

# Survivor Space Oxfordshire

England & Wales · Charity number 1131054

## Details

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Other names	OXFORD SEXUAL ABUSE AND RAPE CRISIS CENTRE, OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE
Status	Registered
Legal form	Charitable company
Company number	<a href="#">06835605</a>
Registered	2009-08-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Po Box 20 St Aldates Post Office Oxford OX2 6GB
Phone	01865725311
Email	<a href="mailto:admin@survivorspace.org.uk">admin@survivorspace.org.uk</a>
Website	<a href="http://www.survivorspace.org.uk">www.survivorspace.org.uk</a>

## Activities

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**Objects:** To preserve and protect the health and relieve the distress and trauma of survivors particularly women and girls who have experienced any form of sexual violence; To advance public education about all matters relating to sexual violence particularly as experienced by women and girls.

**Activities:** Survivor Space Oxfordshire supports survivors of sexual violence, promote and advocate for their needs and work towards the elimination of sexual violence.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Other Charitable Purposes
- **Who:** Other Defined Groups

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£690,939	£654,129	£369,685	19
2024-03-31	£766,323	£726,909	£360,392	24
2023-03-31	£754,583	£847,337	£294,461	24
2022-03-31	£811,598	£864,610	£387,215	20
2021-03-31	£895,659	£750,555	£440,227	17

## Trustees

Name	Role	Appointed
<b>Joanna Evelyn</b>	Chair	2023-12-07
Audrey Davies		2023-12-07
Begina Cox		2026-03-01
Isobel Smith		2025-12-17
Juliette Sargeant		2022-07-21
Liza Clothier		2026-03-01
Moizza Sarwar		2026-03-01

**Survivor Space Oxfordshire**

England & Wales - Charity number 1131054

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# Accounts

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**Survivor Space Oxfordshire Ltd**

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2025**

Charity No: 1131054

Company Registration No: 06835605

# **SURVIVOR SPACE OXFORDSHIRE LTD**

## **UNAUDITED FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2025**

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# SURVIVOR SPACE OXFORDSHIRE LTD

## GENERAL INFORMATION

Registered charity name	Survivor Space Oxfordshire Ltd
Charity number	1131054
Company registration number	06835605
Principal & registered office address	Suite 1 Windrush Court Blacklands Way Abingdon Oxfordshire OX14 1SY
Trustees	Joanna Evelyn (Chair) Kirsten Phipps Get Faye Moore Juliette Sargeant Audrey Davies (elected July 2024) Ilaria Meliconi Izzy Smith (elected July 2024) Maxine Spence (resigned 30 <sup>th</sup> April 2025) Harriet Bayly (resigned 29 <sup>th</sup> May 2025)
Independent examiner	UHY-Ross Brooke Suite 1 Windrush Court Abingdon Business Park Abingdon Oxfordshire OX14 1SY
Bankers	Co-operative Bank 13 New Road Oxford OX1 1LG

# SURVIVOR SPACE OXFORDSHIRE LTD

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

### 1. Introduction: Our Aims, Objectives, and Activities

The trustees, who are also the directors for the purposes of company law (referred to as the trustees throughout), present their report and the unaudited financial statements of the company (referred to as the charity throughout) for the year ended 31 March 2025.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements. The financial statements comply with current statutory requirements, the memorandum and articles of association of the charity and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

#### THE TRUSTEES

The trustees who served the charity during the year are shown on page 2.

### Our Purpose

We are dedicated to:

- Preserving and protecting the health and wellbeing of survivors who have experienced any form of sexual violence.
- Relieving distress and trauma through support, information, and advice.
- Advancing public education on all aspects of sexual violence and healthy relationships.

### Our Activities and Approach

To achieve these aims, Survivor Space Oxfordshire delivers:

- **Therapeutic, survivor-led counselling:** Trauma-informed, accessible, and tailored to individual needs.
- **Group support:** Peer-led spaces enabling survivors to share, learn, and heal together.
- **Independent Sexual Violence Advocacy (ISVA):** Practical and emotional support navigating the criminal justice system.

## SURVIVOR SPACE OXFORDSHIRE LTD

- **Psychoeducation:** Building understanding of the impacts of trauma and resilience.
- **Professional training:** Raising awareness across the community, from schools to local businesses, frontline services, and partners.

Our commitment to public benefit ensures all activities are survivor-focused and accessible to those most in need. The trustee board regularly reviews our strategy to align with Charity Commission guidance and the evolving needs of survivors and the wider community.

This year marked a milestone for us: the launch of our rebranded identity as Survivor Space Oxfordshire. This new chapter has revitalised our presence and helped break down barriers, ensuring every survivor knows they are seen, heard, and supported.

## 2. Achievements and Performance

2024-2025 has been a year of profound achievement, both in numbers and in stories.

### Our impact in numbers

- **715 survivors supported** through one-to-one services: 682 adults, 28 young people, and 5 children.
- **1,982 specialist trauma-informed counselling sessions** delivered.
- **5,428 Independent Sexual Violence Advocacy (ISVA) sessions** guiding survivors through complex processes.
- **335 group sessions** fostering belonging, empowerment, and hope.

### Survivor Voices: The heart of our work

Survivors consistently share how our services spark transformation:

“I feel a lot more hopeful and I can keep going with my life and have positive coping mechanisms. I understand my thoughts and emotions better and how to deal with them.”

“Having the support and continuity of the same person has been invaluable. Knowing that a person understood and listened has helped me work out how I go forward.”

“This is the best therapeutic group I’ve ever been to (and I’ve been to 100s)—safest I’ve felt and it’s so hard but so good. I can talk about what has happened to me and be present.”

### Counselling Services

## **SURVIVOR SPACE OXFORDSHIRE LTD**

The demand for our trauma-informed, survivor-centred counselling remains profound. This year, we reduced barriers by refining our offering from 20 to 12 sessions, ensuring more survivors receive timely, high-quality care. Support for those in seldom-heard communities, such as the Aspire partnership for women affected by homelessness, are expanding our reach and impact.

“Never spoken to anyone about this stuff before and I’ve had therapists for all my life.”

“Honesty, empowerment. It felt like a great weight had lifted off my shoulders after last week. Having your voice heard, and no one judging you.”

### **ISVA Service**

Our ISVAs support survivors throughout the criminal justice process, from initial reporting to attending court. This advocacy makes the process less daunting and ensures survivors are empowered and never alone.

- 100% of respondents thought the support they received was good or very good.
- 100% felt more empowered to make decisions about their future.
- 97% said they better understood what happened to them and its impact.
- 95% found new ways to care for their mental health.

“The support received was amazing at helping me guide my way through my experience, learn how to cope, deal with emotion and understand how important it is to keep going.”

### **Innovative group work and outreach**

We embraced new group modalities - like peer-led fitness and creative workshops – so survivors could access healing in new ways. Our ongoing partnership with the local homeless charities, and innovative collaborations with a local gym, have made a life-changing difference.

“This, however, has been the care I needed - not just helpful, but downright vital for my ongoing recovery. Having a space where I can have a PTSD adrenaline reaction, throw up, and then get right back into it with no judgment (albeit mild, reasonable concern) has meant the world.”

### **Community and Professional Engagement**

Survivor Space Oxfordshire champions awareness-raising at local and national levels, delivering training, workshops, and participating in key forums:

## SURVIVOR SPACE OXFORDSHIRE LTD

- Oxfordshire Sexual Violence & Exploitation Network
- Thames Valley Police Rape and Serious Sexual Offence Group
- Sexual Health Action Plan Group, and more

### 3. Financial review

#### Financial highlights

- **Total income:** £690,939 (2024: £766,323)
- **Total expenditure:** £654,129 (2024: £727,909)
- **Net surplus:** £36,810 (2024: £38,414)
- **Reserves:** 6+ months' running costs, securing stability for our future services

#### Reserves Policy

Recognising the importance of financial sustainability, trustees maintain unrestricted reserves equivalent to 3–6 months operating costs. This safety net enables us to respond to changes in funding and demand without jeopardising service continuity.

The unrestricted free reserves at 31 March 2025 was **£350,304**, which represents approximately 18 months of unrestricted expenditure.

#### Key fundraising and support

- Our rebrand event at The Westgate, combined with a generous anonymous major benefactor, raised £12,000+, directly enabling us to reopen our counselling waitlist.
- £30,000 in Awards for All funding will support counselling for children and young people over two years.
- We are Savills' Charity of the Year, with a £20,000 fundraising goal.
- Successful community runs and awareness campaigns fuel both finances and our movement's profile.

We have also encountered serious headwinds: a £45,000 funding cut for our counselling service from the PCC, and higher staffing costs due to increased National Insurance. Prudent budgeting and a passionate supporter base have kept our services thriving despite these challenges.

# SURVIVOR SPACE OXFORDSHIRE LTD

## 4. Governance

Survivor Space Oxfordshire is governed by an expert, all-women Board of Trustees, meeting at least every two months. Their areas of strength include:

- Campaigning, child protection, and safeguarding
- Mental health and trauma expertise
- Fundraising, business development, and charity governance

All governance is transparent and inclusive. Trustees undergo a comprehensive induction, are actively recruited, and frequently re-elected. We are proud members of Rape Crisis England & Wales, achieving national quality standards and participating in regional and national strategy meetings.

Day-to-day management is delegated to our CEO, supported by a highly skilled staff team and 16+ committed volunteers. Service-user feedback and evidence-based practice are central to governance and service development.

## 5. Future plans

Our 2024–2027 strategic plan is shaped by survivor feedback, community needs, and sector best practice. In the next three years, we aim to:

- **Expand support for children and families:** Launch and grow age-specific counselling, group work, and family support.
- **Maximise and develop our offer:** Widen the range, quality, and accessibility of services in all five Oxfordshire districts.
- **Diversify income and streamline operations:** Engage new donors, trusts, corporate partners, and seek income from training and social enterprise.
- **Increase reach to underserved and marginalised communities:** Proactively tackle barriers to access—linguistic, cultural, or practical.
- **Represent survivor voices in public conversations:** Embed lived experience in all we do, from governance to campaign planning.
- **Advance equality and inclusion:** Ensure all services are inclusive of survivors of any gender, faith, cultural background, or identity.
- **Strengthen Survivor Space’s position as the specialist provider:** Build strong partnerships and develop our staff, volunteer, and leadership teams for the future.

## SURVIVOR SPACE OXFORDSHIRE LTD

“After so many years, I finally feel seen and supported. You’ve changed my life, not just given me help for a few weeks. Thank you for never giving up on me—even when I wanted to give up on myself.”

### 6. Acknowledgements

Our heartfelt thanks go out to:

- **Staff:** Whose professional expertise and compassion change lives daily.
- **Volunteers:** 16+ trained volunteers who offer their time for counselling, admin, and awareness activities.
- **Donors & Partners:** From major benefactors and charitable trusts to every individual fundraiser and corporate sponsor.
- **Community:** All those who advocate, share, run marathons, fundraise, and support us in ways big and small.
- **Service users:** Whose courage, insight, and feedback drive our mission forward.

“You helped me believe in myself again—my life has purpose and hope.”

“Without Naseem and Yasmeen, I would still be dead inside.”

We are more than a service; we are a movement—working for healing, empowerment, and lasting change. Thank you for standing shoulder to shoulder with survivors in Oxfordshire.

## SURVIVOR SPACE OXFORDSHIRE LTD

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### RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Survivor Space Oxfordshire Ltd for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT EXAMINATION

UHY-Ross Brooke will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees



Joanna Evelyn  
Chair of the Board of Trustees  
Date 4 December 2025

# SURVIVOR SPACE OXFORDSHIRE LTD

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SURVIVOR SPACE OXFORDSHIRE LTD

### FOR THE YEAR ENDED 31 MARCH 2025

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I report on the accounts of the Charity for the year ended 31 March 2025, which are set out on pages 11-21.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Survivor Space Oxfordshire Ltd for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the company is not subject to audit under Part 16 of the 2006 Act and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

#### BASIS OF INDEPENDENT EXAMINER'S REPORT


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



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Date ...9 December 2025.....

**Caroline Webster FCA**

UHY-Ross Brooke

Suite I Windrush Court Abingdon OX14 ISY

## SURVIVOR SPACE OXFORDSHIRE LTD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
<b>Income from:</b>							
Donations and legacies	3	75,578	30,000	105,578	25,854	-	25,854
Charitable activities	4	211,882	373,479	585,361	242,702	497,703	740,405
Other trading activities		-	-	-	64	-	64
<b>Total income</b>		<u>287,460</u>	<u>403,479</u>	<u>690,939</u>	<u>268,620</u>	<u>497,703</u>	<u>766,323</u>
<b>Expenditure on:</b>							
Raising funds		6,918	-	6,918	-	1,000	1,000
Charitable activities	5	220,941	426,270	647,211	209,590	517,319	726,909
<b>Total expenditure</b>		<u>227,859</u>	<u>426,270</u>	<u>654,129</u>	<u>209,590</u>	<u>518,319</u>	<u>727,909</u>
<b>Net income / -expenditure</b>		59,601	- 22,791	36,810	59,030	- 20,616	38,414
<b>Transfers between funds</b>		<u>- 14,655</u>	<u>14,655</u>	<u>-</u>	<u>- 36,534</u>	<u>36,534</u>	<u>-</u>
<b>Net movement in funds</b>		<u>44,946</u>	<u>- 8,136</u>	<u>36,810</u>	<u>22,496</u>	<u>15,918</u>	<u>38,414</u>
<b>Reconciliation of funds:</b>							
Total funds brought forwards		<u>305,358</u>	<u>27,517</u>	<u>332,875</u>	<u>282,862</u>	<u>11,599</u>	<u>294,461</u>
<b>Total funds carried forward</b>		<u><u>350,304</u></u>	<u><u>19,381</u></u>	<u><u>369,685</u></u>	<u><u>305,358</u></u>	<u><u>27,517</u></u>	<u><u>332,875</u></u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 23 form part of these financial statements.

# SURVIVOR SPACE OXFORDSHIRE LTD

## BALANCE SHEET AS AT 31 MARCH 2025

		2025		2024	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	8		158		316
<b>CURRENT ASSETS</b>					
Debtors	9	15,134		36,529	
Cash at bank		379,173		356,823	
		394,307		393,352	
<b>CREDITORS:</b> Amounts falling due within one year	10	24,780		60,793	
<b>NET CURRENT ASSETS</b>			369,527		332,559
<b>NET ASSETS</b>			369,685		332,875
<b>FUNDS</b>					
<b>INCOME FUNDS</b>					
Unrestricted Income funds	11		350,304		305,358
Restricted Income funds	12		19,381		27,517
<b>TOTAL INCOME FUNDS</b>			369,685		332,875

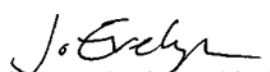
For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the committee and authorised for issue on 4<sup>th</sup> December 2025 and are signed on their behalf by:



Joanna Evelyn  
Chair of the Board of Trustees

## SURVIVOR SPACE OXFORDSHIRE LTD

### STATEMENT OF CASH FLOWS AS AT 31 MARCH 2025

	Notes	Total 2025 £	Total 2024 £
Cash used in operating activities	A	22,350	57,070
Cash flows from investing activities			
Dividends and interest from investments		-	-
Proceeds from the sale of fixed assets		-	-
Purchase of fixed assets		-	-
Cash provided by (used in) investing activities		-	-
Increase (decrease) in cash and cash equivalents in the year		22,350	57,070
Cash and cash equivalents at the beginning of the year		356,823	299,753
Total cash and cash equivalents at the end of the year		379,173	356,823

#### Note A Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income/expenditure for the year (as per the Statement of Financial Activities)	36,810	38,414
Add back depreciation charge	158	158
Investment income	-	-
Loss on disposal of fixed assets	-	-
Decrease (increase) in debtors	21,395	- 21,636
Increase (decrease) in creditors	- 36,013	40,134
	22,350	57,070

#### Note B Analysis of cash and cash equivalents

	2025 £	2024 £
Cash in Hand	379,173	356,823
Notice Deposits	-	-
Overdraft Facility	-	-
	379,173	356,823

# SURVIVOR SPACE OXFORDSHIRE LTD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

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### 1. COMPANY STATUS

Survivor Space Oxfordshire Ltd is a company limited by guarantee registered in England and Wales. The liability of each member is limited to £10 on a winding up of the company.

### 2. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (2019 SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The Trust constitutes a public benefit entity as defined by FRS 102.

#### **Going concern**

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### **Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of grants donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

#### **Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £750 are not capitalised.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Office equipment – 20% straight line
- Computer equipment – 33% straight line

# SURVIVOR SPACE OXFORDSHIRE LTD

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure represents amounts invoiced, including value added tax.

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

### Creditors and provisions

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

### Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value

### Taxation

The Charity is exempt from corporation tax on its charitable activities.

## 3. DONATIONS AND LEGACIES

	Unrestricted	Restricted	Total Funds 2025	Unrestricted	Restricted	Total Funds 2024
	£	£	£	£	£	£
Donations	75,578	30,000	105,578	25,854	-	25,854

## 4. CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2025	Unrestricted	Restricted	Total Funds 2024
	£	£	£	£	£	£
Government and local authority grants	30,246	318,479	348,725	-	366,514	366,514
Contract income	74,586	-	74,586	215,152	-	215,152
Training income	27,900	-	27,900	15,510	2,500	18,010
Trusts and foundations	79,150	55,000	134,150	12,040	128,689	140,729
	<u>211,882</u>	<u>373,479</u>	<u>585,361</u>	<u>242,702</u>	<u>497,703</u>	<u>740,405</u>

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

#### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2025	Unrestricted	Restricted	Total Funds 2024
	£	£	£	£	£	£
<b>Administrative expenses</b>						
Salaries and staff costs	153,389	372,503	525,892	203,285	406,144	609,429
Travel and subsistence	663	4,412	5,075	4,180	3,317	7,497
Recruitment costs	774	-	774	-	325	325
Volunteer costs	314	456	770	-	6,344	6,344
Service user costs	3,709	37	3,746	-	3,468	3,468
Supervision	1,215	9,149	10,364	-	11,417	11,417
Conferences and training	2,487	4,618	7,105	972	6,462	7,434
Rent	7,085	19,655	26,740	-	26,000	26,000
Other office costs	419	1,299	1,718	23	2,553	2,576
Insurance	442	2,359	2,801	-	3,010	3,010
Bookkeeping and payroll service	6,920	627	7,547	-	7,499	7,499
Telephone and internet	331	4,781	5,112	-	11,058	11,058
Postage	246	-	246	16	107	123
Meetings and events	2,588	4	2,592	163	3,080	3,243
Publicity and information	4,604	-	4,604	-	1,405	1,405
Professional services	4,868	1,439	6,307	-	4,383	4,383
Other consultancy costs	14,694	1,800	16,494	519	2,887	3,406
IT costs	13,022	3,112	16,134	-	15,490	15,490
Other equipment	148	-	148	17	4	21
Repairs and maintenance	293	19	312	9	236	245
Depreciation	158	-	158	158	-	158
Bank charges	161	-	161	248	-	248
Governance	2,411	-	2,411	-	2,130	2,130
<b>Total charitable activities</b>	<b>220,941</b>	<b>426,270</b>	<b>647,211</b>	<b>209,590</b>	<b>517,319</b>	<b>726,909</b>

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

#### 6. GOVERNANCE COSTS

	Unrestricted	Restricted	Total Funds 2025	Unrestricted	Restricted	Total Funds 2024
	£	£	£	£	£	£
Independent Examination fee	1,320	-	1,320	-	1,380	1,380
Accountancy fees	1,008	-	1,008	-	750	750
Other governance costs	83	-	83	-	-	-
	<u>2,411</u>	<u>-</u>	<u>2,411</u>	<u>-</u>	<u>2,130</u>	<u>2,130</u>

#### 7. STAFF COSTS AND EMOLUMENTS

	2025 £	2024 £
Wages	466,505	540,563
Temp costs	412	697
Social security costs	38,289	42,574
Pension contributions	20,686	25,595
	<u>525,892</u>	<u>609,429</u>

One of the employees of the company earned £60,000 or more (£60,000 - £70,000: 1) during the periods ended 31 March 2025 (2024: none).

The average number of employees during the period was 19 (2024 – 24). All employees are involved in the provision of the Company's objects.

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

#### 8. TANGIBLE FIXED ASSETS

	<b>Equipment £</b>
COST	
At 1 April 2024	9,678
Additions	-
Disposals	-
At 31 March 2025	9,678
DEPRECIATION	
At 1 April 2024	9,362
Charge for the year	158
Disposals	-
At 31 March 2025	9,520
NET BOOK VALUE	
At 31 March 2025	158
At 31 March 2024	316

#### 9. DEBTORS

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade debtors	12,602	33,309
Accrued income	1,000	1,000
Prepayments	1,532	2,220
	15,134	36,529

#### 10. CREDITORS

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	7,074	14,552
Taxation and social security	10,448	11,327
Other creditors	4,951	2,849
Income in advance	-	30,246
Accruals	2,307	1,819
	24,780	60,793

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

#### 11. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2024	Income	Expenditure	Transfers	Balance at 31 Mar 2025
	£	£	£	£	£
Unrestricted general funds	305,358	287,460	- 227,859	- 14,655	350,304
	<u>305,358</u>	<u>287,460</u>	<u>- 227,859</u>	<u>- 14,655</u>	<u>350,304</u>
<i>Previous year</i>	<b>Balance at 1 Apr 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 Mar 2024</b>
	£	£	£	£	£
Unrestricted general funds	282,862	268,620	- 209,590	- 36,534	305,358
	<u>282,862</u>	<u>268,620</u>	<u>- 209,590</u>	<u>- 36,534</u>	<u>305,358</u>

#### 12. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2024	Income	Expenditure	Transfers	Balance at 31 Mar 2025
	£	£	£	£	£
The Brook Trust	3,729	45,000	- 55,089	6,360	-
Ministry of Justice	-	209,740	- 210,038	298	-
PCC ISVA	-	28,494	- 62,087	33,593	-
PCC CHISVA	3,928	28,494	- 24,870	- 7,552	-
PCC Counselling	-	33,751	- 23,883	- 9,868	-
Oxford City Council	-	18,000	- 19,500	1,500	-
Pye	-	10,000	- 18,363	8,363	-
St Aldates Parochial Charity	- 852	-	-	852	-
Garfield Weston Foundation	18,965	-	-	- 18,965	-
Edward Gosling	1,747	-	- 1,821	74	-
National Lottery - Awards for All	-	20,000	- 10,619	-	9,381
Oxfordshire Community Foundation - Didcot Powerhouse	-	10,000	-	-	10,000
<b>Total funds</b>	<u>27,517</u>	<u>403,479</u>	<u>- 426,270</u>	<u>14,655</u>	<u>19,381</u>

Expenditure is recorded for each project funded by restricted funds, but where these funds aren't sufficient to deliver the whole project, the fund is topped up by a transfer from unrestricted funds at the year end.

On further investigation, the funding received from Garfield Weston in 2023-24 was unrestricted – this has now been transferred to unrestricted funds.

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

#### 12. RESTRICTED INCOME FUNDS (CONTINUED)

<i>Previous year</i>	Balance at 1 Apr 2023	Income	Expenditure	Transfers	Balance at 31 Mar 2024
	£	£	£	£	£
The Brook Trust	6,303	45,000	- 47,574	-	3,729
Ministry of Justice	-	257,775	- 259,146	1,371	-
PCC ISVA	-	28,494	- 32,234	3,740	-
PCC CHISVA	-	28,494	- 24,566	-	3,928
PCC Counselling	-	33,751	- 33,943	192	-
PCC Survivors Voice	3,117	-	- 24,294	21,177	-
Oxford City Council	-	18,000	- 26,000	8,000	-
Pye	-	16,000	- 17,990	1,990	-
St Aldates Parochial Charity	-	-	- 852	-	- 852
Garfield Weston Foundation	-	20,000	- 1,035	-	18,965
Edward Gosling	2,179	25,000	- 25,432	-	1,747
Oxfordshire Community Foundation	-	19,689	- 19,735	46	-
Hobson Charity	-	3,000	- 3,003	3	-
WBG	-	2,500	- 2,515	15	-
<b>Total funds</b>	<u>11,599</u>	<u>497,703</u>	<u>- 518,319</u>	<u>36,534</u>	<u>27,517</u>

The purposes of the restricted funds are as follows:

- Brook - towards core costs for Senior Leadership Team posts
- Ministry of Justice - for the provision of advocacy and counselling to survivors (including survivors of CSA)
- Oxford City Council – towards rental costs and the provision of helpline and email services
- St Aldates Parochial Charity – towards core costs for the charity
- Garfield Weston - towards core costs for the charity
- Edward Gosling - towards core costs for the charity
- Hobson Charity – towards core costs for the charity
- WBG – to fund research in to the cost of living crisis and how it particularly affects women
- Oxon Community Foundation - to enable Survivor Space Oxfordshire Ltd to better meet its strategic aim to increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

#### 13. NET ASSETS BY FUND

	Tangible Assets £	Current Assets £	Current Liabilities £	Total £
<b>Restricted funds</b>				
National Lottery - Awards for All	-	9,381	-	9,381
Oxfordshire Community Foundation - Didcot Powerhouse	-	10,000	-	10,000
	<u>-</u>	<u>19,381</u>	<u>-</u>	<u>19,381</u>
<b>Unrestricted funds</b>				
General funds	158	374,926	-24,780	350,304
	<u>158</u>	<u>394,307</u>	<u>- 24,780</u>	<u>369,685</u>

<i>Previous year</i>	Tangible Assets £	Current Assets £	Current Liabilities £	Total £
<b>Restricted funds</b>				
The Brook Trust	-	3,728	-	3,728
PCC CHISVA	-	3,928	-	3,928
St Aldates Parochial Charity	-	- 852	-	- 852
Garfield Weston Foundation	-	18,965	-	18,965
Edward Gosling	-	1,746	-	1,746
	<u>-</u>	<u>27,515</u>	<u>-</u>	<u>27,515</u>
<b>Unrestricted funds</b>				
General funds	316	365,836	-60,793	305,359
	<u>316</u>	<u>393,351</u>	<u>- 60,793</u>	<u>332,874</u>

#### 14. TRUSTEE REMUNERATION, KEY MANAGEMENT PERSONNEL & RELATED PARTY TRANSACTIONS

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel were £70,435 (2024: £66,437).

Apart from that, no trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**Survivor Space Oxfordshire**

England & Wales - Charity number 1131054

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# Accounts

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**Survivor Space Oxfordshire Ltd**

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2024**

Charity No: 1131054

Company Registration No: 06835605

# **SURVIVOR SPACE OXFORDSHIRE LTD**

## **UNAUDITED FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

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# SURVIVOR SPACE OXFORDSHIRE LTD

## GENERAL INFORMATION

Registered charity name	Survivor Space Oxfordshire Ltd
Charity number	1131054
Company registration number	06835605
Principal & registered office address	Suite I Windrush Court Blacklands Way Abingdon Oxfordshire OX14 1SY
Trustees	Tracey Schueler Harriet Bayly Maxine Spence Kirsten Phipps Get Nicole Shodunke - resigned Faye Moore Juliette Sargeant Audrey Davies – appointed December 2023 Joanna Evelyn – appointed December 2023
Independent examiner	UHY-Ross Brooke Suite I Windrush Court Abingdon Business Park Abingdon Oxfordshire OX14 1SY
Bankers	Co-operative Bank 13 New Road Oxford OX1 1LG

# **SURVIVOR SPACE OXFORDSHIRE LTD**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 MARCH 2024**

The trustees, who are also the directors for the purposes of company law (referred to as the trustees throughout), present their report and the unaudited financial statements of the company (referred to as the charity throughout) for the year ended 31 March 2024.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements. The financial statements comply with current statutory requirements, the memorandum and articles of association of the charity and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

#### **THE TRUSTEES**

The trustees who served the charity during the year are shown on page 2.

#### **Aims**

The company is a registered charity and our purposes set out in the objects contained in our Memorandum of Association are:

- To preserve and protect the health and relieve the distress and trauma of women who have experienced any form of sexual violence through the provision of a listening service, support, information and advice.
- To advance public education about all matters related to sexual violence.

Survivor Space Oxfordshire Ltd works to meet these aims through the provision of:

- Therapeutic, survivor-led counselling
- Group work
- Independent Sexual Violence Advocacy (ISVA) provision
- Psychoeducation
- Training to professionals
- Education and campaigning work.

In meeting our purposes and objects our work focuses around three main aims to:

1. Provide a diverse range of effective services that meet the needs of women and girls in Oxfordshire who have experienced sexual violence
2. Raise awareness of the prevalence and impact of sexual violence and the need for specialist services to support survivors
3. Challenge and change public attitudes about sexual violence in Oxfordshire and beyond

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

## **SURVIVOR SPACE OXFORDSHIRE LTD**

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

### **How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the support, empowerment and recovery of those who have experienced sexual violence and its impacts, and the prevention of sexual violence. All of our activities are undertaken to further our charitable purposes for the public benefit.

### **Staff**

This is the twelfth year in which we have employed staff to carry out functions vital to our continued existence. This ensures a high standard of service delivery is sustained, as well as raising our profile in the community.

We employ the following staff posts:

Chief Executive Officer (1 FTE)

Business Manager (0.8 FTE)

Programmes and Partnerships Manager (0.8 FTE)

Fundraising and Communications Manager (0.8 FTE)

Independent Sexual Violence Advisor Manager (1 FTE)

Oxford University Independent Sexual Violence Advisor (1 FTE, seconded to the University of Oxford)

Oxford Brookes Independent Sexual Violence Advisor (1 FTE seconded to Oxford Brookes University)

Older Adults and Disabilities Independent Sexual Violence Advisor (1 FTE)

Children's Independent Sexual Violence Advisor (1 FTE)

Community Independent Sexual Violence Advisor (1 FTE)

Senior Centre Administrator (1 FTE)

Counselling and Groups Manager (1 FTE)

Senior Counsellor (0.8 FTE)

Counsellor (0.4 FTE)

Counsellor (0.4 FTE)

Children's Counsellor (0.4 FTE)

Counselling and Groups Facilitator (0.4 FTE)

Cleaner (0.05 FTE)

### **Volunteers**

Our committed team of volunteers help support some of our service delivery and we are hugely grateful for their hard work and tireless dedication. Over the year, 10 trained volunteers contributed to our work as part of our counselling services, and in administration, training, and fundraising roles.

### **Support Services**

Survivor Space Oxfordshire Ltd has continued to provide specialist support services to survivors of rape, sexual abuse or any other form of sexual violence, regardless of whether it was experienced recently or in the past. We also support friends, family, and professionals who are supporting those affected by sexual violence. We strive to place the needs of survivors at the heart of our services and

## SURVIVOR SPACE OXFORDSHIRE LTD

have been delighted to receive positive feedback about all of our work from service users throughout the year.

In 2023-24 we supported 358 survivors of sexual violence, of whom 24 were young people aged 13-17 years.

### Counselling service

There is huge demand for our counselling service, as we offer up to twenty sessions of trauma-informed, specialist counselling on a one-to-one basis. All of our counsellors hold a minimum of level 4 counselling and undertake a six-week training programme focused specifically on sexual violence.

A survivor who had received counselling said: **“I feel a lot more hopeful and I can keep going with my life and have positive coping mechanisms, I understand my thoughts and emotions better and how to deal with them.”**

In April 2024 in partnership with a homelessness charity, Aspire, we created and delivered a pilot programme to women who are vulnerably housed who have been harmed by sexual violence. We wanted to expand our reach to seldom-heard from communities, who experienced significant barriers to accessing services for sexual harm and abuse. We provided a bespoke therapeutic group, with a series of sessions on topics including trauma, psychoeducation, adverse childhood experiences and resilience.

Participants stated they have: **“Never spoken to anyone about this stuff before and I’ve had therapists for all my life.”**

**“This is the best therapeutic group I’ve ever been to (and I’ve been to 100s) Safest I’ve felt and it’s so hard but so good and I can talk about what has happened to me and be present.”**

**“Honesty, empowerment. It felt like a great weight had lifted off my shoulders after last week. Having your voice heard, and no one judging you.”**

### Independent Sexual Violence Advocacy Service (ISVA service)

We have five Independent Sexual Violence Advisers (ISVAs) who work with survivors to explore their options within the criminal justice system. Our non-directive, empowering approach ensures that we support people in whatever way works for them, but we are there for every step of the journey for those that do wish to report and go to court. This process can often take years, and can be a difficult and re-traumatising experience for many, but having an ISVA by their side makes a huge difference.

One Survivor said of their experience: **“Having the support and continuity of the same person has been invaluable. Knowing that a person understood and listened has helped me work out how I go forward.”**

100% of respondents thought the support they received was good or very good, saying they felt heard and believed, and the support was sensitive to their needs and the situation.

After working with an ISVA, 100% of respondents said they were more empowered to make decisions about their future. 97% said they better understood what happened to them and how it affected them. 95% of respondents said ISVA support had helped them find new ways to look after their mental health.

## SURVIVOR SPACE OXFORDSHIRE LTD

### **All our services are free to those that need them.**

We continue to work in line with the Rape Crisis National Service Standards, which represent recognised standards of best practice and quality across the Rape Crisis network and have been mapped against other quality assurance frameworks, and achieved revalidation of this service standard this year.

### Outreach and partnership

Our outreach and partnership work enables us to increase awareness of our services, reach more survivors in need of support, and ensure greater financial security for our organisation.

We recently completed a pilot programme with a local gym which helped empower survivors to use boxing and weightlifting as part of a peer support group. This innovative alternative to traditional talking therapy was hugely successful and we intend to run a second programme in January 2025.

We also completed an equally successful partnership programme with a local homeless charity, Aspire, supporting women that are experiencing homelessness with specialist therapeutic support, which had a life-changing positive impact on those that participated.

We continue to be involved in advocating for improved services for survivors and working in order to prevent sexual violence. In order to achieve these goals Survivor Space Oxfordshire Ltd sits on the following forums and working groups:

- Oxfordshire Sexual Violence & Exploitation Network
- Thames Valley Police Rape and Serious Sexual Offence Group
- Oxfordshire Domestic Abuse Champions Network
- Sexual Health Action Plan Group
- West Oxfordshire Community Safety Partnership
- Self harm network meeting(s)
- Rape Crisis England & Wales South East Manager and Director meetings
- Survivors Trust South Regional Meetings

We also work closely with the closest Sexual Assault Referral Centre, the Crown Prosecution Service, Thames Valley Police, other Local Community Safety Partnerships and Thames Valley Police and Crime Commissioner.

### Awareness raising and fundraising

We are committed both to ensuring that our profile is raised in our local community, and to increasing the community's awareness of sexual violence. In line with this commitment, we undertook a number of awareness raising and fundraising activities.

Oxfordshire Sexual Abuse and Rape Crisis has rebranded and changed its name to Survivor Space Oxfordshire Ltd. The charity officially relaunched under its new name at a public event at the Westgate Centre in Oxford in September 2024. Following a 6-month research and consultation process, the new branding for the service has been developed after feedback with staff, survivors, funders and stakeholders. Our rebrand reflects our commitment to providing supportive inclusive and empowering services for survivors. Our mission aims and the specialist support, advocacy and counselling we offer to survivors of sexual violence will remain unchanged. We feel very excited

## **SURVIVOR SPACE OXFORDSHIRE LTD**

about what this change heralds as we look to increase our reach around Oxfordshire.

We achieved media coverage across a number of different stories, both in local print media and radio stations focusing on raising awareness of sexual violence, its impacts, and the myths surrounding sexual violence.

### **Governance**

Survivor Space Oxfordshire Ltd's Board of Trustees currently consists of eight women and meets approximately every eight weeks. The trustees bring a range of professional skills and experience to SURVIVOR SPACE OXFORDSHIRE LTD, including campaigning, child abuse and protection, mental health, fundraising, business development, victim support, safeguarding and management.

Trustee vacancies are advertised on Survivor Space Oxfordshire Ltd's website and other appropriate places. Applicants must complete an application form, attend an interview and be elected by members at an AGM, or be co-opted by the existing Trustees before standing for election at the next AGM. Once elected, they must complete an induction programme. Trustees are re-elected bi-annually at an AGM.

The organisation is a charitable company limited by guarantee. It was established under a Memorandum of Association and is governed under its articles of association. Membership is open to all service support volunteers who have completed a Survivor Space Oxfordshire Ltd's training programme who elect to guarantee an amount not exceeding £10 in the event that the company is wound up. Members each have one vote at general meetings and can vote by proxy.

Survivor Space Oxfordshire Ltd is a member of Rape Crisis England and Wales and is professionally accredited to the network's National Service Standards.

Day to day management of the organisation is delegated to the Chief Executive Officer. A number of long term and ad hoc sub groups exist to discuss and deliver specific pieces of work. Staff and volunteers receive external clinical supervision from qualified, independent supervisors.

We are committed to ensuring service users are represented and heard in our service development and delivery. We seek feedback from service users via online questionnaires, project evaluation interviews and capturing ad hoc comments.

### **Future plans**

The team and trustees are committed to building long term plans to ensure our mission and vision are met. In 2023-2024 we created our new strategic plan outlining our objectives for 2024-2027 which are to:

- Expand our service delivery to work with younger services, so that we are able to support children and their families that have experienced sexual violence
- Maximise and developing our existing services to ensure that survivors are able to access a wide range of high-quality services in five key areas within Oxfordshire
- Diversify and increase our funding streams
- Increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion
- Continue expanding our service provision to survivors of all genders

## **SURVIVOR SPACE OXFORDSHIRE LTD**

- Ensure that survivors voices are at the front of conversations about sexual violence, and shape and inform our continued learning and development
- Consolidate SURVIVOR SPACE OXFORDSHIRE LTD's position as the specialist sexual violence support organisation in Oxfordshire

We hope that all those involved in Survivor Space will look forward to working with us to meet our next challenges as we make every effort to fully respond to the needs of survivors of sexual violence in Oxfordshire.

### **Financial Review**

#### Current finances

Our current finances are deemed to be at a healthy level for the organisation and we currently hold around 6 months' of running costs for the organisation.

#### Reserves policy

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be the equivalent to three to six months' estimated operating costs.

The reserves are needed to meet the working capital requirements of the charity and the trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant reduction in funding.

#### Risk review

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face;
- The implementation of systems and procedures to mitigate those risks identified;
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

## SURVIVOR SPACE OXFORDSHIRE LTD

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### RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Survivor Space Oxfordshire Ltd for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

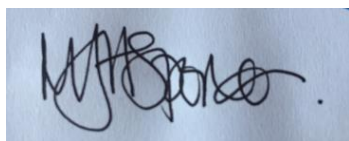
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT EXAMINATION

UHY-Ross Brooke will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees



Maxine Spence  
Chair of the Board of Trustees  
Date 11 November 2024

# SURVIVOR SPACE OXFORDSHIRE LTD

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SURVIVOR SPACE OXFORDSHIRE LTD

FOR THE YEAR ENDED 31 MARCH 2024

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I report on the accounts of the Charity for the year ended 31 March 2024, which are set out in pages 11-21.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Survivor Space Oxfordshire Ltd for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the company is not subject to audit under Part 16 of the 2006 Act and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants

### BASIS OF INDEPENDENT EXAMINER'S REPORT

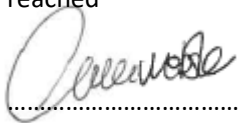
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Date 3 December 2024

**Caroline Webster FCA**

UHY-Ross Brooke

Suite I Windrush Court Abingdon OX14 ISY

## SURVIVOR SPACE OXFORDSHIRE LTD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Unrestricted Funds £	Restricted Funds £	Total 2023 £
<b>Income from:</b>						
Donations and legacies	25,854	-	25,854	39,139	10	39,149
Charitable activities	242,702	497,703	740,405	198,651	516,719	715,370
Other trading activities	64	-	64	64	-	64
<b>Total income</b>	<u>268,620</u>	<u>497,703</u>	<u>766,323</u>	<u>237,854</u>	<u>516,729</u>	<u>754,583</u>
<b>Expenditure on:</b>						
Raising funds	-	1,000	1,000	400	18	418
Charitable activities	209,590	517,319	726,909	230,766	616,153	846,919
<b>Total expenditure</b>	<u>209,590</u>	<u>518,319</u>	<u>727,909</u>	<u>231,166</u>	<u>616,171</u>	<u>847,337</u>
<b>Net income / -expenditure</b>	59,030	- 20,616	38,414	6,688	- 99,442	- 92,754
<b>Transfers between funds</b>	<u>- 36,534</u>	<u>36,534</u>	<u>-</u>	<u>- 20,954</u>	<u>20,954</u>	<u>-</u>
<b>Net movement in funds</b>	<u>22,496</u>	<u>15,918</u>	<u>38,414</u>	<u>- 14,266</u>	<u>- 78,488</u>	<u>- 92,754</u>
<b>Reconciliation of funds:</b>						
Total funds brought forwards	282,862	11,599	294,461	297,128	90,087	387,215
<b>Total funds carried forward</b>	<u><u>305,358</u></u>	<u><u>27,517</u></u>	<u><u>332,875</u></u>	<u><u>282,862</u></u>	<u><u>11,599</u></u>	<u><u>294,461</u></u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 14 to 21 form part of these financial statements.

# SURVIVOR SPACE OXFORDSHIRE LTD

## BALANCE SHEET AS AT 31 MARCH 2024

		2024		2023	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	8		316		474
<b>CURRENT ASSETS</b>					
Debtors	9	36,529		14,893	
Cash at bank		356,823		299,753	
		393,352		314,646	
<b>CREDITORS:</b> Amounts falling due within one year	10	60,793		20,659	
<b>NET CURRENT ASSETS</b>			332,559		293,987
<b>NET ASSETS</b>			332,875		294,461
<b>FUNDS</b>					
<b>INCOME FUNDS</b>					
Unrestricted Income funds	11		305,358		282,862
Restricted Income funds	12		27,517		11,599
<b>TOTAL INCOME FUNDS</b>			332,875		294,461

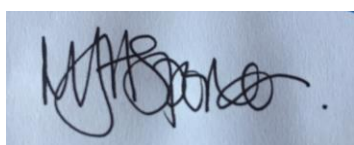
For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the committee and authorised for issue on 11 November 2024 and are signed on their behalf by:



Maxine Spence  
Chair of the Board of Trustees

## SURVIVOR SPACE OXFORDSHIRE LTD

### STATEMENT OF CASH FLOWS AS AT 31 MARCH 2024

	Notes	Total 2024 £	Total 2023 £
Cash used in operating activities	A	57,070	- 60,545
Cash flows from investing activities			
Dividends and interest from investments		-	-
Proceeds from the sale of fixed assets		-	-
Purchase of fixed assets		-	-
Cash provided by (used in) investing activities		-	-
Increase (decrease) in cash and cash equivalents in the year		57,070	- 60,545
Cash and cash equivalents at the beginning of the year		299,753	360,298
Total cash and cash equivalents at the end of the year	B	356,823	299,753

#### Note A Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net income/expenditure for the year (as per the Statement of Financial Activities)	38,414	- 92,754
Add back depreciation charge	158	158
Decrease (increase) in debtors	- 21,636	36,633
Increase (decrease) in creditors	40,134	- 4,582
	57,070	- 60,545

#### Note B Analysis of cash and cash equivalents

	2024 £	2023 £
Cash in Hand	356,823	360,298
Notice Deposits	-	-
Overdraft Facility	-	-
	356,823	360,298

# SURVIVOR SPACE OXFORDSHIRE LTD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

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### 1. COMPANY STATUS

Survivor Space Oxfordshire Ltd is a company limited by guarantee registered in England and Wales. The liability of each member is limited to £10 on a winding up of the company.

### 2. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (2019 SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The Trust constitutes a public benefit entity as defined by FRS 102.

#### **Going concern**

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### **Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of grants donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

#### **Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £750 are not capitalised.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Office equipment – 20% straight line
- Computer equipment – 33% straight line

# SURVIVOR SPACE OXFORDSHIRE LTD

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure represents amounts invoiced, including value added tax.

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

### Creditors and provisions

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

### Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value

### Taxation

The Charity is exempt from corporation tax on its charitable activities.

## 3. DONATIONS AND LEGACIES

	Unrestricted	Restricted	Total Funds 2024	Unrestricted	Restricted	Total Funds 2023
	£	£	£	£	£	£
Donations	25,854	-	25,854	39,139	10	39,149

## 4. CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2024	Unrestricted	Restricted	Total Funds 2023
	£	£	£	£	£	£
Government and local authority grants	-	366,514	366,514	-	417,245	417,245
Contract income	215,152	-	215,152	178,001	-	178,001
Training income	15,510	2,500	18,010	14,400	-	14,400
Trusts and foundations	12,040	128,689	140,729	6,250	99,474	105,724
	<u>242,702</u>	<u>497,703</u>	<u>740,405</u>	<u>198,651</u>	<u>516,719</u>	<u>715,370</u>

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2024	Unrestricted	Restricted	Total Funds 2023
	£	£	£	£	£	£
<b>Administrative expenses</b>						
Salaries and staff costs	203,285	406,144	609,429	199,808	469,302	669,110
Travel and subsistence	4,180	3,317	7,497	6,868	1,116	7,984
Recruitment costs	-	325	325	113	2,076	2,189
Volunteer costs	-	6,344	6,344	26	23,664	23,690
Service user costs	-	3,468	3,468	443	4,488	4,931
Supervision	-	11,417	11,417	1,070	12,029	13,099
Conferences and training	972	6,462	7,434	4,089	10,625	14,714
Project materials	-	-	-	17	1,109	1,126
Rent	-	26,000	26,000	-	26,000	26,000
Other premises costs	-	-	-	755	574	1,329
Other office costs	23	2,553	2,576	595	1,901	2,496
Insurance	-	3,010	3,010	-	6,274	6,274
Bookkeeping and payroll service	-	7,499	7,499	7,031	- 110	6,921
Telephone and internet	-	11,058	11,058	1,956	13,993	15,949
Postage	16	107	123	296	1,020	1,316
Meetings and events	163	3,080	3,243	514	2,158	2,672
Publicity and information	-	1,405	1,405	319	1,348	1,667
Professional services	-	4,383	4,383	3,347	2,683	6,030
Other consultancy costs	519	2,887	3,406	1,953	19,541	21,494
IT costs	-	15,490	15,490	-	10,982	10,982
Other equipment	17	4	21	-	4,395	4,395
Repairs and maintenance	9	236	245	-	206	206
Depreciation	158	-	158	158	-	158
Bank charges	248	-	248	108	29	137
Governance	-	2,130	2,130	1,300	750	2,050
<b>Total charitable activities</b>	<b>209,590</b>	<b>517,319</b>	<b>726,909</b>	<b>230,766</b>	<b>616,153</b>	<b>846,919</b>

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 6. GOVERNANCE COSTS

	Unrestricted	Restricted	Total Funds 2024	Unrestricted	Restricted	Total Funds 2023
	£	£	£	£	£	£
Independent Examination fee	-	1,380	1,380	1,300	-	1,300
Accountancy fees	-	750	750	-	750	750
	-	2,130	2,130	1,300	750	2,050

#### 7. STAFF COSTS AND EMOLUMENTS

	2024	2023
	£	£
Wages	540,563	582,803
Temp costs	697	4,266
Social security costs	42,574	53,833
Pension contributions	25,595	28,208
	609,429	669,110

None of the employees of the company earned £60,000 or more during the periods ended 31 March 2024 or 31 March 2023.

The average number of employees during the period was 24 (2023 – 26). All employees are involved in the provision of the Company's objects.

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 8. TANGIBLE FIXED ASSETS

	<b>Equipment £</b>
<b>COST</b>	
At 1 April 2023	9,678
Additions	-
Disposals	-
At 31 March 2024	9,678
 <b>DEPRECIATION</b>	
At 1 April 2023	9,204
Charge for the year	158
Disposals	-
At 31 March 2024	9,362
 <b>NET BOOK VALUE</b>	
At 31 March 2023	474
At 31 March 2024	316

#### 9. DEBTORS

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade debtors	33,309	13,591
Accrued income	1,000	1,302
Prepayments	2,220	-
	36,529	14,893

#### 10. CREDITORS

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	14,552	5,603
Taxation and social security	11,327	10,753
Other creditors	2,849	3,003
Income in advance	30,246	-
Accruals	1,819	1,300
	60,793	20,659

**Income in advance** is income received in 2023-24 for a grant from Office of the Police and Crime Commissioner for Thames Valley relating to 2024-25.

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 11. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2023	Income	Expenditure	Transfers	Balance at 31 Mar 2024
	£	£	£	£	£
Unrestricted general funds	282,862	268,620	- 209,590	- 36,534	305,358
	<u>282,862</u>	<u>268,620</u>	<u>- 209,590</u>	<u>- 36,534</u>	<u>305,358</u>

<i>Previous year</i>	Balance at 1 Apr 2022	Income	Expenditure	Transfers	Balance at 31 Mar 2023
	£	£	£	£	£
Unrestricted general funds	297,128	237,854	- 231,166	- 20,954	282,862
	<u>297,128</u>	<u>237,854</u>	<u>- 231,166</u>	<u>- 20,954</u>	<u>282,862</u>

#### 12. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2023	Income	Expenditure	Transfers	Balance at 31 Mar 2024
	£	£	£	£	£
The Brook Trust	6,303	45,000	- 47,574	-	3,729
Ministry of Justice	-	257,775	- 259,146	1,371	-
PCC ISVA	-	28,494	- 32,234	3,740	-
PCC CHISVA	-	28,494	- 24,566	-	3,928
PCC Counselling	-	33,751	- 33,943	192	-
PCC Survivors Voice	3,117	-	- 24,294	21,177	-
Oxford City Council	-	18,000	- 26,000	8,000	-
Pye	-	16,000	- 17,990	1,990	-
St Aldates Parochial Charity	-	-	- 852	-	- 852
Garfield Weston Foundation	-	20,000	- 1,035	-	18,965
Edward Gosling	2,179	25,000	- 25,432	-	1,747
Oxfordshire Community Foundation	-	19,689	- 19,735	46	-
Hobson Charity	-	3,000	- 3,003	3	-
WBG	-	2,500	- 2,515	15	-
<b>Total funds</b>	<u>11,599</u>	<u>497,703</u>	<u>- 518,319</u>	<u>36,534</u>	<u>27,517</u>

Expenditure is recorded for each project funded by restricted funds, but where these funds aren't sufficient to deliver the whole project, the fund is topped up by a transfer from unrestricted funds at the year end.

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

#### 12. RESTRICTED INCOME FUNDS (CONTINUED)

<i>Previous year</i>	Balance at 1 Apr 2022	Income	Expenditure	Transfers	Balance at 31 Mar 2023
	£	£	£	£	£
NHS	-	69,208	- 89,761	20,553	-
The Brook Trust	15,095	-	- 8,792	-	6,303
The Henry Smith Charity	38,642	-	- 38,434	- 208	-
Ministry of Justice	-	168,305	- 168,304	- 1	-
PCC ISVA	-	47,491	- 47,366	- 125	-
PCC CHISVA	-	47,491	- 47,446	- 45	-
PCC Counselling	-	56,250	- 56,191	- 59	-
PCC Survivors Voice	21,798	-	- 18,681	-	3,117
COMF	1,829	10,000	- 11,860	31	-
Oxford City Council	- 3,500	22,500	- 22,495	3,495	-
Pye	2,000	-	- 2,000	-	-
The Souter Charitable Trust	-	3,000	- 3,000	-	-
St Aldates Parochial Charity	1,990	2,010	- 3,303	- 697	-
Shanley	2,500	3,000	- 5,499	- 1	-
Syder	2,000	-	- 1,985	- 15	-
Garfield Weston Foundation	1,548	-	- 1,546	- 2	-
Doris Field	855	2,000	- 2,003	- 852	-
Edward Gosling	-	25,000	- 22,821	-	2,179
Big Give Digital	700	700	- 700	- 700	-
Big Give	4,630	11,274	- 15,141	- 763	-
PPF	-	6,000	- 6,300	300	-
B&Q	-	5,000	- 4,958	- 42	-
Postcode Lottery	-	25,000	- 25,019	19	-
7 Stars	-	2,500	- 2,551	51	-
Oxfordshire Community Foundation	-	10,000	- 10,015	15	-
<b>Total funds</b>	<u>90,087</u>	<u>516,729</u>	<u>- 616,171</u>	<u>20,954</u>	<u>11,599</u>

## SURVIVOR SPACE OXFORDSHIRE LTD

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

The purposes of the restricted funds are as follows:

- Brook - towards core costs for Senior Leadership Team posts
- Ministry of Justice - for the provision of advocacy and counselling to survivors (including survivors of CSA)
- Oxford City Council – towards rental costs and the provision of helpline and email services
- Mr & Mrs J A Pye’s Charitable Settlement – towards the cost of ISVA provision
- St Aldates Parochial Charity – towards core costs for the charity
- Garfield Weston - towards core costs for the charity
- Edward Gosling - towards core costs for the charity
- Hobson Charity – towards core costs for the charity
- WBG – to fund research in to the cost of living crisis and how it particularly affects women
- Oxon Community Foundation - to enable Survivor Space Oxfordshire Ltd to better meet its strategic aim to increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion
- Souter – towards the cost of ISVA provision
- Henry Smith - for our Community based ISVA service

#### 13. NET ASSETS BY FUND

	Tangible Assets £	Current Assets £	Current Liabilities £	Total £
<b>Restricted funds</b>				
The Brook Trust	-	3,729	-	3,729
PCC CHISVA	-	3,928	-	3,928
St Aldates Parochial Charity	-	- 852	-	- 852
Garfield Weston Foundation	-	18,965	-	18,965
Edward Gosling	-	1,747	-	1,747
	-	27,517	-	27,517
<b>Unrestricted funds</b>				
General funds	316	365,835	- 60,793	305,358
	316	393,352	- 60,793	332,875

#### 14. TRUSTEE REMUNERATION, KEY MANAGEMENT PERSONNEL & RELATED PARTY TRANSACTIONS

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel were £66,437 (2023: £58,640).

Apart from that, no trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**Survivor Space Oxfordshire**

England & Wales - Charity number 1131054

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# Accounts

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Oxfordshire Sexual Abuse  
& Rape Crisis Centre

**OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2023**

Charity No: 1131054  
Company Registration No: 06835605

THURSDAY



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COMPANIES HOUSE



## UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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## GENERAL INFORMATION

Registered charity name	Oxfordshire Sexual Abuse and Rape Crisis Centre
Charity number	1131054
Company registration number	06835605
Principal & registered office address	Heyford Park House Heyford Park Upper Heyford Bicester Oxfordshire OX25 5HD
Trustees	Maxine Spence Tracey Schueler Caroline Webster – resigned December 2022 Harriet Bayly Kirsten Phipps Get Nicole Shodunke Juliette Sargeant Faye Moore Zoe Sever – resigned June 2022 Audrey Davis – appointed January 2023 Joanne Davis – appointed January 2023
Independent examiner	Dovey Accountancy Services Limited Heyford Park House Heyford Park, Upper Heyford Bicester OX25 5HD
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT



**TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2023**

The trustees, who are also the directors for the purposes of company law (referred to as the trustees throughout), present their report and the unaudited financial statements of the company (referred to as the charity throughout) for the year ended 31 March 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements. The financial statements comply with current statutory requirements, the memorandum and articles of association of the charity and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

**THE TRUSTEES**

The trustees who served the charity during the year are shown on page 2.

**Aims**

The company is a registered charity and our purposes set out in the objects contained in our Memorandum of Association are:

- To preserve and protect the health and relieve the distress and trauma of women who have experienced any form of sexual violence through the provision of specialist services, support, information and advice.
- To advance public education about all matters related to sexual violence.

OSARCC works to meet these aims through the provision of:

- listening services (helpline, email and text)
- support groups
- counselling
- Independent Sexual Violence Advocacy (ISVA)
- a drop in service
- psychoeducation
- the SEE (Support, Empower, Educate) service for younger women aged 14-18
- training to professionals
- education and campaigning work.

OSARCC believes that sexual violence is both a cause and consequence of women's inequality and discrimination. We are therefore committed to challenging such discrimination in our work, to run our services for survivors by women, to delivering our services in a safe space and to working within an empowerment approach.



In meeting our purposes and objects our work focuses around three main aims:

1. Provide a diverse range of effective services that meet the needs of survivors in Oxfordshire following experiences of sexual violence.
2. Raise awareness of the prevalence and impact of sexual violence and the need for specialist services to support survivors.
3. Challenge and change public attitudes about sexual violence in Oxfordshire and beyond.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

### **How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the support, empowerment and recovery of those who have experienced sexual violence and its impacts, and the prevention of sexual violence, particularly towards women and girls. All of our activities are undertaken to further our charitable purposes for the public benefit.



## Staff

This is the fourteenth year in which we have employed staff to carry out functions vital to our continued existence. This ensures a high standard of service delivery is sustained, as well as raising our profile in the community.

We employ the following staff posts:

CEO (1 FTE)  
Service Manager (1 FTE)  
Fundraising and Communications Manager (0.8 FTE)  
Business Manager (0.8 FTE)  
ISVA Coordinator (1 FTE)  
Senior ISVA (0.8 FTE)  
Community Independent Sexual Violence Advisor (1 FTE)  
Oxford University Independent Sexual Violence Advisor (1 FTE, seconded to the University of Oxford)  
Oxford Brookes University Independent Sexual Violence Advisor (1 FTE, seconded to Oxford Brookes University)  
Children's Independent Sexual Violence Advisor (1 FTE)  
Victims First Specialist Service (VFSS) ISVA Caseworkers (3 FTE)  
VFSS Outreach and Inclusion Worker (0.9 FTE)  
Listening Services Coordinator (0.67 FTE)  
Training Coordinator (1 FTE)  
Centre Administrator (1 FTE)  
Counselling and Groups Coordinator (1 FTE)  
Adult Counsellors - (3 x 0.3 FTE)  
Psychoeducation Specialists (2 x 0.2 FTE)  
Young People's Counsellors (2 x 0.3 FTE)  
Drop In Group Facilitator (0.27 FTE)  
Cleaner (0.08 FTE)

## Volunteers

Our committed team of service support volunteers continue to deliver a significant proportion of our frontline service provision and we are hugely grateful for their hard work and tireless dedication. Over the year, 64 trained volunteers contributed to our work, including frontline support work on our helpline, text, email and counselling services, and in administration, training, and fundraising roles.

We deliver comprehensive training to all volunteers, aimed at developing understanding of sexual violence and its impacts, related psychological, physical and emotional issues, law and reporting, listening skills and self-care.

*'I found the training thought-provoking, well-paced, with a good variety of methods; the trainers hold the group sensitively and support is always offered.'*

OSARCC volunteer, 2021

## Support services

OSARCC continues to provide specialist support services survivors of rape, sexual abuse or any other form of sexual violence, regardless of whether it was experienced recently or in the past. These survivors are predominantly self-identifying women and non-binary individuals recorded female at birth.

We also support friends, family, and professionals of any gender who are supporting those affected by sexual violence. We are also working towards the expansion of service provision in order to support survivors of all genders recognising the gap in local provision. In 2020-21 we opened our community ISVA service to survivors of all genders, building on learning from our Oxford University ISVA project. We strive to place the needs of survivors at the heart of our services and have been delighted to receive positive feedback about all of our work from service users throughout the year.

This year we have continued to grow our service provision and have been able to increase the number of service users we have supported.

Over the last year 1,802 individuals were referred (or self referred) to our service (an increase of 32% on the previous year), and the following services were provided:

Service		2022-2023	2021-2022 <sup>1</sup>
Listening services <sup>2</sup>	text	1,390	72
	phone	644	382
	email	137	166
Initial assessment		1,085	532
Independent Sexual Violence Advocacy		664	401
Counselling – young women		20	30
Support groups – adults		92	46
Counselling – adults		128	101

We provided 5,035 hours of direct support across all our services, a 10% increase on the previous year.

4,160 individuals accessed our specialist services during the year: 3,993 adults, 222 young people and 5 children.

All our services are free to survivors in Oxfordshire.

We continue to work in line with the Rape Crisis National Service Standards, which represent recognised standards of best practice and quality across the Rape Crisis network and have



been mapped against other quality assurance frameworks, and we achieved revalidation of this service standard this year.

## **Governance**

OSARCC's Board of Trustees currently consists of nine women and meets approximately every eight weeks. The trustees bring a range of professional skills and experience to OSARCC, including campaigning, child abuse and protection, mental health, fundraising, business development, victim support, safeguarding and management.

Trustee vacancies are advertised on OSARCC's website and other appropriate places. Applicants must complete an application form, attend an interview and be elected by members at an AGM, or be co-opted by the existing Trustees before standing for election at the next AGM. Once elected, they must complete an induction programme. Trustees are re-elected bi-annually at an AGM.

The organisation is a charitable company limited by guarantee. It was established under a Memorandum of Association and is governed under its articles of association. Membership is open to all service support volunteers who have completed an OSARCC training programme who elect to guarantee an amount not exceeding £10 in the event that the company is wound up. Members each have one vote at general meetings and can vote by proxy.

OSARCC is a member of Rape Crisis England and Wales and is professionally accredited to the network's National Service Standards.

Day-to-day management of the organisation is delegated to the CEO and Senior Leadership Team. A number of long term and ad-hoc subgroups exist to discuss and deliver specific pieces of work. Staff and volunteers receive external clinical supervision from qualified, independent supervisors.

We are committed to ensuring service users are represented and heard in our service development and delivery. We seek feedback from service users via online questionnaires, project evaluation interviews and capturing ad hoc comments.

## **Financial Review**

### Current finances

Our current finances are deemed to be at a healthy level for the organisation. Our budget of predicted expenditure for the year ended March 2024 is more than £4500,000 and at 31 May 2023 we held £357,428 in unrestricted reserves, which equates to 4.3 months of running costs for the organisation.



### RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT EXAMINATION

Dovey Accountancy Services Limited will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees

 . MAXINE SPENCE  
Date 12/12/23



### Reserves policy

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be the equivalent to three to six months' estimated operating costs.

The reserves are in place to help manage risk and in case they are required to meet the working capital requirements of the charity. The trustees are confident that at this level they would be able to continue the current activities of the charity for three to six months should there be a short-term cash flow issue. Additionally, in the unfortunate event that we need to wind down the charity, there are sufficient funds to meet our financial obligations. This policy and the reserves position are monitored and reviewed annually.

### Risk review

The trustees have a risk management strategy which comprises:

- a quarterly review of our risk register
- the implementation of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

### **FOR THE YEAR ENDED 31 MARCH 2023**

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I report on the accounts of the Charity for the year ended 31 March 2023, which are set out in pages 11-22.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the company is not subject to audit under Part 16 of the 2006 Act and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants

#### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**



**FOR THE YEAR ENDED 31 MARCH 2023**

I report on the accounts of the Charity for the year ended 31 March 2023, which are set out in pages 16-26.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the company is not subject to audit under Part 16 of the 2006 Act and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants

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My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**


I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
Dovey Accountancy Services Limited

Date 12.12.2023

Heyford Park House, Heyford Park, Upper Heyford, Bicester OX25 5HD

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
<b>Income from:</b>							
Donations and legacies	3	39,139	10	39,149	45,540	-	45,540
Charitable activities	4	198,651	516,719	715,370	238,408	527,650	766,058
Other trading activities		64	-	64	-	-	-
<b>Total income</b>		<b>237,854</b>	<b>516,729</b>	<b>754,583</b>	<b>283,948</b>	<b>527,650</b>	<b>811,598</b>
<b>Expenditure on:</b>							
Raising funds		400	18	418	7,255	67	7,322
Charitable activities	5	230,766	616,153	846,919	188,786	668,502	857,288
<b>Total expenditure</b>		<b>231,166</b>	<b>616,171</b>	<b>847,337</b>	<b>196,041</b>	<b>668,569</b>	<b>864,610</b>
<b>Net income / -expenditure</b>		<b>6,688</b>	<b>-99,442</b>	<b>-92,754</b>	<b>87,907</b>	<b>-140,919</b>	<b>-53,012</b>
<b>Transfers between funds</b>		<b>-20,954</b>	<b>20,954</b>	<b>-</b>	<b>934</b>	<b>-934</b>	<b>-</b>
<b>Net movement in funds</b>		<b>-14,266</b>	<b>-78,488</b>	<b>-92,754</b>	<b>88,841</b>	<b>-141,853</b>	<b>-53,012</b>
<b>Reconciliation of funds:</b>							
Total funds brought forwards		297,128	90,087	387,215	208,287	231,940	440,227
<b>Total funds carried forward</b>		<b>282,862</b>	<b>11,599</b>	<b>294,461</b>	<b>297,128</b>	<b>90,087</b>	<b>387,215</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 18 to 26 form part of these financial statements.

**BALANCE SHEET  
AS AT 31 MARCH 2023**

		2023		2022	
		£	£	£	£
	Notes				
<b>FIXED ASSETS</b>					
Tangible Assets	8		474		632
<b>CURRENT ASSETS</b>					
Debtors	9	14,893		51,526	
Cash at bank		299,753		360,298	
		<u>314,646</u>		<u>411,824</u>	
<b>CREDITORS:</b> Amounts falling due within one year	10	<u>20,659</u>		<u>25,241</u>	
<b>NET CURRENT ASSETS</b>			293,987		386,583
<b>NET ASSETS</b>			<u>294,461</u>		<u>387,215</u>
<b>FUNDS</b>					
<b>INCOME FUNDS</b>					
Unrestricted Income funds	11		282,862		297,128
Restricted Income funds	12		11,599		90,087
<b>TOTAL INCOME FUNDS</b>			<u>294,461</u>		<u>387,215</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the committee and authorised for issue on ..... and are signed on their behalf by:



Faye Moore  
Trustee



**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. COMPANY STATUS**

Oxfordshire Sexual Abuse and Rape Crisis Centre is a company limited by guarantee. The liability of each member is limited to £10 on a winding up of the company.

**2. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) as amended by the early adoption of Update Bulletin 1 published on 2nd February 2016 reflecting amendments to FRS102.

The Trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

**Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of grants donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

**Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £750 are not capitalised.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment – 20% straight line  
Computer equipment – 33% straight line

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure represents amounts invoiced, including value added tax.

**Taxation**

The Charity is exempt from corporation tax on its charitable activities.

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

**3. DONATIONS AND LEGACIES**

	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	2023 £	2022 £
Donations	39,139	10	39,149	45,540

**4. CHARITABLE ACTIVITIES**

	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	2023 £	2022 £
Government and local authority grants	-	417,245	417,245	323,464
Contract income	178,001	-	178,001	186,922
Training income	14,400	-	14,400	23,486
Trusts and foundations	6,250	99,474	105,724	232,186
	<u>198,651</u>	<u>516,719</u>	<u>715,370</u>	<u>766,058</u>

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

**5. EXPENDITURE ON CHARITABLE ACTIVITIES**



## Oxfordshire Sexual Abuse & Rape Crisis Centre

	Unrestricted	Restricted	Total Funds	Total Funds
			2023	2022
	£	£	£	£
<b>Administrative expenses</b>				
Salaries and staff costs	199,808	469,302	669,110	658,012
COVID-19 Costs	-	-	-	7,800
Travel and subsistence	6,868	1,116	7,984	4,021
Recruitment costs	113	2,076	2,189	5,171
Volunteer costs	26	23,664	23,690	16,524
Service user costs	443	4,488	4,931	8,983
Supervision	1,070	12,029	13,099	12,471
External training	-	-	-	-
Conferences and training	4,089	10,625	14,714	13,557
MEL costs	-	-	-	15,915
Project materials	17	1,109	1,126	1,415
Membership fees	-	-	-	1,032
Rent	-	26,000	26,000	26,000
Other premises costs	755	574	1,329	826
Other office costs	595	1,901	2,496	2,192
Insurance	-	6,274	6,274	2,322
Bookkeeping and payroll service	7,031	- 110	6,921	7,091
Telephone and internet	1,956	13,993	15,949	17,148
Postage	296	1,020	1,316	1,081
Printing and stationery	-	-	-	-
Meetings and events	514	2,158	2,672	961
Publicity and information	319	1,348	1,667	1,090
Professional services	3,347	2,683	6,030	2,703
Other consultancy costs	1,953	19,541	21,494	27,434
IT costs	-	10,982	10,982	19,259
Other equipment	-	4,395	4,395	1,388
Repairs and maintenance	-	206	206	-
Depreciation	158	-	158	160
Bank charges	108	29	137	162
Governance	1,300	750	2,050	2,570
Total charitable activities	<u>230,766</u>	<u>616,153</u>	<u>846,919</u>	<u>857,288</u>

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**
**6. GOVERNANCE COSTS**

	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	2023 £	2022 £
Independent Examination fee	1,300	-	1,300	1,020
Accountancy fees	-	750	750	750
Other governance costs	-	-	-	800
	<u>1,300</u>	<u>750</u>	<u>2,050</u>	<u>2,570</u>

**7. STAFF COSTS AND EMOLUMENTS**

	2023 £	2022 £
Wages	582,803	563,620
Temp costs	4,266	21,679
Social security costs	53,833	44,494
Pension contributions	28,208	28,219
	<u>669,110</u>	<u>658,012</u>

None of the employees of the company earned £60,000 or more during the periods ended 31 March 2023 or 31 March 2022.

The average number of employees during the period was 26 (2022 – 28). All employees are involved in the provision of the Company's objects.

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**
**8. TANGIBLE FIXED ASSETS**

	Equipment £
COST	
At 1 April 2022	9,678
Additions	-
Disposals	-
At 31 March 2023	<u>9,678</u>



## Oxfordshire Sexual Abuse & Rape Crisis Centre

### DEPRECIATION

At 1 April 2022	9,046
Charge for the year	158
Disposals	-
At 31 March 2023	<u>9,204</u>
NET BOOK VALUE	
At 31 March 2022	632
At 31 March 2023	<u><u>474</u></u>

### 9. DEBTORS

	2023	2022
	£	£
Trade debtors	13,591	6,226
Accrued income	1,302	42,222
Prepayments	-	3,078
	<u>14,893</u>	<u>51,526</u>

### 10. CREDITORS

	2023	2022
	£	£
Other creditors	19,359	20,663
Accruals	1,300	4,578
	<u>20,659</u>	<u>25,241</u>

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**
**11. UNRESTRICTED INCOME FUNDS**

	Balance at 1 Apr 2022	Income	Expenditure	Transfers	Balance at 31 Mar 2023
	£	£	£	£	£
Unrestricted general funds	297,128	237,854	- 231,166	- 20,954	282,862
	<u>297,128</u>	<u>237,854</u>	<u>- 231,166</u>	<u>- 20,954</u>	<u>282,862</u>

Transfers: the £283 transferred between funds represents small balances that are not required to be repaid.

**12. RESTRICTED INCOME FUNDS**

	Balance at 1 Apr 2022	Income	Expenditure	Transfers	Balance at 31 Mar 2023
	£	£	£	£	£
NHS	-	69,208	- 89,761	20,553	-
The Brook Trust	15,095	-	- 8,792	-	6,303
The Henry Smith Charity	38,642	-	- 38,434	- 208	-
Ministry of Justice	-	168,305	- 168,304	- 1	-
PCC ISVA	-	47,491	- 47,366	- 125	-
PCC CHISVA	-	47,491	- 47,446	- 45	-
PCC Counselling	-	56,250	- 56,191	- 59	-
PCC Survivors Voice	21,798	-	- 18,681	-	3,117
COMF	1,829	10,000	- 11,860	31	-
Oxford City Council	- 3,500	22,500	- 22,495	3,495	-
Pye	2,000	-	- 2,000	-	-
The Souter Charitable Trust	-	3,000	- 3,000	-	-
St Aldates Parochial Charity	1,990	2,010	- 3,303	- 697	-
Shanley	2,500	3,000	- 5,499	- 1	-
Syder	2,000	-	- 1,985	- 15	-
Garfield Weston Foundation	1,548	-	- 1,546	- 2	-
Doris Field	855	2,000	- 2,003	- 852	-
Edward Gosling	-	25,000	- 22,821	-	2,179
Big Give Digital	700	700	- 700	- 700	-
Big Give	4,630	11,274	- 15,141	- 763	-
PPF	-	6,000	- 6,300	300	-
B&Q	-	5,000	- 4,958	- 42	-
Postcode Lottery	-	25,000	- 25,019	19	-
7 Stars	-	2,500	- 2,551	51	-
Oxfordshire Community Foundation	-	10,000	- 10,015	15	-
<b>Total funds</b>	<u>90,087</u>	<u>516,729</u>	<u>- 616,171</u>	<u>20,954</u>	<u>11,599</u>

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

The purposes of the restricted funds are as follows:

- South Oxfordshire District Council - for the provision of training and information in South Oxfordshire
- Big Lottery: Women and Girls Initiative – to provide support to young women, and education in schools
- Ministry of Justice - for the provision of advocacy and counselling to survivors (including survivors of CSA)
- Oxford City Council – towards rental costs and the provision of helpline and email services
- St Michael’s and All Saints’ Charities – towards the cost of recruiting and training telephone helpline volunteers
- Mr & Mrs J A Pye’s Charitable Settlement – towards the cost of ISVA provision
- Adrian Swire - towards core costs of the organisation
- Lloyds – towards core costs of the organisation
- Souter – towards the cost of ISVA provision
- Brook - towards core costs of the organisation
- Rape Crisis England and Wales – for Digital Transformation work, and developing a new Outcomes Framework
- Tampon Tax - towards the cost of Counselling provision
- Oxford University – to provide ISVA provision to students at the University of Oxford
- Oxon Community Foundation - to enable OSARCC to better meet its strategic aim to increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion
- Henry Smith - for our Community based ISVA service
- Tesco - for counselling costs
- Big Lottery - Awards for All - to pilot an initial meeting and triage system
- Nationwide - for counselling costs

**13. TRUSTEE REMUNERATION, KEY MANAGEMENT PERSONNEL & RELATED PARTY TRANSACTIONS**

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel were £58,640 (2022: £56,743).

Apart from that, no trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**14. POST BALANCE SHEET EVENTS**

Since the balance sheet date no events have occurred which would have a material effect on these financial statements.



**Survivor Space Oxfordshire**

England & Wales - Charity number 1131054

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# Accounts

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**OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2022**

Charity No: 1131054  
Company Registration No: 06835605

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## GENERAL INFORMATION

Registered charity name	Oxfordshire Sexual Abuse and Rape Crisis Centre
Charity number	1131054
Company registration number	06835605
Principal & registered office address	Heyford Park House Heyford Park Upper Heyford Bicester Oxfordshire OX25 5HD
Trustees	Sarah Beal – resigned Dec 2021 Sally Copley – resigned March 2022 Anne Peake – resigned Dec 2021 Anna Thorne – resigned March 2022 Tracey Schueler Caroline Webster Kate McKenzie – resigned June 2022 Nargis Islam - resigned July 2022 Harriet Bayly Maxine Howells – appointed Dec 2021 Kirsten Phipps Get – appointed Dec 2021 Nicole Shodunke – appointed Dec 2021 Juliette Sargeant – appointed July 2022 Faye Moore – appointed July 2022 Zoe Sever – appointed July 2022
Independent examiner	Dovey Accountancy Services Limited Heyford Park House Heyford Park, Upper Heyford Bicester OX25 5HD
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## TRUSTEES' ANNUAL REPORT

### YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors for the purposes of company law (referred to as the trustees throughout), present their report and the unaudited financial statements of the company (referred to as the charity throughout) for the year ended 31 March 2022.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements. The financial statements comply with current statutory requirements, the memorandum and articles of association of the charity and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

#### THE TRUSTEES

The trustees who served the charity during the year are shown on page 2.

#### Aims

The company is a registered charity and our purposes set out in the objects contained in our Memorandum of Association are:

- To preserve and protect the health and relieve the distress and trauma of women who have experienced any form of sexual violence through the provision of a listening service, support, information and advice.
- To advance public education about all matters related to sexual violence.

OSARCC works to meet these aims through the provision of:

- listening services (helpline, email and text)
- support groups
- counselling
- Independent Sexual Violence Advocacy (ISVA)
- a drop in service
- psychoeducation
- our SEE (Support, Empower, Educate) service for younger women aged 14-18
- training to professionals
- education and campaigning work.

OSARCC believes that sexual violence is both a cause and consequence of women's inequality and discrimination. We are therefore committed to challenging such discrimination in our work, to run our services for survivors by women, to delivering our services in a safe space and to working within an empowerment approach.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

In meeting our purposes and objects our work focuses around three main aims to:

1. Provide a diverse range of effective services that meet the needs of survivors in Oxfordshire following experiences of sexual violence
2. Raise awareness of the prevalence and impact of sexual violence and the need for specialist services to support survivors
3. Challenge and change public attitudes about sexual violence in Oxfordshire and beyond

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

## **How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the support, empowerment and recovery of those who have experienced sexual violence and its impacts, and the prevention of sexual violence, particularly towards women and girls. All of our activities are undertaken to further our charitable purposes for the public benefit.

## **Results**

This report covers the period April 2021 to March 2022 so should be viewed in light of the unprecedented challenges of COVID-19. OSARCC's response and the impact of the pandemic on service delivery is outlined in more detail below.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## Staff

This is the thirteenth year in which we have employed staff to carry out functions vital to our continued existence. This ensures a high standard of service delivery is sustained, as well as raising our profile in the community.

We employ the following staff posts:

CEO (1 FTE)

Service Manager (1 FTE)

Development Manager (1 FTE)

Finance Manager (0.57 FTE)

ISVA Coordinator (1 FTE)

Community Independent Sexual Violence Advisors (2 FTE)

Oxford University Independent Sexual Violence Advisor (1 FTE, seconded to the University of Oxford)

Children's Independent Sexual Violence Advisors (1 FTE)

Victims First Specialist Service (VFSS) ISVA Caseworkers (3 FTE)

VFSS Outreach and Inclusion Worker (0.9 FTE)

Listening Services Coordinator (0.67 FTE)

Training Coordinator (1 FTE)

Centre Administrator (1 FTE)

Counselling and Groups Coordinator (1 FTE)

Adult Counsellors - (3 x 0.3 FTE)

Psychoeducation Specialists (2 x 0.2 FTE)

Young People's Counsellors (2 x 0.3 FTE)

Frontline Services Support Worker (1 FTE)

Drop In Group Facilitator (0.27 FTE)

Cleaner (0.08 FTE)

## Volunteers

Our committed team of service support volunteers continue to deliver a significant proportion of our frontline service provision and we are hugely grateful for their hard work and tireless dedication. Over the year, 81 trained volunteers contributed to our work, including frontline support work on our helpline, text, email and counselling services, and in administration, training, and fundraising roles.

We deliver comprehensive training to all volunteers, aimed at developing understanding of sexual violence and its impacts, related psychological, physical and emotional issues, law and reporting, listening skills and self-care. This year we ran six training programmes and trained 48 new service support volunteers on our internal training programme.

*'I found the training thought-provoking, well-paced, with a good variety of methods; the trainers hold the group sensitively and support is always offered.'*  
OSARCC volunteer, 2021

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Support Services

OSARCC has continued to provide specialist support services to predominantly self-identifying women and non-binary individuals recorded female at birth survivors of rape, sexual abuse or any other form of sexual violence, regardless of whether it was experienced recently or in the past. We also support friends, family, and professionals of any gender who are supporting those affected by sexual violence. We are also working towards the expansion of service provision in order to support survivors of all genders recognising the gap in local provision. In 2020-21 we opened our community ISVA service to all survivors building on learning from our Oxford University ISVA project. We strive to place the needs of survivors at the heart of our services and have been delighted to receive positive feedback about all of our work from service users throughout the year.

This year we have continued to grow our service provision and have been able to increase the number of service users we have supported.

Over the last year 579 individuals were referred (or self referred) to our service (an increase of 45% on the previous year), and the following services were provided:

Service		2021-2022 <sup>1</sup>	2020-2021
Listening services <sup>2</sup>	text	72	87
	phone	382	166
	email	166	193
Call backs		94	55
Initial assessment		532	405
Independent Sexual Violence Advocacy		401	214
Counselling – young women		30	19
Support groups – adults		46	32
Drop-in group		94	70
Psychoeducation		67	66
Empowerment Work – young women		50	49
Counselling – adults		101	50

We provided 5,035 hours of direct support across all of our services, a 10% increase on the previous year.

725 individuals accessed our face-to-face and callback services during the year, an increase of 9% on the previous year.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

All our services are free, and although they are predominantly aimed at self-identifying women and girls and non-binary people who were recorded female at birth in Oxfordshire, we accept calls and emails on a nationwide basis. We support the first call from any self-identifying male survivor who calls the service and then signpost him to more appropriate services.

We continued to work in line with the Rape Crisis National Service Standards, which represent recognised standards of best practice and quality across the Rape Crisis network and have been mapped against other quality assurance frameworks, and we achieved revalidation of this service standard this year.

### Listening Service

OSARCC's listening service is delivered entirely by volunteers, supported by a Listening Service Co-ordinator and Frontline Services Support Worker.

During the year, as COVID restrictions eased, office-based shifts resumed and now volunteers continue to deliver services using a mix of remote and office work, facilitated by equipment provided by OSARCC.

### Telephone support service

In 2021-22 the phone helpline was open for a total of 326 hours. We received 376 calls (not including hang ups) and provided 206 hours of support. This was a significant increase on last year, when our phone service was paused for 5 months. Our average call length was 33 minutes.

*"...as a survivor of abuse, repeated, it can be very hard to have faith in any people at all, the service interrupts that and helped me to develop some trust in human beings."*

Phone service user, 2021

### Email support service

Our email service provides an alternative way of accessing helpline support and was able to continue providing support throughout the pandemic. The service launched in 2010 and we consider it plays a vital role in our ability to reach different groups of survivors who may benefit from our support. In 2021-22 the email service sent 166 support emails.

*"When I wrote this stuff down, it felt like weight had been lifted as I've been carrying this secret for most of my life"*

Email service user, 2022

### Text support service

The service was launched in November 2018, recognising that many survivors are increasingly using mobile phones to access information and support. The service supported 72 text conversations consisting of 1,073 texts during the year.

*"Changed my feelings of being completely alone, especially in the evenings which is the most difficult time for me"*

Service user, 2022

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Callback Service

In October 2020, the Listening Service started to provide a new service to women on our waiting lists for therapeutic services. Women can opt to receive regular check-ins from the Listening Service team. The service texts service users each month to offer a call: calls can be anything from a brief check in to a longer support call.

During the year, 178 unique individuals were contacted by the service. 231 calls were attempted, resulting in 139 successful support calls. 970 texts or emails were sent.

*"Whenever I've spoken to anybody they've been really good at active listening. They've felt like genuinely warm people. I've felt very understood/listened to/heard."*

Callback service user, 2022

### Support groups

Following our prompt move to online support groups in April 2020, provision continued online until January 2022, when the first post-pandemic face-to-face support group occurred. Demand for support groups has continued to increase, with the waiting list now approximately 1 year from referral. The support groups aim to provide a safe space in which participants can work towards recovery, draw support from other survivors, and explore different ways of coping with their experiences.

The groups empower survivors to take back control of their lives and lead to recovery by increasing self-esteem and confidence, and by encouraging the development of support networks. The groups are facilitated by a qualified counsellor and a volunteer and run in 10 week cycles.

In 2021-22 we supported 21 women via the support groups and ran 30 group sessions.

*'It has made a positive impact to my mental health...'*

Support Group service user, 2021

*"I have seen such a shift in my ability to cope. The group provided me the space to finally feel what I've been bottling up for so long, and to feel so held and taken care of in those emotions"*

Support group service user, 2020

### Counselling service

Our counselling service launched in October 2015 and has faced increased waiting lists since its launch. 2021-22 has seen the counselling service provision begin to grow again after the pandemic. We have maintained our three part-time staff counsellors, and volunteer counsellors have grown from the one we had during lockdown, to now seven. This has increased the number of women accessing counselling from 50 in 2020-21 to 74 in 2021-22. This provision is set to increase further in 2022-23.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

Referrals for counselling have continued to grow over the past year, with an unprecedented demand being shown. Due to this demand, we took the difficult decision to reduce the maximum number of sessions offered from 48 to 20. Despite the increase in provision, and the reduction in the number of sessions the waiting time for counselling remains at around 18 months.

*'It has helped me start again'*

*'I am more easily able to process things... the 1 to 1 counselling has helped a lot'*

Counselling service users, 2021

### Drop-in Service and Psychoeducation

Continuing to recognise that many survivors face a wait to access services, and that others would like to find ways to remain in contact with OSARCC and other service users after receiving services, we launched a drop-in service in January 2019, and Psychoeducation sessions in October 2020.

The Drop-in service developed over the pandemic to include webinars on a variety of topics linked to sexual violence - such as Boundaries and relationships and Sex and Intimacy. We have also started offering a group, working in collaboration with the ISVA team, to a particular group of service users who have had a "No Further Action" decision from the Police, CPS or another body such as a university.

Over 2021-22 we have increased Drop-in Provision to reintroduce face-to-face groups alongside online webinars and have also begun offering Drop-in groups from a community centre in a different part of Oxford. Provision of the drop-in groups has increased to most weeks, but we have noticed a decline in women accessing this service since the pandemic.

Psychoeducation sessions began in 2020 with service users able to access this online service either in small groups or individually. Further funding was secured for 2021-22 and we now offer this service online, over the telephone, Face-to-face both in groups and individually. We also have a pre-recorded video course with accompanying workbook that service users can access in their own time if they prefer. During 2021-22, 43 women accessed a facilitated psychoeducation course, with a further 183 people accessing the video course.

*'I was hesitant about accessing a group however I was made to feel so welcomed and supported. Psycho education has helped me better understand the way I feel and how this is related to my trauma. I think by having this knowledge I feel more able to help myself and access help if needed'*

*'I haven't fully got into using the service yet. I have had some sessions online... So far though, I feel less alone and that I have somewhere to turn to and talk if I feel overwhelmed'*

Psychoeducation service users, 2021

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### ISVA (Independent Sexual Violence Advocacy) service

Our ISVA service launched in December 2014, and has been running ever since with consistent demand on the service. This service is open to survivors of all genders and is designed to help with practical and emotional issues they may face, for example support with the reporting process or court attendances, as well as help with health, housing and finances.

The service currently runs four ISVA services:

- Our community ISVA service is dedicated to supporting survivors across Oxfordshire.
- Our Specialist ISVA service is dedicated to supporting older survivors and survivors with physical, learning or sensory disabilities across Oxfordshire.
- Our ChISVA service is dedicated to supporting young people aged 14 to 18 across Oxfordshire.
- Our Oxford University ISVA service is dedicated to supporting students at Oxford University.

Case work has been provided through a range of formats, including face to face and online meetings, email communication, text communication, and phone support, based on the service users' needs. We have supported a range of clients, offering long-term support as well as Informed Choice Sessions, which is a one-off session between the ISVA and the survivors to discuss practical information about the reporting process and to explore feelings about reporting.

*"I just want to say how absolutely lovely and wonderful my ISVA was. It was one of the worst times in my life, but she was so helpful and kind and supportive and I don't think I would've handled everything so well if it weren't for her."*

Community ISVA Service User, 2021

*"Thank you so much for all of your support before my court case, during and after. I felt so supported and believed and understood. Your kindness is much appreciated. I'm very grateful to you and OSARCC for all the help"*

Community ISVA Service User, 2022

*"The University ISVA helped so much with practical academic affairs, such as mitigating circumstances, without which I don't think I would have had the courage to take my exams. Everything not being anonymised made me a little more nervous, but again, it was reassuring and gave me a lot of strength to know that there was a team I could turn to for help at any point. Especially since every person I met or emailed was so aware and understanding. I was scared of not being believed and of having to fight to "prove" myself, but they made me feel at ease."*

Oxford University ISVA Service User, 2022

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Victims First Specialist Service (VFSS)

In April 2020 we launched a new service, the Victims First Specialist Service, in partnership with two other organisations across Thames Valley – Thames Valley Partnership and Trust House Reading. The service offers holistic support to victims of crime across the region. We employ up to four ISVAs across the service. We also employ an Outreach and Inclusion worker to work with racially minoritised communities as part of this service. OSARCC provides ongoing sexual violence expertise and support to the service.

### Assessment and triage

In 2019 we developed an assessment and triage process for new adult service users referring into our services. We now offer an assessment with our Frontline Services Support Worker or one of our ISVA's as soon as possible after referral to assess needs, signpost or refer survivors for additional support if needed. We also offer to send each person a self-care pack containing information and self-care resources. 457 adult survivors were offered an initial assessment during 2021-22.

### Improving the response to survivors through training

In 2021-22 we delivered three multiagency training courses and delivered training on sexual violence to eight organisations. Participants included school and college staff, housing and health care professionals and trade union officials. We were able to offer face-to-face training for the first time since the start of the pandemic.

We also delivered consent training to over 30 colleges and student groups, representing over 1800 students.

*'The training was very comprehensive, helpful & well-structured. I really liked the interactive element and how often we did group work on scenarios and sharing ideas inspired by our different professional and personal backgrounds. Deb, our trainer, was excellent and gave expert summaries, explanations, and responses throughout the two sessions. I am extremely grateful to have had the opportunity to learn from her on this course.'*

*Training participant, 2021*

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## SEE (Support, Empower, Educate) Project

The SEE project provides support to young women and girls aged 14-18, and provides outreach and information to schools, youth services, colleges, and Universities across Oxfordshire, exploring issues around healthy relationships and consent.

### *Outreach*

During lockdown, access to schools and youth settings was severely reduced but began to ease throughout the year 2021-2022. As a result, we were able to deliver consent workshops to 3,711 students and extended our outreach across a variety of education settings, including state and private schools as well as youth groups. In addition, we trialled a whole schools approach and addressed 367 teachers, school staff, parents and caregivers about the legal definition of sexual consent, how we can know if we have consent, and where support can be accessed if needed.

### *Empowerment work*

We offer advocacy and support to young women and girls aged 14-18 via our empowerment worker. In addition to a full-time staff member, we also hosted a social work student on placement during this year, who also supported some young women through empowerment work. Our full-time Empowerment Worker transitioned to being a Children's Independent Sexual Violence Advisor during 2021-22, reflecting an increased focus on supporting young people through the criminal justice system. Our Empowerment Workers/ChISVA worked with 50 young people during this year.

### *SEE Counselling*

We continued to offer counselling to young people during this year and supported 30 young people in this time. We trialled different ways of working to meet the needs of the young people being referred, for example, by offering counselling by Zoom, telephone and face-to-face, and offering it at different times of day.

## Outreach and partnership

Our outreach and partnership work enables us to increase awareness of our services, reach more survivors in need of support, and ensure greater financial security for our organisation.

We continue to be involved in advocating for improved services for survivors and in working to prevent sexual violence. To achieve these goals OSARCC sits on the following forums and working groups:

- Oxfordshire Sexual Violence & Exploitation Network
- Thames Valley Police Serious Sexual Assault Working Group
- Oxford City Sexual Violence Panel
- Oxfordshire Domestic Abuse Champions Network
- Kingfisher extended team meeting(s)
- Crown Court User meeting
- Charity Leaders Forum

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

- Oxfordshire Domestic Abuse Operational Group
- Oxfordshire BAMER board
- BAED Worlds Panel
- Sexual Health Action Plan Group
- West Oxfordshire Community Safety Partnership
- Self harm network meeting(s)
- Rape Crisis England & Wales South East Regional Meetings
- Survivors Trust South Regional Meetings

We also work closely with the closest Sexual Assault Referral Centre, the Crown Prosecution Service, Thames Valley Police, other Local Community Safety Partnerships and Thames Valley Police and Crime Commissioner.

We continue to make links and develop networks with other local voluntary and statutory services and regularly attend team meetings to give presentations about our services, where this has been possible with Covid restrictions.

We are an active member of Rape Crisis England and Wales and have a staff member sitting on the board of trustees as Regional Representative/Trustee for the South East region.

### Awareness raising and fundraising

We are committed both to ensuring that our profile is raised in our local community, and to increasing the community's awareness of sexual violence. In line with this commitment, we undertook a number of awareness raising and fundraising activities in 2021-22, despite the challenges that COVID-19 continued to present.

As some events began to take place in-person again, we had members of the local community taking part in the Oxford Half Marathon, London Landmarks Half Marathon and Swim Serpentine whilst fundraising for us. We also ran our first in-person event after restrictions were lifted, where members of the communities walked over hot coals to support our work as part of our Big Give match fundraising campaign.

We also supported local events, including a vigil following the tragic murder of Sabina Nessa and we spoke at a Girls Night In demonstration against a rise in cases of drink spiking.

To mark Women's History Month, we also delivered an Open Afternoon where survivors, supporters and professionals alike attended to meet the team and learn more about our work. We have also been developing our social media presence to raise awareness through 16 Days of Activism and Women's History Month.

### Information

Another strand of our prevention and support work is our provision of information to those affected by sexual violence, including signposting to other services which may be able to offer additional help. Our website plays an important role in this part of our work: it promotes OSARCC's services, provides information about sexual violence, challenges some of the common myths around it, and signposts to other support services.

## **OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

Our website had 73,015 hits from 1st April 2021 to 31st March 2022, a 11.23% increase on 2020-21. Significant work was also put into developing our social media networks via Twitter, Facebook and Instagram, which are proving to be effective ways of reaching key audiences, with a Facebook and Instagram reach of 28,816 and 4,560 respectively and over 165,900 impressions of our Twitter posts between the 1st of April 2020 and the 31st of March 2021. Our Instagram profile has seen a 206.9% increase in the number of visitors compared to the same period in 2020-2021. The number of people who follow our social media accounts continues to grow, with a monthly average of 11 new followers on Twitter, 4 on Facebook, and 18 on Instagram.

### **COVID-19**

In early March 2020 we enacted our business contingency plan and began to close our physical workspace ahead of the UK wide lockdown. This included moving services online where possible, and the temporary pause of some services whilst we reflected on how to deliver these in the safest possible way, ensuring the wellbeing of both those accessing services and also those delivering services. This closure continued for the first quarter of 2020-21, after which point we began to move to a hybrid model of working which continued throughout year 2021-22. The peaks and falls of national rates of Covid-19 infections created instability for our staff and service users, as face-to-face appointments were often rescheduled virtually however this settled in the final quarter of the year.

The pandemic continued to have an impact on our capacity to generate funds through events and activities, and also saw a continual increase in demand for our services. Staff and volunteers worked tirelessly to embed our new services from year 2020-21 and streamline our processes to allow for service users to access their preferred service as swiftly as possible.

### **Governance**

OSARCC's Board of Trustees currently consists of eight women and meets approximately every eight weeks. The trustees bring a range of professional skills and experience to OSARCC, including campaigning, child abuse and protection, mental health, fundraising, business development, victim support, safeguarding and management.

During the pandemic, Trustees met more frequently on-line, with a rolling agenda of staff and volunteer well-being; service-user updates; sustainability of the organisation and our service provision, as we adapted to cope with the first and subsequent lockdowns.

Trustee vacancies are advertised on OSARCC's website and other appropriate places. Applicants must complete an application form, attend an interview and be elected by members at an AGM, or be co-opted by the existing Trustees before standing for election at the next AGM. Once elected, they must complete an induction programme. Trustees are re-elected bi-annually at an AGM.

## **OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

The organisation is a charitable company limited by guarantee. It was established under a Memorandum of Association and is governed under its articles of association. Membership is open to all service support volunteers who have completed an OSARCC training programme who elect to guarantee an amount not exceeding £10 in the event that the company is wound up. Members each have one vote at general meetings and can vote by proxy.

OSARCC is a member of Rape Crisis England and Wales and is professionally accredited to the network's National Service Standards.

Day to day management of the organisation is delegated to the CEO and Senior Management Team. A number of long term and ad hoc sub groups exist to discuss and deliver specific pieces of work. Staff and volunteers receive external clinical supervision from qualified, independent supervisors.

We are committed to ensuring service users are represented and heard in our service development and delivery. We seek feedback from service users via online questionnaires, project evaluation interviews and capturing ad hoc comments.

### **Future plans**

The trustees, staff and service support volunteers are committed to building long term plans to ensure our mission and vision are met. In 2018-19 we also reviewed our strategic plan outlining our objectives for 2019-2024 which are to:

- Maximise and developing our existing services to ensure that survivors are able to access a wide range of high-quality services
- Increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion
- Expanding OSARCC's service provision to survivors of all genders
- Harness communications and marketing strategies to improve information provision for survivors and increase awareness of both sexual violence issues and support services across all communities
- Engage in proactive awareness raising activities that challenge myths around sexual violence with the public, partners and other agencies, prioritising work on issues of sexual consent
- Ensure that survivors voices are at the front of conversations about sexual violence, and shape and inform our continued learning and development
- Maintain sustainability for OSARCC and its services through the continued review and development our fundraising strategy, business plan, volunteer strategy, human resources plan and monitoring and evaluation frameworks
- Consolidate OSARCC's position as the specialist sexual violence support organisation in Oxfordshire by using our specialist centre of expertise, working in collaboration with statutory and voluntary agencies, as well as the public, to improve the response to survivors of sexual violence in Oxfordshire, underpinned by a feminist analysis of Violence Against Women and Girls

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

In 2020 we also added an additional strategic objective to:

- Ensure OSARCC is able to continue operation and adapt services quickly and effectively in light of COVID-19 whilst ensuring the wellbeing of volunteers/staff and service users remain priority

We hope that all those involved in OSARCC will look forward to working with us to meet our next challenges as we make every effort to fully respond to the needs of survivors of sexual violence in Oxfordshire.

Our strategic plan can be viewed at: <https://www.osarcc.org.uk/about-us/strategic-plan/>

### **Financial Review**

#### Current finances

Our current finances are deemed to be at a healthy level for the organisation. Our budget of predicted expenditure for the year ended March 2023 is more than £900,000 and at 31 March 2022 we held £297,128 in unrestricted reserves, which equates to 4-5 months of running costs for the organisation.

OSARCC received significant funding as a response to COVID-19 from Central and local Government. This funding enabled the organisation to adapt to the challenges of working through the pandemic and the additional funding allowed OSARCC to meet increased demand for services through the employment of adult counsellors, psychoeducation specialists and a frontline services support worker.

COVID-19 response funding over the past two years and significant funding from 'Big Lottery Women and Girls' (BLWG) over the past five years allowed the organisation to increase spending to £865k in 2021-22. The BLWG funding ended in March 2022 and we have not received the same levels of funding from other sources as we did in the year to 31 March 2021. We are also seeing an upward impact on costs of increased activity within the team as we undertake more face to face meetings with service users and get together as a team for training and development. The rising cost of living is also being closely monitored and increases in cost of services are being factored into the budget.

With the above factors in mind it is expected that we will have to use some of our built up unrestricted reserves to cover current year costs. We have made an effort to build up these reserves over the past year as we were aware that we may not find the funding to replace the BLWG income we've had for the past five years. We are also monitoring our budget and spend closely to ensure that we can continue to offer the services we have built up over the past few years.

## **OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

### Reserves policy

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be the equivalent to three to six months' estimated operating costs.

The reserves are in place to help manage risk and in case they are required to meet the working capital requirements of the charity. The trustees are confident that at this level they would be able to continue the current activities of the charity for three to six months in the event of a significant reduction in funding. This policy and the reserves position are monitored and reviewed annually.

### Risk review

The trustees have a risk management strategy which comprises:

- A quarterly review of our risk register;
- The implementation of systems and procedures to mitigate those risks identified;
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

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## RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:


- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINATION

Dovey Accountancy Services Limited will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees

  
.....

Date .....6/10/22.....

C. WEBSTER, TRUSTEE

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts of the Charity for the year ended 31 March 2022, which are set out in pages 20-30.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the company is not subject to audit under Part 16 of the 2006 Act and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

\_\_\_\_\_

Date 19.10.2022.

Dovey Accountancy Services Limited

Heyford Park House, Heyford Park, Upper Heyford, Bicester OX25 5HD

**OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
<b>Income from:</b>							
Donations and legacies	3	45,540	-	45,540	48,914	-	48,914
Charitable activities	4	238,408	527,650	766,058	214,560	631,942	846,502
Other trading activities		-	-	-	243	-	243
<b>Total income</b>		<b>283,948</b>	<b>527,650</b>	<b>811,598</b>	<b>263,717</b>	<b>631,942</b>	<b>895,659</b>
<b>Expenditure on:</b>							
Raising funds		7,255	67	7,322	279	5,143	5,422
Charitable activities	5	188,786	668,502	857,288	141,011	604,122	745,133
<b>Total expenditure</b>		<b>196,041</b>	<b>668,569</b>	<b>864,610</b>	<b>141,290</b>	<b>609,265</b>	<b>750,555</b>
<b>Net income / -expenditure</b>		<b>87,907</b>	<b>- 140,919</b>	<b>- 53,012</b>	<b>122,427</b>	<b>22,677</b>	<b>145,104</b>
<b>Transfers between funds</b>		<b>934</b>	<b>- 934</b>	<b>-</b>	<b>497</b>	<b>- 497</b>	<b>-</b>
<b>Net movement in funds</b>		<b>88,841</b>	<b>- 141,853</b>	<b>- 53,012</b>	<b>122,924</b>	<b>22,180</b>	<b>145,104</b>
<b>Reconciliation of funds:</b>							
Total funds brought forwards		208,287	231,940	440,227	85,363	209,760	295,123
<b>Total funds carried forward</b>		<b>297,128</b>	<b>90,087</b>	<b>387,215</b>	<b>208,287</b>	<b>231,940</b>	<b>440,227</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 22 to 30 form part of these financial statements.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## BALANCE SHEET AS AT 31 MARCH 2022

		2022		2021	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	8		632		-
<b>CURRENT ASSETS</b>					
Debtors	9	51,526		57,346	
Cash at bank		360,298		420,194	
		411,824		477,540	
<b>CREDITORS:</b> Amounts falling due within one year	10		25,241	37,313	
<b>NET CURRENT ASSETS</b>			386,583	440,227	
<b>NET ASSETS</b>			387,215	440,227	
<b>FUNDS</b>					
<b>INCOME FUNDS</b>					
Unrestricted Income funds	11		297,128	208,287	
Restricted Income funds	12		90,087	231,940	
<b>TOTAL INCOME FUNDS</b>			387,215	440,227	

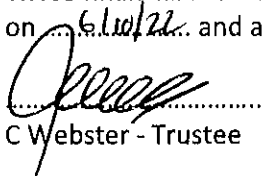
For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the committee and authorised for issue on 6.10/22 and are signed on their behalf by:

  
 .....  
 C Webster - Trustee

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1. COMPANY STATUS

Oxfordshire Sexual Abuse and Rape Crisis Centre is a company limited by guarantee. The liability of each member is limited to £10 on a winding up of the company.

### 2. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The Trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### **Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income is received by way of grants donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

#### **Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £750 are not capitalised.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Office equipment – 20% straight line
- Fixture and fittings - 20% straight line
- Computer equipment – 33% straight line

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure represents amounts invoiced, including value added tax.

### Taxation

The Charity is exempt from corporation tax on its charitable activities.

### 3. DONATIONS AND LEGACIES

	Unrestricted	Restricted	Total Funds 2022	Total Funds 2021
	£	£	£	£
Donations	45,540	-	45,540	48,914

### 4. CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2022	Total Funds 2021
	£	£	£	£
Government and local authority grants	-	323,464	323,464	379,231
Contract income	186,922	-	186,922	159,344
Training income	23,486	-	23,486	650
Trusts and foundations	28,000	204,186	232,186	307,277
	238,408	527,650	766,058	846,502

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2022	Total Funds 2021
	£	£	£	£
<b>Administrative expenses</b>				
Salaries and staff costs	169,643	488,369	658,012	566,769
COVID-19 Costs	-	7,800	7,800	30,761
Travel and subsistence	3,226	795	4,021	837
Recruitment costs	98	5,073	5,171	3,882
Volunteer costs	810	15,714	16,524	10,541
Service user costs	-	8,983	8,983	-
Supervision	675	11,796	12,471	16,066
External training	-	-	-	138
Conferences and training	2,100	11,457	13,557	18,934
MEL costs	-	15,915	15,915	-
Project materials	77	1,338	1,415	7,245
Membership fees	-	1,032	1,032	5,073
Rent	-	26,000	26,000	26,000
Other premises costs	285	541	826	245
Other office costs	-	2,192	2,192	3,354
Insurance	-	2,322	2,322	2,208
Bookkeeping and payroll service	6,128	963	7,091	6,430
Telephone and internet	198	16,950	17,148	15,981
Postage	1	1,080	1,081	273
Meetings and events	477	484	961	57
Publicity and information	-	1,090	1,090	6,571
Professional services	258	2,445	2,703	1,418
Other consultancy costs	3,300	24,134	27,434	17,500
IT costs	1,558	17,701	19,259	1,433
Other equipment	2	1,386	1,388	605
Depreciation	160	-	160	553
Bank charges	-	162	162	205
Governance	- 210	2,780	2,570	2,054
<b>Total charitable activities</b>	<b>188,786</b>	<b>668,502</b>	<b>857,288</b>	<b>745,133</b>

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 6. GOVERNANCE COSTS

	Unrestricted	Restricted	Total Funds 2022	Total Funds 2021
	£	£	£	£
Independent Examination fee	- 210	1,230	1,020	1,200
Accountancy fees	-	750	750	750
Other governance costs	-	800	800	104
	<u>- 210</u>	<u>2,780</u>	<u>2,570</u>	<u>2,054</u>

### 7. STAFF COSTS AND EMOLUMENTS

	2022	2021
	£	£
Wages	563,620	499,226
Temp costs	21,679	-
Salary sacrifice - childcare vouchers	-	1,458
Social security costs	44,494	42,630
Pension contributions	28,219	23,454
	<u>658,012</u>	<u>566,768</u>

None of the employees of the company earned £60,000 or more during the periods ended 31 March 2022 or 31 March 2021.

The average number of employees during the period was 20 (2021 – 17). All employees are involved in the provision of the Company's objects.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 8. TANGIBLE FIXED ASSETS

	Fixed assets £
COST	
At 1 April 2021	8,886
Additions	792
Disposals	-
At 31 March 2022	<u>9,678</u>
DEPRECIATION	
At 1 April 2021	8,886
Charge for the year	160
Disposals	-
At 31 March 2022	<u>9,046</u>
NET BOOK VALUE	
At 31 March 2021	-
At 31 March 2022	<u>632</u>

### 9. DEBTORS

	2022 £	2021 £
Trade debtors	6,226	40,234
Accrued income	42,222	11,196
Prepayments	3,078	5,916
	<u>51,526</u>	<u>57,346</u>

### 10. CREDITORS

	2022 £	2021 £
Other creditors	20,663	34,131
Accruals	4,578	3,182
	<u>25,241</u>	<u>37,313</u>

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 11. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021	Income	Expenditure	Transfers	Balance at 31 Mar 2022
	£	£	£	£	£
Unrestricted general funds	208,287	283,948	- 196,041	934	297,128
	<u>208,287</u>	<u>283,948</u>	<u>- 196,041</u>	<u>934</u>	<u>297,128</u>

Transfers: £792 has been transferred from the PCC Counselling fund to reflect that it has been spent on capital. The other transfers to unrestricted funds represent small balances that are not required to be repaid.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

#### 12. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021	Income	Expenditure	Transfers	Balance at 31 Mar 2022
	£	£	£	£	£
NHS	30,758	-	- 30,741	- 17	-
Big Lottery - Awards for All	10,000	-	- 10,000	-	-
Big Lottery - Women and Girls Initiative	132,435	71,456	- 203,891	-	-
The Brook Trust	7,753	25,000	- 17,658	-	15,095
The Charles Hayward Foundation	7,000	-	- 7,000	-	-
The Henry Smith Charity	29,965	59,900	- 51,223	-	38,642
Lloyds Bank Foundation	7,529	-	- 7,500	- 29	-
The Miss Lawrence Trust	1,000	-	- 993	- 7	-
Ministry of Justice	-	139,351	- 139,351	-	-
PCC ISVA	-	40,046	- 40,046	-	-
PCC CHISVA	-	27,596	- 27,597	1	-
PCC Counselling	-	11,876	- 11,084	- 792	-
PCC Survivors Voice	-	40,595	- 18,797	-	21,798
Oxfordshire County Council - Covid Outbreak Management Fund	-	42,000	- 40,171	-	1,829
Oxford City Council	-	14,500	- 18,000	-	- 3,500
Mr and Mrs J A Pye's Charitable Settlement	-	2,000	-	-	2,000
St Michael's and All Saints' Charities	-	8,000	- 8,000	-	-
South Oxfordshire District Council	-	7,500	- 7,500	-	-
The Souter Charitable Trust	3,000	-	- 2,910	- 90	-
St Aldates Parochial Charity	2,500	2,000	- 2,510	-	1,990
Shanley Foundation	-	2,500	-	-	2,500
The Syder Foundation	-	2,000	-	-	2,000
Garfield Weston Foundation	-	20,000	- 18,452	-	1,548
The Doris Field Trust	-	1,000	- 145	-	855
The Edward Gostling Foundation	-	5,000	- 5,000	-	-
The Big Give Trust - Digital Fund	-	700	-	-	700
The Big Give Trust	-	4,630	-	-	4,630
<b>Total funds</b>	<b>231,940</b>	<b>527,650</b>	<b>- 668,569</b>	<b>- 934</b>	<b>90,087</b>

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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The purposes of the restricted funds are as follows:

- NHS – for an online counselling provision, a psychoeducation specialist and contribution towards helpline costs
- Big Lottery - Awards for All – towards an initial meeting and triage system
- Big Lottery: Women and Girls Initiative – to provide support to young women, and education in schools
- The Brook Trust - towards costs of the Development manager
- The Charles Hayward Foundation - towards support and drop-in group provision
- The Henry Smith Charity - for our community based ISVA service
- Lloyds Bank Foundation – IT restructure for the organisation
- The Miss Lawrence Trust - for counselling costs
- Ministry of Justice - for the provision of advocacy and counselling to survivors (including survivors of CSA), core costs and additional costs incurred due to COVID eg working from home allowances
- PCC ISVA – for the provision of a specialist ISVA to provide advocacy support for older survivors and survivors with physical, learning or sensory disabilities
- PCC CHISVA – for the provision of a children’s ISVA
- PCC Counselling – contribution of costs towards our counselling service
- PCC Survivors Voice – funding to undertake a research project with survivor participation
- Oxfordshire County Council – Covid Outbreak Management Fund – contribution towards our initial meeting and triage system and helpline costs.
- Oxford City Council – towards rental costs. This fund is in deficit at the year end due to an outstanding payment owed to OSARCC at the year end. The payment was received April 2022.
- Mr and Mrs J A Pye's Charitable Settlement – contribution towards our listening service costs
- St Michael’s and All Saints’ Charities – towards our online counselling provision
- South Oxfordshire District Council - for the provision of training and information in South Oxfordshire
- The Souter Charitable Trust - core costs of the organisation
- St Aldates Parochial Charity – towards the cost of helpline services
- The Shanley Foundation – towards our drop-in groups
- The Syder Foundation – towards our counselling provision
- Garfield Weston Foundation – core costs
- The Doris Field Trust – towards volunteer costs
- The Edward Gostling Foundation – towards the cost of adult counsellors
- The Big Give Trust – Digital Fund – towards digital costs of the organisation
- The Big Give Trust – towards the listening service

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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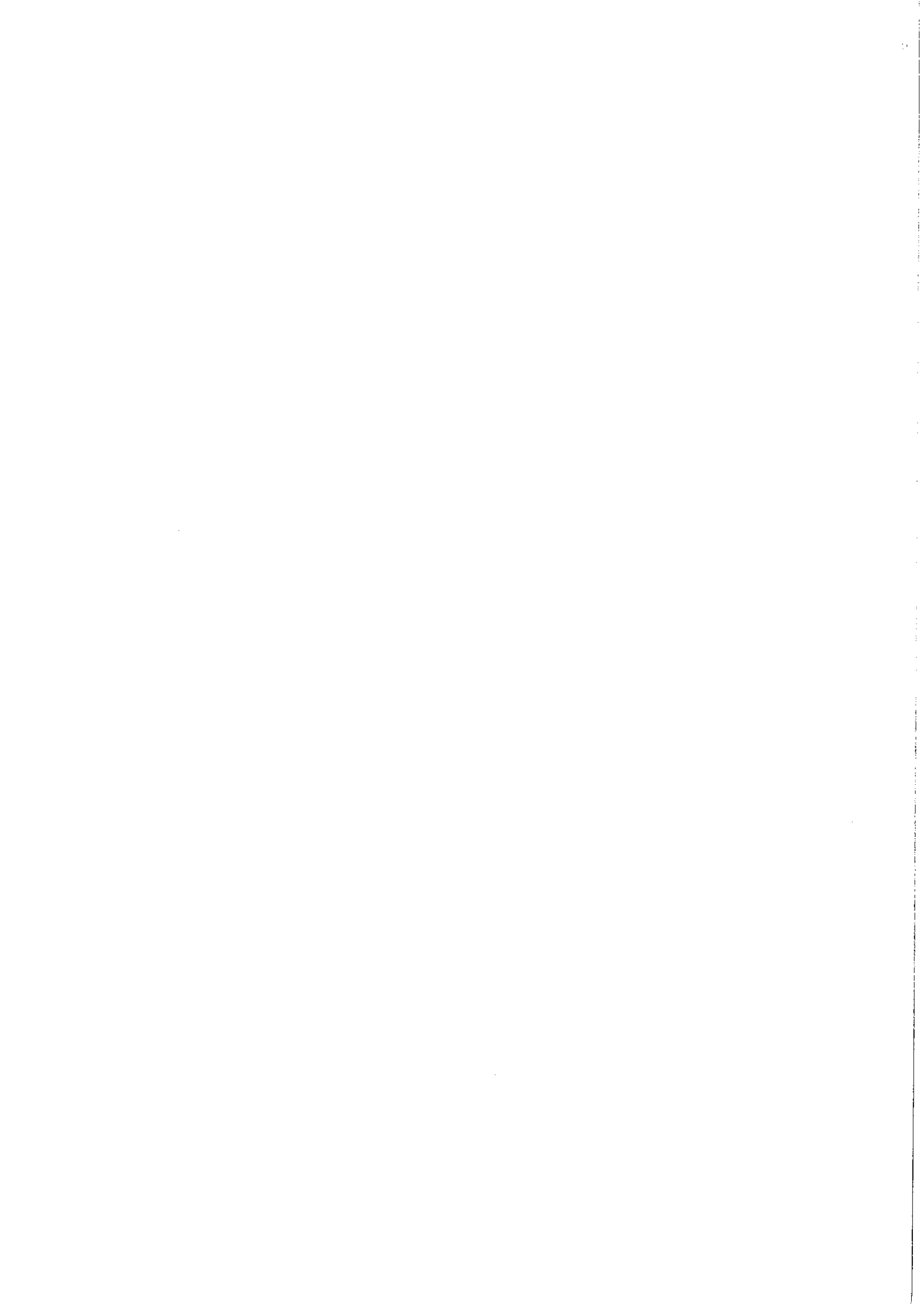
### **13. TRUSTEE REMUNERATION, KEY MANAGEMENT PERSONNEL & RELATED PARTY TRANSACTIONS**

The key management personnel of the charity comprise the trustees and the Director (CEO). The total employee benefits of the key management personnel were £56,743 (2021: £53,505).

Apart from that, no trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

### **14. POST BALANCE SHEET EVENTS**

Since the balance sheet date no events have occurred which would have a material effect on these financial statements.



**Survivor Space Oxfordshire**

England & Wales - Charity number 1131054

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# Accounts

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**OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2021**

Charity No: 1131054  
Company Registration No: 06835605

**OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

**UNAUDITED FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2021**

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# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## GENERAL INFORMATION

Registered charity name	Oxfordshire Sexual Abuse and Rape Crisis Centre
Charity number	1131054
Company registration number	06835605
Principal & registered office address	Heyford Park House Heyford Park Upper Heyford Bicester Oxfordshire OX25 5HD
Trustees	Sarah Beal Sally Copley Anne Peake Anna Thorne Jennie Richmond – resigned Nov 2020 Tracey Schueler Caroline Webster Kate McKenzie Nargis Islam Harriet Bayley – appointed Mar 2021
Independent examiner	Dovey Accountancy Services Limited Heyford Park House Heyford Park, Upper Heyford Bicester OX25 5HD
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## TRUSTEES' ANNUAL REPORT

### YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors for the purposes of company law (referred to as the trustees throughout), present their report and the unaudited financial statements of the company (referred to as the charity throughout) for the year ended 31 March 2021.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements. The financial statements comply with current statutory requirements, the memorandum and articles of association of the charity and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

#### THE TRUSTEES

The trustees who served the charity during the year are shown on page 2.

#### Aims

The company is a registered charity and our purposes set out in the objects contained in our Memorandum of Association are:

- To preserve and protect the health and relieve the distress and trauma of women who have experienced any form of sexual violence through the provision of a listening service, support, information and advice.
- To advance public education about all matters related to sexual violence.

OSARCC works to meet these aims through the provision of:

- listening services (helpline, email and text)
- support groups
- counselling
- Independent Sexual Violence Advocacy (ISVA) provision
- a drop in service
- psychoeducation
- our SEE (Support, Empower, Educate) service for younger women aged 14-18
- training to professionals
- education and campaigning work.

OSARCC believes that sexual violence is both a cause and consequence of women's inequality and discrimination. We are therefore committed to challenging such discrimination in our work, to run our services for survivors by women, to delivering our services in a safe space and to working within an empowerment approach.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

In meeting our purposes and objects our work focuses around three main aims to:

1. Provide a diverse range of effective services that meet the needs of women and girls in Oxfordshire who have experienced sexual violence
2. Raise awareness of the prevalence and impact of sexual violence and the need for specialist services to support survivors
3. Challenge and change public attitudes about sexual violence in Oxfordshire and beyond

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

## **How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the support, empowerment and recovery of those who have experienced sexual violence and its impacts, and the prevention of sexual violence, particularly towards women and girls. All of our activities are undertaken to further our charitable purposes for the public benefit.

## **Results**

This report covers the period April 2020 to March 2021 so should be viewed in light of the unprecedented challenges of COVID-19. OSARCC's response and the impact of the pandemic on service delivery is outlined in more detail below.

## **Staff**

This is the twelfth year in which we have employed staff to carry out functions vital to our continued existence. This ensures a high standard of service delivery is sustained, as well as raising our profile in the community.

We employ the following staff posts:

CEO (0.8 FTE)

Service Manager (1 FTE)

Development Manager (1 FTE)

Finance Manager (0.57 FTE)

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

ISVA Coordinator (1 FTE)

Community Independent Sexual Violence Advisors (1.5 FTE)

Oxford University Independent Sexual Violence Advisor (1 FTE, seconded to the University of Oxford)

Victims First Specialist Service (VFSS) ISVA Caseworkers (4 FTE)

VFSS Outreach and Inclusion Worker (0.9 FTE)

Listening Services Coordinator (0.67 FTE)

Training Coordinator (1 FTE)

Centre Administrator (1 FTE)

SEE Empowerment Worker (1 FTE)

Counselling and Groups Coordinator (1 FTE)

Online Counsellors - (3 x 0.3 FTE)

Psychoeducation Specialists (2 x 0.61 FTE)

SEE Outreach Worker (0.4 FTE)

SEE Project Coordinator (1 FTE)

SEE Counsellors (2 x 0.3 FTE)

Drop In and initial meetings worker (0.8 FTE)

Cleaner (0.05 FTE)

### Volunteers

Our committed team of service support volunteers continue to deliver a significant proportion of our frontline service provision and we are hugely grateful for their hard work and tireless dedication. Over the year, 83 trained volunteers contributed to our work, including frontline support work on our helpline, text, email and counselling services, and in administration, training, and fundraising roles.

We deliver comprehensive training to all volunteers, aimed at developing understanding of sexual violence and its impacts, related psychological, physical and emotional issues, law and reporting, listening skills and self-care. This year we trained 41 new service support volunteers on our internal training programme.

*'I found this training inspiring. It gave me so much to think of and I have to admit that at times it has been challenging. But it was so worth it. I think that what OSARCC is doing, as an organisation and feminist community, it's just amazing...Thank you for giving me the chance to participate and become part of this wonderful community, I feel extremely lucky. THANK YOU!!'*

*OSARCC volunteer, 2021*

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## Support Services

OSARCC has continued to provide specialist support services to women survivors of rape, sexual abuse or any other form of sexual violence, regardless of whether it was experienced recently or in the past. We also support friends, family, and professionals of any gender who are supporting those affected by sexual violence. We are also working towards the expansion of service provision in order to support survivors of all genders recognising the gap in local provision. In 2020-21 we opened our community ISVA service to all survivors building on learning from our Oxford University ISVA project. We strive to place the needs of survivors at the heart of our services and have been delighted to receive positive feedback about all of our work from service users throughout the year.

This year we have continued to grow our service provision and have been able to increase the number of service users we have supported. This includes the launch of a psychoeducation service, the production of webinar sessions, a call back service, and increased counselling provision.

Over the last year 399 individuals were referred (or self referred) to our service (an increase of 6% on the previous year), and the following services were provided:

Service	2020-2021 <sup>1</sup>	
Listening services <sup>2</sup>	text	87
	phone	166
	email	193
Call backs	55	
Initial assessment	405	
Independent Sexual Violence Advocacy	214	
Counselling – young women	19	
Support groups – adults	32	
Drop-in group	70	
Psychoeducation	66	
Empowerment Work – young women	49	
Counselling – adults	50	

We provided 4,551 hours of direct support across all of our services, **a 35% increase** on the previous year.

665 individuals accessed our face-to-face and callback services during the year, **an increase of 25%** on the previous year.

<sup>1</sup> We have updated the way we record our service data this year, and this means that it is not possible to accurately compare some numbers with the previous year. For that reason, previous year's figures have not been included.

<sup>2</sup> Due to the anonymous nature of our listening services, these figures are for the number of calls, emails and texts rather than the number of individuals.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

All our services are free, and although they are aimed at women and girls in Oxfordshire, we accept calls and emails on a nationwide basis. We support the first call from any male survivor who calls the service and then signpost him to more appropriate services.

We continued to work in line with the Rape Crisis National Service Standards, which represent recognised standards of best practice and quality across the Rape Crisis network and have been mapped against other quality assurance frameworks, and achieved revalidation of this service standard this year.

We have also continued to improve our monitoring and evaluation systems. We developed a standard monitoring and evaluation framework which has now been rolled out across the Rape Crisis England and Wales network, and we continue to use this to monitor the impact of our services.

### Listening helpline

OSARCC's telephone listening service is staffed entirely by volunteers, who worked from our office before the pandemic. The phone service was paused when we moved to remote working during lockdown, while we sourced and implemented an online call handling system and equipment for volunteers including laptops. Once the safety and confidentiality of volunteers working from home was established, the phone service resumed via remote working on Monday evenings in August 2020, followed by Sunday evenings in October 2020, and finally our third evening re-opened on 25 March 2021.

In 2020-21 the helpline was open for a total of 282 hours over the year, significantly reduced due to the pandemic. Between August 2020 and March 2021, we received 166 calls (not including hang ups) and provided 95 hours of support. Our average call length increased slightly to 35 minutes.

*"I think that it's contributed to me being able to be more on my own side, back myself up, and to take the risk of reaching out for support. Want to emphasize how isolating it is dealing with trauma – the project has always been able to lessen that terrible isolation."*

Phone service user, 2021\_

### Email support service

Our email service provides an alternative way of accessing helpline support and was able to continue providing support throughout the pandemic. The service launched in 2010 and we consider it plays a vital role in our ability to reach different groups of survivors who may benefit from our support. In 2020-21 the email service sent 193 support emails.

*"[I value having] someone to talk to so that I don't feel so alone, to talk to someone who understands what I have been through and understands that how I was treated by others was wrong and no one should be treated like I was."*

Email service user, 2021

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Text support service

The service was launched in November 2018, recognising that many survivors are increasingly using mobile phones to access information and support. Our text service paused briefly during April 2020 due to the pandemic, then resumed in May 2020.

The service supported 87 text conversations consisting of 1023 texts during the year.

*"Thank you for your support, you are my lifeline right now"*

Text service user, 2021

### Callback Service

In October 2020, the Listening Service started to provide a new service to women on our waiting lists for therapeutic and advocacy services. Women can opt in to receive regular calls from the Listening Service team. Calls can be anything from a brief check in to a longer support call. The service was piloted, reviewed in March 2021 and adapted to start texting women before making calls. Between October 2020 and March 2021, 55 unique individuals were contacted by the service. 167 calls were attempted, resulting in 44 successful support calls (of four minutes or more). 32 texts or emails were sent.

*"[Getting a callback from you] feels like someone holding my hand"*

Callback service user, 2021

### Support groups

2020-21 saw the continuation of our support group service with ongoing high demand demonstrated by the 6-9 month waiting list. The COVID-19 situation meant that we moved to an online group format from April 2020 onwards, and were one of the first centres to do so. The support groups aim to provide a safe space in which participants can work towards recovery, draw support from other survivors, and explore different ways of coping with their experiences.

The groups empower survivors to take back control of their lives and lead to recovery by increasing self-esteem and confidence, and by encouraging the development of support networks. The groups are facilitated by a qualified counsellor and a volunteer and run in 10 week cycles.

In 2020-21 we supported 32 women via the support groups and ran 30 group sessions.

*"I have seen such a shift in my ability to cope. The group provided me the space to finally feel what I've been bottling up for so long, and to feel so held and taken care of in those emotions"*

Support group service user, 2020

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Counselling service

Our counselling service launched in October 2015 and has faced increased waiting lists since its launch. 2020-21 saw the first funding for staff counsellors to offer online counselling over the pandemic. We gained three part-time counsellors offering a total of 21 counselling hours a week, however partly due to the pandemic, and to the fact that we employed two of our volunteer counsellors, we also lost most of our volunteer counselling provision over this time, with the capacity of the service staying much the same. In 2020-21 50 women were supported through this service.

Referrals for all therapeutic services have grown over the past year, this is especially the case for counselling where referrals are almost double the previous year. The waiting list for this service is now at least 18 months, and we are looking to secure ongoing funding to continue counselling provision into 2022, and also to increase volunteer capacity again.

*"I find talking therapy very useful and energetic. Talking therapy has been helping me to move forward in my healing process"*

Counselling service user, 2020

### Drop-in Service and Psychoeducation

Recognising that many survivors face a wait to access services, and that others would like to find ways to remain in contact with OSARCC and other service users after receiving services, we launched a drop-in service in January 2019, and Psychoeducation sessions in October 2020.

The Drop-in service developed over the pandemic to include webinars on a variety of topics linked to sexual violence - such as Boundaries and relationships and Sex and Intimacy. Provision increased to fortnightly, and in 2020-21 70 women accessed this service. We will be increasing Drop-in and webinar provision to weekly from September 2021.

Psychoeducation sessions began in 2020 with service users able to access this online service either in small groups or individually. The initial funding ran out in March 2021, but further funding was secured and we are now also offering this service via a video course with downloadable workbook. During 2020-21 66 women accessed this service, and we expect this to increase in 2021-22.

*"The sessions helped me to feel validated and understood when sharing my thoughts, feelings and experiences. The sessions helped me to accept that my feelings are 'real' and that it is 'normal' to have the struggles I have and understand why I have them"*

Psychoeducation service user, 2020

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### ISVA (Independent Sexual Violence Advocacy) service

Our ISVA service launched in December 2014, and has been running ever since with consistent demand on the service. In 2019 we also launched a partnership with the University of Oxford, seconding an ISVA into their specialist support team to provide ISVA services for students. This service provides support to students of all genders. In January 2021 our Community ISVA Service also began taking referrals for survivors of all genders.

This service is designed to help with practical and emotional issues that a survivor may face, for example support with the reporting process or court attendances, as well as help with health, housing and finances. The massive demand for the service proves the ongoing need for face to face support across Oxfordshire.

We were able to employ an additional full-time community ISVA in June 2020, meaning that we were able to see more service users during this year. We provided support to 214 survivors through our community and Oxford University ISVA services this year.

Case work has been provided through a range of formats, including face to face meetings, email communication, text communication, and phone support, based on the service users' needs. We have supported a range of clients, offering both 'one off' requests for information particularly around reporting processes, and longer-term support.

*"My ISVA has been really helpful. I started off my case without one and struggled a lot I was very isolated and self harming a lot too. She has been helpful in navigating the justice system so far but also supporting me emotionally as I feel I have someone there for me if I need some support."*

Community ISVA Service User, 2021

*"[The ISVA] has made me feel stronger, and able both to deal with what happened to me legally as well as find ways to move on from it mentally. I cannot thank her enough for the support she has given me over the past year, even though the situation wasn't resolved as I'd hoped it would be."*

Oxford University ISVA Service User, 2021

### Assessment and triage

In 2019 we developed an assessment and triage process for new adult service users referring into our services. We now offer an assessment with one of our adult service workers (counselling or ISVA) as soon as possible after referral, and can assess needs and signpost or refer survivors for additional support if needed. We also offer to send each person a self-care pack containing information and self-care resources. 405 survivors were offered an initial assessment during 2020-21.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Improving the response to survivors through training

In 2020-21 opportunities to deliver our external training programme due to the pandemic were severely limited: we delivered training remotely to around 60 individuals including school staff and medical students, and face-to-face consent training to around 180 undergraduates. During this time, we continued to revise our training offer and explore new ways of delivering.

*“Really fantastic session today -- we covered some very sensitive topics but I now feel a lot more confident in talking about them and approaching them. Brilliantly delivered. Thank you”*

Training participant, 2021

### SEE (Support, Empower, Educate) Project

Launched in 2019 the SEE project provides support to young women and girls aged 14-18, and provides outreach and information to schools, youth services, colleges, and Universities across Oxfordshire, exploring issues around healthy relationships and consent.

#### *Outreach*

This year we had to scale back our outreach work as most schools and youth settings were closed for much of the year due to Covid-19. Despite this, we still managed to deliver workshops and talks to 750 young people via online sessions, to discuss the legal definition of sexual consent, how we can know if we have consent, and where support can be accessed if needed.

#### *Empowerment work*

We offer advocacy and support to young women and girls aged 14-18 via our empowerment worker, who also trained as an Independent Sexual Violence Advisor (ISVA) in July 2020 to better enable her to support young people to navigate the criminal justice system. Our Empowerment Worker worked with 49 young people during this year.

#### *SEE Counselling*

We continued to offer counselling to young people during this year and supported 19 young people in this time.

### Victims First Specialist Service (VFSS)

In April 2020 we launched a new service, the Victims First Specialist Service, in partnership with two other organisations across Thames Valley – Thames Valley Partnership and Trust House Reading. The service offers holistic support to victims of crime across the region. We employ four ISVAs across the service. We also employ an Outreach and Inclusion worker to work with racially minoritised communities as part of this service. The workers are seconded to the regional teams and we provide ongoing sexual violence expertise and support to the service.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### Outreach and partnership

Our outreach and partnership work enables us to increase awareness of our services, reach more women in need of support, and ensure greater financial security for our organisation.

We continue to be involved in advocating for improved services for survivors and in working to prevent sexual violence. To achieve these goals OSARCC sits on the following forums and working groups:

- Oxfordshire Sexual Violence & Exploitation Network
- Thames Valley Police Serious Sexual Assault Working Group
- Oxford City Sexual Violence Panel
- Oxfordshire Domestic Abuse Champions Network
- Kingfisher extended team meeting(s)
- Crown Court User meeting
- Charity Leaders Forum
- Oxfordshire Domestic Abuse Operational Group
- Oxfordshire BAMER board
- Sexual Health Action Plan Group
- West Oxfordshire Community Safety Partnership
- Self harm network meeting(s)
- Rape Crisis England & Wales South East Regional Meetings
- Survivors Trust South Regional Meetings

We also work closely with the closest Sexual Assault Referral Centre, the Crown Prosecution Service, Thames Valley Police, other Local Community Safety Partnerships and Thames Valley Police and Crime Commissioner.

We continue to make links and develop networks with other local voluntary and statutory services and regularly attend team meetings to give presentations about our services, where this is possible with Covid restrictions.

We are an active member of Rape Crisis England and Wales and one of our staff members has acted as the Treasurer and deputy Regional Representative/Trustee for the South East region.

### Awareness raising and fundraising

We are committed both to ensuring that our profile is raised in our local community, and to increasing the community's awareness of sexual violence. In line with this commitment, we undertook a number of awareness raising and fundraising activities in 2020-21, despite the challenges that COVID-19 presented.

## **OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**

We achieved media coverage across a number of different stories, both in local print media and radio stations focusing on raising awareness of sexual violence, its impacts, and the myths surrounding sexual violence. This included BBC South Today coverage on the impact of lockdowns on children who may be experiencing abuse, and across a range of television, print, and radio outlines in relation to the death of Sarah Everad; we also organised an online vigil in conjunction with Reclaim the Night. Our CEO also took part in a panel exploring sexual violence from an interfaith perspective organised by Oxford Brookes University.

Although outreach events were limited due to the pandemic, we also organised two virtual races, and had members of the local community taking part in the Virtual London Marathon, and virtual Oxford Half Marathon to support our work.

### **Information**

Another strand of our prevention and support work is our provision of information to those affected by sexual violence, including signposting to other services which may be able to offer additional help. Our website plays an important role in this part of our work: it promotes OSARCC's services, provides information about sexual violence, challenges some of the common myths around it, and signposts to other support services.

Our website had 65,645 hits from 1st April 2020 to 31st March 2021, a 35% increase on 2019-20. Significant work was also put into developing our social media networks via Twitter, Facebook and Instagram, which are proving to be effective ways of reaching key audiences, with a Facebook and Instagram reach of 64,631 and 2,871 respectively and over 204,800 views of our Twitter posts between the 1st of April 2020 and the 31st of March 2021. The number of people who follow our social media accounts continues to grow, with an average of 11 new followers monthly on each platform.

### **COVID-19**

In early March 2020 we enacted our business contingency plan and began to close our physical workspace ahead of the UK wide lockdown. This included moving services online where possible, and the temporary pause of some services whilst we reflected on how to deliver these in the safest possible way, ensuring the wellbeing of both those accessing services and also those delivering services. This closure continued for the first quarter of 2020-21, after which point we began to move to a hybrid model of working.

The pandemic had a large impact on our capacity to generate funds through events and activities, and also saw a massive spike in demand for our services. Utilising funds available to meet the increased need, we increased our predicted budget and developed a range of new services to attempt to meet this need.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

In order to support our staff team with the impacts of working from home and the impacts of contracting coronavirus we adapted our working weeks and sick leave policy in order to enable them to support their health and wellbeing. This included enacting an 80% working week, offering greater flexibility around hours, and increasing sick leave provision. We also increased our team meetings, and ensured all staff could access additional clinical supervision and support.

We reviewed our KPIs, reducing the number we were working to, and adding an additional one to ensure that we were ready to respond to future challenges that the pandemic may present.

### **Governance**

OSARCC's Board of Trustees currently consists of ten women and meets approximately every eight weeks. The trustees bring a range of professional skills and experience to OSARCC, including campaigning, child abuse and protection, mental health, fundraising, business development, victim support, safeguarding and management.

During the pandemic, Trustees met more frequently on-line, with a rolling agenda of staff and volunteer well-being; service-user updates; sustainability of the organisation and our service provision, as we adapted to cope with the first and subsequent lockdowns. We also set up a COVID-19 sub group comprising the Chair, Vice Chair, and Senior Management Team to ensure that changes in government policy could be quickly understood and disseminated to staff, volunteers, and service users with clarity and speed.

Trustee vacancies are advertised on OSARCC's website and other appropriate places. Applicants must complete an application form, attend an interview and be elected by members at an AGM, or be co-opted by the existing Trustees before standing for election at the next AGM. Once elected, they must complete an induction programme. Trustees are re-elected bi-annually at an AGM.

The organisation is a charitable company limited by guarantee. It was established under a Memorandum of Association and is governed under its articles of association. Membership is open to all service support volunteers who have completed an OSARCC training programme who elect to guarantee an amount not exceeding £10 in the event that the company is wound up. Members each have one vote at general meetings and can vote by proxy.

OSARCC is a member of Rape Crisis England and Wales and is professionally accredited to the network's National Service Standards.

Day to day management of the organisation is delegated to the CEO. A number of long term and ad hoc sub groups exist to discuss and deliver specific pieces of work. Staff and volunteers receive external clinical supervision from qualified, independent supervisors.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

We are committed to ensuring service users are represented and heard in our service development and delivery. We seek feedback from service users via online questionnaires, project evaluation interviews and capturing ad hoc comments.

### Future plans

The trustees, staff and service support volunteers are committed to building long term plans to ensure our mission and vision are met. In 2018-19 we also reviewed our strategic plan outlining our objectives for 2019-2024 which are to:

- Maximise and developing our existing services to ensure that survivors are able to access a wide range of high-quality services
- Increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion
- Expanding OSARCC's service provision to survivors of all genders
- Harness communications and marketing strategies to improve information provision for survivors and increase awareness of both sexual violence issues and support services across all communities
- Engage in proactive awareness raising activities that challenge myths around sexual violence with the public, partners and other agencies, prioritising work on issues of sexual consent
- Ensure that survivors voices are at the front of conversations about sexual violence, and shape and inform our continued learning and development
- Maintain sustainability for OSARCC and its services through the continued review and development our fundraising strategy, business plan, volunteer strategy, human resources plan and monitoring and evaluation frameworks
- Consolidate OSARCC's position as the specialist sexual violence support organisation in Oxfordshire by using our specialist centre of expertise, working in collaboration with statutory and voluntary agencies, as well as the public, to improve the response to survivors of sexual violence in Oxfordshire, underpinned by a feminist analysis of Violence Against Women and Girls

In 2020 we also added an addition strategic objective to:

- Ensure OSARCC is able to continue operation and adapt services quickly and effectively in light of COVID-19 whilst ensuring the wellbeing of volunteers/staff and service users remain priority

We hope that all those involved in OSARCC will look forward to working with us to meet our next challenges as we make every effort to fully respond to the needs of survivors of sexual violence in Oxfordshire.

Our strategic plan can be viewed at: <https://www.osarcc.org.uk/about-us/strategic-plan/>

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## Financial Review

### Current finances

Our current finances are deemed to be at a healthy level for the organisation. Our budget of predicted expenditure for the year ended March 2022 is more than £950,000 and at 31st March 2021 we held £208,287 in unrestricted reserves, which equates to approximately 3 months of running costs for the organisation.

OSARCC received significant funding as a response to COVID-19 from Central and local Government. This funding enabled the organisation to adapt to the challenges of working through the pandemic and the additional funding allowed OSARCC to meet increased demand for services through the employment of online counsellors and a psychoeducation specialist.

Several grants received during the year were unrestricted and have been used to build up our unrestricted reserves to a level that is consistent with our reserves policy.

Included within unrestricted income is contract income from the Police and Crime Commission and Oxford University. The Police and Crime Commission contract is to provide ISVA and outreach services. This contract was new in April 2020. The Oxford University contract is to provide ISVA services for university students. This contract has been recategorized as unrestricted income in 2020-21 as the Trustees believe this is the correct treatment under the SORP for this income and expenditure. The previous periods have not been amended as the effect would be inconsequential to the accounts.

COVID-19 response funding during the current year and significant funding from 'Big Lottery Women and Girls' (BLWG) over the past four years has allowed the organisation to increase spending to £750k this year and even further in 2021-22. The BLWG funding ends in March 2022 and we have not received the same levels of funding from certain sources as we did in the year to 31st March 2021. It is likely that if we cannot obtain funding longer term to pay for these services that spending could reduce to £600-700k per annum.

### Reserves policy

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be the equivalent to three to six months' estimated operating costs.

The reserves are in place to help manage risk and in case they are required to meet the working capital requirements of the charity. The trustees are confident that at this level they would be able to continue the current activities of the charity for three to six months in the event of a significant reduction in funding. This policy and the reserves position are monitored and reviewed annually.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## Risk review

The trustees have a risk management strategy which comprises:

- A quarterly review of our risk register;
- The implementation of systems and procedures to mitigate those risks identified;
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

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## RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINATION

Dovey Accountancy Services Limited will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees

  
.....

C Webster, Trustee

Date ..... 21/2/21 .....

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### FOR THE YEAR ENDED 31 MARCH 2021

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I report on the accounts of the Charity for the year ended 31 March 2021, which are set out in pages 21-32.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Oxfordshire Sexual Abuse and Rape Crisis Centre for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the company is not subject to audit under Part 16 of the 2006 Act and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants

#### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).


# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

  
.....

Date 3.12.2021.

Dovey Accountancy Services Limited

Heyford Park House, Heyford Park, Upper Heyford, Bicester OX25 5HD

**OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Unrestricted Funds £	Restricted Funds £	Total 2020 £
<b>Income from:</b>							
Donations and legacies	3	48,914	-	48,914	53,289	5,000	58,289
Charitable activities	4	214,560	631,942	846,502	13,247	412,541	425,788
Other trading activities		243	-	243	984	-	984
Other income		-	-	-	301	-	301
<b>Total income</b>		<b>263,717</b>	<b>631,942</b>	<b>895,659</b>	<b>67,821</b>	<b>417,541</b>	<b>485,362</b>
<b>Expenditure on:</b>							
Raising funds		279	5,143	5,422	5,326	4,058	9,384
Charitable activities	5-7	141,011	604,122	745,133	76,141	402,896	479,037
<b>Total expenditure</b>		<b>141,290</b>	<b>609,265</b>	<b>750,555</b>	<b>81,467</b>	<b>406,954</b>	<b>488,421</b>
<b>Net income / -expenditure</b>		<b>122,427</b>	<b>22,677</b>	<b>145,104</b>	<b>- 13,646</b>	<b>10,587</b>	<b>- 3,059</b>
<b>Transfers between funds</b>		<b>497</b>	<b>- 497</b>	<b>-</b>	<b>- 5,000</b>	<b>5,000</b>	<b>-</b>
<b>Net movement in funds</b>		<b>122,924</b>	<b>22,180</b>	<b>145,104</b>	<b>- 18,646</b>	<b>15,587</b>	<b>- 3,059</b>
<b>Reconciliation of funds:</b>							
Total funds brought forwards		85,363	209,760	295,123	104,009	194,173	298,182
<b>Total funds carried forward</b>		<b>208,287</b>	<b>231,940</b>	<b>440,227</b>	<b>85,363</b>	<b>209,760</b>	<b>295,123</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 22 to 31 form part of these financial statements.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## BALANCE SHEET AS AT 31 MARCH 2021

		2021		2020	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	8		-		553
<b>CURRENT ASSETS</b>					
Debtors	9	57,346		13,414	
Cash at bank		420,194		309,777	
		477,540		323,191	
<b>CREDITORS: Amounts falling due within one year</b>	10	37,313		28,621	
<b>NET CURRENT ASSETS</b>			440,227		294,570
<b>NET ASSETS</b>			440,227		295,123
<b>FUNDS</b>					
<b>INCOME FUNDS</b>					
Unrestricted Income funds	11		208,287		85,363
Restricted Income funds	12		231,940		209,760
<b>TOTAL INCOME FUNDS</b>			440,227		295,123

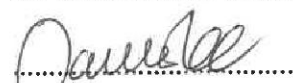
For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Trustees and authorised for issue on ...*21.12.21*... and are signed on their behalf by:



C Webster  
Trustee

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

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### 1. COMPANY STATUS

Oxfordshire Sexual Abuse and Rape Crisis Centre is a company limited by guarantee. The liability of each member is limited to £10 on a winding up of the company.

### 2. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The Trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### **Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

#### **Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £750 are not capitalised.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Office equipment – 20% straight line
- Computer equipment – 33% straight line

### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure represents amounts invoiced, including value added tax.

### **Taxation**

The Charity is exempt from corporation tax on its charitable activities.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 3. DONATIONS AND LEGACIES

	Unrestricted	Restricted	Total Funds 2021	Total Funds 2020
	£	£	£	£
Donations	48,914	-	48,914	58,289

#### 4. CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2021	Total Funds 2020
	£	£	£	£
Government and local authority grants	16,566	362,665	379,231	93,540
Contract income	159,344	-	159,344	-
Training income	650	-	650	8,223
Trusts and foundations	38,000	269,277	307,277	324,025
	214,560	631,942	846,502	425,788

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds 2021	Total Funds 2020
	£	£	£	£
<b>Administrative expenses</b>				
Salaries and staff costs	134,384	432,385	566,768	333,629
COVID-19 Costs	-	30,761	30,761	-
Travel and subsistence	375	462	837	9,276
Recruitment costs	-	3,882	3,882	1,530
Volunteer costs	-	10,541	10,541	11,747
Recruitment of new volunteers	-	-	-	224
Support group costs	-	-	-	143
Supervision	975	15,091	16,066	20,215
External training	-	138	138	45
Conferences and training	4,384	14,550	18,934	13,537
Capacity building	-	-	-	210
MEL costs	-	-	-	5,400
Project materials	100	7,145	7,246	8,587
Evaluations	-	-	-	7
Membership fees	-	5,073	5,073	444
Rent	-	26,000	26,000	26,200
Other premises costs	7	238	245	122
Repairs and maintenance	-	-	-	2,105
Other office costs	-	2,643	2,643	4,826
Insurance	-	2,208	2,208	2,807
Bookkeeping and payroll service	-	6,430	6,430	4,209
Telephone and internet	161	16,825	16,986	7,016
Postage	-	273	273	369
Printing and stationery	-	711	711	2,243
Meetings and events	42	15	57	490
Publicity and information	-	6,571	6,571	3,924
Professional services	- 18	18,936	18,918	2,445
Website	-	227	227	4,240
Other equipment	-	806	806	9,249
Depreciation	553	-	553	886
Credit card charges	-	205	205	124
Governance	48	2,006	2,054	2,788
<b>Total charitable activities</b>	<b>141,011</b>	<b>604,122</b>	<b>745,133</b>	<b>479,037</b>

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 6. GOVERNANCE COSTS

	Unrestricted	Restricted	Total Funds 2021	Total Funds 2020
	£	£	£	£
Independent Examination fee	-	1,200	1,200	1,355
Accountancy fees	-	750	750	750
Other governance costs	48	56	104	683
	<u>48</u>	<u>2,006</u>	<u>2,054</u>	<u>2,788</u>

### 7. STAFF COSTS AND EMOLUMENTS

	2021	2020
	£	£
Wages	499,226	293,547
Salary sacrifice - childcare vouchers	1,458	2,916
Social security costs	42,630	23,003
Pension contributions	23,454	14,163
	<u>566,768</u>	<u>333,629</u>

None of the employees of the company earned £60,000 or more during the periods ended 31 March 2021 or 31 March 2020.

The average number of employees during the period was 17 (2020 – 14). All employees are involved in the provision of the Company's objects.

# OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 8. TANGIBLE FIXED ASSETS

	<b>Equipment £</b>
<b>COST</b>	
At 1 April 2020	8,886
Additions	-
Disposals	-
At 31 March 2021	8,886
 <b>DEPRECIATION</b>	
At 1 April 2020	8,333
Charge for the year	553
Disposals	-
At 31 March 2021	8,886
 <b>NET BOOK VALUE</b>	
At 31 March 2020	553
At 31 March 2021	-

### 9. DEBTORS

	<b>2021 £</b>	<b>2020 £</b>
Other debtors	51,430	10,953
Prepayments	5,916	2,461
	57,346	13,414

### 10. CREDITORS

	<b>2021 £</b>	<b>2020 £</b>
Other creditors	34,131	25,418
Accruals	3,182	3,203
	3 37,313	28,621

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 11. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming resources	Outgoing resources	Transfers	Balance at 31 Mar 2021
	£	£	£	£	£
Unrestricted general funds	85,363	263,717	- 141,290	497	208,287
	<u>85,363</u>	<u>263,717</u>	<u>- 141,290</u>	<u>497</u>	<u>208,287</u>

Transfers: Following a review of funding restrictions, it was agreed that funding from Oxford University is unrestricted contract funding. The unspent balance on this fund from 2020 (£495, see Restricted Funds note below) has therefore transferred to unrestricted funds. The remaining £2 transfer relates to immaterial balances on restricted funds.

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 12. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming resources	Outgoing resources	Transfers	Balance at 31 Mar 2021
	£	£	£	£	£
South Oxfordshire District Council	-	7,500	- 7,500	-	-
Big Lottery - Women and Girls Initiative	169,350	108,778	- 145,693	-	132,435
Oxford City Council	-	18,000	- 18,000	-	-
St Michael's and All Saints' Charities	7,203	-	- 7,202	- 1	-
Ministry of Justice	-	102,060	- 102,058	- 2	-
Ministry of Justice - COVID uplift	-	120,533	- 120,533	-	-
The Brook Trust	734	25,000	- 17,981	-	7,753
Tampon Tax	5,649	-	- 5,649	-	-
Oxford University	495	-	-	- 495	-
Lloyds Bank Foundation	- 2,375	30,329	- 20,425	-	7,529
Step Change - Oxfordshire Community Foundation	7,500	17,355	- 24,855	-	-
The Henry Smith Charity	22,204	59,400	- 51,639	-	29,965
Tesco	- 1,000	2,166	- 1,166	-	-
Big Lottery - Awards for All	-	10,000	-	-	10,000
NHS	-	69,204	- 38,446	-	30,758
The Charles Hayward Foundation	-	7,000	-	-	7,000
The Miss Lawrence Trust	-	1,000	-	-	1,000
Police and Crime Commission	-	37,617	- 37,617	-	-
The Police Property Fund	-	7,500	- 7,501	1	-
The Souter Charitable Trust	-	3,000	-	-	3,000
St Aldates Parochial Charity	-	5,500	- 3,000	-	2,500
<b>Total funds</b>	<u>209,760</u>	<u>631,942</u>	<u>- 609,265</u>	<u>- 497</u>	<u>231,940</u>

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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The purposes of the restricted funds are as follows:

- South Oxfordshire District Council - for the provision of training and information in South Oxfordshire
- Big Lottery: Women and Girls Initiative – to provide support to young women, and education in schools
- Ministry of Justice - for the provision of advocacy and counselling to survivors (including survivors of CSA), core costs and additional costs incurred due to COVID eg working from home allowances
- Oxford City Council – towards rental costs
- St Michael's and All Saints' Charities – towards the cost of recruiting and training telephone helpline volunteers
- The Brook Trust - towards costs of the Development manager
- Tampon Tax - towards the cost of Counselling provision
- Oxford University – to provide ISVA provision to students at the University of Oxford. Following a review, this has been categorised as contract income for the year ended 31 March 2021
- Lloyds Bank Foundation – towards support and drop-in group provision and an IT restructure for the organisation
- Step Change – Oxfordshire Community Foundation - to enable OSARCC to better meet its strategic aim to increase the reach of our services to Oxfordshire-wide communities and underserved groups, with a strong focus on equality and inclusion
- The Henry Smith Charity - for our community based ISVA service
- Tesco - for counselling costs
- Big Lottery - Awards for All – towards an initial meeting and triage system
- NHS – for an online counselling provision, a psychoeducation specialist and contribution towards helpline costs
- The Charles Hayward Foundation - towards support and drop-in group provision
- The Miss Lawrence Trust - for counselling costs
- Police and Crime Commission – costs related to the impact of COVID such as additional equipment and systems to allow staff to work from home
- The Police Property Fund – core costs of the organisation
- The Souter Charitable Trust - core costs of the organisation
- St Aldates Parochial Charity – towards the cost of helpline services

## OXFORDSHIRE SEXUAL ABUSE AND RAPE CRISIS CENTRE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### **13. TRUSTEE REMUNERATION, KEY MANAGEMENT PERSONNEL & RELATED PARTY TRANSACTIONS**

The key management personnel of the charity comprise the trustees and the Director (CEO). The total employee benefits of the key management personnel were £53,505.

Apart from that, no trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

#### **14. POST BALANCE SHEET EVENTS**

Since the balance sheet date no events have occurred which would have a material effect on these financial statements.

