

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH
COUNCIL OF THE
ECCLESIASTICAL PARISH OF
ST PETER AND ST PAUL
WARSOP WITH ST
AUGUSTINE SOOKHOLME**

Registered Charity Number 1131083

YEAR ENDED
31ST DECEMBER
Rector
Reverend Angela Fletcher

Independent Examiner

Hilary Cheshire
1 The Wheelwrights,
Edwinstowe
NG21 9RG

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Annual Report

MISSION STATEMENT

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

Joining together in the Transforming Mission of God

Growing Disciples Younger, Wider, Deeper

STRUCTURE GOVERNANCE AND MANAGEMENT

Parochial Church Council

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been 6 full PCC meetings with an average attendance of 88%. There were two standing committee meetings.

To progress the Diocesan Vision 'Growing Disciples Younger, Wider, Deeper', the PCC have been meeting to consider actions to bring this vision to life. There have been four such meetings throughout the year with an average attendance of 70%.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

Electoral Roll

At the Annual Parochial Church Meeting 96 (97 in 2019) parishioners were members of the Electoral Roll.

REFERENCE AND ADMINISTRATION

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

Rector:	Revd. Angela Fletcher	
Wardens:	Mrs Jenny Briggs	From APCM 2020
	Mr Keith Clayton	From APCM 2020
Deanery Synod:	Mrs Maxine Hague	From APCM 2020
	Mrs Valerie Spencer	From APCM 2020
Reader	Mrs Patricia Brewin	Reader
Representative:	Mrs Amy Whant	Safeguarding APCM
Elected Members:	Mr David Spencer	2020
	Mrs Carole Barker	Treasurer APCM 2020
	Mrs Mary Birchenall	From APCM 2020
	Dr Peter Birchenall	From APCM 2020
	Mr Tony Hagues	From APCM 2019
	Mr Ronald Reynolds	From APCM 2019
	Mrs Sue Richards	From APCM 2018
		From APCM 2020
Ex officio	Mrs Pamela Stevenson	Secretary

OBJECTIVES AND ACTIVITIES

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and **Registered Charity Number 1131083**. These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

ACHIEVEMENTS AND PERFORMANCE

Leadership Team, Worship and Pastoral Ministry

We begin our report with a statement issued in the middle of the Pandemic in 2020 by Bishop Paul, Bishop of Southwell & Nottingham.

“Covid-19 has changed life for nearly every organisation and individual across the world. Many of these changes have been stressful and challenging. Yet a potentially positive consequence of this terrible pandemic is the acceleration of change that will enable organisations to fulfil their mission more effectively, embracing new ways of working and experimenting with creative forms of innovation. This includes the mission of the Church nationally and at local level.”

Due to the churches having to close for worship new initiatives were looked into for worshipping together and our IT hero Mr Alex Nichol helped and supported many of us as we stepped into the realms of virtual services via teams from our homes. We were reaching about 30 people and joined together for virtual coffee time afterwards. We worshipped this way for some time until Alex and we became more experimental with music from Tony Herrod, downloaded hymns and Alex’s recording of the responses all with the words from the liturgy at the bottom of the screen. Church was then reopened for private prayer on the 9th July and a team of people volunteered to act as Stewards to supervise and clean and sanitise the church between visitors. A steam cleaner and ultraviolet system was purchased to aid with this from donations from the vergers’ fund. In readiness for the Church to open, all the chairs with soft furnishings were moved to a safe place and other seating was measured out to comply with the 2-metre social distancing rule.

The first funeral to take place in church was on Wednesday 15th July. Mondays and Thursdays were then to be the designated days for future funerals to allow 72 hours between each service.

We held our first In Person Sunday eucharist on 2nd August and were able to live stream the service after the purchasing of equipment cameras, microphone and Wi-Fi all with the help of Alex guiding us and a few people at home giving feedback on how it looked. This remained our format until restrictions began again in December when services again moved to being virtual and this time recorded so as not to lose our online numbers.

Despite Lockdown, The Mission Focus Group have continued to be instrumental in gathering a team of people to knit Angels and Stars for our Nativity trail around the outside of Church including wooden figures created by Mr Alex Hague and a Stable by Mr Tony Fletcher a small group of us then spent a wet Saturday morning putting it all together. Around the same time a small team also made stars for our December ‘Hope and Remembrance’ service which was live streamed from church with a few leaders. All of which was so well received and appreciated by the community. Many thanks to everyone who contributed in any way. Also, part of the Mission Group’s outreach to the church and community there have been a few outdoor Children’s activities when we were ably led by Mrs Mary Birchenall and Mrs Amy Whant. Mary recorded a story for the 12 days of Christmas in cooperation with Vibrant Warsop and the Rector joined in with a live Harvest Festival.

Mary has also been able to keep in contact with Church Buddies at the "Oaklands Care Complex" via 'Teams', giving messages of support and encouragement and has at times taken part in outdoor activities when restrictions would allow.

Due to the Covid 19 restrictions any planned Fund-raising events have not been able to take place this past year.

The PCC met for their usual monthly meetings in the stable Barn in January and February 2020. The first lockdown began in March of that year and so PCC meeting ceased until the 13th May when they trialled online meetings via 'Zoom' then 'Teams' and Mrs Pamela Stevenson agreed to take minutes in Ex Officio capacity. From the beginning of June, it was decided and agreed that the PCC should meet weekly via 'Zoom' this was to enable the Rector to pass on regular updates received from the Government and the Diocese. The PCC met for ten meetings from May to November with a break in August and December. Members of the PCC were allocated to one of three Focus Groups, each dealing with specific aspects of church life.

These are:

- a) the Mission Focus Group which deals with the outreach and mission of church to the congregations and local community
- b) the Parish Centre Focus Group which looks after the letting, running and maintenance of the Parish Centre and
- c) the Fabric Focus Group which is concerned with the building

Parish Church, Sookholme and the exterior of the Parish Centre.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including a new server, Mr Tony Fletcher, Deborah who has been cleaning church to enable our regular volunteers to stay safe, choir, caterers, readers and intercessors. The PCC is extremely grateful for your input in whatever capacity.

As highlighted in 'The Church Wardens' report Services ceased at Sookholme church in 2020 because of treatment of woodworm at the beginning of the year and the limitations due to its size and the restrictions on distancing, except for a very limited 'Carol and readings service' in December. Many thanks to the small team who have ensured that Sookholme has been kept clean.

Before our delayed APCM in October 2020 Miss Kath Askey who had been our PCC secretary for many years, tendered her resignation and our thanks to Kath for her services, knowledge and expertise over the years have been greatly appreciated. Mrs Pamela Stevenson volunteered to take up the challenge and agreed to take the minutes for the APCM. She had already been acting as PCC secretary since our meeting moved online. Our thanks go to her for all the extra work she has taken on over this past year

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and heading up the pastoral care team. Many parishioners have continued to be contacted via cards, seasonal materials, telephone conversations and food parcels through the lockdown period. Many thanks to all who have been involved in keeping in touch with our church family.

Parish Centre

Because of Covid 19 restrictions the Parish centre has remained closed for the majority of 2020. The office has also been closed and Mrs Stevenson has been working from home as per government guidelines.

Cross Keys resumed a takeaway service to provide freshly cooked meals on a Tuesday in the summer of 2020. For those who are unable to come to the Centre, Mr David Barker has been providing a delivery service. All of this has been most welcome to the people who have benefitted from a tasty meal and a welcome safe change of scenery.

Profits from which are ploughed back into the Parish Centre. Thanks to Carole Barker and all her helpers for their efforts.

Beginning in the previous year, the Council has continued to explore the possibility of

securing a grant towards the upkeep and promotion of the Parish Centre from the

Heritage Lottery Fund. With the help of the Project Manager, our application for a substantial grant has been accepted and a number of activities and events were planned to take place in 2020 to increase the profile of the Parish Centre and for members of the public to discover the history and significance of the building to the local community. Some outdoor work has begun when it was safe to do so and the rest of the events have been postponed hopefully taking place in 2021. The Council would like to thank Ms. Maddie Pritchard and her team for keeping us informed during the year of the progress of the project.

Fabric including Church Wardens Report

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

St Peter and St Paul

Woodworm treatment was carried out successfully to the main beam at the rear of the nave adjacent to the tower. Because of the height it required the hiring of a tower to gain access.

Stonework on the 3 windows at the south side of the nave required quite extensive repairs, and this was completed in December.

The stone masons surveyed the windows on the north side and the centre one requires some attention on the left-hand side.

This repair and the crumbling paintwork at the south side wall is proposed to be carried out and paid for by a legacy that was left to the Church.

A survey was also carried out during the year on the windows in the Vestry, and they have been confirmed to be Medieval. Further analysis and costings for preservation still need to be carried out. Further work on external stonework will be carried out during 2021.

St Augustine

At the end of 2019 woodworm was found in the flooring. This was dealt with but because of the fumes the church was closed for services in January. The church opened briefly and then had to close for the rest of 2020 because of the limitations of its size and the restrictions on distancing, except for a very limited "Carol and readings service in December although it has had regular checks and cleanings.

Church Wardens Report

St. Peter and St. Paul

St Peter and St Paul was open for services until the third Sunday of Lent 2020 when the country went in to our first lockdown and all churches were closed. The building reopened in July for private prayer and finally on 2nd August we had our first Communion service in Church. Numbers were restricted and all seats were 2metres apart. Since then, all services have been streamed to Facebook including some funerals. During the second lockdown in November readers and intercessors were allowed to participate in church but everyone else watched on Facebook if they had the relevant equipment. During this time work was carried out in the church. As outlined in the Fabric report.

Deborah has been responsible for most of the cleaning in church and a thank you too to the flower arrangers who made the church look festive for Christmas in spite of the pandemic.

A thank you to all who have done what they could to keep us united in our worship throughout a very difficult year. To our IT man Alex and to Angela and Pat and to Mr Fletcher and to Mary Clayton.

St Augustine Sookholme

Please see fabric report above.

Jenny Briggs and Keith Clayton

Deanery Synod

Parish Lay Representatives: Mary Birchenall, Maxine Hague, Val Spencer

Due to Corona Virus restrictions, there were only two meetings of Mansfield Deanery Synod in 2020. The first was held at Mansfield Woodhouse in their Café in February. The focus was “Eco Church” which looks at the Carbon Footprints of churches. All Parishes should register for a Questionnaire to be completed for churches to use as a baseline measure. This would then inform each church of future progress made in their contributions to sustainability. There are tools to assist Parishes in this on the Parish returns portal. It also goes much deeper into widening our teaching and prayer into the community.

Conclusion from this meeting this is work in progress but would be added into future meeting.

The second meeting was held Virtually via a Zoom meeting on Wednesday 18th November 2020.

Elections of Offices...

Lay Chair.... David Ince

Treasurer.... Hilary Cheshire

Secretary.... Vacant however Judith Asquith agreed to do the admin for this role.

Finance

The treasurer reported that achievement of our 2020 Deanery Share allocation is 62.1% in comparison with 2019 which was 74.5%

The Diocese at a whole is 70%, compared to 2019, which was 75%. The Deanery allocations will be made shortly -shares have decreased for 2021 by 3%.

Hilary reported that we are very fortunate in that our allocation has decreased while others have had a 3% increase.

Parish share support based on trading and rental is £400,000. We as a deanery have been allocated £80,000 from the £400,000 which is 20% of the total. This is to assist parishes in lost revenue from church buildings, centres or charity shops. HC reminded us to continue to pray that we will endeavor to fulfil our parish share for 2020.

Bishop Paul's 7 strands initiative

7 Streams which are to shape our work presented in a video from Bishop Paul

1. Transformational Change Appointments, shorter term appointments into parishes who have seen a decline & cannot meet their Parish share.
2. New models of Missional Leadership. Local leaders in Mission & Multi - Parish Benefice review.
3. Youth and Children Growing Disciples Task Group.
4. Communications Review. Better engagement on social media platform.
5. Increasing diversity in leadership and mission.
6. Prayer Stream. Prayer is the engine of God's mission and through prayer we can ask God to change things including ourselves.
7. Well-being and resilience.

We separated into 5 smaller groups to discuss the 7 streams.

Everyone agreed that Prayer was the greatest and most important of the 7 streams and at this time, in particular, more people are asking for prayer and becoming more open to prayer.

Streaming to social media has been a huge hit in most parishes, here at Warsop having had a great success. Suggestions were made for Deanery Advent and Lent groups/services to take place on zoom.

Working with Children and youth is proving difficult at this time, but a suggestion that if more people were to get involved working outdoors, through social media and newsletters, children can still experience and feel involved In the Church especially approaching Christmas

Well- being and resilience is not only aimed at Clergy but support for anyone working and praying for all the 7 streams within our parishes

We were all reminded to keep communicating and helping each other.

Regarding the other points it was felt more information was needed to understand the logistics of how these ideas would unfold.

Finance

At each meeting the church treasurer has kept the PCC informed of the state of our finances, Income and expenditure of the church and the adherence to a Budget compiled for the year, excluding emergencies.

Many thanks to David Spencer for all his hard work.

The Council has diligently produced a proposed Budget for spending during 2020 which we have attempted to adhere to but given the Coronavirus our contributions, occasional offices fees have been greatly reduced so we have had to use some of our reserves to complete essential repairs.

Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals. Our Mission Allocation has been reduced this year with a view to ensuring that when our finances improve, and we

return to some normality we will make sure we look at our funds to donate to designated charitable causes. Thanks to everyone who has continued to support the local Food Bank. Those donations have been very much in need over this last year especially.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC. Thank you to everyone who have contributed in any way to helping each other out during this continuing pandemic.

The Reverend Angela Fletcher

Financial Statements

RECEIPTS & PAYMENTS ACCOUNT

Receipts

Donations and Legacies:

Planned giving	28,290	-
Collections, donations & other giving	9,112	-
Income tax recovered	8,206	-
Legacies	-	-

Other Trading activities

Magazine/Bookstall sales/Hall Lettings etc	4,550	-
Income from other Properties	4,926	-
Annual Fete/events	1,851	-

Receipts from Investments:

Interest & dividends	271	-
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Receipts from Charitable activities:

Parochial fees	11,729	-
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Other Receipts

Insurance claims	-	-
Sale proceeds from fixed assets	-	-
Loans received	-	-
Other	1,820	-

Total Receipts

Notes	General fund £	Designated fund £	Restricted fund £	2020 £	2019 £
	28,290	-	360	28,650	31,648
	9,112	-	1,632	10,744	54,980
	8,206	-	-	8,206	15,355
	-	-	-	-	10,842
	4,550	-	6	4,556	16,054
	4,926	-	-	4,926	5,522
	1,851	-	197	2,048	4,944
	271	-	-	271	532
	11,729	-	-	11,729	25,747
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	1,820	-	(300)	1,520	3,918
Total Receipts	70,755	-	1,895	72,650	169,542

X

Charitable activities:

Donations/Grants to charities	(1,500)	-	(1,500)	(1,500)
Mission & Evangelism	-	-	-	(440)
Parish Share	(58,668)	-	(58,668)	(56,892)
Clergy expenses	171	-	171	(1,676)
Church running expenses	(10,267)	(214)	(10,481)	(15,001)
Churchyard maintenance	-	-	-	-
Cost of raising funds	(9,728)	-	(9,728)	(16,212)

Support costs	(133)	-	(133)	-
Administration costs (inc. staff costs)	(5,437)	-	(5,437)	(8,439)
Governance Costs	-	-	-	-
Other	(9,129)	(12,981)	(22,110)	(9,999)

Major expenditure

Repairs to church buildings	-	(2,121)	(2,121)	(7,174)
Repairs to other property	(7,141)	-	(7,141)	-
Capital purchases/additions	-	-	-	-
Loan repayments	-	-	-	-

Total payments	(101,832)	(15,316)	(117,148)	(116,453)
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Surplus/(Deficit) of Receipts over payments	(31,078)	(13,422)	(44,500)	53,089
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<i>Transfers between funds</i>	(126)	126	-	-
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	(31,204)	(13,296)	(44,500)	(53,089)
<i>Cash at bank and in hand at 1 Jan</i>	112,886	32,754	145,640	92,551

<i>Cash at bank and in hand at 31 Dec</i>	81,682	19,458	101,140	145,640
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X

Notes to Financial Statements

1 POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Reserves

Restricted funds are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

Independent Examiner's Report

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners statement

In connection with my examination, no matter has come to my attention

- 1) Which give me reasonable cause to believe that in any material respect the requirements
 - a) To keep accounting records in accordance with s.130 of the 2011 Act; or
 - b) To prepare accounts which accord with these accounting records have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Cheshire
10th April 2021