

St Clement's Church, Urmston

Annual Report of the Parochial Church Council for the Year Ended 31 December 2021

Administrative Information

St Clement's Church is situated at the corner of Stretford Road and Manor Avenue, Urmston. The Benefice of Christ Church, Davyhulme and St Clement's, Urmston was formed in 2014. It is part of the Deanery of Manchester South and Stretford and the Diocese of Manchester within the Church of England. The correspondence address is The Treasurer, 10 Cleavley Street, Eccles, Manchester, M30 8EB
Website:- www.stclementsonline.co.uk

The Parochial Church Council (PCC) is a registered charity. The charity number is 1131185.

PCC members/trustees who have served from 1 January 2021 until the date this report was approved are:

Ex-officio Members of the PCC

Clergy

Vicar: Vacancy from 28th November 2019

Assistant Priest: Rev'd Christine Bailey

Churchwardens

Mrs Lynn Smith (Vice Chair)

Mr Derek Prince (Vice Chair)

Mr Ronald Griffiths

Retired May 2021

Elected May 2021

Representatives on the Deanery Synod

Mrs Jennifer Groves

Mrs Lynn Smith

Mr Anthony Bailey

From May 2021

From May 2021

Elected P.C.C. Members

Mrs Norma Mellor

Mr Daniel Mellor

Mr Christopher Jones

Mrs Beryl Prince

Mr Paul Wilson

Mrs Barbara English

Mrs Janice Jones

Ms Clare Collinge

Ms Diane Green

Mrs Pauline Keogh

Mrs Madeline Cadman

Mrs Susan Hurst

Mrs Rose Corke

P.C.C. Minutes Secretary

Resigned May 2021

Resigned May 2021

Elected May 2021

Co-opted May 2021

Authorised Lay Ministers

Mr Christopher Jones

Mr Daniel Mellor

Ms Clare Collinge

Resigned May 2021

Resigned May 2021

Objectives and Activities

St Clement's PCC has the responsibility of co-operating, during the interregnum, with the Archdeacon and other clergy in the parish in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, ecumenical and the Diocesan mission action plan. It also has maintenance responsibilities for the Parish Church, Branch Church, Parish Hall and the Curacy house.

Achievements and Performance

Review of the Year

St Clement's P.C.C. met 4 times with an average attendance of 76% . Regular meetings were restarted from June 2021 following the suspension during the lockdowns. There were many discussions about reinstating

events and activities that had been suspended last year. Services had continued to be held in the Parish Church throughout but with many changes to remain covid safe. From September most of these changes were lifted and services were also resumed at the Branch Church. Also from the summer the regular hirers returned to the Parish Hall and Branch Church and community events were brought back, gradually at first. Some of the outstanding maintenance concerns were dealt with including upgrading the lighting both inside and outside the Parish Church; repairs to the heating controls at the Parish Church; and repairs to the electrical system and chimney stack at the curacy house.

We are still in interregnum. At the beginning of the year Archdeacon Karen Lund informed us that discussions were ongoing with a local vicar for him to be part-time at St Clement's as well as his existing parish. This proposal did not come to fruition. The diocese is reviewing all aspects of how mission and ministry are delivered and clergy deployed and there will be no changes or appointments until this is complete.

We have gradually restarted our connections with the community. Our Wednesday Welcome Mornings and the Trafford Walking for Health Group restarted in 2021 and although numbers attending have not yet reached the pre-pandemic levels they are growing. Several other events have been organised and have proved very popular with church members and with people who do not attend our services. We were planning to host our many carol services for schools and scouts this Christmas but a huge surge in covid cases in December meant most of them were cancelled.

St Clement's has complied with the duty under section 5 of the safeguarding and Clergy Discipline Measure 2016 to adopt "A Safe Church Policy" and "A Vulnerable child and Adult Policy" these will be re-affirmed at the A.P.C.M. in 2022. We also need to be aware of how quickly the media is changing people's perception of our responsibilities and we need to be extremely careful what is put on social media in the church's name.

Financial Review

Total receipts for 2021 were £54,950 and payments were £64,858, as shown on the financial statements. We paid less than 50% of our parish share. The year started badly for our finances but the second half of the year was much better with income from lettings and events comparable with 2019 levels. We buy electricity and gas for the Parish Church, Parish Hall and Branch Church on fixed price contracts. In the autumn of 2021 we were able to extend the gas contract until 2027 at prices that were fixed before wholesale gas prices rose substantially in the winter of 2021/2022.

The Year Ahead

We end the year with optimism for the year ahead. Covid is still an issue but restrictions are lifting and there is much enthusiasm in church for getting on with things. If the activity levels of the second half of 2021 continue throughout 2022 then we will end the next year in much better condition than since 2019. We are somewhat held back by not having a vicar or priest in charge yet but now that the new deanery is in place and the mission communities being formed there will be new developments in the deployment of clergy across the diocese.

Still on the agenda are the major renovations to the final part of the east roof, the repairs needed to the rose window, and plans for an accessible toilet and improved kitchen facilities. The interior lighting has been improved and work on the north aisle floor is underway – these were outstanding items in last year's report. The church will remain on the "at risk" register until the major renovations are completed.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. From time to time members of the PCC attend training events relevant to their duties organised by the Diocese of Manchester and other bodies.

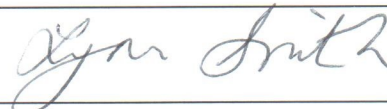
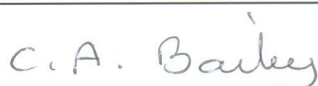
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Date: April 24th 2022

Signature



Full Name

Christine Ann Bailey

Lynn Smith

Position

Assistant Priest & Treasurer

Churchwarden

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST. CLEMENT'S URMSTON

I report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages to .

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under the Regulation and under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to issue this report on;

- those financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustee as a body. My work has been undertaken so that I might state to the charity's trustee those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee as a body for my examination work, for this report, or for the statements I have made.

BASIS OF THIS REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 and have not been met; or
 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

• SIGNED

John T. Holdsworth BA, C.Ed.,

Date *16/3/2022*

John Thomas Holdsworth BA, C Ed.

15 Lynmouth Avenue, Flixton, M41 6FB

ST CLEMENT'S CHURCH, URMSTON

Registered Charity No. 1131185

Receipts and Payments Account for the Year Ended 31st December 2021

Receipts

		2021 Unrestricted funds	2021 Restricted funds	2021 Total funds	2020 Previous ye
	Notes	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Voluntary Receipts					
Regular Giving	2				
Planned Giving - Gift Aid			-	-	14,948
Income Tax Recovered			-	-	2,966
Other Planned Giving		17,206	-	17,206	900
Other Collections		2,340	-	2,340	3,042
		19,546	-	19,546	21,856
Other Voluntary Receipts					
Legacies		-	-	-	500
Donations	3, 13	1,096	701	1,797	2,621
Receipts for other charities	3	919		919	
VAT recovered on building work	13	-	700	700	
Grants		-	-	-	
		2,015	1,401	3,416	3,121
Activities for Generating Funds	4				
Christmas Fair		3,821	-	3,821	
Coffee Mornings/High Tea		1,123	768	1,891	1,067
100 Club Subscriptions		1,319		1,319	
Refreshments		1,212		1,212	1,192
Raffles		697		697	
Other fundraising events		118	-	118	204
		8,289	768	9,056	2,462
Receipts from Church Activities					
Fees for weddings and funerals		2,281	-	2,281	2,040
Branch Church room hire		4,120	-	4,120	1,822
Parish Hall room hire		6,685	-	6,685	3,910
		13,086	-	13,086	7,772
Investment Income					
Rental of Curacy House		9,840	-	9,840	9,840
Bank account interest	13	-	6	6	219
		9,840	6	9,846	10,059
Other incoming resources					
CCLA Account			-	-	
Sundry receipts	5		-	-	2,464
		-	-	-	2,464
Total receipts		52,776	2,174	54,950	47,733

ST CLEMENT'S CHURCH, URMSTON

Registered Charity No. 1131185

Receipts and Payments Account for the Year Ended 31st December 2021

Payments

		2021 Unrestricted funds	2021 Restricted funds	2021 Total funds	2020 Previous years' total funds	2019
	Notes	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
CHURCH ACTIVITIES						
Diocesan Parish Share		17,000	-	17,000	33,575	36,113
Ministers' Working Expenses			-	-	385	1,187
Vicarage Costs	6	1,066	-	1,066	2,552	2,934
Church Running Expenses	7	14,991	-	14,991	15,607	17,507
Church Maintenance	8	8,645	-	8,645	4,599	10,140
Upkeep of services and wages	9	6,131	-	6,131	4,529	5,952
Parish Hall running expenses	10	5,092	-	5,092	6,862	6,699
Phase 3 Roof Repairs	13		4,200	4,200		1,500
		52,925	4,200	57,125	68,110	84,419
HOUSE EXPENSES						
Curacy house expenses	11	2,263	-	2,263	1,529	2,121
Curacy house upgrading	11	970	-	970	1,180	1,490
		3,233	-	3,233	2,709	3,611
FUND RAISING EXPENSES						
Supplies for the Christmas Fair		361		361		
Refreshments		220		220	1,688	
100 Club prizes		475		475	125	
Money raised for other charities	3	859		859		
		1,915		1,915	1,813	-
SUPPORT COSTS						
Photocopying		897	-	897	902	1,219
Stationery and printing		104	-	104	476	293
Independent Examination		300	-	300	300	300
G.Weston grant application			-	-		1,500
New equipment	12	680		680		
Outreach and website	12	258	-	258		2,465
Sundries	12	346	-	346	1,125	8,474
		2,585	-	2,585	2,803	14,251
Total payments		60,658	4,200	64,858	75,434	102,281
Net of receipts/(payments)		(7,882)	(2,026)	(9,908)	(27,701)	(2,255)
Transfers to current account			(17,000)	(17,000)		
Cash funds last year end		17,476	63,829	81,305		
Cash funds this year end		9,594	44,803	54,397		

ST CLEMENT'S CHURCH, URMSTON

Registered Charity No. 1131185

Annual Accounts for the Year Ended 31st December 2021

Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Royal Bank of Scotland Current Account	9,223	1,793	-
	Cash in hand	371	-	-
	CCLA Deposit Account	-	43,010	-
	Total cash funds	9,594	44,803	-
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Other monetary assets	Income tax claim from October 2020		-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Investment assets	Curate's house at 157 Stretford Road, Urmston. Currently let to tenants.	Unrestricted	-	-
	COIF Charities Investment Fund - endowment from sale of day school.	Education		21,321
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Assets retained for the charity's own use	Church furnishings are included in the inventory and vested in the wardens on special trust.	Unrestricted	-	-
	Parish Hall	Unrestricted	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities	Future payments for photocopier lease	Unrestricted		
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

C.A. Bailey
Lynn Smith

Christine Ann Bailey

Lynn Smith

24th April 2022

24th April 2022

Notes to the Accounts

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- 2 It has not yet been possible to reclaim the tax on gift aid donations received in 2021, this is due to delays in changing the authorised person to deal with HMRC. This will be completed in 2022 and the backdated claim made.

	2021	2020	2019
3 <u>Donations</u>			
General Donations	241	2,621	500
For Branch Church from Car Club	343		
For tables & tablecloths	512		
	<u>1,096</u>	<u>2,621</u>	<u>500</u>
For other charities			
Macmillan Coffee Morning	594		
Cheques received payable to Macmillan	60		
Branch Church Auction for Booth Centre	245		
Donation to Booth Centre	20		
	<u>919</u>	<u>0</u>	<u>0</u>
4 <u>Activities for Raising Funds</u>			
Christmas Fair & raffle	3,821		4,136
Coffee mornings & high tea	1,891	1,067	3,587
100 Club subscriptions	1,319		1,064
Refreshments	1,212	1,192	3,578
Raffles	697		1,809
Concerts			790
Tower Tours			1,834
Misc. sales	118	204	
	<u>9,057</u>	<u>2,462</u>	<u>16,798</u>
5 <u>Sundry Receipts</u>			
For other charities			2,351
LPoW			2,866
Other			5,806
	<u>0</u>	<u>0</u>	<u>11,023</u>
6 <u>Vicarage Costs</u>			
Council Tax		898	2,576
Water		85	278
Gas			80
Electricity	562	616	
Cleaning		124	
Grounds	504	828	
	<u>1,066</u>	<u>2,552</u>	<u>2,934</u>
7 <u>Church Running Expenses</u>			
<u>Parish Church</u>			
Insurances	4,238	4,152	4,300
Electricity	781	825	1,731
Gas	4,789	6,007	5,834
Telephone	406	372	392
Water	601	583	589
	<u>10,814</u>	<u>11,938</u>	<u>12,846</u>
<u>Branch Church</u>			
Insurances	946	945	900
Electricity	1,298	827	1,710
Gas	1,728	1,312	1,488
Water	-19	461	562
	<u>3,953</u>	<u>3,544</u>	<u>4,660</u>

7	<u>Sundries</u>			
	Waste Removal		125	342
	Cleaning Materials	224		155
	Hardware			50
		224	125	547
8	<u>Church Maintenance</u>			
	Lightning conductor check		222	222
	Lighting repairs	1,590	530	300
	Heating & Plumbing	935	336	3,555
	Clock and bells	325	316	630
	Clearing gutters	1,150	200	
	Floor repairs	1,555		
	Roof repairs - Branch Church	480		
	Grounds maintenance	1,912	2,484	3,102
	Other - Parish Church	106	84	1,462
	Other - Branch Church	592	427	869
		8,645	4,599	10,140
9	<u>Upkeep of services</u>			
	Books and licences	167	285	1,918
	Communion Wine & Wafers			231
	Altar linen & Service items	28		0
	Music/Choir	110	107	275
		305	392	2,424
	<u>Wages and Fees</u>			
	Parish Church Organist		250	1,000
	Parish Church Cleaning	3,714	1,776	2,987
	Branch Church Cleaning	2,112	2,112	1,860
		5,826	4,138	5,847
10	<u>Parish Hall Costs</u>			
	Electricity	636	576	801
	Gas	1,658	1,356	1,066
	Insurance	868	944	827
	Water	153	156	579
	Hall cleaning & cleaning materials	1,288	1,464	2,892
	New gas boiler		1,745	
	Misc services	490	620	534
		5,092	6,862	6,699
11	<u>Curacy House Expenses</u>			
	Insurance	237	228	235
	Agent's fees	1,181	1,181	1,527
	(Inc cooker & new tenant costs in 2019)			
	New radiators		1,180	
	Electrical upgrade	970		
	Chimney repairs	580		
	Other repairs & maintenance	265	120	1,849
		3,233	2,709	3,611
12	<u>New Equipment</u>			
	Tables and cloths for the Parish Church	512		
	Ladders	168		
		680		
	Website domain and hosting	258		
	<u>Sundry Expenses</u>			
	Cathedral Hygiene	240		
	Locks and keys	69		
	Sanitising products	12		
	Membership Preservation Trust	25		
		346		

13 RESTRICTED FUNDS

The restricted funds are as listed here:

Building Works - for the major repairs required to the structure of the parish church.

Repairs and maintenance - for routine repairs to and maintenance of the church buildings and equipment.

Education - for promoting Christian learning

Rose Window - for the repair of the rose window in the north side of the east wall of the nave.

The endowment fund consists of money received on the sale of the church school. The capital of £10,000 cannot be spent and the income is to be spent for educational purposes.

Receipts to Restricted Funds

	Repairs & maintenance	Building Works	Education	Rose Window
Legacies				
General donations	98			603
Grants for Roof Repairs				
V.A.T. Tax Recovered		700		
Raffles and Sales				
Other fundraising events				768
CCLA Interest		4	1	-
Total receipts	98	704	1	1,371

Payments From Restricted Funds

	Repairs & maintenance	Building Works	Education	Rose Window
Roof Renovation		4,200		
Total payments	-	4,200	-	-

Fund movements

	Repairs & maintenance	Building Works	Education	Rose Window	School Endowment
Opening balances:-					
Bank current account	301	340		3,183	
CCLA deposit account	213	49,887	9,905		
CCLA investment fund					18,153
Balance at 1 January 2021	514	50,227	9,905	3,183	18,153
Incoming resources	98	704	1	1,371	
Resources expended		(4,200)			
Transfer to current account		(17,000)			
Investment gains (losses)					3,168
Balance at 31 December 2021	612	29,731	9,906	4,554	21,321
CCLA Deposit Account	213	32,891	9,906	-	
RBS Current Account	399	(3,160)	-	4,554	
Total	612	29,731	9,906	4,554	