

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT PETER & SAINT PAUL, WARSOP WITH SAINT AUGUSTINE SOOKHOLME

England & Wales - Charity number 1131083

## Details

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**Other names** WARSOP PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-08-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Warsop Parish Centre  
Bishops Walk  
Church Warsop  
Mansfield  
Nottinghamshire  
NG20 0SN

**Phone** 01623843290

**Email** [office@warsopparishchurch.org.uk](mailto:office@warsopparishchurch.org.uk)

**Website** [warsopparishchurch.org.uk](http://warsopparishchurch.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Regular public worship open to all.Provision of sacred space for personal prayer.Promoting the whole mission of the church.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, Religious Activities, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Nottinghamshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£96,666	£113,186	-	-
2023-12-31	£107,674	£98,885	-	-
2022-12-31	£87,155	£93,401	-	-
2021-12-31	£82,907	£80,500	-	-
2020-12-31	£72,650	£117,148	-	-

## Trustees

Name	Role	Appointed
Amy Margaret Whant		2017-05-17
Andrew James Melless		2022-04-24
Anthony Hague		2025-05-18
CAROLE BARKER		
Christopher Brynley Richards		2025-05-18
Emma Jane Towndrow		2025-05-18
Ian Barker		2025-05-18
Matthew Robinson		2023-04-30
PATRICIA MARY BREWIN		
Stephen Tonks		2026-04-26
Valerie Spencer		2016-05-01

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# Accounts

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ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF  
ST PETER AND ST PAUL WARSOP WITH ST  
AUGUSTINE SOOKHOLME

Registered Charity Number 1131083

YEAR ENDED

31<sup>ST</sup> DECEMBER 2024

**Rector: Revd Canon Angela Fletcher (to May 2024)  
In Vacancy**

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# Annual Report

## Mission Statement

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

### **Joining together in the Transforming Mission of God**

Growing Disciples Younger, Wider, Deeper

## Structure Governance and Management

### Parochial Church Council

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been monthly meetings with an average attendance of 90% in person meetings in the Stable Barn with a break in August and December. Standing committee meetings were held periodically as and when needed.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme Church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

### Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

### Electoral Roll

At the Annual Parochial Church Meeting 93 parishioners were members of the Electoral Roll (93 in 2024), 4 removed, 3 added and 1 amended from previous year.

## Reference and Administration

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

<b>Rector:</b>	In Vacancy	
<b>Wardens:</b>	Mrs Valerie Spencer	From APCM 2022
	Mr Anthony Hague	From APCM 2024
<b>Deanery Synod:</b>	Mrs Jenny Briggs	From APCM 2023
	Mr Matthew Robinson	From APCM 2023
<b>Reader Representative:</b>	Mrs Patricia Brewin	Reader
<b>Elected Members:</b>	Mrs Pamela Stevenson	Secretary from APCM 2024
	Mrs Amy Whant	Safeguarding
	Mr Alex Hague	Treasurer from APCM 2024
	Mrs Carole Barker	
	Dr Peter Birchenall	
	Mr Robert Davies	
	Mr Alex Nicol	
	Mr Andrew Melless	
	Mr Anthony Herrod	Electoral Roll Officer

## Objectives and Activities

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2021) and **Registered Charity Number 1131083**.

These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

### Leadership Team, Worship and Pastoral Ministry

Throughout 2024, Miss Pat Brewin led Sunday services accompanied by a selection of retired ministers.

Our Bereavement Team have continued to support families following bereavement.

A small, dedicated team of people have continued to take out and administer Home Communion to homes and Care Homes within the Parish.

### Safeguarding

Many thanks to Amy for all she does in this vital part of our work and during the year under her supervision trained 5 people.

ECO Church

St. Peter & St. Paul Church, Warsop has moved from Bronze to Silver Award during the last 12 months and St. Augustine, Sookholme have retained their Silver Award.

Church Wardens Report including Fabric

The past year has been a year of change, challenges and growth.

In May, The Reverend Canon Angela Fletcher retired, leaving our Parish in vacancy. This chapter in our Church life can be a time of uncertainty, a time for reflection, for hope and a time to trust in God as he prepares a suitable person to join us here at Warsop with Sookholme.

We are so grateful for the input from both Warsop and Sookholme congregations when we held the Parish Meeting, to get together and look at ideas for the Parish Profile.

This was compiled and sent to the Diocese. We are awaiting further instructions and guidance.

We have had the privilege of inviting many different priests to celebrate with us at Holy Communion. The varied types of worship have been welcomed and enjoyed. At Warsop we have a regular congregation of up to 50 people each Sunday. Weddings and baptisms have also been covered by different priests, and we thank them for all their help and dedication.

We would like to thank Miss Pat Brewin for all the work she does as Reader and for the vast number of funeral services she has taken this year.

We are grateful for all the hard work and help the PCC have provided this year alongside our congregations, without this our role as Church Wardens would have been impossible.

We would like to thank everyone who helps in whatever way. Our Servers Matthew and Tanatswo do a wonderful job preparing the altar and serving at Holy Communion with the welcome addition this year of Andrew Barker.

Music is a major part of our worship here at Warsop and Sookholme and we are privileged to have Mr Anthony Herrod as our organist. Thank you for providing us with music ancient and modern here at Warsop and Sookholme. Also, thank you to Mr Robert Davies who takes the helm in Tony's absence.

Our Children workers Mary and Amy, lead the children each Sunday morning continuing to lead our children in varied activities including the introduction of Godly Play.

A huge thank you to the dedicated cleaning team who keep the Church clean and tidy throughout the year. Also, Marian who singlehandedly keeps the Church bright and cheerful with the beautiful flower displays.

#### Fabric St Peter and St Paul

All annual safety checks have been undertaken on the boiler, fire extinguishers, lightening conductor, roof and gutters and PAT Testing. All are in good order. However, a problem has occurred with our boiler, this is ongoing and communication with Southwell is in process around changing the heating system to electricity. This will be expensive, and your continued financial support is much appreciated.

We were also informed of the tower needing a complete electrical overhaul. This has been completed and in good order.

During high winds one of the pinnacles on top of the tall tower was dislodged and broke off. This is to be replaced as soon as funds are available.

The Church yard continues to be maintained and kept in good order. Thank you to all involved in the upkeep of the Garden of Remembrance and the surrounding flower beds.

Complaints have been made about the surface of the carpark and the paving slabs outside of the kitchen door. These will be looked at again when sufficient funds are available.

### St Augustine with additional report from Emma Towndrow

St. Augustine's held an Open Day which was a huge success and very enjoyable.

Thanks go to all involved with this event and to everyone involved in keeping Sookholme our quaint, peaceful place of worship.

Thank you to those who keep the garden tidy and to all who are involved in cleaning and setting up for services.

Church services are attended on the 1st and 3rd Sunday of the month by a regular congregation of between 15 to 18 people. Sookholme, although small is a family who care for each other and the wider community it serves.

Cleaning and general maintenance of St Augustine's is carried out by members of the congregation who work together to carry out any tasks needed.

A coffee morning was organised in the summer, which was enjoyed by all who attended and gave everyone a chance to chat and enjoy some time together. Although the aim was to bring people to Sookholme, it also raised some additional funds for church.

Services for Harvest and Christmas looked very special thanks to the creative members of the congregation who decorate church with much care and attention.

### Fabric St. Augustine

All annual safety inspections on all electrical appliances and fire extinguishers have been completed and in good order. A small amount of pointing to the outside is needed.

The Quinquennial report has taken place at both Warsop and Sookholme.

Please see more details in the following report.

And finally, again we would like to send thanks out to everyone who continues to support and help in whatever way they can, no matter how big or small it does not go unnoticed.

### **Church Wardens**

**Mrs Val Spencer and Mr Tony Hague**

### QUINQUENNIAL INSPECTION REPORT 2024

Every 5 years a survey called a Quinquennial is carried out by an Architect authorised by the diocese. The architect then submits reports on the state of the Church "Fabric". Both St Peter & St Paul at Warsop & St Augustine at Sookholme are inspected.

The 2024 report details any work carried out in the churches since the last report in 2019 and a list of recommendations with photographs which have been discovered and require action after the latest inspection reports.

### St Peter & St Paul

Check roof areas, gutters, parapets in the next 12 months.

Clean redecorate metal frames of the information boards in the next 12 months.

Repair damaged notice board, remove ivy growth from posts in the next 12 months.

Resecure cables to the stonework in the next 12 months.

Carry out works on the Tower flagpole.

Check all cast iron rainwater goods all round.

Replace broken damaged or missing pieces to match the original. Eg at the side of the porch.

Check gulleys and rainwater drainage to soakaways in the next 12 months. Noted that the gulleys shown were blocked at the time of the inspection.

Check/monitor condition of stonework generally in the next 12 months.

Repair existing pinnacle from the Tower roof in the next 12 months.

Repair and replace gateway to Bishop's Walk pedestrian entrance to the churchyard in the next 12 months. Areas of efflorescence on the internal walls brush off and redecorate in the next 5 years. Boiler installation - investigate replacement boiler installation options. Secure funding. Recommended to act promptly.

### St Augustine

Small areas of the external walls need attention to loose or missing pointing between the stone work in the next 12 months. Photograph in the report.

Efflorescence – minor problems in small areas...recommend visual improvement by brushing off. Monitor areas where efflorescence is noted.

Old fixings at window openings.....recommend removal and repoint with lime mortar/stone dust mix in the next 5 years.

Access path – stone pavings. Attend to minor problems where tripping could result. Recommend cutting out broken pavings and replace with matching reclaimed yorkstone pavers with in the next 12 months.

Quinquennial Recommendations continued -

Entrance door – redecoration recommended in the next 12 months

Electrics cupboard – keep clear of consumer unit / meters/ wiring.

Inspections carried out by Alan Wahlers Chartered Architect RIBA BA (Hons) BA (Hons) DipArch (Sheff)

### **Tony Hague, Church warden**

Mission

Mission Focus 2024

Group members Amy Whant, Matthew, Anthony Herrod Mary Birchenall (co-opted)

During 2024 we aimed to maintain the links in our community, particularly the work with the 5 primary schools in our town. The schools enjoyed exploratory visits to church, and bringing their celebrations into church at Harvest, Christmas and Easter. We also visited Church Vale school, Eastlands and Netherfield schools for their Harvest and helped them take donations to the local Life-Spring foodbank and the St Peter's Church foodbank in Mansfield Woodhouse. At Christmas the schools enjoyed bringing their nativity celebrations into church. Birklands school invited us to hold a Christingle for Year 1 in the school.

The Advent display and theme followed the Church of England theme for the season of Calm and Bright and we asked the schools to help in decorating of church with scenes reflecting the carol Silent Night. We received input from 4 schools and Church Vale School produced the wonderful backdrop showcasing the theme of calm and bright.

We liaised with Warsop Vale for their carol Service which has now moved indoors and a welcome joining with Vibrant Voices.

In the summer we were able to have our marquee at the Carnival where we showcased bible stories through Godly Play. Richard Knott, a Godly Play trainer based in Nottingham and Leicester, supported us and presented three stories over the afternoon. This helped us understand a little more about Godly Play as a way of sharing Jesus and the Bible. We also had some free-play activities for children between stories.

We continue to have a strong link to the Oaklands special needs community where we have bible stories, songs and active learning in the community centre. This has grown over recent years and we now enjoy the company of many staff to help with the residents learning and experience. A new aspect of our outreach work was the invitation to come into the Sycamores care home for elderly people to lead a prayer and bible story time. This was developing well, and we shared the work with a Methodist colleague. Unfortunately the home has temporarily closed for refurbishment, but we have been assured that we will be contacted when the home reopens in summer of 2025 to continue the work. - Mary Birchenall.

Music

*O sing unto the Lord a new song, let the congregation of saints praise Him*

Music continues to make an important contribution to our Sunday worship

### **Warsop**

The hymns and songs we sing are carefully chosen to reflect the readings for the day and are a mix of traditional and some less old. I am looking to include some newer music in the coming months and would appreciate some suggestions please. It would be amazing if congregational singing at our Parish Church was a bit more enthusiastic. I would love it! At the end of February we were treated to something quite new to us; Tatenda and her family sang a worship song from their home country, Zambia. Most of us did our best to join in, but we certainly need more practice, and hopefully there's more to come. I have adopted the practice of sometimes using organ music and occasionally silence rather than a hymn during the administration of Holy Communion.

Our choir is somewhat depleted these days so again some thought needs to be given to our needs. The "front row singers" really do help and I thank them for their enthusiasm and dedication. Some time ago the PCC took the decision to limit the number of people in the chancel because of a health and safety issue; I strongly believe this should be revisited so that we can function more effectively

Organ music should be a contributor to our worship but I am of the opinion that it is much undervalued at St Peter & St Paul's. There are times when I play quietly before a service that I can't hear the organ because of chatter from the back of Church. I sometimes wonder if people are aware that organ music is an important part of the player's own worship. My worship ends when the music at the end of any service finishes. Does yours?

### **Sookholme**

When I first started to play here I was given a list\_ "these are the hymns we know". Thankfully the Sookholme congregation will now have a go at many more hymns including some which are a bit newer. Here at St Augustine's the atmosphere is quite different. As soon as the organ starts the congregation settles ready for worship, and their participation in song and the spoken word is brilliant. Worship ends when the music stops.

### **Organs**

The organs in both churches are in fairly good order and are more than adequate for the buildings they are in. The instrument at St P&P last received major attention in 2003 and continues to perform well. However some of the electronic switching installed in the 1970s is throwing up occasional faults which can mostly be remedied fairly inexpensively but parts are not so easily available now; this will need some expenditure in perhaps 5 years, but the structure and pipework are still sound.

The ancient (pre 1796) organ in St. Augustine's is privately owned and on loan. It serves well and stays in tune remarkably well.

### **Conclusion**

Thanks also to Robert who is usually able to stand in when I'm away, and to the visiting organists who cover mid-week funerals if I'm not available.

And to finish as I began, a verse from Psalm 149, Prayer Book version:

*O sing unto the Lord a new song, let the congregation of saints praise Him!*

Anthony Herrod

## Deanery Synod

Parish Lay Representatives: Jenny Briggs and Matthew Robinson

There have been three full meetings of synod in 2024 and one deanery gathering

The first meeting was on March 20th and was a very busy meeting with a discussion around various Chaplaincies Hospitals and hospices are always requiring chaplains but now many schools ,universities and businesses are also requesting chaplains , These maybe priests and or members of the laity. This is a very important mission and outreach opportunity ,areas for prescience ,pastoral care,prayer and proclamation There were favourable comments re Vision Evenings held throughout the diocese There was a report from General Synod where subjects discussed were bullying by lay people towards their clergy and Safeguarding suggesting independent bodies not employed by the diocese to be ultimately responsible

Other topics were paying a living wage to our employees, Fees Cergy pensions .

The Christian bookshop in Mansfield was promoting asking us to support its work

Finance including the Parish Share was discussed and training for treasures and church wardens was mooted.

On May22nd we had a deanery gathering at St Lawrence church to say Farewell and Happy retirement to Angela Fletcher which was well supported and a pleasant evening.

On July 17th Deanery Synod met at Clipstone church.

There was a financial update Parish buying re green energy was referred to

The main speaker was Tony Brown the diocesan Giving advisor speaking about generosity and a new way of giving by Direct Debit rather than Standing orders where each year your giving would increase in line with inflation and the gift aid tax claimed back monthly

There was a further update from General synod where the subject of safeguarding was mentioned again

The final meeting of 2024 was on 20th November and was a zoom meeting. Here again our parish safeguarding was mentioned and a list of standards was given with 5 important areas 1 Culture and leadership 2 Prevention. 3 Recognising assessing and managing risks 4 Victims and survivors support 5 Learning supervision support

The Parish dashboard was advertised It is there for our use and benefit.

Judith our deanery secretary is to retire at the end of the year - Jenny Briggs

## Parish Centre

The PCC have made the very difficult decision to let The Parish Centre go as we have insufficient funds, insufficient bookings and insufficient volunteers to keep it running as it should be. Church is keeping The Stable Barn as Church Office and Meeting Place and we are in talks with Vibrant Warsop who have shown an interest in taking over the day to day running of The Parish Centre.

## Repairs

The boiler and alarm system are annually inspected and are still both in good order.

Repairs were made fence panels and leaking pipes within the ladies' toilet.

## Cross Keys

cross keys entered its 19th year in 2024 we regularly make meals for 23 to 28 people every week majority live on their own and enjoy the company and make new friends in 2024 we raised nearly £4000 which helped the parish center and church we had our annual christmas dinner which 76 people attended including our friends from chesterfield cycle club none of this would be possible if it wasnt for wendy melissa deborah and kath who give up thier time every week

Carole Barker

Finance Summary

In 2024 we welcomed our new Treasurer Mr Alex Hague. He has worked diligently throughout the year to bring our financial report up to date. Thanks go to Hilary Cheshire who is working alongside Alex to reconcile the accounts.

Not only have contributions and occasional office fees greatly reduced but energy costs have nearly doubled in 2024. We have had to use our reserves to help keep the Church running on a day-to-day basis. Despite this we have managed to pay our Parish Share (£57,321) in full to the Diocese.

The Parish Centre has been a drain on our resources (in year deficit of £8,229 in 2024) and an asset we can ill afford.

We would like to thank everyone for their continued report with their donations, no matter how big or how small.

The PCC continue to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary, who submits our Gift Aid application to HMRC.

Val Spencer and Tony Hague

The PCC have made the very difficult decision to let the Parish Centre go as we have insufficient funds, insufficient bookings and insufficient volunteers to keep it running as it should be. Church is keeping the stable team as Church Office and Meeting Place and we are in talks with Vicar's Wagon who have shown an interest in taking over the day to day running of the Parish Centre.

The boiler and alarm system are annually inspected and are still both in good order. Repairs were made fence panels and taking pipes within the ladies' toilet.

Cross Keys entered its 18th year in 2024 we regularly make meals for 13 to 28 people every week majority live on their own and enjoy the company and make new friends in 2024 we raised nearly £4000 which helped the parish center and church we had our annual Christmas dinner which 78 people attended including our friends from Christchurch club none of this would be possible if it wasn't for Wendy Melissa Deborah and Kath who give up their time every week.

# Financial Statements

## Statement of Financial Activities

For the year ended 31<sup>st</sup> December 2024

	Notes	General fund £	Designated fund £	Restricted fund £	2024 £	2023 £
<b>Incoming Resources</b>						
Voluntary Income						
Planned giving		31,580			31,580	32,108
Collections, donations & other giving		9,533	3,194	2,868	15,595	20,229
Income tax recovered		9,267	16		9,283	8,300
Legacies		2,000			2,000	-
Activity for Generating Funds						
Trading		3,675	9,897		13,572	16,906
Fund Raising Events		3,211	701		3,912	1,484
Cross Keys Lunch Club			3,663		3,663	2,738
Childrens Work		294		10	304	136
Receipts from Charitable activities:						
Parochial fees		13,947			13,947	24,038
Receipts from Investments:						
Interest & dividends		2,604		206	2,810	1,585
Other Receipts						
Insurance claims					-	-
Sale proceeds from fixed assets					-	-
Loans received					-	-
Other					-	-
<b>Total Incoming Resources</b>		<b>76,111</b>	<b>17,471</b>	<b>3,084</b>	<b>96,666</b>	<b>107,524</b>

## Resources Expended

### Charitable activities:

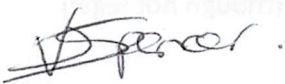
Donations/Grants to charities	(225)			(225)	(175)
Parish Share	(57,321)			(57,321)	(53,904)
Clergy expenses	(194)			(194)	3
Childrens Work			(150)	(150)	(132)
Provision of Services	(2,894)			(2,894)	(2,572)
Church running expenses	(16,111)	(19,539)	(230)	(35,881)	(26,649)
Churchyard maintenance					
Cost of raising funds	(2,119)	(3,347)		(5,466)	(7,362)
Administration costs (inc. staff costs)	(8,242)	(2,814)		(11,056)	(8,094)
Governance Costs					
Other					
<b>Major expenditure</b>					
Repairs to church buildings					
Repairs to other property					
Capital purchases/additions					
Loan repayments					
<b>Total resources expended</b>	<b>(87,106)</b>	<b>(25,700)</b>	<b>(380)</b>	<b>(113,186)</b>	<b>(98,886)</b>
<b>Net (outgoing)/ incoming resources</b>	<b>(10,995)</b>	<b>(8,229)</b>	<b>2,704</b>	<b>(16,520)</b>	<b>8,638</b>
<i>Transfers between funds</i>					
	(10,995)	(8,229)	2,704	(16,520)	8,638
<i>Cash at bank and in hand at 1 Jan (R&amp;P Balance)</i>	55,340	11,012	8,007	74,359	65,720
<i>Funds carried forward at 31 Dec 2024</i>	44,345	2,783	10,711	57,839	74,359

Balance Sheet

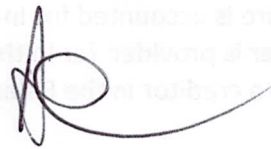
as at 31st December 2024

	Notes	2024 £	2023 £
<b>Tangible assets</b>			
Investments		-	-
<b>Fixed Assets</b>			
Debtors: amounts falling due after one year		-	-
Debtors: amounts falling due within one year	2	10,316	8,158
Cash at bank and in hand		52,575	70,199
<b>Current Assets</b>		<b>62,891</b>	<b>78,358</b>
<b>Creditors: amounts falling due within one year</b>	<b>3</b>	<b>(5,052)</b>	<b>(3,999)</b>
<b>Net Current Assets</b> (Current assets less creditors <1 year)		<b>57,839</b>	<b>74,359</b>
<b>Total Assets less current liabilities</b> (Fixed Assets plus NCA)		<b>57,839</b>	<b>74,359</b>
<b>Creditors: amounts falling due after one year</b>			
<b>Net Assets</b>		<b>57,839</b>	<b>74,359</b>
Restricted funds	4	10,711	8,007
Designated funds (unrestricted)	4	2,783	11,012
General fund (unrestricted)	4	44,345	55,340
<b>Reserves</b>		<b>57,839</b>	<b>74,359</b>

Approved by the PCC on 14th May 2025 and signed on its behalf by



Val Spencer  
Church Warden



Alex Hague  
Treasurer

## Notes to Financial Statements

### 1 Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of the PCC, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities SORP (2015 FRSSE). The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **Incoming Resources - Voluntary Income and capital sources**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the donation is received. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross. Sales of books and magazines are accounted for gross.

#### **Income from Investments**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

#### **Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

#### **Resources Used**

##### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### **Activities directly relating to the work of the church**

The diocesan parish share is accounted for in the period to which it relates. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet

**Fixed Assets**

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off. Heating System replacement 2020 not capitalised due to the nature of the project.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

**Investments**

BBF Deposit Funds

**Current Assets**

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with National Savings or National Westminster Bank. The PCC will periodically review where our investments are held to gain the best return.

**Reserves**

**Unrestricted funds.**

It is the policy of this church to work towards keeping at least four months running costs in reserve to cover unforeseen emergencies. This is not possible at the moment.

**Designated funds** are set aside for a particular purpose – The Parish Centre.

**Restricted funds** are kept and only used for their intended purposes

The PCC understands its responsibility to ensure that the reserves are used to gain the maximum benefit for the parish in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

## 2. Incoming Resources

	2024	2023
Tax efficient planned giving	31,579.82	29,007.50
Other planned giving	-	3,100.70
Other collections at services	5,415.56	8,314.68
Sum Up collections	869.10	756.89
Community Craft Market	1,501.00	1,005.00
Other Giving & Donations - Non-Recu	6,086.46	3,410.66
Special Appeals	1,722.78	3,169.20
All tax recovered through Gift Aid	9,283.29	8,299.95
Legacies received	2,000.00	-
Non-Recurring Grants	-	3,573.00
Fund Raising Events	3,912.00	1,484.17
Cross Keys Lunch Club	3,663.27	2,737.50
200 Club	3,675.00	3,690.00
Book of Remembrance	-	5.00
Parish Centre	9,897.00	13,211.05
Total Parochial Fees Income	13,947.00	24,038.00
Childrens Work	303.61	135.82
Insurance Claims		
Interest & Dividends	2,810.46	1,585.07
Sale of Fixed Assets		
Other Income/(Bad Debt Write off)		
<b>Total Income</b>	<b>96,666.35</b>	<b>107,524.19</b>

## 3. Resources Expended

	2024	2023
Donations/Grants to Charities & Missi	(225.00)	(174.59)
Parish Share	(57,321.00)	(53,904.00)
Salaries & Wages	(10,755.26)	(11,861.00)
Clergy Expenses	(193.61)	2.52
Verger fee not taken (taken)	(35.00)	490.00
Oranist fees collected to offset paym	750.00	1,035.00
Children/Youth Work costs	(150.00)	(132.12)
Other Church Expenses/Provision of S	(357.38)	(305.00)
Heating & Lighting costs	(12,485.62)	(6,037.01)
Insurance costs	(8,417.34)	(8,219.30)
Minor Repairs/Routine Maintenance	(12,668.77)	(10,764.78)
Water Rates	(2,283.91)	(1,628.13)
Cleaning costs	(25.00)	
Costs of Trading - Parish Centre	(1,905.50)	(1,630.74)
200 Club Prizes	(1,655.00)	(2,590.00)
Other fund raising costs	(31.50)	(64.48)
Governance Costs		
Depreciation		
Non capitalised asset purchase		
Administration costs exc salary	(5,426.41)	(3,102.14)
Major Repairs/Redecoration to Church	-	-
<b>Total Expenses</b>	<b>(113,186.30)</b>	<b>(98,885.77)</b>

#### 4. Staff Costs

	2024	2023
Administrative Assistant	5,629.76	4,992.00
Organists	3,252.00	3,792.00
Cleaner (Parish Centre)	1,873.50	3,077.00
<b>Total Staff Costs</b>	<b>10,755.26</b>	<b>11,861.00</b>

#### 5. Debtors

	2024	2023
HMRC Gift Aid tax	7,849.68	8,039.88
Parish Centre		
Funeral	1,689.00	
other debtors (timing)	246.16	118.58
Sequestration	531.00	
<b>Total</b>	<b>10,315.84</b>	<b>8,158.46</b>

#### 6. Creditors

	2024	2023
Ministers Fees	£412.00	£644.00
Substitute Ministers Fees	(£181.00)	£0.00
Suppliers	£2,639.64	
200 Club Prizes not cashed	£150.00	£410.00
Parish Centre Returnable Bonds	£1,255.00	£1,555.00
Wedding Deposits	£776.05	£1,390.00
<b>Total</b>	<b>5,051.69</b>	<b>3,999.00</b>

#### 7. Parochial Fee Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

		Balance owed at year-end (inc. in Creditors)
During the year, the PCC received parochial fees totalling	<b>£29,190.00</b>	
Statutory Fees due to the PCC totalled	£10,026.00	
Statutory Fees due to the DBF totalled	£7,944.00	£412.00
Statutory Fees received on behalf of a third party	£7,299.00	£0.00
Non-Statutory Extras due to the PCC totalled	£3,921.00	
Non-Statutory Extras due to a third party totalled		
The PCC is also holding Wedding Deposits for the following years totalling	£776.05	

#### 8 Fund Details

	2024	2023
<b>Unrestricted General Fund</b>	<b>44,345.12</b>	<b>55,339.99</b>
Old Hall Project	4,411.53	4,411.53
Boiler Fund	4,451.42	2,613.30
Fabric St P & P	116.33	116.33
Fabric St A		
Heating Plate St P&P	68.54	
Hymn Books (St A)	110.00	110.00
Careres Partner Group	50.84	50.84
Parish Retreat	31.22	31.22
Charity/Mission	564.66	
Children & Young People	906.39	673.77
<b>Total Resticted</b>	<b>10,710.93</b>	<b>8,006.99</b>
Parish Centre Designated	2,783.19	11,012.21
<b>Total Designated</b>	<b>2,783.19</b>	<b>11,012.21</b>
<b>Total Funds</b>	<b>57,839.24</b>	<b>74,359.19</b>

1. Staff Costs

Administrative Assistant

Organist

Cleaner (General)

2. Debtors

HMRC Gift Aid Tax

Parish Centre

Funeral

Other Debtors (Hiring)

Subscription

6. Creditors

Minister Fees

Suburban Minister Fees

Suppliers

200 Club Prizes and Refresh

Parish Centre Restaurant Bonds

Wedding Deposits

7. P. School Fee Note

2024	2023
10,710.93	8,006.99
2,783.19	11,012.21
57,839.24	74,359.19

## Independent Examiners Report

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention

- 1) Which give me reasonable cause to believe that in any material respect the requirements
  - a) To keep accounting records in accordance with s.130 of the 2011 Act; or
  - b) To prepare accounts which accord with these accounting records have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hilary Cheshire

13<sup>th</sup> May 2025 for Year Ended 31<sup>st</sup> December 2024

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# Accounts

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AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF  
ST PETER AND ST PAUL WARSOP WITH  
ST AUGUSTINE SOOKHOLME

Registered Charity Number 1131083

YEAR ENDED

31<sup>ST</sup> DECEMBER 2023

**Rector**

Reverend Canon Angela Fletcher

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## Annual Report

### Mission Statement

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

#### **Joining together in the Transforming Mission of God**

Growing Disciples Younger, Wider, Deeper

### Structure Governance and Management

#### Parochial Church Council

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been monthly meetings with an average attendance of 90% in person meetings in the stable Barn with a break in August and December. Standing committee meetings were held periodically as and when needed.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

#### Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

#### Electoral Roll

At the Annual Parochial Church Meeting 93 (92 in 2022) parishioners were members of the Electoral Roll.

## Reference and Administration

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

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<b>Rector:</b>	The Rev'd Canon Angela Fletcher	
<b>Wardens:</b>	Mrs Valerie Spencer Mrs Jenny Briggs	From APCM 2022 From APCM 2023
<b>Deanery Synod:</b>	Mrs Jenny Briggs Mr Matthew Robinson	From APCM 2023 From APCM 2023
<b>Reader Representative:</b>	Mrs Patricia Brewin	Reader
<b>Elected Members:</b>	Mrs Pamela Stevenson Mrs Amy Whant Mr Ian Cargill Mrs Carole Barker Dr Peter Birchenall Mr Robert Davies Mr Alex Nicol Mr Andrew Melless	Secretary APCM 2021 Safeguarding APCM 2023 Treasurer APCM 2022 From APCM 2023 From APCM 2022 From APCM 2022 From APCM 2022 From APCM 2022
<b>Co-opted member</b>	Mr Anthony Herrod	Electoral Roll Officer

## Objectives and Activities

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2021) and **Registered Charity Number 1131083**.

These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

## **Achievements and Performance**

Leadership Team, Worship and Pastoral Ministry

We have now been able to fully resume our worship and activities from the limitations because of Covid-19. The PCC agreed to cease the live streaming of the 10am Sunday morning worship after a break during the summer due to reduced numbers of those accessing it.

But that we would endeavour to meet other service requests for live streaming. This has become more difficult recently due to lack of volunteers willing to train and undertake providing this service.

Miss Pat Brewin celebrated 25 years of Reader Ministry in October 2023 and continues to support the pastoral ministry team who provide Home Communion in peoples home, at The Sycamores Nursing Home and at The Woodlands Nursing Home which The Reverend Richard Kirton has been able to resume since his illness.

Mary has continued to provide a much appreciated mission outreach with "Church Buddies".

We were able to continue to hold Messy church in the Parish Centre and in church and for our Palm Sunday re telling of the Easter story. We resumed holding a marquee at Warsop Carnival with children activities and in giving out information about the church in July. We were also able to hold a Teddy Bears picnic in August which was very successful. Melissa and Andrew Barker were confirmed at Sturton le Steeple Church in June and many of us were delighted to support our own Reverend Claire Melless as she was licesened to the parishes of Clipstone Edwinstowe and Perlethorpe in October.

The bell ringers have been able to enlist more ringers after an open day in church in February. They have resumed a regular bell ringing practise on Monday evenings and have also resumed ringing for Sunday services. During Easter some schools actively engaged with the church, then harvest there was a marked increase of involvement. They have also visited church for to explore the christian faith as part of their curriculum. During Advent all Warsop Schools came into Church for their Christmas Carol services and also took part in the 'Angels and Archangels' which was a great success and included angels from the 'schools, 'Church buddies', children who attend our Sunday services and many more.

Many thanks to everyone who contributed in any way

### **Safeguarding**

During this year Mrs Amy Whant continues to be our safeguarding co-ordintor and offers 'CO Basic' Level in Safeguarding training for members of the PCC and other members of the church. Amy also keeps the PCC update at each meeting of any safeguarding issues. Policies and Risk assessments were updated.

Many thanks to Amy for all she does in this vital part of our work.

### **ECO Church**

Many of the members of the PCC registered with ECO Churches (A Rocha UK) surveys attached to the ECO programme were completed and St. Augustinechurch has been awarded silver status.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including the team of cleaners cleaning in the church, flower arrangers, choir, caterers, readers, recorders of services and intercessors. The PCC is extremely grateful for your input in whatever capacity.

Many thanks to the small team who have ensured that Sookholme has been kept clean and prepared for worship Sunday by Sunday.

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and managing the pastoral care team who also give of their time so readily. The PCC greatly appreciate all their hard work.

#### Fabric including Church Wardens Report

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

#### St Peter and St Paul

Stonework inside and outside appears to be in a good state. There is, however, some concern re the surface of the slabs around the tower and the state of the car park where persistent rain can make the area slippery.

This year we had a major boiler breakdown in the Parish Church which was eventually repaired at a heavy cost. Fortunately, many people were very generous in their gifts to help with the cost. We were able to start a fund to replace the boiler with an eco-friendlier system as the present boiler is 15 plus years old.

All electrical, gas and fire appliances have been serviced in both Churches and are all up to date with safety regulations.

During 2023 we have been made aware of problems with the electrical work in the tower. It was outdated and carried a serious fire risk. With the help of Peter Birchenall permission was granted by the Diocese for repairs and upgrades to go ahead. The work should be completed in early 2024. Several years ago the lead covering the Chancel roof was replaced by Turn coated steel as means of countering persistent metal thefts. This roof now needs to be checked to identify potential wear and tear and to pinpoint remedial work that may need to be carried out.

Due to illness the usual gardening volunteers haven't been able to upkeep the Church grounds as usual but we thank them for all their years of dedication and hope to recruit new volunteers to help in the future.

Numbers at our main service have risen slightly and we have welcomed two new families as regular worshippers.

A thank you as always to everyone who has given up their time in whatever capacity to help with the day to day running of St. Peter & St. Paul's and St Augustine's. To our cleaning teams, flower arrangers, Sides people and all others who make our church a beautiful and welcoming place to worship and to find peace and calm

#### St Augustine

All appears to be in good shape at Sookholme church although there is some pointing of the exterior stonework to be completed. Numbers attending Sookholme services remained stable during the year with an average of 12 to 14 worshippers.

We extend our thanks to those who clean and care for this church and prepare it for worship.

Val Spencer & Jenny Briggs

## Parish Centre

The Parish Centre continues to be used by the community for weddings, parties, and funerals on a regular basis even though at present we have no bar. People wanting a bar book outside bars or provide their own drinks in accordance with regulations.

### **Repairs.**

We have had new fence panels and posts replacing old, damaged ones between the Parish Centre and the property next door.

An investigation into deteriorating roof beams has been looked at by our Architect Mr Alan Wahlers and it was reported no further action was needed at this present time.

A grant through Vibrant Warsop has been investigated to help redecorate the downstairs corridors, toilets and Fitzherbert room. The plumbing in the toilets needs attention after a leak, this is ongoing.

### **Cross Keys**

Carole and her team continue to work tirelessly running the Tuesday Cross Keys Cafe in the Fitzherbert room, this is a great success and provides value for money meals along with a much-needed social interaction. Thank you to Carole, Melissa, Wendy & Kath

### **Craft Market**

This has been a huge success with over 25 crafters standing and a fabulous turn out of people browsing and buying.

The Advent Breakfast was incorporated within the Christmas Market and this was a roaring success. Thank you to Carole for organising this event.

### **Volunteers**

We have many volunteers giving up their time to put on events, meals etc. and many volunteers willing to help out with a special mention to The Barker Family who are always willing to help.

A huge thank you goes to Pamela for all she does outside of office hours, for keeping all bookings for the centre running smoothly and for her dedication and always willing to help whenever needed.

Thank you to everyone who in some way or another continues to keep the Centre running.

### **The Flat**

Our Tennant is still very happy living in such a beautiful unique place. Extensive work is underway to replace and repair the outside staircase and decking leading to the flat door.

Val Spencer (chair), Pamela Stevenson, Carole Barker, Andrew Melless

## Deanery Synod

Parish Lay Representatives: Jenny Briggs and Matthew Robinson

During the year Deanery Synod has met in May & September for social gatherings with time to talk informally about what is happening in our parishes the good things and the problems. These are very productive especially to new members as we get an overview of the Deanery.

We have also met for three formal Synods in March and July and had a zoom meeting in November.

When we met in person we assemble and share refreshments before the meeting.

Synod always start with worship which is always inspiring.

Run-down of the meetings in 2023.

### **15th March.**

Parish Refresh. Six of our parishes including ours had contributed towards this, identifying any progress, learning and opportunities in each of the 3 areas: wider, younger, deeper. There was also the opportunity to identify needs and priorities. It was clear that churches were working really hard to engage with their local communities, particularly with regard to children and families, and that we recognised the many opportunities. Common needs were having enough volunteers, and a shortage of funds with which to resource our work.

### **Financial report**

It was recognised that all churches are struggling with high energy costs and there is a lot of pressure around paying our Parish share.

Information was given re the Safeguarding training and how to access the training online.

### **12th July.**

Was hosted at St John's.

We welcomed new Deanery Synod representatives as the new triennium started, we also welcomed new clergy to the Deanery. An election of Deanery officers took place.

### **Financial Report**

40.4% of the Parish share had been paid and this was better than other deaneries.

Eco church was highlighted with almost half the Deanery signed up with ARocha to help us become more aware of our responsibility to care for our world.

We were informed of problems with the staffing of the food bank because of retirements etc and we were asked to look at any help we could offer.

Pete Edwards talked to us about disability training to make our churches more accessible to everyone.

**November 15<sup>th</sup>** meeting was via zoom.

We heard an outline of the Diocesan Refreshed vision of building and growing disciples of Christ with compassion, confidence and courage with seven areas of focus.

This vision will be fully launched in 2024.

We broke into small break out rooms to discuss the seven areas of focus.

- 1 Inspiring Worship
- 2 Reaching younger.
- 3 Enhancing diversity.
- 4 Growing leaders.
- 5 Enabling commitment.
- 6 Encouraging generosity
- 7 Nurturing prayer

After some discussion it was decided that our three specific focus areas for the next year's meeting would be. Inspiring worship, nurturing prayer and encouraging generosity as this is a particular area which we all have difficulty with.

The meeting concluded with a very brief report from that day's discussion at General synod.

At each meeting we are updated on Parish Share. Paying share continues to be a challenge for most parishes. We recognised however that there is great generosity, and the amount of money our Deanery contributes is huge. In 2023, we contributed just over £430k, which was 85.7% of what we were asked to pay.

## Finance

Our church treasurer continued to work with the 'Xero' accounting system but has found this a struggle to handle and so retired at the end of the year. Many thanks to Hilary Cheshire to enable the end of year accounts to be ready for the APCM and complete the Independent Examiners Report.

Our contributions and occasional offices fees are still greatly reduced from pre covid figures and therefore as in 2022 we have had to use some of our reserves to complete essential repairs. Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals.

Our Mission Allocation this year has been able to support the following charities 'Voices of the Vale', a local choir, 'Christian Aid', Fund to support those suffering as a result of the ongoing war in the Ukraine and the Earthquake in Turkey.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC.

Thank you to everyone who have contributed in any way to helping each other out during this past year.

The Reverend Canon Angela Fletcher

# FINANCIAL STATEMENTS

## Statement of Financial Activities

	General fund	Designated fund	Restricted fund	2023	2022
	£	£	£	£	£
<b>Incoming Resources</b>					
<b>Voluntary Income</b>					
Planned giving	32,108			32,108	27,605
Collections, donations & other giving	12,666	3,790	3,774	20,229	12,584
Income tax recovered	8,300			8,300	16,272
Legacies				-	
<b>Activity for Generating Funds</b>					
Trading	3,695	13,211		16,906	23,876
Fund Raising Events	1,105	330	50	1,484	1,067
Cross Keys Lunch Club		2,738		2,738	3,330
Childrens Work			136	136	761
<b>Receipts from Charitable activities:</b>					
Parochial fees	24,038			24,038	13,601
<b>Receipts from Investments:</b>					
Interest & dividends	1,464		121	1,585	702
<b>Other Receipts</b>					
Insurance claims				-	
Sale proceeds from fixed assets				-	
Loans received				-	
Other				-	
<b>Total Incoming Resources</b>	<b>83,376</b>	<b>20,068</b>	<b>4,080</b>	<b>107,524</b>	<b>99,797</b>

Charitable activities:

Donations/Grants to charities	(175)	-	-	(175)	(1,516)
Parish Share	(53,904)	-	-	(53,904)	(53,976)
Clergy expenses	3			3	-
Childrens Work			(132)	(132)	(10)
Provision of Services	(2,572)	-	-	(2,572)	(6,143)
Church running expenses	(16,170)	(10,071)	(408)	(26,649)	(28,875)
Churchyard maintenance				-	-
Cost of raising funds	(2,654)	(4,708)		(7,362)	(9,348)
Administration costs (inc. staff costs)	(4,890)	(3,204)		(8,094)	(10,169)
Governance Costs				-	-
Other				-	-
<b>Major expenditure</b>					
Repairs to church buildings				-	-
Repairs to other property				-	(24,177)
Capital purchases/additions				-	-
Loan repayments				-	-
<b>Total resources expended</b>	<b>(80,363)</b>	<b>(17,982)</b>	<b>(541)</b>	<b>(98,886)</b>	<b>(134,214)</b>
<b>Net (outgoing)/ incoming resources</b>	<b>3,013</b>	<b>2,085</b>	<b>3,540</b>	<b>8,638</b>	<b>(34,417)</b>
<i>Transfers between funds</i>	-	-	-	-	-
	3,013	2,085	3,540	8,638	(34,417)
<i>Cash at bank and in hand at 1 Jan (R&amp;P Balance)</i>	52,327	8,927	4,467	65,720	100,137
<i>Funds carried forward at 31 Dec 2023</i>	55,340	11,012	8,007	74,359	65,720

Balance Sheet

as at 31st December 2023

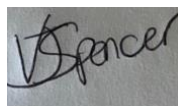
	Notes	2023 £	2022 £
Tangible assets		-	-
Investments		-	-
<b>Fixed Assets</b>		<b>-</b>	<b>-</b>
Debtors: amounts falling due after one year		-	-
Debtors: amounts falling due within one year	2	8,158	6,076
Cash at bank and in hand		70,199	65,174
<b>Current Assets</b>		<b>78,358</b>	<b>71,249</b>
<b>Creditors: amounts falling due within one year</b>	<b>3</b>	<b>(3,999)</b>	<b>(5,529)</b>
Net Current Assets (Current assets less creditors <1 year)		74,359	65,720
Total Assets less current liabilities (Fixed Assets plus NCA)		74,359	65,720
<b>Creditors: amounts falling due after one year</b>		<b>-</b>	<b>-</b>
<b>Net Assets</b>		<b>74,359</b>	<b>65,720</b>
Restricted funds	4	8,007	4,467
Designated funds (unrestricted)	4	11,012	2,591
General fund (unrestricted)	4	55,340	58,662
<b>Reserves</b>		<b>74,359</b>	<b>65,720</b>

Approved by the PCC on 28<sup>th</sup> March 2024 And signed on its behalf by

Revd. Canon Angela Fletcher



& Church Warden Mrs Valerie Spencer



## Notes to Financial Statements

### 1 Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **Fixed Assets**

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

#### **Reserves**

**Restricted funds** are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

Ongoing investigations to be undertaken if there should be further funds restricted for children's work.

## 2 Debtors

	2023	2022
HMRC Gift Aid tax	8,039.88	6,482.10
Parish Centre		
Funeral		
other debtors (timing)	118.58	(406.20)
Sequestration		
<b>Total</b>	<b>8,158.46</b>	<b>6,075.90</b>

## 3 Creditors

	2023	2022
Ministers Fees	£644.00	£1,416.00
Substitute Ministers Fees	£0.00	£1,318.00
Suppliers		£180.00
200 Club Prizes not cashed	£410.00	£0.00
Parish Centre Returnable Bonds	£1,555.00	£1,585.00
Wedding Deposits	£1,390.00	£1,030.00
<b>Total</b>	<b>3,999.00</b>	<b>5,529.00</b>

## 4 Fund Details

	2023	2022
<b>Unrestricted General Fund</b>	<b>55,339.99</b>	<b>52,326.74</b>
Old Hall Project	4,411.53	3,438.53
Boiler Fund	2,613.30	
Fabric St P & P	116.33	116.33
Fabric St A		
Hymn Books (St A)	110.00	110.00
Careres Partner Group	50.84	450.84
Parish Retreat	31.22	31.22
Music		
Children & Young People	673.77	320.41
<b>Total Resticted</b>	<b>8,006.99</b>	<b>4,467.33</b>
Parish Centre Designated	11,012.21	8,926.73
<b>Total Designated</b>	<b>11,012.21</b>	<b>8,926.73</b>
<b>Total Funds</b>	<b>74,359.19</b>	<b>65,720.80</b>

## Parochial Fees Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

		<i>Balance owed at year-end (inc. in Creditors)</i>
During the year, the PCC received parochial fees totalling	<b>£41,920.00</b>	
Statutory Fees due to the PCC totalled	£20,258.00	
Statutory Fees due to the DBF totalled	£12,234.00	£644.00
Statutory Fees received on behalf of a third party	£5,648.00	£0.00
Non-Statutory Extras due to the PCC totalled	£3,780.00	
Non-Statutory Extras due to a third party totalled		
The PCC is also holding Wedding Deposits for the following years totalling	£1,390.00	

## Independent Examiners Report

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention

- 1) Which give me reasonable cause to believe that in any material respect the requirements
  - a) To keep accounting records in accordance with s.130 of the 2011 Act; or
  - b) To prepare accounts which accord with these accounting records have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hilary Cheshire

16<sup>th</sup> March 2024 for Year ended 31<sup>st</sup> December 2023

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Bramblewood, Royal Oak Court, Edwinstowe NG21 9QD

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# Accounts

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AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF  
ST PETER AND ST PAUL WARSOP WITH  
ST AUGUSTINE SOOKHOLME

Registered Charity Number 1131083

YEAR ENDED

31<sup>ST</sup> DECEMBER 2022

**Rector**

Reverend Canon Angela Fletcher

**Revised March 2024**

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# Annual Report

## Mission Statement

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

### **Joining together in the Transforming Mission of God**

Growing Disciples Younger, Wider, Deeper

## Structure Governance and Management

### Parochial Church Council

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been monthly meetings with an average attendance of 90% in person meetings in the stable Barn with a break in August and December. Standing committee meetings were held periodically as and when needed.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

### Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

### Electoral Roll

At the Annual Parochial Church Meeting 92 (91 in 2021) parishioners were members of the Electoral Roll.

## Reference and Administration

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

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<b>Rector:</b>	The Rev'd Canon Angela Fletcher	
<b>Wardens:</b>	Mrs Valerie Spencer	From APCM 2022
	Mr Keith Clayton	From APCM 2020
<b>Deanery Synod:</b>	Mrs Jenny Briggs	From APCM 2022
	Mrs Valerie Spencer	From APCM 2020
<b>Reader Representative:</b>	Mrs Patricia Brewin	Reader
<b>Elected Members:</b>	Mrs Pamela Stevenson	Secretary APCM 2021
	Mrs Amy Whant	Safeguarding APCM 2020
	Mr Ian Cargill	Treasurer APCM 2022
	Mrs Carole Barker	From APCM 2020
	Mrs Mary Birchenall	From APCM 2020
	Dr Peter Birchenall	From APCM 2022
	Mr Robert Davies	From APCM 2022
	Mr Alex Nicol	From APCM 2022
	Mr Ronald Reynolds	From APCM 2021
	Mrs Sue Richards	From APCM 2020
	Mr Andrew Melless	From APCM 2022

## Objectives and Activities

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2021) and **Registered Charity Number 1131083**.

These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

## **Achievements and Performance**

Leadership Team, Worship and Pastoral Ministry

The beginning of the year still saw some limitations because of Covid-19. We were able to relax many of the constraints but to enable the most vulnerable of the congregation to feel safe and happy to worship in the Church, the PCC asked that the congregation should continue to wear masks in Church. Wafers only continued to be used during Holy Communion and the chalice was not used until further guidelines was received from the Diocese. The PCC agreed that the live streaming of the 10am Sunday service and any other service requests for live streaming would continue.

The Rector began her 3month sabbatical in January 2022 until March and the Church welcomed several different visiting clergies who led the Holy Communion services. Along with Miss Pat Brewin who led a Sunday service in Morning Prayer each month. Many thanks go out to Pat who also took the majority of funerals and continued to support the pastoral ministry team during this time. Thanks also go to everyone who ensured the church's smooth running during this time.

Home Communion at The Sycamores Nursing Home and at The Woodlands Nursing Home resumed in July 2022

Gradually during the year more and more activities within the wider community has increased Mary has increased her face-to-face contact with "Church Buddies". Messy church has resumed in the Parish centre with a view to moving back into the church.

During Easter some schools actively engaged with the church, then harvest there was a marked increase of involvement. Finally, during Advent all Warsop Schools came into Church for their Christmas services and also took part in the 'Festival of Angels' which was a great success and included angels from the 'Inner wheel', 'Church buddies' and many more. Many thanks to everyone who contributed in any way.

### **Safeguarding**

During this year Mrs Amy Whant completed her training course which enables her to train other members of the PCC for the 'CO Basic' Level in Safeguarding and most members of the PCC have completed this with a few who Amy has set a date for. Amy also keeps the PCC update at each meeting of any safeguarding issues. Risk assessments were updated, and a procedure put in place ensuring the safety of anyone undertaking a home visit, those who offer their time for home visiting also completed the CO training.

Many thanks to Amy for all she does in this vital part of our work.

### **ECO Church**

Many of the members of the PCC registered with ECO Churches (A Rocha UK) surveys attached to the ECO programme were completed and St. Peter & St. Paul Church have been awarded bronze status.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including the team of cleaners cleaning in the church, flower arrangers, choir, caterers, readers, recorders of services and intercessors. The PCC is extremely grateful for your input in whatever capacity.

Many thanks to the small team who have ensured that Sookholme has been kept clean and prepared for worship Sunday by Sunday.

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and managing the pastoral care team who also give of their time so readily. The PCC greatly appreciate all their hard work.

It was with great sadness that at Christmas time we lost Mr Ron Reynolds a faithful and committed member of our PCC who will be greatly missed and then sadly his wife Judy who Ron cared for so lovingly. Judy joined us at many PCC meetings to enable Ron to participate.

### Fabric including Church Wardens Report

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

#### St Peter and St Paul

Following advice given to us by Ecclesiastical Insurance the roof alarm was installed at the beginning of the year, including and an update to the main Church alarm.

The boiler and fire extinguishers have been serviced and checked with no issues arising.

The sound system has had microphone sockets replaced and two new sockets installed, thanks go to Alex and Tony Hague.

Repairs were made to the outside lights again thanks to Tony Hague for completed work.

The Church lightning conductor was replaced and updated in August 2022 in order to meet and satisfy current regulations.

A risk assessment was carried out in the Chancel.

The tower upper and lower rooms continue to be tidied in accordance with health and safety guidelines.

The Aumbry has been repaired with thanks going to Ian Towndrow.

The work to the vestry windows has been put on hold due to our financial position and Following the advice of Alan Wahlers the decision was made to remove flaky plaster from Church walls as and when necessary, allowing stonework time to breathe and dry out.

Church continues to be cleaned weekly by a team of dedicated volunteers

The maintenance of plants and bushes around the Church is also undertaken by a small group of dedicated volunteers.

#### St Augustine

Fire Extinguishers have been checked, roof repairs on South Side of Church have been completed and new light fittings have now been installed.

Church is cleaned fortnightly by dedicated volunteers and the grass is mown by two farmers, with the garden cared for by dedicated volunteers.

Church Services at St Peter & St Paul's have more or less gone back to normal after covid restrictions have lifted and services at St Augustine's are back to the usual 1st and 3rd Sunday in the month at 11.30.

Congregations are increasing as we welcome new people/ families into our Church family

Val Spencer & Keith Clayton

#### Parish Centre

Although Covid restrictions had lifted bookings were still affected during the earlier months of 2022, but over the year bookings began to increase although still noticeably reduced from previous years.

Under the Heritage Lottery Grant, the Archaeology project was completed with an Open Day to publicise the findings planned for early 2023. Following with an Open Event at Mansfield Museum scheduled for February 2023. The Open Day held in The Parish Centre was a huge success attracting over 400 visitors.

Cross Keys reopened allowing people to dine indoors again with take away meal options still being available. A big well done to Carole and her team for all their hard work.

On Friday 3<sup>rd</sup> June a celebration event took place in the Tudor Barn to mark the Platinum Jubilee of Queen Elizabeth II Coronation. Guests attending were invited to choose a decade and dress accordingly. The evening was well attended with thanks to Mary Birchenall and her team for the organisation and refreshments.

August 1<sup>st</sup> saw a change in the bar moving licensees from The Memorial Club to Mr Dave Drury and his team at The Black Market. This has proven to be a great success.

It was suggested by members of the Parish Centre Focus Group and agreed by all members of the PCC, that from January 2023 the bar charge for occasional lettings will increase from £35 to £40.

The celebrations for the Parish Centre 50<sup>th</sup> Anniversary took place on Saturday 24<sup>th</sup> September. Almost 100 guests attended including a number of past clergy. A very big thank you to Carole and her Team for the organisation and refreshments. Also, thank you to Voices of the Vale for their musical contribution.

Work was undertaken replacing damaged fence panels in both the entrance to the Centre and the Car Park.

On behalf of The Parish Centre Focus Group and all PCC, I would like to thank Pamela for all her hard work and constant support throughout the year.

Keith Clayton            Chairman

## Deanery Synod

Parish Lay Representatives: Jenny Briggs and Val Spencer

Deanery prayer time continues to take place monthly via zoom.

The Diocese have designated the second Thursday of each month as a day of prayer, these are mainly led by Archdeacon Ven. Tors Ramsey and are held at various Churches during the day concluding with prayer at Southwell Minister.

Jenny and myself attended prayers at St Peters Church Mansfield and found it a very spiritual prayer time, morning prayer was hosted here at Warsop in December.

Deanery Synod meetings this year have included:

Discussions on environmental matters led by Robert Cleave here at Warsop.

This was very informative with ideas on how to decrease our carbon footprint, giving ideas on how to keep heating bills at the lowest possible levy plus using local eco-friendly products within Church. Also looking at how to encourage wildlife into our Churchyard, this led to Bella & Matilda scattering wild flower seeds around the fence in the car park.

An open invite was made to the congregations from all Churches involved to help further our knowledge and exchange thoughts and ideas with each other, 3 members of our congregation attended.

We have also looked at Children and Youth work within parishes, with a talk given by Ruth Lee, Diocesan leader for Growing Younger Disciples. The aim of this is to -

**Inspire** - to focus on pursuing innovation, creativity and fresh thinking in prospective new children and youth workers

**Support and equip** - to offer inspirational and effective training for those engaged in 0 to 18s mission and ministry, thinking bigger than just Church on a Sunday morning.

**Engage** - to engage with as many Churches, school, leaders and children as possible to encourage mission and evangelism amongst young people.

**Multiply** - grow teams, develop leadership, rebuild effective mission and ministry among children and young people. There is resurrection and there is hope. The goal is simply to multiply.

## Finance

Our church treasurer has been working with the deanery treasurer with a new system 'Xero' to help with our accounts it is still a work in progress to understand but progress is being made. Many thanks to Hilary Cheshire, Pamela Stevenson and Ian Cargill for their work on it this year.

Due to the Coronavirus our contributions and occasional offices fees have still been greatly reduced

so, we have had to use some of our reserves to complete essential repairs.

Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals. We have continued to live stream our Sunday services on Facebook and some occasional offices.

Our Mission Allocation this year has been able to support the following charities 'Voices of the Vale', a local choir, 'Christian Aid', Fund to support those suffering as a result of the ongoing war in the Ukraine and the Earthquake in Turkey.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC.

Thank you to everyone who have contributed in any way to helping each other out during this past year.

The Reverend Canon Angela Fletcher

# FINANCIAL STATEMENTS

## Statement of Financial Activities

	Notes			2022	2021
	General fund	Designated fund	Restricted fund	£	£
	£	£	£		
<b>Incoming Resources</b>					
<b>Donations and Legacies:</b>					
Planned giving	27,605	-	-	<b>27,605</b>	26,562
Collections, donations & other giving	10,222	2,295	67	<b>12,584</b>	10,836
Income tax recovered	16,272	-	-	<b>16,272</b>	5,460
Legacies	-	-	-	-	2,500
<b>Other Trading activities</b>					
Magazine/Bookstall sales/Hall Lettings etc	3,520	20,356	-	<b>23,876</b>	6,154
Income from other Properties	-	-	-	-	5,525
Activities to Generate Funds	1,498	3,330	330	<b>5,158</b>	6,207
<b>Receipts from Investments:</b>					
Interest & dividends	653	-	49	<b>702</b>	55
<b>Receipts from Charitable activities:</b>					
Parochial fees	13,601	-	-	<b>13,601</b>	18,635
<b>Other Receipts</b>					
Insurance claims	-	-	-	-	-
Sale proceeds from fixed assets	-	-	-	-	-
Loans received	-	-	-	-	-
Other	-	-	-	-	743
<b>Total Receipts</b>	<b>73,371</b>	<b>25,980</b>	<b>446</b>	<b>99,797</b>	<b>82,907</b>

## Resources Expended

### Charitable activities:

Donations/Grants to charities	(1,516)	-	-	<b>(1,516)</b>	<i>(2,019)</i>
Mission & Evangelism	-	-	-	-	<i>(177)</i>
Parish Share	(53,976)	-	-	<b>(53,976)</b>	<i>(47,592)</i>
Clergy expenses	-	-	-	-	<i>(551)</i>
Church running expenses	(18,012)	(10,863)	-	<b>(28,875)</b>	<i>(3,749)</i>
Churchyard maintenance	-	-	-	-	-
Cost of raising funds	(2,470)	(6,878)	-	<b>(9,348)</b>	<i>(12,537)</i>
Provision of Services	(6,143)	-	-	<b>(6,143)</b>	-
Childrens Work	-	-	(10)	<b>(10)</b>	-
Administration costs (inc. staff costs)	(4,475)	(5,694)	-	<b>(10,169)</b>	<i>(5,981)</i>
Governance Costs	-	-	-	-	-
Other	-	-	-	-	<i>2,867</i>
<b>Major expenditure</b>					
Repairs to church buildings	-	-	-	-	<i>(4,762)</i>
Repairs to other property	-	-	(24,177)	<b>(24,177)</b>	-
Capital purchases/additions	-	-	-	-	-
Loan repayments	-	-	-	-	-
<b>Total payments</b>	<b>(86,592)</b>	<b>(23,435)</b>	<b>(24,187)</b>	<b>(134,214)</b>	<i>(80,500)</i>
<b>Surplus/(Deficit) of Receipts over payments</b>	<b>(13,222)</b>	<b>2,546</b>	<b>(23,741)</b>	<b>(34,417)</b>	<i>2,407</i>
<i>Transfers between funds</i>	-	-	-	-	-
<i>Cash at bank and in hand at 1 Jan (R&amp;P Balance)</i>	(13,222)	2,546	(23,741)	<b>(34,417)</b>	<i>2,407</i>
<i>Cash at bank and in hand at 31 Dec (Actual Balance)</i>	66,013	9,326	28,208	<b>103,547</b>	<i>101,140</i>
Adjustment for Change to Accruals accounting (Xero) Wedding & Parish Centre refundable Deposits	(465)	(2,945)	-	<b>(3,410)</b>	<i>(3,410)</i>
Revised close 2021	65,548	6,381	28,208	<b>100,137</b>	-
<i>Cash at bank and in hand at 31 Dec (Actual Balance)</i>	52,327	8,927	4,467	<b>65,721</b>	<i>100,137</i>

## Balance Sheet

*as at 31st December 2022*

	Notes	2022 €	2021 £
Tangible assets	5a	-	-
Investments	5b	-	-
<b>Fixed Assets</b>		<b>-</b>	<b>-</b>
Debtors: amounts falling due after one year		-	-
Debtors: amounts falling due within one year	6	6,076	-
Cash at bank and in hand		65,174	103,533
<b>Current Assets</b>		<b>71,250</b>	<b>103,533</b>
<b>Creditors: amounts falling due within one year</b>	<b>7</b>	<b>(5,529)</b>	<b>(3,395)</b>
<i>Net Current Assets (Current assets less creditors &lt;1)</i>		<b>65,721</b>	<i>100,138</i>
<i>Total Assets less current liabilities (Fixed Assets</i>		<b>65,721</b>	<i>100,138</i>
<b>Creditors: amounts falling due after one year</b>		<b>-</b>	<b>-</b>
<b>Net Assets</b>		<b>65,721</b>	<b>100,138</b>
Restricted funds	8	<b>4,467</b>	<i>28,208</i>
Designated funds (unrestricted)	8	<b>8,927</b>	<i>5,916</i>
General fund (unrestricted)	8	<b>52,327</b>	<i>66,013</i>
<b>Reserves</b>		<b>65,721</b>	<b>100,138</b>

Approved by the PCC on 13<sup>th</sup> March 2024 And signed on its behalf by

Revd. Canon Angela Fletcher

Valerie Spencer

## Notes to Financial Statements

### 1 Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### **Fixed Assets**

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

### **Reserves**

**Restricted funds** are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

Ongoing investigations to be undertaken if there should be further funds restricted for children's work.

## 2 Debtors

	2022	2021
HMRC Gift Aid tax	6,482.10	
Parish Centre		
Funeral		
other debtors (timing)	(406.20)	
Uncleared receipts - cash in safe	0.00	0.00
<b>Total</b>	<b>6,075.90</b>	<b>8,219.91</b>

## 3 Creditors

	2022	2021
Ministers Fees	£1,416.00	£0.00
Substitute Ministers Fees	£1,318.00	£0.00
Suppliers	£180.00	£0.00
Parish Centre Deposits	£1,585.00	£2,945.00
Wedding Deposits	£1,030.00	£450.00
<b>Total</b>	<b>5,529.00</b>	<b>3,395.00</b>

## 4 Fund Details

	2022	2021
<b>Unrestricted General Fund</b>	<b>52,326.74</b>	<b>66,013.47</b>
Old Hall Project	3,438.53	27,615.94
Boiler Fund		
Fabric St P & P	116.33	
Fabric St A		
Hymn Books (St A)	110.00	110.00
Careres Partner Group	450.84	450.84
Parish Retreat	31.22	31.22
Music		
Children & Young People	320.41	
<b>Total Restricted Funds</b>	<b>4,467.33</b>	<b>28,208.00</b>
Parish Centre Designated	8,926.73	5,916.06
<b>Total Designated</b>	<b>8,926.73</b>	<b>5,916.06</b>
<b>Total Funds</b>	<b>65,720.80</b>	<b>100,137.53</b>

## Parochial Fees Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

		<i>Balance owed at year-end (inc. in Creditors)</i>
During the year, the PCC received parochial fees totalling	<b>£33,030.00</b>	
Statutory Fees due to the PCC totalled	£13,601.00	
Statutory Fees due to the DBF totalled	£9,946.00	£1,416.00
Statutory Fees received on behalf of a third party	£9,483.00	£1,318.00
Non-Statutory Extras due to the PCC totalled		
Non-Statutory Extras due to a third party totalled		
The PCC is also holding Wedding Deposits for the following years totalling	£1,030.00	

## Independent Examiners Report

### Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### Independent examiners statement

In connection with my examination, no matter has come to my attention

- 1) Which give me reasonable cause to believe that in any material respect the requirements
  - a) To keep accounting records in accordance with s.130 of the 2011 Act; or
  - b) To prepare accounts which accord with these accounting records have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hilary Cheshire

16<sup>th</sup> March 2024 for Year ended 31<sup>st</sup> December 2022

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# Accounts

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**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH  
COUNCIL OF THE  
ECCLESIASTICAL PARISH OF  
ST PETER AND ST PAUL  
WARSOP WITH ST  
AUGUSTINE SOOKHOLME**

Registered Charity Number 1131083

**YEAR ENDED**

**31<sup>ST</sup> DECEMBER 20**  **1**

**Rector**  
Reverend Canon Angela  
Fletcher

**Independent Examiner**

Hilary Cheshire  
1 The Wheelwrights,  
Edwinstowe  
NG21 9RG

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# Annual Report

## **MISSION STATEMENT**

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

**Joining together in the Transforming Mission of God**

Growing Disciples Younger, Wider, Deeper

## **STRUCTURE GOVERNANCE AND MANAGEMENT**

### **Parochial Church Council**

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been monthly meetings with an average attendance of 90% via "Teams" (Online) for the first five meetings of the year plus one extraordinary meeting. We held one meeting in July outside. Then finally in September we resumed our in person meetings in the stable Barn for the three remaining meetings of the year with a break in August and December. Standing committee meetings were also held virtually via 'Teams'.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

### **Standing Committee**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

### **Electoral Roll**

At the Annual Parochial Church Meeting 91 (96 in 2020) parishioners were members of the Electoral Roll.

## REFERENCE AND ADMINISTRATION

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

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<b>Rector:</b>	The Rev'd Canon Angela	
<b>Wardens:</b>	Fletcher	From APCM 2020
	Mrs Jenny Briggs	From APCM 2020
<b>Deanery Synod:</b>	Mr Keith Clayton	From APCM 2020
	Mrs Maxine Hague	From APCM 2020
	Mrs Valerie Spencer	
<b>Reader</b>		Reader
<b>Representative:</b>	Mrs Patricia Brewin	Secretary APCM 2021
<b>Elected Members:</b>	Mrs Pamela Stevenson	Safeguarding APCM
	Mrs Amy Whant	2020
	Mr David Spencer	Treasurer APCM 2020
	Mrs Carole Barker	From APCM 2020
	Mrs Mary Birchenall	From APCM 2020
	Dr Peter Birchenall	From APCM 2019
	Mr Tony Hague	From APCM 2019
	Mr Ronald Reynolds	From APCM 2021
	Mrs Sue Richards	From APCM 2020

---

## OBJECTIVES AND ACTIVITIES

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2021) and **Registered Charity Number 1131083.**

These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

## Achievements and Performance

### Leadership Team, Worship and Pastoral Ministry

Because of the ongoing situation with Covid-19 we again begin our report with a statement issued in the middle of the Pandemic in 2020 by Bishop Paul, Bishop of Southwell & Nottingham.

*“Covid-19 has changed life for nearly every organisation and individual across the world. Many of these changes have been stressful and challenging. Yet a potentially positive consequence of this terrible pandemic is the acceleration of change that will enable organisations to fulfil their mission more effectively, embracing new ways of*

*working and experimenting with creative forms of innovation. This includes the mission of the Church nationally and at local level.”*

Whilst we were able to resume meeting in person, with restrictions, in place in church for worship at first we were unable to sing hymns or responses. Anthony Herrod led a small choir which enabled us to have live music at our services which was a step forward and many thanks go to them all.

Weddings and Baptisms resumed from Monday 17<sup>th</sup> May with a limit of 30. And priority was given to people whose dates were postponed during 2020.

‘Freedom Day’ as it was named was set as 19<sup>th</sup> July and the PCC received guidance for all things taking place in Church, we had to decide how to manage the risk assessments for our own community. The Diocese stressed they would support any individual decisions made as we moved forward.

The plan was to gradually open Church with caution and communicate on social media to allow people to make their own mind up as to whether they wished to attend. As more funerals and weddings took place in Church, it was decided that face coverings should still be worn inside the building especially during the singing of hymns.

Seating was kept to family groups with distancing in place and we should have a maximum of 90 to ensure that all people felt welcomed but at the same time kept everyone safe. Sanitising also continued to be encouraged. We also continued with Communion in one kind until further notice. We were able to resume our tri monthly hope and remembrance services once again during 2021. Despite being able to hold in person worship with greater capacity the PCC felt it was important to continue to live stream our services as there are many people still unable to get to church this has been an ongoing link with their parish church and is of great spiritual importance to them. A small group of church members were trained in using the IT equipment to facilitate this.

Despite continuing Lockdown, The Mission Focus Group has worked hard in leading us in spreading God’s word. During Holy week a small team created a trail of knitted hearts as a gift for the community.

Mary has also been able to keep in contact with Church Buddies at the “Oaklands Care Complex” via ‘Teams”, then eventually when restrictions were lifted began resuming activities. Initially outside on Good Friday and eventually through perseverance the spiritual development of both the original church buddies members and latterly other residents have been maintained they now meet in the Centre rather than the bungalow. Support for the dying and those bereaved has also grown extensively during 2021.

It was with joy that on Sunday 24<sup>th</sup> May activities for children during the service was restarted.

During Harvest Angela was able to lead school assemblies within school settings and some took place on line.

In Advent a small team led Advent reflections on an Essence style theme. The schools also took part in our Advent theme of ‘...from heaven came’ and the children made Stars and Angels for church. A small team put everything together and recreated a trail outside including a nativity scene with knitted Stars and Angels. Finally at Christmas we were able to resume our usual services albeit with restrictions in place and a Carols on the green at Warsop Vale. All of which was so well received and appreciated by the community. Many thanks to everyone who contributed in any way.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including the team of cleaners who have now been able to resume cleaning in the church, flower arrangers, choir, caterers, readers, recorders of services and intercessors. The PCC is extremely grateful for your input in whatever capacity.

Many thanks to the small team who have ensured that Sookholme has been kept clean and it was with great joy that we were able to resume services in Sookholme as reported in the Church Wardens report.

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and the heading up the pastoral care team. It was also with great joy that we were again able to begin again offering home communion services. As well as providing home communion many parishioners have continued to be contacted via cards, seasonal materials and telephone conversations during the continuing the lockdown period. Many thanks to all who have been involved in keeping in touch with our church family.

### **Fabric including Church Wardens Report**

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

#### **St Peter and St Paul**

Over time we had a large area of flaking plaster on the south aisle and some loose stonework around the Clerestory windows. This was repaired by Phil Turton's company with plaster being replaced and then painted with a much-improved appearance of the interior of the Church.

On the advice of the Ecclesiastical Insurance, we received quotes for a roof alarm and updating to the main Church alarm. It is hoped that this work will be completed early in 2022 with a grant towards the cost of the work.

The Church continues to be cleaned by 5 teams of volunteers and is always welcoming.

Fire extinguishers are checked annually, and the boiler is also serviced annually.

As furnishings stored in the tower are gradually moved back into Church, work needs to be done to tidy both floors so the Choir can one more process at the beginning of our services.

#### **St Augustine**

The grass was mown regularly by two local farmers. We are very grateful for their help in looking after the Church at Sookholme.

There have been no further incidents of fly tipping at the Church.

### **Services during the year**

#### **St. Peter & St. Paul Church**

2021 was another difficult year starting in January with another lockdown due to a surge in Coronavirus cases. Vaccines became available in January and slowly from April we moved towards some normality with a congregation in Church on Easter morning.

### St. Augustine Church, Sookholme

The Church remained closed throughout the first 6 months of the year as the worshippers tend to be older and more vulnerable. However, the Church was checked and cleaned on a regular basis during this time.

Church Wardens Jenny Briggs and Keith Clayton

### Parish Centre

Covid was still affecting activities during 2021, but slowly the Parish Centre re-opened and bookings are gradually increasing.

Under the Heritage Lottery Grant, the Archaeology project continued to take place but very carefully with all covid precautions in place.

On a positive note, Cross Keys continued with a collection service until restrictions were lifted, allowing people to dine in again. A big well done to Carole and her team for all their hard work during the year.

Also, during 2021 to comply with Ecclesiastical Insurance requirements an alarm system has been installed.

On behalf of the Parish Centre Focus Group, I would like to thank Pamela for all her hard work and understanding during a very difficult year.

Keith Clayton                      Chairman

### Deanery Synod                      Parish Lay Representatives: Maxine Hague, Val Spencer

Due to Covid 19 restrictions still in place last meetings continued to be held via zoom, we did however begin to introduce face to face Deanery Gatherings to meet over refreshments and support each other's parishes at the difficult time of transitioning for Churches reopening safely.

Our main points for discussion over the year were

Real Life Discipleship

Living in Love and Faith

Eco Churches

Giving

The Rev'd James Halstead spoke about the Real Life Discipleship course launched 3 years ago. In 2021 the course was to be held in Eastwood and was made up of three ten-week blocks. LIFE CORE, LIFE CREDO and LIFE STORY. Which look at different ways to explore the teachings and examples made by Jesus in Luke 9.

A Major new project Living in Love and Faith was discussed, exploring learning to live with each other based on Christian teachings, material available for this is online or in book form for free, covering The 5 principles of identity, Sexuality, Relationships and Marriage. The Deanery ran a five week course in November online for people to interact at their own pace and generate good conversations.

### Eco Church

We discussed that we should encourage more people from each Church to register on line and to talk about how we can sustain a more economical and environmental way of running and upkeeping our Churches. On Climate Sunday on 5th September the Deanery suggested we held a service to promote our Ecoprofile

### Giving

Tony Brown gave an excellent talk on Giving, using Warsop as an example from our last Giving campaign.

As of Nov 2021 the individual churches from our Deanery have paid 65.9% of our share the target being 84%

Although it has been a very difficult and trying few years, we were encouraged to keep our focus on God.

## Finance

At each meeting the church treasurer has kept the PCC informed of the state of our finances, Income and expenditure of the church and the adherence to a Budget compiled for the year, excluding emergencies. Many thanks to David Spencer for all his hard work over the year.

Due to the Coronavirus our contributions and occasional offices fees have still been greatly reduced

so we have had to use some of our reserves to complete essential repairs.

Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals. We have continued to live stream our Sunday services on Facebook and some occasional offices. Due to increasing use of technology in the Church we have enlisted the talents of Alex Nichol and Alex Hague and through generous donations from the congregation the church now has it's own Laptop, Camara, Wifi and Bluetooth. We also received money over to set up an IT fund to continue to support any ongoing changes and repairs.

Our Mission Allocation this year has been able to support the following charities 'Voices of the Vale', a local choir, 'Practical Action', a small international charity who help to make women's lives easier, Framework , the British Red Cross (giving support to India's health fund) and The 'Streetlight Trust" in the Philippines. Thanks to everyone who has continued to support the local Food Bank and also HOST Nottingham (supporting the refugees from Afganistan. All those donations have been very much in need over this last year.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC.

Thank you to everyone who have contributed in any way to helping each other out during this continuing pandemic.

The Reverend Canon Angela Fletcher

# Financial Statements

## RECEIPTS & PAYMENTS ACCOUNT

### St Peter & St Paul with St Augustines's Receipts & Payments Account

for the year ended 31 December 2021

	General fund £	Designate d fund £	Restricted fund £	2021 £	2020 £
<b>Receipts</b>					
Donations and Legacies:					
Planned giving	26,202	-	360	<b>26,562</b>	28,650
Collections, donations & other giving	10,383	-	513	<b>10,896</b>	10,744
Income tax recovered	5,460	-	-	<b>5,460</b>	8,206
Legacies	2,500	-	-	<b>2,500</b>	-
Other Trading activities					
Magazine/Bookstall sales/Hall Lettings etc	6,154	-	-	<b>6,154</b>	4,555
Income from other Properties	5,535	-	-	<b>5,535</b>	4,926
Annual Fete/events	6,294	-	13	<b>6,307</b>	2,048
Receipts from Investments:					
Interest & dividends	55	-	-	<b>55</b>	271
Receipts from Charitable activities:					
Parochial fees	18,695	-	-	<b>18,695</b>	11,728
Other Receipts					
Insurance claims	-	-	-	-	-
Sale proceeds from fixed assets	-	-	-	-	-
Loans received	-	-	-	-	-
Other	450	-	293	<b>743</b>	1,520
<b>Total Receipts</b>	<b>81,728</b>	<b>-</b>	<b>1,179</b>	<b>82,907</b>	<b>72,648</b>

## Payments

### Charitable activities:

Donations/Grants to charities	(1,500)	-	(519)	<b>(2,019)</b>	(1,500)
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## Parochial Fees Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

During the year, the PCC received parochial fees totalling	<b>£41,284.0</b> <b>0</b>	
	<b>£18,694.6</b>	
Statutory Fees due to the PCC totalled	<b>0</b>	
	<b>£16,350.0</b>	
Statutory Fees due to the DBF totalled	<b>0</b>	
Statutory Fees received on behalf of a third party	<b>£6,239.40</b>	
Non-Statutory Extras due to the PCC totalled	<b>£0.00</b>	
Non-Statutory Extras due to a third party totalled	<b>£0.00</b>	
The PCC also received Deposits for the following year totalling		<b>£0.00</b>
In total the PCC repaid the following Fees during the year		<b><i>Balance owed at year-end (inc. in Creditors)</i></b>
	<b>(£16,350.00)</b>	<b>£0.00</b>
Payment to DBF of Statutory Fees	<b>£446.40</b>	
Payment to visiting ministers/Readers/NSMs	<b>£5,793.00</b>	
Payment to visiting ministers/Readers/NSMs (This excludes fees for Sunday Services)	<b>£0.00</b>	<b>£0.00</b>

X

X

## Notes to Financial Statements

### 1 POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis

## **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

## **Fixed Assets**

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

## **Reserves**

**Restricted funds** are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

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## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

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Registered Charity Number 1131083

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**31<sup>ST</sup> DECEMBER 20**  **1**

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**Independent Examiner**

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1 The Wheelwrights,  
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	Mrs Valerie Spencer	
<b>Reader</b>		Reader
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<b>Elected Members:</b>	Mrs Pamela Stevenson	Safeguarding APCM
	Mrs Amy Whant	2020
	Mr David Spencer	Treasurer APCM 2020
	Mrs Carole Barker	From APCM 2020
	Mrs Mary Birchenall	From APCM 2020
	Dr Peter Birchenall	From APCM 2019
	Mr Tony Hague	From APCM 2019
	Mr Ronald Reynolds	From APCM 2021
	Mrs Sue Richards	From APCM 2020

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## OBJECTIVES AND ACTIVITIES

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2021) and **Registered Charity Number 1131083.**

These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

## Achievements and Performance

### Leadership Team, Worship and Pastoral Ministry

Because of the ongoing situation with Covid-19 we again begin our report with a statement issued in the middle of the Pandemic in 2020 by Bishop Paul, Bishop of Southwell & Nottingham.

*“Covid-19 has changed life for nearly every organisation and individual across the world. Many of these changes have been stressful and challenging. Yet a potentially positive consequence of this terrible pandemic is the acceleration of change that will enable organisations to fulfil their mission more effectively, embracing new ways of*

*working and experimenting with creative forms of innovation. This includes the mission of the Church nationally and at local level.”*

Whilst we were able to resume meeting in person, with restrictions, in place in church for worship at first we were unable to sing hymns or responses. Anthony Herrod led a small choir which enabled us to have live music at our services which was a step forward and many thanks go to them all.

Weddings and Baptisms resumed from Monday 17<sup>th</sup> May with a limit of 30. And priority was given to people whose dates were postponed during 2020.

‘Freedom Day’ as it was named was set as 19<sup>th</sup> July and the PCC received guidance for all things taking place in Church, we had to decide how to manage the risk assessments for our own community. The Diocese stressed they would support any individual decisions made as we moved forward.

The plan was to gradually open Church with caution and communicate on social media to allow people to make their own mind up as to whether they wished to attend. As more funerals and weddings took place in Church, it was decided that face coverings should still be worn inside the building especially during the singing of hymns.

Seating was kept to family groups with distancing in place and we should have a maximum of 90 to ensure that all people felt welcomed but at the same time kept everyone safe. Sanitising also continued to be encouraged. We also continued with Communion in one kind until further notice. We were able to resume our tri monthly hope and remembrance services once again during 2021. Despite being able to hold in person worship with greater capacity the PCC felt it was important to continue to live stream our services as there are many people still unable to get to church this has been an ongoing link with their parish church and is of great spiritual importance to them. A small group of church members were trained in using the IT equipment to facilitate this.

Despite continuing Lockdown, The Mission Focus Group has worked hard in leading us in spreading God’s word. During Holy week a small team created a trail of knitted hearts as a gift for the community.

Mary has also been able to keep in contact with Church Buddies at the “Oaklands Care Complex” via ‘Teams”, then eventually when restrictions were lifted began resuming activities. Initially outside on Good Friday and eventually through perseverance the spiritual development of both the original church buddies members and latterly other residents have been maintained they now meet in the Centre rather than the bungalow. Support for the dying and those bereaved has also grown extensively during 2021.

It was with joy that on Sunday 24<sup>th</sup> May activities for children during the service was restarted.

During Harvest Angela was able to lead school assemblies within school settings and some took place on line.

In Advent a small team led Advent reflections on an Essence style theme. The schools also took part in our Advent theme of ‘...from heaven came’ and the children made Stars and Angels for church. A small team put everything together and recreated a trail outside including a nativity scene with knitted Stars and Angels. Finally at Christmas we were able to resume our usual services albeit with restrictions in place and a Carols on the green at Warsop Vale. All of which was so well received and appreciated by the community. Many thanks to everyone who contributed in any way.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including the team of cleaners who have now been able to resume cleaning in the church, flower arrangers, choir, caterers, readers, recorders of services and intercessors. The PCC is extremely grateful for your input in whatever capacity.

Many thanks to the small team who have ensured that Sookholme has been kept clean and it was with great joy that we were able to resume services in Sookholme as reported in the Church Wardens report.

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and the heading up the pastoral care team. It was also with great joy that we were again able to begin again offering home communion services. As well as providing home communion many parishioners have continued to be contacted via cards, seasonal materials and telephone conversations during the continuing the lockdown period. Many thanks to all who have been involved in keeping in touch with our church family.

### **Fabric including Church Wardens Report**

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

#### **St Peter and St Paul**

Over time we had a large area of flaking plaster on the south aisle and some loose stonework around the Clerestory windows. This was repaired by Phil Turton's company with plaster being replaced and then painted with a much-improved appearance of the interior of the Church.

On the advice of the Ecclesiastical Insurance, we received quotes for a roof alarm and updating to the main Church alarm. It is hoped that this work will be completed early in 2022 with a grant towards the cost of the work.

The Church continues to be cleaned by 5 teams of volunteers and is always welcoming.

Fire extinguishers are checked annually, and the boiler is also serviced annually.

As furnishings stored in the tower are gradually moved back into Church, work needs to be done to tidy both floors so the Choir can one more process at the beginning of our services.

#### **St Augustine**

The grass was mown regularly by two local farmers. We are very grateful for their help in looking after the Church at Sookholme.

There have been no further incidents of fly tipping at the Church.

### **Services during the year**

#### **St. Peter & St. Paul Church**

2021 was another difficult year starting in January with another lockdown due to a surge in Coronavirus cases. Vaccines became available in January and slowly from April we moved towards some normality with a congregation in Church on Easter morning.

### St. Augustine Church, Sookholme

The Church remained closed throughout the first 6 months of the year as the worshippers tend to be older and more vulnerable. However, the Church was checked and cleaned on a regular basis during this time.

Church Wardens Jenny Briggs and Keith Clayton

### Parish Centre

Covid was still affecting activities during 2021, but slowly the Parish Centre re-opened and bookings are gradually increasing.

Under the Heritage Lottery Grant, the Archaeology project continued to take place but very carefully with all covid precautions in place.

On a positive note, Cross Keys continued with a collection service until restrictions were lifted, allowing people to dine in again. A big well done to Carole and her team for all their hard work during the year.

Also, during 2021 to comply with Ecclesiastical Insurance requirements an alarm system has been installed.

On behalf of the Parish Centre Focus Group, I would like to thank Pamela for all her hard work and understanding during a very difficult year.

Keith Clayton                      Chairman

### Deanery Synod                      Parish Lay Representatives: Maxine Hague, Val Spencer

Due to Covid 19 restrictions still in place last meetings continued to be held via zoom, we did however begin to introduce face to face Deanery Gatherings to meet over refreshments and support each other's parishes at the difficult time of transitioning for Churches reopening safely.

Our main points for discussion over the year were

Real Life Discipleship

Living in Love and Faith

Eco Churches

Giving

The Rev'd James Halstead spoke about the Real Life Discipleship course launched 3 years ago. In 2021 the course was to be held in Eastwood and was made up of three ten-week blocks. LIFE CORE, LIFE CREDO and LIFE STORY. Which look at different ways to explore the teachings and examples made by Jesus in Luke 9.

A Major new project Living in Love and Faith was discussed, exploring learning to live with each other based on Christian teachings, material available for this is online or in book form for free, covering The 5 principles of identity, Sexuality, Relationships and Marriage. The Deanery ran a five week course in November online for people to interact at their own pace and generate good conversations.

### Eco Church

We discussed that we should encourage more people from each Church to register on line and to talk about how we can sustain a more economical and environmental way of running and upkeeping our Churches. On Climate Sunday on 5th September the Deanery suggested we held a service to promote our Ecoprofile

### Giving

Tony Brown gave an excellent talk on Giving, using Warsop as an example from our last Giving campaign.

As of Nov 2021 the individual churches from our Deanery have paid 65.9% of our share the target being 84%

Although it has been a very difficult and trying few years, we were encouraged to keep our focus on God.

## Finance

At each meeting the church treasurer has kept the PCC informed of the state of our finances, Income and expenditure of the church and the adherence to a Budget compiled for the year, excluding emergencies. Many thanks to David Spencer for all his hard work over the year.

Due to the Coronavirus our contributions and occasional offices fees have still been greatly reduced

so we have had to use some of our reserves to complete essential repairs.

Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals. We have continued to live stream our Sunday services on Facebook and some occasional offices. Due to increasing use of technology in the Church we have enlisted the talents of Alex Nichol and Alex Hague and through generous donations from the congregation the church now has it's own Laptop, Camara, Wifi and Bluetooth. We also received money over to set up an IT fund to continue to support any ongoing changes and repairs.

Our Mission Allocation this year has been able to support the following charities 'Voices of the Vale', a local choir, 'Practical Action', a small international charity who help to make women's lives easier, Framework , the British Red Cross (giving support to India's health fund) and The 'Streetlight Trust" in the Philippines. Thanks to everyone who has continued to support the local Food Bank and also HOST Nottingham (supporting the refugees from Afganistan. All those donations have been very much in need over this last year.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC.

Thank you to everyone who have contributed in any way to helping each other out during this continuing pandemic.

The Reverend Canon Angela Fletcher

# Financial Statements

## RECEIPTS & PAYMENTS ACCOUNT

### St Peter & St Paul with St Augustines's Receipts & Payments Account

for the year ended 31 December 2021

	General fund £	Designate d fund £	Restricted fund £	2021 £	2020 £
<b>Receipts</b>					
<b>Donations and Legacies:</b>					
Planned giving	26,202	-	360	<b>26,562</b>	28,650
Collections, donations & other giving	10,383	-	513	<b>10,896</b>	10,744
Income tax recovered	5,460	-	-	<b>5,460</b>	8,206
Legacies	2,500	-	-	<b>2,500</b>	-
<b>Other Trading activities</b>					
Magazine/Bookstall sales/Hall Lettings etc	6,154	-	-	<b>6,154</b>	4,555
Income from other Properties	5,535	-	-	<b>5,535</b>	4,926
Annual Fete/events	6,294	-	13	<b>6,307</b>	2,048
<b>Receipts from Investments:</b>					
Interest & dividends	55	-	-	<b>55</b>	271
<b>Receipts from Charitable activities:</b>					
Parochial fees	18,695	-	-	<b>18,695</b>	11,728
<b>Other Receipts</b>					
Insurance claims	-	-	-	-	-
Sale proceeds from fixed assets	-	-	-	-	-
Loans received	-	-	-	-	-
Other	450	-	293	<b>743</b>	1,520
<b>Total Receipts</b>	<b>81,728</b>	<b>-</b>	<b>1,179</b>	<b>82,907</b>	<b>72,648</b>

## Payments

### Charitable activities:

Donations/Grants to charities	(1,500)	-	(519)	<b>(2,019)</b>	(1,500)
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## Parochial Fees Note

The PCC received parochial fees as detailed below during the year. Part is made up of statutory fees due to the PCC or the DBF, as prepared by the Archbishops' Council under the Ecclesiastical Fees Measure 1986. The balance relates to charges as fixed by the PCC, for extras such as bells, flowers and special heating, or paid to visiting ministers, Readers or Non-Stipendiary Ministers as set out in the DBF's Parochial Fees policy

Of these fees only the amount due to the PCC (statutory & non-statutory) is shown above as legally the amount due to the DBF and other ministers (as set out in the DBF policy) should not be treated as PCC income

During the year, the PCC received parochial fees totalling	<b>£41,284.0</b> <b>0</b>	
	<b>£18,694.6</b>	
Statutory Fees due to the PCC totalled	<b>0</b>	
	<b>£16,350.0</b>	
Statutory Fees due to the DBF totalled	<b>0</b>	
Statutory Fees received on behalf of a third party	<b>£6,239.40</b>	
Non-Statutory Extras due to the PCC totalled	<b>£0.00</b>	
Non-Statutory Extras due to a third party totalled	<b>£0.00</b>	
The PCC also received Deposits for the following year totalling		<b>£0.00</b>
In total the PCC repaid the following Fees during the year		<b><i>Balance owed at year-end (inc. in Creditors)</i></b>
	<b>(£16,350.00)</b>	<b>£0.00</b>
Payment to DBF of Statutory Fees		
Payment to visiting ministers/Readers/NSMs	<b>£446.40</b>	
Payment to visiting ministers/Readers/NSMs	<b>£5,793.00</b>	
Payment to visiting ministers/Readers/NSMs (This excludes fees for Sunday Services)	<b>£0.00</b>	<b>£0.00</b>

X

X

## Notes to Financial Statements

### 1 POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis

## **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

## **Fixed Assets**

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

## **Reserves**

**Restricted funds** are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

# Independent Examiner's Report

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

## **Independent examiners statement**

In connection with my examination, no matter has come to my attention

1) Which give me reasonable cause to believe that in any material respect the requirements

- a) To keep accounting records in accordance with s.130 of the 2011 Act; or
- b) To prepare accounts which accord with these accounting records have not been met; or

2) To which in my opinion, attention should be drawn in order to enable a proper

understanding of the accounts to be reached.

Hilary Cheshire

16th March 2022

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Hilary Cheshire

16<sup>th</sup> March 2022

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# Accounts

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**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH  
COUNCIL OF THE  
ECCLESIASTICAL PARISH OF  
ST PETER AND ST PAUL  
WARSOP WITH ST  
AUGUSTINE SOOKHOLME**

Registered Charity Number 1131083

**YEAR ENDED**

**31<sup>ST</sup> DECEMBER** **Rector**   
Reverend Angela Fletcher

**Independent Examiner**

Hilary Cheshire  
1 The Wheelwrights,  
Edwinstowe  
NG21 9RG

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# Annual Report

## **MISSION STATEMENT**

Our aim is to promote the Good News of Jesus in practical ways in our community, through our individual and corporate lives, as we seek to encourage and empower people on their Christian journey.

### **Joining together in the Transforming Mission of God**

Growing Disciples Younger, Wider, Deeper

## **STRUCTURE GOVERNANCE AND MANAGEMENT**

### **Parochial Church Council**

Members of the PCC are either ex officio or elected each year by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, there have been 6 full PCC meetings with an average attendance of 88%. There were two standing committee meetings.

To progress the Diocesan Vision 'Growing Disciples Younger, Wider, Deeper', the PCC have been meeting to consider actions to bring this vision to life. There have been four such meetings throughout the year with an average attendance of 70%.

Sub-committees of the PCC also met several times during the year; "Mission committee", dealing with the outreach and mission of the Church for its members and the local community. "Fabric and Finance committee" which deals with the building maintenance of the Parish Church, Sookholme church and the exterior of the Parish Centre and the "Parish Centre Committee" looking after the letting, running and maintenance of the Parish Centre.

### **Standing Committee**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC.

### **Electoral Roll**

At the Annual Parochial Church Meeting 96 (97 in 2019) parishioners were members of the Electoral Roll.

## REFERENCE AND ADMINISTRATION

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. They are also Trustees of the charity.

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<b>Rector:</b>	Revd. Angela Fletcher	
<b>Wardens:</b>	Mrs Jenny Briggs	From APCM 2020
	Mr Keith Clayton	From APCM 2020
<b>Deanery Synod:</b>	Mrs Maxine Hague	From APCM 2020
	Mrs Valerie Spencer	From APCM 2020
<b>Reader</b>	Mrs Patricia Brewin	Reader
<b>Representative:</b>	Mrs Amy Whant	Safeguarding APCM
<b>Elected Members:</b>	Mr David Spencer	2020
	Mrs Carole Barker	Treasurer APCM 2020
	Mrs Mary Birchenall	From APCM 2020
	Dr Peter Birchenall	From APCM 2020
	Mr Tony Hagues	From APCM 2019
	Mr Ronald Reynolds	From APCM 2019
	Mrs Sue Richards	From APCM 2018
		From APCM 2020
<b>Ex officio</b>	Mrs Pamela Stevenson	Secretary

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## OBJECTIVES AND ACTIVITIES

St Peter & St Paul Warsop with Sookholme PCC has the responsibility of co-operating with the Vicar, in promoting the whole mission of the church, pastoral, evangelistic, social and ecumenical, for all who reside in the ecclesiastical parish and all who worship at St Peter and St Paul Warsop and St Augustine Sookholme. It also has responsibility for maintaining the fabric of the Church and the Church Rooms. The PCC is body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and **Registered Charity Number 1131083**. These objectives could not be achieved without the time and talents of many volunteers to whom the PCC extend their thanks.

## ACHIEVEMENTS AND PERFORMANCE

### Leadership Team, Worship and Pastoral Ministry

We begin our report with a statement issued in the middle of the Pandemic in 2020 by Bishop Paul, Bishop of Southwell & Nottingham.

*“Covid-19 has changed life for nearly every organisation and individual across the world. Many of these changes have been stressful and challenging. Yet a potentially positive consequence of this terrible pandemic is the acceleration of change that will enable organisations to fulfil their mission more effectively, embracing new ways of working and experimenting with creative forms of innovation. This includes the mission of the Church nationally and at local level.”*

Due to the churches having to close for worship new initiatives were looked into for worshipping together and our IT hero Mr Alex Nichol helped and supported many of us as we stepped into the realms of virtual services via teams from our homes. We were reaching about 30 people and joined together for virtual coffee time afterwards. We worshipped this way for some time until Alex and we became more experimental with music from Tony Herrod, downloaded hymns and Alex’s recording of the responses all with the words from the liturgy at the bottom of the screen. Church was then reopened for private prayer on the 9<sup>th</sup> July and a team of people volunteered to act as Stewards to supervise and clean and sanitise the church between visitors. A steam cleaner and ultraviolet system was purchased to aid with this from donations from the verger’s fund. In readiness for the Church to open, all the chairs with soft furnishings were moved to a safe place and other seating was measured out to comply with the 2-metre social distancing rule.

The first funeral to take place in church was on Wednesday 15<sup>th</sup> July. Mondays and Thursdays were then to be the designated days for future funerals to allow 72 hours between each service.

We held our first In Person Sunday eucharist on 2<sup>nd</sup> August and were able to live stream the service after the purchasing of equipment cameras, microphone and Wi-Fi all with the help of Alex guiding us and a few people at home giving feedback on how it looked. This remained our format until restrictions began again in December when services again moved to being virtual and this time recorded so as not to lose our online numbers.

Despite Lockdown, The Mission Focus Group have continued to be instrumental in gathering a team of people to knit Angels and Stars for our Nativity trail around the outside of Church including wooden figures created by Mr Alex Hague and a Stable by Mr Tony Fletcher a small group of us then spent a wet Saturday morning putting it all together. Around the same time a small team also made stars for our December ‘Hope and Remembrance’ service which was live streamed from church with a few leaders. All of which was so well received and appreciated by the community. Many thanks to everyone who contributed in any way. Also, part of the Mission Group’s outreach to the church and community there have been a few outdoor Children’s activities when we were ably led by Mrs Mary Birchenall and Mrs Amy Whant. Mary recorded a story for the 12 days of Christmas in cooperation with Vibrant Warsop and the Rector joined in with a live Harvest Festival.

Mary has also been able to keep in contact with Church Buddies at the "Oaklands Care Complex" via 'Teams', giving messages of support and encouragement and has at times taken part in outdoor activities when restrictions would allow.

Due to the Covid 19 restrictions any planned Fund-raising events have not been able to take place this past year.

The PCC met for their usual monthly meetings in the stable Barn in January and February 2020. The first lockdown began in March of that year and so PCC meeting ceased until the 13<sup>th</sup> May when they trialled online meetings via 'Zoom' then 'Teams' and Mrs Pamela Stevenson agreed to take minutes in Ex Officio capacity. From the beginning of June, it was decided and agreed that the PCC should meet weekly via 'Zoom' this was to enable the Rector to pass on regular updates received from the Government and the Diocese. The PCC met for ten meetings from May to November with a break in August and December. Members of the PCC were allocated to one of three Focus Groups, each dealing with specific aspects of church life.

These are:

a) the Mission Focus Group which deals with the outreach and mission of

church to the congregations and local community

b) the Parish Centre Focus Group which looks after the letting, running and maintenance of the Parish Centre and

c) the Fabric Focus Group which is concerned with the building

maintenance of the

Parish Church, Sookholme and the exterior of the Parish Centre.

Our thanks go to all who have stepped up to the challenge to offer their time and talents to the different aspects of church life including a new server, Mr Tony Fletcher, Deborah who has been cleaning church to enable our regular volunteers to stay safe, choir, caterers, readers and intercessors. The PCC is extremely grateful for your input in whatever capacity.

As highlighted in 'The Church Wardens' report Services ceased at Sookholme church in 2020 because of treatment of woodworm at the beginning of the year and the limitations due to its size and the restrictions on distancing, except for a very limited 'Carol and readings service' in December. Many thanks to the small team who have ensured that Sookholme has been kept clean.

Before our delayed APCM in October 2020 Miss Kath Askey who had been our PCC secretary for many years, tendered her resignation and our thanks to Kath for her services, knowledge and expertise over the years have been greatly appreciated. Mrs Pamela Stevenson volunteered to take up the challenge and agreed to take the minutes for the APCM. She had already been acting as PCC secretary since our meeting moved online. Our thanks go to her for all the extra work she has taken on over this past year

The Council would also like to thank Miss Pat Brewin for her input in services, occasional offices and heading up the pastoral care team. Many parishioners have continued to be contacted via cards, seasonal materials, telephone conversations and food parcels through the lockdown period. Many thanks to all who have been involved in keeping in touch with our church family.

## **Parish Centre**

Because of Covid 19 restrictions the Parish centre has remained closed for the majority of 2020. The office has also been closed and Mrs Stevenson has been working from home as per government guidelines.

Cross Keys resumed a takeaway service to provide freshly cooked meals on a Tuesday in the summer of 2020. For those who are unable to come to the Centre, Mr David Barker has been providing a delivery service. All of this has been most welcome to the people who have benefitted from a tasty meal and a welcome safe change of scenery.

Profits from which are ploughed back into the Parish Centre. Thanks to Carole Barker and all her helpers for their efforts.

Beginning in the previous year, the Council has continued to explore the possibility of

securing a grant towards the upkeep and promotion of the Parish Centre  
om the

Heritage Lottery Fund. With the help of the Project Manager, our application for a substantial grant has been accepted and a number of activities and events were planned to take place in 2020 to increase the profile of the Parish Centre and for members of the public to discover the history and significance of the building to the local community. Some outdoor work has begun when it was safe to do so and the rest of the events have been postponed hopefully taking place in 2021. The Council would like to thank Ms. Maddie Pritchard and her team for keeping us informed during the year of the progress of the project.

### **Fabric including Church Wardens Report**

The Fabric Focus Group has continued its responsibility for the maintenance of our churches' buildings.

#### **St Peter and St Paul**

Woodworm treatment was carried out successfully to the main beam at the rear of the nave adjacent to the tower. Because of the height it required the hiring of a tower to gain access.

Stonework on the 3 windows at the south side of the nave required quite extensive repairs, and this was completed in December.

The stone masons surveyed the windows on the north side and the centre one requires some attention on the left-hand side.

This repair and the crumbling paintwork at the south side wall is proposed to be carried out and paid for by a legacy that was left to the Church.

A survey was also carried out during the year on the windows in the Vestry, and they have been confirmed to be Medieval. Further analysis and costings for preservation still need to be carried out. Further work on external stonework will be carried out during 2021.

#### **St Augustine**

At the end of 2019 woodworm was found in the flooring. This was dealt with but because of the fumes the church was closed for services in January. The church opened briefly and then had to close for the rest of 2020 because of the limitations of its size and the restrictions on distancing, except for a very limited "Carol and readings service in December although it has had regular checks and cleanings.

### **Church Wardens Report**

### **St. Peter and St. Paul**

St Peter and St Paul was open for services until the third Sunday of Lent 2020 when the country went in to our first lockdown and all churches were closed. The building reopened in July for private prayer and finally on 2<sup>nd</sup> August we had our first Communion service in Church. Numbers were restricted and all seats were 2metres apart. Since then, all services have been streamed to Facebook including some funerals. During the second lockdown in November readers and intercessors were allowed to participate in church but everyone else watched on Facebook if they had the relevant equipment. During this time work was carried out in the church. As outlined in the Fabric report.

Deborah has been responsible for most of the cleaning in church and a thank you too to the flower arrangers who made the church look festive for Christmas in spite of the pandemic.

A thank you to all who have done what they could to keep us united in our worship throughout a very difficult year. To our IT man Alex and to Angela and Pat and to Mr Fletcher and to Mary Clayton.

### **St Augustine Sookholme**

Please see fabric report above.

Jenny Briggs and Keith Clayton

### **Deanery Synod**

Parish Lay Representatives: Mary Birchenall, Maxine Hague, Val Spencer

Due to Corona Virus restrictions, there were only two meetings of Mansfield Deanery Synod in 2020. The first was held at Mansfield Woodhouse in their Café in February. The focus was “Eco Church” which looks at the Carbon Footprints of churches. All Parishes should register for a Questionnaire to be completed for churches to use as a baseline measure. This would then inform each church of future progress made in their contributions to sustainability. There are tools to assist Parishes in this on the Parish returns portal. It also goes much deeper into widening our teaching and prayer into the community.

Conclusion from this meeting this is work in progress but would be added into future meeting.

The second meeting was held Virtually via a Zoom meeting on Wednesday 18<sup>th</sup> November 2020.

### **Elections of Offices...**

Lay Chair.... David Ince

Treasurer.... Hilary Cheshire

Secretary.... Vacant however Judith Asquith agreed to do the admin for this role.

### **Finance**

The treasurer reported that achievement of our 2020 Deanery Share allocation is 62.1% in comparison with 2019 which was 74.5%

The Diocese at a whole is 70%, compared to 2019, which was 75%. The Deanery allocations will be made shortly -shares have decreased for 2021 by 3%.

Hilary reported that we are very fortunate in that our allocation has decreased while others have had a 3% increase.

Parish share support based on trading and rental is £400,000. We as a deanery have been allocated £80,000 from the £400,000 which is 20% of the total. This is to assist parishes in lost revenue from church buildings, centres or charity shops. HC reminded us to continue to pray that we will endeavor to fulfil our parish share for 2020.

### **Bishop Paul's 7 strands initiative**

#### **7 Streams which are to shape our work presented in a video from Bishop Paul**

1. Transformational Change Appointments, shorter term appointments into parishes who have seen a decline & cannot meet their Parish share.
2. New models of Missional Leadership. Local leaders in Mission & Multi - Parish Benefice review.
3. Youth and Children Growing Disciples Task Group.
4. Communications Review. Better engagement on social media platform.
5. Increasing diversity in leadership and mission.
6. Prayer Stream. Prayer is the engine of God's mission and through prayer we can ask God to change things including ourselves.
7. Well-being and resilience.

We separated into 5 smaller groups to discuss the 7 streams.

Everyone agreed that Prayer was the greatest and most important of the 7 streams and at this time, in particular, more people are asking for prayer and becoming more open to prayer.

Streaming to social media has been a huge hit in most parishes, here at Warsop having had a great success. Suggestions were made for Deanery Advent and Lent groups/services to take place on zoom.

Working with Children and youth is proving difficult at this time, but a suggestion that if more people were to get involved working outdoors, through social media and newsletters, children can still experience and feel involved In the Church especially approaching Christmas

Well- being and resilience is not only aimed at Clergy but support for anyone working and praying for all the 7 streams within our parishes

We were all reminded to keep communicating and helping each other.

Regarding the other points it was felt more information was needed to understand the logistics of how these ideas would unfold.

### **Finance**

At each meeting the church treasurer has kept the PCC informed of the state of our finances, Income and expenditure of the church and the adherence to a Budget compiled for the year, excluding emergencies. Many thanks to David Spencer for all his hard work.

The Council has diligently produced a proposed Budget for spending during 2020 which we have attempted to adhere to but given the Coronavirus our contributions, occasional offices fees have been greatly reduced so we have had to use some of our reserves to complete essential repairs.

Despite all of this we have once again paid our Parish Share in full to the Diocese and would like to thank all who contribute to our funds regularly through plate collections or the giving scheme. Your generosity is greatly appreciated. Thanks also go to those who have made donations through bequests or special appeals. Our Mission Allocation has been reduced this year with a view to ensuring that when our finances improve, and we

return to some normality we will make sure we look at our funds to donate to designated charitable causes. Thanks to everyone who has continued to support the local Food Bank. Those donations have been very much in need over this last year especially.

The Council continues to use the services of Jill Stanforth from the Diocesan staff as our Planned Giving Secretary who submits our Gift Aid application to HMRC. Thank you to everyone who have contributed in any way to helping each other out during this continuing pandemic.

The Reverend Angela Fletcher

# Financial Statements

## RECEIPTS & PAYMENTS ACCOUNT

### Receipts

#### Donations and Legacies:

	General fund £	Designated fund £	Restricted fund £	2020 £	2019 £
Planned giving	28,290	-	360	28,650	31,648
Collections, donations & other giving	9,112	-	1,632	10,744	54,980
Income tax recovered	8,206	-	-	8,206	15,355
Legacies	-	-	-	-	10,842

#### Other Trading activities

Magazine/Bookstall sales/Hall Lettings etc	4,550	-	6	4,556	16,054
Income from other Properties	4,926	-	-	4,926	5,522
Annual Fete/events	1,851	-	197	2,048	4,944

#### Receipts from Investments:

Interest & dividends	271	-	-	271	532
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#### Receipts from Charitable activities:

Parochial fees	11,729	-	-	11,729	25,747
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#### Other Receipts

Insurance claims	-	-	-	-	-
Sale proceeds from fixed assets	-	-	-	-	-
Loans received	-	-	-	-	-
Other	1,820	-	(300)	1,520	3,918

### Total Receipts

<b>70,755</b>	<b>-</b>	<b>1,895</b>	<b>72,650</b>	<b>169,542</b>
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### Charitable activities:

Donations/Grants to charities	(1,500)	-	<b>(1,500)</b>	(1,500)
Mission & Evangelism	-	-	-	(440)
Parish Share	(58,668)	-	<b>(58,668)</b>	(56,892)
Clergy expenses	171	-	<b>171</b>	(1,676)
Church running expenses	(10,267)	(214)	<b>(10,481)</b>	(15,001)
Churchyard maintenance	-	-	-	-
Cost of raising funds	(9,728)	-	<b>(9,728)</b>	(16,212)
Support costs	(133)	-	<b>(133)</b>	-
Administration costs (inc. staff costs)	(5,437)	-	<b>(5,437)</b>	(8,439)
Governance Costs	-	-	-	-
Other	(9,129)	(12,981)	<b>(22,110)</b>	(9,999)
<b>Major expenditure</b>				
Repairs to church buildings	-	(2,121)	<b>(2,121)</b>	(7,174)
Repairs to other property	(7,141)	-	<b>(7,141)</b>	-
Capital purchases/additions	-	-	-	-
Loan repayments	-	-	-	-
<b>Total payments</b>	<b>(101,832)</b>	<b>(15,316)</b>	<b>(117,148)</b>	(116,453)
<b>Surplus/(Deficit) of Receipts over payments</b>	<b>(31,078)</b>	<b>(13,422)</b>	<b>(44,500)</b>	53,089
<i>Transfers between funds</i>	(126)	126	-	-
	(31,204)	(13,296)	<b>(44,500)</b>	(53,089)
<i>Cash at bank and in hand at 1 Jan</i>	112,886	32,754	<b>145,640</b>	92,551
<i>Cash at bank and in hand at 31 Dec</i>	81,682	19,458	<b>101,140</b>	145,640

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# Notes to Financial Statements

## 1 POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### **Fixed Assets**

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011

Moveable church furnishings are listed in the church's Inventory which can be inspected (at any reasonable time). They are capitalised at cost and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1st January 2003 is written off.

Equipment used within the church premises is depreciated on a straight line basis over 4 years except computer equipment which is over 3 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

### **Reserves**

**Restricted funds** are kept and only used for their intended purposes

The PCC understand their responsibility to ensure that the reserves are used to gain the maximum benefit for the parish as a whole in its pursuit of the whole mission of the church. This policy will be reviewed annually prior to the APCM.

# Independent Examiner's Report

## **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

My examination included a review of the accounting records to ensure records are kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

## **Independent examiners statement**

In connection with my examination, no matter has come to my attention

- 1) Which give me reasonable cause to believe that in any material respect the requirements
  - a) To keep accounting records in accordance with s.130 of the 2011 Act; or
  - b) To prepare accounts which accord with these accounting records have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Cheshire  
10<sup>th</sup> April 2021