



**Whitby, Scarborough and Ryedale
Disability Action Group**

Trustees Annual Report

And

Financial Statements

For the period ended 31 March 2021

**Registered office:
Church House Centre
Flowergate
Whitby
YO21 3BA**

**Registered Charity Number: 1131037
Company Registration Number: 06956837**

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Introduction

As you may expect, the majority of my opening comments address the impact of the continuing COVID Pandemic, which began in 2020, on Whitby DAG's operations and progress.

In April 2020, as the majority of work places did, DAG closed its doors and the staff headed home to work, with ZOOM meetings and video cameras becoming a larger part of life than any of us would have previously thought possible.

Work continued for most of the staff, albeit on projects that were either curtailed or greatly amended to remove the personal contact element. All through this period, DAG's primary focus was ensuring that none of our members drifted into enforced isolation and much of the staff's work revolved around maintaining contact with people on a regular basis, phoning for a chat, making sure everything was OK. Obviously, due to the situation, it wasn't always possible for us to fully deliver on projects, what we had initially promised however all our funders were understanding and work-arounds or project extensions were employed to ensure a satisfactory outcome for all concerned.

At times throughout the various lockdown periods, we collated and distributed packs to members containing enjoyable activities that would help them while away a few hours during what must have been very long days for a lot of people. A particular highlight was our 'Virtual Christmas Meal', prepared in conjunction with, and largely distributed by, the team at Estbek House in Sandsend however once again, our staff pitched in with the effort, distributing some meals as far as Scarborough!

Thanks should be given to various local businesses and councilors who worked in conjunction with us, generously supplying funding and elements of the packs and meals which were distributed to members.

As the restrictions were eased, staff returned to Church House, initially on a phased basis and all in PPE, practicing social distancing and sanitising work spaces and hands on a regular basis. Unfortunately, the spectre of CoVid infection did rear its head at times however through robust policies and adherence to guidelines, it was quickly contained and dealt with.

Ironically, and perhaps from a glass half-full perspective, fund raising opportunities were if anything, easier through this period as the Government worked to stop the economy from being permanently damaged by the situation. DAG, along with other charities, was awarded grants from Scarborough Borough Council amongst others and we also made some use of the Government's Employee Furlough program to support staff whose roles were not tenable during the lockdowns.

Whitby, Scarborough & Ryedale Disability Action Group

Sadly, and very suddenly, we lost Trustee Sally Jones who passed away during the summer of 2020. Restrictions meant limited attendance at her funeral; however DAG members were present. Sally was a very bubbly and vibrant lady and she will be greatly missed.

Looking forwards, there are some very exciting developments taking shape which we anticipate will mold and change DAG greatly for the better, promising us a more secure and stable future which, given what we have all weathered in previous years, can only be welcomed with open arms.

On closing, as I write this, it has just been announced by the Government, that they will be implementing their plan B, in response to the recently discovered Omicron variant of CoVid. This means home working for many, CoVid passports in entertainment and sporting venues and travel restrictions.

What effect this will have on DAG remains to be seen however we will approach it with a positive attitude – hopefully by the next time I'm required to pen one of these missives (God willing) such things will all be behind us.

Mr Michael K Hutchinson - Trustee

Whitby, Scarborough & Ryedale Disability Action Group

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report, with the financial statements of the charity for the year ended 31st March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Registration Number 1131037

Company Registration Number 06956837 (England and Wales)

Business Address & Registered Office Church House Centre, Flowergate
Whitby, North Yorkshire, YO21 3BA

Telephone 01947 821001

Email info@whitbydag.org.uk

Web-site www.whitbydag.org.uk

Trustees Barbara L Booth
Helen (Sam) Grisedale
Cathy Harland
Michael K Hutchinson – Chairman
Jacqui E Jobling – co-opted 27/10/2020
Sally Jones – died 8/11/2020
Richard Weightman
Sally M Williams
Hilda Wray

Independent Examiner Philip Burley & Co, Chartered Accountants
28 Bagdale
Whitby, North Yorkshire
YO21 1QL

Approved by order of the Board of Trustees on/...../.....^{10 12 2021} and signed on its behalf by



.....
Mr Michael K Hutchinson - Trustee

STRUCTURE, GOVERNANCE AND MANAGEMENT

Whitby, Scarborough and Ryedale DAG Ltd is a Charity, registered with the Charity Commission. The charity is controlled by its governing document, a deed of trust, and constitutes a Company Limited by Guarantee, as defined by the Companies Act 2006. It is more commonly known as Whitby DAG.

The charity incorporated its activities with effect from 1st December 2009, and further amended its Memorandum and Articles of Association on 20th March 2012, to become Whitby, Scarborough and Ryedale Disability Action Group, more commonly known as Whitby DAG. The charity's Memorandum and Articles of Association were further amended, by Special Resolution on 19th October 2021, to increase the maximum number of Board Trustees.

DAG has a voting Membership who have the right to vote at the AGM. Up to ten members of the Board of Trustees are elected by the Membership through a postal vote. The Officers are elected by the Trustees at the first meeting following the AGM. The Board may co-opt up to three additional members, provided that this does not exceed one-third of the total number of Board members.

The Board of Trustees meets every month at Church House Centre or via Zoom, and is responsible for setting the strategic direction and key policies for DAG.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and Activities

"DAG seeks to enable disabled people to live as independently as possible, making informed choices through access to services and information".

DAG does this by:

- providing appropriate information, advice and support
- ensuring reasonable access to goods, services and opportunities
- actively raising awareness of the needs of disabled people, elderly people and carers
- encouraging effective partnerships
- promoting, throughout all its activities, the social model of disability, that disability is not caused by a person's impairment, but by the restrictions placed on that person's activities by society.

Whitby, Scarborough & Ryedale Disability Action Group

Independent examiner's report to the trustees of Whitby, Scarborough And Ryedale Disability Action Group ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stewart M. Davies, ACA FCCA
Philip Burley & Co, Chartered Accountants
28 Bagdale
Whitby
North Yorkshire
YO21 1QL

Date: 25/ 11/ 2021

Manager's Report

I think it is fair to say that this has been an unprecedented twelve months for us all and it really has been a year like no other for DAG as an organisation, for our staff, our volunteers, our Members and our service users. We began the year with Church House closed, staff working from home, and a lockdown which left most of our Members and beneficiaries, isolated at home and without the support which many of them rely on.

We had to quickly adapt our ways of working, get a better understanding of the impact of lockdown, understand how other support organisations were adapting their services, what support initiatives were being put in place and work out how DAG fitted into this landscape. Through the year we developed a range of initiatives, forged new partnerships and collaborations and helped make sure that disabled people were able to access the support that they needed, either from ourselves or other organisations.

As DAG Manager, one of my main priorities was assessing the financial impact that the pandemic would have on DAG, knowing that all of our traditional fundraising, such as quiz nights, raffles, tombolas were cancelled and our income from the Mobility Equipment Hire service had to close. Many of the usual Charitable Trusts adapted their funding strategies towards emergency funds, often awarding them to larger organisations operating on a regional or even national scale, making it even more difficult for small charities such as DAG to access vital funding.

However, as the year wore on, we were successful in securing grants through the Governments Business Grants, Charity Aid Foundation and the Sirius Foundation, which helped fund our core costs. I would also like to thank all of our funders especially the National Lottery who, allowed us to be flexible in how we used their money, and for supporting the work we do. A special thank you also to our Patron, Lord Normanby and The Normanby Charitable Trust, who were incredibly supportive throughout these difficult times.

Despite the challenges, this has been a positive year for DAG. Our core services have remained open, we adapted and developed new ways of working, new ways of supporting disabled people and new initiatives to meet people's changing and emerging needs. I am immensely grateful to work colleagues, Trustees and volunteers throughout the organisation, who have worked tirelessly to make sure that disabled people continued to get the support they needed.

The road ahead will be difficult as we face uncertainty around further lockdowns and restrictions, despite the roll out of the vaccination programme. However, we do have a good understanding of what our priorities over the next twelve months need to be. Our members have told us about the impact the pandemic has had on them, and

over the next year our focus will be about helping disabled people to reconnect with their community, reducing loneliness and isolation, and offering opportunities and activities that help build confidence and wellbeing. We are also well aware of the disproportionate effect that the pandemic has had on disabled people, and we will invest resources into work around access and inclusion to make sure that disabled people's voices are heard.

In conclusion, I would like to say that financially, we are in a much better position than we might have expected, and whilst we are always mindful of our financial situation, we will begin the year with optimism, a real sense of achievement and a plan for moving DAG forward in the best possible way.

Ian Peck
Strategic & Fundraising Manager
November 2021

Achievements and Performance

The whole year from April 2020 to March 2021, was influenced and directed by the Covid-19 pandemic.

On 24th March 2020, DAG received notice from the landlord of Church House that the building was being closed, with immediate effect, as part of national lockdown restrictions. The office and the mobility scooter and wheelchair hire service were closed straightaway. Members' trips had already been greatly restricted due to ongoing, and ultimately unsolvable issues with the DAG minibus. (The bus was sold for scrap during March 2020). However, DAG needed to continue to function as an organisation, so we set about putting things in place so that we could work from home, including putting notices on our website and Facebook, and changing our answerphone messages to ensure that callers would know how to contact us.

Board meetings (chaired by Mike H from the Starship Enterprise!) and staff meetings moved to Zoom; Neil kept the monthly newsletter going, printing it at the office and stuffing and stamping envelopes at home. He even got his Dad, Alan, to help.

We continued to offer Welfare Benefits Advice and assistance, wellbeing calls, and signposting and referring to other support agencies including Whitby Foodbank, Caring Together and Carers Resource, the Citizens Advice Bureau, CAVCA and Revival North Yorkshire. Mo, our Whitby-based benefit advisor was unable to work from home, so was placed on furlough. The HMRC Job Retention Scheme helped DAG to continue to pay her salary throughout this period.

Whitby, Scarborough & Ryedale Disability Action Group

Mary H was able to continue working at home one day per week, offering a benefits advice service to Whitby and Ryedale residents by phone, Zoom and email. Those enquiries she wasn't able to deal with were forwarded to Scarborough CAB. Judith and Lynne took over NYLAF (North Yorkshire Local Assistance Fund) applications for essential household items and emergency food and utility vouchers. Blue Badge applications and renewals were dealt with by Judith.

Following a review of our beneficiaries' needs, we developed our **"Do Up Your Doorstep"** and **"Summat to Do"** initiatives which provided activity packs to keep disabled people busy and entertained at home. With funding from NYCC Stronger Communities and fundraiser Bernadette McKnight, Do Up Your Doorstep got off to a great start for DAG Member and Trustee, Hilda, replacing and replanting the flowerpots outside her front door.

The Summat to Do Project was funded by grants from **Councillors Joe Plant and David Chance** through their **Locality Budgets**, and from the **Normanby Trust**. We began running quizzes, and groups on Zoom, set up a Jigsaw swap club, and worked with Ellie's Courtyard Café to provide Afternoon Tea, and My Supper Club to provide a Christmas dinner and a "Winter Warmer".

The Activity Packs included exercises from Janette at Roots of Yggdrasil, puzzles and crossword books, colouring books, magazines and craft projects. DAG members were glad of the chat and catch up when their bags were delivered.

We started to use the DAG office again in June 2020, implementing a staff rota to minimise contact with each other in the office. Desk screens, face masks, social distancing, hand sanitiser and NHS location check-ins soon became part of our everyday life in Church House. The building remained closed to the public throughout the year, and face to face meetings were kept to an absolute minimum. Where possible, enquiries were dealt with over the phone, paperwork was dropped off at Church House or sent by email. The whole process meant that resolution of enquiries, particularly welfare benefits, often took much longer than usual.

We did get callers to the building, mainly for help to access the foodbank – it was particularly important for DAG to support these individuals, when many of their other forms of support were not yet available.

Lynne and Neil took the lead making wellbeing calls to DAG Members and other service users. It was clear that every individual was having different experiences - some members used the internet, others didn't; some had lots of support, others not so much, and, nearly everyone just wanted a chat. These calls provided an opportunity to share ideas on how to keep busy, which programmes to watch, podcasts to listen to etc. There were also some very difficult calls as some people

had both physical and mental health problems, and finding support for them was difficult at first because of the restrictions of lockdown, and lack of direct access to support.

The Mobility Scooter and Wheelchair Hire Service re-opened in July 2020. The total income raised from the service during the year was £5877, a reduction of 55% on the previous year. Although during the summer the service was extremely busy, this reduced figure does reflect the impact of two periods of lockdown, plus ongoing travel restrictions in the UK during 2020-21, which in turn reduced visitor numbers through the year.

In the late autumn we finally started our **Access Project**, funded by **Awards for All**. The original plan had been to visit business premises and carry out mini audits to improve access. However we were heading into another lockdown so this became impossible. Lynne took the lead, setting up a group of volunteers and staff, meeting weekly via Zoom. The Access Group instead became involved in consultations on the wayfinding and signage and garden task group at Whitby Hospital, and making the Cinder Track more accessible. DAG has also been supporting the campaign being led by our friends at WetWheels Yorkshire to get a Changing Places facility in the centre of Whitby town.

We finished the year as the vaccination programme was beginning to make an impact, and DAG Members were starting to receive their first jabs. We felt able to start making plans for the forthcoming year and looking at how we could start having face to face meetings and activities for Members and service users. First on the list - find a new accessible minibus!

Some Magic Numbers! Behind each number is a DAG Member, a disabled person or a family in need of help and support.

- **1000** general enquiries and signposting
- **300+** wellbeing calls
- **140** individuals referred or signposted for help with shopping, prescriptions, meals, transport, and money advice
- **69** referrals to Whitby Foodbank.
- **Six** local people were assisted to apply for or renew their Blue Badges on line
- **172** Mobility equipment hires between June and October 2020
- **Over 300** activity bags, meals, afternoon teas, and winter warmers
- **41** successful applications to North Yorkshire Local Assistance Fund for essential household items, food, fuel and clothing for individuals and families in need
- **250+** benefits enquiries. **182** of these required assistance with PIP, AA, DLA, ESA - renewals transfer of benefit, reviews and appeals

Whitby, Scarborough & Ryedale Disability Action Group

- **200+** newsletters sent out each month by post and email to DAG Members and supporters
- **125** Zoom meetings attended/ organised with members and volunteers including craft & chat, friendship group, access group
- DAG Staff also attended **80** online meetings - trustee and staff meetings, with partner organisations and for training sessions/ seminars
- And we raised over **£2,500** towards a new minibus through donations and our Christmas Prize Draw.

We must thank all of those volunteers and supporters who gave their time to help DAG provide our services throughout the year:-

- The children at **Oakridge School, Hinderwell** who made beautiful Christmas cards to be sent out to some lucky Members with their meals;
- **Jacqui, Roger, and Rachel**, who helped Lynne and Neil deliver over 100 activity bags (twice), Afternoon Teas, Christmas Meals and Winter Warmers to DAG Members and service users;
- Trustees **Mike, Richard, Sally, Cathy, Barbara, Hilda, Jacqui** and **Sam** who continued their work by Zoom, email and telephone;
- Access Volunteers **Tiffany, Ian L, Cathy** and **Dale**;
- Mobility Hire Volunteer **Darren**
- Volunteer **Wendy** who completed a second sponsored run in aid of DAG in December 2020;
- Talented crafter **Ginny**, Whitby Holiday Cottages and DAG supporter Bernadette McKnight for fundraising on behalf of DAG.

Thanks is also due to the local individuals and businesses who donated some wonderful prizes for our Christmas 2020 Prize Draw and to everyone who bought tickets. We raised over £2000 towards the replacement of our accessible minibus.

Report by

Neil Daniel, Membership & Activities Worker

Mary Harland, Benefits Project Worker

Lynne Lawson, Creative Arts Project Worker

Judith Owen, Office Co-ordinator

Financial Review

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 10% on reducing balance

Motor vehicles - 20% on cost

Computer equipment - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Whitby, Scarborough & Ryedale Disability Action Group

Statement of Financial Activities for the Year Ended 31 March 2021

	No	Unrestricted fund £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
	tes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,546	125,931	136,477	88,861
Charitable activities					
Core activities		380	24,708	25,088	21,652
Investment income	2	<u>1</u>	<u>-</u>	<u>1</u>	<u>25</u>
Total		10,927	150,639	161,566	110,538
 EXPENDITURE ON					
Charitable activities					
Core activities		9,214	121,363	130,577	115,275
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
		9,214	121,363	130,577	125,275
NET INCOME/(EXPENDITURE)		1,713	29,276	30,989	(14,737)
 RECONCILIATION OF FUNDS					
Total funds brought forward		805	22,448	23,253	37,990
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		<u>2,518</u>	<u>51,724</u>	<u>54,242</u>	<u>23,253</u>

The notes on pages 18-25 form part of these financial statements

Whitby, Scarborough & Ryedale Disability Action Group

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- **125** Zoom meetings attended/ organised with members and volunteers including craft & chat, friendship group, access group
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Report by

Neil Daniel, Membership & Activities Worker

Mary Harland, Benefits Project Worker

Lynne Lawson, Creative Arts Project Worker

Judith Owen, Office Co-ordinator

Balance sheet (continued), as at 31st March 2021

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

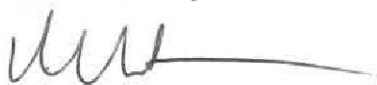
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on12/...../2021..... and were signed on its behalf by:



.....
Mr Michael K Hutchinson – Trustee

The notes on pages 18-25 form part of these financial statements

Mary H was able to continue working at home one day per week, offering a benefits advice service to Whitby and Ryedale residents by phone, Zoom and email. Those enquiries she wasn't able to deal with were forwarded to Scarborough CAB. Judith and Lynne took over NYLAF (North Yorkshire Local Assistance Fund) applications for essential household items and emergency food and utility vouchers. Blue Badge applications and renewals were dealt with by Judith.

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Whitby, Scarborough & Ryedale Disability Action Group

Notes to the Financial Statements – continued for the Year Ended 31 March 2021

2. INVESTMENT INCOME

	31.3.21	31.3.20
	£	£
Deposit account interest	<u>1</u>	<u>25</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	<u>167</u>	<u>185</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021, nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
	<u>6</u>	<u>7</u>
Employees		

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	23,534	65,327	88,861
Charitable activities			
Core activities	2,454	19,198	21,652
Investment income	<u>25</u>	<u>-</u>	<u>25</u>
Total	26,013	84,525	110,538

Manager's Report

I think it is fair to say that this has been an unprecedented twelve months for us all and it really has been a year like no other for DAG as an organisation, for our staff, our volunteers, our Members and our service users. We began the year with Church House closed, staff working from home, and a lockdown which left most of our Members and beneficiaries, isolated at home and without the support which many of them rely on.

We had to quickly adapt our ways of working, get a better understanding of the impact of lockdown, understand how other support organisations were adapting their services, what support initiatives were being put in place and work out how DAG fitted into this landscape. Through the year we developed a range of initiatives, forged new partnerships and collaborations and helped make sure that disabled people were able to access the support that they needed, either from ourselves or other organisations.

As DAG Manager, one of my main priorities was assessing the financial impact that the pandemic would have on DAG, knowing that all of our traditional fundraising, such as quiz nights, raffles, tombolas were cancelled and our income from the Mobility Equipment Hire service had to close. Many of the usual Charitable Trusts adapted their funding strategies towards emergency funds, often awarding them to larger organisations operating on a regional or even national scale, making it even more difficult for small charities such as DAG to access vital funding.

However, as the year wore on, we were successful in securing grants through the Governments Business Grants, Charity Aid Foundation and the Sirius Foundation, which helped fund our core costs. I would also like to thank all of our funders especially the National Lottery who, allowed us to be flexible in how we used their money, and for supporting the work we do. A special thank you also to our Patron, Lord Normanby and The Normanby Charitable Trust, who were incredibly supportive throughout these difficult times.

Despite the challenges, this has been a positive year for DAG. Our core services have remained open, we adapted and developed new ways of working, new ways of supporting disabled people and new initiatives to meet people's changing and emerging needs. I am immensely grateful to work colleagues, Trustees and volunteers throughout the organisation, who have worked tirelessly to make sure that disabled people continued to get the support they needed.

The road ahead will be difficult as we face uncertainty around further lockdowns and restrictions, despite the roll out of the vaccination programme. However, we do have a good understanding of what our priorities over the next twelve months need to be. Our members have told us about the impact the pandemic has had on them, and

Whitby, Scarborough & Ryedale Disability Action Group

Notes to the Financial Statements – continued for the Year Ended 31 March 2021

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Trade debtors	<u>9,138</u>	<u>1,741</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Bank loans and overdrafts (see note 10)	7,397	3,166
Accrued expenses	<u>1,020</u>	<u>1,020</u>
	<u>8,417</u>	<u>4,186</u>

10. LOANS

An analysis of the maturity of loans is given below:

	31.3.21	31.3.20
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>7,397</u>	<u>3,166</u>

STRUCTURE, GOVERNANCE AND MANAGEMENT

Whitby, Scarborough and Ryedale DAG Ltd is a Charity, registered with the Charity Commission. The charity is controlled by its governing document, a deed of trust, and constitutes a Company Limited by Guarantee, as defined by the Companies Act 2006. It is more commonly known as Whitby DAG.

The charity incorporated its activities with effect from 1st December 2009, and further amended its Memorandum and Articles of Association on 20th March 2012, to become Whitby, Scarborough and Ryedale Disability Action Group, more commonly known as Whitby DAG. The charity's Memorandum and Articles of Association were further amended, by Special Resolution on 19th October 2021, to increase the maximum number of Board Trustees.

DAG has a voting Membership who have the right to vote at the AGM. Up to ten members of the Board of Trustees are elected by the Membership through a postal vote. The Officers are elected by the Trustees at the first meeting following the AGM. The Board may co-opt up to three additional members, provided that this does not exceed one-third of the total number of Board members.

The Board of Trustees meets every month at Church House Centre or via Zoom, and is responsible for setting the strategic direction and key policies for DAG.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and Activities

"DAG seeks to enable disabled people to live as independently as possible, making informed choices through access to services and information".

DAG does this by:

- providing appropriate information, advice and support
- ensuring reasonable access to goods, services and opportunities
- actively raising awareness of the needs of disabled people, elderly people and carers
- encouraging effective partnerships
- promoting, throughout all its activities, the social model of disability, that disability is not caused by a person's impairment, but by the restrictions placed on that person's activities by society.

Whitby, Scarborough and Ryedale Disability Action Group

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	10,927	(9,214)	1,713
Restricted funds			
Wheelchairs	5,877	(2,000)	3,877
Events and Members	5,521	(2,000)	3,521
Minibus Fundraising	13,310	-	13,310
Peoples Health Trust	7,398	(8,976)	(1,578)
Scarborough Borough Council	17,335	(13,258)	4,077
Two Ridings Community Foundation	2,000	(2,000)	-
Big Lottery	22,503	(39,665)	(17,612)
NYCC Stronger Communities (Ryedale)	4,351	(4,359)	(8)
NYCC (Cllr J Plant)	2,695	(2,695)	-
Mind Ryedale	2,605	(1,048)	1,557
Normanby Trust	25,299	(15,700)	9,599
Awards 4 All	18,665	(10,884)	7,781
Sir Jules Thorn	999	(999)	-
Charities Aid Foundation	9,730	(9,730)	-
George Martin Trust	2,000	(2,000)	-
Sirius	10,351	(6,049)	4,302
	<u>150,639</u>	<u>(121,363)</u>	<u>(29,276)</u>
TOTAL FUNDS	<u>161,566</u>	<u>(130,577)</u>	<u>30,989</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	1,035	(230)	805
Restricted funds			
Minibus Fundraising	200	(236)	(36)
Peoples Health Trust	13,473	(11,895)	1,578
Big Lottery	17,588	947	18,535
NYCC Stronger Communities (Ryedale)	5,694	(5,686)	8
Hedley Foundation	-	3,920	3,920
Mind Ryedale	-	(1,557)	(1,557)
	<u>36,955</u>	<u>(14,507)</u>	<u>22,448</u>
TOTAL FUNDS	<u>37,990</u>	<u>(14,737)</u>	<u>23,253</u>

Whitby, Scarborough and Ryedale Disability Action Group

Notes to statement of financial activities – continued for the year ended 31 March 2021

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	26,013	(26,243)	(230)
Restricted funds			
Wheelchairs	13,178	(13,178)	-
Events and Members	2,900	(2,900)	-
Minibus Fundraising	3,123	(3,359)	(236)
Peoples Health Trust	4,966	(16,861)	(11,895)
Scarborough Borough Council	1,000	(1,000)	-
Big Lottery	43,199	(42,252)	947
NYCC Stronger Communities (Ryedale)	1	(5,687)	(5,686)
Beyond Housing	999	(999)	-
Hedley Foundation	3,920	-	3,920
Mind Ryedale	1,239	(2,796)	(1,557)
Normanby Trust	10,000	(10,000)	-
	<u>84,525</u>	<u>(99,032)</u>	<u>(14,507)</u>
TOTAL FUNDS	<u>110,538</u>	<u>(125,275)</u>	<u>(14,737)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	1,035	1,483	2,518
Restricted funds			
Wheelchairs	-	3,877	3,877
Events and Members	-	3,521	3,521
Minibus Fundraising	200	13,074	13,274
Peoples Health Trust	13,473	(13,473)	-
Scarborough Borough Council	-	4,077	4,077
Big Lottery	17,588	(16,215)	1,373
NYCC Stronger Communities (Ryedale)	5,694	(5,694)	-
Hedley Foundation	-	3,920	3,920
Normanby Trust	-	9,599	9,599
Awards 4 All	-	7,781	7,781
Sirius	-	4,302	4,302
	<u>36,955</u>	<u>14,769</u>	<u>51,724</u>
TOTAL FUNDS	<u>37,990</u>	<u>16,252</u>	<u>54,242</u>

Whitby, Scarborough and Ryedale Disability Action Group

Notes to statement of financial activities – continued for the year ended 31 March 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	36,940	(35,457)	1,483
Restricted funds			
Wheelchairs	19,055	(15,178)	3,877
Events and Members	8,421	(4,900)	3,521
Minibus Fundraising	16,433	(3,359)	13,074
Peoples Health Trust	12,364	(25,837)	(13,473)
Scarborough Borough Council	18,335	(14,258)	4,077
Two Ridings Community Foundation	2,000	(2,000)	-
Big Lottery	65,702	(81,917)	(16,215)
NYCC Stronger Communities (Ryedale)	4,352	(10,046)	(5,694)
NYCC (Cllr J Plant)	2,695	(2,695)	-
Beyond Housing	999	(999)	-
Hedley Foundation	3,920	-	3,920
Mind Ryedale	3,844	(3,844)	-
Normanby Trust	35,299	(25,700)	9,599
Awards 4 All	18,665	(10,884)	7,781
Sir Jules Thorn	999	(999)	-
Charities Aid Foundation	9,730	(9,730)	-
George Martin Trust	2,000	(2,000)	-
Sirius	10,351	(6,049)	4,302
	<u>235,164</u>	<u>(220,395)</u>	<u>14,769</u>
TOTAL FUNDS	<u>272,104</u>	<u>(255,852)</u>	<u>16,252</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Whitby, Scarborough and Ryedale Disability Action Group

Detailed Statement of Financial Activities for the year ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	3,045	33,536
Scarborough Borough Council	-	1,000
People's Health Trust	7,397	4,968
Stronger Communities	7,045	-
Two Ridings Community Foundation	2,000	-
Big Lottery	22,503	43,199
Beyond Housing	-	1,000
Hedley Foundation	-	39,20
Mind Ryedale	2,476	1,238
Normanby Trust	25,300	-
Awards 4 All	18,665	-
Sir Jules Thorn	1,000	-
CJRS Grants	7,631	-
SBC Covid Grants	17,335	-
Charities Aid Foundation	9,730	-
George Martin Trust	2,000	-
Sirius	10,350	-
	<u>136,477</u>	<u>88,861</u>
Investment income		
Deposit account interest	1	25
Charitable activities		
Fundraising - minibus	13,310	3,122
Short term contracts	-	1,204
Benefits	380	1,250
Wheelchairs	5,877	13,176
Memberships	5,521	2,900
	<u>25,088</u>	<u>21,652</u>
Total incoming resources	161,566	110,538

Whitby, Scarborough and Ryedale Disability Action Group

Detailed Statement of Financial Activities continued for the year ended 31 March 2021

EXPENDITURE

Charitable activities

Wages	77,302	77,492
Rent, rates and service charge	9,854	11,155
Repairs and maintenance	905	3,594
Insurance	2,756	2,267
Advertising	-	300
Minibus expenses	-	1,616
Staff Expenses	1,626	2,464
Events and outings	-	161
Subscriptions	207	201
General expenses	23,890	14,18
Sessional workers	<u>2,311</u>	<u>4,418</u>
	118,851	105,086

31.3.21	31.3.20
£	£

Other

Donations	-	10,000
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Support costs

Governance costs

Staff training	255	8
Telephone, printing, postage and stationery	5,970	7,036
Accountancy and legal fees	1,296	1,218
Computer costs	3,345	1,157
Bank charges	693	585
Fixtures and fittings	<u>167</u>	<u>185</u>
	11,726	10,189

Total resources expended	<u>130,577</u>	<u>125,275</u>
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Net (expenditure)/income	<u>30,989</u>	<u>(14,737)</u>
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This page does not form part of the statutory financial statements

Whitby, Scarborough and Ryedale Disability Action Group



Whitby, Scarborough & Ryedale DAG is supported by:

Awards For All
Big Lottery
Charities Aid Foundation
Cllr J Plant - NYCC Locality Budget
Cllr D Chance – NYCC Locality Budget
George Martin Trust
Hedley Foundation
HMRC Job Retention Scheme
Normanby Trust
NYCC Stronger Communities Programme
Peoples Health Trust
Scarborough Borough Council - Covid Business Support Grants
Scarborough, Whitby & Ryedale MIND
Sir Jules Thorn Trust
Sirius Foundation
Two Ridings Community Foundation