

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WROUGHTON AND WICHELSTOWE

England & Wales · Charity number 1131158

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST AND ST HELEN, WROUGHTON, WROUGHTON AND WICHELSTOWE PCC, WROUGHTON PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-08-18
Register	View on the Charity Commission register

Contact

Address	Parish Office Church Hall Priors Hill Wroughton Swindon SN4 0RT
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Website	www.wroughton.com

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all; provision of sacred space for personal prayer and contemplation; pastoral work, including visiting the sick and bereaved; teaching of Christianity in various groups; the provision of youth and children's with a Christian ethos; taking religious assemblies in schools; promotion of Christianity all in the Parish. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Swindon
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£157,881	£152,390	-	-
2024-12-31	£165,267	£170,568	-	-
2023-12-31	£179,480	£193,263	-	-
2022-12-31	£189,823	£191,675	-	-
2021-12-31	£177,349	£262,826	-	-
2020-12-31	£170,685	£226,420	-	-

Trustees

Name	Role	Appointed
PETER FERGUSON	Chair	2017-04-30
Andrew Douglas Kirk		2022-05-15
Bryan James Jones		2024-05-12
CANON NICHOLAS RICHARD ORMAN		
Carolyn Jane Kirk		2025-05-11
Dr John Richard Godfree		2026-05-17
Gillian Ann Pitter		2026-05-17
Helena Thomas		2013-06-23
Joan Lesley Orman		2014-04-27
Lorna Jane Robinson		2023-05-22
Lynn Hezlett		2018-04-29
Mark Clement Tubey		2012-05-02
Michael John Mason		2020-10-11
REV BARBARA MAY ABREY		
Tracy Jane Mason		2016-09-24

Accounts

**Parish of
WROUGHTON and WICHELSTOWE**



2025

**Annual Report and Financial
Statements**

of the Parochial Church Council

THE PAROCHIAL CHURCH COUNCIL OF
WROUGHTON AND WICHELSTOWE

www.wroughton.com

Diocesan Parish Number 57/160

Charity Registration Number 1131158

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TRUSTEES ANNUAL REPORT

AIMS AND PURPOSE

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider they have acted in the public benefit.

The PCC is responsible for cooperating with the vicar in promoting, within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is legally responsible for the care, maintenance, preservation and insurance of the fabric of the church building and its contents. It is also responsible for the care and maintenance of the church hall as administrative trustee. The custodian trustee of the church hall is the Bristol Diocesan Board of Finance.

OBJECTIVES AND ACTIVITIES

The Anglican Church worldwide has defined the mission of the Church as the mission of Christ:

1. To proclaim the Good News of the Kingdom.
2. To teach, baptise and nurture new believers.
3. To respond to human need by loving service.
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation.
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

In November 2021, the PCC set the following three goals for 2022 and beyond:

- (a) **Children and families** - We seek to engage with and support people under 40 with the aspiration that we will bring the proportion of the congregation who are under 40 into line with the wider community.
- (b) **Pastoral care** - People at the heart of church and those on the periphery will feel known and appropriately valued and supported by the whole church community. Most of those who belong to the Sunday congregation will also belong to a small group, in which they are connected with and supported by other Christians and learning together to be disciples of Jesus.
- (c) **Authentic visibility of Christians in the wider community** - It will be normal (i.e. most people do it without thinking) for church members to witness to their faith to friends, family, colleagues and others they encounter in the wider community. In addition to Sunday services and small groups, the church provides ways for members to reach out to these friends to encounter the church fellowship and hear a gospel message.

SPECIFIC OBJECTIVES FOR 2025

In February 2025 the PCC agreed to the following priorities in 2025.

Younger generations

- (i) Build on the success of Sunday Club so it becomes an established part of our church life.
- (ii) Strengthen our existing relationships with preschools and primary schools in the Parish.

Pastoral care

- (i) To provide an environment where new members of the congregation can feel part of the family of the church
- (ii) To provide opportunities for all members of our congregations to meet outside the context of our Sunday services.

Authentic visibility in the wider community

- (i) To find opportunities to minister to the people who visit the church building and the churchyard. Finding ways to make the building more welcoming and prayerful.
- (ii) To have a visible presence at the main village events throughout the year including Ellendune 1200.

Additionally, to look for ways to sustainably balance our finances.

ACHIEVEMENTS AND PERFORMANCE

THE CHURCH COMMUNITY

We are a welcoming community open to all. A survey of more recent members of our church community found that our welcome is a key reason people join our church. The numbers of people in our church community grew by 2.5% continuing the growth from 122 in 2022 to 163 in 2025; compared to pre-pandemic numbers of 190 in 2019.

However, only 12 of these (7.5%) are under the age of 18 and all of these are under the age of 11. Half of the remainder are over the age of 70. This is still less than in 2019 and growing the numbers of children and young people in our worshipping community is a particular priority.

PROCLAIMING THE GOOD NEWS

Our principal Sunday services are at 8 am and 10 am each week with a monthly evensong service at 6 pm; the 10 am service being live streamed on YouTube each week.

Weekly attendance

There was continued growth in average weekly attendance by 17% from 104 in 2024 to 110 in 2025. Although all three services now have attendance at or above 2019 levels, our total attendance is still less since we were not able to re-establish our 4pm service. Around 8 people still join us live each Sunday morning on YouTube live with videos receiving a further 24 views during the following week. These new ways of worshipping allow us to keep in touch with some the housebound members of our community, but also allow us to reach a wider congregation who want to find out more about us before joining us.

We concentrate our children's and families work at the 10 am service with Sunday Club for under 11's on two Sundays a month, plus a monthly all-age service, and we have seen attendance of under 11's remain steady with 12 attending regularly. This is slowly becoming an established part of our church life.

Work in schools

During 2025 we continued to go into Wroughton Infants School and East Wichel Primary School for 'Open the book' sessions where we act out Bible stories in school assemblies. We continued to go into Wroughton Junior School to do assemblies. The Wroughton Schools also visited the church at Easter and Christmas. We are also exploring links with the new Kingfisher Church of England Primary School in Middle Wichel.

During the year we started going into Wroughton Preschool once a month to read stories.

Community engagement

We aim to join in village events in Wroughton and put on events mostly aimed at engaging children and families, though we have tried to involve the whole congregation in these events. In 2025 we had several events, in February pancake races, a pumpkin party (Halloween alternative) at the end of October and a Christmas activity morning in December. We also supported village events including the Wroughton Carnival in July and the commemoration of the 1200th anniversary of the Battle of Ellendune in Wroughton in September. These events are building positive relationships with many in the village. We are aware that Wichelstowe does not get much attention from us, but we are limited by the availability of people to support work in Wichelstowe.

TEACHING AND NURTURE

Although there is teaching in our church services we focus our teaching and nurture through our various small groups.

We had five small groups meeting for bible study, prayer and fellowship in 2025. Unfortunately, it was not possible to establish an additional group in 2025, but a new group is planned to start in 2026. A total of 41 members (26%) of our church community

are now regularly involved in small groups. These groups provide valuable opportunities for teaching, fellowship and pastoral support. We also provided financial and prayer support to the Bible Society (Charity No. 232759) for its teaching work nationally and internationally and we have used some of their resources.

RESPONDING TO HUMAN NEED

We provide support to members of the church community and also to the wider community. Clergy and other members of our pastoral support team also visited housebound members of our church community. Our lay ministers also visit a number of the nursing and residential homes in the parish, and our clergy visited the Prospect Hospice to see patients who have requested support. Our clergy and lay ministers took 25 funerals during the year and 23 burials of ashes, providing bereavement support to families as necessary.

Many members of the public visit the church and churchyard during the year and we will plan to find better ways to minister to them once the building works in the baptistry are completed.

Our healing ministry continued during the year with healing prayer and anointing with oil at our services on the 1st Sunday in every month as well as prayer support.

Members of our congregation volunteer with the Filling Station, (Charity No. 1072429) which provided around 3,200 bags of food and provisions to an average of 63 people in need on the streets of Swindon. Members of our congregation also volunteer with the Swindon Food Collective (Charity No. 1180603) at their warehouse in Swindon and the distribution centre in Wroughton which is run in conjunction with Discovery Church (Charity No. 1199603).

We provided financial and prayer support to Swindon Youth for Christ (Charity No. 274402) and the Children's Society (Charity No. 221124) who provide support locally and nationally. Internationally we also provided financial support and prayer support to Tearfund (Reg Charity No. 265464), and the Church Mission Society (Charity No. 113165) for their work with those in need overseas.

JUSTICE AND RECONCILIATION

Our work on justice and reconciliation takes two forms, the witness in how we act, and by support for other organisations

We are a registered Fairtrade church, and we try to purchase ethically where possible. We promoted Fairtrade fortnight and held a pop-up Fairtrade stall in advent. The PCC is registered with the Living Wage Foundation (Charity No. 1107264) as a living wage employer, and it is committed to paying its employees a minimum of the real living wage as set by the foundation.

Our longer-term investments are ethically managed by CCLA in a pooled Church of England fund which does not invest in fossil fuels.

We provide financial and prayer support to Tearfund (Charity No. 265464) who campaign on a number of global justice issues.

ENVIRONMENT

As a church we acknowledge the damage caused to our common home and are committed to minimising our negative impact on the environment. We follow the Eco Church programme run by the Christian charity 'A Rocha' to take practical action on caring for God's earth.

Our worship addresses creation care and climate injustice through intercessions, and a dedicated 'Season of Creation' in September/October.

We continue to monitor and control our energy use and work on making our buildings as energy efficient as possible continues. In 2025 we used only 40% of the energy we used in 2019.

We continue to manage parts of the churchyard for wildlife.

During the year we have continued to encourage and inspire our church community to live gently on the earth as individuals and households. We hosted an Energy Café, in the Church Hall in October in conjunction with the Diocesan Environmental team and Wiltshire Wildlife Community Energy. A member of our group appeared on BBC Points West talking about the rain garden and guttering at the Church Hall. Throughout the year we encouraged our church community to think about creation care with events such as community litter picks, churchyard working parties, a book & jigsaw swap, and a fairtrade 'pop up' shop.

The PCC approved an Environmental Policy in July. Our group continues to collaborate with the other Eco Churches in the area, and we are currently planning a 'Swindon Churches Green Festival' for June 2026.

We provide financial and prayer support to Tearfund who campaign on a number of environmental issues (Charity No. 265464).

LAND & BUILDINGS

The Church Building

The Church was inspected multiple times during 2025 and specifically for overall review on 7 October 2025 (the Triennial Inspection with the Archdeacon).

No repair works of significance were carried out during 2025. Routine maintenance, such as clearance of ivy from the walls, clearing downpipes, sweeping of accessible roof sections, oiling of external doors, repainting of edges to south entrance steps was undertaken as per usual.

Works to complete the repairs to the baptistry area commenced early in 2026 and are expected to cost £14,000. We have not been able to proceed with further repairs identified in the 2023 quinquennial inspection report due to lack of funds.

The Church Hall

The church hall in Prior's Hill, Wroughton is a 19th century former school building which was purchased by the PCC in the 1960's. Although major repairs to the roof and drainage were carried out in the last few years further major works to the floor and windows are likely to be required in the next few years. Building works were confined to routine maintenance including some redecoration. The building includes our parish office. The hall is used by a number of village activities, including Wroughton Preschool which uses the hall every weekday from 8am until 4pm during school term times. In recent years it has become very popular for children's parties.

The Churchyard

The maintenance of the churchyard is officially the responsibility of Swindon Borough Council. However, practically it falls on our Churchyard Committee and volunteers to manage and maintain it. The churchyard committee meets twice a year with representatives from church, Wroughton Parish Council and The Wroughton Lower Churchyard Group (volunteers from the village who keep the lower churchyard looking well). We work together to maintain the churchyard especially now that the churchyard is closed and Swindon Borough Council only cut the grass twice a year. Additionally, a group of volunteers meet regularly from Spring to Autumn to look after the Upper churchyard, with some volunteers regularly cutting areas of the grass to keep it tidy around graves that are visited regularly and along the church path. We are continuing to work on re-wilding some areas of the upper churchyard and have planted Yellow Rattle seeds on one of the long grass areas to encourage native wildflowers to grow.

FINANCIAL REVIEW

A summary of the income and expenditure for each of the funds is shown on page 24. The total funds at 31 December 2025 were £114,786 of which £13,564 were held in restricted funds.

GENERAL FUND

At the end of 2024 the PCC set a budget, on the basis of pledges received after a consultation with the congregation, and a plan for an autumn stewardship campaign to increase giving through the year. Due to the anticipated fall in income, with regret the budget substantially reduced our grants to outside bodies. The actual and budget figures for the general fund are summarised below.

General Fund Income

	2025		2024	Increase
	Budget	Actual	Actual	2024 to 2025
Planned giving and tax	102,478	103,207	110,981	-5%
Other giving	10,500	11,655	15,024	-8%
Funerals & weddings*	6,935	5,909	5,122	2%
Fundraising	0	-25	0	
Interest	200	2,755	332	165%
Total	120,113	123,501	131,459	-5%
* Net of direct costs and transfer to churchyard fund				

General Fund Expenditure

	2025		2024	Increase
	Budget	Actual	Actual	2024 to 2025
Support to wider church &	2,860	2,860	8,520	-35%
Parish share	80,000	80,000	80,000	0.0%
Ministry & mission	10,757	8,779	11,634	-17%
Utilities	5,391	5,630	6,216	-5%
Church running	3,841	4,089	3,973	-4%
Support costs	6,192	7,892	6,256	11%
Transfer to Fabric fund	0	0	0	
Other Transfers	0	0	0	
Total	122,897	123,374	128,794	-3%

Although our general fund income was slightly above budget it was 5% less than our income in 2024. There was therefore a small surplus at the end of the year.

OTHER FUNDS

A summary of the income and expenditure for the other funds can be found on page 24 of this report.

Church Hall - Rental income increased by over 20% from 2024 and was therefore above budget. This was driven by a recovery in the number of regular evening bookings and a continued high level of bookings for children's parties. As a result even though costs were 10% above budget, the fund made a surplus of £3,304.

Churchyard - The responsibility for maintenance of the churchyard now lies with the local authority. Churchyard fees income is not declining as fast as expected and so we were able to transfer £2,500 to the designated fund from the General fund. We also

received a grant of £1,500 from the Wroughton Community Trust to cover half the cost of a new mower for the upper churchyard volunteers. These funds cover the costs relating to the volunteers who maintain the upper churchyard and related expenditure.

Building funds - The restricted building funds contain some funds that are only to be used for the church or the Church Hall and some funds that may only be used for maintenance. The designated funds supplement the restricted giving by some unrestricted gifts and legacies to ensure that provision is made for future repairs and for improvements to the church and the church hall. The principal activities on these funds relate to the replastering work in church described on page 7.

Organ fund - The organ fund is held against expected need for major refurbishment of the organ every 20 years and will be due in the next 5 to 10 years.

Gift and Legacy - The Gift and Legacy funds are used for legacies and specific restricted donations.

Equipment fund - The equipment fund is used for the replacement of electronic office and audio-visual equipment as required. An annual transfer of £1,000 is made from general fund each year. In 2025 expenditure was made on replacement of the hearing loop amplifier in church.

RESERVES POLICY

The PCC aims to retain sufficient for at least 3 months of salaries and utilities, 12 months insurance and an emergency repairs contingency of £15,000. An equipment fund is also held for the replacement of office and other electronic equipment. In addition a reserve of £40,000 is maintained to cover periodic and other repairs to the organ due in the next 5 to 10 years. Reserves held at 31 December 2025 were 114,786 of which £13,564 are held as restricted funds. The PCC considers that these are sufficient.

FINANCIAL MANAGEMENT

The PCC reviews its financial management procedures from time to time. They were last amended in November 2019.

Grant making policy

In addition to our support for the mission work of the Diocese through our parish share, the PCC makes grants of up to 10% of its general fund income to organisations whose aims are in accordance with the aims and doctrine of the Church of England. Given our major support to home mission through diocesan share, the majority of this support is given to a small number of organisations, with a substantial part of this support being designated to the work of the church overseas in mission development. Support is also given to home mission both nationally and locally.

PLANS FOR 2026

In line with the PCC's goals for 2022 and beyond, which are shown on page 3, in 2026 the PCC proposes to:

Values, Vision and Priorities

- (i) Review and update our values, vision and priorities to form the basis of the recruitment of a new vicar.

Younger generations

- (ii) Manage the relocation of the Sunday Club so that it continues to be an established part of our church life.
- (iii) Strengthen our existing relationships with preschools and primary schools in the Parish.

Pastoral care

- (iv) To provide an environment where new members of the congregation can feel part of the family of the church
- (v) To provide opportunities for all members of our congregations to meet outside the context of our Sunday services.

Authentic visibility in the wider community

- (vi) To find opportunities to minister to the people who visit the church building and the churchyard. Finding ways to make the building more welcoming and prayerful.

Finance

- (vii) To look for ways to sustainably balance our finances.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is registered with the Charity Commission. The members of the PCC are the trustees of the charity. The method of appointment of the trustees is governed by and set out in the Church Representation Rules. All those attending church are encouraged to register on the Electoral Roll and may

stand for election to the PCC. The trustees who served during the year are shown on page 15.

The PCC operates through a number of committees, which have specific delegated responsibilities agreed by the PCC, and groups which organise, discuss and make recommendations to the full Council.

Standing Committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It is responsible for planning agendas for PCC meetings and oversees the financial and administrative work of the PCC and provides support to the PCC officers and Parish Administrator.

Buildings Committee oversees the maintenance of the church building and ensures compliance with the quinquennial report. It also oversees the maintenance and operation of the Parish Church Hall.

Churchyard Committee has oversight of the churchyard and administers its funds; representatives from the Wroughton Parish Council, and the churchyard volunteers group sit on this committee.

Community Engagement Group organises matters concerning our engagement with the wider community in Wroughton and Wichelstowe.

Eco Church Group reviews the church's environmental impact and is working to produce an Action Plan and achieve Eco Church Gold Award.

THE PAROCHIAL CHURCH COUNCIL

The Parochial Church Council (PCC) is elected from church members and works alongside our vicar. Members are trustees, the main decision makers for the church and are responsible for all aspects of governance.

The PCC met seven times in 2025. Management accounts were presented and discussed at five of the meetings.

In February the Goals and Priorities were reviewed and ways to progress these were discussed. Progress was checked in April. The Safeguarding Policy was reaffirmed.

The April meeting included the approval of the Annual Report and accounts for 2024. Also approved were the updated Legacy Policy, Complaints Procedure, Conflict of Interest Policy and Parish Reserves Policy. Safeguarding training was monitored.

At the short meeting following the APCM, Officers and members of the Standing Committee were elected. Permissions were given for named members of the congregation to distribute Holy Communion as communion assistants in church, in nursing homes or recipient's own homes.

At the July meeting, the Environment Policy was approved, and flood risk assessments for the church hall and the church were noted.

In response to the very sad news of the retirement of Revd Phill due to ill health, the scheduled meeting in November was devoted to matters concerning the vacancy. The PCC met additionally in December. The 2026 Budget was approved, along with the Safeguarding Policy. The Health and Safety Policy and recommendations were approved. A positive Triennial Inspection by the Archdeacon was noted. Actions relating to the forthcoming vacancy were outlined. It was Revd Phill's last meeting as our vicar, and he was greatly thanked for his service to our parish.

SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS

We all interact with each other and may become aware of something that is not quite right. There is, of course, a very fine line between caring and interfering. A fine line between thoughtlessness and abuse. Knowing what to do could make all the difference to someone's life. Safeguarding means protecting a person's health, wellbeing and human rights. It means enabling them to live free from harm, abuse and neglect. To this end Wroughton and Wichelstowe Parish are committed to having as safe and supportive an environment as possible.

POLICIES

The Safeguarding policy was completely revised and rewritten in 2024 and further reviewed in 2025. It was circulated to group leaders and is displayed in the Church Hall and in Church.

ACTIVITIES

The PCC oversees all activities actioned on behalf of the Church, including the Sunday Club at 10 am services.

SAFER RECRUITMENT

All existing volunteers were issued with new Role Descriptions in 2025, as are new recruits. A very low key process is in place for vetting new recruits, which is still being updated in 2026.

DBS CHECKS

Both the PCC and all volunteers working with vulnerable groups and children have been DBS checked to the appropriate level. We remained 100% compliant in 2025

TRAINING

Safeguarding training at different levels is required for all roles, up to 6 courses being

specified although most only require one, two or three courses. In our Parish all volunteers in roles are expected to undertake the level of Safeguarding Training as specified by the Diocese of Bristol. This progressed through 2025 with reluctance being slowly replaced by understanding of why it is needed and helpful. As of December 2025 out of 60 active people 28 still needed to complete all aspects of this requirement. Courses are valid for three years and have to be renewed.

MISCELLANEOUS

The PCC have Safeguarding as a standing item on the agenda. During 2025 there were three safeguarding concerns which have been handled with sensitivity, including input from The Diocesan Safeguarding Team and contact with Swindon Council Safeguarding.

The PCC has a long standing safeguarding agreement with one individual in the congregation and this continues to work well with no issues on our part.

The PCC has recognized the need for a second, or assistant, Parish Safeguarding Officer preferably female and this is for action in 2026 (hopefully).

Mark Tubey (Parish Safeguarding officer)

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Wroughton and Wichelstowe is in the Diocese of Bristol within the Church of England. The parish lies within the Deanery of Swindon. The parish church of St John the Baptist and St Helen is situated in Church Hill, Wroughton.

The Parochial Church Council of the Ecclesiastical Parish of Wroughton and Wichelstowe (Wroughton & Wichelstowe PCC) is a registered charity. Charity Registration Number 1131158.

The PCC's correspondence address is: The Parish Office, Church Hall, Priors Hill, Wroughton, Swindon SN4 0RT.

The PCC's Bank is: Lloyds Bank, 82 Regent St, Wiltshire SN1 1JZ.

The PCC also holds funds on deposit at CBF Church Of England Funds managed by: CCLA, One Angel Lane, London EC4R 3AB.

The PCC's Independent Examiner is: Mr James Gare, Monahans, Hermes House, Fire Fly Avenue, Swindon, SN2 2GA .

The PCC's Legal Advisers are: Stone King LLP, 13 Queen Square, Bath, BA1 2HJ.

Day to day management of the Parochial Church Council is delegated to the Vicar.

PCC MEMBERS AND TRUSTEES 2025

The following served as PCC members and trustees during the period from 1 January 2025 to the date this report was approved (unless otherwise shown).

Name	Role	
The Revd Barbara Abrey	Associate Priest	To May 2025
Mrs Louise Bessent		
Mr Peter Ferguson	Churchwarden to July 2025 (Vice Chair)	
The Revd Dr Phillip Harrison	Vicar (Chair)	To Jan 2026
Mrs Marlyn Hezlett	Churchwarden	
Mr Bryan Jones		
Mr Andrew Kirk		From May 2025
Mrs Carolyn Kirk		
Mr Michael Mason	Churchwarden from July 2025	
Mrs Tracy Mason	Deanery Synod	
Mrs Joan Orman	Deanery Synod	
Canon Nicholas Orman	Deanery Synod & Treasurer	
Mrs Lorna Robinson	Secretary	
Mrs Helena Thomas		
Mr Mark Tubey	Parish Safeguarding Officer	
Ms Hannah Wrixon		

Approved by the Parochial Church Council on 14th April 2026 and signed on its behalf by the Mr Peter Ferguson (PCC Vice Chairman).

FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2025

	Note	Unrestricted Funds		Restricted Funds	Total 2025	Total 2024
		General	Designate			
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2(a)	114,934	73	12,011	127,017	135,014
Income from charitable	2(b)	11,494	-	200	11,694	13,371
Other trading activities	2(c)	2	15,752	-	15,754	12,697
Investments	2(d)	2,755	-	660	3,416	4,185
Other income		-	-	-	-	-
Total Income		129,185	15,825	12,871	157,881	165,267
EXPENDITURE ON:						
Raising funds	3(a)	184	-	-	184	170
Expenditure on charitable	3(b)	121,874	18,350	11,982	152,206	170,399
Other expenditure		-	-	-	-	-
Total Expenditure		122,058	18,350	11,982	152,390	170,568
Net Incoming (Outgoing)		7,127	- 2,525	890	5,491	- 5,301
Transfers between funds		-	10,000	-	10,000	8,000
Out		- 7,000	- 3,000	-	- 10,000	- 8,000
		127	4,475	890	5,491	- 5,301
Gains and losses on investment assets		-	-	-	-	-
Gains and losses on assets for own use		-	-	-	-	-
Net movement in funds		127	4,475	890	5,491	- 5,301
Balance brought forward at 01/01/2025		21,187	75,433	12,674	109,295	114,596
Balance carried forward at 31/12/2025		21,315	79,908	13,564	114,786	109,295

BALANCE SHEET AS AT 31ST DECEMBER 2025

	Note	Unrestricted Funds		Restricted Funds	Total 2025	Total 2024
		General	Designated			
Fixed Assets						
Tangible Assets	6	-	5,920	-	5,920	5,920
Current Assets						
Debtors	7	8,314	1,833	185	10,333	10,444
Short Term Deposits		10,865	54,685	14,879	80,429	76,914
Cash at bank and in hand		5,474	18,448	- 1,501	22,421	19,847
Total Current Assets		24,653	74,966	13,564	113,183	107,205
Liabilities						
Amounts falling due within one year	8a	3,339	979	-	4,317	3,830
Net Current Assets		21,315	73,988	13,564	108,866	103,375
Liabilities:						
Amounts falling due after more than one year	8b	-	-	-	-	-
Total Net Assets		21,315	79,908	13,564	114,786	109,295
Funds	9					
Unrestricted						
General		21,315	-	-	21,315	21,187
Designated		-	79,908	-	79,908	75,433
Restricted		-	-	13,564	13,564	12,674
Total Funds		21,315	79,908	13,564	114,786	109,295

Approved by the Parochial Church Council on 14th April 2026 and signed on its behalf by Mr Peter Ferguson (PCC Vice Chairman).

The notes on pages 18 to 26 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

I. ACCOUNTING POLICIES

The registered office and nature of the charity's operations and its principal activities are given in the trustees report.

Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £0.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Exemption from preparing a cash flow statement

The charity has taken exemption from preparing a cash flow statement under the charities SORP (FRS 102) issued in October 2019, as the charity constitutes a small charity.

Fund accounting

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes. Designated funds are general funds set aside by the PCC for use in the future.

Designated funds remain unrestricted and the PCC will move any surplus to other general funds. Restricted Funds are those where donors have specified their use.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. All income is accounted for gross.

For legacies, entitlement is taken as the earlier of, the date on which the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's

inventory which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at historic cost. The buildings are subject to regular inspection and repair and are therefore considered to have an indefinite life. The PCC is confident that the residual value of the asset is greater than the carrying amount. Therefore depreciation is therefore charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated on a straight-line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CBF Church of England Funds or at the bank.

Current liabilities

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pensions

Employees of the charity are entitled to join a defined contribution scheme. The Church's contribution is restricted to the contributions disclosed in note 4.

Legal status

The PCC is a body corporate with perpetual succession without a seal established under section 3 of the Parochial Church Councils (Powers) Measure 1956. Its governing documents are Parochial Church Councils (Powers) Measure 1956. (as amended) and the Church Representation Rules (Schedule 3 to the Synodical Government Measure 1969 (as amended)).

2. INCOME

	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2025	2024
2(a) Donations and Legacies					
Planned Giving:					
- Gift Aid donations	64,762	-	7,100	71,862	69,607
- Income Tax recoverable	16,042	-	1,750	17,792	18,625
- Other planned giving	22,403	-	-	22,403	20,772
Collections (open plate)	6,960	-	-	6,960	10,684
Gift Days	-	-	-	-	-
Sundry Donations	4,766	73	249	5,088	5,223
Grants	-	-	2,912	2,912	4,113
Legacies	-	-	-	-	5,990
	114,934	73	12,011	127,017	135,014
2(b) Income from Church Activities					
Bookstall etc.	60	-	-	60	60
Trips outings etc.	160	-	-	160	550
Statutory Fees	8,276	-	-	8,276	8,759
Other income from use of church facilities	2,998	-	200	3,198	4,002
	11,494	-	200	11,694	13,371
2(c) Other trading income					
Fundraising	2	-	-	2	32
Church Hall Lettings	-	15,752	-	15,752	12,665
	2	15,752	-	15,754	12,697
2(d) Income from Investments					
Dividends and interest including any reclaimed tax	2,755	-	660	3,416	4,185
	2,755	-	660	3,416	4,185
2(e) Other income					
Other income	-	-	-	-	-
TOTAL INCOME	129,185	15,825	12,871	157,881	165,267
Previous year	136,938	22,699	5,630	165,267	

3. EXPENDITURE

	Unrestricted Funds		Restricted	Total	Total
	General	Designated	Funds	2025	2024
3(a) Expenditure on raising funds					
Cost of fund-raising	25	-	-	25	-
Stewardship costs	159	-	-	159	170
	184	-	-	184	170
3(b) Expenditure on Church Activities					
Missionary and charitable giving					
Church Overseas					
- missionary societies	1,460	-	-	1,460	2,660
- relief and development	700	-	-	700	1,125
- home missions etc	700	-	-	700	2,050
- secular charities etc	-	-	-	-	60
Ministry: - Diocesan Share	80,000	-	-	80,000	80,000
- Clergy Expenses	1,713	-	-	1,713	2,887
Church running expenses	9,624	1,265	21	10,911	10,331
Church maintenance	-	2,431	10,207	12,638	27,518
Upkeep of services	3,559	-	-	3,559	4,576
Churchyard	-	2,205	1,500	3,705	1,410
Expenditure on bookstall etc.	47	-	-	47	60
Expenditure on trips etc.	-	-	-	-	495
Church Hall running costs	-	12,118	-	12,118	14,273
Church Hall major repairs	-	-	-	-	-
Salaries	16,504	-	144	16,648	15,623
Youth and children's work	26	-	-	26	234
Training	405	-	-	405	250
Mission	393	-	-	393	729
Support costs					
Printing & Stationery	1,562	-	-	1,562	906
Postage & telephone	1,119	-	-	1,119	1,146
Office equipment	960	330	-	1,290	1,757
Bank charges	563	-	-	563	418
Other support costs	1,052	-	110	1,162	491
Governance costs					
Independent examination	1,487	-	-	1,487	1,399
Other	-	-	-	-	-
	121,874	18,350	11,982	152,206	170,399
TOTAL EXPENDITUE	122,058	18,350	11,982	152,390	170,568
Previous year	126,636	25,898	18,035	170,568	

4. STAFF COSTS

	2025	2024
Wages and Salaries	20,054	18,947
Social Security Costs	-	-
Pension costs	230	210
	20,283	19,157

5. RELATED PARTY TRANSACTIONS

Payments to PCC Members

No trustees received any remuneration or were reimbursed expenses for their role as trustees.

Donations from PCC Members

Total donations of £40,758 were received from trustees, including £7,000 to restricted funds. Trustees also donate via church plate collections. These amounts are not recorded separately.

6. FIXED ASSETS

	Freehold Land and Building	Total
Church Hall		
Cost at 01:01:2025	5,920	5,920
Cost at 31:12:2025	5,920	5,920
	5,920	5,920

The church hall was purchased from the Bristol Diocesan Board of Finance in 1964 under a trust deed which includes a clause allowing the seller to buy back the hall at cost in the event of a sale by the PCC. It is considered highly unlikely that they would exercise this option; nevertheless, the church hall is valued in the accounts at historic cost.

7. DEBTORS

	2025	2024
Prepayments and accrued interest	407	272
Other debtors	9,926	10,172
	10,333	10,444

8. LIABILITIES (FALLING DUE WITHIN ONE YEAR)

	2025	2024
Deferred income	150	193
Accruals of utility and other costs	4,167	3,637
	4,317	3,830

9. FUNDS

	Balance	Income	Expenditure	Transfers	Balance
	01/01/2025				31/12/2025
Unrestricted Funds					
General Fund	21,187	129,185	122,058	- 7,000	21,315
Church Hall	1,616	15,752	12,448	-	4,920
Churchyard	7,124	-	2,205	2,500	7,419
Buildings	- 488	-	2,431	3,000	81
Organ Fund	47,182	-	-	3,500	50,682
Gift and Legacy	15,266	73	-	- 3,000	12,338
Other designated funds	1,687	-	-	-	1,687
Grants	-	-	-	-	-
Equipment	3,046	-	1,265	1,000	2,781
Sub Total	96,620	145,010	140,408	-	101,222
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	-	1,500	1,500	-	-
Buildings	7,623	10,776	10,207	-	8,193
Gift and Legacy	1,238	57	-	-	1,295
Other restricted funds	3,813	538	275	-	4,076
Grants	-	-	-	-	-
Sub Total	12,674	12,871	11,982	-	13,564
Total	109,295	157,881	152,390	-	114,786

The comparative figures for 2024 are set out below

	Balance	Income	Expenditure	Transfers	Balance
	01/01/2024				31/12/2024
Unrestricted Funds					
General Fund	18,885	136,938	126,636	- 8,000	21,187
Church Hall	3,224	12,665	14,273	-	1,616
Churchyard	3,344	828	548	3,500	7,124
Buildings	1,828	51	2,366	-	488
Organ Fund	50,857	1,435	8,610	3,500	47,182
Gift and Legacy	7,676	7,590	-	-	15,266
Other designated funds	1,657	130	100	-	1,687
Grants	-	-	-	-	-
Equipment	2,046	-	-	1,000	3,046
Sub Total	89,517	159,637	152,534	-	96,620
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	842	20	862	-	-
Buildings	19,636	4,528	16,541	-	7,623
Gift and Legacy	1,043	427	232	-	1,238
Other restricted funds	3,558	654	400	-	3,813
Grants	-	-	-	-	-
Sub Total	25,079	5,630	18,035	-	12,674
Total	114,596	165,267	170,568	-	109,295

The buildings funds contain funds for the maintenance and/or improvements of the church and/or church hall. The gift and legacy funds are used to monitor small one-off donations. Donations for the churchyard, fabric and church hall are allocated to the appropriate funds. The other funds are small funds associated with various church activities including the bellringers and the choir.

Transfers have been made from the general fund to the churchyard and organist funds as part of the plan to provide for maintenance of churchyard and organ respectively. More details are given in the financial review on pages 8 to 10.

10. ANALYSIS OF NET ASSETS

	Unrestricted	Restricted	Endowment	Total	Total
	Funds	Funds	Funds	2025	2024
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	99,620	13,564	0	113,183	107,205
Current Liabilities	-4,317	0	0	-4,317	-3,830
Fund Balance	101,222	13,564	0	114,786	109,295

The comparative figures for 2024 are set out below

	Unrestricted	Restricted	Endowment	Total	Total
	Funds	Funds	Funds	2024	2023
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	94,530	12,674	0	107,205	112,227
Current Liabilities	-3,830	0	0	-3,830	-3,551
Fund Balance	96,620	12,674	0	109,295	114,596

II. FINANCIAL RISK MANAGEMENT

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the financial management section of the trustees annual report on page 8 for information on how risks are managed. The charity does not have any non-basic financial instruments.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF WROUGHTON AND WICHELSTOWE.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2025 set out on pages 16 to 26.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare

Monahans, Chartered Accountants, Hermes House, Fire Fly Avenue, Swindon, SN2 2GA

Accounts

Parish of
WROUGHTON and WICHELSTOWE



2024
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL

THE PAROCHIAL CHURCH COUNCIL OF
WROUGHTON AND WICHELSTOWE

www.wroughton.com

Diocesan Parish Number 57/160

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TRUSTEES ANNUAL REPORT

AIMS AND PURPOSE

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider they have acted in the public benefit.

The PCC is responsible for cooperating with the vicar in promoting, within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is legally responsible for the care, maintenance, preservation and insurance of the fabric of the church building and its contents. It is also responsible for the care and maintenance of the church hall as administrative trustee. The custodian trustee of the church hall is the Bristol Diocesan Board of Finance.

OBJECTIVES AND ACTIVITIES

The Anglican Church worldwide has defined the mission of the Church as the mission of Christ:

1. To proclaim the Good News of the Kingdom.
2. To teach, baptise and nurture new believers.
3. To respond to human need by loving service.
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation.
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

In November 2021, the PCC set the following three goals for 2022 and beyond:

- a) **Children and families** - We seek to engage with and support people under 40 with the aspiration that we will bring the proportion of the congregation who are under 40 into line with the wider community.
- b) **Pastoral care** - People at the heart of church and those on the periphery will feel known and appropriately valued and supported by the whole church community. Most of those who belong to the Sunday congregation will also belong to a small group, in which they are connected with and supported by other Christians and learning together to be disciples of Jesus.

- c) **Authentic visibility of Christians in the wider community** - It will be normal (i.e. most people do it without thinking) for church members to witness to their faith to friends, family, colleagues and others they encounter in the wider community. In addition to Sunday services and small groups, the church provides ways for members to reach out to these friends to encounter the church fellowship and hear a gospel message.

SPECIFIC OBJECTIVES FOR 2024

In February 2024 the PCC agreed to the following priorities in 2024.

Younger generations

- Build on our links with the Wroughton Pre School, who meet in the Church Hall.
- Look for opportunities to maintain links with Wroughton Junior School and the other Primary Schools in the Parish.

Pastoral care

- To further develop our network of pastoral care.
- To develop confidence in pastoral care.

Authentic visibility in wider community

- Look for ways to better minister to the people who visit the church building and the churchyard, and equip our people for those conversations. Finding ways to use the church more effectively to make it more welcoming and prayerful.
- To have a visible presence at the main village events throughout the year.

ACHIEVEMENTS AND PERFORMANCE

CHURCH LIFE IN 2024

The Church Community

The numbers of people in our church community grew by 8% continuing a steady growth from 122 in 2022 to 159 in 2024; moving slowly back towards pre-pandemic numbers of 190 in 2019.

It is estimated that 7.5% are under the age of 10, 2% between 11 and 17, 45% between 18 and 69 and 45% over 70. Compared to 2019 there has been an increase of 7% in the older age group, but there has been reduction of 30% in the 18 to 69 age group and a 17% reduction in the under 18 age group. We know that these figures are not representative of the wider community in our parish, and we also know that our church is not as diverse as the wider community in other ways. We continue to aim to be a welcoming community open to all and our particular priority is to increase the number of younger people who are part of our worshipping community. There have also been further signs of recovery in early 2025.

Proclaiming the good news

During 2024 we ran services at 8 am and 10 am each week with a monthly evensong service at 6 pm; the 10 am service being live streamed on YouTube each week. There was continued growth in average attendance; weekly attendance grew by 17% from 89 in 2023 to 104 in 2024. Additionally, around 9 people still join us each Sunday morning on YouTube live with videos receiving a further 19 views during the following week. These new ways of worshipping were much appreciated by church members and allowed us to reach a wider congregation, including some of those who are no longer able to attend by reason of age or infirmity.

We concentrate our children's and families work at the 10 am service with Sunday Club on two Sundays a month, and a monthly all-age service, and we have seen attendance of under 17's grow to 10 each week.

During 2023 we were able to go into Wroughton Infants School and East Wichel Primary School for 'Open the book' sessions where we act out Bible stories in school assemblies. Despite losing Revd Chris Hunter in June, we have been able to keep links with Wroughton Junior School.

We aim to join in village events in Wroughton and put on events mostly aimed at engaging children and families, though we have tried to involve the whole congregation in these events. In 2024 we had several events, in February pancake races, the duck race in May, a summer holiday cub in August, a pumpkin party (Halloween alternative) at the end of October and a Christmas activity morning in December. These events are building positive relationships with many in the village. We are aware that Wichelstowe does not get much attention from us, but we are limited by the availability of people to support work in Wichelstowe.

Teaching and nurture

We have five small groups meeting for bible study, prayer and fellowship. A total of 41 members (26%) of our church community are now regularly involved in small groups. These groups provide valuable opportunities for teaching, fellowship and pastoral support. We also provided financial and prayer support to the Bible Society (Charity No. 232759) for its teaching work nationally and internationally.

Responding to human need

Our clergy and lay ministers took 15 funerals in 2024, providing bereavement support to families as necessary. We provide pastoral support to members of the church community and in the wider community. Clergy and other members of our pastoral support team also visited housebound members of the our church community. Our lay ministers visit a number of the nursing and residential homes in the parish and the clergy visit the Prospect Hospice to see patients who had requested support. Our healing ministry continued during the year with our monthly healing services in church.

Members of our church community volunteer with the Little Lambs Playgroup, the monthly Memory Café, the Filling Station, (Charity No. 1072429) which provides food and provisions to those in need on the streets of Swindon, and also with the Swindon Food Collective (Charity No. 1180603) which runs foodbank services in the Swindon area including Wroughton and Wichelstowe.

We also provided financial and prayer support to Swindon Youth for Christ (Charity No. 274402) and the Children's Society (Charity No. 221124) who provide support locally and nationally. Internationally we also provided financial support and prayer support to Tearfund (Reg Charity No. 265464), and the Church Mission Society (Charity No. 1131655) for their work with those in need overseas.

Justice and reconciliation

We renewed our registration as a Fairtrade church during 2024 and we try to purchase ethically where possible. Our longer term investments are ethically managed by CCLA in a pooled Church of England fund which does not invest in fossil fuels. The PCC is registered with the Living Wage Foundation (Charity No. 1107264) as a living wage employer and it is committed to paying its employees a minimum of the real living wage as set by the foundation.

We provide financial and prayer support to Tearfund (Charity No. 265464) who campaign on a number of global justice issues.

Environment

The PCC aims to equip our church to care for creation as an integral part of loving our neighbours and following God faithfully. We are committed to achieve net zero carbon by 2030.

In February we welcomed Deborah Tompkins from 'Green Christian' as our speaker at the 10am service who spoke passionately about climate injustice and our role as a church. The 'Season of Creationtide' in September/October – and our Climate Sunday service focussed on all aspects of care for Creation – both celebration and lament.

Litter picks, Book & Jigsaw swaps and a Fairtrade stall were organised throughout the year. We also asked our church community to complete a 'Personal Lifestyle Audit'. Over 40 people responded and demonstrated that many in our church have made changes to respect and restore creation, and live gently on this earth. The results of the survey were shared later in the year. We report our energy use through the Church of England carbon foot-printing tool and we had an external energy audit on our buildings undertaken in March 2024 funded by the Diocese. This is being used to develop a carbon net zero plan for our buildings.

We receive support through the Diocesan 'Eco Champions Meetings' which helps to inform and inspire us, and we helped set up the Eco Church Deanery network where

churches in the Swindon Deanery get together to share ideas, advice and support each other. We currently hold the Eco Church Silver Award.

We provide financial and prayer support to Tearfund who campaign on a number of environmental issues (Charity No.265464) and A Rocha UK (Charity No. 1089276) run the Eco Church scheme.

LAND & BUILDINGS

The Church Building

The work on the replastering, which had commenced in November 2023 came to a halt at the end of January as the damp problems in the wall of the baptistry meant that the lime plaster there would not harden. This area remained incomplete while an alternative solution and the funds to complete it were identified. The cost of the replastering work in 2024 was £13389

Repairs to the organ were undertaken towards the end of the year at a cost of £7,115. This was to address problems with the pedal mechanism and to improve the function of the swell box.

The costs quoted above are net of VAT, which was recovered from the government through the listed places of worship grant scheme run by DCMS.

The Church Hall

Wroughton Pre-School continue to be our primary user. We continued to have a large number of bookings for childrens' parties during the year and other weekend bookings continue to rise.

The Churchyard

The maintenance of the churchyard is officially the responsibility of Swindon Borough Council. However, practically it falls on our Churchyard Committee and volunteers to manage and maintain it. The Lower Churchyard continues to be looked after by a local community group – though small in number, they have done a sterling job in ensuring the area is tended and well cared for – and we truly appreciate their involvement and dedication.

The Upper Churchyard now has designated 'wild' areas with signage. These areas are only cut once a year, to enable wildlife and species of plants to flourish. The rest of the upper churchyard has been mainly looked after by our church community volunteers.

Swindon Borough Council have done tree work and some minor repairs to the path as well as undertaking a single cut of the churchyard each year. Wroughton Parish Council also help with emptying bins.

FINANCIAL REVIEW

A summary of the income and expenditure for each of the funds is shown on page 24. The total funds at 31 December 2024 were £109,295 of which £12,674 were held in restricted funds.

GENERAL FUND

At the end of 2023 the PCC set a budget, on the basis of pledges received after a consultation with the congregation, and a plan for an autumn stewardship campaign to increase giving through the year. The actual and budget figures for the general fund are summarised below.

General Fund Income

	2024		2023	Increase
	Budget	Actual	Actual	2023 to 2024
Planned giving and tax recovered	111,030	108,903	110,981	-2%
Other giving	10,500	12,813	15,024	-15%
Funerals & weddings*	4,918	5,798	5,122	13%
Fundraising	0	0	0	
Interest	50	2,309	332	596%
Total	126,498	129,823	131,459	-1%

* Net of direct costs and transfer to churchyard fund

General Fund Expenditure

	2024		2023	Increase
	Budget	Actual	Actual	2023 to 2024
Support to wider church & charities	9,660	5,835	8,520	-32%
Parish share	80,000	80,000	80,000	0.0%
Ministry & mission	11,800	10,747	11,634	-8%
Utilities	5,915	5,944	6,216	-4%
Church running	3,873	4,165	3,973	5%
Support costs	19,118	20,629	18,452	12%
Transfer to Fabric fund	0	0	0	
Other Transfers	0	0	0	
Total	130,366	127,320	128,794	-1%

Although our general fund income was above budget the increase was not sufficient to close the deficit, and in the autumn the PCC took the difficult decision to reduce the amount of grants to outside bodies. As a result our expenditure was below budget.

OTHER FUNDS

A summary of the income and expenditure for the other funds can be found on page 24 of this report.

Church Hall - Rental income was slightly higher than in 2023 but still below expectations. A further loss of regular evening bookings has been balanced by a significant increase in bookings for children's parties. There were also some one-off costs and as a result of this, the fund made a deficit of £1,609 on the year.

Churchyard - The responsibility for maintenance of the churchyard now lies with the local authority. Churchyard fees income are not declining as fast as expected and so we were able to transfer £3,500 to the designated fund from the General fund. These funds cover the costs relating to the volunteers who maintain the upper churchyard and related expenditure.

Building funds - The restricted building funds contain some funds that are only to be used for the church or the Church Hall and some funds that may only be used for maintenance. The designated funds supplement the restricted giving by some unrestricted gifts and legacies to ensure that provision is made for future repairs and for improvements to the church and the church hall. The principal activities on these funds relate to the replastering work in church described on page 7.

Organ fund - The organ fund is held against expected need for major refurbishment of the organ every 20 years and will be due in the next 5 to 10 years. The expenditure on the fund related to the repairs to the organ described on page 7.

Gift and Legacy - The Gift and Legacy funds are used for legacies and specific restricted donations. Two unrestricted legacies were received during the year; £2,500 from the estate of the late Ann Richards and £3,490 from the estate of the late Malcolm Morrison.

Equipment fund - The equipment fund was set up in 2022 with an annual transfer of £1,000 from general fund to provide for the replacement of office and other electronic equipment as required. Much of this equipment is approaching its expected life and a number of replacements are anticipated in the next couple of years

RESERVES POLICY

The PCC aims to retain sufficient for at least 3 months of salaries and utilities, 12 months insurance and an emergency repairs contingency of £15,000. An equipment fund is also held for the replacement of office and other electronic equipment. In addition a reserve of £40,000 is maintained to cover periodic and other repairs to the organ due in the next 5 to 10 years. Reserves held at 31 December 2024 were 109,295 of which £12,674 are held as restricted funds. The PCC considers that these are sufficient.

FINANCIAL MANAGEMENT

The PCC reviews its financial management procedures from time to time. They were last amended in November 2019.

GRANT MAKING POLICY

In addition to our support for the mission work of the Diocese through our parish share, the PCC makes grants of up to 10% of its general fund income to organisations whose aims are in accordance with the aims and doctrine of the Church of England. Given our major support to home mission through diocesan share, the majority of this support is given to a small number of organisations, with a substantial part of this support being designated to the work of the church overseas in mission development. Support is also given to home mission both nationally and locally.

PLANS FOR 2025

In line with the PCC's goals for 2022 and beyond, which are shown on page 3-4 in 2025 the PCC proposes to

Younger generations

- i) Build on the success of Sunday Club so it becomes an established part of our church life.
- ii) Strengthen our existing relationships with preschools and primary schools in the Parish.

Pastoral care

- i) To provide an environment where new members of the congregation can feel part of the family of the church
- ii) To provide opportunities for all members of our congregations to meet

outside the context of our Sunday services.

Authentic visibility in the wider community

- i) To find opportunities to minister to the people who visit the church building and the churchyard. Finding ways to make the building more welcoming and prayerful.
- ii) To have a visible presence at the main village events throughout the year including Ellendune 1200.

Additionally we will look for ways to sustainably balance our finances.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is registered with the Charity Commission. The members of the PCC are the trustees of the charity. The method of appointment of the trustees is governed by and set out in the Church Representation Rules. All those attending church are encouraged to register on the Electoral Roll and may stand for election to the PCC. The trustees who served during the year are shown on page 15.

The PCC operates through a number of committees, which have specific delegated responsibilities agreed by the PCC, and groups which organise, discuss and make recommendations to the full Council.

Standing Committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It is responsible for planning agendas for PCC meetings and oversees the financial and administrative work of the PCC and provides support to the PCC officers and Parish Administrator.

Buildings Committee oversees the maintenance of the church building and ensures compliance with the quinquennial report. It also oversees the maintenance and operation of the Parish Church Hall.

Churchyard Committee has oversight of the churchyard and administers its funds; representatives from the Wroughton Parish Council, and the churchyard volunteers group sit on this committee.

Community Engagement Group discusses matters concerning our engagement with the wider community in Wroughton and Wichelstowe.

Eco Church Group reviews the church's environmental impact and is working to produce an Action Plan and achieve Eco Church Gold Award.

The PCC met six times in 2024. In January, the Goals that had been set in 2023 were reviewed and updated for 2024. Priorities were set to move forward on these in 2024, with progress being reported as the year progressed.

At the April meeting, the Annual Report and Financial Statements 2023 were reviewed and approved, prior to their presentation at the APCM in May. As a result of the Church of England People Management and Safer Recruiting Policy and Guidelines 2022, it was agreed that, as recommended by the Diocesan Safeguarding Team, the parish should have role descriptions and volunteer agreements for all volunteers who fit the criteria of having "substantial contact with children or with vulnerable adults who are at risk of abuse or neglect". The Safeguarding Officer started the process of creating role descriptions and volunteer agreements. These were approved by Revd Phill and gradually rolled out as the year proceeded. Progress was closely monitored by the PCC throughout the year.

At the July meeting, the PCC discussed the training needs that accompany the role descriptions and volunteer agreements. It was agreed that training should be easily accessible, with in person training available locally when requested.

In November, the Risk Register was discussed and updated. The Health and Safety Review and Annual Report was discussed and noted.

The church finances were monitored throughout the year, and a budget for 2025 approved in November.

SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS

We all interact with each other and may become aware of something that is not quite right or a little odd. There is a very fine line between caring and unnecessary interfering. A fine line between thoughtlessness compared to abuse and neglect. Knowing what to do can make all the difference to someone's else's life. Safeguarding, means protecting a person's health, wellbeing and human rights; enabling them to live free from harm, abuse and neglect.

To this end Wroughton and Wichelstowe Parish are committed to having as safe an environment as possible. Our policies and procedures are all designed to make this possible.

It is a collective responsibility with Mark Tubey, as the Parish Safeguarding Officer, taking the lead on behalf of the Vicar Rev Phil Harrison.

Policies

The Safeguarding policy, originally written in 2017 and with minor amendments each year since, was completely revised and rewritten in 2024. This was approved by The PCC. Version 1.8

Activities

The PCC oversees the following activities for Children / Young People or for Vulnerable Adults; including Holiday club, messy Church type activities and Sunday Club.

Safer Recruitment

Volunteers have or are being issued with role descriptions and a process is in place for ensuring the volunteer is suitable for their role or roles.

DBS Checks

As part of the safer recruitment process, where eligible, volunteers working with vulnerable groups and children have been DBS checked at the level appropriate to the role. Because the parish provides activities for vulnerable groups, the PCC members are also eligible for an enhanced DBS Check. These are all up to date.

Training

Safeguarding training at different levels is a requirement for all roles,

Clergy and Lay Ministers can have up to 6 levels of training and Lay Roles, depending upon what they are, can have a combination of these modules. Three being the average. Now job descriptions are in circulation, volunteers are understanding the need for training and I am pleased that compliance is increasing at a faster rate than before and it is hoped by the time of the APCM everyone would have done at least the basic level. Several members have completed, or refreshed, the higher levels as appropriate for role. The PCC has Safeguarding as a standing item on the Agenda and there are no current issues. A safeguarding Agreement is reviewed with the Diocese every year and continues to work well.

Action Plan

The PCC has an action plan created by the Parish Dashboard. Progress is reported to the PCC meetings and current progress on our Parish Dashboard is 93% as of 25th February 2025.

Mark Tubey (Parish Safeguarding officer)

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Wroughton and Wichelstowe is in the Diocese of Bristol within the Church of England. The parish lies within the Deanery of Swindon. The parish church of St John the Baptist and St Helen is situated in Church Hill, Wroughton.

The Parochial Church Council of the Ecclesiastical Parish of Wroughton and Wichelstowe (Wroughton & Wichelstowe PCC) is a registered charity. Charity Registration Number 1131158.

The PCC's correspondence address is: The Parish Office, Church Hall, Priors Hill, Wroughton, Swindon SN4 0RT.

The PCC's Bank is: Lloyds Bank, Old Town Swindon Branch, 5 High Street, Swindon SN1 3EN.

The PCC also holds funds on deposit at CBF Church Of England Funds managed by: CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

The PCC's Independent Examiner is: Mr James Gare, Monahans, Hermes House, Fire Fly Avenue, Swindon, SN2 2GA .

The PCC's Legal Advisers are: Stone King LLP, 13 Queen Square, Bath, BA1 2HJ.

Day to day management of the Parochial Church Council is delegated to the Vicar.

PCC MEMBERS AND TRUSTEES 2024

The following served as PCC members and trustees during the period from 1 January 2024 to the date this report was approved (unless otherwise shown).

<u>Ex-officio members</u> Clergy The Revd Dr Phillip Harrison The Revd Barbara Abrey The Revd Christopher Hunter	Vicar (Chair) Associate Priest Assistant Curate	To June 2024
Churchwardens Mr Peter Ferguson Mrs Marlyn Hezlett		
Licenced Lay Ministers Mr Mark Tubey Mrs Tracy Mason	Also Parish Safeguarding Officer Also Deanery Synod	
<u>Elected Members</u> Mrs Louise Bessent Mr Bryan Jones Mr Andrew Kirk Mr Michael Mason Mrs Susan Offord Mrs Joan Orman Canon Nicholas Orman Mrs Lorna Robinson Mrs Helena Thomas Mr Tim Winter Ms Hannah Wrixon	Deanery Synod Deanery Synod & Treasurer Secretary	From May 2024 To Sept 2024 To Nov 2024

Approved by the Parochial Church Council on 9th April 2025 and signed on its behalf by the Mr Peter Ferguson (PCC Vice Chairman).

WROUGHTON AND WICHELSTOWE PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2024

	Note	Unrestricted Funds		Restricted Funds	Total 2024	Total 2023
		General	Designated			
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2(a)	121,844	9,903	3,266	135,014	149,480
Income from charitable activities	2(b)	12,853	130	388	13,371	13,310
Other trading activities	2(c)	32	12,665	-	12,697	12,169
Investments	2(d)	2,209	1	1,975	4,185	4,522
Other income		-	-	-	-	-
Total Income		136,938	22,699	5,630	165,267	179,480
EXPENDITURE ON:						
Raising funds	3(a)	170	-	-	170	164
Expenditure on charitable activities	3(b)	126,466	25,898	18,035	170,399	193,099
Other expenditure		-	-	-	-	-
Total Expenditure		126,636	25,898	18,035	170,568	193,263
Net Incoming (Outgoing) Resources		10,302	-	3,199	-	12,405
Transfers between funds		-	8,000	-	8,000	-
In		-	-	-	-	-
Out		-	8,000	-	-	8,000
		2,302	4,801	-	12,405	-
Gains and losses on investment assets		-	-	-	-	-
Gains and losses on assets for own use		-	-	-	-	-
Net movement in funds		2,302	4,801	-	12,405	-
Balance brought forward at 01/01/2024		18,885	70,632	25,079	114,596	128,379
Balance carried forward at 31/12/2024		21,187	75,433	12,674	109,295	114,596

BALANCE SHEET AS AT 31st DECEMBER 2024

	Note	Unrestricted Funds		Restricted Funds	Total 2024	Total 2023
		General fund	Designated Funds			
Fixed Assets						
Tangible Assets	6	-	5,920	-	5,920	5,920
Current Assets						
Debtors	7	8,002	1,869	573	10,444	16,400
Short Term Deposits		8,245	31,260	37,409	76,914	77,711
Cash at bank and in hand		8,039	37,116	25,308	19,847	18,117
Total Current Assets		24,286	70,244	12,674	107,205	112,227
Liabilities						
Amounts falling due within one year	8a	3,099	731	-	3,830	3,551
Net Current Assets		21,187	69,513	12,674	103,375	108,676
Liabilities:						
Amounts falling due after more than one year	8b	-	-	-	-	-
Total Net Assets		21,187	75,433	12,674	109,295	114,596
Funds	9					
Unrestricted						
General		21,187	-	-	21,187	18,885
Designated		-	75,433	-	75,433	70,632
Restricted		-	-	12,674	12,674	25,079
Total Funds		21,187	75,433	12,674	109,295	114,596

Approved by the Parochial Church Council on 9th April 2025 and signed on its behalf by the Mr Peter Ferguson (PCC Vice Chairman).

The notes on pages 18 to 26 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

I ACCOUNTING POLICIES

The registered office and nature of the charity's operations and its principal activities are given in the trustees report.

Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £0.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Exemption from preparing a cash flow statement

The charity has taken exemption from preparing a cash flow statement under the charities SORP (FRS 102) issued in October 2019, as the charity constitutes a small charity.

Fund accounting

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes. *Designated funds* are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to

other general funds. *Restricted Funds* are those where donors have specified their use.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. All income is accounted for gross.

For legacies, entitlement is taken as the earlier of, the date on which the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed

in the church's inventory which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at historic cost. The buildings are subject to regular inspection and repair and are therefore considered to have an indefinite life. The PCC is confident that the residual value of the asset is greater than the carrying amount. Therefore depreciation is therefore charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CBF Church of England Funds or at the bank.

Current liabilities

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pensions

Employees of the charity are entitled to join a defined contribution scheme. The Church's contribution is restricted to the contributions disclosed in note 4.

Legal status

The PCC is a body corporate with perpetual succession without a seal established under section 3 of the Parochial Church Councils (Powers) Measure 1956. Its governing documents are Parochial Church Councils (Powers) Measure 1956. (as amended) and the Church Representation Rules (Schedule 3 to the Synodical Government Measure 1969 (as amended)).

2 INCOME

	Unrestricted Funds		Restricted Funds	Total	Total
	General	Designated		2024	2023
2(a) Donations and Legacies					
Planned Giving:					
- Gift Aid donations	69,507	-	100	69,607	71,779
- Income Tax recoverable	18,625	-	-	18,625	18,339
- Other planned giving	20,772	-	-	20,772	20,962
Collections (open plate)	10,649	-	35	10,684	12,916
Gift Days	-	-	-	-	-
Sundry Donations	2,292	2,478	454	5,223	19,579
Grants	-	1,435	2,678	4,113	4,903
Legacies	-	5,990	-	5,990	1,000
	121,844	9,903	3,266	135,014	149,480
2(b) Income from Church Activities					
Bookstall etc.	60	-	-	60	-
Trips outings etc.	550	-	-	550	-
Statutory Fees	8,759	-	-	8,759	9,639
Other income from use of church facilities	3,484	130	388	4,002	3,671
	12,853	130	388	13,371	13,310
2(c) Other trading income					
Fundraising	32	-	-	32	-
Church Hall Lettings	-	12,665	-	12,665	12,169
	32	12,665	-	12,697	12,169
2(d) Income from Investments					
Dividends and interest including any reclaimed tax	2,209	1	1,975	4,185	4,522
	2,209	1	1,975	4,185	4,522
2(e) Other income					
Other income	-	-	-	-	-
TOTAL INCOME	136,938	22,699	5,630	165,267	179,480
Previous year	139,023	17,869	22,588	179,480	

3 EXPENDITURE

	Unrestricted Funds		Restricted Funds	Total 2024	Total 2023
	General	Designated			
3(a) Expenditure on raising funds					
Cost of fund-raising	-	-	-	-	-
Stewardship costs	170	-	-	170	164
	170	-	-	170	164
3(b) Expenditure on Church Activities					
Missionary and charitable giving					
Church Overseas					
- missionary societies	2,660	-	-	2,660	4,290
- relief and development	1,125	-	-	1,125	2,115
- home missions etc	2,050	-	-	2,050	2,115
- secular charities etc	-	-	60	60	-
Ministry: - Diocesan Share	80,000	-	-	80,000	80,000
- Clergy Expenses	2,887	-	-	2,887	4,218
Church running expenses	10,132	-	199	10,331	10,188
Church maintenance	-	10,976	16,541	27,518	31,769
Upkeep of services	4,576	-	-	4,576	3,274
Churchyard	-	548	862	1,410	8,102
Expenditure on bookstall etc.	60	-	-	60	-
Expenditure on trips etc.	495	-	-	495	-
Church Hall running costs	-	14,273	-	14,273	14,049
Church Hall major repairs	-	-	-	-	11,808
Salaries	15,247	100	276	15,623	15,015
Youth and children's work	234	-	-	234	300
Training	250	-	-	250	-
Mission	729	-	-	729	614
Support costs					
Printing & Stationery	906	-	-	906	1,125
Postage & telephone	1,146	-	-	1,146	651
Office equipment	1,757	-	-	1,757	1,362
Bank charges	418	-	-	418	410
Other support costs	395	-	96	491	558
Governance costs					
Independent examination	1,399	-	-	1,399	1,137
Other	-	-	-	-	-
	126,466	25,898	18,035	170,399	193,099
TOTAL EXPENDITURE	126,636	25,898	18,035	170,568	193,263
Previous year	126,852	24,131	42,281	193,263	

4. STAFF COSTS

	2024	2023
Wages and Salaries	18,947	23,740
Social Security Costs	-	-
Pension costs	210	174
	<u>19,157</u>	<u>23,914</u>

The PCC employs a parish administrator, and a church hall cleaner (both part time). Vergers, clerks and organists are also employed on a casual basis for weddings and funerals. The average number of employees during the year was five (2023 five).

5. RELATED PARTY TRANSACTIONS

Payments to PCC Members

No trustees received any remuneration or were reimbursed expenses for their role as trustees.

Donations from PCC Members

Total donations of £36,738 were received from trustees including £2,000 to restricted funds. Trustees also donate via church plate collections. These amounts are not recorded separately.

6. FIXED ASSETS

	Freehold Land and Building	Total
Church Hall		
Cost at 01:01:2024	5,920	5920
Cost at 31:12:2024	5,920	5,920
	<u>5,920</u>	<u>5,920</u>

The church hall was purchased from the Bristol Diocesan Board of Finance in 1964 under a trust deed which includes a clause allowing the seller to buy back the hall at cost in the event of a sale by the PCC. It is considered highly unlikely that they would exercise this option; nevertheless the church hall is valued in the accounts at historic cost.

7. DEBTORS

	2024	2023
Prepayments and accrued interest	272	141
Other debtors	10,172	16,259
	<u>10,444</u>	<u>16,400</u>

8. LIABILITIES (FALLING DUE WITHIN ONE YEAR)

	2024	2023
Deferred income	193	383
Accruals of utility and other costs	3,637	3,168
	<u>3,830</u>	<u>3,551</u>

Deferred income represents income received in advance for post year-end events.

9. FUNDS

	Balance 01/01/2024	Income	Expenditure	Transfers	Balance 31/12/2024
Unrestricted Funds					
General Fund	18,885	136,938	126,636	- 8,000	21,187
Church Hall	3,224	12,665	14,273	-	1,616
Churchyard	3,344	828	548	3,500	7,124
Buildings	1,828	51	2,366	- -	488
Organ Fund	50,857	1,435	8,610	3,500	47,182
Gift and Legacy	7,676	7,590	-	-	15,266
Other designated funds	1,657	130	100	-	1,687
Grants	-	-	-	-	-
Equipment	2,046	-	-	1,000	3,046
Sub Total	89,517	159,637	152,534	-	96,620
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	842	20	862	-	-
Buildings	19,636	4,528	16,541	-	7,623
Gift and Legacy	1,043	427	232	-	1,238
Other restricted funds	3,558	654	400	-	3,813
Grants	-	-	-	-	-
Sub Total	25,079	5,630	18,035	-	12,674
Total	114,596	165,267	170,568	-	109,295

The comparative figures for 2023 are set out below

	Balance 01/01/2023	Income	Expenditure	Transfers	Balance 31/12/2023
Unrestricted Funds					
General Fund	16,214	139,023	126,852	- 9,500	18,885
Church Hall	82	12,192	14,049	5,000	3,224
Churchyard	6,299	147	8,102	5,000	3,344
Buildings	3,464	111	1,747	-	1,828
Organ Fund	45,661	1,696	-	3,500	50,857
Gift and Legacy	9,251	3,425	-	5,000	7,676
Other designated funds	1,637	252	232	-	1,657
Grants	-	-	-	-	-
Equipment	1,000	46	-	1,000	2,046
Sub Total	83,608	156,892	150,983	-	89,517
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	824	18	-	-	842
Buildings	39,746	21,719	41,830	-	19,636
Gift and Legacy	812	230	-	-	1,043
Other restricted funds	3,389	620	451	-	3,558
Grants	-	-	-	-	-
Sub Total	44,772	22,588	42,281	-	25,079
Total	128,379	179,480	193,263	-	114,596

The buildings funds contain funds for the maintenance and/or improvements of the church and/or church hall. The gift and legacy funds are used to monitor small one-off donations. Donations for the churchyard, fabric and church hall are allocated to the appropriate funds. The other funds are small funds associated with various church activities including the bellringers and the choir.

Transfers have been made from the general fund to the churchyard and organist funds as part of the plan to provide for maintenance of churchyard and organ respectively. More details are given in the financial review on pages 7 to 9.

10. ANALYSIS OF NET ASSETS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	94,530	12,674	0	107,205	112,227
Current Liabilities	-3,830	0	0	-3,830	-3,551
Fund Balance	96,620	12,674	0	109,295	114,596

The comparative figures for 2023 are set out below

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2023	Total 2022
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	87,148	25,079	0	112,227	128,928
Current Liabilities	-3,551	0	0	-3,551	-6,468
Fund Balance	89,517	25,079	0	114,596	128,379

11. FINANCIAL RISK MANAGEMENT

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the financial management section of the trustees annual report on page 9 for information on how risks are managed. The charity does not have any non basic financial instruments.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF WROUGHTON AND WICHELSTOWE.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 set out on pages 16 to 26.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare

Monahans, Chartered Accountants, Hermes House, Fire Fly Avenue,
Swindon, SN2 2GA

Accounts

Parish of
WROUGHTON and WICHELSTOWE



2023
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL

**THE PAROCHIAL CHURCH COUNCIL OF
WROUGHTON AND WICHELSTOWE**

www.wroughton.com

Diocesan Parish Number 57/160

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TRUSTEES ANNUAL REPORT

AIMS AND PURPOSE

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

The PCC is responsible for cooperating with the vicar in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is legally responsible for the care, maintenance, preservation and insurance of the fabric of the church building and its contents. It is also responsible for the care and maintenance of the church hall as administrative trustee. The custodian trustee of the church hall is the Bristol Diocesan Board of Finance.

OBJECTIVES AND ACTIVITIES

The Anglican Church worldwide has defined the mission of the Church as the mission of Christ:

1. To proclaim the Good News of the Kingdom.
2. To teach, baptise and nurture new believers.
3. To respond to human need by loving service.
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation.
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

In November 2021, the PCC set the following three goals for 2022 and beyond:

- a) **Children and families** - We seek to engage with and support people under 40 with the aspiration that we will bring the proportion of the congregation who are under 40 into line with the wider community.
- b) **Pastoral care** - People at the heart of church and those on the periphery will feel known and appropriately valued and supported by the whole church community. Most of those who belong to the Sunday congregation will also belong to a midweek group, in which they are connected with and supported by other Christians and learning together to be disciples of Jesus.

- c) **Authentic visibility of Christians in the wider community** - It will be normal (i.e. most people do it without thinking) for church members to witness to their faith to friends, family, colleagues and others they encounter in the wider community. In addition to Sunday services and midweek groups, the church provides ways for members to reach out to these friends to encounter the church fellowship and hear a gospel message.

SPECIFIC OBJECTIVES FOR 2023

In January 2023 the PCC agreed to the following priorities in 2023.

Younger generations – To offer a programme of seasonal activities aimed at engaging children, families and younger generations.

Pastoral care

- To grow two new leaders to run an additional small group.
- Our pastoral care team to continue trying to ensure that housebound people feel included.

Authentic visibility in the wider community

- To develop church member's confidence in pastoral care by sharing how to offer opportunities to bring people together to share experiences and offer support.

ACHIEVEMENTS AND PERFORMANCE

CHURCH LIFE IN 2023

The Church Community

In 2023 our church community increased from 129 people to 147, moving slowly back towards pre-pandemic numbers. This is now only a 23% reduction from the 2019 levels.

Of these, it is estimated that 7% are under the age of 10, 2% between 11 and 17, 51% between 18 and 69 and 46% over 70. There has only been a 4% reduction in the older age group, but there has been a 30% reduction in the 18 to 69 age group and a 28% reduction in the under 17 age group based on 2019. We know that these figures are not representative of the wider community in our parish and we also know that our church is not as diverse as the wider community in other ways. We continue to aim to be a welcoming community open to all and our particular priority is to increase the number of younger people who are part of our worshipping community. There have also been further signs of recovery in early 2024.

Proclaiming the good news

During 2023 we ran services at 8 am and 10 am each week with a monthly evensong service at 6 pm. The 10 am service being live streamed on YouTube each week. We also held our annual Remembrance and Christingle services. An average of 89 people attended church in person each week this compares to 125 in 2019 and 83 in 2022. Additionally around 7 people still join us each Sunday morning on You Tube live with videos receiving a further 8 views during the following week. These new ways of worshipping were much appreciated by church members and allowed us to reach a wider congregation, including some of those who are no longer able to attend by reason of age or infirmity. Our 6 pm service continues to attract approximately 22 people each month.

Concentrating our children's and families work at the 10 am service seems to have been successful and we now have an average of 7 under 17's each week.

During 2023 we were able to go into Wroughton Infants School and East Wichel Primary School for 'Open the book' sessions where we act out Bible stories in school assemblies. The clergy have links with Wroughton Junior School. This includes leading RE sessions.

We aim to join in village events in Wroughton and put on events mostly aimed at engaging children and families. In 2023 we had several events, in February Pancake Races, Easter Rocks in April, The Duck Race in May, a Carnival Parade entry with Discovery Church in July, a summer Holiday Club day in August, the Pumpkin Party (Halloween alternative) at the end of October, Here Comes Christmas in December. We also put up a window display in the Church Hall for the village Advent Trail. These events are building positive relationships with many in the village. We are aware that Wichelstowe does not get much attention from us, but we are limited by the size of the group and people available.

Teaching and nurture

We have five small groups meeting for bible study, prayer and fellowship. A total of 43 members (29%) of our church community are now regularly involved in small groups. We also ran a Youth Alpha group. These groups provide valuable opportunities for teaching, fellowship and pastoral support. Although we did not increase the number of groups in 2023 we are confident that we have the leaders should we need to increase the number of groups.

We also provided financial and prayer support to the Bible Society (Charity No. 232759) for its teaching work nationally and internationally.

Responding to human need

Our clergy and lay minsters took 28 funerals in 2023, providing bereavement support to families as necessary. We provide pastoral support to members of the

church community and in the wider community. Clergy and other members of our pastoral support team also visited housebound members of the our church community. Our lay minsters visit a number of the nursing and residential homes in the parish and the clergy visit the Prospect Hospice to see patients who had requested support. Our healing ministry continued during the year with our monthly healing services in church.

Members of our church community volunteer with the Little Lambs Playgroup, the monthly Memory Café, the Filling Station, (Charity No. 1072429) which provides food and provisions to those in need on the streets of Swindon, and also with the Swindon Food Collective (Charity No. 1180603) which runs foodbank services in the Swindon area including Wroughton.

We also provided financial and prayer support to Swindon Youth for Christ (Charity No. 274402) and the Children's Society (Charity No. 221124) who provide support locally and nationally. Internationally we also provided financial support and prayer support to Tearfund (Reg Charity No. 265464) , and the Church Mission Society (Charity No. 1131655) for their work with those in need overseas.

Justice and reconciliation

We are a Fairtrade church and we try to purchase ethically where possible. Our longer term investments are ethically managed by CCLA in a pooled Church of England fund which does not invest in fossil fuels. The PCC is also committed to paying its employees a minimum of the real living wage as set by the Living Wage Foundation (Charity No. 1107264) and is registered as a Living Wage employer.

We provide financial and prayer support to Tearfund (Charity No. 265464) who campaign on a number of global justice issues.

Environment

The PCC aims to equip our church to care for creation as an integral part of loving our neighbours and following God faithfully. We are committed to achieve net zero carbon by 2030.

In our worship we addressed creation care and climate change issues through intercessions, sermons, and the season of Creationtide and our focussed Climate Sunday service in September. We continue to improve our buildings to make them as energy efficient as possible, and again saw a significant reduction in energy use for both the Church and Church Hall so that we are now using only 37% of the energy we used in 2019.

In March we held a 'Raingarden' event at the Church Hall, for people to see how the garden and planters filter and slow down water flow. We put up bird boxes in the churchyard, and finalised a plan for managing some areas for wildlife. We also held a successful 'Count on Nature' wildlife survey in June, which saw an increase in

biodiversity – 113 species identified!

To raise awareness of climate justice, we promoted Fairtrade and gave updates on Tearfund initiatives such as reducing plastic waste and fossil fuels. And to encourage our church community to consider their actions to 'live gently on the earth' we've organised litter picking, a Book & Jigsaw swap, and Parish Walks.

We hold a silver Eco Church award, and are working towards Gold and have started to collaborate with other Eco Churches in our Deanery, in order to support and help each other in actively expressing our care for our beautiful but fragile world.

We provide financial and prayer support to Tearfund (Charity No.265464) who campaign on a number of environmental issues.

LAND & BUILDINGS

The Church Building

In January our quinquennial inspection was carried out which among other things identified the need for major roof repairs in the south aisle. After further delays to the reinstatement of the plaster commenced in November 2023. Following repeated failure we undertook renewal of the electrical distribution boards in church during the year to bring them up to current standards. We are aware that further repairs to the lighting will be required in 2024. We have also experienced some issues with the organ during the year and we are investigating what work may be required.

The organ has been suffering with wooden trackers (levers) warping and sticking. In addition there was an electrical problem at Christmastide which would not be resolved until after the New Year.

The Church Hall

In January 2023 a pair of ornate redwood pine and copper repousse doors, which had been donated by Wroughton Methodist Church following its closure, were fitted in the porch and this has dramatically improved the comfort and further reduced our energy use.

Wroughton Pre-School continue to be our primary user. One regular user reduced their sessions, but we have had a large number of bookings for childrens' parties during the year.

The Churchyard

Although it is no longer possible to create any new graves, additional family members can be buried in existing graves, and we are able to continue to bury ashes, either in existing family plots, or in the Garden of Remembrance. The churchyard is still well used by those visiting graves, and those who want to sit or wander in a peaceful, restful setting.

The closure of the churchyard meant we had to say goodbye to our sexton, Kelvin

Dudley in March 2023, and thank him for his years of service and commitment to caring for the churchyard. The responsibility of maintenance for the churchyard passed to Swindon Borough Council in April 2023.

The closure has greatly affected the way the churchyard is managed, but has also opened up new opportunities to work with the local community in ensuring the needs of both visitors and wildlife are looked after. With limited church resources, we welcome the 'Lower Churchyard Volunteer Group' from the local community who have done sterling work keeping the well-visited lower churchyard in good order.

We greatly appreciate those members of our own church community who are tending the upper churchyard, either with the organised working parties, or as a regular commitment on their own.

FINANCIAL REVIEW

A summary of the income and expenditure and the end of year balance for each of the funds is shown on page 24. At 31 December 2023 total funds were £114,596 of which £25,079 were held in restricted funds. One feature for all funds this year has been the large increase in interest received due to higher interest rates.

GENERAL FUND

At the end of 2022 the PCC set a budget on the basis of pledges received after a consultation with the congregation and a plan for an autumn stewardship campaign to increase giving through the year. The actual and budget figures for the general fund are summarised below.

However, God is faithful and our members were faithful in their giving and this together with an increase in fee income meant our income was slightly above budget.

General Fund Income

	2023		2022	Increase
	Budget	Actual	Actual	2022 to 2023
Planned giving and tax recovered	110,945	110,981	109,046	1.8%
Other giving	8,300	15,024	9,720	54.6%
Funerals & weddings*	4,846	5,122	5,633	-9%
Fundraising*	0	0	0	
Interest	50	332	107	211%
Total	124,141	131,459	124,506	5.6%

* Net of direct costs and transfer to churchyard fund

General Fund Expenditure

	2023 Budget	2023 Actual	2022 Actual	Increase 2022 to 2023
Support to wider church & charities	8,460	8,520	7,220	18%
Parish share	80,000	80,000	80,000	0.0%
Ministry & mission	10,746	11,634	9,763	19%
Utilities	8,639	6,216	4,459	39%
Church running	3,634	3,973	3,479	14%
Support costs	18,225	18,452	17,205	7.2%
Transfer to Fabric fund	0	0	0	
Other Transfers	0	0	1,100	
Total	129,704	128,794	123,226	4.5%

Our general fund income was above budget mainly due to a significant increase in open plate giving at services. Our costs before fund transfers were slightly below budget due to utility costs being less than anticipated so we ended the year with a surplus of £2,665. We were able to make a small increase in our support to the wider church and charities, though still well short of our target of 10%. We received a donation of £302 on the winding up of the Wroughton Youth Adventure Charity.

OTHER FUNDS

Church Hall - Rental income was on budget. A further loss of regular evening bookings has been balanced by a significant increase in bookings for children's parties. There was also a significant rise in energy costs but these were not as high as had been anticipated partly due to reduced energy usage. There was also a transfer of funds of £5,000 from the gift and legacy account towards energy costs. As a result this the fund made a surplus of £3,142 on the year leaving the fund at £3,224 at the end of the year.

Building funds-The restricted building funds contain some funds that are only to be used for the church or the Church Hall and some funds that may only be used for maintenance. The designated funds supplement the restricted giving by some unrestricted gifts and legacies to ensure that provision is made for future repairs and for improvements to the church and the church hall. During the year electrical works were carried out on the church at a cost of £4,035 and the major replastering works were commenced. These were estimated to cost £34,000 but various problems have been encountered causing delay and further as yet unquantified costs.. Payments of £20,234 were made during the year with a further £13,389 being paid early in 2024. These sums are net of VAT which was recovered through the

Listed Places of Worship Scheme.

Churchyard - The responsibility for maintenance of the churchyard now lies with the local authority. Churchyard fees income were above expectations during the year and £5,000 was transferred to the designated fund from the General fund. Salary costs included redundancy payments following transfer of maintenance responsibility to the Swindon Borough Council.

Gift and Legacy - The Gift and Legacy funds are used for legacies and specific restricted donations.

Organ fund - The organ fund is held against expected need for major refurbishment of the organ every 20 years and will be due in the next 5 to 10 years.

Equipment fund - The equipment fund was set up in 2022 with a transfer from general fund to provide for the replacement of office and other electronic equipment as required.

RESERVES POLICY

The PCC aims to retain sufficient for at least 3 months of salaries and utilities, 12 months insurance and an emergency repairs contingency. This translates to a general unrestricted reserve of £8,000, a church hall reserve of £3,000, a churchyard reserve of £6,000 and a buildings reserve of £15,000. An organ reserve of £40,000 is required to cover periodic and other repairs to the organ due in the next 5 to 10 years.

Reserves held at 31 December 2023 were £114,596 of which £25,079 are held as restricted funds. Designated funds total £70,362 of which £5,920 can only be realised by disposing of tangible fixed assets. Unrestricted funds total £18,885.

Comparing our actual reserves to the policy we have £18,885 in unrestricted which is in excess of the required level. The designated church hall fund is £3,224 (including the value of fixed assets) which is below the required level. The designated churchyard fund is £3,343 which is above the required level. The designated buildings fund is £1,827, but there are £19,636 of restricted funds so the total funds are above the required level. The organ fund stands at £50,857 which is slightly in excess of the required level.

Completion of the quinquennial repairs and other works on the church are also anticipated in 2024 which will further deplete the building reserves. Major repairs to the south aisle roof are anticipated in the near future and major repairs to the organ are anticipated in the next 5 to 10 years.

FINANCIAL MANAGEMENT

The PCC reviews its financial management procedures from time to time. They were last reviewed in November 2019.

GRANT MAKING POLICY

In addition to our support for the mission work of the Diocese through our parish share, the PCC makes grants of up to 10% of its general fund income to organisations whose aims are in accordance with the aims and doctrine of the Church of England. Given our major support to home mission through diocesan share, the majority of this support is given to a small number of organisations with a substantial part of this support being designated to the work of the church overseas in mission development. Support is also given to home mission both nationally and locally.

PLANS FOR 2024

In line with the PCC's goals for 2022 and beyond, which are shown on page 2-3 in 2024 the PCC proposes to

Younger generations

- i) Build on our links with the Wroughton Pre School, who meet in the Church Hall.
- ii) Look for opportunities to maintain links with Wroughton Junior School and the other Primary Schools in the Parish.

Pastoral care

- i) To further develop our network of pastoral care.
- ii) To develop confidence in pastoral care.

Authentic visibility in wider community

- i) Look for ways to better minister to the people who visit the church building and the churchyard, and equip our people for those conversations. Finding ways to use the church more effectively to make it more welcoming and prayerful.
- ii) To have a visible presence at the main village events throughout the year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is registered with the Charity Commission. The members of the PCC are the trustees of the charity. The method of appointment of the trustees is governed by and set out in the Church Representation Rules. All those attending church are encouraged to register on the Electoral Roll and may stand for election to the PCC. The trustees who served during the year are shown on page 15.

The PCC operates through a number of committees, which have specific delegated responsibilities agreed by the PCC, and groups which organise, discuss and make recommendations to the full Council.

Standing Committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It is responsible for planning agendas for PCC meetings and oversees the financial and administrative work of the PCC and provides support to the PCC officers and Parish Administrator.

Buildings Committee oversees the maintenance of the church building and ensures compliance with the quinquennial report. It also oversees the maintenance and operation of the Parish Church Hall.

Churchyard Committee has oversight of the churchyard and administers its funds; representatives from the Wroughton Parish Council, and the churchyard volunteers group sit on this committee.

Community Engagement Group discusses matters concerning our engagement with the wider community in Wroughton.

Mission Matters co-ordinates education, publicity and fundraising of those groups involved with mission societies and projects at home and overseas.

Eco Church Group reviews the church's environmental impact and is working to produce an Action Plan and achieve Eco Church Gold Award.

The PCC met six times in 2023. In January, the Goals that had been set in 2022 were reviewed and updated for 2023. Priorities were set to make progress on these in 2023.

In April, the new monthly Morning Worship services were reviewed and in view of the feedback it was decided to continue with them. The Safeguarding Policy was amended to cover aspects of the 10am service broadcast on You Tube.

Throughout the year, the PCC closely monitored the churchyard, following the closure in December 2022 and the transfer of responsibility for the maintenance to Swindon Borough Council in April. Two volunteer groups had been formed to care for the Lower and Upper churchyards, and were working well.

Provision for children was discussed in April and July. This led to the establishment from September of teaching sessions for children held in the Vicarage during part of two Sunday morning services a month, along with resources for them to be used in church during the other weeks.

In November, an initial draft of a development plan for work on the church building was discussed. The Safeguarding Policy was also reviewed.

The church finances were monitored throughout the year, and a budget for 2024 approved in November.

SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS

2023 was a quiet year Safeguarding wise with the dedicated confidential e-mail : safe_and_sound@wroughton.com received no relevant emails.

The parish of Wroughton and Wichlestowe is committed to safeguarding children, young people and adults at risk. As part of this process all our Safeguarding related policies have been reviewed in November 2023 and minor changes agreed by the PCC. Further enhancements to our Social Media Policy were carried forward to P.C.C. on 5th February 2024 where they were also adopted. The PCC oversees the following activities for Children / Young People or for Vulnerable Adults mentioned elsewhere in this report.

As our main service is broadcast on You Tube we have tightened up the media consent process.

Volunteers where eligible, working with the children or otherwise vulnerable groups have all been DBS checked at the level appropriate to the role. Because the parish provides these activities for vulnerable groups, the PCC members all require an enhanced DBS Check. All our Churchwardens and PCC Members have a current DBS which has been completed within the last 3 years.

In order to fulfil roles and responsibilities appropriately, safeguarding training at different levels is a requirement for all volunteers.

Type of Training	Number in Role	Number completed training in last 3 years	Number with no or expired training
Basic Awareness	40	35	5
Foundation Safeguarding	26	19	7
Leadership Safeguarding	9	7	2
Domestic Abuse	16	5	11

There were no new safeguarding issues that were reported to The Diocesan Safeguarding Team. One historic long-term safeguarding agreement remains in place (reviewed regularly) and there are no issues with this.

Mark Tubey (Parish Safeguarding officer)

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Wroughton and Wichelstowe is in the Diocese of Bristol within the Church of England. The parish lies within the Deanery of Swindon. The parish church of St John the Baptist and St Helen is situated in Church Hill, Wroughton.

The Parochial Church Council of the Ecclesiastical Parish of Wroughton and Wichelstowe (Wroughton & Wichelstowe PCC) is a registered charity. Charity Registration Number 1131158.

The PCC's correspondence address is: The Parish Office, Church Hall, Priors Hill, Wroughton, Swindon SN4 0RT.

The PCC's Bank is: Lloyds Bank, Old Town Swindon Branch, 5 High Street, Swindon SN1 3EN.

The PCC also holds funds on deposit at CBF Church Of England Funds managed by: CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

The PCC's Independent Examiner is: Mr James Gare, Monahans, Hermes House, Fire Fly Avenue, Swindon, SN2 2GA .

The PCC's Legal Advisers are: Stone King LLP, 13 Queen Square, Bath, BA1 2HJ.

Day to day management of the Parochial Church Council is delegated to the Vicar.

PCC MEMBERS AND TRUSTEES 2023

The following served as PCC members and trustees during the period from 1 January 2023 to the date this report was approved (unless otherwise shown).

<u>Ex-officio members</u>		
<i>Clergy</i>		
The Revd Dr Phillip Harrison	Vicar (Chair)	
The Revd Barbara Abrey	Associate Priest	
The Revd Christopher Hunter	Assistant Curate	
<i>Churchwardens</i>		
Mr Peter Ferguson		
Mrs Marlyn Hezlett		
<i>Licensed Lay Ministers</i>		
Mr Mark Tubey	Also Parish Safeguarding Officer	
Mrs Tracy Mason	Also Deanery Synod	
<u>Elected Members</u>		
Mrs Louise Bessent		From May 2023
Mr Andrew Kirk		
Mr Michael Mason		
Mrs Susan Offord		From May 2023
Mrs Joan Orman	Deanery Synod	
Canon Nicholas Orman	Deanery Synod & Treasurer	
Mrs Lorna Robinson	Secretary	From May 2023
Mrs Helena Thomas	Vice Chair	
Mrs Helen Toomer		To May 2023
Mr Tim Winter		
Ms Hannah Wrixon		From May 2023

Approved by the Parochial Church Council on 24th April 2024 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).

WROUGHTON AND WICHELSTOWE PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2023

	Note	Unrestricted Funds		Restricted Funds	Total 2023	Total 2022
		General	Designated			
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2(a)	126,028	3,030	20,422	149,480	160,545
Income from charitable activities	2(b)	12,664	250	396	13,310	15,360
Other trading activities	2(c)	-	12,169	-	12,169	11,277
Investments	2(d)	332	2,420	1,770	4,522	1,481
Other income		-	-	-	-	1,160
Total Income		139,023	17,869	22,588	179,480	189,823
EXPENDITURE ON:						
Raising funds	3(a)	164	-	-	164	166
Expenditure on charitable activities	3(b)	126,688	24,131	42,281	193,099	191,509
Other expenditure		-	-	-	-	-
Total Expenditure		126,852	24,131	42,281	193,263	191,675
Net Incoming (Outgoing) Resources		12,171	-	6,262	-	13,783
Transfers between funds		-	14,500	-	14,500	11,600
In		-	-	-	-	-
Out		-	9,500	-	14,500	11,600
		2,671	3,238	-	13,783	-
Gains and losses on investment assets		-	-	-	-	-
Gains and losses on assets for own use		-	-	-	-	-
Net movement in funds		2,671	3,238	-	13,783	-
Balance brought forward at 01/01/2023		16,214	67,394	44,772	128,379	130,231
Balance carried forward at 31/12/2023		18,885	70,632	25,079	114,596	128,379

BALANCE SHEET AS AT 31st DECEMBER 2023

	Note	Unrestricted Funds	Restricted Funds	Total	Total
		General fund	Designated Funds	2023	2022
Fixed Assets					
Tangible Assets	6	-	5,920	-	5,920
Current Assets					
Debtors	7	9,480	1,602	5,318	16,400
Short Term Deposits		7,465	34,772	35,474	77,711
Cash at bank and in hand		4,851	28,979	15,713	18,117
Total Current Assets		21,795	65,353	25,079	112,227
Liabilities					
Amounts falling due within one year	8a	2,910	641	-	3,551
Net Current Assets		18,885	64,712	25,079	108,676
Liabilities:					
Amounts falling due after more than one year	8b	-	-	-	-
Total Net Assets		18,885	70,632	25,079	114,596
Funds	9				
Unrestricted					
General		18,885	-	-	18,885
Designated		-	70,632	-	70,632
Restricted		-	-	25,079	25,079
Total Funds		18,885	70,632	25,079	114,596

Approved by the Parochial Church Council on 24th April 2024 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).

The notes on pages 18 to 26 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

I ACCOUNTING POLICIES

The registered office and nature of the charity's operations and its principal activities are given in the trustees report.

Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £0.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Exemption from preparing a cash flow statement

The charity has taken exemption from preparing a cash flow statement under the charities SORP (FRS 102) issued in October 2019, as the charity constitutes a small charity.

Fund accounting

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes. *Designated funds* are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to

other general funds. *Restricted Funds* are those where donors have specified their use.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. All income is accounted for gross.

For legacies, entitlement is taken as the earlier of, the date on which the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed

in the church's inventory which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at historic cost. The buildings are subject to regular inspection and repair and are therefore considered to have an indefinite life. The PCC is confident that the residual value of the asset is greater than the carrying amount. Therefore depreciation is therefore charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CBF Church of England Funds or at the bank

Current liabilities

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pensions

Employees of the charity are entitled to join a defined contribution scheme. The Church's contribution is restricted to the contributions disclosed in note 4.

Legal status

The PCC is a body corporate with perpetual succession without a seal established under section 3 of the Parochial Church Councils (Powers) Measure 1956. Its governing documents are Parochial Church Councils (Powers) Measure 1956. (as amended) and the Church Representation Rules (Schedule 3 to the Synodical Government Measure 1969 (as amended)).

2 INCOME

	Unrestricted Funds		Restricted Funds	Total 2023	Total 2022
	General	Designated			
2(a) Donations and Legacies					
Planned Giving:					
- Gift Aid donations	71,679	-	100	71,779	72,066
- Income Tax recoverable	18,339	-	-	18,339	17,861
- Other planned giving	20,962	-	-	20,962	19,554
Collections (open plate)	12,916	-	-	12,916	6,998
Gift Days	-	-	-	-	5
Sundry Donations	2,081	2,030	15,469	19,579	32,594
Grants	50	-	4,853	4,903	8,227
Legacies	-	1,000	-	1,000	3,250
	126,028	3,030	20,422	149,480	160,545
2(b) Income from Church Activities					
Bookstall etc.	-	-	-	-	-
Trips outings etc.	-	-	-	-	400
Statutory Fees	9,639	-	-	9,639	10,402
Other income from use of church facilities	3,025	250	396	3,671	4,558
	12,664	250	396	13,310	15,360
2(c) Other trading income					
Fundraising	-	-	-	-	583
Church Hall Lettings	-	12,169	-	12,169	10,694
	-	12,169	-	12,169	11,277
2(d) Income from Investments					
Dividends and interest including any reclaimed tax	332	2,420	1,770	4,522	1,481
	332	2,420	1,770	4,522	1,481
2(e) Other income					
Other income	-	-	-	-	1,160
TOTAL INCOME	139,023	17,869	22,588	179,480	189,823
Previous year	133,845	22,888	33,090	189,823	

3 EXPENDITURE

	Unrestricted Funds		Restricted Funds	Total 2023	Total 2022
	General	Designated			
3(a) Expenditure on raising funds					
Cost of fund-raising	-	-	-	-	-
Stewardship costs	164	-	-	164	166
	164	-	-	164	166
3(b) Expenditure on Church Activities					
Missionary and charitable giving					
Church Overseas					
- missionary societies	4,290	-	-	4,290	3,640
- relief and development	2,115	-	-	2,115	-
- home missions etc	2,115	-	-	2,115	3,580
- secular charities etc	-	-	-	-	-
Ministry: - Diocesan Share	80,000	-	-	80,000	80,000
- Clergy Expenses	4,218	-	-	4,218	3,528
Church running expenses	10,188	-	-	10,188	9,982
Church maintenance	-	718	31,051	31,769	7,075
Upkeep of services	3,274	-	-	3,274	2,318
Churchyard	-	8,102	-	8,102	13,216
Expenditure on bookstall etc.	-	-	-	-	-
Expenditure on trips etc.	-	-	-	-	1,323
Church Hall running costs	-	14,049	-	14,049	13,279
Church Hall major repairs	-	1,030	10,778	11,808	33,554
Salaries	14,483	232	300	15,015	14,025
Youth and children's work	300	-	-	300	276
Training	-	-	-	-	231
Mission	614	-	-	614	655
Support costs					
Printing & Stationery	1,125	-	-	1,125	985
Postage & telephone	651	-	-	651	344
Office equipment	1,362	-	-	1,362	1,653
Bank charges	410	-	-	410	427
Other support costs	407	-	151	558	399
Governance costs					
Independent examination	1,137	-	-	1,137	1,020
Other	-	-	-	-	-
	126,688	24,131	42,281	193,099	191,509
TOTAL EXPENDITUE	126,852	24,131	42,281	193,263	191,675
Previous year	120,955	30,270	40,450	191,675	

4. STAFF COSTS

	2023	2022
Wages and Salaries	23,740	27,154
Social Security Costs	-	1
Pension costs	174	155
	<u>23,914</u>	<u>27,308</u>

The PCC employs a parish administrator, and a church hall cleaner (all part time). A sexton was also employed until March 2023. Vergers, clerks and organists are also employed on a casual basis for weddings and funerals. The average number of employees during the year was five (2021 six). In consequence of the transfer of responsibility for maintenance of the churchyard to Swindon Borough Council from 1st April 2024, our Sexton was made redundant at the end of March. He was paid statutory redundancy pay of £3170.

5. RELATED PARTY TRANSACTIONS

Payments to PCC Members

No trustees received any remuneration or were reimbursed expenses for their role as trustees.

Donations from PCC Members

Total donations of £45,187 were received from trustees. These donations were all given without conditions. Trustees also donate via church plate collections. These amounts are not recorded separately.

6. FIXED ASSETS

	Freehold Land and Building	Total
Church Hall		
Cost at 01:01:2023	5,920	5920
Cost at 31:12:2023	5,920	5,920
	<u>5,920</u>	<u>5,920</u>

The church hall was purchased from the Bristol Diocesan Board of Finance in 1964 under a trust deed which includes a clause allowing the seller to buy back the hall at cost in the event of a sale by the PCC. It is considered highly unlikely that they would exercise this option; nevertheless the church hall is valued in the accounts at historic cost.

7. DEBTORS

	2023	2022
Prepayments and accrued interest	141	137
Other debtors	16,259	6,529
	<u>16,400</u>	<u>6,666</u>

8. LIABILITIES (FALLING DUE WITHIN ONE YEAR)

	2023	2022
Deferred income	383	777
Accruals of utility and other costs	3,168	5,691
	<u>3,551</u>	<u>6,468</u>

Deferred income represents income received in advance for post year-end events.

9. FUNDS

	Balance 01/01/2023	Income	Expenditure	Transfers	Balance 31/12/2023
Unrestricted Funds					
General Fund	16,214	139,023	126,852	- 9,500	18,885
Church Hall	82	12,192	14,049	5,000	3,224
Churchyard	6,299	147	8,102	5,000	3,344
Buildings	3,464	111	1,747	-	1,828
Organist Fund	45,661	1,696	-	3,500	50,857
Gift and Legacy	9,251	3,425	-	- 5,000	7,676
Other designated funds	1,637	252	232	-	1,657
Grants	-	-	-	-	-
Equipment	1,000	46	-	1,000	2,046
Sub Total	83,608	156,892	150,983	-	89,517
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	824	18	-	-	842
Buildings	39,746	21,719	41,830	-	19,636
Gift and Legacy	812	230	-	-	1,043
Other restricted funds	3,389	620	451	-	3,558
Grants	-	-	-	-	-
Sub Total	44,772	22,588	42,281	-	25,079
Total	128,379	179,480	193,263	-	114,596

The comparative figures for 2022 are set out below

	Balance 01/01/2022	Income	Expenditure	Transfers	Balance 31/12/2022
Unrestricted Funds					
General Fund	14,924	133,845	120,955	- 11,600	16,214
Church Hall	- 105	11,854	12,766	1,100	82
Churchyard	6,417	33	6,151	6,000	6,299
Buildings	8,511	1,624	6,672	-	3,464
Organ Fund	44,098	503	2,440	3,500	45,661
Gift and Legacy	2,924	8,409	2,082	-	9,251
Other designated funds	1,333	465	160	-	1,637
Grants	-	-	-	-	-
Equipment	-	-	-	1,000	1,000
Sub Total	78,100	156,733	151,225	-	83,608
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	877	7,012	7,066	-	824
Buildings	47,077	25,513	32,844	-	39,746
Gift and Legacy	794	19	-	-	812
Other restricted funds	3,383	547	541	-	3,389
Grants	-	-	-	-	-
Sub Total	52,131	33,090	40,450	-	44,772
Total	130,231	189,823	191,675	-	128,379

The buildings funds contain funds for the maintenance and/or improvements of the church and/or church hall. The gift and legacy funds are used to monitor small one-off donations. Donations for the churchyard, fabric and church hall are allocated to the appropriate funds. The other funds are small funds associated with various church activities including the bellringers and the choir.

Transfers have been made from the general fund to the churchyard and organist funds as part of the plan to provide for maintenance of churchyard and organ respectively. More details are given in the financial review on pages 7 to 9.

10. ANALYSIS OF NET ASSETS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2023	Total 2022
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	87,148	25,079	0	112,227	128,928
Current Liabilities	-3,551	0	0	-3,551	-6,468
Fund Balance	89,517	25,079	0	114,596	128,379

The comparative figures for 2022 are set out below

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	84,156	44,772	0	128,928	137,522
Current Liabilities	-6,468	0	0	-6,468	-13,210
Fund Balance	83,608	44,772	0	128,379	130,231

11. FINANCIAL RISK MANAGEMENT

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the financial management section of the trustees annual report on page 9 for information on how risks are managed. The charity does not have any non basic financial instruments.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF WROUGHTON AND WICHELSTOWE.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 set out on pages 15 to 25.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare

Monahans, Chartered Accountants, Hermes House, Fire Fly Avenue,
Swindon, SN2 2GA

Accounts

Parish of
WROUGHTON and WICHELSTOWE



2022
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL

**THE PAROCHIAL CHURCH COUNCIL OF
WROUGHTON AND WICHELSTOWE**

www.wroughton.com

Diocesan Parish Number 57/160

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TRUSTEES ANNUAL REPORT

AIMS AND PURPOSE

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

The PCC is responsible for cooperating with the vicar in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is legally responsible for the care maintenance preservation and insurance of the fabric of the church building and its contents and for the maintenance of the churchyard. It is also responsible for the care and maintenance of the church hall as administrative trustee. The custodian trustee of the church hall is the Bristol Diocesan Board of Finance.

OBJECTIVES AND ACTIVITIES

The Anglican Church worldwide has defined the mission of the Church as the mission of Christ:

1. To proclaim the Good News of the Kingdom.
2. To teach, baptise and nurture new believers.
3. To respond to human need by loving service.
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation.
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

In November 2021, the PCC set the following three goals for 2022 and beyond:

- a) **Children and families** - We seek to engage with and support people under 40 with the aspiration that we will bring the proportion of the congregation who are under 40 into line with the wider community.
- b) **Pastoral care** - Both people at the heart of church and those on the periphery will feel known and appropriately valued and supported by the whole church community. Most of those who belong to the Sunday congregation will also belong to a midweek group, in which they are connected with and supported by other Christians and learning together to be disciples of Jesus.

- c) **Authentic visibility of Christians in the wider community** - It will be normal (i.e. most people do it without thinking) for church members to witness to their faith to friends, family, colleagues and others they encounter in the wider community. In addition to Sunday services and midweek groups, the church provides ways for members to reach out to these friends to encounter the church fellowship and hear a gospel message.

SPECIFIC OBJECTIVES FOR 2022

In February 2022 the PCC agreed to make pastoral care a priority in 2022. More specifically it aimed to:

- i) increase the participation in small groups increasing the number of small groups so that there are at least four groups by August 2022;
- ii) to improve our membership database; and,
- iii) to establish a pastoral visiting team.

ACHIEVEMENTS AND PERFORMANCE

CHURCH LIFE IN 2022

The Church Community

The return of near normal church life in 2022, after the disruption of the previous two years, and improvements to our database have allowed us to take a more measured assessment of the size of our church community. In 2022 our church community comprised around 129 people. This is a 33% overall reduction from the 2019 pre-pandemic levels.

Of these, it is estimated that 3% are under the age of 10, 2% between 11 and 17, 47% between 18 and 69 and 49% over 70. There has only been a 6% reduction in the older age group, but there has been a 43% reduction in the 18 to 69 age group and a 66% reduction in the under 17 age group. We know that these figures are not representative of the wider community in our parish and we also know that our church is not as diverse as the wider community in other ways. We continue to aim to be a welcoming community open to all and our particular priority is to increase the number of younger people who are part of our worshipping community.

On a more positive note, with the exception of our 4pm service attendance at our services has only reduced by 15% since 2019 and there are signs that this may be recovering early in 2023.

Proclaiming the good news

We ran the pre-pandemic pattern of services throughout the year, with the 10am service being live streamed on YouTube each week. We were once again able to hold our annual Remembrance and Christingle services inside the church building. An average of 83 people attended church in person each week this compares to 125

in 2019 and 94 in 2021. Additionally around 10 people still join us each Sunday morning on You Tube live with videos receiving a further 30 views during the following week. These new ways of worshipping were much appreciated by church members and allowed us to reach a wider congregation, including some of those who are no longer able to attend by reason of age or infirmity. Attendance at Church at 4, which had never returned to pre-pandemic levels, decreased during the year and at the end of the year the difficult decision was made to suspend it a pending a more detailed review.

During 2022 we were able to go into Wroughton infants School for 'Open the book' sessions where we act out Bible stories in school assemblies. Were able to return to East Wichel Primary School early in 2023. The clergy have worked with the new DBAT funded chaplain at the Deanery school. The clergy have growing links with both Wroughton Juniors, East Wichel Primary and the Kingfisher CE Academy (primary), which are visited weekly. This includes leading RE sessions, promoting positive conversations amongst students about issues of spirituality and offering support to staff.

We aim to join in village events in Wroughton and put on events mostly aimed at engaging children and families. In 2022 we had a full program for the first time since Covid. We started in February with Pancake Races, the Duck Race in May, the Jubilee Picnic in June, a Carnival Stall in July, the Pumpkin Party (Halloween alternative) at the end of October, Here Comes Christmas in December and we also put up an angel for the village Christmas Angel Trail. All the events have been very successful, we feel we are building positive relationships with many in the village.

Some members of our church community volunteer at the Willowbrook Community Garden.

Teaching and nurture

Increasing participation in small groups was a priority for us in 2022. Two new small groups started in the early part of the year, which means we now have four small groups meeting for bible study, prayer and fellowship. In addition the men's group restarted in June after a break of 2½ years. A total of 31 members (24%) of our church community are now regularly involved in small groups. These groups provide valuable opportunities for teaching , fellowship and pastoral support.

We also provided financial and prayer support to the Bible Society for its teaching work nationally and internationally.

Responding to human need

Our clergy and lay minsters took 31 funerals in 2022, providing bereavement support to families as necessary. This was similar to 2019 levels. We provide

pastoral support to members of the church community and in the wider community. Clergy and other members of our pastoral support team also visited housebound members of the our church community. Our lay minsters visit a number of the nursing and residential homes in the parish and the clergy visit the Prospect Hospice to see patients who had requested support.

Our healing ministry continued during the year with out monthly healing services in church. However, we ceased our Healing On The Streets activities which had not received the same level of demand since the pandemic.

Members of our church community volunteer with the Filling Station, a charity (Reg 1072429) which provides food and provisions to those in need on the streets of Swindon, and also with the Swindon Food Collective a charity (Reg 1180603) which runs foodbank services in the Swindon area and the Wroughton Community Pantry, an unregistered charity providing food to those in need in Wroughton.

We also provided financial and prayer support to Swindon Youth for Christ and the Children's Society who provide support locally and nationally.

Internationally we also provided financial support and prayer support to Tearfund, and the Church Mission Society for their work with those in need overseas.

Justice and reconciliation

We are a Fairtrade church and we try to purchase ethically where possible. Our longer term investments are ethically managed by CCLA in a pooled Church of England fund which does not invest in fossil fuels. The PCC is also committed to paying its employees a minimum of the real living wage as set by the Living Wage Foundation and in July 2022 we formally registered as a Living Wage employer.

We provide financial and prayer support to Tearfund who campaign on a number of global justice issues.

Environment

The PCC is committed to preserving and enhancing the environment as it is God's creation and we are committed to achieve net zero carbon by 2030. In 2019 the PCC declared a climate emergency and committed to achieve net zero by 2030. In 2022 we made progress on this further reducing our energy use by 25% from the previous year; so this is now only 48% of our 2019 energy use. We are looking to make further improvements to reduce this further. The electricity we buy is from UK renewable sources.

We have also worked on environmental improvements in our buildings and in the churchyard as well as encouraging members of the church community to do more for the environment.

In the summer we organised a wildlife survey in the churchyard and we organised or hosted a number of events including a green festival in September during the season of creation in which is the time when the church particularly considers the created world.

In September we received our Eco-Church Silver award from Christian charity 'A Rocha' (Reg 1089276) and we started working towards our gold award. We estimate that at the year end we met the requirements for gold in 2 of the 5 categories (Worship and Teaching, and Land) and we were very close to the gold level for buildings. Further work is required in Community and global engagement and Lifestyle.

We provide financial and prayer support to Tearfund who campaign on a number of environmental issues.

LAND & BUILDINGS

The Church Building

Unfortunately there were further delays to the reinstatement of the plaster. Minor repairs were carried out to the roof and the alarm system was upgraded including commissioning of the security camera. In October we appointed a new inspecting architect and it is now hoped to carry out this work in 2023. Improvements were made to the heating controls and the alarm system during the year.

The Church Hall

Major work was undertaken to the drainage. We installed a sustainable surface water drainage system to reduce our impact on the water environment. This allowed us to fit a flood protection device to the foul drainage alleviate sewer flooding that has happened frequently during the last few years. These works were partly funded by the remainder of the grant from the Wiltshire Community Foundation Science Museum Group Wroughton Solar Park Community Benefit which we received in 2021.

Wroughton Pre-School continue to be our primary user. We lost another regular user during the year, though the hall is now being used by church groups on one or two evenings a week as well as on Sunday afternoons.

The Churchyard

Our churchyard is well used by those visiting graves, and those who want to sit or wander in a peaceful, restful setting. The PCC approved a management plan for the churchyard to increase biodiversity and encourage wildlife, whilst still respecting those visiting loved ones buried here.

The last grave plot was used in November and the churchyard was legally closed by order of the Privy Council on 14th December 2022. After this the PCC served notice

on the local authority to take over responsibility for maintenance of the churchyard. close the churchyard and hand over responsibility of its upkeep to the council. The handover is due to take place at the end of March 2023.

This means that 2023 will see significant changes in the way our churchyard is managed. It remains to be seen what this will mean in terms of maintenance and appearance, but as a church community we will continue to cherish and care for this special place.

FINANCIAL REVIEW

A summary of the income and expenditure and the end of year balance for each of the funds is shown on page 24. At 31 December 2022 total funds were £128,379 of which £44,772 were held in restricted funds.

GENERAL FUND

At the end of 2021 the PCC set a budget on the basis of pledges received after a consultation with the congregation and a plan for a summer stewardship campaign to increase giving through the year. Our activities had returned to normal by the early part of the year. Due to the cost of living crisis we delayed and reduced the scope of our proposed stewardship campaign into the autumn.

The actual and budget figures for the general fund are summarised below.

However, God is faithful and our members were faithful in their giving and this together with an increase in fee income meant our income was slightly above budget.

General Fund Income

	2022		2021	Increase
	Budget	Actual	Actual	2021 to 2022
Planned giving and tax recovered	107,208	109,046	113,065	-3.6%
Other giving	8,300	9,720	7,605	27.8%
Funerals & weddings*	4,846	5,633	6,202	-9%
Fundraising*	0	0	0	
Interest	50	107	4	2426%
Total	120,404	124,506	126,876	-1.9%

* Net of direct costs and transfer to churchyard fund

General Fund Expenditure

	2022		2021	Increase
	Budget	Actual	Actual	2021 to 2022
Support to wider church & charities	7,160	7,220	5,860	23%
Parish share	80,000	80,000	90,000	-11.1%
Ministry & mission	10,670	9,763	8,493	15%
Utilities	3,406	4,459	2,966	50%
Church running	3,349	3,479	1,961	77%
Support costs	16,944	17,205	14,091	22.1%
Transfer to Fabric fund	0	0	0	
Other Transfers	0	2,100	0	
Total	121,529	124,226	126,589	-1.9%

Our costs before fund transfers were only slightly above budget despite a major increase in our energy costs so we ended the year with a surplus of £1,280 after making an additional transfer to cover shortfalls in the church hall income. We were able to make a small increase in our support to the wider church and charities, though still well short of our target of 10%.

OTHER FUNDS

Church Hall - Rental income declined again as we lost two of our regular evening bookings. There was also a significant rise in energy costs towards the end of the year. As a result £1100 was transferred from the general fund and with this the fund made a small surplus of £287 on the year leaving the fund at £82 at the end of the year.

Building funds-The restricted building funds contain some funds that are only to be used for the church or the Church Hall and some funds that may only be used for maintenance. The designated funds supplement the restricted giving by and some unrestricted gifts and legacies to ensure that provision is made for future repairs and for improvements to the church and the church hall. During the year alterations were made to the drainage of the church hall costing £36,000 (see p7). These works were partly funded by the remainder of the £20,000 grant from the Wiltshire Community Foundation Science Museum Group Wroughton Solar Park Community Benefit which we received in 2021.

Churchyard - The operation of the churchyard by the PCC is essentially a local authority function and the PCC was therefore able to receive a grant from Wroughton Parish Council under Section 214(6) of the Local Government Act 1972 of £7,000 for the maintenance of the churchyard in 2021. The PCC is most grateful

for this support which has allowed us to keep the churchyard open until now. (see churchyard report on page 7). Churchyard fees income were above expectations during the year and £6,000 was transferred to the designated fund from the General fund.

Gift and Legacy - The Gift and Legacy funds are used for legacies and specific restricted donations.

Organ fund - The organ fund is held against expected need for major refurbishment of the organ every 20 years and will be due in the next 5 to 10 years.

Equipment fund - The equipment fund was set up in 2022 with a transfer from general fund to provide for the replacement of office and other electronic equipment as required.

RESERVES POLICY

The PCC aims to retain sufficient for at least 3 months of salaries and utilities, 12 months insurance and an emergency repairs contingency. This translates to a general unrestricted reserve of £8,000, a church hall reserve of £3,000, a churchyard reserve of £6,000 and a buildings reserve of £15,000. An organ reserve of £40,000 is required to cover periodic and other repairs to the organ due in the next 5 to 10 years.

Reserves held at 31 December 2022 were £128,379 of which £44,772 are held as restricted funds. Designated funds total £67,394 of which £5,920 can only be realised by disposing of tangible fixed assets. Unrestricted funds total £16,214.

Comparing our actual reserves to the policy we have £16,214 in unrestricted which is in excess of the required level, the designated church hall fund is £82 (including the value of fixed assets) which is below the required level, designated churchyard fund is £6,299 which is above the required level, and designated buildings fund is £3,464, but there are £39,746 of restricted funds so the total funds are above the required level. The organ fund stands at £45,661 which is slightly in excess of the required level.

Responsibility for the care of the churchyard will transfer to the local authority at the end of March 2023, but staff redundancy and remedial works to the subsidence are required in the churchyard. Completion of the quinquennial repairs and other works on the church are also anticipated in 2023 which will further deplete the building reserves. Major repairs to the organ are anticipated in the next 3 to 5 years.

FINANCIAL MANAGEMENT

The PCC reviews its financial management procedures from time to time. They were last reviewed in November 2019.

GRANT MAKING POLICY

In addition to our support for the mission work of the Diocese through our parish share, the PCC makes grants of up to 10% of its general fund income to organisations whose aims are in accordance with the aims and doctrine of the Church of England. Given our major support to home mission through diocesan share, the majority of this support is given to a small number of organisations with a substantial part of this support being designated to the work of the church overseas in mission development. Support is also given to home mission both nationally and locally.

PLANS FOR 2023

In line with the PCC's goals for 2022 and beyond, which are shown on page 2-3 in 2023 the PCC proposes to

Younger generations – offer a programme of seasonal activities aimed at engaging children, families and younger generations.

Pastoral care

- to grow two new leaders to run an additional small group;
- our pastoral care team to continue trying to ensure that housebound people feel included;
- to develop church member's confidence in pastoral care by sharing how to offer opportunities to bring people together to share experiences and offer support.

Authentic visibility in wider community - organise a Parish Weekend with guest speaker to help church members be more authentic and visible.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is registered with the Charity Commission. The members of the PCC are the trustees of the charity. The method of appointment of the trustees is governed by and set out in the Church Representation Rules. All those attending church are encouraged to register on the Electoral Roll and may stand for election to the PCC. The trustees who served during the year are shown on page 15.

The PCC operates through a number of committees, which have specific delegated responsibilities agreed by the PCC, and groups which organise, discuss and make recommendations to the full Council.

Standing Committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It is responsible for planning agendas for PCC meetings and oversees the financial and administrative work of the PCC and provides support to the PCC officers and Parish Administrator.

Buildings Committee oversees the maintenance of the church building and ensures compliance with the quinquennial report. It also oversees the maintenance and operation of the Parish Church Hall.

Churchyard Committee has oversight of the churchyard and administers its funds; a representative of the Wroughton Parish Council sits on this committee.

10:00am Service Planning Group discusses matters concerning the 10:00am and 6:00pm services and makes recommendations to the PCC.

Church at 4 Planning Group discusses matters concerning the 4:00pm services and makes recommendations to the PCC.

Church and Community Group discusses matters concerning our engagement with the wider community in Wroughton.

Mission Matters co-ordinates education, publicity and fundraising of those groups involved with mission societies and projects at home and overseas.

Eco Church Group reviews the church's environmental impact and is working to produce an Action Plan and achieve Eco Church Gold Award.

Six PCC meetings were held in 2022, all face to face, with the 'Business by correspondence' procedure used once enabling a straightforward PCC decision via email in December.

Throughout the year the PCC continued to monitor its COVID risk assessments as activities largely returned to normal. It also closely monitored income and expenditure in the light of the rise in energy and other costs.

At its January meeting the PCC discussed its 'goals for 2022 and beyond' and set priorities to make progress on these in 2022 (see pages 3-4).

In July the PCC reviewed its structure of its Groups and Committees disbanding the 10:00am Service Planning Group and approved a new CCTV policy in relation to the use of the security camera in church.

In November after much thought and prayer, the PCC decided to suspend Church at 4 at the end of 2022 as attendance was very low and to, introduce a monthly contemporary service at 10am in church in early 2023. The PCC also discussed the cost of living crisis and decided to open a warm space offering on Sunday afternoons in the Church Hall.

The PCC also monitored progress on the closure of the churchyard and made the decision to serve notice on the local authority to take over responsibility for maintenance of the churchyard following its closure on 14th December.

SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS

The PCC remains committed to providing the safest possible environment for children and young people in its care and also for vulnerable adults, and reviews its policies annually. Our Safeguarding Policy, which covers working with both these groups, is reviewed annually by the PCC. A full copy can be supplied on request. A two page summary of key points has been distributed via the weekly notices.

We are blessed that it has been a quiet year with nothing to report.

DBS checks are continuing on schedule and we are gradually catching up with the covid generated backlog of training.

There is a dedicated email address: safe_and_sound@wroughton.com

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Wroughton and Wichelstowe is in the Diocese of Bristol within the Church of England. The parish lies within the Deanery of Swindon. The parish church of St John the Baptist and St Helen is situated in Church Hill, Wroughton.

The Parochial Church Council of the Ecclesiastical Parish of Wroughton and Wichelstowe (Wroughton & Wichelstowe PCC) is a registered charity. Charity Registration Number 1131158.

The PCC's correspondence address is: The Parish Office, Church Hall, Priors Hill, Wroughton, Swindon SN4 0RT.

The PCC's Bank is: Lloyds Bank, Old Town Swindon Branch, 5 High Street, Swindon SN1 3EN.

The PCC also holds funds on deposit at CBF Church Of England Funds managed by: CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

The PCC's Independent Examiner is: Mr James Gare, Monahans, Hermes House, Fire Fly Avenue, Swindon, SN2 2GA .

The PCC's Legal Advisers are: Stone King LLP, 13 Queen Square, Bath, BA1 2HJ.

Day to day management of the Parochial Church Council is delegated to the Vicar.

Approved by the Parochial Church Council on 26th April 2023 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).

PCC MEMBERS AND TRUSTEES 2022

The following served as PCC members and trustees during the period from 1 January 2022 to the date this report was approved (unless otherwise shown).

<u>Ex-officio members</u> Clergy The Revd Dr Phillip Harrison The Revd Barbara Abrey The Revd Christopher Hunter	Vicar (Chair) Associate Priest Assistant Curate	
Churchwardens Mr Peter Ferguson Mrs Marlyn Hezlett		From July 2022
Mr Mike Awre Licenced Lay Ministers Ms Martina Lewis Mr Mark Tubey Mrs Tracy Mason	Also Parish Safeguarding Officer Also Deanery Synod	To May 2022
<u>Elected Members</u> Mr Andrew Kirk Mr Michael Mason Mrs Joan Orman Canon Nicholas Orman Mrs Lynda Pell Mrs Helena Thomas Mrs Helen Toomer Mr Tim Winter Ms Hannah Wrixon	Deanery Synod Deanery Synod & Treasurer Vice Chair Secretary	From May 2022 To May 2022 To May 2022

Mr Mike Awre retired as churchwarden in May 2022. He was replaced in July 2022 by Mrs Marlyn Hezlett who was already a member of the PCC.

WROUGHTON AND WICHELSTOWE PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2022

	Note	Unrestricted Funds		Restricted Funds	Total 2022	Total 2021
		General	Designated			
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2(a)	119,344	8,724	32,477	160,545	150,756
Income from charitable activities	2(b)	14,387	464	509	15,360	14,177
Other trading activities	2(c)	8	11,269	-	11,277	12,328
Investments	2(d)	107	1,270	104	1,481	88
Other income		-	1,160	-	1,160	-
Total Income		133,845	22,888	33,090	189,823	177,349
EXPENDITURE ON:						
Raising funds	3(a)	166	-	-	166	132
Expenditure on charitable activities	3(b)	120,789	30,270	40,450	191,509	262,694
Other expenditure		-	-	-	-	-
Total Expenditure		120,955	30,270	40,450	191,675	262,826
Net Incoming (Outgoing) Resources		12,890	-	7,383	-	7,359
Transfers between funds		-	11,600	-	11,600	9,500
In		-	11,600	-	-	11,600
Out		-	11,600	-	-	11,600
		1,290	4,217	-	7,359	-
		1,290	4,217	-	7,359	-
Gains and losses on investment assets		-	-	-	-	-
Gains and losses on assets for own use		-	-	-	-	-
Net movement in funds		1,290	4,217	-	7,359	-
Balance brought forward at 01/01/2022		14,924	63,176	52,131	130,231	215,708
Balance carried forward at 31/12/2022		16,214	67,394	44,772	128,379	130,231

BALANCE SHEET AS AT 31st DECEMBER 2022

	Note	Unrestricted Funds General fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
Fixed Assets						
Tangible Assets	6	-	5,920	-	5,920	5,920
Current Assets						
Debtors	7	6,183	453	30	6,666	9,834
Short Term Deposits		7,233	57,840	49,048	114,121	112,639
Cash at bank and in hand		7,604	4,843	- 4,307	8,141	15,048
Total Current Assets		21,020	63,136	44,772	128,928	137,522
Liabilities						
Amounts falling due within one year	8a	4,806	1,662	-	6,468	13,210
Net Current Assets		16,214	61,474	44,772	122,459	124,311
Liabilities:						
Amounts falling due after more than one year	8b	-	-	-	-	-
Total Net Assets		16,214	67,394	44,772	128,379	130,231
Funds	9					
Unrestricted						
General		16,214	-	-	16,214	14,924
Designated		-	67,394	-	67,394	63,176
Restricted		-	-	44,772	44,772	52,131
Total Funds		16,214	67,394	44,772	128,379	130,231

Approved by the Parochial Church Council on 26th April 2023 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).

The notes on pages 18 to 26 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

I ACCOUNTING POLICIES

The registered office and nature of the charity's operations and its principal activities are given in the trustees report.

Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £0.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Exemption from preparing a cash flow statement

The charity has taken exemption from preparing a cash flow statement under the charities SORP (FRS 102) issued in October 2019, as the charity constitutes a small charity.

Fund accounting

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes. *Designated funds* are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to

other general funds. *Restricted Funds* are those where donors have specified their use.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. All income is accounted for gross.

For legacies, entitlement is taken as the earlier of, the date on which the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed

in the church's inventory which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at historic cost. The buildings are subject to regular inspection and repair and are therefore considered to have an indefinite life. The PCC is confident that the residual value of the asset is greater than the carrying amount. Therefore depreciation is therefore charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CBF Church of England Funds or at the bank

Current liabilities

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pensions

Employees of the charity are entitled to join a defined contribution scheme. The Church's contribution is restricted to the contributions disclosed in note 4. Contributions of £47 were payable at the year end.

Legal status

The PCC is a body corporate with perpetual succession without a seal established under section 3 of the Parochial Church Councils (Powers) Measure 1956. Its governing documents are Parochial Church Councils (Powers) Measure 1956. (as amended) and the Church Representation Rules (Schedule 3 to the Synodical Government Measure 1969 (as amended)).

2 INCOME

	Unrestricted Funds		Restricted Funds	Total 2022	Total 2021
	General	Designated			
2(a) Donations and Legacies					
Planned Giving:					
- Gift Aid donations	71,631	-	435	72,066	69,922
- Income Tax recoverable	17,861	-	-	17,861	21,810
- Other planned giving	19,554	-	-	19,554	21,677
Collections (open plate)	6,998	-	-	6,998	5,310
Gift Days	-	5	-	5	73
Sundry Donations	2,414	5,150	25,030	32,594	5,097
Grants	891	324	7,012	8,227	27,012
Legacies	-	3,250	-	3,250	-
	119,344	8,724	32,477	160,545	150,756
2(b) Income from Church Activities					
Bookstall etc.	-	-	-	-	-
Trips outings etc.	400	-	-	400	-
Statutory Fees	10,402	-	-	10,402	13,076
Other income from use of church facilities	3,585	464	509	4,558	1,101
	14,387	464	509	15,360	14,177
2(c) Other trading income					
Fundraising	8	575	-	583	30
Church Hall Lettings	-	10,694	-	10,694	12,298
	8	11,269	-	11,277	12,328
2(d) Income from Investments					
Dividends and interest including any reclaimed tax	107	1,270	104	1,481	88
	107	1,270	104	1,481	88
2(e) Other income					
Other income	-	1,160	-	1,160	-
TOTAL INCOME	133,845	22,888	33,090	189,823	177,349
Previous year	134,713	14,253	28,383	177,349	

3 EXPENDITURE

	Unrestricted Funds		Restricted Funds	Total 2022	Total 2021
	General	Designated			
3(a) Expenditure on raising funds					
Cost of fund-raising	-	-	-	-	-
Stewardship costs	166	-	-	166	132
	166	-	-	166	132
3(b) Expenditure on Church Activities					
Missionary and charitable giving					
Church Overseas					
- missionary societies	3,640	-	-	3,640	2,960
- relief and development	-	-	-	-	1,450
- home missions etc	3,580	-	-	3,580	1,450
- secular charities etc	-	-	-	-	20
Ministry: - Diocesan Share	80,000	-	-	80,000	90,000
- Clergy Expenses	3,528	-	-	3,528	2,739
Church running expenses	7,900	2,082	-	9,982	8,194
Church maintenance	-	5,603	1,472	7,075	2,130
Upkeep of services	2,318	-	-	2,318	2,450
Churchyard	-	6,151	7,066	13,216	16,374
Expenditure on bookstall etc.	-	-	-	-	-
Expenditure on trips etc.	830	493	-	1,323	-
Church Hall running costs	-	13,279	-	13,279	11,597
Church Hall major repairs	-	2,173	31,381	33,554	107,533
Salaries	13,445	160	420	14,025	11,782
Youth and children's work	276	-	-	276	404
Training	140	-	91	231	-
Mission	655	-	-	655	144
Support costs					
Printing & Stationery	985	-	-	985	915
Postage & telephone	344	-	-	344	452
Office equipment	1,323	330	-	1,653	426
Bank charges	427	-	-	427	421
Other support costs	379	-	20	399	271
Governance costs					
Independent examination	1,020	-	-	1,020	983
Other	-	-	-	-	-
	120,789	30,270	40,450	191,509	262,694
TOTAL EXPENDITUE	120,955	30,270	40,450	191,675	262,826
Previous year	124,866	82,229	55,731	262,826	

4. STAFF COSTS

	2022	2021
Wages and Salaries	27,154	23,672
Social Security Costs	-	-
Pension costs	155	126
	<u>27,308</u>	<u>23,799</u>

The PCC employs on a parish administrator, a sexton to maintain the churchyard, and a church hall cleaner (all part time). Vergers, clerks and organists are also employed on a casual basis for weddings and funerals. The average number of employees during the year was six (2021 six).

5. RELATED PARTY TRANSACTIONS

Payments to PCC Members

No trustees received any remuneration or were reimbursed expenses for their role as trustees.

Donations from PCC Members

Total donations of £57,095 were received from trustees. These donations were all given without conditions. Trustees also donate via church plate collections. These amounts are not recorded separately.

6. FIXED ASSETS

	Freehold Land and Building	Total
Church Hall		
Cost at 01:01:2022	5,920	5920
Cost at 31:12:2022	5,920	5,920
	<u>5,920</u>	<u>5,920</u>

The church hall was purchased from the Bristol Diocesan Board of Finance in 1964 under a trust deed which includes a clause allowing the seller to buy back the hall at cost in the event of a sale by the PCC. It is considered highly unlikely that they would exercise this option; nevertheless the church hall is valued in the accounts at historic cost.

7. DEBTORS

	2022	2021
Prepayments and accrued interest	137	485
Other debtors	6,529	9,349
	<u>6,666</u>	<u>9,834</u>

8. LIABILITIES (FALLING DUE WITHIN ONE YEAR)

	2022	2021
Deferred income	777	1,119
Accruals of utility and other costs	5,691	12,091
	<u>6,468</u>	<u>13,210</u>

Deferred income represents income received in advance for post year-end events.

9. FUNDS

	Balance 01/01/2022	Income	Expenditure	Transfers	Balance 31/12/2022
Unrestricted Funds					
General Fund	14,924	133,845	120,955	- 11,600	16,214
Church Hall	- 105	11,854	12,766	1,100	82
Churchyard	6,417	33	6,151	6,000	6,299
Buildings	8,511	1,624	6,672	-	3,464
Organ Fund	44,098	503	2,440	3,500	45,661
Gift and Legacy	2,924	8,409	2,082	-	9,251
Other designated funds	1,333	465	160	-	1,637
Grants	-	-	-	-	-
Equipment	-	-	-	1,000	1,000
Sub Total	78,100	156,733	151,225	-	83,608
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	877	7,012	7,066	-	824
Buildings	47,077	25,513	32,844	-	39,746
Gift and Legacy	794	19	-	-	812
Other restricted funds	3,383	547	541	-	3,389
Grants	-	-	-	-	-
Sub Total	52,131	33,090	40,450	-	44,772
Total	130,231	189,823	191,675	-	128,379

The comparative figures for 2021 are set out below

	Balance 01/01/2021	Income	Expenditure	Transfers	Balance 31/12/2021
Unrestricted Funds					
General Fund	14,576	134,713	124,866	- 9,500	14,924
Church Hall	- 806	12,298	11,597	- -	105
Churchyard	10,361	1	10,446	6,500	6,417
Buildings	68,417	161	60,067	-	8,511
Organ Fund	41,091	7	-	3,000	44,098
Gift and Legacy	1,250	1,674	-	-	2,924
Other designated funds	1,340	113	120	-	1,333
Grants	-	-	-	-	-
Equipment	-	-	-	-	-
Sub Total	136,229	148,966	207,095	-	78,100
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	- 213	7,018	5,928	-	877
Buildings	75,396	21,277	49,596	-	47,077
Gift and Legacy	813	1	20	-	794
Other restricted funds	3,483	86	187	-	3,383
Grants	-	-	-	-	-
Sub Total	79,479	28,383	55,731	-	52,131
Total	215,708	177,349	262,826	-	130,231

The buildings funds contain funds for the maintenance and/or improvements of the church and/or church hall. The gift and legacy funds are used to monitor small one-off donations. Donations for the churchyard, fabric and church hall are allocated to the appropriate funds. The other funds are small funds associated with various church activities including the bellringers and the choir.

Transfers have been made from the general fund to the churchyard and organist funds as part of the plan to provide for maintenance of churchyard and organ respectively. More details are given in the financial review on pages 7 to 9.

10. ANALYSIS OF NET ASSETS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022	Total 2021
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	84,156	44,772	0	128,928	137,522
Current Liabilities	-6,468	0	0	-6,468	-13,210
Fund Balance	83,608	44,772	0	128,379	130,231

The comparative figures for 2021 are set out below

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	85,064	52,458	0	137,522	218,002
Current Liabilities	-12,883	-327	0	-13,210	-8,214
Fund Balance	78,100	52,131	0	130,231	215,708

11. FINANCIAL RISK MANAGEMENT

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the financial management section of the trustees annual report on page 9 for information on how risks are managed. The charity does not have any non basic financial instruments.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF WROUGHTON AND WICHELSTOWE.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 set out on pages 15 to 25.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare

Monahans, Chartered Accountants, Hermes House, Fire Fly Avenue,
Swindon, SN2 2GA

Accounts

Parish of
WROUGHTON and WICHELSTOWE



2021
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL

**THE PAROCHIAL CHURCH COUNCIL OF
WROUGHTON AND WICHELSTOWE**

www.wroughton.com

Diocesan Parish Number 57/160

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TRUSTEES ANNUAL REPORT

AIMS AND PURPOSE

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

The PCC is responsible for cooperating with the vicar in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is legally responsible for the care maintenance preservation and insurance of the fabric of the church building and its contents and for the maintenance of the churchyard. It is also responsible for the care and maintenance of the church hall as administrative trustee. The custodian trustee of the church hall is the Bristol Diocesan Board of Finance.

OBJECTIVES AND ACTIVITIES

The Anglican Church worldwide has defined the mission of the Church as the mission of Christ:

1. To proclaim the Good News of the Kingdom.
2. To teach, baptise and nurture new believers.
3. To respond to human need by loving service.
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation.
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

SPECIFIC OBJECTIVES FOR 2021

In November 2020, the PCC set the following specific objectives for 2021

- a) Discern the direction that God wants us to take as a church; through prayer and reflection and by consulting with church members and key stakeholders about their hopes for the future.
- b) Review our strategy for engaging with and growing younger generations of Christians.
- c) Continue to develop opportunities in Wichelstowe to establish an active Christian presence in the new schools and community.
- d) Explore how the digital and telephone channels that were started during the pandemic can help us to enrich and develop what we do.
- e) Act on our PCC resolution declaring a climate emergency by working towards the Eco Church Silver award.

ACHIEVEMENTS AND PERFORMANCE

CHURCH LIFE IN 2021

The Church Community

In 2021 our church community comprised around 172 people. Of the estimated 172 in the church community, it is estimated that 7% are under the age of 10, 3% between 11 and 17, 42% between 18 and 69 and 48% over 70. It is difficult to extract any useful trends due to the disruption caused by the pandemic. We know that these figures are not representative of the wider community in our parish and we also know that our church is not as diverse as the wider community in other ways. We continue to aim to be a welcoming community open to all and our particular priority post pandemic will be to increase the number of younger people who are part of our worshipping community.

In June we said farewell to Diane Phillips, on her move to Somerset and in July we welcomed our new Curate, Revd Chris Hunter, his wife Sally and their family.

Proclaiming the good news

From January until Easter, when we were not able to meet together in church, we were able to use our improved audio visual systems to broadcast services from church via telephone and YouTube. From Easter, we resumed our previous pattern of services in the church building while continuing to livestream our 10am service via You Tube. Both the choir and bellringers were able to resume, albeit in a restricted way at first. As the year progressed covid risk assessments were updated to reflect the improving situation which allowed them to function with greater freedom. An average of 94 people attended church in person each week. Additionally around 10 people still join us each Sunday morning on You Tube live with around a further 30 viewing the video during the following week. These new ways of worshipping were much appreciated by church members and allowed us to reach a wider congregation than we would otherwise have reached. We held the annual Remembrance and Christingle services outside due to the pandemic.

Church at 4 restarted in the summer on a monthly basis in the church building and returned to the church hall on a weekly basis in the autumn. Attendance at church at 4 has not yet reached pre pandemic levels.

Our other fresh expression Lets also resumed in the autumn in Wichelstowe on a monthly basis.

Due to the pandemic we have not been able to go into the primary schools with 'Open the book' but we were able to record a video version for Christmas. From September, the clergy were able to return to schools to do assemblies in 'mixed mode' (in person and on Zoom), with increasingly large groups of children attending in person. Also beginning in September, and working in partnership with other

churches, the clergy have provided weekly after school enrichment sessions at the Deanery CE Academy (secondary). These sessions were initially based around the 'Youth Alpha' course and since evolved into an exploration group for students interested in understanding more about the Christian faith. The clergy have growing links with both Wroughton Juniors and the Kingfisher CE Academy (primary), which are visited weekly. We also now have an established pattern of monthly 'story time' visits to Wroughton Preschool.

Opportunities to reach out to the wider community in service have been limited due to the pandemic, but during the year we have organised a Halloween treasure hunt and a litter picking session. Some members of our church community volunteer at the Willowbrook Community Garden.

Teaching and nurture

Our two small groups have met throughout the year initially via phone or zoom, but latterly in person. These groups provide valuable opportunities for teaching, fellowship and pastoral support. Plans to start a third group were delayed and this group only began early in 2022. During lent a number of groups undertook the Prayer Course on Zoom.

We also provided financial and prayer support to the Bible Society for its teaching work nationally and internationally.

Responding to human need

Our clergy and lay minsters took 37 funerals in 2021, providing bereavement support to families as necessary. This was a significant increase on the number of funerals taken in the two previous years. We provide pastoral support to members of the church community and in the wider community. The pandemic meant that we were unable to carry out our regular visits to the residential care homes in the village; we hope to restart this ministry in 2022. The clergy were able to make one-off visits to the Prospect Hospice to see patients who had requested support.

We were also able to restart our healing ministry during the year both at the monthly healing services in church and out in the community at Healing On The Streets with precautions due to the pandemic.

Members of our church community volunteer with the Filling Station, a charity (Reg 1072429) which provides food and provisions to those in need on the streets of Swindon. Members of our church community also volunteer with the Swindon Food Collective a charity (Reg 1180603) which runs foodbank services in the Swindon area.

We also provided financial and prayer support to Swindon Youth for Christ and the Children's Society who provide support locally and nationally.

Internationally we also provided financial support and prayer support to Tearfund, and the Church Mission Society for their work with those in need overseas.

Justice and reconciliation

We are a Fairtrade church and we try to purchase ethically where possible. Our longer term investments are ethically managed by CCLA in a pooled Church of England investment fund. They do not invest in fossil fuels. The PCC is also committed to paying its employees a minimum of the real living wage as set by the Living Wage Foundation.

We provide financial and prayer support to Tearfund who campaign on a number of global justice issues. We have also promoted the Tearfund Wave of Hope campaign at the time of COP26 and the PCC wrote to our local MP on behalf of the whole church community to encourage the government to take bold action to tackle climate change during COP26.

Environment

The PCC is committed to preserving and enhancing the environment as it is God's creation and we are committed to achieve net zero carbon by 2030. In 2019 the PCC declared a climate emergency and committed to achieve net zero by 2030. In 2021 we made progress on this further reducing our energy use by 10% from the previous year; so this is now 30% below our 2019 energy use. The improvements to the Church Hall should reduce this further going forward.

We have also worked on environmental improvements in our buildings and in the churchyard as well as encouraging members of the church community to do more for the environment.

We worked towards the Eco-Church Silver award from Christian charity 'A Rocha' (Reg 1089276) estimating that by the end of the year the requirements for their silver award should have been met in all 5 categories of Worship and Teaching, Buildings, Land Community and global engagement and Lifestyle. We plan to apply for the silver award in 2022.

LAND & BUILDINGS

The Church Building

The drying out process of the Church building continued throughout the year following the major works of the previous period. Helpful advice was obtained from the Diocesan Advisory Committee for the Care of Churches (DAC) about completing the replastering process in a manner which would enable some of the current visual benefits to be retained. The feasibility of improving accessibility by removing a couple of pews and levelling the ground was also explored. Leaks in the Church roof were investigated and remedied. The audio visual upgrade and

installation of cameras completed at the end 2021 were greatly appreciated by those unable to attend in person and approval has been given for the upgrade and replacement of the radio microphones currently in use.

The Church Hall

Major work was undertaken on roof repairs and the installation of solar panels on the Church Hall as well as the updating of internal furnishings. The solar panels were funded by a generous donation and a grant from the Wiltshire Community Foundation. The drainage work which is also funded by the Wiltshire Community Foundation has been delayed and will take place in the coming year.

Wroughton Pre-School continue to be our primary user. The return of Church at 4 to the village centre is welcome and the hall is very much regarded as a valuable resource for both the Church and wider community alike.

We welcomed a new cleaner, Lisa Smith.

The Churchyard

Our churchyard is well used by those visiting graves, and those who want to sit or wander in a peaceful, restful setting. During the year we held a 'wildlife' survey with Church at 4, and planted a wild flower area at the top of the steps to the lower churchyard. Plans are in progress to manage the churchyard to increase biodiversity and encourage wildlife, whilst still respecting those visiting loved ones buried here.

We have approximately 250 trees in the churchyard, and most of these have now been tagged this year so it's easier to manage them in the future. Further tree work took place, either to make trees safe or to maintain their health.

The churchyard is nearly full, with only a handful of grave spaces left. Therefore we have started the lengthy and formal process to close the churchyard and hand over responsibility of its upkeep to the council.

Thanks to Kelvin Dudley, our sexton, for his care and commitment in looking after the maintenance of the churchyard this year.

FINANCIAL REVIEW

A summary of the income and expenditure and the end of year balance for each of the funds is shown on page 23. At 31 December 2021 total funds were £130,231 of which £52,131 were held in restricted funds.

GENERAL FUND

At the end of 2020 the PCC set a budget on the basis of pledges received after a consultation with the congregation and a plan for a summer stewardship campaign to increase giving through the year. Our activities were again curtailed by the pandemic in the early part of the year but we were able to undertake a stewardship campaign in

the summer. However, God is faithful and our members were faithful in their giving and this together with an increase in fee income and a one-off increase in gift aid reclaimed from previous years meant our income was slightly above budget and our costs below budget so we ended the year with a surplus of £287. We were able to make a small increase in our support to the wider church and charities, though still well short of our target of 10%.

The actual and budget figures for the general fund are summarised below.

General Fund Income

	2021		2020	Increase 2020 to 2021
	Budget	Actual	Actual	
Planned giving and tax recovered	103,525	113,065	111,334	1.6%
Other giving	8,300	7,605	5,577	36.4%
Funerals & weddings*	2,917	6,202	6,410	-3%
Fundraising*	0	0	0	
Interest	50	4	34	-88%
Total	114,792	126,876	123,355	2.9%

General Fund Expenditure

	2021		2020	Increase 2020 to 2021
	Budget	Actual	Actual	
Support to wider church & charities	5,860	5,860	4,560	29%
Parish share	90,000	90,000	90,000	0.0%
Ministry & mission	10,223	8,493	4,887	74%
Church running	6,808	8,144	7,553	8%
Support costs	16,712	14,091	13,879	1.5%
Transfer to Fabric fund	0	0	0	
Other Transfers	0	0	0	
Total	129,603	126,589	120,879	4.7%

OTHER FUNDS

Church Hall - Rental income recovered significantly if not to pre-covid levels. Further improvements were made to the heating. As a result there was a small surplus of £627 in the year. (see below for roof repairs).

Building funds-The restricted building funds contain some funds that are only to be used for the church or the Church Hall and some funds that may only be used for maintenance. The designated funds supplement the restricted giving by transfers from the General Fund and some unrestricted gifts and legacies to ensure that

provision is made for future repairs and for improvements to the church hall. During the year major repairs were carried out to the church hall roof at a cost of £108,000. This included the installation of 6.6 kW of solar photovoltaic slates. The PCC received a restricted grant of £20,000 from the Wiltshire Community Foundation Science Museum Group Wroughton Solar Park Community Benefit Fund towards the installation of solar panels on the Church Hall roof and other environmental improvements which will be carried out in 2022.

Churchyard - The operation of the churchyard by the PCC is essentially a local authority function and the PCC was therefore able to receive a grant from Wroughton Parish Council under Section 214(6) of the Local Government Act 1972 of £7,000 for the maintenance of the churchyard in 2021. The PCC is most grateful for this support which allows it to keep the churchyard open. Churchyard fees income were above expectations during the year and £6,500 was transferred to the designated fund from the General fund.

Gift and Legacy - The Gift and Legacy funds are used for legacies and specific restricted donations.

RESERVES POLICY

The PCC aims to retain sufficient for at least 3 months of salaries and utilities, 12 months insurance and an emergency repairs contingency. This translates to a general unrestricted reserve of £8,000, a church hall reserve of £3,000, a churchyard reserve of £6,000 and a buildings reserve of £15,000.

Reserves held at 31 December 2021 were £130,231 of which £52,131 are held as restricted funds. Designated funds total £63,176 of which £5,920 can only be realised by disposing of tangible fixed assets. Unrestricted funds total £14,924.

Comparing our actual reserves to the policy we have £14,924 in unrestricted which is in excess of the required level, the designated church hall fund is -£105 which is below the required level, designated churchyard fund is £6,417 which is above the required level, and designated buildings fund (excluding the value of fixed assets) is £8,511, but there are £47,077 of restricted funds so the total funds are above the required level.

Remedial works to the subsidence are required in the churchyard. Completion of the quinquennial repairs and other works on the church are also anticipated in 2022 which will further deplete the building reserves.

FINANCIAL MANAGEMENT

The PCC reviews its financial management procedures from time to time. They were last reviewed in November 2019.

GRANT MAKING POLICY

In addition to our support for the mission work of the Diocese through our parish share, the PCC makes grants of up to 10% of its general fund income to organisations whose aims are in accordance with the aims and doctrine of the Church of England. Given our major support to home mission through diocesan share, the majority of this support is given to a small number of organisations with a substantial part of this support being designated to the work of the church overseas in mission development. Support is also given to home mission both nationally and locally.

PLANS FOR 2022

The PCC's goals for 2022 and beyond are:

Children and families - We seek to engage with and support people under 40 with the aspiration that we will bring the proportion of the congregation who are under 40 into line with the wider community.

Pastoral care - Both people at the heart of church and those on the periphery feel known and appropriately valued and supported by the whole church community. Most of those who belong to the Sunday congregation also belong to a midweek group, in which they are connected with and supported by other Christians and learning together to be disciples of Jesus.

Authentic visibility of Christians in the wider community - It is normal (i.e. most people do it without thinking) for church members to witness to their faith to friends, family, colleagues and others they encounter in the wider community. In addition to Sunday services and midweek groups, the church provides ways for members to reach out to these friends to encounter the church fellowship and hear a gospel message.

Specifically in 2022 -

The PCC will make pastoral care at priority. More specifically it aims to increase the participation in small groups increasing the number of small groups so that there are at least four groups by August 2022, improve our membership database and establish a pastoral visiting team.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is registered with the Charity Commission. The members of the PCC are the trustees of the charity. The method of appointment of the trustees is governed by and set out in the Church Representation Rules. All those attending church are encouraged to register on the Electoral Roll and may stand for election to the PCC. The trustees who served during the year are shown on page 13.

The PCC operates through a number of committees, which have specific delegated responsibilities agreed by the PCC, and groups which organise, discuss and make recommendations to the full Council.

Standing Committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It is responsible for planning agendas for PCC meetings and oversees the financial and administrative work of the PCC and provides support to the PCC officers and Parish Administrator.

Buildings Committee oversees the maintenance of the church building and ensures compliance with the quinquennial report. It also oversees the maintenance and operation of the Parish Church Hall.

Churchyard Committee has oversight of the churchyard and administers its funds; a representative of the Wroughton Parish Council sits on this committee.

10:00am Service Planning Group discusses matters concerning the 10:00am and 6:00pm services and makes recommendations to the PCC.

Church at 4 Planning Group discusses matters concerning the 4:00pm services and makes recommendations to the PCC.

Church and Community Group discusses matters concerning our engagement with the wider community in Wroughton.

Mission Matters co-ordinates education, publicity and fundraising of those groups involved with mission societies and projects at home and overseas.

Eco Church Group reviews the church's environmental impact and is working to produce an Action Plan and achieve Eco Church Silver Award.

While nine PCC meetings were held in 2021, only September, October and November's were face to face, the rest held by Zoom under continuing Covid-19 restrictions. The 'Business by correspondence' procedure was used in January enabling a straightforward PCC decision via email. Much time was spent on risk assessments and deciding whether the church building could re-open for public worship which it eventually did on Easter Sunday, with safety measures in place.

A second pandemic year made it difficult for the PCC to achieve its objectives. With the church building closed until Easter, although limited Sunday services continued to be broadcast weekly over the telephone and on You Tube, it was difficult to welcome new members to the church and with continuing measures in place it was hard to engage with the community and local schools. Progress was however made on a strategic review with a wide-ranging survey held in the summer, seeking feedback from both church members, the local community and key stakeholders. After discussion of the themes distilled from a careful analysis of the survey feedback, the PCC set out three goals for 2022 and beyond which are set out on page 10.

SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS

The PCC remains committed to providing the safest possible environment for children and young people in its care and also for vulnerable adults, and reviews its policies annually. Our Safeguarding Policy, which covers working with both these groups, is reviewed annually by the PCC. A full copy can be supplied on request. A two page summary of key points has been distributed via the weekly notices.

I am happy to report at time of writing there are no Safeguarding Incidents that need reporting, but please remain vigilant.

The "valid for" period of a DBS check has been shortened by The Diocese of Bristol from five years to three years in line with most other organisations. We are, therefore, in the process of bringing everyone who needs a DBS check into line with the new requirements.

Due to the covid pandemic we have fallen slightly behind with our Diocesan safeguarding training for individuals involved with related church activities and a phased retraining plan drawn up but not yet implemented with the DBS renewals taking priority. Training needs refreshing every three years.

Mark Tubey is the Safeguarding Officer for the parish and there are details on the church noticeboard about how to contact him or other appropriate people in the event that the treatment of a child or vulnerable adult gives cause for concern.

There is a dedicated email address: safe_and_sound@wroughton.com

PCC MEMBERS AND TRUSTEES 2021

The following served as PCC members and trustees during the period from 1 January 2021 to the date this report was approved (unless otherwise shown).

<u>Ex-officio members</u> Clergy The Revd Dr Phillip Harrison The Revd Barbara Abrey The Revd Christopher Hunter	Vicar (Chair) Associate Priest Assistant Curate	From July 2021
Churchwardens Mr Mike Awre Mr Peter Ferguson		
Licensed Lay Ministers Ms Martina Lewis Ms Diane Phillips Mr Mark Tubey Mrs Tracy Mason	Also Deanery Synod	To June 2021
<u>Elected Members</u> Mrs Marlyn Hezlett Mr Michael Mason Mrs Joan Orman Canon Nicholas Orman Mrs Lynda Pell Mrs Helena Thomas Mrs Helen Toomer Mr Tim Winter Ms Hannah Wrixon	Deanery Synod Deanery Synod & Treasurer Vice Chair Secretary	From May 2021

Mrs Helena Thomas was Churchwarden until May 2021 when she became an elected member and was appointed Vice Chair. She was replaced as Churchwarden by Mr Peter Ferguson who was already a member of the PCC.

ADMINISTRATIVE INFORMATION

The Ecclesiastical Parish of Wroughton and Wichelstowe is in the Diocese of Bristol within the Church of England. The parish lies within the Deanery of Swindon. The parish church of St John the Baptist and St Helen is situated in Church Hill, Wroughton.

The Parochial Church Council of the Ecclesiastical Parish of Wroughton and Wichelstowe (Wroughton & Wichelstowe PCC) is a registered charity. Charity Registration Number 1131158.

The PCC's correspondence address is: The Parish Office, Church Hall, Priors Hill, Wroughton, Swindon SN4 0RT.

The PCC's Bank is: Lloyds Bank, Old Town Swindon Branch, 5 High Street, Swindon SN1 3EN.

The PCC also holds funds on deposit at CBF Church Of England Funds managed by: CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

The PCC's Independent Examiner is: Mr James Gare, MHA Monahans, 38-42 Newport Street, Swindon SN1 3DR.

The PCC's Legal Advisers are: Stone King LLP, 13 Queen Square, Bath, BA1 2HJ.
Day to day management of the Parochial Church Council is delegated to the Vicar.

Approved by the Parochial Church Council on 24th April 2022 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).

WROUGHTON AND WICHELSTOWE PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2021

	Note	Unrestricted Funds		Restricted Funds	Total 2021	Total 2020
		General	Designated			
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2(a)	120,700	1,768	28,288	150,756	148,039
Income from charitable activities	2(b)	13,979	113	85	14,177	12,107
Other trading activities	2(c)	30	12,298	-	12,328	9,767
Investments	2(d)	4	75	10	88	772
Other income		-	-	-	-	-
Total Income		134,713	14,253	28,383	177,349	170,685
EXPENDITURE ON:						
Raising funds	3(a)	132	-	-	132	6
Expenditure on charitable activities	3(b)	124,733	82,229	55,731	262,694	226,414
Other expenditure		-	-	-	-	-
Total Expenditure		124,866	82,229	55,731	262,826	226,420
Net Incoming (Outgoing) Resources		9,847	- 67,976	- 27,348	- 85,477	- 55,735
Transfers between funds	In	-	9,500	-	9,500	6,000
	Out	- 9,500	-	- -	9,500	6,000
		347	- 58,476	- 27,348	- 85,477	- 55,735
Gains and losses on investment assets		-	-	-	-	-
Gains and losses on assets for own use		-	-	-	-	-
Net movement in funds		347	- 58,476	- 27,348	- 85,477	- 55,735
Balance brought forward at 01/01/2021		14,576	121,652	79,479	215,708	271,443
Balance carried forward at 31/12/2021		14,924	63,176	52,131	130,231	215,708

BALANCE SHEET AS AT 31st DECEMBER 2021

	Note	Unrestricted Funds		Restricted Funds	Total 2021	Total 2020
		General fund	Designated Funds			
Fixed Assets						
Tangible Assets	6	-	5,920	-	5,920	5,920
Current Assets						
Debtors	7	9,532	302	-	9,834	16,257
Short Term Deposits		8,126	94,066	10,447	112,639	182,551
Cash at bank and in hand		641	27,604	42,011	15,048	19,194
Total Current Assets		18,299	66,764	52,458	137,522	218,002
Liabilities						
Amounts falling due within one year	8a	3,376	9,508	327	13,210	8,214
Net Current Assets		14,924	57,256	52,131	124,311	209,788
Liabilities:						
Amounts falling due after more than one year	8b	-	-	-	-	-
Total Net Assets		14,924	63,176	52,131	130,231	215,708
Funds	9					
Unrestricted						
General		14,924	-	-	14,924	14,576
Designated		-	63,176	-	63,176	121,652
Restricted		-	-	52,131	52,131	79,479
Total Funds		14,924	63,176	52,131	130,231	215,708

Approved by the Parochial Church Council on 24th April 2022 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).

The notes on pages 17 to 25 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

I ACCOUNTING POLICIES

The registered office and nature of the charity's operations and its principal activities are given in the trustees report.

Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £0.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Exemption from preparing a cash flow statement

The charity has taken exemption from preparing a cash flow statement under the charities SORP (FRS 102) issued in October 2019, as the charity constitutes a small charity.

Fund accounting

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes. *Designated funds* are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to

other general funds. *Restricted Funds* are those where donors have specified their use.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. All income is accounted for gross.

For legacies, entitlement is taken as the earlier of, the date on which the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed

in the church's inventory which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at historic cost. The buildings are subject to regular inspection and repair and are therefore considered to have an indefinite life. No depreciation is therefore charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CBF Church of England Funds or at the bank

Current liabilities

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pensions

Employees of the charity are entitled to join a defined contribution scheme. The Church's contribution is restricted to the contributions disclosed in note 4. Contributions of £47 were payable at the year end.

Legal status

The PCC is a body corporate with perpetual succession without a seal established under section 3 of the Parochial Church Councils (Powers) Measure 1956. Its governing documents are Parochial Church Councils (Powers) Measure 1956. (as amended) and the Church Representation Rules (Schedule 3 to the Synodical Government Measure 1969 (as amended)).

2 INCOME

	Unrestricted Funds		Restricted Funds	Total	Total
	General	Designated		2021	2020
2(a) Donations and Legacies					
Planned Giving:					
- Gift Aid donations	69,537	75	310	69,922	68,250
- Income Tax recoverable	21,850	-	- 40	21,810	17,785
- Other planned giving	21,677	-	-	21,677	25,664
Collections (open plate)	5,310	-	-	5,310	3,026
Gift Days	- 73	-	-	73	738
Sundry Donations	2,397	1,693	1,006	5,097	13,146
Grants	-	-	27,012	27,012	19,431
Legacies	-	-	-	-	-
	120,700	1,768	28,288	150,756	148,039
2(b) Income from Church Activities					
Bookstall etc.	-	-	-	-	-
Trips outings etc.	-	-	-	-	-
Statutory Fees	13,076	-	-	13,076	10,930
Other income from use of church facilities	903	113	85	1,101	1,177
	13,979	113	85	14,177	12,107
2(c) Other trading income					
Fundraising	30	-	-	30	-
Church Hall Lettings	-	12,298	-	12,298	9,767
	30	12,298	-	12,328	9,767
2(d) Income from Investments					
Dividends and interest including any reclaimed tax	4	75	10	88	772
	4	75	10	88	772
2(e) Other income					
Other income	-	-	-	-	-
TOTAL INCOME	134,713	14,253	28,383	177,349	170,685
Previous year	128,968	10,835	30,882	170,685	

3 EXPENDITURE

	Unrestricted Funds		Restricted Funds	Total 2021	Total 2020
	General	Designated			
3(a) Expenditure on raising funds					
Cost of fund-raising	-	-	-	-	-
Stewardship costs	132	-	-	132	6
	132	-	-	132	6
3(b) Expenditure on Church Activities					
Missionary and charitable giving					
Church Overseas					
- missionary societies	2,960	-	-	2,960	2,310
- relief and development	1,450	-	-	1,450	1,125
- home missions etc	1,450	-	-	1,450	1,125
- secular charities etc	-	-	20	20	-
Ministry: - Diocesan Share	90,000	-	-	90,000	90,000
- Clergy Expenses	2,739	-	-	2,739	1,847
Church running expenses	8,144	-	50	8,194	8,386
Church maintenance	-	630	1,500	2,130	59,896
Upkeep of services	2,450	-	-	2,450	1,464
Churchyard	-	10,446	5,928	16,374	16,807
Expenditure on bookstall etc.	-	-	-	-	-
Expenditure on trips etc.	-	-	-	-	-
Church Hall running costs	-	11,597	-	11,597	12,922
Church Hall major repairs	-	59,437	48,096	107,533	13,998
Salaries	11,614	120	48	11,782	10,911
Youth and children's work	404	-	-	404	497
Training	-	-	-	-	-
Mission	144	-	-	144	194
Support costs					
Printing & Stationery	915	-	-	915	562
Postage & telephone	452	-	-	452	535
Office equipment	426	-	-	426	1,634
Bank charges	421	-	-	421	348
Other support costs	182	-	89	271	867
Governance costs					
Independent examination	983	-	-	983	986
Other	-	-	-	-	-
	124,733	82,229	55,731	262,694	226,414
TOTAL EXPENDITUE	124,866	82,229	55,731	262,826	226,420
Previous year	120,492	89,768	16,160	226,420	

4. STAFF COSTS

	2021	2020
Wages and Salaries	23,672	22,494
Social Security Costs	-	1
Pension costs	126	120
	<u>23,799</u>	<u>22,614</u>

The PCC employs on a parish administrator, a sexton to maintain the churchyard, and a church hall cleaner (all part time). Vergers, clerks and organists are also employed on a casual basis for weddings and funerals. The average number of employees during the year was six (2020 six).

5. RELATED PARTY TRANSACTIONS

Payments to PCC Members

No trustees received any remuneration or were reimbursed expenses for their role as trustees.

Donations from PCC Members

Total donations of £33,488 were received from trustees. These donations were all given without conditions. Trustees also donate via church plate collections. These amounts are not recorded separately.

6. FIXED ASSETS

	Freehold Land and Building	Total
Church Hall		
Cost at 01:01:2021	5,920	5,920
Cost at 31:12:2021	5,920	5,920
	<u>5,920</u>	<u>5,920</u>

The church hall was purchased from the diocese in 1964 under a trust deed which includes a clause allowing the seller to buy back the hall at cost in the event of a sale by the PCC. It is considered highly unlikely that they would exercise this option; nevertheless the church hall is valued in the accounts at historic cost.

7. DEBTORS

	2021	2020
Prepayments and accrued interest	485	162
Other debtors	9,349	16,094
	<u>9,834</u>	<u>16,257</u>

8. LIABILITIES (FALLING DUE WITHIN ONE YEAR)

	2021	2020
Deferred income	1,119	1,982
Accruals of utility and other costs	12,091	6,232
	<u>13,210</u>	<u>8,214</u>

Deferred income represents income received in advance for post year-end events.

9. FUNDS

	Balance 01/01/2021	Income	Expenditure	Transfers	Balance 31/12/2021
Unrestricted Funds					
General Fund	14,576	134,713	124,866	- 9,500	14,924
Church Hall	- 806	12,298	11,597	- -	105
Churchyard	10,361	1	10,446	6,500	6,417
Buildings	68,417	161	60,067	-	8,511
Organist Fund	41,091	7	-	3,000	44,098
Gift and Legacy	1,250	1,674	-	-	2,924
Other designated funds	1,340	113	120	-	1,333
Grants	-	-	-	-	-
Sub Total	136,229	148,966	207,095	-	78,100
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	- 213	7,018	5,928	-	877
Buildings	75,396	21,277	49,596	-	47,077
Gift and Legacy	813	1	20	-	794
Other restricted funds	3,483	86	187	-	3,383
Grants	-	-	-	-	-
Sub Total	79,479	28,383	55,731	-	52,131
Total	215,708	177,349	262,826	-	130,231

The comparative figures for 2020 are set out below

	Balance 01/01/2020	Income	Expenditure	Transfers	Balance 31/12/2020
Unrestricted Funds					
General Fund	12,100	128,968	120,492	- 6,000	14,576
Church Hall	6,003	9,931	16,740	- -	806
Churchyard	10,420	11	5,069	5,000	10,361
Buildings	125,944	506	58,033	-	68,417
Organist Fund	40,332	57	299	1,000	41,091
Gift and Legacy	10,547	330	9,626	-	1,250
Other designated funds	1,339	0	-	-	1,340
Grants	-	-	-	-	-
Sub Total	206,685	139,803	210,260	-	136,229
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	465	11,059	11,738	- -	213
Buildings	59,378	19,170	3,152	-	75,396
Gift and Legacy	1,383	556	1,126	-	813
Other restricted funds	3,531	97	145	-	3,483
Grants	-	-	-	-	-
Sub Total	64,757	30,882	16,160	-	79,479
Total	271,443	170,685	226,420	-	215,708

The buildings funds contain funds for the maintenance and/or improvements of the church and/or church hall. The gift and legacy funds are used to monitor small one-off donations. Donations for the churchyard, fabric and church hall are allocated to the appropriate funds. The other funds are small funds associated with various church activities including the bellringers and the choir.

Transfers have been made from the general fund to the churchyard and organist funds as part of the plan to provide for maintenance of churchyard and organ respectively. More details are given in the financial review on pages 7 to 9.

10. ANALYSIS OF NET ASSETS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	85,064	52,458	0	137,522	218,002
Current Liabilities	-12,883	-327	0	-13,210	-8,214
Fund Balance	78,100	52,131	0	130,231	215,708

The comparative figures for 2020 are set out below

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	135,533	82,469	0	218,002	269,268
Current Liabilities	-5,224	-2,990	0	-8,214	-3,745
Fund Balance	136,229	79,479	0	215,708	271,443

11. FINANCIAL RISK MANAGEMENT

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the financial management section of the trustees annual report on page 9 for information on how risks are managed. The charity does not have any non basic financial instruments.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF WROUGHTON AND WICHELSTOWE.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 set out on pages 15 to 25.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Gare

MHA Monahans, Chartered Accountants, 38-42 Newport Street, Swindon,
Wiltshire. SN1 3DR

Accounts

Parish of
WROUGHTON and WICHELSTOWE



2020
Annual Report and Financial Statements
of the Parochial Church Council

THE PAROCHIAL CHURCH COUNCIL OF
WROUGHTON AND WICHELSTOWE

www.wroughton.com

Diocesan Parish Number 571160
Charity Registration Number 1131158

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TRUSTEES ANNUAL REPORT

Administrative information

The Ecclesiastical Parish of Wroughton and Wichelstowe is in the Diocese of Bristol within the Church of England. The parish lies within the Deanery of Swindon. The parish church of St John the Baptist and St Helen is situated in Church Hill, Wroughton.

The Parochial Church Council of the Ecclesiastical Parish of Wroughton and Wichelstowe (Wroughton & Wichelstowe PCC) is a registered charity. Charity Registration Number 1131158.

The PCC's correspondence address is:

The Parish Office,
Church Hall,
Priors Hill,
Wroughton,
Swindon SN4 0RT.

The PCC's Bank is:

Lloyds Bank,
Old Town Swindon Branch,
5 High Street,
Swindon SN1 3EN.

The PCC also holds funds on deposit at
CBF Church Of England Funds managed
by: CCLA

Senator House
85 Queen Victoria Street
London EC4V 4ET.

The PCC's Independent Examiner is:

Mr S G Fraser,
MHA Monahans,
38-42 Newport Street,
Swindon SN1 3DR.

The PCC's Legal Advisers are:

Harris & Harris,
14 Market Place,
Wells,
Somerset, BA5 2RE.

Day to day management of the Parochial Church Council is delegated to the Vicar.

Structure, Governance and Management

THE PAROCHIAL CHURCH COUNCIL

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is registered with the Charity Commission. The members of the PCC are the trustees of the charity. The method of appointment of the trustees is governed by and set out in the Church Representation Rules. All those attending church are encouraged to register on the Electoral Roll and may stand for election to the PCC. The trustees who served during the year are shown on page 5.

The PCC operates through a number of committees, which have specific delegated responsibilities agreed by the PCC, and groups which organise, discuss and make recommendations to the full Council.

Standing Committee is required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It is responsible for planning agendas for PCC meetings and oversees the financial and administrative work of the PCC and provides support to the PCC officers and Parish Administrator.

Buildings Committee oversees the maintenance of the church building and ensures compliance with the quinquennial report. It also oversees the maintenance and operation of the Parish Church Hall.

Churchyard Committee has oversight of the churchyard and administers its funds; a representative of the Wroughton Parish Council sits on this committee.

10:00am Service Planning Group discusses matters concerning the 10:00am and 6:00pm services and makes recommendations to the PCC.

Church at 4 Planning Group discusses matters concerning the 4:00pm services and makes recommendations to the PCC.

Church and Community Group discusses matters concerning our engagement with the wider community in Wroughton.

Youth and Children's Work Different teams, plan and organise a full programme of events for children and young people.

Mission Matters co-ordinates education, publicity and fundraising of those groups involved with mission societies and projects at home and overseas.

Eco Church Group reviews the church's environmental impact and is working to produce an Action Plan and achieve Eco Church Silver Award.

PCC MEMBERS AND TRUSTEES 2020

The following served as PCC members and trustees from 1 January 2020 to the date this report was approved (unless otherwise shown).

Vicar	The Revd Dr Phillip Harrison	Chairman
Associate Priest	The Revd Barbara Abrey	
Churchwardens:	Mr Mike Awre	Vice Chairman
	Mrs Helena Thomas	
Licensed Lay Ministers	Ms Martina Lewis	Co-opted April 2019
	Ms Diane Phillips	
	Mr Mark Tubey	
	Mrs Tracy Mason	Also Deanery Synod
Representatives on the Swindon Deanery Synod	Miss Cheryl Hawkins	To June 2020
	Mrs Joan Orman	
	Canon Nicholas Orman	Hon Treasurer
Elected Members	Mr Peter Ferguson	
	Mrs Janet Henderson	To October 2020
	Dr John Henderson	To October 2020
	Mrs Marlyn Hezlett	
	Mr Michel Mason	From October 2020
	Mrs Sally Parker	To July 2020
	Mrs Lynda Pell	
	Mrs Carolyn Perry	To October 2020
	Mrs Helen Toomer	PCC Secretary
	Ms Hannah Wrixon	

Objectives and activities

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

The PCC is responsible for cooperating with the vicar in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is the Administrative Trustee with responsibility for the care and maintenance of the Church Hall. The Custodian Trustee of this property is the Bristol Diocesan Board of Finance.

WHO WE ARE:

During 2016 the PCC revised its mission statement, values, vision and plan, which had previously been reviewed in September 2014. This was then reviewed and updated in 2017 as we put together our parish profile. Our action plan reflects the areas of focus and priorities of the Diocesan strategy 'Creating Connections' as we see them currently in Wroughton and Wichelstowe and is a working document. The PCC's mission statement is: *'Changing lives with Christ'*.

Connecting with God

- To love God and know him better
- To grow as whole-life disciples of Jesus
- To be open to the Holy Spirit's leading in our lives

Connecting with each other

- To be a growing church that accepts and welcomes everyone, especially children and young people
- To be a community where we know, pray and care for each other
- To be a place where we actively encourage one another in our Christian discipleship
- To help each other to discern and use their gifts
- To be a community that looks beyond ourselves and plays an active part in the church globally through contribution and learning

Connecting with our community

- To love our neighbours as ourselves
- To communicate the good news of Jesus in words and actions
- To be an active Christian presence in all parts of our community, shaping and enriching its life

Making disciples

- growing confidence in people to understand and express their faith in daily life
- becoming an 'invitational' as well as a 'welcoming' community

Growing leaders

- continuing to help people to explore their gifts
- empowering people to lead others

Engage younger generations

- growing attendance at Church at 4
- involvement in setting up of The Deanery Academy

SPECIFIC OBJECTIVES FOR 2020

In November 2019, the PCC set the following specific objectives for 2019

Finance and buildings

Provide a secure foundation for future by:

- a) Continuing to address deficit budget issues and setting a balanced budget for 2021
- b) Continuing to secure the future of our historic church building by completing recommended quinquennial works.
- c) Completing phase 1 of the works on the Church Hall and developing detailed specifications and funding options for phase 2 (the roof).
- d) Reducing our impact on the environment and working towards the Eco Church Silver award.

Wichelstowe

Continue to explore opportunities in Wichelstowe to develop an active Christian presence in this new community. Partnership with the Deanery CE School and community outreach through 'The Four Let's' are key areas of activity.

Growth

Continue to maintain all of our existing worship services, recognising that these provide genuine opportunities for people of various Christian heritages to connect with and experience the love of God.

Review the strategy for Church at 4, which is the primary place where we engage with younger generations of Christians.

GRANT MAKING POLICY

In addition to our support for the mission work of the Diocese through our parish share, the PCC makes grants of up to 10% of its general fund income to organisations whose aims are in accordance with the aims and doctrine of the Church of England. Given our major support to home mission through diocesan share, the majority of this support is given to a small number of organisations with a substantial part of this support being designated to the work of the church overseas in mission development. Support is also given to home mission both nationally and locally.

Achievements and Performance

CHURCH LIFE IN 2020

The Church Community

In 2020 our church community comprised around 176 people although it is hard to be exact about attendance figures because the church building was closed for nearly half the year due to Covid-19 pandemic lockdowns.

Of the estimated 176 in the church community, it is estimated that 5% are under the age of 10, 2% are between 11 and 17, 55% between 18 and 69 and 38% over 70. It is difficult to extract any useful trends. We know that these figures are not representative of the wider community in our parish and we also know that our church is not as diverse as the wider community in other ways. We continue to aim to be a welcoming community open to all and our particular priority post pandemic will be to increase the number of younger people who are part of our worshipping community.

Connecting with God

We continued to offer a range of services when the church building was able to be open, following strictly the guidelines on Covid secure measures when re-opening was permitted. Many of our plans for the year, including the Easter services, an alpha Course, the Patronal Festival and a Parish Weekend at home fell victim to the restrictions imposed by the coronavirus. During the lockdowns we held morning worship services on Sundays via telephone, Facebook and You Tube. These new ways of worshipping were much appreciated by church members and allowed us to reach a wider congregation that we normally do. Our 4pm Zoom service to try to maintain fellowship, worship and provide children's activities has been less successful in reaching younger people. Of those in our worshipping community, around 125 attended church in person on a typical Sunday during the first pre-closure period with attendance less than half that during the periods after re-opening was allowed. Although we were not able to offer personal prayer with the laying on of hands in church, the prayer chain continued to be an important part of our church life. Our usual monthly Evensong services could not take place as singing was not permitted and during the lockdowns we were unable to hold communion services.

Connecting with each other

The church community continues to be a place where people are cared for and prayed for. Many of our events had to be cancelled, but the Tear fund big quiz was held virtually and was enjoyed by many. Two small groups have met regularly this year one on a weekly basis and the other fortnightly, one by phone while the other via Zoom.

Connecting with our community

We have missed many of the usual community events and our own activities this year and hope they will be able to resume next year. However we were able to hold our usual Pancake Party in February. Most other planned events were cancelled because of the pandemic although a Covid secure gardening morning in Willowbrook was managed in August by careful preparation. Instead of our usual Pumpkin Party in October and Christingle, we gave away bags with activities, stories etc. and held a special Christingle service on YouTube.

We continued to explore opportunities in Wichelstowe to develop community outreach and an active Christian presence with the '4 Let's' initiative being held weekly in term time at the Deanery CE School, some sessions of which continued over Facebook during lockdown.

Sadly we were unable to pay many visits to care homes, the hospice or schools nor to walk alongside people as they got married, baptised their children and said goodbye to loved ones.

Making disciples, growing leaders and engaging younger generations

When not locked down we tried to look to build on the relationships we have with those around us but this has been a particular challenge this year.

Early in the year we were able to lead one assembly at Wroughton Infant School and at East Wichel Primary, but after that these were cancelled due to the pandemic. In October Rev Barbara Abrey was asked to do an assembly at Wroughton Infant School by Zoom.

There were children's activities available during the 10 am service each Sunday until the first lockdown.

Three church members were involved in the Deanery-organised Growing Leaders course with evening sessions taking place once a month over Zoom.

Despite being a priority, there was a further drop off in attendance at Church at 4 this year and regrettably the pandemic made it difficult to achieve our objective to welcome new members to the church or to engage with community and local schools in ways that had been planned. The proposed strategic review of how to engage with younger generations of Christians did not take place in 2020.

Cheryl Hawkins left us in the summer to start her curacy in Bristol and was ordained deacon in October.

THE PAROCHIAL CHURCH COUNCIL

Seven PCC meetings were held this year but only the March meeting was face to face, the rest being held by Zoom. The useful new 'Business by correspondence' procedure introduced by the Church Representation Rules 2020 was also employed on two occasions. Thanks are due to those PCC and Deanery Synod members whose terms were several months longer than expected due to the 2020 APCM being delayed until October. The post-October PCC comprised only 16 members following the 2019 APCM's decision to reduce the number of members elected each year from four to three, taking effect from the 2020 APCM. Further progress was made on governance and compliance with the approval of staff Grievance, Disciplinary and Equal Opportunities Policies as well as a Disability Access Policy.

SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS

The PCC remains committed to providing the safest possible environment for children and young people in its care and also for vulnerable adults. Our Safeguarding Policy, which covers working with both these groups, is reviewed annually by the PCC. A copy may be found in church and also on the church website. We have achieved Silver standard in the Diocesan 'Safe and Welcome' scheme and liaise with the diocese through the Parish Dashboard to ensure that our Safeguarding Practices are up to date. People recruited to work with these groups will usually have to undergo a check by the Disclosure and Barring Service (DBS). DBS checks are reviewed every 5 years for Youth and Children's work leaders and helpers and also PCC members. Clergy, lay ministers, PCC members and all who work with Children or Vulnerable Adults are required to do a Diocesan Safeguarding training course every three years. Most people are up to date with these courses. Mark Tubey is the Safeguarding Officer for the parish and there are details on the church noticeboard about how to contact him or other appropriate people in the event that the treatment of a child or vulnerable adult gives cause for concern. The dedicated email address for such concerns is safe_and_sound@wroughton.com.

THE WIDER CHURCH, LOCALLY AND AROUND THE WORLD

We continue to have good relationships with our local ecumenical partners, through Churches Together in Wroughton, contact with other church leaders in both Wroughton and Wichelstowe and other activities that we participate in together when we are able but much of this activity was curtailed this year due to the pandemic. We were sorry to see the closure of Wroughton Methodist Church this year but are pleased to be welcoming some of their number to our services. Our clergy continued to meet virtually with other clergy in the deanery in chapter and the clergy and three lay members of the PCC sit on Swindon Deanery Synod. Two members also serve on Bristol Diocesan Synod. This provides the PCC with important links between the parish and the wider structures of the Church.

ENVIRONMENT

The PCC is committed to preserving and enhancing the environment as it is God's creation. A motion to declare a climate emergency and commit to reach net zero carbon emissions by 2030 was approved with plans made to set up a new Eco Church Group in 2021 to work towards the Eco Church silver award. Modifications were made to the heating controls in church which resulted in a significant reduction in gas consumption.

BUILDINGS

Major works recommended by the Quinquennial report were undertaken in the summer. These were repointing & repair work to the exterior of the church building, plus significant removal of plaster from the interior to dry out the walls and aid damp proofing. The porch door was resealed and downpipes repainted. The works required all furniture, objects, adornments, ornaments etc to be moved and resulted in a process of cleaning and 'decluttering' the church building.

Re-plastering and re-organising of church fabric is due to take place late 2021 or 2022.

The church audio-visual equipment upgraded, including a camera, to enable live streaming of services, and this was installed in time for Christmas services. A defibrillator was installed in a cabinet in the church porch, accessible to everyone, through the Ambulance Service.

Use of the church hall fell due to the pandemic, but Wroughton pre-school continued to use the premises, and other groups did when restrictions allowed. During the year internal redecoration took place and a programme to refurbish and redecorate the windows took place, making them easier to open and more draught proof. A replacement sound system was installed in the hall.

Plans were drawn up for hall roof repairs and installation of solar panels and a grant application made to Wiltshire Community Foundation was successful.

CHURCHYARD

On current trends there will be no room for burials in new graves by mid 2022. Early in 2021, the PCC therefore started the process to formally close the churchyard to burials in new graves and to transfer the responsibility for maintenance to the local authority when it is full. Safety works to the Georgian box tombs were delayed and will now take place in 2021. Subsidence occurred on the north boundary of the old churchyard which will require repairs.

Financial review

A summary of the income and expenditure and the end of year balance for each of the funds is shown on page 23. At 31 December 2020 total funds were £215,708, of which £79,479 were held in restricted funds.

GENERAL FUND

At the end of 2019 the PCC set a budget on the basis of pledges received after a consultation with the congregation and a plan for a summer stewardship campaign to increase giving through the year. Our activities were heavily curtailed by the pandemic and our stewardship campaign had to be postponed to the autumn. However, God is faithful and our members were faithful in their giving as so our income was on budget and our costs were reduced so we ended the year with a surplus of £2,476. We were able to make a small increase in our support to the wider church and charities, though still well short of our target of 10%.

	2020		2019	Increase
	Budget	Actual	Actual	2019 to 2020
Planned giving and tax recovered	107,658	111,334	108,432	4.3%
Other giving	8,300	5,577	10,808	-28.6%
Funerals & weddings*	6,535	6,410	8,711	-30%
Fundraising*	0	0	0	0.0%
Interest	50	34	60	-66%
Total	122,543	123,355	128,011	-3.4%

* Net of direct costs and transfer to churchyard fund

General Fund Expenditure

	2020		2019	Increase
	Budget	Actual	Actual	2019 to 2020
Support to wider church & charities	4,560	4,560	4,135	10%
Parish share	90,000	90,000	95,000	-5.3%
Ministry & mission	11,523	4,887	9,140	-50%
Church running	6,511	7,553	6,996	7%
Support costs	14,995	13,879	14,081	-1.1%
Transfer to Fabric fund	0	0	0	0%
Other Transfers	0	0	0	
Total	127,588	120,879	129,352	-6.2%

OTHER FUNDS

Church Hall - Rental income was badly hit by the pandemic and we furloughed our cleaner for a short time. Major repairs were undertaken to the windows. As a result there was loss of £6,809 on the year.

Churchyard - The operation of the churchyard by the PCC is essentially a local authority function and the PCC was therefore able to receive a grant from Wroughton Parish Council under Section 214(6) of the Local Government Act 1972 of £7,000 for the maintenance of the churchyard in 2020. The PCC is most grateful for this support which allows it to keep the churchyard open. We also received a grant of £4,000 from the Wroughton Community Trust for work on trees. Churchyard fees income was in line with expectations during the year and £5,000 was transferred to the designated fund from the General fund.

Building funds-The restricted building funds contain some funds that are only to be used for the church or the Church Hall and some funds that may only be used for maintenance. The designated funds supplements the restricted giving by transfers from the General Fund and some unrestricted gifts and legacies to ensure that provision is made for future repairs and for improvements to the church hall. During the year major works were undertaken on the church building costing approximately £50,000 though a grant of £8,058 was received for these works from the Listed Places of Worship scheme.

The PCC received a restricted donation of £8,500 towards the installation of solar panels on the Church Hall roof and the end of 2020 the PCC applied to the Wiltshire Community Foundation for a £20,000 Science Museum Group Wroughton Solar Park Community Benefit Fund Grant to cover the remaining costs of the solar panels and other environmental improvements. Early in 2021 we were advised that our application has been successful.

Gift and Legacy - The Gift and Legacy funds are used for legacies and specific restricted donations.

RESERVES POLICY

The PCC aims to retain sufficient for at least 3 months of salaries and utilities, 12 months insurance and an emergency repairs contingency. This translates to a general unrestricted reserve of £8,000, a church hall reserve of £3,000, a churchyard reserve of £6,000 and a buildings reserve of £15,000.

Reserves held at 31 December 2020 were £215,708 of which £79,479 are held as restricted funds. Designated funds total £121,738 of which £5,920 can only be realised by disposing of tangible fixed assets. Unrestricted funds total £14,576.

Comparing our actual reserves to the policy we have £14,576 in unrestricted which is in excess of the required level, the designated church hall fund is £806 which is below the required level, designated churchyard fund is £10,361 which is above the required level, and designated buildings fund (excluding the value of fixed assets) is £62,497 which is above the required level.

Repairs to the Georgian box tombs and remedial works to the subsidence are required in the churchyard. Completion of the quinquennial repairs and other works on the church and reroofing the church hall are also anticipated in the next two years.

FINANCIAL MANAGEMENT

The PCC reviews its financial management procedures from time to time. They were last reviewed in November 2019.

Plans for 2021

The PCC's priorities for 2021 are:

- a) Discern the direction that God wants us to take as a church; through prayer and reflection and by consulting with church members and key stakeholders about their hopes for the future.
- b) Review our strategy for engaging with and growing younger generations of Christians.
- c) Continue to develop opportunities in Wichelstowe to establish an active Christian presence in the new schools and community.
- d) Explore how the digital and telephone channels that were started during the pandemic can help us to enrich and develop what we do.
- e) Act on our PCC resolution declaring a climate emergency by working towards the Eco Church Silver award.

Major repairs are also proposed to the church hall roof during 2021.

Approved by the Parochial Church Council on 27th April 2021 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).



Wroughton and Wichelstowe Parochial Church Council

STATEMENT OF FINANCIAL ACTIVITIES

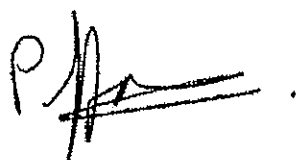
For the year ending 31 December 2020

	Note	Unrestricted Funds		Restricted Funds	Total 2020	Total 2019
		General	Designated			
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	2(a)	116,911	364	30,764	148,039	175,431
Income from charitable activities	2(b)	12,022	-	85	12,107	20,551
Other trading activities	2(c)	-	9,767	-	9,767	15,049
Investments	2(d)	34	704	33	772	1,356
Other income		-	-	-	-	-
Total Income		128,968	10,835	30,882	170,685	212,387
EXPENDITURE ON:						
Raising funds	3(a)	6	-	-	6	626
Expenditure on charitable activities	3(b)	120,486	89,768	16,160	226,414	187,240
Other expenditure		-	-	-	-	-
Total Expenditure		120,492	89,768	16,160	226,420	187,866
Net Incoming (Outgoing) Resources		8,476	-	78,933	14,722	-
Transfers between funds		-	6,000	-	6,000	24,814
In		-	6,000	-	-	6,000
Out		-	-	-	-	6,000
		2,476	-	72,933	14,722	-
Gains and losses on investment assets		-	-	-	-	-
Gains and losses on assets for own use		-	-	-	-	-
Net movement in funds		2,476	-	72,933	14,722	-
Balance brought forward at 01/01/2020		12,100	194,585	64,757	271,443	246,922
Balance carried forward at 31/12/2020		14,576	121,652	79,479	215,708	271,443

BALANCE SHEET AS AT 31st DECEMBER 2020

	Note	Unrestricted Funds		Restricted Funds	Total 2020	Total 2019
		General fund	Designated Funds			
Fixed Assets						
Tangible Assets	6	-	5,920	-	5,920	5,920
Current Assets						
Debtors	7	7,650	8	8,599	16,257	11,627
Short Term Deposits		8,122	163,992	10,438	182,551	181,779
Cash at bank and in hand		3,295	47,533	63,433	19,194	75,861
Total Current Assets		19,067	116,466	82,469	218,002	269,268
Liabilities						
Amounts falling due within one year	8a	4,490	734	2,990	8,214	3,745
Net Current Assets		14,576	115,732	79,479	209,788	265,523
Liabilities:						
Amounts falling due after more than one year	8b	-	-	-	-	-
Total Net Assets		14,576	121,652	79,479	215,708	271,443
Funds	9					
Unrestricted						
General		14,576	-	-	14,576	12,100
Designated		-	121,652	-	121,652	194,585
Restricted		-	-	79,479	79,479	64,757
Total Funds		14,576	121,652	79,479	215,708	271,443

Approved by the Parochial Church Council on 27th April 2021 and signed on its behalf by the Revd Dr Phill Harrison (PCC Chairman).



The notes on pages 17 to 25 form part of these accounts.

NOTES TO THE FINANCIAL STATEMENTS

I ACCOUNTING POLICIES

The registered office and nature of the charity's operations and its principal activities are given in the trustees report.

Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £0.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Exemption from preparing a cash flow statement

The charity has taken exemption from preparing a cash flow statement under the charities SORP (FRS 102) issued in October 2019, as the charity constitutes a small charity.

Fund accounting

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes. *Designated funds* are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to

other general funds. *Restricted Funds* are those where donors have specified their use.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. All income is accounted for gross.

For legacies, entitlement is taken as the earlier of, the date on which the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed

in the church's inventory which can be inspected at any reasonable time. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at historic cost. The buildings are subject to regular inspection and repair and are therefore considered to have an indefinite life. No depreciation is therefore charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

Other fixtures, fittings and office equipment

Equipment used within church premises is depreciated on a straight line basis over 5 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CBF Church of England Funds or at the bank

Current liabilities

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pensions

Employees of the charity are entitled to join a defined contribution scheme. The Church's contribution is restricted to the contributions disclosed in note 4. Contributions of £47 were payable at the year end.

Legal status

The PCC is a body corporate with perpetual succession without a seal established under section 3 of the Parochial Church Councils (Powers) Measure 1956. Its governing documents are Parochial Church Councils (Powers) Measure 1956. (as amended) and the Church Representation Rules (Schedule 3 to the Synodical Government Measure 1969 (as amended)).

2 INCOME

	Unrestricted Funds		Restricted Funds	Total 2020	Total 2019
	General	Designated			
2(a) Donations and Legacies					
Planned Giving:					
- Gift Aid donations	67,925	-	325	68,250	64,687
- Income Tax recoverable	17,744	-	40	17,785	18,762
- Other planned giving	25,664	-	-	25,664	25,717
Collections (open plate)	3,026	-	-	3,026	9,170
Gift Days	738	-	-	738	85
Sundry Donations	1,618	200	11,328	13,146	44,780
Grants	196	164	19,071	19,431	7,229
Legacies	-	-	-	-	5,000
	116,911	364	30,764	148,039	175,431
2(b) Income from Church Activities					
Bookstall etc.	-	-	-	-	319
Trips outings etc.	-	-	-	-	1,223
Statutory Fees	10,930	-	-	10,930	13,269
Other income from use of church facilities	1,092	-	85	1,177	5,740
	12,022	-	85	12,107	20,551
2(c) Other trading income					
Fundraising	-	-	-	-	-
Church Hall Lettings	-	9,767	-	9,767	15,049
	-	9,767	-	9,767	15,049
2(d) Income from Investments					
Dividends and interest including any reclaimed tax	34	704	33	772	1,356
	34	704	33	772	1,356
2(e) Other income					
Other income	-	-	-	-	-
TOTAL INCOME	128,968	10,835	30,882	170,685	212,387
Previous year	138,354	22,985	51,047	212,387	

Government Grant Income

Included in 'Grants' is government grant income totalling £360 for Coronavirus Job Retention Scheme grant and £8,058.55 for the Listed Places of Worship scheme grant. There were no unfulfilled conditions and other contingencies attached to any of the grants that have been recognised in income.

3 EXPENDITURE

	Unrestricted Funds		Restricted Funds	Total 2020	Total 2019
	General	Designated			
3(a) Expenditure on raising funds					
Cost of fund-raising	-	-	-	-	-
Stewardship costs	6	-	-	6	626
	6	-	-	6	626
3(b) Expenditure on Church Activities					
Missionary and charitable giving					
Church Overseas					
- missionary societies	2,310	-	-	2,310	2,135
- relief and development	1,125	-	-	1,125	1,225
- home missions etc	1,125	-	-	1,125	1,000
- secular charities etc	-	-	-	-	-
Ministry: - Diocesan Share	90,000	-	-	90,000	95,000
- Clergy Expenses	1,847	-	-	1,847	2,330
Church running expenses	7,553	299	534	8,386	9,183
Church maintenance	-	56,353	3,543	59,896	15,696
Upkeep of services	1,464	-	-	1,464	3,351
Churchyard	-	5,069	11,738	16,807	11,989
Expenditure on bookstall etc.	-	-	-	-	300
Expenditure on trips etc.	-	-	-	-	906
Church Hall running costs	-	26,720	200	26,920	24,454
Salaries	10,851	-	60	10,911	13,840
Youth and children's work	497	-	-	497	591
Training	-	-	-	-	-
Mission	194	-	-	194	1,086
Support costs					
Printing & Stationery	562	-	-	562	1,048
Postage & telephone	535	-	-	535	367
Office equipment	627	1,007	-	1,634	852
Bank charges	348	-	-	348	466
Other support costs	462	320	85	867	483
Governance costs					
Independent examination	986	-	-	986	939
Other	-	-	-	-	-
	120,486	89,768	16,160	226,414	187,240
TOTAL EXPENDITUE	120,492	89,768	16,160	226,420	187,866
Previous year	131,195	46,733	9,937	187,866	

4. STAFF COSTS

	2020	2019
Wages and Salaries	22,494	25,225
Social Security Costs	-	-
Pension costs	120	-
	<u>22,614</u>	<u>25,225</u>

The PCC employs on a parish administrator, a sexton to maintain the churchyard, and a church hall cleaner (all part time). Vergers, clerks and organists are also employed on a casual basis for weddings and funerals. The average number of employees during the year was six (2019 seven).

5. RELATED PARTY TRANSACTIONS

Payments to PCC Members

No trustees received any remuneration or were reimbursed expenses for their role as trustees.

Donations from PCC Members

Total donations of £37,674 were received from trustees. These donations were all given without conditions. Trustees also donate via church plate collections. These amounts are not recorded separately.

6. FIXED ASSETS

	Freehold Land and Building	Total
Church Hall		
Cost at 01:01:2020	5,920	5,920
Cost at 31:12:2020	5,920	5,920
	<u>5,920</u>	<u>5,920</u>

The church hall was purchased from the diocese in 1964 under a trust deed which includes a clause allowing the seller to buy back the hall at cost in the event of a sale by the PCC. It is considered highly unlikely that they would exercise this option; nevertheless the church hall is valued in the accounts at historic cost.

7. DEBTORS

	2020	2019
Prepayments and accrued interest	162	720
Other debtors	16,094	10,907
	<u>16,257</u>	<u>11,627</u>

8. LIABILITIES (FALLING DUE WITHIN ONE YEAR)

	2020	2019
Deferred income	1,982	200
Accruals of utility and other costs	6,232	3,545
	<u>8,214</u>	<u>3,745</u>

Deferred income represents income received in advance for post year-end events.

9. FUNDS

	Balance 01/01/2020	Income	Expenditure	Transfers	Balance 31/12/2020
Unrestricted Funds					
General Fund	12,100	128,968	120,492	- 6,000	14,576
Church Hall	6,003	9,931	16,740	- -	806
Churchyard	10,420	11	5,069	5,000	10,361
Buildings	125,944	506	58,033	-	68,417
Organist Fund	40,332	57	299	1,000	41,091
Gift and Legacy	10,547	330	9,626	-	1,250
Other designated funds	1,339	0	-	-	1,340
Grants	-	-	-	-	-
Sub Total	206,685	139,803	210,260	-	136,229
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	465	11,059	11,738	- -	213
Buildings	59,378	19,170	3,152	-	75,396
Gift and Legacy	1,383	556	1,126	-	813
Other restricted funds	3,531	97	145	-	3,483
Grants	-	-	-	-	-
Sub Total	64,757	30,882	16,160	-	79,479
Total	271,443	170,685	226,420	-	215,708

The comparative figures for 2019 are set out below

	Balance 01/01/2019	Income	Expenditure	Transfers	Balance 31/12/2019
Unrestricted Funds					
General Fund	13,441	138,354	131,195	- 8,500	12,100
Church Hall	15,408	15,049	24,454	-	6,003
Churchyard	9,902	19	4,501	5,000	10,420
Buildings	125,686	5,874	15,616	10,000	125,944
Organist Fund	36,731	101	-	3,500	40,332
Gift and Legacy	20,372	588	414	- 10,000	10,547
Other designated funds	1,734	1,354	1,749	-	1,339
Grants	-	-	-	-	-
Sub Total	223,275	161,339	177,929	-	206,685
Restricted Funds					
Church Hall	-	-	-	-	-
Churchyard	165	7,254	7,488	535	465
Buildings	12,902	40,777	80	5,779	59,378
Gift and Legacy	7,260	2,011	1,574	- 6,314	1,383
Other restricted funds	3,320	1,005	795	-	3,531
Grants	-	-	-	-	-
Sub Total	23,647	51,047	9,937	-	64,757
Total	246,922	212,387	187,866	-	271,443

The buildings funds contain funds for the maintenance and/or improvements of the church and/or church hall. The gift and legacy funds are used to monitor small one-off donations. Donations for the churchyard, fabric and church hall are allocated to the appropriate funds. The other funds are small funds associated with various church activities including the bellringers and the choir.

Transfers have been made from the general fund to the churchyard and organist funds as part of the plan to provide for maintenance of churchyard and organ respectively. More details are given in the financial review on pages 12 to 14.

10. ANALYSIS OF NET ASSETS

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	135,533	82,469	0	218,002	269,268
Current Liabilities	-5,224	-2,990	0	-8,214	-3,745
Fund Balance	136,229	79,479	0	215,708	271,443

The comparative figures for 2019 are set out below

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2019	Total 2018
Fixed Assets for Church use	5,920	0	0	5,920	5,920
Current Assets	204,456	64,811	0	269,268	245,448
Current Liabilities	-3,691	-54	0	-3,745	-4,446
Fund Balance	206,685	64,757	0	271,443	246,922

11. FINANCIAL RISK MANAGEMENT

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the financial management section of the trustees annual report on page 12 or information on how risks are managed. The charity does not have any non basic financial instruments.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF WROUGHTON AND WICHELSTOWE.

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 set out on pages 15 to 25.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



24th April 2021

S G Fraser FCA
MHA Monahans, Chartered Accountants, 38-42 Newport Street, Swindon,
Wiltshire. SN1 3DR