

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2021

CUMBENT: parish in a vacancy

Bank: Yorkshire Bank

Examiner: Examined by Susan Butcher

BACKGROUND:

St. James Church Manston has the responsibility of co-operating with the Incumbent, (presently in vacancy). In promoting in the Ecclesiastical parish, the whole mission of the church, pastoral, evangelistic social and ecumenical.

MEMBERSHIP:

Membership of the PCC are either ex officio or elected by the annual parochial church meeting in accordance with the Church Representation Rule.

During the year, the following served as members of the PCC

The Incumbent: The Revd. Carolyn A. James (from May to September 2021) parish in vacancy to present time.

Readers: Canon Ann Hemsworth, and Mrs Lisa Mahoney

Church Wardens: Mrs Irene Parker

The representatives on the Deanery Synod, Lisa Mahoney, and Janice Poole.

The elected members were:

Julie Clark, Barbara Dunkley, Yvonne Galley, Gillian Harrison, Ann Hemsworth, Elizabeth Loveday, Lisa Mahoney, Irene Parker, Janice Poole, Bryan Roberts, Graham Taylor, Susan Wanty and Helen Wright.

STANDING COMMITTEE AND COMMITTEE STRUCTURE:

The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings subject to any directions given by the Council. (because of the Pandemic the Committee has only been able to meet virtually when essential decisions were needed). In addition to the business of the Standing Committee, work between PCCs has also been undertaken by sub committees/working groups, again under the direction of the Council

CHURCH ATTENDANCE for Worship as reported for the 2021 National Statistics for Mission was: -

Average Attendance on a Sunday (across all Services, counting people once only): -
125 Adults and 18 children

Number of Communicants at Easter: - 61

Number of Communicants at Christmas: - 40

Our Worshipping Community is made up of: - 122 Adults and 25 Children.

CHURCH MEMBERSHIP/ATTENDANCE: There are 99 parishioners on the Church Electoral Roll, 23 of whom are not resident within the parish.

During the period Jan-Dec 2021 we had four infant baptisms and one child at St James. We prepared four Junior Candidates from our own Parish for Confirmation; the postponed service took place in July 2021.

Other OCCASIONAL OFFICES / PASTORAL SERVICES 2 Weddings and 13 Funerals were conducted.

CHURCH ATTENDANCE for Worship.

This is a figure annually reported via the 'National Statistics for Mission' systems.

The figures we were able to submit from Manston showed that in comparison with last years 'October count', which recorded an average of 52 attendees over a week during October 2020, 2021, count showed 58.

However, drawing upon our knowledge of, and contact with, those we continue to draw into worship – counting all expressions of worship offered (in-person, on-line, inside the building/ outside in our churchyard and in our temporary tents, and those geared more specifically to some groups – i.e. our young families / children) we continue to record a total of 119 adults and 15 children who we consider to belong to our worshipping community.

At other times when our church has been open for public worship on a Sunday with the numerous restrictions in place, we have offered two said Eucharists (8.30am and 9.45am) on each Sunday. These two services have, as required, been shorter and included initially no singing or movement. Individuals have sat socially distanced, remained in their seats, and Communion (in one kind) been administered. More recently hymns have been reintroduced at the second service.

REVIEW OF THE YEAR:

There have been seven PCC meetings since the last report.

The first meeting following the AGM is usually to establish the officers of the PCC together with leaders of various groups and the group members. This meeting, the first, face to face and socially distance took place, Irene Parker was appointed Vice Chair, Ann Hemsworth PCC Secretary and the financial needs shared between various people.

All PCC meetings open with prayer. In addition to the appointment of officers at the first meeting it was reported that a review of the Churches in East Leeds was to take place, this would include Manston and will be chaired by the Archdeacon. So far as the parish is concerned it is important at this time, as we come out of lockdown, for us to consider what we might wish to reinstate and what we consider can be finished with. Very soon we were able to open the church, having made all arrangements for social distancing, sanitising and if people choose the wearing of face mask.

A routine agenda item for each meeting is safeguarding, our safeguarding officer ensures that we are up to date with all requirements, that each of us have a cleared DBS certificate and

that we have undertaken any necessary safeguarding modules. In addition, Barbara ensures that all appropriate notices are in place. A financial review is presented to each meeting to ensure that all PCC members are aware of our finances and the need for us to manage our income and expenditure to the best of our ability.

Once we had been able to worship back in church then a request for music and hymn signing was made. Currently we do not have a director of music, but Susan Wanty and Helen Wright agreed to play the organ once a month, and the other two weeks we would use CDs. Shortly after, David Burton was in touch to say that he was willing to play one week. These three organists are working on a voluntary basis, we are grateful for the fact they enable us to have music. Another challenge for us has been the production of a church magazine, for various reasons this has not been possible, but we do from time to time produce a leaflet setting out important information and encouraging people to join us at church. This is distributed to everyone on our parish list, and we are grateful to those who do the delivering.

Inside out Church, established in 2020 continued during the summer of 2021, following the established practice, of activity for the young in the morning, afternoon tea for the more mature and compline in the evening.

We are still waiting for a quinquennial report, because of the delay it may be necessary for another inspection to be made, and then we shall have to wait to see if any necessary work is needed to the church building. At the same time consideration was given to the change of times of the Sunday services, to 8.30 and 9.45 each week with the addition of 11.30 when appropriate. In addition, there would be a Eucharistic Service on the first Wednesday in the month and a service of the word, lay led for the other weeks. Before lockdown the uniformed organisations indicated their desire for just four parades per year, March, June, November, and December, these still take place on the second Sunday. Around this time Lisa and Ann had their license as Readers renewed. They are now known as Licensed Lay Ministers Llm not Readers!

After Carolyn left Irene became the Chair of the PCC and one of the firsts things to happen was the "Suspension of Presentation" took place. This means that any future Priest would be Priest in Charge not Vicar. Already thoughts of the Christmas celebrations were taking place, and it was agreed, that Posada, Carol Service, Crib Service, would take place in a similar way to previously. In addition, it was agreed that for safety reasons, in future the Christmas Tree would be displayed in the sanctuary, it is safer and easier to decorate, and The Payback Scheme would be asked to lift the Brass Eagle back into its correct place.

An early decision made was to address the proposed memorial to Tom and Vikki Clegg, a request from the family following the generous legacy from the estate of Vikki, following discussion and suggestion it was agreed to purchase a new lectern, Vikki being a regular reader of lessons and intercessor. It was also suggested that a second lectern be purchased as a memorial to Mildred Bateson. The Bateson family being generous benefactors to the parish and it being around 30 years since Mildred died and there was no memorial to her. Appropriate permission was obtained for this, the Lecterns have been blessed we are waiting for the wireless microphones to be available and then the lecterns will be in use.

We were grateful to Iain Packman who has kept our accounts in order, it was necessary to find someone who would be willing to examine the accounts in time for the AGM. Sue Butcher a retired accountant known to some of us agreed to do this. Thanks are expressed to both for doing this work on a voluntary basis. We are now just waiting for final confirmation that a third accountant will do gift aid claims for us.

At this time +Paul indicated his intention, along with Archdeacon Paul and the Area Dean Matthew Peat to attend a PCC meeting. They indicated that we would need two lay representatives from the parish to be part of any future selection process. At a later meeting, Irene Parker and Lisa Mahoney were selected. Perhaps more importantly +Paul indicated that our best hope for the future would be an "Interim Priest" appointed for three years to improve at Manston, the attendance, and payment of Share. If successful, the appointment may be extended another three years. In addition, we were required to submit 90% of our share deficit before the end of the year, this would have been £17,400.00. We did not have that much in our account. £10,000.00 was sent.

It was also suggested to us that it might be important for us to consider using the small altar at the bottom of the chancel steps and moving the chairs round to make a more friendly atmosphere. Also, it was suggested that we seriously considered a card reader. All the suggestions were adopted.

After successful Christmas celebrations the observance of Lent was considered and decided upon especially the Charity we would support. "Love the One", a charity based in India to help the poor be better educated and enjoy a more appropriate lifestyle. Lucy Munton came from the Charity to speak to us on a Sunday morning instead of a sermon.

In connection with the vacancy, it has been necessary to produce a brochure which would be given to any interested applicant. We hope very soon to be able to announce that an Interim Priest has been appointed, then each of us, if we wish the church of St James to remain, must be committed to supporting that person.

As I conclude this report, I thank everyone who has in any way enabled us to maintain our worship, our social life, and our community at St. James. We are grateful to all Priests who have come to ensure our sacramental ministry could continue. The most important **THANK YOU** must go to Irene Parker our one and only Church Warden, for doing the wonderful job she has done which has enabled us to maintain our witness in this area.

Ann Hemsworth

THE TREASURERS REPORT:

There are few changes to the 2020 accounts, because of the circumstances in 2021 our income was reduced but we are grateful to all who have committed to paying their donations through the bank. A major requirement was that we made a substantial payment to reduce our share debt. £10,000.00 was sent from the savings accounts leaving us with a small balance of around £8,000.00

OTHER LEGAL REQUIRED REPORTS FOR THE AGM

From the Church Warden:

The most significant event of the year as far as Church Warden is concerned was last September when The Revd. Carolyn left the parish, and we went into vacancy.

This meant extra responsibilities for myself Ann and Lisa and I am very grateful for all they have done. With the help of very willing retired Priests, we have managed to maintain all the services as usual except for a weekly Wednesday morning Eucharist. This now takes place on the first Wednesday of the month with lay led Morning Prayer on the other weeks.

There are many people who need to be thanked for all they have done. All cannot be named but I would especially like to thank Sue Wanty for all she does in the Parish Office, preparing the weekly notice sheets and ensuring the necessary paperwork for baptisms, weddings, funerals, and interment of ashes are completed. Also, Graham Taylor who has been so reliable and willing in helping in any way he can. Many members of the congregation have been so supportive, and Teddy Praise has continued, usually every two weeks and Open Church every month. Both are well supported with varying numbers each time and members of the community are encouraged to attend. The Social Committee have organised several fund-raising events during the year including a successful Christmas Fair, Movie Night, and Pancake Party. Thanks to Helen for organising these. We are also grateful to Irene Hutchinson for organising coffee mornings and a Sponsored Walk, both of which raised much needed funds for the Church.

Thanks, are also extended to the group of people who regularly come each Friday morning to keep the church clean and to those who deliver food to enable us to support the Food Bank at St. Richards.

The church yard continues to be maintained by the Probation Pay back Scheme who come each Friday and work hard in keeping the grass cut and do additional jobs as required.

The fabric of the church is maintained in good order although we still await a quinquennial report. During the winter storms a large slate was displaced from the south roof. This has been temporarily repaired and on advice from the insurers a full inspection of the roof has taken place and we await an estimate for any further work which may be required, then we can make one claim. Annual PAT testing takes place, and the boiler and heating service are regularly serviced.

As we await the arrival of a new Priest, and a new beginning in our church life. I feel that the church is as well as it can be.

Warden.

Irene Parker Church

WHITKIRK DEANERY SYNOD REPORT 2021

The Deanery Synod representatives during the year were Lisa Mahoney and Janice Poole. Meetings were held both in person and via Zoom.

During the year discussions centred very much on what life was like during and as we emerged from the Covid pandemic. We heard how various congregations were using Live-streaming and zoom to maintain worship and some were using their churchyard and gardens. Methley had linked with the Quiet Garden Movement to provide a quiet and peaceful area for reflection whilst the church was closed. There were also talks from members regarding political engagement and climate change in view of the forthcoming COP26 meeting in Glasgow and we were encouraged to support the political campaign.

In October 2021 the new diocesan secretary Jonathan Wood had the opportunity to introduce himself after having taken up his post at the beginning of lockdown in 2020. He was keen to encourage parishes to look on the diocesan office as a resource and not be shy about asking for information. The October meeting was the last one attended by Bishop Paul before his retirement and his closing prayer was that we would have the resources we need for the mission God has given us.

It had been hoped to hold a forum on 9 March 2022, but this had to be cancelled and members were encouraged instead to take part in a zoom event organised by the Leeds Church Institute and Gather Leeds on 15 February. Speakers from various church and charitable organisations across the city gave a five-minute presentation on their work throughout the pandemic. The emphasis was on relationships, that this was a time for collaboration and partnership and above all, that this was not new to God! God's presence was not locked down – he was everywhere, ready to do big things in developing the church outside the building.

The Whitkirk Deanery Synod also met via Zoom during the year to discuss local issues in more depth, particularly anxieties about money, buildings, lack of people and change. We acknowledged that the Gospel called us to look at the difficult things in a creative manner, considering the bigger and broader picture. The Archdeacon was keen to know where parishes were with mission, where they were heading and what support was needed to move forward. Confidence in leaders was key in a period of change. The next Whitkirk Deanery Synod meeting will be at Manston on 15 June, and everyone is welcome to attend.

The consultation relating to changes to the Leeds Deanery Areas and Ways of Working reported at last year's AGM was concluded during the year and Bishop Nick has authorised the move from four to three deaneries in the Leeds Episcopal Area. This will make the deaneries more balanced in terms of size. The new deaneries will come into operation at the beginning of Advent to consider the need for parishes to know which deanery they are going to be in and allow the appointment of area deans and lay chairs. The precise date has yet to be determined.

CHURCHES TOGETHER:

Since the last report four meetings of Churches Together have taken place two on zoom and two face to face each chaired by Fr Pat Wall the Parish Priest of the Parish of Saint John Henry Newman. It was not appropriate to hold the walk of witness in 2021 but a zoom meeting was arranged when the dramatized reading took place. There were some services

in different churches on Easter Day 2021 and Connecting Cross Gates continued their work of providing food boxes and there was other food related support from various food banks. Over the course of spring and early summer face to face services resumed in the churches. Ft Pat agreed to continue as Chair of the Council until the 2022 AGM. The traditional Advent Service was at St. Mary's Whitkirk and Christmas messages from all churches appeared in the East Leeds Magazine. There is a review of the Anglican Churches in East Leeds taking place. The 2022 walk of witness on Good Friday took place. The AGM meeting for 2022 will take place on the 8 June at Manston, and it will be necessary to appoint a new chair.

Ann Hemsworth

SAFEGUARDING: Parish Safeguarding Officer's Report

The role of the Parish Safeguarding Officer is the safeguarding of the people of the parish, in particular the children, young people, and vulnerable adults and to be a link between the parish and the diocese.

To do this the PCC has adopted, displayed, and is gradually implementing The House of Bishops' Safeguarding Policy, Promoting a Safer Church.

One aspect of this is the checking of those in a position of responsibility within the church which is important for the safeguarding of those they serve. This is checked annually and was carried out this year with the PCC. Beyond this the PCC have been asked to carry out training regarding safeguarding. The initial training was completed, however more training is required by the diocese now so this will be followed up and put on the PCC agenda for the new year. (I have assisted those who wished help with their training and am happy to do this again in the future).

To move further forwards an Action Plan is essential so, with the help of the Diocesan Safeguarding Dashboards, a plan was put into place and actioned. Through the year we have moved from level one to two, which is fantastic.

Moving into the new year, besides further training for the PCC and others holding positions within the church there will be a review of the safeguarding action plan, safeguarding procedures, learning and development and church activities.

I thank all of those who are taking an active part in safeguarding and remind everybody that safeguarding is everyone's business.

BARBARA DUNKLEY

OTHER GENERAL INFORMATION:

There are no separate reports from people using the church hall, but we can report that Uniformed Organisations have now returned to full use of the hall, all sections of both Scouting and Guiding are represented. In addition, we have long term lettings by a Yoga Club and a Tots Group. There are regular short term lets by Craft Clubs and many children's parties.

Over the course of the lockdown and reopening much maintenance work has been done in the hall, including the removal of asbestos from the main hall, with the necessary remedial

work to the appropriate areas. The Payback Scheme who are assisting in the parish have done many smaller maintenance jobs, including painting and more recently we have been the recipients of some good quality used furniture which has enabled the upstairs room to be furnished as a training/craft room and the downstairs Sandbed Lane room to be furnished as a smaller meeting and lounge area. Thanks are extended to Yvonne Galley and Martyn Sharp for the work they have done to enable this to happen and to Chris Cowling of Alpeona who have gifted the furniture. Work continues in the Church End Room which is planned to be an area to store equipment cupboards and cabinets and spare tables and chairs, with a small meeting area available if needed.

PARISH CHURCH OF SAINT JAMES THE GREAT MANSTON
STATEMENT OF ASSETS & LIABILITIES YEAR ENDED 31 DECEMBER 2021

	General Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
CASH FUNDS					
Cash	-			-	311
Bank Current Account	8,185			8,185	13,708
Lighting Appeal Bank Account	14,648	4,250		18,898	23,028
CBF Deposits	16,623		2,598	19,221	19,221
	<u>39,456</u>	<u>4,250</u>	<u>2,598</u>	<u>46,304</u>	<u>56,268</u>
INVESTMENT FUNDS					
227 shares in the CBF					
C of E Fixed Income Securities Fund			363	363	363
LIABILITIES					
Accruals	- 550			- 550	- 1,415
	<u>38,906</u>	<u>4,250</u>	<u>2,961</u>	<u>46,117</u>	<u>55,216</u>
PARISH FUNDS					
Brought forward	48,005	4,250	2,961	55,216	25,205
Movement during the year	- 9,099			- 9,099	30,011
	<u>38,906</u>	<u>4,250</u>	<u>2,961</u>	<u>46,117</u>	<u>55,216</u>

PARISH CHURCH OF SAINT JAMES THE GREAT MANSTON
STATEMENT OF FINANCIAL AFFAIRS 2021
EXPENDITURE FOR THE YEAR ENDED DECEMBER 2021

	General Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
Cost of Generated Funds					
Hall (7)	12,048			12,048	4,403
Magazine (4)					
Fundraising					
	<u>12,048</u>	<u>0</u>	<u>0</u>	<u>12,048</u>	<u>4,403</u>
Cost of Charitable Activities					
The Ministry				0	668
Church and Services (8)	16,179			16,179	13,018
Charitable Giving				0	450
Office Expenses (9)	1,850			1,850	3,147
	<u>18,029</u>	<u>0</u>	<u>0</u>	<u>18,029</u>	<u>17,283</u>
Cost of Governance					
Parish Share	33,600			33,600	33,600
Independent Examination				0	50
Operating Expenses	<u>33,600</u>	<u>0</u>	<u>0</u>	<u>33,600</u>	<u>33,650</u>
Appeals					
Total Resources Expended	<u><u>63,677</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>63,677</u></u>	<u><u>55,336</u></u>

PARISH CHURCH OF SAINT JAMES THE GREAT MANSTON
STATEMENT OF FINANCIAL ACTIVITIES 2021
INCOME FOR THE YEAR ENDED 31 DECEMBER 2021

	General Funds	Restricted	Endowment	Total	Total 2021
Incoming Resources from Generated Funds					
Fundraising (2)	2,376			2,376	1,089
Hall (3)	3,182			3,182	1,960
Magazine & Bookstall (4)	28			28	640
	<u>5,586</u>	<u>0</u>	<u>0</u>	<u>5,586</u>	<u>3,689</u>
Voluntary Income					
Church Collections (1)	41,764			41,764	42,503
Donations (5)	0			0	289
Appeals				0	396
Other (6)	839			839	446
	<u>42,603</u>	<u>0</u>	<u>0</u>	<u>42,603</u>	<u>43,634</u>
Charitable Activities					
Fees	3,647			3,647	2,943
Legacies				0	33502
Investments	28		27	55	129
	<u>3,675</u>	<u>0</u>	<u>27</u>	<u>3,702</u>	<u>36,574</u>
Total Incoming Resources	51,864	0	27	0 51,891	83,897
Total Resources Expended	<u>-63,677</u>	<u>0</u>	<u>-27</u>	<u>-63,704</u>	<u>-53,886</u>
Net Movement in Funds	<u><u>-11,813</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>-11,813</u></u>	<u><u>30,011</u></u>

**PARISH CHURCH OF SAINT JAMES MANSTON
NOTES TO THE ACCOUNTS 2021 - RECEIPTS**

	2021	2020		2021	2020
1 COLLECTIONS			4 MAGAZINE & BOOKSTALL		
Tax Efficient Planned Giving	25,020	22,416	Magazine Receipts	28	570
Other Planned Giving	9,670	7,492	Magazine printing costs	-	-
Tax recovered	7,073	10,082		<u>28</u>	<u>570</u>
Collections at all Services		<u>2,513</u>			
	<u>41,764</u>	<u>42,503</u>	Book Stall Profit		<u>70</u>
				<u>28</u>	<u>640</u>
2 FUND RAISING					
After Church Coffee		165	5 DONATIONS		
Coffee Concerts		242	Donations		215
Christmas cards	370	310	Pricket Stand		39
Open Church	392	21	Box in Church Wall		<u>35</u>
Diaries				<u>-</u>	<u>289</u>
Family Fun	30				
Sponsored Walk			6 OTHER INCOME		
Coffee Morning Bring and Buy		100	Weddings	839	
Lisa's Afternoon Tea			Church Insideout: Grant		
Movie night	180		Expenses		49
Leanne's Knitting	54	197	Sale of pens		30
Autumn Fair	1,018		Wayleave		5
Christmas Tree Festival			School Field Rent		250
Harvest Supper	160		Overprovision for 2019 Ind Ex		<u>112</u>
Advent Appeal	59			<u>839</u>	<u>446</u>
Pancake Party		54			
Sundries	114				
	<u>2,376</u>	<u>1,089</u>			
3 PARISH HALL					
Parties	1,060	682			
Toddler Group	230	195			
Playgroup					
Crafty Duo	150	150			
Church Craft Club		50			
Taekwondo		500			
Rainbows					
School					
Yoga	652	158			
Leeds Christain conn xgates	480				
Brownies					
Blue Yonder		95			
Scouting	610				
XY POP		55			
Covid Clinic		<u>75</u>			
	<u>3,182</u>	<u>1,960</u>			

PARISH CHURCH OF SAINT JAMES MANSTON
NOTES TO THE ACCOUNTS 2021 - PAYMENTS

	2021	2020
7 PARISH HALL EXPENSES		
Cleaning	449	337
Repairs and Maintenance	2,495	
Telephone		
Insurance	1,570	1,400
Heating	300	802
Lighting & Power	2,000	261
Kitchen Gas		141
Fire Extinguishers Service	401	213
Music Licence		70
Hygiene Equipment		609
Asbestos Monitoring	4,833	570
Roof Repairs		
	<u>12,048</u>	<u>4,403</u>

8 CHURCH & SERVICES

Church Running Expenses		
Heating	1,059	3,062
Lighting & Power	2,800	95
Water	1,242	843
Insurance	3,300	3,000
	<u>8,402</u>	<u>7,000</u>

Church Maintenance		
Boiler Repairs & Servicing	1,425	568
Electrical Repairs	354	
Sacristy Lock		
Lightning Conductor		
Fire Extinguishers Service		210
Roofing		
Batteries		
Additional Lighting		1,849
Sundry Repairs		21
Update Church Noticeboard		150
PAT Testing	105	99
	<u>1,885</u>	<u>2,897</u>

Services expenses		
Bread & Wine		27
Candles	122	301
Licences	380	357
Organists		305
Organ Repairs & Servicing	504	504
Junior Choir	100	
Sabbatical Clergy		
Wood for Crib Figures	43	43
RSCM Sub	110	107
Resource Books		104
Baptism and Confirmation		
DBF Fees	26	422
Other Fees	733	420
Stewardship Envelopes	128	135
Coronavirus expenses		146
Sundries	100	
	<u>2,245</u>	<u>2,871</u>

	2021	2020
Churchyard Expenses		
Tree and Hedge Maintenance		
Machinery Repairs		
Petrol	63	
Skip Hire		215
Volunteers' Gratuities	132	35
	<u>195</u>	<u>250</u>

Church & Services Summary

Church Running	669	7000
Church Maintenance		2897
Services Expenses	1,371	2871
Churchyard Expenses		250
	<u>2,040</u>	<u>13018</u>

9 OFFICE EXPENSES

Stationery	65	269
Photocopier Copies	305	368
Photocopier Lease	491	491
Telephone	586	518
Postage		108
Electricity		206
Gas		25
Insurance		348
Website Rental	54	265
St James Mews	350	350
Servicing and Repairs		183
Bank Charges		16
Independent Examination		50
Churches Together		
	<u>1,850</u>	<u>3197</u>

10 CHARITY APPEALS

	Lent	Christingle	Total
Collected			973
Paid Over			-1267
Carried forward in Accruals			0
Net expenditure	<u>0</u>	<u>0</u>	<u>-294.41</u>

**INDEPENDENT EXAMINER'S REPORT TO THE CHURCH WARDENS OF PAROCHIAL CHURCH COUNCIL.
OF ST. JAMES MANSTON**

I report on the attached accounts for the year ended 31 December 2021.

Respective responsibilities of the Church Wardens and examiner

The Church Wardens are responsible for the preparation of the accounts. The Church Wardens consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

examine the accounts under section 145 of the 2011 Act

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and

- to state whether particular matters have come to my attention. Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

- Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act. And
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act:

have not been met, or

To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sue Butcher



Dated

14/7/2022