

HOLMESDALE SCHOOL PARENTS AND STAFF ASSOCIATION

England & Wales · Charity number 1131038

Details

Status Registered

Legal form Other

Registered 2009-08-10

Register [View on the Charity Commission register](#)

Contact

Address Alma Road
Reigate
Surrey
RH2 0BY

Phone 07740 587150

Email holmesdalepsa@gmail.com

Website www.holmesdale.surrey.sch.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: The object of the Association is to advance the education of pupils in the School in particular by:- developing effective relationships between the staff, parents and others associated with the school;- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£45,062	£22,765	-	-
2023-08-31	£51,628	£26,254	-	-
2022-08-31	£43,537	£24,204	-	-
2021-08-31	£34,970	£11,913	-	-
2020-08-31	£34,965	£33,611	-	-

Trustees

Name	Role	Appointed
Charlotte Tilbrook		2025-06-24
Emma Wells		2025-06-24
Eugenie Denise		2022-09-01
Katie Alvarez Pritchard		2025-06-23
Oli Williams		2022-09-01
Sharon Mullarkey		2019-09-17

HOLMESDALE SCHOOL PARENTS AND STAFF ASSOCIATION

England & Wales - Charity number 1131038

Accounts

Holmesdale School
Parents and Staff Association

Report and Accounts
for the Year ended 31 August 2024

Charity registration number: 1131038

Holmesdale School Parents and Staff Association

Index

	Page
Report of the Executive Committee	3-5
Report of the Independent Examiner	6
Receipts and Payments Account	7
Statement of Assets	7

Holmesdale School Parents and Staff Association

Report of the Executive Committee for the year ended 31 August 2024

Reference and administration details

Charity registration number: 1131038

Principal address

Holmesdale Community Infant School, Alma Road, Reigate, Surrey, RH2 0BY

Executive committee

<i>Name</i>	<i>Office</i>	<i>Dates in office if not whole year</i>
Sharon Mullarkey	Committee Member	Appointed 17 Sep 2019
Kate Young	Co-Chair	Appointed 7 June 2019
Rachael Brett	Co-Chair	Appointed 19th May 2021
Stuart McKay	Treasurer	Appointed 29th September 2022
Oli Williams	Vice-Treasurer	Appointed 29th September 2022
Eugenie Denise	Secretary	Appointed 29th September 2022

All members of the Executive committee are trustees to the charity.

Independent examiner: Stuart Edwards

Bankers: HSBC 54 High Street, Epsom, Surrey, KT19 8DS

Structure Governance and Management

The Association is governed under a constitution that was adopted on 23 April 2008. The power to appoint the Trustees lies with the members of the Holmesdale School Parents and Staff Association.

Objectives and activities

The object of the Association is to advance the education of pupils in the School in particular by:

- developing effective relationships between the staff, parents and others associated with the School;
- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

The PSA Committee continued a successful fundraising agenda with a continuation of regular annual events including the Christmas and Summer fairs. Other events included childrens' discos, a pantomime, Mothers' and Fathers' Day sales, quiz nights, wine tasting night, Spring Soiree and the Year 2 sailing event.

There were also funds generated from the PSA shop and corporate sponsorships.

Achievements and performance

During the year the Association raised a total of £22,297.92 which can be summarised as follows:

Details	Income	Profit
Christmas Fair	£ 7,471.27	£ 4,881.10
Sponsorship	£ 4,820.00	£ 4,820.00
Spring Soiree	£ 5,604.03	£ 4,336.92
Summer Fair	£ 5,122.27	£ 2,649.41
PSA Shop	£ 7,676.16	£ 2,439.37
Quiz	£ 3,222.06	£ 1,725.32
Disco	£ 1,735.19	£ 1,141.70
Cake Sales	£ 914.13	£ 914.13
Wreath Making	£ 2,120.00	£ 497.00
Wine Tasting	£ 873.43	£ 278.43
Fund-Raising	£ 272.49	£ 272.49
Year 2 Sailing	£ 1,974.11	£ 262.92
Pantomime	£ 1,108.00	£ 196.00
Other Activities & Expenses	£ 2,149.35	£ (2,116.87)
TOTAL	£ 45,062.49	£ 22,297.92

During the year the Association applied funds of £18,676 for the benefit of Holmesdale Community Infant School and its pupils as follows. This includes further contributions made to classes who requested funding for resources, which totalled £1,028.64.

Donations to school	£18,676
Playground furniture & sheds	£ 4,999.59
Twinkl subs	£ 1,423.50
Discovery/Espresso	£ 2,793.00

Maths tools - Rekenrek	£ 1,435.92
Music room - Djembe drums	£ 800.00
EYFS outdoor equipment upgrade	£ 2,827.74
Staff £125 allocation	£ 1,028.64
Library Funds & Eco Club	£ 367.35
Extra books / incl Dual Language	£ 3,000.00

Financial review

The Association holds cash funds at the end of the year of £40,742.00 all of which are unrestricted funds. These funds are held in order to support the activities of the Association and in order to donate equipment and funds to Holmesdale Community Infant School.

At the year end the PSA held stocks of uniform in the PSA shop for sale in 2024/25.

Reserves policy

To ensure adequate reserves the PSA will not commit to items of greater value than the cash book balance adjusted for existing commitments and spending.

Declaration

The members of the Executive Committee declare that they have approved this report

Signed on behalf of the Executive Committee

Signed: Stuart McKay_____

Full name: Stuart McKay_____

Position: Treasurer_____

Date: 31/12/2024_____

Independent Examiner's Report to the trustees of Holmesdale School Parents and Staff Association

I report on the accounts of Holmesdale School Parents and Staff Association on the accounts for the year ended 31 August 2024 set out on pages 7 and 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matter set on the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting records in accordance with section 130 of the 2011 Act;
 - and
 - to prepare accounts which accord to the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

Name and Qualification: Stuart Edwards (demonstrable experience of financial management which is suitable for cash accounting where income is less than £250k.

Address: 2 Alders Road, Reigate, Surrey RH2 0ED

Date: 31st December 2024

Holmesdale School Parents and Staff Association
Report and accounts for the year ended 31 August 2024

	Unrestricted Funds					
	Year to 31 August 2024		Year to 31 August 2023		Year to 31 August 2022	
	£	£	£	£	£	£
Receipts						
Christmas Fair	7,471		8,146		0	
Winter Walk	0		0		6,123	
Summer Fair	5,122		6,224		9,752	
Jubilee Challenge	0		302		742	
Fund Raisin	0		0		144	
Spring Soiree	5,604		7,283		0	
Quiz	3,222		2,049		0	
Disco	1,735		2,758		3,202	
Pantomime	1,108		2,712		2,874	
Wine Tasting	873		0		0	
Mothers' Day	337		470		422	
Fathers' Day Sale	320		75		907	
PSA Shop	7,676		9,280		10,165	
Year 1 Cake Sale	716		184		156	
Christmas Cards	0		436		524	
Sponsorship	4,820		4,990		3,215	
Ice Lollies	295		0		0	
Kings Coronation	111		0		0	
Wreath Making	2,120		1,480		0	
Christmas Trees	0		1,025		1,489	
Leavers T-Shirts	790		1,020		1,057	
Year 2 Sailing	1,974		2,500		1,858	
Commission	0		0		200	
Walk to Lapland	0		0		576	
Plant Sale	64		0		0	
Reception Cake Sale	198		0		0	
Fund-Raising	272		639		0	
Parent Donations	232		53		130	
		45,062		51,628		43,537
Payments						
Christmas Fair	2,590		3,226		0	
Winter Walk	0		0		2,622	
Summer Fair	2,473		2,917		2,871	
Fund-Raising	0		0		30	
Spring Soiree	1,267		1,272		0	
Easter Eggs	100		163		134	
Quiz	1,497		912		0	
Disco	593		1,083		1,353	
Pantomime	912		1,980		2,141	
Wine Tasting	595		0		0	
Mothers' Day	103		330		0	
Fathers' Day Sale	70		0		297	
PSA Shop	5,237		7,466		9,280	
Christmas Cards	0		0		21	
Wreath Making	1,623		1,200		0	
Christmas Trees	0		1,009		1,200	
Leavers T-Shirts	682		784		792	
Year 2 Sailing	1,711		2,464		2,400	
Ice Lollies	30		0		0	
Leavers Show	500		0		0	
Insurance	153		140		0	
New parents social	223		213		169	
Bank charges	72		167		62	
PSA Website	0		360		360	
PSA Expenses	1,565		568		473	
		21,997		26,254		24,204

Net receipts on activities	23,066	25,374	19,333
Donations to Holmesdale School (incl. £100 per class)	18,676	19,450	19,604
Net receipts for the year/period	4,390	5,924	-271
Cash funds at 1 September	36,352	30,428	30,699
Cash funds at 31 August	40,742	36,352	30,428
	2024	2023	2022
Cash funds	£	£	£
Current Account	40,742	36,352	30,428
Less: Unpresented Cheques	0	0	0
	40,742	36,352	30,428

HOLMESDALE SCHOOL PARENTS AND STAFF ASSOCIATION

England & Wales - Charity number 1131038

Accounts

Holmesdale School
Parents and Staff Association

Report and Accounts
for the Year ended 31 August 2023

Charity registration number: 1131038

Holmesdale School Parents and Staff Association

Index

	Page
Report of the Executive Committee	3-5
Report of the Independent Examiner	6
Receipts and Payments Account	7
Statement of Assets	7

Holmesdale School Parents and Staff Association

Report of the Executive Committee for the year ended 31 August 2023

Reference and administration details

Charity registration number: 1131038

Principal address

Holmesdale Community Infant School, Alma Road, Reigate, Surrey, RH2 0BY

Executive committee

<i>Name</i>	<i>Office</i>	<i>Dates in office if not whole year</i>
Sharon Mullarkey	Committee Member	Appointed 17 Sep 2019
Kate Young	Co-Chair	Appointed 7 June 2019
Rachael Brett	Co-Chair	Appointed 19th May 2021
Stuart McKay	Treasurer	Appointed 29th September 2022
Oli Williams	Vice-Treasurer	Appointed 29th September 2022
Eugenie Denise	Secretary	Appointed 29th September 2022

All members of the Executive committee are trustees to the charity.

Independent examiner: Stuart Edwards

Bankers: HSBC 18 High Street, Reigate, Surrey, RH2 9AY

Structure Governance and Management

The Association is governed under a constitution that was adopted on 23 April 2008. The power to appoint the Trustees lies with the members of the Holmesdale School Parents and Staff Association.

Objectives and activities

The object of the Association is to advance the education of pupils in the School in particular by:

- developing effective relationships between the staff, parents and others associated with the School;
- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

The PSA Committee continued a successful fundraising agenda with a return to regular annual events including the Christmas and Summer fairs. Other events included childrens' discos, a pantomime, Mothers' and Fathers' Day sales, quiz night, Spring Soiree and the Year 2 sailing event.

There were also funds generated from the PSA shop, corporate sponsorships, Year 2 leavers T-shirts and Christmas Tree sales.

Achievements and performance

During the year the Association raised a total of £25,374 which can be summarised as follows:

Details	Income	Profit
Spring Soiree	£ 7,282.64	£ 6,010.22
Christmas Fair	£ 8,145.97	£ 4,920.09
Sponsorship	£ 4,990.00	£ 4,990.00
Summer Fair	£ 6,224.47	£ 3,307.21
PSA Shop	£ 9,280.49	£ 1,814.90
Disco	£ 2,758.35	£ 1,675.81
Quiz	£ 2,049.25	£ 1,137.45
Pantomime	£ 2,712.00	£ 732.00
Fund-Raising	£ 639.06	£ 639.06
Christmas Cards	£ 436.00	£ 436.00
Jubilee Challenge	£ 301.95	£ 301.95
Wreath Making	£ 1,480.00	£ 280.00
Other Activities & Expenses	£ 5,327.63	£ (870.66)
TOTAL	£ 51,627.81	£ 25,374.03

During the year the Association applied funds of £19,449.83 for the benefit of Holmesdale Community Infant School and its pupils as follows. This includes further contributions made to classes who requested funding for resources, which totalled £1,254.06.

Donations to school	£19,449.83
Eco garden - solar pergola	£ 3,000.00
Little Wandle (book scheme)	£ 2,885.10
Discovery/Espresso	£ 2,739.00
10 x Tablets plus headphones	£ 2,136.00
10 x Tablets	£ 2,000.00
Twinkl subs	£ 1,423.00
Staff £100 allocation	£ 1,254.06
Year 2 Party	£ 1,171.98
Library Furnishing	£ 895.00
Library scanning hardware	£ 777.69
Library software	£ 550.00
Library Funds & Eco Club	£ 388.00
Bulbs/Compost for Memorial Garden	£ 230.00

Financial review

The Association holds cash funds at the end of the year of £36,352 all of which are unrestricted funds. These funds are held in order to support the activities of the Association and in order to donate equipment and funds to Holmesdale Community Infant School.

At the year end the PSA held stocks of uniform in the PSA shop for sale in 2023/24.

Reserves policy

To ensure adequate reserves the PSA will not commit to items of greater value than the cash book balance adjusted for existing commitments and spending.

Declaration

The members of the Executive Committee declare that they have approved this report

Signed on behalf of the Executive Committee

Signed: Stuart McKay _____

Full name: Stuart McKay _____

Position: Treasurer _____

Date: 20/02/2024 _____

Independent Examiner's Report to the trustees of Holmesdale School Parents and Staff Association

I report on the accounts of Holmesdale School Parents and Staff Association on the accounts for the year ended 31 August 2023 set out on pages 7 and 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matter set on the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting records in accordance with section 130 of the 2011 Act;
 - and
 - to prepare accounts which accord to the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

Name and Qualification: Stuart Edwards (demonstrable experience of financial management which is suitable for cash accounting where income is less than £250k.

Address: 2 Alders Road, Reigate, Surrey RH2 0ED

Date: 20th February 2024

Holmesdale School Parents and Staff Association
Report and accounts for the year ended 31 August 2023

	Unrestricted Funds					
	Year to 31 August		Year to 31 August		Year to 31 August	
	2023		2022		2021	
	£	£	£	£	£	£
Receipts						
Christmas Fair	8,146		0		0	
Winter Walk	0		6,123		0	
Summer Fair	6,224		9,752		0	
Jubilee Challenge	302		742		0	
Fund Raising	0		144		0	
Spring Soiree	7,283		0		0	
Quiz	2,049		0		0	
Children Disco	2,758		3,202		0	
Pantomime	2,712		2,874		0	
Mothers Day Sale	470		422		0	
Fathers Day Sale	75		907		0	
PSA Shop	9,280		10,165		13,077	
Cake Sale	184		156		0	
Christmas Cards	436		524		606	
Website Sponsor	4,990		3,215		4,140	
Notice Board	0		0		0	
Christmas Puddings	0		0		0	
Christmas Wreath Making	1,480		0		600	
Christmas Trees	1,025		1,489		2,535	
Year 2 Leavers DVD & T-Shirts	1,020		1,057		1,110	
Year 2 Sailing	2,500		1,858		2,520	
Commission	0		200		444	
Mufti Day	0		0		408	
Walk to Lapland	0		576		2,437	
21 for 21 Challenge	0		0		576	
Christmas Raffle	0		0		2,777	
Summer Raffle	0		0		1,792	
Other activities	639		0		0	
Parental Donations	53		130		1,949	
		51,628		43,537		34,970
Payments						
Christmas Fair	3,226		0		0	
Winter Walk	0		2,622		0	
Summer Fair	2,917		2,871		0	
Fund-Raising	0		30		0	
Spring Soiree	1,272		0		0	
Easter Eggs	163		134		0	
Quiz	912		0		0	
Children Disco	1,083		1,353		0	
Pantomime	1,980		2,141		0	
Mothers Day Sale	330		0		0	

Fathers Day Sale	0	297	0
PSA Shop	7,466	9,280	5,124
Christmas Cards	0	21	31
Christmas Wreath Making	1,200	0	400
Christmas Trees	1,009	1,200	1,887
Year 2 Leavers DVD & T-Shirts	784	792	840
Year 2 Sailing	2,464	2,400	2,565
Walk to Lapland	0	0	131
21 for 21 Challenge	0	0	101
Christmas Raffle	0	0	106
Summer Raffle	0	0	71
PSA Funded Events	140	0	0
New parents social	213	169	0
Bank charges	167	62	0
PSA Website	360	360	0
PSA Expenses	568	473	657
	26,254	24,204	11,913
Net receipts on activities	25,374	19,333	23,057
Donations to Holmesdale School (incl. £100 per cla	19,450	19,604	17,557
Net receipts for the year/period	5,924	-271	5,500
Cash funds at 1 September	30,427	30,699	25,199
Cash funds at 31 August	36,352	30,427	30,699
	2023	2022	2021
Cash funds	£	£	£
Current Account	36,352	30,428	30,699
Less: Unpresented Cheques	0	0	0
	36,352	30,428	30,699

HOLMESDALE SCHOOL PARENTS AND STAFF ASSOCIATION

England & Wales - Charity number 1131038

Accounts

Holmesdale School
Parents and Staff Association

Report and Accounts
for the Year ended 31 August 2022

Charity registration number: 1131038

Holmesdale School Parents and Staff Association

Index

	Page
Report of the Executive Committee	3-5
Report of the Independent Examiner	6
Receipts and Payments Account	7
Statement of Assets	7

Holmesdale School Parents and Staff Association

Report of the Executive Committee for the year ended 31 August 2022

Reference and administration details

Charity registration number: 1131038

Principal address

Holmesdale Community Infant School, Alma Road, Reigate, Surrey, RH2 0BY

Executive committee

<i>Name</i>	<i>Office</i>	<i>Dates in office if not whole year</i>
Sharon Mullarkey	Committee Member	Appointed 17 Sep 2019
Kate Young	Chair	Appointed 7 June 2019
Miriam Greaves	Vice-Chair	Appointed 19th May 2021
Rachael Brett	Vice-Chair	Appointed 19th May 2021
Paul Copeman	Treasurer	Appointed 19th May 2021
Rebecca Cahill	Vice-Treasurer	Appointed 16 June 2020
Natalie Ross	Publicity Secretary	Appointed 7th Oct 2021
Caroline Doubt	Secretary	Appointed 7 June 2019

All members of the Executive committee are trustees to the charity.

Independent examiner: Stuart Edwards

Bankers: HSBC 18 High Street, Reigate, Surrey, RH2 9AY

Structure Governance and Management

The Association is governed under a constitution that was adopted on 23 April 2008. The power to appoint the Trustees lies with the members of the Holmesdale School Parents and Staff Association.

Objectives and activities

The object of the Association is to advance the education of pupils in the School in particular by:

- developing effective relationships between the staff, parents and others associated with the School;
- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

The PSA Committee continued with the successful virtual ‘Walk to Lapland’ event whilst the Summer Fair made a welcome return and the Winter Walk was a great success. Other events included childrens’ discos, a pantomime, Mothers’ and Fathers’ Day sales and the Year 2 sailing event.

There were also funds generated from the PSA shop, corporate sponsorships, Year 2 leavers T-shirts and Christmas Tree sales.

Achievements and performance

During the year the Association raised a total of £19,333 which can be summarised as follows:

Major Events	10,382
Summer Fair	6,881
Winter Walk	3,501
Spring Soiree	-
Other events	3,615
Other activities	5,741
Other income	68
PSA expenses	- 473
TOTALS	19,333

The PSA Shop contribution of £1k was less than the previous year of £8k but this was due to timing of invoices for a large stock order in summer 2021.

During the year the Association applied funds of £18,600 for the benefit of Holmesdale Community Infant School and its pupils as follows. In addition to this, further contributions were made to classes who requested funding for resources, which totalled £1,003.

Detail	Date	Donation
Samsung Galaxy tablets x 30	14/02/2022	5,914.00
Twinkl	14/02/2022	1,594.21
Discovery Subscription	14/02/2022	2,410.00
Visualisers x 12	14/02/2022	990.00
Year 1 resources (from previous year's funds) - GLS cushions for book corner	14/02/2022	100.00
Owl class fund	14/02/2022	22.38
Library Fund	11/07/2022	928.00
High Vis jackets	11/07/2022	374.00
Xmas party	11/07/2022	92.00
Jubilee bench	11/07/2022	1,875.00
Library Fund c/o from 20/21	11/07/2022	738.00
Curriculum books	11/07/2022	2,108.00
Jubilee Tree	11/07/2022	350.00
No parking signs	29/06/2022	609.90
Library books	29/06/2022	24.89
End of Term parties	29/06/2022	469.63
		18,600.01

Financial review

The Association holds cash funds at the end of the year of £30,428 all of which are unrestricted funds. These funds are held in order to support the activities of the Association and in order to donate equipment and funds to Holmesdale Community Infant School.

At the year end the PSA held stocks of uniform in the PSA shop for sale in 2021/22.

Reserves policy

To ensure adequate reserves the PSA will not commit to items of greater value than the cash book balance adjusted for existing commitments and spending.

Declaration

The members of the Executive Committee declare that they have approved this report

Signed on behalf of the Executive Committee

Signed: Stuart McKay _____

Full name: Stuart McKay _____

Position: Treasurer _____

Date: 30/06/2023 _____

Independent Examiner's Report to the trustees of Holmesdale School Parents and Staff Association

I report on the accounts of Holmesdale School Parents and Staff Association on the accounts for the year ended 31 August 2022 set out on pages 7 and 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matter set on the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting records in accordance with section 130 of the 2011 Act;
 - and
 - to prepare accounts which accord to the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

2. To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

Name and Qualification: Stuart Edwards (demonstrable experience of financial management which is suitable for cash accounting where income is less than £250k.
Address: 2 Alders Road, Reigate, Surrey RH2 0ED

Date: 30th June 2023

Holmesdale School Parents and Staff Association
Report and accounts for the year ended 31 August 2022

	Unrestricted Funds					
	Year to 31 August		Year to 31 August		Year to 31 August	
	2022		2021		2020	
	£	£	£	£	£	£
Receipts						
Christmas Fair	0		0		10,848	
Winter Walk	6,123		0		0	
Summer Fair	9,752		0		0	
Jubilee Challenge	742		0		0	
Fund Raising	144		0		0	
Spring Soiree	0		0		0	
Quiz	0		0		1,473	
Children Disco	3,202		0		1,040	
Toy Sale	0		0		0	
Bingo	0		0		0	
Pantomime	2,874		0		1,699	
Wine Tasting	0		0		0	
Mothers Day Sale	422		0		57	
Fathers Day Sale	907		0		0	
PSA Shop	10,165		13,077		9,155	
Cake Sale	156		0		685	
Christmas Cards	524		606		593	
Website Sponsor	3,215		4,140		2,100	
Notice Board	0		0		4	
Christmas Puddings	0		0		402	
Christmas Wreath Making	0		600		823	
Christmas Trees	1,489		2,535		1,195	
Year 2 Leavers DVD & T-Shirts	1,057		1,110		1,102	
Year 2 Sailing	1,858		2,520		2,502	
Commission	200		444		190	
Action Stations	0		0		0	
Home Schooling T-Shirts	0		0		588	
Mufti Day	0		408			
Walk to Lapland	576		2,437			
21 for 21 Challenge	0		576			
Christmas Raffle	0		2,777			
Summer Raffle	0		1,792			
Other activities	0		0		539	
Parental Donations	130		1,949		0	
	0	43,537		34,970		34,965
Payments						
Christmas Fair	0		0		1,698	
Winter Walk	2,622					
Summer Fair	2,871		0		0	
Fund-Raising	30					
Spring Soiree	0		0		0	
Easter Eggs	134					
Quiz	0		0		525	
Children Disco	1,353		0		455	
Toy Sale	0		0		0	
Bingo	0		0		0	
Pantomime	2,141		0		1,321	
Wine Tasting	0		0		0	
Mothers Day Sale	0		0		161	
Fathers Day Sale	297					
PSA Shop	9,280		5,124		4,074	
Christmas Cards	21		31		0	
Notice Board	0		0		0	
Christmas Puddings	0		0		282	
Christmas Wreath Making	0		400		397	
Christmas Trees	1,200		1,887		878	
Year 2 Leavers DVD & T-Shirts	792		840		586	
Year 2 Sailing	2,400		2,565		2,500	
Action Stations	0		0		0	
Home Schooling T-Shirts	0		0		0	
Mufti Day	0		0		0	

Walk to Lapland		0		131			
21 for 21 Challenge		0		101			
Christmas Raffle		0		106			
Summer Raffle		0		71			
Other Activities		0		0			
PSA Funded Events		0		0		194	
New parents social		169					
Bank charges		62					
PSA Website		360					
PSA Expenses		473		657		2,588	
			24,204		11,913		15,659
Net receipts on activities			19,333		23,057		19,307
Donations to Holmesdale School (incl. £100 per class)			19,604		17,557		17,952
Net receipts for the year/period			-271		5,500		1,355
Cash funds at 1 September			30,699		25,199		23,844
Cash funds at 31 August			30,427		30,699		25,199
			2022		2021		2020
Cash funds			£		£		
Current Account			30,428		30,699		25,199
Less: Unpresented Cheques			0		0		0
			30,428		30,699		25,199

HOLMESDALE SCHOOL PARENTS AND STAFF ASSOCIATION

England & Wales - Charity number 1131038

Accounts

Holmesdale School
Parents and Staff Association

Report and Accounts
for the Year ended 31 August 2021

Charity registration number: 1131038

Holmesdale School Parents and Staff Association

Index

	Page
Report of the Executive Committee	3-5
Report of the Independent Examiner	6
Receipts and Payments Account	7
Statement of Assets	7

Holmesdale School Parents and Staff Association Report of the Executive Committee for the year ended 31 August 2021

Reference and administration details

Charity registration number: 1131038

Principal address

Holmesdale Community Infant School, Alma Road, Reigate, Surrey,
RH2 0BY

Executive committee

<i>Name</i>	<i>Office</i>	<i>Dates in office if not whole year</i>
Sharon Mullarkey	Committee Member	Appointed 17 Sep 2019
Kate Young	Chair	Appointed 7 June 2019
Charlotte Barry	Vice-Chair	Appointed 16 June 2020
Abigail Curd	Treasurer	Appointed 16 June 2020
Rebecca Cahill	Vice-Treasurer	Appointed 16 June 2020
Mark Eshelby	Co-Secretary	Appointed 7 June 2019
Victoria Buckley	Co-Secretary	Appointed 7 June 2019

All members of the Executive committee are trustees to the charity.

Independent examiner: Julia Beck

Bankers: HSBC 18 High Street, Reigate, Surrey, RH2 9AY

Structure Governance and Management

The Association is governed under a constitution that was adopted on 23 April 2008. The power to appoint the Trustees lies with the members of the Holmesdale School Parents and Staff Association.

Objectives and activities

The object of the Association is to advance the education of pupils in the School in particular by:

- developing effective relationships between the staff, parents and others associated with the School;
- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

As a result of COVID-19 unfortunately it wasn't possible to run any in-person fundraising events during the academic year. However the PSA Committee introduced some new virtual events; the 'Walk to Lapland' and the '21 for 21 Challenge, both of which were very successful.' Many of the usual Christmas fundraising was able to go ahead including (virtual) wreath making, the raffle, selling Christmas trees and buying Christmas cards designed by the children.

There were also funds generated from the PSA shop, corporate sponsorships and a higher than normal amount of cash contributions from parents. The summer raffle was able to go ahead as well as the sale of the Year 2 leavers' t-shirts.

Achievements and performance

During the year the Association raised a total of **£23,057** which can be summarised as follows:

	£
Major Events	-
Christmas Fair	-
Summer Fair	-
Spring Soiree	-
Other Events	-
Other Activities	21,766
PSA Shop	7,953
Other activities	13,812
Other income/expense	1,949
PSA funded events/expenses	0
PSA expenses	(657)
TOTALS	23,057

The PSA Shop had a higher contribution than in previous years, but this was due to the large stock order of uniform for the new school year (ordered in the summer) not being invoiced until the next accounting period (2021-22). This will be reflected in next year's accounts where we would expect to see a smaller contribution from the PSA Shop than in previous years.

During the year the Association applied funds of **£17,557** for the benefit of Holmesdale Community Infant School and its pupils as follows:

	£
Four new Smartboards	5,868
Bug Club	1,507
Clarion Call (parent messaging)	1,340
Classroom Fund	1,266
Library & Curriculum Books	1,887
Pond Refurbishment	2,917
Defibrillator	1,395
Online Magic Show	150
Easter Eggs	132
Year 2 Leavers Parties	665
End of Year Parties - other years	430
TOTAL	17,557

Financial review

The Association holds cash funds at the end of the year of **£30,699** all of which are unrestricted funds. These funds are held in order to support the activities of the Association and in order to donate equipment and funds to Holmesdale Community Infant School.

At the year end the PSA held stocks of uniform in the PSA shop for sale in 2021/22.

Reserves policy

To ensure adequate reserves the PSA will not commit to items of greater value than the cash book balance adjusted for existing commitments and spending.

Declaration

The members of the Executive Committee declare that they have approved this report

Signed on behalf of the Executive Committee

Signed: Paul Copeman _____

Full name: Paul
Copeman _____

Position: Treasurer _____

Date: 15/08/2022 _____

Independent Examiner's Report to the trustees of Holmesdale School Parents and Staff Association

I report on the accounts of Holmesdale School Parents and Staff Association on the accounts for the year ended 31 August 2021 set out on pages 7 and 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matter set on the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting records in accordance with section 130 of the 2011 Act;
 - and
 - to prepare accounts which accord to the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

2. To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

Name and Qualification: Julia Beck (demonstrable experience of financial management which is suitable for cash accounting where income is less than £250k.

Address: 22 St. Mary's Road, Reigate, Surrey RH2 7JJ

Date: 1st August 2022

Holmesdale School Parents and Staff Association						
Report and accounts for the year ended 31 August 2021						
Unrestricted Funds						
	Year to 31 August		Year to 31 August		Year to 31 August	
	2021		2020		2019	
	£	£	£	£	£	£
Receipts						
Christmas Fair	0		10,848		10,177	
Summer Fair	0		0		7,010	
Spring Soiree	0		0		6,633	
Quiz	0		1,473		1,124	
Children Disco	0		1,040		1,915	
Toy Sale	0		0		0	
Bingo	0		0		0	
Pantomime	0		1,699		1,026	
Wine Tasting	0		0		0	
Mothers Day Sale	0		57		401	
PSA Shop	13,077		9,155		11,304	
Cake Sale	0		685		849	
Christmas Cards	606		593		611	
Website Sponsor	4,140		2,100		528	
Notice Board	0		4		8	
Christmas Puddings	0		402		482	
Christmas Wreath Making	600		823		478	
Christmas Trees	2,535		1,195		1,546	
Year 2 Leavers DVD & T-Shirts	1,110		1,102		1,012	
Year 2 Sailing	2,520		2,502		2,160	
Commission	444		190		434	
Action Stations	0		0		0	
Home Schooling T-Shirts	0		588			
Multi Day	408					
Walk to Lapland	2,437					
21 for 21 Challenge	576					
Christmas Raffle	2,777					
Summer Raffle	1,792					
Other activities	0		539		3,117	
Parental Donations	1,949		0			
		34,970		34,965		50,812
Payments						
Christmas Fair	0		1,698		1,339	
Summer Fair	0		0		1,612	
Spring Soiree	0		0		1,596	
Quiz	0		525		323	
Children Disco	0		455		603	
Toy Sale	0		0		0	
Bingo	0		0		0	
Pantomime	0		1,321		624	
Wine Tasting	0		0		21	
Mothers Day Sale	0		161		0	
PSA Shop	5,124		4,074		6,784	
Christmas Cards	31		0		0	
Notice Board	0		0		0	
Christmas Puddings	0		282		283	
Christmas Wreath Making	400		397		252	
Christmas Trees	1,887		878		1,213	
Year 2 Leavers DVD & T-Shirts	840		586		612	
Year 2 Sailing	2,565		2,500		2,160	
Action Stations	0		0		0	
Home Schooling T-Shirts	0		0			
Multi Day	0		0		183	
Walk to Lapland	131					
21 for 21 Challenge	101					
Christmas Raffle	106					
Summer Raffle	71					
Other Activities	0					
PSA Funded Events	0		194		176	
PSA Expenses	657		2,588		767	
		11,913		15,659		18,547
Net receipts on activities		23,057		19,307		32,265
Donations to Holmesdale School		17,557		17,952		18,460
Net receipts for the year/period		5,500		1,355		13,805
Cash funds at 1 September		25,199		23,844		10,039
Cash funds at 31 August		30,699		25,199		23,844
		2021		2020		2019
Cash funds		£		£		£
Current Account		30,699		25,199		24,202
Less: Unpresented Cheques		0		0		-358
		30,699		25,199		23,844

HOLMESDALE SCHOOL PARENTS AND STAFF ASSOCIATION

England & Wales - Charity number 1131038

Accounts

**Holmesdale School
Parents and Staff Association**

**Report and Accounts
for the Year ended 31 August 2020**

Charity registration number: 1131038

Holmesdale School Parents and Staff Association

Index

	Page
Report of the Executive Committee	3-5
Report of the Independent Examiner	6
Receipts and Payments Account	7
Statement of Assets	7

Holmesdale School Parents and Staff Association

Report of the Executive Committee for the year ended 31 August 2020

Reference and administration details

Charity registration number: 1131038

Principal address

Holmesdale Community Infant School, Alma Road, Reigate, Surrey, RH2 0BY

Executive committee

<i>Name</i>	<i>Office</i>	<i>Dates in office if not whole year</i>
Sharon Mullarkey	Committee Member	Appointed 17 Sep 2019
Kate Young	Chair	Appointed 7 June 2019
Charlotte Barry	Vice-Chair	Appointed 16 June 2020
Abigail Curd	Treasurer	Appointed 16 June 2020
Rebecca Cahill	Vice-Treasurer	Appointed 16 June 2020
Mark Eshelby	Co-Secretary	Appointed 7 June 2019
Victoria Buckley	Co-Secretary	Appointed 7 June 2019
Sophia Oliver	Co-Chair	Appointed 7 June 2019- 31 Dec 2019
Mary Kirkup	Co-Vice Chair	Appointed 7 June 2019- 31 Aug 2020
Sam Snow	Co-Vice Chair	Appointed 7 June 2019- 31 Aug 2020
Dhruvi McCrae	Treasurer	Appointed 8 June 2018- 31 Aug 2020
Abigail Curd	Vice-Treasurer	Appointed 8 June 2018- 31 Aug 2020

All members of the Executive committee are trustees to the charity.

Independent examiner: Paul Copeman, ACMA

Bankers: HSBC 18 High Street, Reigate, Surrey, RH2 9AY

Structure Governance and Management

The Association is governed under a constitution that was adopted on 23 April 2008. The power to appoint the Trustees lies with the members of the Holmesdale School Parents and Staff Association.

Objectives and activities

The object of the Association is to advance the education of pupils in the School in particular by:

- developing effective relationships between the staff, parents and others associated with the School;
- engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.

As a result of COVID-19 the only event that took place this year was the Christmas Fair. The quiz night, mother's day presents sale and disco were all organised but had to be cancelled due to isolation rules. The kind generosity of parents at Holmesdale meant much of the ticket money accumulated from these events was donated. There were also funds generated from the PSA Shop, Corporate sponsorships, Tuck and Cakes sales and a few other Christmas related events (Christmas tree sales, Christmas cards sales, Wreath making night and Panto ticket sales),

Achievements and performance

During the year the Association raised a total of £19,307 which can be summarised as follows:

	£
Major Events	9,150
Christmas Fair	9,150
Summer Fair	-
Spring Soiree	-
Other Events	1,777
Other Activities	10,621
PSA Shop & Tuck Shop	5,081
Other activities	5,541
Other income/expense	539
PSA funded events/expenses	(194)
PSA expenses	(2,588)
TOTALS	19,307

The Christmas fair was the only 'big' event possible this year and it was very successful. The amount of smaller events and donations has meant there was still a significant amount raised for the year. PSA expenses were larger than usual as a result of the one off purchase costs for re-usable cups and a new notice board. The cups are aimed to aid with our eco-friendly ethos at events. The notice board was becoming a hazard to users and parents and therefore became a requirement to replace.

During the year the Association applied funds of £17,952 for the benefit of Holmesdale Community Infant School and its pupils as follows:

Curriculum Resources	10,000
Pond Refurb	3,977
Clarion Calls	1,340
Class Resources	938
Marvellous Me	599
Eco Club	416
Food Bank Donation	200
Other	482
TOTALS	17,952

Financial review

The Association holds cash funds at the end of the year of £25,199 all of which are unrestricted funds. These funds are held in order to support the activities of the Association and in order to donate equipment and funds to Holmesdale Community Infant School.

At the year end the PSA held stocks of uniform in the PSA shop for sale in 2020/21.

Reserves policy


To ensure adequate reserves the PSA will not commit to items of greater value than the cash book balance adjusted for existing commitments and spending.

Declaration

The members of the Executive Committee declare that they have approved this report

Signed on behalf of the Executive Committee

Signed



Full name

ABIGAIL CURD

Position

TREASURER

Date

23/06/21

Independent Examiner's Report to the trustees of Holmesdale School Parents and Staff Association

I report on the accounts of Holmesdale School Parents and Staff Association on the accounts for the year ended 31 August 2020 set out on pages 7 and 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matter set on the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord to the accounting records and comply with the accounting requirements of the 2011 Acthave not been met.
2. To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached

Name and Qualification:

PAUL COPEMAN ACHA

Address:

23 CLOVERS ROAD, REIGATE, SURREY RH2 7LA

Date:

24/6/21

Holmesdale School Parents and Staff Association
Report and accounts for the year ended 31 August 2020

	Unrestricted Funds					
	Year to 31 August		Year to 31 August		Year to 31 August	
	2020		2019		2018	
	£	£	£	£	£	£
Receipts						
Christmas Fair	10,848		10,177		9,565	
Summer Fair	0		7,010		6,660	
Spring Soiree	0		6,633			
Quiz	1,473		1,124		1,098	
Children Disco	1,040		1,915		1,416	
Toy Sale	0		0		0	
Bingo	0		0		0	
Pantomime	1,669		1,026		1,457	
Wine Tasting	0		0		663	
Mothers Day Sale	57		401		369	
PSA Shop	9,155		11,304		10,892	
Cake Sale	685		849		859	
Christmas Cards	593		611		3,171	
Website Sponsor	2,100		528		455	
Notice Board	4		8		10	
Christmas Puddings	402		482		671	
Christmas Wreath Making	823		478		575	
Christmas Trees	1,195		1,546			
Year 2 Leavers DVD & T-Shirts	1,102		1,012		1,357	
Year 2 Sailing	2,502		2,160		2,160	
Commission	190		434		135	
Action Stations	0		0		67	
Home Schooling T-Shirts	588					
Other activities	539		3,117		293	
		34,965		50,812		41,871
Payments						
Christmas Fair	1,698		1,339		2,516	
Summer Fair	0		1,612		940	
Spring Soiree	0		1,596			
Quiz	525		323		324	
Children Disco	455		603		586	
Toy Sale	0		0		0	
Bingo	0		0		0	
Pantomime	1,321		624		1,298	
Wine Tasting	0		21		476	
Mothers Day Sale	161		0		260	
PSA Shop	4,074		6,784		8,635	
Christmas Cards	0		0		2,505	
Notice Board	0		0		30	
Christmas Puddings	282		283		491	
Christmas Wreath Making	397		252		276	
Christmas Trees	878		1,213			
Year 2 Leavers DVD & T-Shirts	586		612		768	
Year 2 Sailing	2,500		2,160		2,160	
Action Stations	0		0		0	
Home Schooling T-Shirts	0					
Other	0		183			
PSA Funded Events	194		176		835	
PSA Expenses	2,588		767		727	
		15,659		18,547		22,826
Net receipts on activities		19,307		32,265		19,045
Donations to Holmesdale School		17,952		18,460		31,560
Net receipts for the year/period		1,355		13,805		-12,515
Cash funds at 1 September		23,844		10,039		22,553
Cash funds at 31 August		25,199		23,844		10,039
Cash funds		2020		2019		2018
		£		£		£
Current Account		25,199		24,202		10,203
Less: Unpresented Cheques		0		-358		-164
		25,199		23,844		10,039