



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2020		31	12	2020

Section A Reference and administration details

Charity name **GURU NANAK GURDWARA & SIKH CULTURAL CENTRE**

Registered charity number (if any) **1131137**

Charity's principal address **61 LIVERPOOL ROAD**

STOKE ON TRENT

STAFFORDSHIRE

Postcode

ST4 1AQ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Santokh Singh Garcha	Gen Secretary		
Kashmir Singh	President		
Parminder Singh Cheema			
Pritpal Singh	Vice Gen Secretary		
Parkash Kaur			
Kaka Singh Malhi	Treasurer		
Gurbhej Singh Sandhu	Vice President		
Sukhdev Singh			
Amrik Singh Devgon			
Manjit Singh Khattrra	Assistant Treasurer		
Kuljeet Singh Bains	Vice Treasurer		
Jagjeet Singh			
Swaran Singh Kular			
Manpreet Singh			
Amandeep Singh Gill			
Names of the trustees for the charity, if any, (for example, any custodian trustees)			
Name	Dates acted if not for whole year		
Joginder Singh Kallar			
Sohan Singh Grewal			
Surjit Singh			
Kewal Singh Purewal			

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

TRUST

Trustee selection methods
(eg. appointed by, elected by)

ELECTION BY MEMBER VOTING

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. To advance the Sikh religion in particular but not exclusively through the observation and promotion of the principles of the Guru Granth Sahib Ji.
2. To educate the public in the Sikh faith and the principles of the rehat Maryada.
3. To promote any charitable purpose for the benefit of the community in the area of benefit and in particular, without prejudice to the foregoing, the Sikh community, by associating together the Sikh community and local authorities and other organisations in a common purpose to advance education and to provide facilities for leisure and other leisure time occupation with the object of improving the condition of life of the said community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- Contribution made by volunteers.

The elected committee and trustees are all volunteers.

The temple is run on voluntary contributions with little other income

The temple has links with local schools to provide informational tours to their students when requested.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Covid-19 pandemic and local lockdowns impacted the donations received from the public however we still managed to receive about 40k from the public donations and also encouraging our donors to setup standing orders to send their donations by bank.

The income from GiftAid claim, Local grants and Lottery fund has resulted in extra income of £43k.

The renovation that has started in 2019 has been completed about 95% and payment made for renovation work in 2020 was about £34k, bringing the total so far to about £188k. The estimated cost to complete the renovation to be completed in 2021 would be around £10k

As usual we are expecting good support from the local community after the lockdowns finish in 2021 and gurdwara is fully open for prayers and services. we will be looking for extra grants from local government to fund any new projects.

The management committee received commendations individually from the Lord-Lieutenant of Staffordshire Mr Ian Dudson CBE KStJ for selfless act and contribution to local community during the pandemic.

Due to Covi-19 it was not possible to hold our annual Nagar Kirtan procession however we will be arranging one soon when it is allowed and safe to comply with the local government guidance and Covid-secure way.

We are also thankful to all the volunteers who are making themselves available for any help needed in renovation work.

The free membership of the charity has increased significantly over the year and still growing.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

The Charity is mainly funded from Donations, without these donations much of the running and maintenance cost could not be achieved.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Kashmir S.

Full name(s)

KASHMIR SINGH

Position (eg Secretary, Chair, etc)

PRESIDENT

Date

08/03/2021



Guru Nanak Gurdwara & Sikh Cultural Centre

Unaudited Accounts for the year ended 31 December 2020



Accounts Approval Statement for the year ended 31 December 2020

We approve the accounts which comprise of Receipts and Payments Account and related notes. We acknowledge our responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing KiQI Chartered Certified Accountants with all information and explanations necessary for their compilation.

Kashmir S. Dated 8.3.2021
Mr Kashmir Singh

President

K. Sand Dated 8-3-2021
Mr Kaka

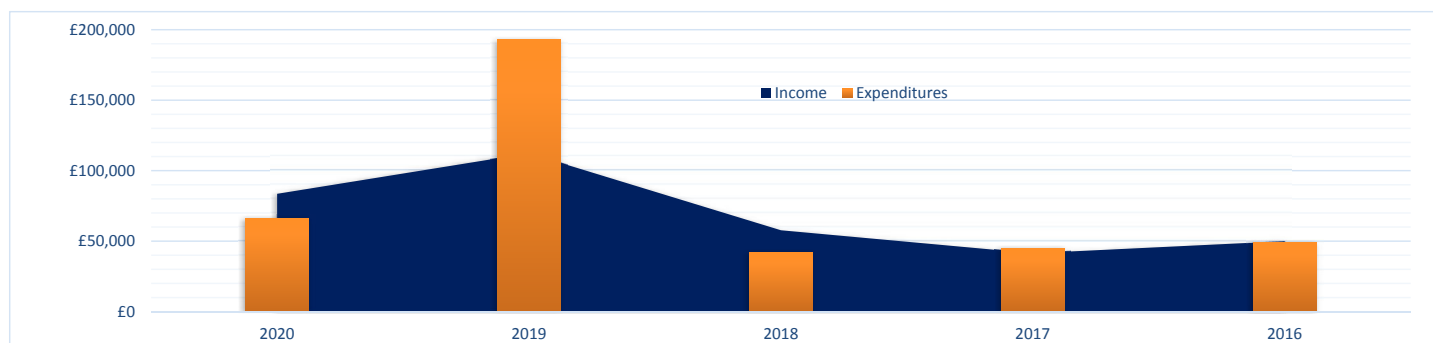
Treasurer

and on behalf of Management Committee, Guru Nanak Gurdwara & Sikh Cultural Centre



Guru Nanak Sikh Temple Receipts & Payments account for the year ended 31 December 2020

Sum of Income	Year				
Donations Received	2020	2019	2018	2017	2016
GOLAK	£7,753	£12,761	£9,261	£10,846	£11,131
ARDAS	£29,602	£49,152	£30,999	£24,939	£32,662
Kirtan	£50	£1,627	£2,930	£2,941	£4,246
Nagar Kirtan				£2,079	
Home Visit					£91
Building Fund		£856		£600	
GiftAid	£23,633	£7,374	£13,201		
Stoke Council-Grants	£10,000	£40,000			
LotteryGrant	£9,500				
Bank Donations	£1,803				
Donations/Adjustments	£1,241	£585	£1,325		£1,865
Grand Total	£83,582	£112,355	£57,716	£41,405	£49,996



Sum of Bill Total			Year				
Less:	Notes	Expenditures	2020	2019	2018	2017	2016
Expenditures	1	Priests' Cost & Expenses	£519	£8,476	£8,936	£19,206	£13,910
	2	Heat, Light & Water	£6,379	£10,284	£11,761	£9,073	£9,172
	3	Premises Costs-Repairs	£4,084	£227	£4,322	£1,190	£5,110
	4	Insurance	£1,393	£1,331	£1,027	£1,523	£1,465
	5	Food	£5,679	£3,610	£3,051	£2,571	£1,101
	6	Telephone	£294	£475	£661	£453	£364
	7	Post & Stationery		£152	£16	£57	£1,183
	8	Travelling			£250		
	9	Household & Cleaning	£2,278	£1,225		£1,369	£1,378
	10	Professional Fees	£6,398	£1,000	£1,416	£221	£1,000
	11	Website/Advertising	£25	£1,100	£600		£246
	12	Donations	£200		£700	£350	£1,061
	13	Nagar Kirtan		£8,368	£8,654	£7,606	£8,537
	14	Equiptment & Assets	£4,891	£2,165	£788	£1,411	£1,412
	15	Settlements					£3,300
	16	Renovation	£34,246	£154,511			
Total Payments			£66,387	£192,924	£42,182	£45,028	£49,237
Net Receipts/(-Payments)			£17,195	-£80,569	£15,534	-£3,623	£758



STATEMENT OF ASSETS AND LIABILITIES for the year ended 31 December 2020

Opening Cash Funds		2020	2019	2018	2017	2016
Opening Cash Funds						
	Opening Balance - Barclays	-£90	£81,203	£65,670	£69,942	£69,184
	Cash in Hand					
Add	Donations Received	£83,582	£112,355	£57,716	£41,405	£49,996
Less	Expenditures	-£66,387	-£192,924	-£42,182	-£45,028	-£49,237
	Intransit Cheques/Liabilities Cleared		-724		-£650	
Total Cash Funds at year end		£17,105	-£90	£81,204	£65,669	£69,942

Opening Cash Funds		2020	2019	2018	2017	2016
Closing Cash Funds						
	Closing Balance - Barclays	£16,043	-£90	£81,203	£65,670	£69,942
	Cash in Hand	1063				
		£17,106	-£90	£81,203	£65,670	£69,942
	Difference	£0	-£0	-£0	£0	£0

Liabilities		2020	2019	2018	2017	2016
	Accountancy Fee					£650
		£0	£0	£0	£0	£650



Guru Nanak Sikh Temple Receipts & Payments account for the year ended 31 December 2020

Notes to the Accounts

Accounting basis

The accounts have been compiled on the Receipt and Payment basis.

Receipts and Payments account analysis

Sum of Bill Total			Year				
Ledger	Notes	Account	2020	2019	2018	2017	2016
Priests' Cost & Expenses	1	Akand Path		£3,883	£1,970	£1,617	£3,224
		Gulzar Singh	£133				
		Gurdeep Singh	£226				
		Gurnam Singh				£9,827	£7,369
		Kirtan		£940	£195	£1,900	£1,060
		Pathi Expenses	£160	£3,653	£4,752	£1,042	
		PAYE				£917	
		Punjabi Classes			£2,019	£3,902	£2,257
Priests' Cost & Expenses Total			£519	£8,476	£8,936	£19,206	£13,910
Heat, Light & Water	2	E-ON			£2,984	£16,184	£14,716
		Gazprom			£614	£1,835	£1,863
		Severn Trent Water	£108	£112		£53	£116
		Total Gas & Power	£6,271	£10,172	£10,474		
Heat, Light & Water Total			£6,379	£10,284	£14,073	£18,072	£16,695
Premises Costs-Repairs	3	3 Counties Services			£160		
		AA Plumbing	£90				
		B & Q	£17				
		Carter Mason electric	£182				
		Central Heating					£2,808
		CONTRACT SERVICES MIDLANDS LTD	£1,494				
		cpc	£168				
		Gas Care			£60		
		Heatwave				£128	£240
		Misc	£934				
		North Staff Fire Ltd				£112	£121
		ozz sound	£500				
		PRECISION INDUSTRIES	£80				
		Range	£26				
		Repairs				£950	£1,941
		Screwfix	£10				
		Stoke Council			£1,236		
		Sundries & Cleaning	£533	£227	£2,866		
		Wickes	£50				
Premises Costs-Repairs Total			£4,084	£227	£4,322	£1,190	£5,110
Insurance	4	Gill Insurance	£1,393	£1,331	£1,027	£1,523	£1,465
Insurance Total			£1,393	£1,331	£1,027	£1,523	£1,465
Food	5	Rashan	£5,679	£3,610	£3,051	£2,571	£1,101
Food Total			£5,679	£3,610	£3,051	£2,571	£1,101



Telephone	6	Hyperoptic		£101	£289	£96	
		PlusNet Broadband	£294	£373	£372	£357	£364
Telephone Total			£294	£475	£661	£453	£364
Post & Stationery	7	Postage & Stamps					£126
		Punjabi Classes				£57	
		Stationery		£152	£16		£1,057
Post & Stationery Total				£152	£16	£57	£1,183
Travelling	8	Travelling			£250		
Travelling Total					£250		
Household & Cleaning	9	Action Services				£33	
		Amazon	£119				
		Clothing				£360	
		Dunelm	£30				
		Kirklands	£615			£13	
		Misc	£260				
		Stoke Council	£809	£774		£740	£724
		Sundries & Cleaning	£393	£451		£103	£653
		THERMOETER	£26				
		Turbans				£120	
		WINDOWS CLEANING	£27				
Household & Cleaning Total			£2,278	£1,225		£1,369	£1,378
Professional Fees	10	Active Blue Limited	£4,978				
		KEATES HULME	£420				
		Khan Solicitors				£113	£50
		Rashid Accountants	£1,000	£1,000	£1,000		£650
		Woolliscrofts Solicitors			£416	£108	£300
Professional Fees Total			£6,398	£1,000	£1,416	£221	£1,000
Website/Advertising	11	Advertising			£100		£246
		Akaal TV		£1,100			
		KTV			£500		
		Website	£25				
Website/Advertising Total			£25	£1,100	£600		£246
Donations	12	British Sikh Council	£200		£500		
		Donations				£250	£1,061
		Douglas Macmillan			£100		
		Gurunanak Charitable Trust				£100	
		World Cancer Care			£100		
Donations Total			£200		£700	£350	£1,061



Nagar Kirtan	13	Ambulance	£685	£524	£491	£524
		Coach Hire	£280	£330	£505	£855
		Donations			£300	
		flags			£50	
		Float Hire	£1,800	£1,500		£1,856
		Forklift			£1,600	
		Gatka Players	£900	£975		£250
		Gutka			£300	
		Jathas			£695	£250
		KTV	£350			
		Misc	£140			
		Prasads			£100	
		Rashan				£65
		Repairs				£451
		Shoes				£56
		Stage Work	£2,000	£2,000	£2,000	£2,000
		Stationery		£200	£385	
		Stoke Council		£1,500	£500	
		Sundries & Cleaning		£650		
		Tent Hire	£1,013	£975	£679	£679
		Traffice Manage	£1,200			£1,550
Nagar Kirtan Total			£8,368	£8,654	£7,606	£8,537
Equipment & Assets	14	CCTV	£263			£140
		Cooker		£123		
		Fridge Freezer		£319		
		Furniture	£3,400	£1,000		
		Hoover		£250		
		Mega Phone		£136		
		Mobile Phone	£235			
		Monitor	£658			
		Musical Equipment		£460		
		Printer				£200
		Projector		£376		
		Sound System			£1,411	
		Speaker	£180			
		Sumup	£155			
		Tables				£672
		Tumble Dryer		£289		
		Washing Machine				£400
Equipment & Assets Total			£4,891	£2,165	£788	£1,411
Settlements	15	Gulzar Singh				£3,300
Settlements Total						£3,300



Renovation	16	360 Bargains Ltd				£21
		A Burton Plumbing Heating and Gas Services				£2,890
		A J Philpott & Sons Ltd				£25
		A.D Hall Ltd		£230		£373
		Ableworld Stairlifts		£192		£1,434
		AJ Murdoch Ltd				£500
		Andy Nicklin				£150
		APN Roofing				£12,940
		Avonside				£302
		B & Q				£113
		B&B Electrical Wholesalers Limited		£3,000		£12,703
		B&Q				£1,197
		Bromboroughpaints				£101
		Brown Recycling Limited				£185
		BSS Stoke				£24
		Cambabest Limited				£1,000
		Capital Roofing Centre				£332
		CARPET OUTLET		£9,900		
		Carter Mason electric		£186		£5,644
		Crown Decorating Centres		£16		£275
		Dunelm				£259
		ECA Supplies Ltd		£32		£886
		Electric Light Co. Ltd		£33		£640
		Emerys Ltd				£5,004
		Euro Furniture & Flooring				£75
		Express Blinds				£300
		Factory Seconds Tunstall Ltd				£674
		Howdens Joinery Co.				£1,157
		International Decorative Surfaces				£8,923
		Jewson Ltd				£280
		JTF Wholesale Ltd				£18
		Kirklands				£389
		Komfort Partitioning Ltd		£165		£4,141
		Kukki Glazing Ltd				£13,750
		M B ENGINEERING		£380		
		M&S RUBBISH REMOVALS		£300		
		MES Clearance				£1,467
		Misc				£79
		MRM Rendering Limited				£7,810
		MW Scaffold Solutions				£4,104
		One Price Fabric Ltd				£25
		PETER BAYLEY		£220		
		Plumb Centre				£325
		Pound Stretcher				£53
		Range				£82
		Rentokil				£840
		S.Keeling & Co Ltd				£4,145
		Screwfix				£3,791
		T&G Electrics				£9
		Terry's Fabrics				£243
		Timpson				£22
		Toolstation				£99
		Topps Tiles				£103
		Travis Perkins				£413
		Unitec Engineers Ltd		£18,176		£20,000
		UV Builders				£20,087
		Waterloo Plumbers		£1,416		£13,253
		Wickes				£556
		Your Flooring Depot Ltd				£300
Renovation Total		£34,246	£154,511			
Grand Total		£66,387	£192,924	£44,494	£54,027	£56,761

Accountant Report

As requested I have also prepared the statutory accounts without any audit for the year ended 31 December 2020 from the accounting records and explanation I have been provided initially to carry out the Independent Examination of this charity for the year ended 31 December 2020



Mr Rashid Jalal (FCCA)

KiQi, Chartered Certified Accountants, 153 Leek Road, Stoke on Trent, ST4 2BW
08-Mar-21



Independent examiner's report to the trustees of Guru Nanak Sikh Temple: Charity no 1131137

I report on the accounts of the Charity for the year ended 31 December 2020 which are set out on pages 3 to 8

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

The trustees have prepared receipts and payments accounts showing cash received in the year of £83582.2. No digital records are kept and there does not seem to be a competent individual to record the financial transactions on a timely basis. However payments and receipt vouchers, invoices and purchases invoices were presented to match with accounts prepared and to complete this independent examination.

In connection with my examination, no matter has come to my attention, other than that referred to in the above paragraph;

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and

have not been met; or

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Rashid Jalal (FCCA)

Signatures:



KiQi, Chartered Certified Accountants, 153 Leek Road, Stoke on Trent, ST4 2BW

Date:

08-Mar-21



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