
VAT recovered on building work		-	-	-	700	-
Fuel bill grants from diocese		2,500	-	2,500		
		2,750	6,500	9,250	3,416	3,121
Activities for Generating Funds						
Christmas Fair		4,278	-	4,278	3,821	-
Coffee Mornings/High Tea/Concerts		2,786	-	2,786	1,891	1,067
100 Club Subscriptions		1,152	-	1,152	1,319	-
Refreshments		3,865	-	3,865	1,212	1,192
Raffles		1,701	-	1,701	697	-
Sundries	4	516	-	516	118	204
		14,298	-	14,298	9,056	2,462
Receipts from Church Activities						
Fees for weddings and funerals		2,922	-	2,922	2,281	2,040
Branch Church room hire		6,099	-	6,099	4,120	1,822
Parish Hall room hire		13,109	-	13,109	6,685	3,910
		22,130	-	22,130	13,086	7,772
Investment Income						
Rental of Curacy House	5	8,509	-	8,509	9,840	9,840
Bank account interest		-	-	-	6	219
		8,509	-	8,509	9,846	10,059
Other incoming resources						
CCLA Account		5,000	-	5,000		-
Sundry receipts		-	-	-	-	2,464
		5,000	-	5,000		2,464
Total receipts		72,710	6,500	79,210	54,950	47,733

ST CLEMENT'S CHURCH, URMSTON

Registered Charity No. 1131185

Receipts and Payments Account for the Year Ended 31st December 2022

Payments

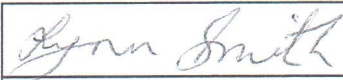
		2022	2022	2022	2021	2020
		Unrestricted	Restricted	Total funds	Previous years' total funds	
	Notes	funds	funds			
		to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
CHURCH ACTIVITIES						
Diocesan Parish Share		18,500	-	18,500	17,000	33,575
Ministers' Working Expenses		-	-	-	-	385
Vicarage Costs		-	-	-	1,066	2,552
Church Running Expenses	6	8,783	-	8,783	14,991	15,607
Church Maintenance	7	1,498	-	1,498	8,645	4,599
Upkeep of services and wages	8	7,946	-	7,946	6,131	4,529
Parish Hall running expenses	9	284	-	284	5,092	6,862
Roof repairs		-	-	-	4,200	-
Window repairs		-	5,400	5,400	-	-
New carpet tiles		9,572	-	9,572		
		46,583	5,400	51,983	57,125	68,110
HOUSE EXPENSES						
Curacy house expenses		-	-	-	2,263	1,529
Curacy house upgrading		-	-	-	970	1,180
		-	-	-	3,233	2,709
FUND RAISING EXPENSES						
Supplies for the Christmas Fair		844	-	844	361	-
Refreshments		-	-	-	220	1,688
100 Club prizes		555	-	555	475	125
Money raised for other charities	3	-	2,570	2,570	859	-
		1,399	2,570	3,969	1,915	1,813
SUPPORT COSTS						
Photocopier		776	-	776	897	902
Stationery and printing		-	-	-	104	476
Independent examination		300	-	300	300	300
Electricity, plumbing, heating repairs		3,780	-	3,780	-	-
New equipment		-	-	-	680	-
Outreach and website		99	-	99	258	-
Gas and electricity		13,711	-	13,711		
Gardening, grounds maintenance		2,094	-	2,094		
Sundries		1,104	-	1,104	346	1,125
		21,864	-	21,864	2,585	2,803
Total payments		69,846	7,970	77,816	64,858	75,434
Net of receipts/(payments)		2,864	(1,470)	1,394	(9,908)	(27,701)
Transfers to current account					(17,000)	
Cash funds last year end				-	81,305	
Cash funds this year end		2,864	(1,470)	1,394	54,397	

ST CLEMENT'S CHURCH, URMSTON

Registered Charity No. 1131185

Annual Accounts for the Year Ended 31st December 2022

Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Royal Bank of Scotland Current Account	6,863	5,000	-
	Cash in hand	767	-	-
	CCLA Deposit Account	-	38,400	-
	Total cash funds	7,630	43,400	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Other monetary assets	Details			
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
Investment assets	Details			
	Curate's house at 157 Stretford Road, Urmston. Currently let to tenants.	Unrestricted	-	-
	COIF Charities Investment Fund - endowment from sale of day school.	Education		19,403
		Fund to which asset belongs	Cost (optional)	Current value (optional)
Assets retained for the charity's own use	Details			
	Church furnishings are included in the inventory and vested in the wardens on special trust.	Unrestricted	-	-
	Parish Hall	Unrestricted	-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities	Details			
	Future payments for photocopier lease	Unrestricted		Ends during 2023
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		LYNN SMITH	23-5-23	
	C.A. Bailey	CHRISTINE BAILEY	23-5-23	

Notes to the Accounts

- (a) The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- (b) The amount of tax recovered on gift aid donations rose during 2022. This was partly because we were finally able to recover tax on donations given during 2021. The tax recovered may fall during 2023.

	2022	2021	2020
1 Other Planned Giving			
Monthly standing orders	5,440		
Envelopes	10,897		
Individual	705		
	<u>17,042</u>	<u>0</u>	<u>0</u>
2 Other Collections			
Cash Plate	2,207		
Book Card Stall	19		
Plate, Baptisms, Weddings	747		
Network Rail - Ground Rent	2		
Votive Candles	6		
	<u>2,981</u>	<u>0</u>	<u>0</u>
3 Donations			
General Donations		241	2,621
For Branch Church from Car Club		343	
For tables & tablecloths		512	
	<u>0</u>	<u>1,096</u>	<u>2,621</u>
For other charities			
Macmillan Coffee Morning	457	594	
Ukraine Appeal	1,226		
Christian Aid	887		
Cheques received payable to Macmillan		60	
Branch Church Auction for Booth Centre		245	
Donation to Booth Centre		20	
	<u>2,570</u>	<u>919</u>	<u>0</u>
4 Activities for Raising Funds			
Christmas Fair & raffle		3,821	
Coffee mornings & high tea		1,891	1,067
100 Club subscriptions		1,319	
Refreshments		1,212	1,192
Raffles		697	
Concerts			
Tower Tours			
Misc. sales		118	204
	<u>0</u>	<u>9,057</u>	<u>2,462</u>
5 Sundry Receipts			
"Easy Fundraising"	66		
Other	450		
	<u>516</u>	<u>0</u>	<u>0</u>
6 Vicarage Costs			
Council Tax			898
Water			85
Gas			
Electricity		562	616
Cleaning			124
Grounds		504	828
	<u>0</u>	<u>1,066</u>	<u>2,552</u>

7 Church Running Expenses

Parish Church

Insurances	6,462	4,238	4,152
Trafford Council	784		
Electricity		781	825
Gas		4,789	6,007
Telephone and Broadband	409	406	372
Water	1,128	601	583
	<u>8,783</u>	<u>10,814</u>	<u>11,938</u>

Branch Church

Insurances		946	945
Electricity		1,298	827
Gas		1,728	1,312
Water		-19	461
	<u>0</u>	<u>3,953</u>	<u>3,544</u>

7 Sundries

Waste Removal			125
Cleaning Materials		224	
Hardware			
	<u>0</u>	<u>224</u>	<u>125</u>

8 Church Maintenance

Lightning conductor check	288		222
Lighting repairs		1,590	300
Heating & Plumbing		935	3,555
Clock and bells	335	325	630
Clearing gutters		1,150	
Floor repairs		1,555	
Roof repairs - Branch Church		480	
Grounds maintenance		1,912	3,102
Other - Parish Church	875	106	1,462
Other - Branch Church		592	869
	<u>1,498</u>	<u>8,645</u>	<u>10,140</u>

9 Upkeep of services

Books and licences		167	1,918
Candles and lamps			0
Communion Wine & Wafers			231
Altar linen & Service items		28	0
Music/Choir		110	275
	<u>0</u>	<u>305</u>	<u>2,424</u>

Wages and Fees

Parish Church Organist	270		1,000
Parish Church Cleaning	4,940	3,714	2,987
Branch Church Cleaning	2,112	2,112	1,860
	<u>7,322</u>	<u>5,826</u>	<u>5,847</u>

10 Parish Hall Costs

Electricity		636	801
Gas		1,658	1,066
Insurance		868	827
Water		153	579
Hall cleaning & cleaning materials		1,288	2,892
New gas boiler			
Misc services		490	534
	<u>0</u>	<u>5,092</u>	<u>6,699</u>

11 Curacy House Expenses

Insurance		237	235
Agent's fees	1,181	1,181	1,527

Electrical upgrade		970	
Chimney repairs		580	
Other repairs & maintenance	150	265	1,849
	<u>1,331</u>	<u>3,233</u>	<u>3,611</u>

12 **New Equipment**

Tables and cloths for the Parish Church		512	
Ladders		168	
	<u>0</u>	<u>680</u>	

Website domain and hosting		258	
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Sundry Expenses

Cathedral Hygiene	624	240	
Locks and keys		69	
Sanitising products		12	
Membership Preservation Trust		25	
	<u>624</u>	<u>346</u>	

13 RESTRICTED FUNDS

The restricted funds are as listed here:

Building Works - for the major repairs required to the structure of the parish church.

Repairs and maintenance - for routine repairs to and maintenance of the church buildings and equipment.

Education - for promoting Christian learning

Rose Window - for the repair of the rose window in the north side of the east wall of the nave.

The endowment fund consists of money received on the sale of the church school. The capital of £10,000 cannot be spent and the income is to be spent for educational purposes.

Receipts to Restricted Funds	CCLA account numbers:			Held in	
	003690001C	003690003C	003690005C	RBS account	
	Repairs & maintenance	Education (deposit)	Building Works & Grants	Rose Window	
Legacies	-	-	-	-	-
General donations	-	-	-	-	-
Grants for Roof Repairs	-	-	-	-	-
V.A.T. Tax Recovered	-	-	-	-	-
Raffles and Sales	-	-	-	-	-
Other fundraising events	-	-	-	-	-
CCLA Interest	2	97	292	-	-
Total receipts	2	97	292		-

Payments From Restricted Funds	CCLA account numbers:			Held in	
	003690001C	003690003C	003690005C	RBS account	
	Repairs & maintenance	Education (deposit)	Building Works & Grants	Rose Window	
Roof Renovation	-	-	-	-	-
Window repairs	-	-	5,400	-	-
Total payments	-	-	5,400		-

Fund movements	CCLA account numbers:			n/a	003690001R
	003690001C	003690003C	003690005C		
	Repairs & maintenance	Education	Building Works & Grants	Rose Window	School Endowment
Opening balances:-					
RBS current account	399		(3,160)	4,554	
CCLA Deposit Account	213	9,906	32,891		
CCLA Investment Fund		-			21,321
Balance at 1 January 2022	612	9,906	29,731	4,554	21,321
Incoming resources	2	97	292	-	
Resources expended	-	-	(5,400)	-	
Transfer to current account	-	-	-	-	
Investment gains (losses)					(1,918)
Balance at 31 December 2022	614	10,003	24,623	4,554	19,403
Closing balances:-					
RBS Current Account	399	-	(3,560)	4,554	
CCLA Deposit Account	215	10,003	28,183	-	
Total	614	10,003	24,623	4,554	