

**REGISTERED CHARITY NUMBER: 1131153**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
MINISTRY AREA OF WEST CARDIFF  
UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

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# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

## **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**

**YEAR ENDED 31 DECEMBER 2022**

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### **Members of Ministry Area Council**

Reverend Canon Jan Gould, Iona Gordon, Cynthia Hill, Reverend Dr Rhys Jenkins, Jean O'Keefe, Peter Kellam, Sue Parsons, Kate Puzey, Andrew Sims, Reverend Emma Rees-Kenny, Reverend Jesse Smith, Debbie Walsh, Reverend Frances Wilson, Paul Yates

### **Co-opted Members**

Gareth Glover	Ministry Area Treasurer
Colin Rossiter	Ministry Area Property Lead
Mark Saunders	Ministry Area Safeguarding Officer
Gareth Tombleson	Ministry Area Communication Lead

### **Lay Chair**

Nathan Hall (resigned June 2022)  
Iona Gordon (became Lay Chair June 2022)

### **MAC Secretary**

Jean Gorey

### **Charity registration number**

1131153

### **Registered Office**

12 Thompson Avenue  
Cardiff  
CF5 1EY

### **Independent Examiner**

J M Roderick, BSc ACA  
WJ James & Co Limited  
Bishop House  
10 Wheat Street  
Brecon  
Powys  
LD9 7DG

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 DECEMBER 2022**

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The Charity Trustees (the Trustees) of The Parochial Church Council of the Ecclesiastical Ministry area of West Cardiff (the Trust) present their annual report together with the financial statements of the Trust for the year ended 31 December 2022

These financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011 and the Trust's Constitution.

### **OBJECTS AND ACTIVITIES**

The promotion of the whole mission of the Church, pastoral, evangelical, social and ecumenical, in the Ministry Area of West Cardiff (including Ely, Fairwater & Canton)

### **ACTIVITIES UNDERTAKEN TO FURTHER THE TRUST'S PURPOSES FOR PUBLIC BENEFIT**

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objects. All these aims are undertaken to further our objective for the public benefit.

### **REVIEW OF ACTIVITIES**

#### **Ministry Area Leader Report:**

Looking back at past reports for an Annual Vestry Meeting, I see that I often leave the 'thank you's' to the end of my report. I want to turn that around this evening as so many people have been foundational – and inspirational – and, without them, we wouldn't be on the firm footing we are today in this Ministry Area. The Diocese have recently acknowledged they had underestimated the scale of change this would make for us; they saw the task of forming the West Cardiff Ministry Area as simply absorbing The Resurrection, St. Timothy's and St. David's in Ely and Caerau and St. Peter's, Fairwater into the Canton Benefice. Each, though, of our former parishes – and Benefice – have a unique history, geography and charism; that was never going to work.

So, I want to say 'Thank you' from the bottom of my heart, to those people who, despite deep reservations in many cases, have thrown themselves into the task of making this complicated and over-large structure workable.

My first thanks must be to Nathan Hall, who joined us as Lay Chair when we were still a Transition Team and led with such indomitable good humour through the opening hurdle of formation. Then to Iona Gordon who, with her unique skill in working with community groups for the common good has led us on from June last year to this present time. Iona's great skill-mix of common sense and vision has been such a gift to the Ministry Area (MA) Council since she assumed the task of Lay Chair.



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Thanks also to Gareth Glover for taking on the role of MA Treasurer and each Church Treasurer who, again not without trepidation, embraced the training for the new accounting system and have worked with it through all teething problems. Gareth has been an excellent team leader for this group and it's a testament to him, and his colleagues, that the movement of our finances into the MA, and at the same time, to this new system appears to have been so seamless, when we realize that this must have taken great effort.

Kate and Jean, who offered to be our first MA Wardens; thank you! As with most of the MA 'posts', it has been a matter of finding out just what the job actually means; your willingness to work with this has been so helpful for us all. Thank you, also, to each Church representative. I guess you feel that this has been the same for you; what shall the MAC be doing and in what way are you involved and shaping this?

I want to express my gratitude to my clergy colleagues. With the exception of Rev. Emma, we none of us came to our churches expecting to be part of a wider team. This has felt to be a huge shift for us. We began by praying together, then meeting regularly to discuss issues of joint working. The Ministry Area Confirmation and the various ways in which we share each others' events are part of the fruit of this.

In October, the Archdeacons' called a 'Visitation' and a team of 11 of us were asked to attend. During the latter part of 2021, we worked out how to respond to this, which resulted in a 'Hopes and Dreams' day in January 2022, which will form much of our Vision for the MAC and each church within it for the coming year.

**Frances Wilson**

### **Report of the Ministry Area of West Cardiff Treasurer**

The first year of the MA has proven to be a massive learning curve for all of the individual church treasurers, as we have to set out our formal framework and got to grips with the new Church in Wales accounting software 'My Fund Accounting'. However, the treasurers are now meeting every quarter to discuss issues and find workable solutions together, our operating systems have been standardised and we now have the opportunity to see how the finances of the MA and of the individual churches are progressing at any time via the software. All churches have now set their individual budgets for 2023 on the software.

The overall financial situation of the MA in 2022 was very sound with total assets increasing from £364,487 to £374,593 (of which some £217,009 is designated or restricted); however, the situation in each church individually varies somewhat. The finances of St Catherine's, St David's, St John's and the Resurrection held up well in 2022, however St Peter's and St Luke's saw their funds decline by £10,000 and £9,000 respectively, this is unsustainable in the long run and a number of initiatives are planned for 2023 to help improve their individual financial situations. For details of the individual funds held please refer to the attached financial report.

The Central MA has now built up a working capital of £13,816 and it is anticipated that in 2023 a number of MA initiatives will be funded from this capital. So as not to build up too great a central fund, contributions from churches to the centre have been reduced in 2023.

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My thanks go out to all of the treasurers and book keepers who worked tirelessly to set up the accounting system in 2021 and have successfully completed the first year of the new MA accounts without any serious issues. The 2022 accounts are already with our new auditors to approve them.

**Gareth Glover MA Treasurer**

**St Catherine's Church, Canton**

**Clergy:** Mother Frances shared with St John's, sometimes Fr Rhys. Occasionally visiting or retired clergy.

**General attendance:** Remains low following covid. Invitations to previous attendees received mixed response. Pattern of attendance has changed, few people attend every week, and most are two or three times a month.

**Services:** Sundays, Wednesdays & Morning Prayer and evensong twice a week each. Monthly 8.00 Sunday Eucharist.

Easter Inc Good Friday. Stations were set up for an interactive look at the Holy week story, giving the families a chance to participate. Easter services were reasonably well attended.

Advent and Christmas carol services were well attended, visiting choristers boosted our choir for those events. Midnight Mass numbers were down on pre-covid figures but was well received.

**Sunday club:** Continues to run an active programme during term time, could use more leaders.

**Repairs and improvements:** Sealing and painting of the Sanctuary and vestry carried out and other areas of the walls have been sealed. The tiles on the floor have been cleaned and re-set. The proposed extra parking has not progressed but the faculty for the cornice repair was submitted before Christmas.

**Social events:** Summer Fair, Christmas Fair both very well attended, raising much needed funds for the church.

Curry Night organised by one parishioner was a great hit.

Bonfire Night— a select group of attendees enjoyed hot dogs and burgers around the huge bonfire.

Jubilee Party for the community. Fun afternoon with shared food, cake, races, a red carpet and throne available for photographs, organ recitals and church registers on display for the community.

Warm Wednesdays have been running since October, inviting people to use our heating. A small group of regulars have attended with a few visitors from time to time.

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**Wellbeing event:** Many attended and enjoyed the demonstrations and free food bags. A team came along and carried out voluntary work in the grounds. Leftover food was taken to the local hostels. Supported by Cardiff Council and DWP.

**Grounds:** Fruit and veg continue to be grown and offered in return for donations.

Eco church we are still working towards the next step.

Marquee donated from Robin Hood pub provided additional outdoor covered space for most of the year.

**Hall:** Hire is doing very well. Prices increased but still busy, being booked up months in advance. Several wedding receptions have taken place, some using our new “banqueting” chairs.

### **St Timothy’s Church, Ely with Caerau**

St Timothy’s Church celebrated their last service in February a very well attended Candlemas Liturgy with clergy and people from the wider ministry area; we were also joined by former members of the church from many parts of the country.

Members of the St Timothy’s Church family have shown great unity and purpose in the face of the close of their building, and now worship together at 9.15 am in St David’s. St Timothy’s has a large Sunday School, with 25 children regularly attending, and the Sunday School leaders have worked especially hard to adapt to the new circumstances; the Sunday school now meets in the Vicarage (after appropriate risk assessments) and this has proved to be a workable interim solution. The vast majority of the St Timothy’s congregation has transferred to St David’s, and with faith, hope and lots of patient love are adapting to life in a new building. We look forward to uniting more closely with St David’s members and growing together as one church community

We are reflecting upon whether or not to add St Timothy’s name to that of St David for our Church, but consultation about this has only just begun.

Cynthia Hill, Fr Jesse Smith

### **St David’s Church, Ely with Caerau**

In the past year St David’s has continued to slowly recover from the impact of the covid years, with the congregation beginning to stabilise, especially in the last few months; this despite the huge challenge of a loss of effective heating since November.

Some highlights were the celebration of Holy Week and the Easter triduum; services were well attended and the Easter eve vigil again had a huge Resurrection fire - we have photos! Last Pentecost, three adults and nine of our young people were confirmed with +Rowan (a larger number than usual due to covid, but still very encouraging).

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Like all churches, we are under considerable financial strain, but we plan to have a stewardship campaign later this year and our lay leaders are looking at increasing income through promoting Giving Direct, acquiring a card payment machine and more community fund-raising activities. Like other member churches in West Cardiff in recent years, we have benefitted from the solidarity and financial support of sister churches in our MA, but look forward this year to returning to the stability we enjoyed, pre-pandemic.

St David's and St Timothy's now share a single church building and we also look forward to the benefits of joining together and putting all our resources into just one space. An encouraging sign is the large number of young parents and younger adults in our church family.

Fr Jesse Smith

### **St Luke's church, Canton**

*No report received*

### **St John's church, Canton**

#### **Services:**

**Sunday 9am** (Attendance 20-40) refreshments served after the service. This service is livestreamed and reaches between 100-150 ppl digitally.

**Thurs 10am** (Attendance 10-15) 1984 service coffee, raffle and refreshments after the service popular with older ppl.

**Explore** (Sun Eve) occasional service/seasonal. Alt worship and contemplative/reflective style.

**Occasional offices** – Handful in the last year hoping to build on this in the coming year.

**Special services** – Very popular, bereavement carol service, crib service etc.

**Sunday School** Growing! 15+ attending with their families an active part of the worshipping life of the church.

#### **Popular church-run events in the last year:**

**Community Garden** – couple of fun days that worked really well but needs to re-launch this sustainably with a volunteering day in Spring.

**Cinema nights** – great turn out for some fun evenings. (Chocolat, Paddington II, Greatest Showman) *NB: Screening license in place*

**Warm Hub** – Thursdays Nov-Mar

**Lunches** – monthly Easter – Lent, weekly during Lent. All raising funds for Christian Aid. (Thanks to the team of ladies who keep this running)

**One-offs:** Jubilee Pudding Party, Canton Treasure Hunt, Community BBQs, National Events – livestreamed the Funeral of Her late Majesty with good turnout and the BBC filmed for the 6pm News. Carols at the Christmas tree,

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**Winter Wonderland:** Festive fair

### Church-affiliated groups

**Canton Mother's Union** has an active programme of events and is welcoming new members, their meetings are frequently hosted by St John's.

**Guides & Brownies** both meeting again weekly from St John's and participating in services of significance (Remembrance etc)

### Other Income generating

**Regular and one-off rentals:** Everything from parties to maths classes, variety of opportunities to grow this but may need infrastructure investment (Broadband etc for conference facilities, own PA system to increase St John's Concerts income)  
**St John's Concerts** – Vibrant and diverse arts programme of concerts/plays/recitals etc. generating good revenue from the (licensed) donation-bar. (Thanks to John W and team for their hard work)

### **St Peter's church, Fairwater**

#### Church

It was a great relief that we as a parish had, although sharing with St Luke's a permanent Priest. Rev Emma had been a breath of fresh air and had been welcomed by everyone old and young. We have changed the time of the service on a Sunday morning from 10.00 am to 9:30am. It gave Rev Emma more of a relaxed opportunity to chat to our parishioners instead of having to rush off to St Luke's. Our Young Families have also commented positively about the time, and it works for children going to play sports, especially Rugby, on a Sunday. Sadly, we have now been informed that Rev Emma will be leaving us after Easter. We wish her all the very best in her future Parish of Caerphilly. We have a thriving Sunday School which has alternate weeks in the hall and then into church and either Brick Church or Forest Church; the children absolutely love coming into church to show us their creations and accompanying us with gusto our final hymn playing musical instruments. Weekly attendance has increased steadily, and we are now back to pre-covid numbers. We have welcomed some lovely new families to our Sunday worship.

The Summer and Christmas Fayre were a success (although could have been better) especially after Covid, along with the Christmas Party and the Halloween Party. Lots of fun was had by all. We have had a barbecue and potluck nights, and quiz get togethers which have been well supported by our parishioners. This bodes us well hopefully for future events.

At the beginning of 2023 we introduced under our Social Prescribing project, St Peter's Community Lunches. Every Monday at the hall we are open from 11.30 am, where you can join us for company and a chat; lunch is served 12-1pm which consists of soup and sandwiches. There is no charge, but donations are always welcome. Our 'Warm Space' is open every Tuesday 9.30-12.30 where you can pop in for a chat, a cuppa and biscuits/toast! We have now changed this to a Knit and Natter from 10.30-12.30.

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One of our long-standing parishioner's Ann Riddick has received an award for her long service to the Credit Union run at St. Peter's.

We have an excellent Safeguarding Officer and Communications Officer who both cover their appointments on the MAC.

### **St Peter's Community Garden and Hall**

We are incredibly grateful and thankful for all the Volunteers, Mentors and people who come to the garden. They all work extremely hard, and it is very much appreciated!

The issues involving the member of staff had now been resolved and they are no longer employed on the Project.

We have recently employed two people in new roles under the Social Prescribing project.

The infrastructure of the Garden is progressing, and the tanks for the water harvesting system are now in place. Consideration has been given to moving into the production of food produce while still maintaining the ethos of the Garden as a decorative and well-being environment. Forward planning of fruit and vegetable growing was taking place following a request from Riverside Pantry that provision of produce could continue in the coming year. Stalls at the Christmas air selling houseplants and craft goods had contributed to Garden funds. Sadly, we had a bit of a disaster whereas we lost one of our hives this past summer. It was reported that the advice of a mentor was being sought, with a view to purchasing a new hive and swarm. Establishing more flowering plants throughout the Garden would benefit the bees. We are having an NGS weekend to showcase the gardens which we hope will be as successful as in the past before covid.

We are currently looking to employ a new Garden Manager.

We have an excellent Manager of the Hall in Rachel who ensures the smooth running and very much more. She is a Godsend to us.

As with all I expect the churches and the year forward is going to be challenging in regard to the current economic crisis so, let us all work together and pray that we in our own way and our churches have successes in

### **Church of the Resurrection**

Like many churches in the Ministry Area, indeed across Wales, this year has been one of an emergence from the restrictions of Covid and a resumption of more regular routines. Our congregation has been steadily growing over this period as people's confidence and routines developed and we have been seeing attendances of between 60-80 at the 10 o'clock service and 10-16 at the 8 o'clock service in recent months.

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Our Ministry continues to be led by Jan and our relatively informal style of worship continues. One development of this period of re-emergence has been encouraging social interaction at the end of the service by means of boiler, fairtrade brew kit and a volunteer rota. It's a no-frills, low-tech approach and maybe no match for the attractions of the designer coffee options around and about Culverhouse Cross roundabout. But, it works – people stay, chat, new introductions are made and it's very much embedded in our routine.

Junior Church has made its in-person return too, starting off with low numbers but steadily increasing. Children take an active in the monthly family service. This is supplemented by a monthly Pizza and a Ponder for Year 6 and above and a quarterly Crafty Church in the Church Hall for all ages. A weekly toddler group has run every Tuesday in term time and has had anything from 6-18 babies and toddlers attending with their parents.

Occasional offices have continued to be an important part of the ministry we offer to our community, and there were 74 funerals (over 60 of them in church), 37 baptisms, 6 confirmations of members of our congregation at a very joyful service for the Ministry Area hosted by our church and presided over by Bishop Rowan Williams, and, finally, 3 weddings. We are seeing wedding numbers dropping dramatically due to the cost of living crisis, but hopefully things will turn around sometime in the future.

Making Music Changing Lives continues as our keynote contribution to the local community. The young people of MMCL have had some wonderful opportunities to work alongside BBC NOW players at several workshops through the year thanks to its formal partnership with BBC NOW and RWCMD. Music in the church remains an important part of how we make our links into the community – through orchestral performances, choirs at the Christmas Tree festival, our Family Service band and of course our dedicated church choir.

One significant and sobering development to report is that we are now hosting a food bank in the church hall, and we have seen unprecedented numbers of households coming for food parcels including many from households where the adults are all working but simply cannot make ends meet in these challenging days.

This has been a relatively quiet year in terms of buildings and fabric with minor jobs only.

On the fundraising side, the lifting of restrictions has meant we have been able to return to a more usual programme of events with our Christmas and Summer fetes re-starting, and again, building connections with the local community.

Discussions began around the creation of a new website which became a reality the following year [www.theresely.org](http://www.theresely.org)

### **PCC Secretary Report from Minutes 2022**

The Ministry Area of West Cardiff held four Ministry Area Council Meetings in 2022, listed below are some of the items discussed and approved by the MA Council.

The first meeting following the Vestry Meeting was mainly setting up Co-opted members who are listed above.

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An overview was given of the proposed structure within the MA.

### **Financial**

- New Independent Examiner has been recommended W J James & Co Chartered Accountants, Brecon
- Financial updates were given at each meeting, including budgets for 2022
- Information was given to Church Councils on what payments can be authorised
- New budgeting software installed for all treasurer's

### **Policy of Employment in MA Churches**

- It was agreed by the MA that the majority of our staff would be employed as direct paid but that the option of employing people on a self employed basis would be kept as an option when it was preferred by both the employer and employee

### **Policies**

- Churches within the Ministry Area can no longer have individual policies when employing staff
- Health and Safety Policy for each Church to be adopted from the Ecclesiastical Policy
- All policies in the MA were discussed and after amendments were accepted unanimously

### **Safeguarding**

- A safeguarding group was set up by Mark Saunders
- Safeguarding training in the new Diocesan system has been ongoing

### **St Timothy's**

- A overview of what will happen over the next 18 months was given to the MAC regarding the closure of St Timothy's
- A new Project was set up to contact groups within the community, to find out what they would like from their Church in the future with a view to responding to this
- Money from the sale will be used for a shared space for the community, also a sum will be kept for the future

### **St Catherine**

- Faculty required for redecoration of the Sanctuary, Lady Chapel and Priests Vestry, this work has now been completed
- Car parking work was to be started August 2022
- A major clean up has taken place in the church

### **MA Vision/Plan**

- Feedback was given to form an idea where we can go with our Vision.
- MA Development / Vision plan was drawn up and agreed by the MAC and forwarded to the Archdeacon
- Ideas were discussed on how to take our Churches forward



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### **Eco Church**

- Some of the churches have lapsed over the COVID period.
- St Peters hold a Repair Cafe which opens on the second Saturday of every month
- St Peter's Church has been out collecting rubbish in the area

### **Social Communication**

Social Communication advisor Gareth Tombleson outlined what he would like to see happen in the future for communication in the Ministry Area

- Build onto the current Website
- Get together - WhatsApp Group
- Face book
- Twitter
- Branding consistent with the new MA

## **SAFEGUARDING REPORT**

*"IT'S EVERYONE'S RESPONSIBILITY"*

### **EXECUTIVE SUMMARY**

Since the formation of the West Cardiff Ministry Area safeguarding has been prioritised with a Lead Safeguarding Officer co-opted to the Ministry Area Council. This MAC has shown its commitment to safeguarding by driving forward the creation of an all-encompassing subgroup throughout our Ministry Area, we are determined to weave our safeguarding practices into our daily lives, it is crucial to our future progression, integral to our ministry and essential to ensure the wellbeing of children and adults at risk.

We will continue to work to raise awareness of safeguarding in our Church. To prevent abuse or harm occurring and to protect and respond well to those who have experienced abuse, in its many forms.

### **ACHIEVEMENTS**

During the last year our Ministry Area have taken an active role within the safeguarding college, a newly formed body bringing together all safeguarding leads throughout Wales. This ensures a consistent approach to all matters safeguarding. During college sessions matters discussed include:

- DBS applications
- Implementation of My Church People
- Training and support

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We have created a Safeguarding subgroup committee representing all Churches within our Ministry Area with full support from the centre. Excellent communication links have been established and we have all now met in person along with the provincial safeguarding support officer in attendance. It was very pleasing to hear during our most recent meeting that the West Cardiff MA is considered far advanced in terms of our safeguarding structure which is a testament to the members of our MAC, our Chair and the Safeguarding Champions who have all embraced the challenge of leading within their own respective Churches. Safeguarding Champions are:

Church of the Resurrection – Gill Kellam  
St Luke's – Jean Steadman  
St David's and St Timothy's – Rebecca Owen-Pursell  
St John's – Ian Davies  
St Catherine's – Ruth Davies  
St Peters – Mark Saunders

I would like to express my sincere thanks to the above persons for their continued enthusiasm, dedication, and passion regarding safeguarding within our Church and I look forward to continuing to work alongside them into the next year.

### **My Church People**

My Church People is a website that allows Ministry Area leads, safeguarding officers, champions, and other designated persons to have oversight of all aspects of safeguarding to ensure our responsibilities are met in terms of delivering efficient and effective service delivery. The website is a database of volunteers, employees, and office holders, it provides information regarding the role a person has within the Church and where they are in terms of DBS checks and their training status. My Church People is the platform used to initiate DBS checks through to storage of the outcome once complete.

It is right to highlight the roll out of My Church People as it is a fundamental change to the way the Church has managed safeguarding process. It is administered by a team of dedicated staff who are on hand to support users using the system. The benefits of the system are clear in terms of ensuring checks are initiated, reviewed, and renewed within the necessary timescales. There have however been teething problems, data pull from the DBS for those already with the necessary vetting level has been problematic meaning that many volunteers and those that hold office are currently shown as out of compliance. This is an administrative drawback and something that is being worked on. Training in terms of how to use the database has been sporadic with users predominantly learning as they use the database. Overall, this system will have clear benefits for the future ensuring that those who hold relevant positions are appropriately vetted and trained.

### **SAFEGUARDING CONCERNS**

The MAC meetings will continue to be the forum where safeguarding concerns will be shared if relevant. Should matters arising require urgent attention an extraordinary meeting will be called, and a confidential report provided to the members of the MAC.

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### RECOMMENDATIONS

- Continue to ensure safeguarding is a key priority for our Ministry Area.
- Continue to hold regular safeguarding subgroup meetings with invitation to the provincial safeguarding officers and their team.
- Continue to attend College of Safeguarding officers meetings to share and learn best practice.
- Lead with the roll out of safeguarding training to all those within the Church relevant to their role.
- Continue to use the MAC meetings as the forum to share any reported safeguarding concerns using extraordinary meetings if necessary.
- Continue to ensure DBS checks are submitted, reviewed, and renewed where necessary to ensure all persons are suitably vetted.
- The safeguarding lead to make themselves visible to all Churches within the MA so that members of our respective congregations are aware of their role along with their safeguarding champion.
- Continue to use My Church People as effectively as possible improving our skills in this area.

### CONCLUSION

I am extremely pleased with the manner within which our Ministry Area has embraced the safeguarding challenges that we face within society. We have established a strong team to lead within our Churches which I hope provides the members of the MAC reassurance in terms of our processes in place to not only identify and respond to safeguarding matters but work to prevent it ever occurring.

Respectfully  
Mark Saunders  
Safeguarding Lead  
West Cardiff Ministry Area

*"You may live in the world as it is, but you can still work to create the world as it should be"*

*Barack Obama*

### Social Communication

I joined towards the end of 2022 but since joining I have looked to build on what is currently in place by carrying out some market research (albeit only St Peters) on what the congregation would like to see in terms of updates and how I can improve communications. I drafted a plan together and have, in 2022, met with MAC East Reverend James who has shared many things that they are doing which we are not doing. From here I got some quotes on website builds and put together some logos. Also put plans together on my focus areas and I started sharing events. There is a Facebook and Twitter page set up but I need to clean up and share the links to the Congregation now that I am part of all Whatsapp groups.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF

## TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

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### Ministry Area Church Property

St Catherine's – Sanctuary, Lady Chapel and vestry walls painted following damp walls damage from previous years.

Tiled flooring professionally cleaned and loose tiles fixed

St John's – no major work but some maintenance on the church boiler.

St Luke's – no work undertaken

St David's – no work undertaken but boiler broke down in November and no repair made or replacement.

St Peter's – no details supplied of any works carried out

Church of the Resurrection – no details supplied of any work carried out

No building visits necessary by MA lead in the first year of the MA but there are building plans with various churches for 2023 which will be visited.

### *St Timothy's*

St Timothy's Church building was closed for worship on the 2<sup>nd</sup> February 2023. We completed a full inventory report for the church, as well as those necessary for heritage and safety with help from officers from the diocese and RB. The faculty application for closure and disposal of fabric has been sent to the Diocesan Advisory Committee and we expect that process to be completed by the end of the month. The housing association Cadwyn will take formal ownership of the property on the 1<sup>st</sup> of April 2023.

Over the course of this month members of the congregation have been working hard to dispose of moveable property within the church. A lot of the worship resources – vestments, liturgical books, icons etc will come to St David's Church; we are hoping to pass on and/or sell the things we cannot house in St David's. A great challenge for us at the moment is to find temporary storage for the things that we want to keep for use in a refurbished St David's Church.

### *St David's*

St David's Church building has weathered a hard year. The major event was the loss of our gas boiler in late November 2022, when it was condemned as unsafe and irreparable. Since that time, we have relied, in these winter months, on small, domestic warm-air blowers. We have just received quotes for a new heating system from Christopher Dunphy, a specialist Church Heating firm, and are looking forward to having a new, more efficient and green system installed later this year.

# **THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 DECEMBER 2022**

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A wholesale review of the St David's building is underway, and we are working with an architect and the diocese to see how we can invest the money we'll receive from the sale of St Timothy's Church building into St David's so as to refurbish and future-proof it for its current Christian family, wider community and future generations.

Our architect, Michael Plageman, is currently completing work on the quinquennial inspection for St David's and we should have that report in the near future.

### **GOING CONCERN**

Taking account of the Charity's assets, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

### **RESERVES POLICY**

The Trustees have established a level of freely available reserves which excludes restricted reserves and tangible assets sufficient to meet six months' worth of expenditure currently approximately £211,000. At the year end the cash reserves, including investments was £150,960. Trustees are working to ensure sufficient reserves are maintained.

### **INVESTMENT POLICY AND PERFORMANCE**

The Trustees have wide powers of investment and they have reviewed the Charity's investment strategy and performance in order to reduce the exposure and risk of Trust funds whilst retaining income generating capability. The performance of the investment portfolio is set out in Note 13 to the accounts.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT CONSTITUTION**

The Charity is a previously excepted charity, and its governing document is its Constitution dated 20 January 2015, which has been further amended 1 January 2021.

### **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The trustees are re-elected at the Annual General Meeting each year which must be held before 30<sup>th</sup> April. All licensed clergy in the MA are trustees. The Lay chair, two MA wardens and one representative from each church in the MA are voted in each year as trustees. Other members in specific roles are co-opted onto the MA council ie Secretary, Treasurer, Property Lead, Safeguarding officer and Communication lead and are trustees also.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF

## TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

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### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the Trustee Board on 16 April 2023 and signed on their behalf  
by

  
Chair of Trustees



# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF

## INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2022

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### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF (‘the Charity’)

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2022 which are set out on pages 18 to 32.

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of chartered accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J M Roderick BSc ACA  
WJ James & Co.  
Chartered Accountant  
Bishop House  
10 Wheat Street  
Brecon  
Powys  
LD3 7DG

16-04-2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

		<b>Unrestricted Funds 2022</b>	<b>Restricted Funds 2022</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021 Restated</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOME FROM:</b>					
Donations and legacies	<b>2</b>	212,514	32,368	244,882	232,884
Charitable activities	<b>3</b>	21,515	210	21,725	16,344
Other trading activities	<b>4</b>	144,675	5	144,680	64,765
Investments	<b>5</b>	942	-	942	4,849
Other income	<b>6</b>	31,472	-	31,472	68,076
<b>TOTAL INCOME</b>		<b>411,119</b>	<b>32,583</b>	<b>443,702</b>	<b>386,918</b>
<b>EXPENDITURE ON:</b>					
Raising funds		3,839	-	3,839	1,668
Charitable activities	<b>7</b>	374,221	45,018	419,239	362,550
<b>TOTAL EXPENDITURE</b>		<b>378,060</b>	<b>45,018</b>	<b>423,078</b>	<b>364,218</b>
Net Gains/(losses) on investments		-	(10,519)	(10,519)	5,749
<b>NET INCOME/(EXPENDITURE)</b>		<b>33,059</b>	<b>(22,954)</b>	<b>10,105</b>	<b>28,449</b>
Transfers between funds	<b>16</b>	(106,683)	106,683	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(73,624)</b>	<b>83,729</b>	<b>10,105</b>	<b>28,449</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		231,207	133,280	364,487	336,038
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>157,583</b>	<b>217,009</b>	<b>374,592</b>	<b>364,487</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All of the activities of the charity are classed as continuing

**The comparative funds are detailed in note 12**  
**The notes on pages 20 to 32 form part of these financial statements**



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**BALANCE SHEET**

**AS AT 31 DECEMBER 2022**

		<b>2022</b>	<b>2021</b>
	<b>Note</b>	<b>£</b>	<b>Restated £</b>
<b>FIXED ASSETS</b>			
Investments	13	71,299	81,818
		<u>71,299</u>	<u>81,818</u>
<b>CURRENT ASSETS</b>			
Debtors	14	7,704	-
Cash at bank and in hand		<u>296,669</u>	<u>282,669</u>
		304,373	282,669
Creditors : Amounts falling due within one year	15	<u>(1,080)</u>	<u>-</u>
<b>NET CURRENT ASSETS</b>		<u>303,293</u>	<u>282,669</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		374,592	364,487
<b>TOTAL NET ASSETS</b>		<u>374,592</u>	<u>364,487</u>
<b>CHARITY FUNDS</b>			
<b>Unrestricted funds</b>			
General funds	16	157,583	231,207
<b>Restricted funds</b>	16	217,009	133,280
		<u>374,592</u>	<u>364,487</u>

These financial statements were approved by the trustees and authorised for issue by the trustees on ... 16 April  
2022 and are signed on its behalf by:

Liamy Gordon

Trustee

[Signature]

Trustee

The notes on pages 20 to 32 form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1 ACCOUNTING POLICIES**

**Statement of compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Basis of preparation**

The Ministry Area of West Cardiff meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

**Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

**Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

**Incoming resources**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Donated services or facilities, which comprise of donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Gift Aid relief on eligible donations is recognised on an accruals basis at the same point as the original donor

Investment income is recognised at the time of being received.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1 ACCOUNTING POLICIES (CONTINUED)**

**Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

**Raising funds**

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

**Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

**Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**Tangible fixed assets**

Individual fixed assets costing £1,000 or more are initially recorded at cost

**Trade debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Trade creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1 ACCOUNTING POLICIES (*CONTINUED*)**

**Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a

**Financial  
instruments**

***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**2 INCOME FROM DONATIONS AND LEGACIES**

	<b>Unrestricted Funds 2022</b>	<b>Restricted Funds 2022</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021 Restated</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Planned giving (direct debit & SO)	107,838	1,105	108,943	101,933
Loose Collections	15,553	125	15,678	27,084
Donations	36,799	-	36,799	14,543
For Mission	3,672	410	4,082	1,464
Tax Reclaimed - Gift Aid	30,829	-	30,829	24,689
Legacies	-	-	-	5,104
Grants	17,823	30,728	48,551	58,067
	<b>212,514</b>	<b>32,368</b>	<b>244,882</b>	<b>232,884</b>
Total 2021	<b>195,018</b>	<b>37,866</b>	<b>232,884</b>	

During the year grants were received from the following:

	<b>Unrestricted Funds 2022</b>	<b>Restricted Funds 2022</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021 Restated</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
National Lottery Community Fund	-	30,228	30,228	31,863
The Gibson Trust	5,000	-	5,000	-
Llandaff DBF	11,915	-	11,915	-
Other Small grants	908	500	1,408	26,204
	<b>17,823</b>	<b>30,728</b>	<b>48,551</b>	<b>58,067</b>

**3 INCOME FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds 2022</b>	<b>Restricted Funds 2022</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021 Restated</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fees	21,515	210	21,725	16,344
	<b>21,515</b>	<b>210</b>	<b>21,725</b>	<b>16,344</b>
Total 2021	<b>16,186</b>	<b>158</b>	<b>16,344</b>	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**4 OTHER TRADING ACTIVITIES**

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021 Restated
	£	£	£	£
Fundraising	37,742	-	37,742	17,704
Hall Rental Income	104,355	-	104,355	47,061
Sundry	2,578	5	2,583	-
	<u>144,675</u>	<u>5</u>	<u>144,680</u>	<u>64,765</u>
Total 2021	<u>64,765</u>	<u>-</u>	<u>64,765</u>	

**5 INVESTMENT INCOME**

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021 Restated
	£	£	£	£
Investment income	942	-	942	4,849
	<u>942</u>	<u>-</u>	<u>942</u>	<u>4,849</u>
TOTAL 2020	<u>4,849</u>	<u>-</u>	<u>4,849</u>	

**6 OTHER INCOME**

	Unrestricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021 Restated
	£	£	£	£
Rebates (esp. Parish Share)	26,112	-	26,112	29,920
Other income	5,360	-	5,360	38,156
	<u>31,472</u>	<u>-</u>	<u>31,472</u>	<u>68,076</u>
TOTAL 2021	<u>52,570</u>	<u>15,506</u>	<u>68,076</u>	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**7 ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	<b>Wages &amp; Salaries 2022</b>	<b>Activities Undertaken Directly 2022</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021 Restated</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Charitable activities	46,698	372,541	419,239	362,550
	46,698	372,541	419,239	362,550
<b>TOTAL 2021</b>	43,446	319,104	362,550	

**Analysis of direct costs**

	<b>Total Funds 2022</b>	<b>Total Funds 2021 Restated</b>
	<b>£</b>	<b>£</b>
Parish share	194,763	200,106
Parochial expenses of clerics	9,206	8,076
Maintenance of services	15,133	14,502
General parish expenses	64,524	32,263
Maintenance of churches	124,167	44,091
Maintenance of other property	2,582	59,209
Mission and grant parish	1,122	646
Mission and grant home/world	7,742	3,657
	419,239	362,550

**8 INDEPENDENT EXAMINER'S REMUNERATION**

	<b>2022</b>	<b>2021 Restated</b>
	<b>£</b>	<b>£</b>
Fees payable to the Trust's independent examiner in respect of: Independent Examination	1,080	-

**9 STAFF COSTS**

	<b>2022</b>	<b>2021 Restated</b>
	<b>£</b>	<b>£</b>
Wages and salaries	45,596	42,275
Social Security costs	703	550
Contribution to defined contribution pension schemes	399	621
	46,698	43,446

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**9 STAFF COSTS (CONTINUED)**

The average number of persons employed by the Trust based on full time equivalents during the year was as follows:

	<b>2022</b>	<b>2021</b>
	<b>No</b>	<b>No</b>
Employees	6	6

No employee received remuneration amounting to more than £60,000 in either year.

**10 TRUSTEES' REMUNERATION AND EXPENSES**

During the year, no trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 December 2022, expenses totalling £Nil were reimbursed or paid directly to Trustees (2021 - £Nil to trustees).

**11 TAXATION**

The charity is exempt from corporation tax on its charitable activities.

**12 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITY FIGURES**

	<b>Unrestricted Funds 2021 £</b>	<b>Restricted Funds 2021 £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
<b>INCOME FROM:</b>				
Donations and legacies	195,018	37,866	232,884	94,395
Charitable activities	16,186	158	16,344	-
Other trading activities	64,765	-	64,765	38,679
Investments	4,849	-	4,849	658
Other income	52,570	15,506	68,076	35,668
<b>TOTAL INCOME</b>	<b>333,388</b>	<b>53,530</b>	<b>386,918</b>	<b>169,400</b>
<b>EXPENDITURE ON:</b>				
Raising funds	1,668	-	1,668	-
Charitable activities	318,322	44,228	362,550	154,862
<b>TOTAL EXPENDITURE</b>	<b>319,990</b>	<b>44,228</b>	<b>364,218</b>	<b>154,862</b>
Net Gains/(losses) on investments	-	5,749	5,749	-
<b>NET INCOME/(EXPENDITURE)</b>	<b>13,398</b>	<b>15,051</b>	<b>28,449</b>	<b>14,538</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	217,809	118,229	336,038	321,500
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>231,207</b>	<b>133,280</b>	<b>364,487</b>	<b>336,038</b>



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**13 INVESTMENTS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>Restated £</b>
<b>Market Value @ 31 December 2021</b>	81,818	76,069
Additions/(Disposals)	-	-
Unrealised Gains/(losses)	(10,519)	5,749
<b>Market Value @ 31 December 2022</b>	<b>71,299</b>	<b>81,818</b>

**14 DEBTORS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>DUE WITH ONE YEAR</b>		
Prepayments and accrued income	7,704	-
	<b>7,704</b>	<b>-</b>

**15 CREDITORS: AMOUNTS FALLING DUE WITH ONE YEAR**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	1,080	-
	<b>1,080</b>	<b>-</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**16 MOVEMENT IN FUNDS**

**MOVEMENT IN FUNDS - CURRENT YEAR**

	Balance at 1 January 2022 £	Incoming resources £	Outgoing resources £	Transfers in/Out £	Gains/ (Losses) £	Balance at 31 December 2022 £
<b>Restricted funds</b>						
<b>St Johns</b>						
Funeral Hardship Fund	290	-	-	-	-	290
Vestments	270	-	-	-	-	270
<b>St Catherines</b>						
J Senior Legacy	5,004	-	-	-	-	5,004
Choir	298	-	-	-	-	298
Boiler Fund	-	-	-	10,000	-	10,000
Church Fabric	-	-	(10,519)	75,618	-	65,099
Mission Fund	-	410	(300)	-	-	110
Organ Fund	-	185	-	14,056	-	14,241
<b>St Peters</b>						
Other restricted funds	-	130	-	-	-	130
Burial Ground Repairs	2,079	20	-	-	-	2,099
Friends of St Peters Church	4,622	-	-	-	-	4,622
Stained Glass Window Fund	5,325	-	-	-	-	5,325
Discretionary fund	995	-	-	-	-	995
Youth Work & Sunday School	351	-	-	-	-	351
Social Prescribing Project	32,228	30,228	(33,699)	(200)	-	28,557
Social Fabric & Gardens	-	500	(500)	-	-	-
<b>St David's</b>						
Church Appeal Fund	-	1,110	-	7,209	-	8,319
<b>The Resurrection</b>						
Church Fabric	81,818	-	-	-	(10,519)	71,299
	133,280	32,583	(45,018)	106,683	(10,519)	217,009
<b>Unrestricted funds</b>						
General funds	125,179	411,119	(378,060)	(655)	-	157,583
St David's Appeal Fund	6,354	-	-	(6,354)	-	-
St Catherine's Boiler	10,000	-	-	(10,000)	-	-
St Catherine's Organ	14,056	-	-	(14,056)	-	-
St John's Miscellaneous	75,618	-	-	(75,618)	-	-
	231,207	411,119	(378,060)	(106,683)	-	157,583
<b>Total funds</b>	364,487	443,702	(423,078)	-	(10,519)	374,592

The transfers from designated funds totalling £106,028 (St David's Appeal Fund, St Catherines Boiler, St Catherine's Organ and St John's Miscellaneous) to relevant restricted funds is to correctly reflect the nature of these funds and the specific restriction related to a church Location.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST  
CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**16 MOVEMENT IN FUNDS (CONTINUED)**

The Transfer of £200 from Hall and Grounds Project into general funds and £855 from general funds into Church Appeal funds represent adjustments made to ensure carried forward balance are correct.

**MOVEMENT IN FUNDS - PRIOR YEAR**

	Balance at 1 January 2020 £	Incoming resources £	Outgoing resources £	Transfers in/Out £	Gains/ (Losses) £	Balance at 31 December 2021 £
<b>Restricted funds</b>						
<b>St Johns</b>						
Funeral Hardship Fund	-	290	-	-	-	290
Christian Aid	119	-	(119)	-	-	-
Vestments	270	-	-	-	-	270
<b>St Catherines</b>						
J Senior Legacy	-	5,004	-	-	-	5,004
Choir	298	-	-	-	-	298
<b>St Peters</b>						
Burial Ground Repairs	2,079	-	-	-	-	2,079
Friends of St Peters Church	4,622	-	-	-	-	4,622
Stained Glass Window Fund	5,325	-	-	-	-	5,325
Discretionary fund	284	867	(156)	-	-	995
Youth Work & Sunday School	351	-	-	-	-	351
Social Prescribing Project	28,812	47,369	(43,953)	-	-	32,228
<b>The Resurrection</b>						
Church Fabric	76,069	-	-	-	5,749	81,818
	<b>118,229</b>	<b>53,530</b>	<b>(44,228)</b>	<b>-</b>	<b>5,749</b>	<b>133,280</b>
<b>Unrestricted funds</b>						
General funds	111,984	333,186	(319,991)	-	-	125,179
<b>Designated funds</b>						
St David's Appeal Fund	6,354	-	-	-	-	6,354
St Catherine's Boiler	10,000	-	-	-	-	10,000
St Catherine's Organ	13,853	203	-	-	-	14,056
St John's Miscellaneous	75,618	-	-	-	-	75,618
	<b>217,809</b>	<b>333,389</b>	<b>(319,991)</b>	<b>-</b>	<b>-</b>	<b>231,207</b>
<b>Total funds</b>	<b>336,038</b>	<b>386,919</b>	<b>(364,219)</b>	<b>-</b>	<b>5,749</b>	<b>364,487</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**16 MOVEMENT IN FUNDS (CONTINUED)**

***St Johns***

Funeral Hardship Fund - this represents donations received

Vestments - this represent donations received

***St Catherines***

**J Senior Legacy** - This represent a legacy received to be used by St Catherine's Church

**Choir** - This represents donations received from parishioners to be used on or for the choir.

**Boiler Fund** - This represents donations received from parishioners to be used in relation to costs associated with the Church Boiler.

**Church Fabric** - This represents donations which have been given to church for ongoing fabric costs of St Catherines.

**Mission Fund** - This represents donations given to the church which are to be given to specific ongoing

**Organ Fund** - This represents donations received from parishioners to be used in relation to costs associated with the Church Organ.

***St Peters***

Other restricted funds

**Burial Ground Repairs** - This represents donations received from parishioners to be used on specific repairs to burial grounds

**Friends of St Peters Church** - This represents collections from the congregation to be spent in relation to Friends of St Peters Church

**Stained Glass Window Fund** - This represents collection made from the congregation to be spent on the Stained Glass windows of church

**Discretionary fund** - This represents collections made by parishioners to be spent at the Discretion of St Peters Church

**Youth Work & Sunday School** - This represents collections and donations received to be used for youth work.

**Social Prescribing Project** - This project represents funding received from the lottery

**Social Farm & Gardens** - This represent collections and donations received to be spent on the Gardens and specifically creation of a quiet garden

***St David's***

**Church Appeal Fund** - This represents donations and collections received to be spent in relation to St David's

***The Resurrection***

**Church Fabric** - This represents investments which have been donated to church for ongoing fabric costs of The Resurrection.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**17 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	<b>Unrestricted Funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total Funds 2022 £</b>
Fixed asset investments	71,299	-	71,299
Current assets	87,364	217,009	304,373
Creditors due with one year	(1,080)	-	(1,080)
<b>TOTAL</b>	<b>157,583</b>	<b>217,009</b>	<b>374,592</b>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<b>Unrestricted Funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total Funds 2021 £</b>
Fixed asset investments	81,818	-	81,818
Current assets	149,389	133,280	282,669
Creditors due with one year	-	-	-
<b>TOTAL</b>	<b>231,207</b>	<b>133,280</b>	<b>364,487</b>

**18 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**19 PRIOR YEAR ADJUSTMENTS**

At the start of year following guidance from the Church of Wales the decision was made to form the West Cardiff Ministry Area, which was seen as simply absorbing The Resurrection, St Timothy's, St David's in Ely and Caerau and St Peter's, Fairwater into the Canton Benefice. However each have a unique history, geography meaning this was going to be difficult to deliver. The current years accounts reflect the combined activities of each who still operate their own activities. It was however decided by the trustees that the prior year comparatives should also be restated to show this change as this then correctly reflects the activities and operation of the charity.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL MINISTRY AREA OF WEST CARDIFF**  
**DETAILED MANAGEMENT INFORMATION**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	St Catherine, Canton	St David & St Timothy	St John Evangelist, Canton	St Luke, Canton	St Peter, Fairwater	St Peters Community Hall and Garden	The Resurrection, Ely	West Cardiff - Central	Total 2022	Total 2021 Restated
	£	£	£	£	£	£	£	£	£	£
<b>Income and endowments from:</b>										
<i>Donations and legacies</i>										
Planned giving	18,435	22,465	19,441	11,611	20,334	-	16,657	-	108,943	101,933
Loose collections	2,338	3,146	1,732	3,139	2,830	-	2,492	1	15,678	27,084
Donations	6,075	13,197	90	3,000	3,002	213	11,222	-	36,799	14,543
For mission	410	40	55	-	426	-	3,151	-	4,082	1,484
Tax refunds - gift aid	3,076	6,365	3,321	2,539	5,801	-	3,687	-	24,789	24,689
Tax refunds - GASDS	2,699	-	-	-	706	-	2,636	-	6,041	-
Legacies	-	-	-	-	-	-	-	-	-	5,104
Grants	6,001	-	-	150	1,500	30,986	5,000	4,914	48,551	58,067
<i>Income from charitable activities</i>	1,180	5,320	2,230	270	240	-	12,485	-	21,725	16,344
<i>Other trading activities</i>										
Fundraising	6,043	4,054	6,277	-	6,105	2,057	13,206	-	37,742	17,704
Hall rental income	22,473	920	15,130	30,438	-	25,063	10,331	-	104,355	47,061
Sundry	425	566	-	755	783	-	-	54	2,583	-
Investments	-	-	58	-	31	-	853	-	942	4,849
Other income	-	-	-	4,300	-	1,060	-	26,112	31,472	68,076
<b>Total Income</b>	<b>69,155</b>	<b>56,073</b>	<b>48,334</b>	<b>56,202</b>	<b>41,757</b>	<b>59,379</b>	<b>81,720</b>	<b>31,081</b>	<b>443,702</b>	<b>386,918</b>
<b>Expenditure on:</b>										
<i>Raising funds</i>										
Expenditure on charitable activities	352	102	1,051	-	174	-	2,160	-	3,839	1,668
Parish share	28,316	35,352	28,316	28,316	36,024	-	38,439	-	194,763	200,106
Parochial expenses of clerics	195	824	185	80	825	-	329	6,768	9,206	8,076
Maintenance of services	2,244	1,046	1,887	1,798	1,366	-	6,438	353	15,133	14,502
General parish expenses	628	682	921	7,486	1,309	39,745	2,764	10,980	64,524	32,263
Maintenance of churches	31,398	8,742	10,318	27,051	5,650	24,045	16,929	34	124,167	44,091
Maintenance of other property	802	-	20	770	204	-	786	-	2,582	59,209
Mission and grant parish	133	266	-	-	130	-	383	210	1,122	646
Mission and grant home/world	1,960	-	-	-	2,930	-	2,852	-	7,742	3,657
<b>Total expenditure</b>	<b>66,028</b>	<b>47,013</b>	<b>42,698</b>	<b>65,511</b>	<b>48,612</b>	<b>63,790</b>	<b>71,090</b>	<b>18,345</b>	<b>423,078</b>	<b>364,218</b>
Net Gains/(losses) on investments	-	-	-	-	-	-	(10,519)	-	(10,519)	5,749
<b>Net income/(expenditure) resources before transfers</b>	<b>3,127</b>	<b>9,060</b>	<b>5,637</b>	<b>(9,309)</b>	<b>(6,855)</b>	<b>(4,411)</b>	<b>121</b>	<b>12,736</b>	<b>10,105</b>	<b>28,449</b>
Transfers between funds	-	-	-	-	-	-	-	-	-	-
<b>Net movement in funds</b>	<b>3,127</b>	<b>9,060</b>	<b>5,637</b>	<b>(9,309)</b>	<b>(6,855)</b>	<b>(4,411)</b>	<b>121</b>	<b>12,736</b>	<b>10,105</b>	<b>28,449</b>
<b>Reconciliation of funds</b>										
Total funds brought forward	52,329	10,744	78,235	32,913	46,707	32,227	111,331	1	364,487	336,038
Total funds carried forward	<b>55,456</b>	<b>19,804</b>	<b>83,872</b>	<b>23,604</b>	<b>39,852</b>	<b>27,816</b>	<b>111,452</b>	<b>12,737</b>	<b>374,592</b>	<b>364,487</b>