

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2024

CUMBENT: The Revd. Daniel Miles

Bank: Yorkshire Bank

Examiner: Examined by Mrs Angela Dodds

BACKGROUND:

St. James Church Manston has the responsibility of co-operating with the Incumbent, in promoting in the Ecclesiastical parish, the whole mission of the church, pastoral, evangelistic social and ecumenical.

MEMBERSHIP:

Membership of the PCC are either ex officio or elected by the annual parochial church meeting in accordance with the Church Representation Rule.

During the year, the following served as members of the PCC.

The Incumbent:

The Revd. Daniel Miles

Licensed Lay Ministers

Mrs Lisa Mahoney & Canon Ann Hemsworth PTO

Church Wardens:

Mrs Irene Parker, Mrs Leanne Packman

The representative on the

Deanery Synod,

Mrs. Lisa Mahoney, Miss Lindsey Sharp and Canon Ann Hemsworth

The elected members were:

Julie Best, Barbara Dunkley, Jill Cossins, Sarah Goodall, Ann Hemsworth, Irene Hutchinson, Lisa Mahoney, Leanne Owen, Iain Packman, Leanne Packman, Irene Parker, Lindsey Sharp, Caroline Wainwright and Helen Wright.

STANDING COMMITTEE AND COMMITTEE STRUCTURE:

The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings subject to any directions given by the Council. In addition to the business of the Standing Committee, work between PCCs has also been undertaken by sub committees/working groups, again under the direction of the Council.

CHURCH ATTENDANCE for Worship

The following data was submitted for the 2024 National Statistics for Mission: -

CHURCH MEMBERSHIP/ATTENDANCE: numbers on the Electoral Roll will be announced at the meeting.

During the period Jan-Dec 2024 we had 9 infant baptisms and 1 adult. There were no confirmations, but three young people were admitted to communion.

Other OCCASIONAL OFFICES / PASTORAL SERVICES 5 Weddings and 7 Funerals were conducted and 5 interment of ashes

CHURCH ATTENDANCE for Worship:

The figures we were able to submit from Manston showed that in the “October Count” over the month we saw an attendance of 261 individuals. The usual Sunday attendance average is 60 adults and 6 children. This does not include midweek.

The worshipping community is made up of (111 adults and 21 children)

Easter attenders 94 and Christmas attenders 59, this does not include attenders at the two crib services as they are none eucharistic.

PCC REVIEW OF THE YEAR:

There have been six meetings since the last report. All meetings opening with prayer and the meeting agenda must include finance and safeguarding.

The first meeting following the APCM is to appoint officers, Vice Chair, Secretary, Treasurer, Electoral Roll Officer and Safeguarding Officer. Groups and their leaders are established. Daniel continues to be chair with Irene Parker Vice Chair, Ann Hemsworth Secretary, Iain Packman Treasurer and Electoral Roll Officer, Barbara Dunkley Safeguarding Officer, and Leanne Packman and Irene Parker Church Wardens. Irene will complete her term in 2025, and a replacement will be elected and appointed. This first meeting also adopted the Safeguarding policy setting out dates when training can take place, and it was agreed that the PCC meeting would meet in the first week of the month usually on a Wednesday.

Very soon new Architects were appointed Tom Crooks who will have responsibility for quinquennial requirements and Keith Andrews from Leeds Beckett University who together with students will deal with other needs which arise. The PCC having agreed this the Diocese was informed.

An opportunity arose for us to acquire 46 chairs at a very reasonable price, so some of the old wooden ones were sold and the chairs purchased for use in the Lady Chapel. Other chairs to be replaced later in the year. A Start Course was organised with plans for a Moving On Course to follow. PCC members were informed that 2025 would be a full review of the Electoral Roll. That is that everyone would need to apply again to be on the roll. Early in the year a Leading Your Church into Growth day course was organised which the PCC members attended and at different times four people from the Parish have attended a full LYCIG course. A wellsprings Together Parish Community Audit was conducted.

It is a fact that almost all the time our essential expenditure exceeds our income, around this time the reason identified was less funerals and less hall bookings. Thankfully circumstances have changed and with gift aid being claimed we are managing, people paying directly into the bank is very helpful for budgeting, but our Treasurer is always pleased to receive donations. During 2024 there was no Confirmation but three people from church were admitted to Communion and three who regularly attend school services were also admitted. The food pantry have increased their donation towards the electricity used by the fridges and all hall users received a letter indicating an increase in hiring fee. The increase has not resulted in less bookings.

Around this time work was done on the slabs to the lytch gate and at the same time the step was removed making access into the church yard easier for the disabled and the funeral directors. Susan Wanty resigned as organist and appreciation was expressed to her. In the meantime, David Burton continues to play on the first Sunday of the month and Helen Wright on the second. CDs or Ising are used for the third and fourth Sundays.

At almost every meeting Barbara shares with us essential safeguarding updating and encourages and ensures that all, PCC members or otherwise are up to date with training. Risk assessments for all, including hall users are always monitored. Questions had been asked about where confidential papers were stored and assurance was given that all confidential matters are locked away in the locked room in the parish office, the key being held by Daniel, Barbara and Ann.

Attention was drawn to the PCC that on the days the food pantry is open there is sometimes a problem with parking, it was agreed that the School would be approached and the leader of the food pantry. Suggestions were made and space has been made available at the vicarage for up to seven cars to be parked there on a Thursday and Friday, this will free up some spaces in the car park. The pantry users being asked to be considerate.

Some work was needed to the hall lighting and this was attended to. On the third Saturday of each month a social event is organised. All these events are free, and a donation requested on the night. It is good to report that this has not affected finance previously collected, and there is a slight increase in numbers attending.

To encourage attendance both at religious and secular events a "What's on" leaflet was prepared over 2000 copies printed and distributed. A decision was made to establish a "Warm Welcome space on a Thursday afternoon, this enables those coming to use the Food Pantry to have somewhere inside to wait, and church members to share some hospitality and light refreshments. This is much appreciated, and donations are received, and we have been pleased on a couple of times to welcome new worshippers. Lent lunches are to move to Thursday to save the church being heated on different days.

Three members of the congregation were registered on a Lay Worship Leader course, and we look forward to receiving their ministry at the appropriate time.

Emphasis is always on Church Growth, ways of establishing this are warm welcomes, efficient service and always as much information as possible to enable people to get to know us better. To this end, leaflets have been produced, aprons and T shirts purchased, many posters produced with useful information on, a stand for information leaflets, a box for prayers to be put in and always bright and welcoming displays. The cost of some items purchased has been met by donations.

Notices have been displayed in the church yard to remind people that it is illegal to place sentimental objects on graves and reminding those passing through to clean up after their dog.

So many of the successes and developments are due to many, many voluntary hours given by many people, and much work done is not known about nor who does it. Thank you to all who give of their time and talent, especially Lisa, Leanne and Iain. As previously mentioned, Irene Parker will be standing down as Church Warden and we must say a very big **THANK YOU** to Irene, no one has any idea of the hours she puts into being Church Warden, the

hours she spends on the pastoral care of the parishioners and the time she spends taking bookings for the hall, opening and closing ensuring essential equipment is always available. Please get in touch with Leanne if you feel you could offer any help with the hall. In the meantime, we thank God that we are blest with a beautiful church building which we can enjoy both spiritually and socially.

ANN HEMSWORTH

THE TREASURERS REPORT

Accounts are attached for 2024 (see appendix) which again has been a challenging year balancing expenditure with our income. Our income exceeds our expenditure for the year however we had a large cleaning bill outstanding in December 2024 which left us with a small surplus. Our energy contracts which have been in place for the past three years end in the autumn of 2025 when we expect to be hit with large increases.

We have again increased our Parish share payment to achieve 81% of the request but still have a long way to go to pay the full amount requested by the Diocese.

We start 2025 with a positive bank balance and thank everyone who contributes to the running our Church. We continue to pray that our income will meet our expenditure over the forthcoming year.

IAIN PACKMAN

OTHER LEGAL REQUIRED REPORTS FOR THE AGM

FROM THE CHURCH WARDENS:

Following the APCM in 2024 the Churchwardens Irene Parker and Leanne Packman were appointed to serve. Both support Reverend Daniel in his mission in the Parish and his continued dedication to encourage spiritual growth amongst the congregation and in the wider community. Members of the Pastoral team, led by Irene, meet every 2 months. There are 11 church members who receive communion at home with Reverend Daniel taking communion on alternate months. Visits also take place to those in care homes. The hospital chaplaincy team is asked to visit those in hospital. At the meetings there are updates on any concerns and on those in the congregation who haven't been seen for a while. All discussions that take place are confidential. Much of the pastoral care is undertaken in the Church, by those who visit and support friends. Safeguarding and risk assessments have been discussed at length and changes are in place following these discussions. All visits will be recorded on Church suite parish records for security and record keeping. Repairs to the lightning conductor were done in Jan 2024, the costs being covered by a grant from the Diocese, and a pass certificate issued. The vestry toilet fan was replaced after it was highlighted in the electrical report in September 2023 that it was not working. In February 2024 new chairs were purchased to be used in the Lady Chapel, and these were partly funded by sale of 100 of the old chairs. The boiler in the west end of Church which supplies the kitchen and toilets was serviced and a small gas leak under the sink was repaired. The main boiler and fans were also serviced with no issues reported. The parish qualified for an energy audit as part of the Church of England Net Zero 2030 target and the report was received in November. PAT

testing highlighted no issues, and the fire extinguishers were serviced with replacements done as needed. The organ service again highlighted the need to replace the humidifier at some point. Grants have been searched for, but the organ is only in use once a month for services and occasional events and there is no regular choir, which restricts applications for funding. The footpath from the Lychgate was lifted and re-laid using the existing flags and permission was granted on a List B Faculty to remove the step during these works so that the path from the public highway provided level access to church along the main path. This has been received well by those who found difficulty with the step and provides safer access for funeral directors. The churchyard has been maintained by volunteers to whom we are indebted as they give up their time to do this whatever the weather. The community payback team have not been attending this year. Permission was granted to remove the cherry tree on the northern border that had been highlighted in the tree survey and has been replaced with a new cherry tree with support from the family of a parishioner. A new architect has been appointed. Mr Tom Crooks will undertake the next Quinquennial report in spring 2025. The Church and hall have also been used as project work for Leeds Beckett University students through the Wellsprings Project for the East Leeds Revival Project along with St Agnes, Harehills and St Richard's at Seacroft and their work will be exhibited at some point in 2025. Church was used for the Music festival in July and Leeds Male Voice choir held a concert in September and the Garforth Choirs in December, raising funds for Macmillan cancer charity. The Christmas Fayre was also held in Church this year to allow use of the hall for other bookings and to combine it with the tree festival. Irene and Leanne wish to thank all those who contribute to the running of Church and the jobs they undertake often without others being aware the jobs have been done. For all those who also support the mission of the Church and pastoral care of our community we are also grateful.

IRENE PARKER AND LEANNE PACKMAN

EAST LEEDS DEANERY SYNOD

All meetings are chaired by the Area Dean, during the past year the Revd. Bob Bailey has been appointed Assistant Area Dean and the opening worship at most meetings is led by Bob who with his guitar enables a good sing to be had. Generally, there is an outside speaker, and these have included Bishop Arun, Canon Paul Maybury, The Revd. Jude Smith and the Diocesan Stewardship Adviser. A new constitution has been instigated and most churches in the Deanery are represented. It is a good opportunity to meet with representatives from other churches in the Area and St James is well represented by Daniel, Lisa, Lindsey and Ann.

ANN HEMSWORTH

CHURCHES TOGETHER IN EAST LEEDS:

I continue to be Chair of the Churches Together in East Leeds but will be retiring at the 2025 Annual Meeting.

Meetings have continued to take place several times during the year, at each of these meeting's attention is drawn to upcoming special events, both religious and secular and all are asked to share the details with members of their congregation and encourage people to attend. During the year ecumenical events included a Songs of Praise on Advent Sunday in St. James, we also

had a quiet day/retreat when the speaker shared with those present a book by Margaret Silf “All at Sea with God” and we joined together for the Ecumenical walk of witness on Good Friday. It is good for all Christians in East Leeds to come together.

It has been good during the year to welcome several new Priests and Ministers to the area and to congratulate Father Pat from St. Theresas on becoming a Canon. It was also good to welcome Jack Carter to the area. Jack has experience in planting churches and feels that God is calling him to plant a church somewhere in East Leeds. We hold him in prayer as he considers this work.

Ann Hemsworth

SAFEGUARDING:

The role of the Parish Safeguarding Officer is primarily the safeguarding of the people of the parish, particularly children, young people and vulnerable adults and to be a link between the parish and the diocese. To do this the PCC continues to adopt, display and gradually implement The House of Bishops’ Safeguarding Policy, Promoting a Safer Church.

One aspect of this is the checking of those with a position of responsibility within church which is important for the safeguarding of those they serve. This continued this year and both those on the PCC and in leading roles within church have been checked. Safeguarding training has continued over the year, including those of the basic awareness, foundation, awareness of domestic abuse, safer recruitment and people management pathway and leadership pathway. All is completed, however, any new member to the PCC or roll will need to be DBS checked and undertake the appropriate safeguarding training. The training can be undertaken as a group and having found that this worked well the offer is there for people to undertake their training in the year ahead in this way.

The PCC has given permission for more non-church activities including Bethesda Apostolic Church, Japanese drumming and yoga. All the non-church groups have received the safeguarding addendum alongside their hire agreement. For church activities Family worship has been added. This takes place on the first Wednesday of the month in the afternoon. At present the Drop in café is not currently active.

A review of various policies, including the code of safer working practice and the five standards of safeguarding for our parish has taken place and points from these will be further looked at in the year ahead. These two policies are displayed in church and the parish hall for you to see. There are notes of who to contact if there is a safeguarding matter, again in church and the parish hall and in the newsletter. Also notes of groups to contact can be found around including the toilets.

Safeguarding is everyone’s business, and I thank all those who actively take part in safeguarding, including The Revd. Daniel. With thanks

BARBARA DUNKLEY

APENDIX Copy of the Minutes from the 2024 APCM

THE ANNUAL GENERAL MEETING OF THE PAROCHIAL CHURCH COUNCIL OF ST. JAMES THE GREAT MANSTON HELD ON SUNDAY 21 April 2024 9.45am in the church, during the Eucharistic Service in place of the sermon.

PRESENT:

The Revd Daniel Miles, (Interim Priest in Charge) in the Chair and 51 members of the community/congregation were present:

APOLOGIES: were received from Martin Sharp, Angela Rhodes, Helen Wright and two under the age of 18.

The congregation were reminded that the APCM should be an act of worship.

ANNUAL VESTRY MEETING:

for those on the Electoral Roll, or who are Residents in the Parish:

MINUTES OF THE LAST MEETING having been circulated were taken as read and agreed as a correct record. It was proposed by Carol Sharp, seconded by Lindsey Sharp with four abstentions it was agreed by all they be adopted and signed.

MATTERS ARISING: There were no matters arising.

ELECTION OF CHURCH WARDENS:

Two Church Wardens are required to be nominated and elected at this meeting. Two nominations were received before the meeting and none at the meeting. It was proposed by Carol Sharp, seconded by Marie Pearson, and agreed by all that, Leanne Packman, be elected. It was further proposed by Julie Best, seconded by Lisa Mahoney, and agreed by all that Irene Parker be elected. These ladies were unanimously elected. Thanks were expressed to both ladies for their willingness to stand, and for the work they have done during the previous year. Members were encouraged to regularly remember the ladies in prayer.

Close of the Vestry Meeting.

ANNUAL PAROCHIAL CHURCH MEETING:

for those on the Electoral Roll.

APOLOGIES: As above

MINUTES OF THE 2022 AGM having been circulated were taken as read. There being no observations, corrections, or additions it was proposed by Marie Pearson seconded by Barbara Dunkley and agreed by all they be signed as a correct record.

NOTICE OF ANY OTHER BUSINESS: None

MATTERS ARISING: None were raised on the minutes and reports circulated.

PARISH ANNUAL REPORT: Copies of all reports have been circulated and are attached to these minutes.

ANNUAL FABRIC REPORT included in the report circulated it was taken as read and accepted.

Annual Financial Report Before the meeting two questions were received from Janet Richardson

- a) Teddy Praise electronically transferred money to church, reference is made to the Hall, when the group meet in Church. The Treasurer reported to the meeting that £52.84 was received from Teddy Praise in December 2023, and the amount is included in the Collection at Services Code I04.
- b) A congregation member Veronica did some knitting at Christmas and this item does not appear in the accounts. The Treasurer reported that £50.00 was raised and this sum is included in the sum raised at the Autumn Fayre. Others named in the accounts are a follow on from drafts received by Mr. Packman when he became Treasurer.

In 2023 the PCC of St James the Great Manston, elected to subject the financial statements to independent examination and, therefore, having made appropriate enquiries, proposed Mrs Sue Butcher as independent examiner until the next APCM. This was agreed, but due to family circumstances Mrs Butcher was unable to undertake the examination. The Standing Committee met and agreed that for one year Mrs Margaret Tetley be appointed. Mrs. Tetley agreed to examine the accounts. Mrs Butcher is willing to examine the 2024 accounts and it was proposed by Barbara Dunkley, seconded by Elizabeth Loveday, and agreed by all that Susan Butcher be appointed.

Electoral Roll: At the closure of the roll-on Sunday 7 April, it was recorded that the roll stood at 94, 66 residents and 28 none residents. The Roll is now open for additions. Thanks are expressed to Graham Taylor who has undertaken the work of Electoral Roll Officer.

Deanery Synod. At the 2023 meeting, Ann Hemsworth, Lisa Mahoney, and Lindsey Sharp were elected to the Synod for three years, they can remain as Synod Representatives for the next two years.

Appointment of Sides Persons: Whilst this item appears on the agenda it is no longer necessary to appoint Sides Persons. Those who have volunteered are thanked for their service.

ELECTIONS:

PCC: The number on the Electoral Roll allows for 8 elected PCC members. After appropriate nomination, seconding and agreement by the respective people. Julie Best, Leanne Owen and Jill Cussons were appointed for one year. Sarah Goodall, and Caroline

Wainwright for two years, and Iain Packman, Helen Wright, and Barbara Dunkley for three years. These appointments were unanimously approved.

CONCLUDING REPORT:

The Chairman reported that this year's report would be shorter than previously and would include a video from + Nick setting out an explanation and circumstances concerning the share.

Following is the report given by Daniel Miles the Priest in Charge.

- I. To be a parish that knows its identity and commits to the leading and direction of God.

Last January we set our vision for the church. Serving our community in love, Jesus at the centre, Travelling on a journey of faith, Gifts nurtured and used, Making everyone welcome. From this and the job description for me developing action plan – of which point one is develop a vision!

This plan is ambitious but working together we are progressing well. We will continue to do so over the next 18 months. Will we achieve all the targets by the end of September 2025 – probably not but we will be near enough there.

If my licence gets extended, we will take time to review and evaluate the targets and vision to discern if we continue as we are or set a new vision.

2. To be ambitious and plan for growth:
 - a. Spiritually – becoming committed disciples of Jesus

Change to the service types over a month to allow worship in different ways for a wider range of people to encounter Jesus.

Prayer Days – offering opportunities for us to gather as a community to bring before God the things that are happening and going to happen.

Prayer cards for different seasons after sermon series on prayer.

Daily Bible readings on the bookmarks and people are following this.

5 confirmation candidates and 3 first communion admissions

Nehemiah sermon series which related the aspects of Nehemiah's life and cycle to our own church situation.

Dangerous Worship sermon series – helping us to think about the reason why we gather to worship.

- b. Numerically – to see the kingdom of God and the church grow with people. Last year we had 21 baptisms – many families we continue to have worshipping with us at least once a month.

We have a worshipping community of 120 people which is growth of 40 people. This does not mean we see these people every week but over the course of a month we will see them. Not all of them attend on a Sunday – we have people who worship with us at mid-

week communion and teddy praise. We are slowly seeing numbers increase on a Sunday too due to the different service types which are hopefully catering for as many people as possible.

3. To be wise stewards of all resources

a. People resources

This is my point of saying thank you to everyone who helps this church community in acts of ministry. Whether that be physically helping in the kitchen, cleaning, office, welcoming, serving on a Sunday or Wednesday, PCC, fabric etc etc. If I have not mentioned your area, it is not because I haven't wanted to it is that we do so much that we would be here all day listing it all and probably still forget someone or something.

We are very blessed in that we have volunteers a plenty – if we have wanted to do something we have always had people willing to step up. We all have our key administrative roles (PCC secretary, treasurer, safeguarding officer, church wardens) full.

Where possible we offer support and training for people and if we can't offer it in house – we do point people to the diocese.

b. Buildings as a resources

Our buildings were very well used in 2023. Church was used for worship, school, and concerts. The hall last year made a financial profit of around £3000 thanks to the hires. We put the price up in January last year and there was a worry that we would stop people from hiring but we did not see any difference.

There was basic maintenance completed on both buildings over the year. Special thanks to Leanne for sorting out all the electrical surveys over this past year and generally making sure we are legally compliant in everything. This is no small job!

c. Financial resources

I am not going to labour the financial situation. We are doing ok and managing to pay our way with various things. You have seen the financial figures for the year in our report. Finances are never an overnight fix but like turning a container ship – one degree at a time, over a long period of time.

As always, our biggest expense is the parish share. Last year we managed to pay 80% of the share.

The question I get asked all the time is: why do we pay the share what actual benefit do we get from it? I guess the first thing I can answer about that is – you are looking at it! The reality is if the parish share does not get paid there is no money to pay the parish priests. There are various posters and leaflets explaining the share, which you received in February. But to illustrate it further here is a 3-minute video from Bishop Nick to explain.

4. To work with our brothers and sisters in all denominations

Our work with Churches Together in East Leeds continues to grow. Along with Prayer for East Leeds group. We do need to continue to strengthen these links with other churches in our area – not just ecumenically but within the diocese.

We are part of the East Leeds Revival plan within the diocese. I can't say much more about that as there is still work going on and in the discussion point. As and when I have more information to share about it I will.

Which leads on to...

5. To prepare the church to give away our resources to see the kingdom of God grow in other areas of the Diocese of Leeds
 - a. Identify people with a calling to go and plant or revitalise other communities (churches and location)
 - b. Help fellow communities by giving away our best.

Now we are not at a point of being able to send anyone from our worshipping community to go and plant churches elsewhere. But we can be praying for and supporting those who are going to be planting churches.

In the next 18 months we will be looking a bit more at church planting and grafting. This will start initially within the PCC, but we will also be thinking about it as a church.

This report concluded the Annual Parochial Church Meeting, and the Eucharistic Service continued.

PARISH CHURCH OF SAINT JAMES THE GREAT MANSTON
STATEMENT OF ASSETS & LIABILITIES YEAR ENDED 31 DECEMBER 2024

	General Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
CASH FUNDS					
Cash	-				-
Bank Current Account	11,795			11,795	9,859
Appeal Bank Account	-	4,920		4,920	4,460
CBF Deposits	16,623		2,598	19,221	19,221
	<u>28,418</u>	<u>4,920</u>	<u>2,598</u>	<u>35,936</u>	<u>33,540</u>
INVESTMENT FUNDS					
227 shares in the CBF					
C of E Fixed Income Securities Fund			338	338	363
LIABILITIES				-	
Accruals	-				
	<u>28,418</u>	<u>4,920</u>	<u>2,936</u>	<u>36,274</u>	<u>33,903</u>
PARISH FUNDS					
Brought forward	26,482	4,460	2,961	33,903	32,456
Movement during the year	1,936	460 -	25	2,371	1,447
	<u>28,418</u>	<u>4,920</u>	<u>2,936</u>	<u>36,274</u>	<u>33,903</u>

Funds held at -

		Opening	Closing	Balance
Current account Virgin Money	05-00-50	9,859.67	11,795.17	1,935.50
Current account Virgin Money (used as the appeal account)	05-00-50	4,460.21	4,919.81	459.60
CBF Church of England Deposit fund Manston House fund	Client no. 630091	16,622.96	16,622.96	-
CBF Church of England Deposit fund	Account no 130001382D Manston CH R	2,597.67	2,597.67	-
CBF Church of England Fixed Interest Securities Fund - Incor	Account no. 130001010F - Manston Altar flowers	363.00	338.00	- 25.00
		<u>33,903.51</u>	<u>36,273.61</u>	2,370.10

Receipts and Payments Year ended 31 DECEMBER 2024

Receipts

	CODE	2024	2023
COLLECTIONS			
Tax Efficient Planned Giving	101	28,559.50	26,705.00
Other Planned Giving	102	2,666.00	3,465.76
Tax recovered	103	7,941.18	7,328.36
Collections at all Services	104	4,755.34	5,193.10
FUND RAISING			
Christmas cards	203	130.00	270.00
Open Church	204	1,256.99	960.37
Vegetable sales	205	4.21	94.92
Sponsored Events	207	1,185.00	1,544.61
Coffee Morning / Afternoon tea	208	35.00	50.00
Lisa's Afternoon Tea	209	181.37	158.94
Knitting	211	228.60	107.00
Autumn Fair	212	1,112.49	1,099.46
Harvest Supper	214	128.89	160.00
Pancake Party	216		40.00
Sundries	217		20.00
Social evening / Quiz night	218	539.46	615.10
Robin's talk Phillipines	219		180.00
Easter raffle	222	92.92	88.20
Lent lunches	223		313.28
Music festival	224	212.94	374.61
Movie night	225	317.82	
Concerts held in Church	229	1,007.09	265.52
Staycation weekend	230	49.15	
Family meal	231	239.93	

PARISH HALL		2024	2023
Parties	301	1,905.00	3,185.00
Crafty Duo	304		300.00
Rainbows / Brownies	307	848.00	545.00
Yoga	309	3,205.00	2,433.50
Guides	311		75.00
Scouting	313	1,500.00	3,352.50
Playgroup	316	1,560.00	2,280.00
Leeds Christian conn xgates	317	1,390.00	965.00
Hall hire	318	4,607.50	2,500.00
Table tennis	320		270.00
AA	321	660.00	400.00
MAGAZINE & BOOKSTALL			
Book Stall Profit	403	100.00	40.00
DONATIONS			
Donations	501	4,851.22	4,651.38
Box in Church Wall	503		
OTHER INCOME			
Wayleave	604	4.60	4.60
School Field Rent	605	250.00	500.00
Weddings	607	2,223.80	1,111.00
Investments	701	1,184.41	1,142.87
DBF Fees	841	2,258.79	3,266.54
Total Income		77,192.20	76,056.62

Expenditure

	CODE		2024		2023
PARISH HALL EXPENSES					
Repairs and Maintenance	702	-	3,206.96	-	993.46
Telephone / Internet	703	-	603.00	-	515.12
Lighting & Power	706	-	1,580.00		
Kitchen Gas	707			-	200.00
Fire Extinguishers Service	708	-	610.10	-	450.38
Hygiene Equipment	710	-	250.80	-	817.28
Roof Repairs Parish hall	712			-	390.00
Cleaning	713	-	2,709.39	-	2,025.37
Church Utilities					
Heating	801	-	5,559.99	-	5,628.40
Lighting & Power	802	-	3,987.71	-	3,478.85
Water	803	-	1,020.32	-	855.18
Insurance	804	-	5,560.03	-	5,257.46
Church Maintenance					
Boiler Repairs & Servicing	810	-	995.10	-	857.63
Electrical Repairs	811	-	100.00	-	581.69
Purchase of two televisions	812			-	930.92
Lightning Conductor	813	-	816.78	-	176.40
Roofing	815			-	670.00
Sundry Repairs	818	-	32.79		
PAT Testing	820	-	131.00	-	151.50
New seating	821		2,039.60		
Repairs to Church path	822	-	484.36		

Services expenses	CODE		2024		2023
Bread & Wine	830	-	280.13	-	164.33
Candles	831		81.59	-	28.86
Licences	832	-	723.36	-	417.28
Organ Repairs & Servicing	834	-	786.00	-	743.40
RSCM Sub	838	-	133.00	-	127.00
Churchsuite	839	-	546.00	-	555.00
Baptism and Confirmation Expenses	840	-	440.43	-	222.18
Other Fees	842	-	1,091.76	-	337.33
First aid course	844			-	200.00
Sundries / Flowers	845	-	231.60	-	945.14
Churchyard Expenses					
Tree and Hedge Maintenance	850	-	650.00	-	625.00
Machinery Repairs	851			-	35.95
Petrol	852	-	33.57	-	15.06
Skip Hire	853			-	240.00
Church & Services Summary					
Church Running	860			-	124.99
Church Maintenance	861			-	383.76
Services Expenses	862	-	228.61	-	587.44
Churchyard Expenses	863	-	70.00		
Parish share	864	-	41,670.00	-	42,110.00
Historic parish share	865				

9 OFFICE EXPENSES	CODE		2024		2023
Stationery	901	-	344.47	-	587.63
Photocopier Copies	902	-	926.95	-	494.76
Photocopier Lease	903			-	215.44
Telephone	904	-	480.30	-	560.19
Gas removal	907			-	40.00
Website Rental	909			-	30.77
St James Mews	910	-	349.92	-	349.92
Servicing and Repairs	911	-	220.00	-	199.98
Churches Together	914		50.00	-	30.00
Total Payments		-	74,683.24	-	74,351.05

10 CHARITY APPEALS

Collected for Charity	1001		507.76		2,768.90
Paid Over for Charity	1002	-	646.12	-	3,026.91
Movement in the Year			2,370.60		1,447.56

**Independent Examiner's report to the trustees of The Parochial
Church Council of the Ecclesiastical Parish of Manston, Leeds
(St. James the Great, Manston PCC)
Registered Charity Number: 1131048**

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Angela J. Dodd

Address: 43 Manston Grove, Crossgates, Leeds, LS15 8BW

Date: 24th April 2025