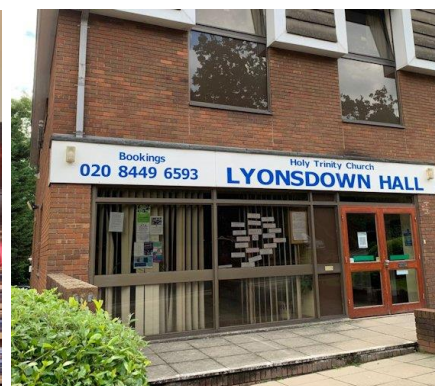


## Trustees' Report and Financial Statements

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for the year ending 31<sup>st</sup> December 2021



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## Trustees' Report

### Objectives and Activities

In accordance with Holy Trinity's charity registration, its key activities are

- TO PROVIDE REGULAR PUBLIC WORSHIP OPEN TO ALL;
- TO PROVIDE SERVICES TO THE COMMUNITY AND
- TO PROVIDE REGULAR RETREATS AND A DEANERY SPACE TO USE.

### Achievements and Performance

During spring 2021 Rev Canon Laura Hewitt took charge of Holy Trinity as Area Dean, then in October 2021 she was appointed Priest in Charge of Holy Trinity. During 2021 there was a change in focus to a smaller, more reflective Sunday service and to preparing Holy Trinity to start offering retreats and a space for the Deanery to use.

### Financial Review

#### Summary

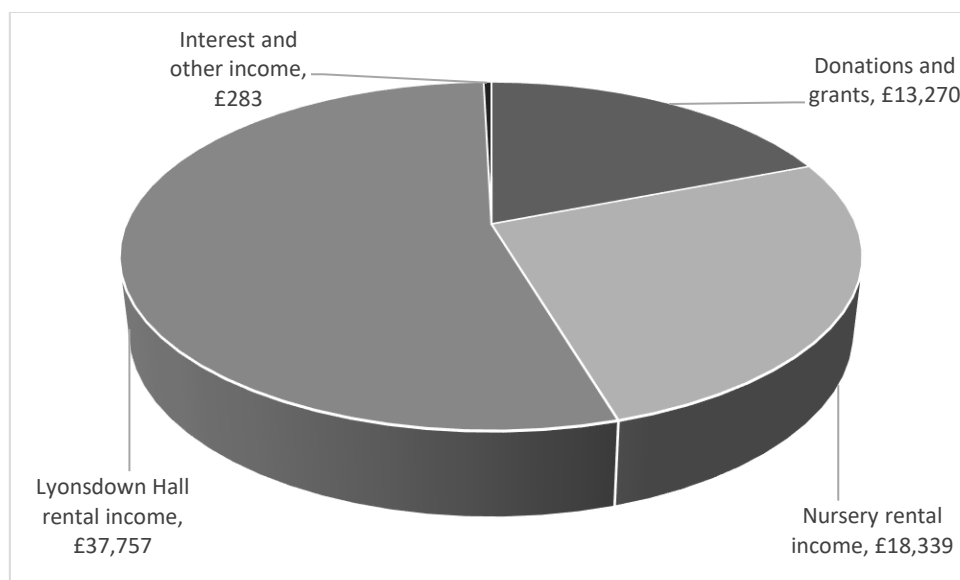
2021 was a year of change for Holy Trinity as Rev Canon Laura was made Priest in Charge of Holy Trinity during the year, and there have been significant changes in congregation members and the leadership team during 2021. This means that the income and expenditure in 2021 had some significant differences to 2020.

However, despite a challenging financial year, Holy Trinity had a surplus of nearly £5,000 for 2021.

#### Income

Our income in 2021 was £69,649. Around 80% of this income came from rental income from the Twinkle Stars Nursery and room hire of Lyonsdown Hall. However, we also received around £6,000 of general giving and a grant of £7,500.

Here is a breakdown of our 2021 income:



## Expenditure

Our expenditure in 2021 was £64,859. Around £16,000 of this was for maintenance of Lyonsdown Hall and around £19,000 was for staff salaries whose work also largely related to Lyonsdown Hall. Around £13,000 was spent maintaining the church building, but a significant proportion of this was paid for by a grant.

## Cash

We aim to maintain a healthy cash balance throughout the year to make sure we are able to deal with any unexpected dips in income. We were able to build up cash reserves a little during 2021 to allow a healthy cash balance to be carried into 2022.

## Reserves Policy

The free reserves are the total funds available to the PCC, excluding funds tied up in Lyonsdown Hall and funds designated to be used on specific items.

It is the PCC's policy to:

- keep three months' running costs (approximately £30,000) in free reserves to cover essential expenditure in the event of loss of income
- save up funds in a 'major repairs fund' to cover unexpected fabric repairs and other large projects

Our free reserves are currently close the target of £30,000 (at 31 December 2021 they stood at £27,006, which is around £5,000 more than the previous year). We feel that this is an appropriate level to keep the reserves at the current time to allow us to grow the church and develop our outreach to the community. We have also designated £10,000 to the major repairs fund, on top of the free reserves.

## Structure, Governance and Management

Holy Trinity's Parochial Church Council (PCC) is a corporate body established by the Church of England and operating under the Parochial Church Council Powers Measure.

It is registered as a charity in England as "The parochial church council of the ecclesiastical parish of Holy Trinity, Lyonsdown", also known as "Holy Trinity PCC". Its registered charity number is 1131088.

Individuals become members of the PCC (in accordance with the Church Representation Rules):

- by virtue of their office within the church (vicar and churchwardens)
- by membership of certain other ecclesiastical bodies (e.g. Barnet Deanery Synod)
- by direct election by members of the church (those on the Church Electoral Roll)
- by co-option at the discretion of the PCC.

On appointment or election to the PCC, all members automatically become trustees of the charity.

As well as constituting the charity trustees, the PCC is the overall management committee of the church.

## Administrative Details

The following served as trustees (and as members of the PCC) in the period from the start of the reporting period (1 Jan 2021) to the date of the 2022 Annual Parochial Church Meeting (22 May 2022).

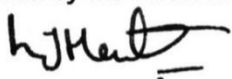
|                           |                                                                  |
|---------------------------|------------------------------------------------------------------|
| Steve Till                | until 18/01/2021                                                 |
| Andrew Loh                | until 18/01/2021                                                 |
| Sue Clarke                | until 20/01/2021                                                 |
| Dawn Macaulay             | until 20/01/2021                                                 |
| Karl Kan                  | until 20/01/2021                                                 |
| Will Rugg                 | until 23/01/2021                                                 |
| Hong Teck Lee             | until 26/01/2021                                                 |
| Robin Desoer              | until 26/01/2021                                                 |
| Rev Charles Dobbie        | until 03/03/2021 (vicar, chairman until same date)               |
| Andy Fry                  | until 03/03/2021 (church warden to same date)                    |
| Paul Tivey                | until 03/03/2021 (church warden to same date)                    |
| John Govey                | until 24/03/2021 (treasurer and lay vice-chair to same date)     |
| Philip Wicksteed          | until 24/03/2021                                                 |
| Robert Bayman             | from 24/03/2021 (church warden and treasurer from 30/05/22)      |
| Jennifer Robinson-Beswick | from 24/03/2021 (church warden and lay vice-chair from 30/05/22) |
| Alison McCrory            | from 30/05/2021                                                  |
| Stephen Craggs            | from 30/05/2021                                                  |
| Rebecca Craggs            | from 30/05/2021                                                  |
| Rev Canon Laura Hewitt    | from 03/10/2021 (priest in charge & chair from same date)        |

**Registered Office:** 18 Lyonsdown Road, New Barnet, Hertfordshire EN5 1JE

**Bankers:** Barclays Bank, 1250 High Road, Whetstone N20 0PB (day to day church funds) & National Westminster Bank, 20 High Street, Barnet EN5 5RU (day to day Lyonsdown Hall funds)

**Independent Examiner:** Mr J Price, 63 Chesterfield Road, Barnet, EN5 2RE.

Approved by the trustees on 11 May 2022 and signed on their behalf by:



Rev Canon Laura Hewitt (PCC  
chair)



Robert Bayman (Treasurer)

## Statement Of Financial Activities

|                                 | note | 2021<br>Restricted<br>£ | 2021<br>Unrestricted<br>£ | 2021 Total<br>£  | 2020<br>£        |
|---------------------------------|------|-------------------------|---------------------------|------------------|------------------|
| <b>INCOME</b>                   |      |                         |                           |                  |                  |
| Donations and grants            |      | 8,349                   | 4,921                     | 13,270           | 52,615           |
| Charitable Activities           |      | -                       | 79                        | 79               | 17,918           |
| Trading Activities              |      | -                       | 56,096                    | 56,096           | 39,545           |
| Other Income                    |      | -                       | 204                       | 204              | 3,229            |
| <b>Total INCOME</b>             |      | <u>8,349</u>            | <u>61,300</u>             | <u>69,649</u>    | <u>113,307</u>   |
| <b>EXPENDITURE</b>              |      |                         |                           |                  |                  |
| Charitable Giving               |      | 63                      | -                         | 63               | 16,411           |
| Service Costs                   |      | -                       | 640                       | 640              | 2,301            |
| Church Ministry                 |      | 216                     | 11,298                    | 11,514           | 84,930           |
| Employee Costs                  | 2,7  | -                       | 19,043                    | 19,043           | 18,458           |
| Fabric                          |      | 7,500                   | 5,134                     | 12,634           | 8,506            |
| Fundraising Costs               |      | -                       | 15,954                    | 15,954           | 19,114           |
| Administration                  |      | 456                     | 4,555                     | 5,011            | 4,123            |
| <b>Total EXPENDITURE</b>        |      | <u>8,235</u>            | <u>56,624</u>             | <u>64,859</u>    | <u>153,843</u>   |
| <b>NET RESOURCES</b>            |      | 114                     | 4,676                     | 4,790            | (40,536)         |
| <b>TRANSFERS BETWEEN FUNDS</b>  |      | <u>-</u>                | <u>-</u>                  | <u>-</u>         | <u>-</u>         |
| <b>NET MOVEMENT IN FUNDS</b>    |      | 114                     | 4,676                     | 4,790            | (40,536)         |
| <b>BALANCES BROUGHT FORWARD</b> |      | -                       | 1,997,480                 | 1,997,480        | 2,038,016        |
| <b>BALANCES CARRIED FORWARD</b> |      | <u>114</u>              | <u>2,002,156</u>          | <u>2,002,270</u> | <u>1,997,480</u> |

## Balance Sheet

| ASSETS                                            |      |           | 2021             | 2020             |
|---------------------------------------------------|------|-----------|------------------|------------------|
|                                                   | note |           | £                | £                |
| Fixed Assets                                      |      |           |                  |                  |
| Lyonsdown Hall Building                           | 3    | 1,965,150 |                  | 1,965,150        |
| <b>Totals</b>                                     |      |           | <u>1,965,150</u> | <u>1,965,150</u> |
| Current Assets                                    |      |           |                  |                  |
| Cash at bank                                      |      | 42,868    |                  | 30,146           |
| Cash in hand                                      |      | 144       |                  | 49               |
| Trade debtors                                     |      | 9,314     |                  | 4,916            |
| Other debtors & prepayments                       |      | 1,409     |                  | 1,003            |
| <b>Totals</b>                                     |      |           | <u>53,735</u>    | <u>36,114</u>    |
| Less Creditors                                    |      |           |                  |                  |
| Deferred income                                   |      | (12,368)  |                  | -                |
| Creditor - St James's Church                      |      | (999)     |                  | -                |
| Other creditors due within 1 year                 |      | (1,229)   |                  | (1,767)          |
| Creditor due after 1 year - Twinkle Stars nursery | 10   | (2,019)   |                  | (2,017)          |
| <b>Totals</b>                                     |      |           | <u>(16,615)</u>  | <u>(3,784)</u>   |
| <b>NET CURRENT ASSETS</b>                         |      |           | <u>37,120</u>    | <u>32,330</u>    |
| <b>NET ASSETS</b>                                 |      |           | <u>2,002,270</u> | <u>1,997,480</u> |
|                                                   |      |           |                  |                  |
| FUNDS                                             |      |           | 2021             | 2020             |
|                                                   | note |           | £                | £                |
| Restricted Funds                                  | 4    |           |                  |                  |
| Restricted reserves                               |      | 114       |                  | -                |
| <b>Totals</b>                                     |      |           | <u>114</u>       | <u>-</u>         |
| Designated Funds                                  | 5    |           |                  |                  |
| Major repairs fund                                |      | 10,000    |                  | 10,000           |
| Designated fixed asset reserves                   |      | 1,965,150 |                  | -                |
| <b>Totals</b>                                     |      |           | <u>1,975,150</u> | <u>10,000</u>    |
| Other Funds                                       | 5    |           |                  |                  |
| Free Reserves                                     |      | 27,006    |                  | 1,987,480        |
| <b>Totals</b>                                     |      |           | <u>27,006</u>    | <u>1,987,480</u> |
| <b>FUNDS TOTALS</b>                               |      |           | <u>2,002,270</u> | <u>1,997,480</u> |

## Income and Expenditure

| INCOME                                |      | 2021          | 2020           |
|---------------------------------------|------|---------------|----------------|
|                                       | note | £             | £              |
| Donations and grants                  |      |               |                |
| General giving                        |      | 4,030         | 38,109         |
| Tax recovered on general giving       |      | 891           | 9,131          |
| Restricted donations                  |      | 722           | 100            |
| Tax recovered on restricted donations |      | 127           | 25             |
| Grant income                          |      | 7,500         | 5,250          |
| <b>Totals</b>                         |      | <b>13,270</b> | <b>52,615</b>  |
| Charitable Activities                 |      |               |                |
| Event income                          |      | 3             | -              |
| Lyonsdown Hall letting                |      | -             | 10,000         |
| Refreshments at Sunday services       |      | -             | 258            |
| Discipleship income                   |      | -             | 3,078          |
| Youth work income                     |      | -             | 3,939          |
| Office income                         |      | -             | 334            |
| Wedding & Funeral Fees                |      | 76            | 309            |
| <b>Totals</b>                         |      | <b>79</b>     | <b>17,918</b>  |
| Trading Activities                    |      |               |                |
| Rental income - Nursery               |      | 18,339        | 19,600         |
| Rental income - Lyonsdown Hall        |      | 37,757        | 19,945         |
| <b>Totals</b>                         |      | <b>56,096</b> | <b>39,545</b>  |
| Other Income                          |      |               |                |
| Interest Income                       |      | 31            | 340            |
| HMRC furlough grant                   |      | -             | 2,033          |
| Other income                          |      | 173           | 856            |
| <b>Totals</b>                         |      | <b>204</b>    | <b>3,229</b>   |
| <b>INCOME TOTALS</b>                  |      | <b>69,649</b> | <b>113,307</b> |

Trustees' Report and Financial Statements for the year ending 31/12/2021

| EXPENDITURE                     |      | 2021          | 2020            |
|---------------------------------|------|---------------|-----------------|
|                                 | note | £             | £               |
| Charitable Giving               |      |               |                 |
| Hardship fund                   |      | 63            | 139             |
| Grant funding of mission        | 9    | -             | 16,272          |
| <b>Totals</b>                   |      | <u>63</u>     | <u>16,411</u>   |
| Service Costs                   |      |               |                 |
| Service costs                   |      | 134           | 368             |
| Refreshments                    |      | 43            | -               |
| Audio equipment & music         |      | 428           | 1,933           |
| Wedding & funeral costs         |      | 35            | -               |
| <b>Totals</b>                   |      | <u>640</u>    | <u>2,301</u>    |
| Church Ministry                 |      |               |                 |
| Payments to HT Lyonsdown Trust  | 7,11 | 8,787         | 74,000          |
| Youth and children's work       |      | 49            | 2,503           |
| Event costs                     |      | 217           | 304             |
| Discipleship                    |      | 31            | 2,285           |
| Staff welfare & training        |      | -             | 1,265           |
| Staff expenses                  |      | -             | 1,428           |
| Vicar's expenses                | 7    | 142           | 1,145           |
| Vicarage expenses               | 7    | 2,238         | 1,631           |
| Gifts and hospitality           |      | 50            | 369             |
| <b>Totals</b>                   |      | <u>11,514</u> | <u>84,930</u>   |
| Employee Costs                  | 2,7  |               |                 |
| Salaries                        |      | 18,814        | 18,270          |
| Pensions and social security    |      | 229           | 188             |
| <b>Totals</b>                   |      | <u>19,043</u> | <u>18,458</u>   |
| Fabric                          |      |               |                 |
| Repairs & maintenance           |      | 8,502         | 1,858           |
| Cleaning                        |      | 158           | 483             |
| Church utilities                |      | 2,326         | 4,541           |
| Church Insurance                |      | 1,648         | 1,624           |
| <b>Totals</b>                   |      | <u>12,634</u> | <u>8,506</u>    |
| Fundraising Costs               |      |               |                 |
| Nursery repairs and maintenance |      | 63            | -               |
| Hall maintenance                |      | 4,729         | 7,619           |
| Hall cleaning & gardening       |      | 3,881         | 3,389           |
| Hall utilities                  |      | 3,138         | 4,499           |
| Hall Insurance                  |      | 2,305         | 2,867           |
| Hall office costs               |      | 1,838         | 740             |
| <b>Totals</b>                   |      | <u>15,954</u> | <u>19,114</u>   |
| Administration                  |      |               |                 |
| Photocopier & IT                |      | 827           | 1,816           |
| Publicity                       |      | 126           | 618             |
| Independent examination costs   |      | 150           | -               |
| Other office costs              |      | 656           | 1,414           |
| Fees - bank etc                 |      | 116           | 275             |
| Bad debt expense                |      | 3,136         | -               |
| <b>Totals</b>                   |      | <u>5,011</u>  | <u>4,123</u>    |
| <b>EXPENDITURE TOTALS</b>       |      | <u>64,859</u> | <u>153,843</u>  |
| <b>SURPLUS / (DEFICIT)</b>      |      | <u>4,790</u>  | <u>(40,536)</u> |

## Notes to the Accounts

### 1. Accounting Policies

#### a) Basis of Accounting

The accounts have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; the Financial reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102); the Charities Act 2011; and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS102.

#### b) Recognition of income

Income is included in the Statement of Financial Activities when the charity becomes entitled to the resources, it is more likely than not that the charity will receive the resources and the monetary value can be measured with sufficient reliability.

#### c) Incoming resources

Donations and grants are included in the accounts when the general income criteria are met. When donors specify they are to be used for a future accounting period they are treated as deferred income. Contributions, fees and tax recoverable from the Inland Revenue under the Gift Aid scheme are recognised on an accruals basis when there is a valid declaration from the donor. Collections are recognised when received by or on behalf of the PCC. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement, that receipt is probable and the amount due can be measured reliably.

Church members act as general volunteers. As it is impractical for their contribution to be measured reliably for accounting purposes, their voluntary work is not credited in the financial statements.

##### *Income from charitable activities*

All income from charitable activities is accounted for gross.

##### *Income from other trading activities*

Rental income from the letting of church premises is recognised at the time to which the rental relates.

##### *Investment income*

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

#### d) Resources Expended

Expenditure is accounted for on an accruals basis, inclusive of VAT, which cannot be recovered.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

#### e) Capitalisation and Depreciation

All fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Property – the property is not depreciated as the PCC believes the current market value of the property is around or higher than the valuation in the accounts.

Consecrated and benefited property are excluded from the financial statements by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 have been capitalised and depreciated on a straight-line basis over three years.

All expenditure incurred during the year on consecrated or benefited buildings, individual items not exceeding £1,000 in value, or on the repair of movable church furnishings acquired before 1 January 2001 is written off.

f) Stocks

Stocks held for resale are measured at the lower of cost or net realisable value.

g) Pensions

Holy Trinity's PCC contributes to a defined contribution pension scheme on behalf of employees, the cost of which is disclosed in the detailed income and expenditure account.

h) Funds accounting

Funds held by the charity are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Unrestricted designated funds – these are funds which the PCC has designated for specific purposes, as set out in note 5.
- Restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The nature and purpose of each fund is explained further in the notes to the accounts.

i) Current assets

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

j) Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the PCC anticipates it will pay to settle the debt.

k) Statement of cash flows

The financial statements do not include a statement of cash flows as the PCC constitutes a small charity under the SORP as amended by Update Bulletin 1.

## 2. Staff Costs

a) Employment costs are as specified in the detailed income and expenditure.

b) 2 people were employed by the charity during the year, of which both were part-time (2020 – 2 people, of which both were part-time).

c) No employee earned more than £60,000 during the year (2020 – nil).

d) Eligible employees are enrolled in a defined contribution scheme managed by the National Employment Savings Trust (NEST). Auto-enrolled member contributions are at 3%, less tax relief, and employer contributions are at 5%.

There are no employer charges, while member charges comprise an annual management charge of 0.3 per cent on the total value of a member's fund each year plus a contribution charge of 1.8 per cent on each new contribution.

## 3. Fixed Assets

The only fixed assets are a property valued at £1,965,150 and Lyonsdown Hall equipment with a cost of £31,914. The property is Lyonsdown Hall, 3 Lyonsdown Road, New Barnet. It is used in part to raise funds for the PCC, but is also available to carry out the PCC's charitable purposes. No depreciation has been applied to this property because the PCC believes the current market value of the property is equal to or higher than the current valuation. This current valuation was made on 31 December 2020 based on its insurance valuation. The Church building and Church Rooms are not included as they are consecrated property. The Hall equipment had been fully depreciated by 1 January 2020 so the net book value of this equipment is £nil and no additions were made to this equipment in 2020 or 2021.

**4. Restricted Funds**

|                              | <b>1 Jan 2021</b> | <b>Income</b> | <b>Expenditure</b> | <b>Transfers<br/>between funds</b> | <b>31 Dec 2021</b> |
|------------------------------|-------------------|---------------|--------------------|------------------------------------|--------------------|
|                              | £                 | £             | £                  | £                                  | £                  |
| Youth & Children's work fund | -                 | 216           | 216                | -                                  | -                  |
| Hardship fund                | -                 | 63            | 63                 | -                                  | -                  |
| Other                        | -                 | 8,070         | 7,956              | -                                  | 114                |
|                              | <b>-</b>          | <b>8,349</b>  | <b>8,235</b>       | <b>-</b>                           | <b>114</b>         |

The youth and children's work fund consists of grants and donations given to pay for the youth and children's work at Holy Trinity, including family events such as Fun Days. This fund contains some donations to be used for any costs relating to youth and children's work and some for specific elements of youth and children's work.

The hardship fund consists of donations to be given to members of the congregation, or others known to the church, who are in particular financial hardship or have a particular financial crisis.

The other restricted fund is for other small donations donated for specific causes such as repairs to the building or pieces of equipment.

**5. Unrestricted Funds**

|                                  | <b>1 Jan 2021</b> | <b>Income</b> | <b>Expenditure</b> | <b>Transfers<br/>between funds</b> | <b>31 Dec 2021</b> |
|----------------------------------|-------------------|---------------|--------------------|------------------------------------|--------------------|
|                                  | £                 | £             | £                  | £                                  | £                  |
| General funds                    | 1,987,480         | 61,300        | 56,624             | (1,992,156)                        | -                  |
| Free reserves                    | -                 | -             | -                  | 27,006                             | 27,006             |
| Designated major repairs fund    | 10,000            | -             | -                  | -                                  | 10,000             |
| Designated fixed assets reserves | -                 | -             | -                  | 1,965,150                          | 1,965,150          |
|                                  | <b>1,997,480</b>  | <b>61,300</b> | <b>56,624</b>      | <b>-</b>                           | <b>2,002,156</b>   |

The designated major repairs fund is a fund which is designated by the PCC to be used for repairs and maintenance of the church building.

The designated fixed assets reserves are the total of the charity's reserves which are tied up in the church's property, Lyonsdown Hall, and any other fixed assets. Therefore, these reserves can't be spent unless the property or other assets are sold. For 2021 General funds have been split between the designated fixed assets fund and free reserves to allow more clarity of the amount of freely available reserves.

**6. Analysis of Net Assets (between restricted and unrestricted funds)**

|                                         | <b>Tangible fixed<br/>assets</b> | <b>Other net<br/>assets</b> | <b>Total</b>     |
|-----------------------------------------|----------------------------------|-----------------------------|------------------|
|                                         | £                                | £                           | £                |
| Restricted                              | -                                | 114                         | 114              |
| Unrestricted:                           |                                  |                             |                  |
| Free reserves                           | -                                | 27,006                      | 27,006           |
| Designated fund – fixed assets reserves | 1,965,150                        | -                           | 1,965,150        |
| Designated fund – major repairs fund    | -                                | 10,000                      | 10,000           |
|                                         | <b>1,965,150</b>                 | <b>37,120</b>               | <b>2,002,270</b> |

## 7. Transactions with Trustees and Related parties

**Trustees Remuneration & Benefits:** None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

**Trustees Expenses:** The only trustees and connected persons to receive any reimbursement of personal expenses were the incumbent at the start of 2021 (The Rev Charles Dobbie), his spouse and the Priest in Charge at the end of 2021 (The Rev Canon Laura Hewitt). The Rev Charles Dobbie and his spouse were paid expenses of £1,231 (2020 - £2,776). The Rev Canon Laura Hewitt was paid expenses of £23 (2020 - £nil). These expenses were all wholly related to their duties at Holy Trinity. In 2021 £1,126 of Vicarage expenses were also paid by Holy Trinity while the Vicarage was unoccupied (2020: £nil) but these expenses did not directly benefit any related parties.

No other trustee received any remuneration in 2021 (2020: £nil), except for reimbursement of out of pocket expenses.

**Transactions with Related Parties:** £8,787 was paid to Holy Trinity Lyonsdown Trust in 2021 (2020: 74,000). The PCC at 31 December 2020 stated in the 2020 accounts that they did not consider Holy Trinity Lyonsdown Trust to be a connected party. The PCC at 31 December 2021 is currently not able to confirm whether the Holy Trinity Lyonsdown Trust should be considered a related party or not.

The PCC is not aware of any other related party transactions in 2021 or 2020, apart from unconditional donations to the PCC from trustees and their spouses, and services provided on a voluntary basis.

## 8. Fees for Examination of the Accounts

The fee for the Independent Examiner has not yet been finalised for the examination of the 2021 accounts but an accrual of £150 has been set up for this fee (2020 – £nil).

## 9. Grant funding of activities

The following grants were made in 2021 and 2020.

### *Grants to Gospel promoting institutions*

|                                        |            | Unrestricted<br>funds 2021 | Restricted<br>funds 2021 | Unrestricted<br>funds 2020 | Restricted<br>funds 2020 |
|----------------------------------------|------------|----------------------------|--------------------------|----------------------------|--------------------------|
|                                        |            | £                          | £                        | £                          | £                        |
| RELITE Africa Trust UK                 | (overseas) | -                          | -                        | 8,000                      | -                        |
| Pecel Reformed Church, Hungary         | (overseas) | -                          | -                        | 4,015                      | -                        |
| Pecel Reformed Church, gifts in kind   | (overseas) | -                          | -                        | 257                        | -                        |
| Belgian Bible Institute                | (overseas) | -                          | -                        | 4,000                      | -                        |
| Pandemic assistance to church families | (home)     | -                          | 63                       | 14                         | 125                      |
|                                        |            | <u>-</u>                   | <u>63</u>                | <u>16,286</u>              | <u>125</u>               |

The grants to Pecel Reformed Church included £15 of support costs for a bank transfer charge and the cost of a visit of a prospective associate, whose place was subsequently withdrawn due to the pandemic.

## 10. Liabilities due after more than 1 year

### **Lease Deposit received from Twinkle Stars Nursery School**

|                        | 2021         | 2020         |
|------------------------|--------------|--------------|
|                        | £            | £            |
| Balance on 1 January   | 2,017        | 2,015        |
| Interest accrued       | 2            | 2            |
| Balance on 31 December | <u>2,019</u> | <u>2,017</u> |

The deposit is repayable at the end of the lease term. Interest at the current rate paid by the Bank of England during the year is accrued and added to the deposit.

## 11. Parish share

In past years Holy Trinity has failed to make the Parish Share payments due to the Diocese and has made alternative financial arrangements for the vicar's stipend. The Diocese recognises the difficult financial position the church has inherited and has not required any contribution during the year 2021. As the financial standing of the church becomes clearer discussions are taking place with the Diocese on the amount of Parish Share that can be reasonably contributed for 2022 and beyond. One factor in calculating the Parish Share requested is the size of the Electoral Roll, which is currently inflated by the presence of substantial numbers of people who do not worship at the church; regulations governing the composition of the roll means that the inappropriate membership cannot be addressed by simply removing the names.

## 12. Change in accounting categories

Between 31 December 2020 and 31 December 2021 the PCC, treasurer and Vicar of Holy Trinity have changed. This has meant that the accounts have been prepared in a different format in 2021 to 2020, so some small changes in categorisations have occurred between the 2020 accounts and the 2021 accounts. The revised categories have now been applied retrospectively to the 2020 activities in these accounts, resulting in minor differences in the presentation of them between this document and the 2020 published accounts. However, the 2020 totals of income and expenditure in the 2020 accounts and 2021 accounts are the same so no material change has been made.

## 13. Bad debt expense

By late 2021 Twinkle Stars nursery had a debt of £3,136 of unpaid rent from the Covid-19 lockdown periods when they were unable to pay full rent. The PCC decided to write off this debt and not ask Twinkle Stars to repay it. This has been recognised as expenditure under the heading 'bad debt expense'.

Approved by the trustees on 11 May 2022 and signed on their behalf by:



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Rev Canon Laura Hewitt (PCC chair)



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Robert Bayman (Treasurer)

## Independent Examiner's Report

**Report to the Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Lyonsdown. Charity Number 1131088.**

I report to the trustees on my examination of the accounts of the above charity ("the PCC") for the year ended 31 December 2021.

### Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination.

I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

My examination was hampered by the presentation of the electronic data given to me. It is a matter that needs to be addressed for the future but can easily be resolved and I have discussed how this may be done with both the Treasurer and the Assistant Treasurer. In my examination of the accounts I have come across no matters to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Price

11 May 2022