



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day 1	Month Sept	Year 2021		Day 31	Month Aug	Year 2022

## Section A Reference and administration details

<b>Charity name</b>	Central Methodist Church
<b>Other names charity is known by</b>	Lune Street Methodist Church
<b>Registered charity number (if any)</b>	1131157
<b>Charity's principal address</b>	Lune Street Preston  <b>Postcode</b> PR1 2NL

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Barbara Pettitt	Minister/Chair		
2 David Hinchliffe			General Church Meeting
3 Ruth Millward-Hopkins	Church Steward		General Church Meeting
4 Julia Blackett	Church Steward		General Church Meeting
5 Susan Burgess	Church Steward		General Church Meeting
6 Olwen Swindlehurst	Pastoral Secretary		General Church Meeting
7 Paul Blackett	Treasurer		General Church Meeting
8 Peter Johnstone	Safeguarding Officer		General Church Meeting
9 Maureen Abson			General Church Meeting
10 Peter Abson			General Church Meeting
11 Ronald Bosworth			General Church Meeting
12 Richard Billingham			General Church Meeting
13 Sheena Rhodes			General Church Meeting
14 Naseerah Patel	Secretary		General Church Meeting
15 Valerie Waterhouse	Secretary		General Church Meeting
16 Ann Curtis			General Church Meeting
17 Sarah Steele / O'Halloran	Safeguarding Officer / Resources Chair		General Church Meeting
18			General Church Meeting
19			General Church Meeting
20			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document  (eg. trust deed, constitution)	Constitutional Practice and Discipline of the Methodist Church
How the charity is constituted  (eg. trust, association, company)	Deed of Union 1932
Trustee selection methods (eg. appointed by, elected by)	Appointed annually by the General Church Meeting

Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>● policies and procedures adopted for the induction and training of trustees;</li> <li>● the charity’s organisational structure and any wider network with which the charity works;</li> <li>● relationship with any related parties;</li> <li>● trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Central Methodist Church forms part of the Preston Ribble Methodist Circuit, which falls under the governance of the Lancashire Methodist District. Nationally Central Methodist Church is part of the Methodist Connexion.</p> <p>The church was governed by the church council which consisted of 17 elected members from across the life of the church. The Church Council met 4 times in the year.</p> <p>A resources committee was responsible for overseeing the property and finance with recommendations made to the church council for approval. Separate committees via phone, zoom and email met to oversee church life, mission and the pastoral care of the congregation and adherents.</p> <p>Church stewards are appointed annually at the General Church Meeting to have oversight with the minister of the whole life and mission of the church.</p>
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**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**‘Loving God, Serving People, Changing Lives’.**

### **Loving God**

- We offer public Christian worship on Sundays at 10.30am and Wednesdays at 1pm which is inclusive and diverse and aims to engage a wide range of different people. Other public worship is offered during the Christian seasons such as Holy Week and Christmas. Our worship is available online via zoom for those unable to be with us in person.
- We are also involved with our ecumenical partners in offering worship in the city centre on Remembrance Sunday, Advent and Good Friday
- We provide opportunities for prayer, Bible study and learning
- We are open 7 days a week when possible, offering opportunities to share the love of God with others throughout the week, including through the community coffee shop.

### **Serving People**

- Our building serves the local community in a number of ways – the Olive Grove Community Coffee Shop is open 4 days a week, offering a space for friendship, support and inclusion. The continued employment of our Coffee Shop Project Manager by the Preston Ribble Methodist Circuit ensures that the building is available to community groups such as the Preston Macular Society, Preston Friendship Group, Peer Talk (mental health support group) and others.
- We continue to build good relationships with the local shops and businesses, through visits, church newsletters and offering prayer and support.
- We also serve the congregation, the coffee shop customers and the local community through social media, our website and various publications.

### **Changing Lives**

- We support one sponsored child in Mexico
- We remain committed to recruiting, training and supporting volunteers across the whole range of the charity’s activities

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The church and Olive Grove Coffee Shop are staffed almost entirely by volunteers. During the year there were approximately 50 people volunteering across the range of the church's life and ministry. Volunteers undergo interviews and DBS checks as required for the role and have safeguarding training.

The Minister and the Project Manager received remuneration from Preston Ribble Methodist Circuit.

## Section D

## Achievements and performance

## **Summary of the main achievements of the charity during the year**

The main achievements in 21/22 were:

- Continued our support of Ribbleton Avenue Methodist Junior School. The church continues to raise funds for vulnerable families at the school.
- Christmas 'shoe boxes' filled with gifts for children and young people in poorer countries were provided and delivered by the International Aid Trust charity.
- With the help of our Project Manager, we have increased the use of our building to the local community/charities and visiting groups.
- Continuation of the good work we do with the Olive Grove Community Coffee Shop and providing a service in the city centre.
- We continued to be good stewards of the building to ensure that the life and mission of the church will continue into the future.
- Pastoral care for all volunteers and members was continued via phone, email and post with some face to face visits.
- Our new Olive Branch Gift Shop opened in November offering a range of Fair Trade and Christian related books and gifts. Opening in response to the closure of the nearby Christian Resources Centre on Fox Street we seek to be a place for those to buy locally.

**Brief statement of the charity's policy on reserves**

In the absence of any income, the sum identified to pay necessary assessments, insurances and utilities payments over a 6 month period has been identified as £45,000. This reserve will be sufficient to enable Central Methodist Church to maintain an effective city-centre ministry in the heart of Preston during times of financial stress.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income is gained through two principal sources, a surplus from the operation of the Olive Grove Coffee Shop and the direct giving of the membership and adherents.

The expenditure supports the mission statement of the church through the 'circuit assessment payments' to Preston Ribble Methodist Circuit, maintenance and ongoing utility payments required for the upkeep of the premises.

The church currently holds general funds in the current account and further funds are on call at the Central Finance Board.

**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above on 14<sup>th</sup> May 2023 at the General Church Meeting.

**Signed on behalf of the charity's trustees**

**Signature(s)**

B Pettitt

**Full name(s)**

Rev Barbara Pettitt

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

14<sup>th</sup> May 2023



# THE METHODIST CHURCH

## STANDARD FORM OF ACCOUNTS

Preston Central Methodist

Church

FOR THE YEAR ENDED

31 August 2022

Preston Ribble

Circuit

Circuit no.

21/11

Registered Charity - Charity Registration number

1131157

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Barbara Pettitt

Church Stewards:

Ruth Millward-Hopkins

Susan Burgess

Julia Blackett

Davina Hinchliffe

Treasurer:

Paul Blackett



**SECTION A**

		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	26,874		<b>26,874</b>	20,865
a3	Bank and CFB interest and Investment income	154		<b>154</b>	113
a4	Lettings	7,889		<b>7,889</b>	13,004
a5	Other receipts	76,614	9,281	<b>85,895</b>	37,751
a6	<b>TOTAL RECEIPTS</b>	<b>111,531</b>	<b>9,281</b>	<b>120,812 (a7)</b>	<b>71,733</b>

**SECTION B**

b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	48,540		<b>48,540</b>	49,657
b3	Donations	707		<b>707</b>	750
b4	Repairs and Maintenance	29,599		<b>29,599</b>	19,386
b5	Utilities (Insurances, water charges, heating & lighting)	14,413		<b>14,413</b>	17,488
b6					
b7	Other payments	17,214	5,932	<b>23,146</b>	6,446
b8	<b>TOTAL PAYMENTS</b>	<b>110,472</b>	<b>5,932</b>	<b>116,404 (b9)</b>	<b>93,727</b>

**SECTION C**

c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	1,059	3,349	<b>4,408</b>	(21,994)
c2	Total funds brought forward from last year		52,012	3,087	<b>55,099 (c6)</b>	77,093
c3	<b>Sub total</b>	<b>(c1+c2)</b>	53,071	6,436	<b>59,507</b>	<b>55,099</b>
c4	Transfers and adjustments				(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>53,071</b>	<b>6,436</b>	<b>59,507 (c8)</b>	<b>55,099 (c6)</b>

**SECTION D**

<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	<b>(these amounts are not to be included in total receipts/payments figures)</b>			£	£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			530	420
d3	Offerings/Gifts - passed to external organisations			530	420
d4	<b>BALANCE STILL TO BE PAID</b>				
	<b>(d1+d2-d3)</b>				



# SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	120,812 (a7)	116,404 (b9)	4,408 (c7)	55,099 (c6)	59,507 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	120,812	116,404	4,408	55,099 (x)	59,507 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS			

## SECTION F

### STATEMENT OF ASSETS AND LIABILITIES

#### CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	24,614	50,861
f3		
f4	30,485	8,647
f5		
f6		
f7	55,099 (c6)	59,507 (c8)
f8	(e11)	(e12)
f9	55,099 (x)	59,507 (y)

## SECTION G

### OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1	39,846	7,313
g2	5,460,278	6,463,289
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer

*P. A. Blackett*

Date

*25/1/23*

Name and address of treasurer : Paul A Blackett

60 Station Road, New Longton, Preston PR4 4ZD

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were ~~will be~~\* presented to the meeting of the Church trustees held on *25/JAN/23*

Signature of the Chair of the meeting

*B. Pettitt*

Name of the Chair of the meeting

*Barbara Pettitt*

Date

*25/1/2023*

## Independent Examiner's Report to the Trustees of the

Preston Central Methodist Church

Charity Number 1131157

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the *central Methodist* Church for the year ended 31 August 2022 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner Hazel Clare Ovenden

Name of independent examiner HAZEL CLARE OVENDEN

Relevant professional qualification of independent examiner ICB MICB

Name of firm (where appropriate) HCO BOOKKEEPING

Address 4 ROYALTY GARDENS NEW LONGTON

Post Code PR4 4SW

Date 1/12/22

\* delete or circle as appropriate

Sep-22



### Independent Examiner's Statement

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Signature of independent examiner Hazel Clare Ovenden

Name of independent examiner HAZEL CLARE OVENDEN

Relevant professional qualification of independent examiner ICB MICB

Name of firm (where appropriate) HCO BOOKKEEPING

Address 4 ROYALTY GARDENS NEW LONGTON

Post Code PR4 4SW

Date 1/12/22

\* delete or circle as appropriate

Sep-22