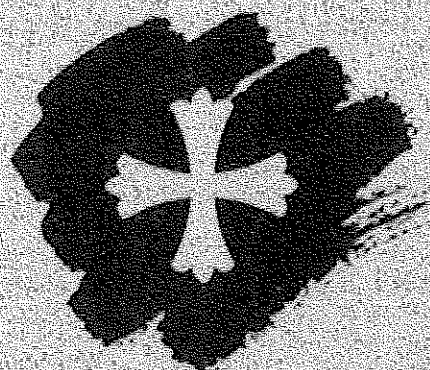


Parish of Padiham  
with Hapton and Padiham Green  
(St. Leonard's Padiham and St. Margaret's Hapton)



# Padiham Parish

Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council

for the year ended 31<sup>st</sup> December 2023

Incumbent  
Rev. Canon  
Mark A. Jones  
The Vicarage  
1 Arbory Drive  
Padiham  
Burnley  
BB12 8JS

**Banks:-**

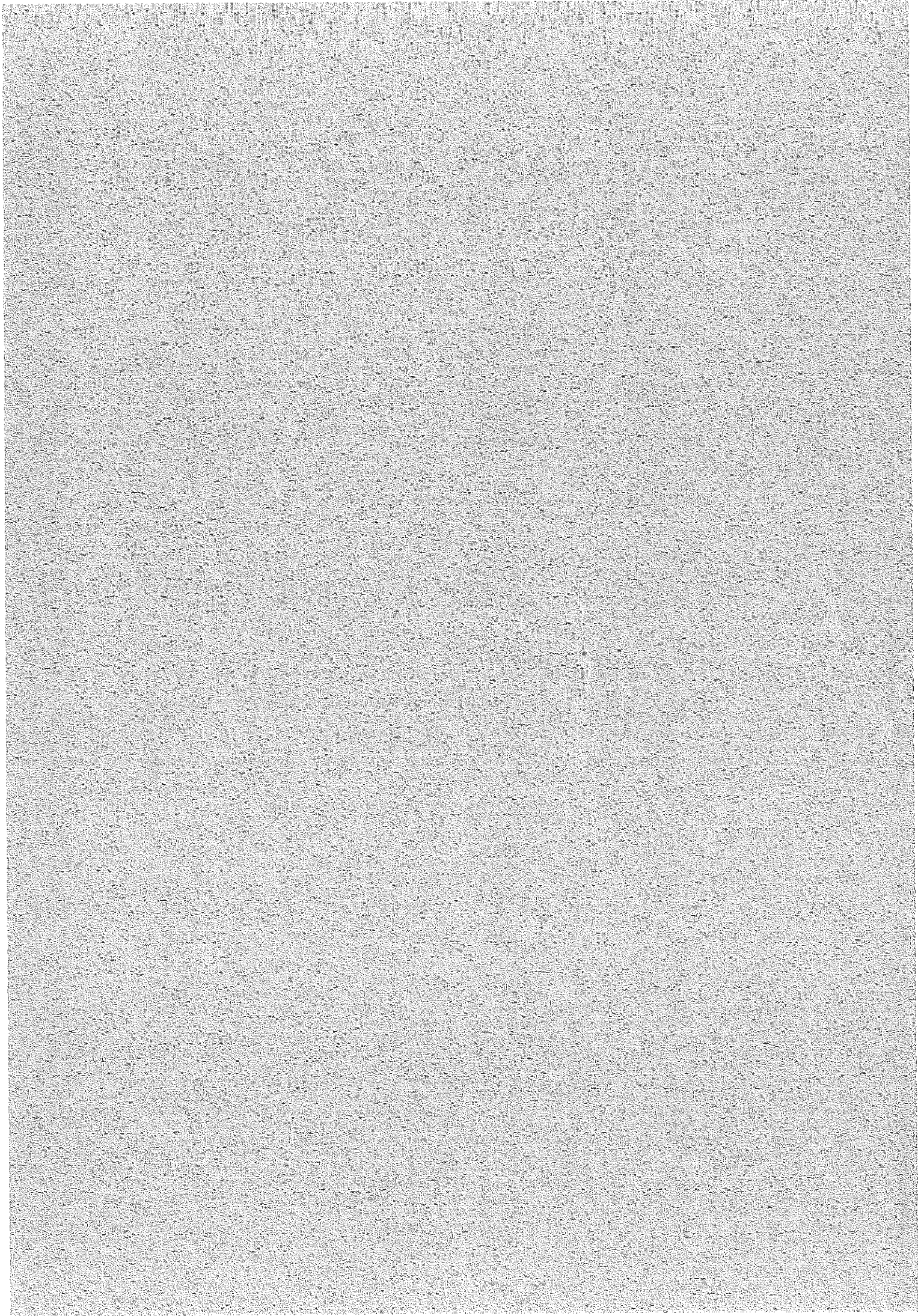
CafCash  
Kings Hill,  
West Malling  
Kent.  
ME19 4TA

Barclays Bank  
St. James St.  
Burnley  
Lancs.  
BB11 1NH

Independent Examiner  
Mr. I. Todd

Registered Charity Number:  
1131182







# Padiham Parish

Parish of Padiham  
with Hapton and Padiham Green

## Annual Report for 2023

### Background

The Parochial Church Council (P.C.C.) has the responsibility of co-operating with the incumbent, Rev. Mark Jones, in promoting in the ecclesiastical parish, the whole mission of the Church as set out in the Mission statement.

### Parish Mission Statement

Our Vision is to be churches whose members are growing in their love for Jesus Christ and his Gospel. This will be seen in:-

1. Love for hearing God's word, singing his praises, praying to him and celebrating the sacraments.
2. Love for each other in the church family of St. Leonard's and St. Margaret's.
3. Love for the people of Padiham and Hapton, and beyond.

### Membership

Members of the Parochial Church Committee are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During 2023, the following served as members of the P.C.C.:-

**Incumbent**     Rev. Canon M.A. Jones     (Chairman)

**Wardens**        Mr. R. Birch  
                      Mr. R. Smyth (Vice-chairman)

<b>Diocesan Synod Members</b>	Mr. J. Pendley	Mrs. L. Trudgill
	Mr. J. Dell*	

<b>Deanery Synod Representatives:-</b>	Mr. F.W. Birch	Mr. G. Trudgill
	Mrs. K. Hudson	

### **Elected members:-**

#### **St. Leonard's**

Mrs. C. Beattie 2025   Mrs. K. Proctor 2025   M. Heaton\*\* 2024  
Mr. A. Summers 2026   Mr. J. Sellick\* 2024   Mrs. R. Pickles 2024  
Mrs. J. Sidhu 2025   Mr. J. Addison 2026

#### **St. Margaret's**

Mrs. E. Geldard 2025   Mrs. K. Foreman 2026  
Mr. P. Lamport 2026   Mrs. L. Birbeck 2024

Years refer to date when period of office ends/re-election.

\* Denotes Church Treasurer

\*\* Denotes Parish Treasurer

The PCC is a charity, which is registered with the Charity Commission and is governed by the Church of England rules.

### **Committee**

There were 4 main meetings of the PCC in 2023. The average level of attendance at meetings was 77%.

### **Finance Committee**

The Incumbent, Parish Wardens, those who act as Wardens at the daughter church and the treasurers meet from time to time to discuss Parish matters, such as the Parish Budget, before they are presented to the full PCC.

### **Church Committees**

Each church has its own Church Committee, reports of which are published separately.

### **Electoral Roll**

The revised roll has a total of 177 members.

St. Leonard's has 138 on roll, 83 resident in the parish and 55 non-resident. Since last year, 3 people are deceased, 5 have been removed and there are 4 new members.

St. Margaret's has a total of 39 members, 33 resident and 6 non-resident.

Fred Birch

### **Secretary's Report**

There were 4 main PCC meetings held in 2023. Items that were discussed were the situation regarding Prayers of Love & Faith and the PCC's and individual's position on this, the retirement of John Graver as debt centre manager and the appointment of Katy Oehring as manager. Also, later in the year the appointment of an additional debt coach due to the demand on the centre. We also discussed the possible

employment of a Youth & Children's worker and we proceeded with a grant application relating to this. We continue to have maintenance issues with 5, St. John's Rd and this is an ongoing issue. Mark Heaton was appointed as Parish Treasurer at our October meeting. Grateful thanks to John Sellick for all he did as Parish Treasurer.

Richard Birch

**Treasurer's Report is at rear of booklet.**

### **Christians Against Poverty**

Since CAP was launched in Burnley in January 2020 our centre has worked with 235 families. We have grown from a single Debt Centre Manager, who could support 36 families a year in Burnley, to two members of staff in July 2022 and expanding our service into Colne, Nelson and surrounding areas. We are going into 2024 with a Debt Centre Manager and two Debt coaches being able to support 96 families a year. There has been a recognisable need to extend our team and our capacity as we have been regularly booking clients in two or three months in advance.

In the past 4 years we have seen over 50 families be lifted out of debt, 23 on them in 2023 alone. We have on average 65 open cases. On average 14 are paying off debts through debt management plans, 16 are waiting to be seen and around 30 are currently being worked with.

These numbers do not take include those individual who we've equipped through our Money Coaching courses to avoid going into debt or going back into debt. Nor those who we have helped avoid rent arrears through supporting them to apply for Discretionary Housing Payments to cover the shortfall between their housing benefit and rent.

Additionally, we have 4 drop ins in Nelson, Colne and Burnley and surgeries which are run at the Job Centre Plus in Burnley. Since they have opened, we have supported the Community Groceries in Burnley, holding regular drop ins and running Money Coaching. Recently we have made sure people are receiving the benefits they are entitled to through the CAP benefits calculator. A service we will be rolling out at other drop ins, as well as with our own clients.

Our staff have supported participants on CAP Life Skills Courses at Down Town Burnley. These courses not only teach participants how to make a budget but how to shop, cook and live on it. They also help reduce social isolation and they build community. We are helping facilitate another CAP Life Skills course which is launching in February 2024 at St Bartholomew's in Colne.

We have provided fuel vouchers through CAP's emergency support scheme to our clients. As advocates for Acts 435 we have been able to help people fund their Debt Relief Orders, as well as purchase white goods, such as fridge freezers, washing machines, dryers and other needs such a bed and sofas. We've helped families buy winter coats, shoes and school uniform. This Christmas we were able to give 30 clients Christmas Hampers and Christmas vouchers due to the generosity of Pendleside Rotary and Life Church Burnley.

We continue to work with and build relationships with other professionals and agencies. This year we have been supporting Burnley Council with those applying for Burnley Discretionary Household 4. Many potential clients who are working with other agencies would like our help but feel anxious about meeting new people. As a result of this we will go and meet them with those professionals they already know and trust. This has included social prescribers, Calico support workers, Family support workers, Home Start and more.

We have an amazing team of over 20 volunteers who enable us to visit clients in their own homes and offer support from the local church, if the client wants it.

We have access to CAP head office where there is over 600 staff, including financial and debt advisors and counsellors who are able to produce budgets for our clients and recommend a route out of debt.

We do all this and more. The focus however is always those people we work with every day, whether individuals or groups, clients or at a drop in. We spend more time with clients than any other debt service provider. We work with the most vulnerable, the least mobile and those who leaving the house and travelling to get help is too much. People who struggle when dealing with phone calls or online. The ones who need someone to sit and explain the paperwork they are signing and reassurance that they are doing the right thing, and they aren't doing it alone. Other agencies often say they refer their most vulnerable to us as they know we will go above and beyond to help and support them.

Martin Lewis on This Morning said of CAP "Citizens Advice Bureau, Step Change, National Debt Service, all very good if you just want a service. If you are struggling emotionally. If you want someone who is going to hold your hand at the same time. That's often needed and very valuable because Debt and mental health go together so much, then there is an organisation called Christians Against Poverty. You don't have to be a Christian to go to them. They do it because they are Christians rather than the other way round. They do debt and emotional support together. If you can't even cope with thinking about your debts, if you need someone to help you to deal with them, I would go to Christians Against Poverty".

As of 2024 John Graver has retired as Centre Manager, with Katy Oehring moving up into that role. Marie Malone was appointed as a debt coach in 2023 and Anthony Holden has been selected as the new debt coach and started his training at the end of February 2024.

Mark Heaton

## **Food Bank**

It has been another busy year for the Food Bank. We have given out over 2000 parcels and once again our work has only been possible thanks to our volunteers and all those who support us.

An important part of keeping the Food Bank running is securing funding and fundraising. This year Bev Holmes did a sponsored event to raise money and we also held a Toy Sale to bring in funds. There have also been fundraising events held by St Leonard's School. Funding has also been received from local business and individuals. Further to this we are fortunate to have received some generous grants.

We still do not require users to have any sort of referral to access the Food Bank - anyone can come to us knowing that we won't ask any questions. This year we have linked in with Burnley Together who attend the Food Bank every third Thursday of the month to promote use of the Community Grocery and support/sign post with any other practical issues somebody may have. Christians Against Poverty attend every first Thursday of the month.

Please pray for us as we progress through 2024 that we take the Food Bank in the right direction and for those who use it to help them with any difficulties they may face.

Kate Proctor

## **Safeguarding**

The safety and well-being of all our congregation is paramount and safeguarding continues to underpin all our church activities encompassing our Under 18 groups as well as those involving the more vulnerable members of our community. We must remember, that, from time to time, we will all fall into the vulnerable category therefore this role is challenging due to the variety of concerns that can arise.

As in previous years, advice continues to be sought by a number of people in regards to Safeguarding. These have included welfare concerns, potential and actual domestic abuse concerns, and general safeguarding concerns. All this has been dealt with in confidence and respectfully, and has, in the main, involved signposting, however sometimes just a friendly ear with which to share worries, has been needed. The increase in our involvement in wider community activities, for example CAP, and the Food Bank, has led to a heightened safeguarding awareness of all those involved in this work, which in turn leads to an increase queries and information requests from myself.

The Parish Dashboard is now in use with regular training provided by the Diocese to encourage further uptake. No personal information is stored in this area; it is merely a repository for our documentation, making it easier to access, as well as an audit tool.

I will be requesting up-to-date group information to ensure records are up-to-date, so if you are a group leader, I will be contacting you shortly.

DBS checks are the main priority this year as it is now 3 years since the bulk exercise.

I myself have undertaken the Level 3 training required for my position and am have also volunteered to support further Level 3 training throughout the Diocese in order to deepen my knowledge of this topic.

Speak out for people who are vulnerable (Proverbs 31:8)

Claire Beattie



## **Deanery Synod**

Burnley Deanery Synod met three times in 2023 and the Standing Committee also met. In February, Deanery Synod met at St Stephen's Church, Burnley. We had a power-point presentation from Steve Haskett, of Blackburn Diocese Mission and Parish Renewal department. Steve was an engaging and interesting speaker and told us the most significant growth he had seen was at All Saints, Burnley. Fr Charlie, vicar of All Saints, and 2 of his congregation, told us that Steve's advice to consistently pray for the Wednesday evening service had led to renewal. The July meeting was at Hapton St Margaret and the speaker was Carolyn Barton, who gave a presentation on how possible initiatives for Burnley Deanery within Mission and Financial Flourishing could be possible and how they could be financed. The Standing Committee met to discuss this. Bishop Philip spent the day in Burnley on Friday 17<sup>th</sup> November. Along with Munawar Din, our Area Dean, and Fr Andrew Holmes, Rector of St Peter's and St Stephen's, he attended the Deanery Chapter Meeting and paid a visit to St Peter's C of E Primary School. They were then joined by Lynne Trudgill, as Deanery Lay Chair and Pete Best, minister at Life Church, for a tour of the Community Grocery and Café on the balcony in the market square. Pete and members of his congregation are very involved in the grocery. Please do try to tell people about this and visit yourselves - this is a valuable asset to the people of Burnley, with not only a Community Grocery, but a second-hand school uniform and other clothing 'shop' and a full commercial kitchen, where cookery lessons are given. Deanery Synod met in the evening, when Bishop Philip gave an address.

Lynne Trudgill

Deanery Synod Rep & Lay Chair of Burnley Deanery Synod.

## **Pastoral Team**

The Pastoral Team comprises Canon Mark Jones, Lynne Trudgill, LLM (licenced to the Bishop); Elaine Geldard, Grahame Trudgill, David Edmondson and Julie Sidhu, who are ALM's (licensed to the vicar). We continue to meet approximately every 3/4 months to go through the list of Home and Sick Communion and discuss who is to do which visits. The team works throughout the parish, and with parishioners from other churches in the care homes, if requested.

Our aim continues to be to take communion to former members of our churches who are now housebound or in poor health, or to stay in touch with visits or phone calls. Sadly, we have lost several people this year, but give thanks for their lives of faith. We hope to re-start taking services in our care homes in the near future. As at December 2023, there were 10+ parishioners on our list, although this varies, as well as care homes.

I would like to thank all on the team on your behalf for the work they do in our parish.

Grahame Trudgill



# **PADIHAM PARISH PCC**

## **ANNUAL ACCOUNTS**

### **YEAR ENDED 31<sup>st</sup> DECEMBER 2023**

#### **Introduction:**

The Parochial Church Council (commonly known as the PCC) is a registered charity which has overall responsible for the two churches of St Leonards (Padiham) and St Margarets (Hapton). Each of the churches are responsible for their own finances and contribute towards the shared expenditure of the PCC such as clergy costs and the parish share of Diocese expenditure. Financial statements of the two churches are separately available, with a summary of reserves set out below.

In addition to this the PCC also operates the Padiham Food Bank and the Burnley, Colne and Nelson Christians Against Poverty Debt Centre. The funds of both are restricted funds of the PCC and not available for general use of the PCC or its two churches.

There are four statements:

Receipts and Payments Account PCC General Funds

Padiham Food Bank

CAP Debt Centre

Statement of Assets and Liabilities

#### **PCC Funds**

At the year end the PCC held funds in investments, bank accounts and also a residential property.

Total balances at the year end amounted to £259,634, of which £214,517 is designated leaving general funds of **£45,231** (banks £26,885, investments £18,346). The general fund is likely to be eroded due to year-on-year increases in the Parish Share and limitations on the amounts that can be requested from the two churches. The PCC has set a deficit budget of £7,000 for 2024.

Parish Share (paid to the Diocese for Parish staff costs, housing and Diocese expenditure) amounted to £68,086 which was reduced by a Low-Income Communities Fund grant of £19,166 leaving £48,920 to be paid. The corresponding amounts for 2024 are: Parish Share £75,331 less LICF grant £20,436 leaving £54,897 to be paid, an increase of £5,977. The LICF grant is not guaranteed so the increases in the Share could be much higher in 2025 and onwards.

Funds are designated as follows:

- 1 Church property funds should either church not be able to meet costs from their own funds:

Carbon Neutral Fund	£20,000
Emergency Building Maintenance	£10,000
- 2 Residential property:

Property value (at trustees valuation)	£100,600
Repair fund	£3,917
3 Family and youth worker	£80,000
<b>Total designated funds</b>	<b>£214,517</b>

#### **Padiham Food Bank (restricted fund)**

The food bank received grants and donations totalling £ 15,677. Expenditure in the year on food was £12,036. At the year end retained balances amounted to £9,403, an increase of £3,641, primarily as a result of two grants totalling £6,000 late in the year.

All the work of the Food Bank is undertaken by volunteers.

#### **Burnley Colne & Nelson CAP Debt Centre (restricted fund)**

The CAP debt centre received grants, donations and other income totalling £52,473. Expenditure in the year on staffing, emergency support for clients, contribution to CAP Central expenditure and general running costs amounted to £51,123. At the yearend retained balances amounted to £10,023, an increase of £1,350.

The debt centre employs three individuals: debt centre manager and two debt coaches.

Other work is undertaken by volunteers such as befriending.

#### **St Leonard's Padiham**

Reserves at 31<sup>st</sup> December 2023:

General (Unrestricted)	£48,871
Designated	£81,671
Restricted	£36,097
<b>Total</b>	<b><u>£166,639</u></b>

#### **St Margaret's Hapton**

Reserves at 31<sup>st</sup> December 2023:

General (Unrestricted)	£11,864
Designated	£11,671
Restricted	£1,035
<b>Total</b>	<b><u>£24,570</u></b>

#### **GIFT AID**

The PCC is registered with HMRC for Gift Aid, of which both the Food Bank and the CAP Debt Centre have benefited in 2023.

# **RECEIPTS AND PAYMENTS ACCOUNT**

## **PCC FUNDS**

	<b>Total funds</b>	<b>Total funds</b>
	<b>31.12.23</b>	<b>31.12.22</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Quotas from churches	64,732	62,071
Funerals and related receipts	6,380	7,550
Fees (for Diocese)	5,278	6,891
Rent	7,440	7,440
Magazine adverts	1,109	1,155
Diocese grants	2,598	-
Other	697	5,683
Interest	548	39
<b>Total receipts</b>	<b>88,782</b>	<b>90,751</b>
<b>Payments</b>		
Diocese Share	48,920	47,886
Honorarium and visiting preachers	1,711	900
Overseas mission	2,958	2,996
Photocopier	1,323	1,366
Clergy expenses	1,292	5,290
Funerals and related payments	6,243	7,493
Fees remitted to Diocese	5,278	6,891
Magazine	1,498	1,159
Vicarage	3,708	
Buildings	3,134	2,335
Insurance	388	348
Broadband	439	346
Fuel grants to churches	5,606	-
Other	1,979	6,726
<b>Total payments</b>	<b>84,476</b>	<b>83,736</b>
<b>Net receipts</b>	<b>4,306</b>	<b>7,015</b>
<b>Balances b/fd</b>	<b><u>26,496</u></b>	<b><u>19,481</u></b>
<b>Balances c/fd</b>	<b><u>30,802</u></b>	<b><u>26,496</u></b>
<b>General fund</b>	<b>26,885</b>	<b>26,496</b>
<b>Designated fund</b>	<b>3,917</b>	<b>-</b>

# **RECEIPTS AND PAYMENTS ACCOUNT**

## **PADIHAM FOOD BANK**

	Year ended 31.12.23	Year ended 31.12.22
	£	£
<b>Receipts:</b>		
Grants	9,000	2,872
Donations	4,645	1,801
Fundraising	2,030	103
Gift aid	2	-
<b>Total receipts</b>	<b>15,677</b>	<b>4,776</b>
<b>Payments:</b>		
Food purchases	12,036	3,285
<b>Net receipts</b>	<b>3,641</b>	<b>1,491</b>
<b>Balances b/d</b>	<b>5,762</b>	<b>4,272</b>
<b>Balances c/d</b>	<b>9,403</b>	<b>5,762</b>

# **RECEIPTS AND PAYMENTS ACCOUNT**

## **BURNLEY COLNE & NELSON CAP DEBT CENTRE**

	Year ended 31.12.23	Year ended 31.12.22
	£	£
<b>Receipts:</b>		
Grants	28,716	18,356
Donations	15,747	12,158
Fundraising	152	-
Gift aid	1,269	-
Reimbursed expenses	6,428	2,035
Interest received	161	28
Miscellaneous	-	268
<b>Total receipts</b>	<b><u>52,473</u></b>	<b><u>32,845</u></b>
<b>Payments:</b>		
Staff costs inc pension	25,074	13,709
CAP Central charges	9,680	8,250
Emergency fund payments	9,412	5,280
Staff and other expenses (travel etc)	6,957	3,406
<b>Total payments</b>	<b><u>51,123</u></b>	<b><u>30,645</u></b>
<b>Net receipts</b>	<b><u>1,350</u></b>	<b><u>2,200</u></b>
<b>Balances b/fd</b>	<b><u>£8,673</u></b>	<b><u>£6,473</u></b>
<b>Balances c/fd</b>	<b><u>£10,023</u></b>	<b><u>£8,673</u></b>



# STATEMENT OF ASSETS AND LIABILITIES

AS AT 31<sup>ST</sup> DECEMBER 2023

	31.12.23	31.12.22
	£	£
Residential property	100,600	100,600
Investments:		
Accumulation Shares	128,346	113,934
Bank balances - CCLA	5,952	5,759
Bank balances – CAF/Barclays	44,276	35,172
<b>Total assets</b>	<b>£279,174</b>	<b>£255,465</b>
<b>Allocation into funds::</b>		
<b>Restricted:</b>		
Foodbank	9,403	5,762
CAP Debt Centre	10,023	8,673
<b>Designated:</b>		
Carbon Neutral Fund	20,000	20,000
Emergency Building Maint	10,000	10,000
Residential property - house	100,600	100,600
Residential property - repair	3,917	-
Family and youth worker	80,000	80,000
<b>General - banks</b>	<b>26,885</b>	<b>26,496</b>
<b>General - investments</b>	<b>18,346</b>	<b>3,934</b>
<b>Total funds</b>	<b>£279,174</b>	<b>£255,465</b>

The financial statements were approved by the Parochial Church Council on 20<sup>th</sup> March 2024 and signed on their behalf by:

*Mark A. Jones*

Canon Rev M A Jones

(Chair)

*Mark Heaton*

Mark Heaton

(Treasurer)

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL (AS MANAGING TRUSTEES) OF PADIHAM PARISH**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2023.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Todd

2 Woodlands Grove

Padiham

6/4/24