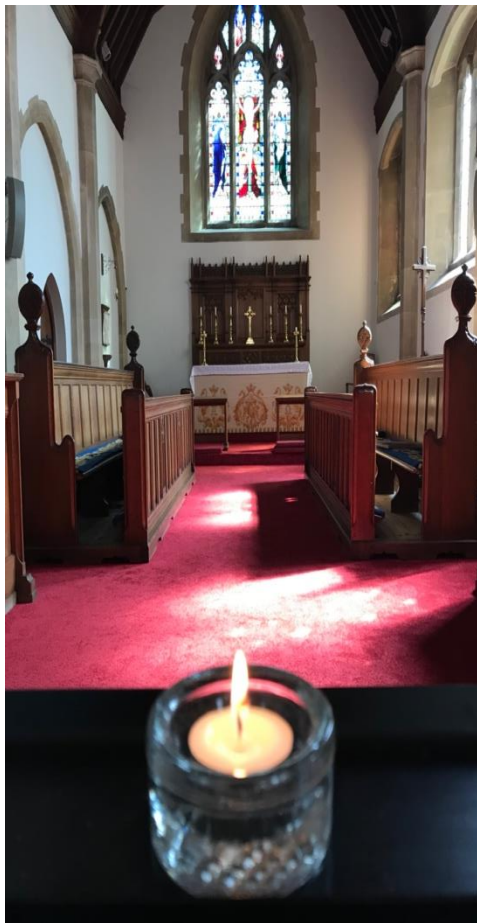




THE PARISH OF  
CHANDLER'S FORD

## Annual Report and Accounts of the Parochial Church Council



*St Boniface*



*St Martin in the Wood*

for the year ending 31 December 2022



THE PARISH OF  
CHANDLER'S FORD

## Annual Report and Accounts of the Parochial Church Council for the year ending 31 December 2022

	Page
1. Letter from the Churchwardens	2
2. Our values	3
4. Ministry team	3
5. Achievements, performance and overview of the PCC	5
5.1 Youth and children's work	10
5.2 Worship and spiritual growth	13
5.3 Mission	14
5.4 Church centres	18
5.5 Administration and communication	20
5.6 Ministry with older people	20
5.7 Regular social events	22
5.8 Churchwardens' report	22
6. Review of financial activities and affairs	28
Appendix 1: Administrative information	39
Appendix 2: Structure, governance and management	40
Appendix 3: Charitable objectives and risk management	41

## 1. Letter from the Churchwardens



The Churchwardens write:

As we look back over the year it has presented many challenges and also opportunities, examples of which are set out in this annual report.

We would like to thank everyone who has contributed and Gill Skates who has ably coordinated it.

This is the 'slot' for the Vicar's letter. However, as Rev'd Dr Ian Bird moved to take up his new post as Team Rector in Swanage and Studland in September 2022 we assumed responsibility for the parish during the Vacancy. We were so grateful to Ian and Judith for their ministry, mission and pastoral gifts. We were certainly blessed to have them for 16 years.

The church family has been very supportive to us during the Vacancy, both in practical ways and with prayer, and we are very grateful for this.

As we move through the process of appointing a new Vicar, this annual report is a good indication of who and where we are as a parish and we ask for your prayers as we move forward in hope.

*"For I know the plans I have for you," declares the Lord, "plans to prosper you and not harm you, plans to give you hope and a future."*  
Jeremiah 29:11

With our blessings

Una and Lynne

## 2. Our Values

Our parish vision and values were last reviewed in 2019 and need to be revisited. However, they remain relevant.

**Jesus said the first commandment is 'Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength. The second is this: Love your neighbour as yourself.' (Mark 12:30-31)**

Therefore, as a parish we aim to:

### **Love God**

- Know and worship God.
- Be Christ-centred in all we do, growing in faith and rooted in God's Word.
- Seek God's will for our lives, guided by the Holy Spirit.
- Be committed to prayer, individually and corporately.

### **Love One Another**

- Be a vibrant all-age church family, characterised by creativity, thankfulness and joy.
- As a family, seek unity and honour diversity in worship.
- Be a community characterised by forgiveness, healing, restoration, acceptance, care and love.
- Offer generous hospitality, welcome & friendship to all.

### **Love Chandler's Ford and Beyond**

- Encourage, enable and equip people for service and mission.
- Share the Good News of Jesus with those we meet, both by our actions and words.
- Be agents of social transformation, making a difference by joining in the building of God's Kingdom in Chandler's Ford and beyond.

## 3. Ministry Team

*'The Lord will watch over your coming and going both now and for evermore'* (Psalm 121:8)

After a rich and fruitful ministry in Chandler's Ford for more than 16 years, as Curate and Vicar, Rev'd Ian Bird left in September 2022 to take up a new post as Team Rector in Swanage and Studland. The whole church gathered for an afternoon of tea and praise to thank Ian and Judith for their ministry and friendship and to wish them well for their future. Judith's strong ministries among older persons and communication, including the weekly e-

news, was celebrated alongside Ian's oversight of the parish. We have been blessed and are sad at their leaving.

We have been so blessed to have Hayley's ministry particularly during the Vacancy. She has taken on additional duties including our service planning, which is a huge task without an incumbent and in many other ways has been a supportive presence and sounding board for us.

As God looks over the going out, God also watches over our coming in. Just a week after Ian left, our year-long vacancy of a youth minister was filled with the arrival of Ewen Greenlees. Joining our Youth and Children's Team Ewen's full time position makes possible our priority to share the gospel with secondary age young people and to continue to teach and inspire young people in the church family. Ewen joins Debbie Pearce, our Children's and Schools Minister, who we thank for her oversight of the Children's and Youth Ministry during the previous year. Debbie and Ewen, together with a huge team of volunteers, are able to run a rich programme of worship, fun activities, and community engagement, especially through the schools ministry. Debbie and Ewen's enthusiasm, wisdom and energy are a constant inspiration to the Leadership Team. Twenty-five percent of Ewen's contract is to be co-leader of the informal service and Ewen has taken the role during the Vacancy of leading a team to set the teaching vision for the 4pm Service.



In July we celebrated Rev'd Penny Thatcher being ordained priest at Winchester Cathedral. Supervised in the parish by Rev'd Hayley Richens after Ian's departure, her curacy continues to be shared with Caraway, where she is supervised by Rev'd Dr Erica Roberts. Penny's growth in the gifts of ministerial leadership are a testament to both her calling and the commitment of the whole parish in supporting curates in training. Until September the clergy met on Thursdays at St Boniface for Morning Prayer and fortnightly with the Leadership Team for planning of ministry in the parish. In the Vacancy Penny and Hayley continue to meet weekly for prayer, meet the wardens fortnightly, and the whole team gather for prayer and planning once a month.



The parish is blessed through the ministry of Rev'd Canon Peter Doores, Rev'd Andrew Williamson, and Rev'd Christine Divall who preach and preside at Holy Eucharist. Their support has been spiritually and practically invaluable to Hayley and Penny, especially during the Vacancy, and they are thanked for their encouragement and care. The parish are also grateful to Rob Hayter our Licensed Lay Minister (LLM), who was given Permission to Officiate (PTO) by the Bishop on celebrating his big birthday in December. His continuing to lead Evensong and preach at services with great joy and enthusiasm inspires us all. During the Vacancy Rob has stepped up with further tasks behind the scenes and is a great help and encourager to our youth programme. During the Vacancy worship leaders of the informal service have come forward to extend their ministry. Special thanks to Mel and Jon Westmacott, Stuart Divall, and Steph Forward for leading services as well as Steph and Arpana Mukha for teaching alongside the ministry leadership team.

Una Barter and Lynne Mursell, our dedicated and hard working wardens, continue to ensure the safe and efficient running of the parish taking on the responsibility of an incumbent during the Vacancy. Supported by deputy and assistant wardens, Lynne and Una's commitment, knowledge and skill has ensured the many varied services run safely and smoothly.

2022 saw the return of distributing home communion and visiting local care homes. Lay pastors continue to contact those bereaved by phone. All those who are involved in pastoral ministry in the parish are sensitive and diligent in caring for our community as seen throughout this report. Thank you!

Nothing in parish would be possible without the efficient and cheerful support of our administrator, Suzie Pavitt, and vicar's PA Gill Skates. Together with a band of volunteers the church office has been fully open throughout 2022, keeping parish life on track.

The rest of this annual report details a wealth of ministry and mission in the parish and the Ministry Team are grateful for each and every person who serves God in this place.

## **4. Achievements, Performance and Overview of the Parochial Church Council**

### **Achievements and Performance**

The number of people on the electoral roll at the APCM was recorded as 313. The parish completes and returns an annual return form for the diocese, as part of the process of compiling national church statistics.

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Baptisms	52	8	18	31
Number of couples married in church	8	1	1	5
Funeral services in church	19	12	17	20
Funerals at crematorium	6	29	12	3
Easter Day communicants	356	0	61	116
Easter Day worshippers	464	0*	67	122
Communicants on Christmas Eve/Day	313	113	126	192
Worshippers on Christmas Eve/Day	863	121	171	252

\*There was no attendance at church in person on Easter Day 2020 following the lockdown in place from March 2020 in response to the Covid pandemic.

The statistics above are based on services where people attended in person. We continued to have a livestream service every Sunday with an average of 27 people viewing live online and an average of 260 viewing at a later time.

The average number of adults attending Sunday services was 166 and 30 adults attending midweek Communion.

## **Safeguarding**

There are currently 56 people with a DBS clearance certificate.

The PCC has eight Safeguarding policies.

List of policies:

- Child Protection
- Safeguarding Adults
- Domestic Abuse
- Drug and Alcohol
- Lone Working
- Policy for Transporting Children and Young People
- Policy Statement on the Recruitment of Ex-Offenders
- Parish Policy on the Management of Those who Pose a Risk

We also have an A5 booklet, "Guidelines for visiting people at Home or in Care/Nursing Homes".

The policies are available on the parish website.

The National Safeguarding team has created a range of Safeguarding Learning Pathways for people with roles within the church to complete. 64 people have completed the Basic Awareness Course and 35 people have completed the Safeguarding Foundations Course. This year we signed up to the Parish Safeguarding Dashboard – Diocese of Winchester. This online tool helps the Safeguarding Officer and the PCC keep track of Safeguarding within the parish. The dashboard links to Church of England policies, guidance and local templates.

## **An Overview of PCC Business this year**

With the Covid Omicron Virus still being apparent at the start of 2022, PCC meetings were conducted both in person and virtually via Zoom until July, after which we met in person only.

The January PCC discussed feedback from the Christmas services. Although attendance was reduced due to the Omicron virus, the services went well. The technical team were thanked for all their hard work over and before Christmas.

The Youth Minister job description had been completed and there was a bit more work on the pack itself before it would go out.

Stuart Divall, our Eco church representative advised that our Eco church audit was complete and that St Martin's had been awarded a Bronze Award by A Rocha. Next we would be working on areas of improvement in the hope of obtaining an award for St Boniface. We would also be looking at the development of our website to include an Eco Hub Section.

Happily the fault on the organ at St Martin's was able to be fixed and a defibrillator would be fitted at St Martin's in February.

The sanctuary window at St Martin's was being repaired. Jean Edwardes very kindly funded this in loving memory of her husband Bill Edwardes, a faithful member of St Martin's congregation. There would be a ceremony for the window once the work had been completed. Ian expressed our grateful thanks to Jean Edwards for the money for the window.

At the March PCC a review of the service schedules was discussed and it was agreed we continue with the new service schedule. Several people had said that they have enjoyed getting to know other people from the services at the church they did not normally attend.

Happily some events were now being able to be resumed as Covid numbers reduced. Christine advised that they had gone into Valley Lodge for the first time since the first lockdown.

Plans for the Queen's Platinum Jubilee flower festival at St Martin's started to get under way. The festival would run from Tuesday 21<sup>st</sup> to Sunday 26<sup>th</sup> June, with a Songs of Praise service on the Thursday evening. It was to be opened by Roy Lancaster CBE.

The church pledged support for Ukrainian refugees as a result of the war in Ukraine. Six church families offered to host. A Ukrainian help email at church was set up. We also had various offers of goods and services to support the refugees.

The community payback team had been working on the field and inside St Boniface. Kit Malthouse, MP for North Hampshire, visited St Boniface with some of the press to see community payback in action.

Also at the March PCC Malcolm Banks retired after 10 years in the treasurer role. Ian thanked Malcolm for the amazing work he had done on many levels, including developing new processes. He would be sadly missed.

At the APCM, Sandy Groves and Anne Addiss were re-elected on to the PCC and Hazel Bateman and Fiona Benham were elected as new members. It was agreed that Una Barter and Lynne Mursell



would continue in their roles as churchwardens. Anne Davies, Jean Nolan, Carole Hodgson and Lynne Mursell continued their terms as Deanery Synod members.

Rosemary Ford retired from her role as Deputy Warden. Paul Burgon also stepped down as Deputy Warden. Anne Addiss and Sandy Groves agreed to stand as Deputy Wardens. Stuart Divall, Jackie Hill, Jane Keen, David Parkinson, Linda Read, Brian Ridsdale and Mary Shepherd agreed to be Assistant Wardens. Thanks were also given to Marion Smith who had stood for a number of years.

At the May PCC meeting the election of officers was held and the following people were voted in:

**List of Roles:**

1. PCC Vice-Chair (Christine Clark)
2. Secretary (Gill Skates)
3. Standing Committee Secretary (Gloria Brown)
4. Electoral Roll Officer (Anita Jarman)
5. Treasurer (vacant)
6. Parish Accounts Administrator (Jackie Richardson)
7. Finance Administrator (Ann Brew)
8. Regular Giving and Gift Aid Administrator (Jim Rooke)
9. Parish Health and Safety Officer (Linda Read)
10. Disability Liaison Officer (Duncan McKellar)
11. Safeguarding Officer (Gloria Brown)
12. Deputy Safeguarding Officer (vacant)
13. Risk Management Officer (Vacant)

**Finance and Stewardship Committee**

Una Barter, Lynne Mursell, Christine Clark, Giles Richardson and Jim Rooke

**Parish Church and Centre committee**

Una Barter, Lynne Mursell, Jim Rooke, Christina Oldham, Barbara Dobson, Paul Burgon, Jenny Greasley, Linda Read, Jane Keen, Giles Richardson and Anne Davies.

**Mission Committee**

Anne Addiss, Jean Nolan, Una Barter, Lynne Mursell, Jackie Richardson and Giles Richardson.

**Communications Committee**

Carole Hodgson, Judith Bird, Paul Anfield and Sandy Groves.

**Standing Committee**

Ian Bird, Hayley Richens, Lynne Mursell, Una Barter, Church Treasurer, Jean Nolan, Gloria Brown and Christine Clark.

**Eco Church Committee**

Stuart Divall, Hazel Bateman, Claire Brendish, Judith Bird, Brian Ridsdale, Hayley Richens and Lynne Mursell.

Stuart advised us that as part of the work towards a Bronze Award for St Boniface, the EcoChurch committee were arranging a bug hotel and a compost heap to be constructed at St Boniface.

White lining had been completed at St Boniface church by the community payback team and would also be completed at St Martin's the following week. The team were very grateful for refreshments that we gave including bacon sandwiches!

In May we had 58 volunteers from the parish who offered help for Ukraine refugees in Chandler's Ford. We were able to offer gift cards so the people could go to buy things they really needed. There were 30 Ukrainians being hosted in Chandler's Ford in May. Maggie McLeod is hosting a Welcome Café on alternative Tuesdays. We bought three-monthly bus passes which helped refugees get to job interviews as well as visiting parts of the county. A buddy friendship system was also set up to give relief to the host families.

Plans continued to get well underway for the Flower festival. The theme of the Queen's 70-year reign will be interpreted in flowers and memorabilia outside the main entrance, in the entrance hall and within the church.

It was agreed that work would be done to parts of the patio gate and fence at St Martin's that had rotted away.

It was in June that we heard that Ian and Judith would be sadly leaving us in September for Ian to take up the post of Team Rector at Swanage and Studland. The parish will go into vacancy from 12<sup>th</sup> September.



At the July PCC we heard that the flower Festival had been a huge success - 707 people came and we raised over £1500.

It was announced that from the beginning of August we would be inviting people to the chancel steps, rather than bringing communion to people in their seats as we had done since the church had re-opened after the Covid lockdowns.

At the September PCC Ewen Greenlees was welcomed to the PCC as our new Youth Minister. He was voted in as a co-opted member. Maddie Cole was also welcomed as she agreed to cover the treasurer role. We were also advised that Gloria would be stepping down as Safeguarding Officer at the APCM in April 2023 after 21 years. Lynne thanked Gloria for all her work over the years. We would be looking for someone else to take over the role.

Our gift day would be taking place as usual in October. The cost of running the church is £800 a day and this is likely to increase. Even without a vicar we must pay the Common Mission Fund to the diocese. Leaflets were produced to show what the £800 is spent on.

On 3rd October, Bishop Debbie came to speak to the PCC about the vacancy process. There was a church vision evening on 19<sup>th</sup> October led by the Area Dean, attended by the PCC and also representatives across the parish. The evening focused on looking at what we want in the next vicar.

At the November PCC it was confirmed that work on the vicar role description was continuing. Notes from the vision evening in October had been reviewed by three PCC members. The vicarage was now let for six months.

We were advised that with less clergy staff, services at Christmas would be reduced somewhat.

The total donated at the Giving and Gift Day was £17,870 and gratitude was expressed for people's generosity. The predicted deficit for the year-end was around £7k.

The Finance and Stewardship committee had met with Maddie to go through the budget. The budget showed a projected deficit figure of £56k for the 2023 year-end which would allow for increases in energy bills and inflation.

Under EcoChurch we started working towards a silver award for both churches.

The amazing kitchen staff who provide breakfast at Messy church (Glenda and Malcolm Banks, Jean Nolan and Peggy Holloway) were stepping down after five years. Debbie expressed huge thanks for everything they have done and all the support they had given her.

Children's areas in church were being created over next few weeks, now the new rugs and boxes were ready.

Children's and Youth work was going very well, especially now Ewen had joined us. Ewen had joined Debbie at primary school assemblies to make himself known to the children and staff. He was hoping to start building fresh relationships with secondary schools next year.

It was agreed the parish website would be improved.

It was also agreed that the Communications Team would be revived and it would be combined with fundraising activities to benefit church funds and promote community.

In December there was an extra-ordinary meeting of the PCC where Richard Brand, Archdeacon of Winchester and Southampton Deanery Member Su Brakewell spoke about the review process that would take place in January and February. This would help us in compiling a more detailed parish profile and role description for the upcoming advert for the new advert.

## **4.1 Youth and Children's Work**

### **Youth Ministry**

This report will be started by Debbie Pearce and completed by Ewen Greenlees who joined our parish as Youth Minister in September 2022.

Our groups at the beginning April were:

Wildfire—Years 7 to 11 —at present this group is on hold until a new Youth Minister is in post.

Fuel — Years 9 to college age, meets every other Thursday 7.30-9pm at St Boniface.

Focus — Years 7 to 11, meets every Sunday 4pm at St Boniface.

Due to having no Youth Minister at the beginning of the year, Debbie and the clergy team discussed ways of keeping the youth meeting up but not taking on anything new, thus Wildfire would not return at present and no summer camps or New Wine were organised. Fuel continued to be led by Rob, Claire and Debbie and each week was full of food, quizzes, games and general chatter. Focus was led by Steph, Pete and Pete and they used the Energize website and then looked at the I Am series. We were all very excited when Ewen Greenlees joined the parish as Youth Minister in September 2022 and look forward to seeing what God has in plan.

Upon Ewen's arrival both Fuel and Focus restarted after a summer break. Fuel resumed with its usual fun and games but with the added aim of being a group for specific youth discipleship and ran through a series on Christian foundations until the end of the year. Focus resumed on Sundays and loosely followed the 4pm lectionary readings as we bounced around the gospel of Luke as well as playing games and plenty of icebreakers to get to know one another. Due to a wider demographic of young people attending, Focus developed the to become a group that was suitable for those exploring faith as well as discipling those with faith.

In December new relationships were formed with Thorndon School through a year 9 religious studies school visit to Christ Church Winchester to which Ewen was invited as part of a visit from Thornden, to sit on a question panel for the 80 or so young people. This was a really encouraging event where he and the team he was with were able to share the gospel in a personal way.

Wildfire is still on hold as Ewen gets to know the parish and assess how best youth outreach can be run.

### **Children's Ministry**

2022 saw Children's Ministry return to a normal pattern with groups consisting of:

Little Stars Sunday	ages 0 to starting school	4pm service
Ground Breakers	ages Year R-Year 6	4pm service
Xplode after school group	ages Year R-Year 6	Tues in term time, St Boniface 4-5.30pm
Messy Church	ages 0-99 years	third Sunday at St Boniface

### **Sunday Groups**

**Explorers – 10am service.** At the present time we do not have any children in the 10am service, therefore this group is on pause, but we will start it again once needed.

**Little Stars and Ground Breakers** returned to normal with children and leaders meeting face to face which was amazing! Little Stars continued to have fun and Ground Breakers focused on being back together, building relationships, kindness and then completed the year by focusing on the Armour of God. By the end of the year Little Stars regular numbers were four and Ground Breakers 20.

**Messy Church** has continued to grow with new families attending all the time. Jane Bennett and Debbie continue to lead the service with a team of about 10 running the kitchen and activities. Our focus began with popular Bible stories till September when we started looking at Creation, choosing a different day each month. Ewen joined us in September and took over the STEM table, focusing on older activities. After five years the kitchen team of Glenda and Malcolm Banks, Jean Nolan and Peggy Holloway decided it was time to step down, and we thanked them with cards, flowers and chocolate for all their hard work and generosity of time. In January Sarah Guilder, Maddie Cole, Tim Blake and Pete Hale took over the kitchen, with a few others being interested to help. Debbie has thanked them for being a part of the Messy Church ministry.

### **Other groups and events**

**Xplode** is our after-school group for children in year R to year 6, which meets every Tuesday during term time, from 4-5.30pm at St Boniface Church. The group is centred around having fun and building friendships, which occurs through games, making crafts, snacks and sharing something from our week.

This year Xplode moved to St Boniface as it was felt there would be more safe space outside and extra rooms inside for crafts/quiet spaces. At the beginning of the year, we had Margaret Doores, Liz Plummer, Anne Addiss, Audrey Beal, Mary Shepherd on team with Debbie. Ewen joined the team in September to start building relationships with the year 6 children before they moved up and Anne left the team in December as she was taking a role of safeguarding. We continue to be blessed with great relationships not only with the children, but with the families also.

**Holiday Club.** Sadly, due to staffing Holiday Club was on hold again in 2022.

### **Uniformed Organisations**

During 2022 Debbie and Rev'd Ian Bird were able to lead the St George's Day service at Chandler's Ford Methodist Church which was very well attended. Ewen started in September and so was able to lead the Beaver Christingle with Debbie at St Boniface where 109 adults and 105 children attended. The team had also been asked to lead one last Scouts Carol Service before the changes; this was led by Ewen and Debbie assisting. Approximately 30-40 people attended, which was less than that the Scout leader had wanted, but it did clash with an England football match!

### **School Ministry**

School Ministry is slowly returning to normal since Covid restrictions have been lifted which is wonderful. At the beginning of the year Debbie was the only one on team and so was very thankful to schools for helping with the technical side of assemblies while she visited. Ewen joined Debbie in September to carry out all assemblies which has been a great support. We started by visiting Hiltingbury Infants and Juniors as well as Chandlers Ford Infants to begin with, then Merdon Juniors joined in November.

We continue to choose Bible stories and topics that will fit in with the children's daily lives and have also been able to have visits to both churches to discuss Easter and other church celebrations.

None of our children's work would be possible without the generosity of so many people. Thank you to all those who contribute time, energy, and prayer into our incredibly important and exciting work.

## **4.2 Worship and Spiritual Growth**

*I was glad when they said to me, 'Let us go to the house of the LORD!' (Psalm 122:1)*

2022 saw the parish regain steps towards normal worship as Covid cases were low enough to avoid any further lockdowns. Covid's lasting gift is the introduction of livestreamed services by our most excellent AV team. Thanks to Paul Anfield and all those who have put our upgraded technical equipment to good use ensuring that those who cannot come to 'on-site' church are able to worship with us. Our Facebook live and on-demand service continues to be gratefully received as does the monthly broadcast on our local community radio station, Outreach Radio. But how wonderfully glad we are to go to the house of the Lord and worship in person!

As the year progressed step by step Covid restrictions have eased, singing re-introduced, compulsory mask wearing and hand sanitizing lifted and all pews re-opened as social distancing laws were relaxed. The post-Covid service schedule introduced in June 2021 saw numbers increase as 2022 progressed, and although not back to pre-covid levels, the year ended on a high with full churches for the Christmas services. The new worship pattern has bedded in with alternating Sunday mornings between St Boniface and St Martin in the Wood; Sunday afternoon informal services; monthly 8am BCP Holy Communion, Encounter and Evensong services; Messy Church and children's work, all seeing new people join. The midweek communion service continues in popularity with attendance higher than the two pre-Covid midweek services.

We have been blessed by hosting guests from Ukraine and Hong Kong and challenged in our welcome as we explore how to include non-English speaking worshippers in services. Thanks to those who have explored translation software and provided Ukrainian bibles in order to worship together.

With many events and services back to normal the parish is blessed by those behind the scenes: sacristans, stewards, rota organisers, administrators, 4pm co-ordinating team, volunteers in every area of church life – too many to name, but known by God! Our choir and organists, band musicians, readers and intercessors have returned to serve in live services enhancing our worship through every member ministry. Entering into Vacancy in

September 2022 lay leaders have stepped up to lead at the informal service, growing in faith as they answer God's call.

Worship with others extended, once Covid travel restrictions were lifted, with the long-postponed Twinning Celebration Service welcoming back ecumenical friends from France and Germany. We gathered for prayer and worship throughout the year with CTiCF, held an open-air prayer meeting for anyone to join in solidarity with Ukraine at the beginning of the war, hosted the annual Service of Remembrance for the Royal British Legion and The Borough of Eastleigh, and opened the church to our community for prayer following the sad news of Queen Elizabeth's death.

Small groups continued in their mutual support and discipleship and most returned to meeting in person. Prayer meetings continue on-line but Men@8, Women's Breakfasts, and Novo have returned in person to feed body and soul. The church group who were able to attend New Wine for the first time since Covid were filled to the brim, returning with fresh enthusiasm to serve our community.

The 'new normal' of living with Covid has taught us to be grateful for the everyday and ordinary life of a worshipping community. To not take for granted gathering together but to wholeheartedly embrace our opportunities to worship as one parish. But most importantly the pandemic has shown us the delight of worshipping in the everyday things of life – to see God all around us and be glad.

### **4.3 Mission**

*Our Mission Committee secretary, Anne Addiss writes:*

2022 saw us coming out of lockdown. Charities everywhere have continued to struggle financially. At this time our regular parish donations to Christian-led charities are more needed than ever. The Mission Committee has continued to oversee the parish mission day scheme for supporting overseas and local Christian mission organisations. This year we donated to the work of the following organisations: USPG, Church Army, CMS, Edith's Hope and the Children's Society (Christingle). This year we welcomed Jeremy Clarke, from Christians Against Poverty, Jeff Morris, from USPG, and Paul Smith, from Edith's Hope, to speak on the work of their charities. Our visiting speakers significantly raise our awareness of the diversity of work being carried out by these organisations to share God's love around the world. We would like to thank those mission representatives involved in organising parish support in 2022 and keeping us informed on their activities. The PCC has continued to support our extra-parochial giving at 10% of our income. Also supported in the year were local charities, including Fledge, ARK, Eastleigh Basics Bank and Winchester Beacon (formally known as Winchester Churches Nightshelter). We also gave donations to the Bible Society and to the Christian Aid emergency appeal for Afghanistan.

Dominating 2022 has been the Russian invasion of Ukraine and locally our response in supporting evacuees and their hosts, which has been organised through the Mission Committee. Giles and Jackie Richardson have been co-ordinating our practical response putting volunteers together with specific needs, be they financial or otherwise. Parishioners have been generous with their donations and their time. Jackie co-ordinated free SIM card distribution (from Vodafone) and bus passes (from donations). Ruth Divall facilitated a Trauma Awareness Evening, led by Dr Katherine Wakelin, for hosts, with an insight into what their guests may be feeling and what they can do to help. There were also donations of home and soft furnishings to host families, bikes where requested, laptops donated by Selwoods and upgraded by Giles, boxes of children's books and many other items. A team produced blue and yellow knitted teddies to give out to the children. The parish offered a safe space where evacuees and their hosts could meet socially. A team of volunteers held fortnightly coffee mornings (attended also by a local lady originally from Ukraine as interpreter) and also organised an afternoon tea, two highly successful pizza evenings and a ploughman's lunch. The Men's Breakfast group cooked a wonderful English Breakfast for our guests, introducing them to black pudding! There was a trip to the seaside, with packed lunches provided by volunteers, which was very much enjoyed. Representatives from Eastleigh Borough Council attended the coffee mornings. At the end of the year several members of the parish received Good Citizen awards from the Mayor of Eastleigh, on behalf of all in the parish, in recognition of the work of the parish with the Ukrainian evacuees and their hosts.

We thank the Mission Committee members: Una Barter, Jean Nolan, Anne Addiss (Secretary), Rev'd Ian Bird (until September), Rev'd Hayley Richens (from September), Giles Richardson, Jackie Richardson and Lynne Mursell (Chair) for all their enthusiasm and hard work. Jackie Richardson is the Churches Together representative.

Members of the parish supported Christian Aid activities including the return of QuizAid in person!

This year, we supported three local charities, ARK (Acts of Random Kindness), Fledge (a local charity working with young homeless persons) and Eastleigh Basics Bank and each received £500.

The parish has practically supported Eastleigh Basics Bank and Hazel Bateman continues to act as our Basics Bank champion. Thank you to all who continue to support this vital local work. This year our harvest gifts went to Winchester Beacon and Eastleigh Basics Bank.



## Churches Together in Chandler's Ford 2022 Report



*One of our CTCF representatives, Jackie Richardson writes:*

Zoom links were put away in 2022 and 'in person' meetings as well as joint Acts of Worship resumed. The ecumenical Chaplaincy continued its visits to shops and schools.

Some highlights ...

The material chosen for the Lent course was Opening the Scriptures: Setting our hearts on fire. Inspired by this phrase from one of the most evocative and treasured New Testament episodes, the course sought to encourage participants to discover the Bible with their 'hearts', as well as their minds and souls and strength.

It was not an easy course to lead, and we are really grateful to Rev'd Canon Peter Doores, Brian and Anne Ridsdale and Giles Richardson for rising to the challenge.

In May, we were blessed with perfect weather for the Fryern Funtasia, which returned after an absence of three years. Additionally, a good pitch between the refreshment tent and fire engines meant over 200 children visited our stall to participate in a range of free craft activities. Many thanks to the volunteers from the churches who helped with this, as well as Debbie, our Children's Minister, who brought all her energy and enthusiasm to the occasion.

A new initiative this year - knitting angels with which to yarn bomb Chandler's Ford in the week before Christmas – caught the imagination of many. As a result, hundreds of angels



with a message of Christmas love and peace were attached to trees and fences or left on post boxes. Some were also given to staff in care homes, and to the shoppers who stopped to listen in Waitrose to our carol singing, our final event in December.

Finally, we are pleased to welcome Peter Burnard as an additional parish representative on the Churches Together Committee.

### Traidcraft

With restrictions relating to Covid eased, we were able to hold regular monthly Traidcraft stalls throughout 2022. We also sold items at Beacon Café in November and held a Christmas event at St Boniface with The Leprosy Mission and St Anne's hospital Liuli. Elisabeth and Angela make frequent deliveries of orders to our customers.

To mark Fairtrade Fortnight in March, a Parish Big Breakfast was organised which raised £987.15 for Traidcraft Exchange (since re-branded to Transform Trade), Traidcraft's sister charity. The charity campaigns against trade injustice.

Over the course of 2022 we were able to explain more about the history, ethos and impact of Fair Trade in talks to outside groups such as Probus and Beavers, and within the Parish at the Afternoon Guild.

We were saddened that Shop Equality, Eastleigh, closed in 2022. Not only does this diminish the Fair Trade presence locally, but Sue Hunt, the Manager, was a great support to us.

The core Traidcraft team consists of Hazel Bateman, Angela Bird, Sandy Groves, Elisabeth Pritchard and Giles and Jackie Richardson, but we also have a fantastic group of volunteers who arrive early to help us with the monthly stalls, and would like to thank Fiona Benham, Christine Clark, Brenda Hall, Christina Oldham, Liz Plummer and Gill Skates for all their enthusiasm and commitment.

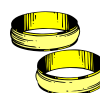
Our grateful thanks also to all of you who chose to make purchases from us and thereby enabled us to achieve sales of well over £8,000 in 2022. This all directly benefits producers and artisans by ensuring they receive a fair wage for their labour and avoid exploitation.

We were able to make a surplus of nearly £1,000, larger than expected because we obtained heavily discounted gift items from Shop Equality before it closed. The majority of this we will be giving to Transform Trade, but £250 is to be given to the parish as thanks for all its support.



### Weddings in the Parish, 2022

*Our Weddings' Co-ordinator, Barbara Dobson writes:*



2022 began to be more normal on the weddings front. We celebrated five weddings between April and September. One was held at St Martin in the Wood and at one we supported Rev'd Sarah McClelland, the vicar from St Francis, who officiated at a wedding held at St Boniface.

We also began taking requests for weddings for 2023 and 2024. Currently, 2023 is looking busy with eight; weddings already booked and we are organising a Wedding Preparation session.

The 'wedding team' continues as the same superb group as last year - ever ready to ensure the bridal couple have a wonderful and memorable wedding day. The team supporting me is Paul Anfield, Jenny Greasley and Anita Jarman. Hugh and the choir are also always ready to support the celebrations with music and singing. We enjoy working together, admiring

the smart outfits and encouraging the singing from reluctant family and friend congregations!

#### 4.4 Church Centres



St Boniface Centre and St Martin in the Wood Centre

The two church centres are a particularly valuable resource in the parish because of the outreach opportunities they provide to the community in Chandler's Ford and beyond. They have made a significant financial contribution to our work and worship.

The parish Church and Centre Committee met regularly during the year, to ensure the buildings were well -maintained and general maintenance carried out.

One of our three paid cleaners left at the end of the year after many years of service and a new cleaner joined the team in January 2023.

As part of our journey towards becoming an EcoChurch we continue to look at our environmental impact in this place and how we can improve. Each church has gained a Bronze Award from A Rocha for progress and we now work towards a Silver.

Since we have had key safes installed at both churches we have not had a locking up team of church people. This has allowed easier access to the buildings and has, generally, worked well.

The paragraph below gives an outline of how the centres are used, both by church groups, the Diocese, the NHS and community hirers.

Both St Martin's and St Boniface were used as polling stations; there was regular diocesan training; baptism parties and wakes take place and an NHS group from the Mental Health Community service meets regularly. There is exercise group called Steady and Strong, a HCC NHS initiative for those over 65 to improve balance and avoid falls.



Different yoga, pilates and other groups meet weekly; ballet, guides, Madding Crowd, a traditional music and singing group, Southampton Philatelic Society, gardening groups and U3A Art group.

Beacon Cafe is a church initiative; every six weeks Holiday at Home offers a whole day of entertainment, activities and fun, with a delicious lunch, Afternoon Guild with speakers, Novo is women's group; Mothers' Union group; Fuel, a group for young people; Xplode, an after-school children's group; Ukraine Welcome group and prayer and study groups.

## Eco Church

*Stuart Divall our EcoChurch chair writes:*

Genesis 1:26-28 and 2:15 calls us to care for creation. As a local parish and Christian community, we are committed to the fulfilment of the Fifth Mark of Mission which is *“to strive to safeguard the integrity of creation and to sustain the life of the earth”*.

In response to this calling, the parish has defined an Environmental Policy which includes targets and objectives to reduce our impact upon all aspects of Creation. This is being delivered through the parish Eco Group, chaired by Stuart Divall and comprising the following members of the parish who are enthusiastic in reducing their own impact upon the environment and helping others to do the same:

Una Barter

Hazel Bateman

Jane Bennett

Claire Brendish

Lynne Mursell

Rev'd Hayley Richens

Brian Ridsdale

Our environmental programme is based on five areas of our church and individual lives as defined by A Rocha; Worship and Teaching, Buildings, Land, Community Engagement and Lifestyle.

An audit of our activities was completed early 2022, establishing a baseline from which targets to improve our performance and reduce our impact were set. Several tasks have been completed and after one year we have achieved the A Rocha Bronze Eco Church award for both our churches.

Several initiatives undertaken through the year include changing to low-energy light bulbs, building compost heaps and bug hotels, regular lifestyle tips in both E-news and the parish magazine and speaking about creation care at Sunday services.

The Parish Eco Group meets quarterly to review progress against our targets and set new objectives. We are currently in the process of assessing energy use within our buildings to calculate our carbon footprint and to see where savings can be made. Whilst our next target is to achieve Silver for both churches, we seek to encourage all members to reduce their impact upon the environment and fulfill our responsibilities as good stewards of Creation.

## **4.5 Administration and Communication**

The parish office is the administrative hub of the parish and plays a vital role in our mission. It is run with cheerful, calm efficiency by Parish Administrator Suzie Pavitt. She is ably assisted by Anita Jarman, Ann Brew, and Anne Addiss, who carry out a range of office tasks on a voluntary basis. Jenny Greasley has done a wonderful job of dealing with the hirers for the church centre and Barbara Dobson continues to help co-ordinate the weddings. There have been quite a few funerals this year and our thanks go to all who have helped to steward these or who have been involved with the music, sound, photo montages or livestreaming. The parish office is a good witness to newcomers and visitors to the parish. It helps tremendously with people involved with weddings, baptisms and funerals, and can be the first port of call for those in distress.

We continue to be grateful to David Lewis and Christine Clark for all that they do in producing the parish magazine and for all those who have contributed to it in 2022. Our thanks also go to Debbie Pearce who continues to take photographs, used by Jane Duxbury (and latterly Jonathan Pearce) to produce the front and back covers of the magazine, and also to the wider magazine team, who have faithfully distributed the magazine around Chandler's Ford. Judith Bird continued to compile the fortnightly paper newssheet, and the emailed weekly news, until the Birds departed in the Autumn, and we would like to express our heartfelt thanks to her for her years of dedication doing this. We are very grateful to Anne Addiss and Suzie for taking on the enews and paper newssheet duties since Judith left. Thanks also go to everyone who has helped to distribute the newssheet and reading packs. If anyone would like to receive parish news electronically then please contact the parish office.

The parish website continues to be another useful means of communication with visitors and congregation alike. Our thanks go to Suzie Pavitt and Giles Richardson for all that they have contributed to keeping this as up to date as possible. All the services are available through the parish website at [www.parishcf.church](http://www.parishcf.church) or through our Facebook page at [www.facebook.com/parishcf](https://www.facebook.com/parishcf) and on YouTube. Finally, thanks go to Debbie Pearce and Giles Richardson for their assistance in keeping the parish Facebook pages and groups updated with all of the parish events and services.

## **4.6 Older People's Ministry**

Once the lockdown had been lifted at the beginning of the year, we were able to return to a more normal provision of activities for older people in the parish, as noted below.

### Parish News Sheet Deliveries

The parish news sheet has, on a fortnightly basis, continued to be delivered, (or posted), to 21 people who are either housebound, or unable to attend church regularly for any reason.

### Cake and Chat

The delivery of cake and a door-step chat is now much reduced. These deliveries (to five people) are now prepared and delivered as part of the Beacon Cafe offering.

## Beacon Café



Beacon Cafe has been running in the parish for several years, meeting on the first and third Tuesdays of every month. It offers coffee, tea, cake, crafts, friendly chat and a warm welcome to all who attend. The numbers attending have remained good with new people often popping in, many of whom become regulars. Many of the ladies who attend the pilates class at St Boniface on a Tuesday morning also visit the cafe at the end of their class.

We are grateful to the team of parishioners who regularly, or on request, bake lovely cakes throughout the year for the cafe. We are thankful too for the many volunteers from the parish who give of their time to help in the kitchen, organising craft activities and chatting to those who attend the cafe. The cafe couldn't function without them!

We were pleased to host the Traidcraft stall early in November and the Leprosy Mission stall in later November, these proved popular with those attending Beacon Cafe. We ended the year with a Christmas celebration with festive refreshments and a Christmas Quiz.

## Holiday at Home

*Linda Read writes:*

Holiday at Home continues to meet ten times a year, approximately every five to six weeks. Numbers have fluctuated over the last year but generally there is about thirty guests. Everyone enjoys a range of activities including a quiz, armchair aerobics, word bingo, and a couple of raffles as well as a visiting entertainer in the afternoon.

Everyone enjoys the home-cooked lunch, particularly the puddings and afternoon tea. The main focus is on socialising, having lots of fun and a good laugh!

A group of helpers, both in the kitchen and those helping and supporting the guests are amazing and my personal thanks goes to them all because I could not do Holiday at Home without them.

## Local Care Homes - Challoner House and Valley Lodge

The parish has had links with Challoner House and Valley Lodge Care Homes for a number of years. Each has an assigned team of volunteers who deliver a monthly service - a Communion service at Challoner House and Songs of Praise service at Valley Lodge - to residents who wish to attend. Home Communion can be taken to residents in their rooms, should they request it. We are also informed, via staff, of requests to pray individually with

a resident in their room, or with a group of residents, as on the death of the Queen in the late summer.

Throughout 2022 we continued to share love and appreciation from the parish to staff and residents with the delivery of posies on Mothering Sunday, palm crosses and chocolate eggs for Palm Sunday and Easter, and knitted angels at Christmas. Both homes were able to hold their Christmas carol services this year, with musical support from Hugh and choir members. These were times of joy and celebration for all!

Towards the end of the year we also established a link with Brookdale House Care Home, offering a parish group to sing carols with the residents, and we hope to build on that relationship over the coming year.

#### Afternoon Guild

After the pandemic the Guild has now returned to its regular meetings with an interesting and varied range of speakers each month. Membership, which stands currently at 37, has attracted several new members and we have an age range of 50-100! This regular meeting point provides valuable fellowship and social interaction while members hear its speakers, and is highly valued by those who attend.

*Jean Nolan, Rev'd Penny Thatcher and Christine Clark*

#### **4.7 Regular Social events**

Our regular social events are going from strength to strength. These include Holiday at Home, Beacon Café, and Men's Breakfast. Film nights continued until December. However due to reducing numbers, it was decided not to continue these into 2023. Other groups such as Novo, Mother's Union resumed meeting in person.

#### **4.8 Churchwarden's Report**

**Parish of Chandler's Ford,  
Annual Report from the Churchwardens,  
including the Report on Ornaments and Fabric for St Boniface and  
St Martin in the Wood  
April 2022 - March 2023**

As Churchwardens of the Parish of Chandler's Ford, we are pleased to submit this report on behalf of St Boniface and St Martin in the Wood Churches.

***One Parish, two churches working together***

April 2022 saw us emerging from the last lockdown period due to the COVID pandemic. Meeting face to face is back to normal. However, we still have a number of people watching the 10.00 am services online.

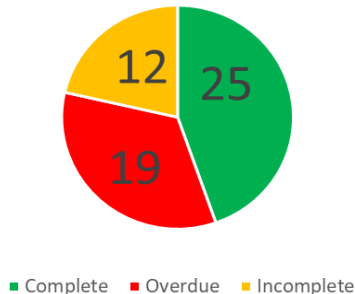
## 1. Ornaments and Fabric

We can confirm that the ornaments and fabric of St. Boniface and St Martin in the Wood are in good order.

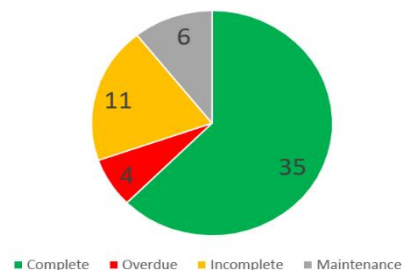
## 2. Building and Centres, including Quinquennial Survey

In February 2019 our church architect, Duncan McKellar, RIBA AABC MSc Building Conservation, completed our Quinquennial survey. This identified all of the maintenance and improvement actions which were recommended over the following five-year period to keep our buildings in a good state of repair. Activities are categorised from Cat A which are urgent to Cat E which are recommendations for the future. The progress of addressing the outstanding Quinquennial actions is shown in the charts below.

*Status of Quinquennial Tasks at the end of 2021*



*Status of Quinquennial Tasks at the end of 2022*



With effect from 2nd October we went into Vacancy which has meant we cannot undertake significant changes during this period; the parish financial position has also constrained further building projects.

Work has been varied e.g. roof cleaning and gutter clearing at both churches; replacing fencing and gates at St Martin's, changing lighting for safety and environmental benefits at both churches; sound system upgrading at both churches; upgrading of central heating



controls at St Boniface.



Children's areas have been recreated by Debbie in each church, with a temporary minor re-ordering licence being obtained for St Boniface. These areas are now being well-used when children attend services with our thanks to Debbie Pearce.

Repairs to the stained-glass sanctuary window at St Martin's were completed and the window was dedicated in memory of Bill Edwardes after the 10.00am service on 1st May, followed by a celebration. Many of Jean and Bill's friends and family attended and we thank Jean for her generous and kind donation.

The Community Payback Team returned to both churches to assist with outstanding work e.g. painting lines in the car parks, cleaning windows, clearing the stream at St Martin's and assembling compost bins at St Boniface. We have now put the team on hold for the time being.

Interestingly, early in March 2022 the church was approached by the Head of Unpaid Work for South Central Probation Service to ask if we would host a visit by a local MP to the Community Payback Team. The service had recently returned to government control. Kit Malthouse, MP for North Hampshire and, at that time, Minister of State for Crime and Punishment at the Home Office and Minister of Justice since 2020, came on 25th March. He saw the work carried out by the team here as an example of unpaid work that benefits the community. Kit Malthouse met with us all and spent some time talking to the members of the team and their supervisor.

The Wardens would like to thank all of the many volunteers who have enabled us to make such good progress this year by contributing their time and talents to carry out work in the parish.

### **3. Church Documents:**

The current church services registers, wedding, funeral and baptismal records are in order and kept up to date. From these records the annual Parish Mission Statistics have been completed and submitted to the Church of England Membership Return. The record of documents and registers appertaining to the church indicates which records are kept in various places in the churches and which registers and historical papers are in the Hampshire Records Office.

### **4. Faculties and The Chancellor's General Directions**

6<sup>th</sup> February 2020 with re-application October 2022: Application for Archdeacon's permission for a Temporary Reordering was granted. To remove up to four pews in order to

create an area for children at St Boniface. The process of obtaining a full faculty is underway.

## **5. Building Insurance**

We are insured with Trinitas, who offer a single parish-wide insurance covering both churches. This continues to offer value for money, however is kept under review.

## **6. Other Projects**

- General maintenance of the outside and inside of our church buildings continues on a regular basis.
- Our Parish Administrator maintains a register of suppliers and contractors across the parish, with dates of when servicing or checks are required.
- PAT testing has been carried out at both churches.
- Annual servicing of boilers has been carried out in both churches.
- Fire extinguisher testing has been carried out in both churches.
- Linings have been fitted to the curtains in St Martin's centre to help prevent heat loss.
- The cost of refurbishing the church floor at St Martin's was prohibitive, so the area affected by water leakage has been sanded down and re-stained.

## **7. The Grounds**

We are grateful to the people who care for our grounds and car parks, keeping them in a good state.

The grounds and gardens at both churches are regularly maintained by a professional gardener and volunteers.

## **8. The Church Centre and Church Buildings**

The Parish Church and Centre Committee, with representatives from most congregations, oversees the running of the Churches and Centres, ensuring the buildings are kept clean and well decorated for the benefit of church groups and community hirers. Employed staff and volunteers are involved in the cleaning process.

## 9. Social Events and Community Support

**Social events** continue including Men@8, Men's Breakfast, Women's Breakfast, Mothers' Union Evening Group, Afternoon Guild and Home Groups, Beacon Café and Holiday at Home

The **Fairtrade** team have worked hard this year and it is sad that Traidcraft has now gone into administration.

Parishioners have been generous with their donations to **Eastleigh Basics Bank**.



To celebrate the **Queen's Platinum Jubilee**, we held a well-attended party in the garden at St Boniface for the parish and local community and a Flower Festival at St Martin's in June 2022. Opened by Roy Lancaster CBE, floral displays, together with artefacts represented many aspects of the Queen's reign and were very well received by the 700+ visitors. During the week we held a Festival Songs of Praise attended by the Deputy Lord Lieutenant of Hampshire, the Mayor of Eastleigh and other civic dignitaries.

### **Chandler's Ford and Eastleigh Twinning** - in October 2022

we welcomed 17 French and German guests into our homes, including a family with three children. This was after a two-year delay caused by Covid. The weekend included full English breakfast and a visit by the Mayor of Eastleigh, who stressed how important these exchanges are to allow personal friendships to develop. Many people in the parish were involved in providing hospitality. The weekend culminated in everyone joining together in worship at our Sunday morning service. It brought home to us that we are all children of God and that, with our French and German friends, we are all part of the worldwide family of God and bound together in faith.

**Ukraine Help** – in March 2022, the Mission Committee responded to the Ukraine crisis by providing a space and social activities to support local hosts and Ukrainian guests. We are a member of Welcome Churches which provided us with the governance and advice to support us. We currently hold a monthly Ukrainian cafe, have put on a coach trip to Bournemouth and held afternoon tea, pizza evenings and a harvest lunch. Men's Breakfast also provided a well-received brunch. Members of the congregation have been very generous, supporting the initiative financially and in other ways, e.g. catering, befriending, etc. Working closely with Eastleigh Borough Council, we have provided sessions for hosts on understanding trauma and are currently looking at the next steps as the Ukrainian guests move out to new accommodation and have established their own community.

## 10. Family and Young People's Activities

We were thrilled to welcome Ewen in September to take up the Youth Minister post and we are blessed to have Debbie and Ewen ably leading and developing our children and young person's ministry in the parish.

## 11. Church Life

The life of our church, both within the buildings and outreach, is supported by, and would not survive without, the tireless work of active, committed volunteers. Many people work quietly behind the scenes; all offer time, talent and expertise and none of this is taken for granted. We would like to thank everyone who keeps the church a vibrant and active part of our community.

We would like to thank all Deputy and Assistant Wardens and Stewards who have helped at St Boniface and St Martin's. Thanks also go to our volunteer coffee makers, church cleaners, sacristans, flower arrangers and office volunteers who help with admin and bookings, those who look after church heating and locking up when needed. Special thanks have to go to our talented tech team who continue to improve on our sound and broadcasting, enabling people to join in our worship both within and outside our parish. Thanks to the parish magazine, eNews and pew sheet editors, contributors and distributors; for pastoral work which has taken on a different form and members of committees.

There are too many people giving of their time and talents to mention by name, but we are very grateful to you all.

We are very blessed with talented musicians and choristers in the parish and our thanks go to them all for enhancing our worship.

We are grateful for the invaluable support we receive from our Parish Administrator and the Vicar's PA and the PCC.

As detailed above, we are blessed with Debbie and Ewen's ministry and thank them for all their work and mission in the parish.

Although already detailed in the Ministry Team report above, we cannot finish without mentioning a major event in our church life this year – the Rev'd Dr Ian Bird leaving the parish after an impactful and popular 16-year ministry. We were able to thank and praise God for Ian and Judith's ministry at our farewell celebration. Ian was very thorough with his handover enabling us to continue during the current Vacancy with help and assistance from many people.



In particular, we must thank Rev'd Hayley Richens and Rev'd Penny Thatcher for their ministry, hard work, faithfulness and unfailing support – we are blessed to have them in the parish and part of our church family.

As we move closer to placing the first advert for our new Vicar, we pray that God has the

right candidate in mind to love us as we are, but excited to walk with us all to open the next chapter.

To everyone we would like to say -

**A HUGE THANK YOU!**  
**Thank you for your support, help and encouragement during the year**  
**Lynne Mursell & Una Barter**  
**Churchwardens**  
**March 2023**



## **6. Review of Financial Activities and Affairs**

The budget for 2022 was based on some assumptions about the timing of events such as recruitment of our Youth Minister, which happened later than planned, which meant that overall we balanced the books, with a small net gain of £1,130.

The achievements of 2022 are worth celebrating:

- The parish has maintained giving to mission and aid agencies at 10% of budgeted income. A “tithe” on PCC unrestricted income that supports the work of mission and help for those in very real need in this country and around the world.
- Special collections to support organisations as diverse as the Royal British Legion, Eastleigh Basics Bank and Winchester Beacon were taken at various services.
- Our special appeal to support Ukraine guests being housed in Chandler’s Ford raised £16,226 of which £7,674 was spent in 2022, leaving a surplus to be used in 2023.

As highlighted in last year’s report, a major concern remains that when looking at income for the year is that regular giving hasn’t increased in recent years. This is despite the focus given to regular giving at the Giving & Gift Day in 2022.

Regular giving doesn't keep pace with either inflation or our own plans to grow as part of the Kingdom. We are blessed that one-time donations have overcome this increasing gap and enable us to balance the books. This is testament to the same faithful people who each year give large and small sums to enable the parish mission to continue. We have to recognise that a significant number of our church community members prefer to give in this way rather than increase their regular giving.

#### Overview of Accounts

Income for the year exceeded expense by £1,130 resulting in a consolidated balance of £107,528 at the end of the year.

#### Legacies and donations left in memory of loved ones

Two legacies were received during the year from the estate of Bill Edwardes and Gladys Mary Knight.

The costs for the new children's area in St Boniface were met with a legacy left by Mabel & Vernon Higgs, and, the costs of replacing fencing and gates at St Martin's have been met from the legacy left by Bill Edwardes

We are very grateful that these former members of our church community chose to leave gifts that would support the mission of the church long after their death.

The chancel window at St. Martin's was renovated with monies donated by Jean Edwardes in memory of her beloved husband Bill Edwardes and, the cost of flower boxes at St Boniface were met from gift received in 2021 in memory of Len Marten.

#### Finance team

The finance team is made up of Anne Brew, Jim Rooke, Jackie Richardson and Maddie Cole who are ably supported by Suzie Pavitt, Jenny Greasley and Linda Reed in the management of invoices.

## Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### Reserves

The Parish reserves policy is reviewed annually by the PCC and states:

It is the policy of this Parish to hold unrestricted reserves in the General Fund equivalent to two months budgeted expenditure. At least half of this amount should be held in deposit accounts.

The Fabric Fund is intended to cover unforeseen building problems, works identified at the next Quinquennial inspection and likely expenditure within the next 5 years. It is the intention that as it is used to fund work it will be restored up to a reserve figure of £30,000. The PCC will look to achieve this in a reasonable period of time, taking into account other demands on funds

### Incoming resources

#### ***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

- Planned giving receivable under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by fetes and similar events are accounted for gross.

#### ***Other income***

Rental income from the letting of church premises is recognised when the rental is due.

#### ***Income from investments***

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Tax recoverable on such income is recognised in the same accounting year.

#### ***Gains and losses on investments***

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December 2022.

### Resources used

#### ***Grants***

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

#### ***Activities directly relating to the work of the Church***

The diocesan Common Mission Fund contribution is accounted for when paid. Any contribution unpaid at 31 December 2022 is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

### Fixed assets

#### ***Consecrated property and movable church furnishings***

Consecrated and beneficed property of any kind is excluded from the accounts for s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). Items with a purchase price of over £5,000 may be capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight-line basis, if the PCC considers this to be appropriate.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £5,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

#### ***Other fixtures, fittings and office equipment***

Equipment used within the church premises may be depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £5,000 or less are written off when the asset is acquired.

#### ***Current assets***

Amounts owing to the PCC at 31 December 2022 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the Diocesan Loan Fund, at the bank or any other approved deposit taker.

### Mission Giving and Donations

It is the policy of the PCC to allocate to Mission Giving and Donations, a sum equal to 10% of the budgeted income for each year.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHANDLER'S FORD PAROCHIAL CHURCH COUNCIL**

I report on the accounts of the church for the year ended 31 December 2022 which are set out on pages 32 to 38.

### **Respective responsibilities of Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act; and
- State whether any particular matters have come to my attention

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Chandler's Ford Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent Examiner's statement**

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of the Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs M D F Atkinson FCA  
Atkinsons, Chartered Accountants  
32 Hiltingbury Road  
Chandler's Ford  
SO53 5SS



Date: 3 April 2023



**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2022**

	Note	Unrestric. Funds £	Restricted Funds £	TOTAL 2022 £	FUNDS 2021 £
<b>INCOMING RESOURCES</b>					
<i>Voluntary income</i>	1(a)	242,211	21,226	263,437	279,656
<i>Activities for generating funds</i>	1(b)	31,612	0	31,612	15,851
<i>Investment income</i>	1(c)	965	0	965	379
<i>Incoming Resources from Charitable Activities</i>	1(d)	8,933	0	8,933	8,518
<i>Other Incoming Resources</i>	1(e)	11,084	0	11,084	5,824
		-----	-----	-----	-----
	£	294,805	21,226	316,031	310,228
		=====	=====	=====	=====
<b>RESOURCES USED</b>					
<i>Charitable Activities</i>	2(a)	293,707	13,485	307,192	293,550
<i>Fund Raising</i>	2(b)	7,709	0	7,709	5,293
		-----	-----	-----	-----
	£	301,416	13,485	314,901	298,843
		=====	=====	=====	=====
<b>NET INCOMING/OUTGOING RESOURCES</b>		-6,611	7,741	1,130	11,385
<b>TRANSFERS BETWEEN FUNDS</b>					
(All balancing, see note 11)		0	0	0	0
<b>NET MOVEMENT IN FUNDS after transfers</b>		-6,611	7,741	1,130	11,385
<b>BALANCES Brought Forward at 1 JANUARY 2022</b>		90,773	15,625	106,398	95,013
		-----	-----	-----	-----
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022</b>		£ 84,162	23,366	107,528	106,398
		=====	=====	=====	=====

# **CONSOLIDATED BALANCE SHEET AT 31 DECEMBER 2022**

	Note	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	7	206	206
		-----	-----
<b>CURRENT ASSETS</b>			
Debtors	9	5,744	10,581
Short term deposits (Dioc. Loan Fnd & Deposit Accounts)		78,185	91,302
Cash at bank and in hand - General Fund		37,103	20,320
		-----	-----
		121,032	122,203
<b>LIABILITIES</b>			
Short Term (due within one year)	10	13,710	16,011
		-----	-----
		13,710	16,011
<b>NET CURRENT ASSETS</b>		107,322	106,192
		-----	-----
<b>NET ASSETS</b>		£ 107,528	106,398
		=====	=====
<b>FUNDS</b>	11		
Unrestricted		84,162	90,773
Restricted		23,366	15,625
		-----	-----
		£ 107,528	106,398
		=====	=====

Approved by the Parochial Church Council on 28th March 2023 and signed on its behalf by:

Christine Clark

*C.S. Clark*

(Chairperson)

Madeline Cole

*Madeline Cole*

(Treasurer)

The notes on pages 34 to 38 form part of these accounts.

## RETURN OF PARISH FINANCE

The Accounting Policies are detailed in the page headed "Accounting Policies"

### INCOMING RESOURCES (RECEIPTS)

1		Unrestric. Funds	Restricted Funds	TOTAL FUNDS 2022	2021
	<b>Voluntary Income</b>				
1(a)	Gift aided planned giving	151,598	0	151,598	148,090
	Non-gift aided planned giving	13,407	0	13,407	9,995
	Non-gift aided collections at services	4,553	0	4,553	2,149
	All other donations	26,454	14,257	40,711	65,509
	Income tax recovered on all gift aided donations and GASDS	45,199	1,969	47,168	50,913
	Legacies	1,000	5,000	6,000	1,000
	Grants	0	0	0	2,000
		-----	-----	-----	-----
		242,211	21,226	263,437	279,656
		-----	-----	-----	-----
	<b>Activities for Generating Funds</b>				
1(b)	Income from the use of church buildings	28,604	0	28,604	14,297
	Fund-raising	3,008	0	3,008	1,554
		-----	-----	-----	-----
		31,612	0	31,612	15,851
		-----	-----	-----	-----
	<b>Investment Income</b>				
1(c)	Dividends and Interest (gross)	965	0	965	379
		-----	-----	-----	-----
		965	0	965	379
		-----	-----	-----	-----
	<b>Incoming Resources from Church Activities</b>				
1(d)	Magazines	2,353	0	2,353	2,226
	Fees	6,238	0	6,238	4,679
	Event receipts	342	0	342	1,613
		-----	-----	-----	-----
		8,933	0	8,933	8,518
		-----	-----	-----	-----
	<b>Other Incoming Resources</b>				
1(e)	Insurance claims	0	0	0	0
	Other Income	1,980	0	1,980	376
	Fair Trade sales	9,104	0	9,104	5,448
		-----	-----	-----	-----
		11,084	0	11,084	5,824
		-----	-----	-----	-----
	<b>TOTAL INCOMING RESOURCES</b>	-----	-----	-----	-----
		294,805	21,226	316,031	310,228
		-----	-----	-----	-----

## 2 RESOURCES USED (PAYMENTS)

	Unrestric. Funds	Restricted Funds	TOTAL FUNDS	
			2022	2021
<b>2(a) Church Activities</b>				
<b>Mission Giving and Donations</b>				
Mission and relief agencies	24,000	0	24,000	26,600
Secular charities	0	0	0	0
Payments from special collections	11,121	7,674	18,795	7,782
	-----	-----	-----	-----
	35,121	7,674	42,795	34,382
	-----	-----	-----	-----
<b>Ministry</b>				
Common Mission Fund	150,372	0	150,372	139,704
	-----	-----	-----	-----
	150,372	0	150,372	139,704
	-----	-----	-----	-----
<b>Clergy and staff costs</b>				
Clergy and staff expenses	2,810	0	2,810	2,192
Parsonage house	0	0	0	107
Salaries, wages and honoraria	49,079	0	49,079	59,771
	-----	-----	-----	-----
	51,889	0	51,889	62,070
	-----	-----	-----	-----
<b>Church running expenses</b>				
General mission and outreach	5,246	230	5,476	5,713
Youth work	613	0	613	673
Children's work	163	246	409	121
Event costs	433	0	433	570
Upkeep of services	5,217	164	5,381	6,646
Expenditure on parish magazine	1,094	0	1,094	1,276
Church administration	7,617	0	7,617	8,006
	-----	-----	-----	-----
	20,383	640	21,023	23,005
	-----	-----	-----	-----
<b>Church and Centre Running Costs</b>				
Church and Centre running costs	35,942	1,034	36,976	30,899
	-----	-----	-----	-----
	35,942	1,034	36,976	30,899
	-----	-----	-----	-----
<b>Church and Centre Repairs and Maintenance</b>				
Major repairs, replacements and redecoration	0	4,137	4,137	3,490
New building work	0	0	0	0
	-----	-----	-----	-----
	0	4,137	4,137	3,490
	-----	-----	-----	-----
	-----	-----	-----	-----
	293,707	13,485	307,192	293,550
	-----	-----	-----	-----
<b>2(b) Cost of Generating Funds</b>				
Fund-raising	169	0	169	283
Fair Trade cost of sales	7,540	0	7,540	5,010
	-----	-----	-----	-----
	7,709	0	7,709	5,293
	-----	-----	-----	-----
	-----	-----	-----	-----
<b>TOTAL RESOURCES USED</b>	301,416	13,485	314,901	298,843

### 3 INCOME TAX RECOVERED

Income tax recovered under the Gift Aid scheme includes £2,399 (2021: £1,114) claimed under the Gift Aid Small Donations Scheme on small cash and contactless card donations for which a Gift Aid declaration had not been completed.  
A further tax reclaim of £888 (2021:£1,431) is included in payments from special collections.

### 4 STAFF COSTS (Funded by General Funds, included in the above)

	2022 £	2021 £
Wages and salaries	48,761	53,190
Employers National Insurance Contributions	0	0
Employers Pension Contributions	1,023	1,581

In the prior financial year a total of £2,734 was claimed from the government Job Retention Scheme in addition to the costs shown in the 2021 comparative figures above.

During the year the church employed an organist, a Parish administrator, a PA to the vicar, a Youth Minister, a Children's Minister and three cleaners for the Church Centres.

The value of donated assistance has not been quantified.

### 5 PAYMENTS TO PCC MEMBERS

Debbie Pearce is employed as Children's Minister in the parish and during the year was paid £18,454 (2021: £14,200).

Ewen Greenlees is employed as Youth Minister in the parish and during the year was paid £6,500 (2021: nil).

Hugh Benham, the husband of a PPC member, was employed as an organist in the parish and during the year was paid £4,266.

Becca Wicks was employed as Children's Minister in the parish in the prior financial year and was paid £7,826.

Tom Young was employed as Youth Minister in the parish in the prior financial year was paid £18,711.

No other member of the PCC has received any remuneration or other benefits. There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

### 6 INDEPENDENT EXAMINER'S REMUNERATION

(Funded by General Funds, included in the above)

	2022 £	2021 £
Amounts payable in respect of:		
Independent examination	1,200	1,200
	1,200	1,200
	=====	=====

### 7 FIXED ASSETS FOR USE BY THE PCC

#### 7(a) Tangible fixed assets

		Land and Buildings £	Total £
<b>GROSS BK VALUE</b>	At 1 January 2022	206	206
	Additions	0	0
		-----	-----
	At 31 December 2022	206	206
		-----	-----
<b>DEPRECIATION</b>	At 1 January 2022	0	0
	Charge for the year	0	0
		-----	-----
	At 31 December 2022	0	0
		-----	-----
<b>NET BOOK VALUE</b>	At 31 December 2022	206	206
		=====	=====
	At 31 December 2021	206	206
		=====	=====

Equipment costing less than £1000 has not been included.

The Land & Buildings comprises only the church car park in Hursley Road (shown as the cost of transfer of ownership to the PCC from the Chamberlayne Estates). The St Boniface and St Martin's Centres are not shown, since they are attached to their respective churches and clearly could not be sold.

#### 7(b) Investments The PCC currently has no Investments (shares etc).

## 8 ANALYSIS OF NET ASSETS BY FUND

	Assets	Unrestric.	Restricted	Total
	£	Funds	Funds	£
<b>FUND NAME:</b>		£	£	£
General Fund	206	66,386	23,366	89,958
Fabric Fund		17,570		17,570
<b>Fund balance</b>	<b>£ 206</b>	<b>83,956</b>	<b>23,366</b>	<b>107,528</b>

## 9 DEBTORS

	2022	2021
	£	£
General Fund	5,744	10,581
	<b>£ 5,744</b>	<b>10,581</b>

## 10 LIABILITIES

### Short Term (amounts falling due within one year)

General Fund	13,710	16,011
	<b>13,710</b>	<b>16,011</b>

## 11 FUND DETAILS

### A summary of the movements of each of the various funds follows:

	Fund Bal.	Incoming	Outgoing	Surplus/	Transfers	Fund Bal.
	01/01/2022	Res.	Res.	-Deficit	of Funds	31/12/2022
General Fund - Unrestricted	66,279	294,805	294,492	313	0	66,592
General Fund - Restricted	15,625	21,226	13,485	7,741	0	23,366
Fabric Fund	24,494	0	6,924	-6,924	0	17,570
<b>£</b>	<b>106,398</b>	<b>316,031</b>	<b>314,901</b>	<b>1,130</b>	<b>0</b>	<b>107,528</b>

Figures include stock, assets, debtors and liabilities where appropriate.

### The purposes of the various funds are...

General Fund - Unrestricted - the monies used for the normal running of the churches

General Fund - Restricted - monies given for specified purposes including legacies, not available for normal running expenses

Fabric Fund - Designated - for major repairs

### TRANSFERS of funds:

	2022	2021
From the General Fund to the Fabric Fund	0	2,000

Included in the General Fund is £200 designated to pay for live streaming equipment and cumulative profits from Traidcraft trade of £2,002 to be donated to Transform Trade in 2023.

## 12 DONATIONS (GRANTS TO CHARITIES)

The PCC made the following gifts to charities:

	2022	2021
<b>Mission Giving</b>		
CMS	5,000	5,000
USPG	5,000	7,000
Church Army	4,000	5,000
Children's Society	5,000	5,000
Christian Aid	1,000	2,000
Fledge	500	500
ARK	500	500
Eastleigh Basics Bank	500	500
Edith's Hope	2,000	1,000
Wycliffe Bible Translators	500	100
	-----	-----
<b>Total Extra-Parochial giving</b>	<b>24,000</b>	<b>26,600</b>
	-----	-----

A variety of retiring collections, special services and events were organised for specific charitable purposes, and the proceeds were sent to the appropriate charities. Details of the amounts are given below.

Support to local Ukraine guests	7,674	0
British Legion	479	415
Winchester Beacon (WCNS)	1,293	665
Eastleigh Basics Bank	607	218
CMS	96	0
Collections for leaving gifts	3,424	838
Children's Society	642	323
Transform Trade	992	0
Toy library	259	0
Monies raised for church flower festival	3,329	0
Laptops for schools		5,223
Half Term Food		75
Stress balls for prisoners		25
	-----	-----
<b>Total</b>	<b>18,795</b>	<b>7,782</b>
	-----	-----

# Appendix 1

## Administrative information

The Parish of Chandler's Ford is a densely populated suburban community situated midway between Southampton and Winchester. The two Anglican places of worship comprising this parish are St Boniface church, Hursley Road, and St Martin in the Wood church, Queen's Road. The parish is within the Eastleigh Deanery and the Diocese of Winchester. The address for correspondence is: The Parish Office, St Boniface Church, Hursley Road, Chandler's Ford SO53 2FT.

The PCC's banks are:                      NatWest Bank, 34 Southampton Road, Eastleigh, Hampshire SO50 9XN  
CAF Bank, 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

The independent examiner is: Mrs M. D. F. Atkinson, Atkinson Chartered Accountants, 32 Hiltingbury Road, Chandler's Ford, Eastleigh, Hampshire SO53 5SS.

Parochial Church Council members who have served from 1 January 2022 until the date this report was approved are:

### **Ex Officio**

Incumbent	Rev'd Dr Ian Bird
Self Supporting p/t Associate Priest	Revd Hayley Richens
Self Supporting p/t Curate	Revd Penny Thatcher
Churchwardens:	Lynne Mursell Una Barter

### ***Representatives on the Deanery Synod:***

Jean Nolan  
Lynne Mursell  
Carole Hodgson  
Anne Davies

### ***Elected PCC members:***

Christine Clark	(Lay-chair)
Linda Read	
Anne Addiss	
Fiona Benham	
Hazel Bateman	
Giles Richardson	
Gloria Brown	
Paul Anfield	
Stuart Divall	
Sandy Groves	
Barbara Dobson	



### ***Co-opted for one year***

Ewen Greenlees (Youth Minister)

Debbie Pearce (Children and Schools' Minister)

## **Appendix 2**

### **Structure, Governance and Management**

Parochial Church Councils were given a legal status for the first time under the *Church of England Assembly (Powers) Act 1919* and by the *Parochial Church Councils (Powers) Measure 1921*. A Parochial Church Council is a body corporate which means the PCC is a separate body from the people who serve on it and no-one on the PCC can be made liable for its debts. Being a body corporate also means that a change in membership of the PCC does not affect the PCC's liability for its debts. Each new PCC should honour the contracts undertaken by the previous PCC.

The PCC is registered with the Charity Commission (Registered charity No.1131152). The appointment of PCC members is governed by and set out in the Church Representation Rules, and all church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

There are a maximum of 15 elected members who are elected to serve for a period of three years, and approximately one-third of the elected members retire every year, ensuring both continuity and an influx of fresh ideas. There are up to 5 Deanery Synod Representatives. New PCC members are given a copy of *The PCC Member's Essential Guide* by Mark Tanner. Additional advice and assistance to new members is available from the PCC Secretary throughout the year. Churchwardens and parish officers attend training provided by the diocese when appropriate.

The Standing Committee comprises the Vicar (when in post), churchwardens, lay vice-chair, PCC treasurer, two other members of the PCC and the standing committee secretary (chosen annually by the council, non-voting). The Standing Committee transacts the business of the PCC between meetings, often at short notice, but is always subject to the direction of the PCC.

There are four sub-committees of the PCC: the Finance and Stewardship Committee; the Parish Church and Centre Committee, who are responsible for the fabric and management of their buildings and grounds; the Communication Committee and the Mission Committee, which considers both outreach and charitable giving. A copy of the Terms of Reference under which these sub-committees operate is available from the parish office. Officers are appointed annually to carry out specific tasks, e.g. safeguarding, health and safety. In 2022, appointed officers are listed in the minutes of the May PCC meeting.

In addition, the PCC appoints representatives annually: one to Chandler's Ford Community Association and up to six to the ecumenical Churches Together in Chandler's Ford Committee.

The PCC employs a part-time administrator, Suzie Pavitt, to run the parish office and supervise a team of volunteer office assistants. The PCC also employs Gill Skates as part-time PA to the vicar/parish and PCC Secretary and part-time Children and Schools' Minister, Debbie Pearce. The PCC also employed a full-time Youth Minister Ewen Greenlees from September 2022.

## Appendix 3

### Charitable Objectives and Risk Management

The PCC's general functions are set out in the *Parochial Church Council (Powers) Measure 1956*, section 2: 'It shall be the duty of the minister and the PCC to consult together on matters of general concern and importance to the parish.'

The functions of the PCC are:

- \* 'Co-operation with the minister (i.e. the Vicar) in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.'

The Church is called to be *pastoral* – to look after individual people; to be *evangelistic* – to tell people the Good News and invite them to accept it; to be *social* – to help the poorer members of society and those suffering from racial, economic and other forms of injustice; and to be *ecumenical* – to encourage good relations with other Christian denominations. The PCC's primary objective is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.'

- \* 'The consideration and discussion of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question.'
- \* 'Making known and putting into effect any provisions made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the council on any particular matter.'
- \* 'Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council.'
- \* 'Raising such matters as the council consider appropriate with the Diocesan Synod or Deanery Synod.'

This shows the link between the PCC, the Deanery Synod and the Diocesan Synod. Each PCC has on it one or more members of the Deanery Synod who act as a link between the Deanery Synod and the council.

Financial objectives are outlined in the Financial Report beginning on page 28.

#### Risk management

As trustees, members of the PCC are aware of their corporate responsibility to monitor and manage the risks to which the PCC is exposed. At the last review, all major risks were assessed and mitigation steps taken to ensure they were managed to an acceptable level of risk. The risk register is available for inspection in the parish office. The PCC has appointed a risk management officer, Mrs Linda Read, who undertakes the reviews, overseen by the clergy and churchwardens.