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AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL WARSOP WITH
ST AUGUSTINE SOOKHOLME

Registered Charity Number 1131083

YEAR ENDED

31ST DECEMBER 2022

Rector

Reverend Canon Angela Fletcher

Revised March 2024

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Annual Report

Mission Statement

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

Joining together in the Transforming Mission of God

Growing Disciples Younger, Wider, Deeper

Structure Governance and Management

Parochial Church Council

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been monthly meetings with an average attendance of 90% in person meetings in the stable Barn with a break in August and December. Standing committee meetings were held periodically as and when needed.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

Electoral Roll

At the Annual Parochial Church Meeting 92 (91 in 2021) parishioners were members of the Electoral Roll.

Reference and Administration

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

Rector:	The Rev'd Canon Angela Fletcher	
Wardens:	Mrs Valerie Spencer	From APCM 2022
	Mr Keith Clayton	From APCM 2020
Deanery Synod:	Mrs Jenny Briggs	From APCM 2022
	Mrs Valerie Spencer	From APCM 2020
Reader Representative:	Mrs Patricia Brewin	Reader
Elected Members:	Mrs Pamela Stevenson	Secretary APCM 2021
	Mrs Amy Whant	Safeguarding APCM 2020
	Mr Ian Cargill	Treasurer APCM 2022
	Mrs Carole Barker	From APCM 2020
	Mrs Mary Birchenall	From APCM 2020
	Dr Peter Birchenall	From APCM 2022
	Mr Robert Davies	From APCM 2022
	Mr Alex Nicol	From APCM 2022
	Mr Ronald Reynolds	From APCM 2021
	Mrs Sue Richards	From APCM 2020
	Mr Andrew Melless	From APCM 2022

Objectives and Activities

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2021) and **Registered Charity Number 1131083**.

These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

Achievements and Performance

Leadership Team, Worship and Pastoral Ministry

The beginning of the year still saw some limitations because of Covid-19. We were able to relax many of the constraints but to enable the most vulnerable of the congregation to feel safe and happy to worship in the Church, the PCC asked that the congregation should continue to wear masks in Church. Wafers only continued to be used during Holy Communion and the chalice was not used until further guidelines was received from the Diocese. The PCC agreed that the live streaming of the 10am Sunday service and any other service requests for live streaming would continue.

The Rector began her 3month sabbatical in January 2022 until March and the Church welcomed several different visiting clergies who led the Holy Communion services. Along with Miss Pat Brewin who led a Sunday service in Morning Prayer each month. Many thanks go out to Pat who also took the majority of funerals and continued to support the pastoral ministry team during this time. Thanks also go to everyone who ensured the church's smooth running during this time.

Home Communion at The Sycamores Nursing Home and at The Woodlands Nursing Home resumed in July 2022

Gradually during the year more and more activities within the wider community has increased Mary has increased her face-to-face contact with "Church Buddies".

Messy church has resumed in the Parish centre with a view to moving back into the church.

During Easter some schools actively engaged with the church, then harvest there was a marked increase of involvement. Finally, during Advent all Warsop Schools came into Church for their Christmas services and also took part in the 'Festival of Angels' which was a great success and included angels from the 'Inner wheel', 'Church buddies' and many more.

Many thanks to everyone who contributed in any way.

Safeguarding

During this year Mrs Amy Whant completed her training course which enables her to train other members of the PCC for the 'CO Basic' Level in Safeguarding and most members of the PCC have completed this with a few who Amy has set a date for. Amy also keeps the PCC update at each meeting of any safeguarding issues. Risk assessments were updated, and a procedure put in place ensuring the safety of anyone undertaking a home visit, those who offer their time for home visiting also completed the CO training.

Many thanks to Amy for all she does in this vital part of our work.

ECO Church

Many of the members of the PCC registered with ECO Churches (A Rocha UK) surveys attached to the ECO programme were completed and St. Peter & St. Paul Church have been awarded bronze status.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including the team of cleaners cleaning in the church, flower arrangers, choir, caterers, readers, recorders of services and intercessors. The PCC is extremely grateful for your input in whatever capacity.

Many thanks to the small team who have ensured that Sookholme has been kept clean and prepared for worship Sunday by Sunday.

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and managing the pastoral care team who also give of their time so readily. The PCC greatly appreciate all their hard work.

It was with great sadness that at Christmas time we lost Mr Ron Reynolds a faithful and committed member of our PCC who will be greatly missed and then sadly his wife Judy who Ron cared for so lovingly. Judy joined us at many PCC meetings to enable Ron to participate.

[Fabric including Church Wardens Report](#)

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

[St Peter and St Paul](#)

Following advice given to us by Ecclesiastical Insurance the roof alarm was installed at the beginning of the year, including and an update to the main Church alarm.

The boiler and fire extinguishers have been serviced and checked with no issues arising.

The sound system has had microphone sockets replaced and two new sockets installed, thanks go to Alex and Tony Hague.

Repairs were made to the outside lights again thanks to Tony Hague for completed work.

The Church lightning conductor was replaced and updated in August 2022 in order to meet and satisfy current regulations.

A risk assessment was carried out in the Chancel.

The tower upper and lower rooms continue to be tidied in accordance with health and safety guidelines.

The Aumbry has been repaired with thanks going to Ian Towndrow.

The work to the vestry windows has been put on hold due to our financial position and

Following the advice of Alan Wahlers the decision was made to remove flaky plaster from Church walls as and when necessary, allowing stonework time to breathe and dry out.

Church continues to be cleaned weekly by a team of dedicated volunteers

The maintenance of plants and bushes around the Church is also undertaken by a small group of dedicated volunteers.

[St Augustine](#)

Fire Extinguishers have been checked, roof repairs on South Side of Church have been completed and new light fittings have now been installed.

Church is cleaned fortnightly by dedicated volunteers and the grass is mown by two farmers, with the garden cared for by dedicated volunteers.

Church Services at St Peter & St Paul's have more or less gone back to normal after covid restrictions have lifted and services at St Augustine's are back to the usual 1st and 3rd Sunday in the month at 11.30.

Congregations are increasing as we welcome new people/ families into our Church family

Parish Centre

Although Covid restrictions had lifted bookings were still affected during the earlier months of 2022, but over the year bookings began to increase although still noticeably reduced from previous years.

Under the Heritage Lottery Grant, the Archaeology project was completed with an Open Day to publicise the findings planned for early 2023. Following with an Open Event at Mansfield Museum scheduled for February 2023. The Open Day held in The Parish Centre was a huge success attracting over 400 visitors.

Cross Keys reopened allowing people to dine indoors again with take away meal options still being available. A big well done to Carole and her team for all their hard work.

On Friday 3rd June a celebration event took place in the Tudor Barn to mark the Platinum Jubilee of Queen Elizabeth II Coronation. Guests attending were invited to choose a decade and dress accordingly. The evening was well attended with thanks to Mary Birchenall and her team for the organisation and refreshments.

August 1st saw a change in the bar moving licensees from The Memorial Club to Mr Dave Drury and his team at The Black Market. This has proven to be a great success.

It was suggested by members of the Parish Centre Focus Group and agreed by all members of the PCC, that from January 2023 the bar charge for occasional lettings will increase from £35 to £40.

The celebrations for the Parish Centre 50th Anniversary took place on Saturday 24th September. Almost 100 guests attended including a number of past clergy. A very big thank you to Carole and her Team for the organisation and refreshments. Also, thank you to Voices of the Vale for their musical contribution.

Work was undertaken replacing damaged fence panels in both the entrance to the Centre and the Car Park.

On behalf of The Parish Centre Focus Group and all PCC, I would like to thank Pamela for all her hard work and constant support throughout the year.

Keith Clayton Chairman

Deanery Synod

Parish Lay Representatives: Jenny Briggs and Val Spencer

Deanery prayer time continues to take place monthly via zoom.

The Diocese have designated the second Thursday of each month as a day of prayer, these are mainly led by Archdeacon Ven. Tors Ramsey and are held at various Churches during the day concluding with prayer at Southwell Minister.

Jenny and myself attended prayers at St Peters Church Mansfield and found it a very spiritual prayer time, morning prayer was hosted here at Warsop in December.

Deanery Synod meetings this year have included:

Discussions on environmental matters led by Robert Cleave here at Warsop.

This was very informative with ideas on how to decrease our carbon footprint, giving ideas on how to keep heating bills at the lowest possible levy plus using local eco-friendly products within Church. Also looking at how to encourage wildlife into our Churchyard, this led to Bella & Matilda scattering wild flower seeds around the fence in the car park.

An open invite was made to the congregations from all Churches involved to help further our knowledge and exchange thoughts and ideas with each other, 3 members of our congregation attended.

We have also looked at Children and Youth work within parishes, with a talk given by Ruth Lee, Diocesan leader for Growing Younger Disciples. The aim of this is to -

Inspire - to focus on pursuing innovation, creativity and fresh thinking in prospective new children and youth workers

Support and equip - to offer inspirational and effective training for those engaged in 0 to 18s mission and ministry, thinking bigger than just Church on a Sunday morning.

Engage - to engage with as many Churches, school, leaders and children as possible to encourage mission and evangelism amongst young people.

Multiply - grow teams, develop leadership, rebuild effective mission and ministry among children and young people. There is resurrection and there is hope. The goal is simply to multiply.

Finance

Our church treasurer has been working with the deanery treasurer with a new system 'Xero' to help with our accounts it is still a work in progress to understand but progress is being made. Many thanks to Hilary Cheshire, Pamela Stevenson and Ian Cargill for their work on it this year.

Due to the Coronavirus our contributions and occasional offices fees have still been greatly reduced

so, we have had to use some of our reserves to complete essential repairs.

Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals. We have continued to live stream our Sunday services on Facebook and some occasional offices.

Our Mission Allocation this year has been able to support the following charities 'Voices of the Vale', a local choir, 'Christian Aid', Fund to support those suffering as a result of the ongoing war in the Ukraine and the Earthquake in Turkey.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC.

Thank you to everyone who have contributed in any way to helping each other out during this past year.

The Reverend Canon Angela Fletcher

FINANCIAL STATEMENTS

Statement of Financial Activities

	Notes	General fund £	Designated fund £	Restricted fund £	2022 £	2021 £
Incoming Resources						
Donations and Legacies:						
Planned giving		27,605	-	-	27,605	26,562
Collections, donations & other giving		10,222	2,295	67	12,584	10,836
Income tax recovered		16,272	-	-	16,272	5,460
Legacies		-	-	-	-	2,500
Other Trading activities						
Magazine/Bookstall sales/Hall Lettings etc		3,520	20,356	-	23,876	6,154
Income from other Properties		-	-	-	-	5,535
Activities to Generate Funds		1,498	3,330	330	5,158	6,307
Receipts from Investments:						
Interest & dividends		653	-	49	702	55
Receipts from Charitable activities:						
Parochial fees		13,601	-	-	13,601	13,635
Other Receipts						
Insurance claims		-	-	-	-	-
Sale proceeds from fixed assets		-	-	-	-	-
Loans received		-	-	-	-	-
Other		-	-	-	-	74.7
Total Receipts		73,371	25,980	446	99,797	82,907

Resources Expended

Charitable activities:

Donations/Grants to charities	(1,516)	-	-	(1,516)	(2,019)
Mission & Evangelism	-	-	-	-	(177)
Parish Share	(53,976)	-	-	(53,976)	(47,592)
Clergy expenses	-	-	-	-	(551)
Church running expenses	(18,012)	(10,863)	-	(28,875)	(3,743)
Churchyard maintenance	-	-	-	-	-
Cost of raising funds	(2,470)	(6,878)	-	(9,348)	(12,537)
Provision of Services	(6,143)	-	-	(6,143)	-
Childrens Work	-	-	(10)	(10)	-
Administration costs (inc. staff costs)	(4,475)	(5,694)	-	(10,169)	(5,391)
Governance Costs	-	-	-	-	-
Other	-	-	-	-	2,867

Major expenditure

Repairs to church buildings	-	-	-	-	(4,762)
Repairs to other property	-	-	(24,177)	(24,177)	-
Capital purchases/additions	-	-	-	-	-
Loan repayments	-	-	-	-	-

Total payments	(86,592)	(23,435)	(24,187)	(134,214)	(80,500)
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Surplus/(Deficit) of Receipts over payments	(13,222)	2,546	(23,741)	(34,417)	2,407
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<i>Transfers between funds</i>	-	-	-	-	-
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	(13,222)	2,546	(23,741)	(34,417)	2,407
<i>Cash at bank and in hand at 1 Jan (R&P Balance)</i>	66,013	9,326	28,208	103,547	101,140
Adjustment for Change to Accruals accounting (Xero) Wedding & Parish Centre refundable Deposits	(465)	(2,945)	-	(3,410)	(3,410)
Revised close 2021	65,548	6,381	28,208	100,137	
<i>Cash at bank and in hand at 31 Dec (Actual Balance)</i>	52,327	8,927	4,467	65,721	100,137

Balance Sheet

as at 31st December 2022

	Notes	2022 £	2021 £
Tangible assets	5a	-	-
Investments	5b	-	-
Fixed Assets		-	-
Debtors: amounts falling due after one year		-	-
Debtors: amounts falling due within one year	6	6,076	-
Cash at bank and in hand		65,174	103,533
Current Assets		71,250	103,533
Creditors: amounts falling due within one year	7	(5,529)	(3,395)
<i>Net Current Assets (Current assets less creditors <1)</i>		65,721	<i>100,138</i>
<i>Total Assets less current liabilities (Fixed Assets</i>		65,721	<i>100,138</i>
Creditors: amounts falling due after one year		-	-
Net Assets		65,721	100,138
Restricted funds	8	4,467	<i>28,208</i>
Designated funds (unrestricted)	8	8,927	<i>5,916</i>
General fund (unrestricted)	8	52,327	<i>66,013</i>
Reserves		65,721	100,138

Approved by the PCC on 13th March 2024 And signed on its behalf by

Revd. Canon Angela Fletcher

Valerie Spencer

Notes to Financial Statements

1 Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Reserves

Restricted funds are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

Ongoing investigations to be undertaken if there should be further funds restricted for children's work.

2 Debtors

	2022	2021
HMRC Gift Aid tax	6,482.10	
Parish Centre		
Funeral		
other debtors (timing)	(406.20)	
Uncleared receipts - cash in safe	0.00	0.00
Total	6,075.90	8,219.91

3 Creditors

	2022	2021
Ministers Fees	£1,416.00	£0.00
Substitute Ministers Fees	£1,318.00	£0.00
Suppliers	£180.00	£0.00
Parish Centre Deposits	£1,585.00	£2,945.00
Wedding Deposits	£1,030.00	£450.00
Total	5,529.00	3,395.00

4 Fund Details

	2022	2021
Unrestricted General Fund	52,326.74	66,013.47
Old Hall Project	3,438.53	27,615.94
Boiler Fund		
Fabric St P & P	116.33	
Fabric St A		
Hymn Books (St A)	110.00	110.00
Careres Partner Group	450.84	450.84
Parish Retreat	31.22	31.22
Music		
Children & Young People	320.41	
Total Restricted Funds	4,467.33	28,208.00
Parish Centre Designated	8,926.73	5,916.06
Total Designated	8,926.73	5,916.06
Total Funds	65,720.80	100,137.53

Parochial Fees Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

		<i>Balance owed at year-end (inc. in Creditors)</i>
During the year, the PCC received parochial fees totalling	£33,030.00	
Statutory Fees due to the PCC totalled	£13,601.00	
Statutory Fees due to the DBF totalled	£9,946.00	£1,416.00
Statutory Fees received on behalf of a third party	£9,483.00	£1,318.00
Non-Statutory Extras due to the PCC totalled		
Non-Statutory Extras due to a third party totalled		
The PCC is also holding Wedding Deposits for the following years totalling	£1,030.00	

Independent Examiners Report

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners statement

In connection with my examination, no matter has come to my attention

- 1) Which give me reasonable cause to believe that in any material respect the requirements
 - a) To keep accounting records in accordance with s.130 of the 2011 Act; or
 - b) To prepare accounts which accord with these accounting records have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hilary Cheshire

16th March 2024 for Year ended 31st December 2022